Town of Stoughton

May 1, 2023

Annual Town Meeting Warrant
And Report of the Committee on
Finance & Taxation

Town Meeting Representatives

Bring This Report to Town Meeting

Includes Standing Committee Reports

2023 Annual Town Meeting Session Calendar

All 2023 Annual Town Meeting sessions will be held in person in the Stoughton High School auditorium located at 232 Pearl Street

Sign-in starts at 6:30 p.m. ~ Opening Gavel 7:00 p.m.

Open Meeting Law prohibit Town Boards meeting while Town Meeting is in session.

FACE MASKS ARE OPTIONAL

May				
Monday	Tuesday	Wednesday	Thursday	Friday
1 ATM 1ST Session		**3** ATM 2ND Session		
8 ATM 3RD Session		**10** ATM 4TH Session		
15 ATM 5TH Session (If Needed)		**17** ATM 6TH Session (If Needed)		
22 ATM 7TH Session (If Needed)		**24** ATM 8TH Session (If Needed)		

Wednesday June 14th and 21st have also been reserved if needed.

ORGANIZATIONAL TOWN MEETING WILL BE ON THURSDAY, APRIL 27, 2023 AT 7:00 PM
O'DONNELL MIDDLE SCHOOL CAFETERIA
211 CUSHING STREET

April 5, 2023

Greetings Town Meeting Members,

Thank You for taking the time to take part in this Annual Town Meeting. The Articles along with the Proposed Motions and the Standing Committee recommendations will be found in the front of the Warrant Book while the backing information for the Articles will be found in the back of the Book. The Table of Contents are an easy way to quickly find the Article information.

I strongly urge Town Meeting Representatives to consider the Finance Committee recommendations on the Articles and Budget as presented in this Annual Town Meeting Warrant. The Committee put a tremendous amount of thought, time, and consideration into these recommendations.

Thank You to Town Manager Thomas Calter, School Superintendent Dr. Raab, School Committee Chair Sandra Groppi, School Committee Vice-Chair Katie Pina-Enokian, School Committee members Fabienne Francois-Morisset, Lindsey Kreckler, and Katherine Weiss for presentation of their budget and Article at the Joint Meeting Public Hearing and also to CPC Chairman Mark Zamanian for CPC Article presentation. Special thanks to Town Accountant Bill Rowe for his budget knowledge and to Marc Tisdelle and Selectboard Vice-Chair Steve Cavey for assistance with information collection for this Warrant.

I would also like to extend an enormous and greatly deserved THANK YOU to the members of the Finance Committee who spend countless hours and many late nights working for Town Meeting and toward a better Stoughton: Eric Anderson Jr., Finance Committee Vice-Chairman John Anzivino (extra Thanks for all the Book work), Chet Collins, Bob Desmond (9 Years of Finance Committee Service), Finance Committee Secretary Dianne Dolan, Laura Gunn, Elliot Hansen, Adam Iacobucci, David Lurie, Kerry Marrocco, Jess Miner, Mark Struck, John Walsh, Joel Wolk, and Finance Committee Recording Secretary Delores Staton.

Sincerely,

Vaughan Enokian

Vaughan Enokian, Chairman
Committee on Finance & Taxation

TOWN MODERATOR

April 2023

Dear Town Meeting Representative,

Welcome to Our Town of Stoughton's Annual Town Meeting.

Whether this is your first Town Meeting or one of many, it can still be very exciting and challenging to be part of something that has been around for several hundred years. I thank you all for taking the time to participate in the Town Meeting process.

Officially, on Monday May 1, 2023 at 7:00PM the Town of Stoughton will hold its Annual Town Meeting in person at the Stoughton High School Auditorium. Upon arrival, Town Meeting Representatives please check in with your respective Precinct Chairs who will mark you present and provide you with your assigned electronic voting device. Your Precinct Chair will inform you if there is any additional documentation that is needed and available at the front table. Once you have completed the checking in process, please feel free to sit anywhere in the approved seating sections within the Auditorium. Face masks are optional.

For the latest information, please continue to check the Town of Stoughton website at stoughton.org and navigate to the Town Meeting page (which is under *Governments/Departments* and click on the *Annual Town Meeting 2023 "Virtual Table"* on the left side bar. At this location look for updates, motions and any additional items and documentation for Town Meeting.

Please take the time to check and ensure that your Precinct Chair and the Town Clerk's Office has your most up to date email address and phone number.

Town Meeting is scheduled to meet on Mondays and Wednesdays through the month of May. There are eight scheduled sessions in May for Town Meeting and I am hoping we can conclude Town Meeting in less time than that. I have a few backups dates in June reserved, if needed.

ARTICLE PRESENTATION, QUESTIONS AND DEBATE OVERVIEW

Presentations will be limited to 10 minutes per Article.

Technical Question Period will begin once the Presentation has concluded. A limit of two questions per Town Meeting Representative per Article.

Pro/Con Remarks and speeches will be limited to 3 minutes.

Please remain on topic, relevant, brief and focused.

Due to time constraints and the number of Articles, the Moderator reserves the right to amend or change any of these time limits.

Again, I would like to thank all of you for your dedication to this process and I will see you Monday night, May 1.

Respectfully,

Bob Mullen, Town Moderator

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Annual Town Meeting Warrant

COMMONWEALTH OF MASSACHUSETTS
TOWN OF STOUGHTON

WARRANT FOR ANNUAL TOWN ELECTION

Norfolk, ss:

To either of the Constables of the Town of Stoughton:

GREETINGS:

In the name of the Commonwealth of Massachusetts, I, Larry Verdun, on, March 17th 2023, notified and warned the inhabitants of the Town of Stoughton, qualified to vote in elections and affairs, to vote at:

Precinct 1	Stop & Shop	278 Washington Street
Precinct 2	Stoughton Public Library	84 Park Street
Precinct 2	E. A. Jones Early Childhood Center (Formally the E. A. Jones Elementary School)	137 Walnut Street
Precinct 3	Bob's Foodmart	289 Park Street
Precinct 4	Andy's Market	330 Plain Street
Precinct 5	Tomas Variety Store	257 School Street
Precinct 6	Stoughton Quick Stop	2139 Central Street
Precinct 7	Page's Grocery & Liquors	458 Pearl Street
Precinct 8	Town Hall	10 Pearl Street
Precinct 8	Stoughton Police Department	26 Rose Street

The date of posting being not less than Seven (7) days prior to April 4th, 2023, the date set for the Local Town Election.

Larry Verdun 3/17/23

Larry Verdun, Constable
Stoughton, MA

TOWN OF STOUGHTON
ANNUAL TOWN MEETING WARRANT

NORFOLK, SS

To any constable in the Town of Stoughton:

Greetings: In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Stoughton, qualified to vote on Town affairs, to meet at:

STOUGHTON HIGH SCHOOL AUDITORIUM
232 PEARL STREET, STOUGHTON

ON MONDAY THE 1st DAY OF MAY, 2023

at seven o'clock in the evening, at which time and place the following articles are to be acted upon and determined exclusively by the Town Meeting Members in accordance with the provisions of the Town of Stoughton Charter.

Article 1 - Election

HELD TUESDAY, THE 4th DAY OF APRIL, 2023
from 7:00 a.m. – 8:00 p.m.

To Choose By Ballot The Following Town Offices:

Select Board:	Two to be elected for a term of three years.
School Committee:	Two to be elected for a term of three years.
Moderator:	One to be elected for a term of two years.
Housing Authority:	One to be elected for a term of five years.
Redevelopment Authority:	One to be elected for a term of five years
TOWN MEETING REPRESENTATIVES:	
PRECINCT 1	Seven to be elected for a term of three years, Four to be elected for a term of one year;
PRECINCT 2	Seven to be elected for a term of three years,
PRECINCT 3	Seven to be elected for a term of three years;
PRECINCT 4	Seven to be elected for a term of three years;
PRECINCT 5	Seven to be elected for a term of three years,
PRECINCT 6	Seven to be elected for a term of three years, Three to be elected for a term of one year;
PRECINCT 7	Seven to be elected for a term of three years, Four to be elected for a term of one year;
PRECINCT 8	Seven to be elected for a term of three years,

Also, a sufficient number of Representatives to fill any existing vacancies for either one or two year terms, so that each precinct will have 21 voting members.

Article 2 - Receive Reports

To see if the Town will vote to receive the reports of any Boards or Town Officers or of any other duly established commission, council, or authority of the Town; or take any other action relative thereto.

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs: None

PROPOSED MOTION: That the Town vote receive the reports of any Boards or Town Officers or of any other duly established commission, council, or authority of the Town.

Article 3 - Accept and Contract Funds for Town Roads

To see if the Town will vote to authorize the Select Board to accept and enter into contracts for the expenditure of any funds allocated or to be allocated by the Commonwealth for the construction, reconstruction, and improvements of Town roads; or take any other action relative thereto.

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs: Amounts granted to the Town by the General Court vary from year to year.

PROPOSED MOTION: That the Town vote to authorize the Select Board to accept and enter into contracts for the expenditure of any funds allocated or to be allocated by the Commonwealth for the construction, reconstruction, and improvements of Town roads.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 3.

INTERGOVERNMENTAL RELATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 3.

Article 4 - Apply for and Accept Federal/State Funding

To see if the Town will vote to authorize the Select Board to apply for and accept any federal and/or State funding or grants that are or may become available to the Town; or take any other action relative thereto.

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs: None in particular – costs for applying for grant funds, if any, and the amount of grants, vary by project.

PROPOSED MOTION: That the Town vote to authorize the Select Board to apply for and accept any federal and/or State funding or grants that are or may become available to the Town.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 4.

INTERGOVERNMENTAL RELATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 4.

Article 5 - Disposal of Town Property

To see if the Town will vote to authorize the Select Board, and/or its designee, to dispose by auction or otherwise Town-owned property in accordance with G.L. c.30B; or take any other action relative thereto.

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs: None in particular – costs for applying for grant funds, if any, and the amount of grants, vary by project.

PROPOSED MOTION: That the Town vote to authorize the Select Board, and/or its designee, to dispose by auction or otherwise Town-owned property in accordance with G.L. c.30B.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 5.

Article 6 - Deposit to Stabilization Fund

To see if the Town will vote to transfer from available funds, if any, in the Treasury, any and all funds into the Stabilization Fund; or take any other action relative thereto.

Inserted by: Select Board

Requested by: William Rowe, Town Accountant

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote to deposit $320,452.24 to the Stabilization Fund and that to meet this appropriation, $320,452.24 be transferred from Free Cash.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 6.

Article 7 - Cedar Hill Enterprise Fund Budget

To see if the Town will vote pursuant to the provisions of G.L. c.44, Section §53F½ to raise and to appropriate, transfer from available funds in the treasury, if any, and/or borrow a sufficient sum of money to fund the Cedar Hill Golf Course for Fiscal Year 2024; or take any other action relative thereto.

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote pursuant to the provisions of G.L. c.44, Section §53F½ to appropriate the sum of $381,625.00 to fund the Cedar Hill Golf Course for Fiscal Year 2024; with $336,313.00 to be raised from FY2024 Cedar Hill Golf Course revenue and $45,312.00 to be transferred from Cedar Hill Fund retained earnings for such purposes.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 7.

TITLE	FY2022 ACTUAL	FY2023 BUDGET	FY2024 SELECT BOARD	FY2024 FINCOM BUDGET
CEDAR HILL - Full Cost Enterprise Fund Accounting				
INCOME:				
Receipts	537,245	73,157	405,182	395,627
Appropriated Retained Earnings	70,268	294,561	45,312	45,312
TOTAL INCOME:	607,513	367,718	450,494	440,939
COSTS:				
A. COSTS APPROPRIATED IN THE ENTERPRISE FUND:				
Salaries	117,050	132,877	197,505	189,750
Expenses	113,767	161,725	179,050	179,050
Other Finance Uses	-		-	-
Capital Outlay	-		-	-
Reserve Fund	-		-	-
Debt Service	10,438	19,538	14,625	12,825
TOTAL COSTS APPROPRIATED IN ENTERPRISE FUND:	241,255	314,140	391,180	381,625
B. COSTS APPROPRIATED IN THE GENERAL FUND: (To be transferred to Enterprise Fund)				
Health Insurance	17,975	18,514	17,397	17,397
Pensions	16,494	16,989	20,039	20,039
Shared Employees - General Administration	10,539	10,855	13,057	13,057
Shared Facilities	-	-	-	-
Life Insurance	-	-	-	-
Medicare	1,519	1,565	1,539	1,539
Social Security	513	528	575	575
Property/Vehicle/Liab Insurance	3,323	3,423	4,952	4,952
Unemployment	1,654	1,704	1,755	1,755
TOTAL COSTS APPROPRIATED IN GENERAL FUND:	52,017	53,578	59,314	59,314
TOTAL COSTS:	293,272	367,718	450,494	440,939
C: CALCULATION OF ENTERPRISE FUND SURPLUS:				
Enterprise Fund Revenues	537,245	73,157	405,182	395,627
Appropriated Retained Earnings	70,268	294,561	45,312	45,312
Less Total Costs	(293,272)	(367,718)	(450,494)	(440,939)
Less Prior Year Deficit	-	-	-	-
SURPLUS:	314,241	-	-	-

NEGATIVE BALANCE REPRESENTS GENERAL FUND SUBSIDY:

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Article 8 - Public Health Association Enterprise Fund Budget

To see if the Town will vote pursuant to the provisions of G.L. c.44, Section §53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund of Stoughton Public Health Association for Fiscal Year 2024; or take any other action relative thereto.

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote pursuant to the provisions of G.L. c.44, Section §53F ½ to appropriate the sum of $878,274.00 to fund the Stoughton Public Health Association Enterprise for Fiscal Year 2024; with $843,240.00 to be raised from FY2024 Public Health revenue and other available funds and $35,034.00 to be transferred from Public Health Fund retained earnings.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 8.

TITLE	FY2022 ACTUAL	FY2023 BUDGET	FY2024 SELECT BOARD	FY2024 FINCOM BUDGET
PUBLIC HEALTH-Full Cost Enterprise Fund Accounting				
INCOME:				
Receipts	514,728	514,726	514,728	514,728
Americn Rescue Plan Act	-	334,218	328,512	328,512
Appropriated Retained Earnings	686,015	343,240	321,090	321,090
TOTAL INCOME:	1,200,743	1,192,184	1,164,330	1,164,330
COSTS:				
A. COSTS APPROPRIATED IN THE ENTERPRISE FUND:				
Salaries	538,371	708,442	695,889	695,889
Expenses	120,318	225,450	227,585	182,385
Other Finance Uses	-	-	-	-
Capital Outlay	-	-	-	-
Reserve Fund	-	-	-	-
TOTAL COSTS APPROPRIATED IN ENTERPRISE FUND:	658,689	933,892	923,474	878,274
B. COSTS APPROPRIATED IN THE GENERAL FUND: (To be transferred to Enterprise Fund)				
Health Insurance	77,054	79,151	62,371	62,371
Pensions	54,427	55,909	111,796	111,796
Shared Employees - General Administration	73,872	75,884	69,612	69,612
Shared Facilities	45,006	46,232	47,619	47,619
Life Insurance	24	25	35	35
Medicare	9,016	9,262	7,400	7,400
Social Security	7,249	7,446	4,251	4,251
Property/Vehicle/Liab Insurance	7,967	8,184	6,722	6,722
Unemployment	1,654	1,699	1,750	1,750
Costs to operate state required public health services State mandate. Not billable to Medicare or patients	(25,500)	(25,500)	(25,500)	(25,500)
TOTAL COSTS APPROPRIATED IN GENERAL FUND:	250,769	258,292	286,056	286,056
TOTAL COSTS:	909,458	1,192,184	1,209,530	1,164,330
C: CALCULATION OF ENTERPRISE FUND SURPLUS:				
Enterprise Fund Revenues	514,728	848,944	843,240	843,240
Appropriated Retained Earnings	686,015	343,240	321,090	321,090
Less Total Costs	(909,458)	(1,192,184)	(1,209,530)	(1,164,330)
Less Prior Year Deficit				
SURPLUS:	291,285	-	(45,200)	-
NEGATIVE BALANCE REPRESENTS GENERAL FUND SUBSIDY:				

Article 9 - Sewer Department Enterprise Fund Budget

To see if the Town will vote pursuant to the provision of G.L. c.44, Section §53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the Sewer Department for Fiscal Year 2024; or take any other action relative thereto.

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote pursuant to the provision of G.L. c.44, §53F½ to appropriate the sum of $8,238,669.00 to fund the Sewer Department for Fiscal Year 2024, with 8,238,669.00 to be raised from FY2024 Sewer Enterprise revenue and other available funds.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 9.

TITLE	FY2022 ACTUAL	FY2023 BUDGET	FY2024 SELECT BOARD	FY2024 FINCOM BUDGET
::				
SEWER - Full Cost Enterprise Fund Accounting				
INCOME:				
Receipts (net of refunds/abatements)	7,437,276	7,176,379	7,437,276	7,437,276
Debt ServiceExclusion (Chapter 110- Acts of 1993)	-	-	-	-
Appropriated Retained Earnings	481,081	897,870	388,387	388,387
From I&I Receipts Reserved	-	-	-	-
Anticipated Rate Increases	-	-	-	-
TOTAL INCOME:	7,918,357	8,074,249	7,825,663	7,825,663
COSTS:				
A. COSTS APPROPRIATED IN THE ENTERPRISE FUND:				
Salaries	799,219	818,358	833,100	839,845
Expenses	5,860,421	6,112,871	6,069,861	6,487,810
Other Financing Uses	-	-	-	-
Capital Outlay	62,915	51,000	51,000	51,000
Capital Improvements - I&I Repairs	-	-	-	-
Reserve Fund	-	-	-	-
Debt	411,056	595,032	860,014	860,014
TOTAL COSTS APPROPRIATED IN ENTERPRISE FUND:	7,133,611	7,577,261	7,813,975	8,238,669
B. COSTS APPROPRIATED IN THE GENERAL FUND:				
(To be transferred to Enterprise Fund)				
Health Insurance	107,364	110,585	41,305	41,305
Pensions	179,424	184,807	210,271	210,271
Shared Employees - General Administration	73,967	76,186	80,412	80,412
Shared Facilities	26,278	27,066	27,878	27,878
Life Insurance	92	95	34	34
Medicare	10,380	10,691	3,259	3,259
Property/Vehicle/Liab Insurance	83,402	85,904	160,682	160,682
Unemployment	1,606	1,654	1,704	1,704
Adjustment for prior year overcharge	-			
TOTAL COSTS APPROPRIATED IN GENERAL FUND:	482,513	496,988	525,545	525,545
TOTAL COSTS:	7,616,124	8,074,249	8,339,520	8,764,214
C: CALCULATION OF ENTERPRISE FUND SURPLUS:				
Enterprise Fund Revenues	7,437,276	7,176,379	7,437,276	7,437,276
Debt ServiceExclusion (Chapter 110- Acts of 1993)	-	-	-	-
Appropriated Retained Earnings	481,081	897,870	388,387	388,387
Less Total Costs	(7,616,124)	(8,074,249)	(8,339,520)	(8,764,214)
Less Prior Year Deficit	-	-	-	-
SURPLUS:	302,233	-	(513,857)	(938,551)
NEGATIVE BALANCE REPRESENTS GENERAL FUND SUBSIDY:				

Article 10 - Water Department Enterprise Fund Budget

To see if the Town will vote pursuant to the provisions of G.L. c.44, §53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the Water Department for Fiscal Year 2024; or take any other action relative thereto.

Insert by: Select Board

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote pursuant to the provisions of G.L. c. 44 §53F ½ to appropriate the sum of $5,077,579.00 to fund the Water Department for Fiscal Year 2024, with $5,077,579.00 to be raised from FY2024 Water Department Enterprise revenue and other available funds.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 10.

TITLE	FY2022 ACTUAL	FY2023 BUDGET	FY2024 SELECT BOARD	FY2024 FINCOM BUDGET
WATER - Full Cost Enterprise Fund Accounting				
INCOME:				
Receipts (net of refunds/abatements)	4,634,722	4,520,650	4,634,722	4,634,722
Other Revenue (MWRA Infrastructure Fund)	-	-	1,299,579	1,289,836
Appropriated Retained Earnings	955,896	1,230,249	-	-
Debt ServiceExclusion (Chapter 110- Acts of 1993)	-		-	-
Anticipated Rate Increases	-		-	-
TOTAL INCOME:	5,590,618	5,750,899	5,934,301	5,924,558
COSTS:				
A. COSTS APPROPRIATED IN THE ENTERPRISE FUND:				
Salaries	980,594	1,008,937	976,203	982,948
Expenses	1,727,773	1,814,292	1,861,300	1,844,812
Other Finance Uses	-	-	-	-
Capital Outlay	-	-	-	-
Reserve Fund	-	-	-	-
Debt	2,436,705	2,335,070	2,249,819	2,249,819
TOTAL COSTS APPROPRIATED IN ENTERPRISE FUND:	5,145,072	5,158,299	5,087,322	5,077,579
B. COSTS APPROPRIATED IN THE GENERAL FUND: (To be transferred to Enterprise Fund)				
Health Insurance	113,637	117,046	252,952	252,952
Pensions	245,907	253,284	235,224	235,224
Shared Employees - General Administration	101,376	104,417	99,138	99,138
Shared Facilities	-	-	-	-
Life Insurance	105	108	230	230
Medicare	12,118	12,482	27,325	27,325
Property/Vehicle/Liab Insurance	100,591	103,609	230,406	230,406
Unemployment	1,606	1,654	1,704	1,704
Adjustment for prior year overcharge	-	-	-	-
TOTAL COSTS APPROPRIATED IN GENERAL FUND:	575,340	592,600	846,979	846,979
TOTAL COSTS:	5,720,412	5,750,899	5,934,301	5,924,558
C: CALCULATION OF ENTERPRISE FUND SURPLUS:				
Enterprise Fund Revenues	4,634,722	4,520,650	4,634,722	4,634,722
Other Revenue (MWRA Infrastructure Fund)	-	-	1,299,579	1,289,836
Appropriated Retained Earnings	955,896	1,230,249	-	-
Debt Service Exclusion (Chapter 110- Acts of 1993)	-	-	-	-
Less Total Costs	(5,720,412)	(5,750,899)	(5,934,301)	(5,924,558)
Less Prior Year Deficit	-	-	-	-
SURPLUS:	(129,794)	-	-	-
NEGATIVE BALANCE REPRESENTS GENERAL FUND SUBSIDY:				

Article 11 - Establish Solid Waste Enterprise Fund

To see if the Town will adopt the provisions of Chapter 44, Section §53F ½ of the Massachusetts General Laws to establish a Solid Waste Enterprise Fund effective beginning with Fiscal Year 2025; or take any other action relative thereto.

Inserted by: Select Board

Requested by: Town Staff

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote to accept the provisions of Chapter 44, § 53F½, to establish a fund to be named the Solid Waste Enterprise Fund, to be effective for the fiscal year beginning on July 1, 2024; said fund to be funded by fees, charges and other funding received for the provision of solid waste services; and to transfer to said fund any receipts held for solid waste-related purposes at the close of FY2025.

FINANCE COMMITTEE: Voted 1-9 to Accept and Recommend to Town Meeting Article 11.
MOTION FAILED

Article 12 - Cable Public Access Enterprise Fund - Appropriate for FY24 Cable Costs

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, or borrow a sufficient sum of money to fund the Cable Public Access Enterprise Fund for FY24; or take any action relative thereto.

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote in accordance with the provisions of G.L. c.44, §53F½ to appropriate the sum of $467,385.00 to fund the Cable Public Access Enterprise Fund for Fiscal Year 2024, with $467,385.00 to be raised from FY2023 Cable Public Access Enterprise Fund revenue.

FINANCE COMMITTEE: Voted 9-1 to Accept and Recommend to Town Meeting Article 12.

TITLE	FY2022 ACTUAL	FY2023 BUDGET	FY2024 SELECT BOARD	FY2024 FINCOM BUDGET
CABLE PUBLIC ACCESS - Full Cost Enterprise Fund Accounting				
INCOME:				
Receipts (net of refunds/abatements)	355,747	382,850	467,385	467,385
Appropriated Retained Earnings	8,563	5,150	-	-
TOTAL INCOME:	364,310	388,000	467,385	467,385
COSTS:				
A. COSTS APPROPRIATED IN THE ENTERPRISE FUND:				
Salaries	-	-	-	-
Expenses	451,527	388,000	467,385	467,385
Other Finance Uses	-	-	-	-
Capital Outlay	-	-	-	-
Reserve Fund	-	-	-	-
Debt	-	-	-	-
TOTAL COSTS APPROPRIATED IN ENTERPRISE FUND:	451,527	388,000	467,385	467,385
B. COSTS APPROPRIATED IN THE GENERAL FUND:				
(To be transferred to Enterprise Fund)				
Health Insurance	-	-	-	-
Pensions	-	-	-	-
Shared Employees - General Administration	-	-	-	-
Shared Facilities	-	-	-	-
Life Insurance	-	-	-	-
Medicare	-	-	-	-
Property/Vehicle/Liab Insurance	-	-	-	-
Unemployment	-	-	-	-
Adjustment for prior year overcharge	-	-	-	-
TOTAL COSTS APPROPRIATED IN GENERAL FUND:	-	-	-	-
TOTAL COSTS:	451,527	388,000	467,385	467,385
C: CALCULATION OF ENTERPRISE FUND SURPLUS:				
Enterprise Fund Revenues	355,747	382,850	467,385	467,385
Appropriated Retained Earnings	8,563	5,150	-	-
Less Total Costs	(451,527)	(388,000)	(467,385)	(467,385)
Less Prior Year Deficit	-	-	-	-
SURPLUS:	(87,217)	-	-	-
NEGATIVE BALANCE REPRESENTS GENERAL FUND SUBSIDY:				

Article 13 - Reauthorization of Revolving Funds

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, §53E½, as most recently amended, to establish fiscal year limitations on expenditures from the revolving funds established by the General Bylaws, Section 42, Revolving Funds, with such limitations to remain applicable from fiscal year to fiscal year until such time as they are later amended, and to carry forward any monies remaining in such funds from year to year unless otherwise transferred by Town Meeting:

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote pursuant to the provisions of M.G.L. Chapter 44, §53E½, as most recently amended, to establish fiscal year limitations on expenditures from the revolving funds established by the General Bylaws, Section 42, Revolving Funds, with such limitations to remain applicable from fiscal year to fiscal year until such time as they are later amended, as set forth in the warrant, and to carry forward any monies remaining in such funds from year to year unless otherwise transferred by Town Meeting;

FUND	SPENDING LIMIT
Council on Aging	$50,000
Recreation**	$200,000
Geographic Information Systems	$15,000
Youth Commission	$50,000
Community Events	$10,000
Conservation Commission	$50,000
Board of Health	$120,000
Storm water	$50,000
Compost bin/ Rain barrel	$2,300

**Increase of $50,000 over FY2023.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 13.

MUNICIPAL REGULATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 13

Article 14 - Collective Bargaining - Dispatcher's Union

To see if the Town will vote to approve a collective bargaining agreement between the Town and AFSCME, Council 93 for the period of FY23 through FY25; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost of items of the first fiscal year and implement said collective bargaining agreement; or take any other action relative thereto.

Inserted by: Select Board.

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote to implement the terms of a Collective Bargaining Agreement between the Town of Stoughton and AFSCME, Council 93 for the period FY23 through FY25, with the funds needed for FY23 to be appropriated under Article 26.

FINANCE COMMITTEE: Voted 0-10 to Accept and Recommend to Town Meeting Article 14.

MOTION FAILED

FINANCE COMMITTEE VOTED 10-0 TO ADD THE NOTE: NO INFORMATION WAS PRESENTED TO THE COMMITTEE AT THE TIME OF OUR PUBLIC HEARINGS.

Article 15 - Collective Bargaining - Fire Union

To see if the Town will vote to approve a collective bargaining agreement between the Town and IAFF Local 1512 for the period of FY24 through FY26; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost of items of the first fiscal year and implement said collective bargaining agreement between the Town and IAFF Local 1512 ; or take any other action relative thereto.

Inserted by: Select Board.

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote to implement the terms of a Collective Bargaining Agreement between the Town of Stoughton and IAFF Local 1512 for the period of FY24 through FY26, with the funds needed for FY24 to be appropriated under Article 26.

FINANCE COMMITTEE: Voted 0-10 to Accept and Recommend to Town Meeting Article 15.

MOTION FAILED

FINANCE COMMITTEE VOTED 10-0 TO ADD THE NOTE: NO INFORMATION WAS PRESENTED TO THE COMMITTEE AT THE TIME OF OUR PUBLIC HEARINGS.

Article 16 - Collective Bargaining - Library

To see if the Town will vote to approve a collective bargaining agreement between the Town and the Library Union for the period of FY23 through FY25; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost of items of the first fiscal year and implement said collective bargaining agreement between the Town and the Library Union; or take any other action relative thereto.

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote to implement the terms of a Collective Bargaining Agreement between the Town of Stoughton and IAFF Local 1512 for the period of FY24 through FY26, with the funds needed for FY24 to be appropriated under Article 26.

FINANCE COMMITTEE: Voted 0-10 to Accept and Recommend to Town Meeting Article 16.

MOTION FAILED

FINANCE COMMITTEE VOTED 10-0 TO ADD THE NOTE: NO INFORMATION WAS PRESENTED TO THE COMMITTEE AT THE TIME OF OUR PUBLIC HEARINGS.

Article 17 - Collective Bargaining - Police Patrol Union

To see if the Town will vote to approve a collective bargaining agreement between the Town and the Stoughton Police Patrolmens' union for the period of FY24 through FY26; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost of items of the first fiscal year and implement said collective bargaining agreement between the Town and the Police Patrol Union; or take any other action relative thereto.

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote to implement the terms of a Collective Bargaining Agreement between the Town of Stoughton and the Stoughton Police Patrolmens' union for the period of FY24 through FY26, with the funds needed for FY24 to be appropriated under Article 26.

FINANCE COMMITTEE: Voted 0-10 to Accept and Recommend to Town Meeting Article 17.

MOTION FAILED

FINANCE COMMITTEE VOTED 10-0 TO ADD THE NOTE: NO INFORMATION WAS PRESENTED TO THE COMMITTEE AT THE TIME OF OUR PUBLIC HEARINGS.

Article 18 - Collective Bargaining - Police Superior Officers

To see if the Town will vote to approve a collective bargaining agreement between the Town and the Stoughton Superior Officers Union for the period of FY24 through FY26; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost of items of the first fiscal year and implement said collective bargaining agreement between the Town and the Police Superior Officers; or take any other action relative thereto.

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote to implement the terms of a Collective Bargaining Agreement between the Town of Stoughton and the Stoughton Superior Officers Union for the period of FY24 through FY26, with the funds needed for FY24 to be appropriated under Article 26.

FINANCE COMMITTEE: Voted 0-10 to Accept and Recommend to Town Meeting Article 18.

MOTION FAILED

FINANCE COMMITTEE VOTED 10-0 TO ADD THE NOTE: NO INFORMATION WAS PRESENTED TO THE COMMITTEE AT THE TIME OF OUR PUBLIC HEARINGS.

Article 19 - Collective Bargaining – SPAEA

To see if the Town will vote to approve a collective bargaining agreement between the Town and the Stoughton Professional/Administrative Employees Association for the period of FY24 through FY26; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost of items of the first fiscal year and implement said collective bargaining agreement between the Town and SPAEA; or take any other action relative thereto.

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote to implement the terms of a Collective Bargaining Agreement between the Town of Stoughton and the Stoughton Professional/Administrative Employees Association for the period of FY24 through FY26, with the funds needed for FY24 to be appropriated under Article 26.

FINANCE COMMITTEE: Voted 0-10 to Accept and Recommend to Town Meeting Article 19.

MOTION FAILED

FINANCE COMMITTEE VOTED 10-0 TO ADD THE NOTE: NO INFORMATION WAS PRESENTED TO THE COMMITTEE AT THE TIME OF OUR PUBLIC HEARINGS.

Article 20 - Collective Bargaining THEA

To see if the Town will vote to approve a collective bargaining agreement between the Town and the Town Hall Employees Association for the period of FY23 through FY25; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost of items of the first fiscal year and implement said collective bargaining agreement between the Town and THEA; or take any other action relative thereto.

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote to implement the terms of a Collective Bargaining Agreement between the Town of Stoughton and the Town Hall Employees Association for the period of FY23 through FY25, with the funds needed for FY23 to be appropriated under Article 26.

FINANCE COMMITTEE: Voted 0-10 to Accept and Recommend to Town Meeting Article 20.

MOTION FAILED

FINANCE COMMITTEE VOTED 10-0 TO ADD THE NOTE: NO INFORMATION WAS PRESENTED TO THE COMMITTEE AT THE TIME OF OUR PUBLIC HEARINGS.

Article 21 - Supplement Fiscal Year 2023 Departmental Budgets

To see if the Town will vote to transfer from available funds in the Treasury, if any, a sufficient sum of money to supplement FY23 departmental budgets or fund previously approved articles; or take any other action relative thereto.

Inserted by: Select Board

Requested by: William Rowe, Town Accountant

Date: February 7, 2023

Estimated Costs: Unknown

PROPOSED MOTION: Refer to Town Meeting.

FINANCE COMMITTEE: Voted 10-0 to Refer Article 21 to Town Meeting as there were no requests at the time of the public hearings.

Article 22 - Unpaid Bills

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury, if any, a sufficient sum of money to pay any unpaid bills from prior fiscal years in excess of departmental appropriations; or take any other action relative thereto.

Inserted by: Select Board

Requested by: William Rowe, Town Accountant

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote to appropriate $1,166.79 to pay unpaid bills as shown from prior fiscal year(s) and to meet this appropriation, $799.50 be transferred from the FY2023 Town Counsel budget and $367.29 be transferred from the FY2023 Street Lighting budget.

TOWN OF STOUGHTON				
ARTICLE 22, UNPAID BILLS				
ANNUAL TOWN MEETING				
MAY, 2023				
(AS OF 2/27/23)				
Department	Vendor	Date	Amount	Proposed Funding Source
Public Works	Direct Energy	1/14/2022	$ 5.18	FY2023 Street Lighting budget
Public Works	Direct Energy	2/4/2022	$ 4.70	FY2023 Street Lighting budget
Public Works	Direct Energy	3/4/2022	$ 4.78	FY2023 Street Lighting budget
Public Works	Direct Energy	4/4/2022	$ 17.06	FY2023 Street Lighting budget
Public Works	Direct Energy	5/5/2022	$ 99.23	FY2023 Street Lighting budget
Public Works	Direct Energy	6/3/2022	$ 236.34	FY2023 Street Lighting budget
Town Counsel	KP Law	2/25/2022	$ 41.00	FY2023 Town Counsel budget
Town Counsel	KP Law	2/25/2022	$ 123.00	FY2023 Town Counsel budget
Town Counsel	KP Law	11/23/2021	$ 123.00	FY2023 Town Counsel budget
Town Counsel	KP Law	11/23/2021	$ 266.50	FY2023 Town Counsel budget
Town Counsel	KP Law	8/25/2021	$ 246.00	FY2023 Town Counsel budget
			$ 1,166.79	

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 22.

Article 23 - Rescind Unissued Borrowing Authorizations

To see if the Town will vote to rescind the unissued borrowing authorizations approved under certain previously voted Town Meeting articles; or take any other action relative thereto.

Inserted by: Select Board

Requested by: William Rowe, Town Accountant

Date: February 7, 2023

Estimated Costs: To Be Determined

PROPOSED MOTION: That the Town rescind the following borrowing authorizations:

Article 23 - Rescind Unissued Borrowing Authorizations

May, 2023

A43 ATM	May-19	10306	Rehab Levitz playground	9,942.00
A53 ATM	May-10	06257	Sewer I&I	28,725.00
A29C ATM	May-14	06158	Sewer I&I	96,000.00
A17F4 ATM	May-18	10218	Wilkins bathrooms	370,000.00
				504,667.00

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 23.

Article 24 - Establish 300th Anniversary Celebration Account

To see if the Town will vote to Establish a 300th Anniversary Celebration Account; or take any other action relative thereto.

Inserted by: Select Board

Requested by:

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote to establish a 300th Anniversary Celebration Account as authorized by G.L. c. 44, §53I.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 24.

Article 25 - Deposit to the 300th Anniversary Celebration Account

To see if the Town will vote to deposit funds into the 300th Anniversary Celebration Account, to provide for funding associated with the Town's 300th Anniversary Celebration, and further to authorize the Select Board to: apply for and receive any state or federal grants or other funds available, consider any applications for Town events and activities in recognition of the anniversary; and to act as the executive authority for all permits, licenses, agreements liabilities and/or other obligations; or take any other action relative thereto.

Inserted by: Select Board

Requested by:

Date: February 7, 2023

Estimated Costs: $50,000

PROPOSED MOTION: That the Town vote to deposit $50,000.00 to the 300th Anniversary Celebration Account and that to meet this appropriation, $50,000.00 be transferred from Free Cash.

FINANCE COMMITTEE: Voted 9-1 to Accept and Recommend to Town Meeting Article 25.

Article 26 - General Fund Operating Budget

To see what sum of money the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, for the maintenance and support of the several departments of the Town and for any other usual or necessary Town charges for the Fiscal Year 2024; or take any other action relative thereto.

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote to appropriate $122,129,074.00 for the maintenance and support of the several departments of the Town for Fiscal 2024 and that such sum be expended only for the purposes as described and further, that to meet this appropriation:

$	120,691,006.00	be raised in the tax levy,
	2,300,000.00	be transferred from Free Cash,
	71,594.00	be transferred from Title V Receipts Reserved for Appropriation,
	59,314.00	be transferred from Cedar Hill Fund retained earnings,
	286,056.00	be transferred from Public Health Fund retained earnings,
	388,387.00	be transferred from Sewer Fund retained earnings,
	137,158.00	be raised from FY2024 Sewer Fund revenues,
	846,979.00	be raised from FY2024 Water Fund revenues.
$	124,780,494.00	Total

FINANCE COMMITTEE: Took (4) four votes regarding the General Fund Operating Budget.

Department 161 –Town Clerk: Finance Committee voted 7-0 to Accept and Recommend to Town Meeting Department 161. (Bob Desmond, Mark Struck and Joel Wolk recused themselves.)

Department 610 -Library: Finance Committee voted 9-0 to Accept and Recommend to Town Meeting Department 610. (Adam Iacobbuci recused himself.)

Department 300 -Stoughton Public Schools: Finance Committee voted 9-1 to Accept and Recommend to Town Meeting Department 300

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 26.

Article 27 - Community Preservation Committee FY2024 Budget/Report

To see if the Town will vote to hear and act on the report and recommendations of the Community Preservation Committee, including to appropriate from the Community Preservation Fund FY 2024 estimated annual revenues; a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for

Fiscal Year 2024 and to reserve for the future appropriation a sum of money for open space, including land for recreational use, historic resources, and community housing and further, to Preservation Projects of purposes; all as recommended by the Community Preservation Committee; or take any other action relative thereto.

Notes:

CPA Annual Budget

This is the annual article to fund the CPA budget, as prepared by the Town Accountant, and presented every year.

Inserted by: Select Board
Requested by: Community Preservation Committee
Date: February 7, 2023

PROPOSED MOTION: That the Town vote to appropriate or reserve from Community Preservation Fund FY2024 estimated annual revenues and from the Community Preservation Fund the amounts recommended by the Community Preservation Committee for Committee administrative expenses in Fiscal Year 2024 and for other CPA purposes, as specified below, with each item considered a separate appropriation:

From Community Preservation Fund FY2024 Estimated Annual Revenues

Community Preservation Administrative Expenses	$ 52,457
Community Housing Reserve	$105,126
Historic Resources Reserve	$105,126
Open Space Reserve	$105,126
FY2024 Budgeted Annual Reserve	$683,424

And further, to transfer the sum of $74,385 from the Open Space Reserve, $30,625 from the Historic Resources Reserve and $599,177 from the Undesignated Fund Balance for the following:

Long-term debt service	$374,005
Unissued debt service	$ 10,182
BAN principal payoff	$320,000

Recommended by the Community Preservation Committee, 9-0.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 27.

INTERGOVERNMENTAL RELATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 27

Article 28 - Capen Reynolds Dog Park and Community Gardens

To see if the Town will raise and appropriate, transfer from available funds in the Treasury, borrow, or fund, pursuant to GL c. 44B, the Community Preservation Act, a supplemental sum of money for the design, permitting and construction of a dog park and community gardens with parking and access at the Town-owned Capen Reynolds property, together with any professional services related therefor, or take any other action relative thereto.

Requested by: Capen Reynolds Development Committee
Inserted by: Select Board
Date: February 7, 2023
Estimated Costs: $463,000.00

PROPOSED MOTION: That the Town vote, pursuant to G.L. c.44B, the Community Preservation Act, to appropriate from the Community Preservation Fund Undesignated Fund Balance the sum of $463,000.00 to fund the construction of a dog park and community gardens with parking and access at the Town-owned Capen Reynolds property, plus construction of parking and access.

Recommended as cash article by the Community Preservation Committee, 8-0.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 28.

MUNICIPAL OPERATIONS: Voted 4-1 to Accept and Recommend to Town Meeting Article 28.
NOTE: Committee members have concerns about parking and traffic at that location

Supplemental Funding for Dog Park and Community Gardens at Capen Reynolds

This project seeks the funds necessary to create a Dog Park and Community Gardens at the historic Capen Reynolds property. The Capen Reynolds Committee has been working diligently to get this project implemented, including applying for a receiving Site Plan Approval from the Planning Board. The engineering for this project was originally slated to be done in-house, but when that was not possible, the Capen Committee was forced to hire an engineer out of the funds originally granted to the project in 2015. Due to unanticipated costs such as the engineering consultant fees and materials inflation, in addition to finding that the extent of the wetlands on the property required another review and a re-design of the project, this request is being presented now for the additional funding necessary to see the project through to completion.

This property is especially well suited for a dog park, which will feature separate areas for larger and smaller dogs, as well as a water spigot. The community gardens will feature space for 37 gardeners, including raised beds for those who would have difficulty working at ground level.

The CPC has recommended $463,000 for this project as a cash article.

Article 29 - Rehabilitation of the Denison Athletic Complex, Design Phase

To see if the Town will raise and appropriate, transfer from available funds in the Treasury, borrow, or fund, pursuant to GL c. 44B, the Community Preservation Act, a sum of money to fund the design phase of the rehabilitation of the John W. Denison Athletic Complex, or take any other action relative thereto.

Requested by: Recreation Department

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs: $37,000.00

PROPOSED MOTION: That the Town vote, pursuant to G.L. c.44B, the Community Preservation Act, to appropriate from the Community Preservation Fund Undesignated Fund Balance the sum of $37,000.00 to fund the design phase of the rehabilitation of the John W. Denison Athletic Complex.

Recommended as cash article by the Community Preservation Committee, 7-0.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 29

Design Costs for Rehabilitation of the John W. Denison Athletic Complex

The Denison Complex is the group of fields located behind the Wilkins School. This proposal is from the Recreation Department, which is responsible for the complex. It seeks funding to prepare a plan for the upgrade of fields which currently have infields made of stone dust, which is problematic and potentially hazardous. It also will involve redesigning the irrigation system to provide better and more efficient coverage of the playing fields. The last time this complex was renovated was in 1985. It is used by the High School, by STOYAC Softball, Babe Ruth Baseball, in addition to adult leagues. The dugouts, which currently lack shade protection and are deteriorating, will be replaced in the construction phase along with the other improvements.

This article is for the design phase of the project.

The project's cost of $37,000 has been recommended by the CPC for inclusion in this warrant as a cash article.

Article 30 - Lighting and Scoreboards for Miller, O'Day and Goff Field

To see if the Town will raise and appropriate, transfer from available funds in the Treasury, borrow, or fund, pursuant to GL c. 44B, the Community Preservation Act, a sum of money for the purchase and installation of lighting equipment at Miller Field, plus the replacement of the two electronic scoreboards at O'Day and Goff Field at the Stoughton Youth Baseball Athletic Field Complex on Elm Street, or take any other action relative thereto.

Requested by: Stoughton Youth Baseball

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs: $145,000.00

PROPOSED MOTION: That the Town vote, pursuant to G.L. c.44B, the Community Preservation Act, to appropriate from the Community Preservation Fund Undesignated Fund Balance the sum of $145,000.00 to fund the purchase and installation of lighting equipment at Miller Field, plus the replacement of the two electronic scoreboards at O'Day and Goff Field at the Stoughton Youth Baseball Athletic Field Complex on Elm Street.

Recommended as cash article by the Community Preservation Committee, 5-1.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 30.

Lighting for Miller Field, and Scoreboards for O'Day Field and Goff Field

Stoughton Youth Baseball (SYB) is an organization providing Stoughton's youth with the opportunity to play baseball on fields which it leases from the Town. As part of its desire to see annual tournament play be able to continue after dark, SYB has requested funding to purchase and install lighting at Miller Field. SYB will be responsible for paying the cost of the electricity, and is required to have the lights go off by 10 pm out of consideration of the surrounding neighborhood. As part of its agreement with the Town, SYB will seek permission from the Select Board each spring for use of the lights during its tournaments and playoffs which take place in June and July.

This grant would also provide funding for SYB to replace its existing scoreboards at O'Day and Goff Field.

The project's cost of $145,000 has been recommended by the CPC for inclusion in this warrant as a cash article

Article 31 - Renovation of Marks Field, Design Phase

To see if the Town will raise and appropriate, transfer from available funds in the Treasury, borrow, or fund, pursuant to GL c. 44B, the Community Preservation Act, a sum of money to fund the design phase of the renovation of Marks Field, or take any other action relative thereto.

Requested by: Stoughton Youth Lacrosse (StoLax)

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs: $12,600.00

PROPOSED MOTION: That the Town vote, pursuant to G.L. c.44B, the Community Preservation Act, to appropriate from the Community Preservation Fund Undesignated Fund Balance the sum of $12,600.00 to fund the design phase of the renovation of Marks Field.

Recommended as cash article by the Community Preservation Committee, 8-0.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 31.

Design Costs for Renovation of Marks Field

Marks Field is a Town-owned athletic field which has gone unused for a number of years. Stoughton Youth Lacrosse (StoLax) leases the field from the Town, and is proposing to renovate it so that it is suitable for use as a lacrosse field. The project will include a concession stand, a parking area, a scoreboard, and landscaping to restore the field to decent condition. Currently, the field is hazardous to walk across, much less play sports on, owing to the divots in the surface after years of neglect.

This article is for the design phase of the project. The project's cost of $12,600 has been recommended by the CPC for inclusion in this warrant as a cash article.

Article 32 - Office Storage Equipment for the Old Stoughton Music Society

To see if the Town will raise and appropriate, transfer from available funds in the Treasury, borrow, or fund, under G.L. c.44B, the Community Preservation Act, a sum of money for the procurement of office equipment for the storage of historical materials of the Old Stoughton Music Society, or take any other action relative thereto.

Requested by: Old Stoughton Music Society

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs: $7,500.00

PROPOSED MOTION: That the Town vote, pursuant to G.L. c.44B, the Community Preservation Act, to appropriate from the Community Preservation Fund Historic Resources Reserve the sum of $7,500.00 for office equipment for the storage of historical materials of the Old Stoughton Music Society, including file cabinets and a desk with storage capacity.

Recommended as cash article by the Community Preservation Committee, 8-0.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 32.

Old Stoughton Music Society Office Storage Equipment

The Old Stoughton Music Society is the oldest continuously operating music society in the United States. Its historic artifacts and records are currently being stored in less than optimal conditions, using old banker's boxes stacked on the floor. This grant will allow for storage in file cabinets, which will better protect these irreplaceable materials.

The project's cost of $7,500 has been recommended by the CPC for inclusion in this warrant as a cash article.

Article 33 - Preservation of Town of Stoughton Vital Records

To see if the Town will raise and appropriate, transfer from available funds in the Treasury, borrow, or fund, under G.L. c.44B, the Community Preservation Act, a supplemental sum of money for the preservation of the Town of Stoughton's Vital Records under the care and custody of the Town Clerk, or take any other action relative thereto.

Requested by: Stoughton Town Clerk
Inserted by: Select Board
Date: February 7, 2023
Estimated Costs: $35,000.00

PROPOSED MOTION: That the Town vote, pursuant to G.L. c.44B, the Community Preservation Act, to appropriate from the Community Preservation Fund Historic Resources Reserve the sum of $35,000.00 for the preservation of the Town of Stoughton's Vital Records under the care and custody of the Town Clerk.

Recommended as cash article by the Community Preservation Committee, 7-0.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 33.
MUNICIPAL OPERATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 33.

Town of Stoughton Vital Records Preservation

This is a supplemental grant which, in combination with the $20,000 granted to a previous Town Clerk, will allow for complete preservation of the Birth, Death and Marriage records that comprise Stoughton's Vital Records. These records go back over two hundred years, and are regularly accessed by residents doing research into their own family tree, or have a general interest in the history of the Town of Stoughton, or other reasons for doing this research. The full estimated cost for completing this preservation is $55,000. The CPC felt that it made sense to add a supplement of $35,000 now in order to allow the job to be done without the necessity of being interrupted by waiting for an additional year for more funding.

The project's cost of $35,000 has been recommended by the CPC for inclusion in this warrant as a cash article.

Article 34 - Cedar Hill Golf Course Renovations

To see if the Town will raise and appropriate, transfer from available funds in the Treasury, borrow, or fund, pursuant to GL c. 44B, the Community Preservation Act, a sum of money for the reconstruction of tee boxes, the upgrading of the irrigation system, and the reconstruction of portions of the cart paths at the Cedar Hill Golf Course, or take any other action relative thereto.

Requested by: Cedar Hill Golf Course
Inserted by: Select Board
Date: February 7, 2023
Estimated Costs: $195,000.00

PROPOSED MOTION: That the Town vote, pursuant to G.L. c.44B, the Community Preservation Act, to appropriate from the Community Preservation Fund Undesignated Fund Balance the sum of $195,000.00 to fund the upgrading of the irrigation system, and the reconstruction of portions of the cart paths at the Cedar Hill Golf Course.

Recommended as cash article by the Community Preservation Committee, 8-0.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 34.

MUNICIPAL OPERATIONS: Voted 4-0-1 to Accept and Recommend to Town Meeting Article 34. Ms. Walsh abstained due to her membership on the Cedar Hill Golf Course Operations Committee.

Cedar Hill Golf Course Renovations

The Cedar Hill Golf Course has greatly benefited from the investment that the CPA Fund made in 2019, allowing it to increase its patronage by the public sufficient to permit the course to pay for its own expenses for the first time in a number of years. This year, Cedar Hill is seeking Community Preservation funds for upgrades to its playing area, irrigation system and golf cart paths to further improve its attractiveness to the public, and build upon its positive financial status.

The project's cost of $195,000 has been recommended by the CPC for inclusion in this warrant as a cash article.

Article 35 - Hansen School Playground Reconstruction

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, borrow, or fund, pursuant to GL c. 44B, the Community Preservation Act, a sum of money for the reconstruction of the playground at the Hansen School, including demolition services, site work, and purchase and installation of equipment, and any related professional services therefor; or take any other action relative thereto.

Inserted by: Select Board

Requested by: School Department

Date: February 7, 2023

Estimated Costs: $950,000

PROPOSED MOTION: That the Town vote, pursuant to G.L. c.44B, the Community Preservation Act, to appropriate the sum of $950,000.00 from the Community Preservation Fund Undesignated Fund Balance for demolition services, site work, and purchase and installation of equipment, and any related professional services therefor; for completion of the reconstruction of the playground at the Hansen School.

Recommended as cash article by the Community Preservation Committee, 8-0.

FINANCE COMMITTEE: Voted -9-1 to Accept and Recommend to Town Meeting Article 35.

Hansen School Playground

The School Department, working with the Hansen School Principal, the School Committee, and the Student Advisory Committee, requested CPA funding to replace playground equipment which is at the end of its useful life and does not meet ADA accessibility standards. The proposed playground will include a resilient surface similar to that installed at the playground adjacent to the Wilkins School, and new state-of-the-art structures which will better meet the needs of children from throughout the community.

The project's cost of $950,000 has been recommended by the CPC for inclusion in this warrant as a cash article.

Article 36 - Parking and Trailhead Construction at Atkinson Ave Ext.

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, borrow, or fund, pursuant to GL c. 44B, the Community Preservation Act, a sum of money for recreational purposes for the planning, development and construction of a parking area at the Town-owned Atkinson Avenue Extension property and for trailhead development and conservation land access, kiosks, and related signage, and to fund any professional services therefor; or take any other action relative thereto.

Requested by: Conservation Commission

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs: $105,000.00

PROPOSED MOTION: That the Town vote, pursuant to G.L. c.44B, the Community Preservation Act, to appropriate from the Community Preservation Fund Undesignated Fund Balance the sum of $105,000.00 to fund the construction of a parking area, trailhead development and access, kiosks, and related signage at the Town-owned Atkinson Avenue Extension property, and to fund any professional services therefor.

Recommended as cash article by the Community Preservation Committee, 7-0.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 36.

MUNICIPAL OPERATIONS: Voted 4-0-1 to REFER to Town Meeting Article 36.
Committee members stated not enough information provided. Mr. Horan abstained due to his membership on the Conservation Committee.

Atkinson Ave Parking Area and Trailhead Construction

This article will enable the Town to create access to the recently acquired Goulston property. Currently, access is mainly through private property, which is less than optimal. The Atkinson Ave parcels were acquired last year for this purpose; this article will fund the creation of a parking area and a trailhead entrance to the larger Goulston land, including an information kiosk. The parking will be just off the street, and vehicles will be safely kept within the parking area while allowing visitors to enter the wooded area on foot.

Article 37 - Acquisition of Property off Benson Road

To see if the Town will vote to raise and appropriate, borrow, transfer from available funds in the Treasury, or fund, pursuant to GL c. 44B, the Community Preservation Act, a sufficient sum of money for the acquisition, including related costs to include establishment of a conservation restriction, of a 12-acre portion of a lot currently owned by the Grubenskas Family Nominee Trust: Assessors Map Number 73, Parcel 20; and also that the Select Board be authorized to grant a perpetual conservation restriction in said parcel of land meeting the requirements of G.L. c. 44B, § 12 and G.L. c. 184, §§ 31-33, and to enter into all agreements and execute any and all instruments as may be necessary to affect said purchase, including all incidental and related expenses; or take any other action relative thereto.

Inserted by: Select Board

Requested by: John Linehan, Chairman of the Stoughton Open Space Committee

Date: February 7, 2023

Estimated Costs: $220,000.00

PROPOSED MOTION: That the Town vote pursuant to G.L. c. 44B, the Community Preservation Act, to appropriate from the Community Preservation Fund Undesignated Fund Balance, the sum of $220,000.00 for the acquisition, including related costs to include establishment of a conservation restriction, of that portion of the parcel of land known as Assessor's Map Number 73, Parcel 20, labeled Lot C-2 on a plan of land prepared by Merrill Engineers and Land Surveyors, with said portion, Lot C-2, constituting 12.05 acres more or less; and, further, to authorize the Select Board to acquire said Lot C-2 and to grant a perpetual conservation restriction in said Lot C-2 meeting the requirements of G.L. c.44B, §12 and G.L. c.184, §§ 31-33, and to enter into all agreements and execute any and all instruments as may be necessary to effect said purchase and the establishment of said restriction, including all incidental and related expenses.

Recommended as cash article by the Community Preservation Committee, 7-0.

FINANCE COMMITTEE: Voted 9-1 to Accept and Recommend to Town Meeting Article 37.

MUNICIPAL REGULATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 37.

Benson Road Open Space

This open space connects with fifty acres of open space from the Goddard property. It includes relatively unspoiled natural habitat, and protects a length of Dorchester Brook. The acquisition cost of $160,000 works out to less than $13,500 per acre and is below market value. The additional funding requested will allow the Town to create a conservation restriction to permanently protect the land and perform the necessary due diligence on the parcel.

Article 38 - Depot Stabilization

To see if the Town will vote under the Community Preservation Act to appropriate from the Community Preservation Fund a sum of money for minimal stabilization of the historic Stoughton Depot Building, located at 45 Wyman Street, Stoughton, MA, including but not limited to, as applicable, professional engineering/architectural services, design, site preparation and demolition, installation, and all other incidental and related costs, or take any other action relative thereto.

Inserted by: Select Board

Requested by: Superintendent of Public Works

Date: February 7, 2023

Estimated Costs: $200,000

PROPOSED MOTION: That the Town vote, pursuant to G.L. c.44B, the Community Preservation Act, to appropriate from the Community Preservation Fund Historic Resources Reserve the sum of $200,000.00 for the purpose of implementing minor door and window repairs, minor HVAC work, plumbing repairs, miscellaneous electrical and carpentry work, including but not limited to professional services such as historic preservation, design, planning, architectural services, environmental testing, construction, or other related necessary repairs, as well as the acquisition of materials necessary to the preservation of the architectural, structural and historic integrity of the Town-owned Stoughton Depot Building located at 45 Wyman Street.

Recommended as cash article by the Community Preservation Committee, 5-1.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 38

Notes:

Stoughton Depot Stabilization

The Stoughton Depot Building is on the National Register of Historic Places, and was acquired by the Town of Stoughton from the MBTA in 2019. It needs to be made weather-tight, and have heat and utilities installed, lighting installed and a bathroom made functional, plus doors and windows replaced and secured, so that it can be fit to use as functioning indoor space.

The project's cost of $200,000 has been recommended by the CPC for inclusion in this warrant as a cash article.

Article 39 - Consolidate Personnel By-Law

To see if the Town will vote to repeal and replace the current "Town of Stoughton Personnel By-Law" and insert in place thereof the proposed "Revised Consolidated Personnel By-Law," as shown below "Revised Consolidated Personnel By-Law" and on file with the Town Clerk; or take any other action relative thereto.

DRAFT

Revised Consolidated Personnel By-Law

Section 1. Purpose and Authorization.

The purpose of this Personnel By-law is to establish fair and equitable working conditions and compensation and classification plans, and to promote a human resources system that ensures an efficient and ethical application of related personnel policies. This By-law is adopted pursuant to the authority granted by Article LXXXIX of the Constitution of the Commonwealth of Massachusetts, and General Laws, Chapter 41, § 108C.

This By-law eliminates and supersedes any and all by-laws previously adopted by the Town pursuant to General Laws, Chapter 40, §§ 21A or 21B, and/or Chapter 41, §§ 108A or 108C. The Classification Plan, Compensation Plan and Leave and Benefit Policies which are in effect at the time of adoption of this By-law shall continue in full force and effect until amended or superseded pursuant to Section 5 of this By-law.

Section 2. Application.

All Town departments and positions shall be subject to the provisions of this By-law except those filled by popular election and those under the direction and control of the school committee. To the extent that any Town employee is subject to a collective bargaining agreement, in the event of a conflict and/or an inconsistency between the applicable collective bargaining agreement and this By-law, then the collective bargaining agreement shall control.

Section 3. Town Manager.

The Town Manager shall be responsible for administering personnel policies, compensation and classification plans, and related matters for all municipal employees and administering all collective bargaining agreements entered into by the Town. Further, the Town Manager is authorized to appoint, discipline, suspend or remove town officers, department heads or principal deputies or agents of elected and appointed boards or officers, and other employees, including employees in civil service positions, for whom no other method of selection is provided by the general or special laws, consistent with the Town's Charter and the terms of any applicable collective bargaining agreements.

Section 4. Human Resources System.

A human resources system shall be established by promulgation of policies pursuant to Section 5. The human resources system shall make use of current concepts of personnel management and may include, but is not limited to, the following elements:

(a) Method of Administration. A system of administration which assigns specific responsibility for all elements of the human resources system, including: maintaining personnel records, staffing controls, implementing effective recruitment and selection processes, maintaining the classification and compensation plans, monitoring the application of personnel policies and periodic reviews, and evaluating the human resources system.

(b) Classification Plan. A position classification plan for all employees subject to this By-law shall be established, based on similarity of duties performed and the responsibilities assumed so that the same qualifications may be reasonably required for, and the same schedule of pay may be equitably applied to, all positions in the same class. Nothing in the classification plan shall infringe upon or supersede an appointing authority's ability to hire an employee into a newly created position, provided that the Town Manager first is consulted regarding an appropriate starting salary and the Town Manager approves the same. As part of its regular review, the Town Manager shall update the Classification and Compensation Plans to include any new positions that were added during the prior year.

(c) Compensation Plan. A compensation plan for all positions subject to this By-law shall consist of:

(1) A schedule of pay grades including minimum, maximum and intermediate rates for each grade;

(2) Performance and merit pay programs; and

(3) An official list indicating the assignment of each position to specific pay grades.

(d) Recruitment and Selection Policy. A recruitment, employment, promotion, and transfer policy which ensures that reasonable effort is made to promote diversity, equity and inclusion among employees and to attract qualified persons.

(e) Personnel Records. A centralized recordkeeping system which maintains essential personnel records.

(f) Personnel Policies. A series of personnel policies which establishes the conditions of employment, and the rights, obligations and benefits of certain personnel employed by the Town.

(g) Other Elements. Other elements of a human resources system as deemed appropriate or required by law.

Section 5. Adoption and Amendment of Personnel Policies.

The Town Manager, under the policy guidelines of the Board of Selectmen, shall be responsible for the administration of all personnel policies, including the preparation and approval of personnel procedures, wage and classification plans, and the appointment of a Director of Human Resources. The Town Manager shall be vested with all the powers and duties specified in the Town Charter, shall establish such procedures as he or she deems necessary for proper personnel administration, and may assign to a designee such duties as he or she deems necessary.

The Board of Selectmen shall promulgate personnel policies defining the rights, benefits and obligations of certain employees subject to this By-law. Policies shall be adopted or amended as follows:

(a) Preparation of Policies. Any member of the Board of Selectmen, the Town Manager, the Human Resources Director, or any three employees subject to this By-law may suggest policies for consideration. Anyone proposing a new or amended policy shall provide the substance and the reason for the proposed policy in writing. The Town Manager shall, within 20 (twenty) business days of receipt of a policy proposal, consider the proposed policy and recommend that the Board of Selectmen adopt the policies (with or without modifications), recommend that the Board of

Selectmen reject the policies, or recommend that further study is necessary.

(b) Recommended Policies. The recommendations of the Town Manager shall be forwarded in writing to the Board of Selectmen by the Town Manager or by the Personnel Board. The recommendations shall contain the text of the proposed policy or amended policy, an explanation of the policy and the implications of the policy, and the action(s) thereon recommended by the Town Manager. The Board of Selectmen shall consider recommendations of the Town Manager and may adopt, reject or return recommendations for further action. The Board of Selectmen need only act on proposed policies recommended for adoption. Policies shall become effective upon approval of the Board of Selectmen, unless some other date is specified. Adopted policies, including the Compensation Plan, shall be kept on file in the office of the Town Clerk.

Section 6. Severability.

The provisions of this By-law and any policies adopted pursuant to this By-law are severable. If any By-law provision or policy is held invalid, the remaining provisions of the By-law or policies shall not be affected thereby.

Accepted at Town Meeting, _____, 2023.

Inserted by: Select Board

Requested by: Human Resources Department

Date: February 7, 2023

Estimated Cost:

PROPOSED MOTION: Move that the Town vote to repeal and replace the current "Town of Stoughton Personnel By-Law" and insert in place thereof the proposed "Revised Consolidated Personnel By-Law" on file with the Town Clerk.

MUNICIPAL REGULATIONS: Voted 3-2 to REFER to Town Meeting Article 39.

Article 40 - Charter Amendment

To see if the Town will vote to amend the Town Charter Section C8-3 (Polling places) by deleting the word "in" and replacing it with the word "for" so that C8-3 reads as follows: "A polling place shall be made available for each of the precincts for all elections."; and, in accordance with G.L. c. 43B, § 10, to see if the Town will vote to place on the 2024 Annual Election Ballot, the question to read as follows: "Shall the Town amend the Town Charter Section C8-3 (Polling places) by deleting the word "in" and replacing it with the word "for" so that C8-3 reads as follows: "A polling place shall be made available for each of the precincts for all elections."

Inserted by: Select Board

Requested By: Select Board

Date: February 7, 2023

PROPOSED MOTION: Move that the Town vote to amend the Town Charter Section C8-3 (Polling places) by deleting the word "in" and replacing it with the word "for" so that C8-3 reads as follows: "A polling place shall be made available for each of the precincts for all elections."; and, in accordance with G.L. c. 43B, § 10, vote to place on the 2024 Annual Election Ballot, the question to read as follows: "Shall the Town amend the Town Charter Section C8-3 (Polling places) by deleting the word "in" and replacing it with the word "for" so that C8-3 reads as follows: "A polling place shall be made available for each of the precincts for all elections."

MUNICIPAL REGULATIONS: Voted .4-1 to REFER to Town Meeting Article 40.

Article 41 - Accept Chapter 59 Section 5 Clause Twenty-second G (Veterans Tax Exemptions)

To see if the Town will vote to adopt the provisions of G.L. c. 59, § 5, clause Twenty-second G which provides that "In any city or town that accepts this clause, real estate that is the domicile of a person but is owned by a trustee, conservator or other fiduciary for the person's benefit if the real estate would be eligible for exemption under clause Twenty-second, Twenty-second A, Twenty-second B, Twenty-second C, Twenty-second D, Twenty-second E or Twenty-second F if the person were the owner of the real estate."

Inserted by: Select Board

Requested by: Sean Butrica, Veterans' Agent

Date: February 7, 2023

Estimated Costs: None

PROPOSED MOTION: Move that the Town vote to adopt the provisions of G.L. c. 59, § 5, clause Twenty-second G.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 41.

MUNICIPAL REGULATIONS: Voted .4-1 to REFER to Town Meeting Article 41.

Article 42 - Public Works Capital Equipment Purchases

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including but not limited to any of the Enterprise Funds of the Town, or borrow a sufficient sum or sums of money to replace and/or purchase and/or lease purchase for terms of up to or more than three years, the following items, including equipping of vehicles and equipment, and, as applicable, professional engineering, architectural services, design, site preparation and demolition, installation, and all other incidental and related Costs, all as set forth in the chart below; or take any other action relative thereto.

Two (2) Utility Body Pickup Trucks w/ plows: $180,000
Multi Use Utility Vehicle w/cap: $50,000
Asphalt Hot Box Trailer: $65,000

Inserted by: Select Board

Requested by: Superintendent of Public Works

Date: February 7, 2023

PROPOSED MOTION: That the Town vote to appropriate the following amounts for the Public Works Department, with each considered to be a separate appropriation:

A. $180,000.00 for two (2) utility body pickup trucks with plows by transferring $150,000.00 from Article 26 of the Annual Town Meeting of May, 2017 (Project 21446, South Coast rail consultant), $115.75 from Article 19A4 of the Annual Town Meeting of May, 2021 (Project 10478, defibrillators), $100.00 from Article 19C1 of the Annual Town Meeting of May, 2021 (Project 10486, DPW chipper box), $5,324.00 from Article 19D1 from the Annual Town Meeting of May, 2021 (Project 10488, one pool car) and $24,460.25 from Free Cash.

B. $50,000.00 for a multi-use vehicle with cap by transferring $400.00 from Article 22 of the Annual Town Meeting of May, 2021 (Project 10494, storm water compliance), $1,502.66 from Article 16E2 of the Annual Town Meeting of May, 2022 (Project 10579, security upgrades) and $48,097.34 from Free Cash.

C. $65,000.00 for an asphalt hot box trailer by transferring $6,011.13 from Article 19B2 from the Annual Town Meeting of May, 2017 (Project 10145, garage door openers), $692.03 from Article 17B4 of the Annual Town Meeting of May, 2018 (Project 10213, Fire rescue tools), $1,937.51 from Article 17B3 of the Annual Town Meeting of May, 2018 (Project 10225, emergency pre-emption signal), $56.04 from Article 26B2 of the Annual Town Meeting of May, 2019 (Project 10287, Fire vests) and $56,303.29 from Free Cash.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 42.
MUNICIPAL OPERATIONS: Voted 4-1 to Accept and Recommend to Town Meeting Article 42

Article 43 - Town Buildings and Facilities Maintenance and Upgrades

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including but not limited to any of the Enterprise Funds of the Town, or borrow a sufficient sum or sums of money to undertake maintenance, extraordinary maintenance, improvements, repairs, upgrades, modifications and the like at Town-owned buildings and facilities including but not limited to, as applicable, professional engineering/architectural services, design, site preparation and demolition, installation, and all other incidental and related costs, or take any other action relative thereto.

Inserted by: Select Board
Requested by: Superintendent of Public Works
Date: February 7, 2023
Estimated Costs: 75,000

PROPOSED MOTION: That the Town vote to appropriate $75,000.00 to undertake maintenance, extraordinary maintenance, improvements, repairs, upgrades, modifications and the like at Town-owned buildings and facilities including but not limited to, as applicable, professional engineering/architectural services, design, site preparation and demolition, installation, and all other incidental and related costs, and that to meet this appropriation, $40,500.00 be transferred from Article 11 of the Special Town Meeting of November, 2018 (Project 10270, Lucius Clapp design), $350.77 be transferred from Article 27B of the Annual Town Meeting of May, 2019 (Project 10291, DPW facilities upgrades), $2,880.00 be transferred from Article 9B of the Special Town Meeting of October, 2020 (Project 10421, COA sinks and fixtures) and $31,269.23 be transferred from Article 9J of the Special Town Meeting of October, 2020 (Project 10429, paving Station #2).

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 43.

MUNICIPAL OPERATIONS: Voted 4-1 to Accept and Recommend to Town Meeting Article 43.

Article 44 - Police Station Locker Room Upgrades

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including but not limited to any of the Enterprise Funds of the Town, or borrow a sufficient sum or sums of money to upgrade the Police Station locker rooms, or take any other action relative thereto.

Inserted by: Select Board

Requested by: Superintendent of Public Works

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: That the Town vote to appropriate $75,000.00 to upgrade the Police Station locker rooms and that to meet this appropriation, $488.63 be transferred from Article 33 of the Annual Town Meeting of May, 2016 (Project 10097, Harris Pond vegetation), $12,200.00 be transferred from Article 18A of the Annual Town Meeting of May, 2018 (Project 10238, Cedar Hill repairs), $4,004.52 be transferred from Article 18B of the Annual Town Meeting of May, 2018 (Project 10239, DPW admin repairs), $2,078.20 be transferred from Article 18G of the Annual Town Meeting of May, 2018 (Project 10243, Police Station repairs), $37,802.77 be transferred from Article 9J of the Special Town Meeting of October, 2020 (Project 10429, paving, Station #2), $6,400.00 be transferred from Article 9K of the Special Town Meeting of October, 2020 (Project 10430, Town Hall fan coils), $2,880.00 be transferred from Article 9L of the Special Town Meeting of October, 2020 (Project 10431, Town Hall pipe installation), $3,360.00 be transferred from Article 9M of the Special Town Meeting of October, 2020 (Project 10432, Town Hall sinks and fixtures), $600.00 be transferred from Article 20 of the Annual Town Meeting of May, 2021 (Project 10491, Dog Pound roof and HVAC), $2,650.00 be transferred from Article 20B of the Annual Town Meeting of May, 2021 (Project 10492, Clubhouse roof) and $2,535.88 be transferred from Free Cash.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 44.

MUNICIPAL OPERATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 44.

Article 45 - Roadway Resurfacing

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including but not limited to any of the Enterprise Funds of the Town, or borrow a sufficient sum or sums of money to resurface and repair several roadways included, but not limited to, the ones listed, including utility upgrades and, as applicable, professional engineering, architectural services, design, site preparation and demolition, installation, and all other incidental and related costs, all as set forth in the chart below; or take any other action relative thereto.

Inserted by: Select Board

Requested by: Superintendent of Public Works

Date: February 7, 2023

Estimated Costs: $2,600,000

PROPOSED MOTION: That the Town vote to appropriate $2,600,000.00 to resurface and repair several roadways included, but not limited to, the ones listed, including utility upgrades and, as applicable, professional engineering, architectural services, design, site preparation and demolition, installation, and all other incidental and related costs, and to meet this appropriation, the Treasurer, with the approval of the Select Board is authorized to borrow $2,600,000.00 and to issue bonds or notes therefor pursuant to Chapter 44 and/or Chapter 29C of the General Laws or any other enabling authority.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 45.

INTERGOVERNMENTAL RELATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 45

MUNICIPAL OPERATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 45.

ATM 2023 Paving Article Estimates

Area	Street	Category	Estimated Cost (Contractor)
1	Leeds Street	Major Rehabilitation	
1	Kenneth Court	Major Rehabilitation	
1	Lothrop Street	Major Rehabilitation	
1	Bradford Street	Major Rehabilitation	
1	Summer Avenue	Preventive Maintenance	$ 454,720.99
1	Wyman Street	Major Rehabilitation	
1	Blackstone Street	Minor Rehabilitation	
1	Spring Street	Major Rehabilitation	
1	Green Street	Major Rehabilitation	
1	Myrtle Street	Minor Rehabilitation	
2	Franklin Street	Major Rehabilitation	
2	Belmont Avenue	Major Rehabilitation	$ 312,726.00
2	Brickel Road	Major Rehabilitation	
2	Independence Avenue	Major Rehabilitation	
3	Legaski Avenue	Major Rehabilitation	
3	Alpine Way	Minor Rehabilitation	$ 418,168.52
3	Kotlik Street	Minor Rehabilitation	
4	Peters Drive	Major Rehabilitation	$ 192,649.64
4	Chapman Road	Major Rehabilitation	
5	Drake Avenue	Major Rehabilitation	
5	Sandy Ridge Road	Major Rehabilitation	$ 224,758.94
5	Sheehan Street	Major Rehabilitation	
6	Monk Street	Minor Rehabilitation	
6	Union Street	Major Rehabilitation	$ 185,539.64
6	Dale Street	Major Rehabilitation	
6	Hayden Street	Major Rehabilitation	
7	Corbett Road	Major Rehabilitation	
7	Bisbee Road	Minor Rehabilitation	$ 302,895.40
7	Eighth Street	Major Rehabilitation	
7	Ninth Street	Major Rehabilitation	
8	Tanglewood Dive	Major Rehabilitation	
8	Hollytree Road	Minor Rehabilitation	$ 344,148.15
8	Raymond Road	Major Rehabilitation	
		Total	$ 2,435,607.28
		Contingency (5%)	**$ 2,557,387.64**

Article 46 - Extraordinary Repairs to Fleet

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including but not limited to any of the Enterprise Funds of the Town, or borrow a sufficient sum or sums of money to undertake maintenance, extraordinary maintenance, purchases, improvements, repairs, upgrades, modifications and the like for vehicle/equipment fleet improvements including but not limited to, as applicable, professional services, design, installation, and all other incidental and related costs, or take any other action relative thereto.

Inserted by: Select Board

Requested by: Superintendent of Public Works

Date: February 7, 2023

Estimated Costs: $75,000

PROPOSED MOTION: That the Town vote to appropriate $75,000.00 to undertake maintenance, extraordinary maintenance, purchases, improvements, repairs, upgrades, modifications and the like for vehicle/equipment fleet improvements including but not limited to, as applicable, professional services, design, installation, and all other incidental and related costs, and that to meet this appropriation, $75,000.00 be transferred from Free Cash.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 46.

MUNICIPAL OPERATIONS: Voted 4-1 to Accept and Recommend to Town Meeting Article 46.

Article 47 - Datacenter Infrastructure Upgrade Project

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to purchase hardware, software and installation of a data infrastructure project upgrade located at the Police Department.

Inserted by: Select Board

Requested by: Trish Shropshire, Information Technology Director

Date: February 7, 2023

Estimated Costs: $150,000

PROPOSED MOTION: That the Town vote to appropriate $150,000.00 to purchase hardware, software and installation of a data infrastructure project upgrade located at the Police Department, and that to meet this appropriation, $150,000.00 be transferred from Free Cash.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 47.

MUNICIPAL OPERATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 47

Article 48 - Police Capital

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to purchase capital for the Police Department.

Police Station Upgrades: $75,000

Cruisers: $220,000

Inserted by: Select Board

Requested by: Police Chief

Date: February 7, 2023

PROPOSED MOTION: That the Town vote to appropriate the following amounts for the Police Department, with each considered to be a separate appropriation:

A. $75,000.00 for Police Station upgrades, and to meet this appropriation, the Treasurer, with the approval of the Select Board is authorized to borrow $75,000.00 and to issue bonds or notes therefor pursuant to Chapter 44 and/or Chapter 29C of the General Laws or any other enabling authority.

B. $220,000.00 for the purchase of three (3) Police cruisers by transferring $220,000.00 from Free Cash.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 48.

MUNICIPAL OPERATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 48.

Article 49 - Fire Capital

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to purchase capital for the Fire Department.

Firefighting and Emergency Medical Services Life Safety Equipment: $295,0000

CAD Software: $55,000

Command Vehicles: $170,000

Firefighting Protective Gear: $70,000

Self Contained Breathing Apparatus: $225,000

Inserted by: Select Board

Requested by: Fire Chief

Date: February 7, 2023

PROPOSED MOTION: That the Town vote to appropriate the following amounts for the Fire Department, with each considered to be a separate appropriation:

A. $55,000.00 for the purchase of CAD software by transferring $55,000.00 from Free Cash.

B. $170,000.00 for the purchase of two (2) command vehicles by transferring $170,000.00 from Free Cash.

C. $225,000.00 for the purchase of firefighting protective gear by transferring $225,000.00 from Free Cash.

D. $70,000.00 for the purchase of self-contained breathing apparatus by transferring $70,000.00 from Free Cash.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 49.

MUNICIPAL OPERATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 49.

Article 50 - Multiple Small Equipment and Maintenance Purchases for Cedar Hill

To see if the town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, borrow, or fund from retained earnings, sufficient funds for several small equipment purchases such as, but not limited to, sod cutter, hose reel cart, push mowers, leaf blowers, greens maintenance supplies, ball washers, signage, etc.

Inserted by: Select Board

Requested By: Victor Barruzza, Cedar Hill Superintendent

Date: February 7, 2023

Estimated Costs: $50,000.00

PROPOSED MOTION: That the Town vote to appropriate $50,000.00 for the purchase of several small equipment purchases such as, but not limited to, sod cutter, hose reel cart, push mowers, leaf blowers, greens maintenance supplies, ball washers, signage, etc., and that to meet this appropriation, $2,410.08 be transferred from Article 19F1 of the Annual Town Meeting of May, 2021 (Project 10490, greens and grounds equipment) and $47,589.92 be transferred from Cedar Hill Fund Retained Earnings.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 50.

MUNICIPAL OPERATIONS: Voted 4-0-1 to Accept and Recommend to Town Meeting Article 50. Ms. Walsh abstained due to her membership on the Cedar Hill Golf Course Operations Committee

Article 51 - New Voting Machines

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sum of money to purchase new voting machines for Elections; or take any other action relative thereto.

Inserted by: Select Board
Requested by: Town Clerk
Date: February 7, 2023
Estimated Cost: 75,000

PROPOSED MOTION: That the Town vote to appropriate $75,000.00 for the purchase of new voting machines for elections, and that to meet this appropriation, $75,000.00 be transferred from Free Cash.

FINANCE COMMITTEE: Voted 7-2-1 to Accept and Recommend to Town Meeting Article 51.
Mark Struck abstained from this vote
MUNICIPAL OPERATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 51.

Article 52 - Residential Meters

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including but not limited to any of the Enterprise Funds of the Town, or otherwise, or borrow a sufficient sum or sums of money to undertake replacement of existing residential water meters compatible with the high performance metering system that provides advanced metering analytics to produce true and accurate reads, including but not limited to meters, services, installation, training and associated infrastructure, including all incidental and related costs, or take any other action relative thereto.

Inserted by: Select Board

Requested by: Town Staff

Date: February 7, 2023

Estimated Costs: $1,600,000

PROPOSED MOTION: That the Town vote to appropriate $_____ for the purchase of residential water meters compatible with the high performance metering system, and that to meet this appropriation, $_____ be transferred from _____.

FINANCE COMMITTEE: Voted 0-10 to Accept and Recommend to Town Meeting Article 52.
MOTION FAILED
MUNICIPAL OPERATIONS: Voted 4-1 to Accept and Recommend to Town Meeting Article 52.

Article 53 - Pratts Court Water Treatment Plant Upgrades

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including but not limited to any of the Enterprise Funds of the Town, or otherwise, or borrow a sufficient sum or sums of money to replace filter media, and rehabilitate, modernize, repair, modify and upgrade filter piping and valving and install new well pumps and associated piping, valving and controls and associated infrastructure, for DEP Compliance at the Pratts Court Water Treatment Plant located off Pratts Court including all incidental and related costs, or take any other action thereto.

Inserted by: Select Board

Requested by: Town Staff

Date: February 7, 2023

Estimated Costs: $1,500,000

PROPOSED MOTION: That the Town vote to appropriate $1,500,000.00 to replace filter media, and rehabilitate, modernize, repair, modify and upgrade filter piping and valving and install new well pumps and associated piping, valving and controls and associated infrastructure, for DEP Compliance at the Pratts Court Water Treatment Plant located off Pratts Court including all incidental and related costs, and that to meet this appropriation, the Treasurer, with the approval of the Select Board is authorized to borrow $1,500,000.00 and to issue bonds or notes therefor pursuant to Chapter 44 and/or Chapter 29C of the General Laws or any other enabling authority, and further, although these bonds and notes will be considered general obligations of the Town, the debt service on these obligations is intended to be repaid by the Water Enterprise Fund.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 53

MUNICIPAL OPERATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 53

Article 54 - Phase 5 Water Main Upgrades and Improvements

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, including but not limited to any of the Enterprise Funds of the Town, or otherwise, or borrow a sufficient sum or sums of money to undertake maintenance, extraordinary maintenance, improvements, repairs, upgrades, modifications and the like to the Town-owned Water Mains, including but not limited to replacement of existing water mains, new valves, fire hydrants, customer water services, as applicable, professional engineering/architectural services, design, site preparation, demolition, installation, and all other incidental and related costs, or take other action relative thereto.

Inserted by: Select Board

Requested by: Town Staff

Date: February 7, 2023

Estimated Costs: $1,878,000

PROPOSED MOTION: That the Town vote to appropriate $1,878,000.00 to undertake maintenance, extraordinary maintenance, improvements, repairs, upgrades, modifications and the like to the Town-owned Water Mains, including but not limited to replacement of existing water mains, new valves, fire hydrants, customer water services, as applicable, professional engineering/architectural services, design, site preparation, demolition, installation, and all other incidental and related costs, and that to meet this appropriation, the Treasurer, with the approval of the Select Board is authorized to borrow $1,878,000.00 and to issue bonds or notes therefor pursuant to Chapter 44 and/or Chapter 29C of the General Laws or any other enabling authority, and further, although these bonds and notes will be considered general obligations of the Town, the debt service on these obligations is intended to be repaid by the Water Enterprise Fund.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 54.

MUNICIPAL OPERATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 54.

Article 55 - Sewer Capital - Inflow and Infiltration

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, or borrow a sufficient sum of money to continue improving the sewer system and reduce infiltration and inflow of ground water and water from other sources, including but not limited to investigation of sources of water loading from rain leaders, or sump pumps but not limited to, as applicable, professional engineering/architectural services, design, site preparation and demolition, installation, and all other incidental and related costs, or take any other action relative thereto.

Inserted by: Select Board

Requested by: Town Staff

Date: February 7, 2023

Estimated Costs: $400,000

PROPOSED MOTION: That the Town vote to appropriate $400,000.00 to continue improving the sewer system and reduce infiltration and inflow of ground water and water from other sources, including but not limited to investigation of sources of water loading from rain leaders, or sump pumps but not limited to, as applicable, professional engineering/architectural services, design, site preparation and demolition, installation, and all other incidental and related costs, and that to meet this appropriation, the Treasurer, with the approval of the Select Board is authorized to borrow $400,000.00 and to issue bonds or notes therefor pursuant to Chapter 44 and/or Chapter 29C of the General Laws or any other enabling authority, and further, although these bonds and notes will be considered general obligations of the Town, the debt service on these obligations is intended to be repaid by the Sewer Enterprise Fund.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 55.

MUNICIPAL OPERATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 55.

Article 56 - Town Lake Management Program

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money for the continuation of the Town of Stoughton's Town-wide lake management program to include engineering, consulting, studies and ongoing treatment to control exotic and invasive aquatic vegetation in our Town lakes and ponds, including all incidental and related expenses; or take any action relative thereto.

Inserted by: Select Board

Requested by: Conservation Commission

Date: February 7, 2023

Estimated Costs: $50,000

PROPOSED MOTION: That the Town vote to appropriate $50,000.00 for the continuation of the Town of Stoughton's Town-wide lake management program to include engineering, consulting, studies and ongoing treatment to control exotic and invasive aquatic vegetation in our Town lakes and ponds, including all incidental and related expenses, and that to meet this appropriation, $50,000.00 be transferred from Free Cash.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 56.

MUNICIPAL OPERATIONS: Voted 4-0-1 to Accept and Recommend to Town Meeting Article 56. Mr. Horan abstained due to his membership on the Conservation Committee.

Article 57 - Town Hall Parking and Landscape Improvements

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money for professional consulting services to provide survey, civil engineering, landscape design, and other related consulting services with respect to parking, traffic and landscape improvements at Town Hall or take any action relative thereto.

Inserted by: Select Board

Requested by: Marc Tisdelle, Director of Development Services/Town Engineer

Estimated Costs: $75,000

PROPOSED MOTION: That the Town vote to appropriate $75,000.00 for professional consulting services to provide survey, civil engineering, landscape design, and other related consulting services with respect to parking, traffic and landscape improvements at Town Hall and that to meet this appropriation, $75,000.00 be transferred from Free Cash.

FINANCE COMMITTEE: Voted 9-1 to Accept and Recommend to Town Meeting Article 57.

Article 58 - Landscape Improvements at the Lucius Clapp Property

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money for professional consulting services to provide survey, civil engineering, landscape design, and other related consulting services with respect to parking, traffic and landscape improvements at Lucius Clapp property or take any action relative thereto.

Inserted by: Select Board

Requested by: Marc Tisdelle, Director of Development Services/Town Engineer

Estimated Costs: $75,000

PROPOSED MOTION: That the Town vote to appropriate $75,000.00 for professional consulting services to provide survey, civil engineering, landscape design, and other related consulting services with respect to parking, traffic and landscape improvements at Lucius Clapp property and that to meet this appropriation, $75,000.00 be transferred from Free Cash.

FINANCE COMMITTEE: Voted 9-1 to Accept and Recommend to Town Meeting Article 58.

Article 59 - Tosca Drive, Central St, & Canton St Intersection Improvements

To see if the Town will vote as follows to provide for the Tosca Drive Intersection Improvement Project:

A. Pursuant to the authority granted under Chapter 75 of the Acts of 2022, to transfer from that board or committee currently having care, custody and control for the specific purposes for which it is held, to the Select Board for general municipal purposes, including, but not limited to, all purposes for which public ways are used in the Town, those three parcels of land making up a portion of a lot acquired by the Town for park purposes described in a deed recorded with the Norfolk County Registry of Deeds in Book 1415, Pages 234 and 235, located at the intersection of Central Street and Canton Street and identified as Stoughton Assessors Map 30, Lot 46, said parcels being depicted as "Area 1 = 4,426 SF Reduced Parkland Area", "Area 2 = 174 SF Reduced Parkland Area" and "Area 3 = 26 SF Reduced Parkland Area" on the plan entitled: "Plan of Land Frederick H. Pye Memorial Park in Stoughton, MA Norfolk County Prepared for the Town of Stoughton, MA", dated August 13, 2019, and prepared by Greenman-Pedersen, Inc. (the "Plan"); and further to transfer from that board or committee currently having care, custody and control for the specific purposes for which it is held, to the Select Board for park purposes under Section 3 of Chapter 45 of the General Laws, to be held as part of the above-referenced park identified as Stoughton Assessors Map 30, Lot 46, that portion of the now-discontinued Old Central Street depicted as "Area 4 = 4,626 SF Additional Parkland Area" on the Plan, subject to the rights of others, if any, to maintain existing

underground utilities therein, such land to be dedicated forever to the protection of Article 97 of the Amendments to the Constitution, provided that the Select Board may grant such interests in such land as may be required to confirm existing utility rights, as previously authorized by the vote under Article 34 of the May 2, 2022 Annual Town Meeting;

B. To accept the alteration of the layouts of Tosca Drive, Canton Street, and Central Street, public ways in the Town, as ordered by the Select Board in the locations more or less depicted on that plan entitled "Alteration Plan of Tosca Drive, Canton Street and Central Street (Route 27) in Stoughton, MA, Norfolk County, Prepared for the Town of Stoughton," dated December 8, 2021, revised September 12, 2022, prepared by Greenman-Pedersen, Inc. (the "Layout Plan"), as that plan may be amended prior to said order, said plan and the Board's order in accordance therewith having been placed on file with the Town Clerk as required by law, and further to authorize the Select Board to acquire, by gift, purchase, or eminent domain, rights sufficient to use said newly-included portions of the ways for all purposes for which public ways are used in the Town of Stoughton, and to convey such interest as the Town may hold in the discontinued portion of the ways to others, all upon such terms and conditions and for such consideration as the Select Board deems appropriate;

C. To accept the layout of a public shared use path, as ordered by the Select Board, pursuant to G.L. c.82, §§33 & 35, in the locations more or less depicted on the Layout Plan, as that plan may be amended prior to said order, said plan and the Board's order in accordance therewith having been placed on file with the Town Clerk as required by law, said path being part of that certain public park identified as Stoughton Assessors Map 30, Lot 46, and dedicated to park purposes pursuant to Section 3 of Chapter 45 of the General Laws; and

D. To raise and appropriate, transfer from available funds, or borrow a sum of money to supplement those funds appropriated under Article 28 of the June 23, 2020 Annual Town Meeting, and under Article 35 of the May 2, 2022 Annual Town Meeting, for the construction of and acquisition of interests in land necessary to carry out the road improvement project at the intersection of Central Street, Tosca Drive and Canton Street in the locations more or less depicted on the plan entitled "Plan and Profile of Intersection Improvements and Related Work at Central Street, Route 27 (Canton Street) and Tosca Drive in the Town Of Stoughton Norfolk County, Preliminary Right of Way Plans," originally submitted June 28, 2018 and revised through January 5, 2023, as said plan may be amended, a copy of which has been placed on file with the Town Clerk, and all costs incidental and related thereto;

or take any other action relative thereto.

Inserted by: Select Board

Requested by: Marc Tisdelle, Director of Development Services/Town Engineer

Date: February 7, 2023

Estimated Costs: $150,000

PROPOSED MOTION: That the Town vote to appropriate $150,000.00 for the purposes as described in the warrant, and that to meet this appropriation, $150,000.00 be transferred from Free Cash.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 59.

INTERGOVERNMENTAL RELATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 59.

MUNICIPAL OPERATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 59.

MUNICIPAL REGULATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 59.

Article 60 - Pine Street and Pleasant Street Intersection Improvements Design

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money for professional consulting services to provide survey, civil engineering, landscape design, and other related consulting services with respect to traffic improvements at the Pine Street and Pleasant Street Intersection or take any action relative thereto.

Inserted by: Select Board

Requested by: Marc Tisdelle, Director of Development Services/ Town Engineer

Date: February 7, 2023

Estimated Costs: $75,000

PROPOSED MOTION: That the Town vote to appropriate $75,000.00 for professional consulting services to provide survey, civil engineering, landscape design, and other related consulting services with respect to traffic improvements at the Pine Street and Pleasant Street Intersection and that to meet this appropriation, $75,000.00 be transferred from Free Cash.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 60.

Article 61 - Acceptance of Kelsey Drive Sewer Pump Station as Public

To see if the Town will vote to accept the Sewer Pump Station, and the land thereon, that was required to be built to serve the subdivision and other property in the Town, as set forth in the 2015 Decision, and built in accordance with that Decision and in the location as shown on the Plans entitled: "Sewer Pump Station and Infrastructure Plan for the Villages at Goddard Highlands in Stoughton Massachusetts," dated Feb. 13, 2015, last rev. 4/6/2016, prepared by Outback Engineering, sheets 1-11. The permitted design flow for the Pump Station is 44,240 gallons per day and is intended to be owned, operated and maintained by the Stoughton Sewer Department.

Inserted by: Select Board
Requested by: Town Staff
Date: February 7, 2023

Estimated Costs: $0

PROPOSED MOTION: That the Town vote to accept the Sewer Pump Station, and the land thereon, as set forth in the 2015 Definitive Subdivision Approval Decision and shown on the Plans entitled: "Sewer Pump Station and Infrastructure Plan for the Villages at Goddard Highlands in Stoughton Massachusetts," dated Feb. 13, 2015, last rev. 4/6/2016, prepared by Outback Engineering, sheets 1-11; and, further, to authorize the Select Board, on such terms and conditions as the Board deems appropriate, to acquire by gift, purchase or eminent domain, said Sewer Pump Station, and the land thereon, and including any access, drainage and utility easements depicted on said plan, and any other such temporary or permanent easements as may be needed to operate and maintain the Sewer Pump Station.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 61.
MUNICIPAL OPERATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 61.

Article 62 - Electronic Permitting Software

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to purchase electronic permitting software and for consulting services to assist the Town with implementation of this software and all necessary hardware, software, training and fees or take any action relative thereto.

Inserted by: Select Board

Requested by: Marc Tisdelle, Director of Development Services/Town Engineer

Date: February 7, 2023

Estimated Costs: $450,000

PROPOSED MOTION: That the Town vote to appropriate $450,000.00 to purchase electronic permitting software and for consulting services to assist the Town with implementation of this software and all necessary hardware, software, training and fees and that to meet this appropriation, $450,000.00 be transferred from Free Cash.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 62.
MUNICIPAL OPERATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 62.

Article 63 - Create Opioid Settlements Stabilization Fund

To see if the Town will vote to accept the fourth paragraph of Massachusetts General Laws, Chapter 40, Section 5B, which allows the dedication, without further appropriation, of all, or a percentage not less than 25 percent, of particular fees, charges or receipts to a stabilization fund to be named the Opioid Settlements Stabilization Fund, established under Massachusetts General Laws, Chapter 40, Section 5B, to be effective for the fiscal year beginning on July 1, 2023, or take any other action relative thereto.

Inserted by: Select Board

Requested by:
Stephanie Patton, Prevention Coordinator on behalf of the Stoughton Opioid Task Force (Chief McNamara, Chief Carroll, Janiece Bruce, Sean Butrica)
Date: February 7, 2023
Estimated Costs:

PROPOSED MOTION: That the Town vote to accept the fourth paragraph of Massachusetts General Laws, Chapter 40, Section 5B, which allows the dedication, without further appropriation, of all, or a percentage not less than 25 percent, of particular fees, charges or receipts to a stabilization fund to be named the Opioid Settlements Stabilization Fund, established under Massachusetts General Laws, Chapter 40, Section 5B, to be effective for the fiscal year beginning on July 1, 2023.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 63.

Article 64 - Dedicate Revenues to the Opioid Settlements Stabilization Fund

To see if the Town will dedicate 100% of the opioid settlement funds to be received to the Opioid Settlements Stabilization Fund established under Massachusetts General Laws Chapter 40, Section 5B, effective for the fiscal year beginning on July 1, 2023.

Inserted by: Select Board

Requested by:
Stephanie Patton, Prevention Coordinator on behalf of the Stoughton Opioid Task Force (Chief McNamara, Chief Carroll, Janiece Bruce, Sean Butrica)
Date: February 7, 2023
Estimated Cost:

PROPOSED MOTION: That the Town vote to dedicate 100% of the opioid settlement funds received to the Opioid Settlements Stabilization Fund, established under Massachusetts General Laws Chapter 40, Section 5B, effective for the fiscal year beginning on July 1, 2023.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 64.

Article 65 - Deposit to Building Stabilization Fund

To see if the Town will vote to deposit funds into the Building Stabilization Fund; or take any other action relative thereto.

Inserted by: Select Board

Requested by: William Rowe, Town Accountant

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: Refer to Town Meeting.

FINANCE COMMITTEE: Voted 10-0 to Refer to Town Meeting Article 65.

Article 66 - Fire Apparatus Stabilization Fund

To see if the Town will vote to deposit funds into the Fire Apparatus Stabilization Fund; or take any other action relative thereto.

Inserted by: Select Board

Requested by: William Rowe, Town Accountant

Date: February 7, 2023

Estimated Costs:

PROPOSED MOTION: Refer to Town Meeting.

FINANCE COMMITTEE: Voted 10-0 to Refer to Town Meeting Article 66.

Article 67 - Fund Feasibility Study of South Elementary School

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury, if any, an amount of money to be expended under the direction of the South School Building Committee for a feasibility study for the possible replacement, or renovation of, or addition to, the South Elementary School, located at 171 Ash Street, Stoughton, including, but not limited to, professional services such as design, planning and architectural services, environmental testing, Owners Project Management services and any other incidental and related expenses, for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority; the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study that is in excess of any

grant approved by and received from the MSBA shall be the sole responsibility of the Town; or take any other action relative thereto.

Requested by: South Elementary School Building Committee

Inserted by: Select Board

Date: February 7, 2023

Estimated Cost: $250,000

PROPOSED MOTION: That the Town vote to appropriate $250,000.00 to be expended under the direction of the South School Building Committee for a feasibility study for the possible replacement, or renovation of, or addition to, the South Elementary School, located at 171 Ash Street, Stoughton, including, but not limited to, professional services such as design, planning and architectural services, environmental testing, Owners Project Management services and any other incidental and related expenses, for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority; the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study that is in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town and that to meet this appropriation, the Treasurer, with the approval of the Select Board is authorized to borrow $250,000.00 and to issue bonds or notes therefor pursuant to Chapter 44 and/or Chapter 29C of the General Laws or any other enabling authority.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 67.

INTERGOVERNMENTAL RELATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 67.

Article 68 - Security Upgrades - Intrusion alarm upgrades and Interior Door Hardware

To see if the Town will vote to appropriate, borrow, and/or transfer from available funds in the Treasury, if any, for the upgrade and installation of various security measures, including the replacement of the intrusion alarms systems at seven Stoughton Public School buildings (excluding Stoughton High School), and updates of interior door hardware at seven Stoughton Public Schools buildings (excluding Stoughton High School), for the purpose of updating the alarm panels and the number of alarm nodes, and providing door security measures consistent with Stoughton High School security standards, or take any other action relative thereto.

Requested by: School Department

Inserted by: Select Board

Date: February 7, 2023

Estimated Costs: $450,000

PROPOSED MOTION: That the Town vote to appropriate $450,000.00 for the upgrade and installation of various security measures, including the replacement of the intrusion alarms systems at seven Stoughton Public School buildings (excluding Stoughton High School), and updates of interior door hardware at seven Stoughton Public Schools buildings (excluding Stoughton High School), for the purpose of updating the alarm panels and the number of alarm nodes, and providing door security measures consistent with Stoughton High School security standards and that to meet this appropriation, $250,000.00 be transferred from Article 40 of the Annual Town Meeting of May, 2015 (Project 10033, Wilkins doors and windows) and $200,000.00 be transferred from Free Cash.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 68.

Article 69 - Stoughton Depot Rehabilitation: Cash Payment of Previously Authorized Bonding

To see if the Town will fund, pursuant to G.L. c.44B, the Community Preservation Act, a sum of money for the rehabilitation of the Stoughton Depot Building located at 45 Wyman Street, and to rescind the authorization for the Town to borrow any unissued bonding previously approved under Article 10 at Town Meeting on November 23, 2015, or take any other action relative thereto.

Requested by: Community Preservation Committee
Inserted by: Select Board
Date: February 7, 2023
Estimated Cost: $300,000.00

PROPOSED MOTION: Refer to Town Meeting.

FINANCE COMMITTEE: Voted 10-0 to Refer Article 69 to Town Meeting as we were informed at our Public Hearing this may be dismissed.

Article 70 - Funding Approval Sunset

To see if the Town Meeting will vote to approve the following Bylaw requirement.

Any Article approved that has $250,000 (Two Hundred and Fifty Thousand Dollars) funding or LESS will have a “sunset” of approval of three years starting at beginning of the fiscal year the article has been approved unless stipulated as part of the article. Approved fund spending must be initiated prior to the end of the third fiscal year of approval. Spending must be completed prior to the ending of the fourth fiscal year. A one-year extension may be granted by the Select Board to complete an approved article. Otherwise, the article funding will be rescinded, then must be resubmitted to Town Meeting for reconsideration or continued approval.

All Articles approved over of $250,000 (Two Hundred and Fifty Thousand Dollars) will have a “sunset” of approval of four years starting at beginning of the fiscal year the article was approved

unless stipulated as part of the article. Approved spending funds must be initiated prior to the end of the fourth year of approval and spending must be completed prior to the ending of the sixth year. An extension as needed may be granted by the Select Board. Otherwise, the article funding will be rescinded, then must be resubmitted to Town Meeting for reconsideration or continued approval.

All funding for articles not spent past "sunset" that have not been extended will no longer be available unless resubmitted for Town Meeting approval.

Any State and/or Federal Grants will be exempt from this "sunset" requirement.

Any labor negotiation agreement will be excluded from this provision.

If this article is approved by Town Meeting, Legal Council will implement this change as a Bylaw to the towns charter or take any action required.

Petitioner: Peter E. Murphy, 60 Peters Drive, Stoughton, MA 02072

Precinct 2 Town Meeting Representative

Date: February 7, 2023

Proposed Motion: Any Article approved that has $250,000 (Two Hundred and Fifty Thousand Dollars) funding or LESS will have a "sunset" of approval of three years starting at beginning of the upcoming fiscal year the article has been approved unless stipulated as part of the article. Approved fund spending must be initiated prior to the end of the third fiscal year of approval. Spending must be completed prior to the ending of the fourth fiscal year. A one-year extension may be granted by the Select Board to complete an approved article. Otherwise, the article funding will be rescinded, then must be resubmitted to Town Meeting for reconsideration or continued approval.

All Articles approved over of $250,000 (Two Hundred and Fifty Thousand Dollars) will have a "sunset" of approval of four years starting at beginning of the upcoming fiscal year the article was approved unless stipulated as part of the article. Approved spending funds must be initiated prior to the end of the fourth year of approval and spending must be completed prior to the ending of the sixth year. An extension as needed may be granted by the Select Board. Otherwise, the article funding will be rescinded, then must be resubmitted to Town Meeting for reconsideration or continued approval.

All funding for articles not spent past "sunset" that have not been extended will no longer be available unless resubmitted for Town Meeting approval.

Any State and/or Federal Grants will be exempt from this "sunset" requirement.

Any labor negotiation agreement will be excluded from this provision.

If this article is approved by Town Meeting, Legal Counsel will implement this change as a Bylaw to the towns charter or take any action required.

FINANCE COMMITTEE: Voted 9-1 to Accept and Recommend to Town Meeting Article 70.

MUNICIPAL REGULATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 70.

Article 71 - Climate Action Plan Committee

To see if the Town will vote to: There is an urgent need to address the impending human and ecological disasters created by climate change. The residents of Stoughton, their children, and their descendants will be forced to grapple with the impacts of climate change. In response, municipalities throughout the Commonwealth are developing effective practices, goals, and strategies to minimize greenhouse gas emissions and other activity that contributes to climate change, along with preparing to mitigate the impacts of climate change.

PROPOSED MOTION: that the Town vote to establish a Climate Action Plan Committee, to be comprised of nine (9) members, as follows:

1. The Town Energy Manager;
2. One member to be a Town employee appointed by the Town Manager;
3. One member to be appointed by the Stoughton Energy and Sustainability Committee; and
4. Six (6) members to be appointed by the Select Board following public posting of openings.

Said Committee shall be formed no later than June 30, 2023; shall meet in public meetings biweekly and conduct itself according to the standards governing Town Committees; shall be authorized with Town Manager approval to seek grant support; and shall be charged with issuing an interim report with recommendations, followed by a comprehensive final report no later than June 30, 2025.

Petitioner: Molly Cochran
Date: February 7, 2023
Estimated Cost: None

INTERGOVERNMENTAL RELATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 71.

MUNICIPAL REGULATIONS: No Recommendation was made as a quorum was not available for a vote on the article.

Article 72 - Speed Limit Change to 25mph

To see if the Town will vote to accept the provisions of G.L. c.90, §17C, which allows the Select Board to establish a speed limit of 25 miles per hour in any thickly settled or business district in the Town that is not a state highway, or take any other action relative thereto.

Petitioner: Robert Mullen, 19 Clover Lane, Stoughton, MA 02072
Date: February 7, 2023
Estimated Cost: None

PROPOSED MOTION

That the Town vote to accept the provisions of G.L. c.90, §17C, and to authorize the Select Board to establish a speed limit of 25 miles per hour in any thickly settled or business district in the Town that is not a state highway, or take any other action relative thereto.

MUNICIPAL REGULATIONS: Voted 3-2 to Accept and Recommend to Town Meeting Article 72.

Article 73 - Charter Change

To see if the Town will vote to amend Bylaw C7-14 Town Meeting Standing Committee – Establishment of Town Meeting Charter Review Committee as a Temporary Town Meeting Committee adopted April 26, 1976 at the Annual Town Meeting by adding the duties of the Charter Review Committee as follows:

§ 10-2. Duties of meetings; recommendations.

The Charter Review Committee shall serve as an advisory committee to the Stoughton Representative Town Meeting by making recommendations to the Representative Town Meeting for changes to the Town Charter by proposing articles for the Annual Town Meeting Warrant. As an advisory committee to Town Meeting it shall be subject to all the provisions of the Town Charter and bylaws regarding public hearings, legal advertising, reporting, publishing, and distribution of its recommendations to the Town Meeting Representatives.

A. The Charter Review Committee will meet on a regular basis to study the Town Charter, make recommendations for updates or changes to the Town Charter, and consider recommendations for changes to the Town Charter from residents of Stoughton, Town Meeting Representatives, the Select Board, Municipal Departments, Town Committees, or the Town Attorney.

B. The Charter Review Committee may not propose any change in the Charter relating in any way to the composition, mode of election or appointment, or terms of office of the legislative body (Representative Town Meeting), or the Select Board, or the School Committee, or Town Manager.

C. When a recommended change to the Charter that impacts any other part of Town Government is supported by the Committee, the Committee will attempt to invite a member of the impacted constituency to participate in a discussion of the proposed change with the committee prior to voting on an article for the Town Warrant.

D. As part of its study, the Committee shall hold one or more public informational hearings on the changes to the Charter being proposed, notice of which shall be posted publicly and published for each of two weeks, and not less than seven days preceding such hearing.

E. The Charter Review Committee may annually make recommendations to Town

Meeting for any changes to the Charter, in the form of warrant articles, that are recommended by a majority vote of the Committee. In the event a Special Town Meeting is called in addition to the Annual Town Meeting, the Charter Review Committee may make additional recommendations for changes to the Charter.

Quorum.

The Charter Review Committee shall not meet or conduct business without the presence of a quorum. A majority of the current members of the Charter Review Committee shall constitute a quorum. The Charter Review Committee shall approve its actions by majority vote of those members present.

Amendments.

This bylaw may be amended from time to time by a majority vote of the Town Meeting.

Petitioner: Charter Review Committee
Date: February 7, 2023
Estimated Cost: None

MUNICIPAL REGULATIONS: No Recommendation was made as a quorum was not available for a vote on the article.

Article 74 – Adopt Financial Policy Statement

To see if the Town of Stoughton will adopt a new Financial Policy Statement developed by the Town Manager and approved by the Selectboard. Whereas the current Financial Policy for the Town only addresses debt limits within the Operating Budget, a full range of available financial guidelines and policies will stabilize the Town's outlook. Town of Stoughton can communicate new Financial Policy Statement to Bond markets that set interest rates and to the State of Massachusetts agencies with grant awarding authority. Now, therefore, be it hereby Resolved the Town of Stoughton develops and approves a new Financial Policy Statement.

Petitioner: David Lurie
Date: February 7, 2023
Estimated Cost: None

To see if the Town of Stoughton will adopt a new Financial Policy Statement developed by the Town Manager and approved by the Selectboard. Whereas the current Financial Policy for the Town only addresses debt limits within the Operating Budget, a full range of available financial guidelines and policies will stabilize the Town's outlook. Town of Stoughton can communicate new Financial Policy Statement to Bond markets that set interest rates and to the State of Massachusetts agencies with grant awarding authority. Now, therefore, be it hereby Resolved the Town of Stoughton develops and approves a new Financial Policy Statement.

FINANCE COMMITTEE: Voted 10-0 to Accept and Recommend to Town Meeting Article 74.

MUNICIPAL REGULATIONS: Voted 5-0 to Accept and Recommend to Town Meeting Article 74.

Debra Roberts, Chair

Stephen Cavey, Vice Chair

Scott D. Carrara

Louis F. Gitto

Joseph M. Mokrisky

Stephanie G. Carrara, CMC/MMC
Town Clerk

Article 22

TOWN OF STOUGHTON
ARTICLE 22, UNPAID BILLS
ANNUAL TOWN MEETING
MAY, 2023
(AS OF 2/27/23)

Department	Vendor	Invoice #	Date	Amount	Proposed Funding Source
Dept of Public Works	Direct Energy	220140047935726	1/14/2022	$ 5.18	FY2023 Street Lighting budget
Dept of Public Works	Direct Energy	220350048126719	2/4/2022	$ 4.70	FY2023 Street Lighting budget
Dept of Public Works	Direct Energy	220630048399259	3/4/2022	$ 4.78	FY2023 Street Lighting budget
Dept of Public Works	Direct Energy	220940048685054	4/4/2022	$ 17.06	FY2023 Street Lighting budget
Dept of Public Works	Direct Energy	221250048980221	5/5/2022	$ 99.23	FY2023 Street Lighting budget
Dept of Public Works	Direct Energy	221540049232958	6/3/2022	$ 236.34	FY2023 Street Lighting budget
Town Manager	KP Law	135543	2/25/2022	$ 41.00	FY2023 Town Counsel budget
Town Manager	KP Law	135541	2/25/2022	$ 123.00	FY2023 Town Counsel budget
Town Manager	KP Law	134302	11/23/2021	$ 123.00	FY2023 Town Counsel budget
Town Manager	KP Law	134293	11/23/2021	$ 266.50	FY2023 Town Counsel budget
Town Manager	KP Law	132737	8/25/2021	$ 246.00	FY2023 Town Counsel budget
				$ 1,166.79	

Direct Energy. Business

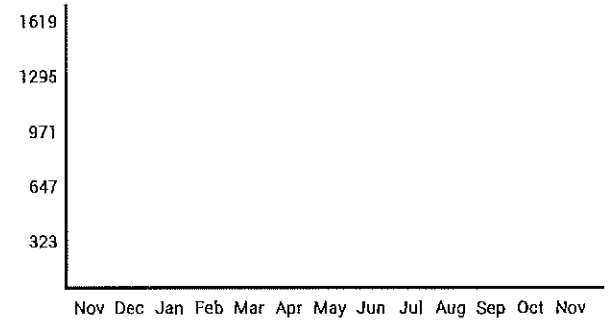
Invoice #	220140047935726
Account #	1434381
Invoice Date	01/14/22
Due Date	02/14/22
	Page 1

CUSTOMER INFORMATION

Company:	Stoughton Little League
Billing Address:	Stoughton Little League 950 Central St. Stoughton, MA 02072

USAGE HISTORY

Monthly Usage (kWh)



MESSAGE CENTER

INVOICE SUMMARY

Previous Balance	$0.00
Payment Received	$0.00
Total Balance Forward	$0.00
Adjustments	$0.00
Late Payment Charge	$0.00
Current Usage Charges	$5.18
Taxes	$0.00
Total Current Charges	$5.18
Amount Due By February 14, 2022	**$5.18**

PAYMENT OPTIONS

By web	myaccount.directenergy.com
By phone	888.925.9115
By mail	Remittance slip below

QUESTIONS?

Visit Us	myaccount.directenergy.com
Call Us	888.925.9115
Outages	1.800.465.1212

Detach here and return this portion with check or money order. Do not staple or fold.

Direct Energy. Business

1001 Liberty Avenue, Pittsburgh, PA 15222

1001 Liberty Avenue
Pittsburgh, PA 15222

Invoice #	220140047935726
Account #	1434381
Amount Due by February 14, 2022	**$5.18**
Amount Enclosed	

Please write your account number on your check or money order made payable to Direct Energy Business.

Please remit to

Direct Energy Business
P.O. Box 70220
Philadelphia, PA 19176-0220

Stoughton Little League
950 Central St.
Stoughton, MA 02072

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Congestion-related charges associated with accounts may be passed-through as per Paragraph 7 ("Price") of the Agreement with Direct Energy Business. Any noted congestion charge on your monthly bill is ESTIMATED and will be subject to an adjustment to reflect actual congestion charges.

Direct Energy. Business

Invoice #	220140047935726
Account #	1434381
Invoice Date	01/14/22
Due Date	02/14/22
	Page 2

GENERAL INFORMATION

For questions or concerns relating to this bill, please call Direct Energy Business's Customer Relations Department at:

8 AM - 6 PM ET, Monday through Friday

myaccount.directenergy.com

Phone: 888.925.9115

If mailing correspondence,please forward to
Direct Energy Business
Attn: Customer Relations
1001 Liberty Avenue
Pittsburgh, PA 15222

Delivery problems such as power outages are typically due to problems with local distribution facilities. For service problems call the utility's 24-hour service center at: Massachusettes Electric Company - National Grid 1.800.465.1212.

According to the terms contained in your energy service agreement with Direct Energy, if you end your service prior to the end of your agreement term, you may be charged an early termination fee. Please refer to your energy service agreement for details.

In the event that the Term of your Agreement has expired, your account will be invoiced at a Market Variable Rate. This rate is subject to change monthly. Please refer to your agreement for additional information.

RIGHT TO FILE A PUC COMPLAINT: If you believe this bill contains any unauthorized charges, please contact Direct Energy Business Customer Relations at the information above. If, after contacting Customer Relations, you are not satisfied with the resolution, you have the right to file a complaint with DTE Department of Telecommunication and Energy 1-800-392-6066, out of state callers dial (617)-605-3531. DTE Mailing address: Department of Telecommunication and Energy, One South Station, Boston, MA 02110.

Direct Energy Business's Competitive Supplier License Number: CS - 021

Generation charges shown on this bill represent the average price you paid for Electric Service this month.

For more information on terms and definitions found within this invoice, please visit us online at directenergybusiness.com/ or through MyAccount. If you would prefer to have a copy of invoice terms and definitions sent to you, please submit your request via phone at 1-888-925-9115.

Change of Address?

Please contact the Direct Energy Business Customer Relations team at:

Direct Energy Business
Attn: Customer Relations
1001 Liberty Avenue
Pittsburgh, PA 15222
Phone 1-888-925-9115

Direct Energy. Business

Invoice #	220140047935726
Account #	1434381
Invoice Date	01/14/22
Due Date	02/14/22
	Page 3

YOUR SERVICE CHARGES

ELM ST POLE 6A2, STOUGHTON MA
EDC.# 2536969009 Store Number :
PO #:

Direct Energy Business

Electric Service

Meter#

Service Period November 30, 2021 to December 29, 2021 Actual-Total	3.844 kW UCAP	
Meter Multiplier of 1		
Meter# UNKNOWN		
Service Period November 30, 2021 to December 29, 2021 Actual-Total	55 kWh	
Meter Multiplier of 1		
November 30, 2021 to December 29, 2021		
Fixed Price - 55 kWh Total @ $0.0942/kWh	$5.18	
Current Actual Charges		$5.18

TOTAL CHARGES FOR EDC.# 2536969009 $5.18

Direct Energy. Business

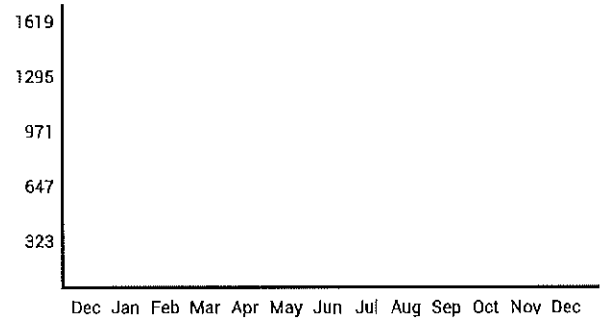
Invoice #	220350048126719
Account #	1434381
Invoice Date	02/04/22
Due Date	03/07/22
	Page 1

CUSTOMER INFORMATION

Company:	Stoughton Little League
Billing Address:	Stoughton Little League 950 Central St. Stoughton, MA 02072

USAGE HISTORY

Monthly Usage (kWh)



MESSAGE CENTER

INVOICE SUMMARY

Previous Balance	$5.18
Payment Received	$0.00
Total Balance Forward	$5.18
Adjustments	$0.00
Late Payment Charge	$0.00
Current Usage Charges	$4.70
Taxes	$0.00
Total Current Charges	$4.70
Amount Due By March 7, 2022	**$9.88**

PAYMENT OPTIONS

By web	myaccount.directenergy.com
By phone	888.925.9115
By mail	Remittance slip below

QUESTIONS?

Visit Us	myaccount.directenergy.com
Call Us	888.925.9115
Outages	1.800.465.1212

Detach here and return this portion with check or money order. Do not staple or fold.

Direct Energy. Business
1001 Liberty Avenue, Pittsburgh, PA 15222

1001 Liberty Avenue
Pittsburgh, PA 15222

Invoice #	220350048126719
Account #	1434381
Amount Due by March 7, 2022	**$9.88**
Amount Enclosed	

Please write your account number on your check or money order made payable to Direct Energy Business.

Please remit to

Direct Energy Business
P.O. Box 70220
Philadelphia, PA 19176-0220

Stoughton Little League
950 Central St.
Stoughton, MA 02072

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Direct Energy. Business

Invoice #	220350048126719
Account #	1434381
Invoice Date	02/04/22
Due Date	03/07/22
	Page 2

Congestion-related charges associated with accounts may be passed-through as per Paragraph 7 ("Price") of the Agreement with Direct Energy Business. Any noted congestion charge on your monthly bill is ESTIMATED and will be subject to an adjustment to reflect actual congestion charges.

GENERAL INFORMATION

For questions or concerns relating to this bill, please call Direct Energy Business's Customer Relations Department at:

8 AM - 6 PM ET, Monday through Friday

myaccount.directenergy.com

Phone: 888.925.9115

If mailing correspondence,please forward to
Direct Energy Business
Attn: Customer Relations
1001 Liberty Avenue
Pittsburgh, PA 15222

Delivery problems such as power outages are typically due to problems with local distribution facilities. For service problems call the utility's 24-hour service center at: Massachusettes Electric Company - National Grid 1.800.465.1212.

According to the terms contained in your energy service agreement with Direct Energy, if you end your service prior to the end of your agreement term, you may be charged an early termination fee. Please refer to your energy service agreement for details.

In the event that the Term of your Agreement has expired, your account will be invoiced at a Market Variable Rate. This rate is subject to change monthly. Please refer to your agreement for additional information.

RIGHT TO FILE A PUC COMPLAINT: If you believe this bill contains any unauthorized charges, please contact Direct Energy Business Customer Relations at the information above. If, after contacting Customer Relations, you are not satisfied with the resolution, you have the right to file a complaint with DTE Department of Telecommunication and Energy 1-800-392-6066, out of state callers dial (617)-605-3531. DTE Mailing address: Department of Telecommunication and Energy, One South Station, Boston, MA 02110.

Direct Energy Business's Competitive Supplier License Number: CS - 021

Generation charges shown on this bill represent the average price you paid for Electric Service this month.

For more information on terms and definitions found within this invoice, please visit us online at directenergybusiness.com/ or through MyAccount. If you would prefer to have a copy of invoice terms and definitions sent to you, please submit your request via phone at 1-888-925-9115.

Change of Address?

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Direct Energy Business
Attn: Customer Relations
1001 Liberty Avenue
Pittsburgh, PA 15222
Phone 1-888-925-9115

Direct Energy Business

Invoice #	220350048126719
Account #	1434381
Invoice Date	02/04/22
Due Date	03/07/22
	Page 3

YOUR SERVICE CHARGES

ELM ST POLE 6A2, STOUGHTON MA
EDC.# 2536969009 Store Number :
PO #:

Direct Energy Business

Electric Service

Meter#

Service Period December 29, 2021 to January 28, 2022 Actual-Total	3.844 kW UCAP	
Meter Multiplier of 1		
Meter# UNKNOWN		
Service Period December 29, 2021 to January 28, 2022 Actual-Total	42 kWh	
Meter Multiplier of 1		
December 29, 2021 to January 28, 2022		
Fixed Price - 42 kWh Total @ $0.112/kWh	$4.70	
Current Actual Charges		$4.70

TOTAL CHARGES FOR EDC.# 2536969009 $4.70

Direct Energy. Business

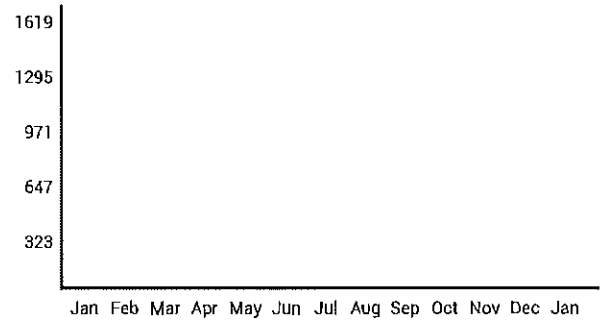
Invoice #	220630048399259
Account #	1434381
Invoice Date	03/04/22
Due Date	04/04/22
	Page 1

CUSTOMER INFORMATION

Company:	Stoughton Little League
Billing Address:	Stoughton Little League 950 Central St. Stoughton, MA 02072

USAGE HISTORY

Monthly Usage (kWh)



MESSAGE CENTER

INVOICE SUMMARY

Previous Balance	$9.88
Payment Received	$0.00
Total Balance Forward	$9.88
Adjustments	$0.00
Late Payment Charge	$0.08
Current Usage Charges	$4.70
Taxes	$0.00
Total Current Charges	$4.78
Amount Due By April 4, 2022	**$14.66**

PAYMENT OPTIONS

By web	myaccount.directenergy.com
By phone	888.925.9115
By mail	Remittance slip below

QUESTIONS?

Visit Us	myaccount.directenergy.com
Call Us	888.925.9115
Outages	1.800.465.1212

Detach here and return this portion with check or money order. Do not staple or fold.

Direct Energy. Business

1001 Liberty Avenue, Pittsburgh, PA 15222

1001 Liberty Avenue
Pittsburgh, PA 15222

Invoice #	220630048399259
Account #	1434381
Amount Due by April 4, 2022	**$14.66**
Amount Enclosed	

Please write your account number on your check or money order made payable to Direct Energy Business.

Please remit to

Stoughton Little League
950 Central St.
Stoughton, MA 02072

Direct Energy Business
P.O. Box 70220
Philadelphia, PA 19176-0220

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Direct Energy Business

Invoice #	220630048399259
Account #	1434381
Invoice Date	03/04/22
Due Date	04/04/22
	Page 2

Congestion-related charges associated with accounts may be passed-through as per Paragraph 7 ("Price") of the Agreement with Direct Energy Business. Any noted congestion charge on your monthly bill is ESTIMATED and will be subject to an adjustment to reflect actual congestion charges.

GENERAL INFORMATION

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8 AM - 6 PM ET, Monday through Friday

myaccount.directenergy.com

Phone: 888.925.9115

If mailing correspondence,please forward to
Direct Energy Business
Attn: Customer Relations
1001 Liberty Avenue
Pittsburgh, PA 15222

Delivery problems such as power outages are typically due to problems with local distribution facilities. For service problems call the utility's 24-hour service center at: Massachusettes Electric Company - National Grid 1.800.465.1212.

According to the terms contained in your energy service agreement with Direct Energy, if you end your service prior to the end of your agreement term, you may be charged an early termination fee. Please refer to your energy service agreement for details.

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Direct Energy Business's Competitive Supplier License Number: CS - 021

Generation charges shown on this bill represent the average price you paid for Electric Service this month.

For more information on terms and definitions found within this invoice, please visit us online at directenergybusiness.com/ or through MyAccount. If you would prefer to have a copy of invoice terms and definitions sent to you, please submit your request via phone at 1-888-925-9115.

Change of Address?

Please contact the Direct Energy Business Customer Relations team at:

Direct Energy Business
Attn: Customer Relations
1001 Liberty Avenue
Pittsburgh, PA 15222
Phone 1-888-925-9115

Direct Energy Business

Invoice #	220630048399259
Account #	1434381
Invoice Date	03/04/22
Due Date	04/04/22
	Page 3

YOUR SERVICE CHARGES

ELM ST POLE 6A2, STOUGHTON MA
EDC.# 2536969009 Store Number :
PO #:

Direct Energy Business
Electric Service

Meter#
Service Period January 28, 2022 to February 28, 2022 Actual-Total 3.844 kW UCAP
Meter Multiplier of 1

Meter# UNKNOWN
Service Period January 28, 2022 to February 28, 2022 Actual-Total 42 kWh
Meter Multiplier of 1

January 28, 2022 to February 28, 2022
Fixed Price - 42 kWh Total @ $0.112/kWh $4.70
Current Actual Charges $4.70

Direct Energy Business
Other Charges and Adjustments

Late Payment Charge $0.08
Current Other Charges and Adjustments $0.08

TOTAL CHARGES FOR EDC.# 2536969009 $4.78

Direct Energy. Business

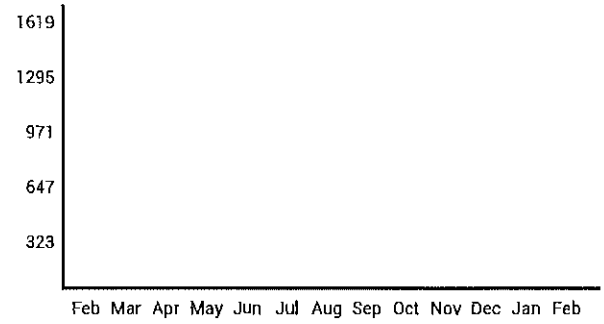
Invoice #	220940048685054
Account #	1434381
Invoice Date	04/04/22
Due Date	05/04/22
	Page 1

CUSTOMER INFORMATION

Company:	Stoughton Little League
Billing Address:	Stoughton Little League 950 Central St. Stoughton, MA 02072

USAGE HISTORY

Monthly Usage (kWh)



MESSAGE CENTER

INVOICE SUMMARY

Previous Balance	$14.66
Payment Received	$0.00
Total Balance Forward	$14.66
Adjustments	$0.00
Late Payment Charge	$0.15
Current Usage Charges	$16.91
Taxes	$0.00
Total Current Charges	$17.06
Amount Due By May 4, 2022	$31.72

PAYMENT OPTIONS

By web	myaccount.directenergy.com
By phone	888.925.9115
By mail	Remittance slip below

QUESTIONS?

Visit Us	myaccount.directenergy.com
Call Us	888.925.9115
Outages	1.800.465.1212

Detach here and return this portion with check or money order. Do not staple or fold.

Direct Energy. Business

1001 Liberty Avenue, Pittsburgh, PA 15222

1001 Liberty Avenue
Pittsburgh, PA 15222

Invoice #	220940048685054
Account #	1434381
Amount Due by May 4, 2022	**$31.72**
Amount Enclosed	

Please write your account number on your check or money order made payable to Direct Energy Business.

Please remit to

Stoughton Little League
950 Central St.
Stoughton, MA 02072

Direct Energy Business
P.O. Box 70220
Philadelphia, PA 19176-0220

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Direct Energy Business

Invoice #	220940048685054
Account #	1434381
Invoice Date	04/04/22
Due Date	05/04/22
	Page 2

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8 AM - 6 PM ET, Monday through Friday

myaccount.directenergy.com

Phone: 888.925.9115

If mailing correspondence,please forward to
Direct Energy Business
Attn: Customer Relations
1001 Liberty Avenue
Pittsburgh, PA 15222

Delivery problems such as power outages are typically due to problems with local distribution facilities. For service problems call the utility's 24-hour service center at: Massachusettes Electric Company - National Grid 1.800.465.1212.

According to the terms contained in your energy service agreement with Direct Energy, if you end your service prior to the end of your agreement term, you may be charged an early termination fee. Please refer to your energy service agreement for details.

In the event that the Term of your Agreement has expired, your account will be invoiced at a Market Variable Rate. This rate is subject to change monthly. Please refer to your agreement for additional information.

RIGHT TO FILE A PUC COMPLAINT: If you believe this bill contains any unauthorized charges, please contact Direct Energy Business Customer Relations at the information above. If, after contacting Customer Relations, you are not satisfied with the resolution, you have the right to file a complaint with DTE Department of Telecommunication and Energy 1-800-392-6066, out of state callers dial (617)-605-3531. DTE Mailing address: Department of Telecommunication and Energy, One South Station, Boston, MA 02110.

Direct Energy Business's Competitive Supplier License Number: CS - 021

Generation charges shown on this bill represent the average price you paid for Electric Service this month.

For more information on terms and definitions found within this invoice, please visit us online at directenergybusiness.com/ or through MyAccount. If you would prefer to have a copy of invoice terms and definitions sent to you, please submit your request via phone at 1-888-925-9115.

Change of Address?

Please contact the Direct Energy Business Customer Relations team at:

Direct Energy Business
Attn: Customer Relations
1001 Liberty Avenue
Pittsburgh, PA 15222
Phone 1-888-925-9115

Direct Energy Business

Invoice #	220940048685054
Account #	1434381
Invoice Date	04/04/22
Due Date	05/04/22
	Page 3

YOUR SERVICE CHARGES

ELM ST POLE 6A2, STOUGHTON MA
EDC.# 2536969009 Store Number :
PO #:

Direct Energy Business

Electric Service

Meter#

Service Period February 28, 2022 to March 30, 2022 Actual-Total 3.844 kW UCAP

Meter Multiplier of 1

Meter# UNKNOWN

Service Period February 28, 2022 to March 30, 2022 Actual-Total 151 kWh

Meter Multiplier of 1

February 28, 2022 to March 30, 2022

Fixed Price - 151 kWh Total @ $0.112/kWh $16.91

Current Actual Charges $16.91

TOTAL CHARGES FOR EDC.# 2536969009 $16.91

Direct Energy Business

Invoice #	220940048685054
Account #	1434381
Invoice Date	04/04/22
Due Date	05/04/22
	Page 4

OTHER CHARGES AND ADJUSTMENTS

Direct Energy Business

Late Payment Charge	$0.15	
Current Other Charges and Adjustments		$0.15
TOTAL OTHER CHARGES AND ADJUSTMENTS		$0.15

Direct Energy. Business

Invoice #	221250048980221
Account #	1434381
Invoice Date	05/05/22
Due Date	06/06/22
	Page 1

CUSTOMER INFORMATION

Company:	Stoughton Little League
Billing Address:	Stoughton Little League 950 Central St. Stoughton, MA 02072

USAGE HISTORY

Monthly Usage (kWh)



MESSAGE CENTER

INVOICE SUMMARY

Previous Balance	$31.72
Payment Received	$0.00
Total Balance Forward	$31.72
Adjustments	$0.00
Late Payment Charge	$0.22
Current Usage Charges	$99.01
Taxes	$0.00
Total Current Charges	$99.23
Amount Due By June 6, 2022	**$130.95**

PAYMENT OPTIONS

By web	myaccount.directenergy.com
By phone	888.925.9115
By mail	Remittance slip below

QUESTIONS?

Visit Us	myaccount.directenergy.com
Call Us	888.925.9115
Outages	1.800.465.1212

Detach here and return this portion with check or money order. Do not staple or fold.

Direct Energy. Business
1001 Liberty Avenue, Pittsburgh, PA 15222

1001 Liberty Avenue
Pittsburgh, PA 15222

Invoice #	221250048980221
Account #	1434381
Amount Due by June 6, 2022	**$130.95**
Amount Enclosed	

Please write your account number on your check or money order made payable to Direct Energy Business.

Please remit to

Direct Energy Business
P.O. Box 70220
Philadelphia, PA 19176-0220

Stoughton Little League
950 Central St.
Stoughton, MA 02072

5000000000000001434381202206060000130954

Direct Energy. Business

Invoice #	221250048980221
Account #	1434381
Invoice Date	05/05/22
Due Date	06/06/22
	Page 2

Congestion-related charges associated with accounts may be passed-through as per Paragraph 7 ("Price") of the Agreement with Direct Energy Business. Any noted congestion charge on your monthly bill is ESTIMATED and will be subject to an adjustment to reflect actual congestion charges.

