

MEETING MINUTES

Project:	Stoughton Public Library Stoughton, MA	Meeting Date:	October 11, 2017
Time:	3:30 PM	Meeting Location:	Stoughton Town Hall
Meeting:	27	Report By:	Thomas Gatzunis
Attending:	Gary Ilacqua, Bld. Cm. Chair Pat Basler, Library Director Pat Colburn Joel Wolk Paul Giffune, Town Fcl. Mgr. Marc Tisdelle, Town Engineer Harvey Levensohn Maureen Doherty, Town Prc. Ofcr.		Trish Shropshire, IT Director Ellen Anselone, FAA James McGrath, Daedalus Tom Gatzunis, Daedalus
Absent:	Joe Palermo Steve Anastos, Interim Town Manager Lynne Jardin, Town Pln. Brd		

Item		Action
27-0	Meeting Called to order The Meeting was called to order by Chairman Ilacqua, and introductions were made.	
27-1	Approval of Minutes Minutes were not reviewed by all, they will be reviewed at the next meeting	
27-2	Invoices Joel Wolk made a motion to approve Finegold Alexander Architects (FAA) invoice in the amount of \$23,165.20; FAA invoice for Haz Mat monitoring estimated amount \$11,000 actual final amount \$13,172.50; MOCC invoice not to exceed in the amount of \$166,954; C.B. Stoughton invoice in the amount of \$9500; and Daedalus invoice in the amount of \$15,000. Total amount \$227,791.70. The motion was seconded by Pat Colburn. The motion carried unanimously.	
27-3	Construction Update Tom Gatzunis provided the committee with a brief update on the status of construction, and instructed committee members to see the detailed daily reports posted to Submittal exchange by James McGrath.	

<p>27-4 Budget Update</p> <p>Tom Gatzunis recommended that Change order #3 be approved in the amount of \$13,328. This was for the ledge removal described at the last meeting. The motion was made by Joel Wolk and seconded by Pat Colburn, the motion carried unanimously.</p>	
<p>27-5 Schedule Update</p> <p>The construction completion date has not been changed, however a request for additional time is being submitted by MOCC.</p>	
<p>27-6 Exterior Finishes</p> <p>Ellen Anselone explained to the committee that the metal panels will have a painted finish and the windows will have an anodized finish. The panels have a 20-year manufacturer guarantee and the anodized windows have a 10-year manufacturer guarantee. Pat Basler asked how graffiti can be removed if it is encountered. Ellen indicated that she would request a response for the manufacturers.</p>	
<p>27-7 Interior Finishes Sub-committee</p> <p>Pat Basler indicated that the Interior Furnishings consultant met with the Library staff on September 20. They reviewed each space in detail, 10 pages of notes were submitted documenting the decisions. An additional meeting will be scheduled in October. Samples of proposed furniture will be delivered to the temporary library; committee members are encouraged to stop by the library to review the furniture.</p>	
<p>27-8 Telecommunications Data</p> <p>Trish Shropshire reported to the committee that she has reviewed the IT and Telephone issues with Ryan McGee. Trish explained that Safari Montage allows video streaming into the various rooms in the building without requiring a set top box in each room. Trish will review this option in greater detail with Pat Basler.</p> <p>The Library will be on the Town fiber optic system, this will allow greater communications with town departments for both phone and data. The estimated cost to bring Fiber into the building is over \$10,000. This will be a capital expenditure, and may be funded via the library operating budget.</p>	

27-9 Other Business

Maureen Doherty gave each committee member a copy of the new open meeting law requirements. She gave a brief overview of the meeting posting, minutes and scheduling requirements. Each member present signed a receipt and returned it to Maureen.

The Committee discussed a topping off ceremony for the structural steel. All committee members indicated that they would like to conduct this. The steel is expected near the end of November. Daedalus will keep the committee informed on the timing of the event.

A time capsule was also discussed. FAA will review the drawing and suggest an appropriate location for a small capsule

27-10 Meeting Adjourned

The meeting was adjourned at 4:30 pm.

Next Meeting 11/8/17 @3:30pm.

Attachments: invoices