

# Town Meeting Orientation & Organizational Meeting

Stoughton, MA

May 1, 2025

## Agenda:

- **6:00—6:15:** Get to Know Each Other
- **6:15—7:00:** Town Meeting 101
- **7:00—7:15:** Announcements & Updates
- **7:15—7:45:** Organizational Business
- **7:45 until finished:** Precincts select Vice Chair & Representatives to Standing Committees

## Precinct Roles:

- **Chair:** Responsible for communication with precinct representatives, including distributing voting clickers at each Town Meeting night. The Chair serves as a member of the Rules Committee
- **Vice-Chair:** Stands in for the Chair as needed.
- **Clerk:** Records votes within the precinct, such as electing representatives to standing committees or voting during a precinct caucus

## Committees (each precinct elects a representative to each committee):

- **Committee on Finance and Taxation (“Fin Com”):** Reviews articles that have monetary costs and/or spending considerations
- **Municipal Regulations (“Muni Regs”):** Reviews articles related to bylaws and zoning regulations
- **Municipal Operations (“Muni Opps”):** Reviews articles that affect functions performed by offices and departments of the town
- **Intergovernmental Relations (“IGR”):** Reviews articles which affect the relations of the town with other municipalities, regional governments, and county/state/federal government
- **Charter Review (2 yr terms):** Reviews the town charter and proposes any needed or suggested changes as Town Meeting articles

## Important Links:

- **Town Clerk’s Office:** <https://www.stoughton.org/255/Town-Clerk>
- **Town Meeting Page:** <https://www.stoughton.org/312/Town-Meeting>
- **Virtual Front Tables:**
  - **May 2025 ATM:** <https://www.stoughton.org/1796/Annual-Town-Meeting-May-5-2025>
  - **May 2025 STM:** <https://www.stoughton.org/1806/Special-Town-Meeting-May-5-2025>