GENERAL INFORMATION

For questions or concerns relating to this bill, please call Direct Energy Business's Customer Relations Department at:

8 AM - 6 PM ET, Monday through Friday

myaccount.directenergy.com

Phone: 888.925.9115

If mailing correspondence,please forward to
Direct Energy Business
Attn: Customer Relations
1001 Liberty Avenue
Pittsburgh, PA 15222

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Direct Energy Business's Competitive Supplier License Number: CS - 021

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Direct Energy Business
Attn: Customer Relations
1001 Liberty Avenue
Pittsburgh, PA 15222
Phone 1-888-925-9115

Direct Energy Business

Invoice #	221250048980221
Account #	1434381
Invoice Date	05/05/22
Due Date	06/06/22
	Page 3

YOUR SERVICE CHARGES

ELM ST POLE 6A2, STOUGHTON MA
EDC.# 2536969009 Store Number :
PO #:

Direct Energy Business
Electric Service

Meter#
Service Period March 30, 2022 to April 29, 2022 Actual-Total 3.844 kW UCAP
Meter Multiplier of 1

Meter# UNKNOWN
Service Period March 30, 2022 to April 29, 2022 Actual-Total 884 kWh
Meter Multiplier of 1

March 30, 2022 to April 29, 2022
Fixed Price - 884 kWh Total @ $0.112/kWh $99.01
Current Actual Charges $99.01

Direct Energy Business
Other Charges and Adjustments

Late Payment Charge $0.07
Current Other Charges and Adjustments $0.07

TOTAL CHARGES FOR EDC.# 2536969009 $99.08

Direct Energy Business

Invoice #	221250048980221
Account #	1434381
Invoice Date	05/05/22
Due Date	06/06/22
	Page 4

OTHER CHARGES AND ADJUSTMENTS

Direct Energy Business

Late Payment Charge	$0.15	
Current Other Charges and Adjustments		$0.15
TOTAL OTHER CHARGES AND ADJUSTMENTS		$0.15

Direct Energy. Business

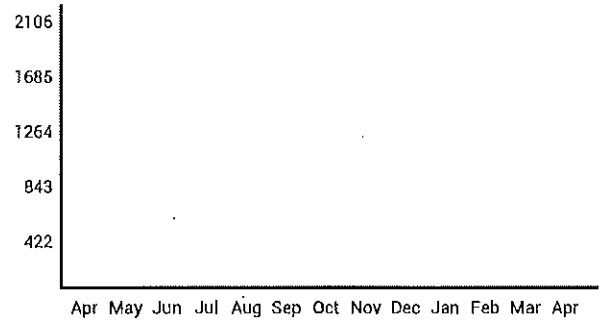
Invoice #	221540049232958
Account #	1434381
Invoice Date	06/03/22
Due Date	07/04/22
	Page 1

CUSTOMER INFORMATION

Company:	Stoughton Little League
Billing Address:	Stoughton Little League 950 Central St. Stoughton, MA 02072

USAGE HISTORY

Monthly Usage (kWh)



MESSAGE CENTER

INVOICE SUMMARY

Previous Balance	$130.95
Payment Received	$0.00
Total Balance Forward	$130.95
Adjustments	$0.00
Late Payment Charge	$0.47
Current Usage Charges	$235.87
Taxes	$0.00
Total Current Charges	$236.34
Amount Due By July 4, 2022	**$367.29**

PAYMENT OPTIONS

By web	myaccount.directenergy.com
By phone	888.925.9115
By mail	Remittance slip below

QUESTIONS?

Visit Us	myaccount.directenergy.com
Call Us	888.925.9115
Outages	1.800.465.1212

Detach here and return this portion with check or money order. Do not staple or fold.

Direct Energy. Business
1001 Liberty Avenue, Pittsburgh, PA 15222

1001 Liberty Avenue
Pittsburgh, PA 15222

Invoice #	221540049232958
Account #	1434381
Amount Due by July 4, 2022	**$367.29**
Amount Enclosed	

Please write your account number on your check or money order made payable to Direct Energy Business.

Please remit to

Direct Energy Business
P.O. Box 70220
Philadelphia, PA 19176-0220

Stoughton Little League
950 Central St.
Stoughton, MA 02072

5000000000000001434381202207040000036729 4

Direct Energy Business

Invoice #	221540049232958
Account #	1434381
Invoice Date	06/03/22
Due Date	07/04/22
	Page 2

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myaccount.directenergy.com

Phone: 888.925.9115

If mailing correspondence,please forward to
Direct Energy Business
Attn: Customer Relations
1001 Liberty Avenue
Pittsburgh, PA 15222

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Direct Energy Business's Competitive Supplier License Number: CS - 021

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Direct Energy Business
Attn: Customer Relations
1001 Liberty Avenue
Pittsburgh, PA 15222
Phone 1-888-925-9115

Direct Energy Business

Invoice #	221540049232958
Account #	1434381
Invoice Date	06/03/22
Due Date	07/04/22
	Page 3

YOUR SERVICE CHARGES

ELM ST POLE 6A2, STOUGHTON MA
EDC.# 2536969009 Store Number :
PO #:

Direct Energy Business
Electric Service

Meter#

Service Period April 29, 2022 to May 31, 2022 Actual-Total	3.844 kW UCAP	
Meter Multiplier of 1		
Meter# UNKNOWN		
Service Period April 29, 2022 to May 31, 2022 Actual-Total	2,106 kWh	
Meter Multiplier of 1		
April 29, 2022 to May 31, 2022		
Fixed Price - 2,106 kWh Total @ $0.112/kWh	$235.87	
Current Actual Charges		$235.87

Direct Energy Business
Other Charges and Adjustments

Late Payment Charge	$0.32	
Current Other Charges and Adjustments		$0.32

TOTAL CHARGES FOR EDC.# 2536969009 $236.19

Direct Energy Business

Invoice #	221540049232958
Account #	1434381
Invoice Date	06/03/22
Due Date	07/04/22
	Page 4

OTHER CHARGES AND ADJUSTMENTS

Direct Energy Business

Late Payment Charge	$0.15	
Current Other Charges and Adjustments		$0.15
TOTAL OTHER CHARGES AND ADJUSTMENTS		$0.15

KP LAW, P.C.
101 ARCH STREET
FLOOR 12
BOSTON, MA 02110
(617) 556-0007
FEDERAL TAX ID: 04-2746356
INVOICE NO: 135543

MS. ROBIN MUKSIAN
TOWN MANAGER
STOUGHTON TOWN HALL
10 PEARL STREET
STOUGHTON, MA 02072

February 25, 2022
IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH January 31, 2022

PROFESSIONALS / GIBBONS / DISCIPLINE ARB

REVIEW E-MAIL FROM UNION RE: WITHDRAWAL OF CASE; FORWARD TO TOWN MANAGER.	0.20	205.00	41.00
SUBTOTAL:	0.20		$41.00

TOTAL FEES:	0.20	41.00
TOTAL DUE:		**$41.00**

KP LAW, P.C.
101 ARCH STREET
FLOOR 12
BOSTON, MA 02110
(617) 556-0007
FEDERAL TAX ID: 04-2746356
INVOICE NO: 135541

MS. ROBIN MUKSIAN
TOWN MANAGER
STOUGHTON TOWN HALL
10 PEARL STREET
STOUGHTON, MA 02072

February 25, 2022
IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH January 31, 2022

GENERAL LABOR SERVICES

DEPARTMENT OF PUBLIC WORKS - E-MAIL FROM TOWN MANAGER TO UNION PRESIDENT RE: STATUS OF REVIEW OF OVERTIME GRIEVANCE; E-MAIL UNION COUNSEL RE: STATUS.	0.10	205.00	20.50
FIRE - REVIEW E-MAIL FROM CHIEF WITH ATTACHED OFFER LETTER; REVIEW OFFER; E-MAIL CHIEF WITH COMMENTS.	0.20	205.00	41.00
FIRE - TELEPHONE CONFERENCE WITH CHIEF RE: APPOINTMENT AND INJURED ON DUTY ISSUES.	0.30	205.00	61.50
SUBTOTAL:	0.60		$123.00

TOTAL FEES:	0.60	123.00
TOTAL DUE:		**$123.00**

KP LAW, P.C.
101 ARCH STREET
FLOOR 12
BOSTON, MA 02110
(617) 556-0007
FEDERAL TAX ID: 04-2746356
INVOICE NO: 134302

MS. ROBIN MUKSIAN
TOWN MANAGER
STOUGHTON TOWN HALL
10 PEARL STREET
STOUGHTON, MA 02072

November 23, 2021
IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH October 31, 2021

SUPERIORS/MEDIATION-COERCE/ ULP

E-MAIL UNION ATTORNEY RE: INVESTIGATION; REVIEW RESPONSE.	0.40	205.00	82.00
REVIEW NOTICE FROM DEPARTMENT OF LABOR RELATIONS RE: INVESTIGATION; FORWARD TO TOWN MANAGER.	0.20	205.00	41.00
SUBTOTAL:	0.60		$123.00

TOTAL FEES:	0.60	123.00
TOTAL DUE:		**$123.00**

KP LAW, P.C.
101 ARCH STREET
FLOOR 12
BOSTON, MA 02110
(617) 556-0007
FEDERAL TAX ID: 04-2746356
INVOICE NO: 134293

MS. ROBIN MUKSIAN
TOWN MANAGER
STOUGHTON TOWN HALL
10 PEARL STREET
STOUGHTON, MA 02072

November 23, 2021
IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH October 31, 2021

TOWN MEETING

E-MAIL FROM TOWN MANAGER RE: AFFORDABLE HOUSING TRUST BYLAW ARTICLE.	0.10	205.00	20.50
REVIEW WARRANT.	0.20	205.00	41.00
REVIEW WARRANT ARTICLE RE: FILING OF SPECIAL LEGISLATION FOR AFFORDABLE HOUSING TRUST FUNDS BEING GIVEN TO HOUSING AUTHORITY UPON TERMINATION OF TRUST.	0.30	205.00	61.50
REVIEW AND REVISE SPECIAL ACT ON TERMINATION OF AFFORDABLE HOUSING TRUST.	0.30	205.00	61.50
BERGERON WAY LAYOUT - EXCHANGE E-MAILS WITH TOWN ENGINEER APPROVING FORM OF WARRANT ARTICLE.	0.30	205.00	61.50
EXCHANGE TEXT MESSAGES WITH TOWN MANAGER RE: ABILITY TO PASS OVER TIF ARTICLE AND BRING BACK IN SPRING.	0.10	205.00	20.50
SUBTOTAL:	1.30		$266.50

TOTAL FEES:	1.30	266.50
TOTAL DUE:		**$266.50**

KP LAW, P.C.
101 ARCH STREET
FLOOR 12
BOSTON, MA 02110

FEDERAL TAX ID: 04-2746356
INVOICE NO: 132737

MS. ROBIN MUKSIAN
TOWN MANAGER
STOUGHTON TOWN HALL
10 PEARL STREET
STOUGHTON, MA 02072

August 25, 2021
IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH July 31, 2021

CABLE TV RENEWAL

TELEPHONE CONFERENCE WITH BOARD OF SELECTMEN CHAIR RE: LICENSE AND ACCESS ISSUES.		
REVIEW STATUS; TELEPHONE CONFERENCE WITH COMCAST RE: LICENSE STATUS; E-MAIL CAC CHAIR RE: STATUS; RESEARCH AND FORWARD ACCESS AGREEMENT TO BOARD OF SELECTMEN CHAIR.		
SUBTOTAL:	1.20	$246.00
TOTAL FEES:	1.20	246.00

TOTAL DUE: **$246.00**

Article 23

Article 23 - Rescind Unissued Borrowing Authorizations

May, 2023

A43 ATM	May-19	10306	Rehab Levitz playground	9,942.00
A53 ATM	May-10	06257	Sewer I&I	28,725.00
A29C ATM	May-14	06158	Sewer I&I	96,000.00
A17F4 ATM	May-18	10218	Wilkins bathrooms	370,000.00
				504,667.00

Article 24

Part I	ADMINISTRATION OF THE GOVERNMENT
Title VII	CITIES, TOWNS AND DISTRICTS
Chapter 44	MUNICIPAL FINANCE
Section 53I	SETTLEMENT OR INCORPORATION CELEBRATIONS; SPECIAL FUND

Section 53I. A city or town, for the celebration of the two hundredth, two hundred and fiftieth, three hundredth and three hundred and fiftieth anniversary of its settlement or incorporation, and for the celebration of any semicentennial anniversary occurring thereafter, or for other special celebrations or events sponsored by the city or town for the benefit, enjoyment and edification of its residents and visitors, may appropriate money annually during the 5 years preceding such anniversary or special event. Notwithstanding the provisions of section 53 or any other general or special law to the contrary, such city or town may establish in its treasury a special fund in which shall be deposited such sums as may be appropriated by it under this section, and any and all sums received from the sale of commemorative items, admission charges or other monies received in connection with the anniversary or special event. Any and all such sums received by the treasurer shall be kept separate from other moneys, funds or property of such city or town and the principal and interest thereof may, from time to time upon the authorization of the mayor or city manager, as the case may be, the board of selectmen or the

majority of any special committee established to plan such celebration or special event, be expended for the purposes of said celebration or special event in the year of such celebration or special event and in the year preceding or succeeding the same. Any surplus remaining in said special fund after such celebration or special event is concluded, shall be transferred by such treasurer into the treasury of such city or town.

Article 26

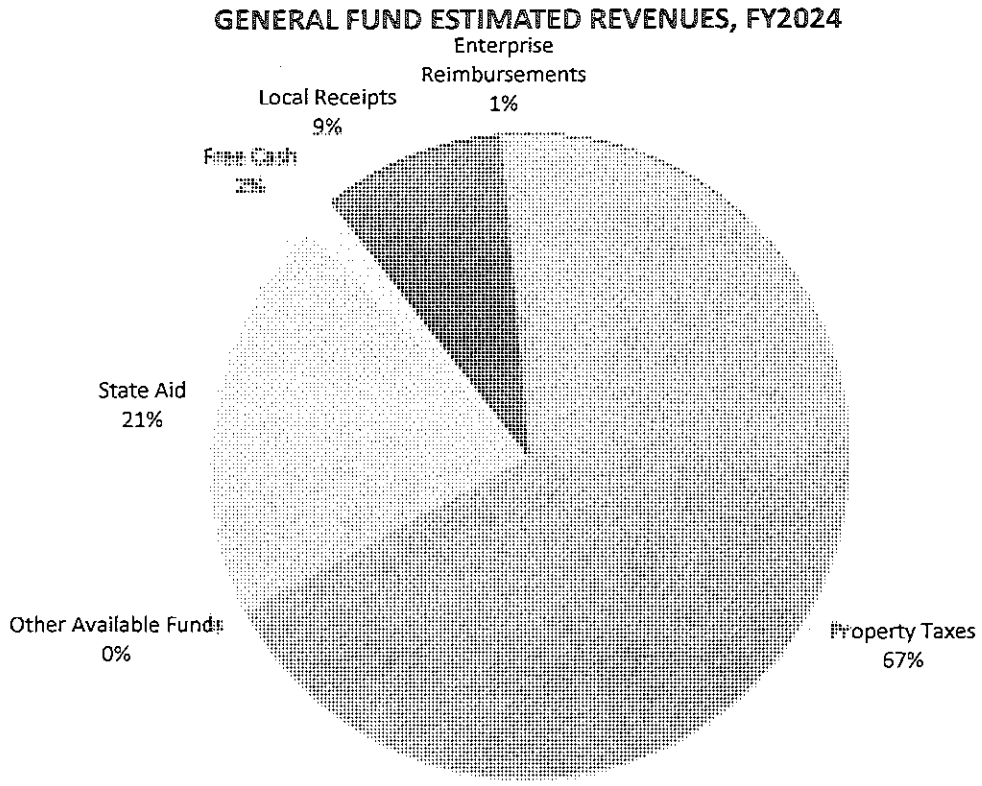
TOWN OF STOUGHTON
BUDGET PROJECTIONS - GENERAL FUND
FISCAL 2024

	Tax Recap FY2022	Tax Recap FY2023	Proposed Select Board FY2024	Proposed FinCom FY2024
Budget Amounts:				
Operating budgets	108,329,489.00	115,256,292.00	122,129,074.00	124,780,494.00
Subtotal	108,329,489.00	115,256,292.00	122,129,074.00	124,780,494.00
Other Amounts to be Raised:				
Overlay set aside	746,274.82	720,981.66	800,000.00	800,000.00
Snow and ice deficit	-	588,756.45	465,000.00	101,390.00
Tax levy articles	-	1,052,409.00	-	-
Court judgments	-	-	-	-
Appropriation deficits	42,460.14	263,819.12	-	-
Subtotal	788,734.96	2,625,966.23	1,265,000.00	901,390.00
Total to be Raised	109,118,223.96	117,882,258.23	123,394,074.00	125,681,884.00
Estimated Revenues and Other Sources:				
Prior year levy plus 2 1/2 %	73,141,749.00	75,982,341.00	78,742,900.00	78,371,741.00
New growth	987,364.00	477,894.00	840,000.00	840,000.00
High School debt exclusion	4,620,275.00	4,620,900.00	4,522,957.00	4,522,957.00
Fire debt exclusion	-	673,238.00	672,500.00	672,500.00
Sewer debt shift	-	-	-	-
Unused levy capacity	(12,020.04)	(89,902.77)	-	-
State Local Aid (net of assessments)	16,210,135.00	20,666,517.00	20,852,811.00	25,770,655.00
Free cash	2,900,000.00	2,600,000.00	2,300,000.00	2,300,000.00
Free cash update	-	-	-	
Local receipts	9,838,539.00	11,478,245.00	11,414,543.00	11,414,543.00
Enterprise reimbursements	1,360,639.00	1,401,458.00	1,717,894.00	1,717,894.00
Receipts reserved for appropriation	71,543.00	71,568.00	71,594.00	71,594.00
Additional cherry sheet	-	-	-	-
Stabilization	-	-	2,258,875.00	-
Overlay surplus	-	-	-	-
Total Revenue and Other Sources	109,118,223.96	117,882,258.23	123,394,074.00	125,681,884.00
Budget surplus (deficit)	-	-	-	-

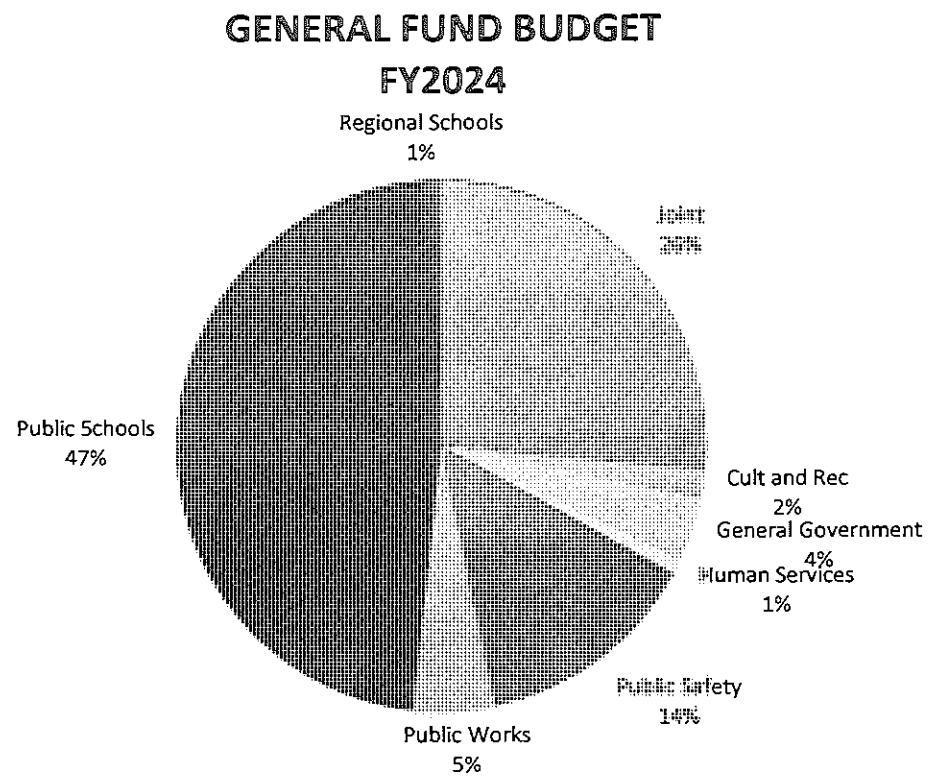
TOWN OF STOUGHTON
REVOLVING FUNDS
ANNUAL TOWN MEETING, MAY, 2023

	Community Events	Conservation Comm	Compost Bin	GIS	Stormwater	Board of Health	COA	Youth Comm	Recreation
Balance July 1, 2021	8,211.91	78,502.47	0.15	3,225.46	1,379.37	171,834.63	28,123.63	76,968.89	189,920.73
Receipts	-	7,595.00	-	257.00	-	72,490.00	11,703.00	25.00	157,505.82
Expenditures	-	(16,006.94)	-	-	-	(78,537.35)	(8,242.69)	-	(150,830.88)
Transfers out	-	-	-	-	-	-	-	-	-
Balance June 30, 2022	8,211.91	70,090.53	0.15	3,482.46	1,379.37	165,787.28	31,583.94	76,993.89	196,595.67
Receipts	-	6,935.00	-	242.00	-	66,175.00	6,916.00	-	70,217.00
Expenditures	-	(6,924.50)	-	-	-	(50,056.63)	(8,913.90)	-	(118,647.48)
Balance December 31, 2022	8,211.91	70,101.03	0.15	3,724.46	1,379.37	181,905.65	29,586.04	76,993.89	148,165.19

Property Taxes	83,505,808.00
Other Available Funds	71,594.00
State Aid	25,770,655.00
Free Cash	2,300,000.00
Local Receipts	11,414,543.00
Enterprise Reimbursements	1,717,894.00
	124,780,494.00



Joint	33,177,905.00
Cult and Rec	2,045,071.00
General Government	4,820,750.00
Human Services	1,235,113.00
Public Safety	17,021,421.00
Public Works	6,215,722.00
Public Schools	58,700,681.00
Regional Schools	1,563,831.00
	124,780,494.00



	TOWN OF STOUGHTON									
	NEXT YEAR BUDGET COMPARISON REPORT									
	PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024									
	GENERAL FUND TOWN	FY2022	FY2023	FY2023	FY2023	FY2024	FY2024	FY2024	FY2024	FY2024
DEPT	ACCOUNT DESCRIPTION	ACTUAL	TOWN MEETING APPROVED	FTE'S	# EE'S	SELECT BOARD	FINANCE COMMITTEE	FTE'S	# EE'S	PCT CHANGE
	JOINT EXPENSES:									
710	DEBT SERVICE (EXCLUDED)	$ 4,620,275	$ 5,294,138			$ 5,292,650	$ 5,292,650			0.0%
710	DEBT SERVICE	$ 3,188,421	$ 3,351,604			$ 3,655,110	$ 3,652,578			9.0%
909	HEALTH INSURANCE/MEDICARE TAXES	$ 9,921,360	$ 10,788,622			$ 13,773,990	$ 13,301,789			23.3%
910	TOWN-WIDE EXPENSES AND INSURANCE	$ 1,816,316	$ 1,985,000			$ 2,010,000	$ 2,010,000			1.3%
913	UNEMPLOYMENT	$ 17,111	$ 55,000			$ 25,000	$ 25,000			-54.5%
911	RETIREMENT	$ 6,702,924	$ 7,192,286			$ 7,957,337	$ 7,957,337			10.6%
940	TRANSFERS OUT	$ -	$ -			$ -	$ -			
213	CROSSING GUARDS					$ 123,966	$ -	-	-	
218	SCHOOL RESOURCE OFFICERS	$ -	$ -			$ 146,036	$ -	-	-	
177	BENEFITS MANAGEMENT					$ 72,706	$ -	-	-	
940	PUBLIC HEALTH SUBSIDY		$ -			$ 45,200	$ -			
940	CEDAR HILL SUBSIDY	$ 9,174	$ -			$ -	$ -			
940	SEWER FUND SUBSIDY	$ 91,782	$ -			$ 513,857	$ 938,551			
	SUBTOTAL JOINT EXPENSES	$ 26,367,363	$ 28,666,650			$ 33,615,852	$ 33,177,905			15.7%
	GENERAL GOVERNMENT:									
123	TOWN MANAGER	$ 422,258	$ 351,751	3.000	3.00	$ 415,178	$ 415,178	3.000	4.00	18.0%
135	TOWN ACCOUNTANT	$ 315,975	$ 339,976	3.500	4.00	$ 438,208	$ 448,208	4.540	5.00	31.8%
136	AUDITING AND ANALYTICS (NEW FY2023)	$ -	$ 93,417	1.000	1.00	$ -	$ -	0.000	0.00	-100.0%
145	TREASURER/COLLECTOR	$ 481,559	$ 548,577	6.000	6.00	$ 546,787	$ 546,787	6.000	6.00	-0.3%
111	TOWN COUNSEL	$ 215,193	$ 296,000	0.000	-	$ 296,000	$ 296,000	0.000	0.00	0.0%
159	FACILITIES (MOVED TO PUBLIC WORKS)	$ -	$ -	0.000	-	$ -	$ -	0.000	0.00	
153	PROCUREMENT	$ 141,082	$ 154,457	2.000	2.00	$ 150,021	$ 150,021	2.000	2.00	-2.9%
138	CENTRALIZED PURCHASING	$ 77,927	$ 108,100	0.000	-	$ 93,600	$ 93,600	0.000	0.00	-13.4%
141	ASSESSORS	$ 342,232	$ 338,961	4.170	5.00	$ 319,782	$ 329,782	4.000	4.00	-2.7%
155	INFORMATION SYSTEMS	$ 473,937	$ 568,822	2.200	3.00	$ 572,198	$ 572,198	2.400	4.00	0.6%
161	TOWN CLERK	$ 273,550	$ 307,466	3.000	3.00	$ 334,184	$ 354,184	4.000	4.00	15.2%
114	MODERATOR	$ 2,967	$ 6,000	0.000	-	$ 1,800	$ 1,800	0.000	0.00	-70.0%
175	PLANNING	$ 113,027	$ 128,271	1.170	2.00	$ 161,644	$ 172,419	1.170	2.00	34.4%
176	ECONOMIC DEVELOPMENT	$ 93,711	$ 113,900	1.000	1.00	$ 116,050	$ 116,050	1.000	1.00	1.9%
122	SELECT BOARD	$ 11,477	$ 17,960	0.000	-	$ 14,860	$ 14,860	0.000	0.00	-17.3%
152	HUMAN RESOURCES	$ 156,820	$ 163,722	2.000	2.00	$ 105,783	$ 178,489	2.000	2.00	9.0%
411	ENGINEERING	$ 607,821	$ 623,955	5.750	7.00	$ 722,572	$ 722,572	5.750	7.00	15.8%
131	FINANCE COMMITTEE	$ 14,096	$ 432,353	0.000	-	$ 422,250	$ 407,802	0.500	1.00	-5.7%
615	HISTORICAL COMMISSION	$ -	$ 800	0.000	-	$ 800	$ 800	0.000	0.00	0.0%
	SUBTOTAL GENERAL GOVERNMENT	$ 3,743,632	$ 4,594,488	34.790	39.00	$ 4,711,717	$ 4,820,750	36.360	42.00	4.9%
	PUBLIC SAFETY:									
210	POLICE	$ 7,181,561	$ 7,734,301	68.500	70.00	$ 7,952,138	$ 8,098,174	70.500	71.00	4.7%
213	CROSSING GUARDS	$ 98,796	$ 121,779	0.000	18.00	$ -	$ 123,966	18.000	18.00	1.8%
217	CENTRAL DISPATCH	$ 631,324	$ 843,533	10.000	10.00	$ 853,772	$ 853,772	10.000	10.00	1.2%
220	FIRE AND RESCUE	$ 6,700,278	$ 7,165,078	65.000	65.00	$ 7,465,255	$ 7,478,170	67.000	67.00	4.4%
241	BUILDING & CODE ENFORCEMENT	$ 360,848	$ 400,536	4.830	7.00	$ 398,741	$ 398,741	5.080	7.00	-0.4%
292	ANIMAL CONTROL	$ 55,930	$ 68,023	1.000	1.00	$ 68,598	$ 68,598	1.000	1.00	0.8%
	SUBTOTAL PUBLIC SAFETY	$ 15,028,737	$ 16,333,250	149.330	171.00	$ 16,738,504	$ 17,021,421	171.580	174.00	4.2%

	TOWN OF STOUGHTON									
	NEXT YEAR BUDGET COMPARISON REPORT									
	PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024									
	GENERAL FUND TOWN	FY2022	FY2023	FY2023	FY2023	FY2024	FY2024	FY2024	FY2024	FY2024
DEPT	ACCOUNT DESCRIPTION	ACTUAL	TOWN MEETING APPROVED	FTE'S	# EE'S	SELECT BOARD	FINANCE COMMITTEE	FTE'S	# EE'S	PCT CHANGE
	PUBLIC WORKS:									
421	GENERAL AND ADMINISTRATION	$ 1,083,072	$ 1,187,032	15.200	21.00	$ 1,032,763	$ 1,032,763	12.250	18.00	-13.0%
423	SNOW REMOVAL	$ 983,687	$ 400,000	0.000	-	$ 400,000	$ 400,000	0.000	0.00	0.0%
422	HIGHWAY CONSTRUCTION	$ 295,765	$ 398,100	0.000	-	$ 386,000	$ 386,000	0.000	0.00	-3.0%
159	FACILITIES	$ 895,301	$ 951,777	6.220	7.00	$ 1,039,345	$ 1,062,631	4.600	6.00	11.6%
433	SANITATION	$ 1,997,591	$ 2,123,656	18.300	32.00	$ 2,131,404	$ 2,183,404	17.250	30.00	2.8%
424	STREET LIGHTING	$ 251,753	$ 210,000	0.000	-	$ 210,000	$ 210,000	0.000	0.00	0.0%
426	FLEET MAINTENANCE	$ 531,229	$ 660,925			$ 940,924	$ 940,924	4.200	5.00	42.4%
	SUBTOTAL PUBLIC WORKS:	$ 6,038,398	$ 5,931,490	39.720	60.00	$ 6,140,436	$ 6,215,722	38.300	59.00	4.8%
	HUMAN SERVICES:									
505	HEALTH AND HUMAN SERVICES	$ 12,003	$ 12,218	0.100	1.00	$ 12,415	$ 12,415	0.100	1.00	1.6%
510	BOARD OF HEALTH	$ 156,482	$ 185,189	3.000	3.00	$ 188,444	$ 188,444	3.000	4.00	1.8%
543	VETERANS' SERVICES	$ 434,571	$ 468,749	1.600	3.00	$ 535,595	$ 535,595	2.050	3.00	14.3%
541	COUNCIL ON AGING	$ 349,570	$ 406,073	9.500	13.00	$ 387,804	$ 387,804	9.500	13.00	-4.5%
542	YOUTH COMMISSION (MOVED TO RECREATION)			0.000	-	$ -	$ -	0.000	0.00	
549	COMMISSION ON DISABILITIES					$ 7,000	$ 7,000			
544	SUBSTANCE ABUSE PREVENTION	$ 76,619	$ 101,728	3.000	5.00	$ 103,855	$ 103,855	2.000	3.00	2.1%
	SUBTOTAL HUMAN SERVICES	$ 1,029,245	$ 1,173,957	17.200	25.00	$ 1,235,113	$ 1,235,113	16.650	24.00	5.2%
	CULTURAL AND RECREATION:									
610	LIBRARY	$ 1,082,265	$ 1,097,240	17.300	24.00	$ 1,115,211	$ 1,115,211	17.300	24.00	1.6%
630	RECREATION AND YOUTH DEPARTMENT	$ 404,816	$ 450,147	6.820	14.00	$ 435,573	$ 435,573	6.500	14.00	-3.2%
695	COMMUNITY EVENTS	$ 43,858	$ 85,790	0.000	-	$ 91,490	$ 91,490	0.000	0.00	6.6%
650	PARKS	$ 330,730	$ 370,032	4.100	6.00	$ 402,797	$ 402,797	4.100	6.00	8.9%
	SUBTOTAL CULTURAL AND RECREATION	$ 1,861,669	$ 2,003,209	28.220	44.00	$ 2,045,071	$ 2,045,071	27.900	44.00	2.1%
	SUBTOTAL MUNICIPAL DEPARTMENTS	$ 27,701,680	$ 30,036,394	269.26	339.00	$ 30,870,841	$ 31,338,077	290.790	343.00	4.3%
	EDUCATIONAL									
300	STOUGHTON PUBLIC SCHOOLS	$ 50,932,106	$ 55,148,272			$ 56,200,681	$ 58,700,681			6.4%
301	REGIONAL SCHOOLS	$ 1,404,241	$ 1,404,976			$ 1,441,700	$ 1,563,831			11.3%
	SUBTOTAL EDUCATIONAL	$ 52,336,347	$ 56,553,248			$ 57,642,381	$ 60,264,512			6.6%
	GRAND TOTAL GENERAL FUND	**$ 106,405,390**	**$ 115,256,292**			**$ 122,129,074**	**$ 124,780,494**			8.3%
	ENTERPRISE FUNDS:									
440	SEWER	$ 7,616,124	$ 8,074,249	10.400	24.00	$ 8,339,520	$ 8,764,214	10.350	22.00	8.5%
450	WATER	$ 5,720,412	$ 5,750,899	13.000	27.00	$ 5,934,301	$ 5,924,558	12.450	24.00	3.0%
522	PUBLIC HEALTH	$ 909,458	$ 1,192,184	9.700	23.00	$ 1,209,530	$ 1,164,330	9.700	23.00	-2.3%
651	CEDAR HILL	$ 293,272	$ 367,718	2.630	6.00	$ 450,494	$ 440,939	3.170	7.00	19.9%
652	CABLE (NEW FOR FY2020)	$ 451,527	$ 388,000	0.000	-	$ 467,385	$ 467,385	0.000	0.00	20.5%
	SUBTOTAL ENTERPRISE	$ 14,990,793	$ 15,773,050	35.730	80.00	$ 16,401,230	$ 16,761,426	35.670	76.00	6.3%

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				TOWN COUNSEL - DEPT 111									
				EXPENSE									
0111102	530005			NEGOTIATIONS & ARBITRATION	$ 54,763	$ 80,000			$ 80,000	$ 80,000			0.0%
0111102	530010			CONSULTING FEES/LEGAL	$ 162,752	$ 216,000			$ 216,000	$ 216,000			0.0%
0111102	578026			GRANT ALLOCATION EXPENSE	$ (2,322)	$ -			$ -	$ -			
				TOWN COUNSEL TOTAL	**$ 215,193**	**$ 296,000**			**$ 296,000**	**$ 296,000**			**0.0%**
				NOTES:									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				TOWN MODERATOR - DEPT 114									
				MODERATOR SALARIES									
0111401	512000		1	TEMPORARY WAGES	$ -	$ 4,200			$ -	$ -			-100.0%
0111401	513000			OVERTIME	$ 1,056				$ -	$ -			
				SUBTOTAL	$ 1,056	$ 4,200			$ -	$ -			-100.0%
				MODERATOR EXPENSES									
0111402	573000			DUES & SUBSCRIPTIONS	$ -	$ 200			$ 200	$ 200			0.0%
0111402	534004			ADVERTISING	$ 1,935	$ 700			$ 700	$ 700			0.0%
0111402				OFFICE SUPPLIES	$ -	$ 700			$ 700	$ 700			0.0%
0111402	530204			CONFERENCES/MEETINGS	$ -	$ 200			$ 200	$ 200			0.0%
0111402	578026			GRANT ALLOCATION EXPENSE	$ (24)	$ -			$ -	$ -			
				SUBTOTAL	$ 1,911	$ 1,800			$ 1,800	$ 1,800			0.0%
				TOWN MODERATOR -TOTAL	**$ 2,967**	**$ 6,000**			**$ 1,800**	**$ 1,800**			**-70.0%**
				NOTES:									
			1	Town Clerk's office will handle clerical duties.									

TOWN OF STOUGHTON

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024

ORG	OBJECT	PAGE	DEPT	GENERAL FUND TOWN ACCOUNT DESCRIPTION	FY2022 ACTUAL	FY2023 TOWN MEETING APPROVED	FY2023 FTE'S	FY2023 # EE'S	FY2024 SELECT BOARD	FY2024 FINANCE COMMITTEE	FY2024 FTE'S	FY2024 # EE'S	FY2024 PCT CHANGE
				SELECT BOARD-DEPT 122									
				SELECT BOARD AWARDS									
0112202	578013			AWARDS & PRESENTATION	$ -	$ 2,000			$ 1,000	$ 1,000			-50.0%
				SELECT BOARD AWARDS	**$ -**	**$ 2,000**			**$ 1,000**	**$ 1,000**			**-50.0%**
				SELECT BOARD EXPENSES									
0112202	530007			ADVERTISING & FREIGHT	$ 2,329	$ 2,600			$ 1,000	$ 1,000			-61.5%
0112202	530002			CONSULTANT FEES	$ -	$ 1,000			$ 1,000	$ 1,000			0.0%
0112202				RESERVED FOR NEGOTIATIONS	$ -	$ -			$ -	$ -			
0112202	530008			INSERVICE TRAINING & EDUCATION	$ -	$ 500			$ 500	$ 500			0.0%
0112202	530204			CONFERENCES	$ 40	$ 1,500			$ 1,500	$ 1,500			0.0%
0112202	534008			TOWN REPORT PRINTING	$ 3,000	$ 2,950			$ 2,950	$ 2,950			0.0%
0112202	538034			COMM ON DISAB CABLE EXPENSE	$ -	$ 500			$ -	$ -			-100.0%
0112202	551003			BOOKS	$ -	$ 800			$ 800	$ 800			0.0%
0112202	571000			TRAVEL EXPENSES	$ -	$ -			$ -	$ -			
0112202	585011			OFFICE FURNITURE	$ -	$ -			$ -	$ -			
0112202	573000			DUES & SUBSCRIPTIONS	$ 6,232	$ 6,110			$ 6,110	$ 6,110			0.0%
0112202	578026			GRANT ALLOCATION	$ (124)	$ -			$ -	$ -			
				SUBTOTAL	**$ 11,477**	**$ 15,960**			**$ 13,860**	**$ 13,860**			**-13.2%**
				SELECT BOARD -TOTALS	**$ 11,477**	**$ 17,960**			**$ 14,860**	**$ 14,860**			**-17.3%**
				NOTES:									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				TOWN MANAGER-DEPT 123									
0112302	535035			TOWN MANAGER EVENTS	$ -	$ 500			$ 500	$ 500			0.0%
				SUBTOTAL	**$ -**	**$ 500**			**$ 500**	**$ 500**			**0.0%**
				TOWN MANAGER SALARIES									
0112301	511051			DEPARTMENT HEAD	$ 161,011	$ 182,721	1.000	1.00	$ 193,800	$ 193,800	1.000	1.00	6.1%
0112301	511052			ASST. TOWN MGR/HR DIRECTOR	$ -	$ -		-	$ -	$ -			
0112301				ASST. TOWN MGR STIPEND					$ -	$ -			
0112301	511078			BUDGET ANALYST/LICENSE COORDIN	$ -	$ -		-	$ -	$ -			
0112301	511104		1	SENIOR CLERK I	$ 50,001	$ 50,888	1.000	1.00	$ -	$ -	0.000	0.00	-100.0%
0112301	51xxxx		1	ADMINISTRATIVE ASST. - SELECT BOARD	$ -	$ -			$ 65,000	$ 65,000	1.000	1.00	
0112301	511108			EXECUTIVE ASSISTANT TO TWN MNG	$ 88,061	$ 89,602	1.000	1.00	$ 91,038	$ 91,038	1.000	1.00	1.6%
0112301	511117			MEETING WAGES	$ -	$ -		-	$ -	$ -			
0112301	511187			INTERNAL AUDITOR	$ 88,427	$ -			$ -	$ -			
0112301	511226			ECONOMINC DEVPT DIRECTOR	$ -	$ -			$ -	$ -			
0112301	511803			SELECT BOARD MINUTES	$ 3,884	$ 5,000			$ 5,000	$ 5,000	0.000	1.00	0.0%
0112301	511806			GRANT ALLOCATION PAYROLL	$ (3,374)	$ -			$ -	$ -			
0112301	512017			INTERIM TOWN MANAGER	$ -	$ -			$ -	$ -			
0112301	514006			LONGEVITY	$ 2,150	$ 2,150			$ 2,150	$ 2,150			0.0%
0112301	519002			OTHER WAGES	$ 7,000	$ 7,500			$ -	$ -			-100.0%
0112301	519012			STIPEND-BUDGET ANALYST	$ -	$ -			$ -	$ -			
0112301	519014			ADMINISTRATIVE STIPEND	$ -	$ -			$ -	$ -			
0112301	519016			ANTICIPATED BUYOUT	$ 15,659	$ -			$ -	$ -			
0112301	519019			VEHICLE ALLOWANCE	$ 3,850	$ 4,200			$ -	$ -			-100.0%
0112301	519030			INTERIM TOWN MANAGER	$ 3,503								
0112301	519061			SETTLEMENT WAGES REIMBURSEMENT	$ -	$ -			$ -	$ -			
0112301	519063			SETTLEMENT WAGES	$ -	$ -			$ -	$ -			
				SUBTOTAL	**$ 420,172**	**$ 342,061**	**3.000**	**3.00**	**$ 356,988**	**$ 356,988**	**3.000**	**4.00**	**4.4%**
				TOWN MANAGER EXPENSES									
0112302	519202			OTHER PAYROLL	$ -	$ -			$ -	$ -			
0112302	524003			VEHICLE MAIT AND OPER-SUP	$ -	$ -			$ -	$ -			
0112302	530002		2	CONSULTANT FEES	$ -	$ 1,000			$ 12,500	$ 12,500			1150.0%
0112302	54XXX		4	DEI CONSULTANT					$ 25,000	$ 25,000			
0112302	530008		3	INSERVICE TRAINING & EDUCATION	$ -	$ 500			$ 12,500	$ 12,500			2400.0%
0112302	530106			SETTLEMENT ATTORNEY FEES	$ -	$ -			$ -	$ -			
0112302	530204			CONFERENCES/MEETINGS	$ -	$ 200			$ 200	$ 200			0.0%
0112302	534001			TELEPHONE	$ 546	$ 600			$ 600	$ 600			0.0%
0112302	536505			TUITION REIMBURSEMENT	$ -	$ 4,000			$ 4,000	$ 4,000			0.0%
0112302	542004			PRINTING & STATIONERY	$ -	$ 400			$ 400	$ 400			0.0%
0112302	548001			GASOLINE, OIL & GREASE	$ -	$ -			$ -	$ -			
0112302	551003			BOOKS	$ -	$ 100			$ 100	$ 100			0.0%
0112302	571000			TRAVEL EXPENSES	$ -	$ 250			$ 250	$ 250			0.0%
0112302	571002			TRAVEL EXPENSE-IA	$ -	$ -			$ -	$ -			
0112302	571003			TRAVEL EXPENSES-ED	$ -	$ -			$ -	$ -			
0112302	573000			DUES & SUBSCRIPTIONS	$ 1,540	$ 2,140			$ 2,140	$ 2,140			0.0%
0112302	573002			MEMBERSHIP FEES	$ -	$ -			$ -	$ -			
0112302	578017			FINANCE CHARGES	$ -	$ -			$ -	$ -			
				SUBTOTAL	**$ 2,086**	**$ 9,190**			**$ 57,690**	**$ 57,690**			527.7%
				TOWN MANAGER-TOTALS	**$ 422,258**	**$ 351,751**	**3.000**	**3.00**	**$ 415,178**	**$ 415,178**	**3.000**	**4.00**	**18.0%**
				NOTES:									
			1	Reclassification of position from Senior Clerk I to Administrative Assistan									
			2	Consultant fees: To assist Town Manager in addressing real-time challenges.									
			3	In-service training: To create additional opportunities for professional development for all staff.									
			4	DEI consultant: To allow investment in our commitment to diversity and equity training.									

TOWN OF STOUGHTON

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024

ORG	OBJECT	PAGE	DEPT	GENERAL FUND TOWN ACCOUNT DESCRIPTION	FY2022 ACTUAL	FY2023 TOWN MEETING APPROVED	FY2023 FTE'S	FY2023 # EE'S	FY2024 SELECT BOARD	FY2024 FINANCE COMMITTEE	FY2024 FTE'S	FY2024 # EE'S	FY2024 PCT CHANGE
				FINANCE COMMITTEE-DEPT 131									
				FINANCE COMMITTEE SALARIES									
0113101	512000			TEMPORARY WAGES	$ 2,816	$ 10,000			$ 7,500	$ 7,500	0.500	1.00	-25.0%
				SENIOR CLERK I	$ -	$ -	0.000	-	$ -	$ -			
				SUBTOTAL	**$ 2,816**	**$ 10,000**	**0.000**	**-**	**$ 7,500**	**$ 7,500**	**0.500**	**1.00**	**-25.0%**
				FINANCE COMMITTEE EXPENSES									
0113102	530007			ADVERTISING & FREIGHT	$ 2,099	$ 5,000			$ 4,000	$ 4,000			-20.0%
0113102	530008			INSERVICE TRAINING & EDUCATION	$ -	$ 1,500			$ 1,500	$ 1,500			0.0%
0113102	530010			CONSULTING FEES/LEGAL	$ -	$ 5,000			$ 2,500	$ 2,500			-50.0%
0113102	542001			PRINTING & STATIONERY	$ 8,932	$ 5,000			$ 5,000	$ 10,000			100.0%
0113102	542005			OFFICE SUPPLIES	$ -	$ 750			$ 750	$ 750			0.0%
0113102	571000			TRAVEL EXPENSES	$ -	$ 100			$ 100	$ 100			0.0%
0113102	573000			DUES & SUBSCRIPTIONS	$ 345	$ 400			$ 400	$ 400			0.0%
0113102	578013			AWARDS & PRESENTATION	$ -	$ 500			$ 500	$ 500			0.0%
0113102	578026			GRANT ALLOCATION EXPENSE	$ (96)	$ -			$ -	$ -			
				SUBTOTAL	**$ 11,280**	**$ 18,250**			**$ 14,750**	**$ 19,750**			**8.2%**
				RESERVE FUND									
0113102	**578100**			**RESERVE FUND**	**$ -**	**$ 354,103**			**$ 350,000**	**$ 330,552**			**-6.7%**
0113102	578101			RESERVE FUND FUEL	$ -	$ 50,000			$ 50,000	$ 50,000			0.0%
				RESERVE FUND -TOTAL	$ -	$ 404,103			$ 400,000	$ 380,552			-5.8%
				FINANCE COMMITTEE -TOTAL	**$ 14,096**	**$ 432,353**	**-**	**-**	**$ 422,250**	**$ 407,802**	**0.500**	**1.00**	**-5.7%**
				NOTES:									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				TOWN ACCOUNTANT-DEPT 135									
				TOWN ACCOUNTANT SALARIES									
0113501	511051		1	FINANCE DIRECTOR/TOWN ACCOUNTANT	$ 110,479	$ 112,413	1.000	1.00	$ 129,000	$ 129,000	1.000	1.00	14.8%
0113501	511052			ASSISTANT TOWN ACCOUNTANT	$ 82,982	$ 84,435	1.000	1.00	$ 70,000	$ 80,000	1.000	1.00	-5.3%
0113501	511086		3	SEN CLERK II & PT CLK	$ 75,007	$ 78,811	1.500	2.00	$ -	$ -			-100.0%
0113501	511085			CLERK PART-TIME					$ 25,313	$ 25,313	0.540	1.00	
0113501	511163		2	INTERNAL AUDITOR					$ 95,000	$ 95,000	1.000	1.00	
0113501	511266		3	PROGRAM ADMIN I					$ 54,692	$ 54,692	1.000	1.00	
0113501	511806			GRANT ALLOCATION PAYROLL	$ (2,580)	$ -			$ -	$ -			
0113501	512000			TEMPORARY WAGES	$ 10,260	$ 13,000	0.000	-	$ 12,000	$ 12,000			-7.7%
0113501	513000			OVERTIME	$ 22	$ 1,500	0.000	-	$ 500	$ 500			-66.7%
0113501	514006			LONGEVITY	$ 1,300	$ 1,600	0.000	-	$ 2,250	$ 2,250			40.6%
0113501	519515			ADDITIONAL DUTIES STIPEND		$ -			$ -	$ -			
				SUBTOTAL	**$ 277,470**	**$ 291,759**	**3.500**	**4.00**	**$ 388,755**	**$ 398,755**	**4.540**	**5.00**	**36.7%**
				TOWN ACCOUNTANT EXPENSES									
0113502	530003			CONSULTANT FEES	$ -	$ 10,000			$ 10,000	$ 10,000			0.0%
0113502	530007			ADVERTISING & FREIGHT	$ -	$ 250			$ 250	$ 250			0.0%
0113502	530008		4	INSERVICE TRAINING & EDUCATION	$ 992	$ 600			$ 775	$ 775			29.2%
0113502	530022			ANNUAL AUDIT FEE	$ 32,375	$ 32,375			$ 32,375	$ 32,375			0.0%
0113502	534002			POSTAGE	$ -	$ -			$ -	$ -			
0113502	542000			OFFICE SUPPLIES	$ 1,239	$ 800			$ 600	$ 600			-25.0%
0113502	542002			PHOTOSTATS & PHOTOGRAPHS	$ -	$ -			$ -	$ -			
0113502	571000			TRAVEL EXPENSES	$ 2,812	$ 2,942			$ 3,853	$ 3,853			31.0%
0113502	573000			DUES & SUBSCRIPTIONS	$ 442	$ 550			$ 550	$ 550			0.0%
0113502	578012			CERTIFICATION SCHOOL	$ 645	$ 700			$ 1,050	$ 1,050			50.0%
0113502	585011			OFFICE FURNITURE	$ -	$ -			$ -	$ -			
				SUBTOTAL	**$ 38,505**	**$ 48,217**			**$ 49,453**	**$ 49,453**			**2.6%**
				TOWN ACCOUNTANT -TOTAL	**$ 315,975**	**$ 339,976**	**3.500**	**4.00**	**$ 438,208**	**$ 448,208**	**4.540**	**5.00**	**31.8%**
				NOTES:									
			1	Finance Director/Town Accountant: Promotion of Town Accountant to Finance Director, responsible for Accounting and Treasury.									
			2	Internal auditor: Moved from the Department of Auditing and Analytics to Town Accountant to assist the Accountant with the statutory Town-wide auditing requirements.									
			3	Program Admin I: Reclassification of position from Senior Clerk II after one year of successful performance performing related duties.									
			4	In-service training, travel and certification school: Increased because of new position									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				AUDITING AND ANALYTICS-DEPT 136									
				AUDITING AND ANALYTICS-SALARIES									
0113601	511187			DIRECTOR OF AUDITING AND ANALYTICS	$ -	$ 89,967	1.000	1.00	$ -	$ -	0.000	0.00	-100.0%
0113601	519004			HEALTH AND WELLNESS TRAINER WAGES IN H.R.	$ -	$ 3,000			$ -	$ -	0.000	0.00	-100.0%
				SUBTOTAL	$ -	$ 92,967	1.00	1.00	$ -	$ -	0.000	0.00	-100.0%
				AUDITING AND ANALYTICS-EXPENSES									
0113602	530204			CONFERENCES/MEETINGS	$ -	$ 200			$ -	$ -			-100.0%
0113602	571002			TRAVEL EXPENSE	$ -	$ 250			$ -	$ -			-100.0%
				SUBTOTAL	$ -	$ 450							
				AUDITING AND ANALYTICS - TOTAL	**$ -**	**$ 93,417**	**1.00**	**1.00**	**$ -**	**$ -**	**0.000**	**0.00**	**-100.0%**
				NOTES:									
				This department was eliminated and the internal auditor is now part of the Town Accountant department.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				CENTRALIZED PURCHASING-DEPT 138									
				EXPENSES									
0113802	530007			ADVERTISING & FREIGHT	$ 313	$ 1,000			$ 500	$ 500			-50.0%
0113802	530008			INSERVICE TRAINING & EDUCATION	$ -	$ -			$ -	$ -			
0113802	530047			REGIONAL PURCHASING SVC	$ 4,300	$ 4,100			$ 4,100	$ 4,100			0.0%
0113802	534001			TELEPHONE	$ 15,323	$ 32,000			$ 25,000	$ 25,000			-21.9%
0113802	542000			OFFICE SUPPLIES	$ 12,347	$ 12,000			$ 12,000	$ 12,000			0.0%
0113802	542002			PHOTOSTATS & PHOTOGRAPHS	$ 45,492	$ 59,000			$ 52,000	$ 52,000			-11.9%
0113802	542004			PRINTING & STATIONERY	$ 976	$ -			$ -	$ -			
0113802	578026			GRANT ALLOCATION EXPENSE	$ (824)	$ -			$ -	$ -			
0113802	558030			COVID 19 EXPENSES	$ -	$ -							
				CENTRALIZED PURCHASING -TOTAL	**$ 77,927**	**$ 108,100**			**$ 93,600**	**$ 93,600**			**-13.4%**
				NOTES:									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				BOARD OF ASSESSORS-DEPT 141									
				BOARD OF ASSESSORS SALARIES									
0114101	511051			DEPARTMENT HEAD	$ 89,247	$ 100,000	1.000	1.00	$ 102,001	$ 102,001	1.000	1.00	2.0%
0114101	511053			APPOINTED OFFICIALS	$ 1,889	$ 2,000	0.000	-	$ 2,000	$ 2,000			0.0%
0114101	511086			SENIOR CLERK II	$ 82,452	$ 83,986	1.400	2.00	$ 49,814	$ 49,814	1.000	1.00	-40.7%
0114101	511217		1	DATA COLLECTOR	$ 41,043	$ 42,224	0.770	1.00	$ 56,275	$ 56,275	1.000	1.00	33.3%
0114101	511266			PROGRAM ADMINISTRATOR I	$ 61,665	$ 62,000	1.000	1.00	$ 54,691	$ 54,691	1.000	1.00	-11.8%
0114101	512000			TEMPORARY WAGES	$ 1,057				$ -	$ -			
0114101	512009			JR. DATA COLLECTORS	$ -		0.000	-	$ -	$ -			
0114101	514006			LONGEVITY	$ 4,250	$ 1,600	0.000	-	$ -	$ -			-100.0%
0114101	514008			OUT OF GRADE WAGES	$ 10,049	$ -			$ -	$ -			
0114101	519016			ANTICIPATED BUYOUT	$ 24,026	$ -			$ -	$ -			
				SUBTOTAL	**$ 315,678**	**$ 291,810**	**4.170**	**5.00**	**$ 264,781**	**$ 264,781**	**4.000**	**4.00**	**-9.3%**
				BOARD OF ASSESSORS EXPENSES									
0114102	519202			OTHER PAYROLL	$ -	$ -			$ -	$ -			
0114102	524003			VEHICLE MAINT AND OPER-SERVICE	$ -	$ -			$ -	$ -			
0114102	524007			OFFICE EQUIPMENT REPAIRS-SERV	$ -	$ 2,500			$ 1,000	$ 1,000			-60.0%
0114102	530002		4	CONSULTANT FEES	$ 11,232	$ 5,000			$ 15,000	$ 15,000			200.0%
0114102	530007			ADVERTISING & FREIGHT	$ 311	$ 650			$ 500	$ 500			-23.1%
0114102	530008			INSERVICE TRAINING & EDUCATION	$ 224	$ 725			$ 725	$ 725			0.0%
0114102	530010		2	REVALUATION	$ -	$ 15,000			$ 22,000	$ 22,000			46.7%
0114102	530025			LAND/REG RECORD/SER BUREAU	$ -	$ 76			$ 76	$ 76			0.0%
0114102	530048		3	APPELLATE TAX COURT EXPENSE	$ 9,720	$ 5,000			$ 8,000	$ 8,000			60.0%
0114102	530058			APPRAISAL SERVICES	$ 3,250	$ 15,000			$ 5,000	$ 15,000			0.0%
0114102	542000			OFFICE SUPPLIES	$ 873	$ 2,000			$ 1,500	$ 1,500			-25.0%
0114102	548001			GASOLINE, OIL & GREASE	$ -	$ -			$ -	$ -			
0114102	553009			MAPS & CHARTS	$ -	$ 100			$ 100	$ 100			0.0%
0114102	571000			TRAVEL EXPENSES	$ 244	$ 500			$ 500	$ 500			0.0%
0114102	573000			DUES & SUBSCRIPTIONS	$ 700	$ 600			$ 600	$ 600			0.0%
				SUBTOTAL	**$ 26,554**	**$ 47,151**			**$ 55,001**	**$ 65,001**			**37.9%**
				BOARD OF ASSESSORS -TOTAL	**$ 342,232**	**$ 338,961**	**4.170**	**5.00**	**$ 319,782**	**$ 329,782**	**4.000**	**4.00**	**-2.7%**
				NOTES:									
			1	Data Collector: Hours have been increased to a full-time position.									
			2	Revaluation: based upon an estimate from contractor.									
			3	Appellate tax court expense: based upon an estimated cost to process cases.									
			4	Consultant fees increased to allow for higher quality and management control of the tax-billing process.									

TOWN OF STOUGHTON

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024

ORG	OBJECT	PAGE	DEPT	GENERAL FUND TOWN ACCOUNT DESCRIPTION	FY2022 ACTUAL	FY2023 TOWN MEETING APPROVED	FY2023 FTE'S	FY2023 # EE'S	FY2024 SELECT BOARD	FY2024 FINANCE COMMITTEE	FY2024 FTE'S	FY2024 # EE'S	FY2024 PCT CHANGE
				TREASURER/COLLECTOR-DEPT 145									
				TREASURER/COLLECTOR SALARIES									
0114501	511051		1	DEPARTMENT HEAD SALARY	$ 94,346	$ 95,991	1.000	1.00	$ 105,000	$ 105,000	1.000	1.00	9.4%
0114501	511054			ASSISTANT TREASURER/COLLECTOR	$ 64,884	$ 72,258	1.000	1.00	$ 73,421	$ 73,421	1.000	1.00	1.6%
0114501	511086			SENIOR CLERK II	$ 131,481	$ 133,780	2.000	2.00	$ 136,269	$ 136,269	2.000	2.00	1.9%
0114501	511142			SENIOR CLERK CASHIER	$ 84,978	$ 95,298	2.000	2.00	$ 97,064	$ 97,064	2.000	2.00	1.9%
0114501	511806			GRANT ALLOCATION PAYROLL	$ (4,352)	$ -			$ -	$ -			
0114501	512000			TEMPORARY WAGES	$ -	$ -	0.000	-	$ -	$ -			
0114501	513000			OVERTIME	$ -	$ 2,500	0.000	-	$ 1,500	$ 1,500			-40.0%
0114501	514006			LONGEVITY	$ 3,750	$ 3,750	0.000	-	$ 3,750	$ 3,750			0.0%
0114501	514010			SUPER LONGEVITY					$ 3,783	$ 3,783			
0114501	519016			ANTICIPATED BUYOUT	$ 6,080	$ -	0.000	-	$ -	$ -			
				SUBTOTAL	**$ 381,167**	**$ 403,577**	**6.000**	**6.00**	**$ 420,787**	**$ 420,787**	**6.000**	**6.00**	**4.3%**
				TREASURER/COLLECTOR EXPENSES									
0114502	514005		2	INSERVICE TRAINING & EDUCATION	$ 190	$ 500			$ 600	$ 600			20.0%
0114502	524007			OFFICE EQUIP REPRS-SERVICE	$ 550	$ 1,000			$ 1,000	$ 1,000			0.0%
0114502	530002			CONSULTANT FEES	$ 14,178	$ -			$ -	$ -			
0114502	530025			LAND/REG RECORD/SER BUREAU	$ 3,475	$ 50,000			$ 20,000	$ 20,000			-60.0%
0114502	530033			BANKING SERVICE	$ -	$ 1,000			$ 1,000	$ 1,000			0.0%
0114502	530056		3	MEDICAID BILLING SERVICE	$ 24,464	$ 18,000			$ 24,000	$ 24,000			33.3%
0114502	534002			POSTAGE	$ 55,308	$ 70,000			$ 75,000	$ 75,000			7.1%
0114502	534004			ADVERTISING	$ -	$ 500			$ 200	$ 200			-60.0%
0114502	543010			OFFICE EQUIP REPRS-SUPPLY	$ 1,364	$ 2,000			$ 2,000	$ 2,000			0.0%
0114502	558028			PETTY CASH EXPENSES	$ -	$ 350			$ 350	$ 350			0.0%
0114502	571000			TRAVEL EXPENSES	$ 663	$ 1,300			$ 1,500	$ 1,500			15.4%
0114502	573000			DUES & SUBSCRIPTIONS	$ 200	$ 250			$ 250	$ 250			0.0%
0114502	578017			FINANCE CHARGES	$ -	$ 100			$ 100	$ 100			0.0%
				SUBTOTAL	**$ 100,392**	**$ 145,000**			**$ 126,000**	**$ 126,000**			**-13.1%**
				TREASURER/COLLECTOR -TOTAL	**$ 481,559**	**$ 548,577**	**6.000**	**6.00**	**$ 546,787**	**$ 546,787**	**6.000**	**6.00**	**-0.3%**
				NOTES:									
			1	Treasurer/Collector budgeted salary has been increased as a result of a comparable study with other communities.									
			2	In-service training and travel: increased cost									
			3	Medicaid billng: based upon 2022 actual.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				HUMAN RESOURCES-DEPT 152									
				HUMAN RESOURCES SALARIES									
0115201	511083			PROGRAM COORDINATOR I	$ 95,215	$ 94,603	1.000	1.00	$ 96,133	$ 96,133	1.000	1.00	1.6%
0115201	511086			SENIOR CLERK II	$ -	$ -		-	$ -	$ -			
0115201	511806			GRANT ALLOCATION PAYROLL	$ (1,252)	$ -			$ -	$ -			
0115201	511259		2	OFFICE ADMINISTRATOR/BENEFITS MANAGEMENT	$ -	$ -	1.000	1.00	$ -	$ 72,706	1.000	1.00	
0115201	511266		1-2	PROGRAM ADMINISTRATOR I	$ 56,206	$ 59,469			$ -	$ -			
0115201	514006			LONGEVITY	$ 2,150	$ 2,150		-	$ 2,150	$ 2,150			0.0%
				SUBTOTAL	**$ 152,319**	**$ 156,222**	**2.000**	**2.00**	**$ 98,283**	**$ 170,989**	**2.000**	**2.00**	**9.5%**
				HUMAN RESOURCES EXPENSES									
0115202	530002			CONSULTANT FEES					$ -	$ -			
0115202	530007			ADVERTISING & FREIGHT	$ 3,393	$ 3,500			$ 4,000	$ 4,000			14.3%
0115202	530008			INSERVICE TRAINING & EDUCATION	$ -	$ 2,000			$ 1,500	$ 1,500			-25.0%
0115202	542000			OFFICE SUPPLIES	$ 1,033	$ 1,500			$ 1,500	$ 1,500			0.0%
0115202	571000			TRAVEL EXPENSES	$ -	$ 50			$ 50	$ 50			0.0%
0115202	573000			DUES & SUBSCRIPTIONS	$ 75	$ 450			$ 450	$ 450			0.0%
				SUBTOTAL	**$ 4,501**	**$ 7,500**			**$ 7,500**	**$ 7,500**			**0.0%**
				HUMAN RESOURCES -TOTAL	**$ 156,820**	**$ 163,722**	**2.000**	**2.00**	**$ 105,783**	**$ 178,489**	**2.000**	**2.00**	**9.0%**
				NOTES:									
			1	Program Administrator I moved to new department Benefits Management.									
			2	Stipend rolled into salary and reclassification from Program Admin I to Office Administrator.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				PROCUREMENT-DEPT 153									
				PROCUREMENT SALARIES									
0115301	511051			PROCUREMENT OFFICER	$ 94,346	$ 95,998	1.000	1.00	$ 97,534	$ 97,534	1.000	1.00	1.6%
0115301	511052			DEPUTY PROCUREMENT OFFICER	$ -	$ -			$ -	$ -			
0115301	511086			SENIOR CLERK II	$ 45,109	$ 45,899	1.000	1.00	$ 46,757	$ 46,757	1.000	1.00	1.9%
0115301	511806			GRANT ALLOCATION PAYROLL	$ (1,152)	$ -			$ -	$ -			
0115301	519016			ANTICIPATED BUYOUT	$ -	$ -			$ -	$ -			
				SUBTOTAL	**$ 138,303**	**$ 141,897**	**2.000**	**2.00**	**$ 144,291**	**$ 144,291**	**2.000**	**2.00**	**1.7%**
				PROCUREMENT EXPENSES									
0115302	530007			ADVERTISING & FREIGHT	$ 2,100	$ 10,016			$ 3,037	$ 3,037			-69.7%
0115302	530008		1	INSERVICE TRAINING & EDUCATION	$ 229	$ 1,231			$ 1,481	$ 1,481			20.3%
0115302	571000			TRAVEL EXPENSES	$ -	$ 688			$ 612	$ 612			-11.0%
0115302	573000			DUES & SUBSCRIPTIONS	$ 450	$ 625			$ 600	$ 600			-4.0%
				SUBTOTAL	**$ 2,779**	**$ 12,560**			**$ 5,730**	**$ 5,730**			**-54.4%**
				PROCUREMENT -TOTAL	**$ 141,082**	**$ 154,457**	**2.000**	**2.00**	**$ 150,021**	**$ 150,021**	**2.000**	**2.00**	**-2.9%**
				NOTES:									
			1	In-service training: Additional cost for same services									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				INFORMATION SYSTEMS-DEPT 155									
				INFORMATION SYSTEMS SALARIES									
0115501	511051			IT DIRECTOR	$ 104,139	$ 105,962	1.000	1.00	$ 107,672	$ 107,672	1.000	1.00	1.6%
0115501	511121			COMPUTER TECHNICIAN	$ 60,232	$ 80,030	1.000	1.00	$ 81,620	$ 81,620	1.200	2.00	2.0%
0115501	511191			COMMUNICATIONS SPECIALIST	$ 7,800	$ 7,830	0.200	1.00	$ 7,956	$ 7,956	0.200	1.00	1.6%
0115501	511806			GRANT ALLOCATION PAYROLL	$ (1,646)	$ -			$ -	$ -			
0115501	512000			TEMPORARY WAGES	$ -				$ -	$ -			
0115501	513000			OVERTIME	$ 17,563	$ 18,000	0.000		$ 18,000	$ 18,000	0.000	0.00	0.0%
0115501	514006			LONGEVITY					$ 650	$ 650			
				SUBTOTAL	**$ 188,088**	**$ 211,822**	**2.200**	**3.00**	**$ 215,898**	**$ 215,898**	**2.400**	**4.00**	**1.9%**
				INFORMATION SYSTEMS EXPENSES									
0115502	530000			PURCHASE OF SERVICES	$ 235,543	$ 281,700			$ 284,000	$ 284,000			0.8%
0115502	530000			ADVERTISING & FREIGHT	$ 125	$ -			$ -	$ -			
0115502	534001			TELEPHONE	$ 1,078	$ 1,300			$ 1,300	$ 1,300			0.0%
0115502	540000			SUPPLIES	$ 49,103	$ 74,000			$ 71,000	$ 71,000			-4.1%
				SUBTOTAL	**$ 285,849**	**$ 357,000**			**$ 356,300**	**$ 356,300**			**-0.2%**
				INFORMATION SYSTEMS -TOTAL	**$ 473,937**	**$ 568,822**	**2.200**	**3.00**	**$ 572,198**	**$ 572,198**	**2.400**	**4.00**	**0.6%**
				NOTES:									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				TOWN CLERK-DEPT 161									
				TOWN CLERK SALARIES									
0116101	511051			DEPARTMENT HEAD	$ 92,994	$ 94,628	1.000	1.00	$ 96,143	$ 96,143	1.000	1.00	1.6%
0116101	511053			CLERK TO THE REGISTRAR STIPEND	$ 954	$ 1,000		-	$ 951	$ 951			-4.9%
0116101	511086			SENIOR CLERK II	$ 36,440	$ 47,100	1.000	1.00	$ 47,926	$ 47,926	1.000	1.00	1.8%
0116101	511098		1	CLERK -PUBLIC RECORD	$ -	$ -		-	$ 25,000	$ 45,000	1.000	1.00	
0116101	511151			INTERIM DEPARTMENT HEAD	$ -	$ -		-	$ -	$ -			
0116101	511202			SALARIES CLERICAL	$ -	$ -		-	$ -	$ -			
0116101	511259			PROGRAM ADMIN II (LIC/REG)	$ 50,745	$ 57,588	1.000	1.00	$ 58,514	$ 58,514	1.000	1.00	1.6%
0116101	511804			STIPEND-LICENSING	$ -	$ -			$ -	$ -			
0116101	512000			TEMPORARY WAGES	$ 23,656	$ 45,000		-	$ 40,000	$ 40,000			-11.1%
0116101	513000			OVERTIME	$ 7,791	$ 7,000			$ 7,000	$ 7,000			0.0%
0116101	514006			LONGEVITY	$ 650	$ 650			$ 650	$ 650			0.0%
0116101	519016			ANTICIPATED BUYOUT	$ -	$ -			$ -	$ -			
				SUBTOTAL	**$ 213,230**	**$ 252,966**	**3.000**	**3.00**	**$ 276,184**	**$ 296,184**	**4.000**	**4.00**	**17.1%**
				TOWN CLERK EXPENSES									
0116102	524007			EQUIPMENT REPAIRS-SERVICES	$ 3,261	$ 3,000			$ 3,000	$ 3,000			0.0%
0116102	530007			ADVERTISING & FREIGHT	$ 1,927	$ 2,500			$ 2,500	$ 2,500			0.0%
0116102	530008			INSERVICE TRAINING & EDUCATION	$ 30	$ 3,000			$ 4,000	$ 4,000			33.3%
0116102	530012			DATA PROCESS AND MAIT-SERV	$ 7,545	$ 5,000			$ 6,000	$ 6,000			20.0%
0116102	534007			BINDING	$ 1,009	$ 2,000			$ 2,000	$ 2,000			0.0%
0116102	534010			CENSUS MAILING	$ 11,000	$ 8,000			$ 8,000	$ 8,000			0.0%
0116102	534500			STREET LISTING BOOK PRINTING	$ 2,148	$ 3,000			$ 3,000	$ 3,000			0.0%
0116102	542000			OFFICE SUPPLIES	$ 4,414	$ 5,000			$ 6,000	$ 6,000			20.0%
0116102	542001			PRINTING & STATIONERY	$ 10,648	$ 6,000			$ 6,000	$ 6,000			0.0%
0116102	542010			SUPPLIES TOWN MEETING COMM.	$ 166	$ 4,000			$ 4,000	$ 4,000			0.0%
0116102	558019			VOTING SUPPLIES	$ 14,484	$ 4,500			$ 4,500	$ 4,500			0.0%
0116102	558021			ANNUAL TOWN CODE UPDATES	$ 3,297	$ 4,000			$ 5,000	$ 5,000			25.0%
0116102	571000			TRAVEL EXPENSES	$ 136	$ 500			$ 1,000	$ 1,000			100.0%
0116102	573000			DUES & SUBSCRIPTIONS	$ 255	$ 4,000			$ 3,000	$ 3,000			-25.0%
				SUBTOTAL	**$ 60,320**	**$ 54,500**			**$ 58,000**	**$ 58,000**			**6.4%**
				TOWN CLERK -TOTAL	**$ 273,550**	**$ 307,466**	**3.000**	**3.00**	**$ 334,184**	**$ 354,184**	**4.000**	**4.00**	**15.2%**
				NOTES:									
			1	Clerk, public record: Salary for a half-time public records clerk per department request. Department Head had requested full-time.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				PLANNING BOARD-DEPT 175									
				PLANNING BOARD COMMUNITY EVENT									
0117502	535002			DEPART COMMUNITY EVENTS	$ -	$ -			$ 500	$ 500			
				SUBTOTAL	**$ -**	**$ -**			**$ 500**	**$ 500**			
				PLANNING BOARD SALARIES									
0117501	511003			MEETING WAGES (6 HOURS WEEK)	$ 7,288	$ 8,100	0.170	1.00	$ 8,219	$ 8,219	0.170	1.00	1.5%
0117501	511193			PLANNER	$ 89,422	$ 99,371	1.000	1.00	$ 99,225	$ 110,000	1.000	1.00	10.7%
0117501	519515			ADDITONAL DUTIES	$ 546				$ -	$ -			
0117501	519016			ANTICIPATED BUYOUT	$ 5,826	$ -	0.000	-	$ -	$ -			
				SUBTOTAL	**$ 103,082**	**$ 107,471**	**1.170**	**2.00**	**$ 107,444**	**$ 118,219**	**1.170**	**2.00**	**10.0%**
				PLANNING BOARD EXPENSES									
0117502	530006		1	CONSULTANT FEES	$ 9,060	$ 15,000			$ 50,000	$ 50,000			233.3%
0117502	530008			INSERVICE TRAINING & EDUCATION	$ -	$ 800			$ 1,200	$ 1,200			50.0%
0117502	530025			LAND/REG RECORD/SER BUREAU	$ -	$ 100			$ 100	$ 100			0.0%
0117502	534001			TELEPHONE	$ 500	$ 600			$ 600	$ 600			0.0%
0117502	534004			ADVERTISING	$ 154	$ 3,000			$ 500	$ 500			-83.3%
0117502	542000			OFFICE SUPPLIES	$ 141	$ 500			$ 500	$ 500			0.0%
0117502	558006			CLOTHING/UNIFORMS	$ -	$ 200			$ 200	$ 200			0.0%
0117502	571000			TRAVEL EXPENSES	$ -	$ 200			$ 200	$ 200			0.0%
0117502	573000			DUES & SUBSCRIPTIONS	$ 90	$ 400			$ 400	$ 400			0.0%
				SUBTOTAL	**$ 9,945**	**$ 20,800**			**$ 53,700**	**$ 53,700**			**158.2%**
				PLANNING BOARD -TOTAL	**$ 113,027**	**$ 128,271**			**$ 161,644**	**$ 172,419**	**1.170**	**2.00**	**34.4%**
				NOTES:									
			1	Consultant fees: Increased due to need for various zoning studies, (housing production plan, senior housing, Route 27).									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				ECONOMIC DEVELOPMENT-DEPT 176									
				ECO DEVELOPMENT SALARIES									
0117601	511117			MEETING WAGES	$ -			-	$ -	$ -			
0117601	511226			ECONOMIC DEVPT DIRECTOR	$ 89,779	$ 91,350	1.000	1.00	$ 92,820	$ 92,820	1.000	1.00	1.6%
				Grant Funded Position		0		-					
				COMM DEV FUND COORDINATOR		0		-					
				SUBTOTAL	**$ 89,779**	**$ 91,350**	**1.000**	**1.00**	**$ 92,820**	**$ 92,820**	**1.000**	**1.00**	**1.6%**
				ECONOMIC DEVELOPMENT EXPENSES									
0117602	535002			DEPART COMMUNITY EVENTS	$ -	$ 500			$ 500	$ 500			0.0%
				SUBTOTAL	**$ -**	**$ 500**			**$ 500**	**$ 500**			**0.0%**
				ECONOMIC DEVELOPMENT EXPENSES									
0117602	530007			ADVERTISING & FREIGHT	$ 13	$ 370			$ 800	$ 800			116.2%
0117602	530002			CONSULTANT FEES	$ 2,838	$ 10,000			$ 10,000	$ 10,000			0.0%
0117602	530008			INSERVICE TRAINING & EDUCATION	$ 20	$ 605			$ 605	$ 605			0.0%
0117602	534001			TELEPHONE	$ 500	$ 600			$ 600	$ 600			0.0%
0117602	542000			OFFICE SUPPLIES	$ 471	$ 1,000			$ 750	$ 750			-25.0%
0117602	542004			PRINTING & STATIONERY	$ -	$ -			$ -	$ -			
0117602	571000			TRAVEL EXPENSES	$ -	$ 400			$ 400	$ 400			0.0%
0117602	573000			DUES & SUBSCRIPTIONS	$ -	$ 7,500			$ 8,000	$ 8,000			6.7%
0117602	573002			MEMBERSHIP FEES	$ 90	$ 1,575			$ 1,575	$ 1,575			0.0%
				SUBTOTAL	**$ 3,932**	**$ 22,050**			**$ 22,730**	**$ 22,730**			**3.1%**
				ECONOMIC DEVELOPMENT -TOTAL	**$ 93,711**	**$ 113,900**	**1.000**	**1.00**	**$ 116,050**	**$ 116,050**	**1.000**	**1.00**	**1.9%**
				NOTES:									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				BENEFITS MANAGEMENT - DEPT 177									
				BENEFITS MANAGEMENT - SALARIES									
017701	51XXXX		1-2-3	PAYROLL AND BENEFITS MANAGER	**$ -**	**$ -**			$ 72,706	$ -	0.000	0.00	
				BENEFITS MANAGEMENT - TOTAL	**$ -**	**$ -**			**$ 72,706**	**$ -**	**0.000**	**0.00**	
				NOTES:									
			1	Program Administrator moved from Human Resources to this new department Benefits Management.									
			2	Stipend rolled into salary and reclassification from Program Admin I to Office Administrator.									
			3	Benefits Manager position moved back to Human Resources									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	FY2022	FY2023	FY2023	FY2023	FY2024	FY2024	FY2024	FY2024	FY2024	
ORG	OBJECT	PAGE	DEPT	ACCOUNT DESCRIPTION	ACTUAL	TOWN MEETING APPROVED	FTE'S	# EE'S	SELECT BOARD	FINANCE COMMITTEE	FTE'S	# EE'S	PCT CHANGE	
				POLICE DEPARTMENT-DEPT 210										
				POLICE DEPT. COMMUNITY EVENTS										
0121002	530041			DEPARTMENTAL COMMUNITY POLICING		$ -								
0121002	535002			DEPART COMMUNITY EVENTS	$ 1,953	$ 3,000			$ 3,000	$ 3,000			0.0%	
				SUBTOTAL	**$ 1,953**	**$ 3,000**			**$ 3,000**	**$ 3,000**			**0.0%**	
				POLICE DEPARTMENT SALARIES										
0121001	511051			DEPARTMENT HEAD	$ 184,000	$ 187,220	1.000	1.00	$ 201,940	$ 201,940	1.000	1.00	7.9%	
0121001	511052		1	DEPUTY POLICE CHIEF	$ 146,210	$ 127,888	1.000	1.00	$ 190,080	$ 190,080	1.500	2.00	48.6%	
0121001	511062			SERGEANTS	$ 816,622	$ 842,898	9.000	9.00	$ 855,828	$ 855,828	9.000	9.00	1.5%	
0121001	511063			LIEUTENANTS	$ 443,105	$ 315,684	3.000	3.00	$ 324,228	$ 324,228	3.000	3.00	2.7%	
0121001	511064			PATROLMEN	$ 3,309,441	$ 3,959,677	52.500	54.00	$ 3,871,963	$ 4,017,999	54.000	54.00	1.5%	
0121001	511064			SCHOOL RESOURCE OFFICERS					$ -	$ -	0.000	0.00		
0121001	511086			SENIOR CLERK II	$ -			-	$ -	$ -				
0121001	511104			SENIOR CLERK I	$ -			-	$ -	$ -				
0121001	511135			TOWN DETAILS	$ 20,020	$ 25,500		-	$ 25,500	$ 25,500			0.0%	
0121001	511229			SUPERIOR & OFF ROLL CALL ADJ	$ 30,926	$ -		-	$ -	$ -				
0121001	511259			PROGRAM ADMINISTRATOR II	$ 100,806	$ 76,722	1.000	1.00	$ 77,938	$ 77,938	1.000	1.00	1.6%	
0121001	511266			PROGRAM ADMINISTRATOR I	$ 73,021	$ 74,300	1.000	1.00	$ 76,997	$ 76,997	1.000	1.00	3.6%	
0121001	513000			OVERTIME	$ 545,153	$ 510,000			$ 570,000	$ 570,000			11.8%	
0121001	513005			COURT TIME	$ 36,959	$ 75,000			$ 75,000	$ 75,000			0.0%	
0121001	513009			OVERTIME/IN SERVICE TRAINING	$ 25,323	$ 40,000			$ 42,000	$ 42,000			5.0%	
0121001	513108			OVERTIME - PROTESTS/MUTUAL AID	$ 9	$ -			$ -	$ -				
0121001	514002			HOLIDAY PAY	$ 222,931	$ 280,295			$ 302,190	$ 302,190			7.8%	
0121001	514004			NIGHT DIFFERENTIAL	$ 194,764	$ 225,570			$ 225,570	$ 225,570			0.0%	
0121001	514006			LONGEVITY	$ 3,350	$ 4,650			$ 4,650	$ 4,650			0.0%	
0121001	514008			OUT OF GRADE WAGES	$ 95	$ 1,000			$ 1,000	$ 1,000			0.0%	
0121001	514010			SUPER LONGEVITY	$ -	$ -			$ -	$ -				
0121001	519007			EDUCATION INCENTIVE PAY	$ 488,431	$ 499,568			$ 542,829	$ 542,829			8.7%	
0121001	519011			SETTLEMENTS/ARBITRATIONS	$ 36,750	$ 40,500			$ 40,500	$ 40,500			0.0%	
0121001	519016			ANTICIPATED BUYOUT	$ 78,897	$ -			$ -	$ -				
0121001	519020			SPECIALISTS STIPENDS	$ 48,185	$ 54,600			$ 54,600	$ 54,600			0.0%	
0121001	519022			ACCREDITATION STIPEND	$ 360	$ -			$ -	$ -				
				SUBTOTAL	**$ 6,805,358**	**$ 7,341,072**	**68.500**	**70.00**	**$ 7,482,813**	**$ 7,628,849**	**70.500**	**71.00**	**3.9%**	
				POLICE DEPARTMENT EXPENSES										
0121002	514005			INSERVICE TRAINING & EDUCATION	$ -	$ -			$ -	$ -				
0121002	519003			DET CLEAN /CLOTHING ALLOW	$ 33,925	$ 36,425			$ 36,425	$ 36,425			0.0%	
0121002	521001			ELECTRICITY	$ 3,525	$ -			$ -	$ -				
0121002	521002			GAS	$ 59	$ -			$ -	$ -				
0121002	523001			WATER	$ -	$ -			$ -	$ -				
0121002	524001			BUILDING REPAIRS-SERVICES	$ 1,038	$ -			$ -	$ -				
0121002	524003			VEHICLE MAINT AND OPER-SERVICE	$ 380	$ -			$ 2,400	$ 2,400				
0121002	524006			RADIO REPAIRS-SERVICES	$ 11,597	$ 12,000			$ 23,000	$ 23,000			91.7%	
0121002	524007			EQUIPMENT REPAIRS-SERVICES	$ 9,003	$ 10,000			$ 11,000	$ 11,000			10.0%	
0121002	527008			OFFICE EQUIPMENT RENTAL	$ 730	$ 1,000			$ 1,000	$ 1,000			0.0%	
0121002	530002			CONSULTANT FEES	$ 28,009				$ 32,000	$ 32,000				
0121002	530007			ADVERTISING & FREIGHT	$ 593	$ 1,000			$ 1,000	$ 1,000			0.0%	
0121002	530008			IN SERVICE TRAINING TUITION	$ 46,993	$ 50,200			$ 51,000	$ 51,000			1.6%	
0121002	530009			BILLING & COLLEC/ADMIN SERVICE	$ -	$ 1,000			$ 1,000	$ 1,000			0.0%	
0121002	530016			VETERINARIAN FEES	$ 812	$ 1,000			$ 1,000	$ 1,000			0.0%	

TOWN OF STOUGHTON

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024

ORG	OBJECT	PAGE	DEPT	GENERAL FUND TOWN / ACCOUNT DESCRIPTION	FY2022 ACTUAL	FY2023 TOWN MEETING APPROVED	FY2023 FTE'S	FY2023 # EE'S	FY2024 SELECT BOARD	FY2024 FINANCE COMMITTEE	FY2024 FTE'S	FY2024 # EE'S	FY2024 PCT CHANGE
0121002	530304		2	CONTRACTED SERVICES	$ 236	$ 3,100			$ 6,800	$ 6,800			119.4%
0121002	534001			TELEPHONE	$ 35,359	$ 38,000			$ 40,000	$ 40,000			5.3%
0121002	538001			LAUNDRY	$ 4,089	$ 6,000			$ 6,000	$ 6,000			0.0%
0121002	540000			SUPPLIES	$ 1,020	$ -			$ -	$ -			
0121002	542000		2	OFFICE SUPPLIES	$ 12,178	$ 10,000			$ 14,000	$ 14,000			40.0%
0121002	542002			PHOTOSTATS & PHOTOGRAPHS	$ 1,005	$ 3,650			$ 3,650	$ 3,650			0.0%
0121002	542004			PRINTING & STATIONERY	$ 1,289	$ 2,500			$ 2,500	$ 2,500			0.0%
0121002	542007			DATA PROCESSING SUPPLIES	$ 2,502	$ 1,604			$ 2,550	$ 2,550			59.0%
0121002	542008			PHOTOGRAPHIC SUPPLIES	$ 600	$ 200			$ 200	$ 200			0.0%
0121002	543001		2	BUILDING SUPPLIES	$ 10,885	$ 8,000			$ 12,000	$ 12,000			50.0%
0121002	543010			EQUIPMENT REPAIRS-SUPPLIES	$ 609	$ 2,500			$ 2,500	$ 2,500			0.0%
0121002	543014			RADIO REPAIRS-SUPPLIES	$ 2,924	$ 3,000			$ 5,000	$ 5,000			66.7%
0121002	548001			GASOLINE, OIL & GREASE	$ -	$ -			$ -	$ -			
0121002	548006			VEHICLE MAIT AND OPER-SUPPLIES	$ 25	$ -			$ -	$ -			
0121002	549000			FOOD	$ 598	$ -			$ 700	$ 700			
0121002	549005			FEEDING PRISONERS	$ 268	$ 2,000			$ 2,000	$ 2,000			0.0%
0121002	549006			FEEDING DOGS	$ 705	$ 800			$ 1,000	$ 1,000			25.0%
0121002	550001		2	MEDICAL & FIRST AID	$ 8,524	$ 7,000			$ 9,000	$ 9,000			28.6%
0121002	551003			BOOKS	$ 351	$ 550			$ 600	$ 600			9.1%
0121002	558006			CLOTHING/UNIFORMS	$ 78,399	$ 110,000			$ 110,500	$ 110,500			0.5%
0121002	558012			CHEMICALS	$ -	$ 1,000			$ 1,000	$ 1,000			0.0%
0121002	558013			AMMUNITION	$ 50,828	$ 55,000			$ 57,000	$ 57,000			3.6%
0121002	558014			PATROL SUPPLIES	$ 2,738	$ 3,000			$ 4,800	$ 4,800			60.0%
0121002	558015			CLOTHING/REPLACEMENT	$ 412	$ 1,000			$ 1,000	$ 1,000			0.0%
0121002	571000			TRAVEL EXPENSES	$ 6,366	$ 3,500			$ 6,500	$ 6,500			85.7%
0121002	573000			DUES & SUBSCRIPTIONS	$ 10,776	$ 10,000			$ 12,000	$ 12,000			20.0%
0121002	573001			BAYPERN MEMBERSHIP	$ 1,900	$ 1,900			$ 1,900	$ 1,900			0.0%
0121002	578015			UNDERCOVER EXPENSES	$ 3,000	$ 3,000			$ 3,000	$ 3,000			0.0%
0121002	578017			FINANCE CHARGES	$ -	$ 200			$ 200	$ 200			0.0%
0121002	578030			PETTY CASH	$ -	$ 100			$ 100	$ 100			0.0%
				SUBTOTAL	**$ 374,250**	**$ 390,229**			**$ 466,325**	**$ 466,325**			**19.5%**
				POLICE DEPARTMENT -TOTAL	**$ 7,181,561**	**$ 7,734,301**	**68.500**	**70.00**	**$ 7,952,138**	**$ 8,098,174**	**70.500**	**71.00**	**4.7%**

NOTES:

1 Deputy Police Chief: new position funded for six months

2 Contracted services, office supplies, building supplies, medical and first aid and dues and subscriptions have all increased due to inflation.

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				CROSSING GUARDS-DEPT 213									
				CROSSING GUARDS SALARIES									
0121301	511007			SCHOOL CROSSING GUARDS	$ 97,853	$ 119,979		18.00	$ 122,166	$ 122,166	18.000	18.00	1.8%
				SUBTOTAL	**$ 97,853**	**$ 119,979**		**18.00**	**$ 122,166**	**$ 122,166**	**18.000**	**18.00**	**1.8%**
				CROSSING GUARDS EXPENSES									
0121302	540000			SUPPLIES	$ 943	$ 1,800			$ 1,800	$ 1,800			0.0%
				SUBTOTAL	**$ 943**	**$ 1,800**			**$ 1,800**	**$ 1,800**			**0.0%**
				CROSSING GUARDS -TOTAL	**$ 98,796**	**$ 121,779**		**18.00**	**$ 123,966**	**$ 123,966**	**18.00**	**18.00**	**1.8%**
				NOTES:									
				The Crossing Guards have been moved back to their own department.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				CIVILIAN DISPATCHERS-DEPT 217									
				CIVILIAN DISPATCH SALARIES									
0121701	511133			CIVILIAN DISPATCHERS	$ 421,847	$ 490,835	9.000	9.00	$ 498,718	$ 498,718	9.000	9.00	1.6%
0121701	511259			PROGRAM ADMINISTRATOR II	$ 23,277	$ 79,010	1.000	1.00	$ 80,288	$ 80,288	1.000	1.00	1.6%
0121701	512023			DISPATCHERS PER DIEM	$ 1,473	$ 35,000			$ 35,000	$ 35,000			0.0%
0121701	513000			OVERTIME	$ 104,860	$ 135,000			$ 135,000	$ 135,000			0.0%
0121701	514002			HOLIDAY PAY	$ 28,204	$ 28,875			$ 29,453	$ 29,453			2.0%
0121701	514006			LONGEVITY	$ -	$ -			$ -	$ -			
0121701	514015			DIFFERENTIALS	$ 25,965	$ 36,863			$ 36,863	$ 36,863			0.0%
0121701	519021			EMERGENCY MANAGEMENT	$ 1,000	$ -			$ -	$ -			
0121701	519016			ANTICIPATED BUYOUT	$ 1,654	$ -			$ -	$ -			
				SUBTOTAL	**$ 608,280**	**$ 805,583**	**10.000**	**10.00**	**$ 815,322**	**$ 815,322**	**10.000**	**10.00**	**1.2%**
				CIVILIAN DISPATCHERS EXPENSES									
0121702	524007			OFFICE EQUIPMENT REPAIRS	$ 3,071	$ 8,000			$ 8,500	$ 8,500			6.3%
0121702	530008			INSERVICE TRAINING & EDUCATION	$ 560	$ 8,000			$ 8,000	$ 8,000			0.0%
0121702	530027			SOFTWARE	$ 13,364	$ 14,000			$ 14,000	$ 14,000			0.0%
0121702	542000			OFFICE SUPPLIES	$ 921	$ 1,500			$ 1,500	$ 1,500			0.0%
0121702	558006			CLOTHING/UNIFORMS	$ 5,128	$ 6,450			$ 6,450	$ 6,450			0.0%
				SUBTOTAL	**$ 23,044**	**$ 37,950**			**$ 38,450**	**$ 38,450**			**1.3%**
				CIVILIAN DISPATCHERS -TOTAL	**$ 631,324**	**$ 843,533**	**10.000**	**10.00**	**$ 853,772**	**$ 853,772**	**10.000**	**10.00**	**1.2%**
				NOTES:									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				SCHOOL RESOURCE OFFICERS - DEPT 218									
				SCHOOL RESOURCE OFFICERS -SALARIES									
0121801	51XXXXX		218	SCHOOL RESOURCE OFFICERS	$ -	$ -	0.000	-	$ 146,036.00	$ -	0.000	0.00	
				SCHOOL RESOURCE OFFICERS - TOTAL	$ -	$ -	$ -	$ -	$ 146,036.00	$ -	0.000	0.00	
				NOTES:									
			1	Two resource officers have been included in a new department which is now classified as a joint cost.									
			2	These two officers have been moved back to Police Department 210.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	FY2022	FY2023	FY2023	FY2023	FY2024	FY2024	FY2024	FY2024	FY2024	
ORG	OBJECT	PAGE	DEPT	ACCOUNT DESCRIPTION	ACTUAL	TOWN MEETING APPROVED	FTE'S	# EE'S	SELECT BOARD	FINANCE COMMITTEE	FTE'S	# EE'S	PCT CHANGE	
				FIRE DEPARTMENT-DEPT 220										
				FIRE DEPARTMENT SALARIES										
0122001	511051			DEPARTMENT HEAD	$ 160,000	$ 168,000	1.000	1.00	$ 171,361	$ 171,361	1.000	1.00	2.0%	
0122001	511052			ASSISTANT CHIEF	$ 133,293	$ 127,188	1.000	1.00	$ 133,970	$ 133,970	1.000	1.00	5.3%	
0122001	511060			CAPTAIN(S)	$ 607,163	$ 624,045	6.000	6.00	$ 635,151	$ 635,151	6.000	6.00	1.8%	
0122001	511061			DEPUTY FIRE CHIEF	$ 114,465	$ 116,483	1.000	1.00	$ 118,351	$ 118,351	1.000	1.00	1.6%	
0122001	511063			LIEUTENANTS	$ 815,510	$ 831,622	9.000	9.00	$ 846,628	$ 846,628	9.000	9.00	1.8%	
0122001	511065		4	FIREFIGHTERS	$ 3,182,722	$ 3,528,208	45.000	45.00	$ 3,709,682	$ 3,709,682	47.000	47.00	5.1%	
0122001	511071			MOTOR EQUIPMENT REPAIRMAN	$ 79,845	$ 82,644	1.000	1.00	$ 83,918	$ 85,537	1.000	1.00	3.5%	
0122001	511151			INTERIM DEPARTMENT HEAD	$ -	$ -			$ -	$ -				
0122001	511188			PROGRAM ADMIN TRAINEE	$ -	$ -	0.000	-	$ -	$ -				
0122001	511220			PARAMEDIC SERVICES & EVENTS	$ 3,602	$ 9,500	0.000	-	$ 10,500	$ 10,500			10.5%	
0122001	511266		1	OFFICE ADMINISTRATOR	$ 55,510	$ 63,789	1.000	1.00	$ 69,500	$ 69,500	1.000	1.00	9.0%	
0122001	511377			HAZARDOUS DUTY STIPEND	$ -	$ -			$ -	$ -				
0122001	513000		5	OVERTIME	$ 710,887	$ 625,000			$ 629,000	$ 629,000			0.6%	
0122001	513003			FIRE ALARM DUTY	$ 3,109	$ 20,000			$ 20,000	$ 20,000			0.0%	
0122001	513004			BOX ALARMS	$ 12,616	$ 30,000			$ 30,000	$ 30,000			0.0%	
0122001	513007			OVERTIME- EMS	$ 25,896	$ 69,000			$ 73,502	$ 73,502			6.5%	
0122001	513009			OVERTIME/IN SERVICE TRAINING	$ -	$ 25,000			$ 27,100	$ 27,100			8.4%	
0122001	513018			OVERTIME - INSPECTIONS	$ -	$ -			$ -	$ -				
0122001	514002			HOLIDAY PAY	$ 224,684	$ 240,449			$ 249,792	$ 257,088			6.9%	
0122001	514006			LONGEVITY	$ -	$ -			$ -	$ -				
0122001	514008		2	OUT OF GRADE WAGES	$ 49,027	$ 25,000			$ 30,000	$ 30,000			20.0%	
0122001	519005			INSERVICE TRAINING & EDUCATION	$ 4,298	$ -			$ -	$ -				
0122001	519007			EDUCATION INCENTIVE PAY	$ 66,600	$ 76,200			$ 71,600	$ 75,600			-0.8%	
0122001	519016			ANTICIPATED BUYOUT	$ 100,764	$ -			$ -	$ -				
0122001	519020			SPECIALISTS STIPENDS	$ 15,500	$ 17,500			$ 22,300	$ 22,300			27.4%	
0122001	519021			EMERGENCY MANAG STIPEND	$ 5,000	$ 7,500			$ 14,000	$ 14,000			86.7%	
0122001	519025			SUPPORT EQUIPMENT	$ 11,600	$ 12,800			$ 14,000	$ 14,000			9.4%	
				SUBTOTAL	**$ 6,382,091**	**$ 6,699,928**	**65.000**	**65.00**	**$ 6,960,355**	**$ 6,973,270**	**67.000**	**67.00**	**4.1%**	
				FIRE DEPARTMENT EXPENSES										
0122002	521001			ELECTRICITY		$ -			$ -	$ -				
0122002	521002			GAS	$ 362	$ -			$ -	$ -				
0122002	523001			WATER	$ -	$ -			$ -	$ -				
0122002	524001			BUILDING REPAIRS-SERVICES	$ -	$ -			$ -	$ -				
0122002	524003			VEH MAINT AND OPER-SERVICE	$ 15,437	$ 20,000			$ 18,000	$ 18,000			-10.0%	
0122002	524006			RADIO REPAIRS-SERVICES	$ 280	$ 4,500			$ 4,500	$ 4,500			0.0%	
0122002	524007			EQUIPMENT REPAIRS-SERVICES	$ 17,214	$ 20,000			$ 20,000	$ 20,000			0.0%	
0122002	530001			MEDICAL DIRECTOR	$ -	$ 5,000			$ 5,000	$ 5,000			0.0%	
0122002	530002			CONSULTANT FEES	$ -	$ -			$ -	$ -				
0122002	530007			ADVERTISING & FREIGHT	$ 740	$ 1,200			$ 1,200	$ 1,200			0.0%	
0122002	530008			INSERVICE TRAINING & EDUCATION	$ 8,033	$ 12,000			$ 12,000	$ 12,000			0.0%	
0122002	530009			BILLING & COLLEC/ADMIN SERVICE	$ 63,533	$ 85,000			$ 85,000	$ 85,000			0.0%	
0122002	530012			DATA PROCESS AND MAIT-SERV	$ 6,500	$ 6,500			$ 6,500	$ 6,500			0.0%	
0122002	530030			CANCER SCREENING		$ -			$ 20,000	$ 20,000				

TOWN OF STOUGHTON

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024

ORG	OBJECT	PAGE	DEPT	GENERAL FUND TOWN ACCOUNT DESCRIPTION	FY2022 ACTUAL	FY2023 TOWN MEETING APPROVED	FY2023 FTE'S	FY2023 # EE'S	FY2024 SELECT BOARD	FY2024 FINANCE COMMITTEE	FY2024 FTE'S	FY2024 # EE'S	FY2024 PCT CHANGE
0122002	534001			TELEPHONE	$ 7,887	$ 12,000			$ 11,000	$ 11,000			-8.3%
0122002	538001			LAUNDRY	$ 22,729	$ 25,500			$ 25,000	$ 25,000			-2.0%
0122002	538015			APPLICATION FEES	$ 2,200	$ 3,000			$ 3,000	$ 3,000			0.0%
0122002	542000			OFFICE SUPPLIES	$ 4,225	$ 4,500			$ 4,500	$ 4,500			0.0%
0122002	542007			DATA PROCESSING SUPPLIES	$ 7,484	$ 9,500			$ 9,500	$ 9,500			0.0%
0122002	543001			BUILDING SUPPLIES	$ 8,865	$ 14,000			$ 14,000	$ 14,000			0.0%
0122002	543010			EQUIPMENT REPAIRS-SUPPLIES	$ 3,539	$ 7,500			$ 7,500	$ 7,500			0.0%
0122002	543014			RADIO REPAIRS-SUPPLIES	$ 17,196	$ 19,000			$ 19,000	$ 19,000			0.0%
0122002	548001			GASOLINE, OIL & GREASE	$ -	$ -			$ -	$ -			
0122002	548006			VEHICLE MAIT AND OPER-SUPPLIES	$ 54,163	$ 57,750			$ 57,000	$ 57,000			-1.3%
0122002	549000			FOOD	$ 1,681	$ 2,500			$ 2,500	$ 2,500			0.0%
0122002	550001			MEDICAL & FIRST AID	$ 51,805	$ 54,100			$ 54,100	$ 54,100			0.0%
0122002	550003			EMT RECERTIFICATION	$ 4,612	$ 5,000			$ 5,000	$ 5,000			0.0%
0122002	550004			EMERGENCY MANAGEMENT EXPENSES	$ 5,000	$ 5,500			$ 5,500	$ 5,500			0.0%
0122002	551003			BOOKS	$ -	$ 2,500			$ 2,500	$ 2,500			0.0%
0122002	558001			SMALL TOOLS	$ 3,231	$ 6,000			$ 6,000	$ 6,000			0.0%
0122002	558006			CLOTHING/UNIFORMS	$ 10,013	$ 10,500			$ 10,500	$ 10,500			0.0%
0122002	558012			CHEMICALS	$ 199	$ 1,000			$ 1,000	$ 1,000			0.0%
0122002	558022			FIRE ALARM CABLES & FIXTURES	$ -	$ 5,000			$ 5,000	$ 5,000			0.0%
0122002	571000			TRAVEL EXPENSES	$ 9	$ 1,800			$ 1,800	$ 1,800			0.0%
0122002	573000			DUES & SUBSCRIPTIONS	$ 1,250	$ 1,500			$ 1,500	$ 1,500			0.0%
0122002	578017			FINANCE CHARGES	$ -	$ -			$ -	$ -			
0122002	585020			RADIO MAINTANENACE/REPLACEMENT	$ -	$ 6,000			$ 6,000	$ 6,000			0.0%
0122002	585021			INCIDENT COMMAND VEHICLE	$ -	$ -			$ -	$ -			
0122002	585022			EMERGENCY INCIDENT REHABILITATION	$ -	$ 1,200			$ 1,200	$ 1,200			0.0%
0122002	585023			PPE EMERGENCY MEDICAL SERVICES	$ -	$ 10,000			$ 10,000	$ 10,000			0.0%
0122002	585024			SELF CONTAINED BREATHING APPARATUS	$ -	$ 10,000			$ 24,000	$ 24,000			140.0%
0122002	585025			THERMAL IMAGING CAMERAS	$ -	$ 2,400			$ 2,400	$ 2,400			0.0%
0122002	585026			TOXIC GAS MONITORING METERS	$ -	$ 500			$ 500	$ 500			0.0%
0122002	585027			PPE FIREFIGHTING	$ -	$ 24,000			$ 34,000	$ 34,000			41.7%
0122002	585028			RESCUE AND EXTRICATION EQUIPMENT	$ -	$ 2,500			$ 2,500	$ 2,500			0.0%
0122002	585029			ICS ACCOUNTABILITY SYSTEM	$ -	$ 5,000			$ 5,000	$ 5,000			0.0%
0122002	585030			FIRE CAUSE INVESTIGATION EQUIP & MAINT	$ -	$ 1,200			$ 1,200	$ 1,200			0.0%
0122002	585001			ADDL EQ MOTOR VEHICLE	$ -	$ -			$ -	$ -			
				SUBTOTAL	**$ 318,187**	**$ 465,150**			**$ 504,900**	**$ 504,900**			**8.5%**
				FIRE DEPARTMENT -TOTAL	**$ 6,700,278**	**$ 7,165,078**	**65.000**	**65.00**	**$ 7,465,255**	**$ 7,478,170**	**67.000**	**67.00**	**4.4%**

NOTES:

1 Office administrator: increased administrative duties due to higher EMS demand and grant management.

2 Out-of-grade wages: Anticipated backfilling of vacant positions.

3 Equipment costs have been adjusted for excessive inflation.

4 Firefighter increased to meet EMS demand.

5 Overtime reduced because of the addition of two firefighters.

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				BUILDING & ZONING-DEPT 241									
				BUILDING DEPARTMENT SALARIES									
0124101	511051			BUILDING COMMISSIONER	$ 98,640	$ 100,358	1.000	1.00	$ 101,975	$ 101,975	1.000	1.00	1.6%
0124101	511181			CODE ENFORCEMENT MANAGER	$ 69,188	$ 70,395	1.000	1.00	$ 71,526	$ 71,526	1.000	1.00	1.6%
0124101	511086		4	SENIOR CLERK II	$ 79,803	$ 81,203	1.000	1.00	$ -	$ -	0.000	0.00	-100.0%
0124101	511091			DEPUTY INSPECTOR	$ 7,685	$ 6,650		-	$ 6,650	$ 6,650		0.00	0.0%
0124101	511092			WIRING INSPECTOR	$ 35,322	$ 35,904	0.540	1.00	$ 36,477	$ 36,477	0.540	1.00	1.6%
0124101	511093			PLUMBING & GAS INSPECTOR	$ 28,224	$ 35,904	0.540	1.00	$ 36,477	$ 36,477	0.540	1.00	1.6%
0124101	511134		2	SEALER OF WEIGHTS AND MEASURES STIPEND					$ 7,000	$ 7,000			
0124101	511190			CONSTITUENT LIAISON FOR CODE ENFORCEMNT	$ -	$ 13,000	0.250	1.00	$ -	$ -			-100.0%
0124101	511107		1	SECRETARIAL	$ 14,669	$ 17,421	0.500	1.00	$ 19,217	$ 19,217	0.500	1.00	10.3%
0124101	511117			MEETING WAGES	$ 3,431	$ 6,650		-	$ 8,219	$ 8,219			23.6%
0124101	511151			INTERIM DEPARTMENT HEAD	$ -	$ -			$ -	$ -			
0124101	511162		3	BUILDING INSPECTOR					$ 37,500	$ 37,500	0.500	1.00	
0124101	511182			ASSIST BUILD INSPECTION OFF	$ -	$ -		-	$ -	$ -			
0124101	511223			ZONING BOARD SECRETARY					$ -	$ -			
0124101	511266		4	PROGRAM ADMINISTRATOR I					$ 57,300	$ 57,300	1.000	1.00	
0124101	514006			LONGEVITY	$ 2,800	$ 2,800		-	$ 1,000	$ 1,000			-64.3%
0124101	514010			SUPER LONGEVITY	$ 3,990	$ 4,051		-	$ -	$ -			-100.0%
0124101	519014			ADMINISTRATIVE STIPEND	$ -	$ -			$ -	$ -			
0124101	519016			ANTICIPATED BUYOUT	$ -	$ -			$ -	$ -			
				SUBTOTAL	**$ 343,752**	**$ 374,336**	**4.830**	**7.00**	**$ 383,341**	**$ 383,341**	**5.080**	**7.00**	**2.4%**
				BUILDING DEPARTMENT EXPENSES									
0124102	524003			VEHICLE MAINT AND OPER-SERVICE	$ -	$ -			$ -	$ -			
0124102	524007			OFFICE EQUIPMENT REPAIRS	$ 150	$ 300			$ 300	$ 300			0.0%
0124102	530007			ADVERTISING & FREIGHT	$ 85	$ 200			$ 200	$ 200			0.0%
0124102	530008			INSERVICE TRAINING & EDUCATION	$ 285	$ 1,000			$ 1,000	$ 1,000			0.0%
0124102	530028			INSERVICE TRAINING ZBA	$ -	$ 300			$ 300	$ 300			0.0%
0124102	530304			CONTRACTED SERVICES	$ -	$ -			$ -	$ -			
0124102	534001			TELEPHONE	$ -	$ 3,000			$ 3,000	$ 3,000			0.0%
0124102	542000			OFFICE SUPPLIES	$ 2,647	$ 1,500			$ 1,500	$ 1,500			0.0%
0124102	542002			PHOTOSTATS & PHOTOGR-SERV	$ 1,050	$ 1,600			$ 1,600	$ 1,600			0.0%
0124102	543015			SMALL TOOLS	$ -	$ 300			$ 300	$ 300			0.0%
0124102	548001			GASOLINE, OIL & GREASE	$ -	$ -			$ -	$ -			
0124102	551003			BOOKS	$ -	$ 700			$ 1,200	$ 1,200			71.4%
0124102	553004			SAFETY SUPPLIES	$ -	$ 1,100			$ 1,100	$ 1,100			0.0%
0124102	558006			CLOTHING/UNIFORMS	$ 326	$ 800			$ 1,000	$ 1,000			25.0%
0124102	571000			TRAVEL EXPENSES	$ 1,413	$ 2,000			$ 500	$ 500			-75.0%
0124102	573000			DUES & SUBSCRIPTIONS	$ 140	$ 1,400			$ 1,400	$ 1,400			0.0%
0124102	578022			SEALER OF WEIGHTS AND MEASURES SUPPLIES	$ 10,000	$ 12,000			$ 2,000	$ 2,000			-83.3%
0124102	585011			OFFICE FURNITURE	$ 1,000	$ -			$ -	$ -			
				SUBTOTAL	**$ 17,096**	**$ 26,200**			**$ 15,400**	**$ 15,400**			**-41.2%**
				BUILDING & ZONING -TOTAL	**$ 360,848**	**$ 400,536**	**4.830**	**7.00**	**$ 398,741**	**$ 398,741**	**5.080**	**7.00**	**-0.4%**
				NOTES:									
			1	Secretarial: increase in percentage due to underbudgeting in prior year.									
			2	Sealer of weights and measures stipend replaces expense line which was performed by a State contractor.									
			3	Building Inspector: part-time position to provide more efficiency and expedited inspections.									
			4	Program administrator I replaces retired Senior Clerk II position as part contractual obligations.									

				TOWN OF STOUGHTON									
				NEXT YEAR BUDGET COMPARISON REPORT									
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024									
				GENERAL FUND TOWN	FY2022	FY2023	FY2023	FY2023	FY2024	FY2024	FY2024	FY2024	FY2024
ORG	OBJECT	PAGE	DEPT	ACCOUNT DESCRIPTION	ACTUAL	TOWN MEETING APPROVED	FTE'S	# EE'S	SELECT BOARD	FINANCE COMMITTEE	FTE'S	# EE'S	PCT CHANGE
				ANIMAL CONTROL-DEPT 292									
				ANIMAL CONTROL SALARIES									
0129201	511051			DEPARTMENT HEAD	$ 51,845	$ 52,753	1.000	1.00	$ 53,602	$ 53,602	1.000	1.00	1.6%
0129201	511803			STIPEND	$ -	$ -			$ -	$ -			
0129201	513000			OVERTIME	$ 987	$ 7,500			$ 7,500	$ 7,500			0.0%
				SUBTOTAL	**$ 52,832**	**$ 60,253**	**1.000**	**1.00**	**$ 61,102**	**$ 61,102**	**1.000**	**1.00**	**1.4%**
				ANIMAL CONTROL EXPENSES									
0129202	521001			ELECTRICITY	$ 153	$ -			$ -	$ -			
0129202	523001			WATER	$ 116	$ -			$ -	$ -			
0129202	524001			BUILDING REPAIRS-SERVICES	$ -	$ -			$ -	$ -			
0129202	524003			VEHICLE MAINT AND OPER-SERVICE	$ -	$ -			$ -	$ -			
0129202	530007			ADVERTISING & FREIGHT	$ -	$ 100			$ 100	$ 100			0.0%
0129202	530008			INSERVICE TRAINING & EDUCATION	$ 195	$ 750			$ 750	$ 750			0.0%
0129202	534001			TELEPHONE	$ 791	$ 1,776			$ 1,776	$ 1,776			0.0%
0129202	538031			VETERINARIAN FEES.	$ 564	$ 2,500			$ 2,500	$ 2,500			0.0%
0129202	538032			DISPOSAL OF ANIMALS	$ 598	$ 834			$ 960	$ 960			15.1%
0129202	542001			PRINTING & STATIONERY	$ -	$ 100			$ 100	$ 100			0.0%
0129202	543001			BUILDING SUPPLIES	$ 271	$ 1,000			$ 600	$ 600			-40.0%
0129202	548001			GASOLINE, OIL & GREASE	$ 34	$ -			$ -	$ -			
0129202	549006			FEEDING DOGS	$ 100	$ 200			$ 200	$ 200			0.0%
0129202	558006			CLOTHING/UNIFORMS	$ 276	$ 500			$ 500	$ 500			0.0%
0129202	578017			FINANCE CHARGES	$ -	$ 10			$ 10	$ 10			0.0%
				SUBTOTAL	**$ 3,098**	**$ 7,770**			**$ 7,496**	**$ 7,496**			**-3.5%**
				ANIMAL CONTROL -TOTALS	**$ 55,930**	**$ 68,023**	**1.000**	**1.00**	**$ 68,598**	**$ 68,598**	**1.000**	**1.00**	**0.8%**
				NOTES:									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				EDUCATIONAL-REGIONAL SCHOOL-DEPT 301									
				REGIONAL SCHOOLS EXPENSES									
0130102	520000			SOUTHEASTERN REGIONAL	$ 1,386,641	$ 1,344,476			$ 1,411,700	$ 1,525,023			13.4%
0130102	538003			NORFOLK CTY AGRICULTURAL	$ 17,600	$ 60,500			$ 30,000	$ 38,808			-35.9%
				EDUCATIONAL-REGIONAL SCH-TOTALS	**$ 1,404,241**	**$ 1,404,976**			**$ 1,441,700**	**$ 1,563,831**			**11.3%**
				NOTES:									

TOWN OF STOUGHTON

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024

ORG	OBJECT	PAGE	DEPT	GENERAL FUND TOWN ACCOUNT DESCRIPTION	FY2022 ACTUAL	FY2023 TOWN MEETING APPROVED	FY2023 FTE'S	FY2023 # EE'S	FY2024 SELECT BOARD	FY2024 FINANCE COMMITTEE	FY2024 FTE'S	FY2024 # EE'S	FY2024 PCT CHANGE
				ENGINEERING-DEPT 411									
				ENGINEERING SALARIES									
0141101	511051			DEPT HEAD-ENGINEERING - DEVELOPMENT SVC	$ 147,539	$ 150,107	1.000	1.00	$ 152,538	$ 152,538	1.000	1.00	1.6%
0141101	511052			ASSISTANT TOWN ENGINEER	$ 104,609	$ 106,449	1.000	1.00	$ 108,167	$ 108,167	1.000	1.00	1.6%
0141101	511056			ENVIRONMENTAL AFFAIRS OFFICER	$ 103,101	$ 104,903	1.000	1.00	$ 106,587	$ 106,587	1.000	1.00	1.6%
0141101	511117		3	MEETING WAGES	$ 17,365	$ 17,744	0.550	1.00	$ -	$ -			-100.0%
0141101	511120		1	OFFICE ADMINISTRATOR	$ -	$ 67,500	1.000	1.00	$ 79,955	$ 79,955	1.000	1.00	18.5%
0141101	511125			ASSOCIATE ENGINEER	$ 36,494	$ -	0.000	-	$ -	$ -			
0141101	511132		2	PROJECT ENGINEER	$ -	$ 37,134	0.500	1.00	$ 42,500	$ 42,500	0.500	1.00	14.5%
0141101	511195			GIS COORDINATOR	$ 59,533	$ 61,618	0.700	1.00	$ 62,608	$ 62,608	0.700	1.00	1.6%
0141101	511222		3	DEVELOPMENT SERVICES SECRETARY					$ 17,717	$ 17,717	0.550	1.00	
0141101	511266			PROGRAM ADMINISTRATOR I	$ 59,341	$ -			$ -	$ -			
0141101	513000			OVERTIME	$ -	$ -	0.000	-	$ -	$ -			
0141101	514006			VEHICLE ALLOWANCE	$ 700								
0141101	514006			INTERIM TOWN ENGINEER	$ 2,188								
0141101	514006			LONGEVITY	$ 4,600	$ 5,400	0.000	-	$ 5,400	$ 5,400			0.0%
				SUBTOTAL	**$ 535,470**	**$ 550,855**	**5.750**	**7.00**	**$ 575,472**	**$ 575,472**	**5.750**	**7.00**	**4.5%**
				ENGINEERING EXPENSES									
0141102	524007			EQUIPMENT REPAIRS-SERVICES	$ 10,151	$ 13,000			$ 13,000	$ 13,000			0.0%
0141102	524020			GROUNDS MAINTENANCE	$ -	$ -			$ -	$ -			
0141102	530000			CONSULTANT FEES	$ 16,351	$ 15,000			$ 15,000	$ 15,000			0.0%
0141102	530008			INSERVICE TRAINING & EDUCATION	$ 1,135	$ 2,500			$ 2,500	$ 2,500			0.0%
0141102	530014			RECORDINGS SERVICE BUREAU	$ 848	$ 600			$ 600	$ 600			0.0%
0141102	530040			GIS OPERATIONAL EXPENSE	$ 8,000	$ 8,500			$ 9,000	$ 9,000			5.9%
0141102	530051		4	STORM WATER COORDINATOR	$ 15,634	$ 20,000			$ 95,000	$ 95,000			375.0%
0141102	534001			TELEPHONE	$ 3,910	$ 4,000			$ 4,000	$ 4,000			0.0%
0141102	534004			ADVERTISING & FREIGHT	$ 221	$ 2,000			$ 500	$ 500			-75.0%
0141102	542000			OFFICE SUPPLIES	$ 2,237	$ 3,000			$ 3,000	$ 3,000			0.0%
0141102	543010			EQUIPMENT REPAIRS-SUPPLIES	$ 10,751	$ 1,500			$ 1,500	$ 1,500			0.0%
0141102	548001			GASOLINE, OIL & GREASE	$ -	$ -			$ -	$ -			
0141102	548006			VEHICLE MAIT AND OPER-SUPPLIES	$ -	$ -			$ -	$ -			
0141102	558006			CLOTHING/UNIFORMS	$ 1,056	$ 1,000			$ 1,000	$ 1,000			0.0%
0141102	571000			TRAVEL EXPENSES	$ -	$ 500			$ 500	$ 500			0.0%
0141102	573000			DUES & SUBSCRIPTIONS	$ 2,057	$ 1,500			$ 1,500	$ 1,500			0.0%
				SUBTOTAL	**$ 72,351**	**$ 73,100**			**$ 147,100**	**$ 147,100**			**101.2%**
				ENGINEERING -TOTALS	**$ 607,821**	**$ 623,955**	**5.750**	**7.00**	**$ 722,572**	**$ 722,572**	**5.750**	**7.00**	**15.8%**

NOTES:

1 Office Administrator: salary budget was increased due to the assumption of increased duties associated with zoning board administrative duties.

2 Project Engineer: 50% allocation of new engineer (currently vacant) at $85,000 to reflect market conditions.

3 Meeting wages replaced with Development Services Secretary to better reflect actual duties

4 Stormwater Coordinator: increased to cover annual expenses associated with mandated EPA MS-4 permit. This will eliminate the need for a special purpose article.

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	FY2022	FY2023	FY2023	FY2023	FY2024	FY2024	FY2024	FY2024	FY2024
ORG	OBJECT	PAGE	DEPT	ACCOUNT DESCRIPTION	ACTUAL	TOWN MEETING APPROVED	FTE'S	# EE'S	SELECT BOARD	FINANCE COMMITTEE	FTE'S	# EE'S	PCT CHANGE
				DPW GENERAL & HIGHWAY ADMIN.-DEPT 421									
				DPW GENERAL & HGWY SALARIES									
0142101	511051			DEPARTMENT HEAD	$ 34,694	$ 49,000	0.350	1.00	$ 35,537	$ 35,537	0.250	1.00	-27.5%
0142101	511066			ASSOCIATE DPW SUPERINTENDENT	$ 55,323	$ 99,461	0.850	1.00	$ -	$ -			-100.0%
0142101	511052			ASSISTANT SUPERINTENDENT	$ 88,682	$ 89,962	0.800	1.00	$ 91,421	$ 91,421	0.800	1.00	1.6%
0142101	511057			FOREMAN	$ 68,612	$ 69,813	1.000	1.00	$ 71,822	$ 71,822	1.000	1.00	2.9%
0142101	511070			HEAVY EQUIPMENT OPER/MECHANIC	$ 270,226	$ 271,411	4.000	4.00	$ 286,016	$ 286,016	4.000	4.00	5.4%
0142101	511075			MOTOR EQUIP OPERATOR/CRAFTSMAN	$ 199,772	$ 233,721	5.000	5.00	$ 255,949	$ 255,949	4.200	5.00	9.5%
0142101	511080			LABORER	$ 87,280	$ 109,244	2.000	2.00	$ 61,559	$ 61,559	1.000	1.00	-43.6%
0142101	511086			SENIOR CLERK II	$ -	$ -		-	$ -	$ -			
0142101	511096			PROGRAM COORDINATOR II	$ 8,722	$ 8,875	0.100	1.00	$ -	$ -			-100.0%
0142101	511130			CERTIFIED MECHANIC	$ 36,331	$ 36,967	0.500	2.00	$ -	$ -			-100.0%
0142101	511151			INTERIM DEPARTMENT HEAD	$ 34,260				$ -	$ -			
0142101	511195			GIS COORDINATOR	$ 8,505	$ 8,806	0.100	1.00	$ 8,945	$ 8,945	0.100	1.00	1.6%
0142101	511266			PROGRAM ADMINISTRATOR I	$ 33,888	$ 34,482	0.500	2.00	$ 65,836	$ 65,836	0.900	4.00	90.9%
0142101	513000			OVERTIME	$ 71,918	$ 54,120		-	$ 54,120	$ 54,120			0.0%
0142101	519016			ANTICIPATED BUYOUT	$ 6,006				$ -	$ -			
0142101	519515			ADDITIONAL DUTIES	$ 1,594				$ -	$ -			
0142101	514006			LONGEVITY	$ 7,670	$ 8,270		-	$ 2,958	$ 2,958			-64.2%
0142101	514008			OUT OF GRADE WAGES	$ 563	$ 10,000		-	$ 5,000	$ 5,000			-50.0%
				SUBTOTAL	**$ 1,014,046**	**$ 1,084,132**	**15.200**	**21.00**	**$ 939,163**	**$ 939,163**	**12.250**	**18.00**	**-13.4%**

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				DPW GENERAL & ADMIN EXPENSES									
0142102	521001			ELECTRICITY	$ 4,149	$ -			$ -	$ -			
0142102	521002			GAS	$ 3,881	$ -			$ -	$ -			
0142102	524001			BUILDING REPAIRS-SERVICES	$ 880	$ -			$ -	$ -			
0142102	524003			VEHICLE MAINT AND OPER-SERVICE	$ 365	$ -			$ -	$ -			
0142102	524007			EQUIPMENT REPAIRS-SERVICES	$ 300	$ -			$ -	$ -			
0142102	524011			ELECTRICAL SVC / SUPP	$ -	$ -			$ -	$ -			
0142102	527002			MACHINERY/TRUCK RENTAL	$ 620	$ 1,000			$ 1,000	$ 1,000			0.0%
0142102	530007			ADVERTISING & FREIGHT	$ 2,688	$ 2,000			$ 1,500	$ 1,500			-25.0%
0142102	530008			INSERVICE TRAINING & EDUCATION	$ 1,829	$ 1,500			$ 1,500	$ 1,500			0.0%
0142102	530018			CDL DRUG/ALCOHOL TESTING	$ 765	$ 1,000			$ 1,000	$ 1,000			0.0%
0142102	530035			MEDICAL AND FIRST AID	$ 221	$ -			$ -	$ -			
0142102	530055			DOT PHYSICALS/MEDICAL EXAMS	$ 772	$ 2,000			$ 1,500	$ 1,500			-25.0%
0142102	534001			TELEPHONE	$ 7,568	$ 6,000			$ 6,000	$ 6,000			0.0%
0142102	534002			POSTAGE	$ 39	$ 100			$ 100	$ 100			0.0%
0142102	538006			SAFETY SERVICES	$ 2,358	$ -			$ -	$ -			
0142102	538010			POLICE DETAILS	$ -	$ -			$ -	$ -			
0142102	530062			STORMWATER MAINTENANCE	$ -	$ 50,000			$ 40,000	$ 40,000			-20.0%
0142102	542000			OFFICE SUPPLIES	$ 3,448	$ 1,500			$ 1,500	$ 1,500			0.0%
0142102	542001			PRINTING & STATIONERY	$ -	$ 200			$ 200	$ 200			0.0%
0142102	543001			BUILDING SUPPLIES	$ 9,918	$ 6,000			$ 6,000	$ 6,000			0.0%
0142102	5543002			BUILDING REPAIRS	$ -	$ -			$ -	$ -			
0142102	543010			EQUIPMENT REPAIRS-SUPPLIES	$ (288)	$ 4,000			$ 2,000	$ 2,000			-50.0%
0142102	543011			OFFICE EQUIPMENT REPRS-SUPPLY	$ 2,018	$ 1,000			$ -	$ -			-100.0%
0142102	543014			RADIO REPAIR SVC/SUPPLIES	$ 2,424	$ 1,500			$ 2,500	$ 2,500			66.7%
0142102	543021			WELDING SUPPLIES	$ 8,679	$ 2,500			$ 4,000	$ 4,000			60.0%
0142102	548001			GASOLINE, OIL & GREASE	$ (5,150)	$ -			$ -	$ -			
0142102	548003			GASOLINE/DIESEL PURCHASES	$ -	$ -			$ -	$ -			
0142102	548006			VEHICLE MAIT AND OPER-SUPP	$ 266	$ -			$ -	$ -			
0142102	549000			MEAL ALLOWANCE - CONTRACTUAL	$ 986	$ 500			$ 500	$ 500			0.0%
0142102	553004			SAFETY SUPPLIES	$ 2,897	$ 2,500			$ 2,500	$ 2,500			0.0%
0142102	553011			MISC CONSTR MATERIALS & SUPPL	$ -	$ 1,500			$ -	$ -			-100.0%
0142102	558006		2	CLOTHING/UNIFORMS	$ 13,957	$ 15,300			$ 19,000	$ 19,000			24.2%
0142102	565053			VARIOUS LICENSES	$ 225	$ 1,000			$ 1,000	$ 1,000			0.0%
0142102	571000			TRAVEL EXPENSES	$ -	$ 750			$ 750	$ 750			0.0%
0142102	573000			DUES & SUBSCRIPTIONS	$ 544	$ 750			$ 750	$ 750			0.0%
0142102	578008			MISC OTHER EXPENSES	$ 2,665	$ 200			$ 200	$ 200			0.0%
0142102	578017			FINANCE CHARGES	$ 2	$ -			$ -	$ -			
0142102	578030			PETTY CASH	$ -	$ 100			$ 100	$ 100			0.0%
0142102	578099			INTERDEPARTMENTAL REIMB		$ -			$ -	$ -			
0142102	585007			CAP OUTLAY EQUIP MECHANIC	$ -	$ -			$ -	$ -			
				SUBTOTAL	**$ 69,026**	**$ 102,900**			**$ 93,600**	**$ 93,600**			**-9.0%**
				DPW GENERAL & ADMIN -TOTAL	**$ 1,083,072**	**$ 1,187,032**	**15.200**	**21.00**	**$ 1,032,763**	**$ 1,032,763**	**12.250**	**18.00**	**-13.0%**
				DPW GENERAL & HIGHWAY ADMIN.-DEPT 421 - Continued									
				NOTES:									
			1	DPW Admin salaries: Most changes reflect reallocation of positions based upon analysis of actual time spent in DPW departments (Admin, Sanitation, Water, Sewer and Parks) There are no new full-time equivalents.									
			2	Clothing/uniforms: increased costs because of inflation.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				HIGHWAY CONSTRUCTION AND MAINT - DEPT 422									
				HIGHWAY CONST & MAINT-EXPENSES									
0142202	523006			HAZARDOUS WASTE DISPOSAL	$ 33,073	$ 50,000			$ 50,000	$ 50,000			0.0%
0142202	524007			EQUIPMENT REPAIRS-SERVICES	$ 7,200	$ 3,000			$ 3,000	$ 3,000			0.0%
0142202	524014			STRT,SWR,SIDWLK,WELL SEVICES	$ 10,851	$ 9,600			$ 8,000	$ 8,000			-16.7%
0142202	524044			STREET PAINTING	$ 1,467	$ 50,000			$ 30,000	$ 30,000			-40.0%
0142202	527000			MACHINERY/TRUCK RENTAL	$ -	$ 6,000			$ 6,000	$ 6,000			0.0%
0142202	529018			SIDEWALK CONSTRUCTION	$ (981)	$ 7,000			$ 7,000	$ 7,000			0.0%
0142202	530002			CONSULTANT FEES	$ 3,945	$ 12,000			$ 12,000	$ 12,000			0.0%
0142202	538010			POLICE DETAILS	$ 17,940	$ 30,000			$ 30,000	$ 30,000			0.0%
0142202	543010			EQUIPMENT REPAIRS-SUPPLIES	$ 56,360	$ 20,000			$ 20,000	$ 20,000			0.0%
0142202	546001			LOAM & GRASS SEED	$ 4,724	$ 1,500			$ 1,500	$ 1,500			0.0%
0142202	553002			MANHOLES,CATCHBASINS & CURBS	$ 6,460	$ 5,000			$ 5,000	$ 5,000			0.0%
0142202	553030			PAVING MATERIALS	$ -	$ -			$ -	$ -			
0142202	553032			STREET SIGNS & POSTS	$ 18,120	$ 22,000			$ 22,000	$ 22,000			0.0%
0142202	553033			LUMBER	$ 3,644	$ 1,000			$ 1,000	$ 1,000			0.0%
0142202	553035			MISC CONSTR MATERIALS & SUPPL	$ 59,170	$ 25,000			$ 25,000	$ 25,000			0.0%
0142202	553036			RESURFACING SUPPLIES	$ -	$ -			$ -	$ -			
0142202	553038			STREET,SWR, SIDEWALK SUPP	$ 8,553	$ 7,000			$ -	$ -			-100.0%
0142202	553040		1	CEMENT, GRAVEL, SAND PAVING	$ 2,094	$ 50,000			$ 65,000	$ 65,000			30.0%
0142202	553045			SMALL TOOLS	$ 16,013	$ 4,000			$ 3,000	$ 3,000			-25.0%
0142202	553047			GUARD RAILS					$ 5,000	$ 5,000			
0142202	553049			FENCING					$ 2,500	$ 2,500			
0142202	588001			RESURFACE STREETS/SUPPLIES	$ 47,132	$ 95,000			$ 90,000	$ 90,000			-5.3%
				HIGHWAY CONST & MAINT -TOTALS	**$ 295,765**	**$ 398,100**			**$ 386,000**	**$ 386,000**			**-3.0%**
				NOTES:									
			1	Cement, gravel, sand, paving increased due to inflation.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				FACILITIES-DEPT 159									
				FACILITIES SALARIES									
0115901	511051			DEPARTMENT HEAD	$ -	$ -	0.000	-	$ 35,537	$ 35,537	0.250	1.00	
0115901	511059			SKILLED CRAFTSMAN	$ 57,900	$ 58,924	1.000	1.00	$ 60,009	$ 60,009	1.000	1.00	1.8%
0115901	511114			CUSTODIAN	$ 242,314	$ 253,358	5.000	5.00	$ 258,024	$ 181,310	3.000	3.00	-28.4%
0115901	511118			PART TIME WAGES	$ -	$ -	0.000	-	$ -	$ -			
0115901	511136		1	FLEET MGR./FACILITIES ASST.					$ 31,500	$ 31,500	0.350	1.00	
0115901	511806			GRANT ALLOCATION PAYROLL	$ (7,254)	$ -			$ -	$ -			
0115901	513000			OVERTIME	$ 2,307	$ 6,000	0.000	-	$ 8,000	$ 8,000			33.3%
0115901	511218			PT ENERGY SUSTAINABILITY COORDINATOR	$ -	$ -	0.220	1.00	$ -	$ -			
0115901	519016			ANTICIPATED BUYOUT	$ -	$ -			$ -	$ -			
0115901	558006			CLOTHING / UNIFORM	$ 284				$ -	$ -			
0115901	514006			LONGEVITY	$ 3,800	$ 3,800	0.000	-	$ 5,100	$ 5,100			34.2%
				SUBTOTAL	**$ 299,351**	**$ 322,082**	**6.220**	**7.00**	**$ 398,170**	**$ 321,456**	**4.600**	**6.00**	**-0.2%**
				FACILITIES EXPENSES									
0115902	521001		2	ELECTRICITY	$ 184,454	$ 260,000			$ 290,000	$ 290,000			11.5%
0115902	521002			GAS	$ 74,506	$ 130,000			$ 100,000	$ 100,000			-23.1%
0115902	523001			WATER	$ 18,704	$ 26,700			$ 24,000	$ 24,000			-10.1%
0115902	524001		2	BUILDING REPAIRS-SERVICES	$ 222,238	$ 125,000			$ 140,000	$ 140,000			12.0%
0115902	524008			EQUIPMENT REPAIRS SERVICES	$ 24	$ -			$ -	$ -			
0115902	524010			FIRE ALARM INSP FEES/SERVICES	$ 5,245	$ 6,500			$ 5,000	$ 5,000			-23.1%
0115902	527000			MACHINERY / TRUCK	$ 6,812				$ -	$ -			
0115902	530000			CONTRACT SERVICES	$ 13,660	$ 30,000			$ 30,000	$ 30,000			0.0%
0115902	530008			INSERVICE TRAINING & EDUCATION	$ -	$ -			$ -	$ -			
0115902	530013		2	ELEVATOR INSPECTIONS -SERVICES	$ 7,182	$ 8,920			$ 11,000	$ 11,000			23.3%
0115902	530054			SPRINKLER INSP FEES	$ 3,522	$ 3,500			$ 3,500	$ 3,500			0.0%
0115902	530059		3	ENERGY SUSTAINABILITY COORDINATOR	$ 10,230	$ 8,000			$ 15,000	$ 15,000			87.5%
0115902	534001			TELEPHONE	$ 1,449	$ 600			$ 1,200	$ 1,200			100.0%
0115902	543002			BUILDING REPAIRS-SUPPLIES	$ 46,063	$ 29,000			$ 20,000	$ 20,000			-31.0%
0115902	548001			GASOLINE, OIL & GREASE	$ -	$ -			$ -	$ -			
0115902	558006			CLOTHING/UNIFORMS	$ 1,431	$ 1,200			$ 1,200	$ 1,200			0.0%
0115902	578017			FINANCE CHARGE	$ 5	$ -			$ -	$ -			
0115902	new			CUSTODIAL SERVICES - TOWN BUILDINGS					$ -	$ 100,000			
0115902	573002			MEMBERSHIP FEES	$ 425	$ 275			$ 275	$ 275			0.0%
				SUBTOTAL	**$ 595,950**	**$ 629,695**			**$ 641,175**	**$ 741,175**			**17.7%**
				FACILITIES -TOTAL	**$ 895,301**	**$ 951,777**	**6.220**	**7.00**	**$ 1,039,345**	**$ 1,062,631**	**4.600**	**6.00**	**11.6%**
				NOTES:									
			1	Fleet Mgr./Facilities Asst. will serve as an assistant manager to the Public Works Superintendent in both of those departments. This position replaces the Associate DPW Superintendent.									
			2	Electricity, Building repairs-services, Elevator inspections have all increased due to inflation.									
			3	Energy Sustainability Coordinator: increased scope of services.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				SNOW REMOVAL-DEPT 423									
				SNOW REMOVAL EXPENSES									
0142301	513000			OVERTIME	$ 188,087	$ 74,340			$ 74,340	$ 74,340			0.0%
0142301	519013			ASST. SUPT. SNOW STIPEND	$ 5,000	$ 6,000			$ 6,000	$ 6,000			0.0%
0142301	524007			EQUIPMENT REPAIRS-SUPPLIES	$ 87,681	$ 20,000			$ 20,000	$ 20,000			0.0%
0142301	527000			MACHINERY/TRUCK RENTAL	$ 346,674	$ 147,660			$ 147,660	$ 147,660			0.0%
0142301	530008			INSERVICE TRAINING & EDUCATION	$ -	$ 130			$ 130	$ 130			0.0%
0142301	534004			ADVERTISING	$ -	$ 225			$ 225	$ 225			0.0%
0142301	534005			GPS	$ 20,529	$ -			$ -	$ -			
0142301	538010			POLICE DETAILS	$ 4,920	$ -			$ -	$ -			
0142301	538021			WEATHER SERVICES	$ 1,295	$ 2,000			$ 2,000	$ 2,000			0.0%
0142301	543015			SMALL TOOLS	$ 42	$ 500			$ 500	$ 500			0.0%
0142301	543021			WELDING SUPPLIES	$ 744	$ 650			$ 650	$ 650			0.0%
0142301	548001			GASOLINE, OIL & GREASE	$ 24,578	$ 12,000			$ 12,000	$ 12,000			0.0%
0142301	549000			MEAL ALLOWANCE - CONTRACTUAL	$ 3,168	$ 2,000			$ 2,000	$ 2,000			0.0%
0142301	553001			CHEMICALS	$ 294,817	$ 120,000			$ 120,000	$ 120,000			0.0%
0142301	553003			PAVING MATERIALS	$ -	$ 10,000			$ 10,000	$ 10,000			0.0%
0142301	578003			STATE DIESEL TAX	$ -	$ 500			$ 500	$ 500			0.0%
0142301	585000			ADDITIONAL EQUIPMENT	$ 6,152	$ 3,995			$ 3,995	$ 3,995			0.0%
0142301	587000			REPLACEMENT EQUIPMENT	$ -	$ -			$ -	$ -			
				SNOW REMOVAL EXPENSES TOTALS	**$ 983,687**	**$ 400,000**	**0.000**	**-**	**$ 400,000**	**$ 400,000**	**0.000**	**0.00**	**0.0%**
				NOTES:									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				STREET LIGHTING-DEPT 424									
				STREET LIGHTING EXPENSES									
0142402	521001		1	ELECTRICITY	$ 118,563	$ 105,000			$ 120,000	$ 120,000			14.3%
0142402	524016			STREET LIGHT MAINTENANCE	$ 67,003	$ 50,000			$ 50,000	$ 50,000			0.0%
0142402	524045			TRAFFIC LIGHT REPAIRS	$ -	$ 20,000			$ 15,000	$ 15,000			-25.0%
0142402	553039			TRAFFIC LIGHT SUPPLIES	$ -	$ 10,000			$ 10,000	$ 10,000			0.0%
0142402	578017			FINANCE CHARGES	$ 107	$ -			$ -	$ -			
0142402	588010			STREET LIGHT REPLACEMENT	$ 66,080	$ 25,000			$ 15,000	$ 15,000			-40.0%
				STREET LIGHTING -TOTAL	**$ 251,753**	**$ 210,000**	**0.000**	**-**	**$ 210,000**	**$ 210,000**	**0.000**	**0.00**	**0.0%**
				NOTES:									
			1	Electricity: increased due to inflation.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				FLEET MAINTENANCE - DEPT 426									
				FLEET MAINTENANCE SALARIES									
0142601	511123			CERTIFIED WELDER/LABORER					$ 42,965	$ 42,965	0.800	1.00	
0142601	511130			CERTIFIED MECHANIC					$ 127,457	$ 127,457	1.750	2.00	
0142601	511136			FLEET MGR./FACILITIES ASST.					$ 58,500	$ 58,500	0.650	1.00	
0142601	511143			FOREMAN					$ 77,002	$ 77,002	1.000	1.00	
				SUBTOTAL					**$ 305,924**	**$ 305,924**	**4.200**	**5.00**	
				FLEET MAINTENANCE EXPENSES									
0142602	524003		1	VEHICLE MAIT AND OPER-SERVICE	$ 43,793	$ 68,000			$ 85,000	$ 85,000			25.0%
0142602	548001			GASOLINE, OIL & GREASE	$ 337,980	$ 427,925			$ 400,000	$ 400,000			-6.5%
0142602	548007			INVENTORY ADJUSTMENT GAS / DIESEL	$ (38,295)				$ -	$ -			
0142602	548006			VEHICLE MAIT AND OPER-SUPPLIES	$ 187,751	$ 165,000			$ 150,000	$ 150,000			-9.1%
				SUBTOTAL		**$ 660,925**			**$ 635,000**	**$ 635,000**			**-3.9%**
				FLEET MAINTENANCE TOTAL	**$ 531,229**	**$ 660,925**			**$ 940,924**	**$ 940,924**	**4.200**	**5.00**	**42.4%**
				NOTES:									
			1	Vehicle maint and oper-service: increased due to inflation.									
			2	DPW Admin salaries: Most changes reflect reallocation of positions based upon analysis of actual time spent in DPW departments (Admin, Sanitation, Water, Sewer and Parks) There are no new full-time equivalents. This includes Fleet Maintenance.									

