



MEETING MINUTES

Project:	Stoughton Public Library Stoughton, MA	Meeting Date:	July 12, 2017
Time:	3:30 PM	Meeting Location:	Stoughton Town Hall
Meeting:	24	Report By:	James McGrath
Attending:	Maureen Doherty, Town Prc. Ofcr. Pat Basler, Library Director Pat Colburn Joel Wolk Lynne Jardin, Town Pln. Brd Gary Ilacqua, Bld. Cm. Chair Paul Giffune, Town Fcl. Mgr. Marc Tisdelle, Town Engineer Harvey Levensohn Joe Palermo via telephone	Ellen Anselone, FAA James McGrath, Daedalus Cynthia Walsh, Public	
Absent:	Michael Hartman, Town Manager		

Item	Action
24-0 Meeting Called to order The Meeting was called to order by Chairman Ilacqua, and introductions were made.	
24-1 Approval of Minutes Maureen Doherty made a motion to approve the minutes of June 5, 2017, the Motion was seconded by Joel Wolk. The motion carried unanimously	
24-2 Invoices Joel Wolk made a motion to approve Finegold Alexander Architects (FAA) invoice #43016-16311 in the amount of \$11660.00, FAA invoice #43016.03-16407 in the amount of \$14348.00, FAA invoice #43015.02-16399 in the amount of \$424.00, FAA invoice #43016.00-16420 in the amount of \$32440.55, FAA invoice #43016.00-16439 in the amount of \$19970.00, Daedalus invoice #170423 in the amount of \$6352.00, Daedalus invoice #17522 in the amount of \$2000.00, Daedalus invoice #170624 in the amount \$4000.00, WSP USA invoice #721273 for the amount of \$2500.00, CB Stoughton LLC invoice #3 for the amount of \$19000.00. FAA invoice #43016-16398 for the amount of \$3494.75 plus overhead for HazMat specifications. Invoice total \$117,389.30. The motion was seconded by Harvey	

	Levensohn. The motion carried unanimously.	
24-3	<p>Designer Update Committee has suggested changing this category to project update Gary requested that FAA check with the electrical engineer on the 1200-amp service designed to serve the library. Gary thinks it may be too large of service based on what is needed. FAA to check when the next interior finishes and FFE meeting will take place. Joel requested that FAA confirm that the roof is designed to receive solar panels in the future.</p>	
24-4	<p>Temporary Quarters Update Pat Basler noted that there have been issues with the staff bathroom sanitary lines. Also noted that there were fire alarm issues caused by AHU unit sensor over the True Value Hardware store. Committee suggested taking Temporary Quarters off the agenda.</p>	
24-5	<p>Budget Update James McGrath indicated that he did not have budget information to provide at this time. Joe Palermo had questions regarding contingency amounts to be addressed by Daedalus OPM at next month's meeting.</p>	
24-6	<p>Schedule Update James McGrath provided the site activities from July 5, 2017 to July 12, 2017, as well as a two week look ahead. Maureen Doherty has requested that OPM send weekly reports to the LBC.</p>	
24-7	<p>Site Access Policy LBC has suggested creating a site access policy, which includes signing in at trailer, and only scheduled visits to the site. Joel Wolk and Joe Palermo are working on a site access policy to be reviewed at the next meeting.</p>	
24-8	<p>Interior Finishes Sub-committee Ellen Anselone will check in with Stefura and check on the next interior meeting</p>	
24-9	<p>Other Business that was not anticipated 48 hours in advance of meeting Joe Palermo requested that he be added to the Submittal exchange mailing list. Town Manager approved Paul Giffune to authorize a CCD in the field up to \$10,000.</p>	

	<p>Plans have been approved by the Planning Board (Marc Tisdelle). Still need DPW and FD sign offs for building inspector Tom McGrath to issue the building permit.</p>	
24-10	Meeting Adjourned Joel Wolk motioned to adjourn. Seconded by Maureen Doherty. The meeting was adjourned at 4:40 pm. Next Meeting 08/09/17 @3:30pm.	

Attachments: invoices