

## MEETING MINUTES

<b>Project:</b>	Stoughton Public Library Stoughton, MA	<b>Meeting Date:</b>	November 8, 2017
<b>Time:</b>	3:30 PM	<b>Meeting Location:</b>	Stoughton Town Hall
<b>Meeting:</b>	28	<b>Report By:</b>	Thomas Gatzunis
<b>Attending:</b>	Gary Ilacqua, Bld. Cm. Chair Pat Basler, Library Director Pat Colburn Joel Wolk Paul Giffune, Town Fcl. Mgr. Marc Tisdelle, Town Engineer Maureen Doherty, Town Prc. Ofcr. Lynne Jardin, Town Pln. Brd		Ellen Anselone, FAA James McGrath, Daedalus Tom Gatzunis, Daedalus
<b>Absent:</b>	Joe Palermo Steve Anastos, Interim Town Manager Harvey Levensohn		

Item		Action
<b>28-0</b>	<b>Meeting Called to order</b> The Meeting was called to order by Chairman Ilacqua, and introductions were made.	
<b>28-1</b>	<b>Approval of Minutes</b> The minutes from August, September and October were reviewed. Joel Wolk made a motion to approve all three sets of Minutes. Maureen Doherty seconded the motion. The motion carried unanimously.	
<b>28-2</b>	<b>Invoices</b> Joel Wolk made a motion to approve Finegold Alexander Architects (FAA) invoice in the amount of \$23,165.20; FAA invoice in the amount of \$700 for traffic monitoring per the request of the Planning Board; MOCC invoice in the amount of \$279,712; C.B. Stoughton invoice in the amount of \$9500; and Daedalus invoice in the amount of \$15,000. WSP invoice in the amount of \$1500. Total amount \$328,577.20. The motion was seconded by Pat Colburn. The motion carried unanimously.	
<b>28-3</b>	<b>Construction Update</b> Tom Gatzunis provided the committee with a brief update on the status of construction, and instructed committee members	

	to see the detailed daily reports posted to Submittal exchange by James McGrath.	
<b>28-4</b>	<p><b>Budget Update</b></p> <p>Tom Gatzunis provided an updated budget sheet. Maureen Doherty requested a list of approved change orders.</p> <p>Joel Wolk recommended approval of Change Order #4: PCO 9 Elevator Circuit Breaker \$492.00; PCO 10 Data Jacks \$10,417; PCO 11 Time extension This will be an Encumbrance only at this time \$7216.00; PCO 12 Under-slab Plumbing \$2,412.00. Total amount \$20,537. The motion was seconded by Paul Giffune. The motion carried unanimously.</p>	
<b>28-5</b>	<p><b>Schedule Update</b></p> <p>Tom Gatzunis provided the committee with a copy of the construction schedule. The anticipated completion date is now 9/5/2018.</p>	
<b>28-6</b>	<p><b>Exterior Finishes</b></p> <p>Ellen Anselone presented color samples of the brick stain to the committee. The committee could not choose a color due to the lighting in the room. They requested that the samples be placed in the parking area of the library site for viewing during daylight conditions. The committee members reported back to Pat Basler and chose the darker color</p> <p>Ellen also presented examples of the limestone panels and the committee chose Pewter Mist Light/Mist.</p>	
<b>28-7</b>	<p><b>Interior Finishes Sub-committee</b></p> <p>Pat Basler indicated that the Interior Furnishings consultant met with the Library staff, Pat circulated a colored summary of the materials presented by the consultant. Pat indicated that she and her staff prefer chairs without wheels, the public was also invited to comment on the various selections. Pat indicated that she received many comments. She will review all comments with the consultants.</p>	
<b>28-8</b>	<p><b>Telecommunications Data</b></p> <p>Joel Wolk made a motion to approve (for the record) an amendment to the FAA contract in the amount of \$7120 for the completion of the Telecommunications design. Lynn Jardin seconded the motion. The motion passed unanimously.</p>	
<b>28-9</b>	<p>Other Business</p>	

	<p>The committee discussed changing the meeting time and day if the week. Pat Basler will contact members and check meeting room availability.</p>	
<b>27-10</b>	<b>Meeting Adjourned</b>  The meeting was adjourned at 4:30 pm.  <b>Next Meeting 12/13/17 @3:30pm.</b>	

Attachments: invoices, budget, schedule