				TOWN OF STOUGHTON									
				NEXT YEAR BUDGET COMPARISON REPORT									
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024									
				GENERAL FUND TOWN	FY2022	FY2023	FY2023	FY2023	FY2024	FY2024	FY2024	FY2024	FY2024
ORG	OBJECT	PAGE	DEPT	ACCOUNT DESCRIPTION	ACTUAL	TOWN MEETING APPROVED	FTE'S	# EE'S	SELECT BOARD	FINANCE COMMITTEE	FTE'S	# EE'S	PCT CHANGE
				WASTE DISPOSAL/SANITATION-DEPT 433									
				SALARIES									
0143301	511051			DEPARTMENT HEAD	$ 39,650	$ 56,000	0.400	1.00	$ 35,537	$ 35,537	0.250	1.00	-36.5%
0143301	511057			FOREMAN	$ 14,712	$ 14,970	0.200	1.00	$ 93,142	$ 93,142	1.200	2.00	522.2%
0143301	511058			ASSISTANT SUPERINTENDENT	$ 11,061	$ 11,246	0.100	1.00	$ 11,428	$ 11,428	0.100	1.00	1.6%
0143301	511070			HEAVY EQUIPMENT OPERATOR/MECH	$ -	$ -	0.000	-	$ -	$ -			
0143301	511075			MOTOR EQUIPMENT OPER/CRAFTSMAN	$ 449,839	$ 586,487	10.400	12.00	$ 504,305	$ 504,305	8.400	10.00	-14.0%
0143301	511080			LABORER	$ 334,526	$ 241,297	4.200	5.00	$ 307,433	$ 359,433	5.400	7.00	49.0%
0143301	511086			SENIOR CLERK II	$ -	$ -	0.000	-	$ -	$ -			
0143301	511096			PROGRAM COORDINATOR II	$ 8,722	$ 8,875	0.100	1.00	$ -	$ -			-100.0%
0143301	511123			CERTIFIED WELDER/LABORER					$ 10,742	$ 10,742	0.200	1.00	
0143301	511130			CERTIFIED MECHANIC	$ 72,213	$ 73,478	1.000	3.00	$ -	$ -			-100.0%
0143301	511141			MOTOR EQUIPMENT OP/CRAFTSMAN	$ 45,885				$ -	$ -			
0143301	511266			PROGRAM ADMINISTRATOR I	$ 33,888	$ 34,482	0.500	2.00	$ 35,102	$ 35,102	0.500	2.00	1.8%
0143301	512006		2	SEASONAL WAGES	$ 35,195	$ 41,000	1.400	6.00	$ 48,000	$ 48,000	1.200	6.00	17.1%
0143301	513000			OVERTIME	$ 63,002	$ 42,500			$ 42,500	$ 42,500			0.0%
0143301	519515			ADDITIONAL DUTIES	$ 199				$ -	$ -			
0143301	514006			LONGEVITY	$ 9,961	$ 7,915			$ 665	$ 665			-91.6%
0143301	514008			OUT OF GRADE WAGES	$ 424	$ 1,000			$ 500	$ 500			-50.0%
0143301	519016			ANTICIPATED BUYOUT	$ 26,879	$ -			$ -	$ -			
				SUBTOTAL	**$ 1,146,156**	**$ 1,119,250**	**18.300**	**32.00**	**$ 1,089,354**	**$ 1,141,354**	**17.250**	**30.00**	**2.0%**

TOWN OF STOUGHTON

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024

ORG	OBJECT	PAGE	DEPT	GENERAL FUND TOWN ACCOUNT DESCRIPTION	FY2022 ACTUAL	FY2023 TOWN MEETING APPROVED	FY2023 FTE'S	FY2023 # EE'S	FY2024 SELECT BOARD	FY2024 FINANCE COMMITTEE	FY2024 FTE'S	FY2024 # EE'S	FY2024 PCT CHANGE
				EXPENSES									
0143302	523006			HAZARDOUS WASTE DISPOSAL	$ 1,282	$ -			$ -	$ -			
0143302	524001			BUILDING REPAIRS-SUPPLIES	$ -	$ -			$ -	$ -			
0143302	524003			VEHICLE MAINT AND OPER-SERVICE	$ 525	$ -			$ -	$ -			
0143302	529001			SOLID WASTE DISPOSAL CONTRACTS	$ 718,689	$ 859,756			$ 880,000	$ 880,000			2.4%
0143302	529002			WASTE OIL DISPOSAL SERVICES	$ 395	$ 1,000			$ 1,000	$ 1,000			0.0%
0143302	529008			TIRE DISPOSAL SERVICE	$ -	$ 1,000			$ 1,000	$ 1,000			0.0%
0143302	529010			BACKUP LANDFILL PERMIT FEES	$ 1,200	$ 1,500			$ 1,500	$ 1,500			0.0%
0143302	529015		3	RECYCLABLES EXPENSE	$ 52,008	$ 80,000			$ 100,000	$ 100,000			25.0%
0143302	530007			ADVERTISING & FREIGHT	$ 436	$ 750			$ 750	$ 750			0.0%
0143302	530008			PROFESSIONAL DEVELOPMENT	$ 2,090	$ 1,000			$ 1,000	$ 1,000			0.0%
0143302	530018			CDL DRUG/ALCOHOL TESTING	$ 325	$ 1,000			$ 1,000	$ 1,000			0.0%
0143302	530036			MEDICAL AND FIRST AID	$ 979	$ 500			$ 500	$ 500			0.0%
0143302	530055			DOT PHYSICALS/MEDICAL EXAMS	$ 1,464	$ 5,000			$ 4,000	$ 4,000			-20.0%
0143302	534001			TELEPHONE	$ -	$ 300			$ 300	$ 300			0.0%
0143302	534002		3	POSTAGE	$ 6,822	$ 7,000			$ 8,000	$ 8,000			14.3%
0143302	542000			OFFICE SUPPLIES	$ -	$ 1,000			$ 1,000	$ 1,000			0.0%
0143302	542001			PRINTING & STATIONERY	$ 2,431	$ 2,500			$ 2,500	$ 2,500			0.0%
0143302	543001			BUILDING REPAIRS-SERVICES	$ 1,007	$ -			$ -	$ -			
0143302	543010			EQUIPMENT REPAIRS-SUPPLIES	$ 33,472	$ 5,000			$ -	$ -			-100.0%
0143302	543015			SMALL TOOLS	$ 625	$ 100			$ -	$ -			-100.0%
0143302	548001			GASOLINE, OIL & GREASE	$ -	$ -			$ -	$ -			
0143302	548006			VEHICLE MAIT AND OPER-SUPPLIES	$ 1,520	$ -			$ -	$ -			
0143302	549000			FOOD	$ 1,108	$ -			$ -	$ -			
0143302	553001			CHEMICALS	$ 3,216	$ 2,500			$ 4,000	$ 4,000			60.0%
0143302	553004			SAFETY SUPPLIES	$ 2,418	$ 2,500			$ 3,500	$ 3,500			40.0%
0143302	558006			CLOTHING/UNIFORMS	$ 19,408	$ 30,000			$ 30,000	$ 30,000			0.0%
0143302	565053			VARIOUS LICENSES	$ 15	$ 2,000			$ 2,000	$ 2,000			0.0%
				SUBTOTAL	**$ 851,435**	**$ 1,004,406**			**$ 1,042,050**	**$ 1,042,050**			**3.7%**
				WASTE DISPOSAL/SANITATION-TOTALS	**$ 1,997,591**	**$ 2,123,656**	**18.300**	**32.00**	**$ 2,131,404**	**$ 2,183,404**	**17.250**	**30.00**	**2.8%**
				NOTES:									
			1	DPW Admin salaries: Most changes reflect reallocation of positions based upon analysis of actual time spent in DPW departments (Admin, Sanitation, Water, Sewer and Parks) There are no new full-time equivalents.									
			2	Seasonal wages: Increased to reflect market conditions and other comparable positions in Town government.									
			3	Recyclables and Postage adjusted for inflation.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				HUMAN SERVICES-505									
				HUMAN SERVICES SALARIES									
0150501	511051			DIRECTOR	$ 12,003	$ 12,218	0.100	1.00	$ 12,415	$ 12,415	0.100	1.00	1.6%
				SUBTOTAL	**$ 12,003**	**$ 12,218**	**0.100**	**1.00**	**$ 12,415**	**$ 12,415**	**0.100**	**1.00**	**1.6%**
				HUMAN SERVICES TOTAL	**$ 12,003**	**$ 12,218**	**0.100**	**1.00**	**$ 12,415**	**$ 12,415**	**0.100**	**1.00**	**1.6%**
				NOTES:									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				BOARD OF HEALTH-DEPT 510									
				BOARD OF HEALTH SALARIES									
0151001	511051			TOWN SANITARIAN	$ 88,910	$ 90,457	1.000	1.00	$ 91,932	$ 91,932	1.000	1.00	1.6%
0151001	511086			SENIOR CLERK II					$ 52,744	$ 52,744	1.000	1.00	
0151001	511152			ASST SANITARIAN/CODE ENFORCEMENT	$ 31,790	$ 32,348	0.500	1.00	$ 32,868	$ 32,868	0.500	1.00	1.6%
0151001	511266			PROGRAM ADMINISTRATOR I	$ 14,496	$ 50,484	1.000	1.00	$ -	$ -			-100.0%
0151001	514006			LONGEVITY	$ 1,400	$ 1,300	0.000	-	$ 1,300	$ 1,300			0.0%
0151001	519014			BOH ADMINISTRATIVE STIPEND	$ 8,950	$ -			$ -	$ -			
0151001	519016			ANTICIPATED BUYOUT	$ 5,187	$ -			$ -	$ -			
				Revolving funded Position	$ -		0.000	-					
				ASST SANITARIAN/CODE ENFORCEMENT - HALF OF SALARY	$ -		0.500	-	$ -	$ -	0.500	1.00	
				SUBTOTAL	**$ 150,733**	**$ 174,589**	**3.000**	**3.00**	**$ 178,844**	**$ 178,844**	**3.000**	**4.00**	**2.4%**
				BOARD OF HEALTH EXPENSES									
0151002	530000			PROFESSIONAL SERVICES	$ 1,985	$ 2,400			$ 2,400	$ 2,400			0.0%
0151002	530007			ADVERTISING & FREIGHT	$ 159	$ 1,500			$ 1,000	$ 1,000			-33.3%
0151002	530008			INSERVICE TRAINING & EDUCATION	$ 900	$ 1,500			$ 1,000	$ 1,000			-33.3%
0151002	530019			LABORATORY FEES	$ 440	$ 1,200			$ 1,200	$ 1,200			0.0%
0151002	534001			TELEPHONE	$ 1,052	$ 2,000			$ 2,000	$ 2,000			0.0%
0151002	542000			OFFICE SUPPLIES	$ -	$ -			$ -	$ -			
0151002	542001			PRINTING & STATIONERY	$ 550	$ 500			$ 500	$ 500			0.0%
0151002	548001			GASOLINE, OIL & GREASE	$ -	$ -			$ -	$ -			
0151002	548006			VEHICLE MAIT AND OPER-SUPP	$ -	$ -			$ -	$ -			
0151002	558006			CLOTHING/UNIFORMS	$ 190	$ 400			$ 400	$ 400			0.0%
0151002	571000			TRAVEL EXPENSES	$ -	$ 300			$ 300	$ 300			0.0%
0151002	573000			DUES & SUBSCRIPTIONS	$ 473	$ 800			$ 800	$ 800			0.0%
				SUBTOTAL	**$ 5,749**	**$ 10,600**			**$ 9,600**	**$ 9,600**			**-9.4%**
				BOARD OF HEALTH -TOTALS	**$ 156,482**	**$ 185,189**	**3.000**	**3.00**	**$ 188,444**	**$ 188,444**	**3.000**	**4.00**	**1.8%**
				NOTES:									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	FY2022	FY2023	FY2023	FY2023	FY2024	FY2024	FY2024	FY2024	FY2024	
ORG	OBJECT	PAGE	DEPT	ACCOUNT DESCRIPTION	ACTUAL	TOWN MEETING APPROVED	FTE'S	# EE'S	SELECT BOARD	FINANCE COMMITTEE	FTE'S	# EE'S	PCT CHANGE	
				COUNCIL ON AGING-DEPT 541										
				COUNCIL ON AGING SALARIES										
0154101	511051			COA MANAGER	$ -	$ -	0.000	-	$ -	$ -				
0154101	511083			PROGRAM COORDINATOR I	$ 73,847	$ 75,145	1.000	1.00	$ 76,349	$ 76,349	1.000	1.00	1.6%	
0154101	511112			CLERICAL SALARIES	$ -	$ -			$ -	$ -				
0154101	511115			BUS/VAN DRIVER	$ 99,443	$ 103,774	2.000	2.00	$ 89,000	$ 89,000	2.000	2.00	-14.2%	
0154101	511118			PART TIME DRIVERS	$ 30,517	$ 65,202	4.300	7.00	$ 61,704	$ 61,704	4.300	7.00	-5.4%	
0154101	511124			OUTREACH WORKER(S)	$ 45,402	$ 46,379	0.700	1.00	$ 47,225	$ 47,225	0.700	1.00	1.8%	
0154101	511266			PROGRAM ADMINISTRATOR I	$ 27,392	$ 27,899	0.500	1.00	$ 28,347	$ 28,347	0.500	1.00	1.6%	
0154101	511XXX			STIPEND / ADDL DUTIES	$ -	$ -	0.000	-	$ -	$ -				
0154101	511367			VOLUNTEER COORDINATOR	$ 46,758	$ 48,599	1.000	1.00	$ 49,486	$ 49,486	1.000	1.00	1.8%	
0154101	511368			BILINGUAL OUTREACH WORKER	$ -	$ -			$ -	$ -				
0154101	511369			CLERICAL PART-TIME	$ -	$ -			$ -	$ -				
0154101	512015			INTERIM DEPT HEAD STIPEND	$ -	$ -	0.000	-	$ -	$ -				
0154101	513011			WARMING CENTER TIME	$ -	$ 1,000	0.000	-	$ 1,000	$ 1,000			0.0%	
0154101	514006			LONGEVITY	$ 5,900	$ 7,075	0.000	-	$ 5,475	$ 5,475			-22.6%	
0154101	514010			SUPERLONGEVITY					$ 3,818	$ 3,818				
0154101	519016			ANTICIPATED BUYOUT	$ 4,513	$ 8,000			$ -	$ -			-100.0%	
				SUBTOTAL	**$ 333,772**	**$ 383,073**	**9.500**	**13.00**	**$ 362,404**	**$ 362,404**	**9.500**	**13.00**	**-5.4%**	
				GRANT FUNDED POSITIONS										
				RECEPTIONIST										
				BILINGUAL OUTREACH WORKER										
				TOTAL POSITIONS										
				COUNCIL ON AGING EXPENSES										
0154102	521001			ELECTRICITY	$ 474	$ -			$ -	$ -				
0154102	521002			GAS	$ 1,181	$ -			$ -	$ -				
0154102	523001			WATER	$ -	$ -			$ -	$ -				
0154102	524001			BUILDING REPAIRS-SERVICES	$ -	$ -			$ -	$ -				
0154102	524003			VEHICLE MAINT & OPER-SERVICE	$ 85	$ -			$ -	$ -				
0154102	524007			OFFICE EQUIPMENT REPAIRS	$ -	$ 1,500			$ 1,500	$ 1,500			0.0%	
0154102	530007			ADVERTISING & FREIGHT	$ 64	$ 200			$ 200	$ 200			0.0%	
0154102	530008			INSERVICE TRAINING & EDUCATION	$ 845	$ 750			$ 750	$ 750			0.0%	
0154102	534001			TELEPHONE	$ 3,232	$ 2,600			$ 3,000	$ 3,000			15.4%	
0154102	534002			POSTAGE	$ 166	$ 200			$ 200	$ 200			0.0%	
0154102	535001			SENIOR CITIZENS ACTIVITIES	$ 3,384	$ 6,500			$ 7,500	$ 7,500			15.4%	
0154102	542000			OFFICE SUPPLIES	$ 1,317	$ 3,500			$ 3,500	$ 3,500			0.0%	
0154102	543001			BUILDING SUPPLIES	$ 1,956	$ 4,000			$ 5,000	$ 5,000			25.0%	
0154102	548001			GASOLINE, OIL & GREASE	$ -	$ -			$ -	$ -				
0154102	558006			CLOTHING/UNIFORMS	$ 136	$ 1,000			$ 1,000	$ 1,000			0.0%	
0154102	571000			TRAVEL EXPENSES	$ 171	$ 750			$ 250	$ 250			-66.7%	
0154102	573000			DUES & SUBSCRIPTIONS	$ 2,782	$ 2,000			$ 2,500	$ 2,500			25.0%	
0154102	578017			FINANCE CHARGES	$ 5	$ -			$ -	$ -				
				SUBTOTAL	**$ 15,798**	**$ 23,000**			**$ 25,400**	**$ 25,400**			**10.4%**	
				COUNCIL ON AGING -TOTAL	**$ 349,570**	**$ 406,073**	**9.500**	**13.00**	**$ 387,804**	**$ 387,804**	**9.500**	**13.00**	**-4.5%**	
				NOTES:										

TOWN OF STOUGHTON

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024

ORG	OBJECT	PAGE	DEPT	GENERAL FUND TOWN / ACCOUNT DESCRIPTION	FY2022 ACTUAL	FY2023 TOWN MEETING APPROVED	FY2023 FTE'S	FY2023 # EE'S	FY2024 SELECT BOARD	FY2024 FINANCE COMMITTEE	FY2024 FTE'S	FY2024 # EE'S	FY2024 PCT CHANGE
				VETERAN SERVICES-DEPT 543									
				VETERANS SERVICES SALARIES									
0154301	511051			VETERANS' AGENT	$ 68,705	$ 72,000	1.000	1.00	$ 72,363	$ 72,363	1.000	1.00	0.5%
0154301	511086		1	SENIOR CLERK II	$ 23,989	$ 24,409	0.600	1.00	$ -	$ -			-100.0%
0154301	511099			PRINCIPAL CLERK I	$ -	$ -	0.000	-	$ -	$ -			
0154301	511119			VETERANS' GRAVE OFFICER	$ 2,034	$ 2,070	0.000	1.00	$ 2,070	$ 2,070	0.050	1.00	0.0%
0154301	511266		1	PROGRAM ADMINISTRATOR I		$ -	0.000	-	$ 54,692	$ 54,692	1.000	1.00	
0154301	512000			PART-TIME WAGES	$ -	$ -	0.000	-	$ -	$ -			
0154301	514006			LONGEVITY	$ 758	$ -	0.000	-	$ -	$ -			
0154301	519016			ANTICIPATED BUYOUT	$ 15,281	$ -			$ -	$ -			
				SUBTOTAL	**$ 110,767**	**$ 98,479**	**1.600**	**3.00**	**$ 129,125**	**$ 129,125**	**2.050**	**3.00**	**31.1%**
				VETERAN SERVICES EXPENSES									
0154302	530007			ADVERTISING & FREIGHT	$ 659	$ 850			$ 900	$ 900			5.9%
0154302	530008			CONFERENCE EXPENSES	$ 813	$ 1,200			$ 800	$ 800			-33.3%
0154302	534001			TELEPHONE	$ 316				$ 700	$ 700			
0154302	535003			FLAGS & GRAVE DECORATIONS	$ 4,344	$ 4,000			$ 5,000	$ 5,000			25.0%
0154302	538037			CEMETARIES/SOLDIER'S GRAVES	$ 9,075	$ 11,820			$ 11,820	$ 11,820			0.0%
0154302	542000			OFFICE SUPPLIES	$ 180	$ 800			$ 500	$ 500			-37.5%
0154302	571000			TRAVEL EXPENSES	$ 569	$ 1,350			$ 1,000	$ 1,000			-25.9%
0154302	573000			DUES & SUBSCRIPTIONS	$ 360	$ 250			$ 750	$ 750			200.0%
0154302	577005			VETERANS SPECIAL COLA PAYMENT	$ 21,330				$ -	$ -			
0154302	577000			VETERANS BENEFITS	$ 286,158	$ 350,000			$ 385,000	$ 385,000			10.0%
				SUBTOTAL	**$ 323,804**	**$ 370,270**			**$ 406,470**	**$ 406,470**			**9.8%**
				VETERAN SERVICES -TOTAL	**$ 434,571**	**$ 468,749**	**1.600**	**3.00**	**$ 535,595**	**$ 535,595**	**2.050**	**3.00**	**14.3%**

NOTES:

1 Senior Clerk II was shared with Assessors' Department and is now full-time in Veterans' Services. The position was reclasssified from Senior Clerk II to Program Administrator I because of increased duties associated with DVS cases.

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				SUBSTANCE ABUSE AND PREVENTION-DEPT 544									
				SUBSTANCE ABUSE AND PREVENTION-SALARIES									
0154401	519515			STIPEND / ADDITIONAL DUTIES	$ 7,500	$ 7,500	0.00	1.00	$ 7,500	$ 7,500	0.000	1.00	0.0%
0154401	511096			PROGRAM COORDINATOR II	$ 81,354	$ 82,778	1.00	1.00	$ 84,115	$ 84,115	1.000	1.00	1.6%
0154401	511806			GRANT ALLOCATION	$ (23,675)				$ -	$ -			
0154401	514006			LONGEVITY	$ 640	$ 650			$ 1,000	$ 1,000			53.8%
				SUBTOTAL	**$ 65,819**	**$ 90,928**	**1.00**	**2.00**	**$ 92,615**	**$ 92,615**	**1.000**	**2.00**	**1.9%**
				SUBSTANCE ABUSE AND PREVENTION-EXPENSES		$ -							
0154402	538020			NU AMERICORPS	$ 10,800	$ 10,800			$ 11,240	$ 11,240			4.1%
				SUBTOTAL	$ 10,800	$ 10,800			$ 11,240	$ 11,240			4.1%
				GRANT FUNDED POSITIONS									
				PREVENTION COORDINATOR			1.000	1.00			1.000	1.00	
				SUBSTANCE ABUSE AND PREV-TOTAL	**$ 76,619**	**$ 101,728**	**3.000**	**5.00**	**$ 103,855**	**$ 103,855**	**2.000**	**3.00**	**2.1%**
				NOTES:									
				COMMISSION ON DISABILITIES-DEPT 549									
				COMMISSION ON DISABILITIES-SALARIES									
0154901	511118			PART TIME WAGES	$ -								
				SUBTOTAL	$ -								
				COMMISSION ON DISABILITIES-EXPENSES									
0154902	542000		1	OFFICE SUPPLIES	$ -				$ 7,000	$ 7,000			
				SUBTOTAL	$ -								
				COMMISSION ON DISABILITIES TOTAL					$ 7,000	$ 7,000			
				NOTES:									
				**** NEW DEPARTMENT FOR FY24**									
			1	Funds in this department are to be used for public outreach and education.									

TOWN OF STOUGHTON

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024

ORG	OBJECT	PAGE	DEPT	GENERAL FUND TOWN ACCOUNT DESCRIPTION	FY2022 ACTUAL	FY2023 TOWN MEETING APPROVED	FY2023 FTE'S	FY2023 # EE'S	FY2024 SELECT BOARD	FY2024 FINANCE COMMITTEE	FY2024 FTE'S	FY2024 # EE'S	FY2024 PCT CHANGE
				LIBRARY-DEPT 610									
				LIBRARY SALARIES									
0161001	511051			LIBRARY DIRECTOR	$ 109,336	$ 102,000	1.000	1.00	$ 100,810	$ 100,810	1.000	1.00	-1.2%
0161001	511085			LIBRARY ASSISTANTS	$ 201,307	$ 209,105	5.000	5.00	$ 214,783	$ 214,783	5.000	5.00	2.7%
0161001	511118			PART-TIME WAGES	$ 152,393	$ 170,000	5.300	12.00	$ 170,000	$ 170,000	5.300	12.00	0.0%
0161001	511147			LITERACY COORDINATOR	$ 47,828	$ 48,911	1.000	1.00	$ 49,819	$ 49,819	1.000	1.00	1.9%
0161001	511155			LIBRARIAN 1	$ 170,038	$ 173,882	2.000	2.00	$ 178,825	$ 178,825	2.000	2.00	2.8%
0161001	511156			LIBRARIAN II	$ 75,552	$ 75,422	2.000	2.00	$ 76,821	$ 76,821	2.000	2.00	1.9%
0161001	511266			PROGRAM ADMINISTRATOR I	$ 53,476	$ 54,409	1.000	1.00	$ 55,288	$ 55,288	1.000	1.00	1.6%
0161001	513000			OVERTIME	$ 2,648	$ 4,012			$ 4,030	$ 4,030			0.4%
0161001	514004		1	NIGHT DIFFERENTIAL	$ 8,817	$ 9,214			$ 10,400	$ 10,400			12.9%
0161001	514006			LONGEVITY	$ 7,803	$ 5,035			$ 6,535	$ 6,535			29.8%
0161001	515005			FITNESS INCENTIVE	$ 120				$ -	$ -			
0161001	519016			ANTICIPATED BUYOUT	$ 9,714	$ -			$ -	$ -			
				SUBTOTAL	**$ 839,032**	**$ 851,990**	**17.300**	**24.00**	**$ 867,311**	**$ 867,311**	**17.300**	**24.00**	**1.8%**
				LIBRARY EXPENSES									
0161002	521001			ELECTRICITY	$ 7,688	$ -			$ -	$ -			
0161002	521002			FUEL	$ 367	$ -			$ -	$ -			
0161002	523001			WATER	$ 762	$ -			$ -	$ -			
0161002	524001			BUILDING REPAIRS-SERVICES	$ -	$ -			$ -	$ -			
0161002	524007			EQUIPMENT REPAIRS-SERVICES	$ 1,825	$ 600			$ 1,500	$ 1,500			150.0%
0161002	524020			GROUNDS MAINTENANCE	$ -	$ -			$ -	$ -			
0161002	527008			OFFICE EQUIPMENT RENTAL	$ -	$ -			$ -	$ -			
0161002	530007			ADVERTISING & FREIGHT	$ 2,034	$ 2,000			$ 2,000	$ 2,000			0.0%
0161002	530008			INSERVICE TRAINING & EDUCATION	$ 849	$ 2,500			$ 1,500	$ 1,500			-40.0%
0161002	530017			AUTOMATION - OCLN EXPENSES	$ 26,326	$ 29,000			$ 29,100	$ 29,100			0.3%
0161002	534001			TELEPHONE	$ 968	$ 2,000			$ 1,500	$ 1,500			-25.0%
0161002	534002			POSTAGE	$ 27	$ 400			$ 250	$ 250			-37.5%
0161002	534007			BINDING	$ 445	$ 1,200			$ 1,000	$ 1,000			-16.7%
0161002	535007			LIBRARY PROGRAM LECTURES	$ 20,758	$ 18,000			$ 18,000	$ 18,000			0.0%
0161002	536505			TUITION REIMBURSEMENT	$ -	$ -			$ -	$ -			
0161002	542001			PRINTING & STATIONERY	$ -	$ 600			$ -	$ -			-100.0%
0161002	543001			BUILDING REPAIRS-SUPPLIES	$ 2,930	$ -			$ 2,500	$ 2,500			
0161002	543010			EQUIPMENT REPAIRS-SUPPLIES	$ 609	$ 300			$ 800	$ 800			166.7%
0161002	548001			GASOLINE, OIL & GREASE	$ -	$ -			$ -	$ -			
0161002	558002			DATA PROCESSING SUPPLIES	$ 15,155	$ 8,500			$ 8,500	$ 8,500			0.0%
0161002	558006			CLOTHING/UNIFORMS	$ 195	$ 150			$ 150	$ 150			0.0%
0161002	558007			LIBRARY SUPPLIES	$ 21,256	$ 30,000			$ 30,000	$ 30,000			0.0%
0161002	571000			TRAVEL EXPENSES	$ 527	$ 2,500			$ 1,500	$ 1,500			-40.0%
0161002	573000			DUES & SUBSCRIPTIONS	$ 1,506	$ 1,400			$ 1,600	$ 1,600			14.3%
0161002	578017			FINANCE CHARGES	$ -	$ 100			$ -	$ -			-100.0%
0161002	586000			CAP OUTLAY-BOOKS & PERIODICL	$ 139,006	$ 146,000			$ 148,000	$ 148,000			1.4%
				SUBTOTAL	**$ 243,233**	**$ 245,250**			**$ 247,900**	**$ 247,900**			**1.1%**
				LIBRARY -TOTALS	**$ 1,082,265**	**$ 1,097,240**	**17.300**	**24.00**	**$ 1,115,211**	**$ 1,115,211**	**17.300**	**24.00**	**1.6%**
				NOTES:									
			1	Night Differential: contractual increase.									

				TOWN OF STOUGHTON									
				NEXT YEAR BUDGET COMPARISON REPORT									
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024									
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				HISTORICAL COMMISSION-DEPT 615									
				HISTORICAL COMMISSION SALARIES									
0161501	511118			PART TIME WAGES	$ -	$ 500			$ 500	$ 500			0.0%
				SUBTOTAL	**$ -**	**$ 500**			**$ 500**	**$ 500**			**0.0%**
				HISTORICAL COMMISSION EXPENSES									
0161502	530007			ADVERTISING & FREIGHT	$ -	$ 200			$ 200	$ 200			0.0%
0161502	542000			OFFICE SUPPLIES	$ -	$ 100			$ 100	$ 100			0.0%
				SUBTOTALS	**$ -**	**$ 300**			**$ 300**	**$ 300**			**0.0%**
				HISTORICAL COMMISSION -TOTAL	**$ -**	**$ 800**	**0.000**	**-**	**$ 800**	**$ 800**	**0.000**	**0.00**	**0.0%**
				NOTES:									

TOWN OF STOUGHTON

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024

ORG	OBJECT	PAGE	DEPT	GENERAL FUND TOWN ACCOUNT DESCRIPTION	FY2022 ACTUAL	FY2023 TOWN MEETING APPROVED	FY2023 FTE'S	FY2023 # EE'S	FY2024 SELECT BOARD	FY2024 FINANCE COMMITTEE	FY2024 FTE'S	FY2024 # EE'S	FY2024 PCT CHANGE
				RECREATION AND YOUTH SERVICES-DEPT 630									
				RECREATION SALARIES									
0163001	511051			DEPARTMENT HEAD	$ 76,314	$ 77,648	1.000	1.00	$ 78,897	$ 78,897	1.000	1.00	1.6%
0163001	511083		1	PROGRAM COORDINATOR I					$ 60,060	$ 60,060	1.000	1.00	#DIV/0!
0163001	511096			PROGRAM COORDINATOR II	$ 83,823	$ 85,285	1.000	1.00	$ 86,651	$ 86,651	1.000	1.00	1.6%
0163001	511097			INTERIM RECREATION DIRECTOR	$ -	$ -	0.000	-	$ -	$ -			
0163001	511101			EXCEPTIONAL CHILDRENS PROG	$ 8,255	$ 9,363	0.330	3.00	$ 9,363	$ 9,363	0.330	3.00	0.0%
0163001	511102			WEST SCHOOL ATHLETIC	$ 4,252	$ 6,800	0.270	1.00	$ 6,800	$ 6,800	0.270	1.00	0.0%
0163001	511106			COUNSELOR	$ 77,812	$ 79,183	1.000	1.00	$ 53,664	$ 53,664	0.680	1.00	-32.2%
0163001	511150		1	PROGRAM FACILITATOR	$ 48,489	$ 49,329	1.000	1.00	$ -	$ -			-100.0%
0163001	511266			PROGRAM ADMINISTRATOR I	$ 27,392	$ 27,899	0.500	1.00	$ 28,348	$ 28,348	0.500	1.00	1.6%
0163001	512005			SUMMER PLAYGROUND	$ 7,182	$ 8,001	0.490	1.00	$ 8,001	$ 8,001	0.490	1.00	0.0%
0163001	512013			SUMMER RECREATION	$ 21,069	$ 22,294	1.230	4.00	$ 22,294	$ 22,294	1.230	4.00	0.0%
0163001	514006			LONGEVITY	$ 2,300	$ 2,925			$ 1,625	$ 1,625			-44.4%
0163001	519014			ADMINISTRATIVE STIPEND	$ -	$ -			$ -	$ -			
0163001	519016			ANTICIPATED BUYOUT	$ -	$ -			$ -	$ -			
				SUBTOTAL	**$ 356,888**	**$ 368,727**	**6.820**	**14.00**	**$ 355,703**	**$ 355,703**	**6.500**	**14.00**	**-3.5%**
				RECREATION EXPENSES									
0163002	521001			ELECTRICITY	$ 118	$ -			$ -	$ -			
0163002	523001			WATER	$ -	$ -			$ -	$ -			
0163002	524001			BUILDING REPAIRS-SERVICES	$ -	$ -			$ -	$ -			
0163002	524008			EQUIPMENT REPAIRS SERVICES	$ 99	$ 400			$ 400	$ 400			0.0%
0163002	524020			GROUNDS MAINTENANCE	$ 17,926	$ 35,820			$ 35,820	$ 35,820			0.0%
0163002	530000			CONTRACT SERVICES	$ 3,495	$ 4,950			$ 4,950	$ 4,950			0.0%
0163002	530007			ADVERTISING & FREIGHT	$ 7,329	$ 8,400			$ 8,400	$ 8,400			0.0%
0163002	530008			INSERVICE TRAINING & EDUCATION	$ 975	$ 1,000			$ 1,000	$ 1,000			0.0%
0163002	534001			TELEPHONE	$ 841	$ 2,200			$ 2,200	$ 2,200			0.0%
0163002	535006			COMMUNITY ACTIVITIES	$ 1,932	$ 4,000			$ 4,000	$ 4,000			0.0%
0163002	535008			ACTIVITIES/RECREATIONAL PROGRA	$ 5,036	$ 3,000			$ 3,000	$ 3,000			0.0%
0163002	538020			CONTRACT SERV	$ -	$ -			$ -	$ -			
0163002	542000			OFFICE SUPPLIES	$ 1,126	$ 4,400			$ 2,400	$ 2,400			-45.5%
0163002	543001			BUILDING SUPPLIES	$ 709	$ 700			$ 700	$ 700			0.0%
0163002	543004		2	GROUNDS MAINTENANCE-SUPPLIES	$ 3,024	$ 6,500			$ 8,500	$ 8,500			30.8%
0163002	543010			EQUIPMENT REPAIRS-SUPPLIES	$ 410	$ 500			$ 500	$ 500			0.0%
0163002	550001			MEDICAL & FIRST AID SUPPLY	$ 1	$ 250			$ -	$ -			-100.0%
0163002	558006			CLOTHING/UNIFORMS	$ 2,774	$ 2,500			$ 2,500	$ 2,500			0.0%
0163002	558096			PLAYGROUND SUPPLIES	$ 1,683	$ 2,000			$ 2,000	$ 2,000			0.0%
0163002	571000			TRAVEL EXPENSES	$ 250	$ 4,300			$ 3,000	$ 3,000			-30.2%
0163002	573000			DUES & SUBSCRIPTIONS	$ 200	$ 500			$ 500	$ 500			0.0%
0163002	578017			FINANCE CHARGES	$ -	$ -			$ -	$ -			
				SUBTOTAL	**$ 47,928**	**$ 81,420**			**$ 79,870**	**$ 79,870**			**-1.9%**
				RECREATION AND YOUTH -TOTALS	**$ 404,816**	**$ 450,147**	**6.820**	**14.00**	**$ 435,573**	**$ 435,573**	**6.500**	**14.00**	**-3.2%**
				NOTES:									
			1	Program Coordinator: Reclassifed from Program Facilitator due to increased programs conducted in-house.									
			2	Grounds Maintenance - Supplies adjusted for inflation.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				PARKS-DEPT 650									
				PARKS SALARIES									
0165001	511051			DEPARTMENT HEAD	$ 9,912	$ 14,000	0.100	1.00	$ 14,215	$ 14,215	0.100	1.00	1.5%
0165001	511057			FOREMAN	$ 58,848	$ 59,879	0.800	1.00	$ 64,560	$ 64,560	0.800	1.00	7.8%
0165001	511075			MOTOR EQUIPMENT OPER/CRAFTSMAN	$ 125,087	$ 145,557	2.400	3.00	$ 150,648	$ 150,648	2.400	3.00	3.5%
0165001	511080			LABORER	$ 46,237	$ 47,046	0.800	1.00	$ 50,724	$ 50,724	0.800	1.00	7.8%
0165001	511086			SENIOR CLERK II	$ -	$ -	0.000	-	$ -	$ -			
0165001	513000			OVERTIME	$ 15,666	$ 27,000			$ 27,000	$ 27,000			0.0%
0165001	514006			LONGEVITY	$ 3,850	$ 4,400			$ -	$ -			-100.0%
0165001	519016			ANTICIPATED BUYOUT	$ 1,287				$ -	$ -			
0165001	514008			OUT OF GRADE WAGES	$ 1,039	$ 1,000			$ 1,000	$ 1,000			0.0%
				SUBTOTAL	**$ 261,926**	**$ 298,882**	**4.100**	**6.00**	**$ 308,147**	**$ 308,147**	**4.100**	**6.00**	**3.1%**
				PARKS EXPENSES									
0165002	524003			VEHICLE MAINT AND OPER-SERVICE	$ -	$ -			$ -	$ -			
0165002	524008			EQUIPMENT REPAIRS SERVICES	$ 648	$ 500			$ 500	$ 500			0.0%
0165002	527002			CONTRACT SERVICES	$ 39,534	$ 43,000			$ 43,000	$ 43,000			0.0%
0165002	530007			ADVERTISING & FREIGHT	$ -	$ 200			$ 200	$ 200			0.0%
0165002	530008			INSERVICE TRAINING & EDUCATION	$ -	$ 300			$ 300	$ 300			0.0%
0165002	530036			MEDICAL AND FIRST AID	$ 1,113				$ -	$ -			
0165002	538010			POLICE DETAILS	$ 3,795	$ 5,500			$ 3,000	$ 3,000			-45.5%
0165002	538040			SAFETY SERVICES	$ 2,358	$ -			$ -	$ -			
0165002	54XXXX		2	DOWNTOWN BEAUTIFICATION	$ -	$ -			$ 25,000	$ 25,000			
0165002	543010			EQUIPMENT REPAIRS-SUPPLIES	$ 8,619	$ 4,000			$ 7,000	$ 7,000			75.0%
0165002	543015			SMALL TOOLS	$ 2,503	$ 450			$ 450	$ 450			0.0%
0165002	546001			LOAM & GRASS SEED	$ 4,868	$ 4,500			$ 4,500	$ 4,500			0.0%
0165002	546002			PESTICIDES & HERBICIDES	$ 25	$ 5,000			$ 5,000	$ 5,000			0.0%
0165002	546003			TREE WORK SUPPLIES	$ -	$ 6,000			$ 4,000	$ 4,000			-33.3%
0165002	548006			VEHICLE MAIT AND OPER-SUPP	$ -	$ -			$ -	$ -			
0165002	553004			SAFETY SUPPLIES	$ 1,941	$ 1,500			$ 1,500	$ 1,500			0.0%
0165002	585000			ADDITIONAL EQUIPMENT	$ 3,400				$ -	$ -			
0165002	565053			VARIOUS LICENSES	$ -	$ 200			$ 200	$ 200			0.0%
				SUBTOTAL	**$ 68,804**	**$ 71,150**			**$ 94,650**	**$ 94,650**			**33.0%**
				PARKS -TOTALS	**$ 330,730**	**$ 370,032**	**4.100**	**6.00**	**$ 402,797**	**$ 402,797**	**4.100**	**6.00**	**8.9%**
				NOTES:									
			1	DPW Admin salaries: Most changes reflect reallocation of positions based upon analysis of actual time spent in DPW departments (Admin, Sanitation, Water, Sewer and Parks) There are no new full-time equivalents.									
			2	Downtown Beautification for townwide plantings for roadways and Town properties.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				COMMUNITY EVENTS-DEPT 695									
				COMMUNITY EVENTS SALARIES									
0169502	51XXXX		**	300TH ANNIVERSARY CELEBRATION (WAGES)									
				COMMUNITY EVENTS EXPENSES									
0169502	54XXXXX		**	300TH ANNIVERSARY CELEBRATION									
0169502	535020			COMMUNITY EVENTS- GENERAL	$ 2,412	$ 3,530			$ 3,530	$ 3,530			0.0%
0169502	530110			DOWNTOWN BEUTIFICATION	$ -	$ 8,300			$ 8,000	$ 8,000			-3.6%
0169502	535021			EVENTS 4TH OF JULY - PARADE	$ 8,434	$ 38,260			$ 38,260	$ 38,260			0.0%
0169502	535024			EVENTS HOLIDAY PARADE	$ 7,570	$ 7,000			$ 7,000	$ 7,000			0.0%
0169502	535027			STOUGHTON DAY EVENTS	$ 8,440	$ 10,000			$ 10,000	$ 10,000			0.0%
0169502	535028			EASTER EGG HUNT	$ -	$ -			$ -	$ -			
0169502	535029			MEM DAY/VETS DAY PARADE	$ 4,055	$ 3,700			$ 3,700	$ 3,700			0.0%
0169502	538010		1	POLICE DETAILS	$ 12,947	$ 15,000			$ 21,000	$ 21,000			40.0%
				COMMUNITY EVENTS -TOTALS	**$ 43,858**	**$ 85,790**	**0.000**	**-**	**$ 91,490**	**$ 91,490**	**0.000**	**0.00**	**6.6%**
				NOTES:									
			1	Police Details: costs have increased because of additional activities, e.g., Fourth of July fireworks.									
			**	FUNDED FROM CELEBRATION FUND									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				RETIREMENT OF DEBT-DEPT 710									
				DEBT AMORTIZATION & EXPENSE									
0171002	530050			BORROWING EXPENSES	$ 8,902	$ 40,000			$ 40,000	$ 40,000			0.0%
0171002	591000			TOWN DEBT PRINCIPAL	$ 1,545,821	$ 1,536,551			$ 1,563,250	$ 1,563,250			1.7%
0171002	591002			SCHOOL DEBT PRINCIPAL	$ 893,701	$ 790,600			$ 947,391	$ 947,391			19.8%
0171002	591020			TOWN DEBT PRINCIPAL (EXCLUDED)	$ -	$ 240,000			$ 240,000	$ 240,000			0.0%
0171002	591022			SCHOOL LT PRINC (EXCLUDED)	$ 2,425,000	$ 2,550,000			$ 2,680,000	$ 2,680,000			5.1%
0171002	591501			TOWN DEBT INTEREST	$ 458,904	$ 684,005			$ 664,139	$ 664,139			-2.9%
0171002	591502			SCHOOL DEBT INTEREST	$ 265,939	$ 231,827			$ 236,101	$ 236,101			1.8%
0171002	591521			TOWN LT INT (EXCLUDED)	$ -	$ 433,238			$ 432,500	$ 432,500			-0.2%
0171002	591522			SCHOOL LT INT (EXCLUDED)	$ 2,195,275	$ 2,070,900			$ 1,940,150	$ 1,940,150			-6.3%
0171002	592500			TOWN SHORT-TERM INTEREST	$ 14,534	$ 34,571			$ 162,229	$ 159,697			361.9%
0171002	592502			SCHOOL SHORT-TERM INTEREST	$ 620	$ 34,050			$ 42,000	$ 42,000			23.3%
				DEBT AMORTIZATION & EXPENSE	**$ 7,808,696**	**$ 8,645,742**			**$ 8,947,760**	**$ 8,945,228**			**3.5%**
				NOTES:									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				HEALTH INSURANCE-DEPT 909									
				HEALTH INSURANCE EXPENSES									
0190901	**517003**		**1**	**GROUP HEALTH INSURANCE**	**$ 8,976,923**	**$ 9,732,622**			**$ 12,722,690**	**$ 12,250,489**			**25.9%**
0190901	517006			GROUP LIFE INSURANCE	$ 6,530	$ 11,000			$ 11,000	$ 11,000			0.0%
0190901	596025			TRANSFER TO OPEB TRUST	$ -	$ 35,000			$ -	$ -			-100.0%
0190901	578026			GRANT ALLOCATION	$ (16,108)				$ -	$ -			
0190901	517007			MEDICARE/FICA EXPENSES	$ 954,015	$ 1,010,000			$ 1,040,300	$ 1,040,300			3.0%
				HEALTH INSURANCE EXPENSE TOTALS	**$ 9,921,360**	**$ 10,788,622**			**$ 13,773,990**	**$ 13,301,789**			**23.3%**
				NOTES:									
			1	Group Health Insurance: To cover the Town's matching contribution to the Self-insured Health Trust to preserve solvency and sustainability.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				TOWNWIDE INSURANCE-DEPT 910									
				TOWN WIDE EXP AND INS									
0191002	517018			POLICE AND FIRE MEDICAL INS	$ 125,023	$ 165,000			$ 181,500	$ 181,500			10.0%
0191002	538005			PRE-EMPLOYMENT SCREENINGS	$ 8,805	$ 30,000			$ 33,000	$ 33,000			10.0%
0191002	574001			INS-BONDS	$ 3,012	$ 5,000			$ 5,500	$ 5,500			10.0%
0191002	574002			INS-UNINSURED CLAIMS	$ 12,927	$ 50,000			$ 55,000	$ 55,000			10.0%
0191002	574010			INS-COMP: FIRE, THEFT, LIAB	$ 1,050,090	$ 1,155,000			$ 1,155,000	$ 1,155,000			0.0%
0191002	574017			WORKMEN'S COMPENSATION	$ 600,000	$ 580,000			$ 580,000	$ 580,000			0.0%
0191002	574023			POLICE INSURANCE	$ 16,459	$ -			$ -	$ -			
0191002	574025			BOILER INSURANCE	$ -	$ -			$ -	$ -			
0191002	574027			MISC EXP RETIRED POL	$ -	$ -			$ -	$ -			
				TOWN WIDE EXP AND INS -TOTAL	**$ 1,816,316**	**$ 1,985,000**	**0.000**	**-**	**$ 2,010,000**	**$ 2,010,000**	**0.000**	**0.00**	**1.3%**
				NOTES:									
				RETIREMENT CONTRIBUTION-DEPT 911									
				TOWN WIDE RETIREMENT & CONTRIB									
0191101	517004			CONTRIBUTORY PENSION SYST	$ 6,704,071	$ 7,192,286			$ 7,957,337	$ 7,957,337			10.6%
0191101	578026			GRANT ALLOCATION	$ (1,147.00)								
				TOWN WIDE RETIREMENT & CONTRIB	**$ 6,702,924**	**$ 7,192,286**	**0.000**	**-**	**$ 7,957,337**	**$ 7,957,337**	**0.000**	**0.00**	**10.6%**
				NOTES:									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				UNEMPLOYMENT COMPENSATION-DEPT 913									
				UNEMPLOYMENT COMPENSATION									
0191301	517005			OTHER EXPENSES	$ 17,064	$ 55,000			$ 25,000	$ 25,000			-54.5%
0191301	578017			FINANCE CHARGES	$ 47	$ -			$ -	$ -			
				UNEMPLOYMENT COMPENS-TOTALS	**$ 17,111**	**$ 55,000**			**$ 25,000**	**$ 25,000**			**-54.5%**
				NOTES:									
				OTHER FINANCING USES-DEPT 940									
0194002	596002			TRANSFER TO SPECIAL REV	$ 109,231	$ -			$ -	$ -			
0194002	596003			TRANSFER TO CAPITAL PROJECTS	$ 1,559,000	$ -			$ -	$ -			
0194002	596009			TRANSFER TO TRUST FUND	$ 179,588	$ -			$ -	$ -			
0194002	596012			SUBSIDY: CEDAR HILL	$ 9,174	$ -			$ -	$ -			
0194002	596019		1	SUBSIDY: PUBLIC HEALTH	$ -	$ -			$ 45,200	$ -			
0194002	596013		1	SUBSIDY: SEWER	$ 91,782	$ -			$ 513,857	$ 938,551			
				OTHER FINANCING USES-TOTALS	**$ 1,948,775**	**$ -**			**$ 559,057**	**$ 938,551**			
				NOTES:									
			1	Enterprise subsidies are to cover estimated revenue shortfalls.									

				TOWN OF STOUGHTON									
				NEXT YEAR BUDGET COMPARISON REPORT									
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024									
				GENERAL FUND TOWN	FY2022	FY2023	FY2023	FY2023	FY2024	FY2024	FY2024	FY2024	FY2024
ORG	OBJECT	PAGE	DEPT	ACCOUNT DESCRIPTION	ACTUAL	TOWN MEETING APPROVED	FTE'S	# EE'S	SELECT BOARD	FINANCE COMMITTEE	FTE'S	# EE'S	PCT CHANGE
				SEWER ENTERPRISE FUND-DEPT 440									
				SALARIES									
6044001	511051			DEPARTMENT HEAD	$ 65,626	$ 66,775	0.500	1.00	$ 67,850	$ 74,970	0.500	1.00	12.3%
6044001	511052			ASSISTANT SUPERINTENDENT	$ 995	$ -	0.000	-	$ -	$ -			
6044001	511048			DPW SUPT.	$ 7,434	$ 10,500	0.075	1.00	$ 10,662	$ 10,662	0.075	1.00	1.5%
6044001	511058			DPW ASST. SUPERINTENDENT	$ 4,536	$ 5,623	0.050	1.00	$ 5,714	$ 5,714	0.050	1.00	1.6%
6044001	511066			DPW ASSOCIATE SUPERINTENDENT	$ 4,881	$ 8,776	0.075	1.00	$ -	$ -			-100.0%
6044001	511057			FOREMAN	$ 83,249	$ 84,705	1.000	1.00	$ 91,328	$ 91,328	1.000	1.00	7.8%
6044001	511070			HEAVY EQUIPMENT OPER/MECHANIC		$ -	0.000	-	$ -	$ -			
6044001	511072			HEAD PUMPING STATION OPERATOR		$ -	0.000	-	$ -	$ -			
6044001	511073			PUMPING STATION OPERATOR II	$ 112,174	$ 94,882	1.500	3.00	$ 122,710	$ 122,710	2.000	4.00	29.3%
6044001	511075			MOTOR EQUIP OPERATOR/CRAFTSMAN	$ 135,929	$ 69,154	1.000	1.00	$ 146,949	$ 146,949	2.000	2.00	112.5%
6044001	511086			SENIOR CLERK II	$ -	$ -	0.000	-	$ -	$ -			
6044001	511089			CHIEF PUMP STATION MECHANIC	$ 58,691	$ 60,380	0.700	1.00	$ 61,502	$ 61,502	0.700	1.00	1.9%
6044001	511096			PROGRAM COORDINATOR II	$ 34,886	$ 34,497	0.400	1.00	$ 45,084	$ 45,084	0.500	1.00	30.7%
6044001	511125			ASSOCIATE ENGINEER	$ 18,247	$ -	0.000	-	$ -	$ -			
6044001	511130			CERTIFIED MECHANIC	$ 54,272	$ 55,223	0.750	3.00	$ 9,766	$ 9,391	0.125	1.00	-83.0%
6044001	511132		1	PROJECT ENGINEER	$ -	$ 18,567	0.250	1.00	$ 42,500	$ 42,500	0.500	1.00	128.9%
6044001	511139			PUMP STATION OPERATOR I	$ 54,010	$ 149,069	2.500	4.00	$ 86,404	$ 86,404	1.500	3.00	-42.0%
6044001	511195			GIS COORDINATOR	$ 8,505	$ 8,803	0.100	1.00	$ 8,945	$ 8,945	0.100	1.00	1.6%
6044001	511151			INTERIM DEPARTMENT HEAD	$ 3,023				$ -	$ -			
6044001	511266			PROGRAM ADMINISTRATOR I	$ 106,728	$ 108,596	1.500	4.00	$ 96,628	$ 96,628	1.300	4.00	-11.0%
6044001	511366			CHIEF PUMPING OPERATOR	$ -	$ -	0.000	-	$ -	$ -			
6044001	513000			OVERTIME	$ 27,893	$ 30,000			$ 30,000	$ 30,000			0.0%
6044001	514006			LONGEVITY	$ 7,262	$ 7,808			$ 2,058	$ 2,058			-73.6%
6044001	514008			OUT OF GRADE WAGES	$ 5,923	$ 5,000			$ 5,000	$ 5,000			0.0%
6044001	519515			ADDITIONAL DUTIES	$ 100				$ -	$ -			
6044001	519016			ANTICIPATED BUYOUT	$ 4,855	$ -			$ -	$ -			
				SUBTOTAL	**$ 799,219**	**$ 818,358**	**10.400**	**24.00**	**$ 833,100**	**$ 839,845**	**10.350**	**22.00**	**2.6%**
				SEWER ENTERPRISE CAPITAL OUTLAY									
6044002	588025			SEWER CAPITAL IMPROVEMENTS	$ 62,915	$ 51,000			$ 51,000	$ 51,000			0.0%
				SEWER ENTERPRISE CAPITAL OUTLAY	**$ 62,915**	**$ 51,000**			**$ 51,000**	**$ 51,000**			**0.0%**
				SEWER ENTERPRISE EXPENSES									
6044002	521001			ELECTRICITY	$ 83,737	$ 94,641			$ 94,641	$ 94,641			0.0%
6044002	521002			GAS	$ 10,177	$ 20,000			$ 28,000	$ 28,000			40.0%
6044002	523002			SEWER	$ 135,993	$ 155,000			$ 155,000	$ 155,000			0.0%
6044002	523003			MASS WATER RESOURCE AUTHORITY	$ 5,434,313	$ 5,521,610			$ 5,470,000	$ 5,887,949			6.6%
6044002	524001			BUILDING REPAIRS-SERVICES	$ 95	$ 20,000			$ 20,000	$ 20,000			0.0%
6044002	524003			VEH MAINT AND OPER-SERVICE	$ 3,584	$ 5,000			$ 5,000	$ 5,000			0.0%
6044002	524005			SCADA REPAIR & MAINTENANCE	$ 17,306	$ 15,000			$ 20,000	$ 20,000			33.3%
6044002	524008			EQUIPMENT REPAIRS-SERVICES	$ 5,124	$ 30,000			$ 30,000	$ 30,000			0.0%
6044002	524011			ELECTRICAL SVC / SUPP	$ 12,099	$ 5,000			$ 5,000	$ 5,000			0.0%
6044002	524012			GENERATOR MAINTENANCE	$ 6,449	$ 5,000			$ 10,000	$ 10,000			100.0%
6044002	527002			MACHINERY/TRUCK RENTAL	$ -	$ 2,500			$ 5,000	$ 5,000			100.0%
6044002	530000			CONSULTANT FEES	$ 2,500	$ 20,000			$ 20,000	$ 20,000			0.0%
6044002	530007			ADVERTISING & FREIGHT	$ 591	$ 1,000			$ 1,000	$ 1,000			0.0%
6044002	530012			DATA PROCESS AND MAIT-SERV	$ -	$ -			$ -	$ -			
6044002	530018			CDL DRUG/ALCOHOL TESTING	$ 275	$ 500			$ 500	$ 500			0.0%
6044002	530036			MEDICAL AND FIRST AID	$ 441	$ -			$ -	$ -			
6044002	530055			DOT PHYSICALS/MEDICAL EXAMS	$ 647	$ 2,500			$ 2,500	$ 2,500			0.0%
6044002	534001			TELEPHONE	$ 12,287	$ 15,000			$ 15,000	$ 15,000			0.0%

TOWN OF STOUGHTON

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024

ORG	OBJECT	PAGE	DEPT	GENERAL FUND TOWN ACCOUNT DESCRIPTION	FY2022 ACTUAL	FY2023 TOWN MEETING APPROVED	FY2023 FTE'S	FY2023 # EE'S	FY2024 SELECT BOARD	FY2024 FINANCE COMMITTEE	FY2024 FTE'S	FY2024 # EE'S	FY2024 PCT CHANGE
6044002	534002			POSTAGE	$ 7,378	$ 7,500			$ 7,500	$ 7,500			0.0%
6044002	534003			FREIGHT & EXPRESS	$ -	$ -			$ -	$ -			
6044002	538010			POLICE DETAILS	$ 7,904	$ 15,000			$ 15,000	$ 15,000			0.0%
6044002	538050			SAFETY SERVICES	$ 2,358	$ -			$ -	$ -			
6044002	542000			OFFICE SUPPLIES	$ -	$ 1,000			$ 1,000	$ 1,000			0.0%
6044002	542001			PRINTING & STATIONERY	$ 3,075	$ 3,000			$ 3,000	$ 3,000			0.0%
6044002	543001			BUILDING REPAIRS-SUPPLIES	$ 8,016	$ 12,000			$ 12,000	$ 12,000			0.0%
6044002	543010			EQUIPMENT REPAIRS-SUPPLIES	$ 18,228	$ 20,000			$ 20,000	$ 20,000			0.0%
6044002	543015			SMALL TOOLS	$ 921	$ 2,000			$ 2,000	$ 2,000			0.0%
6044002	546001			LOAM & GRASS SEED	$ 1,679	$ 1,000			$ 1,000	$ 1,000			0.0%
6044002	548001			GASOLINE, OIL & GREASE	$ 40,000	$ 48,570			$ 48,570	$ 48,570			0.0%
6044002	548006			VEHICLE MAIT AND OPER-SUP	$ 6,174	$ 25,000			$ 20,000	$ 20,000			-20.0%
6044002	549000			MEAL ALLOWANCE - CONTRACTUAL	$ -	$ 500			$ 500	$ 500			0.0%
6044002	553001			CHEMICALS	$ 3,030	$ 8,000			$ 8,000	$ 8,000			0.0%
6044002	553002			MANHOLES,CATCHBASINS & CURBS	$ 7,104	$ 5,000			$ 3,000	$ 3,000			-40.0%
6044002	553003			PAVING MATERIALS	$ 14,376	$ 15,000			$ 12,000	$ 12,000			-20.0%
6044002	553004			SAFETY SUPPLIES	$ 2,774	$ 1,500			$ 1,500	$ 1,500			0.0%
6044002	553005			PIPE & FITTINGS	$ 142	$ 5,000			$ 5,000	$ 5,000			0.0%
6044002	558006			CLOTHING/UNIFORMS	$ 10,408	$ 13,550			$ 13,550	$ 13,550			0.0%
6044002	565053			VARIOUS LICENSES	$ 115	$ 500			$ 500	$ 500			0.0%
6044002	573000			DUES & SUBSCRIPTIONS	$ -	$ -			$ -	$ -			
6044002	578000			OTHER EXPENSES	$ 65				$ 100	$ 100			
6044002	578012			CERTIFICATION SCHOOL	$ 107	$ 1,000			$ 1,000	$ 1,000			0.0%
6044002	578017			FINANCE CHARGES	$ 4	$ -			$ -	$ -			
6044002	588021			SEWER MAIN EXTENSIONS	$ -	$ 2,500			$ 2,500	$ 2,500			0.0%
6044002	588022			SEWER STUB. EXTENSIONS	$ -	$ 2,500			$ 2,500	$ 2,500			0.0%
6044002	588023			SEWER SYSTEM REHAB	$ 945	$ 10,000			$ 8,000	$ 8,000			-20.0%
6044002	588050			EASEMENTS	$ -	$ -			$ -	$ -			
				SEWER ENTERPRISE EXPENSES	**$ 5,860,421**	**$ 6,112,871**	**0.000**	**-**	**$ 6,069,861**	**$ 6,487,810**	**0.000**	**0.00**	**6.1%**
				SEWER INDIRECT COSTS & XFER									
6044002	553006			INDIRECT COSTS	$ 482,513	$ 496,988			$ 525,545	$ 525,545			5.7%
				SEWER INDIRECT COSTS &	**$ 482,513**	**$ 496,988**			**$ 525,545**	**$ 525,545**			**5.7%**
				RETIREMENT OF DEBT									
710SD				**SEWER ENTERPRISE DEBT SVC**									
6071002	591000			PRINCIPAL LT DEBT	$ 325,792	$ 315,693			$ 474,381	$ 474,381			50.3%
6071002	591500			INTEREST LT DEBT	$ 85,264	$ 79,601			$ 272,770	$ 272,770			242.7%
6071002	592500			INTEREST ST DEBT	$ -	$ 199,738			$ 112,863	$ 112,863			-43.5%
				SEWER ENTERPRISE DEBT - TOTAL	**$ 411,056**	**$ 595,032**			**$ 860,014**	**$ 860,014**			**44.5%**
				SEWER ENTERPRISE FUND	**$ 7,616,124**	**$ 8,074,249**	**10.400**	**24.00**	**$ 8,339,520**	**$ 8,764,214**	**10.350**	**22.00**	**8.5%**

NOTES:

1. Project Engineer: 50% allocation of new engineer (currently vacant) at $85,000 to reflect market conditions.
2. DPW Admin salaries: Most changes reflect reallocation of positions based upon analysis of actual time spent in DPW departments (Admin, Sanitation, Water, Sewer and Parks) There are no new full-time equivalents.
3. Expense lines have been adjusted for inflation.

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	FY2022	FY2023	FY2023	FY2023	FY2024	FY2024	FY2024	FY2024	FY2024	
ORG	OBJECT	PAGE	DEPT	ACCOUNT DESCRIPTION	ACTUAL	TOWN MEETING APPROVED	FTE'S	# EE'S	SELECT BOARD	FINANCE COMMITTEE	FTE'S	# EE'S	PCT CHANGE	
				WATER DEPARTMENT-DEPT 450										
				WATER ENTERPRISE SALARIES										
6145001	511051			DEPARTMENT HEAD	$ 65,626	$ 66,775	0.500	1.00	$ 67,850	$ 74,970	0.500	1.00	12.3%	
6145001	511052			ASSISTANT SUPERINTENDENT	$ 4,536	$ -	0.000	-	$ -	$ -				
6145001	511048			DPW SUPT.	$ 7,434	$ 10,500	0.075	1.00	$ 10,662	$ 10,662	0.075	1.00	1.5%	
6145001	511058			DPW ASST. SUPERINTENDENT	$ 995	$ 5,623	0.050	1.00	$ 5,714	$ 5,714	0.050	1.00	1.6%	
6145001	511066			DPW ASSOCIATE SUPERINTENDENT	$ 4,881	$ 8,776	0.075	1.00	$ -	$ -	0.000	0.00	-100.0%	
6145001	511057			FOREMAN	$ 74,342	$ 73,021	1.000	1.00	$ 76,437	$ 76,437	1.000	1.00	4.7%	
6145001	511070			HEAVY EQUIPMENT OPER/MECHANIC	$ 70,721	$ 71,959	1.000	1.00	$ 75,325	$ 75,325	1.000	1.00	4.7%	
6145001	511072			HEAD PUMPING STATION OPERATOR	$ -	$ -	0.000	-	$ -	$ -				
6145001	511073			PUMPING STATION OPERATOR II	$ 227,091	$ 151,608	2.500	4.00	$ 182,860	$ 182,860	3.000	5.00	20.6%	
6145001	511075			MOTOR EQUIP OPERATOR/CRAFTSMAN	$ 103,092	$ 175,339	3.000	3.00	$ 121,795	$ 121,795	2.000	2.00	-30.5%	
6145001	511080			LABORER	$ -	$ -	0.000	-	$ 54,517	$ 54,517	1.000	1.00		
6145001	511086			SENIOR CLERK II	$ -	$ -	0.000	-	$ -	$ -				
6145001	511089			CHIEF PUMP STATION MECHANIC	$ 26,081	$ 25,877	0.300	1.00	$ 26,358	$ 26,358	0.300	1.00	1.9%	
6145001	511096			PROGRAM COORDINATOR II	$ 34,886	$ 35,497	0.400	1.00	$ 45,084	$ 45,084	0.500	1.00	27.0%	
6145001	511125			ASSOCIATE ENGINEER	$ 18,247	$ -	0.000	-	$ -	$ -				
6145001	511130			CERTIFIED MECHANIC	$ 54,272	$ 55,223	0.750	3.00	$ 9,766	$ 9,391	0.125	1.00	-83.0%	
6145001	511132			PROJECT ENGINEER	$ -	$ 18,567	0.250	1.00	$ -	$ -			-100.0%	
6145001	511139			PUMPING STATION OPERATOR I	$ 54,010	$ 79,915	1.500	3.00	$ 86,404	$ 86,404	1.500	3.00	8.1%	
6145001	511151			INTERIM DEPARTMENT HEAD	$ 3,023				$ -	$ -				
6145001	511195			GIS COORDINATOR	$ 8,505	$ 8,803	0.100	1.00	$ 8,945	$ 8,945	0.100	1.00	1.6%	
6145001	511266			PROGRAM ADMINISTRATOR I	$ 106,728	$ 108,596	1.500	4.00	$ 96,628	$ 96,628	1.300	4.00	-11.0%	
6145001	511366			CHIEF PUMPING OPERATOR	$ -	$ -	0.000	-	$ -	$ -				
6145001	513000			OVERTIME	$ 72,894	$ 70,800	0.000	-	$ 70,800	$ 70,800			0.0%	
6145001	513012			WEEKEND BEEPERS	$ 18,039	$ 20,000	0.000	-	$ 20,000	$ 20,000			0.0%	
6145001	514006			LONGEVITY	$ 5,762	$ 7,058	0.000	-	$ 2,058	$ 2,058			-70.8%	
6145001	514008			OUT OF GRADE WAGES	$ 8,510	$ 15,000	0.000	-	$ 15,000	$ 15,000			0.0%	
6145001	519515			ADDITIONAL DUTIES	$ 100				$ -	$ -				
6145001	519016			ANTICIPATED BUYOUT	$ 10,819	$ -	0.000	-	$ -	$ -				
				SUBTOTAL	**$ 980,594**	**$ 1,008,937**	**13.000**	**27.00**	**$ 976,203**	**$ 982,948**	**12.450**	**24.00**	**-2.6%**	
				WATER ENTERPRISE EXPENSES										
6145002	519005			INSERVICE TRAINING & EDUCATION	$ 3,183	$ 10,000			$ 10,000	$ 10,000			0.0%	
6145002	521001			ELECTRICITY	$ 247,388	$ 336,000			$ 365,000	$ 365,000			8.6%	
6145002	521002			GAS	$ 23,290	$ 32,000			$ 32,000	$ 32,000			0.0%	
6145002	523001			WATER	$ 146,700	$ 140,000			$ 140,000	$ 140,000			0.0%	
6145002	523004			WATER CONNECT MWRA ASSESS	$ 167,480	$ 118,822			$ 120,000	$ 103,512			-12.9%	
6145002	523005			MWRA ENTRANCE FEE	$ -	$ -			$ -	$ -				
6145002	523007			PLAIN ST WTP-BACKWASH DISCRG	$ 28,481	$ 12,000			$ 16,830	$ 16,830			40.3%	
6145002	524001			BUILDING REPAIRS-SERVICES	$ 15,653	$ 20,000			$ 20,000	$ 20,000			0.0%	
6145002	524003			VEH MAINT AND OPER-SERVICE	$ 5,327	$ 10,000			$ 10,000	$ 10,000			0.0%	
6145002	524005			SCADA REPAIR & MAINTENANCE	$ 38,518	$ 30,000			$ 25,000	$ 25,000			-16.7%	
6145002	524007			EQUIPMENT REPAIRS	$ 479	$ -			$ -	$ -				
6145002	524008			EQUIPMENT REPAIRS SERVICES	$ 9,453	$ -			$ -	$ -				
6145002	524010			FIRE ALARM REPAIRS SERVICES	$ -	$ 500			$ 500	$ 500			0.0%	
6145002	524011			ELECTRICAL SVC / SUPP	$ 32,633	$ 15,000			$ 15,000	$ 15,000			0.0%	
6145002	524012			GENERATOR MAINTENANCE	$ 18,035	$ 5,000			$ 10,000	$ 10,000			100.0%	
6145002	524013			HYDRANTS	$ 102	$ 30,000			$ 40,000	$ 40,000			33.3%	
6145002	524014			STRT,SWR,SIDWLK,WELL SEVICES	$ -	$ -			$ -	$ -				
6145002	524015			REPAIRS AND MAINTENANCE	$ 68,989	$ 75,000			$ 75,000	$ 75,000			0.0%	

TOWN OF STOUGHTON

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024

ORG	OBJECT	PAGE	DEPT	GENERAL FUND TOWN ACCOUNT DESCRIPTION	FY2022 ACTUAL	FY2023 TOWN MEETING APPROVED	FY2023 FTE'S	FY2023 # EE'S	FY2024 SELECT BOARD	FY2024 FINANCE COMMITTEE	FY2024 FTE'S	FY2024 # EE'S	FY2024 PCT CHANGE
6145002	524017			MECHANICAL MAINTENANCE	$ -	$ -			$ -	$ -			
6145002	524018			TANK CLEANING	$ 24,502	$ 15,000			$ 10,000	$ 10,000			-33.3%
6145002	524021			PUMP REPAIR & MAINTENANCE	$ 2,698	$ 25,000			$ 25,000	$ 25,000			0.0%
6145002	524022			CROSS CONNECTION CONTROL	$ 21,427	$ 20,000			$ 25,000	$ 25,000			25.0%
6145002	524023			MUDDY POND BY-PASS PUMP	$ -	$ -			$ -	$ -			
6145002	524050			MACHINERY REPAIRS	$ -	$ -			$ -	$ -			
6145002	527002			MACHINERY/TRUCK RENTAL	$ -	$ 2,500			$ 2,500	$ 2,500			0.0%
6145002	529030			LEAK DETECTION	$ 20,715	$ 18,000			$ 20,000	$ 20,000			11.1%
6145002	530002			CONSULTANT FEES	$ 50,897	$ 50,000			$ 50,000	$ 50,000			0.0%
6145002	530007			ADVERTISING & FREIGHT	$ 1,220	$ 4,000			$ 4,000	$ 4,000			0.0%
6145002	530018			CDL DRUG/ALCOHOL TESTING	$ 365	$ 1,000			$ 1,000	$ 1,000			0.0%
6145002	530021			WELL REHABILITATION	$ 14,604	$ 35,000			$ 20,000	$ 20,000			-42.9%
6145002	530036			MEDICAL AND FIRST AID	$ 350	$ -			$ -	$ -			
6145002	530055			DOT PHYSICALS/MEDICAL EXAMS	$ 749	$ 700			$ 700	$ 700			0.0%
6145002	534001			TELEPHONE	$ 19,360	$ 20,000			$ 20,000	$ 20,000			0.0%
6145002	534002			POSTAGE	$ 12,732	$ 10,000			$ 10,000	$ 10,000			0.0%
6145002	538010			POLICE DETAILS	$ 17,516	$ 35,000			$ 30,000	$ 30,000			-14.3%
6145002	538015			APPLICATION FEES	$ -	$ -			$ -	$ -			
6145002	538050			SAFETY SERVICES	$ 2,358	$ -			$ -	$ -			
6145002	542000			OFFICE SUPPLIES	$ 3,004	$ 3,000			$ 3,000	$ 3,000			0.0%
6145002	542004			PRINTING & STATIONERY	$ 3,568	$ 7,000			$ 7,000	$ 7,000			0.0%
6145002	543001			BUILDING REPAIRS-SUPPLIES	$ 16,521	$ 20,000			$ 20,000	$ 20,000			0.0%
6145002	543010			EQUIPMENT REPAIRS-SUPPLIES	$ 66,678	$ 50,000			$ 50,000	$ 50,000			0.0%
6145002	543011			OFFICE EQUIP REPRS-SUPPLY	$ 953	$ -			$ -	$ -			
6145002	543013			PAINTS	$ 2,368	$ 2,500			$ 2,500	$ 2,500			0.0%
6145002	543015			SMALL TOOLS	$ 8,301	$ 7,000			$ 7,000	$ 7,000			0.0%
6145002	543051			MACHINERY REPAIR SUPPLIES	$ -	$ -			$ -	$ -			
6145002	546001			LOAM & GRASS SEED	$ 766	$ 2,000			$ 2,000	$ 2,000			0.0%
6145002	548001			GASOLINE, OIL & GREASE	$ 40,000	$ 48,570			$ 48,570	$ 48,570			0.0%
6145002	548006			VEHICLE MAIT AND OPER-SUP	$ 12,585	$ 30,000			$ 30,000	$ 30,000			0.0%
6145002	549000			MEAL ALLOWANCE - CONTRACTUAL	$ 1,093	$ 1,000			$ 1,000	$ 1,000			0.0%
6145002	551003			BOOKS	$ -	$ -			$ -	$ -			
6145002	553001			CHEMICALS	$ 163,775	$ 160,000			$ 310,000	$ 310,000			93.8%
6145002	553003			PAVING MATERIALS	$ 51,373	$ 30,000			$ 20,000	$ 20,000			-33.3%
6145002	553004			SAFETY SUPPLIES	$ 4,390	$ 5,000			$ 5,000	$ 5,000			0.0%
6145002	553005			PIPE & FITTINGS	$ 38,296	$ 60,000			$ 80,000	$ 80,000			33.3%
6145002	553007			WATER METERS	$ 122,747	$ 150,000			$ -	$ -			-100.0%
6145002	553008			LABORATORY FEES	$ 83,810	$ 50,000			$ 60,000	$ 60,000			20.0%
6145002	553009			MAPS & CHARTS	$ 169	$ -			$ -	$ -			
6145002	553011			MISC CONSTR MATERIALS & SUPPL	$ 5,678	$ 20,000			$ 20,000	$ 20,000			0.0%
6145002	553041			STREET,SWR,SIDEWALK,WELL MATL	$ -	$ 10,000			$ 10,000	$ 10,000			0.0%
6145002	558006			CLOTHING/UNIFORMS	$ 15,441	$ 17,250			$ 17,250	$ 17,250			0.0%
6145002	571000			TRAVEL EXPENSES	$ -	$ 750			$ 750	$ 750			0.0%
6145002	573000			DUES &SUBSCRIPTIONS	$ 911	$ 2,000			$ 2,000	$ 2,000			0.0%
6145002	578000			OTHER EXPENSES	$ 2,602	$ 1,500			$ 1,500	$ 1,500			0.0%
6145002	578012			CERTIFICATION SCHOOL	$ 10,732	$ 6,000			$ 6,000	$ 6,000			0.0%
6145002	578017			FINANCE CHARGES	$ 68	$ -			$ -	$ -			

TOWN OF STOUGHTON

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024

ORG	OBJECT	PAGE	DEPT	GENERAL FUND TOWN ACCOUNT DESCRIPTION	FY2022 ACTUAL	FY2023 TOWN MEETING APPROVED	FY2023 FTE'S	FY2023 # EE'S	FY2024 SELECT BOARD	FY2024 FINANCE COMMITTEE	FY2024 FTE'S	FY2024 # EE'S	FY2024 PCT CHANGE
6145002	578065			DEP ASSESSMENTS	$ 6,385	$ 10,000			$ 10,000	$ 10,000			0.0%
6145002	578066			PETTY CASH EXP	$ -	$ 200			$ 200	$ 200			0.0%
6145002	588026			WATER CAPITAL IMPROVEMENTS	$ 70,355	$ 50,000			$ 50,000	$ 50,000			0.0%
				WATER ENTERPRISE EXPENSES	**$ 1,727,773**	**$ 1,814,292**	**0.000**	**-**	**$ 1,861,300**	**$ 1,844,812**	**0.000**	**0.00**	**1.7%**
				WATER INDIRECT COSTS & XFERS									
6145002	553006			INDIRECT COSTS	$ 575,340	$ 592,600			$ 846,979	$ 846,979			42.9%
6145002	596003			TRANSFER TO CAPITAL PROJECTS	$ -	$ -			$ -	$ -			
				WATER INDIRECT COSTS-SUBTOTAL	**$ 575,340**	**$ 592,600**			**$ 846,979**	**$ 846,979**			**42.9%**
				RETIREMENT OF DEBT									
				WATER ENTERPRISE DEBT SVC									
61710	530011			ADMINISTRATIVE FEES	$ 1,010	$ -			$ -	$ -			
61710	591000			PRINCIPAL	$ 2,012,110	$ 1,895,744			$ 1,712,955	$ 1,712,955			-9.6%
61710	591500			INTEREST	$ 416,613	$ 426,126			$ 531,588	$ 531,588			24.7%
6171002	592500			INTEREST - SHORT TERM DEBT	$ 6,972	$ 13,200			$ 5,276	$ 5,276			-60.0%
				RETIREMENT OF DEBT	**$ 2,436,705**	$ 2,335,070			$ 2,249,819	**$ 2,249,819**			**-3.7%**
				WATER ENTERPRISE FUND -TOTAL	**$ 5,720,412**	**$ 5,750,899**	**13.000**	**27.00**	**$ 5,934,301**	**$ 5,924,558**	**12.450**	**24.00**	**3.0%**
				NOTES:									
			1	DPW Admin salaries: Most changes reflect reallocation of positions based upon analysis of actual time spent in DPW departments (Admin, Sanitation, Water, Sewer and Parks) There are no new full-time equivalents.								
			2	Expense lines have been adjusted for inflation.									

				TOWN OF STOUGHTON									
				NEXT YEAR BUDGET COMPARISON REPORT									
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024									
				GENERAL FUND TOWN	FY2022	FY2023	FY2023	FY2023	FY2024	FY2024	FY2024	FY2024	FY2024
ORG	OBJECT	PAGE	DEPT	ACCOUNT DESCRIPTION	ACTUAL	TOWN MEETING APPROVED	FTE'S	# EE'S	SELECT BOARD	FINANCE COMMITTEE	FTE'S	# EE'S	PCT CHANGE
				PUBLIC HEALTH - VISITING NURSES-DEPT 522									
				PUBLIC HEALTH VNA SALARIES									
6252201	511051			DEPARTMENT HEAD	$ 108,067	$ 109,968	0.900	1.00	$ 111,730	$ 111,730	0.900	1.00	1.6%
6252201	511087			PUBLIC HEALTH NURSES	$ 201,725	$ 299,727	4.300	10.00	$ 282,896	$ 282,896	4.300	10.00	-5.6%
6252201	511088			PATIENT ACCOUNT MANAGER	$ 41,995	$ 42,893	0.520	1.00	$ 43,680	$ 43,680	0.520	1.00	1.8%
6252201	511090			ASSISTANT ADMINISTRATOR	$ 95,081	$ 94,117	1.000	1.00	$ 95,823	$ 95,823	1.000	1.00	1.8%
6252201	511112			CLERICAL	$ -	$ 32,987	1.500	2.00	$ 32,860	$ 32,860	1.500	2.00	-0.4%
6252201	511208			REHABILITATION	$ 86,753	$ 124,000	1.480	8.00	$ 123,500	$ 123,500	1.480	8.00	-0.4%
6252201	512019			TEMP WAGES-COVID-19	$ -	$ -			$ -	$ -			
6252201	514006			LONGEVITY	$ 4,750	$ 4,750	0.000	-	$ 5,400	$ 5,400			13.7%
6252201	519016			ANTICIPATED BUYOUT	$ -	$ -			$ -	$ -			
6252201	519052			SICK LEAVE BUY BACK	$ -	$ -			$ -	$ -			
				SUBTOTAL	**$ 538,371**	**$ 708,442**	**9.700**	**23.00**	**$ 695,889**	**$ 695,889**	**9.700**	**23.00**	**-1.8%**
				PUBLIC HEALTH VNA EXPENSES									
6252202	514500			CONTRACT SERVICES	$ 9,353	$ 79,000			$ 75,000	$ 29,800			-62.3%
6252202	519005			INSERVICE TRAINING & EDUCATION	$ 573	$ 3,000			$ 4,000	$ 4,000			33.3%
6252202	524003			VEH MAINT AND OPER-SERVICE	$ -	$ -			$ -	$ -			
6252202	524007			OFFICE EQUIP REPAIRS-SERV	$ -	$ 1,000			$ 1,000	$ 1,000			0.0%
6252202	530007			ADVERTISING & FREIGHT	$ 3,679	$ 6,900			$ 6,900	$ 6,900			0.0%
6252202	530009			ANNUAL AUDIT FEE	$ -	$ -			$ -	$ -			
6252202	530012			DATA PROCESS AND MAIT-SERV	$ 52,052	$ 51,200			$ 53,935	$ 53,935			5.3%
6252202	530016			VETERINARIAN FEES	$ -	$ -			$ 300	$ 300			
6252202	530038			ACCOUNTANT FEES	$ 6,000	$ 6,500			$ 6,500	$ 6,500			0.0%
6252202	530204			CONFERENCES	$ -	$ 1,500			$ 2,000	$ 2,000			33.3%
6252202	534001			TELEPHONE	$ 1,165	$ 1,200			$ 1,600	$ 1,600			33.3%
6252202	536505			TUITION REIMBURSEMENT	$ 49	$ -			$ 2,000	$ 2,000			
6252202	538033			IMMUNIZATON	$ 11,570	$ 12,000			$ 12,000	$ 12,000			0.0%
6252202	538070			PUBLIC HEALTH ACTIVITIES	$ 212	$ 500			$ 500	$ 500			0.0%
6252202	538072			MEDICARE PAYBACK	$ -	$ 15,000			$ 15,000	$ 15,000			0.0%
6252202	542000			OFFICE SUPPLIES	$ 5,685	$ 6,000			$ 6,000	$ 6,000			0.0%
6252202	542004			PRINTING & STATIONERY	$ 795	$ 1,600			$ 1,800	$ 1,800			12.5%
6252202	542007			DATA PROCESSING SUPPLIES	$ -	$ -			$ -	$ -			
6252202	548001			GASOLINE, OIL & GREASE	$ -	$ -			$ -	$ -			
6252202	550001			MEDICAL & FIRST AID	$ 7,323	$ 9,500			$ 9,500	$ 9,500			0.0%
6252202	558006			CLOTHING/UNIFORMS	$ 174	$ 250			$ 250	$ 250			0.0%
6252202	571000			TRAVEL EXPENSES	$ -	$ 500			$ 500	$ 500			0.0%
6252202	571001			MILEAGE REIMBUSREMENT	$ 4,813	$ 10,000			$ 10,000	$ 10,000			0.0%
6252202	573000			DUES & SUBSCRIPTIONS	$ 2,800	$ 3,500			$ 3,500	$ 3,500			0.0%
6252202	574026			PROFESSIONAL LIAB INSURANCE	$ 13,950	$ 16,000			$ 15,000	$ 15,000			-6.3%
6252202	578000			OTHER EXPENSES	$ 125	$ 300			$ 300	$ 300			0.0%
				SUBTOTAL	**$ 120,318**	**$ 225,450**			**$ 227,585**	**$ 182,385**			**-19.1%**
				PUBLIC HEALTH IND COST & XFER									
6252202	553006			INDIRECT COSTS	$ 250,769	$ 258,292			$ 286,056	$ 286,056			10.7%
				SUBTOTAL		**$ 258,292**			**$ 286,056**	**$ 286,056**			10.7%
				PUBLIC HEALTH VNA -TOTAL	**$ 909,458**	**$ 1,192,184**	**9.700**	**23.00**	**$ 1,209,530**	**$ 1,164,330**	**9.700**	**23.00**	**-2.3%**
				NOTES:									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				CEDAR HILL GOLF COURSE									
				CEDAR HILL SALARIES									
6365101	511051		1	GENERAL MANAGER	$ 74,855	$ 78,755	1.000	1.00	$ 92,755	$ 85,000	1.000	1.00	7.9%
6365101	511052			PART TIME ASSISTANT TO GENERAL MANAGER	$ 7,839	$ 13,122	0.250	1.00	$ 13,750	$ 13,750	0.250	1.00	4.8%
6365101	511058		2	ASSISTANT SUPERINTENDENT					$ 35,000	$ 35,000	0.540	1.00	
6365101	512006			SEASONAL EMPLOYEES	$ 34,356	$ 41,000	1.380	4.00	$ 56,000	$ 56,000	1.380	4.00	36.6%
6365101	513000			OVERTIME	$ -	$ -			$ -	$ -			
				SUBTOTAL	**$ 117,050**	**$ 132,877**	**2.630**	**6.00**	**$ 197,505**	**$ 189,750**	**3.170**	**7.00**	**42.8%**
				CEDAR HILL EXPENSES									
6365102	521001			ELECTRICITY	$ 24,466	$ 23,200			$ 27,000	$ 27,000			16.4%
6365102	521002			FUEL	$ 3,906	$ 5,000			$ 6,000	$ 6,000			20.0%
6365102	523001			WATER	$ 990	$ 650			$ 650	$ 650			0.0%
6365102	524001			BUILDING REPAIRS-SERVICES	$ 3,621	$ 5,000			$ 6,125	$ 6,125			22.5%
6365102	524007			EQUIPMENT REPAIRS-SERVICES	$ 4,002	$ 3,000			$ 3,000	$ 3,000			0.0%
6365102	527009			GOLF CART RENTAL	$ 24,587	$ 30,000			$ 35,000	$ 35,000			16.7%
6365102	530007			ADVERTISING & FREIGHT	$ -	$ 1,000			$ 1,000	$ 1,000			0.0%
6365102	530008			INSERVICE TRAINING	$ -	$ -			$ -	$ -			
6365102	530026			CREDIT CARD FEES	$ 12,895	$ 14,000			$ 14,000	$ 14,000			0.0%
6365102	534001			TELEPHONE	$ 2,723	$ 2,800			$ 2,800	$ 2,800			0.0%
6365102	538264			IRIGATION SERVICES	$ -	$ 1,500			$ 3,000	$ 3,000			100.0%
6365102	530000			PURCHASE OF SERVICE - DATA PROCESSING	$ -	$ 3,300			$ -	$ -			-100.0%
6365102	542000			OFFICE SUPPLIES	$ 285	$ 800			$ 1,500	$ 1,500			87.5%
6365102	543001			BUILDING REPAIRS-SUPPLIES	$ 1,737	$ 4,500			$ 4,500	$ 4,500			0.0%
6365102	543010			EQUIPMENT REPAIRS-SUPPLIES	$ 5,754	$ 11,500			$ 11,500	$ 11,500			0.0%
6365102	546001			LOAM & GRASS SEED	$ 2,338	$ 6,000			$ 8,000	$ 8,000			33.3%
6365102	546005			IRRIGATION SUPPLY	$ -	$ 4,000			$ 4,000	$ 4,000			0.0%
6365102	546006			PRO-SHOP MERCHANDISE	$ 4,560	$ 8,000			$ 10,000	$ 10,000			25.0%
6365102	546007			GROUNDS MAINTENANCE-SUPPLIES	$ 2,561	$ 8,000			$ 10,000	$ 10,000			25.0%
6365102	548001			GASOLINE, OIL & GREASE	$ 6,500	$ 7,375			$ 7,375	$ 7,375			0.0%
6365102	551003			BOOKS	$ -	$ 150			$ 150	$ 150			0.0%
6365102	553001			CHEMICALS	$ 11,652	$ 19,500			$ 21,000	$ 21,000			7.7%
6365102	571000			TRAVEL EXPENSES	$ -	$ 400			$ 400	$ 400			0.0%
6365102	573000			DUES & SUBSCRIPTIONS	$ 1,190	$ 1,800			$ 1,800	$ 1,800			0.0%
6365102	578017			FINANCE CHARGES	$ -	$ -			$ -	$ -			
6365102	578066			PETTY CASH EXP	$ -	$ 250			$ 250	$ 250			0.0%
				SUBTOTAL	**$ 113,767**	**$ 161,725**			**$ 179,050**	**$ 179,050**			**10.7%**
				CEDAR HILL INDERECT COST & XFE									
6365102	553006			INDIRECT COSTS	$ 52,017	$ 53,578			$ 59,314	$ 59,314			10.7%
				SUBTOTAL	**$ 52,017**	**$ 53,578**			**$ 59,314**	**$ 59,314**			**10.7%**
				CEDAR HILL GOLF COURSE -SUBTOTAL	**$ 282,834**	**$ 348,180**	**2.630**	**6.00**	**$ 435,869**	**$ 428,114**	**3.170**	**7.00**	**23.0%**

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				RETIREMENT OF DEBT									
				CEDAR HILL DEBT SVC									
63710	591000			PRINCIPAL ON LT DEBT	$ 8,985	$ 14,420			$ 10,000	$ 10,000			-30.7%
63710	591500			INTEREST ON LT DEBT	$ -	$ 3,318			$ 2,825	$ 2,825			-14.9%
63710	591501			TOWN DEBT INTEREST	$ 625	$ -			$ -	$ -			
63710	592500			INTEREST ON SHORT TERM DEBT	$ 828	$ 1,800			$ 1,800	$ -			-100.0%
				RETIREMENT OF DEBT -TOTAL	$ 10,438	$ 19,538			$ 14,625	$ 12,825			-34.4%
				CEDAR HILL ENTERPRISE	**$ 293,272**	**$ 367,718**	**2.630**	**6.00**	**$ 450,494**	**$ 440,939**	**3.170**	**7.00**	**19.9%**
				NOTES:									
			1	General Manager: Salary was increased to make more comparable to other municipal golf courses.									
			2	Assistant Superintendent: Seasonal non-benefitted part-time assistant not to exceed an average of 19 hours per week.									
			3	Expense lines have been adjusted for inflation.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				CABLE PUBLIC ACCESS-DEPT 158									
65001585	514500			CONTRACT SERVICES	$ 451,527	$ 388,000			$ 467,385	$ 467,385			20.5%
				CABLE PUBLIC ACCESS TOTAL	**$ 451,527**	**$ 388,000**	**0.000**	**-**	**$ 467,385**	**$ 467,385**	**0.000**	**0.00**	**20.5%**
				NOTES:									
				Cable contractor's budget has been increased because of the Town's new agreement with Comcast.									

				TOWN OF STOUGHTON										
				NEXT YEAR BUDGET COMPARISON REPORT										
				PROJECTION: 24001 MUNICIPAL OPERATING BUDGETS FY2024										
				GENERAL FUND TOWN	**FY2022**	**FY2023**	**FY2023**	**FY2023**	**FY2024**	**FY2024**	**FY2024**	**FY2024**	**FY2024**
ORG	**OBJECT**	**PAGE**	**DEPT**	**ACCOUNT DESCRIPTION**	**ACTUAL**	**TOWN MEETING APPROVED**	**FTE'S**	**# EE'S**	**SELECT BOARD**	**FINANCE COMMITTEE**	**FTE'S**	**# EE'S**	**PCT CHANGE**
				STOUGHTON PUBLIC SCHOOLS									
				ADMINISTRATION		$ 1,256,176			$ 1,654,115	$ 1,539,488			
				INSTRUCTION		$ 42,591,970			$ 43,090,938	$ 43,515,938			
				OTHER SCHOOL SERVICES		$ 4,604,711			$ 5,133,403	$ 6,313,579			
				OPERATIONS/MAINTENANCE		$ 4,144,420			$ 4,012,105	$ 4,131,929			
				FIXED CHARGES		$ 106,383			$ 120,455	$ 120,455			
				ACQUISITIONS		$ -			$ -	$ -			
				OTHER DISTRICTS		$ 2,444,611			$ 2,189,665	$ 3,079,292			
				ADJUSTMENTS		$ -							
				TOTAL PUBLIC SCHOOLS	**$ 50,932,106**	**$ 55,148,272**			**$ 56,200,681**	**$ 58,700,681**			**6.4%**
				NOTES:									

Education

Stoughton Public Schools
FY2024 Overview

Account #	Increase/Decrease	Amount
1000	Administration	$283,312
2000	Instruction	$923,967
3000	Other School Services	$1,708,868
4000	Operations and Maintenance	$(12,491)
5000	Fixed Costs	$ 14,072
9000	Out of District Tuitions	$ 634,681
	(6.44%) Total Increase:	**$3,552,409**

A - Contractual Increases

# of Members	Unit	Amount
391	Stoughton Teachers Association (Unit A & B)	$560,933
139	Paraprofessionals	$215,751
27	Custodians/Maintenance/Computer Technicians	$25,139
25	Administrative Assistants	$19,259
18	Administration	$73,312
25	Non-Aligned	$21,831
-	Various (Insurance, SPED & Student Transportation, Software Renewal, ELE and maintenance.)	$2,636,184
	Total Increase:	**$3,552,409**

B. Staff Increases/Decreases

Action	Resource Type	FTE	Amount
Increase	Triennial Plan: Unit B ELE Program Coordinator	+1	$80,760
Increase	Assistant Superintendent	+1	$150,000
Increase	Human Resources Specialist	+1	$60,000
	Total Increase:	**+3.0**	**$290,760**

STOUGHTON PUBLIC SCHOOLS
STOUGHTON, MASSACHUSETTS
2024 BUDGET SUMMARY

AS VOTED:	
School Committee Approved:	3/21/2023
Finance Committee	
Town Meeting	

ACCOUNT NUMBER	CATEGORY	FY22 EXPENDED	FY22 APPROVED	FY23 APPROVED	FY24 APPROVED	FY 23-24 DIFFERENCE	%
1000	Administration	958,500	1,062,212	1,256,176	1,539,488	283,312	22.55%
2000	Instruction	38,471,566	39,042,181	42,591,970	43,515,938	923,967	2.17%
3000	Other School Services	4,713,717	4,060,670	4,604,711	6,313,579	1,708,868	37.11%
4000	Operations/Maintenance	4,366,669	4,222,494	4,144,420	4,131,929	(12,491)	-0.30%
5000	Fixed Charges	39,566	118,956	106,383	120,455	14,072	13.23%
9000	Other Districts	2,382,088	2,432,327	2,444,611	3,079,292	634,681	25.96%
	GRAND TOTAL BUDGET	**50,932,106**	**50,938,840**	**55,148,272**	**58,700,681**	**3,552,409**	**6.44%**
	Less: Regular Transportation	907,343	959,020	1,125,751	1,278,601	152,850	13.58%
	Less: Special Transportation	1,915,070	1,425,620	1,403,500	2,883,674	1,480,174	105.46%
	NET SCHOOL SPENDING	**48,109,693**	**48,554,200**	**52,619,021**	**54,538,406**	**1,919,385**	**3.65%**

Positions included in this budget are subject to change based on course selection and class size.

				FY22	FY22	FY23	FY24	FY23/24
DEPT	ACCT #	DESCRIPTION		Expended	Approved	Approved	Approved	Difference
		1000 ADMINISTRATION						
SCHOOL COMMITTEE								
011	5133-02	Recording Secretary		5,635	7,000	7,000	7,000	0
	5300-04	Attorney's Fees - Collective Bargaining		6,493	25,000	40,000	25,000	(15,000)
	5301-04	Attorney's Fees - General Purpose		16,247	70,000	55,000	55,000	0
	5340-04	Advertising		4,203	6,500	6,500	6,500	0
	5520-05	School Committee Materials		0	500	500	500	0
	5730-06	Dues and Subscriptions		7,712	6,200	6,200	8,100	1,900
				40,291	**115,200**	**115,200**	**102,100**	**(13,100)**
SUPERINTENDENT'S OFFICE								
012	5111-01	Administrative Salaries		373,867	390,602	531,490	804,985	273,495
		Superintendent	233,515					
		Assistant Supt. of Curriculum & Technology	172,195					
		Assistant Supt. of Human Resources and Health	150,000				1.0 NEW	
		Human Resources Specialist	60,000				1.0 NEW	
		Media Relations Manager	86,275					
		Registration and Residency Supervisor	61,915					
		Registration and Residency Coordinator	41,085					
	5112-02	Administrative Assistants 4.00		216,219	205,805	210,992	201,620	(9,372)
	5302-04	Conferences		362	3,000	3,000	3,000	0
	5307-04	Mileage (Superintendent & Asst. Superintendent)		2,463	3,300	3,300	3,150	(150)
	5420-05	Office Supplies		3,638	3,500	3,500	3,500	0
	5730-06	Dues & Subscriptions		4,150	7,000	7,000	7,000	0
				600,699	**613,207**	**759,282**	**1,023,255**	**263,973**
SCHOOL BUSINESS SERVICES								
014	5111-01	Assistant Supt. of Finance and Operations		128,921	135,437	138,823	160,000	21,177
	5112-02	Administrative Assistants 4.00	Contractual Increases	168,821	180,118	224,621	233,883	9,262
	5132-02	Administrative Assistant/Clerical Substitute		1,238	250	250	250	0
	5302-04	Conferences		1,761	1,000	1,000	3,000	2,000
	5303-04	Contracted Services		3,219	2,000	2,000	2,000	0
	5308-04	DESE and Annual Audits		9,625	10,500	10,500	10,500	0
	5420-05	Office Supplies		3,471	4,000	4,000	4,000	0
	5730-06	Dues & Subscriptions		455	500	500	500	0
				317,511	**333,805**	**381,694**	**414,133**	**32,439**
		1000 ADMINISTRATION GRAND TOTAL		**958,500**	**1,062,212**	**1,256,176**	**1,539,488**	**283,312**

		2000 INSTRUCTION						
SYSTEM WIDE								
000	5111-01	Parent-Child Home Program Coordinator		30,261	30,000	32,003	32,803	800
	5123-03	Parent-Child Home Visitors		26,167	49,087	30,000	30,000	0
	5303-04	Parent-Child Home Program Materials		14,149	15,000	15,000	15,000	0
	5302-04	Contracted Services		275	2,000	2,000	2,000	0
	5511-05	Parent Engagement Supplies		700	4,000	0	0	0
	5123-03	Printing		3,723	4,500	4,500	4,500	0
	5303-04	Homework Center Tutoring		0	7,500	7,500	7,500	0
	5130-02	Clerical Overtime/Substitute		0	500	500	500	0
	5190-01	Early Retirement Incentive / Sick Leave Buy Back		74,015	157,075	157,075	125,000	(32,075)
				149,289	**269,662**	**248,578**	**217,303**	**(31,275)**

					FY22	FY22	FY23	FY24	FY23/24
DEPT	ACCT #	DESCRIPTION			Expended	Approved	Approved	Approved	Difference
HOME INSTRUCTION									
091	5120-03	Home/Hospital Tutoring (600 Hours)			21,448	18,000	18,000	20,000	2,000
					21,448	**18,000**	**18,000**	**20,000**	**2,000**
PROFESSIONAL DEVELOPMENT									
095	5117-01	Salaries/Substitutes			0	5,280	5,280	5,250	(30)
	5118-01	Stipends/Curriculum/Teacher Training			16,280	26,335	26,335	23,486	(2,849)
	5302-04	Conferences			24,585	32,850	32,850	32,850	0
	5303-04	Contracted Services/Professional Development			39,216	77,850	77,850	77,850	0
	5365-04	Course Reimbursement (Contractual-Article XVII)			66,653	80,000	80,000	80,000	0
	5540-05	Instructional Supplies/Equipment			14,879	19,650	19,650	20,700	1,050
	5730-06	Dues & Subscriptions SW-OMS-SHS			25,858	27,893	27,893	26,535	(1,358)
					187,471	**269,858**	**269,858**	**266,671**	**(3,187)**
CURRICULUM Humanities									
096	5111-01	Curriculum Supervisor Secondary		Resignation/ New Hire	81,498	102,095	94,361	104,687	10,326
	5111.01	Curriculum Supervisor Elementary			107,822	107,822	111,072	113,574	2,502
	5117-01	Salaries/Substitutes			0	6,400	8,500	8,500	0
	5118-01	Professional Development Stipends			2,142	1,963	1,989	2,002	13
	5122-01	Summer Curric Dev/Training			1,224	13,500	12,852	12,320	(532)
	5302-04	Conferences			8,705	10,250	15,750	17,250	1,500
	5303-04	Contracted Services		Triennial PD	32,597	42,000	34,450	61,250	26,800
	5511-05	General Supplies			2,223	2,000	2,000	2,000	0
	5540-05	Instructional Supplies/Equipment		Textbook Renewals	192,743	95,440	90,473	105,800	15,327
	5730-06	Dues & Subscriptions			217	247	247	614	367
					429,171	**381,717**	**371,694**	**427,997**	**56,303**
CURRICULUM STEM									
097	5111-01	Curriculum Supervisor Secondary			92,779	99,147	102,135	104,687	2,552
	5111-01	Curriculum Supervisor Elementary			107,822	107,822	111,072	113,848	2,776
	5117-01	Salaries/Substitutes			0	6,290	6,290	6,290	0
	5118-01	Professional Development Stipends			5,508	2,718	3,672	3,080	(592)
	5122-01	Summer Curric Dev/Training			612	15,855	15,570	15,256	(314)
	5302-04	Conferences			4,956	19,856	19,296	19,296	0
	5303-04	Contracted Services		Triennial PD	77,524	25,300	23,250	61,250	38,000
	5511-05	General Supplies			1,999	2,000	2,000	2,000	0
	5540-05	Instructional Supplies/Equipment			122,109	67,646	66,601	66,601	0
	5730-06	Dues & Subscriptions			751	992	992	992	0
					414,059	**347,626**	**350,878**	**393,300**	**42,422**
STEP/CLASS CHANGE									
099	5116-01	Degree Reclassification (Contractual-Article XVIII)			47,269	128,000	128,000	120,000	(8,000)
					47,269	**128,000**	**128,000**	**120,000**	**(8,000)**
ADMINISTRATION - ELEMENTARY									
100	5111-01	Professional Salaries (Elementary Principals)	5.00	Contractual Increases	577,998	610,587	607,678	625,545	17,867
	5111-01	Data Intervention/ESY Supervisor			78,006	80,881	109,776	108,362	(1,414)
	5112-02	Administrative Assistants	5.00	Contractual Increases	283,489	310,325	294,006	305,708	11,702
	5117-03	Substitute Teaching (All Elementary Schools)			164,788	116,622	156,622	156,622	0
	5118-01	Assistant Principal Stipends	5.00		10,672	13,540	13,743	13,950	207
	5118-01	Elementary Enrichment Program			42,354	42,630	177,630	177,630	0
	5118-01	Elementary Targeted Intervention Program			49,665	40,600	40,600	40,600	0

					FY22	FY22	FY23	FY24	FY23/24
DEPT	ACCT #	DESCRIPTION			Expended	Approved	Approved	Approved	Difference
	5118-01	Elementary Building-Based Remediation Program			28,420	28,420	28,420	28,420	0
	5118-01	Knights Summer 8/9 Transition Program			6,000	6,000	6,000	6,000	0
	5118-01	Knights Summer 6-8 Transition Program			66,085	60,000	60,000	60,000	0
	5118-01	Knights of Summer 5/6 Transition Program			6,000	6,000	6,000	6,000	0
	5307-04	Mileage Principals			3,000	3,000	3,000	3,000	0
	5420-05	Office Supplies - All Elementary Schools			36,831	13,540	13,540	13,540	0
	5540-05	Instructional Equipment			5,395	1,500	1,500	1,500	0
					1,358,704	**1,333,645**	**1,518,515**	**1,546,877**	**28,362**
ART									
101	5116-01	Fine Arts Director			0	0	95,000	95,000	0
	5116-01	Professional Salaries (Elementary 3 / Secondary 7)	10.00	Contractual Increases	896,494	901,768	911,445	960,228	48,783
	5118-03	Art K-12 Dept Head Stipend			1,615	1,656	1,681	5,719	4,038
	5303-04	Contracted Services			0	2,040	2,040	2,040	0
	5540-05	Instructional Supplies/Equipment		Increased supply costs	47,817	48,350	48,350	54,104	5,754
	5730-06	Dues & Subscriptions			1,100	2,345	2,345	2,345	0
					947,026	**956,159**	**1,060,861**	**1,119,436**	**58,575**
MUSIC									
108	5116-01	Professional Salaries (Elementary 5 / Secondary 8)	13.00	Contractual Increases	915,911	990,791	987,891	1,019,928	32,037
	5118-01	Music K-12 Dept Head Stipend			8,834	8,658	8,658	5,719	(2,939)
	5113-03	Custodial Overtime			12,225	3,800	3,800	3,200	(600)
	5275-04	Summer Band Program			4,000	4,000	4,000	4,200	200
	5303-04	Contracted Services			47,168	51,805	61,805	63,115	1,310
	5307-04	Mileage			0	1,400	1,400	1,400	0
	5513-05	Textbooks			3,571	10,695	10,695	10,695	0
	5540-05	Instructional Supplies/Equipment			35,535	19,320	19,320	20,000	680
	5730-06	Dues & Subscriptions		Festival Participation Fees	6,257	13,250	13,250	16,912	3,662
					1,033,501	**1,103,719**	**1,110,819**	**1,145,169**	**34,350**
DRAMA									
114	5116-01	Professional Salaries	1.00	Contractual Increases	63,883	53,608	65,878	72,839	6,961
	5303-04	Contracted Services (Set Rentals, choreography, etc.)			12,900	4,000	4,000	12,000	8,000
	5513-05	Textbooks			0	200	200	200	0
	5540-05	Instructional Supplies/Equipment			11,434	3,300	3,300	3,500	200
	5730-06	Dues & Subscriptions			0	258	258	400	142
					88,217	**61,366**	**73,636**	**88,939**	**15,303**
ENGLISH									
102	5116-01	Professional Salaries (Secondary)	23.00	Contractual Increases	1,888,573	1,916,343	1,985,143	2,005,533	20,390
	5118-01	Dept. Head Stipend			5,634	5,634	5,719	5,804	85
	5118-01	Dept. Lead Stipend			2,708	2,708	2,749	2,790	41
	5302-04	Conferences			4,121	2,500	2,500	2,500	0
	5303-04	Contracted Services			5,025	5,000	5,000	5,000	0
	5511-05	General Supplies			3,394	3,500	3,500	3,500	0
	5513-05	Textbooks			12,662	10,000	10,000	10,000	0
	5515-05	Audio/Visual			350	350	350	350	0
	5540-05	Instructional Supplies/Equipment			3,262	2,100	2,100	400	(1,700)
	5730-06	Dues & Subscriptions			1,753	2,200	2,200	2,200	0
					1,927,483	**1,950,335**	**2,019,260**	**2,038,077**	**18,817**
FOREIGN LANGUAGE									

					FY22	FY22	FY23	FY24	FY23/24
DEPT	**ACCT #**	**DESCRIPTION**			**Expended**	**Approved**	**Approved**	**Approved**	**Difference**
103	5116-01	Professional Salaries (Secondary)	18.00	Resignations	1,563,735	1,535,088	1,594,091	1,577,798	(16,293)
	5118-01	Dept. Head Stipend			5,634	5,634	5,719	5,804	85
	5118-01	Dept. Lead Stipend			2,708	2,708	2,749	2,790	41
	5302-04	Conferences			2,002	2,000	3,000	3,000	0
	5511-05	General Supplies			4,006	2,000	3,000	3,300	300
	5513-05	Textbooks			10,425	10,000	5,000	3,600	(1,400)
	5515-05	Audio/Visual			36	600	600	600	0
	5303-04	Contracted Services			1,895	2,500	2,500	3,000	500
	5730-06	Dues & Subscriptions			1,905	2,000	3,000	3,000	0
					1,592,346	**1,562,530**	**1,619,659**	**1,602,892**	**(16,767)**
HEALTH CURRICULUM									
104	5540-05	Instructional Supplies/Equipment			0	600	600	600	0
					0	**600**	**600**	**600**	**0**
MATH									
107	5116-01	Professional Salaries (3 Elem. / 25 Secondary)	28.00	Contractual Increases	1,991,529	2,060,841	2,397,839	2,432,388	34,549
		Math Support (Funded fr: Title I)	1.00		0	0	0	0	0
	5118-01	Dept. Head Stipend			5,634	5,634	5,719	5,804	85
	5118-01	Dept. Lead Stipend			2,708	2,708	2,749	2,790	41
	5303-04	Contracted Services			0	1,500	1,500	1,500	0
	5511-05	General Supplies			3,217	1,513	1,513	1,535	22
	5513-05	Textbooks			4,305	750	750	750	0
	5540-05	Instructional Supplies/Equipment			0	2,478	2,478	0	(2,478)
	5540-05	Elementary Math Supplies			14,306	9,446	9,446	9,653	207
	5730-06	Dues & Subscriptions			743	850	850	750	(100)
					2,022,442	**2,085,720**	**2,422,844**	**2,455,170**	**32,326**
PHYSICAL EDUCATION									
109	5116-01	Professional Salaries (Elem. 4 / Secondary 8)	12.00	Contractual Increases	969,698	1,016,730	1,042,235	1,112,992	70,757
		Dept Head Stipend (K -12)					0	5,719	5,719
	5540-05	Instructional Supplies/Equipment			26,194	9,285	9,285	9,285	0
					995,893	**1,026,015**	**1,051,520**	**1,127,996**	**76,476**
READING									
110	5116-01	Professional Salaries (Elem. 8 / Secondary 4)	12.00	1 fte moved fr: Business	929,926	1,050,010	1,051,565	1,167,452	115,887
	5511-05	General Supplies			0	100	100	200	100
	5540-05	Elementary Literacy Consumables			114,073	60,000	60,000	60,000	0
	5540-05	Instructional Supplies/Equipment			25,322	13,200	13,200	12,775	(425)
	5730-06	Dues & Subscriptions			0	250	250	268	18
					1,069,321	**1,123,560**	**1,125,115**	**1,240,695**	**115,580**
SCIENCE									
112	5116-01	Professional Salaries (Secondary)	23.00	Resignation	1,890,010	1,891,270	1,939,864	1,917,047	(22,817)
	5118-01	Dept. Head Stipend			5,634	5,634	5,719	5,804	85
	5118-01	Dept. Lead Stipend			2,708	2,708	2,749	2,790	41
	5302-04	Conferences			0	1,000	1,000	1,300	300
	5303-04	Contracted Services			0	6,404	6,404	5,465	(939)
	5511-05	General Supplies			3,267	906	906	1,138	232
	5540-05	Instructional Supplies/Equipment			30,094	32,494	32,494	33,170	676
	5540-05	Elementary Science Consumables			13,364	10,540	10,540	11,570	1,030
	5730-06	Dues & Subscriptions			600	1,750	1,750	2,150	400

DEPT	ACCT #	DESCRIPTION			FY22 Expended	FY22 Approved	FY23 Approved	FY24 Approved	FY23/24 Difference
					1,945,677	**1,952,706**	**2,001,426**	**1,980,434**	**(20,992)**
SOCIAL STUDIES									
113	5116-01	Professional Salaries (Secondary)	21.00	Contractual Increases	1,860,972	1,860,519	1,897,343	1,947,320	49,977
	5118-01	Dept. Head Stipend			5,634	5,634	5,719	5,804	85
	5118-01	Dept. Lead Stipend			2,708	2,708	2,749	2,790	41
	5303-04	Contracted Services			1,078	2,200	2,200	2,200	0
	5511-05	General Supplies			1,700	1,251	1,251	1,775	524
	5513-05	Textbooks			12,092	2,964	2,964	3,410	446
	5540-05	Instructional Supplies/Equipment		Reflect Actuals	7,648	1,995	1,995	5,600	3,605
					1,891,831	**1,877,271**	**1,914,221**	**1,968,899**	**54,678**
BUSINESS EDUCATION									
116	5116-01	Professional Salaries (Secondary)	5.00	1 fte moved to Reading	475,188	472,176	528,395	475,722	(52,673)
	5118-01	Head Teacher Stipend (Moved to Math Dept)			0	2,708	0	0	0
	5302-04	Conferences			0	1,520	1,520	930	(590)
	5303-04	Contracted Services		Field Trip-DECA	2,750	2,000	2,000	4,000	2,000
	5511-05	General Supplies			1,906	269	269	355	86
	5511-05	Textbooks			5,650	1,600	1,600	1,600	0
	5730-06	Dues & Subscriptions			994	720	720	720	0
					486,488	**480,993**	**534,504**	**483,327**	**(51,177)**
OMS AFTER SCHOOL ACTIVITIES									
118	5511-05	General Supplies			128	500	500	500	0
	5540-05	Instructional Supplies/Equipment		Field Trips	209	800	800	5,000	4,200
	5730-06	Dues & Subscriptions			385	609	609	610	1
					722	**1,909**	**1,909**	**6,110**	**4,201**
AUDIO/VISUAL									
119	5515-05	Audio/Visual			5,896	6,198	6,198	6,198	0
					5,896	**6,198**	**6,198**	**6,198**	**0**
MULTIMEDIA SERVICES									
121	5116-01	Professional Salaries (Secondary)	1.00	Contractual Increases	65,682	65,685	69,517	74,245	4,728
	5123-03	Library Assistants		Contractual Increases	137,225	127,593	142,555	148,168	5,613
	5511-05	General Supplies			206	500	500	500	0
	5581-05	Library books, periodicals			57,272	5,000	5,000	5,000	0
					260,385	**198,778**	**217,572**	**227,913**	**10,341**
SCHOOL COUNSELING									
123	5118-01	School Counseling Director	1.00	Reorg fr: below	11,735	9,739	105,000	105,000	0
	5116-01	Professional Salaries (Elem. 4 / OMS 3 / SHS 5.6)	12.60	Reorg to Guidance	1,129,883	1,172,328	1,188,537	1,063,864	(124,673)
	5112-02	Admin Assistant			34,072	35,875	35,875	37,645	1,770
	5122-01	Summer Curric Dev/Training			15,942	31,000	31,000	33,000	2,000
	5302-04	Conferences			275	1,350	1,350	1,150	(200)
	5303-04	Contracted Services			488	2,250	3,900	2,250	(1,650)
	5511-05	General Supplies			2,791	500	500	500	0
	5540-05	Instructional Supplies/Equipment			14,001	14,500	14,500	14,500	0
	5730-06	Dues & Subscriptions			824	2,000	2,000	2,000	0
					1,210,010	**1,269,542**	**1,382,662**	**1,259,909**	**(122,753)**
TECHNOLOGY									
124	5116-01	Professional Salaries			704,052	819,495	832,352	841,139	8,787

					FY22	FY22	FY23	FY24	FY23/24
DEPT	**ACCT #**	**DESCRIPTION**			**Expended**	**Approved**	**Approved**	**Approved**	**Difference**
		Elementary Teachers	3.8	316,815					
		Technology Supervisor	1.0	124,160					
		Data Coordinator	1.0	85,169					
		Technology Coordinator	1.0	78,000					
		Technology Integration Specialist	1.0	60,000					
		Technicians	3.0	157,995					
		Overtime		9,500					
		Summer Assistance		9,500					
	5240-04	Online Textbook Subscriptions		Renewal every 6 years	208,229	15,000	36,432	66,750	30,318
	5307-04	Mileage			5,415	8,000	8,000	8,000	0
	5302-04	Conferences			0	5,000	5,000	5,000	0
	5519-05	Support Contracts (Software)		Moved fr: Maint.	587,704	503,760	550,220	745,340	195,120
	5540-05	Hardware Replacement			293,551	215,000	215,000	217,800	2,800
	5540-05	Instructional Equipment			392,607	53,000	40,500	40,000	(500)
					2,191,558	**1,619,255**	**1,687,504**	**1,924,029**	**236,525**
ELEMENTARY LANGUAGE ARTS									
131	5540-05	Instructional Supplies/Equipment			23,838	12,308	12,308	9,725	(2,583)
					23,838	**12,308**	**12,308**	**9,725**	**(2,583)**
133	5123-03	Professional Salaries (Kindergarten Aides)	15.00		133,570	150,255	292,508	304,857	12,349
					133,570	**150,255**	**292,508**	**304,857**	**12,349**
133	5116-01	Professional Salaries (Kindergarten)	15.00		1,026,771	1,039,795	1,143,076	1,226,115	83,039
134	5116-01	Professional Salaries (Grade 1)	16.00		1,256,951	1,429,216	1,509,436	1,450,976	(58,460)
135	5116-01	Professional Salaries (Grade 2)	14.00	Movement of staff between grade levels based on need & Retirements & Resignations	1,339,549	1,332,350	1,387,882	1,311,026	(76,856)
136	5116-01	Professional Salaries (Grade 3)	15.00		1,047,897	1,192,966	1,174,851	1,227,373	52,522
137	5116-01	Professional Salaries (Grade 4)	13.00		1,163,488	1,160,404	1,240,337	1,144,592	(95,745)
138	5116-01	Professional Salaries (Grade 5)	13.00		1,008,060	1,086,147	1,135,108	1,086,652	(48,456)
					6,842,716	**7,240,878**	**7,590,690**	**7,446,734**	**(143,956)**
JONES EARLY CHILDHOOD CENTER									
030	5116-01	Director		Position Replacement	108,160	111,594	114,384	128,270	13,886
	5116-01	Admin Assistant			39,537	45,685	45,685	46,376	691
	5116-01	School Psychologist			0	0	65,000	65,000	0
	5116-01	Professional Salaries (4.5 Adtl fte fr: Grant/Revolving	6.50	Resignations	522,131	420,349	421,770	253,388	(168,382)
	5117-03	Substitutes			4,835	17,500	17,500	17,500	0
	5307-04	Mileage			600	600	600	600	0
	5511-05	Office Supplies			2,950	950	950	1,900	950
	5519-05	General Supplies			2,250	2,250	2,250	3,500	1,250
	5540-05	Contracted Services			0	500	500	500	0
	5540-05	Instructional Equipment			2,507	3,500	3,500	3,500	0
					682,971	**602,927**	**672,139**	**520,534**	**(151,605)**
ALTERNATIVE HS PROGRAM									
140	5116-01	Professional Salaries (Secondary)	3.00	Resignation	295,079	244,571	257,592	244,597	(12,995)
	5122-01	Summer Curric Dev/Training			0	500	500	0	(500)
	5303-04	Contracted Services			1,318	3,000	3,000	3,000	0
	5511-05	General Supplies			3,254	4,200	4,200	4,200	0
	5513-05	Textbooks			0	500	500	500	0
	5540-05	Instructional Supplies/Equipment			0	0	0	200	200

					FY22	FY22	FY23	FY24	FY23/24
DEPT	**ACCT #**	**DESCRIPTION**			**Expended**	**Approved**	**Approved**	**Approved**	**Difference**
	5730-06	Dues/Subscriptions			214	583	583	583	0
					299,866	**253,354**	**266,375**	**253,080**	**(13,295)**
ENGLISH LANGUAGE EDUCATION									
180	5111-01	ELE Supervisor			104,252	107,562	110,804	113,574	2,770
	5116-01	Professional Salaries (1 District / 9 Elem. / 5.4 Secondary)		Triennial Plan - 1 NEW and Contractual Increases	819,455	816,377	998,060	1,166,056	167,996
	5123-03	Aides	4.00				80,000	80,000	0
	5118-03	Summer Intakes				2,000	2,000	2,000	0
	5303-04	Contracted Services		Translation Services	25,326	10,000	10,600	90,000	79,400
	5511-05	General Supplies			6,132	1,000	1,000	6,000	5,000
	5302-04	Conferences					0	1,300	1,300
	5540-05	Instructional Supplies/Equipment			4,325	12,824	14,824	14,824	0
					959,490	**949,763**	**1,217,288**	**1,473,754**	**256,466**
SYSTEMWIDE 504									
183	5511-05	General Supplies			0	500	500	0	(500)
					0	**500**	**500**	**0**	**(500)**
STEM									
185	5116-01	Professional Salaries (Secondary)	3.00	Contractual Increases	222,101	222,077	220,466	232,500	12,034
					222,101	**222,077**	**220,466**	**232,500**	**12,034**
GENERAL SUPPLIES (ALL SCHOOLS)									
199	5511-05	General Supplies			46,981	85,000	85,000	60,000	(25,000)
					46,981	**85,000**	**85,000**	**60,000**	**(25,000)**
ADMINISTRATION - MIDDLE SCHOOL									
200	5111-01	Professional Salaries			331,185	341,699	351,312	354,723	3,411
		Administrative Principal		139,856					
		Assistant Principal		116,695					
		Assistant Principal		98,172					
	5112-02	Administrative Assistants	3.00	Contractual Increases	162,931	160,392	165,264	176,891	11,627
	5118-01	Extended Day			20,156	18,000	18,000	18,000	0
	5118-01	MS Activities			642	6,000	6,000	6,210	210
	5118-01	MS After School Sports				0	2,500	2,500	0
	5117-03	Salaries - Substitute Teachers			36,886	45,511	55,511	55,500	(11)
	5303-04	Contracted Services			4,514	4,500	4,500	4,500	0
	5307-04	Mileage			600	600	600	600	0
	5420-05	Office Supplies			1,460	1,500	1,500	1,500	0
					558,373	**578,202**	**605,187**	**620,424**	**15,237**
ADMINISTRATION - HIGH SCHOOL									
300		Professional Salaries			452,976	469,771	561,420	548,628	(12,792)
		Administrative Principal		148,858					
		Assistant Principal		123,812					
		Assistant Principal		97,672					
		Dean of Discipline		89,143					
		Dean of Discipline		89,143					
	5112-02	Administrative Assistants	4.00	Contractual Increases	164,051	169,553	169,705	178,962	9,257
	5117-03	Substitute Teachers			113,287	60,000	70,000	70,000	0
	5118-01	Unit B Administrator Stipends			8,723	9,000	9,000	9,500	500
	5118-02	Extended Day			17,752	12,000	12,000	12,000	0

					FY22	FY22	FY23	FY24	FY23/24
DEPT	ACCT #	DESCRIPTION			Expended	Approved	Approved	Approved	Difference
	5129-03	After School Suspension Coverage			13,392	9,000	9,000	9,000	0
	5130-02	Overtime/Substitute - Clerical			882	500	500	900	400
	5303-04	Contracted Services		Graduation	8,066	18,125	18,125	23,000	4,875
	5304-04	Book Rebinds			271	2,300	2,300	2,300	0
	5307-04	Mileage			850	850	850	850	0
	5420-05	Office Supplies			1,558	1,500	1,500	3,500	2,000
	5511-05	General Supplies			8,213	6,173	6,173	6,750	577
	5516-05	Graduation Supplies		Caps and Gowns	13,772	15,281	15,281	20,000	4,719
	5512-05	Advisory Supplies			912	1,200	1,200	1,200	0
	5517-05	Accreditation Expenses		NEASC Accreditation Visit	1,764	7,945	7,945	20,000	12,055
					806,468	**783,198**	**884,999**	**906,590**	**21,591**
PEER MEDIATION									
301	5303-04	Peer Mediation Coordinator			24,189	25,276	25,908	28,870	2,962
	5540-05	Supplies			431	754	754	754	0
					24,620	**26,030**	**26,662**	**29,624**	**2,962**
TV STUDIO - SYSTEM-WIDE									
350	5511-05	General/AV Supplies			107	615	615	750	135
	5513-05	Textbooks			0	200	200	1,568	1,368
	5540-05	Instructional Supplies/Equipment			9,194	2,800	2,800	2,379	(421)
					9,301	**3,615**	**3,615**	**4,697**	**1,082**
PHOTO COPY LEASE/MAINTENANCE									
500	5271-04	Contract Service (Photocopiers)			116,889	132,000	132,000	134,300	2,300
	5511-05	Materials & Supplies (toner & staples)			24,146	20,000	20,000	7,000	(13,000)
					141,035	**152,000**	**152,000**	**141,300**	**(10,700)**
POSTAGE MACHINE									
550	5272-04	Meter Rental			3,424	3,700	3,700	3,700	0
	5420-05	Postage			10,259	7,500	7,500	7,500	0
					13,683	**11,200**	**11,200**	**11,200**	**0**
SPECIAL EDUCATION									
766	5111-01	Special Ed. Director			129,478	131,380	134,665	138,032	3,367
		Contracted Services			16,996	23,639	24,230	19,500	(4,730)
		Special Ed. PreK-5 Supervisor			0	0	93,000	93,000	0
		Special Ed. 6-12 Supervisor (Funded fr: 240 Grant)			0	0	0	0	0
		Out of District Coordinator (Funded fr: 240 Grant)			0	0	0	0	0
	5112-02	Administrative Assistants	3.00	Resignation/ New Hire	147,635	152,314	170,439	159,104	(11,335)
	5116-01	Professional Salaries		Contractual Increases	4,484,004	4,933,066	5,293,813	5,395,093	101,280
		Elementary (3.8 Adt'l fte funded from IDEA Grant)	22.00	1,808,175					
		Middle School (2.98 Adt'l fte funded from IDEA Grant)	13.02	1,036,607					
		High School (3.77 Adt'l fte funded from IDEA Grant)	12.23	1,065,839					
		Specialists	19.00	1,484,472					
		Summer Programs			122,909	148,000	169,000	169,000	0
	5118-03	Dept Head/Department Lead Stipends			8,414	7,857	7,975	8,095	120
	5137-01	Salaries - School Psychologists	6.00		572,760	571,561	589,793	588,101	(1,692)
	5123-03	Salaries Aides/Teachers Assistants/Assistive Aides		Contractual Increases	1,332,436	1,277,155	2,324,718	2,328,120	3,402
		Elementary (40 Para1 / 5 Para2 / 23 Para3)	76.00	1,591,605					
		Middle School (3 Para1 / 3 Para2 / 10 Para3)	16.00	344,868					

					FY22	FY22	FY23	FY24	FY23/24
DEPT	ACCT #	DESCRIPTION			Expended	Approved	Approved	Approved	Difference
		High School (9 Para1 / 0 Para2 / 9 Para3)	18.00	391,647					
	5302-04	Conferences			1,380	860	1,560	2,229	669
	5303-04	Contracted Services		Grant funded	507,480	606,678	524,577	834,121	309,544
	5305-04	Professional Development		Triennial PD	14,188	22,000	13,650	23,710	10,060
	5307-04	Mileage			3,611	8,700	5,000	5,000	0
	5420-05	Office Supplies			233	1,500	2,000	2,000	0
	5522-05	Psychological Supplies/Materials			31,898	25,000	25,000	25,000	0
	5521-05	Instructional Supplies Equip & Technology		Fr. Contracted Services	52,539	35,000	34,781	39,250	4,469
	5730-06	Dues & Subscriptions		Reflect Actuals	4,387	1,500	1,500	3,623	2,123
					7,430,349	**7,946,210**	**9,415,701**	**9,832,978**	**417,277**
		2000 INSTRUCTION GRAND TOTAL			**38,471,566**	**39,042,181**	**42,591,970**	**43,515,938**	**923,967**

3000 OTHER SCHOOL SERVICES									
ATHLETICS									
115	5111-01	Athletic Director		New Hire	119,405	123,196	105,182	105,182	0
	5111-01	Athletic Director Assistant			0	0	40,000	40,000	0
	5112-04	Cont Service/Athletic Trainer			44,320	50,000	45,000	45,000	0
	5113-03	Building.Coverage Custodian			10,179	13,200	10,640	12,000	1,360
	5125-03	Coaches per Unit A Contract		Contractual Increases	249,664	261,743	395,669	405,879	10,210
	5126-03	Home Game Officials			69,073	55,600	55,600	55,600	0
	5240-04	Reconditioning & Inspection of Equipment			16,968	8,661	8,661	8,661	0
	5274-04	Rental Offsite Facilities (hockey, swim, golf)			63,611	30,575	15,350	13,100	(2,250)
	5302-04	Conferences			1,018	1,450	1,450	1,450	0
	5307-04	Mileage			500	600	600	600	0
	5330-04	Transportation - Away Contests & Practices*			151,302	107,810	92,810	91,203	(1,607)
	5517-05	Athletic & Medical Supplies - tapes, replacement uniforms			108,461	34,200	33,531	33,531	0
	5730-06	Dues & Subscriptions MIAA fees, Hockomock dues		Dues Increase	26,043	21,420	21,490	21,490	0
					860,543	**708,455**	**825,983**	**833,696**	**7,713**
HEALTH SERVICES									
145	5116-01	Professional Salaries	9.00	Contractual Increases	724,279	717,648	810,417	847,874	37,457
		Health Services Supervisor	1.00	95,998					
	5118-03	Health Services Summer Work			4,652	12,579	12,579	15,412	2,833
		School Physician (Prescriptions)			7,500	7,500	7,500	7,500	0
	5117-03	Substitutes			380	10,000	20,000	31,000	11,000
	5123-03	Clinic Aide	2.00	Grant Reduction	18,745	22,371	22,371	31,204	8,833
	5302-04	Conferences			97	1,000	1,000	1,000	0
	5500-05	Supplies		Increased Costs	10,003	5,500	5,500	10,724	5,224
	5730-06	Dues & Subscriptions			0	400	400	500	100
					765,656	**776,998**	**879,767**	**945,214**	**65,447**
STUDENT ACTIVITIES									
399	5118-01	Appendix B & D stipend positions*			59,694	76,207	77,350	79,284	1,934
					59,694	**76,207**	**77,350**	**79,284**	**1,934**
FOOD SERVICE									
151	512303	Salaries/Food Service			145,365	0	0	0	0

DEPT	ACCT #	DESCRIPTION			FY22 Expended	FY22 Approved	FY23 Approved	FY24 Approved	FY23/24 Difference
					145,365	**0**	**0**	**0**	**0**
HALL MONITORS (SECURITY)									
300	5123-03	Hall Monitors (OMS 4 / SHS 7)			52,566	81,900	207,360	207,360	0
					52,566	**81,900**	**207,360**	**207,360**	**0**
SCHOOL SECURITY									
000	5330-04	Alice Training Institute			0	3,000	0	0	0
	5145-03	School Security Supervisor Stipend			3,540	5,000	5,000	5,000	0
	5303-04	Maintenance for School Security Equipment			0	0	30,000	30,000	0
					3,540	**8,000**	**35,000**	**35,000**	**0**
RESIDENCY									
000	5118-03	Residency Officer	2.00		3,940	24,470	50,000	50,750	750
					3,940	**24,470**	**50,000**	**50,750**	**750**
TRANSPORTATION/REGULAR DAY (Not included in Net School Spending)									
150	5330-04	Contracted Transportation		Contractual Increases + 1 Bus	749,813	664,775	859,506	1,058,080	198,574
	5332-04	Late Bus Run (5 elem, 2 secondary)			121,692	188,245	160,245	164,521	4,276
		Homeless and Foster Care Transportation		Reflect Actuals	26,107	100,000	100,000	50,000	(50,000)
	5480-05	Gas/Oil for School-Owned Vehicles			9,731	6,000	6,000	6,000	0
					907,343	**959,020**	**1,125,751**	**1,278,601**	**152,850**
TRANSPORTATION/SPECIAL EDUCATION (Not included in Net School Spending)									
766	5307-04	Reimbursement/Parent Travel			0	3,500	3,500	4,000	500
	5330-04	Special Edu. Transportation		Contractual Increases & Add'l Students	1,915,070	1,422,120	1,400,000	2,879,674	1,479,674
					1,915,070	**1,425,620**	**1,403,500**	**2,883,674**	**1,480,174**
		3000 OTHER SCHOOL SERVICES GRAND TOTAL			**4,713,717**	**4,060,670**	**4,604,711**	**6,313,579**	**1,708,868**
		OPERATIONS AND MAINTENANCE							
MAINTENANCE OF EQUIPMENT IN DEPTS.									
4000	5240-04	100 - Elementary Schools			896	1,038	1,038	1,038	0
		101 - Art			74	1,000	1,000	1,000	0
		108 - Music			3,375	9,286	9,286	9,286	0
		109 - Phys. Ed			4,650	3,500	3,500	3,500	0
		112 - Science			0	2,400	1,800	1,800	0
		145 - Health Services			0	4,099	1,899	1,899	0
		124 - Computer Technology		Moved to Tech Section	228,281	127,150	119,500	0	(119,500)
		200 - Middle School			0	0	0	0	0
		300 - High School/Athletics			0	1,500	3,500	3,500	0
		350 - TV Studio			0	500	700	500	(200)
		766 - Special Education			2,153	3,000	3,000	3,000	0
					239,429	**153,473**	**145,223**	**25,523**	**(119,700)**
CUSTODIAL									
162	5113-03	Professional Salaries		Contractual Increases	1,188,396	1,287,592	1,311,508	1,337,381	25,873
		Elementary	6.00	338,915					
		Middle School	5.00	276,827					
		High School	6.00	276,828					
		Team Cleaning	8.00	336,128					
		Maint/Operations Coordinator	1.00	81,682					
		Part-time Security Person	0.50	11,243					

					FY22	FY22	FY23	FY24	FY23/24
DEPT	**ACCT #**	**DESCRIPTION**			**Expended**	**Approved**	**Approved**	**Approved**	**Difference**
		Mail delivery	0.50	15,758					
	5131-03	Overtime/Custodial Services Request			19,854	40,000	40,000	40,000	0
	5273-04	Uniform Rental/Repair			6,359	5,000	5,000	7,300	2,300
	5450-05	Material and Supplies			56,309	87,350	87,350	87,350	0
					1,270,918	**1,419,942**	**1,443,858**	**1,472,031**	**28,173**
UTILITIES									
164	5210-04	Electricity			583,416	547,000	597,000	597,000	0
	5211-04	Gas			352,647	525,000	475,000	473,000	(2,000)
	5230-04	Water and Sewer			134,746	147,500	147,500	144,500	(3,000)
	5231-04	Waste Disposal			9,944	55,000	55,000	56,000	1,000
	5341-04	Telephone		911 Updated	17,401	27,250	20,000	26,500	6,500
	5342-04	Communication System		Reflect Actual	23,745	25,000	20,000	24,000	4,000
					1,121,899	**1,326,750**	**1,314,500**	**1,321,000**	**6,500**
MAINTENANCE OF GROUNDS									
165	5303-04	Contracted Services (repairs, lawn mowing, etc.)		Turf Field/ Irrigation	61,132	55,000	55,000	83,300	28,300
	5430-05	Grounds Supplies (fertilizer, marking paint, gas)			15,480	29,500	29,500	25,800	(3,700)
					76,612	**84,500**	**84,500**	**109,100**	**24,600**
MAINTENANCE OF BUILDINGS									
166	5114-03	Professional Salaries		Contractual Increases	343,965	362,779	364,212	371,101	6,889
		Maint/Operations Supervisor	1.00	$117,300					
		Maintenance	4.00	$253,802					
	5132-03	Overtime Maintenance			1,225	10,000	10,000	10,000	0
	5240-04	Cont Serv/MainAlarm System Contracts		moved to supplies/ services	26,051	21,000	21,000	0	(21,000)
	5240-05	Materials and Supplies/Services (8 school buildings)		Price Increases/ Scope of Services (SHS)	1,078,373	548,100	531,477	593,524	62,047
	5350-04	Extraordinary Maintenance			198,746	290,000	223,700	223,700	0
	5307-04	Mileage			7,800	3,450	3,450	3,450	0
	5730-06	Dues and Subscriptions			1,650	2,500	2,500	2,500	0
					1,657,811	**1,237,829**	**1,156,339**	**1,204,275**	47,936
		4000 OPERATIONS AND MAINTENANCE GRAND TOTAL			**4,366,669**	**4,222,494**	**4,144,420**	**4,131,929**	**(12,491)**
		5000 FIXED CHARGES							
INSURANCE									
115	5740-06	Athletic Liability Insurance			19,566	18,956	18,956	20,455	1,499
		Cyber Liability Insurance			0	0	37,427	50,000	12,573
					19,566	**18,956**	**56,383**	**70,455**	**14,072**
UNEMPLOYMENT									
600	5170-01	Unemployment		Reflect Actuals	20,000	100,000	50,000	50,000	0
					20,000	**100,000**	**50,000**	**50,000**	**0**
		5000 FIXED CHARGES GRAND TOTAL			**39,566**	**118,956**	**106,383**	**120,455**	**14,072**
		9000 PROGRAMS WITH OTHER DISTRICTS							
SPECIAL EDUCATION									
766	5320-09	Public School			0	5,000	0	0	0
	5321-09	Private School	26 students		948,538	2,804,736	2,662,966	2,721,772	58,806

				FY22	FY22	FY23	FY24	FY23/24
DEPT	ACCT #	DESCRIPTION		Expended	Approved	Approved	Approved	Difference
	5322-09	Collaboratives	19 students	1,433,551	972,591	1,067,893	1,957,520	889,627
		Circuit Breaker Offset		0	(1,350,000)	(1,286,248)	(1,600,000)	(313,752)
				2,382,088	**2,432,327**	**2,444,611**	**3,079,292**	**634,681**
		9000 PROGRAMS W/OTHER DISTRICTS GRAND TOTAL		**2,382,088**	**2,432,327**	**2,444,611**	**3,079,292**	**634,681**
		GRAND TOTAL		**50,932,106**	**50,938,840**	**55,148,272**	**58,700,681**	**3,552,409**

STOUGHTON PUBLIC SCHOOLS

31 PIERCE STREET
STOUGHTON, MA 02072
www.stoughtonschools.org

What is the Student Opportunity Act?

The Student Opportunity Act, (SOA) signed into law on Nov. 26, 2019 is a tremendous victory for our students and community. It provides a major infusion of new funding to our schools. Backed by the Fund Our Future Coalition, the act is by far the most significant update of the state education funding system since the Massachusetts Education Reform Act was enacted in 1993. The primary beneficiaries will be low-income students, students with special needs and English learners who have been left behind by the outdated system.

How is Stoughton Public Schools helping these students?

As we work to operate schools safely and address the trauma and learning loss that students experienced, students in high-poverty communities need the increased support that the Student Opportunity Act promised them, now more than ever. Our public-school education must be safe and accessible for all students. We can't allow low-income students, students with disabilities, and English language learners to fall behind while students in wealthy school districts move ahead, but that's exactly what will happen if we do not move back on the path of allocating all Chapter 70 aide to the District's budget. The communities that were harmed most through the pandemic are those the Student Opportunity Act was designed to help the most.

How will Stoughton Public Schools students benefit from this?

Over the past two years, ESSER funding has allowed us to meet many of the increased needs of our students envisioned by the SOA providing funding to close achievement gaps during the pandemic and provide support for our low-income students, students with special needs and English learners. As the ESSER funds are no longer available after next year, the additional SOA funding through chapter 70 is filling that gap. The increases we are now seeing in Chapter 70 are to assist with continuing the services that the ESSER funds have been providing.

We cannot fall short of those expectations and meet the needs of our students. Going forward, all Chapter 70 state school Aide must go directly to the District to ensure that our low-income students, students with special needs and English learner student populations are receiving the assistance that this money is intended for.

Can Chapter 70 State School Aide be used for school construction?

No. Building projects are not a permissible cost. The law specifically states that net school spending, "shall not include any spending for school construction or long-term debt service."

Operations and maintenance use for the funds can include smaller projects such as security upgrades or small-scale improvements to a building but not large-scale school construction projects. As a result, the STM articles in FY23 were appropriate uses of SOA funding and the District continues to manage small maintenance improvements through our budget. This is why the District does not submit many Town Meeting articles. The District manages and performs a lot of building maintenance out of our own budget.

How is Stoughton held accountable?

SOA legislation is now requiring Districts to submit to the DESE, evidence-based plans aimed at closing persistent disparities in achievement among student subgroups. Next year, the district will be required to develop and implement a new SOA plan, subject to review and approval by DESE, accounting for the SOA ($4.9M) derived Chapter 70 funding. Without the additional $2,500,000 in SOA funding in FY24 we cannot meet the demands of the SOA or the accountability standards from DESE.

While the State had allowed us to use the funds towards making this one-time correction to the town's insurance benefits issue, it also only allows for the District to account for municipalities using Chapter 70 funds if they support educational purposes. The State has also indicated that the purpose of tracking these funds is to determine how they are being used by Towns and our reporting may affect future funding should the District report that it is being used otherwise.

The state has indicated that the reporting criteria will be focused on how we used the funds to enhance core instruction, are supporting students with disabilities, English Learner Education students, acceleration academies and summer learning for skill development, staff recruitment, and retention of educators as well as facilities improvements to create **healthy and safe** school environments.

SOUTHEASTERN REGIONAL SCHOOL DISTRICT

250 Foundry Street, South Easton, Massachusetts 02375-1799

Phone: 508.230.1200 · Fax: 508.230.1215 · www.sersd.org

Brockton ~ East Bridgewater ~ Easton ~ Foxborough ~ Mansfield ~ Norton ~ Sharon ~ Stoughton ~ West Bridgewater

Holly McClanan, J.D.
Superintendent

Leslie E. Weckesser, M.Ed.
Principal

Patricia M. Illsley, M.Ed.
Technical Institute Director

March 29, 2023

Ms. Paula Nute, Treasurer/Collector
Town of Stoughton
10 Pearl Street
Stoughton, MA 02072

Dear Ms. Nute:

In accordance with the provisions of Chapter 489, Acts of 1963, as amended, and of Section 16B, Chapter 71 of the General Laws, as amended January 2, 1982, and in consideration of the vote and action of the Southeastern Regional School District Committee as of March 14, 2023, whereby the budget for Fiscal Year 2024 was approved, I hereby certify that the amount to be apportioned to the Town of Stoughton for its share of capital and operating costs of the Southeastern Regional School District for the fiscal period beginning July 1, 2023, is $1,525,023.

This assessment is to be paid in four equal quarterly installments due September 1, 2023; December 1, 2023; March 1, 2024; and June 1, 2024.

Yours truly,

Karen F. Jelloe
District Treasurer

cc: Chair, Select Board
Chair, Finance Committee
Town Administrator
Town Clerk

Certified Mail #70200090000148094837

Patrick H. Cleary
Technology Director

Mark P. Morris
Assistant Superintendent of Finance & Administration

NORFOLK COUNTY
AGRICULTURAL HIGH SCHOOL

The County of Presidents

400 MAIN STREET, WALPOLE, MA 02081
Telephone: (508) 668-0268
Fax: (508) 668-0612
Web Site: www.norfolkaggie.org

TRUSTEES
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MATTHEW J. SHEEHAN, Dedham, Temporary Vice Chairman
PETER H. COLLINS, Milton
MARK J. PARRISH, Needham
JOSEPH P. SHEA, Quincy

JOHN E. MARTIN, Superintendent-Director, Ext. 11207
JOHN R. WALLACE, Business Manager, Ext. 11211
ROBIN J. VANROTZ, Principal, Ext. 12102
KIM F. CATTAN SKELLY, Director of Student Services, Ext. 12207
JESSICA M. DEMOURA, Vocational Assistant Principal, Ext. 19128
SEAN G. CROWLEY, Academic Assistant Principal, Ext. 15119
DAWN K.CARON, Dean of Student Life, Ext. 13124

February 10, 2023

Stoughton Town Administrator
10 Pearl Street
Stoughton, MA 02072

Dear Town Administrator:

The Norfolk County Agricultural High School has held its February 8, 2023 Board of Trustees meeting. On the agenda for the meeting was the setting of tuition rates for the 2023-2024 school year. The tuition rate is subject to the approval by the Norfolk County Advisory Board.

For FY24 the Board has approved a Base and a Capital rate for both in and out-of-county students. The Board of Trustees unanimously approved the rates as follows for In-County students:

In-County tuition rate - Base:	$2,600
In-County tuition rate - Capital:	$1,712
In-County tuition rate - Total	**$4,312**

Currently, the town/city of Stoughton has the following number of students enrolled at the Norfolk County Agricultural High School:

Grade 9: 1
Grade 10: 2
Grade 11: 2
Grade 12: 2

As of February 1, 2023, there are 7 students who have applied for admission for the 2023 – 2024 school year. Please be aware that as the year unfolds, enrollment may change. Additional students may be offered admission and will move from the waitlist to active enrollment. Conversely, some students withdraw from enrollment.

If you require additional details, please don't hesitate to contact my office directly.

Sincerely,

John E, Martin
Superintendent-Director

Norfolk County Agricultural High School does not tolerate discrimination against students, parents, employees or the general public on the basis of race, color, national origin, sex, sexual orientation, gender identity, disability, homelessness, religion, age, limited English proficiency, or immigration status. Norfolk County Agricultural High School is also committed to maintaining a school environment free of harassment based on race, color, religion, national origin, gender, sexual orientation, gender identity, pregnancy or pregnancy status, age or disability. In addition, the School provides equal access to all designated youth groups. Consistent with the requirements of the McKinney-Vento Act, the District also does not discriminate against students on the basis of homelessness.*A service to Norfolk County-Regional Government representing twenty-eight communities of: Avon, Bellingham, Braintree, Brookline, Canton, Cohasset, Dedham, Dover, Foxborough, Franklin, Holbrook, Medfield, Medway, Millis, Milton, Needham, Norfolk, Norwood, Plainville, Quincy, Randolph, Sharon, Stoughton, Walpole, Wellesley, Westwood, Weymouth, Wrentham*

Article 27

Town of Stoughton

Community Preservation Committee

Finance Committee Budget Review

March 2 , 2023

CPC Treasurer's Report - March 1, 2023

- ATM 2023 Recommended Projects
- Debt Schedule as of Jan 29, 2023
- Authorized but Unissued Debt
- FY 2024 Budget – Funding Sources
- FY 2024 Budget - Expenditures

ATM 2023 Recommended Projects

Town of Stoughton - ATM 2023
Community Preservation Articles

Article	Description	Amount	Category	Fund	% Total
28	Capen Reynolds Dog Park and Community Garden	$ 463,000	Recreation	Undesignated	
29	Rehabilitation of the Denison Athletic Complex, Design Phase	37,000	Recreation	Undesignated	
30	Lighhting and Scoreboards for Miller, O'Day and Goff Fields	145,000	Recreation	Undesignated	
31	Renovation of Marks Field, Design Phase	12,600	Recreation	Undesignated	
32	Office Storage Equipment for the Old Stoughton Music Society	7,500	Historic	Historic Resources	
33	Preservation of Town of Stoughton Vital Records	35,000	Historic	Historic Resources	
34	Cedar Hill Golf Course Renovations	195,000	Recreation	Undesignated	
35	Hansen School Playground Reconstruction	950,000	Recreation	Undesignated	
36	Parking and Trailhead Construction at Atkinson Ave	105,000	Open space	Undesignated	
37	Acquisition of Property off Benson Road	220,000	Open space	Undesignated	
38	Stoughton Depot Stabilization	200,000	Historic	Historic Resources	
	11 Recommended Projects	**$ 2,370,100**			
	6 Projects	$ 1,802,600	Recreation		76%
	3 Projects	$ 242,500	Historic		10%
	2 Projects	$ 325,000	Open space		14%
		-			
	8 Projects	$ 2,127,600		Undesignated	90%
	3 Projects	$ 242,500		Historic Resources	10%
	0 Projects	$ -		Open space	

Debt Schedule as of January 29, 2023

TOWN OF STOUGHTON DEBT SCHEDULE as of 01-29-23				
Description	**Issued**	**Prin 24**	**Int 24**	**EB24**
Glen Echo land purchase	1,205,000.00	60,000.00	14,385.00	540,000.00
Town Hall slate roof	61,000.00			0.00
Repair façade, pump staion #1	70,000.00	5,000.00	150.00	0.00
Pierce St. playground	500,000.00	35,000.00	6,600.00	185,000.00
Acquisition of Glen Echo Property using CPA funds	10,000.00			0.00
Capen-Reynolds Recreational Facility (1)	45,000.00			0.00
Capen Reynolds recreational facilities	55,000.00	5,000.00	1,575.00	30,000.00
HS tennis court and soccer field	790,000.00	55,000.00	23,512.50	495,000.00
Pearl St. park	163,000.00	10,000.00	4,275.00	90,000.00
RR Station Remodeling	21,000.00	5,000.00	125.00	0.00
Town Hall Cupola	190,000.00	15,000.00	5,350.00	130,000.00
HS tennis court field & track lighting	24,500.00	5,000.00	500.00	10,000.00
Outdoor recreational facility playground	710,000.00	50,000.00	16,750.00	550,000.00
Glen Echo design and construction	60,000.00	10,000.00	2,250.00	40,000.00
High school tennis & track lighting	47,920.00	5,000.00	1,875.00	35,000.00
15 Bonds Issued	**3,952,420.00**	**260,000.00**	**77,347.50**	**2,105,000.00**

Authorized and Unissued Debt Service
as of January 29, 2023

TOWN OF STOUGHTON

CPA AUTHORIZED AND UNISSUED ESTIMATED DEBT SERVICE

FY2024

Draft as of 2/8/23

DESCRIPTION	MUNIS #	AMOUNT	ADJUSTMENTS	NET	RATE	AMOUNT
Land Acquisition (Glen Echo Property)	01503	$ 73,500		$ 73,500	3.75%	$ 2,756
Glen Echo Rec. Facilities Design & Construction	10056	264,208	(264,208)	-	3.75%	-
Capen-Reynolds Recreation- Outdoor Rec Facility	10058	163,000	(50,000)	113,000	3.75%	4,238
Capen-Reynolds Recreation- Equipment	10058	5,000		5,000	3.75%	188
Railroad Station Building Remodeling	10060	320,000		320,000	0.94%	3,000
SHS Tennis Court and Soccer Field / Track Lighting	10158	28,918	(28,918)	-	3.75%	-
Pearl Street Park at SHS	10159	35,503	(35,503)	-	3.75%	-
Wilkins Playground Outdoor Recreational Facility	10306	9,942	(9,942)	-	3.75%	-
		$ 900,071	$ (388,571)	$ 511,500		$ 10,182

Notes		
Glen Echo Rec. Facilities Design & Construction	(264,208)	Anticipate bond being issued in June 2023
Capen-Reynolds Recreation- Outdoor Rec Facility	(50,000)	Anticipate bond being issued in June 2023
SHS Tennis Court and Soccer Field / Track Lighting	(28,918)	Outstanding Balance Rescinded
Pearl Street Park at SHS	(35,503)	Outstanding Balance Rescinded
Wilkins Playground Outdoor Recreational Facility	(9,942)	Outstanding Balance to be rescinded

FY 2024 Budget – Funding Sources

TOWN OF STOUGHTON
COMMUNITY PRESERVATION FUND
BUDGET FY2024
DRAFT AS OF JANUARY 29, 2023

	FY2022 (act.)	FY2023 (est.)	FY2024 (est.)		
C.P.A. commitments	898,415	968,600	978,286		
C.P.A. abatements	(5,146)	(7,000)	(8,000)		
Net receivable	893,269	961,600	970,286		

FUNDING SOURCES

	FY2024 Est.Revenues	Reserves: Open Space	Historic Resou.	Comm Housing	Undesignated F.B.
Estimated C.P.A. Surcharges (actual 2022 * 95%)	843,939				
Estimated State reimbursement (20% of 2023 net receivable)	192,320				
Estimated Investment income	8,000				
Other	7,000				
Reserves and Fund Balance		126,476	310,726	516,193	5,208,419
Total Funding Sources	**1,051,259**	**126,476**	**310,726**	**516,193**	**5,208,419**

FY 2024 Budget - Expenditures

TOWN OF STOUGHTON
COMMUNITY PRESERVATION FUND
BUDGET FY2024
DRAFT AS OF FEBRUARY 8, 2023

APPROPRIATIONS AND RESERVATIONS	FY2024 Est.Revenues	Reserves: Open Space	Historic Resou.	Comm Housing	Undesignated F.B.	Borrowing	Bond bal 6/24
Admin expenses (4.99% of estimated revenues)	(52,457)						
#01503, Long-term debt service, Glen Echo purchase		(74,385)					540,000
#01507, Long-term debt service, Pump Station			(5,150)				-
#01512, Long-term debt service, Pierce St. playground					(41,600)		185,000
#10058, Long-term debt service, Capen Reynolds recreation (2)					(6,575)		30,000
#10158, Long-term debt service, SHS tennis court & soccer field (1)					(78,513)		495,000
#10159, Long-term debt service, Pearl St. park					(14,275)		90,000
#10060, Long-term debt service, RR station remodel			(5,125)				-
#10232, Long-term debt service, Town Hall cupola			(20,350)				130,000
#10158, Long-term debt service, SHS tennis court & soccer field (2)					(5,500)		10,000
#10306, Long-term debt service, Outdoor rec facility playground					(66,750)		550,000
#10056, Long-term debt service, Glen Echo design and construction					(12,250)		40,000
#10158, Long-term debt service, SHS tennis court & soccer field (3)					(6,875)		35,000
#10056, Estimated Long-term debt service, Glen Echo design & construction					(30,824)		
#10058, Estimated Long-term debt service, Capen Reynolds					(5,833)		
#10060, BAN principal payoff, Railroad Station remodeling					(320,000)		
Estimated unissued debt service					(10,182)		
Article nn, Capen Reynolds dog park and community garden					(463,000)		
Article nn, Rehabilitation of Denison Athletic Complex, design phase					(37,000)		
Article nn, Lighting for Miller, O'Day and Goff fields					(145,000)		
Article nn, Renovation of Marks Field, design phase					(12,600)		
Article nn, Office and storage equipment, Old Stoughton Musical Society			(7,500)				
Article nn, Preservation of Town vital records			(35,000)				
Article nn, Cedar Hill Golf Course renovations					(195,000)		
Article nn, Hansen School playground reconstruction					(950,000)		
Article nn, Parking and trailhead construction at Atkinson Ave.					(105,000)		
Article nn, Acquisition of property off Benson Rd					(220,000)		
Article nn, Stoughton Depot Stabilization			(200,000)				
Budgeted annual reserve fund	(683,424)						
Reservations for next year (10% each of est revenues)	(315,378)	105,126	105,126	105,126			
Total Appropriations and Reservations	(1,051,259)	30,741	(167,999)	105,126	(2,726,777)	-	2,105,000

The End

CPC Recommended Projects for ATM 2023 **FY 2024** 3/2/23

Article	Project Name	Applicant/Rep	Category	Amount Recomnded	Bonded / Cash	Date CPC Recm'd	CPC Vote
28	Capen Reynolds Dog Park and Community Garden	Capen Reynolds Cte Rich Terry	Rec	$463,000	Cash	11/2/22	8-0
29	Denison Complex Rehab Design Phase	Recreation Dept. Matt Cauchon	Rec	$37,000	Cash	9/28/22	7-0
30	SYB Lighting and Scoreboards at Elm Street Field	SYB Danielle Justo, Atty.	Rec	$145,000	Cash	9/28/22	5-1
31	Marks Field Renovation Design Phase	StoLax Mike Toupin, Pres.	Rec	$12,600	Cash	11/2/22	8-0
32	OSMS Office Storage Equipment	OSMS Renée LeBlanc	Hist	$7,500	Cash	9/7/22	8-0
33	Vital Records Preservation - supplemental funds	Town Clerk Stephanie Carrara	Hist	$35,000	Cash	9/28/22	7-0
34	Cedar Hill Tee Boxes and Course Renovations	Cedar Hill Victor Barruzza	Rec	$195,000	Cash	12/7/22	8-0
35	Hansen School Playground Renovations	Stoughton Schools Dr. Thomas Raab	Rec	$950,000	Cash	12/7/22	8-0
36	Atkinson Ave Parking Area Design & Construction	Conservation Gerry McDonald	Rec	$105,000	Cash	1/4/23	7-0
37	Acquisition of Property off Benson Road	OSC John Linehan	OS	$220,000	Cash	1/4/23	7-0
38	Stoughton Depot Stabilization	Select Board Paul Giffune	Hist	$200,000	Cash	2/1/23	5-1
11 Total Projects		**TOTAL RECOMMENDED:**		**$2,370,100**			

Budget

27	CPC Budget	Town Accountant / CPC Treasurer	All	N/A	Original:	2/1/23	6-0
					Amnded:	3/1/23	9-0

TOWN OF STOUGHTON
COMMUNITY PRESERVATION FUND
BUDGET FY2024

	FY2022 (act.)	FY2023 (est.)	FY2024 (est.)
C.P.A. commitments	898,415	968,600	978,286
C.P.A. abatements	(5,146)	(7,000)	(8,000)
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Other	7,000						
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APPROPRIATIONS AND RESERVATIONS

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#01507, Long-term debt service, Pump Station			(5,150)				-
# 01512, Long-term debt service, Pierce St. playground					(41,600)		185,000
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#10159, Long-term debt service, Pearl St. park					(14,275)		90,000
#10060, Long-term debt service, RR station remodel			(5,125)				-
#10232, Long-term debt service, Town Hall cupola			(20,350)				130,000
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#10060, BAN principal paydown, Railroad Station remodeling					(320,000)		-
Estimated unissued debt service					(10,182)		
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Article nn, Parking and trailhead construction at Atkinson Ave.					(105,000)		
Article nn, Acquisition of property off Benson Rd					(220,000)		
Article nn, Repair of Stoughton Depot Building			(200,000)				
Budgeted annual reserve fund	(683,424)						
Reservations for next year (10% each of est revenues)	(315,378)	105,126	105,126	105,126			
Total Appropriations and Reservations	(1,051,259)	30,741	(167,999)	105,126	(2,726,777)	-	2,105,000

Article 28

Town of Stoughton, Massachusetts
Community Preservation Committee

Full Application to Request CPA Funds

IMPORTANT: Before filling out this application, please submit the pre-application of your project to the Community Preservation Committee (CPC) via Program Administrator Barry Kassler at bKassler@Stoughton-MA.gov to determine its eligibility for Community Preservation Act (CPA) funds. Submit the pre-application **by September 25****, and at least 7 days prior to the next meeting of the CPC. The applicant will be invited to a CPC meeting for a review of the project summary, and, if eligible, to give a full presentation on the project.

Please email a pdf of the full application with all supporting documents to bKassler@Stoughton-MA.gov **at least 7 days prior to your CPC presentation**. Also submit **10 hard copies** of the above to the CPC at the outset of your presentation, if the meeting is in person. Applications received via email by **October 25**** will be eligible for recommendation at the next Annual Town Meeting in the spring. (**Late applicants may apply for "Urgent Review" if outside these deadlines, subject to CPC approval. See Item 13.)

Check one or more Project Categories as applicable:

□ **Community Housing** □ **Historic Preservation** □ **Open Space** **X Recreation**

Project Name: Creation of Recreation on Capen-Reynolds Farm

Project Location: Street Address: 760 Pleasant St

Assessor's Map & Lot #: 74-30, 74-29, 74-31

Legal Property Owner of Record: Town of Stoughton

Project Sponsor(s)/Organization: Capen – Reynolds Use and Development Committee

Contact Name: Richard Terry

Telephones: 781-603-4487 M, 781-344-2483 H

Email: richterry.capenfarm@gmail.com

Mailing Address: 582 Canton St., Stoughton, MA 02072

Project Sponsor's Signature: _____ Date: _____

PROJECT COST: (Note: If projected budget is for more than three years, describe further in Project Narrative)

	First FY	2nd FY	3rd FY	Total
Total Project Cost	$663,000			$663,000
Amount from other Funding	$170,000			$170,000
Sources of other Funding	Balance of original funding, $120,000 Friends of Capen -Reynolds Farm, $50,000			
CPA Funds Requested	$493,000			$493,000

Do you anticipate your project may require bonding? No

Is this request contingent on other funding? **Yes** (If yes, explain in response to Question 5 below)

Town of Stoughton, Massachusetts
Community Preservation Committee

Full Application to Request CPA Funds

IMPORTANT: Before filling out this application, please submit the pre-application of your project to the Community Preservation Committee (CPC) via Program Administrator Barry Kassler at bKassler@Stoughton-MA.gov to determine its eligibility for Community Preservation Act (CPA) funds. Submit the pre-application **by September 25****, and at least 7 days prior to the next meeting of the CPC. The applicant will be invited to a CPC meeting for a review of the project summary, and, if eligible, to give a full presentation on the project.

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□ **Community Housing** □ **Historic Preservation** □ **Open Space** **X Recreation**

Project Name: Creation of Recreation on Capen – Reynolds Farm

Project Location: Street Address: 760 Pleasant St

Assessor's Map & Lot #: 74-30,29,31

Legal Property Owner of Record: Town of Stoughton

Project Sponsor(s)/Organization: Capen – Reynolds Use and Development Committee

Contact Name: Richard Terry

Telephones: 781-603-4487 M, 781-344-2483 H

Email: richterry.capenfarm@gmail.com

Mailing Address: 582 Canton St., Stoughton, MA 02072

Project Sponsor's Signature: Richard A Terry **Date:** 24 Oct 2022

PROJECT COST: (Note: If projected budget is for more than three years, describe further in Project Narrative)

	First FY	2nd FY	3rd FY	Total
Total Project Cost	$663,000			$663,000
Amount from other Funding	$,170,000			$170,000
Sources of other Funding .	Balance of original funding, $120,000 Friends of Capen -Reynolds Farm, $50,000			
CPA Funds Requested	$493,000			$493,000

Do you anticipate your project may require bonding? Yes □ No X Not sure. Is this request contingent on other funding? **Yes** □ No (If yes, explain in response to Question 5 below)

PROJECT NARRATIVE

Please provide the following information:

1. A detailed description of the project: What is the purpose and scope of the project?

2. How does the project preserve or enhance Stoughton's community character?

3. Demonstrate the community need for the project.

4. How does the project achieve Town goals and objectives as laid out in the Community Preservation Plan, Affordable Housing Plan, Open Space and Recreation Plan, Community Development Plan, and any other relevant Town planning documents? Please be specific, citing document and page of each goal/object quoted. All plans are available at:
   https://www.stoughton.org/community-preservation-committee/links/cpa-fund-application-forms

5. How will this project leverage funds from other sources? Will there be an in-kind contributions, donations, or volunteer labor? Are there fundraising plans? If seeking grants/loans from other funding sources please include commitment letters from funders or letters of inquiry to funders.

6. What is the nature and level of community support for this project? Please describe support in narrative and also attached letters of support.

7. Will your project need any permits? Please describe the nature of permits and inspections required and schedule of reviews, if possible.

8. Detailed budget: Identify all sources and uses of funds; Clearly distinguish among costs to be paid from CPA funds versus other sources of funding; Identify hard and soft costs, contingencies, and project management time (from contracted managers or existing staff).

9. What are your project costs based on? Obtain written quotes for project costs whenever possible. (NOTE: For any acquisition of an interest in real estate, property value will need to be established by the Town through procedures "customarily accepted by the appraising profession as valid", per Section 5 (f) of MGL Chapter 44B. CPA funds may be requested to pay for the appraisal. Appraisals must be commissioned by the Town to comply with the statute.)

10. What maintenance responsibilities will be required to sufficiently maintain the resource? How much will annual and long-term maintenance cost? What entity will be responsible for these responsibilities and costs? How will this revenue be generated?

11. Provide a project schedule showing all major project milestones and supporting information and/or explanation for the project's estimated timeline. Applicant and Program Administrator will prepare and file a **Project Close-Out** at the conclusion of the project.

12. What are the qualifications/experience of the project's sponsoring organization? Provide mission statement, experience of the project manager, track record with summary of similar projects completed by the project manager and by the sponsoring organization.

13. If your project requires more immediate action than the normal deadlines would allow, you must file an **Application for Urgent Review**. Urgent Review will be subject to a separate CPC vote.

14. Project representatives for projects in progress will be asked to report back to the CPC on a regular basis with status updates.

ATTACHMENTS: Please include the following with your application, if relevant:

Required for All Proposals:

1. Photographs of project site (typically, 1 to 3 are enough)
2. Map of project site showing nearest major roads or intersections (copy of assessor's map with location highlighted is usually adequate), and Locus Map showing location within Stoughton from Stoughton GIS at: https://www.mapsonline.net/stoughtonma/new_public_site.html
3. Draft warrant article for Town Meeting
4. Letters of support/comment from any and all relevant Town departments, Town officials, and Town boards and commissions
5. Demonstrated notice to all direct project abutters

Priority Will Be Given to Proposals that Include:

1. Letters of support from neighborhood groups/organizations, civic organizations, residents, businesses, etc.
2. Letters of support from direct project abutters, or explanation of why support is not demonstrated.
3. Accommodations for disabled people, including measures which address the provisions and promote the aims of the Americans with Disabilities Act (ADA).

Required for Historic Preservation Proposals:

1. Statement of project support from the Historical Commission. Please meet with the Historical Commission before filing this application.
2. If your project site is not one of the two properties listed on the State Register of Historic Places in Stoughton (Lucius Clapp Memorial Library and the Stoughton Railroad Station), then the application must include a letter from the Historical Commission designating the property as locally significant "in the history, archeology, architecture, or culture" of Stoughton.
3. Statement explaining how the proposed project complies with the U.S. Secretary of the Interior's Standards* for the Treatment of Historic Properties, as required by MGL Chapter 44B, Sec. 2, under the definition of "rehabilitation".

*Official versions of these Standards may be accessed from the following link:
https://www.nps.gov/tps/standards.htm

Required for Open Space Proposals:

1. Statement of project support from the Open Space Committee. Please meet with the Open Space Committee before filing this application.

Required for Recreation Proposals:

1. Statement of project support from the Director of Recreation. Please meet with Recreation before filing this application.

Required for Community Housing Proposals:

1. Statement of project support from the Housing Authority. Please meet with the Housing Authority before filing this application.

Required for Proposals Involving Real Property:

1. Demonstrate site control/ownership:
   - 1.1. For Town-owned property: Submit a letter of support from the head of the Town department that has custody/jurisdiction of the project site.
   - 1.2. For other properties: Submit a copy of a legally-binding option, purchase and sale agreement, or deed. In cases having neither an option nor a purchase and sale agreement in place, the application must include a letter of authorization from the property owner to submit the CPA application. If property owner is an organization or corporation, the letter of authorization must provide documentation of appropriate authorization by entity's executive body and copy of relevant section of governing bylaw that establishes this authority. (In case of taking by eminent domain, this requirement may be waived.)

Required for Proposals Involving Design & Construction:

1. Development pro forma document and 10-year operating budget for the planned use of the site
2. Site Plans, both existing and proposed; Floor Plans and Elevations
3. If sustainable materials and/or techniques and/or energy reduction measures will be used, please highlight them and estimate net costs/benefits over the life of the project where possible.
4. Demonstrate compliance with all relevant building codes, zoning, accessibility requirements, and all other applicable laws and regulations.

Town Meeting Article Submission:

Note that it is the applicant's responsibility to submit the warrant article for Town Meeting, and to meet all pertinent deadlines for Town Meeting.

Submission under Multiple Categories:

You may submit an application for a project that pertains to more than one CPA category (for example, Open Space and Historical) *if each category is applicable to your project.* However, be sure to meet all the prerequisites for each category. Also, separate out the dollar amounts applicable to each category in your application and provide detail sufficient to justify that categorization.

Visit the CPC's webpage for more information:
https://www.stoughton.org/community-preservation-committee-cpc

If you have questions, please email Community Preservation Program Administrator Barry Kassler at bKassler@Stoughton-MA.gov

CPA Funds Application

Project Narrative:

1. **Purpose and Scope of Project:**
   a. Create a Community Garden for the residents of Stoughton.
   b. Create a gated Dog Park for dog owners to allow unleased dogs to play and exercise.
   c. Provide off-street parking for users of the facility.

2. **How does this project preserve or enhance Stoughton's community character:**
   The Capen Farm project is the result of the benefactor, Bertha Capen Reynolds, gifting this farm to the town to be used for recreational, agricultural and educational purposes. The Capen-Reynolds family and farm have been a presence in Stoughton since 1757, and the property was occupied by the Capen family until 1975. Upon the death of the last family member, Bertha Capen Reynolds, the property was given to the Town of Stoughton and was accepted by Town Meeting in 1976.

3. **Demonstrate the community need:** Both the community garden and the dog park will provide the residents of Stoughton recreational facilities which can be used by all residents of Stoughton and utilizes farmland bequeathed to the town for these activities. The project will reduce food insecurity and build social resilience by:
   a. Constructing a community garden with 37 ADA accessible raised beds at the town owned Capen-Reynolds Farm.
   b. Constructing a dog park at the farm to foster relationships among like-minded residents.
   c. Provide off-street parking on the property, and ADA compliant walkways and paths to the community garden and dog park areas.
4. **Goals and Objectives:**
   a. The Capen-Reynolds Farm Project will provide a much needed Dog Park where dog owners will be able to let their dogs run unleashed within the fenced area. Currently the Town of Stoughton has over 1,000 dogs registered with the town. We also have a mandatory leash law. Still, many dog owners exercise their dogs on the fields around the schools unleashed. The dog park will be divided into a large area for medium to large dogs and a smaller area for small dogs. The double gated leash transfer area will ensure that the dogs cannot get away from their owners. Additionally, dog parks are as much for people as for dogs. Townspeople who are not neighbors can meet other like-minded dog lovers and begin new friendships.
   b. The community garden is designed to accommodate thirty-seven (37) gardeners, with raised beds for those gardeners who may find it difficult to work at ground level. About 15 years ago, The Friends of the Capen-Reynolds Farm promoted a community garden on the west side of Pine Street, across the street from the currently proposed community garden. We advertised it and the response was immediate, filling the entire area accommodating approximately twenty gardeners. This community garden lasted several years, however the lack of a water source over three consecutive years ended the project. Based on the availability of a watering source at the farmhouse, the continued inquiries regarding the proposed community garden, and off-street parking, the community garden will be utilized by the community.

5. **Other Fund-Raising Sources:**
   This project will receive funding from the Friends of the Capen-Reynolds Farm (FCRF) for $50,000.

   Additional funding is being sought from the Stanton Foundation, which funds Massachusetts dog parks. The Memorandum of Understanding provided by the Stanton Foundation has been reviewed by Town Counsel through the Procurement Officer. The Procurement Officer (the designated town employee) will forward the documents describing the Town Meeting Approval, Design Drawings, Planning Board Approval and Bid Documents to the Stanton Foundation. This foundation can fund up to 90% of the design and construction cost, up to $225,000. This application will request $225,000 to offset the $334,000 projected cost of the Dog Park and be submitted for the next grant program in January 2023.

   Another possible resource for funding of the Community Garden is through the Metropolitan Area Planning Council's program titled: **Accelerating Climate Resiliency Grant Program.**

   The application for this grant has been submitted to the MAPC on October 14. Awards will be announced in November 2022. Through the Town of Stoughton's Procurement Officer, a grant of $165,000 has been requested.

   Recent MAPC (FY2021) grant awards:
   Stoughton: Community Pollinator Gardens by the Recreation Department partnering with Mass Audubon Museum of Bird Art, Stoughton Conservation Commission, and other agencies in town: $20,000 grant.

   Natick: Growing Food and Social Resilience in Natick: $141,793 grant

   Woburn: Woburn Senior Center Community Garden: $29,376 grant

6. **Level of Community Support:** Voted and passed at the Annual Town Meeting. Planning Board has approved the engineered design and the project was advertised requesting bids. All abutters were notified by certified US Mail and invited to attend open hearing meetings at Town Hall.

7. **Will the project need permits?** Yes. The contractor will submit construction permit applications as required.

8. **Detailed Budget, Sources of Funds:** Original funding approved by the 2015 Annual Town Meeting to use CPA funds was $278,000 for the construction of the dog park, community garden, off-street parking, and walking trails for the 38-acre farm. The design for the walking trails was to consist of cleared paths and boardwalks. The preliminary design was based on the recommendations of the Environmental Affairs Officer to the landscape architect of Goba Associates. The Stoughton Engineering Department was to survey and engineer the project. However, in September of 2016, the Engineering Department was unable to provide these services due to an overload from other townwide projects. The Town hired the consulting firm of Conoco to survey the property and subsequently hired Conoco to do the engineering of the concept design provided by Goba Associates. The land survey and the accompanying report by the botanist indicated extensive wetlands, which

would require more boardwalks over the wetland area. The walkways were postponed due to budget concerns. Conoco lost its civil engineers and withdrew. A new firm, Center Mount, was hired by the town (same engineers, new company) to complete the design. The costs for survey and design were not part of the budget for construction.

9. **What are the project costs:** The unexpected costs for the land survey and engineering, and delays due to Covid, caused the project to exceed the original estimate provided by the landscape architect, Goba Associates. The Town Procurement Officer's Request for Bid produced the following results in April: Low bidder: $548,000. However, that price is not guaranteed through next year. We are recommending adding 21% for contingencies and potential increased cost of goods and services, bringing the total to $663,000. It is hoped that the project will have been awarded one or both of the generous grants it is applying for in order to reduce the cost to the Town before next year's Annual Town Meeting.

10. **Maintenance** of the community garden and dog park is minimal. The property is currently served by the DPW for trash pickup on the current scheduled weekly route. DPW has agreed to plow the snow in the off-street parking areas.

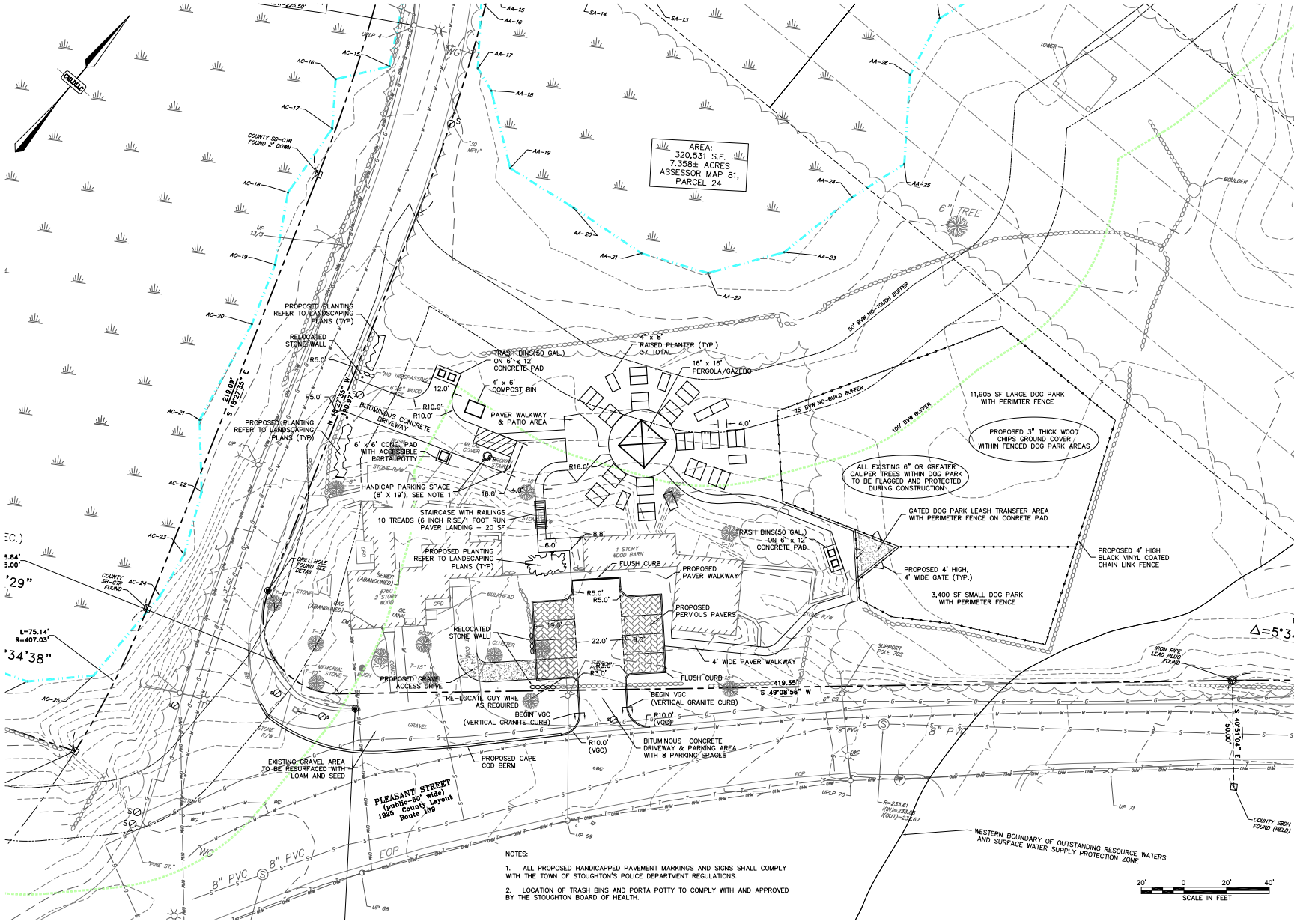
    Grass Mowing during the growing season of the lawn and replenishing of the ground cover (wood chips) in the dog park are the primary maintenance needs. Wood Chips are readily available. Currently, the Stoughton DPW is mowing the lawn of the Capen-Reynolds Farmhouse.

    All gardeners will be required to remove any items used in their gardening such as pots, ground cover, and other personal gardening equipment at the end of each growing season.

    Dog owners will pick up dog droppings as they occur and remove from property. This is a widespread practice for dog parks. Signage displaying the Rules for the Community Garden and the Dog Park will be placed at the Community Garden and Dog Park.

11. **Project Schedule:** The planned schedule for completion is 180 days from the agreed upon start date.

12. **Project Manager and Project Manager's qualifications:** Town of Stoughton Engineering Department.



REVISIONS

NO.	DATE	DESCRIPTION	DR./CK.
1	4/1/21	REVS. PER TOWN PLANNER COMMENTS	SD/JS

PREPARED FOR:
CAPEN REYNOLDS FARM USE & DEVELOPMENT COMMITTEE
C/O PEARL STREET
STOUGHTON, MASSACHUSETTS 02072

DRAWING:
LAYOUT PLAN

PROJECT:
CAPEN REYNOLDS FARM
760 PLEASANT STREET
STOUGHTON, MASSACHUSETTS 02072

PLAN SET:
PERMITTING PLANS

Center Mount Land Development, LLC

DATE	10/29/2020
DESIGNED: RTL	CHECKED: SMO
DRAFTED: RTL	IN CHARGE: JCS
SCALE:	1" = 20'
PROJECT NO.	18124.0
SHEET NO.	4 OF 8

Item #	Description/Unit Prices	Estimated Quantity	Total
1	Mobilization & demobilization	Lump Sum	36,000
2	Installing & maintain erosions controls, relocating stone walls, guy wires, trees, and signage	Lump Sum	48,000
3.	Furnishing & installing bituminous concrete for parking areas & granite curbing, handicap parking	Lump Sum	73,000
4.	Furnish & Install rain garden with associated landscape, grading, grass line swale	Lump Sum	9,700
5.	Furnish and install approximately 625 linear feet of 4’ high vinyl covered chain link fence with 3 gates for unleashing/leashing and access gates to the DRS with 220 square feet if concrete pad in unleash area.	Lump Sum	133,000
6	UGE Conduit, HDPE water service & free-standing spigots, bollards, striping of parking area, signage, loam, seed, shrubs	Lump Sum	37,000
7	**Draft Budget for DRS**		336,700

Article 28

Capen-Reynolds Farm Development Committee Explanation Revision

This project seeks additional funds to complete the Dog Park, Community Gardens and off-street parking at the historic Capen-Reynolds Farm. The Capen Reynolds Committee has been working diligently to get this project implemented, including applying for and receiving Site Plan Approval from the Planning Board. The engineering for the project was originally slated to be in-house, but that was not possible due to projects already undertaken by the Town Engineering Department. In September of 2016, the Town of Stoughton hired an outside consultant to complete the land survey and the engineering with funds granted for the project in 2015. Due to unanticipated costs such as the consultant's fees and materials cost increases, in addition to finding that the extent of the wetlands on the property required a review and re-design of the project, this request is presented now for additional funding necessary to see the project through to completion.

This property is especially well suited for a dog park, which will feature separate areas for larger and smaller dogs, including a well shaded area for the summer months, and water within the fenced area for dogs and their owners. The community gardens will feature space for 37 gardeners, including raised beds for those who have difficulty working at ground level.

Off-street parking will be available in the barn yard as well as Handicapped parking on the lower level behind the farm house for easy access to both the community gardens and the dog park located behind the barn.

The CP has recommended $463,000 for this project as a cash article.

TOWN OF STOUGHTON

-Engineering Department-

Town Hall
10 Pearl Street, 2nd Floor
Stoughton, MA 02072

MEMORANDUM

TO: Michael Hartman, Town Manager
FROM: Marc J. Tisdelle, Town Engineer
CC:
DATE: February 2, 2016

RE: **Letter of Understanding – Glen Echo & Capen Reynolds Projects**

As you requested, I have prepared this memorandum to serve as a Letter of Understanding between all parties regarding the services that the Engineering Department can offer for the two planned projects located at the Capen Reynolds and Glen Echo properties.

As you know, the Engineering Department has limited staff but we do perform Survey, Engineering Design, Bid Services and Construction Oversight for some Town initiated projects but unfortunately we cannot perform these types of services for all Town projects due to staff limitations. We envision these types of services as special services above and beyond our typical duties and we carefully choose which projects we can work on. This ensures that the project will be professionally prepared and completed on time at a level comparable to hiring outside consultants.

With this said, we would be willing to perform all the Engineering Design, Permitting, and Construction Oversight for Phase 1 of the Glen Echo project (services 1-10 below) as depicted in the Glen Echo Park Recreation & Development Plan prepared by Kyle Zick Landscape Architecture, Inc. dated October 17, 2014. Unfortunately, we just do not have the staff to complete the Engineering Design, Permitting, and Construction Oversight for the Capen Reynolds project although we certainly can provide a Technical Review of any site plans submitted to the Town by outside consultants regarding the project.

GLEN ECHO PROJECT

Required Tasks for Project

The following is a list of specific tasks that Engineering Department will complete for the Glen Echo project:

1. **Wetland Delineation**. Our Environmental Affairs Officer is more than qualified to delineate all wetland resource areas within 100' of the Project Area. All wetland flags will be located during the Topographical Survey phase of the project.
2. **Topographical Survey.** This survey will map the contours of the ground and all existing features on and below the ground surface. This is necessary to set future grades for the driveway, parking areas, lawn, stormwater management areas, etc.
3. **Soil Testing/ Groundwater Determination.** Soil Testing will determine the suitability of the existing subgrade to withstand vehicular traffic. Additionally, soil testing will determine the soil texture and seasonal high ground water tables that will be necessary for driveway and drainage design purposes. The services of an outside contractor will be necessary to excavate the test pits. Our Public Works Department may be able to assist also.
4. **Preliminary Site Plans.** The Engineering Department will prepare more detailed plans than the previously prepared schematic plans by the Landscape Architect/ Planner. Preliminary site grades and proposed conditions will be shown on the plan. At this point, we will be able to point out possible issues and/ or improvements that could be made to the plans relative to the site grading, traffic circulation, drainage, topography, utilities, wetlands, etc. This plan would be presented to the Glen Echo Committee and the Board of Selectmen for comments.
5. **Definitive Site Plans.** These plans will used for permitting purposes. This plan will depict final grades, stormwater management areas, driveway grades, utilities, and all applicable construction details.
6. **Permitting.** We anticipate the project to require the following permitting through the respective Boards/ Commissions:
    1. Conservation Commission. We will prepare a Notice of Intent to permit all work located adjacent to wetland resource areas.
    2. Planning Board. A portion of the project plans to make improvements to Glen Echo Boulevard. This portion of Glen Echo Boulevard is Private and will require approval through the Planning Board since the Right of Way is being improved.
    3. Board of Selectmen. Since the project will be on municipal property, we anticipate that a presentation of the final project to the Board of Selectmen will be required.
7. **Preparation of Bid Documents and Technical Specifications.** After receiving all permits from the applicable Boards and Committees, we will prepare a set of Construction Plans, Specifications, and Bid Documents. This type of work is necessary since the project will be required to go through a formal public bid process. After the Town awards the bid, the contractor will then be given a Notice to Proceed with construction.

8. **Construction Oversight/ Testing/ Staking.** During construction the Engineering Department will inspect all work to ensure that construction conforms to the approved plans, The Town will need to hire an outside firm to test for proper soil gradation, soil compaction, pavement compaction, and pavement composition. We will also set survey grade stakes for the contractor if requested.
9. **As-built Survey.** When the project is finished, the Engineering Department will provide the necessary survey services and CAD drafting to prepare an As-built Plan of the Project Area. This plan will also be used in conjunction with the filing of a Certificate of Compliance with the Conservation Commission.
10. **Certificate of Compliance.** We will prepare and submit the necessary documentation to the Conservation Commission to obtain a Certificate of Compliance.

The following is a list of the other services that will not be completed by the Engineering Department but will most likely be required for the project:

1. **Property Boundary Survey.** Based on a meeting with the surveyor, Bill Self, last week, he has completed the survey but has not yet prepared a certified Boundary Plan. This plan needs to be completed prior to any other tasks commencing.
2. **Six Acre Active Recreation Location Plan.** The surveyor will need to draft a plan suitable for recording purposes that demarcates the limits of the Active Recreation area. All major points of this area will need to be staked in the field by the Surveyor and called out on the plan. A legal document pertaining to this matter will need to be prepared by an attorney. The plan and document will need to be presented to the Board of Selectmen for endorsement and then recorded at the Registry of Deeds.
3. **Easement and legal documents for the remaining Conservation areas.** Town Counsel will be required to prepare these documents.
4. **Design and Permitting of the "Block Jetty".** This portion of the project should be completed by an outside consultant after Phase 1 of the project is complete.
5. **Hydrant/ Water Main Testing.** This will be required ensure there is adequate pressure and flow in the existing water line for fire protection and domestic needs.

Estimated Schedule/ Timeframe:

The Engineering Department is able to begin the survey this coming spring (April/ May). As you can you see above, there is a rather extensive process that needs to occur prior to construction. In my opinion, it is rather early in the process to give an exact date as to when construction can start as we are very early in the process and unforeseen issues could occur. A reasonable estimate to start construction would be the spring/summer of 2017.

Cost Savings to Town:

By performing these services in-house, we estimate that the Town will save approximately $35,000 - $45,000 or more.

CAPEN REYNOLDS PROJECT

As previously mentioned for the Glen Echo Project, similar tasks will be required to be completed by consultants prior to the commencement of site construction. I have summarized my opinion of the required tasks below:

1. **Stabilization and Protection of the house**. This task will most likely require the services of an Architect. This part of the project may be able to be bid separately from the site work portion of the project. The Procurement Office and Facilities Director should be consulted on this matter.
2. **Boundary Survey certified by Professional Land Surveyor**. If the project is close to the limit of any property lines, a boundary survey is recommended to ensure all work is completed on Town-owned property. If proper monumentation is not found in the field, we would recommend the surveyor install concrete bounds or iron pipes at the major property boundary corners. A stamped plan should be submitted to the Town and recorded at the Registry of Deeds.
3. **Wetland Delineation.** A certified wetland scientist will be required to delineate all wetland resource areas within 100' of the Project Area. All wetland flags will need to be located during the Topographical Survey phase of the project.
4. **Topographical Survey.** This survey will map the contours of the ground and all existing features on and below the ground surface. This necessary to set future grades for the driveway, parking areas, lawn, stormwater management areas, etc.
5. **Soil Testing/ Ground Water Determination.** Soil Testing will determine the suitability of the existing subgrade to withstand vehicular traffic. Additionally, soil testing will determine the soil texture and seasonal high ground water tables that will be necessary for driveway and drainage design purposes. The services of an outside contractor will be necessary to excavate the test pits. Our Public Works Department may be able to assist also.
6. **Preliminary Site Plans**. Due to the complexity of this this project, we would recommend that the services of a Registered Professional Civil Engineer be rendered. He may need to hire a landscape architect to further refine the detail of the previously completed schematic plans. Preliminary site grades and proposed conditions will be shown on the plan. At this point, the Engineer will be able to point out possible issues and/ or improvements that could be made to the plans relative to the site grading, traffic circulation, drainage, topography, utilities, wetlands, etc.
7. **Definitive Site Plans**. These plans will used for permitting purposes. This plan will depict final grades, stormwater management areas, driveway grades, utilities, and all applicable construction details.
8. **Permitting**. We anticipate the project to require the following permitting through the respective Boards/ Commissions:
    1. Conservation Commission. We will prepare a Notice of Intent to permit all work located adjacent to wetland resource areas.
    2. Board of Selectmen. Since the project will be on municipal property, we anticipate that a presentation of the final project to the Board of Selectmen will be required.

3. Local and State Historical Agencies
4. Building Permit through the Building Department

9. **Prepare Bid Documents and Technical Specifications.** After receiving all permits from the applicable Boards and Committees, the Engineer will prepare a set of Construction Plans, Specifications, and Bid Documents. This type of work is required since the project will be required to go through a formal public bid process. After the Town awards the bid, the contractor will then be given a Notice to Proceed with construction.
10. **Construction Oversight/ Testing/ Staking.** During construction the Engineer, will inspect all work to ensure that construction conforms to the approved plans, The Town may need to hire an outside firm to test for proper soil gradation, soil compaction, pavement compaction, and pavement composition. The contractor will most likely request that survey grade stakes are set.
11. **As-built Survey.** When the project is finished, the Engineer will provide the necessary survey services and CAD drafting to prepare an As-built Plan of the Project Area. This plan will also be used in conjunction with the filing of a Certificate of Compliance with the Conservation Commission.
12. **Certificate of Compliance with Conservation Commission**
13. **Preparation of Legal Document and Easements.** It should be noted that a portion of this project proposes a Dog Park within the limits of a Utility Easement. Town Counsel should research the deed and easements to confirm if this use is permitted within the easement. Additional consultation and legal assistance may be needed in regard to this issue alone.

Article 29

Town of Stoughton, Massachusetts
Community Preservation Committee

Full Application to Request CPA Funds

IMPORTANT: Before filling out this application, please submit the pre-application of your project to the Community Preservation Committee (CPC) via Program Administrator Barry Kassler at bKassler@Stoughton-MA.gov to determine its eligibility for Community Preservation Act (CPA) funds. Submit the pre-application **by September 25****, and at least 7 days prior to the next meeting of the CPC. The applicant will be invited to a CPC meeting for a review of the project summary, and, if eligible, to give a full presentation on the project.

Please email a pdf of the full application with all supporting documents to bKassler@Stoughton-MA.gov **at least 7 days prior to your CPC presentation.** Also submit **10 hard copies** of the above to the CPC at the outset of your presentation, if the meeting is in person. Applications received via email **by October 25**** will be eligible for recommendation at the next Annual Town Meeting in the spring.
*(**Late applicants may apply for "Urgent Review" if outside these deadlines, subject to CPC approval. See Item 13.)*

Check one or more Project Categories as applicable:

☐ Community Housing ☐ Historic Preservation ☐ Open Space ☒ Recreation

Project Name: Re-Design of the John W. Denison Athletic Complex

Project Location: Street Address: 211 Cushing St.

Assessor's Map & Lot #: _____

Legal Property Owner of Record: Town of Stoughton

Project Sponsor(s)/Organization: Recreation Department

Contact Name: Matt Cawchon

Telephones: 781-341-1300 x9244

Email: MCawchon@Stoughton-MA.Gov

Mailing Address: 10 Pearl St

Project Sponsor's Signature: _____ **Date:** 9-19-22

PROJECT COST: (Note: If projected budget is for more than three years, describe further in Project Narrative)

	First FY	Second FY	Third FY	Total
Total Project Cost	37,000			
Amount of Other Funding				
Sources of Other Funding				
CPA Funds Requested:	37,000			

Do you anticipate your project may require bonding? ☐ Yes ☒ No ☐ Not sure

Is this request contingent on other funding? ☐ Yes ☒ No
(If yes, explain in response to Question 5 below)

PROJECT NARRATIVE Please provide the following information:

1. A detailed description of the project: What is the purpose and scope of the project?

The purpose of this project is to re-design and upgrade the John. W Denison Athletic Complex. The scope would be to hire a landscape design firm to determine the most cost-effective and programmatically relevant renovation option for the existing surfaces.

2. How does the project preserve or enhance Stoughton's community character?

This project will help preserve the athletic complex that was built in 1985, which was also the last time any major renovations took place. This complex is home to the High School Athletic Dept., STOYAC softball, Babe Ruth Baseball, and Adult leagues.

3. Demonstrate the community need for the project.

This project will modernize the athletic complex and be a benefit for all ages who utilize these fields Spring through Fall. Driest Field currently has no irrigation system and with the overuse, the outfield has become unplayable at times. The four softball fields along with Driest are currently surfaced with a stone dust infield that is undesirable to play on. The dugouts have no shade protection and are degrading. This project will look at the complex as a whole and look for ways to modernize our athletic facility.

4. How does the project achieve Town goals and objectives as laid out in the Community Preservation Plan, Affordable Housing Plan, Open Space and Recreation Plan, Community Development Plan, and any other relevant Town planning documents? Please be specific, citing document and page of each goal/object quoted.

Stoughton Open Space and Recreation Plan Update Community Survey -When survey participants were asked to identify what type of development they wanted to see more of in Stoughton, 84% indicated they would like to see some or much more development to serve active recreational needs (playing courts/fields, trails, skating rinks).

-section 7 D.1- Short and long-range maintenance/improvement plan- Page 92 Maintaining and improving existing facilities is the town's top priority. Because public parks and open space are part of the town's public face and have a significant impact on its sense of place.

Pg. 83- Goal 2: Meet the growing recreational needs of Stoughton residents with well maintained and managed facilities and programs.

5. How will this project leverage funds from other sources? Will there be an in-kind contributions, donations, or volunteer labor? Are there fundraising plans? If seeking grants/loans from other funding sources please include commitment letters from funders or letters of inquiry to funders.

Not at this time.

6. What is the nature and level of community support for this project? Please describe support in narrative and also attached letters of support.

Please see the letters of support attached.

7. Will your project need any permits? Please describe the nature of permits and inspections reqnired and schednle of reviews, if possible.

8. Detailed budget: Identify all sonrces and nses of funds; Clearly distingnish among costs to be paid from CPA funds versns other sonrces of funding; Identify hard and soft costs, contingencies, and project management time (from contracted managers or existing staff).

$37,000 CPA FUNDS- Re-Design of complex

9. What are your project costs based on? Obtain written quotes for project costs whenever possible. (NOTE: For any acquisition of an interest in real estate, property value will need to be established by the Town through procedures "customarily accepted by the appraising profession as valid", per Section 5 (f) of MGL Chapter 44B. CPA funds may be requested to pay for the appraisal. Appraisals must be commissioned by the Town to comply with the statute.)

See proposal attached.

10. What maintenance responsibilities will be required to sufficiently maintain the resource? How much will annual and long-term maintenance cost? What entity will be responsible for these responsibilities and costs? How will this revenue be generated?

The Recreation Dept. contracts out for regular field maintenance, cutting, fertilizing, seeding, and irrigation under the Grounds maintenance line in the Recreation & Youth Services budget. The Recreation Dept. also has a part time employee who cleans the bathrooms, Trash, and any other small jobs around the complex.

11. Provide a project schedule showing all major project milestones and supporting information and/or explanation for the project's estimated timeline. Applicant and Program Administrator will prepare and file a Project Close-Out at the conclusion of the project.

- *Secure CPA funding (May 23)*
- *Bid out for landscape design*
- *Work with design firm on best options for complex*
- *Sumbit application for construction CPA fall 23*

12. What are the qualifications/experience of the project's sponsoring organization? Provide mission statement, experience of the project manager, track record with summary of similar projects completed by the project manager and by the sponsoring organization.

The Recreation Dept. has completed CPA projects in the past from the CAPP playground, Levitz playground, backstop at Novello, and currently has the Halloran park multi-sport court in progress.

13. If your project requires more immediate action than the normal deadlines would allow, you must file an Application for Urgent Review. Urgent Review will be subject to a separate CPC vote. 14. Project representatives for projects in progress will be asked to report back to the CPC on a regular basis with status updates. Revised June 2022
ATTACHMENTS: Please include the following with you

ACTIVITAS
landscape architecture | civil engineering

FEE PROPOSAL FOR PRELIMINARY ATHLETIC FIELD PLANNING SERVICES

JOHN W. DENNISON RECREATIONAL COMPLEX

CONCEPTUAL RENOVATION STUDY
STOUGHTON, MASSACHUSETTS

24 AUGUST 2022

FOR:
MR. MATT CAUCHON
DIRECTOR OF RECREATION

BACKGROUND:

Activitas Inc., (*the Consultant*) is pleased to provide the Town of Stoughton (*the Client*) with this proposal for Preliminary Athletic Field Planning Services for the renovation of multiple fields at the John W. Dennison Recreational Complex in Stoughton, Massachusetts.

The goal of this preliminary exercise is to determine the most cost effective and programmatically relevant renovation option for the existing natural grass fields, the addition of irrigation and a low impact parking lot. The fields to be studied include the field circumscribed by the track, the varsity baseball field and the 4-field softball complex.

SCOPE OF BASIC SERVICES:

Activitas will provide professional design services as outlined below for the development of this Project. Services will include:

- Compilation of existing conditions information
- Review of the existing irrigation system capacity for expansion
- The preparation of preliminary design options
- The preparation of a preliminary opinion of probable project costs
- Attendance at Client meetings

PROJECT EXPERTISE:

- ***Patrick Maguire,*** RLA (*MA - CLARB*) will serve as Principal-in-Charge of the Project
- ***Megan Buczynski,*** *PE (MA)* will serve as Principal Civil Engineer
- ***Mark Novak,*** *RLA (CT)* will serve as Design Principal
- ***Stephen Crisafulli,*** RLA (*MA*) will serve as Landscape Architect and Project Manager
- ***Kelvin Huang and Meghan Donahoe*** will provide document and rendering production services

CONSULTANTS:

- ***Irrigation Consulting Inc.,*** of Nashua, NH will provide irrigation system analysis

PART I. BASIC SERVICES:

A: TASK 0: EXISTING CONDITIONS ANALYSIS

Item 0.1: Base Plan Preparation

Actual on the ground electronic survey is not required for this preliminary phase of the project but would be helpful. If electronic existing conditions survey information is not available in DWG format, Activitas will instead utilize existing GIS information from the Town of Stoughton and aerial mapping for use in developing the preliminary design and graphics for the project.

If existing geotechnical information exists for this facility it will be helpful for the development of costs. If this information does not exist, conservative earthwork numbers will be utilized and appropriate contingencies will be added to the cost opinion.

Item 0.2: Review of Existing Field

Activitas will visit the John W. Dennison Recreational Complex to make a preliminary assessment of the current conditions of the various fields to help inform design and cost considerations. General notes will be made on the base map.

Item 0.3: Sports Field Soil Sampling

As part of our site visit, Activitas will take topsoil samples from the existing playing field areas to be studied and will have them evaluated for potential reuse. The samples will be lab tested by A. McNitt & SerenSail Testing or Turf & Soil Diagnostics, wha will characterize the soils and make amendment recommendations for added resistance to compaction, increased nutrient holding and cation exchonge capacity and increased internal porosity. This informatian will be reviewed by Activitas and used to inform the recommended design of the renovated field profile(s) and determine the required field slope for improved surface drainage and field performance. Soil fertility information will also be provided.

Item 0.4: Irrigation System Analysis

Irrigation Consulting will visit the site and review the existing irrigation system and well to determine its suitability for expansion to cover Driest Field. Irrigation Consulting's hydrogeologist will set up, run and monitor a test on the existing pump. It is assumed that the Town has and will provide available well, pump ond groundwater data to help inform the analysis and to provide recommendations.

B: TASK 1: CONCEPTUAL DESIGN OPTIONS

Item 1.1: Preliminary Programming Meeting #1

Activitas will meet with representatives of the Stoughton Recreation Department to determine the desired sports, field type, configuration and site amenities required for the proposed facility renovatian. This will include the rootzone profile (native soil, amended soil, sond cap or sand base) fence/netting type and height, field lighting, player and spectator amenities such as benches and shade structures, storage needs, parking and landscope improvements.

Activitas will prepare and distribute minutes from the meeting for review and comment.

Item 1.2: Conceptual Design Options

Activitas will prepare 2-3 potential layout options for the various field areas that will consider multi-purpose use for rectangular sports such as football, soccer, field hockey and lacrosse, and options for overlapping baseball and/or softball use. The studies will be two-dimensional in nature and will be presented in rendered format.

As port of the Conceptual Design, Activitas will also identify potential permitting needs for the design phase permits (Planning/Zoning/Conservation) and, if required, construction phase permits (NPDES/Demolition/Building/Electrical, etc.)

Item 1.3: Conceptual Opinion of Probable Project Costs

Activitas will prepare an itemized Opinion of Probable Project Costs for the preferred plan. The Opinion of Costs will contemplate costs for the entire facility and ore anticipated to included (but may not be limited to) include the following:

Construction Costs

- Demolition and Site Preparation
- Erosion and Sediment Control
- Earthwork and Drainage
- Materials and Instoilation – Natural Grass Athletic Fields
- Materials and Installation – Infields
- Materials and Installation – Irrigation Pump and Well Improvements
- Materials and Installation – Irrigation System
- Materials and Installation – Fencing and Netting Improvements
- Materials and Installation – Sports Lighting System Electrical Infrastructure
- Materials and Installation – Sports Lighting System Components
- Materials and Installation – Scoreboards
- Materials and Installation – Fixed Athletic Equipment
- Materials and Installation – Spectator & Participant Seating
- Materials and Installation – Site and Landscape Improvements

Contractor Costs

- General Construction Conditions
- Bonds and Insurance
- Contractor's Overhead and Profit

Design and Other Soft Costs

- Anticipated Wetland Flagging, Survey and Geotechnical Exploration Fees
- Anticipated Permitting Fees
- Anticipated Design and Bidding Fees
- Anticipated Construction Observation Fees
- Owner's Project Management Budget (if required)
- Suggested Design and Construction Contingencies
- Materials Testing Budget
- Moveable Athletic Equipment Budget
- Natural Grass Maintenance Equipment Budget

Item 1.4: Client Meetings #2 and #3

Activitas will prepare for and attend two (2) meeting with the Client and, if appropriate, interested community members to review and compare the proposed designs. The presentations will be in electronic format and will review and compare the proposed designs and show examples of ather local multi-sport facilities and facility details to help the Client understand the proposed design concept.

Item 1.5: Final Conceptual Plan and Cost Opinion

Based on feedback provided during the Client meeting process, Activitas will update the materials and provide the Client with final conceptual plan and cost opinion.

INTENTIONALLY BLANK

PART II. COMPENSATION FOR SERVICES

A. Professional services shall be compensated as shown below:

BASIC SERVICES:

A. *Task 0: Existing Conditions Analysis*

Item 0.1: Base Plan Preparation	$1,000.00
Item 0.2: Review of Existing Field Conditions	$1,500.00
Item 0.3: Sports Field Soil Sampling	$2,100.00
Item 0.4: Irrigation System Analysis	$13,500.00
Subtotal:	***$18,100.00***

B. *Task 1: Conceptual Design Options*

Item 1.1: Preliminary Programming Meeting #1	$1,500.00
Item 1.2: Conceptual Design Options	$7,500.00
Item 1.3: Conceptual Opinion of Probable Project Costs	$2,500.00
Item 1.4: Client Meetings #2 and #3	$3,000.00
Item 1.5: Final Conceptual Plan and Cost Opinion	$1,250.00
Subtotal:	***$15,750.00***

Anticipated Total Basic Services: $33,850.00

PART III. ADDITIONAL SERVICES

A. If services are authorized by the Client which exceed those listed under Basic Services and are not customarily furnished in accordance with accepted practice, they shall be compensated at the rates listed in the Compensation Section. Such additional expenses shall include, but not be limited to: 1) major revisions in documents and/or drawings due to causes beyond the control of the Consultant, including all changes to the design and drawings resulting from meetings with Contractor, Client, Municipal or State agencies and review boards, or revisions requested by the Contractor or Client after approval of the Consultant 's plans by the Client, and submission to the Municipality and/or State; 2) attendance at meetings or hearings beyond those listed in the Basic Services; 3) traffic, mechanical, electrical or structural engineering; 4) surveys; 5) design of retaining walls in excess of 4'-0"; 6) programming or design of on or off-site structures; 7) pile cap or spread footing sports light pole footing design; 8) applications, printing and fees for local, state and federal permits other than those specifically listed in this Proposal; 9) hazardous site or building material evaluation or abatement design; 10) cost estimating or quantity takeoffs; 11) Design or application for LEED or SITES Certification; 12) construction documents or specifications; 13) bid phase services; 14) construction phase services; 15) Response to peer review comments; 16) Clerk of the Works services; 17) As-built drawings (to be procured by the General Contractor and Subs.)

B. Rates for Additional Services will be furnished on an hourly basis at the following hourly rates:

MANAGING PRINCIPAL	275.00
PRINCIPAL CIVIL ENGINEER	250.00
DESIGN PRINCIPAL	250.00
SENIOR ASSOCIATE	175.00
ASSOCIATE	165.00
SENIOR CIVIL ENGINEER	160.00
SENIOR PROJECT MANAGER	150.00
PROJECT MANAGER (LANDSCAPE)	125.00
STAFF CIVIL ENGINEER	125.00
PROJ. LANDSCAPE ARCHITECT	115.00
CIVIL DESIGNER / EIT	110.00
STAFF LANDSCAPE ARCHITECT	100.00
CLERICAL STAFF	75.00

Rates and roles may be adjusted from time to time. Written notification will be pravided to the Client prior to changes in billing structure.

B. Rates for Additional Services by Sub-Consultants, when authorized by the Client, will be furnished at 1.15 times the cost of services rendered.

CLIENT AUTHORIZATION

The Client agrees with Parts I, II, and III, which include the Basic Services, Compensation for Services, and Additional Services, and Part IV, Terms and Conditions of Agreement (attached hereto and acknowledged as being received). Together they constitute the entire agreement between the Consultant and the Client.

Patrick Maguire
Managing Principal | Activitas Inc.

Date: 24 August 2022

Name and Title:

Town of Stoughton

Date:

PART IV:

ACTIVITAS INC.
TERMS AND CONDITIONS OF AGREEMENT
(Page 1 of 4)

The engagement of Activitas Inc. (the Consultant) by the Client is under the following terms and conditions and is an integral part of the collective Agreement between the Client and the Consultant.

1. The fee estimate for the proposed Scope of Services is valid for 60 days from the date of Proposal.

2. Payment to the Consultant is the sole responsibility of signatory of this Agreement and is not subject to third party agreements.

3. All schedules set forth in the attached Scope of Services commence upon receipt of a signed Agreement and, if requested, a retainer. All retainer amounts will be applied to the last invoice. **A RETAINER OF $0.00 IS REQUIRED BEFORE SERVICES CAN COMMENCE UNDER THE AGREEMENT.**

4. Requests for Additional Services and any associated fee adjustment must be authorized in writing before Additional Services can begin.

5. Invoices will be rendered monthly and become due upon receipt.

6. Invoice payments must be kept current for services to continue. If the Client fails to pay any invoice due to the Consultant within 30 days of the date of invoice, the Consultant may, without waiving any other claim or right against the Client, suspend services under this Agreement until the Consultant has been paid in full all amounts due the Consultant and/or any of its Consultants and Subcontractors. The balance on overdue invoices shall be subject to an interest charge of 1.5% per month or 18% per annum accruing from the due date of the invoice. Application of the percentage rate listed above as a consequence of late payment by the Client does not constitute any willingness on the Consultant's part to finance the Client's operation, and no such willingness should be inferred.

7. If the Client objects to any portion of an invoice, the Client shall so notify the Consultant in writing within fifteen (15) calendar days of receipt of the invoice. The Client shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with the other payment terms of this Agreement. Any dispute over invoiced amounts due which cannot be resolved within ten (10) calendar days after presentation of invoice by direct negotiation between the parties shall be resolved within thirty (30) calendar days in accordance with the Dispute Resolution provision of this Agreement. Interest as stated above shall be paid by the Client on all disputed invoice amounts that are subsequently resolved in the Consultant's favor and shall be calculated on the unpaid balance from the due date of the invoice.

8. The Consultant agrees to carry the following insurance during the term of this Agreement:

   - Workmen's Compensation and Employer's Liability Insurance in compliance with statutory limits.
   - Comprehensive General Liability Insurance including Products Completed, Contractual, Property, and Personal Injury coverage with combined single limits of $500,000 per occurrence and in the aggregate.
   - Professional Liability Insurance with a limit of $1,000,000 per claim and $2,000,000 in the aggregate.
   - Automobile Liability Insurance including non-owned and hired automobiles with the following limits:

Bodily Injury	$500,000 each person $500,000 each occurrence
Property Damage	$100,000 each occurrence

     Certificates of Insurance will be furnished upon request. If the Client requires additional insurance coverage, and it is available, the Client agrees to reimburse the Consultant for such additional expense.

9. The Consultant shall not be responsible for failure to perform or for delays in the performance of services which arise out of causes beyond the control and/or without the fault or negligence of the Consultant.

10. The Consultant's services will be performed on behalf of and solely for the benefit and exclusive use of the Client and Client's agents and designees for the limited purposes set forth in the Agreement. Client acknowledges that The Consultant's services require decisions which are not based upon science, but rather upon judgmental considerations.

11. To the fullest extent permitted by law, and not withstanding any other provision of this Agreement, the total liability, in the aggregate, of the Consultant and the Consultant's officers, directors, employees and subconsultants, and any of them, to the Client and anyone claiming by or through the Client, for any and all claims, losses, costs or damages, including attorneys' fees and costs and expert-witness fees and costs of any nature whatsoever or claims expenses resulting from or in any way related to the Project or the Agreement from any cause or causes shall not exceed the total compensation received by the Consultant under this Agreement, or the total amount of $50,000, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

12. The Client further agrees, to the fullest extent permitted by law, to limit the liability of the Consultant and the Consultant's officers, directors, partners, employees and subconsultants to all construction contractors and subcontractors on the Project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the Consultant and the Consultant's subconsultants to all those named shall not exceed $50,000, or the Consultant's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising unless otherwise prohibited by law.

13. In addition, and notwithstanding any other provisions of this Agreement, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against all damages, liabilities or costs including reasonable attorneys' fees and defense costs, arising out of or in any way connected with this Project or the performance by any of the parties above named of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the negligent acts or negligent failure to act by the Consultant.

14. Per the Construction Observation section of Part I of this agreement the Consultant will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the Client and the Consultant, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the Consultant, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents. Based on this general observation, the Consultant will keep the Client informed about the progress of the Work and will endeavor to guard the Client against deficiencies in the Work. If the Client desires more extensive project observation or fulltime project representation, the Client shall request that such services be provided by the Consultant as Additional Services in accordance with the terms of this Agreement. The Consultant shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents. The Consultant shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Consultant does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

15. The Consultant shall not be required to sign any documents, no matter by whom requested, that would result in the Consultant's having to certify, guarantee or warrant the existence of conditions whose existence the Consultant cannot ascertain. The Client also agrees not to make resolution of any dispute with the Consultant or payment of any amount due to the Consultant in any way contingent upon the Consultant's signing any such certification.

16. All documents including Drawings and Specifications prepared by the Consultant pursuant to the Agreement are instruments of service with respect to the Project. They are not intended or represented to be suitable for reuse by the Client or others on extensions of the Project or on any other Project. Any reuse by the Client or a third person or entity authorized by the Client without written verification or adaptation by the Consultant for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to the Consultant; and the Client, shall release, indemnify and hold harmless the Consultant from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting there from. Any such verification or adaptation will entitle the Consultant to additional compensation at rates to be agreed upon by the Consultant and the third person or entity seeking to reuse said documents.

17. In entering into this Agreement, Client has relied only upon the representations set forth in this Agreement. No verbal warranties, representations or statements shall be considered a part of this Agreement or a basis upon which the Client relied in entering into this Agreement. No statements, representations, warranties or understandings, unless contained herein, exist between Client and The Consultant.

18. The Consultant agrees to comply with all Federal Equal Opportunity laws, orders and regulations. Without limiting the generality of the foregoing, the Consultant will not discriminate against any employee or applicant for employment by the Consultant because of race, creed, color, age, sex, marital status, national origin or disability. In addition, the Consultant will not discriminate against any employee or applicant for employment by the Consultant because of sexual orientation. The Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, age, sex, marital status, special disabled veteran or Vietnam era veteran status, national origin, disability or sexual orientation. Such action shall include, but not be limited to, the following: (i) employment, upgrading, demotion or transfer; (ii) recruitment or recruitment advertisement; (iii) layoff transfer; (iv) rates of pay or other forms of compensation; and (v) selection for training, including apprenticeship. The Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

19. The Client agrees to include Activitas Inc. as Consultant for the Project, in all construction signage identifying the project, and will make his best effort to include Activitas in appropriate press releases and promotional information.

20. The Consultant and their subconsultants shall be paid Additional Services for work related to disputes and questions arising out of the General Contractor and/or Subcontractors' disputes arising out of the Bidding and Construction process.

21. In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Client and the Consultant agree that all disputes between them arising out of or relating to this Agreement, or the Project shall be submitted to non-binding mediation unless the parties mutually agree otherwise. Disputes not settled by mediation shall be settled by a court of competent jurisdiction.

22. In the event of any litigation arising from or related to this Agreement or the services provided under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all reasonable costs incurred, including staff time, court costs, attorneys' fees and all other related expenses in such litigation. In the event of a non-adjudicative settlement of litigation between the parties or a resolution of a dispute by arbitration, the term "prevailing party" shall be determined by that process.

23. Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the Consultant shall not be considered an assignment for purposes of this Agreement.

24. In the event of termination of this Agreement by either party, the Client shall within fifteen (15) calendar days of termination pay the Consultant for all services rendered and all reimbursable costs incurred by the Consultant up to the date of termination, in accordance with the payment provisions of this Agreement.

    The Client may terminate this Agreement for the Client's convenience and without cause upon giving the Consultant not less than seven (7) calendar days' written notice.

    Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for any of the following reasons:

    - Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party;
    - Assignment of this Agreement or transfer of the Project by either party to any other entity without the prior written consent of the other party;
    - Suspension of the Project or the Consultant's services by the Client for more than ninety (90) calendar days, consecutive or in the aggregate;
    - Material changes in the conditions under which this Agreement was entered into, the Scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

    In the event of any termination that is not the fault of the Consultant, the Client shall pay the Consultant, in addition to payment for services rendered and reimbursable costs incurred, for all expenses reasonably incurred by the Consultant in connection with the orderly termination of this Agreement, including but not limited to demobilization, reassignment of personnel, associated overhead costs and all other expenses directly resulting from the termination.

25. The Americans with Disabilities Act (ADA) and the Massachusetts Architectural Access Board (MAAB) regulations provide that it is a violation of these regulations to design and construct a facility that does not meet the accessibility and usability requirements of the ADA and MAAB unless it can demonstrate that it is structurally impractical to meet the requirements. The Client understands that the requirements of ADA and MAAB will be subject to various and possibly contradictory interpretations. The Consultant therefore will use its reasonable professional efforts and judgment to interpret applicable ADA and MAAB requirements and other state, local and federal regulations as they apply to the project. The Consultant however can not and does not warrant or guarantee that the Client's project will comply with all interpretations of ADA and MAAB requirements and/or requirements of other federal, state, and local laws, rules, codes, ordinances and regulations as they apply to this project.

26. The Client understands and agrees that products or materials that are permissible under current codes and ordinances may, at some future date, be banned or limited in use in the construction industry because of presently unknown hazardous and/or defective characteristics. The Client agrees that if any such product or material specified for this Project by the Consultant shall, at any future date be suspected or discovered to be defective or a health or safety hazard, then the Client shall waive all claims as a result thereof against the Consultant. The Client further agrees that if the Client directs the Consultant to specify any product or material after the Consultant has informed the Client that such product or material may not be suitable or may embody characteristics that are suspected of causing or may cause the product or material to be considered a hazardous substance in the future, the Client waives all claims as a result thereof against the Consultant and the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant from any damages, liabilities or costs including reasonable attorneys' fees and defense costs, arising in any way from the specification or use of any products or materials which, at any future date, become known or suspected health and safety hazards.

27. Both parties acknowledge that the Consultant's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the Consultant or any other party encounters any hazardous or toxic materials, or should it become known to the Consultant that such materials may be present on or about the jobsite or any adjacent areas that may

affect the performance of the Consultant's services, the Consultant may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the Client retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. As used in this Agreement, the term hazardous materials shall mean any substances, including but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site.

28. Neither the professional activities of the Consultant, nor the presence of the Consultant or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Consultant and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor shall be solely responsible for jobsite safety and warrants that this intent shall be carried out in the Client's contract with the General Contractor. The Client also agrees that the Client, the Consultant and the Consultant's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

29. This agreement shall be governed and construed in accordance with the laws of the Commonwealth of Massachusetts.

Stoughton Recreation Department
15 Pleasant St.
Stoughton, MA 02072

Attention: Matthew Cauchon, Recreation Director

We the members of the Stoughton community would like to support the effort of the Recreation Department for the design and renovation of the John W. Dennison Athletic complex, previously known as the West School Athletic complex. This project will improve field conditions throughout the complex and enhance the experience for all particpants. The community members below believe in this project and support the Recreation Departments' plans for the John W. Dennison Athletic complex.

Name	Address	Signature
Faye Polillio	168 Everett Cir.	Faye Polillio
Raymond Polillo IV	" "	
Ray Polillio Jr.	193 Everett Cir	
Kerry Fajardo	49 Leach St.	
CHRIS PEZZANO	49 Leach ST	
Vicky Varnum	91 Parkel Rd	
Julie Espinoza	74 Ewing Dr	
DAVID ESPINOZA	74 EWING DR	
Kevin Gagnon	75 Broadway	
Mary Gagnon	"	Mary Gagnon
Kyle Gagnon	"	
Donald Gagnon	"	

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Stoughton, MA 02072

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Name	Address	Signature
James Price	1340 West St	
Jennifer Derby	493 Morton St	
Nathan Derby	493 Morton St	
Eric Kuzmik	44 Bracket	
Karen Kuzmik	44 Bracket	
Tim Stone	30 Michael Ln	
Michelle Stone	30 Michael Ln	
JEREMY GILLIS	185 CURTIS AVE	
KELLY GILLIS	185 CURTIS AVE	

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Name	Address	Signature
Dennis Donovan	14 Meadowbrook TN	
Hannah Stein	60 Green St.	
ASHLEY WARK	60 GREEN ST.	
Eric Monkiewicz	1909 Washington St	
JAMES LUNDY	192 SUMNSON TERR	
VANESSA CARREAL	24 Robert Rd	
Sandra M. Noe	203 Everett Cir	
Kathleen Polillio	193 Everett Circle	
Jonathan Bunker	100 Nickerson Dr.	

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Name	Address	Signature
Brian Driscoll	90 Broadway	
Meghan Driscoll	90 Broadway	
Julia Driscoll	90 Broadway	
Tim Weisenberger	41 Bradford st	
Sheri Weisenber	41 Bradford st	
William Cook	74 Chipman Lane	
Brian Falcione	79 Whitten Ave	
Jennifer Falcione	79 Whitten Ave	
Kristine Balchunas	97 Whitney Ave	

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15 Pleasant St.
Stoughton, MA 02072

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Name	Address	Signature
Tara Fay	45 Crockett St	
Kelly O'Connor	41 Kenmore Rd	
James O'Connor	41 Kenmore Rd	
Marguerite M. Mitchell	140 Bergeron Way	
Jennifer Falcione	79 Whitten Ave	
Todd Mitchell	140 Bergeron Way	
Brian Falcione	79 Whitten Ave	
DAVID PRICE	1340 West St	
Jack Price	1340 West St	

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15 Pleasant St.
Stoughton, MA 02072

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Name	Address	Signature
JEFFREY FARLEY	95 CHASE RUN	
ANDREA FARLEY	95 CHASE RUN	
Wade Franey	12 Holmes Ave	
Cheryl Franey	12 Holmes Ave	
Julie Franey	12 Holmes Ave	
Stephen Alessi	71 WALTERS Way	
Michael Jardim	70 Broadway	
COLIN ALESSI	71 WALTERS WAY	
Regina Alessi	71 WALTERS Way	

Article 30

Town of Stoughton, Massachusetts
Community Preservation Committee

Full Application to Request CPA Funds

IMPORTANT: Before filling out this application, please submit the pre-application of your project to the Community Preservation Committee (CPC) via Program Administrator Barry Kassler at bKassler@Stoughton-MA.gov to determine its eligibility for Community Preservation Act (CPA) funds. Submit the pre-application **by September 25****, and at least 7 days prior to the next meeting of the CPC. The applicant will be invited to a CPC meeting for a review of the project summary, and, if eligible, to give a full presentation on the project.

Please email a pdf of the full application with all supporting documents to bKassler@Stoughton-MA.gov **at least 7 days prior to your CPC presentation.** Also submit **10 hard copies** of the above to the CPC at the outset of your presentation, if the meeting is in person. Applications received via email **by October 25**** will be eligible for recommendation at the next Annual Town Meeting in the spring.
*(**Late applicants may apply for "Urgent Review" if outside these deadlines, subject to CPC approval. See Item 13.)*

Check one or more Project Categories as applicable:

☐ Community Housing ☐ Historic Preservation ☐ Open Space ☑ Recreation

Project Name: Stoughton Youth Baseball - Elm Street Field Complex

Project Location: Street Address: Elm Street, Stoughton, MA

Assessor's Map & Lot #: 029-037-0

Legal Property Owner of Record: Town of Stoughton, Recreation Department

Project Sponsor(s)/Organization: Stoughton Youth Baseball, Inc.

Contact Name: Ken Arbit, President

Telephones: 770-883-5063

Email: klarbit@msn.com

Mailing Address: PO Box 56, Stoughton, MA 02072

Project Sponsor's Signature:  **Date:** 6/29/22

PROJECT COST: (Note: If projected budget is for more than three years, describe further in Project Narrative)

	First FY	Second FY	Third FY	**Total**
Total Project Cost	$130,431.48			
Amount of Other Funding	0			
Sources of Other Funding	0			
CPA Funds Requested:	$130,431.48	NA	NA	$130,431.48

Do you anticipate your project may require bonding? ☐ Yes ☑ No ☐ Not sure

Is this request contingent on other funding? ☐ Yes ☑ No
(If yes, explain in response to Question 5 below)

PROJECT NARRATIVE

Please provide the following information:

1. A detailed description of the project: What is the purpose and scope of the project?

2. How does the project preserve or enhance Stoughton's community character?

3. Demonstrate the community need for the project.

4. How does the project achieve Town goals and objectives as laid out in the Community Preservation Plan, Affordable Housing Plan, Open Space and Recreation Plan, Community Development Plan, and any other relevant Town planning documents? Please be specific, citing document and page of each goal/object quoted.

5. How will this project leverage funds from other sources? Will there be an in-kind contributions, donations, or volunteer labor? Are there fundraising plans? If seeking grants/loans from other funding sources please include commitment letters from funders or letters of inquiry to funders.

6. What is the nature and level of community support for this project? Please describe support in narrative and also attached letters of support.

7. Will your project need any permits? Please describe the nature of permits and inspections required and schedule of reviews, if possible.

8. Detailed budget: Identify all sources and uses of funds; Clearly distinguish among costs to be paid from CPA funds versus other sources of funding; Identify hard and soft costs, contingencies, and project management time (from contracted managers or existing staff).

9. What are your project costs based on? Obtain written quotes for project costs whenever possible. (NOTE: For any acquisition of an interest in real estate, property value will need to be established by the Town through procedures "customarily accepted by the appraising profession as valid", per Section 5 (f) of MGL Chapter 44B. CPA funds may be requested to pay for the appraisal. Appraisals must be commissioned by the Town to comply with the statute.)

10. What maintenance responsibilities will be required to sufficiently maintain the resource? How much will annual and long-term maintenance cost? What entity will be responsible for these responsibilities and costs? How will this revenue be generated?

11. Provide a project schedule showing all major project milestones and supporting information/explanation for the project's estimated timeline.

12. What are the qualifications/experience of the project's sponsoring organization? Provide mission statement, experience of the project manager, track record with summary of similar projects completed by the project manager and by the sponsoring organization.

13. If your project requires more immediate action than the normal deadlines would allow, you must file an **Application for Urgent Review**. Urgent Review will be subject to a separate CPC vote.

ATTACHMENTS: Please include the following with your application, if relevant:

Required for All Proposals:

1. Photographs of project site (typically, 1 to 3 are enough)
2. Map of project site showing nearest major roads or intersections (copy of assessor's map with location highlighted is usually adequate), and Locus Map showing location within Stoughton from Stoughton GIS (https://www.mapsonline.net/stoughtonma/new_public_site.html)
3. Draft warrant article for Town Meeting
4. Letters of support/comment from relevant Town departments, Town officials, and Town boards/commissions
5. Demonstrated notice to all direct project abutters

Priority Will Be Given to Proposals that Include:

1. Letters of support from neighborhood groups/organizations, civic organizations, residents, businesses, etc.
2. Letters of support from direct project abutters, or explanation of why support is not demonstrated.

Required for Historic Preservation Proposals:

1. Statement of project support from the Historical Commission. Please meet with the Historical Commission before filing this application.
2. If your project site is not one of the two properties listed on the State Register of Historic Places in Stoughton (Lucius Clapp Memorial Library and the Stoughton Railroad Station), then the application must include a letter from the Historical Commission designating the property as locally significant "in the history, archeology, architecture, or culture" of Stoughton.
3. Statement explaining how the proposed project complies with the U.S. Secretary of the Interior's Standards for the Treatment of Historic Properties, as required by MGL Chapter 44B, Sec. 2, under the definition of "rehabilitation."

Official versions of these Standards may be accessed from the following link:

https://www.nps.gov/tps/standards.htm

Required for Open Space Proposals:

1. Statement of project support from the Open Space Committee. Please meet with the Open Space Committee before filing this application.

Required for Recreation Proposals:

1. Statement of project support from the Director of Recreation. Please meet with Recreation before filing this application.

Required for Community Housing Proposals:

1. Statement of project support from the Housing Authority. Please meet with the Housing Authority before filing this application.

Required for Proposals Involving Real Property:

1. Demonstrate site control/ownership:
   - 1.1. For Town-owned property: Submit a letter of support from the head of the Town department that has custody/jurisdiction of the project site.
   - 1.2. For other properties: Submit a copy of a legally-binding option, purchase and sale agreement, or deed. In cases having neither an option nor a purchase and sale agreement in place, the application must include a letter of authorization from the property owner to submit the CPA application. If property owner is an organization or corporation, the letter of authorization must provide documentation of appropriate authorization by entity's executive body and copy of relevant section of governing bylaw that establishes this authority. (In case of taking by eminent domain, this requirement may be waived.)

Required for Proposals Involving Design & Construction:

1. Development pro forma document and 10-year operating budget for the planned use of the site
2. Site Plans, both existing and proposed; Floor Plans and Elevations
3. If sustainable materials and/or techniques and/or energy reduction measures will be used, please highlight them and estimate net costs/benefits over the life of the project where possible.
4. Demonstrate compliance with all relevant building codes, zoning, accessibility requirements, and all other applicable laws and regulations.

Town Meeting Article Submission:

Note that it is the applicant's responsibility to submit the warrant article for Town Meeting, and to meet all pertinent deadlines for Town Meeting.

Submission under Multiple Categories:

You may submit an application for a project that pertains to more than one CPA category (for example, Open Space and Historical) *if each category is applicable to your project.* However, be sure to meet all the prerequisites for each category. Also, separate out the dollar amounts applicable to each category in your application and provide detail sufficient to justify that categorization.

Visit the CPC's webpage for more information:
https://www.stoughton.org/community-preservation-act-committee

If you have questions, please email Community Preservation Program Administrator Barry Kassler at bKassler@Stoughton-MA.gov

Revised December 2020

Project Narrative
Stoughton Youth Baseball CPC Application
July, 2022

PARTIES: Stoughton Youth Baseball, Inc. ("SYB") is a non-profit corporation comprised of volunteers from the Stoughton community. SYB operates a baseball program at the Elm Street and Drake Avenue fields under a lease (the "Lease") with the Town of Stoughton (the "Town").

1. **PROJECT DESCRIPTION**: SYB was approved under the Lease to install lighting on Miller Field at the Elm Street complex by the Stoughton SelectBoard. Please see May, 2022 Minutes attached. There will be an annual renewal application (to be added to SYB parade application). Please see attachments of plans showing the field and specs for the lighting fixtures. SYB's current two scoreboards are no longer functioning. SYB also requests funding to replace the same.

2. **PRESERVATION OF COMMUNITY CHARACTER**: The lights will be limited to 10pm to accommodate the abutters who are buffered by both surrounding fields on all sides and wooded areas to the east, west and south and also Elm Street to the north, all at least 500 feet from the lighting structures. We understand that the Wilkins School complex has lighted fields managed by the Recreation Department and there have been no issues and it has been a benefit to softball and other league play. SYB held a community meeting in early March whereby 84 residents, including abutters, were notified and all questions were addressed. STB encloses two neighbors' letters.

3. **DEMONSTRATED COMMUNITY NEED**: SYB believes that the installation of lighting and replacement of the scoreboards at the Elm Street Complex will bring the Town's baseball program up to date with surrounding towns, including, but not limited to: Canton, Westwood, and Needham in their Division which all have such lighting and scoreboards. The lighting and scoreboards will allow for evening games which is important, in particular at the beginning of the season when the days are shorter. During playoffs it is common for games to be called or continued for darkness and it is an important for safety to do so. Also, to be competitive with other tournament play and championship hosting, it is integral to have the benefit of evening play and functioning scoreboards.

4. **OPEN SPACE AND RECREATION PLAN**: According to the 2017 Open Draft of the Town of Stoughton Open Space and Recreation Plan,

   > "Section 7-D.1 Short and long range maintenance/improvement plan- Page 92. Maintaining and improving existing facilities is the town's top priority. Because public parks and open space are part of the town's public face and have a significant impact on it's sense of place.

   Our plan for the SYB baseball fields exemplifies this goal. Children of all ages will be given an opportunity they will never forget- the chance to play baseball for their hometown team under the lights with functioning scoreboards, surrounding by family and friends from the Stoughton Community. The memories made under the lights will last a lifetime for the

youth of our community.

The 2015 Phase II Assessment, Recommendations and Implementation Plan surveyed participants about the types of recreational activities they would like to see. 84% indicated that they would like to see some or much more development to serve active recreational activities. Our current baseball fields are well-established and are in use for the majority of the year, by children ages 3-13. This addition to the fields would increase usage during the spring and summer months by allowing for later games and would afford the youth of Stoughton the opportunity to experience the unforgettable feeling of playing under the lights, full of pride for your community.

5. **FUNDING**: SYB maintains and is responsible for the cost of utilities under the Lease. Revenue is generated from registrations, tournament fees and concession stand sales as well as sponsorships. SYB is working with the utilities to donate poles and local electricians for additional installation support.

6. **COMMUNITY SUPPORT**: We have garnered much support from local families. Several businesses in Town also benefit from SYB hosting Jamboree, interleague play and tournaments. The pandemic has been difficult for both groups, to say the least, and baseball has been a much needed and safe outlet for kids. Letters of support from the community are attached and the Recreation Director may submit his letter under separate cover.

7. **PERMITS:** SYB received approval on May 24, 2022 from the Select Board to allow these structures on the complex under its License subject to annual Select Board review as noted above. SYB has been informed that replacement of current scoreboards does not require further approval.

8. **BUDGET**: detailed budgets are attached.

9. **PROJECT COSTS**: SYB will be responsible for all ongoing utility costs as set forth above.

10. **MAINTENANCE**: SYB will be responsible for all maintenance.

11. **PROJECT MANAGER**: SYB President, Ken Arbit, will serve as Project Manager. He has 25 years of experience as a Project Manager in the health care industry.

12. **TIMING**: In order for installation to occur for next season, we request the grant be approved by the Fall Town Meeting Warrant deadline. Thank you for your time and consideration, and, as always, for your continued support for the many amazing parks, playgrounds and recreational facilities and programs the Town of Stoughton offers for children: to learn social skills, teambuilding, and build community and character!

April __, 2022

Ladies and Gentlemen:

We write in support of the submitted grant application for Stoughton Youth Baseball before the Community Preservation Committee. Their goals of teaching teamwork, sportsmanship and youth development are important for our community.

We think it is important to improve the fields with lighting so that the teams can continue to play safely when it gets dark. We appreciate that they held a neighborhood meeting to answer our questions. We fully endorse the application for lighting as well as the funding through the Town so that Stoughton can remain competitive with surrounding communities

Thank you for your time and consideration.

Elaine Hatch
310 Elm Street, Stoughton, MA

Beth Forger
261 Elm Street, Stoughton, MA

Attorneys at Law
RichMay

Rich May, P.C. 176 Federal Street, Boston, MA 02110
main: 617.556.3800 fax: 617.556.3890

Danielle Justo, Esq.
Direct Dial (617) 556-3841
Email: djusto@richmaylaw.com

October 28, 2021

VIA FEDERAL EXPRESS (mcauchon@stoughton-ma.gov)
Matthew Cauchon, Director
Recreation Department
Town of Stoughton

Re: License (the "License") dated January 2, 2020 by and between Inhabitants of the Town of Stoughton and Stoughton Youth Baseball ("SYB")

Dear Director Cauchon,

I am a member of the SYB Board of Directors. Pursuant to Article IV (e) of the above-captioned License, SYB requests approval in writing from the Selectboard for installation of lighting structures on Miller field located within the Premises described in the License (the "Elm Street Complex"). SYB will pay for such structures and related apparatus and apply for any and all necessary permits as required by the Town and the License.

SYB believes that the installation of lighting at the Elm Street Complex will bring the Town's baseball program up to date with surrounding towns, including, but not limited to: Canton, Westwood, Easton, and Needham in their Division which all have such lighting. The lighting will allow for evening games which is important, in particular at the beginning of the season when the days are shorter. During playoffs it is common for games to be called or continued for darkness and it is an important for safety to do so. Also, to be competitive with other tournament play and championship hosting, it is integral to have the benefit of evening play. The lights will be limited to 10pm to accommodate the abutters who are buffered by both surrounding fields on all sides and wooded areas to the east, west and south and also Elm Street to the north, all at least 500 feet from the lighting structures. We understand that the Wilkins School complex has lighted fields managed by your Department and there have been no issues and it has been a benefit to softball and other league play.

We appreciate your consideration and your anticipated proposal to the Selectboard for approval in writing in accordance with the License. Please advise when you plan to present to the Selectboard and if you should need any further notifications or letters from SYB. We would be happy to attend and participate in the Selectboard meeting.

Attorneys at Law
RichMay

We have garnered much support from various families as well as businesses in Town who benefit from SYB hosting Jamboree, interleague play and tournaments. The pandemic has been difficult for both groups, to say the least, and baseball has been a much needed and safe outlet for kids.

Thank you for your time and consideration, and, as always, for your continued support for the many amazing programs the Town of Stoughton offers for children: to learn social skills, teambuilding, and build community and character!

Sincerely,

RICH MAY, P.C.

By: Danielle Justo
Danielle Justo

Cc: Ken Arbit, Debra Roberts, Mary Martin, John Charbonneau

FLORENCE ELECTRIC LLC

PROPOSAL

Contact: DREW

CCN #	1
Date:	3/27/2022
Project Name:	STOUGHTON
Project Number:	
Page Number:	1

Work Description

We reserve the right to correct this quote for errors and omissions.

This quote covers direct costs only and we reserve the right to claim for impact and consequential costs.
This price is good for acceptance within 10 days from the date of receipt.
We request a time extension of 3 days.
We will supply and install all materials, labor, and equipment as per your instructions on **CCN # 1.**

PROVIDE UNDERGOUND CONDUIT AND WIRING FOR MILLER FIELD LIGHTS TO COME FROM SNACK SHACK CONTROLLED BY A CONTACTOR AND SWITCH LOCATED IN DOOR'S.
INSTALL 22 MAXLIGHT FIXTURES ON TELEPHONE POLES PROVIDED BY OTHERS

Itemized Breakdown

UNDERGROUND WIRING

Description	Qty	Total Mat.	Total Hrs.
1 1/4" GRC 90 ELBOW STANDARD SWEEP ***	30	662.40	16.20
1 1/4" STEEL LOCKNUT ***	22	14.14	1.65
1 1/4" PVC SCHED 40 ***	1,000	3,000.00	78.00
1 1/4" PVC TERM ADAPTER ***	22	15.45	4.62
1 1/4" PVC COUPLING ***	50	23.63	0.00
1 1/4" PVC 90 DEG ELBOW ***	20	51.47	7.80
#4 THHN STR CU ***	4,000	7,034.56	61.20
#8 THHN GREEN	0	0.00	0.00
30A 3P 600V CONTACTOR NEMA 1	1	250.00	2.25
30A 3P BREAKER BOLT-ON	1	530.72	0.60
HAND HOLES	12	3,000.00	12.00
Totals	**5,158**	**14,582.37**	**184.32**

INSTALL LIGHTS

Description	Qty	Total Mat.	Total Hrs.
1" GRC (GALV) ***	120	780.00	10.26
1" GRC 90 ELBOW STANDARD SWEEP ***	12	360.00	5.40
1" PVC SCHED 40 ***	240	540.77	16.20
1" PVC TERM ADAPTER ***	12	6.46	2.16
1" PVC FEM ADAPTER ***	48	29.73	8.64
#10 THHN SOL CU ***	2,000	793.26	18.60

ORIGINAL

PROPOSAL

CCN #	1
Date:	3/27/2022
Project Name:	STOUGHTON
Project Number:	
Page Number:	2

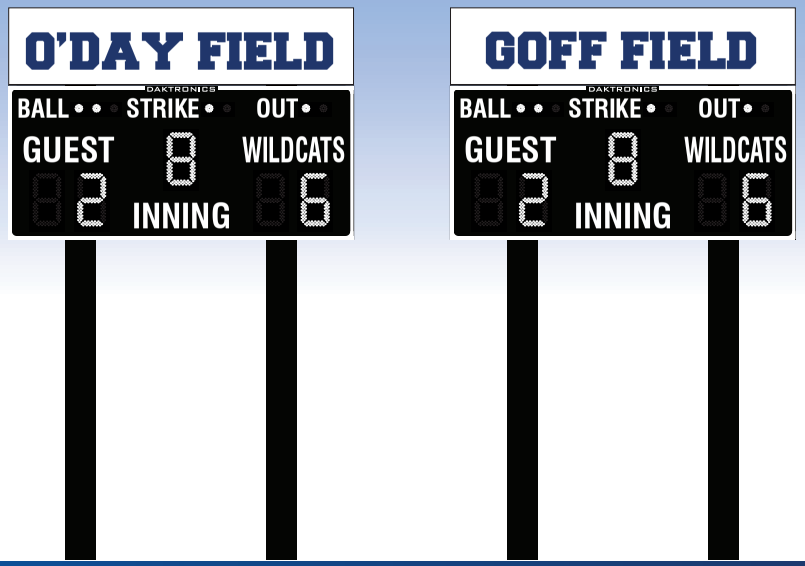
Description		Qty	Total Mat.	Total Hrs.
4G NM BOX 3"	DEEP SCREW MNT Q/C ***	12	156.89	5.76
LIGHTING		34	25,400.00	88.00
Totals		**2,466**	**29,067.10**	**155.02**

Summary

General Materials		43,649.47
Material Tax	(@ 6.250 %)	2,728.09
Total Material		**46,377.56**
ELECTRICAN	(254.51 Hrs @ $89.00)	22,651.39
FOREMAN	(84.84 Hrs @ $98.00)	8,314.32
INSPECTION PERMIT		1,000.00
40-50- BOOM LIFT		4,000.00
Subtotal		**82,343.27**
Overhead	(@ 10.000 %)	8,234.33
Markup	(@ 5.000 %)	4,528.88
Subtotal		**95,106.48**
Final Amount		**$95,106.48**

ORIGINAL

ALL DIMENSIONS ARE APPROXIMATE



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DAKTRONICS

RENDERING DETAILS

Scoreboard Model:
Daktronics BA-2518
White LED Digits

Decorative Accents:
(1) 2' x 9' AD Panel
(Blue text)

Paint Color:
Black #8800
White Captions & Border Striping

Total Equipment Height:
6'

Total Equipment Width:
9'

SCOREBOARD
ENTERPRISES
SALES - INSTALLATION - SERVICE

Scoreboard Enterprises Inc.
SALES - INSTALLATION - SERVICE
274 Fruit Street Mansfield, MA 02048
508-339-8113 Fax 508-339-0184
www.scoreboardenterprises.com

QUOTE

Stoughton Little League
Stoughton
MA 02072-

Date
11 May 2022

Expiry Date
10 July 2022

Quote Number
11769

Tax Number
042605006

274 Fruit St.
Mansfield, MA 02048
mike@scoreboardenterprises.com
Cell - 860.948.8112

Description	Quantity	Amount
Scoreboard Components		
Daktronics BA-2518 4' x 9' Baseball Scoreboard with White LED Digits	2	7,380.00
Border Stripe for BA-618, BA-624, BA-2010, BA-2022, and BA-2518	2	300.00
	Total	7,680.00
Control Components - Option 1		
RC-200 Handheld Controller Kit	2	880.00
RC-200 Receiver Kit	2	1,000.00
	Total	1,880.00
Control Components - Option 2		
Daktronics All Sport MX-1 Scoring Kit w/ Outdoor Enclosure; Allows scoreboard to be run from Dak Score App on the mobile device through bluetooth connectivity with the MX-1 Kit	2	2,100.00
Gen. VI Radio Receiver	2	1,000.00
	Total	3,100.00
Accent Components		
Outdoor Non-Backlit 2' 0" x 9'	2	1,850.00
	Total	1,850.00
Shipping		
Shipping	1	1,650.00
	Total	1,650.00

Installation

Full Outdoor Installation	1	19,165.00
	Total	19,165.00

Subtotal	35,325.00
Total USD	**35,325.00**

Installation based on State/Local Building Code to include the following:

- Crane Rental/Backhoe Rental
- Excavate footing at desired location
- Provide and pour concrete for two (2) footings per structural drawings
- Provide, mount, and level four (4) painted steel “I” beams per structural drawings
- Mount and level two Daktronics BA-2518 scoreboards + two (2) outdoor non-backlit ad panels
- Provide and install electrical disconnect on rear of scoreboard
- Power to be brought and wired to disconnect by others
- Install and calibrate radio frequencies
- Test all functions
- Provide Owner Operator Training

Standard Exclusions to include:

- SEI requires full access to the site for the duration of the installation to include but not limited to - Crane Truck, Van, Trailer, Lift, Concrete Truck and Excavation Equipment access

- SEI is not responsible for finish landscaping around excavated areas

- SEI is not responsible for repairs to finish landscaping as a result of required installation access, however we will work diligently and closely with the owner to limit any impact to the area.

- SEI requires power to the base of the structure by others

- SEI is not responsible for removing excavated material from site - SEI does not provide soil testing required by us to move off site

- SEI is not responsible for the integrity of the existing structure or existing power/date feeds.

- SEI will pull through conduits provided by others

-Scoreboard Enterprises, Inc. is not responsible for unforeseen obstruction while excavating, i.e. rock, ledge, water, and pipe - additional cost may be incurred as a result of excavation obstructions to be invoiced separately

-Scoreboard Enterprises, Inc has based the above installation on normal soil conditions, if abnormal soil conditions are encountered, additional cost may be incurred as a result of additional footing design.

-The installation quote is based the scoreboards sizes provided on this quote, if larger scoreboards are

selected it may result in increased installation costs due to footing & steel requirements.

-Scoreboard Enterprises, Inc has based the above installation price on our standard Certificate of Insurance, if additional coverage or wording is required, additional fees will be the responsibility of the requestor for additional coverage/wording.

Terms of Estimate:

All quotes are valid for 60 days. Expired quotes will require all pricing to be reviewed and updated.


Pushee Field
Kelley Field

Attn: Community Preservation Committee
RE: Stoughton Youth Baseball Lights
From: Matt Cauchon, Recreation Director

Dear members of the CPC,

I am writing to express my support for the application from Stoughton Youth Baseball for the installation of lights on Miller Field. After reviewing the plans with Stoughton Youth Baseball and being ensured the lights will only be used for a limited period of time during the year, I support this project.

I believe this project will improve the Elm Street Baseball complex as well as enhance the overall experience for the youth of Stoughton involved with their program.

If you have any questions, please do not hesitate to reach out to my office at 781-341-1300 x9244 or Recreation@stoughton-ma.gov

Respectfully Submitted,

Matt Cauchon
Recreation Director
Town of Stoughton, MA

SELECT BOARD
MINUTES 7:30 p.m.
May 24, 2022
The Great Hall, 10 Pearl Street
Stoughton, MA 02072
And Virtually
via Google. Meets

In compliance with Governor Baker's declaration of June 16th, 2021, extending certain Covid-19 Measures adopted during the State of Emergency and extended until April 1, 2022 this meeting will be conducted virtually via Google Meets for those who wish to participate remotely.

Present: Debra Roberts, Chair, Stephen Cavey Vice Chair, Scott Carrara, Louis Gitto, Joseph Mokrisky(absent), Mr. Marc Tisdelle, Interim Town Manager

1. Open Session- Call to Order and Pledge of Allegiance
Chair Roberts called the meeting to order at 7:36 PM.
Mr. Gitto made the motion to open the meeting, seconded by Mr. Cavey.
Ms. Roberts, Mr. Cavey, Mr. Carrara, and Mr. Gitto responded present to the roll call. Mr. Mokrisky was absent.
Chair Roberts asked all to stand for the Pledge of Allegiance.
Chair Roberts read into the record Governor Baker's declaration of June 16, 2021.

2. Citizen's Requests
Ms. Cynthia Walsh, precinct 3, Park Street reminded the Board of a decision to name new streets for Stoughton residents who died in wars. She asked the Board to send a reminder to the Engineering Department to consult the list that she had helped prepare 40 years ago. She said she wants to see roads named after Stoughton veterans.
Mr. Carrara asked which street had been misnamed.
Ms. Walsh said she didn't want to say but that the Stoughton tradition is known nation-wide.
Ms. Roberts thanked Ms. Walsh for her comments.

3. Select Board Comments
Mr. Cavey said that the town meeting ended last night. He thanked Dr. Grimm, town meeting representatives, the town moderator, planning board, the fin com, and the Select Board for the successful town meeting, and the considerable effort by town staff and the town clerk for the preparation. He gave particular thanks to Dr. Grimm for her tenure, her energy, her intelligence and the work she did for the town. He thanked the Superintendent of schools as well. He apologized if he left anyone out.
Mr. Cavey continued his remarks noting that with the town manager leaving this could be a chaotic time. He said we are fortunate to have Mr. Tisdelle serving as the interim. He said the Board wants to send the message that chaos or interruption of our efforts will not be tolerated. He said the town manager reports to the Select Board. He asked fellow board members to understand that the Board operates with consensus and should cooperate moving forward.

Ms. Roberts spoke to the contract from Bernie Lynch of Community Paradigm Associates. She asked the Board to indicate a time frame for review of the contract.
Mr. Carrara responded that he had not had time to review the contract. He said we need to know what we want in a town manager. He said our job is to pick the town manager. He said the presentation was good. But he said he heard Mr. Lynch say that if we deviate from the process, we wouldn't want to hire him and his company. Mr. Carrara continued stating that he had no problem facing folk, vote in or vote out. He stated that he had no reservations about Mr. Tisdelle.

Mr. Gitto stated that he had read the contract. He said the contract has steps assuring that the Board is comfortable. He said I would be ready to sign this evening. Mr. Gitto said waiting two weeks will push the process into summer. He said there is a lot of work to be done. He listed preliminary expectations, formation of a screening committee. He said to wait two weeks will slow down the process, putting undue burden on Mr. Tisdelle.

Mr. Carrara pointed out that Mr. Mokrisky is absent and indicated the Board should wait. Mr. Carrara said that Mr. Lynch said he would find a candidate. He stated that the Board should determine the qualifications and should wait until Mr. Mokrisky is present.

Mr. Cavey agreed but said he thought the Board could move forward. He said the process will not be fast. Mr. Cavey said the company will present more than one candidate. He suggested moving asap.
Mr. Carrara objected stating that this item was not on the agenda.
Mr. Gitto agreed that the full Board should be present. He made the motion to delay the vote until Tuesday, May 31, 2022 7:30 PM. The motion was seconded by Mr. Cavey. On the motion, the Board voted 3-yes 1-no.

4. Swearing in Ceremony for Interim Town Manager
Ms. Roberts welcomed Mr. Tisdelle and recognized the town clerk, Ms. Carrara to conduct the swearing-in ceremony for Mr. Tisdelle. She stated that the Board would take a 5-minute recess after the swearing-in to allow time for photos.

Ms. Carrara said she is always honored to conduct swearing-in ceremonies, but she is particularly honored to swear in Mr. Tisdelle. She said he is my friend.

Ms. Roberts re-convened the meeting.

Mr. Gitto said several things need to be done:
1. complete the Capital Plan by the end of June for a presentation to the Board in early July. This is necessary in order to meld with the School Capital Plan.
2. make sure that the new department heads are comfortable and have direction
3. work on filling vacancies on the boards and committees.

Ms. LeBlanc intervened and commented that a list of vacancies has been prepared and will be sent to the paper. She said open positions will be posted.

Mr. Gitto asked for a copy of the list.
Ms. Roberts responded that yes, we are on the same page. She suggested inviting department heads to come before the Board. She said there should also be orientation for Mr. Tisdelle and a discussion of the town's direction. Ms. Roberts said we are a team noting that she and Mr. Cavey had offered to attend team meetings to offer support to the staff.
Mr. Carrara agreed to hearing from the chairs of committees to determine the scope/parameters of responsibilities.

Ms. Roberts said this discussion will be placed on the agenda for June 7, 2022.

Mr. Tisdelle thanked the Board for its support. He said he would work hard. He accepted Mr. Gitto's comments relative to preparation of the 5- year capital plan. He said it is on its way noting that he had met with the school department today. He said also a spread sheet is being prepared with term limits.

5. Interdepartmental Transfer from Retirement of Debt Fund to Regional School Expenses Fund Mr. Bill Rowe, town accountant

Mr. Rowe explained that the town assessment from Southeastern Regional Schools comes into the town in March. He said at that time there existed the option of using SR2 funds to offset the deficit. He said the town finalized the budget and was later notified by the district representative that the Governor's final budget had disallowed the use of SR2 funds, leaving a shortfall in the town budget of $65,524 for FY22. He said the budget currently has 15,200 requiring a transfer of 50,324.

Mr. Cavey thanked Mr. Rowe for clarifying the chronology of the event.

Mr. Rowe said that the fin com opted not to make a change on the floor of the town meeting. He said three payments had been made based on the revision.

Mr. Gitto asked if a request could have been made to the fin com to make the transfer.

Mr. Rowe responded that the fin com has a reserve fund for unforeseen expenses. He said this money could have come from that fund, but fin com recommended an interdepartmental transfer. He said the district representative concurs with this decision in agreement with Chapter 44, Section 33B.

Mr. Cavey made the motion to authorize the interdepartmental transfer from Retirement of Debt Fund to Regional School Expenses Fund. The motion was seconded by Mr. Gitto. On the motion, the Board voted in favor 4-yes 0-no.

6. Stoughton Housing Authority Tenant Board Member Seat (1) Opening Colleen Doherty Director Stoughton Housing Authority, Kristen Anderson, Assistant

Applicants: George R. Hansen, Denise Brondson

Ms. Doherty explained that these appointments are made through the Select Board and not through the Housing Authority.

Ms. Roberts asked the significance of the date April 11, 2022.

Ms. Doherty responded that it was the expected date for the beginning of the 5-year term. She said there was only the requirement that the member be a resident of Stoughton Housing Authority. She noted that the current board member could remain pending a decision from the Board.

Mr. Carrara asked about the section in the packet referring to training.

Ms. Roberts responded that training is funded through the local housing authority.

Mr. Gitto said he had reviewed the packet thought an interview of the person would occur. He noted that one of the candidates had withdrawn.

Ms. Roberts invited the remaining candidate to speak to the Board.

Mr. Hansen came forth and commented that he volunteered to address certain current safety issues.

Mr. Cavey thanked Mr. Hansen for volunteering and inquired as to his priorities.

Mr. Hansen stated that after the facility had been hit by lightning, he had noticed some defects. Mr. Carrara remarked that he knew Mr. Hansen and his craftsmanship. He said Mr. Hansen will be an asset.

Mr. Gitto made the motion to approve the nomination of Mr. George Hansen to the Stoughton Housing Authority Tenant Board, seconded by Mr. Cavey. The Board voted to approve 4 -yes 0-no.

7. Change of Manager Application GMRI, Inc. (Olive Garden) 401 Technology Drive

Mr. Gitto made the motion to table this item as there was no representative from the restaurant. The motion was seconded by Mr. Carrara. On the motion, the Board approved 4-yes to 0-no.

8. PUBLIC HEARING

Stoughton Youth Baseball request to add Lighting to Miller Field-located at Elm Street Complex, 100 Elm Street (Ken Arbit, President of SYB)

Mr. Cavey read into the record the public hearing notice.

Mr. Gitto made the motion to open the public hearing, seconded by Mr. Cavey.

The following representatives were present: Mr. Arbit, Mr. Andrew McKerron and Mr. Bob Snow.

Mr. Cavey reviewed the application.

Mr. Arbit referenced the packet provided to the Board. He pointed out the visual of the complex, noting the tree cover. He said additional lightning would have low impact on the abutters.

Mr. Arbit explained that sometimes the games cannot be completed before night, in particular during play-offs, tournaments. He said the start time of 5:30 makes it difficult. He said lighting will help SYB be competitive and maintain its program. He said the lighting will be on timers (6 PM to 10:00 PM). He said no games would start after 8:30 and game times run June through

August. Mr. Arbit said SBY wants to be a good neighbor and had scheduled a meeting for the neighborhood on February 8. He said 3 residents came to the meeting. He said certified notices were mailed to the abutters. Mr. Arbit said that SYB had received letters of support and proposed review of the by-laws to include language of the restrictions on use. Mr. Arbit explained the type of lighting sought, foot candles standard for stadium use, 6 light poles, 34 small LED lights. He explained further that the location of the field was in the rear of the complex. He explained the color of the lights white shading toward blue for low impact.

Ms. Roberts commented that it is important for the youth program to survive but we do have concerns for the neighbors.
Mr. Cavey commented that he was amazed at the engineering plan and said he saw no issues given the tree cover. He asked if the issue came before the Board because it was town-owned land.

Mr. Tisdelle stated that he is very familiar with reviewing plans of this type because he reviews them for such things that go in front of the Planning Board. He complimented Mr. Arbit on the presentation. Mr. Tisdelle stated that the same plan was being used in his town. He said his concern was not the lighting but the noise level. Mr. Arbit acknowledged that yes, there is noise. Mr. Tisdelle suggested that the plan be certified by the town engineer and a letter sent to the abutters.

Mr. Carrara stated that because the complex was on town-owned land, the representatives should present an annual request for a permit.
Mr. Gitto asked the age of the complex.
Mr. Arbit responded that it was built in 1972. Mr. Gitto added that the field was 50 years old.

Ms. Roberts asked for public comment.
Ms. Linda Payne, 93 Elm Street came forward. She said she represented 103, 106 and 82 Elm Street. She said the original plan had given the neighbors some assurances. She said but when there is a new administration, some of the assurances are broken. Ms. Payne said she was grateful for the efforts of SYB. She suggested that the only entrance be enlarged. She said prior there had been apple trees, floral trees at the entrance. They were now gone without notice to the neighbors. She said originally they were told that signage would be minimal. She said she has concerns because of previous lapses in commitments. She asked who will monitor the agreements, the traffic. Ms. Payne continued stating that there are new neighbors who do not know what they do not know. She pointed out the speed on Elm Street, the lack of sidewalks. She said SYB is raising money and suggested that some of the funds should go toward improving the sole entrance.

Mr. Michael Smackle identified himself as a previous director of SYB. He proposed a rear exit. He suggested relocating the sign now in front of Ms. Payne's house. He said the field is very important and said there should be a way to give relief to the neighbors.
Mr. Cavey asked if there was a town by-law on noise, or a curfew?
Mr. Tisdelle responded that there is code relative to lighting. Mr. Tisdelle suggested approval with conditions to be filed with the Registry of Deeds.

Mr. Carrara said that he applauded the group but said some residents are not aware that restrictions can be enforced.
Ms. Roberts asked what age group is affected.
Mr. Arbit responded 7-12.
Ms. Roberts suggested an agreement that covers the tournaments but responds to the neighbors' concerns.
Mr. Arbit explained that play-offs are June 4 to June 18. He said tournaments cover three week-ends June through July, He said there is a 12-day period, this is not daily use.
Mr. Gitto asked if anyone else used the field.
Mr. Arbit said yes and the use was restricted to daytime only.
Ms. Roberts asked if the lights would be installed on structures.
Mr. Tisdelle responded that the lights would be installed on poles and added that electrical plans would be reviewed by the town.
Mr. Carrara suggested adding an annual request for permission attached to the annual request for the parade, to be completed by April 1st.
Ms. Leblanc suggested that neighbors with complaints should contact the town hall.
Mr. Carrara made the motion to approve the request with the amendment that request for permission be annual to be submitted by April 1st. Mr. Gitto seconded the motion.
On the motion, the Board voted 4 yes 0-no.

9. Consent Agenda
Mr. Gitto stated that he had sent edits to the May 10, 2022 minutes to Ms. LeBlanc.
Mr. Cavey made the motion to accept the Consent Agenda, seconded by Mr. Gitto.
The Board voted in favor 4 yes -o-no.
Mr. Cavey made the motion to adjourn the meeting, seconded by Mr. Gitto. The Board voted to adjourn 4- yes 0 -no.
The Open Session of the Select Board, May 24, 2022 was adjourned at 9:53 PM.

DOCUMENTS USED DURING THE MEETING

1. Item #5 Interdepartmental Transfer from Retirement of Debt Fund to Regional School Expenses Fund
a) gmail Mr. Rowe dated May 5, 2022
b) Request for transfer (4 pages)
c) letter to Ms. Paula Nute dated August 26, 2021
2, Item#6 Stoughton Housing Authority Tenant Board Member (1)
a) notice of opening dated March 10, 2022
b) applicant Mr. George Hansen letter of receipt dated May 12, 2022
c) notice of intent dated March 12, 2022
d) applicant Denise Brondson letter of intent/application dated May 12, 2022
c) notice of intent dated March 23, 2022

3. Item#7 Change of Manager Application GMRI, Inc. (Olive Garden)
a) check list of required documents
b) departmental check list

c) Commonwealth of Massachusetts Amendment (6 pages)
d) Select Board Approval Form
e) Police Response dated May 3, 2022
f) Fire Department dated May 2, 2022
g) BOH response dated May 3, 2022
h) Building/Zoning dated May 2, 2022
i) Treasurer response dated May 5, 2022
j) Water and Sewer dated May 3, 2022
k) Environmental Affairs response dated May 3, 2022

4. Item#8 Public Hearing Stoughton Youth Baseball request to add Lighting to Miller Field - location Elm Street Complex
a) public hearing notice
b) response from Asst. Chief Jackson Macomber
c) Fire Department response dated May 24, 2022
d) Police response dated May 19, 2022
e) DPW response dated May 24, 2022
f) gmail Danielle Justo dated December 6, 2021
g) letter to Matt Cauchon dated October 28, 2021 (2 pages)
h) visual lay-out (2 pages)
i) light fixtures- product description (3 pages)

5. Consent Agenda B Open Session Minutes of May 10, 2022

Approved:

June 7, 2022

Signed by:

Debra C. Roberts

Debra C. Roberts, Chair

Article 31

Town of Stoughton, Massachusetts
Community Preservation Committee

Full Application to Request CPA Funds

IMPORTANT: Before filling out this application, please submit the pre-application of your project to the Community Preservation Committee (CPC) via Program Administrator Barry Kassler at bKassler@Stoughton-MA.gov to determine its eligibility for Community Preservation Act (CPA) funds. Submit the pre-application **by September 25****, and at least 7 days prior to the next meeting of the CPC. The applicant will be invited to a CPC meeting for a review of the project summary, and, if eligible, to give a full presentation on the project.

Please email a pdf of the full application with all supporting documents to bKassler@Stoughton-MA.gov **at least 7 days prior to your CPC presentation.** Also submit **10 hard copies** of the above to the CPC at the outset of your presentation, if the meeting is in person. Applications received via email **by October 25**** will be eligible for recommendation at the next Annual Town Meeting in the spring.
*(**Late applicants may apply for "Urgent Review" if outside these deadlines, subject to CPC approval. See Item 13.)*

Check one or more Project Categories as applicable:

☐ Community Housing ☐ Historic Preservation ☐ Open Space ☑ Recreation

Project Name: Renovation of Marks Field - Design

Project Location: Street Address: Blackstone Street & Spring Street

Assessor's Map & Lot #: 053-023

Legal Property Owner of Record: Town of Stoughton

Project Sponsor(s)/Organization: Stoughton Youth Lacrosse

Contact Name: Mike Toupin

Telephones: 508 - 259 - 9423

Email: stolaxpresident@gmail.com

Mailing Address: 12 Atherton Street Stoughton MA, 02072

Project Sponsor's Signature: _____ **Date:** 10.21.22

PROJECT COST: (Note: If projected budget is for more than three years, describe further in Project Narrative)

	First FY	Second FY	Third FY	Total
Total Project Cost				$12,600
Amount of Other Funding				-
Sources of Other Funding				-
CPA Funds Requested:				$12,600

Is this request contingent on other funding? ☐ Yes ☑ No
(If yes, explain in response to Question 5 below)

PROJECT NARRATIVE

Please provide the following information:

1. A detailed description of the project: What is the purpose and scope of the project?

2. How does the project preserve or enhance Stoughton's community character?

3. Demonstrate the community need for the project.

4. How does the project achieve Town goals and objectives as laid out in the Community Preservation Plan, Affordable Housing Plan, Open Space and Recreation Plan, Community Development Plan, and any other relevant Town planning documents? Please be specific, citing document and page of each goal/object quoted. All plans are available at:
   https://www.stoughton.org/community-preservation-committee/links/cpa-fund-application-forms

5. How will this project leverage funds from other sources? Will there be an in-kind contributions, donations, or volunteer labor? Are there fundraising plans? If seeking grants/loans from other funding sources please include commitment letters from funders or letters of inquiry to funders.

6. What is the nature and level of community support for this project? Please describe support in narrative and also attached letters of support.

7. Will your project need any permits? Please describe the nature of permits and inspections required and schedule of reviews, if possible.

8. Detailed budget: Identify all sources and uses of funds; Clearly distinguish among costs to be paid from CPA funds versus other sources of funding; Identify hard and soft costs, contingencies, and project management time (from contracted managers or existing staff).

9. What are your project costs based on? Obtain written quotes for project costs whenever possible. (NOTE: For any acquisition of an interest in real estate, property value will need to be established by the Town through procedures "customarily accepted by the appraising profession as valid", per Section 5 (f) of MGL Chapter 44B. CPA funds may be requested to pay for the appraisal. Appraisals must be commissioned by the Town to comply with the statute.)

10. What maintenance responsibilities will be required to sufficiently maintain the resource? How much will annual and long-term maintenance cost? What entity will be responsible for these responsibilities and costs? How will this revenue be generated?

11. Provide a project schedule showing all major project milestones and supporting information and/or explanation for the project's estimated timeline. Applicant and Program Administrator will prepare and file a **Project Close-Out** at the conclusion of the project.

12. What are the qualifications/experience of the project's sponsoring organization? Provide mission statement, experience of the project manager, track record with summary of similar projects completed by the project manager and by the sponsoring organization.

13. If your project requires more immediate action than the normal deadlines would allow, you must file an **Application for Urgent Review**. Urgent Review will be subject to a separate CPC vote.

14. Project representatives for projects in progress will be asked to report back to the CPC on a regular basis with status updates.

PROJECT NARRATIVE

Please provide the following information:

1. A detailed description of the project: What is the purpose and scope of the project?

- Remove all old baseball fencing
- Remove current equipment building to make room for lacrosse field
- Design field lot to allow for regulation girls & boys lacrosse and football Field
- Prep site and install grass field, install stand, build equipment / concession building
- Drill well and add irrigation
- Scoreboard and new field signage
- Supply new building with electricity
- Install new fencing around field for safety and security
- Increase area for parking to accommodate 60 cars
- Provide appropriate light landscaping for better sight lines for our neighbors

2. How does the project preserve or enhance Stoughton's community character?

Marks Field is becoming increasingly less safe place to practice and play. By rehabilitating Marks Field we'll have a beautiful field for recreation for Lacrosse. In addition, we'll have an additional field that could support and host for Stoughton's Flag Football program.

3. Demonstrate the community need for the project.

This renovation will benefit the youth of Stoughton who will have the opportunity to play safely at a renovated Marks Field.

4. How does the project achieve Town goals and objectives as laid out in the Community Preservation Plan, Affordable Housing Plan, Open Space and Recreation Plan, Community Development Plan, and any other relevant Town planning documents? Please be specific, citing document and page of each goal/object quoted.

The renovation of Marks Field ensures residents will have access to the field for recreational opportunity. By providing us with these resources the Stoughton Youth Lacrosse Board will have adequate opportunity to maintain this facility. The additional parking will provide greater access. Stoughton Youth Lacrosse will be able to provide a safe environment to kids of all ages. This project will allow a Town asset which has not been useable to meet Goal #5 of the Open Space and Recreation Plan: 'Provide adequate access to safe, well-maintained recreational facilities for all residents of Stoughton.'

5. How will this project leverage funds from other sources? Will there be an in-kind contributions, donations, or volunteer labor? Are there fundraising plans? If seeking grants/loans from other funding sources please include commitment letters from funders or letters of inquiry to funders.

We do not have funding from any other sources.

6. What is the nature and level of community support for this project? Please describe support in narrative and also attached letters of support.

I have meet with and have support from the director of the Community Recreation Program, Matt Cauchon. I've had discussions and a preliminary meeting with Craig Horsfall from Stoughton Town Engineering. I have many signatures of neighbors and abutters to Marks Field as well as citizens and residents of Stoughton. I have letters of support from the Select Board and community leaders.

7. Will your project need any permits? Please describe the nature of permits and inspections required and schedule of reviews, if possible.

We will not need permits for the design phase in this plan.

8. Detailed budget: Identify all sources and uses of funds; Clearly distinguish among costs to be paid from CPA funds versus other sources of funding; Identify hard and soft costs, contingencies, and project management time (from contracted managers or existing staff).

All funding will come from the CPA funds. The entire budget will go to the design of Marks Field.

9. What are your project costs based on? Obtain written quotes for project costs whenever possible. (NOTE: For any acquisition of an interest in real estate, property value will need to be established by the Town through procedures "customarily accepted by the appraising profession as valid", per Section 5 (f) of MGL Chapter 44B. CPA funds may be requested to pay for the appraisal. Appraisals must be commissioned by the Town to comply with the statute.)

We received a written quote from Activitas that is submitted with this application.

10. What maintenance responsibilities will be required to sufficiently maintain the resource? How much will annual and long-term maintenance cost? What entity will be responsible for these responsibilities and costs? How will this revenue be generated?

Stoughton Youth Lacrosse has a partnership with Grandview Landscaping who graciously donates their time, labor, and equipment to maintaining the fields. Registrations and fund raising generates monies that would cover utilities.

11. Provide a project schedule showing all major project milestones and supporting information and/or explanation for the project's estimated timeline. Applicant and Program Administrator will prepare and file a Project Close-Out at the conclusion of the project.

12. What are the qualifications/experience of the project's sponsoring organization? Provide mission statement, experience of the project manager, track record with summary of similar projects completed by the project manager and by the sponsoring organization.

A project manager has not yet been selected for this project.

13. If your project requires more immediate action than the normal deadlines would allow, you must file an Application for Urgent Review. Urgent Review will be subject to a separate CPC vote.

We are not seeking urgent review.

14. Project representatives for projects in progress will be asked to report back to the CPC on a regular basis with status updates.

Article 32

Town of Stoughton, Massachusetts
Community Preservation Committee

Full Application to Request CPA Funds

IMPORTANT: Before filling out this application, please submit the pre-application of your project to the Community Preservation Committee (CPC) via Program Administrator Barry Kassler at bKassler@Stoughton-MA.gov to determine its eligibility for Community Preservation Act (CPA) funds. Submit the pre-application **by September 25****, and at least 7 days prior to the next meeting of the CPC. The applicant will be invited to a CPC meeting for a review of the project summary, and, if eligible, to give a full presentation on the project.

Please email a pdf of the full application with all supporting documents to bKassler@Stoughton-MA.gov **at least 7 days prior to your CPC presentation.** Also submit **10 hard copies** of the above to the CPC at the outset of your presentation, if the meeting is in person. Applications received via email **by October 25**** will be eligible for recommendation at the next Annual Town Meeting in the spring.
*(**Late applicants may apply for "Urgent Review" if outside these deadlines, subject to CPC approval. See Item 13.)*

Check one or more Project Categories as applicable:

☐ Community Housing ☑ Historic Preservation ☐ Open Space ☐ Recreation

Project Name: Improved Storage for Old Stoughton Music Society Library

Project Location: Street Address: 6 Park St

Assessor's Map & Lot #: Map 54, Lot 326

Legal Property Owner of Record: Town of Stoughton

Project Sponsor(s)/Organization: Old Stoughton Music Society (OSMS)

Contact Name: Renée LeBlanc, OSMS Musical Director

Telephones: 781-775-9366

Email: renee.leblanc@comcast.net

Mailing Address: 83 Freeman St, Stoughton

Project Sponsor's Signature: Renée LeBlanc **Date:** 7/27/2022

PROJECT COST: (Note: If projected budget is for more than three years, describe further in Project Narrative)

	First FY	Second FY	Third FY	Total
Total Project Cost	7,500.00			
Amount of Other Funding				
Sources of Other Funding				
CPA Funds Requested:	7,500.00			

Do you anticipate your project may require bonding? ☐ Yes ☑ No ☐ Not sure

Is this request contingent on other funding? ☐ Yes ☑ No
(If yes, explain in response to Question 5 below)

Narrative Pages from OSMS Cabinets Full Application

1. What is the purpose and scope of the project?

The purpose of the project is to improve the storage conditions of the Old Stoughton Musical Society's library. Currently our library contains sheet music, recorded music including original series albums from 1975, organizational records, and other historical OSMS artifacts. The music, which is a combination of modern and historical music and is irreplaceable, is currently being stored in a combination of file cabinets and cardboard boxes. The organizational records include membership lists going back more than a hundred years. The original OSMS wooden sign which is displayed during our performances is stored in the library, along with numerous other treasures that should be preserved as well.

Our library is currently housed in the OSMS office in the basement of the Lucius Clapp Memorial Building. Currently there is a large old teacher's desk in the office and seven 4-drawer vertical file cabinets. We are proposing to remove the teacher's desk and the current file cabinets and replace them with five 5-drawer vertical file cabinets, two 5-drawer lateral file cabinets, and a much smaller corner desk. This proposed combination of file cabinets will provide an estimated 249" of additional storage space for the music and artifacts described above. We are asking for funds to purchase this equipment.

2. and 3. How does the project enhance or preserve the Stoughton community? Demonstrate the community need for this project.

The Old Stoughton Musical Society is a community choir with special significance. One of our directors, E. A. Jones, created the current Stoughton Town Seal in 1891, and the logo of the Old Stoughton Musical Society is part of the Town Seal. We are the longest continuously operating musical society in the country. We are open to, welcome, and advertise for community participation. An audition is required to ensure that choir members can sing on pitch, but music reading skills are not required, which allows most people who are interested to be able to participate. In order for us to continue to offer this opportunity for local residents to sing in a community choir, and this historical group in particular, our library needs to be more functional to the OSMS music librarian, and the records and artifacts appropriately and adequately stored and preserved.

4. How does the project achieve the goals and objectives of the Community Preservation Plan?

The project would use Community Preservation funds to “preserve the community’s significant historic resources for the future”, as stated in the “Stoughton’s Historic Preservation Needs” section of the Community Preservation Plan.

5. Leveraging other assistance:

The OSMS, through its volunteers, will spend a number of hours of volunteer labor organizing and re-filing its historic artifacts as it incorporates them into its newly-acquired storage.

6. Community support:

The OSMS is an organization made up of Stoughton residents who come together in the spirit of honoring Stoughton’s historic traditions and showcasing the works of American composers. Our concerts generally have a historical and educational theme to them. The theme for our recent concert, “The Cry of Liberty”, was a commemoration of World War II and the Boston Massacre. This was a Covid-19 rescheduled concert, originally scheduled for the spring of 2020 and was actually held in May of 2022 at Trinity Episcopal Church and was well attended by members of the public who purchased tickets to support our organization.

OSMS concerts are attended by members of the community and from neighboring communities as well. A WBZ television news segment featuring the choir which aired in December 2021 cast Stoughton in a positive light as a place with enthusiastic community spirit. We were also interviewed by Edgar Herwick of WGBH radio in 2016 for 'This Week in Massachusetts History'.

7. Permits Required: None

8. Detailed Budget:

Purchase of five 5-drawer vertical file cabinets and two 5-drawer lateral file cabinets and a small corner desk:

Five 5-drawer vertical file cabinets:	5 @ $645.56 =	$ 3,227.80
Two 5-drawer lateral file cabinets:	2 @ $1,158.51 =	$ 2,317.02
Corner desk:		$ 1,194.00
Shipping		$ 0.00
Sub-Total:		$ 6,738.82
Contingency:		$ 761.18
TOTAL:		**S 7,500.00**

9. Basis for Project Cost:

Cost estimates are based on quotes from local office supply companies.

10. Projected Maintenance:

OSMS does not foresee maintenance being necessary for the filing cabinets. The OSMS director and librarian would be the only members of the OSMS regularly accessing the cabinets, so they will be gently used, and primary maintenance for this project once completed would consist of filing music, which does not require anything other than the time of the librarian. We do not require any additional funds for maintenance.

Description	Item #	Vendor	Price*	Quantity	Extended Price
Lorell® Fortress 36"W Lateral 5-Drawer File Cabinet With Roll-Out Shelves, Metal, Putty	Item #786732	WB Mason	$1,158.51	2	2317.02
Lorell® Fortress 26-1/2"D Vertical 5-Drawer Letter-Size File Cabinet, Metal, Putty	Item #272794	WB Mason	$645.56	5	3227.80
Bush 48" Series A Corner Desk w/36" Return & Mobile Filing Cabinet	Item #BSHSRA0059C	WB Mason	$1,194.00	1	1194.00
Shipping					0.00
				Total*	**6,738.82**

*Prices do not include taxes

Grant	7500.00
Difference	761.18

Article 33

Town of Stoughton, Massachusetts
Community Preservation Committee

Full Application to Request CPA Funds

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Please email a pdf of the full application with all supporting documents to bKassler@Stoughton-MA.gov **at least 7 days prior to your CPC presentation.** Also submit **10 hard copies** of the above to the CPC at the outset of your presentation, if the meeting is in person. Applications received via email **by October 25**** will be eligible for recommendation at the next Annual Town Meeting in the spring.
*(**Late applicants may apply for "Urgent Review" if outside these deadlines, subject to CPC approval. See Item 13.)*

Check one or more Project Categories as applicable:

☐ Community Housing ☒ Historic Preservation ☐ Open Space ☐ Recreation

Project Name: Vital Records

Project Location: Street Address: 10 Pearl Street

Assessor's Map & Lot #: _____

Legal Property Owner of Record: Town of Stoughton

Project Sponsor(s)/Organization: Town Clerk

Contact Name: Stephanie G. Carrara

Telephones: 781-232-9224

Email: SCarrara@Stoughton-ma.gov

Mailing Address: 10 Pearl St Stoughton, ma 02072

Project Sponsor's Signature: Stephanie G Carrara **Date:** Sept 20th, 2022

PROJECT COST: (Note: If projected budget is for more than three years, describe further in Project Narrative)

	First FY	Second FY	Third FY	Total
Total Project Cost				
Amount of Other Funding				
Sources of Other Funding				
CPA Funds Requested:	20,000			20 000

Do you anticipate your project may require bonding? ☐ Yes ☒ No ☐ Not sure

Is this request contingent on other funding? ☐ Yes ☒ No
(If yes, explain in response to Question 5 below)

ARTICLE 27 (ID 11) Community Preservation Distribution, Budget

To receive the Report of the **Community Preservation Committee;** to act on the recommendations for the distribution of Community Preservation Funds; to appropriate from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for the Fiscal Year 2014; to reserve for future appropriation a sum of money for the acquisition, creation of open space excluding land for recreational use; a sum of money for acquisition, preservation, restoration and rehabilitation of historic resources; a sum of money for the acquisition, creation, and preservation of community housing; to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation Projects or purposes, all as recommended by the Community Preservation Committee. Said appropriations to be in accordance with the applicable rules and statutes of the Community Preservation Act; or take any other action relative thereto.

Inserted by: Board of Selectmen
Town Manager's Office for the Community Preservation Comm.
December 31, 2012

RECOMMENDED MOTION: That the Town vote to appropriate or reserve from Community Preservation Fund annual revenues or available funds the amounts recommended by the Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses in Fiscal Year 2014, with each item to be considered a separate appropriation:

Appropriations:	
Community Preservation Administrative Expenses	$ 32,034
Long-term Debt Service	$143,950
Short-term Debt Service	$ 18,300
Reservations:	
Community Housing	$ 64,068
Historic Resources	$ 64,068
Open Space	$ 64,068
FY2014 Budgeted annual reserve	$1,401,088

ARTICLE 28 (ID 12) Community Preservation Projects

A. Rehab Exterior of the Railroad Station

To see if the Town will vote to approve, subject to the recommendation of the Community Preservation Committee, the use of available allotted Community Preservation "Historic Preservation" Funds for the purpose of procuring Architectural/Engineering and Construction Services for the rehabilitation of the exterior of the Stoughton Railroad Station Building, or take any other action relative thereto.

Requested Amount: $250,000.00

COMMUNITY PRESERVATION COMMITTEE RECOMMENDED MOTION: That the sum of $250,000 as approved by the Community Preservation Committee, be used for the purpose of procuring Architectural/Engineering and Construction Services for the rehabilitation of the exterior of the Stoughton Railroad Station Building and that $250,000 be borrowed by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of $250,000, pursuant to MGL Chapter 44B, §11 or any other enabling authority, including but not limited to MGL Chapter 44, §§7 and 8, and to issue bonds and notes therefore, which borrowing is intended to be repaid from the funds set aside for such purpose in the Town of Stoughton Community Preservation Fund.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Scott Hersee, Seconded by Joaquin Soares to **DISAPPROVE** Article 28 (ID 12A) and voted **UNANIMOUSLY.**

B. Vital Records

To see if the Town will vote to approve, subject to the recommendation of the Community Preservation Committee, the use of available allotted Community Preservation "Historic Preservation" Funds for the purpose of conservation, restoration, and repair of the vital record history in the Town Clerk's Office; or take any other action relative thereto.

Requested Amount: $20,000

Inserted by: Town Clerk Cheryl Mooney

COMMUNITY PRESERVATION COMMITTEE RECOMMENDED MOTION: That the sum of $20,000 as approved by the Community Preservation Committee be transferred from CPA "Historical Funds" for the purpose of conservation, restoration, and repair of the vital record history in the Town Clerk's Office and further that the Open Space Committee be designated the Restricting Authority, if such designation is required by statute or regulation.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Scott Hersee, Seconded by Joaquin Soares to **APPROVE** Article 28 (ID 12B) and voted **UNANIMOUSLY.**

C. Glen Echo Conservation

To see if the Town will vote to authorize the Board of Selectmen to acquire under the authority of MGL Chapter 44B (the Community Preservation Act) purchase, for conservation, water quality assurance and passive recreation purposes for the sum of $32,700 plus closing costs not to exceed $6,000, a parcel of land in Canton, MA, consisting of 14 acres, more or less, abutting the 2.8 acres of Canton land on Glen Echo Lake currently owned by Conservation Commission of the Town of Stoughton and including approximately 500 feet of frontage on Glen Echo Lake more specifically described as follows:

> Parcel I located at Glen Echo Pond, Canton, MA 02021, Canton Assessor's Map Reference, Map 108, Lot 012, being a portion of the land in the deed to the Seller recorded with the Norfolk County Registry of Deeds in Book 5279, Page 310 and described in said deed as containing 14 ¾ acres, 7 rods.

Kofile

Town of Stoughton, MA
8.30.2021

Title	Volume	Date	16mm Film	35mm Film	Scan	Image Cost	Preservation Cost	Shipping
"Origional Records" Birth, Marriage & Death *		c.1707-1759	yes		yes	$200.00	$1,600.00	$20.00
Birth, Marriage & Death*		prior to 1800						
Birth, Marriage & Death*		1800-1833						
Combine above 2 volumes			yes		yes	$360.00	$2,025.00	$20.00
Marriages*		1758	yes		yes	$100.00	$750.00	$20.00
Births*		1727 - 1847	yes		yes	$200.00	$1,500.00	$20.00
Marriages*		1727 - 1895	yes		yes			
Deaths*		1723 - 1848	yes		yes			
Combine above 2 volumes			yes		yes	$270.00	$2,025.00	$20.00
Births, Marriages & Deaths*		1844 - 1852	yes		yes	$125.00	$1,250.00	$20.00
Births*		1851 - 1891	yes		yes	$300.00	$1,975.00	$20.00
Births, Marriages & Deaths*		1892-1903	yes		yes	$270.00	$2,160.00	$20.00
Deaths*		1852 - 1891	yes		yes	$370.00	$2,220.00	$20.00
Index to Births*		1851 - 1891	yes		yes	$300.00	$1,800.00	$20.00
TOTALS						$2,495.00	$17,305.00	$200.00
GRAND TOTAL:PHASE ONE								$20,000.00
Births		1904 - 1933	yes		yes	$500.00	$3,500.00	$20.00
Births		1934 - 1958	yes		yes	$500.00	$3,000.00	$20.00
Births		1968 - 1966	yes		yes	$500.00	$3,000.00	$20.00
Births		1966 - 1971	yes		yes	$410.00	$2,665.00	$20.00
Marriages		1834 - 1837	yes		yes	$400.00	$2,600.00	$20.00
Marriages		1851 - 1891	yes		yes	$250.00	$1,625.00	$20.00
Marriages		1904 - 1941	yes		yes	$500.00	$3,500.00	$20.00
Marriages		1942 - 1964	yes		yes	$500.00	$3,000.00	$20.00
Deaths		1852 - 1891	yes		yes	$370.00	$2,220.00	$20.00
Deaths		1904 - 1931	yes		yes	$500.00	$3,500.00	$20.00
Index to Births		1892 - 1943	yes		yes	$300.00	$1,800.00	$20.00
Index to Births		1944 - 1964	yes		yes	$300.00	$1,650.00	$20.00
Index to Marriages		1852 - 1892	yes		yes	$300.00	$1,800.00	$20.00
Index to Marriages		1892 - 1939	yes		yes	$300.00	$1,800.00	$20.00
Index to Deaths		1844 - 1892	yes		yes	$300.00	$1,800.00	$20.00
Marriage Intentions		1887-1896						
Marriage Intentions		1896`-1904						
Combine above 2 volumes			yes		yes	$255.00	$1,515.00	$20.00
Deposition - Births		1856-1926						
Deposition - Deaths		1895 - 1946						
Deposition - Marriages		1904 - 1923						
Combine above 3 volumes			yes		yes	$125.00	$975.00	$20.00
						$6,310.00	$39,950.00	$340.00
CURRENT TOTAL FOR NEXT 2 PHASES								$46,600.00

*Worst condition

x 10 M's

Kofile

Town of Stoughton, MA
8/12/2022

Title	Date	Image/Microfilm Cost	Preservation Cost	Shipping
"Origional Records" Birth, Marriage & Death *	c.1707-1759	$200.00	$1,600.00	$35.00
Birth, Marriage & Death*	prior to 1800			
Birth, Marriage & Death*	1800-1833			
(Combine above 2 volumes)		$360.00	$2,025.00	$35.00
Births, Marriages & Deaths*	1844 - 1852	$125.00	$1,250.00	$35.00
Births*	1727 - 1847	$200.00	$1,500.00	$35.00
Marriages*	1727 - 1895			
Deaths*	1723 - 1848			
(Combine above 2 volumes)		$270.00	$2,025.00	$35.00
		$1,155.00	**$8,400.00**	**$175.00**
REVISED PHASE I			**TOTAL:**	**$9,730.00**
Marriages*	1758	$100.00	$750.00	$35.00
Births*	1851 - 1891	$300.00	$1,975.00	$35.00
Births, Marriages & Deaths*	1892-1903	$270.00	$2,160.00	$35.00
Deaths*	1852 - 1891	$370.00	$2,220.00	$35.00
Index to Births*	1851 - 1891	$300.00	$1,800.00	$35.00
		$1,340.00	**$8,905.00**	**$175.00**
REVISED PHASE II			**TOTAL:**	**$10,420.00**

*Worst condition

FUTURE WORK:

Births	1904 - 1933	$500.00	$3,500.00	$35.00
Births	1934 - 1958	$500.00	$3,000.00	$35.00
Births	1968 - 1966	$500.00	$3,000.00	$35.00
Births	1966 - 1971	$410.00	$2,665.00	$35.00
Marriages	1834 - 1837	$400.00	$2,600.00	$35.00
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Deaths	1852 - 1891	$370.00	$2,220.00	$35.00
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Index to Marriages	1892 - 1939	$300.00	$1,800.00	$35.00
Index to Deaths	1844 - 1892	$300.00	$1,800.00	$35.00
Marriage Intentions	1887-1896			
Marriage Intentions	1896`-1904			
Combine above 2 volumes		$255.00	$1,515.00	$35.00
Deposition - Births	1856-1926			
Deposition - Deaths	1895 - 1946			
Deposition - Marriages	1904 - 1923			
Combine above 3 volumes		$125.00	$975.00	$35.00
		$6,310.00	**$39,950.00**	**$595.00**
			FUTURE WORK TOTALS:	**$46,855.00**

Note: Final pricing contingent upon examination at the Vermont Lab

Article 34

Town of Stoughton, Massachusetts
Community Preservation Committee

Full Application to Request CPA Funds

IMPORTANT: Before filling out this application, please submit the pre-application of your project to the Community Preservation Committee (CPC) via Program Administrator Barry Kassler at bKassler@Stoughton-MA.gov to determine its eligibility for Community Preservation Act (CPA) funds. Submit the pre-application **by September 25****, and at least 7 days prior to the next meeting of the CPC. The applicant will be invited to a CPC meeting for a review of the project summary, and, if eligible, to give a full presentation on the project.

Please email a pdf of the full application with all supporting documents to bKassler@Stoughton-MA.gov **at least 7 days prior to your CPC presentation.** Also submit **10 hard copies** of the above to the CPC at the outset of your presentation, if the meeting is in person. Applications received via email **by October 25**** will be eligible for recommendation at the next Annual Town Meeting in the spring.
*(**Late applicants may apply for "Urgent Review" if outside these deadlines, subject to CPC approval. See Item 13.)*

Check one or more Project Categories as applicable:

☐ Community Housing ☐ Historic Preservation ☐ Open Space ☑ Recreation

Project Name: Cedar Hill Golf Course 2023 Renovations

Project Location: Street Address: 1137 Park St

Assessor's Map & Lot #: 0870030

Legal Property Owner of Record: Town of Stoughton

Project Sponsor(s)/Organization: Cedar Hill Golf Course

Contact Name: Victor Barruzza

Telephones: 781-408-0809

Email: vbarruzza@stoughton-ma.gov

Mailing Address: 1137 Park St, Stoughton, MA 02072

Project Sponsor's Signature: _____ **Date:** 10/25/22

PROJECT COST: (Note: If projected budget is for more than three years, describe further in Project Narrative)

	First FY	Second FY	Third FY	**Total**
Total Project Cost	195,000.00			195,000.00
Amount of Other Funding				
Sources of Other Funding				
CPA Funds Requested:	195,000.00			195,000.00

Is this request contingent on other funding? ☐ Yes ☑ No
(If yes, explain in response to Question 5 below)

PROJECT NARRATIVE

Please provide the following information:

1. A detailed description of the project: What is the purpose and scope of the project?

2. How does the project preserve or enhance Stoughton's community character?

3. Demonstrate the community need for the project.

4. How does the project achieve Town goals and objectives as laid out in the Community Preservation Plan, Affordable Housing Plan, Open Space and Recreation Plan, Community Development Plan, and any other relevant Town planning documents? Please be specific, citing document and page of each goal/object quoted. All plans are available at:
   https://www.stoughton.org/community-preservation-committee/links/cpa-fund-application-forms

5. How will this project leverage funds from other sources? Will there be an in-kind contributions, donations, or volunteer labor? Are there fundraising plans? If seeking grants/loans from other funding sources please include commitment letters from funders or letters of inquiry to funders.

6. What is the nature and level of community support for this project? Please describe support in narrative and also attached letters of support.

7. Will your project need any permits? Please describe the nature of permits and inspections required and schedule of reviews, if possible.

8. Detailed budget: Identify all sources and uses of funds; Clearly distinguish among costs to be paid from CPA funds versus other sources of funding; Identify hard and soft costs, contingencies, and project management time (from contracted managers or existing staff).

9. What are your project costs based on? Obtain written quotes for project costs whenever possible. (NOTE: For any acquisition of an interest in real estate, property value will need to be established by the Town through procedures "customarily accepted by the appraising profession as valid", per Section 5 (f) of MGL Chapter 44B. CPA funds may be requested to pay for the appraisal. Appraisals must be commissioned by the Town to comply with the statute.)

10. What maintenance responsibilities will be required to sufficiently maintain the resource? How much will annual and long-term maintenance cost? What entity will be responsible for these responsibilities and costs? How will this revenue be generated?

11. Provide a project schedule showing all major project milestones and supporting information and/or explanation for the project's estimated timeline. Applicant and Program Administrator will prepare and file a **Project Close-Out** at the conclusion of the project.

12. What are the qualifications/experience of the project's sponsoring organization? Provide mission statement, experience of the project manager, track record with summary of similar projects completed by the project manager and by the sponsoring organization.

13. If your project requires more immediate action than the normal deadlines would allow, you must file an **Application for Urgent Review**. Urgent Review will be subject to a separate CPC vote.

14. Project representatives for projects in progress will be asked to report back to the CPC on a regular basis with status updates.

Cedar Hill Golf Course
1137 Park Street
Stoughton, MA 02072
(781) 408-0809

Renovations 2023

24th October, 2022

OVERVIEW

These renovations would help improve overall conditions and create new and exciting changes to the course. From first impressions, to new perspectives, we could help launch Cedar Hill into it's next chapter.

GOALS

1. New and expanded tee boxes to better manage the increased traffic.
2. New and expanded irrigation on high profile areas and new tees.
3. Improved drainage and cart paths to minimize downtime after storms.
4. New fencing for a clean, fresh look and improved course security.

SPECIFICATIONS

The 1st, 3rd, 4th, 5th, and 7th holes would all receive new tee boxes and expand the irrigation to include them. All would add a new look to the green and change the feel of the course. We would locate the main supply line and add irrigation to the first fairway to create a great first impression. Drainage would be added to the 9th fairway and a cart path installed against the wood line while removing the current path that is partially in play. A protective bunker would be placed alongside to catch the ball and minimize slow play for those that are usually searching in the woods. We would then mow down the rough between the fairway and approach to fairway height. The current post and rail fence by the clubhouse would be replaced. It has reached a point where it is no longer repairable and is an eyesore, security, and safety concern. This would create another great first impression.

Summary

The renovations will increase the aesthetic value of the course, create new and exciting angles from a players perspective, and keep current guests while attracting new fans. These are major

improvements that will have minimal impact on the current budget. The areas are already maintained on a daily basis and will decrease maintenance hours by eliminating extra detail work. I thank you for your time and your support of Cedar Hill.

Victor Barruzza

General Manager/ Superintendent

Cedar Hill Golf Course

Country Golf, Inc.

Email: CountryGolf@charter.net ***Phone: 231-218-0299***

Cedar Hill Golf Course
1137 Park Street
Stoughton, MA 02072
Attn: Victor Barruzza
VBarruzza@Stoughton-MA.gov
Ph: 781-927-5565

October 22, 2022

PROPOSAL
FOR CONSTRUCTION WORK
ON THE CEDAR HILL GOLF COURSE

Work as follows:

A) Tee Construction
   1) Hole #1 – Expand the existing Tee or add a new Tee in front of the front of the existing Tee. Total new Tee Top area = 1,500 SF Fill Dirt needed.
      Cost: $9.00/SF x 1,500 = $13,500.00
   2) Hole #3 – Add a new Tee forward of the existing White Tee. Total new Tee Top area = 1,500 SF Fill Dirt needed.
      Cost: $9.00/SF x 1,500 = $13,500.00
   3) Hole #4 – Add two (2) Tee Boxes on the right side in front of the existing White Tee. The new White Tee to be approximately 1,300 SF & the new Red Tee to be approximately 700 SF. Fill dirt needed.
      Cost: $9.00/SF x 2,000 = $18,000.00
   4) Hole #5 – Add a new 3,000 SF Tee right of the existing White Tee. Fill dirt needed.
      Cost: $9.00/SF x 1,500 = $27,000.00
   5) Hole #7 – Add a new Blue Tee behind the existing White Tee. Total new Blue Tee size = 600 SF. No Fill Dirt needed.
      Cost: $9.00/SF x 600 = $5,400.00

B) Irrigation
   1) Hole #1 – Add new Irrigation pipe, wire, & sprinkler heads between the Tee Complex & the Green Complex. Approximately six (6) sprinkler heads are to be added.
      Cost: $7,800.00
   2) Install new sprinkler heads, pipe, & wires on the new Tees on Holes #3, #4, #5, & #7. Approximately five (5) sprinkler heads are to be added.
      Cost: $6,500.00

C) Cart Path removal & new Cart Path construction.
   1) Hole #9 –
      a) Remove existing Cart Path going down the center of the Fairway; Topsoil, Finish Prep, & Seed.
         Cost: $3,500.00
      b) Build a new Cart Path along the far right Rough & ties into the Cart Path at the Green. Path to be approximately 300’ x 9’ wide. Gravel to be installed 6” deep.
         Cost for 250 LF at 9’ wide x $5.00/SF = $11,250.00

D) Fence Replacement – The existing Split Rail Fence at the entrance at the parking lot & around the Clubhouse to be removed & replaced by a new Split Rail Fence or equivalent. Also, have an 18” to 24” Stone bedding (with a liner under the stone) to be installed under the new fencing.
   Cost: Approximately $20,000.00

E) Create a Pine Valley on Hole #9 on the right side rough between the new cart path & the Fairway.
   Cost: $20,000.00

PO Box 5041, Traverse City, MI 49696 **1501 N. South Long Lake Rd, Traverse City, MI 49685**

Cost Estimate Totals
Cedar Hill Tees Renovation Project

Quote from Country Golf, Inc.
Traverse City, MI
10/22/2022

			Estimate	
A)	Tee Construction			
	1 Hole 1		$13,500	
	2 Hole 3		$13,500	
	3 Hole 4		$18,000	
	4 Hole 5		$27,000	
	5 Hole 7		$5,400	
		A) Subtotal:	*$77,400*	**$77,400**
B)	Irrigation			
	1 Hole 1		$7,800	
	2 Holes 3,4,5,7		$6,500	
		B) Subtotal:	*$14,300*	**$14,300**
C)	Cart Path Reconstruction, Hole 9			
	a Remove Existing		$3,500	
	b Replacement		$11,250	
		C) Subtotal:	*$14,750*	**$14,750**
D)	Fence Replacement w/Stone Bedding		*$20,000*	**$20,000**
E)	New Hole #9 -Pine Valley		*$20,000*	**$20,000**
	TOTAL:			**$146,450**
	33% Contingency (incl. Escal. & Deliv):			$48,550
	Total Requested:			**$195,000**

10/24/2022

Mr. Mark Zamanian, Chair

Community Preservation Committee

10 Pearl Street

Stoughton, Ma 02072

Dear Mr. Zamanian and Committee Members,

I am writing this letter in support of Supt. Victor Barruzza's request for Community Preservation Committee funds to be used for improvements at Cedar Hill Golf Course.

There have been a variety of wonderful projects completed at Cedar Hill in recent years, due in no small part to the generosity of The CPC. These projects have made a significant difference in playing conditions and appearance at "The Hill" as evidenced by the huge increase in play resulting in a substantial increase in revenue for the town.

While much has been done, there remains much to do. Many of us at Cedar Hill have approved of and appreciated Victor's past accomplishments. In fact, I don't know of a single person who opposes Victor's proposed plans for future improvements.

For these reasons, it is my hope that the CPC will see fit to grant

Victor's requests for CPC funding. Thank you very much.

Sincerely,

Walter C. Parshley, Member

Cedar Hill Golf Course Operations Committee

October 23, 2022

Mr. Mark Zamanian, Chairman
Community Preservation Committee
10 Pearl Street
Stoughton, MA 02072

Dear Mr. Zamanian and CPC Committee Members,

As Chairman of the Cedar Hill Golf Course Operations Committee, I fully support Superintendent Barruzza's request for CPC funds for course improvements at Cedar Hill.

Cedar Hill Golf Course has become a very successful golf course over the last three years. It has broken free of any subsidy responsibility for the town. On the contrary it has become a profitable entity that is actually adding to the town's coffers. It is not lost on myself or the committee that three years ago the CPC provided a grant to help the course build a Par 5, 6th hole. In my mind that took this golf course to another level and had a major part of the success the course enjoys to this day. For this, the town and Cedar Hill owes a debt of gratitude to the CPC.

With all of the success this golf course has enjoyed over the last three years, it also comes with major wear and tear from the increased use. A major use of this request will be used to improve areas that have been overutilized during this recent success. Expanded tee areas and placement of sand bunkers are major needs for this course. This money would be very helpful in improving the golf course experience for our golfers.

A quick word about the customers that utilize our course. We have a very diverse group of folks that come to play Cedar Hill. We are far from being a private elite golf course and we look at this with a sense of pride. We cater to seniors, women, and young people. We have a large amount of blue collar working people who flood this course after they get out of work. Our course reflects the wide diversity that we see in this town every day. We pride ourselves in hosting a Women's League on Wednesday evenings that is 85 strong! Cedar Hill does this all with the ability to maintain green open space in a part of town where there is not much of. The wildlife that we see on this course include many deer, turkeys, rabbits etc.

On behalf of the Cedar Hill Operations Committee, we are so appreciative of the past support of the CPC. As Cedar Hill celebrates its 70th year in Stoughton, we thank you for your support in considering Superintendent Barruzza's request for additional funds from the CPC.

Respectfully,

Steven C. Bennett, Chairman
Cedar Hill Golf Course Operations Committee

Town of Stoughton

10 Pearl Street • Stoughton, MA 02072 • (781) 341-1300 • FAX (781) 344-5048
www.stoughton-ma.gov

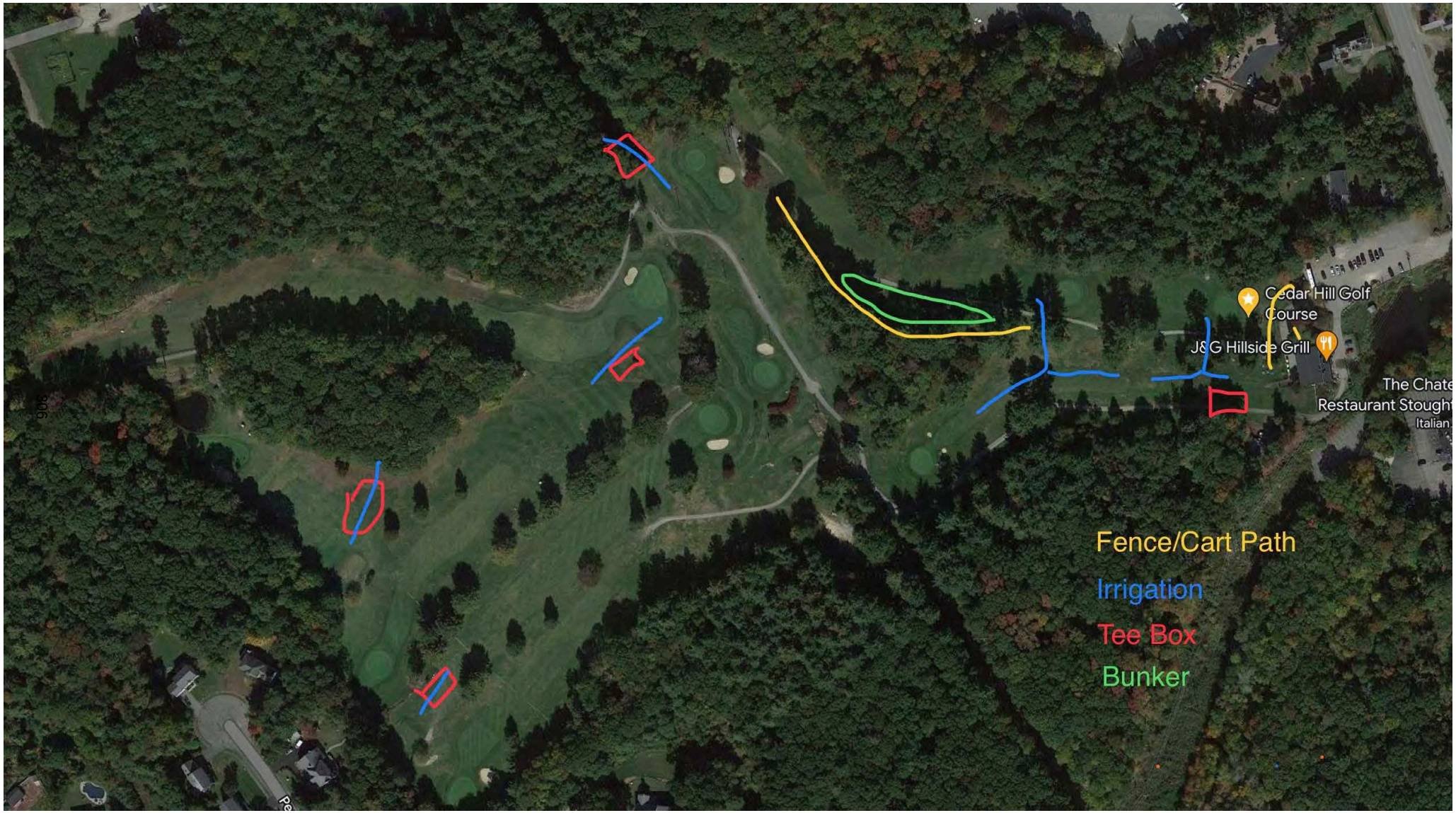
October 24th, 2022

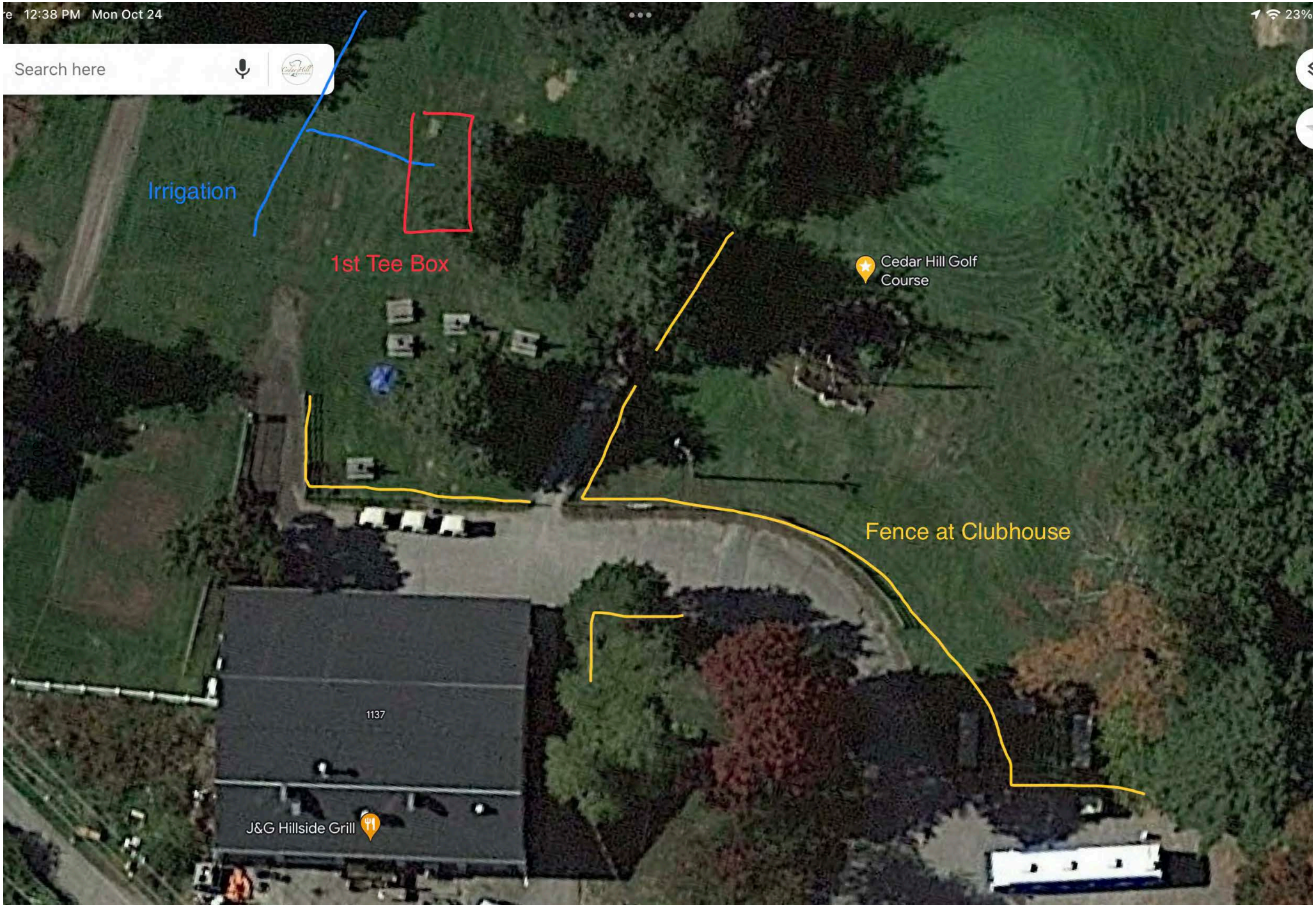
Dear Members of the CPA,

I would like to express my support for the Cedar Hill renovations project. Cedar Hill Golf Course is an excellent outdoor recreational resource for Stoughton residents to enjoy their leisure time. Over the last few years, the course has seen a significant increase in rounds played, has been home to many local tournaments, and has provided a space for the Recreation Department's seasonal youth golf clinics. I believe the renovations will create a better overall playing experience for the golfers and will help enhance the beauty and valne of this conrse.

Sincerely,

Matt Cauchon
Recreation Director
Town of Stoughton


Cedar Hill Golf Course
J&G Hillside Grill
Fence/Cart Path
Irrigation
Tee Box
Bunker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Fence at Clubhouse
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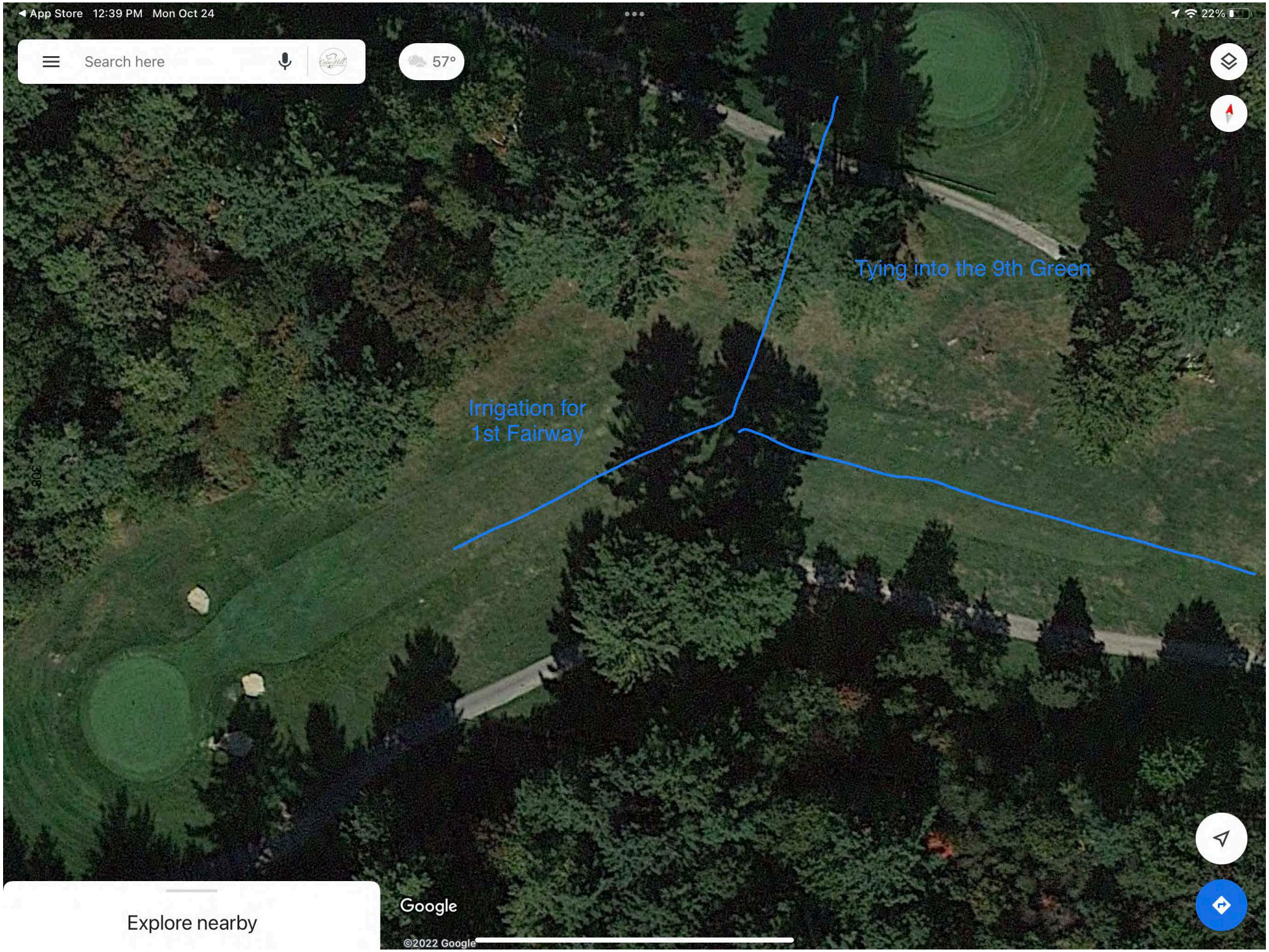
J&G Hillside Grill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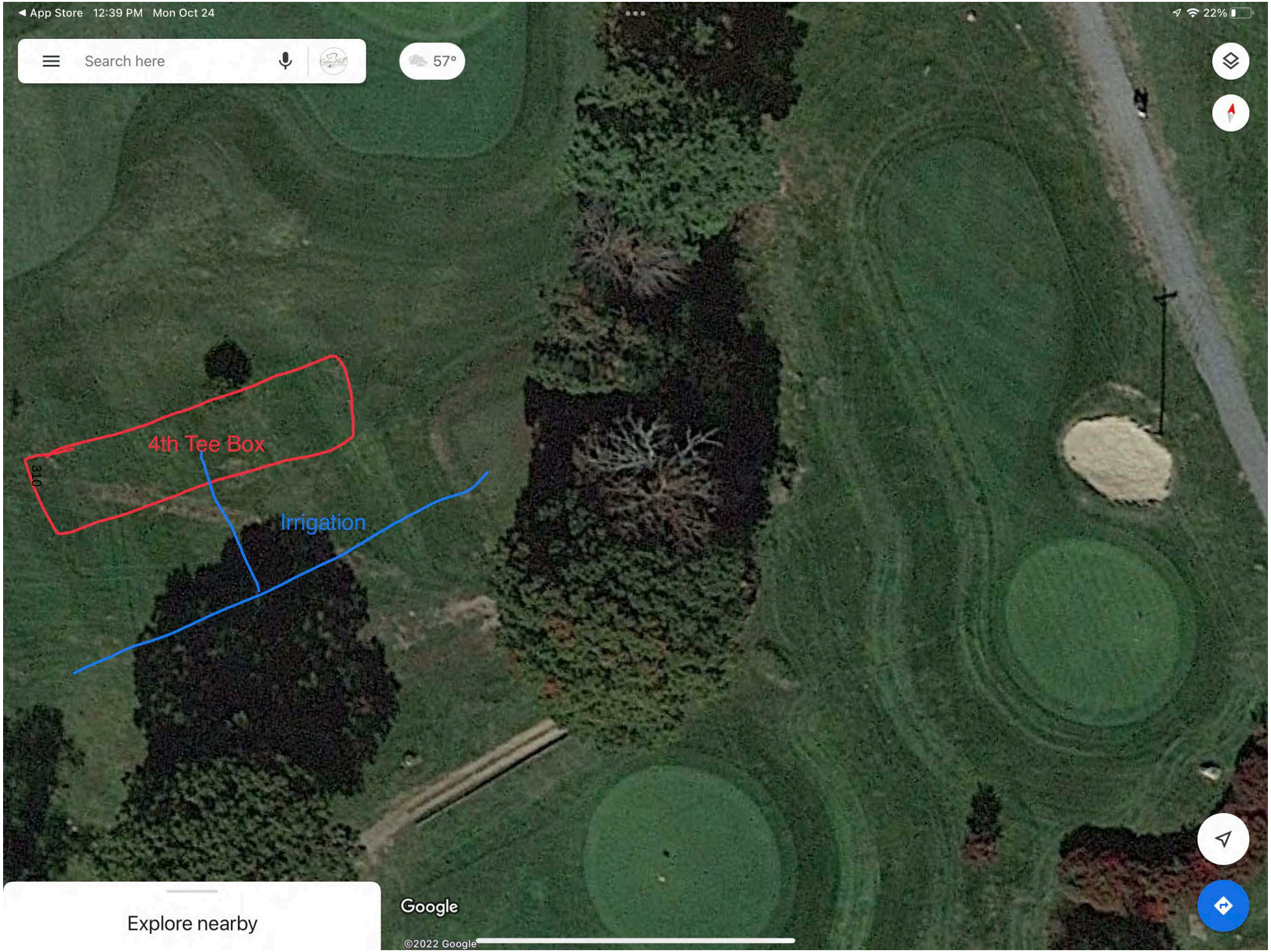
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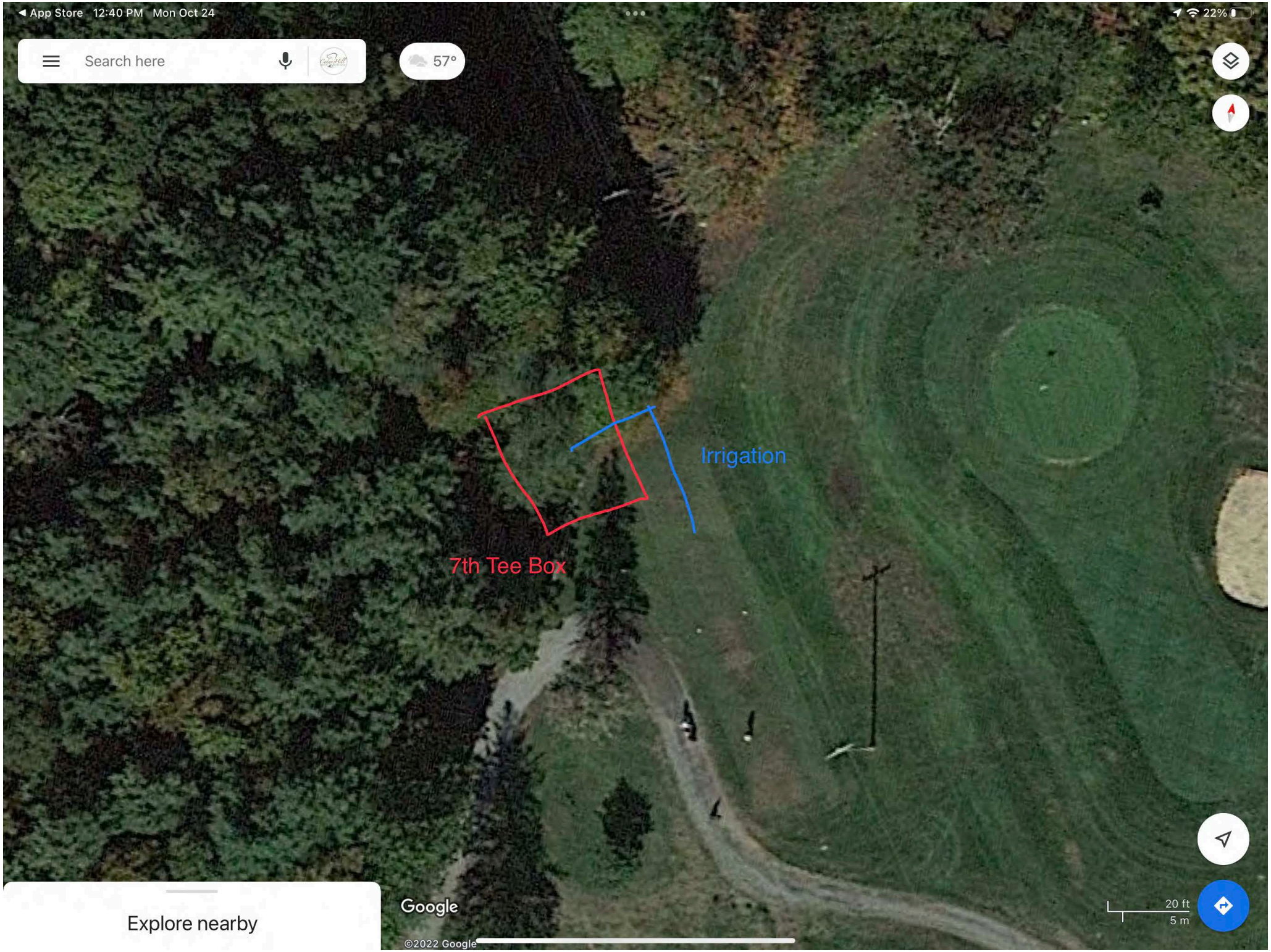
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Article 35

Town of Stoughton, Massachusetts
Community Preservation Committee

Full Application to Request CPA Funds

IMPORTANT: Before filling out this application, please submit the pre-application of your project to the Community Preservation Committee (CPC) via Program Administrator Barry Kassler at bKassler@Stoughton-MA.gov to determine its eligibility for Community Preservation Act (CPA) funds. Submit the pre-application **by September 25****, and at least 7 days prior to the next meeting of the CPC. The applicant will be invited to a CPC meeting for a review of the project summary, and, if eligible, to give a full presentation on the project.

Please email a pdf of the full application with all supporting documents to bKassler@Stoughton-MA.gov **at least 7 days prior to your CPC presentation.** Also submit **10 hard copies** of the above to the CPC at the outset of your presentation, if the meeting is in person. Applications received via email **by October 25**** will be eligible for recommendation at the next Annual Town Meeting in the spring.
*(**Late applicants may apply for "Urgent Review" if outside these deadlines, subject to CPC approval. See Item 13.)*

Check one or more Project Categories as applicable:

☐ Community Housing ☐ Historic Preservation ☐ Open Space ☑ Recreation

Project Name: Hansen Elementary School Playground

Project Location: Street Address: 1800 Central Street

Assessor's Map & Lot #: 016 073 0

Legal Property Owner of Record: Stoughton School Committee

Project Sponsor(s)/Organization: Stoughton Public Schools

Contact Name: Thomes R. Raab

Telephones: 781-344-4000 x70103

Email: t_raab@stoughtonschools.org

Mailing Address: 31 Pierce Street, Stoughton, MA 02072

Project Sponsor's Signature: Thomas R. Raab **Date:** 11/30/2022

PROJECT COST: (Note: If projected budget is for more than three years, describe further in Project Narrative)

	First FY	Second FY	Third FY	Total
Total Project Cost	$950,000			
Amount of Other Funding				
Sources of Other Funding				
CPA Funds Requested:	$950,000			

Is this request contingent on other funding? ☐ Yes ☑ No
(If yes, explain in response to Question 5 below)

COMMUNITY PRESERVATION ACT
FUND APPLICATION



Hansen Elementary School Playground

1800 Central Street

Stoughton, Massachusetts

November 30, 2022

Hansen School Playground Project Narrative

The existing playground at the Helen H. Hansen Elementary School is 22+ years old, 9,500 square feet, and consists of a swing set and three play structures with various climbing, balance, slides, and bridge elements. In addition to its use as a K-5 playground for the 275 student school, it is used extensively by the aftersehool program, people from the neighborhood, and by families with children at STOYAC football and other users of the recreation fields.

The average life of a playground is 15 to 20 years. The Hansen playground is past its useful life and is showing signs of deterioration. The coated metal decking and support railings are starting to delaminate and expose sharp edges. This allows water to come into contact with the steel elements and advances rusting. In addition to replacing the play structures, the shallow roots of the pine trees within the playground create a safety hazard. Runoff from the hill causes problems with standing water on the playground and drainage improvements are needed.

The current Hansen Elementary playground does not include structures that are considered accessible nor does the surfacing meet accessibility standards. The goal of the new playground is to include structures that meet the needs of all children in our community. The new playground will be designed with inclusive equipment and accessible surfacing. It is critical in our school community that the play environment does not separate children from their friends, but that playground equipment is designed to be used on a consistent basis to ensure ongoing personal growth and development for our children.

The playground area connects to the Pinewood Pond neighborhood providing students a safe shortcut to walk to school.

School playgrounds serve the community as a recreation resource at the preschool and elementary buildings across Stoughton. Combined we have four small early childhood playgrounds suitable for children age 5 and under, and four larger playgrounds serving ages 5-12. In addition to playground structures, the eommunity uses the other school recreational areas including basketball courts, gaga pits, and open fields for children and families to ride their bikes, play ball, and walk their dogs. School playgrounds are for the use of students during school hours, and are open to the community to use after school and when school is not in session.

Meeting Town Goals and Objectives

The project meets Guiding Principle 4 – Advance preservation of community character and improve quality of life for residents. The Community Preservation Plan, Fiscal Years 2013-215 states that among the guiding principles of the plan is to advance preservation or community character and improve the quality of life for residents (page 1 – guiding principles). Schools offer recreational space not only for the students, but for the neighborhood and greater community. The fields are permitted by the Recreation Department and serve youth sports in Stoughton, the Chemung Hill is a popular walking/hiking and sledding space, the basketball courts are used by children and adults, and the playground is always busy. There is ample parking during non-school hours and the reereational spaces are accessible by foot from the

neighborhoods on Chemung Street, the Pinewood Lake neighborhood, and the apartment complex on Central Street.

In the same report under Stoughton's Recreation Needs (page 30), it states that many parks and recreation facilities lack access for all citizens. It is a priority for the Stoughton Schools that we work towards making all of our faeilities ADA accessible.;

The Chart of Recreational Resources on page 31 lists a single checkmark under other school playgrounds. There are in fact eight playgrounds besides the community playground at the Wilkins that serve the community. Some funded by PTOs and others through the generosity of Town Meeting. Four are K-5 playgrounds and four are for ages 5-12.

The Open Space and Recreation Plan in Goal 5: Provide adequate access to safe, well-maintained recreational facilities for all residents of Stoughton cites several action plans to identify and provide access to recreation facilities. Action 3 addresses multi-model connectivity to sites through the Town's Complete Street policy (page 104). Stoughton Schools have been at the table with the Transportation Task Force since its inception. The very features that make walking and biking safe for our students to get to and from school, make the community access safer too. Working with the Task Force, the Town has prioritized adding or upgrading sidewalks leading to schools.

Budget

The budget to address all of the deficiencies for the playground surface, including drainage, is $950,000. Development of the playground will be done by O'Brien and Sons. They have a longstanding relationship with the Stoughton Schools and represent manufacturers with creative and inclusive structures that meet the needs of our community. Town of Stoughton Engineering will be assisting us with evaluating the current drainage problems.

Maintenance Responsibilities

The Stoughton Public Schools Maintenance and Operations budget includes funds to maintain existing playgrounds and provide for repairs, replacement parts, and playground mulch.

Playground Design and Installation - $700,000

The Stoughton Public Schools has utilized M.E. O'Brien, playground equipment supplier, for the design and installation of playgrounds on school property for over 20 years. Their design services and equipment are procured through the Massachusetts Higher Education Consortium (MHEC) and meet all state procurement laws. They are also the representative of Landscape Structures playground equipment, which has a focus on inclusive play structures serving children of all abilities. Accessibility and inclusivity are priorities across all Stoughton Public School buildings and facilities.

According to our consultant, based on the square footage of the existing playground (approximately 9,500 SF) and the K-5 population of the Hansen Elementary School (approximately 275 students), $700,000 is a reasonable amount for design, playground equipment, and installation. (See cost breakdown below)

Playground Drainage - $250,000

Installation of a play surface that is a fully accessible rubber surface creates different concerns for drainage than a traditional mulched surface. Our Landscape Architect who has worked with playground equipment from the same manufacturer has determined a design fee of approximately $50,000. It is premature for the designer to have a firm design fee or construction estimate without a final playground layout. A conservative estimate places the drainage installation for a playground this size to be $200,000.

Cost Estimate

ITEM	COST
Playground	
Playground design	$30,000
Playground structures	$350,000
Installation of play structures	$150,000
Poured Rubber surface (approx. 10,000 SF)	$110,000
Fencing, benches, and contingencies	$60,000
Drainage	
Design	$50,000
Construction (site prep, installation of perforated pipe, rain garden, and/or connection to stormwater drain)	$200,000
Total Cost	$950,000

Existing Site Photos



Trees within the playground fence causing tripping hazards



Large play structure with slides.



Climbing structure with slide.



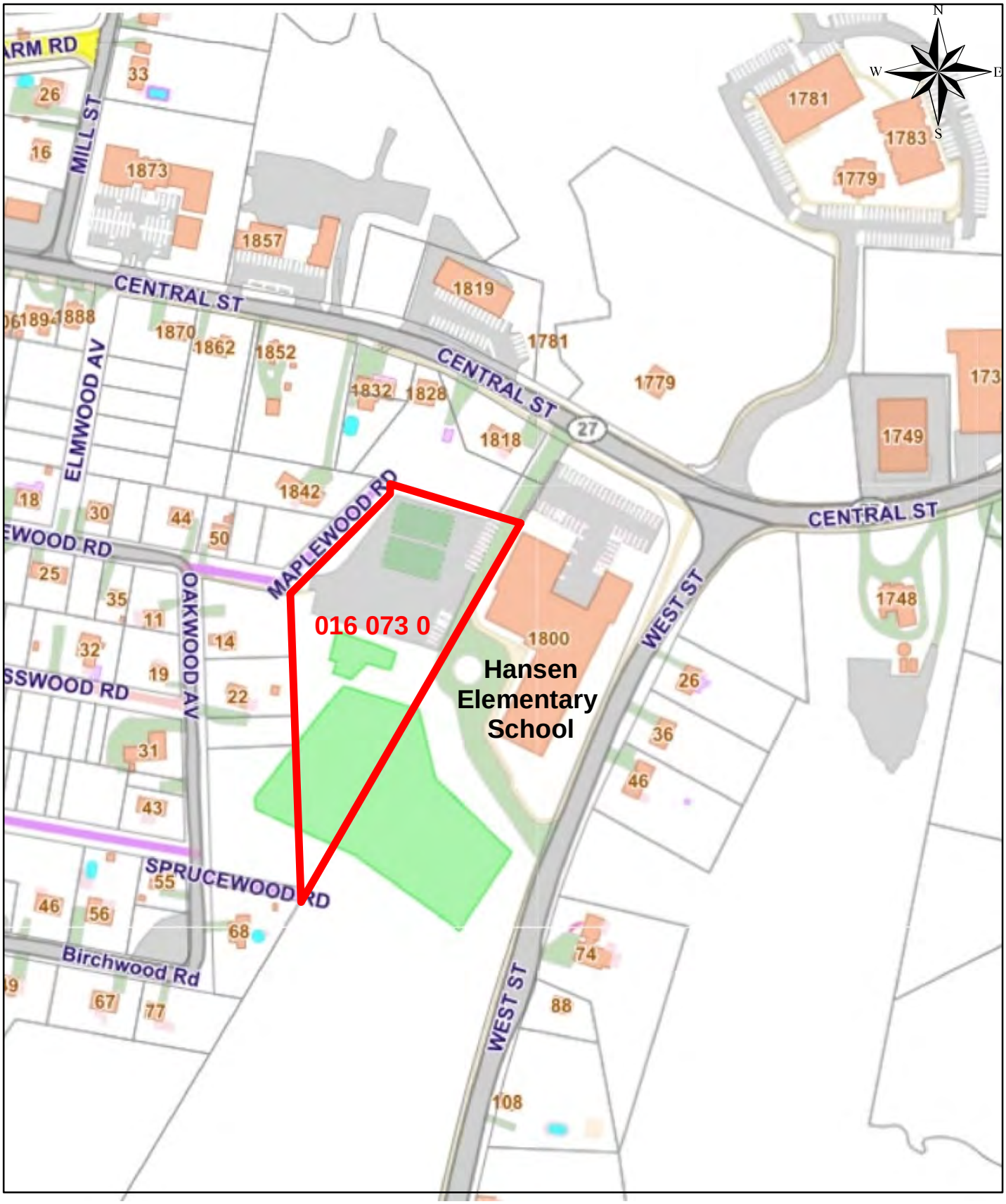
Balance structure and bars.



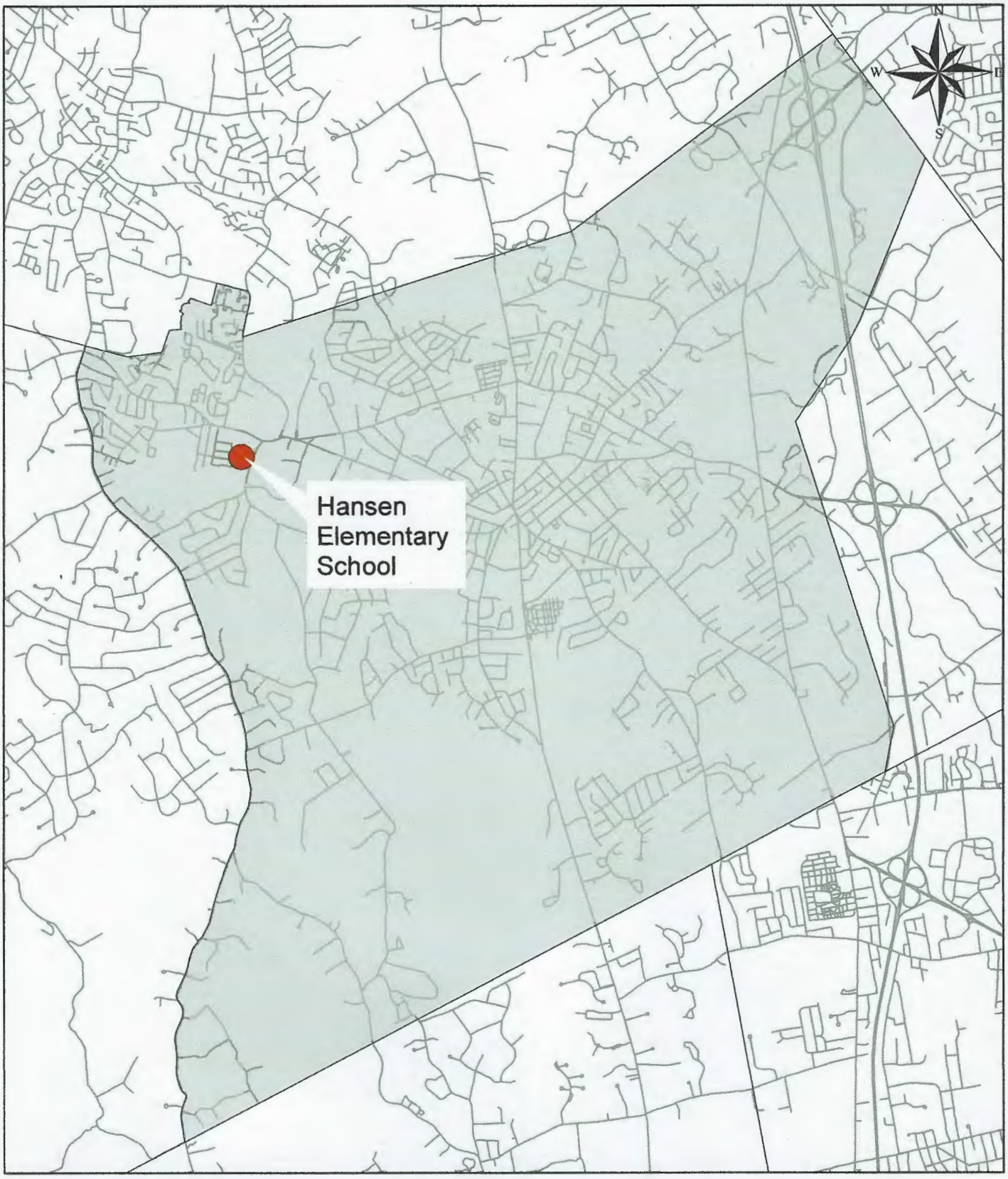
Deck delamination.



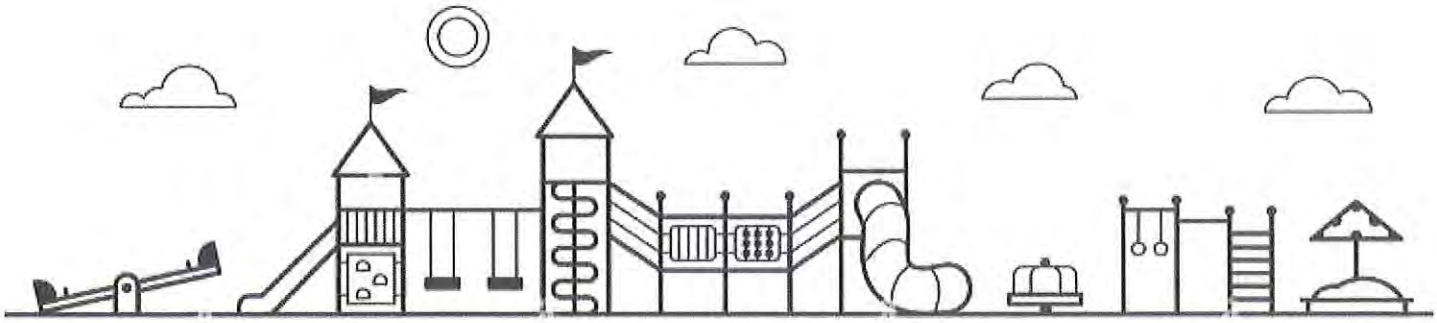
Swings



Project Site Plan
Hansen Elementary School
Stoughton, Massachusetts



Project Locus Plan
Hansen Elementary School
Stoughton, Massachusetts



HHH New Playground Project
2023

Please accept a sample of letters from our community in support of our new playground.

Thank you for your consideration!

💚 The Hawks



Hello from first grade!

Will you help us?

We need a new

playground. Yes we love

are playground. But.....

We need your help

to build a new one!

We need some new

playground equipment!

like some grips for

the monkey bars.

from, Sawyer

Wilson Fundations® | ©2011 Wilson Language Training Corporation

Hansen School New Playground

We need a new playground here at the Hansen School because some of the metal is rusty. So if you fall and get cut it could give you an infection. Lots of our playground slides are old and have cracks. You could get really hurt!

Running around in wood chips is dangerous. We cannot have the wood chips hurting our feet. We need soft ground like the Wilkins playground. The soft ground is safer and easier to run on.

We need more shade because it gets really hot at the end of the year. We need more and new swings. It creaks and there's a long line all the time. In conclusion we need a new playground.

We work so hard all day in class and really would appreciate a better playground to use at recess. The more energy we get out, the better we can focus and learn. Please help us improve our school!

Sincerely,
Third Graders:
Ava, Michael and Elnelson

Dear Stoughton Officials,

We need a new playground!

There are tons of safety issues. Sometimes kids get **hurt** on the playground.The playground is outdated/getting ruined.The wood chips are not a **comfortable** landing. We need a **matted** floor instead.There are not enough swings. Kids have to spend recess waiting for the swings. The kids are getting bored of the old equipment.The playground equipment **needs** better quality. We need equipment that is **low enough** for younger grades. The equipment that you hang on and glide is stuck and does not move at all. The **stairs** going up to the play structure are all **rusty** and kids could get really hurt running up the stairs.The slides can be dangerous for example one of the screws can fall off and a kid could be going down the slide and get **hurt**. The ladders can get **slippery** and

people can slip and fall. The black top needs **new pavement.** The pavement has **potholes** and kids trip on the **potholes** and can have serious **consequences.** The bench at the corner needs to be moved. Kids are getting their shoes **muddy** and have to jump to reach the bench at the corner of the playground.

From,
Students at Helen H. Hansen Elementary

The school playground needs to be replaced and here is why.

The playground is very small as you can see, the equipment is also small, the playground's equipment needs to be renewed, because surprisingly, the playground has been here for twenty five years, which is actually pretty crazy whenever I think about it.

And, there are only four swings on the playground and if a lot of people were waiting to get a turn on them, then some people might not get a turn on the swings, so you could add three more swings for more people to have a turn on the swings.

I can see that the playground needs to have more equipment on it to make it more fun. Also, I have just moved to Stoughton and I can tell that the Hansen is a very good school, but the playground is hardly better. There are a couple things that I miss from my old school, like the big swing.

The big swing is basically like an oversized swing that can hold three or more people and has one or two people to push the swing forward or backward, but it is recommended to only put three or less people on the big swing and 1-2 people pushing it. The big swing is pleasant and is very relaxing if you use it on a nice spring or summer day.

In my old school, there was also a rock climbing wall that you can climb on for fun, but I recommend putting a *rubber*-like mat under the wall just in case someone falls. But however, that's still not all there is.

Lastly, in my old school there was this bridge that wobbles, and you can also connect it to the rock-climbing wall too.

Under the swings, you could also add the rubber-like mats under them *too*, because someone could fall down on their **head** and get hurt.

Finally, I think that the school playground would be a lot better by making the area of the playground just a little bit bigger and making it less dangerous by moving or removing a few things you can trip on.

That is why I think that the school playground and its equipment should be renewed.

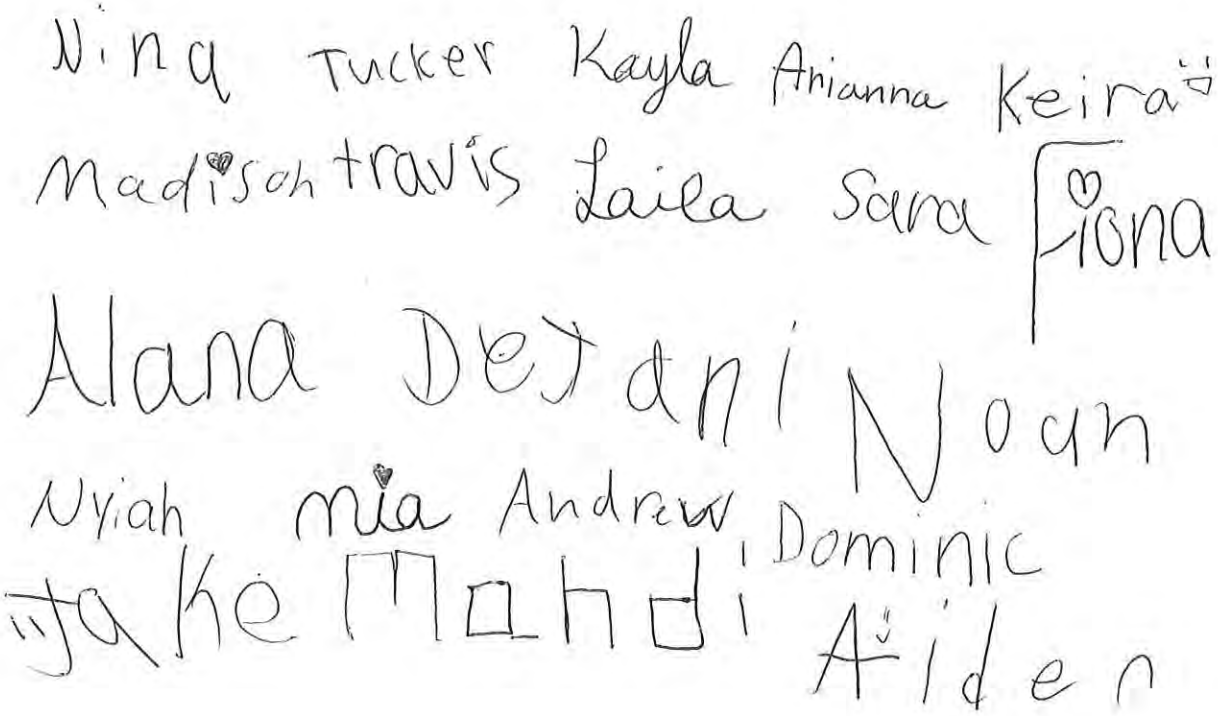
Dear Whom It May Concern,

Fourth-grade students in Room 151 brainstormed ideas of why the Hansen Elementary School needs a new playground to be built. The classroom thinks it is very important not only for the students who attend the Hansen Elementary School but also for other children in the community to have access to a playground with new equipment. The playground has not been replaced in a very long time, so some of the equipment does not work well and is difficult to play on. The students in Room 151 think it is important that the playground is expanded and includes different equipment for all aged children.

A big thank you from Room 151, for your consideration and we hope you vote yes for a new playground at the Hansen Elementary School!

Sincerely,

The Students of Room 151



Dear Stoughton Financial Committee,

The Hansen school is in need of a new playground for safety and to meet the needs of all the Hawks from kindergarten to fifth grade.

Many of the students in our school think we need more equipment because most of the kids playing soccer have to imagine that there's a soccer goal and they have to make sure that they "hit the soccer ball in" so they don't hit anybody!

We would like to have different areas for smaller children so that they don't get hurt on things that are made for bigger kids. And more choices.

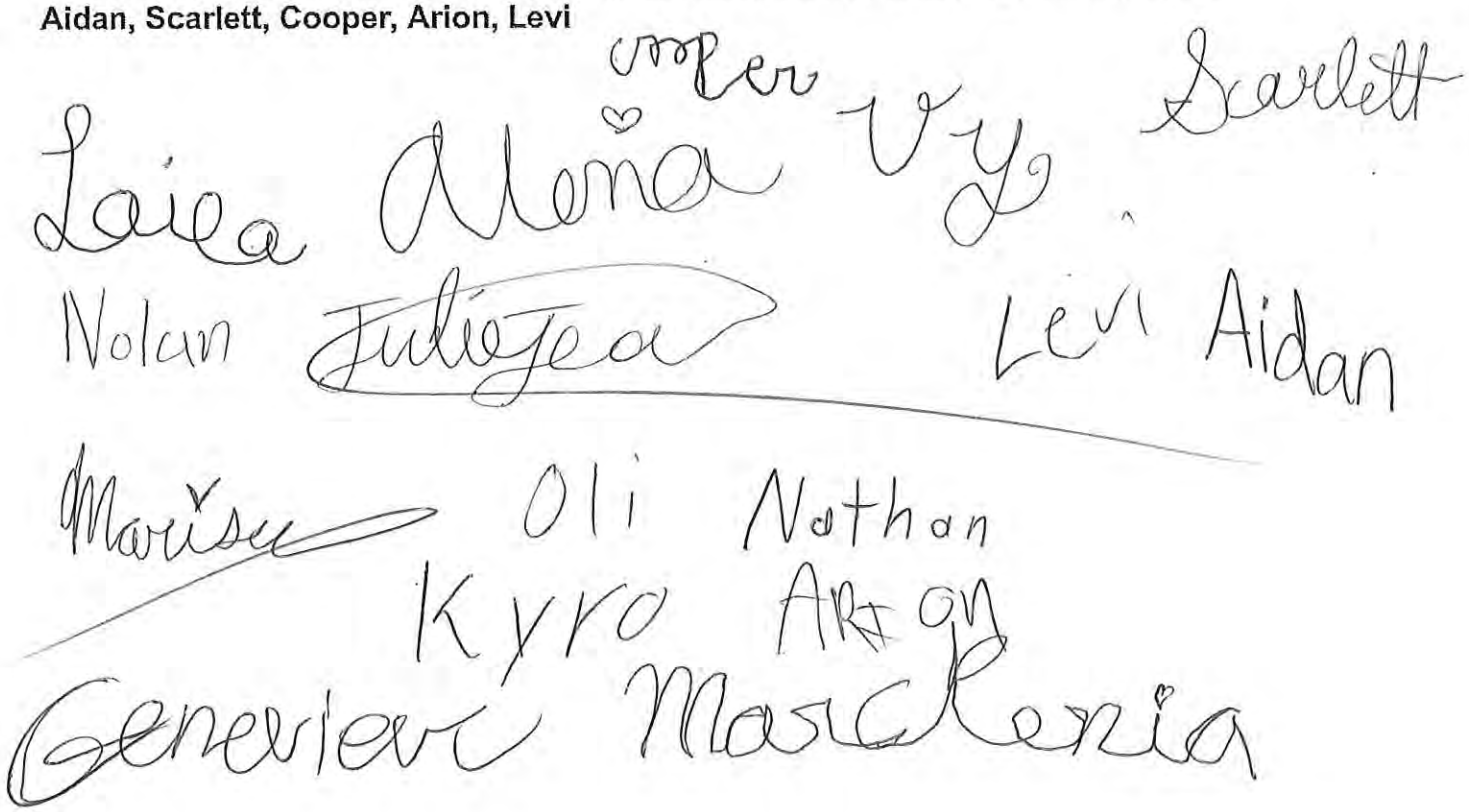
For safety, we would also like to have an updated and cushioned rubbery ground instead of the wood chips which has caused students to get hurt, and younger kids sometimes try to eat them.

Please help to make the Hansen School a better place to play!!

Sincerely,

Student Council:

Julie, Marisa, Oli, Genevieve, Marckenia, Nathan, Alana, Laila, Vy, Nolan, Kyro, Aidan, Scarlett, Cooper, Arion, Levi



To whom it may concern,

My name is Kate Kourafas and I am PTO co-president at the Helen Hansen Elementary School. I have 2 little ones that attend the Hansen, my son Johnny is in 3rd grade and daughter Ellie is in kindergarten.

Hansen school holds a special place in my heart not only because my kids attend it and it has the best staff but also because I went there as well. My parents and I moved to US on September 19th, 1998. I did not know English, we had no family here. Hansen teachers took me in with open arms and even though it was nearly impossible to communicate with me since I spoke Russian, they made me feel at home.

I attended my 5th grade (1998-1999) at the Hansen and believe it or not that was the year that we got the new playground. Fast forward to 2023, I am 35 years old and my kids are sliding down the same slide at recess. I truly believe the Hansen school is a special place, when I go there now as a PTO parent, I love to see that not much has changed, it even smells the same and it brings me right back to my childhood.

The only thing that should change at the Hansen is the playground. The playground is over 20 years and it's not safe for the kids to climb and play on.

I and a full-time working mom of 2, my son is heavily involved in sports so trust me when I say my schedule is packed with work meetings, games and practices but do you know why I volunteer my time as the PTO co-president, plan events and raise money for the school? Because I love this community. The school playground should reflect that and out kids deserve a safe playground to play on.

Thank you so much for your time, I hope we can get started on this very soon.

If you have any additional questions, please feel free to call me at 339 206 2973.

Forever a Hansen Hawk

-Kate Kourafas

Article 36

Town of Stoughton, Massachusetts
Community Preservation Committee

Full Application to Request CPA Funds

IMPORTANT: Before filling out this application, please submit the pre-application of your project to the Community Preservation Committee (CPC) via Program Administrator Barry Kassler at bKassler@Stoughton-MA.gov to determine its eligibility for Community Preservation Act (CPA) funds. Submit the pre-application **by September 25****, and at least 7 days prior to the next meeting of the CPC. The applicant will be invited to a CPC meeting for a review of the project summary, and, if eligible, to give a full presentation on the project.

Please email a pdf of the full application with all supporting documents to bKassler@Stoughton-MA.gov **at least 7 days prior to your CPC presentation.** Also submit **10 hard copies** of the above to the CPC at the outset of your presentation, if the meeting is in person. Applications received via email **by October 25**** will be eligible for recommendation at the next Annual Town Meeting in the spring.
*(**Late applicants may apply for "Urgent Review" if outside these deadlines, subject to CPC approval. See Item 13.)*

Check one or more Project Categories as applicable:

☐ Community Housing ☐ Historic Preservation ☑ Open Space ☐ Recreation

Project Name: Conservation Commission- Atkinson Parking lot/entranceway

Project Location: Street Address: Atkinson Ave Ext

Assessor's Map & Lot #: 061-101, 062-102

Legal Property Owner of Record: Town of Stoughton, Conservation Commission

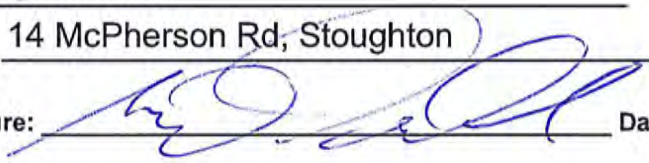
Project Sponsor(s)/Organization: Conservation Commission

Contact Name: Gerry McDonald, Con Com, Chair

Telephones: 781-341-4955

Email: mchop2@msn.com

Mailing Address: 14 McPherson Rd, Stoughton

Project Sponsor's Signature:  **Date:** 10/23/2022

PROJECT COST: (Note: If projected budget is for more than three years, describe further in Project Narrative)

	First FY	Second FY	Third FY	**Total**
Total Project Cost	$105,00	0	0	$105,000
Amount of Other Funding				
Sources of Other Funding				
CPA Funds Requested:	$105,000			$105,000

Is this request contingent on other funding? ☐ Yes ☑ No
(If yes, explain in response to Question 5 below)

October 31, 2022

Conservation Commission, Washington St/Atkinson Ave,
ID # 061 010: 4.5 acres, formerly Arcadian Family Trust, Amanda Kourafas -Trustee
Now owned by Town of Stoughton, care of Conservation Commission

1. Project Description: This project is the opportunity to create parking and trailhead for our new Goulston conservation lands. This application is for funding to secure engineering services, construction bid documents and construction of a gravel parking area and trailhead development, appropriate gates, a kiosk with trail information, landscaping and fencing (as needed) and signs. The Town Engineering Department suggested $10,000 to $30,000 for design and $50,000 to $75,000 for construction, for a total of $105,000.

2. Community Character Enhancement, 3. Community Need, and 6. Community Support: The town, and Town Meeting, have consistently seen the value of Open Space, and have supported purchases as they become available and development of open space access across all parts of town. This speaks to the project's fulfilment of an important community need, and demonstrates the level of community support. Letters of support from the Recreation Department and Open Space Committee, and letters of support from residents, are included with this application.

4. Town Goals: This project directly addresses at least two of the goals in the Town's Open Space and Recreation Plan: Goal 1: "Protect and enhance natural areas of Stoughton for wildlife habitat, wetlands preservation, conservation and recreation", and Goal 4: "Manage the conservation areas to ensure user access and safety".

This proposed parking area and trailhead will help allow for a useful "green way" from east Stoughton (Sumner St) to south Stoughton (Washington St) and beyond. Bird St Conservation Land is across Washington.

The project will help protect on-site and off-site wetlands.

7. Permits: The project will need an Order of Conditions from Conservation, and Site Plan Approval from the Planning Board. The applicant will file for those permits.

8. Detailed Budget, and 9. Cost Basis: See attached spreadsheet

10. Maintenance: Maintenance Cost will be minimal. The parking area and related trails will be maintained by volunteers. Or as needed from Con Com revolving fund account.

11. Project Schedule: A bid package will be issued by the Procurement Office next spring, and the intent is for bids to be received by April. Once the project is approved at next year's Annual Town Meeting, construction can begin after July 1 when funding becomes available. Construction is expected to last about 90 days from the start date.

12. Qualifications and Experience: The Open Space Committee (OSC) has a strong record of

fulfilling its mission to advocate for Open Space in Stoughton, and in securing CPC and Town wide support for land acquisition and use projects. The Conservation Commission is active in managing (and where appropriate improving) the lands under its control for the enjoyment of all residents.

Gerry McDonald
Representing Conservation Committee, Chair
Open Space Committee, Member

Atkinson Ave Ext Conservation Land
Parking Lot and Trailhead Project
Estimated Budget

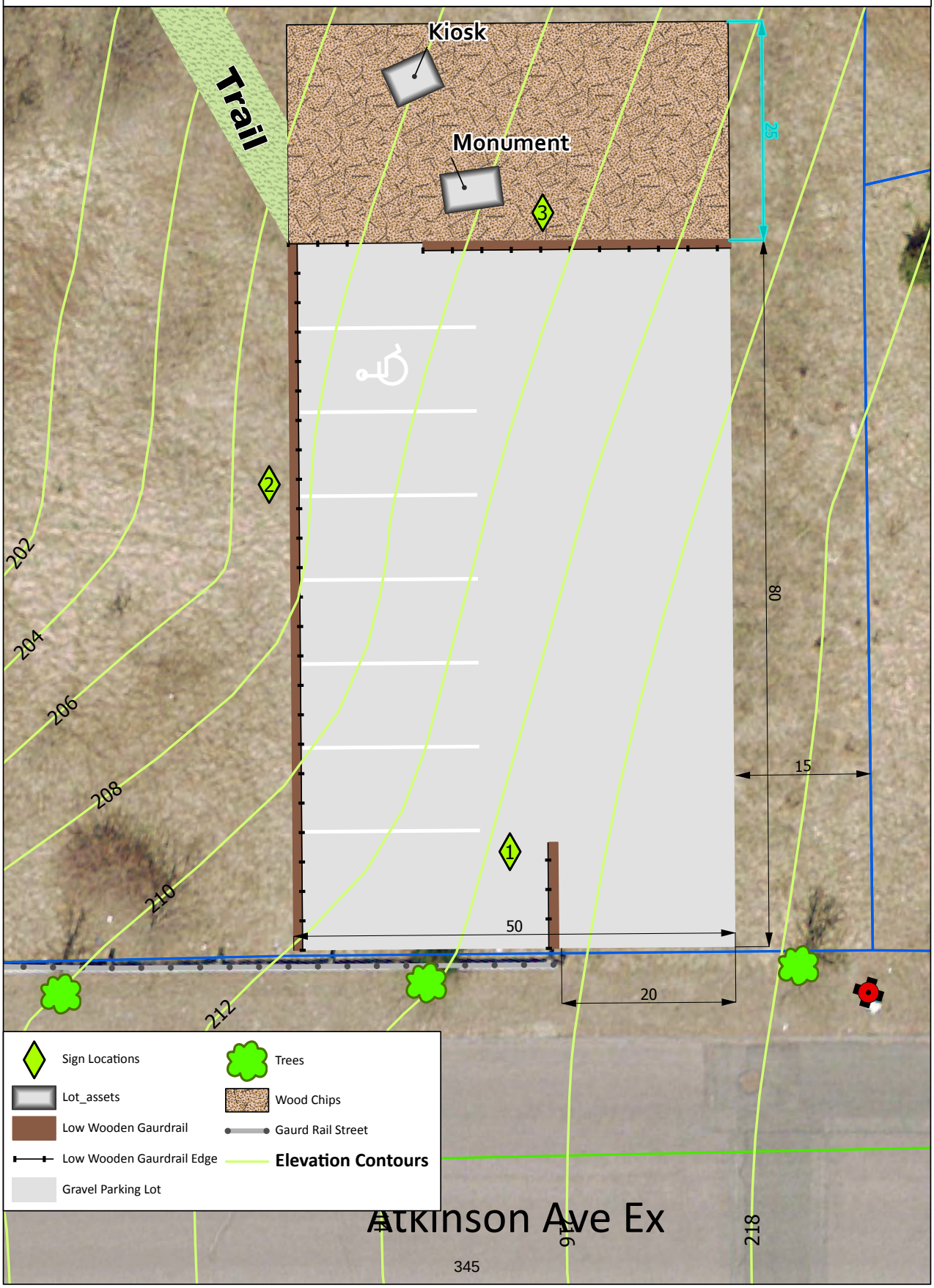
	Low end	High end
Design	$ 10,000	$ 30,000
Construction	$ 50,000	$ 75,000
TOTAL	**$ 60,000**	**$ 105,000**

Figures from Town Engineering Office

Atkinson Ave Access/Parking Lot Plan B

1 inch equals 10 feet

12/21/2022



Article 37

Town of Stoughton, Massachusetts
Community Preservation Committee

Full Application to Request CPA Funds

IMPORTANT: Before filling out this application, please submit the pre-application of your project to the Community Preservation Committee (CPC) via Program Administrator Barry Kassler at bKassler@Stoughton-MA.gov to determine its eligibility for Community Preservation Act (CPA) funds. Submit the pre-application **by September 25****, and at least 7 days prior to the next meeting of the CPC. The applicant will be invited to a CPC meeting for a review of the project summary, and, if eligible, to give a full presentation on the project.

Please email a pdf of the full application with all supporting documents to bKassler@Stoughton-MA.gov **at least 7 days prior to your CPC presentation.** Also submit **10 hard copies** of the above to the CPC at the outset of your presentation, if the meeting is in person. Applications received via email **by October 25**** will be eligible for recommendation at the next Annual Town Meeting in the spring.
*(**Late applicants may apply for "Urgent Review" if outside these deadlines, subject to CPC approval. See Item 13.)*

Check one or more Project Categories as applicable:

☐ Community Housing ☐ Historic Preservation ☒ Open Space ☐ Recreation

Project Name: Grubenskas Family Trust Land Acquisition

Project Location: Street Address: 127 Benson Rd., Stoughton, MA 02072

Assessor's Map & Lot #: 073 020 (Lot C-2 as delineated on attached plan)

Legal Property Owner of Record: Paula L. Grubenskas / Grubenskas Family Trust

Project Sponsor(s)/Organization: Stoughton Open Space Committee

Contact Name: Paula L. Grubenskas

Telephones: 781-344-1329 774-297-3188

Email: plg1276@comcast.net

Mailing Address: 127 Benson Road, Stoughton, MA 02072

Project Sponsor's Signature: _____ **Date:** 12/29/22

John Linehan, Chair
Stoughton Open Space Committee

PROJECT COST: (Note: If projected budget is for more than three years, describe further in Project Narrative)

	First FY	Second FY	Third FY	Total
Total Project Cost	$220,000			
Amount of Other Funding	none			
Sources of Other Funding	none			
CPA Funds Requested:	$220,000			

Is this request contingent on other funding? ☐ Yes ☑ No
(If yes, explain in response to Question 5 below)

Grubenskas Family Trust Land Acquisition

Benson Road

December 29, 2022

This initiative is to acquire another 12+ acres of land for the Town of Stoughton for addition to our open space inventory for the benefit of the people of the Town, particularly future generations. This piece abuts another 50 acre parcel that was recently donated to the Town. Acquisition of this parcel is consistent with the priorities, goals and principals of the Stoughton Open Space Plan. Acquisition of this parcel will help protect Stoughton's natural heritage and provide health and recreational opportunities for the people of the Town. Following discussion at its 12/19/2022 meeting, the Stoughton Open Space Committee voted unanimously to support acquisition of this parcel. I believe the Stoughton Conservation Commission had previously voted to support this acquisition.

Stoughton's heritage is of a town with woodlands and farms. Land development has reduced the available open space, but this project will be one more addition to protecting this heritage. It is consistent with both the Community Preservation Committee (CPC) Plan and the Open Space Plan (OSC). The current owner/seller, Paula Grubenskas, has been approached by a number of developers, but she wants to see this land protected in perpetuity for the wildlife and people of Stoughton. She has shared that she has been approached by a number of her neighbors who have been nervous that it would be developed for residences. In surveys conducted by the CPC it was made clear that open space protection was one of the highest (if not the highest) priority for the people of the town to invest Community Preservation Act funds.

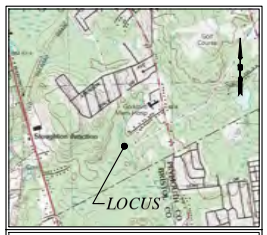
The current owner has hired an engineering company to delineate 2 acres (designated on the plan as Lot C-1) of the 14+ acres to be retained with the current residence. The remaining 12+ acres (designated on the plan as C-2) would be sold to the Town. The price Ms. Grubenskas named was $160,000. While this seems quite reasonable for 12+ acres, the value of the property as delineated would obviously need to be assessed on behalf of the Town. The Town would also have other additional expenses including legal fees, a hazardous substances review (21E) and the purchase of a 3rd party conservation restriction. Therefore I have estimated that $220,000 would cover the purchase of the land and these additional expenses. Actual purchase would obviously be pending the Town getting the 21E and assessment done - to assure that the Town would not be exceeding the assessed price.

I do not believe this purchase would bring any material additional expenses or responsibilities to the Town as the existing Town already accepted the abutting 50 acres.

John Linehan

Chair, Stoughton Open Space Committee

Member, Stoughton Community Preservation Committee



LOCATION MAP

FLOOD NOTE:

BY GRAPHIC PLOTTING ONLY, THIS PROPERTY IS LOCATED IN ZONE AE, ZONE AE (AE 181), ZONE AE (EL 183), ZONE AE (EL 185) AND ZONE X OF THE FLOOD INSURANCE RATE MAP, AS SHOWN ON COMMUNITY MAP No. 25021C 0377E, WHICH BEARS AN EFFECTIVE DATE OF JULY 17, 2012, AND IS IN A SPECIAL FLOOD HAZARD AREA.

NOTES:

1. TOPOGRAPHIC AND DETAIL INFORMATION SHOWN HEREON IS BASED UPON AN ON THE GROUND SURVEY PERFORMED BY MERRILL ENGINEERS AND LAND SURVEYORS DURING NOVEMBER AND DECEMBER 2022.
2. WETLAND RESOURCE AREAS SHOWN ON THIS PLAN WERE DELINEATED BY SOUTH RIVER ENVIRONMENTAL DURING NOVEMBER OF 2022 AND FIELD LOCATED BY MERRILL ENGINEERS AND LAND SURVEYORS.
3. SUBJECT SITE IS IN THE RESIDENTIAL C (RC) AND RESIDENTIAL A (RA) ZONE AS DEPICTED ON THE TOWN OF STOUGHTON ZONING MAP.
4. LOT C-1 TO REMAIN LAND OF GRUBENSKAS FAMILY NOMINEE TRUST, PAULA L. GRUBENSKAS TRUSTEE, 127 BENSON ROAD, STOUGHTON, MA 02072. LOT C-2 IS TO BE CONVEYED TO THE

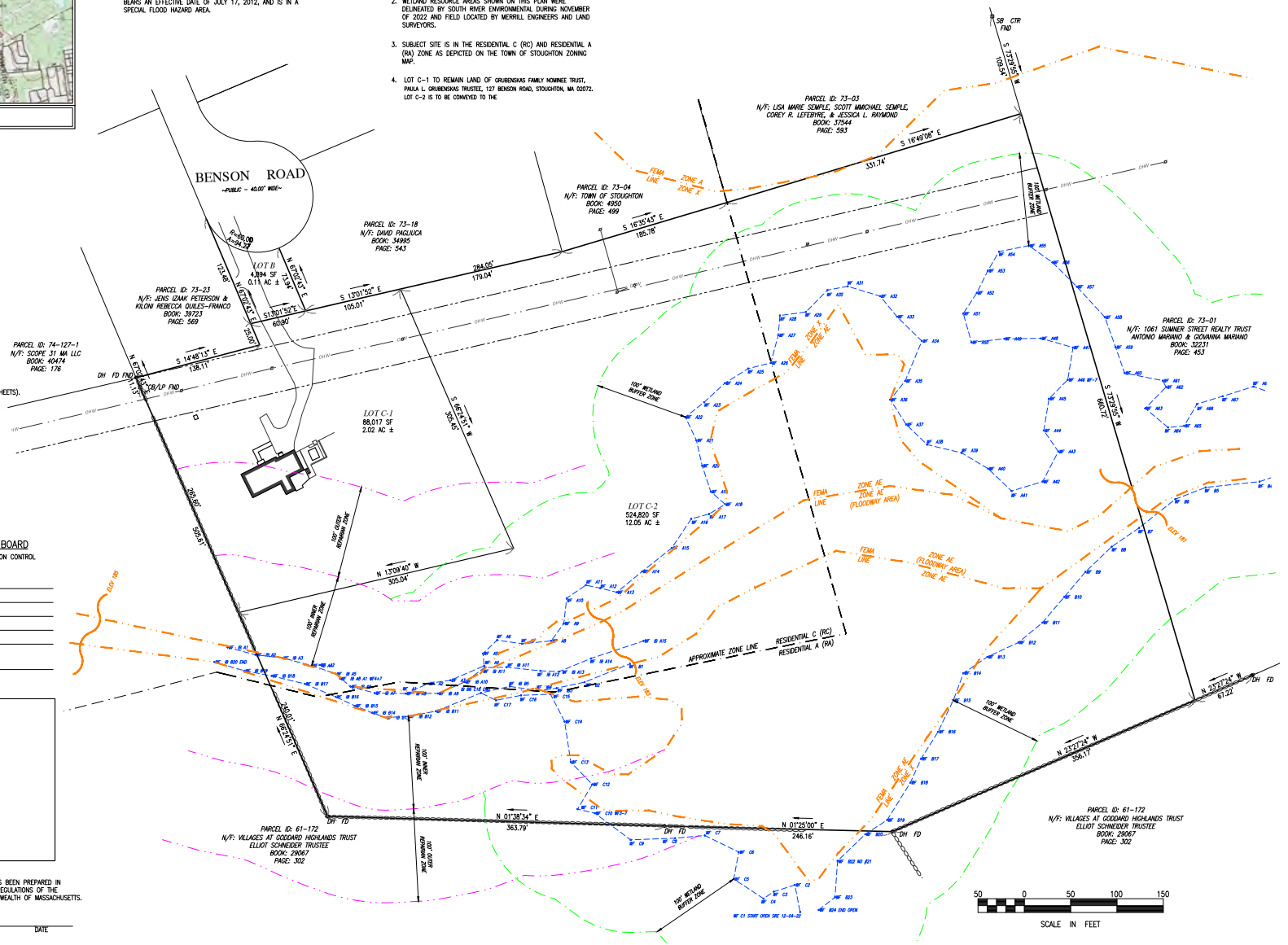
RECORD OWNER:

ASSESSORS MAP 73 LOT 19 & 20
127 BENSON ROAD

GRUBENSKAS FAMILY NOMINEE TRUST
PAULA L. GRUBENSKAS TRUSTEE
127 BENSON ROAD
STOUGHTON, MA 02072
DEED BOOK 24888 PAGE 94
DEED BOOK 25218 PAGE 589
LOTS B & C – DEED BOOK 3578 PAGE 114

NOTES:

1. PLAN REFERENCES:
   - 1.1. PLAN BOOK 201, PAGE 379.
   - 1.2. PLAN BOOK 171, PAGE 915.
   - 1.3. PLAN BOOK 666, PAGE 1.
   - 1.4. BOOK 3341, PAGE 284.
   - 1.5. PLAN 846 OF 1957.
   - 1.6. PLAN 183 OF 1958
   - 1.7. PLAN BOOK 444, PAGE 817.
   - 1.8. LAND COURT PLAN 26978 A, B, C.
   - 1.9. PLAN BOOK 428, PAGE 77, (TWO SHEETS).
   - 1.10. PLAN BOOK 604, PAGES 1–14.
   - 1.11. DEED BOOK 3578, PAGE 114.



TOWN PLANNING BOARD

APPROVAL UNDER THE SUBDIVISION CONTROL LAW NOT REQUIRED

DATE

I HEREBY CERTIFY THAT THIS PLAN HAS BEEN PREPARED IN CONFORMANCE WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS.

BRENDAN P. SULLIVAN, P.L.S. DATE

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REVISIONS

DRAFT

DRAWN BY: MCM

DESIGNED BY: ---

CHECKED BY: BPS

Merrill
Engineers and Land Surveyors
427 COLUMBIA ROAD, HANOVER, MA 02339 / T: (781) 826-9000
26 UNION STREET, PLYMOUTH, MA 02360 / T: (508) 746-6060
WWW.MERRILLINC.COM

PLAN TYPE

PROJECT ADDRESS
TOWN, MASSACHUSETTS

OWNER/APPLICANT
CLIENT NAME
STREET ADDRESS
TOWN NAME, MA ZIP CODE

DECEMBER 28, 2022

SCALE 1"=50'

JOB NO. 22-702

LATEST REVISION:

SHEET 1 OF 1


Quick Zooms
Find Properties
Owner:
Enter Owner
Parcel ID:
Enter Parcel ID
Address:
Enter Street Name
#
Clear
Results Summary
Parcels For Identify
Parcel ID
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Address
073 020 0
GRUBENSKAS PAUL
127 BENSON RD
Find Abutters
About
Layers
Find
ATKINSON AV EX
DEAN RD
ATKINSON
ESTEN RD
DAVIS RD
REGINALD
CHASE RUN
FORDS RUN
ERICA DR
NADINE LN
DALY DR EXTENSION
MEARS LN
BENSON RD
SUMNER ST
WASHINGTON ST
MURRAY CR
KELSEY DR
SCOFIELD DR
Map Info
SimpliCITY by PeopleGIS
200 m
1000 ft
State Plane, NAD 83 Ft
765610, 2858614

REAL PROPERTY APPRAISAL

APPRAISAL REPORT

Fee Simple Interest

Residential Land

Lot C-2
Located at
127 Benson Road
Stoughton, Massachusetts 02072

Report Date:
March 11, 2023

Prepared For

John Linehan, Open Space Committee
Town of Stoughton
10 Pearl Street
Stoughton, MA 02072

Shepherd Associates, LLC
Needham, Massachusetts

Shepherd Associates, LLC

Real Estate Appraisal & Consulting Services

399 Chestnut Street, Needham, Massachusetts 02492

T: 617.928.1778; F: 617.663.6208; Email: shepherd@shepherdnet.com

March 11, 2023

John Linehan, Open Space Committee
Town of Stoughton
10 Pearl Street
Stoughton, MA 02072

Subject Property; Residential Open Space Land located @
127 Benson Road, Stoughton, Massachusetts 02072

Dear Mr. Linehan:

In accordance with your request, the appraisal of the referenced property has been completed and the report follows. The appraisal process undertaken represents a scope of work sufficient to produce credible assignment results.

The subject property is summarized as follows.

- Residential Open Space Land (Lot C-2 as identified on the Merrill Engineers Draft plan of 12/29/2022) containing upland, utility right of ways, a stream, flood plain and wetlands.
- Gross Land Area - Lot C-2: 523,693 sq. ft. (12.0500 acres), based on the Merrill plan.
- The land being acquired by the Town represents a portion of a larger parcel owned by Grubenskas Family Trust.
- The client has requested the property be appraised as open space. See the scope of work and highest and best use sections of this report for additional information.

A Real Estate Appraisal Report has been prepared to comply with the reporting requirements of Standards Rule 2-2(a) of the Uniform Standards of Professional Appraisal Practice ("USPAP"). The data, reasoning and analyses used to develop assignment results are set forth in this report. Supporting documentation is retained in the appraisal's workfile. The depth of discussion contained in this report is specific to the needs of the client and for the stated intended use and is intended to meet the supplemental standards of the Appraisal Institute.

Page 22 of this report contains pertinent scope of work information for this assignment. Please refer to the Limiting Conditions and Assumptions section of this report on page 20. Acceptance of this report constitutes agreement with these conditions and assumptions.

Unless otherwise stated, the property is appraised as if it meets or exceeds all Massachusetts and federal environmental considerations.

The appraiser has no present or prospective interest in the property that is the subject of this report.

The appraiser has no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.

Valuation conclusions follow.

Value Conclusions			
Premise	**Interest Appraised**	**Effective Date**	**Value Conclusion**
Current As Is Market Value	Fee Simple	2/10/2023	$195,000

Market Uncertainty. See comments in Scope of Work.

Extraordinary Assumptions. The appraisal assumes that the draft plan provided accurately depicts the property appraised. If not, the assignment results could be affected.

Hypothetical Conditions. No hypothetical conditions apply.

Other assumptions and conditions may be found in the following report.

The report's conclusions are subject to the following value definition, general, specific and extraordinary assumptions and limiting conditions, and my certification.

This letter is not an appraisal report and cannot be understood without reference to the report: if detached from the report, it is invalid. The report contains support for the stated opinions and conclusions. The appraisal and report have been prepared for the client, Town of Stoughton, and identified intended users. Unless otherwise noted, others may not rely upon this report and its conclusions, for any purpose whatsoever, without the appraiser's express written permission. Acceptance of this appraisal indicates that users acknowledge and accept all conditions provided herein.

Thank you for the opportunity to carry out this assignment. Please contact us if there are questions or comments.

Respectfully submitted,

FOR: SHEPHERD ASSOCIATES LLC



William J. Pastuszek, Jr., MAI, SRA, MRA
MA Certified General Real Estate Appraiser License #10

WJP/b
Encls.

CERTIFICATION

The appraiser certifies and agrees that:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- The appraiser has no present or prospective interest in the property that is the subject of this report, and no personal interest or bias with respect to the parties involved.
- The appraiser has no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- The appraiser's engagement in this assignment was not contingent upon developing or reporting predetermined results.
- The appraiser's compensation for completing this assignment is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- This appraisal assignment is not based on a requested minimum valuation, a specific valuation, or the approval of a loan.
- William Pastuszek has made a personal inspection of the property that is the subject of this report.
- The appraiser's analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice and with the requirements of the Code of Ethics and Professional Standards of the Appraisal Institute.
- No one provided significant professional assistance to the person(s) signing this report.
- The use of this report is subject to the requirements of the Appraisal Institute and other appraisal organizations with which the appraiser is affiliated relating to review by its duly authorized representatives.
- The appraiser has performed no prior appraisal services or other services relating to the subject within three years of the engagement for this assignment.
- I am appropriately credentialed to appraise the property in the State in which it is located.



William J. Pastuszek, Jr., MAI, ASA, MRA
Massachusetts Certified General Real Estate Appraiser License #10

As of the date of this report, William J. Pastuszek, Jr. has completed the requirements for designated members of the continuing education program of the Appraisal Institute. Mr. Pastuszek is in compliance with the requirements of the voluntary recertification program of the Massachusetts Board of Real Estate Appraisers. The appraiser is in compliance with the mandatory recertification program of The American Society of Appraisers for its designated members.

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SUMMARY - IMPORTANT FACTS AND CONCLUSIONS

General	
Subject Address	127 Benson Road, Stoughton, Massachusetts 02072
MSA	Boston-Cambridge-Newton, MA-NH MSA
Census Tract	4561
Latitude/Longitude	42.0979629 / -71.0848057
Ownership	Paula Grubenskas, Grubenskas Family Trust
Title Reference	Norfolk Registry: B/P 25218/589
Report Option	Real Estate Appraisal Report
Report Date	March 11, 2023
Effective Date	February 10, 2023
Inspection Date	February 10, 2023
Interest Appraised	Fee Simple
Purpose	To develop a market value opinion as of a current date.
Intended Use	A current opinion of market value.
Zoning / Conforming Use	RA & RC / Yes

Real Taxes and Assessment

Real Estate Assessment and Taxes								
Tax ID	**Land**	**Improvements**	**Other**	**Total Assessment**	**Tax Rate**	**Taxes**	**Special Assessments**	**Taxes includes Special Assessment (CPA)?**
73-20	$339,000	$233,300	$0	$572,300	$13.55	$7,873	$118	Yes
Totals	**$339,000**	**$233,300**	**$0**	**$572,300**		**$7,873**	**$118**	

Property	
Location	The subject is located at the end of Benson Road. The parcel adjoins a 4-acre parcel owned by the Town of Stoughton with frontage on Sumner Street. The town-owned Chase Run Conservation Area is located across Sumner Street and connects with the subject via a town-owned parcel. The subject also abuts 50 acres of land which reportedly is being acquired by the Town.
	Site
Land Area	523,693 sq. ft. (12.0500 acres)
Flood Zone	Flood Map Information: Community Panel #25021C0377E. Date: July 17, 2012. Portions of the property are located in an area of significant flood hazard (Zone AE) and portions are located in Zone X, an area of not significant hazard.
	Improvements
	None. The site consists of unimproved land which contains wetlands, flood plains and Dorchester Brook.
Highest and Best Use - as Vacant	Open space use.
Highest and Best Use - Improved	Not applicable.

Value Indications	
Date	**Current**
Premise	As **Is**
Cost Approach	Not applicable, not developed.
Sales Comparison Approach	$195,000
Income Capitalization Approach	Not applicable, not developed.
Exposure Time	+-6 months
Marketing Time	+-6 months
Value Indications	
Value Conclusion	$195,000
Effective Date	February 10, 2023
Property Rights	Fee Simple
Market Uncertainty	*See Scope of Work Section.*
Extraordinary Assumptions	No extraordinary assumptions apply.
Hypothetical Conditions	No hypothetical conditions apply.

Article 38

Town of Stoughton, Massachusetts
Community Preservation Committee

Application for Urgent Review

Pre-Applications for CPA funding are normally due by September 25, with Full Applications and all relevant attachments due October 25. If your project is of such an urgent nature that it cannot wait for the next deadline, please complete this form and email it to CPC Program Administrator Barry Kassler at bkassler@stoughton-ma.gov as part of your pre-application.

This request will be reviewed by the CPC and voted upon **prior to review of the pre-Application.** If this request is denied, the project may still be considered, but only within the normal deadlines stated above. It will be the applicant's choice whether or not to continue pursuing CPA funding at that point.

Project's Proposed Name: Depot Stabilization

Project Location Street Address: 45 Wyman Street

Project Sponsor & Organization: Town of Stoughton DPW

Contact Person:

Name: Paul Giffune

Mailing Address: 950 Central Street

Telephone #s: 781-344-2112

Email Address: pgiffune@stoughton-ma.gov

Sponsor's Signature: Paul Giffune **Date:** 1/23/23

Town of Stoughton

10 Pearl Street · Stoughton MA 02072 · (781) 341-1300 · Fax (781) 344-5048

January 23, 2023

Community Preservation Committee
10 Pearl Street
Stoughton, MA 02072

Re: **Urgent Review of Application for Depot Stabilization Funding**

Dear Mr. Zamanian,

The Town of Stoughton requests your committee's expedited review of the application for Community Preservation Committee (CPC) funding entitled "Depot Stabilization," dated January 23, 2023 for consideration at the committee's next meeting, and subsequently, at the Annual Town Meeting of 2023 scheduled for May 1, 2023.

The urgency of this proposal is that there is more of a desire to make this location a viable Town building and community center than ever before. There has been a flurry of activity and buzz about the development of it behind the scenes as well as publicly. The Little Theatre of Stoughton has held yard sales on the property recently and National Grid has accepted the Town's application to restore power, imminently. This is really a great time to ride the wave of momentum that many groups, including the Select Board, which voted unanimously to insert this article into the 2023 Annual Town Meeting warrant.

Downtown Revitalization is listed as a primary goal in multiple planning documents. Our Community Development Strategy (2017) lists Revitalization of the Town Center as the #1 Goal under Economic Development. Action items to achieve this goal include 1) Work toward the revitalization, re-use and redevelopment of targeted sites in Town Center.

The activation of the Train Depot will go a long way toward the accomplishment of this goal. Having a use that activates the Train Depot will draw residents and visitors to the Downtown. This creates an opportunity for the existing businesses to attract new customers. Having an active Downtown will also attract new investment in the form of new businesses and possibly new mixed use development because Stoughton Center will be a place where people can live, work and play.

The Economic Development Director has obtained a Mass Downtown Initiative Technical Assistance Grant from the Department of Housing and Community Development that will fund a Highest and Best Use Study of the Train Depot (letter attached). The study will allow Town Officials to support a specific use of the building backed by community consensus.

Town of Stoughton

10 Pearl Street · Stoughton MA 02072 · (781) 341-1300 · Fax (781) 344-5048

The community has already demonstrated support for Downtown Revitalization. During the May 2022 Town Meeting the Stoughton Center District Zoning Bylaw was passed. The purpose of this bylaw is to spur development in the Downtown.

If funding is provided it will allow for short term uses that will activate the Train Depot as well as the Downtown as a whole while the long term use is being determined.

The necessity for this request vital to continue to slow the deterioration of the building located at 45 Wyman Street. The CPC has already graciously funded the purchase and the first stages of stabilization of this historic property. The longer the project approval and duration, the more the detrimental it is for the building and the more expensive it will become with escalating labor and material costs.

Thank you for your consideration. Any help with this matter is greatly appreciated. Please call me directly at 781-232-9213 with any questions, comments or concerns.

Sincerely,

Paul Giffune – Public Works Director
cc: T. Calter – Town Manager, D. Roberts – Select Board Chairwoman

Commonwealth of Massachusetts

DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT

Charles D. Baker, Governor ◆ Karyn E. Polito, Lt. Governor ◆ Jennifer D. Maddox, Undersecretary

October 17, 2022

Debra Roberts
Select Board Chair
Town of Stoughton
10 Pearl Street
Stoughton, MA 02072

Dear Chair Roberts:

RE: FY23-Stoughton-Stoughton*-00153

Thank you for submitting this application to the FY2023 Community One Stop for Growth. The Executive Office of Housing and Economic Development (EOHED), Department of Housing and Community Development (DHCD), and Massachusetts Development Finance Agency (MassDevelopment) worked together to evaluate all eligible applications and recommended the most ready and highest-impact projects for a grant. This application from Town of Stoughton was reviewed by the program(s) that could best serve the project's funding needs.

On behalf of the Baker-Polito Administration, I am pleased to inform you that technical assistance in form of consultant services for $25,000 from the MA Downtown Initiative Program has been approved to assist the Town of Stoughton with the building reuse study for the Train Depot.

If you have any questions concerning this award, please contact Emmy Hahn, MDI Program Coordinator, at Elizabeth.Hahn@mass.gov. Emmy will be touch regarding next steps to implement the assistance.

Congratulations on your award! The Department of Housing and Community Development looks forward to assisting you with your downtown revitalization activities.

Finally, please note that public announcement of this award is embargoed until the Administration has had the opportunity to formally announce it through a local event and/or media release. Please refrain from sharing or publicizing news about this award outside of your organization until it is officially announced.

Sincerely,

Jennifer D. Maddox
Undersecretary, DHCD

Cc: Pamela McCarthy, Economic Development Director

Town of Stoughton, Massachusetts
Community Preservation Committee

Full Application to Request CPA Funds

IMPORTANT: Before filling out this application, please submit the pre-application of your project to the Community Preservation Committee (CPC) via Program Administrator Barry Kassler at bKassler@Stoughton-MA.gov to determine its eligibility for Community Preservation Act (CPA) funds. Submit the pre-application **by September 25****, and at least 7 days prior to the next meeting of the CPC. The applicant will be invited to a CPC meeting for a review of the project summary, and, if eligible, to give a full presentation on the project.

Please email a pdf of the full application with all supporting documents to bKassler@Stoughton-MA.gov **at least 7 days prior to your CPC presentation.** Applications received via email **by October 25**** will be eligible for recommendation at the next Annual Town Meeting in the spring.

*(**Late applicants may apply for "Urgent Review" if outside these deadlines, subject to CPC approval. See Item 13 of the Project Narrative on the next page.)*

Check one or more Project Categories as applicable:

☐ Community Housing ☑ Historic Preservation ☐ Open Space ☐ Recreation

Project Name: Miscellaneous Repairs for Stoughton Depot

Project Location: Street Address: 45 Wyman Street

Assessor's Map & Lot #: 054 442 0

Legal Property Owner of Record: Town of Stoughton

Project Sponsor(s)/Organization: Town of Stoughton

Contact Name: Paul Giffune

Telephones: 781-344-2112 _____

Email: pgiffune@stoughton-ma.gov

Mailing Address: 950 Central Street

Project Sponsor's Signature: _____ **Date:** 01/23/2023

PROJECT COST: (Note: If projected budget is for more than three years, describe further in Project Narrative)

	First FY	Second FY	Third FY	**Total**
Total Project Cost	$200,000			$200,000
Amount of Other Funding				
Sources of Other Funding				
CPA Funds Requested:				$200,000

Is this request contingent on other funding? ☐ Yes ☑ No
(If yes, explain in response to Question 5 below)

STOUGHTON DEPOT STABILIZATION

PROJECT NARRATIVE

1.) This project is seeking to appropriate funds for further rehabilitation of the Stoughton Railroad Station. A building study was performed by Drummey Rosane Anderson Architects and was added to the Town's Facilities Master Plan inventory. A third party estimating firm then broke down the necessary repairs/upgrades into five (5) categories listed below:

Preservation of Exterior Elements

Exterior Restoration

Interior Restoration

Mechanical, Electrical, Plumbing Upgrades and Site Improvements

ADA Improvements

This application will not dive deeply into all of the necessary repairs and pertains only to the first steps to the stabilization of the building. The amounts listed below show the estimated costs for the necessary work. The total amount of this work is $200,000.

Minor door and window repairs - $72,000
HVAC work (Piping, heating plant repairs) - $38,000
Plumbing repairs - $40,000
Miscellaneous carpentry repairs - $18,000
Miscellaneous electrical repairs - $14,000
Contingency (10%) – $18,000

2-4.) This project will ensure continued historical integrity to one of the oldest and historically significant buildings in Town. The building is located prominently in the town center. As an important component of the town's fabric, this building must be preserved and protected so that it can continue its role into the future.

Goals number two and three under Chapter Four: PRIORITIZE PRESERVATION OF TOWN-OWNED HISTORIC RESOURCES (Goal #2) & REVITALIZE DOWNTOWN THROUGH HISTORIC PRESERVATION AND MULTI-PURPOSE PROJECTS (Goal #3). There have not been any fundraising efforts, donations, or other contributions. There will not be any volunteer labor.

5.) This project is strictly contingent on the CPC's approval and recommendation and the vote of Town Meeting.

6.) This project has been endorsed by the Select Board and many other community members.

7.) A building permit will be required and a final inspection for all work performed. The permit would be issued at no cost to the contractor as the property is Town-Owned.

8.) All estimates are strictly that. It is the belief that the $200,000 will be a good starting point to begin the entire stabilization and rehabilitation of this building.

9.) Project costs are based on similar work activities performed by the subcontractors hired by the Town recently.

10.) Long-term maintenance costs will be captured under the Facilities Department budget as part of the Public Works.

11.) This project would likely begin in summer of 2023. The project duration would likely be 90 days.

12.) A letter was sent to the committee requesting an expedited review of the application.

13.) The project's sponsoring organization is the Town. Paul Giffune, the Town's Public Works Director, has much experience with public construction through his employment at Shawmut Design and Construction where was served as a construction superintendent. He also worked as a superintendent in civil construction, construction cost oversight, change orders review and processing through his past employment with McCourt Construction.

Annual Town Meeting 2023
Depot Stabilization

Windows	$	60,000
Floors	$	18,000
Doors	$	12,000
Restroom Renovations	$	20,736
Piping/Insulation	$	19,000
Gas service/Boiler/Gas meter piping	$	38,000
Electrical	$	14,000
Total	$	181,736
Contingency (10%)	$	18,174
	$	199,910

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
075000 ROOFING & FLASHING				
Add a spheric copper top to Clock Tower	1	LS	4,000.00	4,000
Restore skylight	1	LS	5,000.00	5,000
Replace alum ridge cap w / crenellated copp	127	LF	250.00	31,750
				40,750
078000 FIRE AND SMOKE PROTECTION		PHASE C		
079000 JOINT PROTECTION				
Exterior Joint sealants- To Roof LVL	1	LS	2,500.00	2,500
				2,500
DIVISION 08 - OPENINGS				
082500 DOOR OPENING ASSEMBLIES				
Restore Exterior Door - Complete w/ New HDW:				
Office Entry -sgl (4' x 10')	1	EA	2,500.00	2,500
Lobby / Waiting Entry - dbl	3	EA	3,500.00	10,500
Auto opener		NIC		
				13,000
085000 WINDOWS				
Remove lexan window panels (25 EA)	675	SF	4.00	2,700
Wood Window Restoration Complete:				
N. elev infill panel (1 EA)	54	SF	100.00	5,400
Tower wind rad top (7 EA)	62	SF	100.00	6,200
Entry transom (3 EA)	30	SF	100.00	3,000
Bay window (2 EA)	138	SF	100.00	13,800
Rad top window (3 EA)	192	SF	100.00	19,200

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
Typ window (10 EA)	253	SF	100.00	25,300
Premium for reinstalling color glass * Includes Low - E glass and finish	1	LS	5,000.00	5,000
				80,600
088000 GLAZING	W/ UNIT COSTS			
				0
DIVISION 09 - FINISHES				
099000 PAINTING				
Exterior Historic Paint analysis	1	LS	500.00	500
Exterior Prep & Painting :				
Underside of canopy & timber supports	2,500	SF	5.00	12,500
MBTA Coordination @canopy restoration	1	LS	10,000.00	10,000
Cast iron col	W /RESTORATION UNIT COST			
Door	W /RESTORATION UNIT COST			
Window	W /RESTORATION UNIT COST			
S .Gable end		Phase C		
N Gable end		Phase C		
Misc Ext Painting	1	LS	2,500.00	2,500
				25,500
DIVISION 10 - SPECIALTIES				
109000 MISC SPECIALTIES				
Exterior Signage:				
New ADA entries	1	LS	500.00	500
Exist S. Gable end		Phase C		
Misc ext specialties	1	LS	2,000.00	2,000
				2,500

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
DIVISION 09 - FINISHES				
092000 GYPSUM WALLBOARD ASSEMBLIES				
Add insul partition @ skylight -new lay li	300	SF	15.00	4,500
Misc. GWB Assemblies:				
Basement	700	GSF	2.00	1,400
1st Floor	3,100	GSF	2.00	6,200
Attic #201	1,149	GSF	1.00	1,149
				13,249
093000 TILING				
Restroom renovations tile (2 LOC)		NIC		
				0
096400 WOOD FLOORING				
Replace wood flooring -lobby #104	1,068	SF	22.00	23,496
Refinish balance of wd floor	1,262	SF	5.25	6,626
Allow misc wd flr repairs (10%)	126	SF	25.00	3,150
Restroom renovations (2 LOC):				
New wood flooring	230	SF	22.00	5,060
				38,332
096500 RESILIENT FLOORING		NIC		
				0
099000 PAINTING				

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
DIVISION 21 - FIRE SUPPRESSION				
210000 FIRE SUPPRESSION		NIC		
				0
DIVISION 22 - PLUMBING				
220000 PLUMBING				
Demolition (Cut and Cap)	3,100	SF	0.60	1,860
Fixtures (Roughing Included)	10	EA	3,000.00	30,000
New Existing Restroom Upgrade New Fixture (2 LOC) :				
Water Closet ADA	2	EA		incl above
Water Closet	1	EA		incl above
Wall - Hung Lavatory ADA	4	EA		incl above
Urinal ADA	1	EA		incl above
Other Fixtures:				
Dual Station Water Coolers	1	EA		incl above
Janitor Sink	1	EA		incl above
Equipment and Connections:				
Water Heater (Instantaneous Electric)	2	EA	2,700.00	5,400
ET	1	EA	800.00	800
RCP	1	EA	1,000.00	1,000
RPBP	1	LS	1,500.00	1,500
Connection to Water Meter	1	EA	550.00	550
Hose Bibb	2	EA	250.00	500
Floor Drain	2	EA	450.00	900
Hose Bibbs	1	EA	200.00	200
Floor Cleanout	1	ALLOW	1,500.00	1,500
Piping Systems				
Domestic Water	3,100	SF	3.00	9,300
Insulation	3,100	SF	1.00	3,100
Sanitary Waste and Vent	3,100	SF	2.25	6,975
Storm (Allow)	3,100	SF	2.00	6,200
Rain leader boot (connection by site)	6	EA	750.00	4,500
Gas Piping to Boiler	3,100	EA	0.80	2,480
Connection to Gas Meter	1	EA	550.00	550

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
Misc. Including Commissioning, Supervision, Fire Stopping, CAD etc.	1	LS	10,000.00	10,000
				87,315
DIVISION 23 - HVAC				
230000 HVAC				
Demolition (Cut and Cap)	3,100	SF	0.90	2,790
Equipment				
Heating Generation				
Gas Fired Boilers	1	EA	20,000.00	20,000
Hot Water Pumps, ET, AS and Trim	1	SYS	7,500.00	7,500
Cooling Generation:				
VRF System				
Heat pump (QTY 1)	12	TONS	1,200.00	14,400
Indoor Units - Ducted Concealed (QTY 2	6	TONS	1,200.00	7,200
Vibration Isolation	1	LS	1,500.00	1,500
Other Heating, Cooling and Ventilation				
HW Fin Tube	100	LF	145.00	14,500
Unit Heaters	1	ALLOW	3,000.00	3,000
Modulating Valves	20	EA	150.00	3,000
Control Valves	10	EA	250.00	2,500
Pipes Valve and Fittings				
Hot Water Piping	3,100	SF	4.00	12,400
Refrigeration Piping	3,100	SF	3.00	9,300
Insulation	3,100	SF	1.50	4,650
Condensate Piping	3,100	SF	1.00	3,100
Sheet Metal				
Galvanized Ductwork	2,404	LBS	10.00	24,040
Ductwork Insulation	1,900	SF	3.00	5,700
Sound Attenuation	3,100	SF	0.40	1,240
Louvers		NIC		
Dampers	3,100	SF	0.25	775
RGD	3,100	SF	0.55	1,705
Toilet Exhaust Fan (500 cfm)	1	EA	1,200.00	1,200

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
Control and Instrumentation				
Programmable T-stats and Low Voltage	1	LS	12,000.00	12,000
Testing and Balance	3,100	SF	0.70	2,170
Material Handling	1	LS	3,000.00	3,000
Misc. Including Commissioning, Supervision, Fire Stopping, CAD etc.	1	LS	15,000.00	15,000
				172,670
DIVISION 26 - ELECTRICAL				
260000 ELECTRICAL				
Demolition & disconnects	1	LS	2,500.00	2,500
Electrical:				
New 400 amp Electrical Service	1	LS	12,000.00	12,000
Replace device and branch wiring	4,521	SF	3.00	13,563
Replace Lighting	4,521	SF	8.00	36,168
Replace Lighting Control	4,521	SF	3.50	15,824
New Fire Alarm	4,521	SF	3.25	14,693
Tele/data wiring	4,521	SF	2.25	10,172
Mechanical wiring	4,521	SF	2.50	11,303
Misc. Electrical	4,521	SF	4.00	18,084
*Electrical allowance include retrofit/replace original light fixtures				
				134,307
DIVISION 31 - EARTHWORK				
311000 SITE CLEARING				
Misc. Site Preparation/Demo	W / Nitsch Engineering Estimate			
				0

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
Allow -Gas service upgrades	1	LS	15,000.00	15,000
Trench excavation & backfill	INCLUDED			
Gas meter pad	INCLUDED			
Wyman cut & patch	INCLUDED			
				240,000

DRAFT WARRANT ARTICLE

ARTICLE .... Depot Stabilization

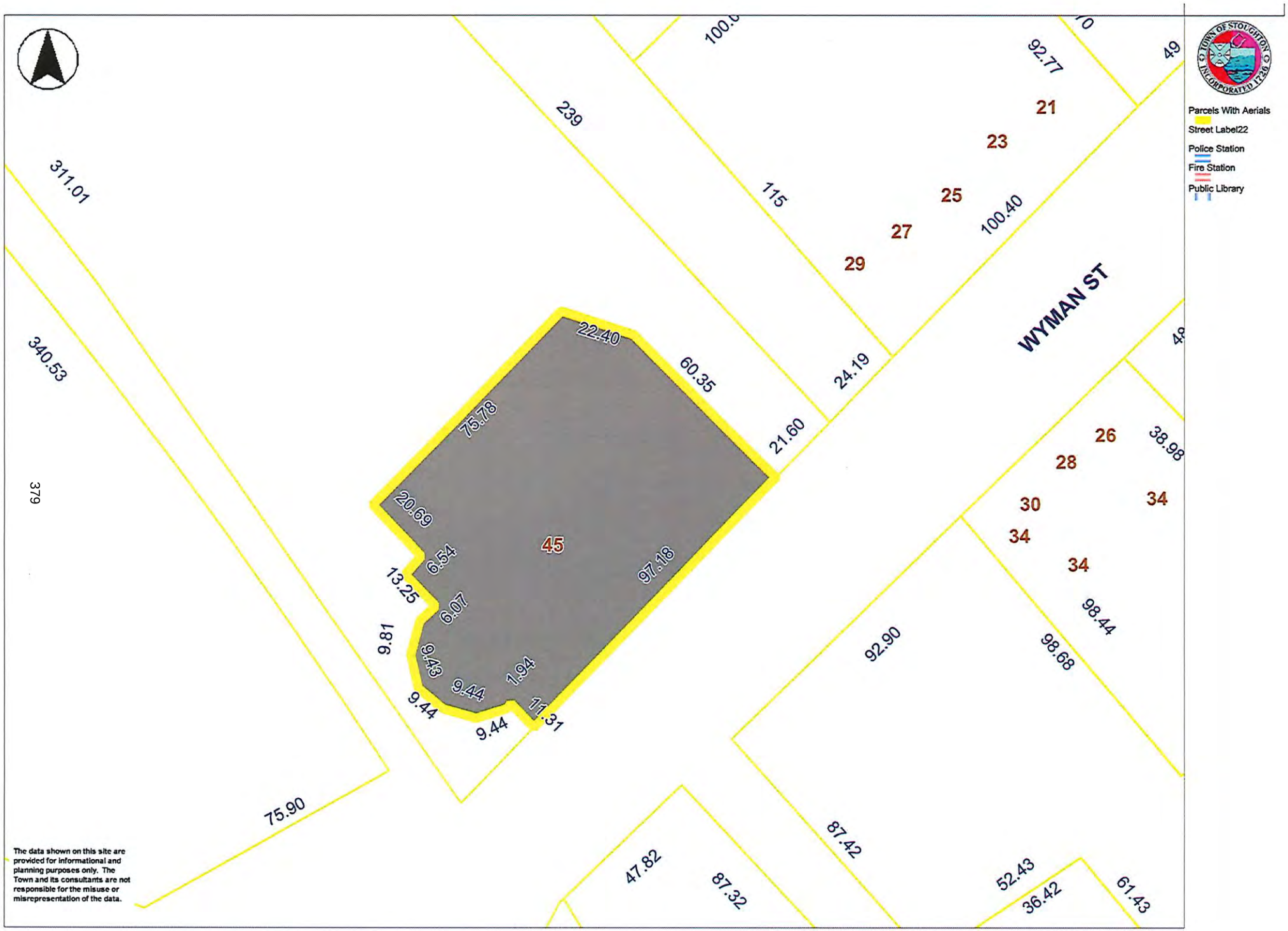
To see if the Town will vote to raise and appropriate and/or transfer from available funds, including the Community Preservation Fund, or borrow under the provisions of G.L. c.44B, Sec. 11 or any other enabling authority, as recommended by the Community Preservation Committee, a sum of money for the purposes of minor door and window repairs, minor HVAC work, Plumbing repairs, miscellaneous electrical and carpentry, including but not limited to professional services such as historic preservation, design, planning, architectural environmental testing, construction or other repairs necessary, as well as the acquisition of materials for the architectural and historical integrity for the Stoughton Depot Building located at 45 Wyman Street, a town-owned building; or take any other action relative thereto.

Est. Cost **$200,000**

Inserted by: Select Board

Req by: Paul Giffune, Public Works Director

DRAFT


Parcels With Aerials
Street Label22
Police Station
Fire Station
Public Library
WYMAN ST
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22.40
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13.25
6.07
9.81
9.43
9.44
1.94
9.44
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11.31
97.18
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340.53
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38.98
98.44
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75.90
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The data shown on this site are provided for informational and planning purposes only. The Town and its consultants are not responsible for the misuse or misrepresentation of the data.
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Stoughton MA MapsOnline

Article 39

DRAFT

Revised Consolidated Personnel By-Law

Section 1. Purpose and Authorization.

The purpose of this Personnel By-law is to establish fair and equitable working conditions and compensation and classification plans, and to promote a human resources system that ensures an efficient and ethical application of related personnel policies. This By-law is adopted pursuant to the authority granted by Article LXXXIX of the Constitution of the Commonwealth of Massachusetts, and General Laws, Chapter 41, § 108C.

This By-law eliminates and supersedes any and all by-laws previously adopted by the Town pursuant to General Laws, Chapter 40, §§ 21A or 21B, and/or Chapter 41, §§ 108A or 108C. The Classification Plan, Compensation Plan and Leave and Benefit Policies which are in effect at the time of adoption of this By-law shall continue in full force and effect until amended or superseded pursuant to Section 5 of this By-law.

Section 2. Application.

All Town departments and positions shall be subject to the provisions of this By-law except those filled by popular election and those under the direction and control of the school committee. To the extent that any Town employee is subject to a collective bargaining agreement, in the event of a conflict and/or an inconsistency between the applicable collective bargaining agreement and this By-law, then the collective bargaining agreement shall control.

Section 3. Town Manager.

The Town Manager shall be responsible for administering personnel policies, compensation and classification plans, and related matters for all municipal employees and administering all collective bargaining agreements entered into by the Town. Further, the Town Manager is authorized to appoint, discipline, suspend or remove town officers, department heads or principal deputies or agents of elected and appointed boards or officers, and other employees, including employees in civil service positions, for whom no other method of selection is provided by the general or special laws, consistent with the Town's Charter and the terms of any applicable collective bargaining agreements.

Section 4. Human Resources System.

A human resources system shall be established by promulgation of policies pursuant to Section 5. The human resources system shall make use of current concepts of personnel management and may include, but is not limited to, the following elements:

(a) Method of Administration. A system of administration which assigns specific responsibility for all elements of the human resources system, including: maintaining personnel records, staffing controls, implementing effective recruitment and selection processes, maintaining the classification and compensation plans, monitoring the application of personnel policies and periodic reviews, and evaluating the human resources system.

(b) Classification Plan. A position classification plan for all employees subject to this By-law shall be established, based on similarity of duties performed and the responsibilities assumed so that the same qualifications may be reasonably required for, and the same schedule of pay may be equitably applied to, all positions in the same class. Nothing in the classification plan shall infringe upon or supersede an appointing authority's ability to hire an employee into a newly created position, provided that the Town Manager first is consulted regarding an appropriate starting salary and the Town Manager approves the same. As part of its regular review, the Town Manager shall update the Classification and Compensation Plans to include any new positions that were added during the prior year.

(c) Compensation Plan. A compensation plan for all positions subject to this By-law shall consist of:

(1) A schedule of pay grades including minimum, maximum and intermediate rates for each grade;

(2) Performance and merit pay programs; and

(3) An official list indicating the assignment of each position to specific pay grades.

(d) Recruitment and Selection Policy. A recruitment, employment, promotion, and transfer policy which ensures that reasonable effort is made to promote diversity, equity and inclusion among employees and to attract qualified persons.

(e) Personnel Records. A centralized recordkeeping system which maintains essential personnel records.

(f) Personnel Policies. A series of personnel policies which establishes the conditions of employment, and the rights, obligations and benefits of certain personnel employed by the Town.

(g) Other Elements. Other elements of a human resources system as deemed appropriate or required by law.

Section 5. Adoption and Amendment of Personnel Policies.

The Town Manager, under the policy guidelines of the Board of Selectmen, shall be responsible for the administration of all personnel policies, including the preparation and approval of personnel procedures, wage and classification plans, and the appointment of a Director of Human Resources. The Town Manager shall be vested with all the powers and duties specified in the Town Charter, shall establish such procedures as he or she deems necessary for proper personnel administration, and may assign to a designee such duties as he or she deems necessary.

The Board of Selectmen shall promulgate personnel policies defining the rights, benefits and obligations of certain employees subject to this By-law. Policies shall be adopted or amended as follows:

(a) Preparation of Policies. Any member of the Board of Selectmen, the Town Manager, the Human Resources Director, or any three employees subject to this By-law may suggest policies for consideration. Anyone proposing a new or amended policy shall provide the substance and the reason for the proposed policy in writing. The Town Manager shall, within 20 (twenty) business days of receipt of a policy proposal, consider the proposed policy and recommend that the Board of Selectmen adopt the policies (with or without modifications), recommend that the Board of

Selectmen reject the policies, or recommend that further study is necessary.

(b) Recommended Policies. The recommendations of the Town Manager shall be forwarded in writing to the Board of Selectmen by the Town Manager or by the Personnel Board. The recommendations shall contain the text of the proposed policy or amended policy, an explanation of the policy and the implications of the policy, and the action(s) thereon recommended by the Town Manager. The Board of Selectmen shall consider recommendations of the Town Manager and may adopt, reject or return recommendations for further action. The Board of Selectmen need only act on proposed policies recommended for adoption. Policies shall become effective upon approval of the Board of Selectmen, unless some other date is specified. Adopted policies, including the Compensation Plan, shall be kept on file in the office of the Town Clerk.

Section 6. Severability.

The provisions of this By-law and any policies adopted pursuant to this By-law are severable. If any By-law provision or policy is held invalid, the remaining provisions of the By-law or policies shall not be affected thereby.

Accepted at Town Meeting, _____, 2023.

TOWN OF STOUGHTON

PERSONNEL BY-LAW

SECTION 1. AUTHORIZATION/AMENDMENT

Pursuant to Sections 108A and 108C of Chapter 41 of the General Laws, the Town of Stoughton establishes this By-Law and associated plans which may be amended from time to time by vote of the Town at a Town Meeting:

A. authorizing a Classification Plan classifying positions in the service of the Town other than those filled by popular election, and those under the jurisdiction of the School Committee, into groups and classes doing substantially similar work or having substantially equal responsibilities;
B. authorizing a Compensation Plan for positions in the Classification Plan;
C. providing for the administration of said Classification and Compensation Plans; and
D. establishing certain working conditions and fringe benefits for employees occupying positions in the Classification Plan.

The Classification Plan and/or Compensation Plan or any other provisions of this By-Law may be amended by vote of the Town at either an Annual or Special Town Meeting. No amendment shall be considered or voted on by Town Meeting unless the proposed amendment has first been considered by the Board of Selectmen and the Finance Committee. The Town Manager may propose an amendment to the plans or other provisions of this By-Law based upon findings resulting from studies or investigations conducted at his/her direction. The Board of Selectmen, of its own motion, may propose an amendment to the plans or other provisions of this By-Law based upon recommendation of the Town Manager. The Board of Selectmen shall report its recommendations on any proposed amendment to the Finance Committee and the Town Meeting. The Finance Committee shall make its recommendations with regard to any amendment at the Town Meeting at which such amendment is considered.

SECTION 2. ADMINISTRATION

The Town Manager and the Human Resources Director shall administer the Personnel By-Law, Classification Plan, and the Compensation Plan and shall establish such procedures as deemed necessary for the proper administration thereof.

The Human Resources Director, as agent of the Town, shall maintain records of all employees in the service of the Town, other than those under the jurisdiction of the School Committee, including therein such information as required by law or as deemed desirable by the Town. Said records shall be under the control and direction of the Human Resources Director. Department Heads shall furnish such information as shall be requested by Human Resources Director or the Town Manager. The Human Resources Director, as agent of the Town, shall provide a copy of the Personnel By-Law or a summarization thereof, to each new employee and each Department Head. The Human Resources Director shall provide a copy of the Personnel By-Law or a summarization thereof, to each department. Each department head will have a copy of the Personnel By-Law available for reference at all times.

The Town Manager and the Human Resources Director, from time to time, will review the work of all positions subject to the provisions of this By-Law and shall recommend any changes or adjustments to the Classification Plan or the Compensation Plan for action by the Board of Selectmen or, where appropriate, the Town Meeting. Such reviews shall be made at such intervals as the Town Manager or the Board of Selectmen deem necessary and, to the extent practicable, shall include all occupational groups in the Classification Plan. The Town Meeting, with the recommendations of the Board of Selectmen, the Town Manager or the Human Resources Director based on an evaluation of the latest Benchmark or Salary Study data and after meeting with the appropriate department heads or supervisors, shall have the authority to adjust individual employee classifications within the context of the By-Law whenever duties change and inequities exist.

On or before December 1 of each year, the Human Resources Director shall forward to the Town Manager recommendations to retain or change the Classification Plan or the Compensation Plan for the forthcoming year, subject to the subsequent ratification of the recommendations by formal amendment of the Classification Plan and/or the Compensation Plan at the next Annual Town Meeting or Special Town Meeting.

In addition, the Town Manager shall make an annual report in writing to the Board of Selectmen and the Finance Committee on or before January 1 of each year, including recommendations on any matters related to the Classification or Compensation Plans which the Town Manager or the Human Resources Director deem appropriate to be considered by the Town. The Human Resources Director may employ assistance and incur expenses as necessary, subject to appropriation, to implement the provisions of this By-Law.

SECTION 3. APPLICATION OF PERSONNEL BY-LAW

This By-Law shall apply to all Town Departments and to all positions of all employees in the service of the town, whether full or part-time, temporary, seasonal, special, casual or any other type of employment, other than those positions which are filled by popular election or those under the jurisdiction of the School Committee. If any agreement between an employee, collective bargaining unit, or collective bargaining association of employees and the Town does not address any item addressed in this By-Law, then the provisions of this By-Law shall apply to those employees; otherwise the provisions of the agreement shall apply.

SECTION 4. DEFINITIONS

As used in the By-Law, the following terms shall have the meaning indicated:

A. Absence - Any time an employee is not at work during a scheduled work period.
B. Administrative Authority - The elected or appointed official or Board, Committee, Commission, or other Agency having jurisdiction over a function or activity.
C. Appointing Authority - Any person(s), Board, Committee, Commission, or other Agency who has the right to hire or discharge employees.
D. Casual Part Time Employee - Any employee hired for less than 20 hours each week or for irregular or occasional employment at an hourly rate or a fee. Also an employee who renders personal service in a position calling for part-time employment and which service, although constituting continuous employment, is not

rendered during a prescribed schedule of working hours, daily, weekly or annually, but is rendered according to the demands for such service.

E. Class - A group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees.
F. Classification Plan - Class specifications and titles approved by the Human Resources Director, ratified by vote of the Town Meeting, and appearing as attached to these By-laws.
G. Compensation Grade - A range of salary or wage rates appearing in the Compensation Plan.
H. Compensation Plan - Specified rates of pay for each job classification included in the Classification Plan, appearing as attached to these By-laws.
I. Continuous Service - Length of employment with the town of Stoughton, uninterrupted except for authorized military leave, vacation leave, sick leave, court leave, disability, maternal/paternal leave, or any other authorized leave of absence, if applicable and covered in the terms of this By-law.
J. Department - Any Board, Committee, Commission, other agency of a functional unit (or sub-unit) of the Town.
K. Employee - Any person who is paid by the town for services rendered to the town, excluding elected officials, independent contractors, and persons under the direction of the School Committee.
L. Functional Units of Municipal Government - A grouping of occupational groups or classes by type of municipal services rendered (i.e.), General Government - Executive and Administrative duties; Public Safety - Protection of life and property; Public Utilities - Development, operation and maintenance of public property and facilities; Education - Instruction and related support and administrative functions; Human Services - Health, Youths, Elders, Veterans, etc. functions; Culture and Recreation - Library, Parks and Recreational facilities and functions.
M. Group or Occupational Group - A group of classes designated by occupation within one of the major functional units of municipal government.
N. Job Classification – A particular job title within the Classification Plan.
O. Maximum Rate - The highest rate in a compensation grade which an employee normally is entitled to attain.
P. Minimum Rate - The lowest rate in a compensation grade; normally the hiring rate of a new employee.
Q. Position - An office or post of employment in the Town service with duties and responsibilities calling for full time, part time, temporary or seasonal employment of one person in the performance and exercise thereof.
R. Probationary Period – The first full six months of employment for a full time, part time, or casual part time employment shall be considered a probationary period. An employee during this probationary period shall be considered an employee at will. During the probationary period, an employee will be required to demonstrate, by conduct and actual performance of the duties, fitness for the position to which they were appointed. At any time during a probationary period, the Town may terminate an employee without the requirement of a hearing although notice of the reason(s) will be provided upon lawful request.
S. Range - The dollar difference between minimum and maximum rates for a particular compensation grade.

T. Rate - A sum of money designated as compensation for personal services on an hourly, daily, weekly, monthly, annual, or other basis.
U. Regular Full Time Employee - Any employee who is employed no less than thirty-five (35) hours per week, 52 weeks per year for the department or position in which that person is employed.
V. Regular Part Time Employee - Any employee who works at least 20 hours or more each week for 52 weeks per year, but less than a normal work week for the department or position in which that person is employed.
W. Single Rate - A rate for a special, temporary or seasonal position for which there is no range.
X. Step Rate – A rate in a range of a compensation grade.
Y. Temporary or Seasonal Employee - Any employee whose duration of employment with the Town is of a seasonal or emergency nature, or specified limited amount of time not exceeding six calendar months; either on a full-time or a part-time basis.
Z. Town – The Town of Stoughton in the Commonwealth of Massachusetts.

SECTION 5. CLASSIFICATION PLAN

A. MANDATORY CLASSIFICATION

No person shall be appointed, employed or paid as a Town employee in any position under the Classification Plan and Compensation Plan under any title, grade, or salary other than that of the class, title, grade, or salary listed in the Classification Plan and Compensation Plan for that position.

B. EMPLOYEE CATEGORIES

All positions subject to the provisions of the Personnel By-law of the Town shall fall into one of the following categories:

1. Regular Full Time
2. Regular Part Time
3. Casual Part Time
4. Temporary or Seasonal

Regular Full Time and Regular Part Time employees are the only employees eligible for employee benefits.

C. ALLOCATION AND NEW POSITIONS

The Human Resources Director may allocate each position subject to the provisions of the Classification and Compensation Plan to its appropriate class and pay grade. Whenever a new position is established, or the duties or allocation of an existing position are changed, the Human Resources Director, after consultation with the Town Manager and Department Head, shall allocate such position to an appropriate class and pay grade. The Human Resources Director shall afford reasonable opportunity to be heard to any employee or any Department Head affected by the establishment of a new position or any change in classification.

A new position or change in classification can only be effective if the Town Meeting approves the new position or change and provides funding.

D. HIRING AND RE-CLASSIFICATION

The following procedure shall be used when hiring employees for or filling regular full time and regular part time positions covered by this By-law. This procedure may be used when hiring employees to fill casual part time, seasonal or temporary positions.

1. A job description must be approved and on file with the Human Resources Department prior to the announcement of any job opening.
2. The hiring rate and pay rate for the job must be in accord with the Classification and Compensation Plans.
3. All announcements concerning job openings, vacancies, or promotions of positions, shall be posted internally on the Town Bulletin Board, any appropriate worksite bulletin board and the Town website for ten (10) days prior to advertisement of the position. The posting shall include wording that the posting is an internal job posting and that an Internal Posting of a position does not in any way restrict the Town from hiring any qualified candidate, whether internal or external.
4. After internally posting the job for 10 days, if the job is not to be filled by an internal candidate, then the job opening must be published in a local publication of record and any other publication designated by the Human Resources Director and must be posted on the Town website, and the Town Hall bulletin board at least ten (10) days prior to the job being filled.

All announcements concerning job openings, vacancies, or promotions of positions, shall be posted on the Town Bulletin Board. Such postings shall include but not limited to the following:

a. Job title
b. Pay rate in accordance with the Compensation Plan approved by the Town Meeting and on file in the Human Resources Department
c. Summary statement of duties
d. Direction on where and how applications may be filed
e. Deadline for filing application
f. Contact Person
g. EEO/AA (Equal Employment Opportunity/Affirmative Action)

Job applicants will not be discriminated against on the basis of race, color, veteran status, gender, age, sexual preference, religion, national origin, physical or mental handicap.

Records of all job applicants must be retained by the Human Resources Department for a period of one (1) year after the job was filled, in the event that a case charging hiring discrimination is brought against the Town. The application of the person hired will be filed in the employee's personnel file.

Funding for a new position must be approved by Town Meeting vote prior to advertising said position.

A Personnel Action Form with the required approvals will be submitted to the Town Treasurer prior to issuance of a salary payment for a new employee or a pay rate change for an incumbent employee.

No employee may be reclassified to a position in another group, either higher or lower, until the Human Resources Director determines that such a reclassification will be consistent with the provisions of the Compensation Plan.

E. JOB DESCRIPTIONS AND INTERPRETATIONS

The Human Resources Director shall maintain written descriptions of the jobs or positions in the Classification Plan. These descriptions shall be written or amended in consultation with the appropriate Department Head or supervisor and the Town Manager and shall be approved by the

Human Resources Director prior to becoming effective. The descriptions should include definitions describing the essential nature of the work, distinguishing features of the work and such illustrative examples of duties as may be deemed appropriate. The Human Resources Director may amend such job descriptions from time to time after consultation with the appropriate department supervisor or Board and the Town Manager. The heads of departments shall be required to retain copies of current approved job descriptions for said departments. The description of any position shall be construed solely as a means of identification. It shall not limit the duties and responsibilities of any position or modify, or in any way affect, the power of any administrative authority as otherwise existing, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

F. CLASS TITLE

The title of each class, as established by the Classification Plan, shall be the official title of every position allocated to the class and the official title of each incumbent of a position so allocated, and shall be used to the exclusion of all others on payrolls, budget estimates and other official records and reports pertaining to the position. No administrative authority shall fix the salary of any employee in a position in the Classification Plan except in accordance with the Compensation Plan.

G. WORK WEEK

The normal week for a regular full time employee shall be at least 35 hours but may be increased pursuant to appropriate provisions of a collective bargaining agreement or departmental regulations. The Department Head, with the approval of the Human Resources Director or the Town Manager, will establish and post permanently on the Department bulletin board the regular working hours for all employees of that department.

SECTION 6: COMPENSATION PLAN

The compensation provided for in this section shall be subject to the availability of appropriated funds.

A. PAY AND SALARY SCHEDULE

The Compensation Schedule annually approved by the Town Meeting and appended to this By-law shall consist of hourly rates, where appropriate, and annual salaries, on a grade and step schedule except for those wages that are presented as either a single rate or range. The weekly pay period begins at 12:01AM on Sunday and ends at 12:00 Midnight on the following Saturday. The Town may adopt a bi-weekly pay period as provided by applicable Massachusetts law.

B. PAY RATE FOR NEW AND CONTINUING PERSONNEL

The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired. An appointing authority may assign a new employee, only for the purposes of pay, to a higher rate where the employee's prior work experience, training, or education warrants such action. The Town Manager may approve any request for a higher salary step after investigating such requests for assignment to a higher salary step, and conferring with the Human Resources Director, and the immediate supervisor or the department head relative to any assignment to a higher rate.

The head of each department of which an employee occupying a position in the Classification Plan is assigned shall include in his/her estimates, required by provisions of Section 59 of Chapter 41 of MGL, a pay adjustment section setting forth in detail the amounts which will be required

for anticipated pay adjustments during the ensuing fiscal year, and shall furnish a copy thereof to the Town Manager.

C. TRANSFERS AND PROMOTIONS OF EMPLOYEES

An employee receiving a promotion to a vacant position or to a new position shall, upon assignment, receive the rate in the compensation grade of the vacant or new position next above his existing rate. No employee shall receive an increase to the next increment of his compensation grade for successfully completing his/her probationary period. Any employee who has successfully completed his/her probationary period or has received a promotion and adjustment in rate pursuant to the provisions of this sub-section shall be eligible for recommendation for the next increment of his/her compensation grade effective July 1 following completion of his/her probationary period.

If an employee is transferred to a lower rate job, he/she shall enter it at his/her own rate or at the maximum rate for the job, whichever is the lower. The employee shall have the right of appeal to the Town Manager. Before a step rate increase or promotion change is initiated by the Department, there must be adequate funds available in the Department's budget to cover the requested increase.

During a probationary period, an appointing authority may terminate any employee whose performance is not satisfactory.

D. "PERSONAL RATE" ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job as established by the Classification and Compensation Plans, shall be deemed to be a personal rate, and apply only to the incumbent. When such incumbent leaves the employ of the Town, or is transferred to another job or a new maximum higher than the personal rate is established, the personal rate shall disappear. No other employee assigned to, or hired for, such a job shall advance beyond the maximum of the job. All offers of employment and individual employment agreements shall be in accordance with the provisions of the Personnel Bylaw unless any provision is waived by the Town Manager and all such offers and agreements shall not be effective until reviewed by the Human Resources Director and approved by the Town Manager, to insure compliance with the Personnel By-Law of the Town of Stoughton.

E. TEMPORARY ASSIGNMENTS, INTERIM APPOINTMENTS

Positions may be temporarily filled as a result of promotions, resignations, terminations, demotions or transfers, if it is required by law or is in the best interest of the Town. In the event of a temporary filling of a position, the employee so appointed shall receive the rate in the compensation grade of the vacant position next above his existing rate. If and when the employee reverts to their previous position, the employee shall revert to their previous step and grade. In the event that there has been an across the board step increase, the employee then will revert to the appropriate step that reflects the across the board increase. The Town Manager may consider special circumstances in assigning pay rates for these actions.

F. PHYSICAL EXAMINATION

An appointing authority in consultation with a Department Head, Supervisor, Human Resources Director and, if necessary, the Town Manager may decide if a specific classification in the Classification Plan should require a physical examination satisfactory to the Town. Such exam may be part of a "conditional offer of employment" or it may be a "fitness for duty" examination. In such cases, the examining physician shall be appointed by the Town and the examination shall be at the expense of the Town. The examining physician shall advise the Town as to whether, in

their opinion, the applicant is physically qualified to perform the duties of the position for which application has been made.

G. STRAIGHT TIME HOURLY PAY

The compensation paid an employee per the Compensation Plan for each hour worked during the work week shall be their regular straight time hourly pay. In those instances in which the hourly earnings are not specified in the Compensation Plan, the straight time hourly pay is calculated by dividing the weekly rate by the work week hours. For salaried position, straight time hourly pay is calculated by dividing the weekly compensation by the work week hours of that area in which the employee works.

H. OVERTIME

Any hours, or portions thereof, authorized by the department head and worked by a non-exempt or hourly employee in the service of the Town over and above forty (40) hours for the work week, shall be considered overtime. For the purpose of calculating overtime, holiday pay and vacation pay shall be considered as hours worked.

Regular full-time non-exempt or hourly employees must be paid at the overtime rate for all hours worked beyond 40 hours in a work week. Except in the case of an emergency, overtime must be pre-approved by the Department Head or Town Manager and the Department's budget must have funds available. Overtime shall be compensated to all non-salaried or non-exempt employees, at one and one half times straight hourly earnings. Salaried or exempt personnel shall not be paid overtime.

In accordance with the FLSA, the Town has adopted a 7-k exemption by establishing a 28 day work period for police and fire personnel. For all other employees covered by this by-law, the town has established 7-day work period commencing on Sunday at 12:01 AM.

I. CALL BACK PAY

When full-time employees, except salaried or exempt employees, are requested to return to work after completing their normal day's work, and work less than four hours upon their return, they shall be compensated for no less than two hours.

SECTION 7: DISCIPLINARY ACTION

The Town recognized that all of its employees have high standards. However, there are times when it may be necessary to discipline individual employees. The Town believes that discipline should be used only when warranted and with the utmost concern for the individuals involved.

Therefore, the following so-called "progressive disciplinary procedure" shall be followed for non-serious violations:

- Step 1. The supervisor will give the employee an oral warning.
- Step 2. The supervisor may issue a written warning to the employee with a copy being placed in the personnel file depending upon the severity of the offense committed.
- Step 3. Additional infractions will result in more severe disciplinary actions being taken, up to and including suspension.
- Step 4. Further infractions will result in the recommendation to the Town Manager that the employee be terminated.

At any step in the disciplinary procedure, an employee may, at their discretion, appeal to the Board of Selectmen.

The progressive disciplinary procedure will be by-passed for, but not limited to, the following:
- insubordination,
- theft of Town or another employee's property,
- falsification of time records,
- imbibing alcohol on the job,
- use of an illegal substance on the job,
- fighting while on the job, and
- disclosure of confidential matters.

After one year following disciplinary action, if there has been no further disciplinary action, the Department Head and the Human Resources Director will make a joint determination to, either remove the record from the personnel file, or retain it for a specified longer period. If the record is retained, the employee may appeal this action to the Board of Selectmen.

SECTION 8: GRIEVANCES AND APPEALS

- Step 1. Any employee who believes that they have received inequitable treatment because of some condition of their employment may appeal for relief from that condition. An employee must discuss the grievance initially with their direct supervisor. Then, if the matter is not settled, the employee should submit said grievance in writing to the department head. The department head shall respond in writing, within fourteen calendar days. If the employee's department head is also the immediate supervisor, he/she should proceed to Step 2.

- Step 2. If the employee feels that his/her grievance is still unresolved, he/she may appeal to the Town Manager within fourteen calendar days after receiving the decision of the Department Head. The Town Manager may require a written statement from the aggrieved employee in such form and containing such information as he/she may require. The Town Manager shall schedule a hearing to resolve the grievance and give notice to all parties including Department Heads of said hearing within seven calendar days of the employee's appeal. After the close of the hearing, the Town Manager shall render a decision within 14 calendar days of the hearing.

- Step 3. If the employee feels that his/her grievance is still unresolved, he/she may appeal to the Board of Selectmen within fourteen calendar days after receiving the decision of the Town Manager. The Board of Selectmen may require a written statement from the aggrieved employee in such form and containing such information as they may require. The Board of Selectmen shall schedule a hearing to resolve the grievance and give notice to all parties including Department Heads of said hearing within 28 calendar days of the employee's appeal. After the close of the hearing, the Board of Selectmen shall render a decision within 14 calendar days of the hearing.

SECTION 9: REDUCTION IN FORCE (RIF)

In the event that, for reasons of economy, it becomes necessary to reduce the number of employees under the Personnel By-law, the Town of Stoughton, in determining which of its employees are to be terminated, will take into consideration the qualifications of such employees, the quality of their past performance and their seniority as employees of the Town. Where, in the opinion of the appointing authority, the qualifications and quality of performance of employees are substantially equal, employees will be terminated in the order of reverse seniority as employees of the department. An employee whose employment date with the Town is the same as another employee shall be terminated upon the Department Head's evaluation of each employee's overall work performance. Employees whose employment is to be so terminated will be notified in writing of such termination no later than June 15 of the work year (fiscal year) at the end of which their employment is to be terminated. Employees, whose employment is so terminated, will be considered for reemployment by the Town in the inverse order of their termination during a period of one (1) year from the effective date of their termination, if they inform the appointing authority in writing of their desire to be considered. An employee, who is re-employed by the Town within said one (1) year period after termination under the provision of this Section, shall have the unused sick leave accumulated at the time of termination restored.

SECTION 10: EMPLOYEE BENEFITS

Employee benefits provided by the Town are an item of cost to the Town and a form of indirect pay for the employee. Therefore, the policies and procedures for the establishment and maintenance of these benefits are included in this Personnel By-law.

A. APPLICATION

Regular Full Time Employees - All of the below listed employee benefits apply to regular full time employees.

Regular Part Time Employees - All of the below listed employee benefits apply to regular part time employees. These employees are eligible for all employee benefits, in proportion to the ratio that their average weekly hours of work in the preceding twelve (12) months bears to the work week for their job.

Casual, Special, Temporary or Seasonal Employees are not eligible for any employee benefits, listed in this section.

COMPENSATED ABSENCES

B. HOLIDAYS

Each regular full time and regular part time employee will be entitled to one day's pay at regular straight time rates for eleven (11) paid holidays per year. If the holiday falls on a Saturday, it will be observed on Friday and if it falls on Sunday, it will be observed on Monday.

Regular part-time employees scheduled to work on a holiday shall receive pay based on their regular scheduled hours for that day. If an employee is not scheduled to work on a particular holiday, the employee shall not be eligible for pay for that holiday

The designated holidays are:

NEW YEAR'S DAY
MARTIN LUTHER KING, JR. BIRTHDAY
WASHINGTON'S BIRTHDAY (PRESIDENTS' DAY)
PATRIOTS' DAY
MEMORIAL DAY
INDEPENDENCE DAY
LABOR DAY
COLUMBUS DAY
VETERANS DAY
THANKSGIVING DAY
CHRISTMAS

An employee who is eligible for holiday pay and performs work on one of the holidays designated in this section shall be paid the rate of time and one-half for such day or fraction thereof. When any of the eleven holidays listed above fall within a sick leave period, it shall be granted as a holiday and no charge made to the employee's sick leave credits. When any of the eleven holidays listed above fall within a vacation period, it shall be granted as a holiday not as vacation leave.

Any regular full-time or regular part-time employee on a normal work schedule whose services are required and who works on any unscheduled holiday, so designated by an Act of the Legislature as a state wide holiday, shall receive additional compensation at the rate of time and one-half of their regular straight time hourly rate for each hour or portion thereof worked on the unscheduled holiday. Any act of the General Court establishing any day or days designated as a state holiday shall be granted to all regular full-time and regular part-time employees covered by this By-law.

C. VACATION PAY

Employees will accumulate vacation pay on a monthly basis, on the last day of each full month worked in accordance with the provisions of this section listed below. Regular full time employees are eligible for vacation as follows:

- After completing six (6) months of continuous service, the employee is eligible for 1 day of paid vacation at a normal day's pay for each full month of continuous service to the Town from the date of hire up to the total of 10 days.
- After one (1) year and up to a maximum of five (5) years service, the employee is eligible for 5/6 of a day of paid vacation at a normal day's pay for each full month of continuous service provided to the Town, but not to exceed a maximum of 10 days.
- After five (5) and up to a maximum of ten (10) years service, the employee is eligible for 1 and 1/4 days of paid vacation at a normal day's pay for each full

month of continuous service provided to the Town, but not to exceed a maximum of 15 days.
• After ten (10) years and up, the employee is eligible for 1 and 2/3 days of paid vacation at a normal day's pay for each full month of continuous service provided to the Town, but not to exceed a maximum of 20 days.

The Town Manager at his/her discretion may credit a newly hired employee for time in service to another community or the Commonwealth up to a maximum credit of nine (9) years.

The hourly vacation pay of a regular part-time employee shall be prorated in accordance with the schedule listed for regular full-time employees and based on the average of their hourly pay for the fifty-two (52) weeks worked immediately preceding the vacation period.

Vacation time shall not be cumulative from year to year except for 2 weeks which may be held over to be used within three (3) months of the end of the Fiscal Year in which they were otherwise to be taken. The Town Manager, after consultation with the Human Resources Director, may extend the period of vacation carryover for an individual employee if it is in the best interest of the Town.

The choice of vacations shall be on the basis of seniority in the department and approved by the department head. Department heads shall post the vacation schedule annually. In case of retirement or termination of employment, the employee shall be paid for all accrued vacation time earned up to the termination date.

D. SICK LEAVE

Each regular full time employee shall earn sick leave credit with pay at the rate of 1 and 1/3 days for each month of continuous employment with the Town, to a maximum of 16 days per fiscal year. The sick leave credit of a regular part-time employee shall be prorated in accordance with the provisions of this section for regular full-time employees and based on the average of their hourly pay for the fifty-two (52) weeks worked immediately preceding the vacation period.

This time shall be saved for use when an employee cannot report for work due to sickness, injury or exposure to contagious disease. Use of such accumulated sick leave credit is allowed only after the employee has completed his/her probationary period. The maximum number of such days of sick leave credit that may be accumulated is two hundred (200) days unless this amount is increased pursuant to a collective bargaining agreement.. Employees will accumulate sick leave on a monthly basis, on the last day of each full month worked and in accordance with the other provisions of this section.

Use of more than three consecutive days of sick leave must be authorized by the employee's Department Head and reported to the Human Resources Director.

Department Heads are responsible for maintaining records of sick leave days accumulated and used for all eligible employees within the Department and reporting same to the Human Resources Director and the Town Treasurer.

Employees returning from a sick leave or disability leave may be required to have a physical examination to determine their capability to perform satisfactorily their regular work without endangering themselves or their fellow employees. The Town may require a medical examination of any employee who reports an inability to report for duty because of illness. This examination shall be at the expense of the Town by a physician appointed by the Town.

Payments made under the provisions of this section shall be limited in the case of an employee who is receiving Workers Compensation payments to the difference between the total amount paid to the employee in Workers Compensation and the employee's regular pay. In the event of such payments, the Town may debit the employee's accumulated sick leave by such amounts as it determines to be equitable in relation to such payments.

At such time as a full-time employee dies or receives an approved retirement from the Norfolk County (or other applicable) Retirement System, said employee (or employee's estate) will be entitled to a payment for buy-back of accumulated sick leave in excess of 100 days as follows:

- 101 -120 days qualify at 10% of full daily value; (Days are calculated at their full daily rate and paid at 10% of total value.)
- 121 - 140 days qualify at 15% of full daily value; (The 15% applies only to the days in excess of 120 days up to and including the 140th day.)
- 141 - 160 days qualify at 20% of full daily value;
- 161 - 180 days qualify at 25% of full daily value;
- 181 - 200 days qualify at 30% of full daily value.

E. BEREAVEMENT LEAVE

Regular full time and regular part time employees shall be given up to five (5) consecutive working days leave with a normal day's pay for the purpose of making arrangements and attending the funeral of a member of his/her immediate family which is defined as: mother, father, spouse, mother-in-law, father-in-law, grandparent, sister, brother, child, grandchild, or step-child of the employee or any live-in family member. Regular full time and regular part time employees shall be given one (1) day leave with pay for the purposes of attending the funeral of the employee's aunt, uncle, niece, nephew, brother-in-law, or sister-in-law.

F. JURY DUTY LEAVE

A regular full time and regular part time employee called for jury duty shall be paid by the Town an amount equal to the difference between the compensation paid the employee for a normal working period and the amount paid by the court excluding any allowance for travel and lodging, upon presentation of an affidavit of jury pay granted.

G. MILITARY LEAVE

Regular full-time employees who are in the Armed Services Reserves or National Guard and are called to temporary military duty not exceeding two (2) weeks in any twelve (12) month period, shall receive the difference in pay between their regular Town pay and their Military pay. Vacation days accrued will not be affected by military duty. This provision does not include payments to members of the National Guard who may be mobilized during an emergency in the Commonwealth. Proof of service shall be submitted to the employee's Department Head and a copy to the Human Resources Director. Regular full-time employees, who are in the Armed Services Reserves, National Guard, or Air National Guard and are called to active federal military duty, shall receive, pursuant to MGL Chapter 137, the difference in pay between their regular Town pay and their Military pay. This shall not include shift differential pay, hazardous duty pay, overtime pay, or any additional compensation. Vacation days accrued, sick leave, absence for personal reasons, or other leave with pay benefits will not be reduced or affected by military duty. Said employee shall not lose any seniority status while on duty. Pursuant to the provisions the Family Medical Leave Act and its accompanying definitions, eligible employees who are the spouse, son, daughter, parent, or "next of kin" of a covered veteran with a serious injury or illness may take up to a total of 26 workweeks of unpaid leave during a "single 12-month period" to provide care for the veteran. Said employee may use accumulated "Vacation Leave", "Sick Leave", and "Other Leave" during this period in place of unpaid leave. A veteran who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness is a covered veteran if he or she:

- was a member of the Armed Forces (including a member of the National Guard or Reserves);
- was discharged or released under conditions other than dishonorable ; and
- was discharged within the five-year period before the eligible employee first takes FMLA military caregiver leave to care for him or her (as determined under the FMLA).

Proof of service shall be submitted to the employee's Department Head and a copy to the Human Resources Director.

H. OTHER LEAVE

Absence for personal reasons up to 2 work day per year may be granted to full-time employees. Absences for personal reasons for regular part-time employee shall be prorated based the average of their hourly pay for the fifty-two (52) weeks worked immediately preceding the period requested for personal leave. Personal leave will not be taken in less than one (1) hour blocks. These personal days may be taken at any time of the year upon the employee's request with the approval of the Department Head. Any time not used will be credited to sick-leave. When possible, the employee must request from the employee's immediate supervisor the personal day leave at least forty eight (48) hours in advance. A supervisor may not question the reason for personal leave nor may he/she deny such a request except for scheduling problems. Only employees who have completed their probationary period may be compensated for absence for personal reasons under provisions of this sub-section.

NON COMPENSATED ABSENCE

I. DISABILITY AND PARENTAL LEAVE

A leave of absence without pay may be granted an employee with at least six (6) months of continuous service whose illness or disability continues beyond sick leave that has been accumulated. Such leave shall be for sickness or injury resulting in temporary disability of the employee or a member of his or her immediate family, or for the birth of a child to the employee or the employee's spouse or for the adoption of a child by the employee or the employee's spouse. Duration of the leave shall be for the period a physician says the employee is unable to perform the regular duties of their position or, in the event the leave is for reasons other than the employee's personal health, it shall be in accordance with the Family Medical Leave Act (FMLA).

J. LEAVE OF ABSENCE

A leave of absence may be granted by the Department Head with the approval of the Town Manager but shall be without compensation and earned benefits. A leave of absence, of over three (3) months duration, except military leave, shall be considered a break in employment and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Town Manager in advance.

K. UNAUTHORIZED LEAVE OF ABSENCE

Any employee absent without authorization for three (3) consecutive working days shall be terminated from the payroll for abandonment of his/her position.

L. GROUP INSURANCE

Each regular full time and regular part time employee covered by the By-law shall be entitled to the Group Insurance plan (Health and Life Insurance) which has been accepted by the Town in accordance with Massachusetts General Laws, Chapter 32B.

M. RETIREMENT BENEFITS

The Town shall contribute funds as required for each employee in accordance with the procedures formula established by the Norfolk County Retirement Board and the By-laws of the Town of Stoughton.

SECTION 11: CIVIL SERVICE LAW

Nothing in this By-law or in the Classification or Compensation Plans shall be construed to conflict with Chapter 31 of the Massachusetts General Laws.

SECTION 12: SEPARABILITY PROVISION

In the event that any provision of this By-law, or application thereof, shall be held to be invalid by any court of proper jurisdiction, this shall not be construed to affect the validity of any other provision, or application thereof, of this By-law.

SECTION 13: ACTION TAKEN UNDER PRIOR BY-LAWS PRESERVED

The repeal of this by-law or portion thereof heretofore adopted shall not be construed to revoke, invalidate or otherwise alter acts done, ratified or confirmed in compliance therewith under authority thereof, or any rights accrued or established or any action, suit or proceeding commenced or had in any case, nor shall any such repeal affect any punishment, penalty or forfeiture incurred under any such prior by-law

Article 41

ARTICLE 9. ACCEPTANCE OF STATUTES RELATING TO VETERANS

To see if the Town will vote to accept the following provisions of the Massachusetts General Laws:

1. M.G.L. c. 59, § 5, Clause Twenty-second G (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), signed into law August 28, 2018, which provides for a property tax exemption for any real estate that is the domicile of a person but is owned by a trustee, conservator or other fiduciary for the person's benefit if the real estate would be eligible for exemption under clause Twenty-second, Twenty-second A, Twenty-second B, Twenty-second C, Twenty-second D, Twenty-second E, or Twenty-second F if the person were the owner of the real estate, or take any other action relative thereto.

2. M.G.L. c. 59, § 5, Clause Twenty second H (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and

Article 42

Alta Equipment Company
Frank W Rhoades

1401 Hooksett Road
Hooksett NH 03106 US
(603)-644-8787 x250
(603)-759-4218-Mobile

Quotation

ADDRESS	SHIP TO
JON COOK- 950 Central Street Stoughton Mass. 02072	JON COOK- 950 Central Street Stoughton Mass. 02072

QUOTATION#	DATE	EXPERATION DATE
RTGVSPB-JC010423	01/04/2023	02/24/2023

Ray Tech Gov Spec Pro B w/Mini Tech: **4 Ton Diesel Fueled Reclaimer Manual Top Loading Doors/ on Dual Axle Trailer** **Mini Tech Walk Behind Heater with a 42" L x 48" W Heating Chamber on the front of the trailer loaded via a ramp on the driver's side**	**1**		**$59,995.00**
Hydraulic Dump: **Hydraulic pump and dual pistons mounted inside control area of the reclaimer.**	**1**		**$3,000.00**
Water Tank/Hand Torch w/50' Hose	**1**		**$1,000.00**
		TOTAL:	**$63,995.00**

CMG COLONIAL MUNICIPAL GROUP

Andrew T. Kinnlburgh
Police/Fire/DPW Sales
Logistics & Quality Manager

Direct Line 774-556-2541
andrewk@buycmg.com
61 Brigham Street
Marlborough, MA 01752
www.buycmg.com

BUDGET QUOTE

DATE : 1/3/2023

Customer ID :

TO: STOUGHTON DPW
ATTN : PAUL MCGRATH
pmcgrath@stoughton-ma.gov

2024 CHEVROLET 2500 HD
UTILITY TRUCK

Salesperson: Andrew Kinnlburgh
Office Phone # 774-556-2541

Price Per PCC (Plymouth County Contract)

Qty	Item #	Description	Unit Price	Line Total
1.00	CK20903	2024 CHEVROLET 3500 4X4 REG CAB AND CHASSIS W/T 60" CA 146" WB 6.6L V8 GAS ENGINE COLOR : WHITE	$ 48,504.75	$ 48,504.75
1.00	9L7	UPFITTER SWITCHES	$ 147.00	$ 147.00
1.00	PCV	WORK TRUCK CONVENIENCE PACKAGE	$ 1,788.50	$ 1,788.50
1.00	VYU	SNOWPLOW PREP PACKAGE	$ 294.00	$ 294.00
1.00	MADIGANS	8' KNAPHEIDE STEEL SERVICE BODY (SRW)	$ 14,125.00	$ 14,125.00
1.00	MADIGANS	SURFACE MOUNTED STOP/TAIL/TURN/FLASH	$ 339.00	$ 339.00
1.00	MADIGANS	MANUAL MASTER LOCKING SETUP	$ 848.00	$ 848.00
1.00	MADIGANS	TWO (2) STAINLESS GRAB HANDLES	$ 113.00	$ 113.00
1.00	MADIGANS	FRAME MOUNTED RECEIVER HITCH AND LIGHT PLUG	$ 848.00	$ 848.00
1.00	MADIGANS	LED INTERIOR COMPARTMENT LIGHTS	$ 678.00	$ 678.00
1.00	MADIGANS	MOUNT OEM BACKUP CAMERA	$ 283.00	$ 283.00
1.00	MADIGANS	RHINO LINE BED, TAILGATE, BUMPER AND COMP. TOPS	$ 1,979.00	$ 1,979.00
1.00	MADIGANS	9' EVEREST MUNICIPAL GRADE PLOW ELEC/HYD	$ 15,538.00	$ 15,538.00
2.00	IONA	WHELEN IONS AMBER MOUNTED IN GRILLE	$ 202.50	$ 405.00
1.00	IT9AAAAP	WHELEN MINI LIBERTY AMBER LIGHTBAR	$ 1,195.00	$ 1,195.00
1.00	ACARI	3RD BRAKE LIGHT MOUNTING PLATFORM FOR LIGHTBAR	$ 412.73	$ 412.73
2.00	TLIA	WHELEN T- SERIES IONS AMBER MOUNTED ON REAR	$ 202.50	$ 405.00
1.00	SHOP	SHOP SUPPLIES	$ 295.00	$ 295.00

Special Instructions:

Custom or Special Orders are Non-Refundable
This Estimate Is for Budgetary Purposes and Is Not a Guarantee of Cost for Services.
Estimate is Based on Current Information From Client About the Project Requirments
Actual Cost May Change Once Project Elements are Finalized

Subtotal	$88,197.98
Sales Tax	
Grand Total	$88,197.98

Thank you for your business! Visit us at www.buycmg.com

CMG COLONIAL MUNICIPAL GROUP

Andrew T. Kinniburgh
Police/Fire/DPW Sales
Logistics & Quality Manager

Direct Line 774-556-2541
andrewk@buycmg.com
61 Brigham Street
Marlborough, MA 01752
www.buycmg.com

BUDGET QUOTE

DATE : 1/17/2023

Customer ID : 1624

2024 FORD F150 CREW CAB XL

Salesperson: Andrew Kinniburgh
Office Phone # 774-556-2541

TO: STOUGHTON DPW
ATTN : PAUL MCGRATH
pmcgrath@stoughton-ma.gov

Qty	Item #	Description	Unit Price	Line Total
1.00	W1C	2024 FORD F-150 XL 4WD CREWCAB 5.5' BED OXFORD WHITE 3.3L V6 GAS ENGINE	$ 43,521.50	$ 43,521.50
1.00	CAP	WHITE ARE CAP WITH SIDE INTERNAL TOOLBOXES	$ 3,650.00	$ 3,650.00
2.00	IONA	WHELEN IONS AMBER MOUNTED IN GRILLE	$ 214.50	$ 429.00
2.00	TLIA	WHELEN T-SERIES IONS AMBER MOUNTED ON REAR OF CAP	$ 222.75	$ 445.50
2.00	VTX609A	WHELEN VERTEX HIDEAWAYS AMBER MOUNTED IN REVERSE HOUSING OF TAIL LIGHTS	$ 167.75	$ 335.50
1.00	SHOP	SHOP SUPPLIES	$ 295.00	$ 295.00
		MODEL YEAR PRICING SUBJECT TO CHANGE		$ -
				$ -

Special Instructions:

Custom or Special Orders are Non-Refundable

This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for Services.

Estimate is Based on Current Information From Client About the Project Requirments

Actual Cost May Change Once Project Elements are Finalized

Subtotal	$48,676.50
Sales Tax	
Grand Total	$48,676.50

Thank you for your business! Visit us at www.buycmg.com

Article 43

Re: Requested Article Information

1 message

Paul Giffune <pgiffune@stoughton-ma.gov> Wed, Mar 1, 2023 at 7:28 AM
To: John Anzivino <janzivino@stoughton-ma.gov>
Cc: Debra Roberts <droberts@stoughton-ma.gov>, Marc Tisdelle <mtisdelle@stoughton-ma.gov>, Stephen Cavey <scavey@stoughton-ma.gov>, Vaughan Enokian <venokian@stoughton-ma.gov>, Thomas Calter <tcalter@stoughton-ma.gov>

Hi Mr. Anzivino

I apologize for that. Article 43 and Article 46 are very similar in nature. Article 43 is intended for repairs necessary to our building infrastructure that may not necessarily be foreseen but we know that because of the ages of some of our buildings, and their systems, will, at some point, need to be completed. Many minor repairs are budgeted for within our $140K line item for "Building Repair Services" in the Facilities (159) budget. When you consider two Fire Stations, the Police Station, the Public Works buildings, the Council on Aging, the Lucius Clapp building, the Library, the Town Hall, the Dog Pound, the Recreation building (never mind the water/sewer stations and Cedar Hill Clubhouse (Enterprise Funds)) the $140K doesn't stretch as much as we need it to. Last year we spent $222K on building repairs and spent less in areas within the budget to compensate for that.

So, we think a couple things - our budget needs to increase, which was not amenable this year for other factors, and, that it seems irresponsible to not include funding somewhere for these necessary, but unforeseen repairs. It is not out of the question for an air handling unit, for example, to die and need replacement at the cost of $40K in July and put us in a tough position for the remaining 11 months of the fiscal year with $100K in remaining funds for the other, aforementioned, 11 buildings we need to maintain. This $75K for Article 43 will be used, we just cannot pinpoint exactly where at the moment.

The same situation applies to Article 46 (Extraordinary Repairs to Fleet). As is well documented, we have an aging fleet. We also have excellent mechanics. We have been doing more in-house repairs on larger jobs than we ever have. In an effort to prolong the useful lives of our trucks and equipment we think we can continue this practice and spend less doing it. There is precedent for this type of request (see attached exhibit from STM 2020 warrant). The prior superintendent requested $70K for extraordinary sanitation truck repairs. This was an excellent article. We have replaced two transmissions, a motor and welded/painted the bodies of four trucks (all in-house). The idea for this article is to do the same for our entire fleet, not just sanitation vehicles.

On Tue, Feb 28, 2023 at 4:06 PM John Anzivino <janzivino@stoughton-ma.gov> wrote:

> Paul,
> Thank you for this information. Please note Article 43 was not include. Also, do you have any details you could provide for Article 46 above and beyond the email you sent to Tom Calter.
>
> Regards,
>
> John Anzivino
> Vice Chairman
> Committee on Finance and Taxation
>
> On Tue, Feb 28, 2023 at 12:32 PM Paul Giffune <pgiffune@stoughton-ma.gov> wrote:
>
> > Attached.
> >
> > On Tue, Feb 28, 2023 at 11:58 AM Vaughan Enokian <venokian@stoughton-ma.gov> wrote:
> >
> > > Hello Paul,
> > >
> > > Could you please send the requested Article information?
> > >
> > > Thanks for your help.

Article 44

Annual Town Meeting 2023
PD Locker Room Renovation Estimates

Demo/Re-reframing, board	$	14,000
Plumbing (pipng, drains, sinks, shower)	$	22,000
Add door/hardware	$	7,500
Electrical/lighting	$	7,500
Finish carpentry	$	7,000
Patch/Re-paint	$	3,500
Total	$	61,500
Contingency (20%)	$	12,300
	$	73,800

Commercial Boiler Systems, Inc.

Mechanical Contractors

January 25, 2023

Mr. Paul Giffune
Facilities Manager
Town of Stoughton
10 Pearl Street
Stoughton, MA 02072

Re: Women's Locker Room - Stoughton Police Department

Dear Paul,

Thank you for the opportunity to provide you with a quote to replace the sink in the Women's Locker Room. We will remove the old sink unit, install a new ADA compliant sink and mirror in the area to the left of the current sink. We will install (2) new light fixtures in this area.

Please note: All piping and wiring is included. Any drywall or painting is NOT included.

The cost for this project is $9,000 (Nine Thousand Dollars) inclusive of all parts and labor.

Thank you for the opportunity to quote this project. If you have any questions or I can be of further assistance, please give me a call. I look forward to speaking with you soon.

Sincerely,

Robert W. Lee
President

Please Note: This price does not include any removal of asbestos lead or any hazardous materials, if required. All prices are valid for 30 days from date of quotation and are for normal business hours. At the clients request we will provide you with a quotation for off hour rates.

152 Oldham Street, Pembroke, MA 02359 ▪ Phone (781) 294-4437 ▪ Fax (781) 294-7604
www.snowmelters.com ▪ service@snowmelters.com

Tiffin Metal Products
450 Wall Street, Tiffin, OH 44883
Phone: (800) 537-0983 Fax: (419) 447-8512
www.tiffinmetal.com

Quotation

Q031723CC SPD V1

Project: Women's Locker Room Remodel

Submitted To:
Stoughton Police Department
Donna McNamara
26 Rose Street
Stoughton, MA 2072

Quoted By: Chad Cooper
Phone: 800-537-0983
Email: ccooper@tiffinmetal.com
Date Created: 3/17/2023
Expiration: 6/30/2023

F.O.B 44883 | **Ship Method:** LTL w/ lift gate | **Terms:** **Net 30**

421

Line#	Part Number	Product	Description	Qty	UOM	Unit Price	Ext. Price
1	ALK24246002	Airflow Lkr 24W x 24D x 60H	Hasp - Double Door	15	Ea.	$815.00	$12,225.00
2	WBDA242415AA	Ward. Base Drawer 24W x 24D x 15H	Adder - Mech Lock - Flush	15	Ea.	$330.00	$4,950.00
3	AEP2475LAA	Ward. End Panel 24W x 75H	Left End Panel	1	Ea.	$185.00	$185.00
4	AEP2475RAA	Ward. End Panel 24W x 75H	Right End Panel	1	Ea.	$185.00	$185.00

Subtotal **$17,545.00**

Freight Charge **$1,600.00**

LIMITED WARRANTY

Tiffin Metal Products, Co. (TMP) warrants the good quality of the materials, workmanship and that its products are merchantable and fit for their intended purpose. This Limited Warranty for the Sentinel ® Locker Line expires of five (5) years after the date of product purchase. TMP does not provide any other express or implied warranties of any kind or nature. There are no warranties which extend beyond the description on the face of this Limited Warranty. The terms, conditions and operations of this Limited Warranty are available upon request prior to purchase.

Total Price	**$19,145.00**

422

LIMITED WARRANTY

Tiffin Metal Products, Co. (TMP) warrants the good quality of the materials, workmanship and that its products are merchantable and fit for their intended purpose. This Limited Warranty for the Sentinel ® Locker Line expires of five (5) years after the date of product purchase. TMP does not provide any other express or implied warranties of any kind or nature. There are no warranties which extend beyond the description on the face of this Limited Warranty. The terms, conditions and operations of this Limited Warranty are available upon request prior to purchase.

Notes: V1 quote is for budgetary purposes for (15) 24W Airflow wardrobe lockers w/ 15H flush base drawer units.

Quote excludes: filler trim, electrical components and slop tops accessories.

Lock type: HASP
Color: TBD
Numbering: TBD

Lead time: estimated at 8-10 weeks.

Freight: estimated as LTL w/ lift gate service to 02072
FREIGHT DISCLAIMER: The freight rate estimated in this quotation is based on the current average rate on the date the quotation is generated. Due to volatility in the transport industry the referenced freight rate in this quotation is not a fixed cost throughout the duration of the order being processed prior to ship date and will be subject to change at the time of shipment. Tiffin Metal Products reserves the right to present to the customer an adjusted freight rate based on actual market prices at the time of shipment for approval. Alternatively, for any disapproved freight adjustments the shipment of goods will be care of the customer. Contact your Tiffin Metal Products sales representative for freight requirement details for your project.

Dealers/Sub/GC/customer should carefully review quotation as it is for items and quantities listed on the quote. Quote is based off of manufacturer's take off using projects documents supplied or made available. Final accuracy of the locker types, sizes, counts and acceptability per the project requirements is the responsibility of the quote recipient.

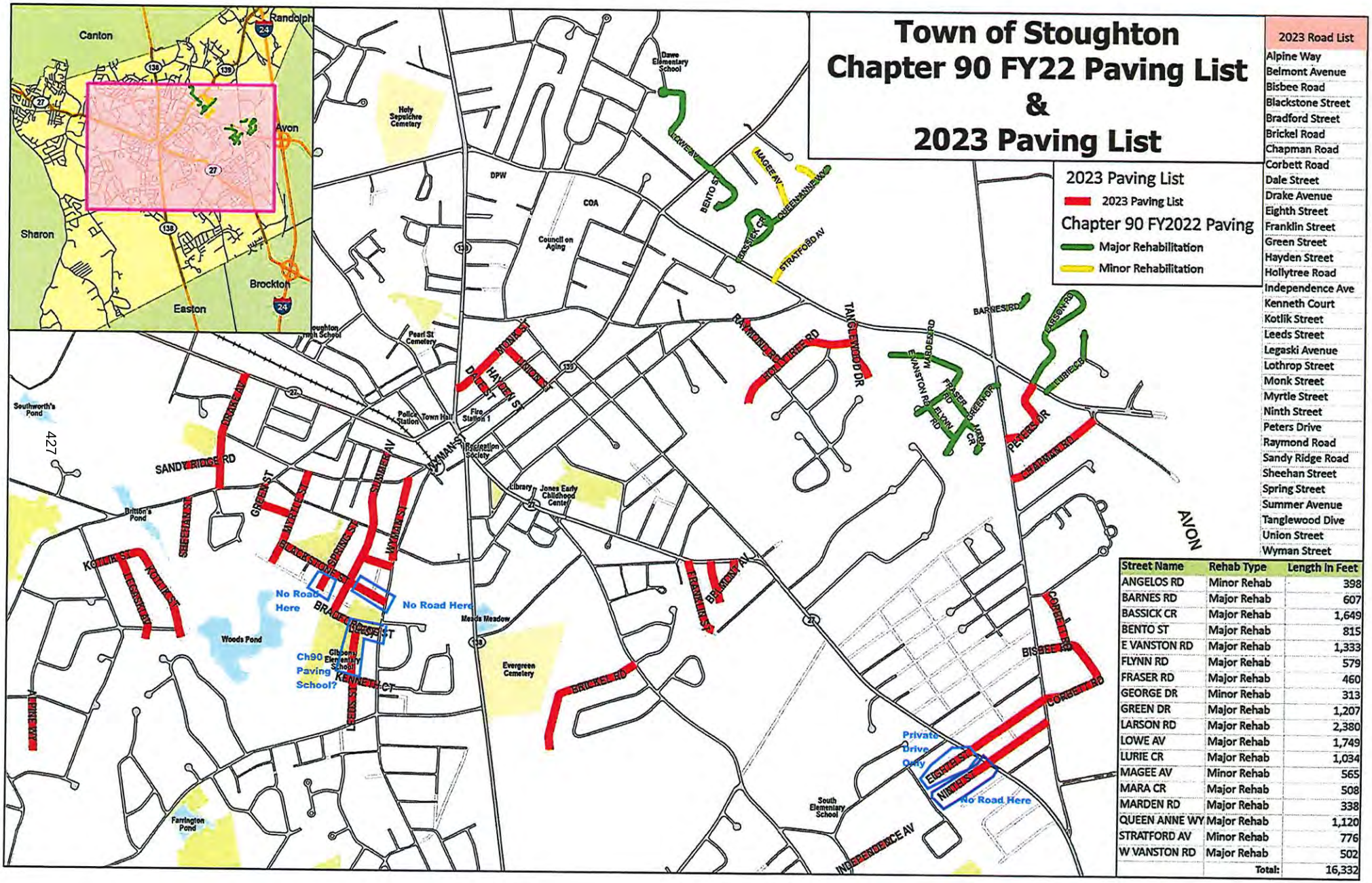
Accepted By: _____ **Date:** _____

Material Escalation Clause: If, during the quote phase through the project's material release lifecycle, the price of steel significantly increases, through no fault of Tiffin Metal Products, Co. (TMP), the current price of steel shall be equitably adjusted by an amount reasonably necessary to cover any such significant price increases. As used herein, a significant price increase shall mean any increase in price exceeding 10% for mild steel or 5% for stainless steel experienced by TMP. Such price increases shall be documented through adjusted quotes or order confirmations with supporting reference.

LIMITED WARRANTY

Tiffin Metal Products, Co. (TMP) warrants the good quality of the materials, workmanship and that its products are merchantable and fit for their intended purpose. This Limited Warranty for the Sentinel ® Locker Line expires of five (5) years after the date of product purchase. TMP does not provide any other express or implied warranties of any kind or nature. There are no warranties which extend beyond the description on the face of this Limited Warranty. The terms, conditions and operations of this Limited Warranty are available upon request prior to purchase.

Article 45



2023 Road List
Alpine Way
Belmont Avenue
Bisbee Road
Blackstone Street
Bradford Street
Brickel Road
Chapman Road
Corbett Road
Dale Street
Drake Avenue
Eighth Street
Franklin Street
Green Street
Hayden Street
Hollytree Road
Independence Ave
Kenneth Court
Kotlik Street
Leeds Street
Legaski Avenue
Lothrop Street
Monk Street
Myrtle Street
Ninth Street
Peters Drive
Raymond Road
Sandy Ridge Road
Sheehan Street
Spring Street
Summer Avenue
Tanglewood Dive
Union Street
Wyman Street

Street Name	Rehab Type	Length in Feet
ANGELOS RD	Minor Rehab	398
BARNES RD	Major Rehab	607
BASSICK CR	Major Rehab	1,649
BENTO ST	Major Rehab	815
E VANSTON RD	Major Rehab	1,333
FLYNN RD	Major Rehab	579
FRASER RD	Major Rehab	460
GEORGE DR	Minor Rehab	313
GREEN DR	Major Rehab	1,207
LARSON RD	Major Rehab	2,380
LOWE AV	Major Rehab	1,749
LURIE CR	Major Rehab	1,034
MAGEE AV	Minor Rehab	565
MARA CR	Major Rehab	508
MARDEN RD	Major Rehab	338
QUEEN ANNE WY	Major Rehab	1,120
STRATFORD AV	Minor Rehab	776
W VANSTON RD	Major Rehab	502
	Total:	16,332

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Sales: Lenny Stewart **Phone:** 508-583-2029
Email: LStewart@tledwards.net **Fax:**508-588-7048

Proposal: 2202825
Date: 1/5/2023

To:	Project:
Town Of Stoughton Attn: Richard Jasmin 10 Pearl Street Stoughton, MA 02072	Stoughton DPW AREA 1 Kotlik St. AREA Kotlik Street , Legaski Street, and Alpine Way Stoughton, MA

Scope of Work

*KOTLIK STREET - From Poskus Street to End

@1975' x 30'/32'/33' @8000 SY

*LEGASKI STREET - Kotlik Street to McNamara Street

@1050' x 29'/30'/32' @4400 SY

*ALPINE WAY - From Spallus Road to End

@620' x 30'/32' PLUS 120' DIAM Circle @3900 SY

APPROX TOTAL FOR THIS AREA = 16300SY

Mill Roadway,Level W/Binder ,Adjust Castings, Top Road W/12" CC Paver Berm as Directed..

NOTEDPW TO CONFIRM EXCISTING PAVEMENT THICKNESS FOR MILLING APPLICATION,**ALL BLOW OUT REPAIRS BY DPW**DPW TO REMOVE EXCISTING BIT. CONCRETE MOLDED BERM*

EXCLUDES; SIDEWALKS,POLICE DETAILS,SCRAPING AND CLEANING BACK EDGES,EXCISTING PAVEMENT THICKNESS CONFIRMATION FOR MILLING COMPLIANCE, TREE TRIMMIMG

BUDGET FIGURE ONLY

Conditions

Acceptance:	
By:	
Title:	Date:

Authorized: T.L. Edwards, Inc.	
By: Lenny Stewart	
Title: SALES	Date: 1/5/2023

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Sales: Lenny Stewart **Phone:** 508-583-2029
Email: LStewart@tledwards.net **Fax:**508-588-7048

Proposal: 2202825
Date: 1/5/2023

To:

Town Of Stoughton
Attn: Richard Jasmin
10 Pearl Street
Stoughton, MA 02072

Project:

Stoughton DPW AREA 1 Kotlik St. AREA
Kotlik Street , Legaski Street, and
Alpine Way
Stoughton, MA

This proposal is valid for up to 15 days from date of proposal.
PAYMENT TERMS TO BE NEGOTIATED
Sales Tax is not included in this Proposal

Pricing is Subject to Confirmation of Scope and Layout Prior to Contract Agreement.

All preparation for paving by others (Other than stated herein), All staking, layout and establishment of grades to be done by others. TL Edwards will not accept responsibility for improper engineering and or areas where no grades were indicated before commencement of work. Not responsible for puddling if grades are under 1%.
All traffic and safety control by others.

Important Scheduling Information:
After acceptance of this proposal contact our scheduling department at least 2 weeks before anticipated start date. **Scheduling Hours: Monday-Friday 7:00am-9:00am and 2:00pm-5:00pm Call 508-583-2029 (Steve Edwards) or (Peter Starrett)**

Item No. Description	Quantity	Unit	Unit Price	Extended Price
12 Bit Conc Driveways (Handwork)	68.0000	TN	160.0000	**10,880.00**
16 Cold Planing and Profiling	16,300.0000	SY	2.9000	**47,270.00**
4 Class 1 Bit Conc Pavement Leveling Course	1,825.0000	TN	92.8000	**169,360.00**
7 Class 1 Bit Conc Pavement Overlay	1,600.0000	TN	95.0000	**152,000.00**
8 Adjust Manhole and Catch Basin Frames	38.0000	EA	350.0000	**13,300.00**
9 Rebuild Manhole and Catch Basins	10.0000	VF	400.0000	**4,000.00**
998 Diesel Fuel Escalation; Base price at bid $3.376/Gal. Posted price at the time of this estimate $4.671/Gal. Change of $1.295/Gal. or $3.755/Tn Increase.	3,493.0000	TN	3.7550	**13,116.22**
999 Liquid Asphalt Escalation; Base price at bid $665.00/Tn. Posted price at the time of this estimate $685.00/Tn. Change of $20.00/Tn. or $1.10/Tn Increase	3,493.0000	TN	1.1000	**3,842.30**
Non Bid Item Gate Box Adjusted	22.0000	EA	200.0000	**4,400.00**

Estimated Total: $418,168.52

Acceptance:

By:

Title: **Date:**

Authorized: T.L. Edwards, Inc.

By: Lenny Stewart

Title: SALES **Date:**1/5/2023

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Sales: Lenny Stewart **Phone:** 508-583-2029
Email: LStewart@tledwards.net **Fax:**508-588-7048

Proposal: 2202824
Date: 12/9/2022

To:
Town Of Stoughton
Attn: Richard Jasmin
10 Pearl Street
Stoughton, MA 02072

Project:
Stoughton DPW AREA 3 Monk St AREA
Monk Street ,Union Street,
Dale Street, and Hayden Street
Stoughton, MA

Scope of Work

*MONK STREET. - From Grove Street to Park Street

@1175' x 26'/28'/30'/34'/35' @4500 SY

*UNION STREET. - From Pleasant Street to Monk Street

@770' x 18'/19'/20'/22'/24' @2300 SY

*DALE STREET - From Monk Street to Porter Street

@260' x 24'/26' @1000 SY

* HAYDEN STREET - From Porter Street to Freeman Street

@200' x 30'/31' @900 SY

APPROX TOTAL FOR THIS AREA = 8700 SY

Mill Roadway,Level,Adjust Castings, Top Road as Directed..

NOTEDPW TO CONFIRM EXCISTING PAVEMENT THICKNESS FOR MILLING APPLICATION,**ALL BLOW OUT REPAIRS BY DPW**

EXCLUDES; SIDEWALKS,BIT CONCRETE MOLDED BERM,POLICE DETAILS,SCRAPING AND CLEANING BACK EDGES,EXCISTING PAVEMENT THICKNESS, TREE TRIMMIMG

BUDGET FIGURE ONLY

Conditions

Acceptance:

By:

Title: **Date:**

Authorized: T.L. Edwards, Inc.

By: Lenny Stewart

Title: SALES **Date:**12/9/2022

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Sales: Lenny Stewart **Phone:** 508-583-2029
Email: LStewart@tledwards.net **Fax:**508-588-7048

Proposal: 2202824
Date: 12/9/2022

To:

Town Of Stoughton
Attn: Richard Jasmin
10 Pearl Street
Stoughton, MA 02072

Project:

Stoughton DPW AREA 3 Monk St AREA
Monk Street ,Union Street,
Dale Street, and Hayden Street
Stoughton, MA

This proposal is valid for up to 15 days from date of proposal.
PAYMENT TERMS TO BE NEGOTIATED
Sales Tax is not included in this Proposal

Pricing is Subject to Confirmation of Scope and Layout Prior to Contract Agreement.

All preparation for paving by others (Other than stated herein), All staking, layout and establishment of grades to be done by others. TL Edwards will not accept responsibility for improper engineering and or areas where no grades were indicated before commencement of work. Not responsible for puddling if grades are under 1%.
All traffic and safety control by others.

Important Scheduling Information:
After acceptance of this proposal contact our scheduling department at least 2 weeks before anticipated start date. Scheduling Hours: Monday-Friday 7:00am-9:00am and 2:00pm-5:00pm Call 508-583-2029 (Steve Edwards) or (Peter Starrett)

Item No. Description	Quantity	Unit	Unit Price	Extended Price
12 Bit Conc Driveways (Handwork)	24.0000	TN	160.0000	**3,840.00**
16 Cold Planing and Profiling	8,700.0000	SY	2.9000	**25,230.00**
4 Class 1 Bit Conc Pavement Leveling Course	750.0000	TN	92.8000	**69,600.00**
7 Class 1 Bit Conc Pavement Overlay	750.0000	TN	95.0000	**71,250.00**
8 Adjust Manhole and Catch Basin Frames	12.0000	EA	350.0000	**4,200.00**
9 Rebuild Manhole and Catch Basins	4.0000	VF	400.0000	**1,600.00**
998 Diesel Fuel Escalation; Base price at bid 3.376/Gal. Posted price at the time of this estimate $4.766/Gal.CHange of $1.39/Gal. or $4.031/Tn Increase.	1,524.0000	TN	4.0310	**6,143.24**
999 Liquid Asphalt Escalation; Base price at bid $665.00/Tn. Posted price at time of this estimate $685.00/Tn. Change of $20.00/Tn or $1.10/Tn Increase.	1,524.0000	TN	1.1000	**1,676.40**
Non Bid Item Gate Box Adjusted	10.0000	EA	200.0000	**2,000.00**

Estimated Total: $185,539.64

Acceptance:

By:

Title: **Date:**

Authorized: T.L. Edwards, Inc.

By: Lenny Stewart

Title: SALES **Date:** 12/9/2022

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Sales: Lenny Stewart **Phone:** 508-583-2029
Email: LStewart@tledwards.net **Fax:**508-588-7048

Proposal: 2202823
Date: 11/30/2022

To:

Town Of Stoughton
Attn: Richard Jasmin
10 Pearl Street
Stoughton, MA 02072

Project:

Stoughton DPW AREA 2 Franklin Street ARE
Franklin Street/Belmont Ave.
Brickel Road/Independence Ave.
Stoughton, MA

Scope of Work

*FRANKLIN STREET - From Park Street to End

@850' x 24'/26'/27' @2750 SY

*BELMONT AVE.- From Park Street to Park Street

@850' x 20'/24'/26' @2675 SY

*BRICKEL ROAD - From Summer Street to End

@1900' x 20'/22'/24'/30'/32' @7000 SY

*INDEPENDENCE AVE. - From Cedar Street to End

@800' x 22'/24'/26' @2500 SY

Mill Roadway,Level,Adjust Castings, Top Road as Directed..

NOTEDPW TO CONFIRM EXCISTING PAVEMENT THICKNESS FOR MILLING APPLICATION,**ALL BLOW OUT REPAIRS BY DPW**

EXCLUDES; SIDEWALKS,BIT CONCRETE MOLDED BERM,POLICE DETAILS,SCRAPING AND CLEANING BACK EDGES,EXCISTING PAVEMENT THICKNESS, TREE TRIMMIMG

BUDGET FIGURE ONLY

Conditions

Acceptance:

By:

Title: **Date:**

Authorized: T.L. Edwards, Inc.

By: Lenny Stewart

Title: SALES **Date:** 11/30/2022

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Sales: Lenny Stewart **Phone:** 508-583-2029
Email: LStewart@tledwards.net **Fax:**508-588-7048

Proposal: 2202823
Date: 11/30/2022

To:

Town Of Stoughton
Attn: Richard Jasmin
10 Pearl Street
Stoughton, MA 02072

Project:

Stoughton DPW AREA 2 Franklin Street ARE
Franklin Street/Belmont Ave.
Brickel Road/Independence Ave.
Stoughton, MA

This proposal is valid for up to 15 days from date of proposal.
PAYMENT TERMS TO BE NEGOTIATED
Sales Tax is not included in this Proposal

Pricing is Subject to Confirmation of Scope and Layout Prior to Contract Agreement.

All preparation for paving by others (Other than stated herein), All staking, layout and establishment of grades to be done by others. TL Edwards will not accept responsibility for improper engineering and or areas where no grades were indicated before commencement of work. Not responsible for puddling if grades are under 1%.
All traffic and safety control by others.

Important Scheduling Information:
After acceptance of this proposal contact our scheduling department at least 2 weeks before anticipated start date. **Scheduling Hours: Monday-Friday 7:00am-9:00am and 2:00pm-5:00pm Call 508-583-2029 (Steve Edwards) or (Peter Starrett)**

Item No.	Description	Quantity	Unit	Unit Price	Extended Price
12	Bit Conc Driveways (Handwork)	34.0000	TN	160.0000	5,440.00
16	Cold Planing and Profiling	14,925.0000	SY	2.9000	43,282.50
4	Class 1 Bit Conc Pavement Leveling Course	1,275.0000	TN	92.8000	118,320.00
7	Class 1 Bit Conc Pavement Overlay	1,275.0000	TN	95.0000	121,125.00
8	Adjust Manhole and Catch Basin Frames	22.0000	EA	350.0000	7,700.00
9	Rebuild Manhole and Catch Basins	6.0000	VF	400.0000	2,400.00
998	Diesel Fuel Escalation; Base price at bid $3.376/Gal. Posted price at the time of this estimate $4.766/Gal. Change of $1.39/Gal. oe $4.031/Tn Increase.	2,584.0000	TN	4.0310	10,416.10
999	Liquid Asphalt Escalation; Base price at bid $665.00/Tn. Posted price at the time of this estimate $685.00/Tn. Change of $20.00/Tn or $1.10/Tn Increase.	2,584.0000	TN	1.1000	2,842.40
	Non Bid Item Gate Box Adjusted	6.0000	EA	200.0000	1,200.00

Estimated Total: $312,726.00

Acceptance:

By:

Title: Date:

Authorized: T.L. Edwards, Inc.

By: Lenny Stewart

Title: SALES Date: 11/30/2022

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Additional Terms, Conditions and Provisions

1. **Superior Document:** This proposal supersedes owner's purchase order, contract, or subcontract form and contains the entire agreement between the parties. Owner by issuing order (however denominated) relative to this proposal shall be deemed to have accepted this proposal and to be bound by the terms and conditions herin contained. Any modification hereof and any additional conditions, stipulations or terms applying hereto must be stated hereon or be in writing and signed by T.L. Edwards Inc.
2. **Payment and Interest:** Payment in full for all work performed hereunder during any month shall be made not later than the 10th day of the month next following. Final and complete payment for all work performed here under shall be made not later than thirty (30) days after completion of such work. Interest at the rate on one and one half per month, or eighteen (18) per cent per annum, shall be charged and paid on all unpaid balances from the due date to the date we receive payment.

If credit conditions become unsatisfactory at any time prior to our completion of the work hereunder, we shall be furnished adequate security upon our request.

3. **Work Area-Work by Others:** We shall be provided with suitable access to the work area. If our work is dependent upon or must be undertaken in conjunction with work by others, such work shall be so performed and completed as to permit us to perform our work hereunder in a normal uninterrupted single shift operation.

If the paving work called for in this proposal is to be installed on a gravel base course provided by others, said base course must be satisfactory to and approved by T.L. Edwards Inc. prior to the start of our work. Rough grading of said gravel base course, within two inches of the required grades, plus or minus, shall be performed by others at no cost to T.L. Edwards Inc. Should T.L. Edwards Inc. be asked to do any work to bring the gravel course within the stated rough grading tolerance, this work will be an additional charge at the prescribed rental rates of the equipment used for this purpose. Any additional gravel needed for grading purposes will be supplied by others at no cost to T.L. Edwards Inc.
All lines and grades shall be furnished and maintained by others at no cost to T.L. Edwards Inc. All engineering shall be provided by others at no cost to T.L. Edwards Inc.

4. **Cessation of Work:** The failure of the owner to any amount during the course of this contract shall be deemed sufficient cause for T.L. Edwards Inc. to cease all work under this contract until such amount due is paid.
5. **Liability:** We shall not be responsible for, and you agree to hold us harmless from any liability resulting from damages to utilities or other facilities, or objects buried beneath, or to sidewalks, driveways, or other improvements located within our work area or designated area of access. It is further understood that we shall not be responsible for any damage to or deterioration of any of our work, whether completed or in process,, resulting from any causes beyond our control, including but not limited to failure of subgrade or failure or inadequacy of any labor or materials not furnished and installed by us whether or not such failure or inadequacy was or could have been known at the time our work was undertaken.
6. **Delay in Performance:** In the event our work is not completed within twelve (12) months after the date of your acceptance of this proposal, we may cancel this agreement at any time thereafter on ten (10) days notice. In such event, we shall be relieved of any further obligation with respect to the balance of the work, and shall be entitled to receive final and complete payment for all work performed by us to the date of cancellation within thirty (30) days thereafter.
7. **Collection Expenses:** Owner will be charged for all reasonable collection expenses incurred by T.L. Edwards Inc. as a result of the owner's failure to pay amounts due under this contract. Said expenses are to include attorney's fees of thirty percent (30%) of the amount collected (or the maximum allowed by Massachusetts law if that be less) whether a trial be involved or not.
8. **Applicable Law:** This contract shall be interpreted and performed in accordance with the internal laws of the Commonwealth of Massachusetts. Any and all other considerations notwithstanding, it is clearly understood that an additional charge for the Massachusetts Sales Tax, where applicable, will be included as a part of all billings. Payments therefore will be included as part of all billings. Payments therefore will be included in and will be made on or before the due date of which it a part.
9. **Guarantee and Limitations:** All labor and material is guaranteed for a period of one year after each job phase is completed by T.L. Edwards Inc. T.L. Edwards Inc. will not be held responsible for any defects of labor and materials unless it is reported to T.L. Edwards Inc. in writing or within thirty (30) days of completion of each phase. Notice to be sent by registered mail to P.O. Box 507, Avon MA 02322

T.L. Edwards Inc. will not be held responsible for any puddles unless we have a minimum 1% grade.
If unit prices are shown in this proposal, the amount to be paid to us shall be based on actual quotations of work performed by us as determined by field measurements taken as opposed to the estimates appearing herein.

10. **Term "Owner":** The term "Owner" as used herin shall be construed to mean the person, firm or corporation to whom the within proposal is submitted and where the context allows any person, firm or corporation in privity with the person, firm or corporation to which the proposal is submitted.
11. **Severability:** In the event that any provisions herein contained shall be deemed to be illegal or unenforceable such provision shall be deemed to be void but the rest of the proposal and the terms and conditions herein contained shall be deemed to be valid and binding upon the parties.
12. This Contract will be considered void if not accepted by our credit department.

Acceptance:	**Authorized: T.L. Edwards, Inc.**
By:	**By:** Lenny Stewart
Title: **Date:**	**Title:** SALES **Date:** 11/30/2022

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Sales: Lenny Stewart **Phone:** 508-583-2029
Email: LStewart@tledwards.net **Fax:**508-588-7048

Proposal: 2202818
Date: 11/28/2022

To:

Town Of Stoughton
Attn: Richard Jasmin
10 Pearl Street
Stoughton, MA 02072

Project:

Stoughton DPW AREA 1 DRAKE AVE AREA
AREA ONE
DRAKE AVE. AREA
STOUGHTON, MA

Scope of Work

*DRAKE AVE. - From School Street to Canton Street

@1650' x 24'/26'/28'/30' @5400 SY

*SANDY RIDGE ROAD - Drake Ave. to End.

@400' x 30'/32' PLUS 104' DIAM Circle @ 2600 SY

*SHEEHAN STREET - From School Street to End

@730' x 22'/24'/26' PLUS 60' DIAM Circle @2600 SY

APPROX TOTAL FOR THIS AREA = 10600 SY

Mill Roadway,Level,Adjust Castings, Top Road as Directed..

NOTEDPW TO CONFIRM EXCISTING PAVEMENT THICKNESS FOR MILLING APPLICATION,**ALL BLOW OUT REPAIRS BY DPW**

EXCLUDES; SIDEWALKS,BIT CONCRETE MILDED BERM,POLICE DETAILS,SCRAPING AND CLEANING BACK EDGES,EXCISTING PAVEMENT THICKNESS, TREE TRIMMIMG

BUDGET FIGURE ONLY

Conditions

Acceptance:

By:

Title: **Date:**

Authorized: T.L. Edwards, Inc.

By: Lenny Stewart

Title: SALES **Date:** 11/28/2022

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Sales: Lenny Stewart **Phone:** 508-583-2029
Email: LStewart@tledwards.net **Fax:**508-588-7048

Proposal: 2202818
Date: 11/28/2022

To:

Town Of Stoughton
Attn: Richard Jasmin
10 Pearl Street
Stoughton, MA 02072

Project:

Stoughton DPW AREA 1 DRAKE AVE AREA
AREA ONE
DRAKE AVE. AREA
STOUGHTON, MA

This proposal is valid for up to 15 days from date of proposal.
PAYMENT TERMS TO BE NEGOTIATED
Sales Tax is not included in this Proposal

Pricing is Subject to Confirmation of Scope and Layout Prior to Contract Agreement.

All preparation for paving by others (Other than stated herein), All staking, layout and establishment of grades to be done by others. TL Edwards will not accept responsibility for improper engineering and or areas where no grades were indicated before commencement of work. Not responsible for puddling if grades are under 1%.
All traffic and safety control by others.

Important Scheduling Information:
After acceptance of this proposal contact our scheduling department at least 2 weeks before anticipated start date. **Scheduling Hours: Monday-Friday 7:00am-9:00am and 2:00pm-5:00pm Call 508-583-2029 (Steve Edwards) or (Peter Starrett)**

Item No. Description	Quantity	Unit	Unit Price	Extended Price
12 Bit Conc Driveways (Handwork)	24.0000	TN	160.0000	**3,840.00**
16 Cold Planing and Profiling	10,600.0000	SY	2.9000	**30,740.00**
4 Class 1 Bit Conc Pavement Leveling Course	900.0000	TN	92.8000	**83,520.00**
7 Class 1 Bit Conc Pavement Overlay	900.0000	TN	95.0000	**85,500.00**
8 Adjust Manhole and Catch Basin Frames	24.0000	EA	350.0000	**8,400.00**
9 Rebuild Manhole and Catch Basins	6.0000	VF	400.0000	**2,400.00**
998 Diesel Fuel Escalation; Base price at bid $3.376/Gal. Posted Price at the time of this estimate $4.766/Gal. Change of $1.39/Gal. or $4.031/Tn Increase.	1,824.0000	TN	4.0310	**7,352.54**
999 Liquid ASphalt Escalation; Base price at bid $665.00/Tn. Posted price at time of this estimate $685.00/Tn Change of $20.00/Tn or $1.10/Tn INcrease.	1,824.0000	TN	1.1000	**2,006.40**
Non Bid Item Gate Box Adjusted	5.0000	EA	200.0000	**1,000.00**

Estimated Total: $224,758.94

Acceptance:

By:

Title: **Date:**

Authorized: T.L. Edwards, Inc.

By: Lenny Stewart

Title: SALES **Date:** 11/28/2022

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Additional Terms, Conditions and Provisions

1. Superior Document: This proposal supersedes owner's purchase order, contract, or subcontract form and contains the entire agreement between the parties. Owner by issuing order (however denominated) relative to this proposal shall be deemed to have accepted this proposal and to be bound by the terms and conditions herin contained. Any modification hereof and any additional conditions, stipulations or terms applying hereto must be stated hereon or be in writing and signed by T.L. Edwards Inc.
2. Payment and Interest: Payment in full for all work performed hereunder during any month shall be made not later than the 10th day of the month next following. Final and complete payment for all work performed here under shall be made not later than thirty (30) days after completion of such work. Interest at the rate on one and one half per month, or eighteen (18) per cent per annum, shall be charged and paid on all unpaid balances from the due date to the date we receive payment.

If credit conditions become unsatisfactory at any time prior to our completion of the work hereunder, we shall be furnished adequate security upon our request.

3. Work Area-Work by Others: We shall be provided with suitable access to the work area. If our work is dependent upon or must be undertaken in conjunction with work by others, such work shall be so performed and completed as to permit us to perform our work hereunder in a normal uninterrupted single shift operation.

If the paving work called for in this proposal is to be installed on a gravel base course provided by others, said base course must be satisfactory to and approved by T.L. Edwards Inc. prior to the start of our work. Rough grading of said gravel base course, within two inches of the required grades, plus or minus, shall be performed by others at no cost to T.L. Edwards Inc. Should T.L. Edwards Inc. be asked to do any work to bring the gravel course within the stated rough grading tolerance, this work will be an additional charge at the prescribed rental rates of the equipment used for this purpose. Any additional gravel needed for grading purposes will be supplied by others at no cost to T.L. Edwards Inc.
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4. Cessation of Work: The failure of the owner to any amount during the course of this contract shall be deemed sufficient cause for T.L. Edwards Inc. to cease all work under this contract until such amount due is paid.
5. Liability: We shall not be responsible for, and you agree to hold us harmless from any liability resulting from damages to utilities or other facilities, or objects buried beneath, or to sidewalks, driveways, or other improvements located within our work area or designated area of access. It is further understood that we shall not be responsible for any damage to or deterioration of any of our work, whether completed or in process,, resulting from any causes beyond our control, including but not limited to failure of subgrade or failure or inadequacy of any labor or materials not furnished and installed by us whether or not such failure or inadequacy was or could have been known at the time our work was undertaken.
6. Delay in Performance: In the event our work is not completed within twelve (12) months after the date of your acceptance of this proposal, we may cancel this agreement at any time thereafter on ten (10) days notice. In such event, we shall be relieved of any further obligation with respect to the balance of the work, and shall be entitled to receive final and complete payment for all work performed by us to the date of cancellation within thirty (30) days thereafter.
7. Collection Expenses: Owner will be charged for all reasonable collection expenses incurred by T.L. Edwards Inc. as a result of the owner's failure to pay amounts due under this contract. Said expenses are to include attorney's fees of thirty percent (30%) of the amount collected (or the maximum allowed by Massachusetts law if that be less) whether a trial be involved or not.
8. Applicable Law: This contract shall be interpreted and performed in accordance with the internal laws of the Commonwealth of Massachusetts. Any and all other considerations notwithstanding, it is clearly understood that an additional charge for the Massachusetts Sales Tax, where applicable, will be included as a part of all billings. Payments therefore will be included as part of all billings. Payments therefore will be included in and will be made on or before the due date of which it a part.
9. Guarantee and Limitations: All labor and material is guaranteed for a period of one year after each job phase is completed by T.L. Edwards Inc. T.L. Edwards Inc. will not be held responsible for any defects of labor and materials unless it is reported to T.L. Edwards Inc. in writing or within thirty (30) days of completion of each phase. Notice to be sent by registered mail to P.O. Box 507, Avon MA 02322

T.L. Edwards Inc. will not be held responsible for any puddles unless we have a minimum 1% grade.
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11. Severability: In the event that any provisions herein contained shall be deemed to be illegal or unenforceable such provision shall be deemed to be void but the rest of the proposal and the terms and conditions herein contained shall be deemed to be valid and binding upon the parties.
12. This Contract will be considered void if not accepted by our credit department.

Acceptance:	**Authorized: T.L. Edwards, Inc.**
By:	**By:** Lenny Stewart
Title: **Date:**	**Title:** SALES **Date:** 11/28/2022

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Sales: Lenny Stewart **Phone:** 508-583-2029
Email: LStewart@tledwards.net **Fax:**508-588-7048

Proposal: 2202822
Date: 11/30/2022

To:
Town Of Stoughton
Attn: Richard Jasmin
10 Pearl Street
Stoughton, MA 02072

Project:
Stoughton DPW AREA 2 Tanglewood Dr AREA
Tanglewood Drive
Holly Tree Road and Raymond Road
Stoughton, MA

Scope of Work

*TANGLEWOOD DRIVE - From Central Street to End

@710' x 30'/32'/44' PLUS 100' Diam Circle @4300 SY

*HOLLY TREE ROAD - From Tanglewood Dr to End.

@1850' x 30'/32' PLUS 104' Diam Circle @7850 SY

*RAYMOND ROAD - From Holly Tree Rd. to Lincoln Street

@750' x 30'/32' PLUS 104' Diam Circle @3850 SY

Mill Roadway,Level,Adjust Castings, Top Road as Directed..

NOTEDPW TO CONFIRM EXCISTING PAVEMENT THICKNESS FOR MILLING APPLICATION,**ALL BLOW OUT REPAIRS BY DPW**

EXCLUDES; SIDEWALKS,BIT CONCRETE MOLDED BERM,POLICE DETAILS,SCRAPING AND CLEANING BACK EDGES,EXCISTING PAVEMENT THICKNESS, TREE TRIMMIMG

BUDGET FIGURE ONLY

Conditions

Acceptance:

By:

Title: **Date:**

Authorized: T.L. Edwards, Inc.

By: Lenny Stewart

Title: SALES **Date:** 11/30/2022

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Sales: Lenny Stewart **Phone:** 508-583-2029
Email: LStewart@tledwards.net **Fax:**508-588-7048

Proposal: 2202822
Date: 11/30/2022

To:

Town Of Stoughton
Attn: Richard Jasmin
10 Pearl Street
Stoughton, MA 02072

Project:

Stoughton DPW AREA 2 Tanglewood Dr AREA
Tanglewood Drive
Holly Tree Road and Raymond Road
Stoughton, MA

This proposal is valid for up to 15 days from date of proposal.
PAYMENT TERMS TO BE NEGOTIATED
Sales Tax is not included in this Proposal

Pricing is Subject to Confirmation of Scope and Layout Prior to Contract Agreement.

All preparation for paving by others (Other than stated herein), All staking, layout and establishment of grades to be done by others. TL Edwards will not accept responsibility for improper engineering and or areas where no grades were indicated before commencement of work. Not responsible for puddling if grades are under 1%.
All traffic and safety control by others.

Important Scheduling Information:
After acceptance of this proposal contact our scheduling department at least 2 weeks before anticipated start date. Scheduling Hours: Monday-Friday 7:00am-9:00am and 2:00pm-5:00pm Call 508-583-2029 (Steve Edwards) or (Peter Starrett)

Item No. Description	Quantity	Unit	Unit Price	Extended Price
12 Bit Conc Driveways (Handwork)	34.0000	TN	160.0000	5,440.00
16 Cold Planing and Profiling	16,000.0000	SY	2.9000	46,400.00
4 Class 1 Bit Conc Pavement Leveling Course	1,350.0000	TN	92.8000	125,280.00
7 Class 1 Bit Conc Pavement Overlay	1,350.0000	TN	95.0000	128,250.00
8 Adjust Manhole and Catch Basin Frames	53.0000	EA	350.0000	18,550.00
9 Rebuild Manhole and Catch Basins	8.0000	VF	400.0000	3,200.00
998 Diesel Fuel Escalation; Base price at bid $3.376/Gal. Posted price at time of this estimate $4.766/Gal. Change of $1.39/Gal. or $4.031/Tn Increase.	2,734.0000	TN	4.0310	11,020.75
999 Liquid Asphalt Escalation; Base price at bid $665.00/Tn.Posted price at time of this estimate $685.00/Tn. Change of $20.00/Tn or $1.10/Tn Increase.	2,734.0000	TN	1.1000	3,007.40
Non Bid Item Gate Box Adjusted	15.0000	EA	200.0000	3,000.00

Estimated Total: $344,148.15

Acceptance:

By:

Title: **Date:**

Authorized: T.L. Edwards, Inc.

By: Lenny Stewart

Title: SALES **Date:** 11/30/2022

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Additional Terms, Conditions and Provisions

1. **Superior Document:** This proposal supersedes owner's purchase order, contract, or subcontract form and contains the entire agreement between the parties. Owner by issuing order (however denominated) relative to this proposal shall be deemed to have accepted this proposal and to be bound by the terms and conditions herin contained. Any modification hereof and any additional conditions, stipulations or terms applying hereto must be stated hereon or be in writing and signed by T.L. Edwards Inc.
2. **Payment and Interest:** Payment in full for all work performed hereunder during any month shall be made not later than the 10th day of the month next following. Final and complete payment for all work performed here under shall be made not later than thirty (30) days after completion of such work. Interest at the rate on one and one half per month, or eighteen (18) per cent per annum, shall be charged and paid on all unpaid balances from the due date to the date we receive payment.

If credit conditions become unsatisfactory at any time prior to our completion of the work hereunder, we shall be furnished adequate security upon our request.

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8. **Applicable Law:** This contract shall be interpreted and performed in accordance with the internal laws of the Commonwealth of Massachusetts. Any and all other considerations notwithstanding, it is clearly understood that an additional charge for the Massachusetts Sales Tax, where applicable, will be included as a part of all billings. Payments therefore will be included as part of all billings. Payments therefore will be included in and will be made on or before the due date of which it a part.
9. **Guarantee and Limitations:** All labor and material is guaranteed for a period of one year after each job phase is completed by T.L. Edwards Inc. T.L. Edwards Inc. will not be held responsible for any defects of labor and materials unless it is reported to T.L. Edwards Inc. in writing or within thirty (30) days of completion of each phase. Notice to be sent by registered mail to P.O. Box 507, Avon MA 02322

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11. **Severability:** In the event that any provisions herein contained shall be deemed to be illegal or unenforceable such provision shall be deemed to be void but the rest of the proposal and the terms and conditions herein contained shall be deemed to be valid and binding upon the parties.
12. **This Contract will be considered void if not accepted by our credit department.**

Acceptance:	
By:	
Title:	**Date:**

Authorized: T.L. Edwards, Inc.	
By: Lanny Stewart	
Title: SALES	**Date:** 11/30/2022

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Sales: Lenny Stewart **Phone:** 508-583-2029
Email: LStewart@tledwards.net **Fax:**508-588-7048

Proposal: 2202817
Date: 11/28/2022

To:

Town Of Stoughton
Attn: Richard Jasmin
10 Pearl Street
Stoughton, MA 02072

Project:

Stoughton DPW AREA 1 LEEDS STREET AREA
VARIOUS STREETS
LEEDS STREET AREA
STOUGHTON, MA

Scope of Work

*LEEDS STREET. - From Plain Street to Kenneth Ct.

@575' x 20'/22' @ 1500 SY

*KENNETH CT. - From Leeds Street to Morton Street

@425' x 18'/20'/24'/25' @1300 SY

*LOTHROP STREET - From Morton Street to Bradford Street

@430' x 20'/22' @1200 SY

* BRADFORD STREET - From @House # 92 to Water Street

@1205' x 27'/28' @ 4000 SY

* SUMMER AVE. - From Water Street to Perry Street

@580' x 22'/28'/30'/31' @ 2200 SY

*WYMAN AVE. - From Perry Street to Water Street

@760' x 18'/20' @1900 SY

*BLACKSTONE STREET - From Bradford Street to Dead End

@875' x 18'/24'/25'/26' @ 2800 SY

*SPRING STREET - From Blackstone Street to Water Street

@750' x 22'/24' @2000 SY

*GREEN STREET - From Myrtle Street to School Street

@785' x 18'/20'/22' @ 2200 SY

*MYRTLE STREET - Perry Street to Dead End

Acceptance:

By:

Title: **Date:**

Authorized: T.L. Edwards, Inc.

By: Lenny Stewart

Title: SALES **Date:** 11/28/2022

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

@1015' x 18'/20'/22'/24' @2900 SY

APPROX TOTAL FOR THIS AREA = 22200 SY

Mill Roadway,Level,Adjust Castings, Top Road as Directed..

NOTEDPW TO CONFIRM EXCISTING PAVEMENT THICKNESS FOR MILLING APPLICATION,**ALL BLOW OUT REPAIRS BY DPW**

EXCLUDES; SIDEWALKS,BIT CONCRETE MILDED BERM,POLICE DETAILS,SCRAPING AND CLEANING BACK EDGES,EXCISTING PAVEMENT THICKNESS, TREE TRIMMIMG

BUDGET FIGURE ONLY

Conditions

This proposal is valid for up to 15 days from date of proposal.
PAYMENT TERMS TO BE NEGOTIATED
Sales Tax is not included in this Proposal

Pricing is Subject to Confirmation of Scope and Layout Prior to Contract Agreement.

All preparation for paving by others (Other than stated herein), All staking, layout and establishment of grades to be done by others. TL Edwards will not accept responsibility for improper engineering and or areas where no grades were indicated before commencement of work. Not responsible for puddling if grades are under 1%.
All traffic and safety control by others.

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Item No. Description	Quantity	Unit	Unit Price	Extended Price
12 Bit Conc Driveways (Handwork)	48.0000	TN	160.0000	**7,680.00**
16 Cold Planing and Profiling	22,200.0000	SY	2.9000	**64,380.00**
4 Class 1 Bit Conc Pavement Leveling Course	1,850.0000	TN	92.8000	**171,680.00**
7 Class 1 Bit Conc Pavement Overlay	1,850.0000	TN	95.0000	**175,750.00**
8 Adjust Manhole and Catch Basin Frames	32.0000	EA	350.0000	**11,200.00**

Acceptance:

By:

Title: **Date:**

Authorized: T.L. Edwards, Inc.

By: Lenny Stewart

Title: SALES **Date:** 11/28/2022

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

Estimate

Sales: Lenny Stewart **Phone:** 508-583-2029
Email: LStewart@tledwards.net **Fax:**508-588-7048

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Date: 11/28/2022

To:

Town Of Stoughton
Attn: Richard Jasmin
10 Pearl Street
Stoughton, MA 02072

Project:

Stoughton DPW AREA 1 LEEDS STREET AREA
VARIOUS STREETS
LEEDS STREET AREA
STOUGHTON, MA

Item No.	Description	Quantity	Unit	Unit Price	Extended Price
9	Rebuild Manhole and Catch Basins	6.0000	VF	400.0000	2,400.00
998	Diesel Fuel Escalation; Base price at bid $3.376/Gal. Posted Price at time of this estimate$4.766/Gal. Change of $1.39/Gal. or $4.031/Tn Increase.	3,748.0000	TN	4.0310	15,108.19
999	Liquid Asphalt Escalation; Base price st bid $665.00/Tn. Posted price at the time of this estimate $685.00/Tn Change of $20.00/Tn or $1.10/Tn INcrease.	3,748.0000	TN	1.1000	4,122.80
	Non Bid Item Gate Box Adjusted	12.0000	EA	200.0000	2,400.00

Estimated Total: $454,720.99

Acceptance:

By:

Title: **Date:**

Authorized: T.L. Edwards, Inc.

By: Lenny Stewart

Title: SALES **Date:** 11/28/2022

T.L. Edwards, Inc.
100R Wales Ave
PO Box 507
Avon, MA 02322-0507

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Additional Terms, Conditions and Provisions

1. **Superior Document:** This proposal supersedes owner's purchase order, contract, or subcontract form and contains the entire agreement between the parties. Owner by issuing order (however denominated) relative to this proposal shall be deemed to have accepted this proposal and to be bound by the terms and conditions herin contained. Any modification hereof and any additional conditions, stipulations or terms applying hereto must be stated hereon or be in writing and signed by T.L. Edwards Inc.
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6. **Delay in Performance:** In the event our work is not completed within twelve (12) months after the date of your acceptance of this proposal, we may cancel this agreement at any time thereafter on ten (10) days notice. In such event, we shall be relieved of any further obligation with respect to the balance of the work, and shall be entitled to receive final and complete payment for all work performed by us to the date of cancellation within thirty (30) days thereafter.
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8. **Applicable Law:** This contract shall be interpreted and performed in accordance with the internal laws of the Commonwealth of Massachusetts. Any and all other considerations notwithstanding, it is clearly understood that an additional charge for the Massachusetts Sales Tax, where applicable, will be included as a part of all billings. Payments therefore will be included as part of all billings. Payments therefore will be included in and will be made on or before the due date of which it a part.
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11. **Severability:** In the event that any provisions herein contained shall be deemed to be illegal or unenforceable such provision shall be deemed to be void but the rest of the proposal and the terms and conditions herein contained shall be deemed to be valid and binding upon the parties.
12. **This Contract will be considered void if not accepted by our credit department.**

Acceptance:	
By:	
Title:	**Date:**

Authorized: T.L. Edwards, Inc.	
By: Lenny Stewart	
Title: SALES	**Date:** 11/28/2022

Article 46

TOWN OF STOUGHTON

- DPW -

Stoughton Public Works Department
950 Central Street
Stoughton, MA 02072

MEMORANDUM

TO: Mr. Thomas Calter, Town Manager
FROM: Paul Giffune, DPW Superintendent
DATE: January 30, 2022
RE: **Article 46 – Fleet Maintenance Extraordinary Repairs**

Mr. Calter,

The intent of this article is to appropriate funding for necessary extraordinary repairs to the Town's vehicle and/or equipment fleet. With the current state of inflation and logistical supply chain challenges when trying to purchase new, this article will allow for the purchase of materials / parts in an effort to prolong the life of the fleet. The abilities of our in-house mechanics also allows for more of this potential work to occur at the cost of parts only. It also expedites the repair processes which enhances efficiencies and operations.

I hope this memorandum addresses your request. If you have any other questions, please do not hesitate to contact me. Thank you.

Re: Requested Article Information

1 message

Paul Giffune <pgiffune@stoughton-ma.gov> Wed, Mar 1, 2023 at 7:28 AM
To: John Anzivino <janzivino@stoughton-ma.gov>
Cc: Debra Roberts <droberts@stoughton-ma.gov>, Marc Tisdelle <mtisdelle@stoughton-ma.gov>, Stephen Cavey <scavey@stoughton-ma.gov>, Vaughan Enokian <venokian@stoughton-ma.gov>, Thomas Calter <tcalter@stoughton-ma.gov>

Hi Mr. Anzivino

I apologize for that. Article 43 and Article 46 are very similar in nature. Article 43 is intended for repairs necessary to our building infrastructure that may not necessarily be foreseen but we know that because of the ages of some of our buildings, and their systems, will, at some point, need to be completed. Many minor repairs are budgeted for within our $140K line item for "Building Repair Services" in the Facilities (159) budget. When you consider two Fire Stations, the Police Station, the Public Works buildings, the Council on Aging, the Lucius Clapp building, the Library, the Town Hall, the Dog Pound, the Recreation building (never mind the water/sewer stations and Cedar Hill Clubhouse (Enterprise Funds)) the $140K doesn't stretch as much as we need it to. Last year we spent $222K on building repairs and spent less in areas within the budget to compensate for that.

So, we think a couple things - our budget needs to increase, which was not amenable this year for other factors, and, that it seems irresponsible to not include funding somewhere for these necessary, but unforeseen repairs. It is not out of the question for an air handling unit, for example, to die and need replacement at the cost of $40K in July and put us in a tough position for the remaining 11 months of the fiscal year with $100K in remaining funds for the other, aforementioned, 11 buildings we need to maintain. This $75K for Article 43 will be used, we just cannot pinpoint exactly where at the moment.

The same situation applies to Article 46 (Extraordinary Repairs to Fleet). As is well documented, we have an aging fleet. We also have excellent mechanics. We have been doing more in-house repairs on larger jobs than we ever have. In an effort to prolong the useful lives of our trucks and equipment we think we can continue this practice and spend less doing it. There is precedent for this type of request (see attached exhibit from STM 2020 warrant). The prior superintendent requested $70K for extraordinary sanitation truck repairs. This was an excellent article. We have replaced two transmissions, a motor and welded/painted the bodies of four trucks (all in-house). The idea for this article is to do the same for our entire fleet, not just sanitation vehicles.

On Tue, Feb 28, 2023 at 4:06 PM John Anzivino <janzivino@stoughton-ma.gov> wrote:

> Paul,
> Thank you for this information. Please note Article 43 was not include. Also, do you have any details you could provide for Article 46 above and beyond the email you sent to Tom Calter.
>
> Regards,
>
> John Anzivino
> Vice Chairman
> Committee on Finance and Taxation
>
> On Tue, Feb 28, 2023 at 12:32 PM Paul Giffune <pgiffune@stoughton-ma.gov> wrote:
>
> > Attached.
> >
> > On Tue, Feb 28, 2023 at 11:58 AM Vaughan Enokian <venokian@stoughton-ma.gov> wrote:
> >
> > > Hello Paul,
> > >
> > > Could you please send the requested Article information?
> > >
> > > Thanks for your help.

Article 47

Whalley Computer Associates, Inc.
Technology Sales and Service

STATEMENT OF WORK

For

Town of Stoughton

10 Pearl Street, 2nd Floor
Stoughton, MA 02072

Datacenter Infrastructure Upgrade Project

Client Contact Information:

Contact Name:	Trish Shropshire
Contact Phone:	(781) 232-9357
Contact email:	tshropshire@stoughton-ma.gov

Presented by:

Account Representative:	Adam Scolnick
Solution Architect:	Steve DePasquale
Technical Review:	Sam Curalov
Scope Verification:	Ray Jacome
Version Number:	T998942-v1

August 25, 2022

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1. Introduction

Whalley Computer Associates (WCA) is pleased to submit this Statement of Work to the Town of Stoughton, referred to herein as, the "Client". We are confident that our Statement of Work will assist the Client in addressing their goals and objectives for this project.

The Client has asked WCA to architect and deploy a new virtual infrastructure of 2 nodes, a HPE Nimble HF20 SAN, and Storage switches to replace their existing virtual infrastructure. This equipment will be located at the Police Station. The equipment configurations are per the below:

	New Host Servers
1	HPE Nimble Storage dHCI Base Configuration Tracking
2	HPE ProLiant DL360 Gen10 Plus 8SFF NC Configure-to-order Server
2	DL360 Gen10 Plus 8SFF CTO Server
2	Intel Xeon-Gold 6326 2.9GHz 16-core 185W Processor for HPE
12	HPE 32GB (1x32GB) Dual Rank x4 DDR4-3200 CAS-22-22-22 Registered Smart Memory Kit
2	HPE ProLiant DL360 Gen10 Plus 8SFF x4 Tri-Mode 24G U.3 BC Backplane Kit
4	HPE 240GB SATA 6G Read Intensive SFF BC Multi-Vendor SSD
2	HPE NS204i-p x2 Lanes NVMe PCIe3 x8 OS Boot Device
2	Broadcom BCM57414 Ethernet 10/25Gb 2-port SFP28 Adapter for HPE
2	HPE 96W Smart Storage Lithium-ion Battery with 145mm Cable Kit
2	Broadcom MegaRAID MR416i-a x16 Lanes 4GB Cache NVMe/SAS 12G Controller for HPE Gen10 Plus
2	Broadcom BCM57414 Ethernet 10/25Gb 2-port SFP28 OCP3 Adapter for HPE
2	HPE ProLiant DL36X Gen10 Plus High-Performance Fan Kit
4	HPE 800W Flex Slot Platinum Hot Plug Low Halogen Power Supply Kit
4	HPE C13-C14 IN 250V 10Amp 2m Black Jumper Cord
2	HPE iLO Advanced 1-server License with 3yr Support on iLO Licensed Features
2	HPE ProLiant DL36X Gen10 Plus 8SFF Tri-Mode Cable Kit
2	HPE 1U Gen10 Bezel Kit
2	HPE Bezel Lock Kit
2	HPE Trusted Platform Module 2.0 Gen10 Plus Black Rivets Kit
2	HPE Gen10 Plus Chassis Intrusion Detection Kit
2	HPE ProLiant DL360 Gen10 Plus High-Performance Heat Sink Kit
2	HPE ProLiant DL300 Gen10 Plus 1U SFF Easy Install Rail Kit

2	HPE ProLiant DL300 Gen10 Plus 1U Cable Management Arm for Rail Kit
2	HPE Nimble Storage dHCI with Additional Custom ESXi 7.0 FIO Software
2	HPE Proliant DL360 Gen10+ Support
2	HPE iLO Advanced Non-Blade Support

Nimble Storage Array

1	HPE Nimble Storage Array No Install SVC
1	HPE Nimble Storage dHCI HF20 Adaptive Dual Controller 10GBASE-T 2-port Configure-to-order Base Array
1	HPE Nimble Storage 2x25GbE 2-port SFP28 FIO Adapter Kit
1	HPE Nimble Storage HF20/20C Adaptive Array 21TB (21x1TB) FIO HDD Bundle
2	HPE Nimble Storage NEMA 5-15P to C13 125V 10Amp 1.8m US FIO Power Cord
1	HPE Nimble Storage HF20 Adaptive Array 1.44TB (6x240GB) FIO Cache Bundle
1	HPE Tier 1 Storage Array Standard Tracking
1	HPE NS dHCI NOS PG for ESXi 7.0 FIO SW
1	HPE 5Y Tech Care Essential Service
1	HPE NS 2x25GbE 2p SFP28 FIO Adp Kit Supp
1	HPE NS HF20 1.44TB Cache Supp
1	HPE NS HF20 Hybrid Base Array Supp
1	HPE NS HF20/20C Hybrid 21TBHDD Bndl Supp

Storage Switches

1	HPE SN2100M Rack Installation Kit
2	HPE SN2010M 25GbE 18SFP28 4QSFP28 Power to Connector Airflow Half Width Switch
4	HPE C13 - Nema 5-15P US/CA 110V 10Amp 1.83m Power Cord
1	HPE 5Y Tech Care Essential Service
2	HPE SN2010M 25GbE Switch Support

Cables, GBICs

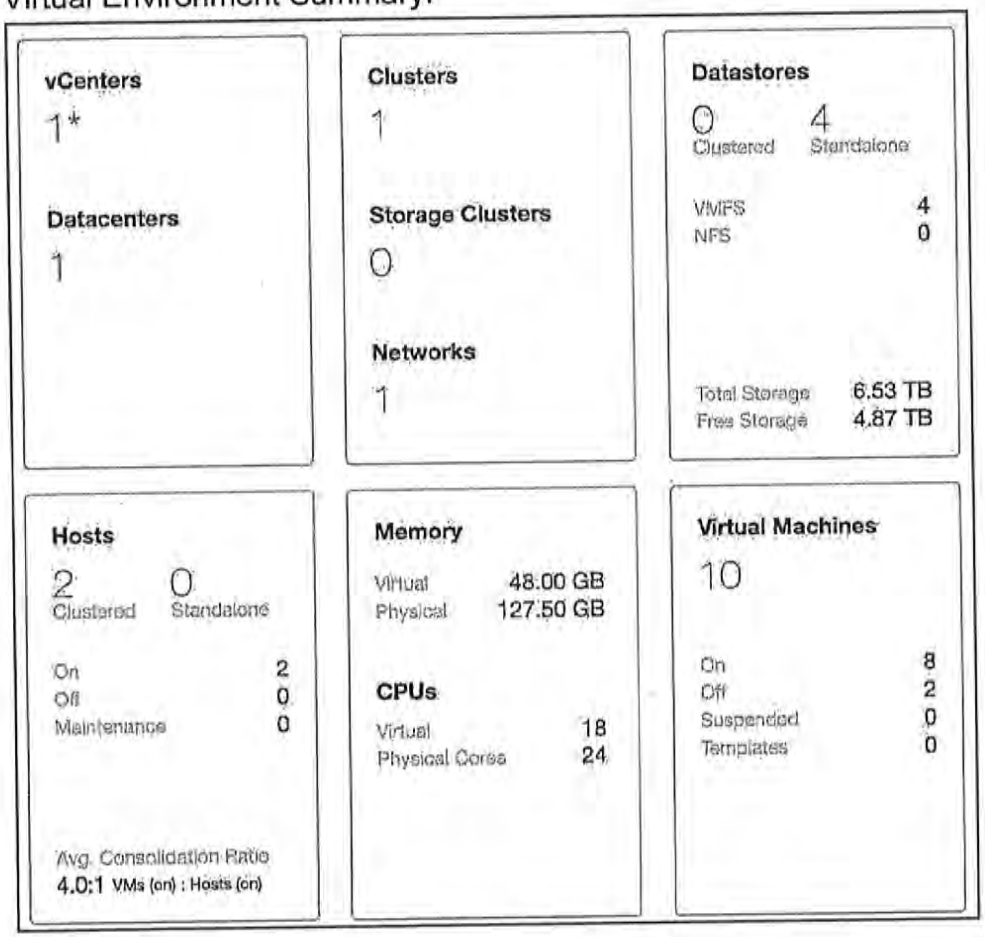
5	HPE X120 1G SFP RJ45 T Transceiver
2	HPE X130 10G SFP+ LC SR Transceiver
4	HPE 25Gb SFP28 SR 30m Transceiver
2	HPE 100Gb QSFP28/QSFP28 0.5m DAC
2	HPE M-series 10GbE SFP+ SR MM 300m Transceiver
6	HPE Premier Flex LC/LC Multi-mode OM4 2 Fiber 2m Cable
8	HPE 25Gb SFP28 to SFP28 3m Direct Attach Copper Cable
8	HPE 3.0M Blue CAT6 STP Cable Data

This statement of work and associated **WCA Quotation # 370265 - Rev 1 of 1** - will be used to accomplish the work outlined in this Statement of Work.

2. Existing Environment

WCA has reviewed a HPE Cloud Physics Survey which was conducted by WCA and can be referenced further as needed. The below screen shots illustrate the current virtual infrastructure:

Virtual Environment Summary:



In total, across the entire vSphere environment, **Town Of Stoughton** currently has:

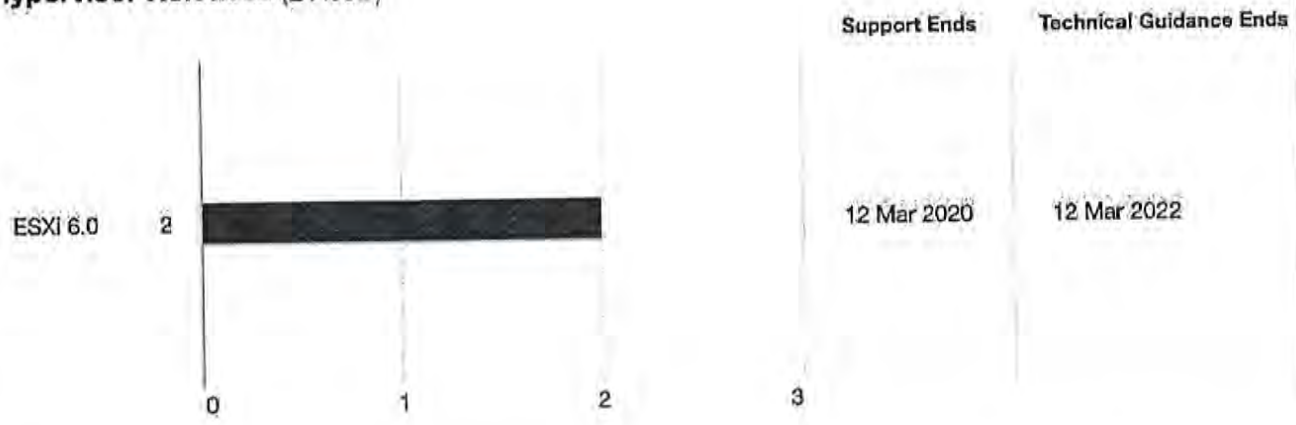
- **0** hosts that are not in VMware's hardware compatibility list (HCL) at all; non-HCL hosts should be replaced/retired immediately, or their workloads should be ported to another environment.
- **0** hosts that are in the current HCL, but are running versions of ESXi that they do not support; hosts running ESXi versions that they do not support should be replaced/retired immediately, or their workloads should be ported to another environment.
- **2** hosts that will need to be replaced prior to a vSphere 7.0 upgrade; these hosts are fine now, but they are incompatible with ESXi 7.0.

Server Models (2 Hosts)

ProLiant DL160 Gen9

The Server Model for all Hosts for current filter selection is ProLiant DL160 Gen9

Hypervisor Releases (2 Hosts)



In the charts above, the first two servers listed are part of a cluster built on HPE Servers.

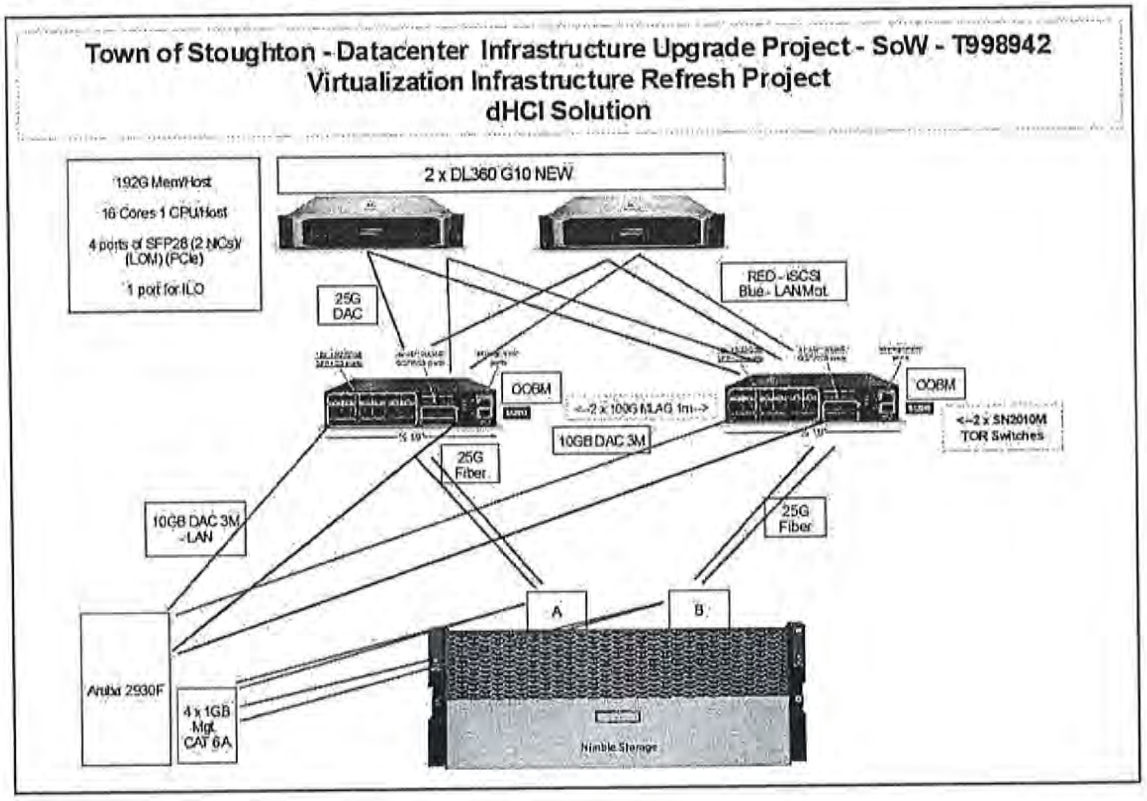
All Hypervisors are running vSphere 6.0 and can't be upgraded to 7.0. The Client has expressed to WCA that they have Microsoft Windows Server licenses for this project.

For networking, WCA has quoted an Aruba 2930F 48G 4SFP+ for this project. This switch is also on **WCA Quotation # 370265.**

3. Description of Work

The scope of work defined in this document is for WCA to use to deploy the new virtual infrastructure in parallel to the existing environment. The main components are:

- 2 x HPE DL360 Servers to be used as the new VMware hypervisors
- An HPE Nimble HF20 SAN
- 2 x HPE Storage Switches (ToR), and 1x HPE Aruba 2930F Network Core Switch
- All necessary cables and GBICs (25G) for the new virtual infrastructure
- The solution is as shown below:



WCA's Professional Services for this project can be expressed at a high level as follows:

- WCA Pre-configuration Services
  - Client fills out WCA Configuration Worksheet
- Delivery with Physical Installation Services (Rack and Stack)
- Systems Engineering Services:
  - Configure Storage Switches (iSCSI)
  - Configuration and Integration Services
    - Two new Hosts, SAN, Data Switches, Core switch

- Data Migration
- Test and Knowledge Transfer
- Documentation
- Project Closeout

4. WCA's Work Effort

WCA will work on all tasks, described within, on a **fixed price basis.** All engagements are assigned a WCA Project Manager to manage the work over the course of the engagement, ensure deliverables, ensure customer satisfaction, conduct end of engagement review meeting, and establish next steps, such as maintenance and future engagements.

Scheduling

The actual Engagement start date will depend on following:

1. A signed SOW and Receipt of Purchase Order from the client (if applicable)
   a. Once received, WCA will then begin scheduling of resources
   b. Scheduling an engagement can take up to 4-6 weeks from receiving a signed SOW
2. Scheduling may be affected based on the following:
   a. Receipt of signed SOW from the Client prior to proposed start date
   b. Scheduled availability of a qualified systems' engineer
   c. Changes in ownership of responsibilities between client and WCA
   d. Changes in scheduling utilizing overtime, weekends, or holidays may affect engagement pricing
3. The work associated with the Engagement is to be performed Mondays through Fridays, between the hours of 8am and 5pm local time, excluding WCA holidays
4. The work will be performed at the Client's offices, or remotely, unless otherwise noted

General Consideration

WCA is solely responsible for items listed in this statement of work. Items listed in the next section, "Client's Responsibilities", are considered prerequisites to performing the tasks associated with this project. The information in "Project Specific Details" below is provided as a high-level reference and does not necessarily constitute a complete list of all tasks for this project.

WCA will provide management access for any WCA installed device to the Client at the completion of the engagement.

Project Specific Details

Project Team

- WCA will assign a Project Team consisting of a Project Manager and the appropriate technical resources to successfully complete the work as defined by this Statement of Work.

Project Kick-Off

- The WCA Project Team will lead an initial kickoff call will all stakeholders. This call will include reviewing expectations of the goal of the engagement, the delivery approach and timelines, the amount of time and effort required from the participants, activities, and work products. The objectives of the meeting are:
  - Introducing the team's roles, and responsibilities
  - Validate project expectations and timelines
  - Discuss and email WCA's Pre-configuration Worksheet to the Client
  - Schedule a Site Visit for the Site Survey Tasks listed below as needed

SoW Tasks to be performed

- WCA Configuration Center Services:
  - IP Pre-Staging
    - Obtain IP addresses from the Client's pre-configuration worksheet and assign them.
  - Hardware DOA Validation
    - WCA will unbox, setup, and power on all equipment to ensure there are no DOAs or problems that will prevent a timely deployment.
  - HPE SPP Deployment
    - WCA will download and install all updates to firmware as required by the manufacturer.
  - Hypervisor Installation
    - Existing licenses and associated support will be used to upgrade VMware to version 7.x
- Delivery and Systems Physical Installation:
  - Equipment Site survey and delivery
    - Site survey:
      - WCA will either visit the site or obtain site pictures from the Client to assess the installation location and to ensure that

there is rack space, PDU plugs of the right type, and UPS power.
    - Any additional products or cables not yet quoted or purchased but will be needed as determined by the site survey, or at the time of installation, or during the initial project kick-off meeting will need to be quoted and purchased to facility the project.
    - WCA will use the Client's existing rack, UPS and PDUs. These items will need to be prepared for this installation by the Client. WCA can consult with the Client to determine the amount of rack space and power required prior to the installation date.
    - WCA will configure a new core switch for the existing CAT5E connections needed as well as for the new connections needed for the new virtual infrastructure.
- WCA Professional Services **Milestone 1 billing** will occur at this point since all products have been delivered and installed.
    - Products delivered will be billed as well.
- Equipment Configuration and Systems Integration:
    - WCA will work with the Client to configure ports on the new core switch to integrate the new cluster's iSCSI network.
    - Equipment connection validation:
        - After all the equipment has been installed, WCA will check for layer 2 and layer 3 connectivity between existing switches and the new infrastructure.
- Virtual Cluster Deployment
    - Two new Hosts, SAN and SAN Switches will comprise the virtual infrastructure per the following:
        - Configuration:
            - HPE Storage Switches
                - WCA will configure 2 x 10G SFP+ at the core to connect the Storage Switches (ToR).
            - The Hosts will be built as VMware vSphere 7.x
            - Build/Configure Nimble LUNs.
            - HPE Infosight Integration
    - Once all PD VMs and Town Hall Phone System has been migrated, WCA will validate that the backup jobs for all workloads are working per the Client's requirements.
- WCA will Provide Documentation and Knowledge Transfer

- WCA will assist the Client with decommissioning of all legacy infrastructure

- **Project Completion Meeting:**
  - Organize project completion meeting/call
  - Review on-going support options and obtain client sign-off
  - **Milestone 2, Project Completion, project remaining balance will be billed.**

Note: Please refer to the section "Project Change of Scope Procedures" to address additional work needed or wanted by the Client but not included in this Statement of Work.

5. Out of Scope

Out of Scope refers to any work by WCA as directed by the Client which is not defined in this statement of work. This could involve any non-related consulting, review, remediation, documentation, or implementation. However, this could also involve any additional work which may seem to be related to the project at hand but was not included or estimated in the scope of the project. WCA will discuss the additional work with the Client and reserves the right to decline the work until the project has been accomplished within its intended scope. WCA will request approval for a Change Order Request to proceed after the project with any new requests.

6. Project Change of Scope Procedures

Should the Client require additional services, adjunct to this project, it will be considered a change of scope and will result in additional hours and charges. A change of scope agreement form must be signed for any additional work to be performed. This work statement can only be changed by written agreement approved by both WCA and the Client's designated authority.

7. Client's Responsibilities

If applicable and to facilitate a timely delivery of the project, the Client will be responsible The Client will designate a single person to serve as a daily point of contact for the WCA Consultant and Project Manager. The Client's Project Manager must have the authority to make project decisions related to this SOW.

1. The Client agrees to provide WCA with all information concerning current and desired operations that is necessary for WCA to work on this project thru to completion.
2. The Client is responsible for, and assumes any risk associated with any problems resulting from the content, completeness, accuracy, and consistency of any data, materials and information supplied by the Client.
3. When WCA provides the Client with written questions required for completion of the above effort, the Client agrees to respond to these questions in enough time so as not to create ongoing delays with the delivery of this project. Delay may cause additional billing and WCA will notify the client as these delays occur in the form of a written email.
4. The Client will support and provide representation at project review meetings at a mutually agreed upon time and location to discuss the project status, issues, new requirements, and overall project satisfaction. These meetings may also cover performance status updates, schedule updates, pending changes, open issues, and action items.

5. The Client will actively participate in this engagement, and individuals with relevant domain, business, and/or technical expertise will be available as required. These participants are the acknowledged spokespersons for the areas they represent, and the WCA project team requires regular and timely access to them. If participants are unable to attend a scheduled meeting, then the Client's Project Manager becomes the final authority on all items of discussion.
6. The Client agrees to provide WCA's Consultants access to appropriate computer systems personnel during WCA's normal working hours of 8:00 AM to 5:00 PM.
7. Where available, the client will provide WCA resources with access to a "Guest Wifi" during the engagement period.
8. The Client agrees to provide WCA with remote access to the Client environment to perform any project tasks that do not require WCA to be on-site.
9. Any optional/additional equipment or feature needed, but not specified, must be identified upfront. Additional charges may apply. Equipment availability and time to implement may delay the project.
10. The Client will ensure all local and federal social distancing guidelines are being followed.
11. The Client must notify WCA immediately if any of their employees who have direct or indirect contact with a WCA resource test positive for COVID-19 in the 4 weeks following the engagement.

8. Post Installation Support

WCA will provide unconditional support directly related to the executed Scope of Work for the first 15 days following completion of the project at no additional cost. The 15-day period begins when the tasks of the SOW are agreed to have been completed. If the reported issue is found to be outside of the executed Scope of Work, the Client agrees to pay for any labor, travel, support, hardware and/or software necessary to resolve the issue. WCA will provide post installation support during the hours of 8:00am to 5:00pm Monday to Friday excluding holidays.

9. Progress Payments:

WCA has defined milestones that represent the points at which invoices will be sent and payment will be due based on the Client's terms (Net 30).

10. Project Acceptance

Client: Town of Stoughton
Project Name: Datacenter Infrastructure Upgrade Project
Version Number: T998942
Expiration: **All Pricing Valid for 30 Days from Date of Scope.**

Pricing Summary	Price
Professional Services (WCA)	$16,000.00
Products on Quotation #370265 - Rev 1 of 1	$134,000.00
Professional Services Total	**$150,000.00**

Progress Payments for Services

Milestone Payments Schedule	Payment
1st of 2 payments – products are delivered and installed at the Client's location	$75,000.00
2nd of 2 Payments – project has been completed	$75,000.00

Note(s):

1. Expenses are billed as they are accrued.
2. Payment Terms: Net 30 days

Whalley Computer Associates, Inc:

Account Representative: Adam Scolnick Date: 8/25/2022

Solution Architect: Steve DePasquale Date: 8/25/2022

Town of Stoughton

*Client Signature: Date:

*The Authorized Client hereby represents to WCA that the person signing above has authority to do so on behalf of the Client and accepts the scope of work as written and further accepts the terms and conditions as stated below and obligation of payment on behalf of the Client.

Name/Title:

11. Terms & Conditions

1. Scope of Work. Subject to the terms hereof, Whalley Computer Associates, Inc. (WCA) agrees to provide to Town of Stoughton, referred to herein as, the "Client", technology equipment and services, including any deliverables, as are described in the Scope portion of this Agreement. Additional Services may be added to this Agreement and the Scope may be modified by the mutual written agreement of the parties. The Services will be performed by qualified personnel in a professional manner consistent with industry standards.

2. Price and Payment. The Client shall pay WCA in accordance with the schedule set forth in this Agreement, including reimbursement of WCA's reasonable travel, lodging and supply expenses. The Client shall pay all invoices within 30 days of receipt from WCA. The Client shall pay a late payment of 1% per month on any unpaid amount for each month or fraction thereof that any payments are in arrears.

3. Taxes. The Client shall pay all sales and other taxes, however designated, which are levied or imposed by reason of the transactions contemplated hereby, except for taxes based on WCA's net income. The Client and WCA agree that WCA is acting solely as an independent contractor.

4. 4. The Client Responsibilities. The Client shall provide WCA with appropriate information concerning, and reasonable access to, The Client's computer systems and provide all information, access, and full, good faith cooperation reasonably necessary to facilitate the Services, including one or more employees of the Client who have substantial computer systems, network and project management experience to act as a liaison between the Client and WCA. If the Client fails or delays in its performance of any of the forgoing, WCA shall be relieved of its obligations hereunder to the extent such obligations are dependent on such performance. The Client permits WCA to reference the Client in publicity related to WCA's Services.

5. Insurance. Upon request, WCA will supply the Client a description of its existing insurance coverage. WCA will, upon written request prior to the execution of a Scope name the Client as an additional insured on its general commercial liability policy and provide a certificate of such coverage with no less than 30 days' notice for cancellation during the period under the Scope is taking place at the Client's premises.

6. Proprietary Rights. All applicable patents, copyrights, trademarks, trade secrets and other rights and interests in the Work Product are and shall remain entirely in WCA. Upon payment in full of the amounts due hereunder, the Client shall have a perpetual, non-transferable, non-exclusive license to use any report and findings prepared as part of the Services for its internal business purposes.

7. Non-Disclosure. All data relating to the Client business, operations, proprietary information, and the Client acquired by WCA as a result of performance hereunder which has been marked as "Confidential", "Proprietary" or the like, shall be maintained as confidential by WCA. The Client shall not sell, transfer, publish, disclose, display or otherwise make available any Work Product to third parties, and shall take reasonable steps to prevent its agents, employees or independent contractors from doing any of the foregoing. Each party shall protect the confidentiality of the other's proprietary information with the same degree of care that it uses to protect its own confidential information, but in no event less than reasonable care.

8. Warranty and Disclaimer. Except as expressly provide herein WCA makes and the Client receives absolutely no warranties, expressed, or implied, and expressly excluded are warranties of merchantability and fitness for a particular purpose, the Client agrees that WCA shall have no liabilities or obligations under warranty or otherwise to the Client for damages arising out of or in connection with this Agreement.

9. Limitation of Liability. Neither party shall have liability to the other party for consequential, exemplary, or incidental damages arising out of or in connection with this Agreement, even if such party has been advised of the possibility of such damages. In no event shall WCA be liable for any damages arising out of or in connection with this Agreement or the Services in excess of the amounts paid by the Client hereunder.

10. Terms and Termination. This Agreement shall continue in full force and effect until completion of the Services or until terminated in accordance with the provisions hereof. In the event of any material breach of this Agreement by either party, the other party may cancel this Agreement by giving 30 days' prior written notice thereof (or 10 days' notice in the case of non-payment); provided, however, that this Agreement shall not terminate at the end of the applicable period if the party in breach has cured the applicable breach. Unless otherwise indicated, all completion times in Scope for WCA Services are estimates.

11. General. This Agreement shall be binding upon the party's respective successors and permitted assigns. The Client may not assign this Agreement or any of its rights or obligations hereunder without the prior written consent of WCA. This Agreement shall be governed by and construed in accordance with the internal laws of the State of Massachusetts (without regard to principles of conflicts of law). A failure of either party to exercise any right provided for herein, shall not be deemed to be a waiver of any right hereunder. This Agreement sets forth the entire understanding of the parties as to the subject matter herein and may not be modified except in writing executed by both parties. The rights and remedies of the parties as set forth herein are not exclusive and are in addition to any other rights and remedies available to it in law or in equity. All provisions hereof relating to the following paragraphs shall survive the termination of this Agreement: 2, 3, 6, 7, 8, 9 and 11.

Article 48

McGOVERN HQ

Es

Date:

Customer ID:

To: Stoughton Police Department
Attn: Roger Hardy

Salesperson:

Price Per GBPC/BAPERN

Qty	Item #	Description	Unit Price
1.00	CK15706	2023 Chevrolet Tahoe 4WD PPV Black	$ 39,182.00
1.00	AMF	Remote Keyless Entry	$ 71.25
1.00	AU7/6E2	Key Common	$ 47.50
1.00	6C7	Front AUX Dome Lamp	$ 161.50
1.00	7X3	Left Hand Spot Lamp	$ 760.00
1.00	6J7	Flasher System Headlamp and Tail Lamp	$ 47.50
1.00			
1.00	Paint	Per Department Specs	$ 1,295.00
1.00	Graphics	Per Department Specs	$ 595.00
1.00	36-4045	Westin Push Bar	$ 500.00
1.00	36-6015S4	Westin Push Bar Soundoff 4 NForce Channel	$ 50.00
4.00	ENFRMS3E	Soundoff Blue/Wht Front Push Bar	$ 175.00
2.00	EMPS2QMS5RBW	Soundoff Quick Mount Tri-color R/B/W Side of Push bar	$ 185.00
2.00	ENT3B3E	Soundoff Under Mirror	$ 250.00
1.00	PMP2BKUMB5-D	Soundoff DRIVERS Mirror Bracket	$ -
1.00	PMP2BKUMB5-P	Soundoff PASSENGER Mirror Bracket	$ -
1.00	EMPLB00MHR-2CT	Soundoff mPower Lightbar B/W Front, B/A Rear 2 R/B/A	$ 2,600.00
1.00	ENFLBF38	Soundoff mPower Lightbar HOOK Kit Tahoe	$ -
2.00	ESLRL6105E	Soundoff SL Running Board Blue White	$ 550.00
1.00	PSLVBK03	Soundoff Tahoe Running Board Bracket Kit	$ -
2.00	ENFSGS3E	Soundoff nForce Side Cargo B/W	$ 175.00
1.00	ENFWB00G0B	Soundoff Rear Interior Deck B/A with 2 R/B/A	$ 1,200.00
2.00	EMPS2STS5RBW	Soundoff STUD Tri-color R/B/W Rear Plate CLOSED	$ 185.00
2.00	EMPS2QMS5RBW	Soundoff Quick Mount Tri-color R/B/W Hatch OPEN	$ 185.00
2.00	ELUC3H010J	Soundoff Rear Hide a Ways Red Blue	$ 150.00
1.00	ENGSA5200RSR	Soundoff Blueprint Siren with Rotary Knob 2 Speakers	$ 2,550.00
2.00	ENGHNK02	Remote Node Harness	$ -
2.00	ENGND04101	Remote Node	$ -

2.00	ETSS100J	Siren Speaker on Push Bar	$ -
1.00	ENGLMK001	Soundoff Link	$ 250.00
1.00	ENGSYMD01	Soundoff SYNC	$ 200.00
1.00	CC-21TH-1015-OS	Troy Wide Body Console 10" Slope 15" Level	$ 650.00
1.00	AC-INBHG	Dual Cupholder	$ -
2.00	AC-SIDEARM-6	Troy Console 6" Side Arm Rest	$ -
1.00	FP-21TH-USBDC	Troy USB Port for Factory USB	$ -
1.00	FP-SO500-R	Troy Soundoff Faceplate	$ -
2.00	C-MCB	L Bracket	$ -
2.00	425-3816	Mag Mic	$ 50.00
1.00	LOFT-21TAH-GV	Lund Loft Vault	$ 1,250.00
1.00	SC-7009-A	Santa Cruz Gun Lock Timer	$ -
1.00	CW0135	Code 3 Strip Light	$ -
1.00	P1000T21AOSB	Pro-Gard Single Cell with Officer Safety Belt	$ 1,850.00
1.00	94706	Front and Rear Vent Shades	$ 95.00
1.00	Labor	Run Radio Wires to Console Self Contained	$ 150.00
1.00	MNMOM-5F	Antenna Cable	$ -
1.00	Install	Customer Supplied RADAR	$ 180.00

Special Instructions:

Custom or Special Orders are Non-Refundable

This Estimate is for Budgetary Purposes and Is Not a Guarantee of Cost for Services.

Estimate is Based on Current Information From Client About the Project Requirments

Actual Cost May Change Once Project Elements are Finalized

Vehicle Subtotal

Upfit Subtotal

Grand Total

$	-
$	250.00
$	200.00
$	650.00
$	-
$	-
$	-
$	-
$	-
$	100.00
$	1,250.00
$	-
$	-
$	1,850.00
$	95.00
$	150.00
$	-
$	180.00
$	-
$40,269.75	
$4,725.00	
$57,844.75	

HIQ COMPUTERS
477 Riverside Ave.
Medford, MA 02155
617-951-4650
617-951-4651

Quote No: 35672
Date: 01/17/23

Sold To: Roger Hardy
Stoughton Police Department
26 Rose Street
Stoughton, MA 02072

Customer No: 2011
Phone No: 781-344-2424

Ship To: Roger Hardy
Stoughton Police Department
26 Rose Street
Stoughton, MA 02072

Salesperson: #23 - David

Item Description	Qty	Unit Price	Amount
-> MASS. ITC73 CONTRACT <-	1	0.00	0.00
GETAC : F110 G6 - i5-1135G7, Win GETAC : F110 G6 - i5-1135G7, Windows Hello Webcam, Win 10 x64+8GB, 256GB PCIe SSD, Sunlight Readable FHD+TS+stylus, US Power Cord, Rear Camera, WiFi+BT+4G LTE w/integrated GPS/Glonass+PT, Barcode Reader	1	3975.00	3975.00
GETAC : Getac 11-16V, 22-32V DC GETAC : Getac 11-16V, 22-32V DC Vehicle adapter / Charger (120W for Docking Station)	1	120.00	120.00
Havis Charge Guard- Vehicle Time	1	110.00	110.00
GETAC : F110G5 & G6 - Havis, DS- GETAC : F110G5 & G6 - Havis, DS-GTC-221-3, Vehicle Dock, with Tri Pass-through (ex. vehicle adapter)	1	845.00	845.00
Tablet and Keyboard Mount with T Tablet and Keyboard Mount with Two Telescopic Posts. 12" Tablet Post with G.R.I.P. Tilt/Swivel and Single Arm with Universal Display Bracket with VESA 75, VESA 100 & 2X4 Patterns (UDB-01). 10" Keyboard Post with G.R.I.P. Tilt/Swivel and Double Arm with Triple Pivot and Adjustable Tray for 12" Keyboard. Telescopic Mid Section with the Next Generation Under the Seat UNIBASE EVOLUTION (See list of	1	770.00	770.00

(Continued on Next Page ...)

HIQ COMPUTERS
477 Riverside Ave.
Medford, MA 02155
617-951-4650
617-951-4651

Quote No: 35672
Date: 01/17/23

Sold To: Roger Hardy
Stoughton Police Department
26 Rose Street
Stoughton, MA 02072

Customer No: 2011
Phone No: 781-344-2424

Ship To: Roger Hardy
Stoughton Police Department
26 Rose Street
Stoughton, MA 02072

Salesperson: #23 - David

Item Description	Qty	Unit Price	Amount
vehicles)			
TG3 ELECTRONICS INC : Rubber Key TG3 ELECTRONICS INC : Rubber Keyboard; Rugged Rubber 83 Key Keyboard W/ Touchpad and Red Backlighting. Coiled Cord and USB	1	220.00	220.00
2G/3G/4G Easy-Fit Antenna	1	110.00	110.00
Installation of Antenna	1	160.00	160.00
Installation of Computer	1	695.00	695.00

PJ Systems Inc., DBA HiQ Computers
is a certified Minority Business Enterprise (MBE).

Sub-Total:	7005.00
:	
Shipping:	0.00
Tax [0]:	EXEMPT*
Total:	7005.00

This quote is valid for 30 days

T h a n k
Y o u

MOTOROLA SOLUTIONS

QUOTE-2024997
APX1500

Billing Address:
STOUGHTON POLICE DEPT,
TOWN OF
26 ROSE ST
STOUGHTON, MA 02072
US

Quote Date:01/25/2023
Expiration Date:03/26/2023
Quote Created By:
Kevin Jay
kjay@cybercomminc.com

End Customer:
STOUGHTON POLICE DEPT, TOWN OF
Roger Hardy
rhardy@stoughton-ma.gov
(781) 603-5466

Contract: 22564 - PSE01 MA STATE

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 1500					
1	M36SSS9PW1AN	APX1500 UHF2 MOBILE	3	$1,858.00	$1,393.50	$4,180.50
1a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	3	$216.00	$216.00	$648.00
1b	GA00804AA	ADD: APX O2 CH (GREY)	3	$541.00	$405.75	$1,217.25
1c	G510AB	ADD:ANT LOW PROFILE 450-512 MHZ	3	$55.00	$41.25	$123.75
1d	G831AD	ADD: SPKR 15W WATER RESISTANT	3	$66.00	$49.50	$148.50
1e	G444AH	ADD: APX CONTROL HEAD SOFTWARE	3	$0.00	$0.00	$0.00
1f	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	3	$0.00	$0.00	$0.00
1g	Q811ZB	ENH: P25 CONVENTIONAL APX1500	3	$715.00	$536.25	$1,608.75
1h	W22BA	ADD: STD PALM MICROPHONE APX	3	$79.00	$59.25	$177.75
1i	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	3	$0.00	$0.00	$0.00
1j	G66AW	ADD: DASH MOUNT O2 CH WWM	3	$138.00	$103.50	$310.50

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	Product Services					
2	LSV00Q00202A	DEVICE PROGRAMMING	3	$57.14	$57.14	$171.42
3	LSV00Q00203A	DEVICE INSTALLATION	3	$378.57	$378.57	$1,135.71
Grand Total						$9,722.13(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 – #: 36-1115800

MOTOROLA SOLUTIONS

Purchase Order Checklist
Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the *Legal* Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept
Ship To Contact Name & Phone #
Tax Exemption Status
Signatures (As required)

following installation.

Software
Purchase of SMART Interactive display always includes a variety of free features including product drivers, SMART Ink, SMART Notebook Basic Desktop Software, and full iQ functionality.

Paid Subscription is an option providing advanced software coverage with LUMIO, SMART's online platform working in conjunction with the Google Environment for Education as well as Notebook PLUS. These are not required for full functionality of new hardware, and do not have to be extended upon expiration. Speak with your sales rep for further details on what paying for the licensing provides you that the free version does not. This gives you a year to weigh the pluses and minuses to the full platform, and ensure if you choose to purchase, you know exactly what you're getting for that recurring cost. This platform is $59 per person and is an individual user license, unrelated to number of pieces of hardware.

**It is the customers responsibility to download SMART Drivers & Ink on any source device that will be used with the SMART IFP, prior to use. This is FREE & Required for full functionality of pens & interactive control. Notebook is not required, nor is LUMIO, but drivers & ink ensure the hardware functions properly with the source device. These downloads are available for both Windows & Mac platforms.

FREE 2 hour onsite by CCS Representative Sarah Seckla may be scheduled at customers convenience, and at no additional charge. This is included with this proposal.

- ***$795 Value***

VIDEO EQUIPMENT

QTY	DESCRIPTION	NOTES
2	SMART Technologies SMART Board MX086-V3 interactive display with iQ, No HDMI Out	
2	SMART Technologies SMART Assure warranty extension with RM for SMART Board 86" interactive displays	
2	Chief Chief Over-the-Whiteboard Interactive Display Mount	

VIDEO EQUIPMENT TOTAL $11,776.00

AUDIO EQUIPMENT

QTY	DESCRIPTION	NOTES
2	JBL Professional JBL 2.0 active soundbar	
2	MI-SB39 - Mount It! Sound Bar Mount	
2	COVID Covid (2) RCA to 3.5MM Stereo Cable, 12ft	

AUDIO EQUIPMENT TOTAL $542.00

SOURCE EQUIPMENT

Advanced Presentation Systems, Inc.
dba CCS Presentation Systems
132 Northeastern Blvd.
Nashua, NH 03062

QTY	DESCRIPTION	NOTES
2	COVID Covid HDBT Set, HDMI 4K60, USB2.0, Aud, Tx-WP+ Rx-Box	
2	COVID HDMI 4K + USB2.0 AB Combo Cable, M/M, 6ft	
2	COVID HDMI 4K + USB2.0 AB Combo Cable, M/M, 10ft	
2	COVID Cat 6a Shielded, Black Jacket, Plenum, 35ft	

SOURCE EQUIPMENT TOTAL	$1,258.00

MATERIALS

QTY	DESCRIPTION	NOTES
2	CCS Installation Materials - Surface molding, hardware, terminations, miscellaneous materials needed for affective Installation & testing of functionality.	
2	Tripp Lite Surge Protector Power Strip 6 Outlet 15 ft Cord Black 790 J	
2	HellermannTyton Deep Single Gang Junction Box Office WHT	

MATERIALS TOTAL	$176.00
EQUIPMENT TOTAL	$13,752.00
LABOR TOTAL	$3,351.00

Advanced Presentation Systems, Inc.
dba CCS Presentation Systems
132 Northeastern Blvd.
Nashua, NH 03062

ACCEPTANCE

ACCEPTANCE

PAYMENT SCHEDULE
Net 30

EQUIPMENT TOTAL	$13,752.00
ENGINEERING	$351.00
INSTALLATION	$2,500.00
MANAGEMENT	$500.00
PROGRAMMING	$0.00
FLAT RATE SHIPPING	$1,495.00
SUBTOTAL	$18,598.00
TOTAL TAX	$0.00
PROJECT TOTAL	$18,598.00

TERMS

Terms are Net 30 days from invoice date, based on approved credit. Invoices are subject to 1.5% interest charge if not paid within the terms. Returns are allowed within 30 days and with a 25% Restocking fee. No returns on custom items. Invoices can be created for progress payments as a job progresses.

I accept this proposal and hereby authorize CCS New England at 132 Northeastern Blvd Nashua, NH 03062 to proceed with the purchase of the included equipment for the facilities of Stoughton Police Department constructing at 26 Rose Street Stoughton, MA 02072 as described in the totality of this document. In keeping with the Terms of Payment listed above. This proposal is valid only if accepted in writing by Stoughton Police Department within seven days of the Proposal / Quote Date and the deposit (if required by the terms) is received on or by the Acceptance Date. Price quotes contained herein shall remain valid for a period of no more than 7 days from the Acceptance Date, after which pricing may be subject to increases due to fluctuations in tariffs assessed to CCS on products imported from abroad. All pricing is subject to change after 7 days from the date of this proposal. Customer understands, acknowledges and assumes full responsibility for any such price increase due to fluctuations in tariff charges incurred after 30 days from the Acceptance Date. Unless otherwise specified, all labor rates are based on non-prevailing wage. Payments made by credit card will be subject to a 4.% convenience fee. Any custom orders are final sale and are non-cancellable or returnable.

WARRANTY
CCS warrants the system installation to be free of defects in workmanship and fit for the intended purpose for a period of 1-year parts and labor. This warranty does not cover equipment or system abuse, misuse including but not limited to:

- Operating outside of environmental, electrical, temperature or humidity specifications
- System alterations, not approved, nor performed by CCS or by a service facility other than those authorized by the manufacturer.
- Customer alterations, changes to and or modifications to system equipment. Restoration of system to original state will be billed on a time and materials basis.

After one-year parts, any future service requirements will be billed on a time and materials basis unless a CCS Service Contract is in place. All new equipment, provided by CCS, includes the manufacturer's warranty. CCS warrants that all AV equipment will be installed in accordance with the manufacturer's recommended environmental and electrical operating conditions and requirements. CCS systems are under warranty against defects in workmanship for a period of 1-year parts and 90 days labor from the date of system acceptance or substantial completion. Owner furnished equipment and products not purchased from CCS are not covered under warranty.

EXCLUSION
CCS Service Level Agreements and Warranties do not cover equipment or system modifications, abuse, misuse including but not limited to:

- Operating outside of environmental, electrical, temperature or humidity specifications
- System alterations, not approved, nor performed by CCS or by a service facility other than those authorized by the manufacturer.
- Customer alterations, changes to and or modifications to system equipment. Restoration of system to original state will be billed on a time and materials basis.

GENERAL
All audio and video cabling, adapters and connectivity provided by CCS are intended to meet the standards of each appropriate connection. CCS is not responsible

MA State Contract OFF38 (special pricing) valid 30 days

Quote # tospec03132023bv

Item	Mfg	Qty	Part Number	Part Description	Sell	Ext Sell
1	SPI	1	2460RE-MNT	24" x 60" Rectangle Table with Manhattan T Base	$ 730.50	$ 730.50
			LAM	Laminate Top		
			STL	15 Standard Laminates		
			D354-60	Wilsonart Designer White Laminate (D354-60)		
			2MM	2MM Bio Edge		
			SILVER	Silver		
			RAL9016	RAL 9016		
			FT_T	Flip Top Single Column T Base		
			~	No Wire Manager Selected		
			HC	Hard Casters		
			~	No Modesty Panel Option		
			~	No Seam Connectors Selected		
✓			~	No Selection of Grommet Option		
2	ALS	1	NMBL-1FC	Nimble High Density Stacker/Chrome Frame/FC	$ 119.75	$ 119.75
			.0	Clear Polycarbonate (Standard)		
✓			.BLK	Black		
				Grand Total		$ 850.25

✓ Special pricing ok per Brian Villeneuve

Article 49

Stoughton Fire
FY 24



CAPITAL

CAPITAL REQUEST





- Incident Command Vehicles (2)
- Firefighting Life Safety Equipment
- Fire Department Operating Software



INCIDENT COMMAND VEHICLES

The Incident Command Vehicle

The Incident Command Vehicle is a vehicle that has all the necessary equipment to handle an emergency in the field – everything from maps and computer technology, to communication devices and emergency supplies. The ICV is ready for activation around the clock and available to respond to natural disasters, fires, mass casualty incidents and all operations where span of control is required to supplement tactical operations.

Replace

- C-5- Shift Command ICS (Ford F150 Lightning/Hybrid)
- C-4- Training/Incident Command Safety ICS (Ford F150 Lightning/Hybrid)

Remove(intend to give to towns car pool)

- FP-1- 2012 Ford Fusion
- FP-2- 2012 Ford Fusion

Rotate

- Old C-5 to FP-1
- Old C-4 to FP-2



FIREFIGHTING LIFE SAFETY EQUIPMENT

FIREFIGHTING PERSONAL PROTECTIVE GEAR

Projected Cost $225,000

Project Description

At TM in May/2016 the fire department requested funding to replace all firefighters gear. Most of our personnel's primary gear is now six years old with the secondary set approaching 10 years or older. This funding request is looking to replace (50) sets of new gear.

Background for Request

Currently most members have two sets of personnel protective equipment (PPE). This allows them to have gear readily available in cases of equipment damage; contamination and when out of service to be cleaned. Many of our new personnel do not have a second set of compliant gear and this funding request would rectify this situation.

Full set of structural firefighting gear has increased from $3,600 to $4,500

FIREFIGHTING LIFE SAFETY EQUIPMENT

Self Contained Breathing Apparatus (SCBA)

Projected Cost $70,000

Project Description

In 2017 The Stoughton Fire Department received an AFG Federal Grant for New Self-Contained Breathing Apparatus (SCBA) to Replace aging/inoperable life safety SCBA equipment (23 sets with spare bottles) ($193,347.00) and a Scott Air compressor ($53,000). This funding request would allow us to continue to Replace aging/inoperable life safety SCBA equipment that the grant would not fund.

Background for Request

This request allows us continue to replace aging/inoperable life safety SCBA equipment thus fully modernizing our essential life safety Self Contained Breathing Apparatus. Funding the replacement of this SCBA is essential to ensure the protection of our firefighters under the most extreme and hazardous conditions.

Scott air packs have increased from $7,400 to $12,107.47

FIRE DEPARTMENT OPERATING SOFTWARE

First Due Fire Service Software

First Due is a fire department management solution designed to help firefighters and first responders collect critical information regarding various structures and pre-plan inspection and incident response events. It offers virtual community risk reduction functionality, which allows businesses to utilize pre-built checklists to virtually conduct inspections and apply for permits. Fire Departments use the NFIRS and NFORS compliant reporting system to capture data regarding properties, assets and dispatches and automate incident documentation in accordance with the state and federal level compliance standards.

First Due provides Android and iOS applications, which enable managers to view maps, communicate with colleagues via live chat, track units, view routes and more. Additionally, it provides a drag-and-drop interface to schedule staff and manage time-off or overtime details.

IS INFLATION AFFECTING THE FIRE SERVICE?

Impact (September 20, 2022 National survey conducted by the National Fire Council)

The overwhelming majority of respondents (86.07%) said that their department has been adversely impacted by inflation and high gas prices. The biggest areas where they reported seeing an impact were as follows:

Manufacturer has notified department or agency that there will be a significant delay in the delivery of gear, equipment, or apparatus that has been ordered. Department is not able to purchase the full amount of equipment, gear, and/or apparatus it had planned to purchase in 2022 due to the increase in price exceeding the planned budget for these purchases.

Recruitment numbers are down due to the impact inflation and/or high gas prices have had on potential recruits. Low morale among firefighters. Firefighters have expressed increased stress or mental health concerns. Manufacturer has charged the department or agency an extra "surcharge" on apparatus or equipment that had previously been ordered but not yet received.

GRANTS

- MASS DPS/DFS- $14,030 awarded for Life Safety Equipment
- MEMA- $6500 awarded for mobile storage container
- HMEP/MEMA- $3000 awarded for Emergency Management
- FEMA- Disaster relief reimbursement $150,000 awarded
- CPE- $274,000 awarded for Medicare reimbursable
- MASS DFS-$23,000 for inservice training
- EOPSS $19,000 for SCBA

- FEMA- AFG Finalist for $890,000 to replace Ladder 1

FY23 secured $456,915 for the Town and Fire Dept

Fire Chief's Analysis

Due to the unpresented emergency response demand, we humbly request the Select Board support these budget request. Our mandate to protect the life and property of the residents and the firefighters of Stoughton is priority #1.

The cause and effect relationship of the increase in emergency response call volume is an increase of nearly $1 million dollars in Ambulance Billing revenue since 2020. This money goes directly into the general fund. We request that the Fire Department is staffed and equipped to meet increase in demand for emergency services.

491

107 Seventh St
Garden City, NY 11530, United States

First Due Quote

Prepared By: Dre Mihaylo
Valid Until: Apr 30, 2023
Quote Number: 1545132000155349304

Stoughton Fire Department (MA)

We are excited to present pricing for the First Due Suite! Please see detailed breakdown below. It is important to note that First Due is a cloud-based system, and all Support, Maintenance, Hosting and Upgrades are ALWAYS INCLUDED.

First Due Modules and Implementation Services Included - Description
Occupancy Management & Pre-Incident Planning Manage Occupancies, Pre-Incident Mapping, GIS data, Fire Systems, Hazardous Material, and Contacts.
Responder Web Responder dashboard and Responder iOS/Android App with notifications, statusing and routing.
Hydrant Management - Basic Manage Hydrants including hydrants visible on pre-plan & response map, hydrant list, hydrant types, hydrant uploads, ArcGIS hydrant layers, and hydrant setup
Inspections Field Inspections, Configurable Checklists, Violation Management, Virtual Inspections, Inspections Scheduler, and Integrated Pre-Incident Planning.
Permitting Permit Management, Customizable Permit Types, Plan Review and Permit Fees.
Invoicing Invoice Management, Bulk Mailing, Billing Report and Customizable Fee Schedules.
Investigations Organize, analyze and document investigations, keeping case information secure and separated from, but integrated with other modules.
Incident Reporting - NFIRS NFIRS Incident Documentation, State and Federal Compliance with automated submission.
Scheduling Manage staff schedules with an interactive shift board, configurable call shifts module, messaging, time-off and shift trades.
Personnel Management Store, Manage and Access Employee Records including demographic data, certifications and employment information.
Training Records Assign Training, Record Completions, View Training Logs, and Manage Certifications.
Events & Activities Create Events, View Global Activity Log, and Access Global Calendar.
Assets & Inventory Assets, vehicles, equipment and inventory management, assets and equipment checks, and work order management.
Community Connect Online portal for residents and businesses to input critical occupant and property data that can be made available to Emergency Response Agencies during an incident.
CAD Integration Automated importing of CAD calls via XML, Database Connector, or API.
Online Standard Training Package Includes a one-hour planning session and up to 6 hours of webinar train-the-trainer sessions
Implementation and Configuration Services Services related to configuring and customizing the First Due Platform as described in the Statement of Work.

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One-Time Subtotal	**$ 5,100.00**
Subscription Subtotal	**$ 40,590.00**
Total Year 1	**$ 45,690.00**

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Northeast Rescue Systems
280 Milton St Dedham MA 02026
617-325-3993 info@northeastrescue.com

Invoice

DATE	INVOICE #
4/28/2022	20221394

BILL TO	SHIP TO
Stoughton Fire Department Accounts Payable 1550 Central Street Stoughton, MA 02072	Stoughton Fire Department Chief Carroll 1550 Central Street Stoughton MA 02072

MA State Contract PSE01 VC6000185170

Any Product Concerns, Fit Issues, or Discrepancies Must Be Reported within Two Weeks for Consideration by Northeast

TERMS	SHIP	VIA	Cust P.O. #
Net 30	4/28/2022	Deliver	

DESCRIPTION	QTY	PRICE EA	AMOUNT
10.5XW -Gilamorno PRO Series NightHawk boots	1	539.00	539.00

Payment due within terms. Late fees will be assessed at a rate of 1.5% per month (18% per annum) with a minimum charge of $10.00.

Sales Tax (0.0%)	$0.00
Total	$539.00
Payments/Credits	$0.00
Balance Due	$539.00

Northeast Rescue Systems
280 Milton St Dedham MA 02026
617-325-3993 info@northeastrescue.com

Invoice

DATE	INVOICE #
7/25/2022	20222468

BILL TO	SHIP TO
Stoughton Fire Department Accounts Payable 1550 Central Street Stoughton, MA 02072	Stoughton Fire Department Captain O'Neil 1550 Central Street Stoughton MA 02072

MA State Contract PSE01 VC6000185170

Any Product Concerns, Fit Issues, or Discrepancies Must Be Reported within Two Weeks for Consideration by Northeast

TERMS	SHIP	VIA	Cust P.O. #
Net 30	7/25/2022	Deliver	

DESCRIPTION	QTY	PRICE EA	AMOUNT
RED - 1044 Molded Helmet, std flannel liner with with NFPA Bourke Shield	1	379.00	379.00

Payment due within terms. Late fees will be assessed at a rate of 1.5% per month (18% per annum) with a minimum charge of $10.00.

Sales Tax (0.0%)	$0.00
Total	$379.00
Payments/Credits	$0.00
Balance Due	$379.00

Northeast Rescue Systems
280 Milton St Dedham MA 02026
617-325-3993 info@northeastrescue.com

Invoice

DATE	INVOICE #
7/27/2022	20222515

BILL TO	SHIP TO
Stoughton Fire Department Accounts Payable 1550 Central Street Stoughton, MA 02072	Stoughton Fire Department Chief Carroll 1550 Central Street Stoughton MA 02072

MA State Contract PSE01 VC6000185170

Any Product Concerns, Fit Issues, or Discrepancies Must Be Reported within Two Weeks for Consideration by Northeast

TERMS	SHIP	VIA	Cust P.O. #
Net 30	7/27/2022	Drop Shipped	

DESCRIPTION	QTY	PRICE EA	AMOUNT
NICHOLAS; GIRLAMO; ARAUJO; LTO 7553 Tails Black MASTOU00097 06/23/2022 LTOTOS75B LTO-Tails Outer Shell -6.6 oz Pioneer W/FREEFAS Black	3	2,349.00	7,047.00
DC BRACKETT (coat only); CHIC; LTO 56ID Tails Natural MASTOU00099 06/23/2022 LTOTOS56N LTO Tail Outer Shell- Brigade 750FREEFAS7.5osy- Nat	1	1,999.00	1,999.00
NICHOLAS; GIRLAMO; ARAUJO; MPL 7553 Pants Black MASTOU00096 06/23/2022 MPLPOS75B MPL PRO FIT -Pants OS- 6.6 oz Pioneer W/FREEFAS Black	3	1,719.00	5,157.00

Payment due within terms. Late fees will be assessed at a rate of 1.5% per month (18% per annum) with a minimum charge of $10.00.

Sales Tax (0.0%)	$0.00
Total	$14,203.00
Payments/Credits	$0.00
Balance Due	$14,203.00

Quote

Industrial Protection Services, LLc
33 Northwestern Dr, Salem, NH 03079
125 Roberts Rd, Ste 4, South Portland, ME 04106
www.ipp-ips.com

Date: October 12,2022

Bill To: Capt . G. O'Neil
Stoughton Fire Dept
1550 Central Street
Stoughton MA 02072
(781) 344-3170

Goneil@stoughton-ma.gov

Ship to: Same

Salesperson	Shipping Method	Purchase Order No
Paul Lamoureux		

Qty	Item #	Description	Each Price	Line Total
1	X8814021005304	X3 Pro 4.5 SCBA PAK Tracker CGA EZ Flo	10,145.00	10,145.00
1	804721-01	Scott 4.5 30 Minute Cyliner CGA	1,512.00	1,512.00
1	201215	AV 3000 HT 4 Strap Facepiece	450.47	450.47
		Note; Price will Adjust upon Order Price is Quote Purposes ONLY		

Paul Lamoureux Jr

Quoted Freight Charges

$ 12,107.47

Email: plamoureuxjr@ipp-ips.com
Cell: 508-927-2900 Fax: 603.458-5958

Article 50

Stewart's
POWER EQUIPMENT INC.
776 PLYMOUTH STREET (RTE 139) • HOLBROOK, MA 02343 • 781-767-3544

Invoice Estimate 455392

Thank you for the opportunity to provide you with this estimate. We know your time is valuable and appreciate you visiting with us. Our price always includes complete set up and comprehensive demonstration. Pricing subject to change.

Bill To	Ship To
Cedar Hill Golf Course 1137 Park Street Stoughton, MA 02072	

Customer	Contact	Customer Tax Number	Phone	Cell Phone	Transaction	PO Number
9303		046001312	(781) 408-0627		Estimate	

Counter Person	Sales Person	Date Printed	Reference	Email Address	Department
Matt Stewart	House Account	01/27/23	455392	VBARRUZZA@STOUGHTON-MA.GOV	Default

Part Number	Line	Description	Ordered	B/O'd	Shipped	List	Net Each	Amount
970524	RA	SEED BOX KIT RENOTHIN	1		1	$549.00	$549.00	$549.00
Model	**Line**	**Description**	**Ordered**	**B/O'd**	**Shipped**	**List**	**Net**	**Amount**
554875	RYQ	Renothin 18" delta reel	1		1	$2,199.00	$1,999.99	$2,110.99

Wholegoods Notes

******NOTE****** MUST ADD 970524 SEED BOX TO INVOICE TO MAKE UNIT COMPLETE!!!

Description	Qty	Net Each	Amount
Factory Freight	1	$111.00	$111.00

544954C	RYQ	Sodcutter 18" Jr GX160 HO	1		1	$5,669.00	$5,669.00	$5,754.00

Wholegoods Notes

Ryan 18" Jr sod cutter with Honda GX160 air cooled engine, improved anti vibration system, pneumatic rear castor wheel with lock out feature, easy depth and angle adjustment system for cutter blade.

Description	Qty	Net Each	Amount
Factory Freight	1	$85.00	$85.00

HRC216K3HDPH	HOQ	WPM 21" comm. s.p.	2		2	$1,549.99	$1,399.99	$2,799.98
EBZ8560	REQ	Back Pack Blower 75.6cc	3		3	$699.95	$699.95	$2,099.85
CR1-II HD	WEQ	Compactor rev. 227LB	1		1	$5,200.00	$3,899.00	$4,055.00

Description	Qty	Net Each	Amount
Factory Freight	1	$156.00	$156.00

SGCZ2460S	REQ	RECIPROCATOR 24CC	1		1	$799.95	$789.95	$789.95
HT131-Z	STQ	Pole Pruner Tlsc 36cc	1		1	$769.99	$769.99	$769.99
WS23-37BV-EFI	SCQ	Windstorm stnd-on blower 37hp EFI V.G.	1		1	$13,381.00	$12,599.99	$12,599.99

Wholegoods Notes

Scag WindStorm ride on blower, 37hp VanGuard electric start EFI engine, remote PTO fan engagement, remote controled multi-directional chute with no power loss, separate wheel drive pumps and motors. Scag built dependability.

Invoice Total	$31,528.75
Sales Tax	$0.00
Grand Total	$31,528.75

This estimate is valid for 30 days from issue. Delivery of this equipment is available for and additional fee. Please follow manufacturers safety and maintenance procedures. Pricing subject to change. Thank you for your business !

Notes:



Customer acknowledges receipt thereof:

tpc turf products

157 Moody Road ● PO Box 1200 ● Enfield, CT 06083
Main Office: (800) 245-4355 ● FAX (860) 763-5550

QUOTE

Prepared For: Town of Stoughton
dba Cedar Hill Golf Course
1137 Park Street
Stoughton MA 02072

Quote Number: DB12723
Quoted Date: **01/27/23**
Prepared By: Sara Veilleux

Qty	Description	Model #	Unit Price	Extended
1	2016 Workman HDX -1700 Hours	07384	$16,000	$ 16,000.00
			SubTotal:	**$ 16,000.00**
			Set Up:	
			Freight:	
			State Sales Tax:	$ -
			TOTAL PRICE:	**$ 16,000.00**

NOTES:

PRICING VALID FOR 30 DAYS

Article 51

Maintaining voter confidence. Enhancing the voter experience.

Town of Stoughton, MA
Purchase Proposal Quote
Submitted by Election Systems & Software

Purchase Solution Includes:

Quantity	Item Description	Unit Price	Extended Price
	Tabulation Hardware		
	DS200 Poll Place Scanner and Tabulator:		
10	DS200 (Includes Internal Backup Battery, Plastic Ballot Box with Removable Carrying Case, Paper Roll and One (1) Standard 4GB Memory Device)	$7,120.00	$71,200.00
2	DS200 WITHOUT Ballot Box or Carrying Case (Includes Internal Backup Battery, Paper Roll and One (1) Standard 4GB Memory Device)	$5,965.00	$11,930.00
12	Soft-Sided Nylon Case	$145.00	$1,740.00
8	Standard 4GB Memory Device (Additional)	$115.00	$920.00
	Election Services		
2	Implementation Services	$1,975.00	$3,950.00
X	Project Management		
X	Tabulation Equipment Operations Training		
X	Tabulation Equipment Installation		$1,975.00
X	2 Year Hardware and Software Warranty		Included
X	Estimated Shipping and Handling		$2,710.00
X	Customer Discount		($20,350.00)
	Trade-In Allowance. Equipment Being Traded-In by Customer Includes:		($2,500.00)
	10-AccuVote OS/OSX Scanner with Ballot Box		
	Total Purchase Solution		**$71,575.00**
	Payment Terms		
	Amount due within thirty (30) calendar days of contract execution:		$35,787.50
	Amount due within thirty (30) calendar days of delivery of Hardware and/or Software:		$35,787.50

Footnotes:

1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
2. Rates valid for thirty (30) days and thereafter may change.
3. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.
4. Subject to state, municipal, jurisdictional, provincial or territory laws to the contrary, the above pricing information is confidential, proprietary and trade secret information of ES&S and is intended only for the use of the individual or entity to which the document is directed to. This information may not be disclosed or reproduced either publicly or to any other individual or entity without the prior written authorization of ES&S.
5. The quantity of service days reflects a reasonable estimate for implementation and selected ongoing election services. Quantities may change depending on specific Customer needs.
6. ES&S will coordinate the pickup and transportation of the trade-in equipment from Customer's site on a date to be mutually agreed upon by the parties. Customer is responsible for preparing, packaging and palletizing the trade-in equipment for shipment.

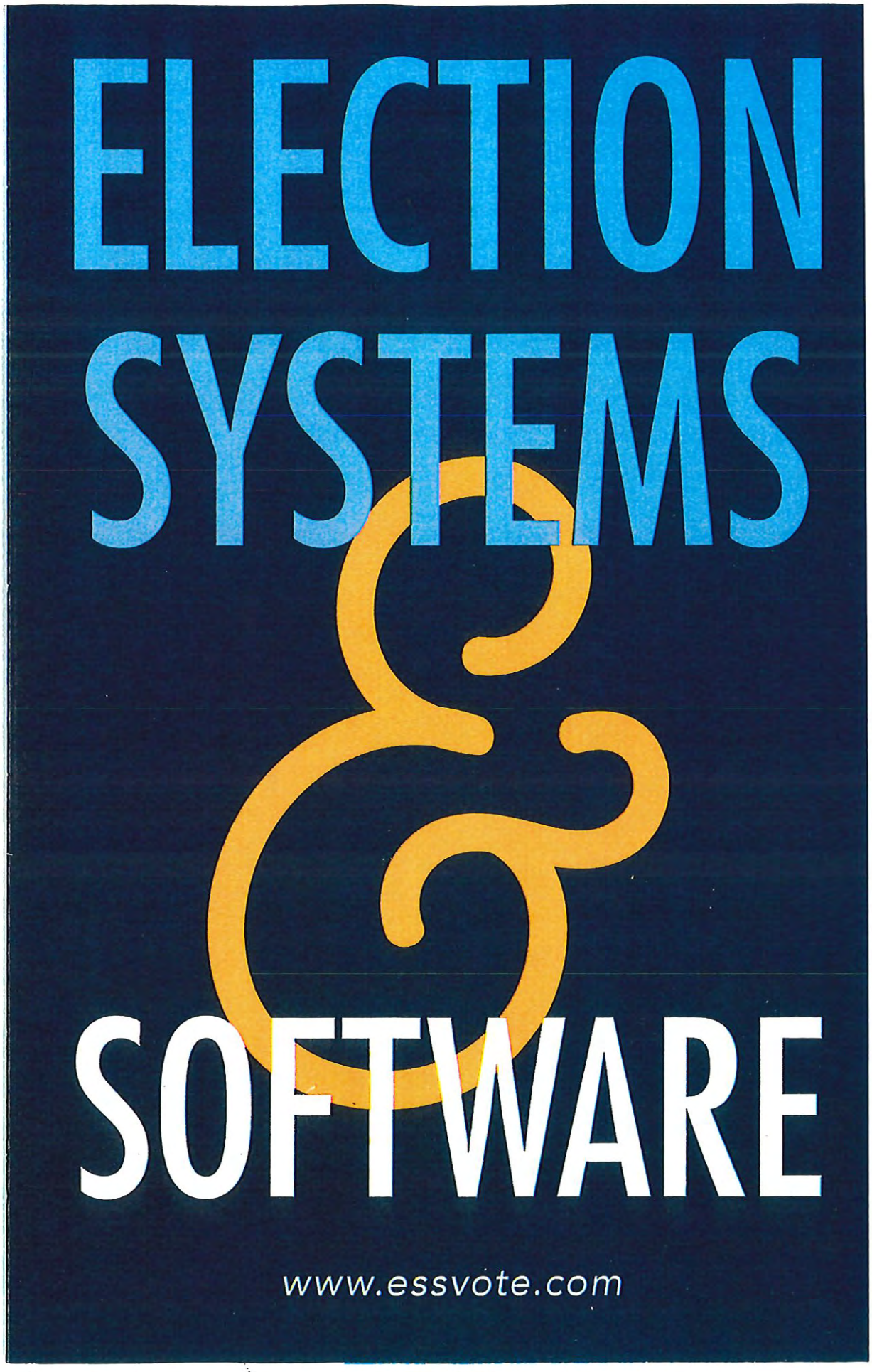
Amended Quote as of: 3/2/23 @

RECEIVED
STOUGHTON, MASS.
2023 MAR -2 A 10:42
OFFICE OF
THE TOWN CLERK



ELECTION
Systems & Software

maintaining voter confidence. enhancing the voting experience.


ELECTION
SYSTEMS
&
SOFTWARE
www.essvote.com

Our *Business*

Our vision at Election Systems & Software (ES&S) is simple and unwavering — we provide products and services of exceptional quality and value to maintain voter confidence and enhance the voting experience. We accomplish this through continuous investments in research and development, resulting in regular product updates and security enhancements for each voting system we design, build, sell and support.

The ES&S mission is to provide valuable, trusted and proven election systems and services to our nation's election administrators. Our teams of passionate, knowledgeable and talented election professionals across North America accomplish our mission by delivering the highest standards of accuracy, security and reliability.



No other voting system vendor can compare to the financial stability and customer base of ES&S. Our business has grown to serve 42 U.S. states including more than 4,500 election offices, and nearly 100 million registered voters tabulate on an ES&S system.



Our *Products and Services*

ES&S draws from decades of election experience to develop our industry-leading election hardware and software. We hold customer-focus groups to review current voting trends and the needs of jurisdictions. Pre-election, Election Day or post-election, we're the experts election officials can trust for all of their voting solutions. We share a dedication to democracy.

Our *Solutions*

- Universal touch screen voting systems that produce a voter-verifiable paper record for tabulation
- Precinct-based Digital Scanners and Vote Tabulators
- High-throughput and High-speed Digital Scanners and Vote Tabulators
- Dedicated Hardware and Software Technical Support
- Rental Programs
- Election Site Support
- Election Services including:
  - Ballot layout and design
  - Tabulator coding
  - Audio file creation
- Ballot Management Services
  - Ballot printing
  - Ballot on Demand
  - Vote by Mail
- Maintenance Services
- Election Management Software
- Voter Registration Software
- Electronic Pollbooks



Our Security *Philosophy*

The overriding design philosophy with all ES&S products is to ensure accuracy, security and reliability — a philosophy that has prevailed throughout our company's history.

ES&S submits our systems to rigorous and lengthy test campaigns as part of the Election Assistance Commission's (EAC) Voting System Certification Program. This important program sets forth security and performance standards that were developed by Scientists, Academicians and Election Officials. In addition, all our systems are tested by independent laboratories that have received federal accreditation.

Our voting systems also adhere to secure practices that surround the creation, transfer, and storage of important election files and data. Our products employ encryption and digital signing for all data-in-transit using cryptographic modules that meet the Federal Information Processing Standard.

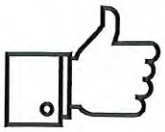
The entire ES&S team is devoted to ensuring that each piece of technology is in good working order prior to Election Day, helping election officials to easily adhere to the laws of their state which mandate strict physical security and tight chain of custody of all voting machines.

Running *Successful Elections*

Having the right election system is the first step toward running a successful election. ES&S ensures our voting systems are:



Secure



Easy for every age and ability of voter to understand and use



Accurate and Auditable



Economical

But what about our numbers?



50

State Certification Events in 2017



17

Voting Systems Certified by the EAC



42

Patents issued in North America



100%

Percentage of employees who completed Security Awareness Training

Our *Pride*

We take great pride in playing a role to ensure democracy for our citizens. We love what we do.

Our *Purpose*

We demonstrate drive and determination for secure solutions and satisfied customers. We are always working hard on innovative designs for today and tomorrow.

Our *Passion*

Our enthusiasm for the work we do and for our customers is unrivaled. Customer success is our success; customer struggle is our struggle. We are passionate about helping our customers conduct elections of excellence.

DS200 Open Procedures

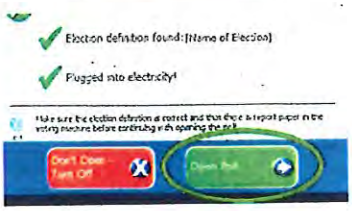
Before you begin, be sure you have the Election Code, barrel key and ballot box key.



1. Using the ballot box key, unlock the back door and plug in the power cord.
   Using the ballot box key, unlock and confirm the auxiliary and main ballot compartments are empty.
   Lock the auxiliary and main ballot compartments.



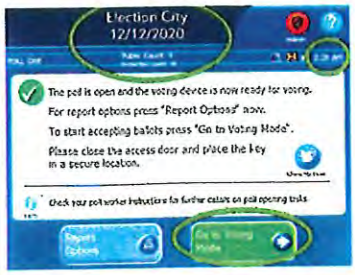
2. Using the ballot box key, unlock and open the ballot box lid.
   Using the barrel key, unlock and gently lift the screen. The DS200 will power up automatically.
   When prompted, enter the Election Code.
   Note: *If the DS200 does not power up upon lifting the screen, use the barrel key to unlock the left side access door and press the Power button.*



3. The Configuration Report will automatically print.
   Green check marks will confirm that the Election Definition is found, and that the unit is connected to power. Then touch **Open Poll**.
   Note: *If the Election Definition shows "not found" and doesn't have a green check mark, make sure the Election Definition flash drive is pushed in all the way.*



4. Status and Zero Totals reports will automatically print.
   If you need to print additional reports, or a report does not print correctly, touch **Report Options**.
   Note: *Follow your procedures for securely handling the Zero Totals report.*



5. Confirm the Public Count is zero.
   Note: *Call Election Central for assistance if Public Count is not zero.*
   Confirm the date, time, election and poll names are correct.
   Touch **Go to Voting Mode**.

The DS200 is now open.

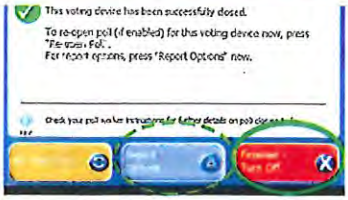
****DISCLAIMER: These procedures are guidelines. Any requirements outlined by the jurisdiction must be followed.*

DS200 Close Procedures

Before you begin, be sure you have the Election Code, barrel key and ballot box key.
If applicable, check the auxiliary ballot compartment for ballots, and follow your jurisdiction's rules on handling those ballots.



1. Using the barrel key, unlock the left side access door and press the **Close Poll** button. It will blink red.
   On screen, touch **Close Poll**.
   Close and lock the left side access door.



2. Depending on the configuration of the Election Definition flash drive inserted, Voting and Write-In Results may automatically print.
   If you need to print additional reports, touch **Report Options**.
   Touch **Finished - Turn Off** after reports are done printing.



3. Using the barrel key, unlock the left side access door.
   The power button will change from green to red.
   When it is no longer lit, remove the Election Definition flash drive and lock left side access door.
   Note: *Do not remove the Election Definition flash drive when the power button is still lit.*



4. Follow your procedures to securely store the Election Definition flash drive and any printed reports.

5. Unplug and return the power cord.
   Using the ballot box key, close and lock the back door.
   Close the screen and using the ballot box key, lock the ballot box lid.

The DS200 is now closed.

****DISCLAIMER: These procedures are guidelines. Any requirements outlined by the jurisdiction must be followed.*

DS200®

Precinct Scanner & Tabulator



Protective Cover

Cover has heavy-duty rubber seal to shelter DS200 from elements during transport.

Easy to Set Up

Lid-up, power-on approach allows poll workers to easily open polls.

Touch Screen and Display

Provides voters with instructions and immediate feedback. Tension bearings hold screen in place for custom positioning.

Ballot/Card Slot

Voters cast both ballots and vote summary cards here; accommodates up to 19-inch ballots.

Auxiliary Ballot Compartment

Main Ballot Compartment

Easy, hassle-free storage of up to 2,500 ballots.

11

The number of 14-inch flat ballots processed per minute

Version 3

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DS200 Key Features

The DS200 is a precinct-based scanner and vote tabulator equipped with the latest in ES&S' patented technology. Fully certified and compliant with EAC guidelines, the DS200 enhances the voting experience for voters and election officials alike. Our patented IMR™ and PTRAC® technology ensures even the most poorly marked ballots are read accurately and consistently — protecting voter intent. All of this is designed to make everyone's job easier.

ACCURATE



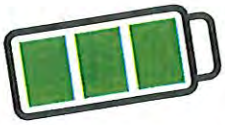
The DS200 combines the ES&S-patented Intelligent Mark Recognition (IMR™) and patented Positive Target Recognition & Alignment Compensation (PTRAC®) systems to accurately track and pinpoint target locations. This technology accommodates ballots inserted at angles or with erroneous marks to uphold voter intent. This precision improves the reliability of elections.

SECURE



Like all ES&S tabulation equipment, the DS200 includes physical security features such as locking panels and security seals to secure sensitive components and election files, and a key-locked case for transport and shipping. The DS200 operating system controls, limits and detects unauthorized access to all critical data. The system also includes safeguards, such as data encryption and digital signatures, that help protect sensitive data and verify authenticity, including certification of all firmware.

RELIABLE



Having both battery backup and thermal paper means you never have to worry about power outages or printer ink.

COMPATIBLE



Works in conjunction with:

- ExpressVote® Universal Voting System
- DS450® High-Throughput Scanner & Tabulator
- DS850® High-Speed Scanner & Tabulator
- Electionware® Election Management Software
- AutoMARK® Ballot Marking Device
- Election Reporting Manager®

COMPREHENSIVE



- Optional wireless modem results transfer with encryption
- Primary data storage device
- Backup data storage
- Data sent via Secure File Transfer Protocol (SFTP) server

Maintaining voter confidence. Enhancing the voter experience.

Town of Stoughton, MA
Purchase Proposal Quote
Submitted by Election Systems & Software

Purchase Solution Includes:

Quantity	Item Description	Unit Price	Extended Price
	Tabulation Hardware		
	DS200 Poll Place Scanner and Tabulator:		
10	DS200 (Includes Internal Backup Battery, Plastic Ballot Box with Removable Carrying Case, Paper Roll and One (1) Standard 4GB Memory Device)	$7,120.00	$71,200.00
2	DS200 WITHOUT Ballot Box or Carrying Case (Includes Internal Backup Battery, Paper Roll and One (1) Standard 4GB Memory Device)	$5,965.00	$11,930.00
12	Soft-Sided Nylon Case	$145.00	$1,740.00
8	Standard 4GB Memory Device (Additional)	$115.00	$920.00
	Election Services		
1	Implementation Services	$1,975.00	$1,975.00
X	Tabulation Equipment Operations Training		
X	Tabulation Equipment Installation		$1,975.00
X	2 Year Hardware and Software Warranty		Included
X	Estimated Shipping and Handling		$2,710.00
X	Customer Discount		($20,350.00)
	Total Purchase Solution		**$72,100.00**

Payment Terms

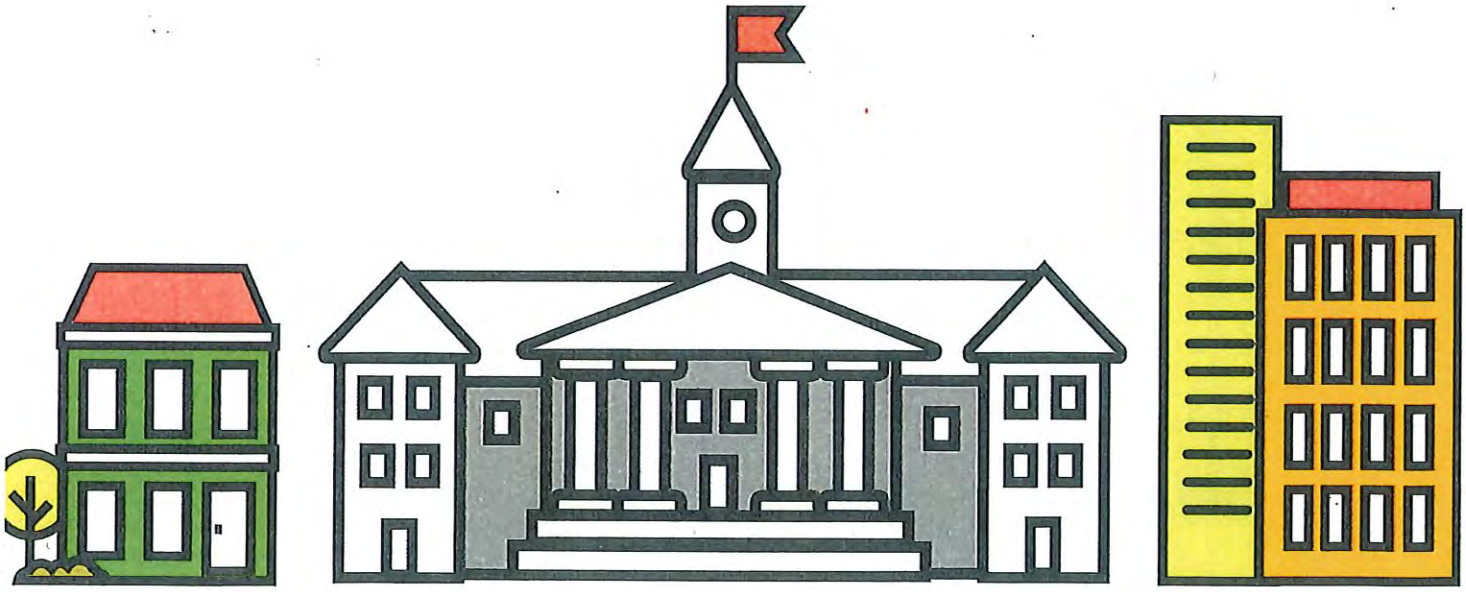
Amount due within thirty (30) calendar days of contract execution:	$36,050.00
Amount due within thirty (30) calendar days of delivery of Hardware and/or Software:	$36,050.00

Footnotes:

1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
2. Rates valid for thirty (30) days and thereafter may change.
3. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.
4. Subject to state, municipal, jurisdictional, provincial or territory laws to the contrary, the above pricing information is confidential, proprietary and trade secret information of ES&S and is intended only for the use of the individual or entity to which the document is directed to. This information may not be disclosed or reproduced either publicly or to any other individual or entity without the prior written authorization of ES&S.
5. The quantity of service days reflects a reasonable estimate for implementation and selected ongoing election services. Quantities may change depending on specific Customer needs.

BETTER ELECTIONS

Every Day

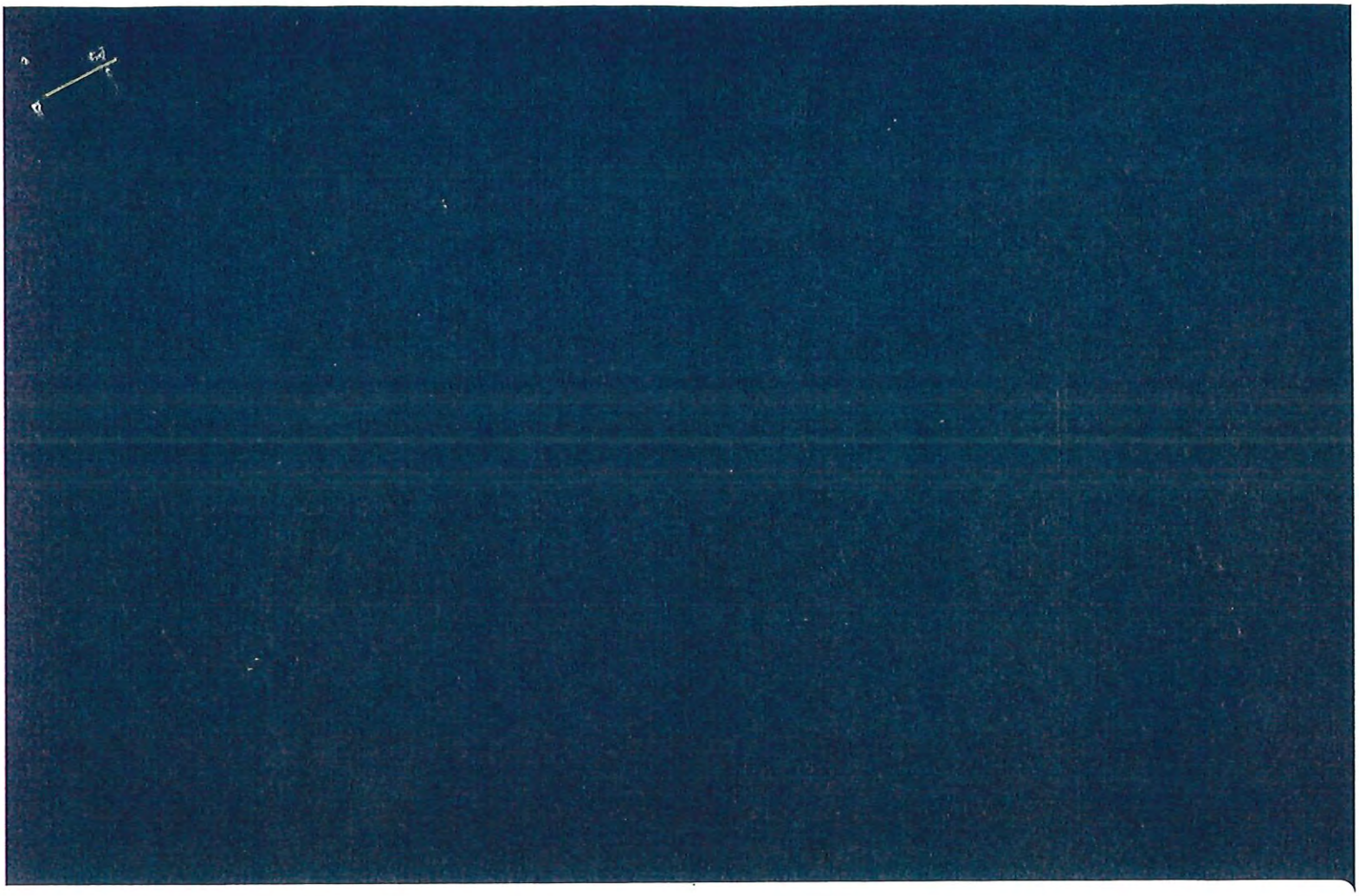


OUR BUSINESS

Election Systems & Software (ES&S) has developed innovative election technology for nearly 40 years. Our visionary approach, extensive elections knowledge and expertise have made us the trusted market leader. The ES&S brand means secure, accurate and reliable elections for all citizens.

We are committed to enhancing the voting experience and marketplace by providing integrated voting solutions that are federally certified. Rather than create products we think need to exist, ES&S researches and creates solutions that are flexible enough to meet multiple jurisdictions' needs. As election requirements evolve and voter preferences change, ES&S provides proven solutions that offer flexibility and accountability.





TOWN OF STOUGHTON
IMAGECAST PRECINCT TABULATOR – PRESENTED BY LHS ASSOCIATES, INC.



Company Address	10 Manor Parkway, Unit B Salem, NH 03079 US	Created Date	1/12/2023
		Expiration Date	9/29/2023
		Quote Number	00000610

Contact Information

Prepared By	Brenda L'Italien	Customer Name	Stoughton
Title	Director of Business Development	Contact Name	Stephanie Carrara
Phone	(978) 651-2511	Title	Town Clerk
Email	bcm@lhsassociates.com	Email	scarrara@stoughton-ma.gov

Address Information

Bill To Name	Stoughton
Bill To	10 Pearl Street, 1st Floor Stoughton, MA 02072

Product Code	Product	Product Description	Sales Price	Quantity	Total Price
DISC	Discount		-$200.00	9.00	-$1,800.00
DVS-110	ImageCast Precinct 2 Bundle (2 Year Warranty)	Includes ICP Unit, ICP Ballot Box, ICP Carry Case, and 2-Year Hardware Warranty	$5,700.00	8.00	$45,600.00
DVS-112	ImageCast Precinct 2 Tabulator Only (2 Year Warranty		$4,700.00	1.00	$4,700.00

Subtotal	$48,500.00
Total Price	$48,500.00

Signature

By signing below, you are acknowledging that the above pricing is accurate and within budget, and that you are ready to move forward with the official purchase and contract initiation:

Customer Signature: _____

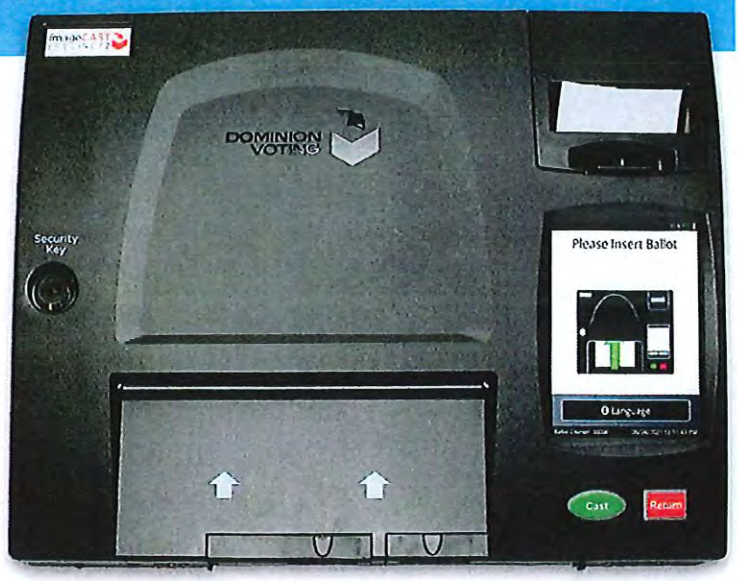
Printed Name & Title: _____

Date: _____

Anticipated First Use Date: _____

THE IMAGECAST PRECINCT®

With over 1,700 units deployed across New England, and over 100,000 units deployed world-wide, the ImageCast Precinct® is by far one of the best selling tabulators on the market.



The ImageCast Precinct® is a lightweight, robust, easy-to-use optical scan tabulator that scans voter-marked paper ballots, interprets voter marks on the paper ballot, stores a complete encrypted image of the ballot, tabulates each vote from each paper ballot, and then prints cumulative totals of all votes cast after the close of voting.



SPECIFICATIONS

- Highly portable – 17" W x 14" D x 3" H
- Lightweight – 14 lbs (including internal battery)
- Interactive – 6.5" LCD color touch screen
- 200 dpi scanner (scans up to 12 ballots per minute)
- VVSG 2005 security
- 2 sealable, removable SD memory cards (8GB each)
- Lithium-Ion internal battery sustains up to 4 hours

FEATURES

User friendly – The poll worker simply plugs the machine into power and holds the power button to turn it on. Startup time is less than 60 seconds.
Voter feedback – The interactive 6.5" LCD color display screen discretely provides voter feedback in up to 30 different languages in various fonts.
Memory media – All data is encrypted, signed, and stored on sealable, removable SD cards. 523



THE STANDARD BALLOT BOX



Each ImageCast Precinct® bundle includes a plastic ballot box with castor wheels, a built-in power supply, and 3 separate compartments. The box is created by the same manufacturer as the vote tabulator, meaning both are 100% compatible.

Compact – 27" W x 43" H x 38" L

Sturdy – 75 lbs

FEATURES

Efficient design - Locks on both sides of the ballot box security hood mean the box can be stored securely with the tabulator locked in place. The ballot box can also fit through standard door frames and can nest up to 3 boxes to facilitate storage.

Versatility - Because it has no internal moving parts, the ballot box has the capacity to accomodate Election Day supplies when not storing ballots. The box also has flexibility to meet certain election specifications that require sorting modifications, as both the write-in and the auxiliary compartments can be removed and re-added easily.

Seamless sorting - The ballot box boasts 3 individual compartments: a main compartment for all normally-processed ballots; a write-in compartment for all ballots detected by the tabulator to have write-in votes; and an auxiliary compartment that can be manually locked and unlocked to store any ballots to be hand-counted. The compartments can easily hold 1,500 large 22" ballots or 3,000 11" ballots (main), 300 22" ballots (write-in), and 200 22" ballots (auxiliary).

Article 52

Ti SALES
36 Hudson Road
Sudbury, MA 01776-2039

800-225-4616
978-443-2002
Fax: 978-443-7600
www.tisales.com

Quote	QTE0060244
Quoted To	Phil
Date	01/25/2023

Sold To: Stoughton DPW Water Division
950 Central St.
Stoughton MA 02072-1851

Ship To: Stoughton DPW Water Division
Water Treatment Plant
221 Pratts Court
Stoughton MA 02072

Customer Number	Telephone	Fax	Job Location	Job Name	Territory Manager
STOU4	(781) 344-2112				Joe Coulter

Expires	Estimated Delivery	Freight	Terms	Master Number
06/30/2023	Stock	Allowed	NET 30	354042

Item Number	Description	Quantity	Price	Extension
N1ECF	5/8" X 1/2" Neptune T-10 Meter E-CODER Cubic Feet	4,800	$115.00	$552,000.00
R900V4	Neptune R900 RF Meter Interface Unit Wall Mount V4	4,800	$115.00	$552,000.00
Quoted By:	Joe Demeo			

Subtotal	$1,104,000.00
Other Charges	$0.00
Tax	$0.00
TOTAL DUE	**$1,104,000.00**

Visit our website @ www.tisales.com

If you are in agreement with this quote and wish to order, please sign, date, and fax back to 978-443-7600 or email us at orders@tisales.com

Signature:_____ **Date:**_____

1

Project Estimate
Completion of Residential Neptune Water Meter & R450 AMR Installation Services

Provided to:

Town of Stoughton, MA

Department Of Public Works
950 CentralStreet
Stoughton, MA 02072

Attn: Phil McNulty, Superintendent
Ph. 781-344-2112
Email: Pmcnulty@Stoughton-ma.gov

MASS INSTALLATION, INC.

Services Provided By:

MASS INSTALLATION, INC.
916 Pleasant St., Unit #3
Norwood, MA 02062

Confidential Estimate

Notification of Proprietary Business Information:
This document and any accompanying files contain proprietary information and is intended solely for the use of the individual or entity to which it is addressed. Disclosing, copying or distributing the contents of this proposal is strictly prohibited unless approved in writing by Mass Installation, Inc.

MASS INSTALLATION, INC.

January 4, 2023

Mr. Phil McNulty, Superintendent
Department of Public Works
950 Central St.
Stoughton, MA 02072

Subject: **Town of Stoughton, Estimate cost for completion of the Residential Neptune Water Meter Installation and R450 AMI Network and all Project Management.**

Dear Mr. McNulty,

Mass Installation, Inc. (MII), of Norwood, Massachusetts, is providing a project estimate for the completion of the remaining four thousand eight hundred (4800) residential water meters still needing to be deployed in the Town of Stoughton. While this is just an "estimate", these figures are very close to actual project expense and based on current prevailing wage rates and all relevant fees associated with the scheduling and management of the installation program.

Mass Installation, Inc. (MII) has successfully completed the Commercial metering project and has been working in harmony with the Town of Stoughton and all of it staff and residents on the Meter Maintenance for the past two years. MII strongly feels that expediting the deployment of the fixed base AMR system would be of great benefit to the town and the residents in helping the Town to be more transparent with its residents regarding their water usage and eliminating estimates and abatements due to obsolete or failed meters still in service, some of which are over thirty- years old (30).

The following document may be used for budgetary purposes and list requested services along with basic assumptions and clarifications toward what may be included in subject unit prices. Additional information regarding the qualifications of Mass Installation, Inc., our staff, and our plan of operation can be forwarded, if so desired. There may be other areas where MII can provide assistance that is not specifically detailed in this Project Estimate so please do not hesitate Contact Me, Mark Travis (781-727-6461) should you have any questions.

Mark Travis
President,
Mass Installation, Inc.
Office: (800) 933-1360
mtravis@massinstallation.com

Given:

1. The Town of Stoughton has requested Mass Installation, Inc. (MII) provide pricing for performance of public relations campaign, Scheduling, Management, Reporting and installation field services, of the remaining four thousand eight hundred (4800) r Water meters and AMI Endpoints, Along with All other Project Management and any non-standard installation requirements pertaining to said project at the Town of Stoughton (hereinafter the "Town")

2. The base Project is for:
    a. Supplying Project management and supervision. For the Complete Deployment and interface of all residential water meters and AMI endpoints
    b. Removing existing Towns water meters, 5/8 through 2"" in size, and installing new meters, and MTU Endpoints as supplied by the Town.
    c. Installing Town supplied AMI modules on the newly installed meters and verifying proper operation before leaving each site.
    d. Taking pictures both before and after the meter exchange including an additional picture of the removed meter register (final read) that is date and time-stamped to avoid any on-going customer disputes regarding final billing reads.
    e. Collecting the GPS coordinates at each address for each subject meter and endpoint to allow the town increased asset management tracking capabilities.
    f. Providing a real time live work order management portal allowing the Town to track all MII field staff as well as review workorders in real time, expediting Munis billing software integration.an electronic means of data capture and data reporting.
    g. Provide highly trained and competent staff capable of changing and/or freezing lines as needed to replace faulty or stuck valves in addition to any other appurtenances required to ensure a complete and quality installation
    h. Complete management of all scheduling activity complete with public relations campaign that includes being available for questions and answer sessions at town meeting, Ads in the local newspaper in addition to social media updates and online scheduling to increase convenience for Stoughton residents.

3. The Town will provide a "Project Liaison" for the Project to assist MII.

4. MII will provide an "Project Superintendent" for the Project as well as all field, Customer Service and QC staff.

5. Work is for replacement of Four thousand eight hundred residential water meters located at both inside and outside locations. Some meters will be at scattered locations, may have plumbing issues to be resolved, and/or may be difficult to access

6. The maximum project duration is twelve (12) months with **90%** completion within eight (8) months.

7. Work will be performed under the current Prevailing Wage determination as in place at the beginning of the Project.

8. MII will provide a staging area for daily dispatch of meters, AMR modules, and Town provided seals (optional).

Pricing Notes and Assumptions:

Description	Quantitiy	Unit Price	Total
Scheduling, Installation and Activation of Neptune 3/4" or 1" Meter and connecting R-450 MTU. Price includes standard of Nine attempts to scheudle new meter installation	4800	$ 120.00	$576,000.00
Non-Standard Hourly Rate - Rate to perform any repairs to faulty or defective plumbing at time of installation, or to aid the Town in investigating any Tamper or no read accounts, as well as the ability to help with Meter testing and commercial meter repairs if necessary; Includes street shut-downs or the use of freeze kits. No Non Standard work is to be done without first approval from Town Superintendent	100	$ 185.00	$ 18,500.00
Total			$594,500.00

MASS INSTALLATION, INC.

Service Offering

1. Full time Project superintendent with complete understanding of the Town of Stoughton as he has successfully completed the first two phases of the project
2. Restoration of work sites to pre-existing conditions
3. Professional and Certified Labor associated with water meter and AMR installation.
4. Provision of work order management system (hardware and software)
5. Data management
6. Digital photos of meter face showing meter reading prior to removal
7. Provision of staff to dispatch work orders
8. Provision of 24-hour call center during deployment for customer support and scheduling appointments in addition to On-line scheduling
9. Inventory receipt and control program
10. Quality assurance program
11. Training program
12. Standard hiring practices to include background checks, drug testing, etc.

13. Vehicles with appropriate signage
14. Miscellaneous tools and safety equipment
15. Uniforms, badges, etc.
16. Health and safety program
17. 10 Hour OSHA Certified staff
18. One year workmanship warranty

Assumptions, General

1. Pricing assumes all quantities stated will be awarded and performed by Mass Installation.
2. Mass Installation assumes that all meters will be provided in cycle and route-read order.
3. Mass Installation will provide and distribute initial customer communications.
4. Mass Installation assumes that all printed communication materials, such as notification letters and door hangers will be approved by the utility; cost of producing notices will be borne by MII.
5. Mass Installation assumes that all customer accounts can be accessed by automobile or service truck.
6. Hard to access, and other deviations from normal will not relieve MII of its obligation to complete all installs.
7. Pricing holds firm for the duration of project limited to one (1) year from date of award. Any work beyond that term may bear additional charges.
8. The Project Estimate is based on a five-day work week; however, Mass Installation reserves the right to work Saturdays as necessary in the event of delays.
9. Mass Installation assumes utility will provide assistance for hard to access accounts or difficult water utility customers.
10. Nonstandard (NS) Work: For any work that cannot be done under a standard installation consideration will be billed to the nearest 1/4 hour.
11. Any material or hardware expense that will be at direct cost plus 20% handling and tracking.

MASS INSTALLATION, INC.

Assumptions, Contract/Billing

1. Mass Installation assumes there will be a force-majeure clause in the contract.
2. Mass Installation assumes no retainage will be withheld from payments.
3. Completed work will be billed monthly and payment per those terms identified.
4. Mass Installation will provide a Performance Bond and Certificate of Insurance.
5. Prices do not include any local or use taxes that may be applicable.
6. Prices do not include any work beyond that work specifically noted in this Project Estimate.
7. Pricing does not include permit fees if applicable.
8. Pricing is stated in U.S. Dollars

Summary Notes:

MII envisions no more than 30 days to complete the start-up phase of work. The full deployment project will take eight (8) months for 90% completion, twelve (12) months (or less) to 100% complete. Any delays between the initial phase of work and start-up of the primary project that warrants work beyond the twelve month duration date may warrant a price adjustment. MII will advise The Town not less than sixty (60) days prior to end of twelve month term of this will occur. The date begins with the Notice to Proceed from the utility.

MII requires no less than thirty (30) days' notice to activate staff and respond to on-site work.

Article 53

Town of Stoughton
Pratts Court Treatment Plant Upgrades
Engineer's Opinion of Probable Construction Costs - Preliminary Design

Work Item Description	Unit of Measure	Quantity	Unit Cost	Estimated Cost
Well Pumps	EA	3	$15,000	$25,000
VFDs	EA	3	$5,000	$15,000
Pitless Adapter	EA	3	$2,000	$6,000
Yard Piping and Valves	LF	300	$150	$45,000
Electrical Connections (new wells)	LS	1	$50,000	$50,000
Slip-Line Existing Well	LS	1	$15,000	$15,000
Filter Media Replacement	EA	4	$70,000	$280,000
Valve Replacement	EA	4	$7,500	$30,000
Process Piping Upgrades	LS	1	$15,000	$15,000
			Subtotal	$481,000
Installation	ALLOW	35%		$168,350
Instrumentation & Controls	ALLOW	10%		$48,100
Electrical	ALLOW	12%		$57,720
			Subtotal	$274,170
			Construction Total	$760,000
			20% Contractor (OH/Profit/Bonds/Insurance)	$152,000
			25% Engineering (Design, Permitting, Bidding, & Construction Services)	$190,000
			Design & Construction Total	$1,102,000
			30% Project Contingencies	$331,000
			6% Inflation/Supply Chain, and Bid Market Conditions	$67,000
			Total Project Cost	**$1,500,000**

Date of Estimate: 1/26/23

H2Olson Engineering, Inc.
DRINKING WATER PROFESSIONALS

Article 54

MWRA LOCAL WATER SYSTEM ASSISTANCE PROGRAM
ALLOCATION AND FUND UTILIZATION BY COMMUNITY
THROUGH DECEMBER 2022

Community	Community Total Phase 2 Allocation	Phase 2 Funds Distributed thru Dec 2022	Total Remaining Phase 2 Funds	Community Total Phase 3 Allocation	Community Phase 3 Annual Allocation	Phase 3 Allocation To Date (Year 6)	Phase 3 Funds Distributed thru Dec 2022	Phase 3 Funds Currently Available	Total Phase 2 and 3 Funds Available
Arlington	$6,225,000	$6,225,000	$0	$8,687,000	$868,700	$5,212,200	$3,275,000	$1,937,200	$1,937,200
Ashland*¶	$0	$0	$0	$519,400	N/A	$519,400	$0	$519,400	$519,400
Bedford *	$2,418,000	$2,418,000	$0	$3,649,000	$500,000	$3,000,000	$0	$3,000,000	$3,000,000
Belmont	$3,477,000	$3,477,000	$0	$3,852,000	$500,000	$3,000,000	$3,000,000	$0	$0
Boston	$38,754,000	$38,754,000	$0	$52,787,000	$5,278,700	$31,672,200	$20,880,364	$10,791,836	$10,791,836
Brookline	$3,426,000	$660,000	$2,766,000	$4,585,000	$500,000	$3,000,000	$0	$3,000,000	$5,766,000
Burlington*¶	$0	$0	$0	$827,400	$500,000	$827,400	$0	$827,400	$827,400
Canton *	$3,216,000	$3,216,000	$0	$2,971,000	$500,000	$2,971,000	$2,500,000	$471,000	$471,000
Chelsea	$3,814,000	$3,814,000	$0	$5,039,000	$503,900	$3,023,400	$2,511,700	$511,700	$511,700
Dedham/Westwood *	$503,000	$503,000	$0	$849,000	N/A	$849,000	$849,000	$0	$0
Everett	$4,672,000	$4,672,000	$0	$6,298,000	$629,800	$3,778,800	$2,519,200	$1,259,600	$1,259,600
Framingham	$7,357,000	$7,357,000	$0	$9,003,000	$900,300	$5,401,800	$2,700,900	$2,700,900	$2,700,900
Lexington	$3,024,000	$3,024,000	$0	$3,777,000	$500,000	$3,000,000	$1,891,015	$1,108,985	$1,108,985
Lynnfield Water Dist.	$1,396,000	$1,396,000	$0	$1,678,000	N/A	$1,678,000	$1,530,800	$147,200	$147,200
Malden	$7,272,000	$7,272,000	$0	$10,605,000	$1,060,500	$6,363,000	$4,921,800	$1,441,200	$1,441,200
Marblehead	$4,237,000	$4,237,000	$0	$5,112,000	$511,200	$3,067,200	$1,022,400	$2,044,800	$2,044,800
Marlborough *	$1,917,000	$1,283,800	$633,200	$3,512,000	$500,000	$3,000,000	$0	$3,000,000	$3,633,200
Medford	$6,959,000	$5,815,006	$1,143,994	$10,800,000	$1,080,000	$6,480,000	$5,281,994	$1,198,006	$2,342,000
Melrose	$3,988,000	$3,988,000	$0	$6,865,000	$686,500	$4,119,000	$3,431,000	$688,000	$688,000
Milton	$4,123,000	$4,123,000	$0	$5,967,000	$596,700	$3,580,200	$641,000	$2,939,200	$2,939,200
Nahant	$1,490,000	$1,460,100	$29,900	$1,835,000	N/A	$1,835,000	$0	$1,835,000	$1,864,900
Needham *	$794,000	$794,000	$0	$1,894,000	N/A	$1,894,000	$337,265	$1,556,735	$1,556,735
Newton	$13,602,000	$13,602,000	$0	$20,837,000	$2,083,700	$12,502,200	$2,083,700	$10,418,500	$10,418,500
Northborough *	$1,048,000	$986,053	$61,947	$1,450,000	N/A	$1,450,000	$0	$1,450,000	$1,511,947
Norwood	$4,395,000	$4,395,000	$0	$6,296,000	$629,600	$3,777,600	$3,777,600	$0	$0
Peabody *	$1,089,000	$1,089,000	$0	$2,756,000	N/A	$2,756,000	$2,756,000	$0	$0
Quincy**	$10,505,000	$10,505,000	$0	$14,252,000	$1,425,200	$11,401,600	$8,551,200	$2,850,400	$2,850,400
Reading	$4,146,000	$4,146,000	$0	$5,073,000	$507,300	$3,043,800	$1,500,000	$1,543,800	$1,543,800
Revere	$5,034,000	$5,034,000	$0	$5,315,000	$531,500	$3,189,000	$2,126,000	$1,063,000	$1,063,000
Saugus	$6,621,000	$6,621,000	$0	$9,688,000	$968,800	$5,812,800	$621,994	$5,190,806	$5,190,806
Somerville	$7,419,000	$5,898,234	$1,520,766	$10,791,000	$1,079,100	$6,474,600	$0	$6,474,600	$7,995,366
Southborough	$1,512,000	$0	$1,512,000	$1,920,000	N/A	$1,920,000	$0	$1,920,000	$3,432,000
Stoneham	$2,339,000	$2,339,000	$0	$2,742,000	$500,000	$2,742,000	$2,500,000	$242,000	$242,000
Stoughton*	$2,506,000	$2,506,000	$0	$3,547,000	$500,000	$3,000,000	$1,622,000	$1,378,000	$1,378,000
Swampscott	$3,755,000	$3,755,000	$0	$5,276,000	$527,600	$3,165,600	$1,294,468	$1,871,132	$1,871,132
Wakefield *	$2,325,000	$2,325,000	$0	$3,356,000	$500,000	$3,000,000	$1,000,000	$2,000,000	$2,000,000
Waltham	$10,293,000	$5,520,201	$4,772,799	$14,904,000	$1,490,400	$8,942,400	$0	$8,942,400	$13,715,199
Watertown	$2,978,000	$2,978,000	$0	$3,745,000	$500,000	$3,000,000	$2,683,000	$317,000	$317,000
Wellesley *	$2,350,000	$1,813,569	$536,431	$3,268,000	$500,000	$3,000,000	$0	$3,000,000	$3,536,431
Weston	$1,625,000	$1,625,000	$0	$2,295,000	N/A	$2,295,000	$1,767,997	$527,003	$527,003
Wilmington *	$611,000	$611,000	$0	$1,306,000	N/A	$1,306,000	$0	$1,306,000	$1,306,000
Winchester *	$882,000	$775,000	$107,000	$1,394,000	N/A	$1,394,000	$0	$1,394,000	$1,501,000
Winthrop*	$3,312,000	$3,312,000	$0	$4,119,000	N/A	$4,119,000	$4,119,000	$0	$0
Woburn *	$2,591,000	$2,591,000	$0	$3,905,000	$500,000	$3,000,000	$2,500,000	$500,000	$500,000
SUBTOTAL	**$200,000,000**	**$186,915,963**	**$13,084,037**	**$279,346,800**	**$27,859,500**	**$189,563,200**	**$96,196,397**	**$93,366,803**	**$106,450,840**
Chicopee	$7,153,000	$5,183,400	$1,969,600	$9,774,000	$977,400	$5,864,400	$0	$5,864,400	$7,834,000
South Hadley F.D. 1	$1,538,000	$1,538,000	$0	$2,026,000	N/A	$2,026,000	$500,000	$1,526,000	$1,526,000
Wilbraham	$1,309,000	$0	$1,309,000	$2,200,000	N/A	$2,200,000	$0	$2,200,000	$3,509,000
SUBTOTAL	**$10,000,000**	**$6,721,400**	**$3,278,600**	**$14,000,000**	**$977,400**	**$10,090,400**	**$500,000**	**$9,590,400**	**$12,869,000**
TOTAL	**$210,000,000**	**$193,637,363**	**$16,362,637**	**$293,346,800**	**$28,836,900**	**$199,653,600**	**$96,696,397**	**$102,957,203**	**$119,319,840**

Phase 2 funds will sunset on FY25

* Partially Served Communities

¶ Ashland and Burlington: Partial Water Communities Beginning in FY21

+ Exempt per Board Approval

** Per Board Approval, years 4, 9 and 10 allocations were distributed in June 2020

Gmail

Phil McNulty <pmcnulty@stoughton-ma.gov>

WATER MAINS

MWRA Financial Assistance & Loan Agreements LWSAP23-367 Stoughton

Baptista, Claudia <Claudia.Baptista@mwra.com> Mon, Dec 5, 2022 at 4:05 PM
To: Phil McNulty <pmcnulty@stoughton-ma.gov>, Stephen Olson <sco@h2olsonengineering.com>
Cc: "Granados, David" <David.Granados@mwra.com>, "Szarek, Jon" <Jon.Szarek@mwra.com>, William Rowe <wrowe@stoughton-ma.gov>, Paula Nute <pnute@stoughton-ma.gov>, Mary Jane Martin <mjmartin@stoughton-ma.gov>

Hi Phil,

It was nice to connect today. As discussed, Stoughton has $1,378,000 currently available to borrow through the LWSAP program.

+ $500,000 (JULY 1, 2023)
= $1,878,000

It's the number found here, on the last column of the table.

https://www.mwra.com/comsupport/lwsap/archive-fundingsummaries/2022-12-lwsapfunding.pdf

Let me know if you have any questions.

Thanks,

Claudia Baptista

Project Manager, MWRA

617-788-4831

From: Phil McNulty <pmcnulty@stoughton-ma.gov>
Sent: Friday, December 2, 2022 12:04 PM

Gmail

Phil McNulty <pmcnulty@stoughton-ma.gov>

MWRA Financial Assistance & Loan Agreements LWSAP23-367 Stoughton

Baptista, Claudia <Claudia.Baptista@mwra.com> Tue, Dec 6, 2022 at 9:04 AM
To: Phil McNulty <pmcnulty@stoughton-ma.gov>
Cc: Stephen Olson <sco@h2olsonengineering.com>, "Granados, David" <David.Granados@mwra.com>, "Szarek, Jon" <Jon.Szarek@mwra.com>, William Rowe <wrowe@stoughton-ma.gov>, Paula Nute <pnute@stoughton-ma.gov>, Mary Jane Martin <mjmartin@stoughton-ma.gov>

No problem! Yes, that's right, another $500,000 next year.

Claudia

[Quoted text hidden]

Article 55

Town of Stoughton



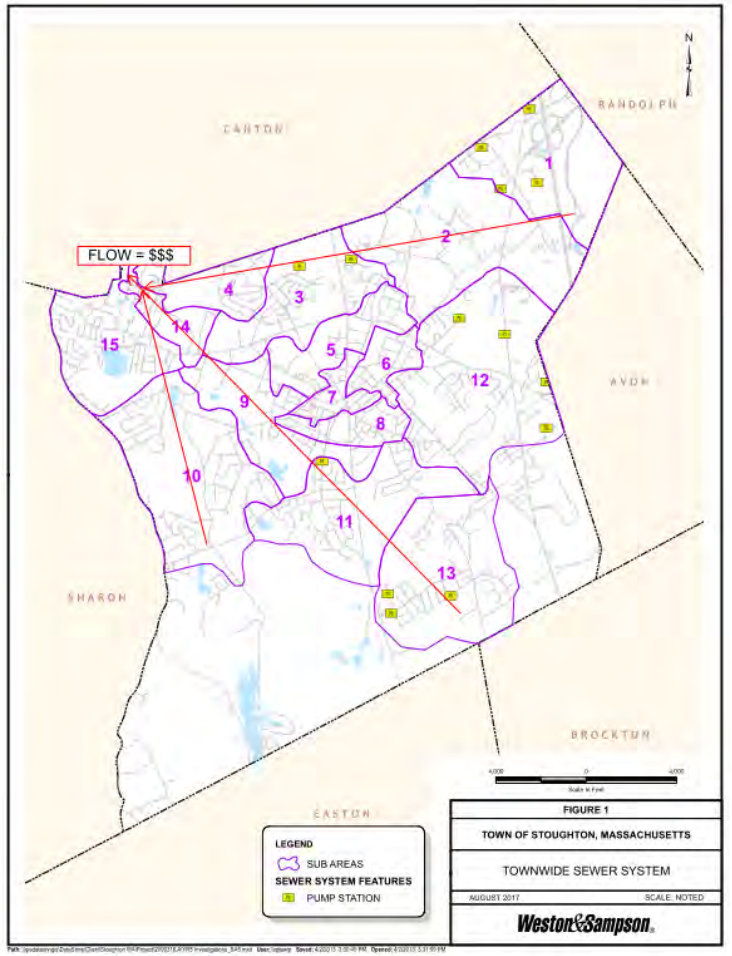
Annual Inflow & Infiltration (I/I) Program

March 9, 2023

Weston & Sampson℠

Stoughton's Sewer System

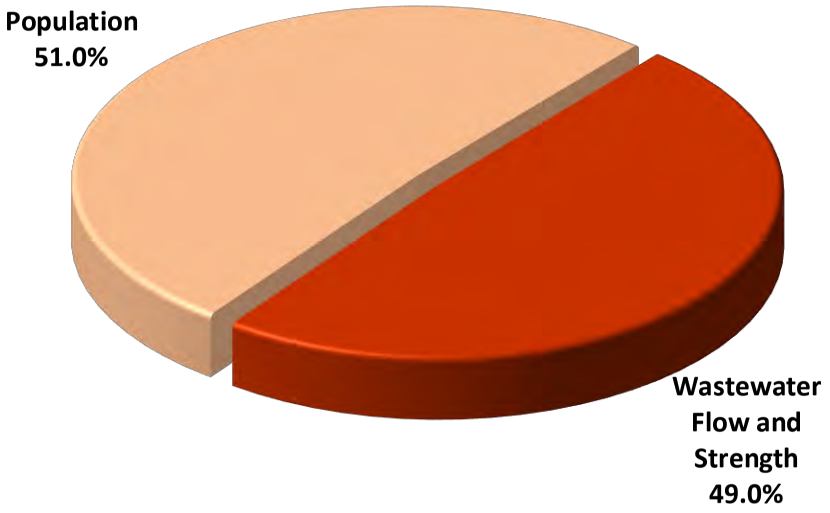
- 472,000 linear feet of gravity sewer and 2,700 manholes
- 3.07 MGD of Average Daily Flow (ADF)
- 1.90 MGD of Daily Water Demand
- 1.17 MGD of Average I/I (3.07 MGD – 1.90 MGD)
- Wastewater discharges to Massachusetts Water Resource Authority (MWRA)



Weston & Sampson SM

Stoughton's Flow Charges

- MWRA charges for conveyance and treatment of wastewater
- FY23 charge = $5,472,000
- Annual I/I Program aims to reduce town-wide wastewater flow



Inflow

- Rainwater and surface runoff enters the sewer system



Inflow

- Catch basins
- Cross connections between sewer and drain
- Manhole covers
- Sump pumps and clean-outs
- Driveway drains and roof leaders
- French drains tied into sewers



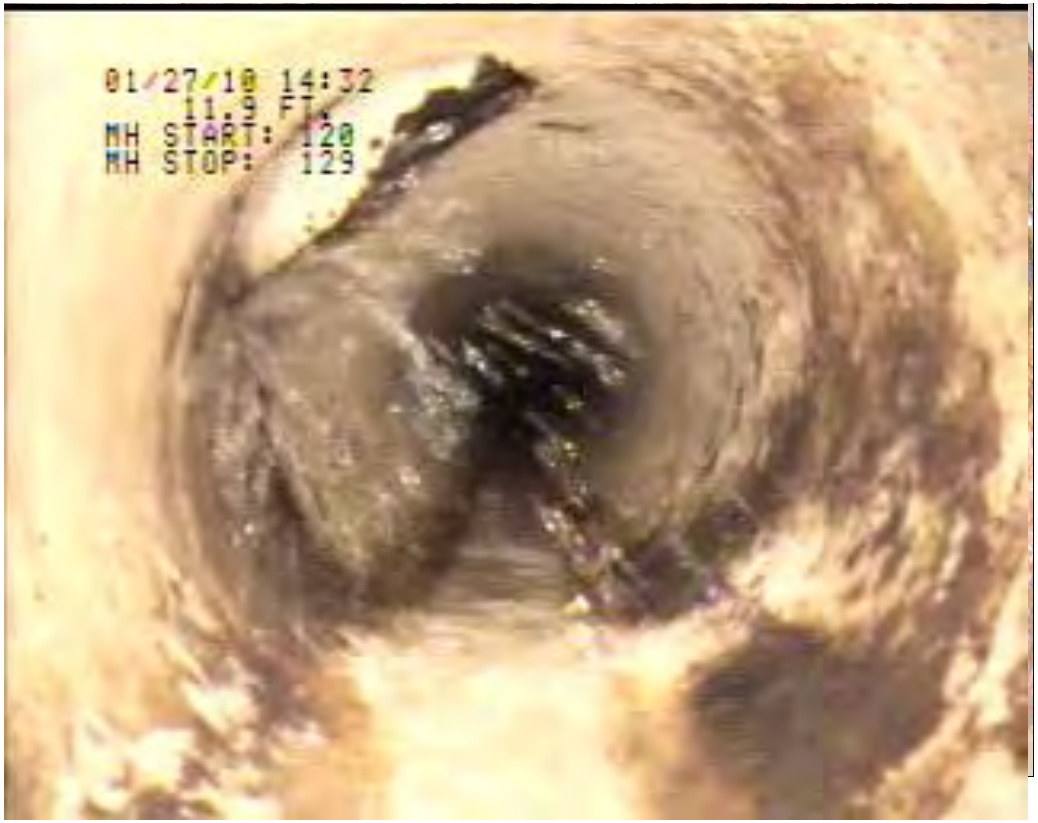
Infiltration

- Ground water enters the sewer system



Infiltration

- Defective pipes
- Open joints
- Manholes
- Service connections

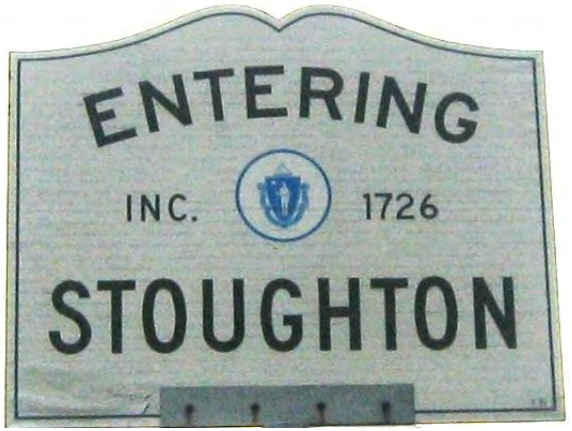


PROACTIVE RATHER THAN REACTIVE

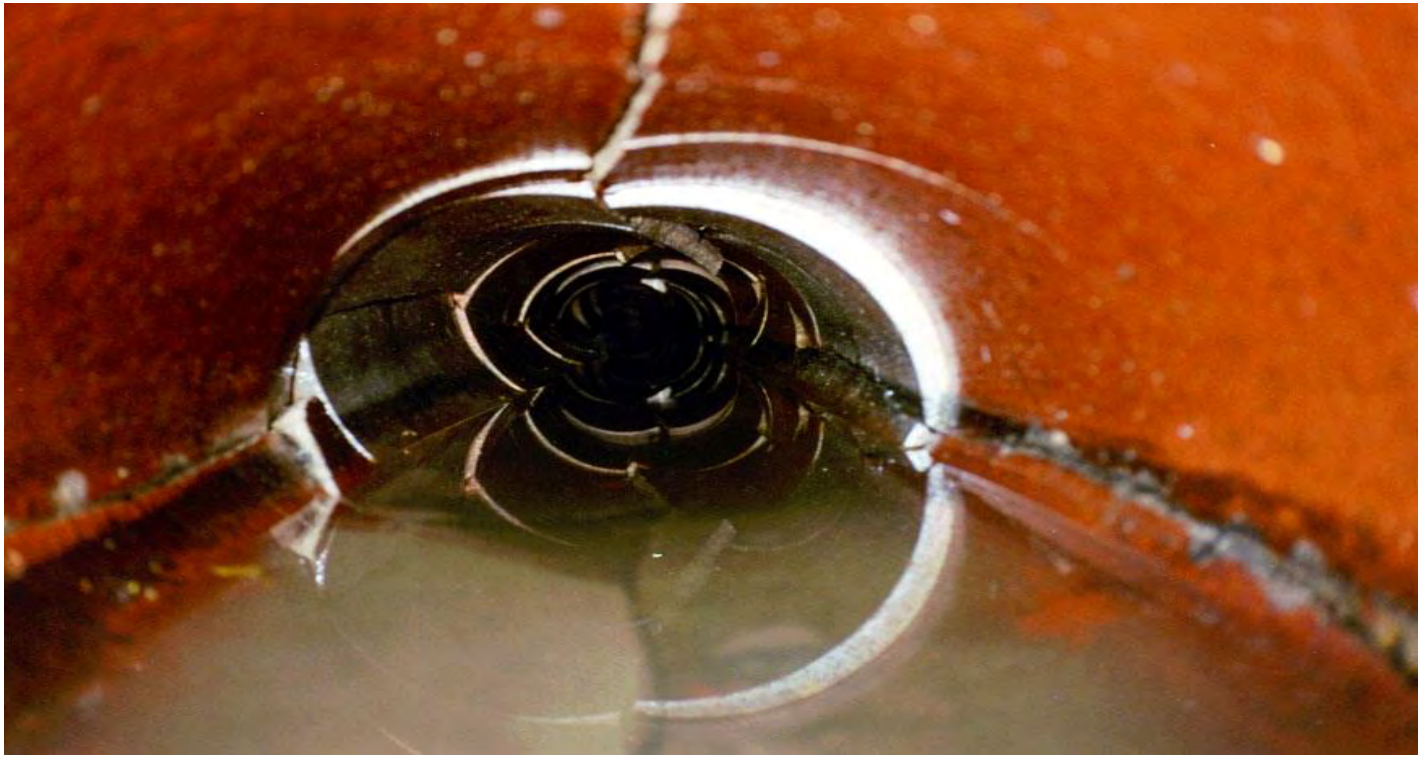
Stoughton's Role = Significant $ Savings

Pro-active sewer department

- Know their system well
- Performs cleaning and television inspection
  - Entire system cleaned every three years
- Perform dig repairs
- Yearly easement clearing



Annual I/I Program's Identify This…

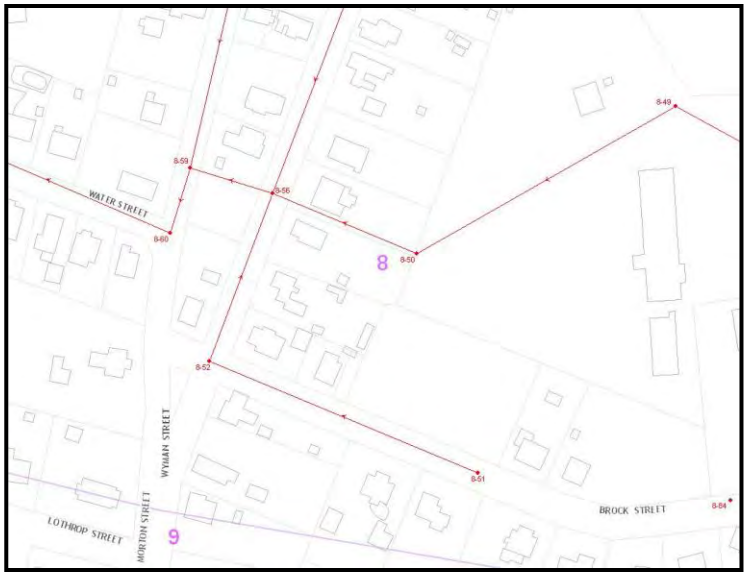


Before This!



Morton Street Easement

- Town Savings ($40K vs. $400K)
- Minimal impact on environment
- Trenchless rehabilitation
- Critical 560-foot,12-inch diameter interceptor pipe



Morton Street CIPP













Weston & Sampson℠

Results

- Stoughton's aims to reduce their MWRA flow share each year
- Zero-sum game
- Stoughton vs. all MWRA Communities
- Need to keep up with everyone else or fall behind
- Comply with DEP 314 CMR 12.00 I/I Control Plan



Questions?

Article 56

TOWN OF STOUGHTON
-Engineering Department-

Town Hall
10 Pearl Street, 2nd Floor
Stoughton, MA
02072

December 27, 2022

Subject: Town wide Lake Management Program Budget Recommendation for Fiscal Year 2023-2024

To: Marc J. Tisdelle, PE Town Engineer

From: James B. Conlon, PWS Environmental Affairs Officer

It is recommended that $50,000 total for this program is requested.
This was approved 12-15-2022 by the Conservation Commission by a unanimous vote.

The breakdown for the next upcoming year alone is at least $11,000 for Ames Pond alone; $5000 for Harris Pond; $6000 for Alberts Pond; $1000 for Dennison's Pond; and also for costs involved for initiation of Woods Pond into the town wide lake management program under the current contractor. This will involve studies and whole pond reset. The reset is a whole pond treatment to target the most aggressive aquatic weeds, fanwort and variable-leafed milfoil. The cost will be greater if the current situation warrants the need to request quotes in the Municipal Procurement administrative process.

The current management schedule will involve a whole pond reset treatment of Harris Pond and Dennison's Pond with Sonar or ProcellaCOR in the spring. A reset is the term in the industry for the highest level of control of the most aggressive weeds.

It has been 4-5 years since Floridone was first used at Harris Pond and Dennison's Pond and it therefore recommended in our management planning. The application of Floridone, (Sonar) is on a pond reset application schedule on a cycle of every 5 years. ProcellaCOR is another agent which may be used for the reset.

The remaining ponds will be treated with combination of other herbicides: diquat, flumioxazin, glyphosate and copper sulfate.

There has been positive feedback received from the community at large in regard to the level of satisfaction of the current Town wide open water body management program.

CC:
Conservation Commission
Program Administrator
Town Engineer
Assistant Town Engineer
Files

Gmail James Conlon <jconlon@stoughton-ma.gov>

Stoughton Ponds Fiscal Year Budgeting

1 message

Keith Gazaille <kgazaille@solitudelake.com> Wed, Feb 22, 2023 at 12:30 PM
To: "Conlon, James" <jconlon@stoughton-ma.gov>
Cc: Brendan Mccarthy <brendan.mccarthy@solitudelake.com>

Jim:

As discussed we agree to extend the current services contract through the end of FY24 (July 1, 2023 - June 30, 2024). Based on our phone conversation this morning and our bid response submitted for pond and lake management services in FY23, we submit the following SOW and associated budgeting for the remainder of FY23 and FY24.

FISCAL YEAR 2023

Per the bid specs all treatment programs are inclusive of MA DEP pesticide use permitting, pre & post-treatment surveys, and reporting

- Ames Long Pond - $10,400 (JUNE 2023 - spot treatment with diquat, flumioxazin, and copper algaecide)
- Harris Pond - $3,200 (JUNE 2023 - spot treatment with diquat, flumioxazin, and copper algaecide)
- Dennison Pond - $4,500 (MAY-JUNE 2023 - whole pond Sonar treatment)
- Alberts Pond - $5,700 (MAY-JUNE 2023 - whole pond Sonar treatment)
- Woods Pond - $17,150 (MAY-JUNE 2023 - whole pond Sonar treatment)

TOTAL FY23 BUDGET - $40,950

FISCAL YEAR 2024

Per the bid specs all treatment programs are inclusive of MA DEP pesticide use permitting, pre & post-treatment surveys, and reporting

- Ames Long Pond - $5,200 (AUGUST 2023 - spot treatment with diquat, flumioxazin, and copper algaecide)
- Harris Pond - $1,600 (AUGUST 2023 - spot treatment with diquat, flumioxazin, and copper algaecide)
- Dennison Pond - $725 (JUNE 2024 - spot treatment with diquat, flumioxazin, and copper algaecide)
- Alberts Pond - $1,500 (JUNE 2024 - spot treatment with diquat, flumioxazin, and copper algaecide)
- Woods Pond - $5,400 (JUNE 2024 - spot treatment with diquat, flumioxazin, and copper algaecide)
- Ames Long Pond - $26,800 (MAY - JUNE 2024 - whole pond Sonar treatment) OR $23,440 (JUNE 2024 - 20 acre treatment with ProcellaCOR for milfoil control)
- Harris Pond - $12,725 (MAY - JUNE 2024 - whole pond Sonar treatment) OR $11,720 (JUNE 2024 - 10 acre treatment with ProcellaCOR for milfoil control)

TOTAL FY24 BUDGET - $49,585-$53,950

Let me know if you have any questions or would like to discuss further

Keith Gazaille
Senior Project Manager

SOLITUDE
LAKE MANAGEMENT
P: 888.480.5253 | **M:** 508.954.8576
solitudelakemanagement.com

Article 57

2023 ANNUAL TOWN MEETING
ARTICLE #57

Town Hall Parking and Landscape Improvements Design

ARTICLE #57
TOWN HALL PARKING AND LANDSCAPE IMPROVEMENTS DESIGN

Town Meeting Article

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money for professional consulting services to provide survey, civil engineering, landscape design and other related consulting services with respect to parking, traffic and landscape improvements at Town Hall or take any action relative thereto.

Estimated cost = $75,000

ARTICLE #57

TOWN HALL PARKING AND LANDSCAPE IMPROVEMENTS DESIGN

Existing Conditions – Aerial View



ARTICLE #57

TOWN HALL PARKING AND LANDSCAPE IMPROVEMENTS DESIGN

Project Summary

The proposed project consists of the re-design of the Town Hall parking and landscaped areas in order to improve traffic operations and parking efficiency on the property. Additionally, the project will include the design of an enhanced landscaped area, similar to a pocket park, abutting Pearl Street and Porter Street along with improved landscaping throughout the property. Furthermore, the design will look to improve all accessibility around Town Hall including parking spaces, accessible routes and signage.

This article funds the design of the parking and landscape improvements. After the project has been designed and permitted, a construction cost estimate will be completed that will give the Town an understanding of the funds required to implement the improvements. A future Town Meeting article can then be generated to accurately fund the construction.

ARTICLE #57

TOWN HALL PARKING AND LANDSCAPE IMPROVEMENTS DESIGN

Proposed Conditions(Conceptual Design)



ARTICLE #57

TOWN HALL PARKING AND LANDSCAPE IMPROVEMENTS DESIGN

Pocket Park located on Pearl Street



Article 58

2023 ANNUAL TOWN MEETING
ARTICLE #58

Lucuis Clapp Landscape Improvements Design

ARTICLE #58

LUCUIS CLAPP LANDSCAPE IMPROVEMENTS DESIGN

Town Meeting Article

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money for professional consulting services to provide survey, civil engineering, landscape design, and other related consulting services with respect to parking, traffic and landscape improvements at Lucius Clapp property or take any action relative thereto.

Estimated Cost = $75,000

ARTICLE #58

LUCUIS CLAPP LANDSCAPE IMPROVEMENTS DESIGN

Existing Conditions – Aerial View



ARTICLE #58

LUCUIS CLAPP LANDSCAPE IMPROVEMENTS DESIGN

Existing Conditions – Park Street View



ARTICLE #58

LUCUIS CLAPP LANDSCAPE IMPROVEMENTS DESIGN

Project Summary

The proposed project will include the design of an enhanced landscaped area within the existing green area located on the Lucuis Clapp property that directly abuts Pleasant Street and Park Street. The project area currently contains mostly grassed areas, limited trees and low lying plantings near the building.

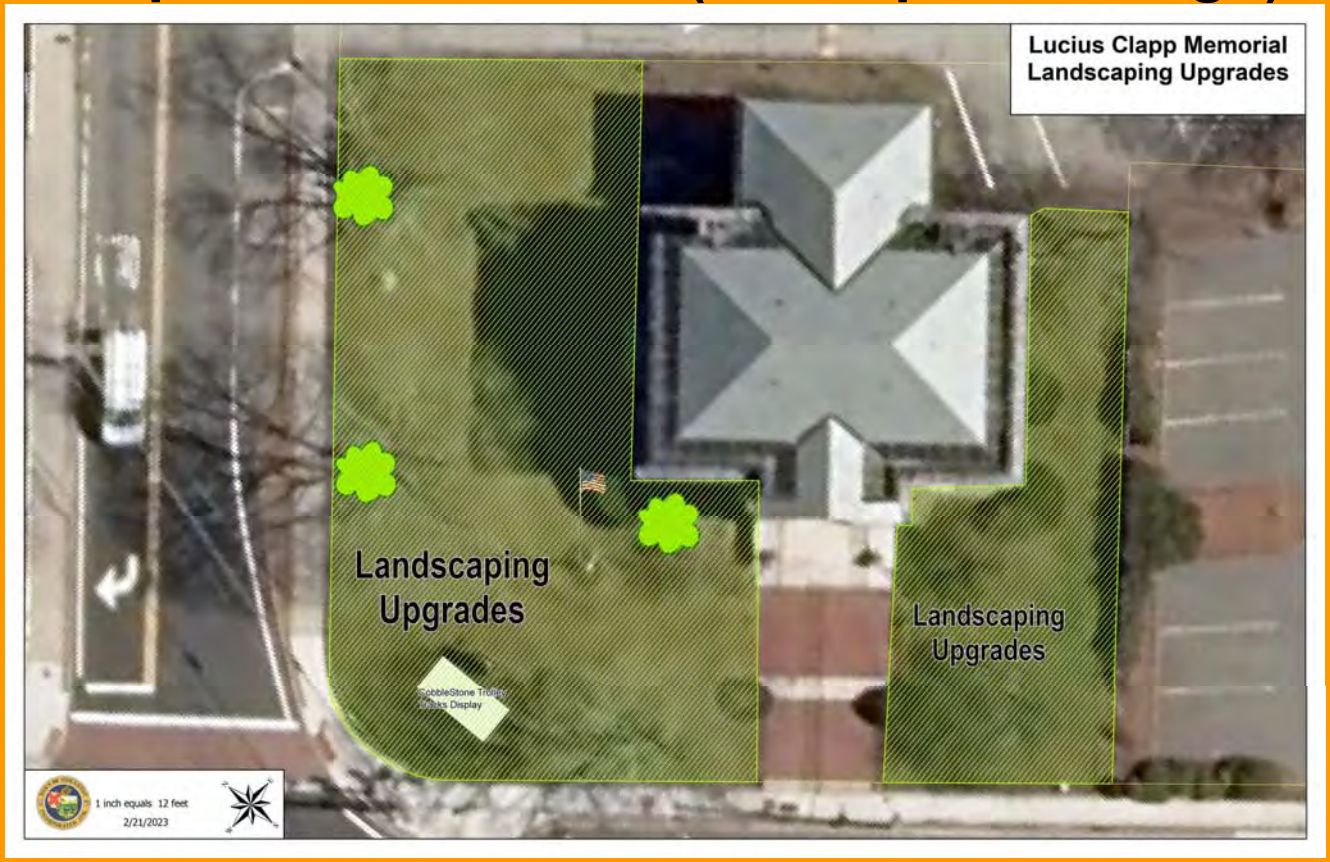
Enhancing green areas and streetscape improvements within our Downtown is referenced in the Town's Master Plan. As part of this landscape design, we will look into implementing benches, informational signage, pedestrian level lighting and walkways. We are looking for this area to be a visually attractive area of the downtown and usable by the public.

This article funds the design of the landscape improvements. After the project has been designed and permitted, a construction cost estimate will be completed that will give the Town an understanding of the funds required to implement the improvements. A future Town Meeting article can then be generated to accurately fund the construction.

ARTICLE #58

LUCUIS CLAPP LANDSCAPE IMPROVEMENTS DESIGN

Proposed Conditions (Conceptual Design)



Article 59

2023 ANNUAL TOWN MEETING
ARTICLE #59

TOSCA DRIVE, CENTRAL STREET & CANTON STREET INTERSECTION IMPROVEMENTS

ARTICLE #59

TOSCA DRIVE, CENTRAL STREET & CANTON STREET INTERSECTION IMPROVEMENTS

Town Meeting Article

To see if the Town will vote as follows to provide for the Tosca Drive Intersection Improvement Project:

A. Pursuant to the authority granted under Chapter 75 of the Acts of 2022, to transfer from that board or committee currently having care, custody and control for the specific purposes for which it is held, to the Select Board for general municipal purposes, including, but not limited to, all purposes for which public ways are used in the Town, those three parcels of land making up a portion of a lot acquired by the Town for park purposes described in a deed recorded with the Norfolk County Registry of Deeds in Book 1415, Pages 234 and 235, located at the intersection of Central Street and Canton Street and identified as Stoughton Assessors Map 30, Lot 46, said parcels being depicted as “Area 1 = 4,426 SF Reduced Parkland Area”, “Area 2 = 174 SF Reduced Parkland Area” and “Area 3 = 26 SF Reduced Parkland Area” on the plan entitled: “Plan of Land Frederick H. Pye Memorial Park in Stoughton, MA Norfolk County Prepared for the Town of Stoughton, MA”, dated August 13, 2019, and prepared by Greenman-Pedersen, Inc. (the “Plan”); and further to transfer from that board or committee currently having care, custody and control for the specific purposes for which it is held, to the Select Board for park purposes under Section 3 of Chapter 45 of the General Laws, to be held as part of the above-referenced park identified as Stoughton Assessors Map 30, Lot 46, that portion of the now-discontinued Old Central Street depicted as “Area 4 = 4,626 SF Additional Parkland Area” on the Plan, subject to the rights of others, if any, to maintain existing underground utilities therein, such land to be dedicated forever to the protection of Article 97 of the Amendments to the Constitution, provided that the Select Board may grant such interests in such land as may be required to confirm existing utility rights, as previously authorized by the vote under Article 34 of the May 2, 2022 Annual Town Meeting;

ARTICLE #59

TOSCA DRIVE, CENTRAL STREET & CANTON STREET INTERSECTION IMPROVEMENTS

Town Meeting Article (Cont.)

B. To accept the alteration of the layouts of Tosca Drive, Canton Street, and Central Street, public ways in the Town, as ordered by the Select Board in the locations more or less depicted on that plan entitled "Alteration Plan of Tosca Drive, Canton Street and Central Street (Route 27) in Stoughton, MA, Norfolk County, Prepared for the Town of Stoughton," dated December 8, 2021, revised September 12, 2022, prepared by Greenman-Pedersen, Inc. (the "Layout Plan"), as that plan may be amended prior to said order, said plan and the Board's order in accordance therewith having been placed on file with the Town Clerk as required by law, and further to authorize the Select Board to acquire, by gift, purchase, or eminent domain, rights sufficient to use said newly-included portions of the ways for all purposes for which public ways are used in the Town of Stoughton, and to convey such interest as the Town may hold in the discontinued portion of the ways to others, all upon such terms and conditions and for such consideration as the Select Board deems appropriate;

C. To accept the layout of a public shared use path, as ordered by the Select Board, pursuant to G.L. c.82, §§33 & 35, in the locations more or less depicted on the Layout Plan, as that plan may be amended prior to said order, said plan and the Board's order in accordance therewith having been placed on file with the Town Clerk as required by law, said path being part of that certain public park identified as Stoughton Assessors Map 30, Lot 46, and dedicated to park purposes pursuant to Section 3 of Chapter 45 of the General Laws; and

D. To raise and appropriate, transfer from available funds, or borrow a sum of money to supplement those funds appropriated under Article 28 of the June 23, 2020 Annual Town Meeting, and under Article 35 of the May 2, 2022 Annual Town Meeting, for the construction of and acquisition of interests in land necessary to carry out the road improvement project at the intersection of Central Street, Tosca Drive and Canton Street in the locations more or less depicted on the plan entitled "Plan and Profile of Intersection Improvements and Related Work at Central Street, Route 27 (Canton Street) and Tosca Drive in the Town Of Stoughton Norfolk County, Preliminary Right of Way Plans," originally submitted June 28, 2018 and revised through January 5, 2023, as said plan may be amended, a copy of which has been placed on file with the Town Clerk, and all costs incidental and related thereto; or take any other action relative thereto.

ARTICLE #59

TOSCA DRIVE, CENTRAL STREET & CANTON STREET INTERSECTION IMPROVEMENTS

Existing Conditions



ARTICLE #59

TOSCA DRIVE, CENTRAL STREET & CANTON STREET INTERSECTION IMPROVEMENTS

Project Summary

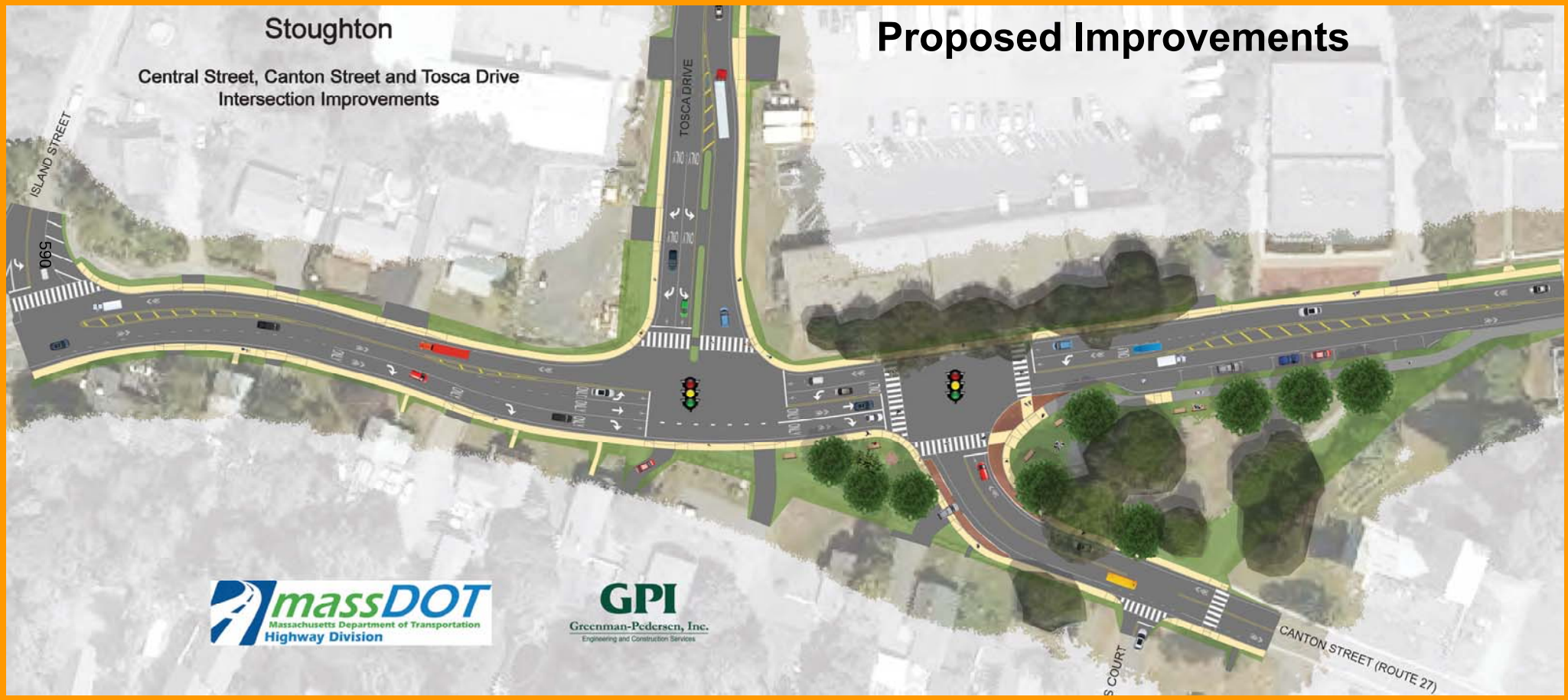
The intersection improvements project for Route 27, Central Street and Tosca Drive are part of the MassDOT District 5 Transportation Improvement Project (TIP) Program. Construction cost of the project is estimated at $3.5M and is programmed to be advertised for construction in FFY 2024.

The TIP Program requires the Town to fund the Design of the Project and the R.O.W. acquisition costs. **Once the design is finalized and the R.O.W. is acquired, the MassDOT will fund the construction of the project ($3.5M). The Town does not pay for any construction costs.**

The proposed project consists of reconstruction of the Route 27 (Central Street & Canton Street)/Central Street/ Tosca Drive Intersection in order to improve traffic safety for all roadway users and traffic operations. The proposed work includes roadway geometric improvements, new traffic signals, sidewalks with ADA-compatible ramps, new pavement, pavement markings, signage and bicycle accommodations.

ARTICLE #59

TOSCA DRIVE, CENTRAL STREET & CANTON STREET INTERSECTION IMPROVEMENTS



ARTICLE #59

TOSCA DRIVE, CENTRAL STREET & CANTON STREET INTERSECTION IMPROVEMENTS

- 24 Parcels affected
- Funds from Article will cover costs for:
  - Appraisals ($50k+/-)
  - Attorneys Fees
  - Easement Aquisition
- Approximate Acquisition Fee = $10,000 - $12,000/Parcel
- **Requested Funds with Article = $150,000**
- Previously Approved Town Meeting Approved Funds = $300,000

Affected Properties



Article 60

2023 ANNUAL TOWN MEETING
ARTICLE #60

Pine Street and Pleasant Street Intersection Improvements Design

ARTICLE #60
PINE STREET & PLEASANT STREET INTERSECTION IMPROVEMENTS

Town Meeting Article

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money for professional consulting services to provide survey, civil engineering, landscape design, and other related consulting services with respect to traffic improvements at Pine Street and Pleasant Street Intersection or take any action relative thereto.

Estimated cost = $75,000

ARTICLE #60

PINE STREET & PLEASANT STREET INTERSECTION IMPROVEMENTS

Existing Conditions – Aerial View



Existing Conditions – Street View



ARTICLE #60

PINE STREET & PLEASANT STREET INTERSECTION IMPROVEMENTS

Project Summary

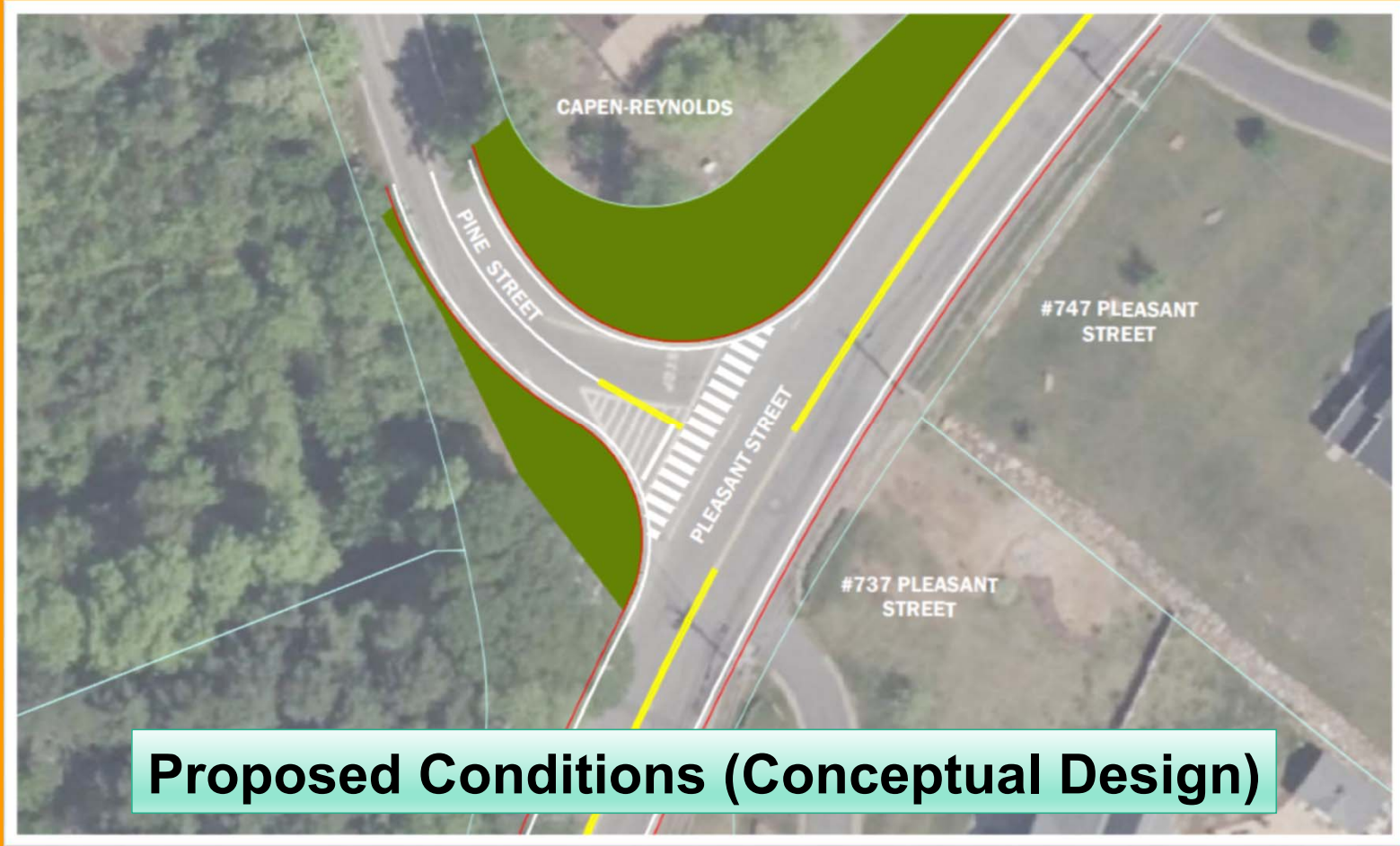
The proposed project consists of the reconstruction of the Pine Street and Pleasant Street Intersection in order to improve traffic operations and traffic safety for all roadway users. The current geometry of the intersection is non-conventional, very wide and confusing for oncoming vehicles to recognize the proper lanes to enter and exit the intersection. Additionally, the intersection provides several operational points of conflict due to the geometric complexity and lane merges. Furthermore, there is no defined crosswalk at the intersection which adds to the dangerous nature of this intersection. A pedestrian would need to walk approximately 120' to cross the intersection.

The Town will hire a consultant to design a standard "T" type intersection. This will simplify the intersection geometry and make the intersection safer for vehicles and pedestrians. The new geometry will shorten the pedestrian crossing distance. Enhanced lane striping, crosswalks and signage will be provided to further improve the intersection.

This article funds the re-design of the intersection only. After the project has been designed and permitted, a construction cost estimate will be completed that will give the Town an understanding of the funds required to implement the improvements to the intersection. A future Town Meeting article can then be generated to accurately fund the construction.

ARTICLE #60

PINE STREET & PLEASANT STREET INTERSECTION IMPROVEMENTS



Article 61

Article S2 - Acceptance of Kelsey Drive Sewer Pump Station as Public

To see if the Town will vote to accept the Sewer Pump Station that was required to be built to serve the subdivision and other property in the Town, as set forth in the 2015 Decision, and built in accordance with that Decision and in the location as shown on the Plans entitled: "Sewer Pump Station and Infrastructure Plan for the Villages at Goddard Highlands in Stoughton Massachusetts," dated Feb. 13, 2015, last rev. 4/6/2016, prepared by Outback Engineering, sheets 1-11. The permitted design flow for the Pump Station is 44,240 gallons per day and is intended to be owned, operated and maintained by the Stoughton Sewer Department.

Inserted by: Select Board

Requested by: Town Staff

Date: January 26, 2023

Estimated Cost: $ 0

Article 62

2023 ANNUAL TOWN MEETING
ARTICLE #62

Electronic Permitting

ARTICLE #62
ELECTRONIC PERMITTING SOFTWARE

Town Meeting Article

To see if the town will vote to raise and appropriate, transfer from available funds in the treasury, if any, and/or borrow a sufficient sum of money to purchase electronic permitting software and for consulting services to assist the town with implementation of this software and all necessary hardware, software, fees and training, or take any action relative thereto.

Estimated cost = $450,000

ARTICLE #62
ELECTRONIC PERMITTING SOFTWARE

What is electronic permitting?

Electronic permitting is a set of computer-based tools and services that automate and streamline the permit process. The intent of electronic permitting is to reduce permitting time, improve customer service and staff efficiency, enhance quality, and make operating funds more productive. An electronic permitting system typically replaces traditional paper and file-card systems. The software is used to track permits, inspections, licenses, plan reviews, etc.

ARTICLE #62
ELECTRONIC PERMITTING SOFTWARE

What Departments will Utilize Electronic Permitting?

- Building Department
- Board of Health
- Fire Department

PHASE 1 IMPLEMENTATION (6 MONTHS)

- Engineering
- Public Works
- Water/ Sewer Department
- Planning Department
- Conservation Commission
- Zoning Board of Appeals

PHASE 2 IMPLEMENTATION (6 MONTHS)

- City Clerk
- Select Board

PHASE 3 IMPLEMENTATION (6 MONTHS)

ARTICLE #62
ELECTRONIC PERMITTING SOFTWARE

Benefits from Electronic Permitting

Faster Permit Issuance

Municipal governments can issue permits much faster than paper-based systems with an online building permit process. Online applications require citizens to fill in mandatory data entry fields to ensure departments receive complete applications. This reduces time spent trying to collect missing information over the phone, via email, or at the front counter.

Remote Submission and Access to Information

Online software gives citizens and department staff the opportunity to work from anywhere, anytime. Citizens do not need to travel to the government office during business hours to submit their applications, and can instead, do everything from the comfort of home. They can access their information and stay informed on the status of their building permit and inspections with automatic status updates.

ARTICLE #62
ELECTRONIC PERMITTING SOFTWARE

Benefits from Electronic Permitting (cont.)

On-Site Mobile Inspections

Inspectors can gain valuable time back in their day with on-site mobile building inspections. They can use their tablet, phone, or laptop to complete reports in the field, upload photos, and schedule building inspections online. Citizens can also request inspections online instead of needing to make a call or send an email.

Online Payment

Building departments can accept online payment for building permits with e-permitting software for easier tracking, permit issuance, and secure payments. Citizens understand their fees and can pay for them online, and receive their permits as soon as their payments are processed.

Easy-to-Follow Communication

Even when everything goes right with a permit application or inspection, it can be difficult to communicate effectively. There is no need to keep track of who said what, and when, when all communication happens in one place. Government staff and citizens can send direct and group time-stamped messages. This improves accountability and ensures information does not get lost.

ARTICLE #62
ELECTRONIC PERMITTING SOFTWARE

Benefits from Electronic Permitting (cont.)

Process accountability:

In the case of complex permits, it's vital for the management to track the responsibility of the concerned officers at specific stages and understand when hand-offs can be expected between stages in order to be able to meet the deadlines. Online permit portals can be of significant help in such an instance because it helps the management monitor project timelines. In addition, the management can also get a better understanding of important business metrics like how many permits the government agency processes in any given year, how long it takes to process a single permit, how much time it takes for each step that is part of the process, and understanding whether there any bottlenecks in the process which can be addressed (for instance, delegating back-ups in case a particular staff is on leave or a way to provide user support if there a particular stage where many users seem to need an understanding of how to proceed with the application). This can eventually help concerned managers forecast the necessary timelines for different processes.

ARTICLE #62
ELECTRONIC PERMITTING SOFTWARE

Benefits from Electronic Permitting (cont.)

Improves resident satisfaction:

Online permitting can make it significantly easier for government agencies to do business with local residents. A digital permit application can help increase the satisfaction of residents, attract new community development opportunities, and help communities grow. Also, since residents will have a real-time view of the status of their applications, it will build trust in the government and keep them from making pre-emptive calls to the government office or visiting the office itself.

In addition to the benefits mentioned above, online permit portals also help reduce entry and filing errors. For instance, if a user has missed an important field, the said user will not be able to proceed with the application. Similarly, filing errors on the part of government officials will be greatly reduced.

Integrate GIS

GIS engine built into the program. This tool can provide information such as abutters at various distances, zoning delineations, historic districts, flood zones, wetland buffers, and conservation restrictions. Applications listed at the selected address will be shown against each parcel, and may show details including application status, inspection records, fee records and more.

ARTICLE #62

ELECTRONIC PERMITTING SOFTWARE

Benefits from Electronic Permitting (cont.)

Public Facing Real-time View Portal:

Public View

Applicant Name | Site Address

Easton Number | Hearing Date To

Permit Type: Select Permit Type | Status: Select Status

Please enter your search criteria and click on

Applicant Name	DEP #	Easton #	Permit Type	Status	Hearing Date	Site Address	Details
Hala Williams	152-1757	1777	Notice of Intent	Continued	1/23/2023	95 BELMONT STREET	Details
Michael Toohill	152-1749	1767	Notice of Intent	Continued	1/23/2023	91 UNION STREET	Details
BEI XIANG WU		1783	Notice of Intent	Under Review	1/9/2023	350 FOUNDRY STREET	Details
Frank Ribelin	152-1589	1543	Req. for Cert. of Comp.	Under Review	1/9/2023	10 AVERY WAY	Details
Alex Alfieri	152-1650	1629	Req. for Cert. of Comp.	Under Review	1/9/2023	370 CENTER STREET	Details
Garrett M Tunison	152-1642	1621	Req. for Cert. of Comp.	Under Review	1/9/2023	7 KENBANE DRIVE	Details
COLLINS CIVIL ENGINEERING GROUP, INC.	152-1447	1318	Req. for Cert. of Comp.	Under Review	1/9/2023	266 WASHINGTON STREET	Details
Richard Kristal	152-1640	1622	Req. for Cert. of Comp.	Under Review	1/9/2023	670 WASHINGTON STREET	Details
SUZANNE ADAMS, TRUSTEE	152-1760	1782	Notice of Intent	Decision Issued	12/19/2022	30 BERWICK ROAD	Details
Cole Osburn	152-1731	1745	Req. for Cert. of Comp.	CC Issued	12/19/2022	71 Mill Street	Details
ALEXA A. & COLE R. OSBURN		1706	Req. for Cert. of Comp.	CC Issued	12/19/2022	6 BARON DRIVE	Details
Bruce Pilling	152-0274	32	Req. for Cert. of Comp.	CC Issued	12/19/2022	68 PURCHASE STREET	Details
David Howe	152-1335	1151	Req. for Cert. of Comp.	CC Issued	12/19/2022	785 WASHINGTON STREET	Details
Joseph Grimaldi	152-1752	1772	Notice of Intent	Continued	1/9/2023	464 FOUNDRY STREET	Details
COLLINS CIVIL ENGINEERING GROUP, INC.	152-1747	1765	Req. for Cert. of Comp.	CC Issued	12/5/2022	37 GILMORE ROAD	Details

ARTICLE #62
ELECTRONIC PERMITTING SOFTWARE

Estimated Cost:

$450,000
(Includes 2 years of Annual Fees and Implementation Fee for each module)

Stoughton has received a $200,000 Grant for this project!
Net cost to Town is $250,000.

Phase 1 (6 months)	Setup	1st Year Annual Fee	2nd Year Annual Fee
Building Module	15650	6960	6960
Board of Health	15200	6960	6960
Fire Prevention	11215	5000	5000
Open Burning	5240	2325	2325
Phase 2 (6 months)	**Setup**	**1st Year Annual Fee**	**2nd Year Annual Fee**
DPW	10,320	4570	4570
Water/ Sewer	10320	4570	4570
Planning	13,200	5980	5980
Zoning Board	13200	5980	5980
ConCom	13,200	5980	5980
Phase 3 (6 months)	**Setup**	**1st Year Annual Fee**	**2nd Year Annual Fee**
City Clerk	9100		3960
Dog Licensing	6170		2790
Select Board	12700		5980
Additional Options	**Setup**	**1st Year Annual Fee**	**2nd Year Annual Fee**
Building Tablet Program	3900	1770	1770
BOH Tablet Program	3900	1770	1770
BOH Tablet Forms (10)		8000	8000
Fire Tablet Program	3900	1770	1770
Assessor Integration (Auto)	2700	600	600
GIS Integration	4,400	1250	1250
Staff Training	30,000		
MUNIS Consulting	50,000		
Sub-Totals	234315	63485	76215
Total Cost w/ 20% Bid Contingency =		**$448,818.00**	
Notes:			
1. All costs are estimates. A formal bidding procedure will need to occur.			
2. Funding costs include two years of annual fees.			

Article 63

Stoughton Opioid Settlement
ATM Warrant Articles 63 & 64:

Background:

In July 2021, Massachusetts Attorney General Maura Healey announced that several of the large drug manufacturers and distributors or opioids would be held accountable for their role in the opioid epidemic. The settlement agreement includes Cardinal, McKesson, AmerisourceBergen and Johnson & Johnson. The settlement dollars will bring critically needed relief to Massachusetts residents who are struggling with substance use disorder by supporting community efforts to address the epidemic. Massachusetts will receive more than $500 million dollars in abatement funds over the next 18 years.[1] Since that time, additional settlements have occurred with CVS, Walgreens, Walmart, Teva and Allergen.

Abatement funds began to be distributed to municipalities starting in mid-2022. Massachusetts municipalities, like Stoughton, that joined the Settlement will receive direct annual payments to use for abatement strategies developed with input from public health experts, municipal leaders, and families affected by the crisis.[2] Abatement funds may be used to support strategies to address the opioid epidemic, ranging across the continuum of care from prevention, to treatment and recovery. These settlement dollars are being coordinated by the Massachusetts Attorney General's Office.

Stoughton's allocation percentage of the annual municipal abatement funds is .31189%. According to the Attorney General's office, there are no requirements to "spend down" the dollars any given year and dollars may be carried over. See the enclosed chart for the sources of the settlement funds and the dollars projected for Stoughton each year by source.

Warrant Articles / Why a Stabilization Account:

In order to access the settlement dollars, Stoughton needs to establish an account for the dollars as they are received from the State. Given that monies have already come in during 2022 and the beginning of 2023, there will already be surplus funds from year 1 of the settlements. After numerous discussions and presentations with the Town attorney, the Town account and the Attorney General's Office it was determined that the best options would be to set up a stabilization account specifically for the opioid dollars and then transfer any settlement funds received into the account. It is also possible that additional settlement monies may be received by the State, so the projected amounts could increase.

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[1] https://www.mass.gov/news/ag-healey-announces-26-billion-resolution-with-opioid-distributors-and-manufacturer

[2] https://www.mass.gov/info-details/frequently-asked-questions-about-statewide-settlements-with-opioid-distributors-and-johnson-johnson#(12)-where-can-i-get-more-information-about-the-settlements?-

The proposed warrant article language was drafted for the MA Association of Health Boards who were looking for a template for warrant articles.

Acceptable Uses of Opioid Settlement Dollars:

Monies acquired through the Opioid Settlement must be utilized by communities for abatement strategies[3] that are outlined within the State Sub-Division Agreement for Opioid Settlements[4].

Stoughton convened an Opioid Task Force to review Stoughton's needs related to the opioid crises and potential strategies to address these gaps based on the available settlement resources and parameters. This Task Force is comprised of the Chief of Police, the Fire Chief, the Prevention Coordinator, the Veteran's Agent, the Director of Human Services and the Recreation Director. The Prevention Coordinator also consulted with individuals working in treatment and recovery, as well as individuals in recovery themselves.

Stoughton is proposing to utilize the settlement monies with a model that addresses Stoughton's current needs and connects to the following abatement focus areas:

Connections to Care: Provide connections to care for people who have, or are at risk of developing, OUD (Opioid Use Disorder) through programs or strategies that:

a. Support the work of Emergency Medical Systems, including peer support specialists and post-overdose response teams, to connect individuals to trauma-informed treatment recovery support, harm reduction services, primary healthcare, or other appropriate services following an opioid overdose or other opioid-related adverse event.

c. Fund services or training to encourage early identification and intervention for families, children, or adolescents who may be struggling with use of drugs or mental health conditions

Harm Reduction: Support efforts to prevent overdose deaths or other opioid-related harms through strategies that:

c. Support mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, primary and behavioral health care, recovery support, or other appropriate services to persons with OUD.

Address the Needs of Criminal Justice Involved Persons: Support diversion and deflection programs and strategies for criminal-justice-involved persons with OUD, including:

b. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater OUD expertise.

Stoughton Use of Settlement Dollars (First 5 Years)

The Stoughton Opioid Task Force would like to propose using the Settlement dollars to hire a full-time social worker, with an emphasis on substance abuse prevention, treatment and recovery for the town to:

(1) work with all municipal departments to provide linkages to addiction, recovery and mental health referrals and supports to community members;

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[3] https://www.mass.gov/doc/massachusetts-abatement-terms/download

[4] https://www.mass.gov/doc/march-4-2022-ma-subdivision-agreement/download

(2) convene a task force to continue to review complex behavioral cases when appropriate;
(3) engage community organizations, faith-based communities, cultural communities, schools and municipal departments in supporting people in treatment and recovery and to support family members in their efforts to support the person with opiate use disorder in the family;
(4) build connections and linkages with local behavioral health, treatment and recovery resources, as well as develop and maintain a local database for referrals related to other basic needs (housing, food, medical care, etc.);
(5) support a co-response model with the Police Department by co-responding if needed, as well as providing follow up supports to individuals and families in collaboration with the Police
(6) provide training and education in the use of Nalaxone (Narcan) in treating overdoses;
(7) work with the Prevention Department to enhance programming to develop materials, provide community education and reduce stigma for help-seeking behaviors.

An ideal candidate would represent the cultural and linguistic diversity of Stoughton.

Proposed Budget:

Including the carry-over funds from 2022/2023, the Settlement funds will average $108,817 annually for FY24-FY28. The following budget was calculated based on that average.

	TOTAL - YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
Salary#	$75,000-$80,000	$76,500 - $81,600	$78,030 - $83,232	$79,590.60-$84,896.64	$82,880.34 - $86,594.57
Benefits*	$10,000-$20,000	$10,000-$20,000	$10,000-$20,000	$10,000-$20,000	$10,000-$20,000
Training	$2,000	$2,000	$1,000	$1,000	$1,000
Mileage	$500	$500	$500	$500	$500
Supplies (laptop, cell phone, desk supplies)	$2,000	$500	$500	$500	$500
TOTAL	$89,500-$104,500	$89,500-$104,600	$90,030 - $105,232	$91,590.60 - $106,896.64	$94,880.34 - $108,594.57

 # assume 2% COLA
**Benefits for a individual assuming family health coverage (cost to the Town) = $20,000*

The Stoughton Opioid Task force agreed that this project should have a planned timeline of five years. Before the end of that timeline, the community needs and project outcomes should be re-evaluated to determine the future direction for the settlement dollars.

Settlement totals for Stoughton

Year of payment	J&J	Walgreens	Allergen	Teva	Walmart	CVS	Distributor	Annual TOTAL for Stoughton
2022	91,194	11419.81					46718.25	**149,332**
2023		7537.84	8757.37	7915.21	12846.16	9733.65	23939.43	**70,729**
2024			8757.37	7915.21	12846.16	7760.16	29963.58	**67,242**
2025		7537.84	8757.37	7915.21	12846.16	15508.03	29963.58	**82,528**
2026	4600	7537.84	8757.37	7915.21	12846.16	15508.03	29963.58	**87,128**
2027	4600	7537.84	8757.37	7915.21	12846.16	15508.03	29963.58	**87,128**
2028	4600	7537.84	8757.37	7915.21	12846.16	15508.03	35240.79	**92,405**
2029	5856	7537.84	8757.37	7915.21		14744.24	35240.79	**80,051**
2030	5856	11419.81		7915.21		13946.16	35240.79	**74,377**
2031	5856	11419.81		7915.21		13946.16	29623.44	**68,760**
2032		11419.81		7915.21		13946.16	29623.44	**62904**
2033		11419.81		7915.21			29623.44	**48958**
2034		11419.81		7915.21			29623.44	**48958**
2035		11419.81		7915.21			29623.44	**48958**
2036		22839.62					29623.44	**52463**
2037							29623.44	**29623**
2038							29623.44	**29623**
TOTAL by source	122562	148005.33	61301.60	102,897.73	77076.96	136,109.95	533,221.89	**1,181,167**

https://www.mass.gov/lists/municipal-abatement-payments

Article 64

Stoughton Opioid Settlement
ATM Warrant Articles 63 & 64:

Background:

In July 2021, Massachusetts Attorney General Maura Healey announced that several of the large drug manufacturers and distributors or opioids would be held accountable for their role in the opioid epidemic. The settlement agreement includes Cardinal, McKesson, AmerisourceBergen and Johnson & Johnson. The settlement dollars will bring critically needed relief to Massachusetts residents who are struggling with substance use disorder by supporting community efforts to address the epidemic. Massachusetts will receive more than $500 million dollars in abatement funds over the next 18 years.[1] Since that time, additional settlements have occurred with CVS, Walgreens, Walmart, Teva and Allergen.

Abatement funds began to be distributed to municipalities starting in mid-2022. Massachusetts municipalities, like Stoughton, that joined the Settlement will receive direct annual payments to use for abatement strategies developed with input from public health experts, municipal leaders, and families affected by the crisis.[2] Abatement funds may be used to support strategies to address the opioid epidemic, ranging across the continuum of care from prevention, to treatment and recovery. These settlement dollars are being coordinated by the Massachusetts Attorney General's Office.

Stoughton's allocation percentage of the annual municipal abatement funds is .31189%. According to the Attorney General's office, there are no requirements to "spend down" the dollars any given year and dollars may be carried over. See the enclosed chart for the sources of the settlement funds and the dollars projected for Stoughton each year by source.

Warrant Articles / Why a Stabilization Account:

In order to access the settlement dollars, Stoughton needs to establish an account for the dollars as they are received from the State. Given that monies have already come in during 2022 and the beginning of 2023, there will already be surplus funds from year 1 of the settlements. After numerous discussions and presentations with the Town attorney, the Town account and the Attorney General's Office it was determined that the best options would be to set up a stabilization account specifically for the opioid dollars and then transfer any settlement funds received into the account. It is also possible that additional settlement monies may be received by the State, so the projected amounts could increase.

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[1] https://www.mass.gov/news/ag-healey-announces-26-billion-resolution-with-opioid-distributors-and-manufacturer

[2] https://www.mass.gov/info-details/frequently-asked-questions-about-statewide-settlements-with-opioid-distributors-and-johnson-johnson#(12)-where-can-i-get-more-information-about-the-settlements?-

The proposed warrant article language was drafted for the MA Association of Health Boards who were looking for a template for warrant articles.

Acceptable Uses of Opioid Settlement Dollars:

Monies acquired through the Opioid Settlement must be utilized by communities for abatement strategies[3] that are outlined within the State Sub-Division Agreement for Opioid Settlements[4].

Stoughton convened an Opioid Task Force to review Stoughton's needs related to the opioid crises and potential strategies to address these gaps based on the available settlement resources and parameters. This Task Force is comprised of the Chief of Police, the Fire Chief, the Prevention Coordinator, the Veteran's Agent, the Director of Human Services and the Recreation Director. The Prevention Coordinator also consulted with individuals working in treatment and recovery, as well as individuals in recovery themselves.

Stoughton is proposing to utilize the settlement monies with a model that addresses Stoughton's current needs and connects to the following abatement focus areas:

Connections to Care: Provide connections to care for people who have, or are at risk of developing, OUD (Opioid Use Disorder) through programs or strategies that:

a. Support the work of Emergency Medical Systems, including peer support specialists and post-overdose response teams, to connect individuals to trauma-informed treatment recovery support, harm reduction services, primary healthcare, or other appropriate services following an opioid overdose or other opioid-related adverse event.

c. Fund services or training to encourage early identification and intervention for families, children, or adolescents who may be struggling with use of drugs or mental health conditions

Harm Reduction: Support efforts to prevent overdose deaths or other opioid-related harms through strategies that:

c. Support mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, primary and behavioral health care, recovery support, or other appropriate services to persons with OUD.

Address the Needs of Criminal Justice Involved Persons: Support diversion and deflection programs and strategies for criminal-justice-involved persons with OUD, including:

b. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater OUD expertise.

Stoughton Use of Settlement Dollars (First 5 Years)

The Stoughton Opioid Task Force would like to propose using the Settlement dollars to hire a full-time social worker, with an emphasis on substance abuse prevention, treatment and recovery for the town to:

(1) work with all municipal departments to provide linkages to addiction, recovery and mental health referrals and supports to community members;

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[3] https://www.mass.gov/doc/massachusetts-abatement-terms/download

[4] https://www.mass.gov/doc/march-4-2022-ma-subdivision-agreement/download

(2) convene a task force to continue to review complex behavioral cases when appropriate;
(3) engage community organizations, faith-based communities, cultural communities, schools and municipal departments in supporting people in treatment and recovery and to support family members in their efforts to support the person with opiate use disorder in the family;
(4) build connections and linkages with local behavioral health, treatment and recovery resources, as well as develop and maintain a local database for referrals related to other basic needs (housing, food, medical care, etc.);
(5) support a co-response model with the Police Department by co-responding if needed, as well as providing follow up supports to individuals and families in collaboration with the Police
(6) provide training and education in the use of Nalaxone (Narcan) in treating overdoses;
(7) work with the Prevention Department to enhance programming to develop materials, provide community education and reduce stigma for help-seeking behaviors.

An ideal candidate would represent the cultural and linguistic diversity of Stoughton.

Proposed Budget:

Including the carry-over funds from 2022/2023, the Settlement funds will average $108,817 annually for FY24-FY28. The following budget was calculated based on that average.

	TOTAL - YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
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https://www.mass.gov/lists/municipal-abatement-payments

Article 67

South Elementary School Building Project MEMO
Additional Appropriation Required for Module 3
February 7, 2023

The OPM & Design Team scope of work includes a broad range of tasks and consultants involved including (but not limited to) Educational Planning, Cost Estimator, Architects, Structural, Mechanical, Electrical, Plumbing Engineers as well as Technology and AV consultants. Based on the robust scope requirements of the MSBA Module 3 Requirements for Feasibility Study for the South Elementary School Building Project, we have identified the need for additional fund appropriation to support the tasks required for Module 3 to allow the team to provide the services required to complete the Schematic Design Phase once a preferred option is chosen. Without these services, the town could be at risk and not fully prepared for unknowns (and therefore more costs & delays) during the life of the project.
The additional services are as follows:

Re-districting:
This was not a service envisioned in the original appropriation from the town. All redistricting Cropper GIS is considered additional to the base fee and the services will be broken into two phases. The first portion, started in the feasibility phase, is for data gathering and other information that should help inform the SC decision on the broad decision on consolidation. The second portion, for the SD phase, would provide options and impacts of specific district configurations along with a public web-face communication tool.

Survey:
The base fee includes utilizing MASS GIS services and information from the Town.
The additional fee includes taking existing GIS information and incorporating it into the concepts needed to facilitate the final preferred concept and layout. We would need a much more detailed survey for the SD phase to provide a thorough assessment of the proposed site and take the appropriate steps for the design. The team will need a recent and accurate survey, especially with the proposed site options. Multiple proposals will be required, and current anticipated maximum is $85k for the site survey.
Due to the known topography of the site, the earlier this survey can be completed, the better. Our team would advise having this completed as early as possible after the appropriation.

Geotech:
The base fee includes one day of test pits and borings; the additional fee includes an additional day of borings and analysis to help position the new building on a site as part of the preferred concept phase. For the SD phase, there would be a need to have much more detailed geotechnical analysis in order to better design the foundations and utilities for the building as well as provide much more accurate costs on soils disposal and management. This is a critical step to have completed early in the project to ensure the project starts off with the building in the correct location on site.
This study can be completed Summer 2023.

Traffic:
The base fee does not include any traffic analysis. The additional fee includes traffic observations for the Park St. site but does not include any traffic counts or design related to traffic control. The preferred site for new construction is on a MassDOT regulated route and the anticipated range for these services is from $20,000 to $45,000. This study can be completed as part of the early Schematic Design phase to ensure that the design recognizes and addressed potential traffic concerns.

Hazardous Material Abatement:
The design team has planned to use the existing 2018 AHERA report which the school has filed for the South St. school as part of the base contract services. This is sufficient for the very broad-based concept budgeting we need for feasibility. However, depending on the plan for that school under the preferred concept, demolishing or renovating the existing school would require additional services. This study can be completed Summer 2023 and the scope will be defined at that time.

Cost Breakdown

Current Appropriated Design Team Base Fee	$500,000
Redistricting Assessment & Study	$25,000-$30,000
Survey	$70,000-$85,000
Geotechnical Investigation and Report	$30,000-$40,000
Traffic Study	$30,000-$45,000
Hazardous Material Abatement	$15,000-$20,000
Subtotal Appropriation Value	**$220,000**
Contingency (recommended 10%-14%)	$22,000-$30,000
Total Appropriation Costs	**$250,000**

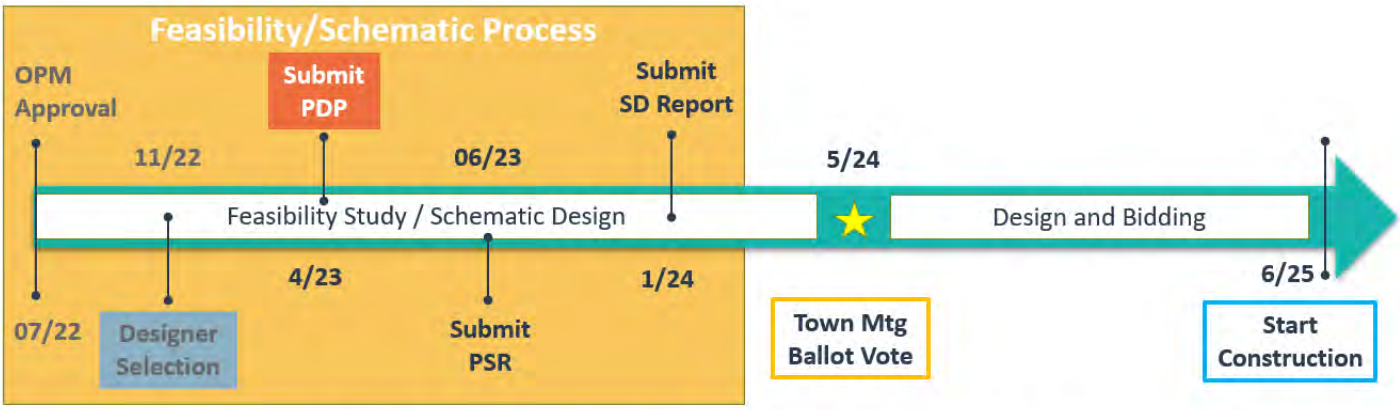
Total Module 3 Design Costs (PDP, PSR, & SD)	**$750,000**

Anticipated PROJECT DIRECTORY & PROJECT SCHEDULE

Key delivery dates are as follows:

· PDP Submission: April 4, 2023
· PSR Submission: June 2023*
· Schematic Design Submission: January 2024*
· Special Town Meeting / Funding Appropriations: May 2024*
** Anticipated, but subject to change as meeting dates are published by the MSBA.*

Proposed Schedule for Additional Tasks Above
May 2023
Complete Survey, Geotechnical Work
May-June 2023
Hazmat Study
September 2023
Complete Traffic Study when School is in Session



PDP: Preliminary Design Plan | **PSR:** Preferred Schematic Report | **SD:** Schematic Design Report

South Elementary School Building Project MEMO

PROJECT TEAM PROGRESS

February 8, 2023

The current progress of the feasibility study is highlighted below.
The design team anticipates submitting the PDP Submission to MSBA on April 4, 2023.

Existing Conditions Assessment

The design team has visited the existing building and is in progress of finalizing existing conditions reports and assessments for the existing South Elementary School building and site.

Visioning & Educational Planning

New Vista, DRA and Vertex have participated in educational planning which has included three Visioning workshops and a faculty meeting, led by New Vista Design. The principals from both schools have completed a draft of the Education Plan to be presented to School Committee on February 28th.

School Building Committee Meetings

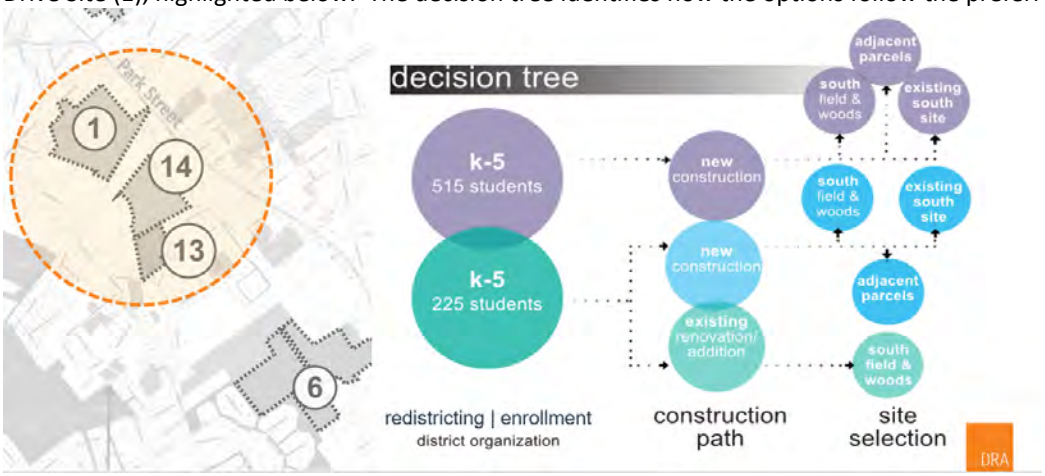
DRA and Vertex have attended monthly School Building Committee meetings, DRA starting with a Design Team kickoff in December 2022. The group discusses the schedule, anticipated milestones, Educational Plan and deliverables required for the PDP submission in April.

Community Meetings

As of February 9th, in the School Building Committee has hosted four (4) person and virtual community meetings to help facilitate getting the message out to the public regarding the South Elementary School Building Project. Topics discussed include the project schedule, enrollment options, site options, educational planning, and the design team process. The team also identifies where project information is available to the general public via the website and Facebook, so community members can stay involved and aware of the progress of the project.

Site Option Shortlist

The top three site options include the existing South Elementary School Site (13), The adjacent Site (14), and the Line Lumber/Fano Drive Site (1), highlighted below. The decision tree identifies how the options follow the preferred educational plan.



Working Group Meetings

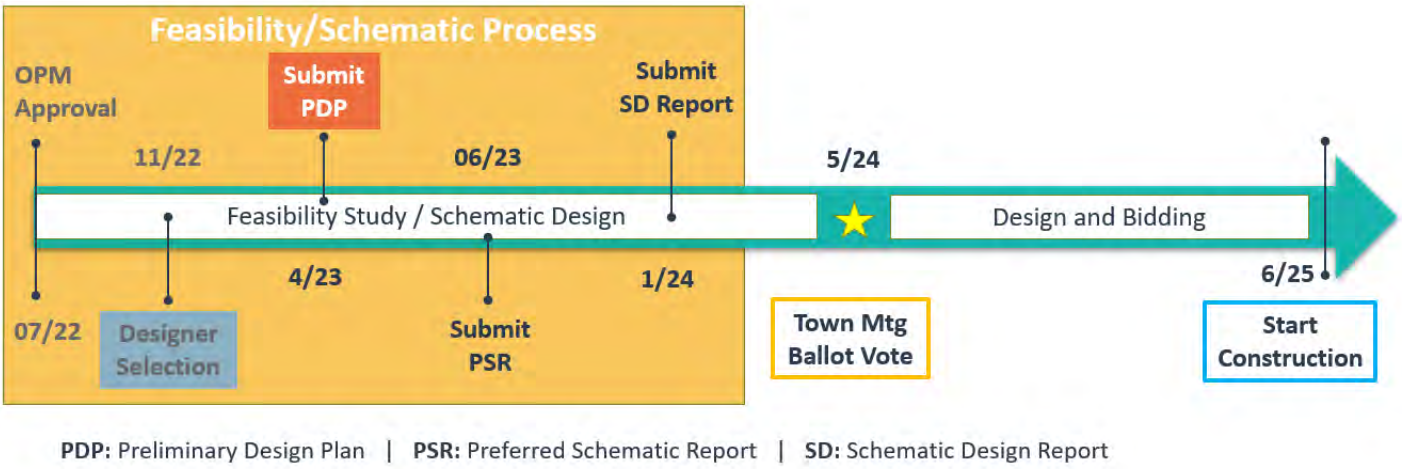
The working group (Designer, OPM, administration, SBC reps) meets twice a month to plan and address relevant topics.
The team has made progress with the Educational Plan (drafted by the administration) and has started to develop the Educational Space Summary for the school that supports the Educational Plan.

Supplemental Funding for Feasibility Phase

The School Building Committee has placed an article in the Spring TM warrant requesting additional funding not to exceed $250,000 for the Feasibility Phase. The original appropriation of $750,000 was approved two years ago and, when calculated, did not account for possible re-districting nor account for the unprecedented inflation that has occurred in the interim. Considerations include:

- The original appropriation of $750,000 is 40% less than the average feasibility phase appropriation in the past 3. Only two out of 20 districts which approved feasibility funding since Stoughton, appropriated less than $990,000. (One of those districts is only selectively renovating their existing school.) Three districts that passed only $750,000 returned to Town Meeting for additional appropriations averaging $310,000.
- $250,000 is the maximum. The amount spent may be less as the ultimate amount depends on whether redistricting is chosen and the final site selection. (Unfortunately, we will not know that until after the Town Meeting which is why we are asking for an upset amount.)
- The additional funding does not flow to the architect or OPM: it is for other specialty consultants to perform added work in the schematic design phase once a preferred concept is chosen.
- If the Town doesn't pass additional funding, the project team will not have:
    - necessary traffic information to mitigate traffic concerns
    - geotechnical information to accurately design foundations and determine site costs
    - a detailed survey to inform the civil design (and avoid possible changes)
    - thoughtful district maps if redistricting option is chosen
    - a detailed hazardous material to design the demolition or renovation of South school
- If the Town does pass the additional funding, it will ultimately be reimbursed provided the whole project passes it's votes next Spring.

Schedule/ Timeline



PDP: Preliminary Design Plan | **PSR:** Preferred Schematic Report | **SD:** Schematic Design Report

School Building Projects - Feasibility Study Appropriations (December 2020 – April 2022)

District	Project	Date Feasibility Study Authorized (MSBA)	Feasibility Appropriation	Date Appropriated
Agawam	Agawam High School	April 27, 2022	$1,250,000	January 18, 2022
Belchertown	Jabish Brook Middle School (6-8)	April 27, 2022	$990,000	March 7, 2022
Berkley	Berkley Community School K-4 Repair Only – roof, windows, concrete, gym floor	April 27, 2022	$500,000	November 27, 2022
Burlington	Fox Hill Elementary School	April 27, 2022	$1,500,000	February 16, 2022
Holyoke	William R. Peck Middle School (6-8)	April 27, 2022	$475,000	February 15, 2022
Clinton	Middle School	March 2, 2022	$1,000,000	June 2, 2021
Dedham	Oakdale Elementary School	March 2, 2022	$1,000,000	November 15, 2021
Scituate	Hatherly Elementary School (combined with Cushing Elementary)	March 2, 2022	$1,100,000	October 26, 2021
Hopkinton	Elmwood Elementary School	December 15, 2021	$1,000,000	May 8, 2021
Lynn	Pickering Middle School	December 15, 2021	$1,800,000	July 13, 2021
New Bedford	Congdon Elementary School	December 15, 2021	$1,500,000	July 15, 2021
Newton	Countryside Elementary School	December 15, 2021	$1,250.000	June 9, 2021
North Adams	Brayton Elementary School Greylock Elementary School	August 25, 2021	$750,000 / $300,000 $1,050,000 Total	
East Longmeadow	Whittier Regional Vocational Technical High School	June 23, 2021	$1,800,000	February 10, 2021
East Longmeadow	East Longmeadow High School	June 23, 2021	$1,260,000	April 27, 2021
Winchester	Lynch Elementary School	February 11, 2021	$1,500,000	June 12, 2020
Maynard	Green Meadow Elementary School	February 11, 2021	$1,000,000	October 3, 2020
Amherst	Fort River Elementary School Combined with Wildwood Elementary School	February 11, 2021	$750,000 $280,000 $1,030,000 Total	February 12. 2020 February 8, 2022
Hingham	William L. Foster Elementary School	December 16, 2020	$750,000 / $350,000 $1,100,000 Total	April 24, 2017 June 20, 2020
Wakefield	Wakefield High School	December 16, 2020	$2,000,000	November 10, 2020
			$1,215,625 Average*	

* Average excludes the Berkley repair-only project and Holyoke, which was a clear outlier that had difficulty obtaining a City Council vote.

Article 68

Security Upgrades – Intrusion Alarm Upgrades and Interior Door Hardware

Intrusion Alarm upgrades

Intrusion alarm panels at larger buildings lack the capacity for additional security sensors and for additional user codes. Security sensors are the individual detection devices throughout buildings including motions sensors, entry point contacts, and other devices that detect leaks in boilers rooms or temperature sensors for critical environments. The critical path is upgrade panels to increase user capacity at three larger schools and add security sensors at key locations. Additional security sensors will be installed at all schools except Stoughton High School.

O'Donnell Middle School	$80,000
Dawe Elementary School	$40,000
Gibbons Elementary School	$40,000
Other schools (sensors)	$40,000
Total	**$200,000**

Interior Door Hardware

Classroom, office, and other rooms accessible from the halls currently have a mix of hardware and lock styles that create an inconsistent means of securing the rooms for daily use and can create confusion for the user to secure a door in case of an emergency. The estimate is for the replacement of 515 interior hardware sets at seven schools with the specification for levers and locks that meet the same specifications at the recently constructed High School. The cost with new lock core is approximately $450 per set, to be installed by Stoughton Schools maintenance personnel. A small number of interior doors will need to be replaced.

The cost for 515 new levers and miscellaneous improvements is $250,000

SECURITY UPGRADES	COST
Intrusion Alarms Upgrades	$200,000
Interior Door Hardware	$250,000
Security Upgrade Total	$450,000

Security Upgrades – Intrusion Alarm Upgrades and Interior Door Hardware

Intrusion Alarm upgrades

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The cost for 515 new levers and miscellaneous improvements is $250,000

SECURITY UPGRADES	COST
Intrusion Alarms Upgrades	$200,000
Interior Door Hardware	$250,000
Security Upgrade Total	$450,000

Article 70

WARRANT ARTICLE PETITION

RECEIVED
STOUGHTON, MASS.
2022 NOV 30 P 1:39
OFFICE OF
THE TOWN CLERK

To the honorable Select Board:

We the undersigned registered voters of the Town of Stoughton do respectfully request the following article to be included in a warrant for the next Annual Town Meeting:

Article _____ (ID _____)

To see if the Town Meeting will vote to approve the following Bylaw requirement;

Funding Approval Sunset

Any Article approved that has $250,000 (Two Hundred and Fifty Thousand Dollars) funding or LESS will have a "sunset" of approval of three years starting at beginning of the fiscal year the article has been approved unless stipulated as part of the article. Approved fund spending must be initiated prior to the end of the third fiscal year of approval. Spending must be completed prior to the ending of the fourth fiscal year. A one-year extension may be granted by the Select Board to complete an approved article. Otherwise, the article funding will be rescinded, then must be resubmitted to Town Meeting for reconsideration or continued approval.

All Articles approved over of $250,000 (Two Hundred and Fifty Thousand Dollars) will have a "sunset" of approval of four years starting at beginning of the fiscal year the article was approved unless stipulated as part of the article. Approved spending funds must be initiated prior to the end of the fourth year of approval and spending must be completed prior to the ending of the sixth year. An extension as needed may be granted by the Select Board. Otherwise, the article funding will be rescinded, then must be resubmitted to Town Meeting for reconsideration or continued approval.

All funding for articles not spent past "sunset" that have not been extended will no longer be available unless resubmitted for Town Meeting approval.

Any State and/or Federal Grants will be exempt from this "sunset" requirement.

Any labor negotiation agreement will be excluded from this provision.

If this article is approved by Town Meeting, Legal Council will implement this change as a Bylaw to the towns charter or take any action required.

Petitioner: Peter E. Murphy 60 Peters Drive Stoughton, MA 02072

Precinct 2 Town Meeting Representative.

Date Submitted 11-30-22

Page 1 of 2

	Signature	Address	Precinct
✓ 1.	Peter E. Murphy	60 Peters Drive	2
✓ 2.	[illegible]	47 Scofield DR	3
✓ 3.	[illegible]	18 Robinette Rd.	6

	Signature	Address	Precinct
4.	Joaquin Soares	320 Central St	2
5.	Elliot Hansen	576 Pleasant	1
6.	Dianne J. Dolan	39 Woodbine Rd	7
7.	Mary Ann Killgoar	12 Pierce St	2
8.	Cynthia A. Balsh	1096 Park St	3
9.	Eric Kohn	14 Kottik St	5
10.	John Di Stefano	31 Jones Terr. #1	2
11.	George L. Galundy	58 CHAPMAN RD	2
12.	Peter E. Bain	41 Walnut Ct	2
13.	[illegible]	318 Prospect St	2
14.	Clare O'Hara Murphy	60 Peters Dr	2
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			

Article 71

RECEIVED
STOUGHTON, MASS.

2021 DEC 28 A 10: 09

OFFICE OF

WARRANT ARTICLE PETITION

TO THE PETITIONER: Petitions for articles to appear in a warrant for a Town Meeting shall be signed by registered voters of the Town of Stoughton, showing their names, address and precinct number, if known. The number of signatures required for inclusion in a warrant are as follows: ANNUAL TOWN MEETING – minimum of ten; SPECIAL TOWN MEETING – 100 for inclusion in a warrant opened at the discretion of the Board of Selectmen; MANDATED SPECIAL TOWN MEETING – 200 or more will require the Board of Selectmen to call a Special Town Meeting within 45 days of receipt of the petition. It is advised to obtain twenty-percent additional signatures to allow for unqualified signatures. The complete text of the article must appear on each sheet bearing signatures and each sheet shall be numbered consecutively. The name of the PETITIONER of Record and his or her address shall be clearly indicated; otherwise the first person to sign the petition will be designated as the petitioner.

To the honorable Board of Selectmen:
We the undersigned registered voters of the Town of Stoughton do respectfully request the following article to be included in a warrant for the next Annual or Special Town Meeting:

Article ____ (ID ___)
To establish a Climate Action Plan Committee as described in Exhibit A.

Petitioner: Molly Cochran Address: 77 Tamarack Drive

Date Submitted: _____ Page __ of __

	Signature	Address	Precinct
✓	[illegible]	37 Tamarack Dr.	2
✓	[illegible]	37 Tamarack Dr.	2
✓	[illegible]	232 Brambleberry Rd	2
✓	[illegible]	247 Brambleberry Rd	2
	[illegible]	65 Christie Marphy	
✓	[illegible]	55 Christie Marphy	2
✓	[illegible]	184 Brambleberry Rd	2
	[illegible]	173 BRAMBLEBURY	2
✓	[illegible]	87 Tamarack	2
✓	[illegible]	106 Tamarack Dr.	2
✓	[illegible] Katz	130 TAMARACK DR	2
✓	[illegible]	135 Tamarack Dr	2
✓	[illegible]	19 Hahn Rd	4
✓	Kathy Billo	19 HAHN RD	4
✓	[illegible]	19 Hahn Rd	4

RECEIVED
STOUGHTON, MASS.
2022 DEC 28 A 10:09

WARRANT ARTICLE PETITION

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We the undersigned registered voters of the Town of Stoughton do respectfully request the following article to be included in a warrant for the next Annual or Special Town Meeting:

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Petitioner: Molly Cochran Address: 77 Tamarack Dr.

Date Submitted: _____ Page __ of __

✓	Signature	Address	Precinct
✓	[illegible]	19 Hahn Road	4
✓	[illegible]	58 Everett Cir	4
✓	[illegible]	25 Holly Tree Rd	2
✓	[illegible]	77 Tamarack DR.	2
✓	Molly Cochran	77 Tamarack Dr	2

EXHIBIT A

PROPOSED ARTICLE

RECEIVED
STOUGHTON, MASS.
2022 DEC 28 A 10:09
OFFICE OF
TOWN CLERK

ESTABLISHING A CLIMATE ACTION PLAN COMMITTEE

There is an urgent need to address the impending human and ecological disasters created by climate change. The residents of Stoughton, their children, and their descendants will be forced to grapple with the impacts of climate change. In response, municipalities throughout the Commonwealth are developing effective practices, goals, and strategies to minimize greenhouse gas emissions and other activity that contributes to climate change, along with preparing to mitigate the impacts of climate change.

PROPOSED MOTION: that the Town vote to establish a Climate Action Plan Committee, to be comprised of nine (9) members, as follows:

1. The Town Energy Manager;
2. One member to be a Town employee appointed by the Town Manager;
3. One member to be appointed by the Stoughton Energy and Sustainability Committee; and
4. Six (6) members to be appointed by the Select Board following public posting of openings.

Said Committee shall be formed no later than June 30, 2023; shall meet in public meetings biweekly and conduct itself according to the standards governing Town Committees; shall be authorized with Town Manager approval to seek grant support; and shall be charged with issuing an interim report with recommendations, followed by a comprehensive final report no later than June 30, 2025.

Requested by: Molly Cochran
Inserted by: The Select Board
Date:
Estimated Cost: None

ARTICLE 71

FORMATION OF CLIMATE ACTION PLAN COMMITTEE

"Earth has warmed at least 1.1 degrees Celsius since the 19th century, when the burning of coal, oil and other fossil fuels began belching heat-trapping gases such as carbon dioxide into the atmosphere. Scientists agree that only drastic action to cut emissions can keep the planet from blasting past 1.5 degrees of warming – a threshold beyond which the consequences become even more catastrophic than the rising sea levels, extreme weather and other impacts the world is already experiencing.

The goal is to achieve what's known as net zero-emissions, where any greenhouse gases still entering the atmosphere are balanced by those being removed—and to do it as soon as we can."

The Road to Net-Zero: How we can cut emissions to curb climate change, Science News, January 28, 2023.

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Technical Assistance Program

FY23 Call for Project Concepts

The MAPC Technical Assistance Program is funded by the District Local Technical Assistance (DLTA) program, which is appropriated by the State Legislature and Governor in the annual state budget, funds from the annual assessment paid by member cities and towns, and private foundation funds awarded to MAPC for specific planning activities.

Initial Deadline to Apply: January 16, 2023

Applications may be submitted any time throughout the year. However, to have a project be considered when the most funding is available, MAPC recommends submitting application by January 16.

Initial funding decisions are expected to be announced by February 2023. If all funds are not allocated in this initial round, additional awards may be made on a rolling basis later in the calendar year.

Program Requirements

- The 101 cities and towns in the Metropolitan Boston area served by MAPC are eligible to apply. Multi-municipal collaborations and partnerships with non-profits and community-based organizations are strongly encouraged.
- Municipalities can submit concepts for individual community-specific projects and for multi-community projects. Project concepts must be endorsed by the CEO of the municipality, or by a designated member of the municipality's leadership team (e.g., Planning Director, Assistant Town Manager, etc.).
- The municipality, or the lead municipal applicant in the case of a multi-municipal project, must have an appointed representative to the MAPC Council. Under state law, all 101 municipalities in the MAPC region are entitled to appoint a representative to the Council, our governing body. To determine the status of your appointments or to appoint a new Council member or alternate, please contact Andrea Aponte at AAponte@mapc.org.

Funding Priorities

MAPC funds a diverse range of projects through TAP. Each year, MAPC sets priorities for funding based on *MetroCommon2050* goals, the agency's *Strategic Plan*, the *State of Equity for Metro Boston Policy Agenda*, and the investment priorities of partner funding sources (e.g., the State's District Local Technical Assistance program). In 2023, projects that include one or more of the following priorities will be prioritized for funding.

- Advancing racial and social equity by breaking down barriers to housing, economic mobility, positive health outcomes, and public safety. Projects that demonstrate strong partnerships between municipalities and community anchors or organizations are preferred.

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- Multiple communities working together to better understand and address shared challenges. This also includes projects that can serve as a model for other communities.
- Compliance with the new Housing Choice law, including Section 3A MBTA Communities. MAPC will prioritize working with communities who are committed to including Affordable Housing provisions in new or updated zoning regulations.

Project proposals that do not consider how to advance equity or include multiple communities may be awarded grants, if funding remains. MAPC staff is available to help applicants identify equity considerations and potential municipal partners as projects are developed to ensure competitiveness in the application process.

Additional information about the types of projects eligible for funding, including Community Compact Best Practices and Housing Choice initiatives, is available here.

How to Apply

Complete the **Project Concept Application Form** (available on the TAP Webpage). MAPC staff is available to help identify and refine project concepts prior to submitting your application.

Resources

- MAPC Contact List *(Department Contacts, Subregional Contacts)*
- Examples of Eligible Projects by Practice Area
- Incorporating Equity Into Projects
- TAP Webpage

Informational Session

MAPC will host an informational webinar on **Wednesday, December 7 from 12-1PM** via Zoom. Potential applicants are encouraged to attend. Register here: https://mapc.ma/TAPInfoSession.

Questions may be submitted in advance of the webinar to TAProgram@mapc.org.

Funding Sources

TAP is funded through various sources, including:

- District Local Technical Assistance (DLTA), which originates from funds appropriated by the Legislature and Governor;
- Planning for MetroCommon2050 Technical Assistance (PMTA), which originates from municipal assessments that all MAPC municipalities contribute to cover MAPC's regional activities; and
- Grants from private foundations.

MAPC frequently leverages TAP funding to serve as matches for state-administered grant programs, including but not limited to the Community Compact Program, Community One-Stop Grant Program, MassHousing, Mass Housing Partnership, and Executive Office of Energy and Environmental Affairs (EEA). If you are interested in working with MAPC on a project, MAPC is available to assist with preparing grant applications for additional project funds.

Questions? Contact TAProgram@mapc.org,

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Technical Assistance Program Application Form

Applicant Information

Lead Municipality: Town of Stoughton

Project Manager Name: Marc Tisdelle

Position/Title: Director of Development Services

Phone Number: 781 341 1300

Email Address: mtisdelle@stoughton-ma.gov

Note: the Project Manager is the person who will be the day-to-day contact for the project and who will represent the municipality/project team in regular communication with MAPC.

Project Concept

Project Name: Town of Stoughton Climate Action Plan

Does this project involve multiple municipalities? Yes ☐ No ☒

If yes, please list the municipalities who will partner with you on this project. *Limit 500 characters.*

Does this project involve other organizations (e.g., additional municipal departments or non-municipal partners such as community-based organizations, Chamber of Commerce, state or other public entities, etc.)? Yes ☐ No ☐

If yes, please list the organizations who will partner with you on this project. *Limit 500 characters.*

The Town of Stoughton's Select Board will provide the policy guidance for the Climate Action Plan (CAP). The following additional organizations would also support MAPC's work in visioning, planning, and implementing of the proposed CAP: Planning Board; Energy Manager; Conservation Commission; Community Preservation Committee; Stoughton Energy & Sustainability Committee; Stoughton Public School District; Stoughton Redevelopment Authority.

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Briefly describe the project, including the geographic location. *Limit 2000 characters.*

This TAP Grant is being requested to support the development of a written climate action plan that will provide both guidance and concrete actions that can be taken by the Town of Stoughton within the borders of the town to advance its climate mission. These will include both greenhouse gas mitigation projects (e.g., energy efficiency), as well as social and infrastructure resilience projects. An example of the direct support and commitment to this project is an article that will be in the May 2023 Town Meeting Warrant proposing that the Town create a Climate Action Plan (CAP) committee. Therefore, in support of, and in preparation for, the anticipated Town Meeting approval of this article, Stoughton is requesting Technical Assistance from MAPC for the proposed committee with the goal of preparing a comprehensive, community focused, collaborative, data-driven, robust analysis and climate action plan. The article directs the Town to create the CAP Committee by June 2023, which we believe aligns with an anticipated TAP grant timeline.

The Town of Stoughton's goals of the CAP are to create a written strategy for the Town to:
Formalize town-wide climate goals; Create measurable metrics to track achievement of town goals for energy efficiency, carbon footprint reduction, and resilience; Outline clear implementation steps for the climate goals of the Town; Engage with the community regarding strategies for fighting climate change; Organize,raise awareness for, and promote the importance of Climate Action in the community; and Allow for the future equitable enjoyment of living within Stoughton for all residents.

The plan will identify and describe these goals in detail so that they will be integrated into all subsequent town planning and decision making. It is the Town of Stoughton's hope that MAPC's TAP can be a critical driving force behind the successful initiation and development of this plan.

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Please list any relevant previous or current planning efforts that the project may advance. *Limit 1000 characters.*

The Town of Stoughton has been working toward smart environmental, social, and economic decision making for many years. Some highlights include:
A Greenhouse Gas inventory developed in 2011;
A Local Energy Action Plan developed for Stoughton by MAPC in 2014;
The 2015 designation of Stoughton as a Green Community;
The subsequent multiple Green Community competitive grant awards for municipal efficiency projects awarded to the Town;
Townwide Master Plan from 2015 that includes specific energy goals;
Stoughton's participation in the Municipal Vulnerability Preparedness program;
The hiring of an Energy Manager in 2020 to review town energy use and promote and implement energy efficiency upgrades and strategies;
Initiation of Community Electricity Aggregation in 2018, with a new contract rolled-out in 2022; and
Implementation of a single-use plastic bag ban in 2022.

Stoughton has received over $850,000 in Green Communities grant money to date – made possible by MAPC's critical assistance!

Please describe the local capacity and support to advance the project. *Limit 1000 characters.*

The primary driver behind the Climate Action Plan will be the anticipated Climate Action Plan Committee (CAPC). The CAPC will consist of 9 members including: one Town employee appointed by Town Manager, one member appointed by the Energy & Sustainability Committee, Town Energy Manager, and six members appointed by the Select Board (positions being publicly posted). This make-up of the CAPC will ensure a strong connection to Town government while also opening up CAPC service to members of the community from a variety of backgrounds. The CAPC will additionally draw support from:
Town Manager; Energy & Sustainability Committee; Environmental Affairs Officer; Town Planner; Director of Development Services; Stoughton High School students
We note that Stoughton is successfully participating in the Municipal Vulnerability Preparedness program - a similar process to TAP - and our action grant is supporting a town-wide drainage model and vulnerability assessment to mitigate future flood risk.

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Projects that promote racial and social equity are prioritized during the project selection process. Responses to the following questions help MAPC assess how your project can advance equity.

1. Describe any Environmental Justice communities that may be served with this project. Describe the location and characteristics of the community (e.g., linguistically isolated, low-income, BIPOC, etc.). *Limit 1000 characters.*

   Stoughton has a diverse population of residents, representing a variety of racial, ethnic, socio-economic and cultural backgrounds. By supporting the development of a CAP for the Town of Stoughton through a comprehensive, public process, we aim to include all the diverse populations that make up Stoughton in the development of this plan and ensure that implementation of this plan is equitable and just.

   For reference, nineteen of Stoughton's 20 census blocks are designated as Environmental Justice populations – minority criteria. Stoughton has a population of 29,132 in 11,277 households. Our population is 67% white, 17% Black or African American, 6% Asian, 4% Hispanic, and 6% mixed race. Median household income is $94,823 and median home value is $392,300. 27% of Stoughton residents speak a language other than English at home. There are 1,161 veterans in Stoughton. Women make up 53% of the population. 6% of Stoughton's population lives in poverty.

2. Briefly describe how the project addresses community needs. If applicable, reference local plans or studies that identified racial or social disparities, which this project works to diminish. *Limit 1000 characters.*

   Stoughton and its residents would benefit from exploring and understanding the multiple actions and strategies that could be taken to meaningfully reduce greenhouse gases and fight climate change. Community needs also include addressing inequities in the availability of curbside recycling (now offered only to owners of single-family homes); developing energy efficient plans that would assist with lowering energy costs for residents and businesses; promoting renewable energy sources, including household and community solar arrays; and preparing for the challenges that will be posed by extreme heat and extreme precipitation.

   While the Town of Stoughton employs dedicated staff with a broad base of knowledge, we anticipate that MAPC's experience in developing municipal climate action plans will be instrumental in allowing the Town of Stoughton to efficiently create a high-quality plan!

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3. What community or constituency-based organizations do you anticipate being involved in this project? *Limit 1000 characters.*

The following Stoughton community and constituency-based organizations are expected to be involved:
Energy & Sustainability Committee
Stoughton High School (students, clubs, & faculty)
All town residents (invited)

We feel its critically important to ensure that students and other young people in the community are able to participate in this process, as they not only represent the future of our town, but also the group who will be most impacted by the effects of climate change.

Also, there are numerous other committees and organizations that will likely be participants in this process, and are noted above.

4. How will you involve historically underrepresented groups (people of color, people with lower incomes, youth, people with disabilities, tenants, seniors, recent immigrants, linguistic minorities, minority- and women-owned small businesses, etc.) in the project? Please describe how the proposed project will directly benefit these groups. *Limit 1000 characters.*

All cultural, racial, and socio-economic groups within Stoughton will be encouraged to apply to serve on the CAPC; will be invited to CAPC meetings and community engagement events; and will be informed of the creation, completion, and implementation of the CAP. It is anticipated that the CAPC will use numerous modes of informing residents of the various opportunities to be involved in each of the steps of the CAP creation process. Outreach to the communities in Stoughton will include:
Social media announcements and updates
Stoughton Public Schools communications
Multi-lingual outreach (English, Haitian Creole, Portuguese)
Coordination with Stoughton Media Access Corporation to inform the public about the project and its timelines
Open, accessible public visioning and comment meetings
Town Website announcements and postings
Public Comment at Select Board and other public meetings
Coordination with other town committees

Briefly describe the product deliverables and outcomes expected from the project. *Examples: comprehensive plan, community or corridor plan, draft or adopted bylaw or ordinance, inter-municipal agreement, collective purchasing agreement, etc.* *Limit 800 characters.*

The timeline set forth in the 2023 Town Meeting warrant article specifies that a Climate Action Plan is to be completed no later than June 2025.
We envision MAPC support through this TAP process to engage with the CAPC and residents through a series of visioning and planning sessions throughout 2023 and develop a comprehensive Climate Action Plan based on the consensus results of these community led sessions that achieve the goals of the Plan outlined above.

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What is your anticipated timeline for completion of this project? *Limit 500 characters.*

The timeline set forth in the 2023 Town Meeting warrant article specifies that a Climate Action Plan is to be completed by no later than June 2025, as well as delivering an interim report prior to that. Should MAPC's technical assistance be able to organize the requisite visioning and planning sessions that would lead to the creation of the CAP prior to the deadline outlined in the warrant article, that would be a fine outcome as well.

Does this project implement any local plans, particularly ones developed with TAP or other public funding sources (e.g., state planning grants)? If this is an initial planning project, please describe how you might hope to implement its recommendations. *Limit 1000 characters.*

As can be seen from the answers above, the purpose of this project is specifically to create and implement a plan that will be developed with TAP.

For projects related to Housing Choice implementation, including Section 3A Compliance:

Is the proposal a second phase of an ongoing or past MAPC project with the community? *Limit 500 characters.*

Does the proposal promote Affordable housing? *Limit 500 characters.*

DocuSign Envelope ID: FDFC456A-EF1B-4D6A-848F-FF7C9FF35020

Which MetroCommon2050 goals are advanced with this project? (select all that apply)

- ☐ Getting Around the Region _____
- ☐ Homes for All _____
- ☒ Climate-Resilient Region _____
- ☒ Net Zero Carbon Region _____
- ☒ Dynamic and Representative Governments _____
- ☒ Healthy Environment _____
- ☐ Economic Security _____
- ☐ Economic Prosperity _____
- ☐ Healthy and Safe Neighborhoods _____
- ☐ Thriving Arts, Culture, and Heritage _____

Did you work with an MAPC staff member to develop this project concept? Yes ☐ No ☒

If yes, what staff member or department? _____

Do you have a MAPC Council representative? Yes ☐ No ☐ Not sure ☒

If no, will you be able to appoint a representative prior to starting project work, if TAP funding is awarded? Yes ☒ No ☐

What in-kind contributions, if any, are included in the project? *Limit 500 characters.*
Example: X dollars towards direct costs (e.g., space rental cost, printing, or translation costs, etc.)

In-kind contributions for this TAP grant will come in the form of staff and volunteer time to coordinate with MAPC on visioning and planning sessions throughout the development process, with an emphasis on the leadership of the CAPC and the Energy & Sustainability Committee in particular to ensure adequate and timely progress toward the development of this plan.

Town Staff will also support TAP, including Town GIS coordinator who could assist with the creation of maps and charts for the report.

Does your proposed project have additional funding sources, beyond the requested TAP funds?
Note: Cash match is not required but may help both MAPC and the municipality to prepare and execute a more comprehensive scope of work.

Yes ☐ No ☒

If yes, what is the source of this additional funding? _____

Has this additional funding been secured, or do you plan to file an application for grants or seek a commitment of municipal resources at the future town meeting/city council meeting? Please explain. *Limit 500 characters.*

How did you hear about MAPC's TAP program?

- ☐ MAPC website
- ☐ MAPC social media
- ☒ MAPC Matters newsletter
- ☒ MAPC staff (please state who, if possible) Abbey Judd
- ☒ Other (please specify) Prior TAP experience

Attachments

Please attach a letter of support for the project from the lead municipality's CEO. For multi-community projects, preference is given to projects that have letters of support from all (or at least some) participating municipalities and organizations. Priority will be given to letters of support that demonstrate municipal commitment to advancing project outcomes.

Racial Equity, Diversity, and Inclusion Statement (REDIS) Acknowledgement

By signing this application, you are committing to carry out project work in alignment with MAPC's Racial Equity, Diversity, and Inclusion Statement and commit to inclusive community stakeholder outreach. If your project is awarded, MAPC will work with you to develop a scope of work that considers how equity can be advanced through community engagement and through other aspects of planning and implementation.

Applicant Name: Marc Tisdelle

Applicant Title: Director of Development Services

Applicant Signature: DocuSigned by: Marc Tisdelle BC19877BC4F1422...

Date: 3/1/2023

DocuSign Envelope ID: FDFC456A-EF1B-4D6A-848F-FF7C9FF35020

TOWN OF STOUGHTON

10 Pearl Street · Stoughton MA 02072 · (781) 341-1300 · Fax (781) 297-2879

Thomas J. Calter, Town Manager

February 28, 2023

Dear MAPC Application Review Committee:

I am aware of the proposed climate action plan for which we are submitting a TAP grant to help support. The Town of Stoughton is excited for the opportunity to receive support for its climate planning ambitions from MAPC and members of Town staff are committed to supporting the successful development of this climate action plan, including the Director of Development Services, Marc Tisdelle.

We also will have the support of our Town's Energy and Sustainability Committee, our contracted energy manager, and many other community partners as part of this effort. We are looking forward to getting started with this planning effort and appreciate the consideration of MPAC in supporting our efforts.

Sincerely,

Thomas J. Calter
Town Manager

Article 72

RECEIVED
STOUGHTON, MASS.
2022 DEC 29 P 2:30
OFFICE OF
SELECTMEN

WARRANT ARTICLE PETITION

TO THE PETITIONER: Petitions for articles to appear in a warrant for a Town Meeting shall be signed by registered voters of the Town of Stoughton, showing their names, address and precinct number, if known. The number of signatures required for inclusion in a warrant are as follows: ANNUAL TOWN MEETING – minimum of ten; SPECIAL TOWN MEETING – 100 for inclusion in a warrant opened at the discretion of the Board of Selectmen; MANDATED SPECIAL TOWN MEETING – 200 or more will require the Board of Selectmen to call a Special Town Meeting within 45 days of receipt of the petition. It is advised to obtain twenty-percent additional signatures to allow for unqualified signatures. The complete text of the article must appear on each sheet bearing signatures and each sheet shall be numbered consecutively. The name of the PETITIONER of Record and his or her address shall be clearly indicated; otherwise the first person to sign the petition will be designated as the petitioner.

To the honorable Board of Selectmen:
We the undersigned registered voters of the Town of Stoughton do respectfully request the following article to be included in a warrant for the next Annual or Special Town Meeting:

Article ____ (ID ___)

To see if the Town will vote to accept the provisions of G.L. c.90, §17C, which allows the Select Board to establish a speed limit of 25 miles per hour in any thickly settled or business district in the Town that is not a state highway, or take any other action relative thereto.

Petitioner: ROBERT E. MULLEN, JR Address: 19 CLOVER LANE

Date Submitted: _____ Page __ of __

	Signature	Address	Precinct
✓	Robert E Mullen Jr	19 Clover Lane	2
✓	Sarah Muller	19 Clover Lane	2
✓	Nicole Ricciardone	557 PARK ST	3
✓	Noelle Ricciardone	557 Park St	3
✓	[illegible]	557 PARK ST	3
✓	[illegible]	39 CLOVER LANE	2
✓	Pamella Zomanian	5 Lowe Ave	1
✓	Mark Zomanian	5 Lowe Ave	1
✓	[illegible]	19 Clover Lane	2
✓	[illegible]	184 Brambleback Rd	2

Part I	ADMINISTRATION OF THE GOVERNMENT
Title XIV	PUBLIC WAYS AND WORKS
Chapter 90	MOTOR VEHICLES AND AIRCRAFT
Section 17C	ESTABLISHMENT OF 25-MILES-PER-HOUR SPEED LIMIT IN THICKLY SETTLED OR BUSINESS DISTRICT IN CITY OR TOWN; VIOLATION

Section 17C. (a) Notwithstanding section 17 or any other general or special law to the contrary, the city council, the transportation commissioner of the city of Boston, the board of selectmen, park commissioners, a traffic commission or traffic director of a city or town that accepts this section in the manner provided in section 4 of chapter 4 may, in the interests of public safety and without further authority, establish a speed limit of 25 miles per hour on any roadway inside a thickly settled or business district in the city or town on any way that is not a state highway.

(b) Upon establishing a speed limit under this section, the city or town shall notify the department. The operation of a motor vehicle at a speed in excess of a speed limit established under this section shall be a violation of section 17.


THICKLY SETTLED
SPEED LIMIT
25
TOWNWIDE
UNLESS OTHERWISE POSTED



2014-2023 Police Agency Report

created: 2/21/2023

Police Agency	Average	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
(Campus Police)	12.0	0	9	12	14	20	30	13	15	7	0
(Non-police)	0.0	0	0	0	0	0	0	0	0	0	0
(Other Police)	2.5	6	8	0	3	1	3	1	3	0	0
(State Police)	21,017.6	20,316	22,679	23,303	23,536	24,553	25,381	18,005	24,301	25,443	2,659
(Transit Police)	62.7	94	104	68	17	85	92	48	65	54	0
ABINGTON	406.9	504	545	447	429	431	470	301	457	436	49
ACTON	221.6	240	315	293	293	296	271	137	141	212	18
ACUSHNET	127.8	151	165	147	154	123	139	120	156	123	0
ADAMS	158.8	194	225	196	195	155	174	141	158	137	13
AGAWAM	470.8	432	484	493	513	565	677	438	528	534	44
ALFORD	0.0	0	0	0	0	0	0	0	0	0	0
AMESBURY	193.0	181	259	157	233	247	226	176	200	231	20
AMHERST	327.8	366	421	401	380	442	371	235	281	349	32
ANDOVER	512.1	549	548	575	651	651	663	357	446	624	57
ARLINGTON	372.3	533	531	502	494	424	398	224	241	330	46
ASHBURNHAM	75.7	95	78	96	82	86	103	58	59	85	15
ASHBY	46.9	50	54	52	54	52	44	44	57	57	5
ASHFIELD	7.6	7	2	2	11	7	11	10	11	10	5
ASHLAND	201.7	229	211	279	236	214	262	195	207	175	9
ATHOL	161.2	192	192	188	129	183	138	140	212	238	0
ATTLEBORO	850.8	879	941	1,054	954	967	940	750	1,048	877	98
AUBURN	352.1	447	416	409	402	380	396	275	387	409	0
AVON	156.8	131	145	155	162	152	212	181	192	208	30
AYER	93.8	110	106	120	112	105	91	76	86	113	19
BARNSTABLE	1,029.5	1,141	1,238	1,164	1,252	1,180	1,218	852	1,010	1,115	125
BARRE	53.3	76	61	83	85	62	48	29	45	37	7
BECKET	24.3	22	23	29	28	30	44	23	14	29	1
BEDFORD	192.2	249	218	258	237	235	232	129	135	210	19
BELCHERTOWN	189.6	258	253	223	262	244	228	166	206	56	0
BELLINGHAM	498.0	500	527	675	574	641	574	382	548	522	37
BELMONT	264.9	313	329	335	329	333	298	162	235	278	37
BERKLEY	67.7	85	80	49	86	68	69	75	74	91	0
BERLIN	91.0	93	92	84	118	120	118	69	96	111	9
BERNARDSTON	19.0	23	25	13	19	21	24	26	20	19	0
BEVERLY	455.8	549	553	547	537	555	468	321	428	525	75
BILLERICA	473.2	564	601	632	580	558	538	355	377	466	61
BLACKSTONE	119.9	133	134	148	155	145	160	102	100	111	11
BLANDFORD	0.2	0	0	0	0	0	2	0	0	0	0
BOLTON	132.7	132	127	157	169	169	168	112	133	142	18
BOSTON	829.1	1,026	849	888	2,037	1,433	854	541	645	18	0
BOURNE	357.5	409	429	426	382	364	456	298	335	425	51
BOXBOROUGH	43.9	44	43	43	73	50	54	42	46	44	0
BOXFORD	65.9	67	82	56	115	70	80	52	52	77	8
BOYLSTON	55.5	85	78	62	70	77	49	33	48	53	0
BRAINTREE	376.3	430	468	446	477	402	431	310	328	418	53
BREWSTER	104.5	127	138	116	109	132	106	83	111	118	11



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BRIDGEWATER	387.2	445	476	450	474	441	472	299	395	386	34
BRIMFIELD	28.1	1	1	46	23	55	13	47	46	49	0
BROCKTON	2,028.8	2,148	2,190	2,334	2,341	2,350	2,299	1,901	2,236	2,259	230
BROOKFIELD	30.3	29	47	29	13	50	38	35	27	33	2
BROOKLINE	337.4	345	351	463	447	368	400	245	341	372	42
BUCKLAND	3.5	0	1	1	0	3	10	1	3	16	0
BURLINGTON	335.2	400	415	440	470	428	437	254	228	227	53
CAMBRIDGE	1,134.8	1,245	1,248	1,619	1,341	1,363	1,384	792	1,114	1,242	0
CANTON	268.1	394	414	337	373	366	230	174	161	231	1
CARLISLE	42.0	41	53	59	54	43	51	31	28	54	6
CARVER	167.4	182	203	181	196	184	200	162	173	192	1
CHARLEMONT	0.1	0	0	0	0	0	0	1	0	0	0
CHARLTON	254.3	164	198	251	304	445	268	308	317	288	0
CHATHAM	61.9	78	74	92	75	65	59	52	59	62	3
CHELMSFORD	362.4	466	476	475	408	427	396	284	319	332	41
CHELSEA	660.7	801	764	779	808	736	687	533	653	756	90
CHESHIRE	23.8	16	27	5	0	30	36	33	37	49	5
CHESTER	0.6	2	0	0	0	1	2	1	0	0	0
CHESTERFIELD	3.3	5	0	8	12	4	1	3	0	0	0
CHICOPEE	1,411.6	1,230	1,626	1,704	1,744	1,692	1,758	1,359	1,416	1,445	142
CHILMARK	11.1	0	22	21	9	19	14	12	9	5	0
CLARKSBURG	0.2	1	0	0	0	0	1	0	0	0	0
CLINTON	69.3	33	55	100	93	103	84	49	66	92	18
COHASSET	104.4	126	156	145	154	73	74	91	111	114	0
COLRAIN	2.3	0	0	6	14	0	0	1	1	1	0
CONCORD	222.0	260	276	282	271	277	300	140	182	226	6
CONWAY	0.2	0	0	1	0	0	1	0	0	0	0
CUMMINGTON	0.1	0	0	0	1	0	0	0	0	0	0
DALTON	90.2	130	116	130	119	95	79	68	77	88	0
DANVERS	388.2	493	482	443	470	462	474	311	379	343	25
DARTMOUTH	491.0	592	590	644	558	540	492	434	512	504	44
DEDHAM	293.5	417	392	377	339	296	315	212	264	296	27
DEERFIELD	93.4	114	111	113	105	103	100	91	82	110	5
DENNIS	319.2	451	448	376	360	386	358	184	323	294	12
DIGHTON	89.6	102	91	104	105	115	103	89	110	73	4
DOUGLAS	105.7	129	111	133	137	116	114	81	118	118	0
DOVER	86.0	87	92	103	124	125	111	58	89	71	0
DRACUT	373.1	382	420	353	364	445	441	348	447	490	41
DUDLEY	168.8	196	192	209	200	190	190	143	165	177	26
DUNSTABLE	46.5	45	35	57	72	49	54	37	57	54	5
DUXBURY	142.6	126	161	190	161	173	162	108	157	164	24
EAST BRIDGEWATER	295.3	281	284	326	359	334	316	222	391	391	49
EAST BROOKFIELD	31.0	29	47	45	39	0	52	24	35	39	0
EAST LONGMEADOW	307.7	402	389	375	383	344	359	205	261	326	33
EASTHAM	116.5	104	139	142	133	149	114	115	124	137	8
EASTHAMPTON	254.6	290	277	328	306	279	295	212	226	303	30



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EASTON	409.8	385	443	466	470	497	458	368	457	482	72
EDGARTOWN	36.7	27	46	61	36	42	38	34	43	39	1
EGREMONT	4.7	26	21	0	0	0	0	0	0	0	0
ERVING	26.8	26	21	29	24	45	42	27	16	37	1
ESSEX	32.7	33	37	26	41	42	39	33	36	38	2
EVERETT	215.8	277	281	313	309	270	201	188	189	112	18
FAIRHAVEN	431.6	450	457	470	469	522	515	414	443	532	44
FALL RIVER	2,211.2	2,786	2,552	2,440	2,375	2,391	2,513	2,133	2,119	2,506	297
FALMOUTH	714.6	836	842	840	844	750	771	637	792	785	49
FITCHBURG	1,130.2	1,237	1,430	1,319	1,249	1,367	1,352	1,036	1,243	986	83
FLORIDA	0.0	0	0	0	0	0	0	0	0	0	0
FOXBOROUGH	307.2	344	370	383	372	356	397	191	314	306	39
FRAMINGHAM	1,274.1	1,363	1,463	1,331	1,605	1,548	1,669	980	1,261	1,377	144
FRANKLIN	267.7	338	325	345	351	330	322	196	214	225	31
FREETOWN	132.8	103	160	144	151	169	164	136	140	150	11
GARDNER	459.2	573	557	562	570	514	474	367	472	503	0
GAY HEAD/AQUINNAH	3.3	1	4	1	2	5	9	3	3	5	0
GEORGETOWN	100.0	114	120	97	134	107	134	83	98	108	5
GILL	12.5	5	1	0	3	32	20	18	20	26	0
GLOUCESTER	501.4	446	536	568	602	537	700	495	570	532	28
GOSHEN	12.1	15	13	10	15	17	18	14	12	7	0
GOSNOLD	0.0	0	0	0	0	0	0	0	0	0	0
GRAFTON	174.8	182	183	194	206	205	216	160	176	199	27
GRANBY	152.4	153	173	209	183	170	178	128	148	182	0
GRANVILLE	0.0	0	0	0	0	0	0	0	0	0	0
GREAT BARRINGTON	181.0	221	250	221	218	212	223	133	156	176	0
GREENFIELD	310.5	426	396	309	291	315	363	253	331	369	52
GROTON	166.2	197	201	187	189	197	180	142	161	188	20
GROVELAND	48.6	47	43	63	55	40	70	45	42	71	10
HADLEY	313.7	259	398	458	374	397	410	226	261	320	34
HALIFAX	80.7	72	102	109	92	83	86	62	94	98	9
HAMILTON	66.0	69	67	89	85	83	69	55	76	67	0
HAMPDEN	49.7	59	57	54	71	50	49	41	58	52	6
HANCOCK	0.0	0	0	0	0	0	0	0	0	0	0
HANOVER	198.4	189	248	235	224	184	204	152	183	323	42
HANSON	142.0	118	183	168	158	203	172	135	127	138	18
HARDWICK	29.1	27	30	38	36	49	26	27	22	36	0
HARVARD	61.6	75	58	89	66	73	67	46	64	69	9
HARWICH	211.2	217	223	300	244	218	261	201	230	201	17
HATFIELD	10.8	1	1	2	27	32	23	15	7	0	0
HAVERHILL	1,421.5	1,519	1,813	1,802	1,712	1,697	1,639	1,172	1,279	1,410	172
HAWLEY	0.0	0	0	0	0	0	0	0	0	0	0
HEATH	0.1	1	0	0	0	0	0	0	0	0	0
HINGHAM	370.2	346	415	523	486	491	410	299	328	379	25
HINSDALE	6.3	0	1	29	31	2	0	0	0	0	0
HOLBROOK	198.2	218	241	212	211	218	236	151	248	247	0



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HOLDEN	211.3	229	208	269	276	249	231	149	240	234	28
HOLLAND	0.0	0	0	0	0	0	0	0	0	0	0
HOLLISTON	198.2	237	224	224	235	212	223	184	188	231	24
HOLYOKE	1,432.8	1,535	1,622	1,662	1,715	1,785	1,671	1,312	1,488	1,424	114
HOPEDALE	60.1	36	59	83	69	83	61	46	72	83	9
HOPKINTON	226.3	231	254	265	236	287	294	161	210	299	26
HUBBARDSTON	47.7	59	51	60	43	61	42	43	57	55	6
HUDSON	361.8	413	402	419	423	433	465	287	337	391	48
HULL	99.3	103	97	97	69	91	134	112	138	142	10
HUNTINGTON	4.4	0	7	11	6	5	5	5	4	1	0
IPSWICH	149.1	114	148	169	205	157	198	127	168	180	25
KINGSTON	196.0	202	268	227	231	245	191	166	204	205	21
LAKEVILLE	171.5	226	214	225	179	191	186	151	161	165	17
LANCASTER	153.5	157	141	187	185	182	194	148	157	163	21
LANESBOROUGH	42.2	0	1	0	26	65	76	63	84	99	8
LAWRENCE	1,291.0	1,045	1,036	1,611	1,736	1,677	1,629	1,106	1,434	1,499	137
LEE	115.1	156	134	145	114	119	121	107	111	144	0
LEICESTER	215.4	229	226	268	226	267	276	198	204	233	27
LENOX	127.0	139	121	188	141	154	133	93	127	161	13
LEOMINSTER	965.5	1,006	1,116	1,274	1,193	1,035	1,105	770	963	1,082	111
LEVERETT	9.6	0	0	26	5	7	20	20	18	0	0
LEXINGTON	308.0	444	452	416	385	348	365	179	211	261	19
LEYDEN	1.1	1	1	0	3	6	0	0	0	0	0
LINCOLN	75.8	74	103	111	92	95	94	32	68	83	6
LITTLETON	197.6	215	237	229	230	263	225	156	227	194	0
LONGMEADOW	190.5	132	139	124	331	307	284	153	215	204	16
LOWELL	2,704.3	3,162	3,275	3,294	3,426	3,192	3,077	2,162	2,540	2,759	156
LUDLOW	445.2	355	519	542	607	512	529	384	461	491	52
LUNENBURG	161.1	158	181	160	157	151	219	200	182	203	0
LYNN	2,041.6	2,614	2,891	3,032	2,712	2,013	1,837	1,293	1,807	1,986	231
LYNNFIELD	153.7	148	206	219	187	180	170	110	144	171	2
MALDEN	703.8	474	709	787	944	907	876	617	748	896	80
MANCHESTER	36.8	35	38	41	67	32	57	39	27	30	2
MANSFIELD	342.4	435	400	448	402	410	395	234	313	347	40
MARBLEHEAD	211.5	181	190	208	285	270	303	214	201	240	23
MARION	93.7	70	97	90	105	115	119	110	95	117	19
MARLBOROUGH	857.9	1,067	1,101	1,059	991	1,028	895	630	836	876	96
MARSHFIELD	301.6	364	386	358	336	372	284	264	296	336	20
MASHPEE	278.2	356	331	354	327	307	292	245	296	262	12
MATTAPOISETT	76.5	35	44	45	83	89	133	101	105	118	12
MAYNARD	112.9	142	146	139	157	126	109	96	96	107	11
MEDFIELD	128.3	140	152	205	169	92	150	115	139	121	0
MEDFORD	571.3	515	564	690	693	693	672	489	624	657	116
MEDWAY	151.5	162	138	153	188	171	176	138	172	189	28
MELROSE	229.7	257	270	298	298	258	282	166	213	227	28
MENDON	167.9	200	195	184	168	213	220	113	193	179	14



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MERRIMAC	42.0	46	56	61	44	50	59	40	35	29	0
METHUEN	932.9	950	1,177	1,252	1,153	1,175	1,455	663	709	795	0
MIDDLEBOROUGH	658.6	635	702	797	774	750	767	518	742	817	84
MIDDLEFIELD	0.0	0	0	0	0	0	0	0	0	0	0
MIDDLETON	170.9	194	205	169	201	184	183	142	174	232	25
MILFORD	862.6	1,071	963	1,038	907	980	1,016	734	911	902	104
MILLBURY	128.0	132	128	137	96	96	190	188	202	111	0
MILLIS	73.8	67	52	41	77	110	96	69	106	112	8
MILLVILLE	22.9	22	34	39	39	36	29	14	16	0	0
MILTON	327.8	290	306	379	413	399	402	291	416	376	6
MONROE	0.0	0	0	0	0	0	0	0	0	0	0
MONSON	31.7	61	50	53	33	21	16	24	32	27	0
MONTAGUE	108.4	145	156	136	128	118	112	99	99	82	9
MONTEREY	2.4	12	12	0	0	0	0	0	0	0	0
MONTGOMERY	0.1	0	0	0	0	0	0	0	0	1	0
MOUNT WASHINGTON	0.0	0	0	0	0	0	0	0	0	0	0
NAHANT	21.2	34	35	29	26	8	17	27	22	14	0
NANTUCKET	186.8	174	235	210	235	176	223	248	120	231	16
NATICK	678.2	831	872	842	899	862	793	469	558	585	71
NEEDHAM	338.9	360	409	431	423	381	423	250	321	391	0
NEW ASHFORD	0.0	0	0	0	0	0	0	0	0	0	0
NEW BEDFORD	2,954.0	2,927	2,939	2,901	3,408	3,354	3,322	2,970	3,643	3,766	310
NEW BRAINTREE	16.4	6	22	17	11	32	22	18	20	16	0
NEW MARLBOROUGH	5.8	12	4	0	6	3	15	1	11	6	0
NEW SALEM	1.1	1	0	6	3	0	1	0	0	0	0
NEWBURY	67.5	70	96	89	83	88	69	54	49	72	5
NEWBURYPORT	168.7	174	172	178	165	93	232	177	231	246	19
NEWTON	1,150.2	1,333	1,362	1,403	1,515	1,429	1,321	753	1,048	1,189	149
NORFOLK	80.0	103	114	76	90	88	88	51	80	99	11
NORTH ADAMS	326.8	390	411	370	407	346	372	308	328	307	29
NORTH ANDOVER	405.5	485	440	403	408	545	514	332	426	498	4
NORTH ATTLEBOROUGH	462.7	606	564	572	551	516	565	369	424	411	49
NORTH BROOKFIELD	46.0	50	40	69	72	61	61	61	46	0	0
NORTH READING	166.6	158	185	198	195	197	225	156	160	192	0
NORTHAMPTON	437.4	517	539	568	544	504	502	319	409	445	27
NORTHBOROUGH	231.7	321	309	306	292	249	264	149	207	199	21
NORTHBRIDGE	201.4	226	225	232	240	228	226	174	224	221	18
NORTHFIELD	30.4	37	33	44	45	2	45	40	39	19	0
NORTON	249.9	248	282	296	298	290	311	204	271	267	32
NORWELL	162.8	218	179	228	208	224	179	129	129	112	22
NORWOOD	331.2	390	437	405	398	398	366	243	326	324	25
OAK BLUFFS	43.5	52	80	82	65	43	29	26	26	32	0
OAKHAM	18.8	24	29	28	20	19	16	18	18	13	3
ORANGE	80.1	103	91	118	102	127	113	78	69	0	0
ORLEANS	77.6	106	117	97	66	86	79	63	82	80	0
OTIS	4.3	4	4	3	3	4	1	3	3	18	0



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OXFORD	233.6	291	309	269	324	265	288	194	187	209	0
PALMER	148.4	145	260	304	308	269	194	3	0	1	0
PAXTON	51.9	75	58	64	68	53	61	52	38	43	7
PEABODY	751.4	1,017	999	1,164	1,051	948	604	522	476	640	93
PELHAM	6.7	0	0	0	2	19	18	22	6	0	0
PEMBROKE	249.9	320	309	307	288	288	264	229	240	241	13
PEPPERELL	156.7	173	165	219	192	191	155	113	162	182	15
PERU	1.8	1	1	9	1	0	0	0	4	1	1
PETERSHAM	8.1	14	3	6	16	14	13	10	5	0	0
PHILLIPSTON	1.8	0	15	0	0	1	1	1	0	0	0
PITTSFIELD	813.1	963	980	844	1,036	792	854	723	893	949	97
PLAINFIELD	1.3	2	1	3	2	2	2	0	1	0	0
PLAINVILLE	172.3	200	201	190	226	197	173	117	207	195	17
PLYMOUTH	637.1	774	688	729	754	767	727	520	656	684	72
PLYMPTON	43.1	41	42	33	58	78	59	49	71	0	0
PRINCETON	49.9	43	42	62	58	70	57	53	49	57	8
PROVINCETOWN	65.3	50	51	49	57	112	78	64	81	106	5
QUINCY	1,569.3	1,816	1,842	1,859	1,983	1,796	1,753	1,251	1,562	1,657	174
RANDOLPH	372.2	458	430	465	463	414	449	306	394	343	0
RAYNHAM	351.5	369	437	413	386	383	426	311	370	381	39
READING	376.1	451	468	462	481	446	443	268	345	353	44
REHOBOTH	228.8	240	291	263	256	281	280	183	235	243	16
REVERE	455.0	477	534	513	584	575	465	349	517	459	77
RICHMOND	0.0	0	0	0	0	0	0	0	0	0	0
ROCHESTER	85.7	78	84	91	97	107	110	103	91	86	10
ROCKLAND	194.9	157	239	260	230	252	197	189	210	215	0
ROCKPORT	46.9	32	44	36	65	53	64	61	51	59	4
ROWE	0.0	0	0	0	0	0	0	0	0	0	0
ROWLEY	85.5	84	111	94	105	108	78	62	114	99	0
ROYALSTON	0.0	0	0	0	0	0	0	0	0	0	0
RUSSELL	0.1	0	0	0	1	0	0	0	0	0	0
RUTLAND	99.9	119	127	142	139	122	123	78	51	94	4
SALEM	619.1	802	675	648	731	690	759	517	627	668	74
SALISBURY	216.2	247	232	252	254	247	255	215	213	223	24
SANDISFIELD	0.2	0	0	0	0	1	0	0	0	1	0
SANDWICH	263.5	226	369	355	350	334	265	216	242	265	13
SAUGUS	406.6	378	370	492	487	483	450	386	476	494	50
SAVOY	0.0	0	0	0	0	0	0	0	0	0	0
SCITUATE	146.1	200	171	180	182	204	105	90	153	152	24
SEEKONK	499.3	545	675	673	596	588	316	405	582	601	12
SHARON	218.4	256	264	239	245	258	271	144	222	257	28
SHEFFIELD	5.4	0	0	49	2	0	1	1	0	1	0
SHELBURNE	26.7	0	27	26	1	42	56	32	45	38	0
SHERBORN	139.4	160	155	176	181	172	161	116	128	145	0
SHIRLEY	45.4	58	69	44	61	9	76	53	54	30	0
SHREWSBURY	562.0	540	585	570	636	708	729	527	610	653	62



2014-2023 Police Agency Report

created: 2/21/2023

Police Agency	Average	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
SHUTESBURY	0.3	0	0	0	1	0	1	0	1	0	0
SOMERSET	370.5	487	438	466	413	406	399	318	369	372	37
SOMERVILLE	433.9	503	544	614	517	463	516	366	385	399	32
SOUTH HADLEY	188.7	246	251	224	236	226	294	103	106	201	0
SOUTHAMPTON	58.4	52	58	73	79	80	58	47	61	76	0
SOUTHBOROUGH	252.8	187	339	325	352	324	301	183	237	253	27
SOUTHBRIDGE	365.6	428	464	434	405	446	407	282	365	396	29
SOUTHWICK	116.7	144	140	146	163	162	104	72	111	112	13
SPENCER	200.1	199	234	229	242	220	208	181	225	239	24
SPRINGFIELD	3,601.4	3,713	3,919	4,155	4,196	4,468	4,302	3,315	3,860	3,846	240
STERLING	119.0	118	151	157	127	151	131	92	106	150	7
STOCKBRIDGE	59.8	69	88	54	41	81	75	43	60	80	7
STONEHAM	200.1	216	196	261	292	247	232	156	182	199	20
STOUGHTON	598.6	669	759	736	730	649	646	359	667	703	68
STOW	87.9	118	114	114	120	84	102	63	75	82	7
STURBRIDGE	230.4	233	229	255	262	318	261	212	241	273	20
SUDBURY	237.7	271	251	276	302	292	301	199	220	236	29
SUNDERLAND	35.8	40	39	47	51	37	55	33	30	26	0
SUTTON	107.5	113	109	134	133	135	128	111	109	101	2
SWAMPSCOTT	138.2	158	140	190	188	155	146	97	166	133	9
SWANSEA	477.1	570	566	613	557	530	520	402	527	486	0
TAUNTON	1,157.7	885	1,133	1,184	1,143	1,127	1,342	999	1,581	1,967	216
TEMPLETON	74.6	6	94	91	98	114	89	78	94	72	10
TEWKSBURY	502.6	609	579	656	617	639	488	386	437	562	53
TISBURY	56.9	64	90	70	51	55	52	57	52	72	6
TOLLAND	0.0	0	0	0	0	0	0	0	0	0	0
TOPSFIELD	74.8	63	80	98	101	69	83	79	75	91	9
TOWNSEND	117.6	141	133	127	110	124	134	109	123	160	15
TRURO	41.6	32	52	57	54	58	66	35	43	19	0
TYNGSBOROUGH	238.5	247	283	301	301	248	293	205	226	250	31
TYRINGHAM	1.8	3	3	1	0	3	2	3	2	1	0
UPTON	129.4	142	160	176	146	165	115	90	145	142	13
UXBRIDGE	190.7	51	147	290	271	252	267	220	236	173	0
WAKEFIELD	277.4	327	378	327	357	275	344	204	273	256	33
WALES	0.1	0	0	0	0	0	0	0	1	0	0
WALPOLE	343.1	391	400	411	447	412	370	268	351	339	42
WALTHAM	1,204.9	1,189	1,338	1,225	1,480	1,406	1,592	989	1,227	1,443	160
WARE	178.2	196	195	233	196	205	231	203	174	149	0
WAREHAM	476.3	509	634	583	511	511	555	474	424	500	62
WARREN	16.8	54	40	41	1	30	0	0	2	0	0
WARWICK	6.2	0	0	1	0	9	8	10	19	15	0
WASHINGTON	0.2	0	0	0	0	0	2	0	0	0	0
WATERTOWN	280.7	325	336	376	349	344	334	169	251	290	33
WAYLAND	198.6	225	259	255	264	261	238	117	170	167	30
WEBSTER	329.7	375	396	366	421	390	386	280	306	333	44
WELLESLEY	611.5	781	790	839	758	742	749	380	488	533	55



2014-2023 Police Agency Report

created: 2/21/2023

Police Agency	Average	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
WELLFLEET	95.8	113	127	108	124	101	94	78	108	100	5
WENDELL	2.2	1	0	5	1	1	0	7	7	0	0
WENHAM	55.1	65	61	84	82	64	53	28	54	55	5
WEST BOYLSTON	94.3	98	99	103	101	94	116	113	109	97	13
WEST BRIDGEWATER	313.6	304	341	389	400	394	353	203	336	365	51
WEST BROOKFIELD	12.0	7	3	15	21	25	4	4	25	16	0
WEST NEWBURY	41.5	47	38	52	64	42	39	51	41	41	0
WEST SPRINGFIELD	593.4	535	652	501	612	423	864	643	789	831	84
WEST STOCKBRIDGE	0.2	2	0	0	0	0	0	0	0	0	0
WEST TISBURY	32.5	29	42	58	41	62	43	13	33	4	0
WESTBOROUGH	469.5	480	521	458	590	616	631	351	468	521	59
WESTFIELD	583.1	568	733	741	719	611	692	565	568	603	31
WESTFORD	376.5	484	430	500	388	454	467	276	344	382	40
WESTHAMPTON	4.0	6	4	6	8	7	2	3	4	0	0
WESTMINSTER	123.8	117	78	189	166	180	110	109	138	151	0
WESTON	288.5	313	361	342	382	367	345	142	259	329	45
WESTPORT	268.1	285	300	317	322	337	324	230	280	285	1
WESTWOOD	376.6	424	446	486	427	481	447	252	377	381	45
WEYMOUTH	960.9	1,160	1,204	1,236	1,171	1,010	1,030	744	941	1,036	77
WHATELY	22.6	29	21	27	28	28	27	18	24	24	0
WHITMAN	226.4	253	277	265	261	262	259	180	234	250	23
WILBRAHAM	261.8	300	323	337	348	290	297	199	226	269	29
WILLIAMSBURG	24.7	31	48	29	30	39	25	34	11	0	0
WILLIAMSTOWN	113.5	117	89	88	133	207	138	110	71	160	22
WILMINGTON	350.5	427	407	461	432	437	417	303	340	281	0
WINCHENDON	206.4	207	232	244	277	247	223	196	166	243	29
WINCHESTER	195.3	267	295	213	270	242	201	126	149	176	14
WINDSOR	7.7	10	9	21	11	5	7	11	3	0	0
WINTHROP	148.2	145	181	178	186	160	156	138	152	176	10
WOBURN	718.5	723	874	949	899	909	760	536	720	738	77
WORCESTER	4,199.8	4,980	5,048	5,231	5,198	5,189	4,635	3,176	4,235	4,150	156
WORTHINGTON	2.6	0	0	0	1	6	4	6	7	2	0
WRENTHAM	227.0	268	258	307	275	277	272	153	252	208	0
YARMOUTH	426.4	442	513	519	473	501	474	376	431	502	33
Total	**120,946.2**	**130,221**	**139,045**	**143,472**	**145,068**	**142,259**	**140,926**	**100,491**	**124,788**	**131,387**	**11,805**



2014-2023 Police Agency Report created: 2/21/2023

MassDOT makes no representation as to the accuracy, adequacy, reliability, availability or completeness of the crash records or the data collected from them and is not responsible for any errors or omissions in such records or data. Under no circumstance will MassDOT have any liability for any loss or damage incurred by any party as a result of the use of the crash records or the data collected from them. Furthermore, the data contained in the web-based crash report tool are not an official record of what transpired in a particular crash or for a particular crash type. If a user is interested in an official copy of a crash report, contact the Registry (http://www.mass.gov/rmv/).

The City of Boston Police Department may be contacted directly for official copies of crash reports and for crash data pertaining to the City of Boston. In addition, any crash records or data provided for the years 2021 and later are subject to change at any time and are not to be considered up-to-date or complete. As such, open years' of crash data are for informational purposes only and should not be used for analysis.

The data posted on this website, including crash records and other reports, are collected for the purpose of identifying, evaluating or planning the safety enhancement of potential crash sites, hazardous roadway conditions or railway-highway crossings. Under federal law, this information is not subject to discovery and cannot be admitted into evidence in any federal or state court proceeding or considered for other purposes in any action for damages that involves the sites mentioned in these records (see 23 USC, Section 409).

street-by-street basis. Once a municipality has opted-in to MGL c. 90 § 17C, it is required to notify MassDOT.

Additional Resources

Notify MassDOT of MGL Chapter 90, Section 17C adoption
(/how-to/notify-massdot-of-mgl-chapter-90-section-17c-adoption)

Municipalities that have notified MassDOT of opt-in

Municipality	Opt-In Date	Area(s) Covered
Acton	6/24/2021	Townwide
Amesbury	5/12/2021	Citywide
Arlington	5/1/2017	Townwide
Ayer	8/22/2022	Townwide
Bedford	4/20/2018	Townwide
Belmont	10/11/2017	Townwide
Beverly	3/17/2017	Citywide
Billerica	8/23/2017	Alpine Street from Brick Kiln Road to Boston Road
Billerica	9/6/2017	Old Elm Street from Franklin Street to Lowell Street Faulkner Street (entirety) Letchworth Avenue (entirety) Thickly settle district, bordered by the following streets: Cambridge Street (Route 3A), Wilmington Road (Route 62), Bucknell Road, and Cook Street. **View complete list of roads and map of area** (/doc/massdot-highwaly-billerica-thickly-settle-district-list-and-map/download).
Boston	1/9/2017	Citywide
Boxborough	5/16/2019	Townwide
Braintree	10/7/2017	Townwide
Brookline	4/18/2018	Townwide
Cambridge	11/7/2016	Citywide

Municipality	Opt-In Date	Area(s) Covered
Chelsea	1/4/2017	Citywide
Chicopee	10/10/2017	Citywide
Concord	1/2/2019	Townwide
Danvers	3/8/2018	Damon Street (entirety) Chase Street (entirety) Berry Street (entirety) Alden Street (entirety) Park Street from High Street to Lane Parkway Hunt Street (entirety) Porter Street (entirety) Webb Street (entirety) Bayview Avenue (entirety) Riverside Avenue (entirety)
Dennis	7/12/2022	South Street School Street Sea Street Center Street JH Sears Road Pleasant Street Cold Storage Road North Street Salt Works Road
Dedham	2/16/2017	Townwide
Dudley	9/7/2022	Townwide
Duxbury	2/10/2020	Washington Street (entirety) Wadsworth Road (entirety)
Duxbury	12/31/2020	Surplus Street Franklin Street (Route 53 to Valley Street) Valley Street (Rt 53 to Pembroke town line) Gurnet Road Forest Street Hunt Farm Marshall Street Standish Street Crescent Street Powder Point Avenue

Municipality	Opt-In Date	Area(s) Covered
		King Caesar Road Old North Street
East Bridgewater,	7/6/2020	Townwide
Framingham	3/21/2019	Townwide
Georgetown	5/16/2019	Townwide
Greenfield	5/15/2019	Citywide
Halifax	10/12/2017	Circuit Street (entirety) Laurel Street (entirety)
Hanover	2/7/2019	Townwide
Harvard	02/26/2022	Ann Lee Road (3 Babbit to 100 Ann Lee) Ayer Road (327 to 361) Blanchard Road (3 to 33) Bolton Road (50 to 86) East Bare Hill Road (1 St. John Lane to 90 East Bare Hill) Fairbank Street (1 to 25) Still River Depot Road (206 Still River Rd. to 30 Still River Depot Rd.) Still River Road (200 to 240) Shaker Road (74 to 98) Woodside Road (30 to 76)
Holliston	5/7/2020	Townwide
Holyoke	10/10/2018	Citywide
Ipswich	6/12/2018	Townwide
Kingston	4/11/2022	Townwide
Leominster	4/17/2017	Beth Avenue from Willard Street to Central Street
Lexington	5/12/2017	Townwide
Littleton	6/13/2022	Townwide
Ludlow	10/5/2020	Townwide

Municipality	Opt-In Date	Area(s) Covered
Lunenberg	1/17/2018	Townwide
Lynn	5/22/2017	Citywide
Malden	4/23/2018	Citywide
Marblehead	7/25/2022	Townwide
Mattapoisett	9/10/2019	Townwide
Medford	5/30/2017	Citywide
Melrose	6/21/2017	Citywide
Milton	4/5/2018	Townwide
Nantucket	6/21/2017	Townwide
Newton	3/13/2017	Citywide
Norwell	2/19/2020	Townwide
Oak Bluffs	3/28/2022	Townwide
Pittsfield	9/5/2017	Citywide
Plainfield	8/13/2019	Townwide
Randolph	3/27/2017	Townwide
Revere	6/1/2017	Citywide
Rowley	8/2/2021	Townwide
Salem	3/22/2017	Citywide
Scituate	4/05/2017	Townwide
Sharon	5/25/2021	Old Post Road (Pine Street to Walpole Street) Pine Street (entirety) Old Post Road (South Main Street to South Walpole Street)
Somerville	10/25/2016	Citywide

Municipality	Opt-In Date	Area(s) Covered
Springfield	10/15/2017	Citywide
Stoneham	11/9/2017	Townwide
Sudbury	10/15/2018	Townwide
Swampscott	11/2/2017	Townwide
Tisbury	9/21/2021	Daggett Avenue (entirety) Franklin Street (Leland Avenue to Spring Street) Skiff Avenue (entirety)
Weston	9/10/2018	Townwide
Winchester	9/23/2019	Townwide
Winthrop	1/19/2021	Townwide

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Article 73

Gmail

Stephanie Carrara <scarrara@stoughton-ma.gov>

Charter Review Committee Article

2 messages

Charter Review Committee <charter@stoughton-ma.gov> Wed, Dec 28, 2022 at 10:00 AM
To: Stephanie Carrara <scarrara@stoughton-ma.gov>
Cc: Debra Roberts <droberts@stoughton-ma.gov>, Marc Tisdelle <mtisdelle@stoughton-ma.gov>, Stephen Cavey <scavey@stoughton-ma.gov>

Hi Stephanie,

I am submitting the attached article for inclusion in the spring 2023 warrant on behalf of the Charter Review Committee who voted unanimously in favor of this article. Please let me know if there are other steps I should take.
Thank you,
Larry Sauer
Charter Review Committee Chair
Charter@stoughton-ma.gov
508-863-0624

Final Draft Bylaw 12-19-22.docx
16K

Stephanie Carrara <scarrara@stoughton-ma.gov> Thu, Dec 29, 2022 at 10:35 AM
To: Charter Review Committee <charter@stoughton-ma.gov>
Cc: Debra Roberts <droberts@stoughton-ma.gov>, Marc Tisdelle <mtisdelle@stoughton-ma.gov>, Stephen Cavey <scavey@stoughton-ma.gov>

Hi Larry -

This is just a regular submittal article, correct?

Steph

Stephanie G. Carrara, CMC/MMC
Town Clerk
Notary Public/Justice of the Peace
Commissioner to Qualify
Records Access Officer
Board of Registrars

Town Clerks Office
Town of Stoughton
781-341-1300 x 9224

MTCA By-Law Review Committee
IIMC Athenian Fellowship Member
IIMC Public Relations & Marketing Committee

Draft for Spring Warrant

Bylaw – Charter Review Committee

To see if the Town will vote to amend Bylaw C7-14 Town Meeting Standing Committee – Establishment of Town Meeting Charter Review Committee as a Temporary Town Meeting Committee adopted April 26, 1976 at the Annual Town Meeting by adding the duties of the Charter Review Committee as follows:

§ 10-2. Duties of meetings; recommendations.
The Charter Review Committee shall serve as an advisory committee to the Stoughton Representative Town Meeting by making recommendations to the Representative Town Meeting for changes to the Town Charter by proposing articles for the Annual Town Meeting Warrant. As an advisory committee to Town Meeting it shall be subject to all the provisions of the Town Charter and bylaws regarding public hearings, legal advertising, reporting, publishing, and distribution of its recommendations to the Town Meeting Representatives.

A. The Charter Review Committee will meet on a regular basis to study the Town Charter, make recommendations for updates or changes to the Town Charter, and consider recommendations for changes to the Town Charter from residents of Stoughton, Town Meeting Representatives, the Select Board, Municipal Departments, Town Committees, or the Town Attorney.

B. The Charter Review Committee may not propose any change in the Charter relating in any way to the composition, mode of election or appointment, or terms of office of the legislative body (Representative Town Meeting), or the Select Board, or the School Committee, or Town Manager.

C. When a recommended change to the Charter that impacts any other part of Town Government is supported by the Committee, the Committee will attempt to invite a member of the impacted constituency to participate in a discussion of the proposed change with the committee prior to voting on an article for the Town Warrant.

D. As part of its study, the Committee shall hold one or more public informational hearings on the changes to the Charter being proposed, notice of which shall be posted publicly and published for each of two weeks, and not less than seven days preceding such hearing.

E. The Charter Review Committee may annually make recommendations to Town Meeting for any changes to the Charter, in the form of warrant articles, that are recommended by a majority vote of the Committee. In the event a Special Town Meeting is called in addition to the Annual Town Meeting, the Charter Review Committee may make additional recommendations for changes to the Charter.

Quorum.
The Charter Review Committee shall not meet or conduct business without the presence of a quorum. A majority of the current members of the Charter Review Committee shall constitute a quorum. The Charter Review Committee shall approve its actions by majority vote of those members present.

Amendments.
This bylaw may be amended from time to time by a majority vote of the Town Meeting.

Article 74

WARRANT ARTICLE PETITION

TO THE PETITIONER: Petitions for articles to appear in a warrant for a Town Meeting shall be signed by registered voters of the Town of Stoughton, showing their names, address and precinct number, if known. The number of signatures required for inclusion in a warrant are as follows: ANNUAL TOWN MEETING – minimum of ten; SPECIAL TOWN MEETING – 100 for inclusion in a warrant opened at the discretion of the Board of Selectmen; MANDATED SPECIAL TOWN MEETING – 200 or more will require the Board of Selectmen to call a Special Town Meeting within 45 days of receipt of the petition. It is advised to obtain twenty-percent additional signatures to allow for unqualified signatures. The complete text of the article must appear on each sheet bearing signatures and each sheet shall be numbered consecutively. The name of the PETITIONER of Record and his or her address shall be clearly indicated; otherwise the first person to sign the petition will be designated as the petitioner.

To the honorable Board of Selectmen:
We the undersigned registered voters of the Town of Stoughton do respectfully request the following article to be included in a warrant for the next Annual or Special Town Meeting:

Article ____ (ID ___)

To see if the Town of Stoughton will adopt a new Financial Policy Statement developed by the Town Manager and approved by the Selectboard. Whereas the current Financial Policy for the Town only addresses debt limits within the Operating Budget, a full range of available financial guidelines and policies will stabilize the Town's outlook. Town of Stoughton can communicate new Financial Policy Statement to Bond markets that set interest rates and to the State of Massachusetts agencies with grant awarding authority. Now, therefore, be it hereby Resolved the Town of Stoughton develops and approves a new Financial Policy Statement.

RECEIVED
STOUGHTON, MASS.
2022 DEC 27 P 12:54
OFFICE OF
THE TOWN CLERK

Petitioner: David Lurie Address: 18 Robinette Rd., Stoughton, MA 02072

Date Submitted: _____ Page __ of __

	Signature	Address	Precinct
✓	Peter Ventress	587 Canton St	8
✓	Lillian Lurie	18 Robinette Rd	6
✓	Edward J DeFelice	200 Ethyl Way	6
✓	[illegible]	18 Robinette Rd	6
✓	[illegible]	18 Robinette Rd	6
✓	[illegible]	303 Pine St	1
✓	[illegible]	48 Old Maple St	1
✓	[illegible]	27 Woodbine Rd	
✓	[illegible]	322 Erin	
✓	[illegible]	18 Robinette Rd	6
✓	[illegible]	241 Central St	1
✓	Sandy DeSmond	241 Central St	1
✓	David J Lurie	18 Robinette Rd	6

SAMPLE

Town of Stoughton
Financial Policies Manual
December 2022

Introduction

The financial policies set forth in this manual are designed for fiscal management and capital planning of the Town of Stoughton. The guidance within this manual are advisory in nature for all stakeholders and policymakers. No information contained herein shall be construed to supersede applicable federal law, state law, Town of Stoughton Charter or bylaws. Furthermore, it is understood that Stoughton Town Meeting retains the full right to appropriate funds and incur debt following any, and all statutory limits.

In August 2020, Massachusetts Division of Local Services presented to Stoughton's Selectboard methods available for building a Financial Policies Manual. This draft policy by the Finance Committee is for consideration of Stoughton's Selectboard to review and adopt the recommendations herein to achieve best practices.

Governor's Community Compact Cabinet

https://www.mass.gov/orgs/community-compact-cabinet

Referenced Best Practice: "Develop, document and implement Financial Policies and Practices including reserve levels, capital financing, and use of Free Cash. Such policies should identify the responsible parties and procedural steps necessary to carrying out the directed strategy or action."

Preface

Stoughton is committed to safeguarding public funds, protecting local assets, and complying with financial standards and regulations. This manual of financial policies provides guidance for local planning and decision making. The policies as a whole are intended to outline objectives, provide direction, and define authority to help ensure sound fiscal stewardship and management practices. Each should be periodically reviewed and updated as necessary.

With these policies, the Town of Stoughton, through its Selectboard, Town Manager with Budget Team, Finance Committee, School Committee, Board of Assessors, and employees, commits to the following objectives:

- Sustaining a consistent level of service and value for residents and businesses
- Safeguarding financial integrity and minimizing risk through a system of internal controls
- Promoting the maintenance and improvement of physical infrastructure and capital equipment
- Conforming to general law, uniform professional standards, and municipal best practices
- Protecting and enhancing the town's bond rating

DRAFT

- Promoting transparency and public disclosure
- Assuring accurate and timely reporting

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Page 2 Stabilization Funds

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Page 2 Overlay Surplus

Page 3 Debt Policy Statement

Free Cash: the remaining, unrestricted funds from operations of the previous fiscal year, including unexpended free cash from the previous year.

The Town shall set a goal of maintaining its year-end unappropriated free cash balance approximate range of 3% to 4% percent of the annual general fund budget. Town Meeting will appropriate the excess above this target to build reserves or to offset unfunded liabilities. If free cash is appropriated into general fund [operating] budget, the Town Manager will provide a detailed plan to Select Board and Finance Committee on how general fund will remove dependency on free cash within general fund budget. Town Manager's detailed plan on free cash will be presented within any fiscal year free cash is requested for general fund operating budget.

Stabilization Funds (M.G.L. c. 40 § 5B)**:** to be used for emergencies or capital expenditures. This policy includes sum of three Stabilization funds: General, Building Capital, and Fire Apparatus.

The Town shall set a goal of maintaining its year-end Stabilization balance of approximate range of 4% to 7% percent of the annual general fund budget. If cash balance falls below 4% of annual general fund budget, the Town Manager will provide a detailed plan to Select Board and Finance Committee on how fund will be replenished above 4%. Note: Stabilization funds should not be used for the Overlay surplus or Snow Removal account unless all other funding sources are exhausted, and Finance Committee has reviewed specific requests.

Retained Earnings: Water and Sewer Enterprise accounts, separate from general fund. Each fund to maintain minimum balance equal to 3 months of self-sustained operations within Water and/or Sewer Department. To be used for rate stabilization, water and/or sewer infrastructure improvements, and fund future capital projects.

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Overlay Surplus: to offset unrealized revenue resulting from uncollected property taxes, abatements, and exemptions. It can be used for other purposes only after it is determined to have a surplus. Board of Assessors will vote to raise an overlay amount on the annual tax recapitulation sheet.

▪ Current balance in the overlay account

▪ Three-year average of granted abatements and exemptions

▪ Potential abatement liability of cases pending before, or on appeal from, the Appellate Tax Board (ATB)

▪ Timing of the next DLS certification review (scheduled every five years)

[Amended Signed Debt Policy 10/17/17]

Debt Policy Statement

A. Introduction

The use of long-term debt is a common and often necessary way for a municipality to supplement fund balances and current appropriations in financing major infrastructure and equipment needs over a period of years. However, when a local government incurs long-term debt, it establishes a fixed obligation for many years. Accumulation of such fixed burdens, left unmanaged, can become so great that a local government finds it difficult to pay both its operational costs and debt service charges. Great care and planning must therefore be taken when incurring long-term debt to avoid placing strain on future revenues.

B. Objective

Debt management policies provide written guidelines and restrictions that affect the amount and type of debt issued by a local government, the issuance process, and the management of a debt portfolio. It improves the quality of decisions, provides justification for the structure of debt issuance, and demonstrates a commitment to long-term financial planning. Adherence to a debt management policy signals to rating agencies and the capital markets that a government is well managed and will likely meet its obligations in a timely manner.

C. Bond Rating

A municipality's bond rating is important because it determines if the municipality has any access to the debt market and the rate of interest it pays when selling bonds and notes. Other things being equal, the higher the bond rating, the lower the interest rate.

D. Debt Guidelines

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Debt Purpose:

1. The Town may consider issuing debt for any purpose consistent with Massachusetts General Laws.
2. Borrowing for capital improvements, in general, will be confined to those greater than $25,000 and with a useful life of five (5) or more years. In general, the Town will attempt to finance smaller purchases with operating or other revenues.
3. The Town shall not issue debt to fund current or ongoing operations of the Town or schools, except in the form of Tax Anticipation Notes (TANs) when applicable; in compliance with Federal Massachusetts laws and regulations.

* Debt Amounts:

1. The Town will keep total debt under five percent (5%) of Equalized Valuation (EQV) pursuant to MGL Chapter 44 Section 10.

2. The Town will endeavor to keep total Tax-Supported debt service (i.e. net of debt exclusions and self-supporting debt) to 10 percent (10%) of total general fund revenues or less. [AMENDED] *Or, Total debt service, including debt exclusions and any self-supporting debt, shall be limited to 10 percent of general fund revenues.*

3. As a control for maintaining consistent capital investment, the Town will seek to replace maturing debt obligations with new issuances so that year-to-year debt service is maintained at a target level representing four (4) to six (6) percent of general fund revenues. The Town will also seek to fund a greater proportion of its debt obligations from within the base annual tax levy, as opposed to using debt exclusions, with the goal of eventually achieving a consistent level of annual, non-excluded debt service equivalent to four (4) percent of general fund revenues.

4. The Town will ensure that enterprise rates and community preservation receipts are sufficient to cover associated self-supporting debt. Enterprise fund rates will be adjusted accordingly.

5. The Town will limit annual increases in any and all debt service to a level that will not materially jeopardize the Town's credit rating.

6. The Town will consider if bank qualification is in the best interest of the Town and if so, will attempt to maintain bank qualification and thereby receive lower interest rates on bonded debt.

7. Use available funds to the greatest extent possible to reduce the amount of borrowing on all debt-financed projects.

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* Debt Structure:

1. The Town will not exceed the maximum maturity schedules set by Massachusetts General Law Chapter 44 Sections 7 & 8. However, the Town may choose to borrow for periods less than the statutory limit.

2. Bonds will be paid back within a period not to exceed the expected useful life of the capital project or equipment.

* Debt Issuance:

1. The Town will work closely with the Town's Financial Advisor and Bond Counsel to ensure that all legal requirements are met and that the lowest possible interest rate can be obtained. This includes preparation of the official statement, preparation of all required documents and compliance with reporting requirements.

2. The Town will maintain good communications with bond rating agencies about its financial conditions, and exercising full disclosure on every financial report and bond prospectus.

3. The Town will strive to use competitive bidding whenever possible and negotiate sales of bonds only when competitive bidding is not feasible.

* Debt Management:

1. Alternative Financing Strategies:

a. The Town will continually pursue opportunities to acquire capital by means other than conventional borrowing; such as grants, federally subsidized loan programs, Massachusetts School Building Authority program and low or zero-interest loans from state agencies, such as the Massachusetts Water Pollution Abatement Trust (MWPAT) and any other appropriate state or federal financing program.

b. Town will assess the feasibility and appropriateness of funding its capital projects from free cash balances, capital stabilization, general stabilization, or special revenue funds before it considers bonding.

c. The town will consider if it is appropriate to establish user fees to cover the capital costs of enterprise type services or activities to avoid imposing a burden on the property tax levy.

2. Debt Refunding:

a. The Treasurer, relying on the advice of financial advisors and bond counsel will generally seek such refunding when the potential for interest savings is significant to offset the costs of doing so. Massachusetts General Low Chapter 44, Section 21A gives

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the Treasurer with the approval of the Town Manager the authority to issue refunding bonds in order to reduce interest costs.

b. Advanced refunding opportunities will be regularly reviewed and considered for their merits as they become available and compared to other alternative strategies.

3. Debt Residual Balance:

a. Projected cash flow estimates will be required prior to borrowing to make sure that funds are available when needed.

b. Post-Issuance Tax Compliance Procedures will be followed to ensure that previously issued bonds do not lose their tax-favored status and the Town does not need to pay any arbitrage rebate.

c. For those previously authorized bonded projects with residual balances, the Town Manager shall propose the reallocation of these balances for other capital projects in conformance with Massachusetts General Law Chapter 44, Section 20.

d. For those previously authorized projects funded with available revenue (tax levy or reserves),that have residual balances in excess of $5,000, the Town Manager shall propose the reallocation of these balances for other future capital projects in conformance with Massachusetts General Law Chapter 44 Section 33B. This practice will avoid abnormally inflating general fund surplus with one-time surplus.

e. For those previously authorized projects funded with available revenue (tax levy or reserves), with residual balances of less than $5,000, the Town Accountant shall be authorized to close these balances to the appropriate fund surplus.

E. Ethics

The Treasurer/Collector and Assistant Treasurer/Collector shall refrain from any personal activity that may conflict with the proper execution of the debt program or which could interfere with what is in the best interest of the Town.

F. Reporting and Review Requirements

* The Statement of Indebtedness is a form listing all authorized debt and is required annually by the Bureau of Accounts (BOA) from each municipality.

* Municipal debt information from all municipalities is summarized in the Debt/Financial Indicators section of the Databank Reports http://www.mass.gov/dor/local-officials/

* Each bonding will require an Official Statement. The Treasurer will provide all necessary information to the Town's Financial Advisor in order to complete the Official Statement.

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* The Town's Debt information is also provided in the Consolidated Annual Financial Report (CAFR). Annual debt service requirements are budgeted as part of the annual budget approval process.

* A debt model will be presented at Annual Town Meeting reflecting debt as of June 30th of preceding fiscal year.

* This policy will be reviewed at least annually.

G. Legal References

* Massachusetts General Law, Chapter 44, Section 7; Cities and towns; purposes for borrowing money within debt limit

* Massachusetts General Law, Chapter 44, Section 8; Cities and towns; purposes for borrowing money outside debt limit

* Massachusetts General Law, Chapter 44, Section 10; Debt limit

* Massachusetts General Law, Chapter 44, Section 20; Proceeds from sale of bonds; restrictions on use; disposition of premiums

* Massachusetts General Law, Chapter 44, Section 21A; Refunding bonds; issuance; present values

H. Definitions

Bank Qualified Bond – A bond that banks are allowed to deduct 80% of their carrying costs of the debt. This occurs when a municipality issues no more than $10 million dollars in a calendar year.

Continuing Disclosure – Continuing disclosure consists of important information about a municipal bond that arises after the initial issuance of the bond.

Debt Limit – the amount a city or town can borrow. The debt limit is set at 5% of the equalized valuation (EQV) pursuant to MGL Chapter 44 Section 10. The debt limit can be raised up to 10% with the approval of the Municipal Finance Oversight Board (MFOB).

Direct Debt – debt payable from general revenues including capital leases.

Equalized Valuation (EQV) – the full and fair cash value of all taxable property for a municipality reported by the commissioner of revenue to the general court.

Municipal Finance Oversight Board (MFOB) – is an entity authorized to oversee the issuance of certain debt by municipalities. It is made up of the attorney general, the state treasurer, the state auditor, and the director of accounts in the department of revenue or their designees.

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Net Direct Debt – direct debt plus overlapping debt.

Official Statement – is a statement published by an issuer of a new municipal security describing itself and the issue. It communicates to the potential investor all the information reasonably necessary to make a prudent investment decision.

Overlapping Debt – debt shared with another municipality or entity.

Self-supporting debt – is general obligation debt which has a predetermined funding source. This includes enterprise debt that will be paid for by enterprise rates or fees, Community Preservation debt what will be paid for by community preservation receipts.

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Budget Supplemental Information

FY24 DEBT BUDGET **July 1, 2023 - June 30, 2024**

TOWN DEBT	Rate	Issue Date	Expire Date	Principal Payments	Interest Payments	Balance after FY24 Payments
Long Term 2011	2.839%	05/12/11	03/01/31	$ 10,000.00	$ 3,080.00	$ 70,000.00
Long Term 2012	1.885%	09/20/12	02/01/33	$ 15,000.00	$ 3,597.00	$ 135,000.00
Long Term 2014	2.029%	03/27/14	03/15/34	$ 45,000.00	$ 11,725.00	$ 325,000.00
Long Term 2015	1.971%	06/29/15	06/15/29	$ 35,000.00	$ 2,550.00	$ 50,000.00
Long Term 2016	1.261%	06/29/16	06/15/26	$ 80,000.00	$ 8,800.00	$ 160,000.00
Long Term 2017	2.695%	10/19/17	10/15/37	$ 255,000.00	$ 96,125.00	$ 2,325,000.00
Long Term 2017 R	1.874%	12/21/17	05/01/29	$ 51,100.00	$ 5,444.00	$ 85,000.00
Long Term 2018	3.402%	10/25/18	10/15/38	$ 230,000.00	$ 135,788.00	$ 3,025,000.00
Long Term 2019	3.993%	10/24/19	10/15/34	$ 145,000.00	$ 35,938.00	$ 815,000.00
Long Term 2020	1.532%	10/29/20	10/15/40	$ 220,000.00	$ 50,763.00	$ 1,625,000.00
Long Term 2022	2.900%	03/10/22	09/01/51	$ 215,000.00	$ 266,625.00	$ 7,440,000.00
Title V 2010 MWPAT	0.000%	07/08/10	07/15/31	$ 10,000.00	Interest Free	$ 70,000.00
Title V 2013 MWPAT	0.000%	05/22/13	01/15/33	$ 17,500.00	Interest Free	$ 157,500.00
Title V 2015 MWPAT	0.000%	01/07/15	01/15/35	$ 12,500.00	Interest Free	$ 137,500.00
Title V 2016 MWPAT	0.000%	02/11/16	01/15/36	$ 7,500.00	Interest Free	$ 90,000.00
Title V 2019 MWPAT	2.000%	10/24/19	07/15/39	$ 17,259.00	$ 6,836.00	$ 333,138.00
Provision for 2023 issues				$ 197,391.00	$ 36,868.00	
			TOTAL P & I PAYMENTS:	$ 1,563,250.00	$ 664,139.00	**$ 16,843,138.00**
Authorized and Unissued:						
ATM 5/18 A20 Traffic Study		$ 40,000.00		$ -	$ 1,500.00	
ATM 05/19 A27D Police Station Bld & Grounds		48,999.00		$ -	$ 1,837.00	
ATM 05/19 A35 Park St Traffic Improve		325,000.00		$ -	$ 12,188.00	
ATM 5/19 A36 DPW Stormwater		$ 28,594.00		$ -	$ 1,072.00	
STM 12/21 A1 Fire Station Bld/Renovation		$ 3,816,001.00		$ -	$ 143,100.00	
			TOTAL A & U PAYMENTS:	$ -	$ 159,697.00	

TOWN (DEBT EXCLUSION)	Rate	Issue Date	Expire Date	Principal Payments	Interest Payments	Balance after FY24 Payments
Long Term 2022	2.900%	03/10/22	09/01/51	$ 240,000.00	$ 432,500.00	$ 12,490,000.00
			TOTAL P & I PAYMENTS:	$ 240,000.00	$ 432,500.00	**$ 12,490,000.00**
Authorized and Unissued:						
				$ -	$ -	
			TOTAL A & U PAYMENTS:	$ -	$ -	
			SUBTOTAL P & I AND A & U PAYMENTS:	**$ 1,803,250.00**	**$ 1,256,336.00**	
				TOTAL P & I TOWN DEBT PAYMENTS:	**$**	**3,059,586.00**

FY24 DEBT BUDGET **July 1, 2023 - June 30, 2024**

SCHOOL DEBT	Rate	Issue Date	Expire Date	Principal Payments	Interest Payments	Balance after FY24 Payments
Long Term 2011	2.839%	05/12/11	03/01/31	$ 25,000.00	$ 6,900.00	$ 155,000.00
Long Term 2012	1.885%	09/20/12	02/01/33	$ 50,000.00	$ 9,807.00	$ 365,000.00
Long Term 2014	2.029%	03/27/14	03/15/29	$ 40,000.00	$ 2,700.00	$ 50,000.00
Long Term 2015	1.971%	06/29/15	06/15/30	$ 15,000.00	$ 3,000.00	$ 85,000.00
Long Term 2016	1.261%	06/29/16	06/15/26	$ 40,000.00	$ 4,200.00	$ 75,000.00
Long Term 2017	2.695%	10/19/17	10/15/37	$ 235,000.00	$ 114,075.00	$ 2,860,000.00
Long Term 2017 R	1.874%	12/21/17	05/01/29	$ 240,000.00	$ 30,812.00	$ 530,300.00
Long Term 2018	3.402%	10/25/18	06/30/24	$ 5,000.00	$ 125.00	$ -
Long Term 2019	3.993%	10/24/19	10/15/34	$ 60,000.00	$ 10,000.00	$ 170,000.00
Long Term 2020	1.532%	10/29/20	10/15/40	$ 35,000.00	$ 15,488.00	$ 595,000.00
Long Term 2022	2.900%	03/10/22	09/01/51	$ 5,000.00	$ 2,125.00	$ 40,000.00
Provision for 2023 issues				$ 197,391.00	$ 36,869.00	
			TOTAL P & I PAYMENTS:	$ 947,391.00	$ 236,101.00	**$ 4,925,300.00**
Authorized and Unissued:						
ATM 05/18 A17F4 West Bathrooms		370,000.00		$ -	$ 13,875.00	
STM 12/21 A5 South Elementary School Feasibility Study		$ 750,000.00		$ -	$ 28,125.00	
			TOTAL A & U I PAYMENTS:	$ -	$ 42,000.00	

SCHOOL (DEBT EXCLUSION)	Rate	Issue Date	Expire Date	Principal Payments	Interest Payments	Balance after FY24 Payments
Long Term 2017	2.695%	10/19/17	10/15/37	$ 2,680,000.00	$ 1,940,150.00	$ 51,855,000.00
			TOTAL P & I PAYMENTS:	$ 2,680,000.00	$ 1,940,150.00	**$ 51,855,000.00**
Authorized and Unissued:						
STM 05/15 A1 High School		$ -		$ -	$ -	
			TOTAL A & U PAYMENTS:	$ -	$ -	
			SUBTOTAL P & I AND A & U PAYMENTS:	**$ 3,627,391.00**	**$ 2,218,251.00**	
				TOTAL P & I SCHOOL DEBT PAYMENTS:	**$ 5,845,642.00**	

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FY24 DEBT BUDGET **July 1, 2023 - June 30, 2024**

WATER DEBT	**Rate**	**Issue Date**	**Expire Date**	**Principal Payments**	**Interest Payments**	**Balance after FY24 Payments**
Long Term 2011	2.839%	05/12/11	03/01/31	$ 25,000.00	$ 6,100.00	$ 135,000.00
Long Term 2014	2.029%	03/27/14	03/15/24	$ 10,000.00	$ 300.00	$ -
Long Term 2015	1.971%	06/29/15	06/15/26	$ 20,000.00	$ 1,200.00	$ 20,000.00
Long Term 2016	1.261%	06/29/16	06/15/26	$ 10,000.00	$ 1,100.00	$ 20,000.00
Long Term 2017	2.695%	10/19/17	10/15/37	$ 115,000.00	$ 40,975.00	$ 970,000.00
Long Term 2017 R	1.874%	12/21/17	05/01/29	$ 17,100.00	$ 3,192.00	$ 62,700.00
Long Term 2018	3.402%	10/25/18	10/15/38	$ 360,000.00	$ 223,706.00	$ 5,020,000.00
Long Term 2019	3.993%	10/24/19	10/15/34	$ 50,000.00	$ 11,788.00	$ 240,000.00
Long Term 2020	1.532%	10/29/20	10/15/40	$ 170,000.00	$ 74,463.00	$ 2,845,000.00
Long Term 2022	2.900%	03/10/22	09/01/51	$ 50,000.00	$ 18,750.00	$ 350,000.00
MWRA 2015 Loan	0.000%	08/24/15	08/15/26	$ 250,600.00	Interest Free	$ 501,200.00
MWRA 2022 Loan	0.000%	09/12/22	09/12/32	$ 162,200.00	Interest Free	$ 1,459,800.00
Provision for 2023 issues				$ 473,055.00	$ 150,014.00	
			TOTAL P & I PAYMENTS:	$ 1,712,955.00	$ 531,588.00	**$ 11,623,700.00**
Authorized and Unissued:						
STM 11/15 A7 Muddy Pond Replacement Well & Treatment Facility		$ 125,000.00		$ -	$ 4,688.00	
STM 10/20 A17 Pratts Court Well Testing and Replacement		$ 15,000.00		$ -	$ 563.00	
ATM 5/22 A22 Water Min Upgrades/Improve		$ 682.00		$ -	$ 26.00	
			TOTAL A & U PAYMENTS:	$ -	$ 5,277.00	
			SUBTOTAL P & I AND A & U PAYMENTS:	**$ 1,712,955.00**	**$ 536,865.00**	
				TOTAL P & I WATER DEBT PAYMENTS:	**$**	**2,249,820.00**

CEDAR HILL DEBT	**Rate**	**Issue Date**	**Expire Date**	**Principal Payments**	**Interest Payments**	**Balance after FY24 Payments**
Long Term 2020	1.532%	10/29/20	10/15/40	$ 5,000.00	$ 700.00	$ 15,000.00
Long Term 2022	2.900%	03/10/22	09/01/51	$ 5,000.00	$ 2,125.00	$ 40,000.00
			TOTAL P & I PAYMENTS:	$ 10,000.00	$ 2,825.00	**$ 55,000.00**
Authorized and Unissued:						
			TOTAL A & U PAYMENTS:	$ -	$ -	
			SUBTOTAL P & I AND A & U PAYMENTS:	**$ 10,000.00**	**$ 2,825.00**	
				TOTAL P & I CEDAR HILL DEBT PAYMENTS:	**$**	**12,825.00**

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FY24 DEBT BUDGET **July 1, 2023 - June 30, 2024**

SEWER DEBT	Rate	Issue Date	Expire Date	Principal Payments	Interest Payments	Balance after FY24 Payments
Long Term 2011	2.839%	05/12/11	03/01/31	$ 15,000.00	$ 4,620.00	$ 105,000.00
Long Term 2012	1.885%	09/20/12	02/01/33	$ 20,000.00	$ 4,795.00	$ 180,000.00
Long Term 2016	1.261%	06/29/16	06/15/26	$ 5,000.00	$ 550.00	$ 10,000.00
Long Term 2017 R	1.874%	12/21/17	05/01/29	$ 41,800.00	$ 7,352.00	$ 142,000.00
Long Term 2018	3.402%	10/25/18	10/15/38	$ 70,000.00	$ 42,587.00	$ 955,000.00
Long Term 2020	1.532%	10/29/20	10/15/40	$ 25,000.00	$ 10,450.00	$ 390,000.00
MWRA 2016 Loan	0.000%	02/22/16	02/15/26	$ 19,223.00	Interest Free	$ 38,444.00
MWRA 2017 Loan	0.000%	02/27/17	02/15/27	$ 4,725.00	Interest Free	$ 14,175.00
MWRA 2018 Loan	0.000%	03/22/18	02/15/28	$ 2,345.00	Interest Free	$ 9,380.00
MWRA 2018 Loan	0.000%	12/17/18	11/15/28	$ 10,000.00	Interest Free	$ 50,000.00
MWRA 2019 Loan	0.000%	06/17/19	05/15/29	$ 3,250.00	Interest Free	$ 16,250.00
MWRA 2019 Loan	0.000%	12/16/19	11/15/29	$ 29,375.00	Interest Free	$ 176,250.00
MWRA 2020 Loan	0.000%	10/26/20	11/15/30	$ 7,406.00	Interest Free	$ 51,844.00
MWRA 2021 Loan	0.000%	03/15/21	02/15/31	$ 2,969.00	Interest Free	$ 20,781.00
MWRA 2023 Loan	0.000%	03/13/23	02/15/33	$ 26,500.00	Interest Free	$ 238,500.00
Provision for 2023 issues				$ 191,788.00	$ 202,416.00	
			TOTAL P & I PAYMENTS:	$ 474,381.00	$ 272,770.00	**$ 2,397,624.00**
Authorized and Unissued:						
ATM 5/10 A53 Improve sewer system to reduce I & I		$ 28,725.00		$ -	$ 1,077.00	
ATM 5/14 A29C Sewer I & I		$ 96,000.00		$ -	$ 3,600.00	
ATM 5/19 A29 Sewer I & I		$ 195,000.00		$ -	$ 7,313.00	
ATM 5/19 A34 Park Street Sewer Plan		$ 191,861.00		$ -	$ 7,195.00	
ATM 6/20 A25 Sewer I & I		$ 600,000.00		$ -	$ 22,500.00	
ATM 6/20 A27 Park St. Sewer Construction		$ 1,098,072.00		$ -	$ 41,178.00	
ATM 5/21 A21 Sewer I & I		$ 400,000.00		$ -	$ 15,000.00	
ATM 05/22 A20 Sewer I & I		$ 400,000.00		$ -	$ 15,000.00	
			TOTAL A & U PAYMENTS:	$ -	$ 112,863.00	
		SUBTOTAL P & I AND A & U PAYMENTS:		**$ 474,381.00**	**$ 385,633.00**	
				TOTAL P & I SEWER DEBT PAYMENTS:	**$**	**860,014.00**

FY24 DEBT BUDGET **July 1, 2023 - June 30, 2024**

COMMUNITY PRESERVATION ACT DEBT	Rate	Issue Date	Expire Date	Principal Payments	Interest Payments	Balance after FY24 Payments
Long Term 2012	1.885%	09/20/12	02/01/33	$ 60,000.00	$ 14,385.00	$ 540,000.00
Long Term 2014	2.029%	03/27/14	03/15/24	$ 5,000.00	$ 150.00	$ -
Long Term 2015	1.971%	06/29/15	06/15/30	$ 35,000.00	$ 6,600.00	$ 185,000.00
Long Term 2018	3.402%	10/25/18	10/15/38	$ 70,000.00	$ 29,363.00	$ 615,000.00
Long Term 2019	3.993%	10/24/19	10/15/34	$ 20,000.00	$ 5,475.00	$ 130,000.00
Long Term 2020	1.532%	10/29/20	10/15/40	$ 55,000.00	$ 17,250.00	$ 560,000.00
Long Term 2022	2.900%	03/10/22	09/01/51	$ 15,000.00	$ 4,125.00	$ 75,000.00
Provision for 2023 issues				$ 24,208.00	$ 12,449.00	
			TOTAL P & I PAYMENTS:	$ 284,208.00	$ 89,797.00	**$ 2,105,000.00**
Authorized and Unissued:						
ATM 6/11 A55 Glen Echo Property		$ 73,500.00		$ -	$ 2,756.00	
ATM 5/15 A45 Capen-Reynolds Outdoor Rec Facility		$ 113,000.00		$ -	$ 4,238.00	
ATM 5/15 A45 Capen-Reynolds Outdoor Rec Facility Equipment		$ 5,000.00		$ -	$ 188.00	
STM 11/15 A10 Railroad Station Building Remodeling		$ 320,000.00		$ -	$ 3,000.00	
ATM 5/19 A 43 Outdoor Recreational Facility		$ -		$ -	$ -	
			TOTAL A & U PAYMENTS:	$ -	$ 10,182.00	
		SUBTOTAL P & I AND A & U PAYMENTS:		**$ 284,208.00**	**$ 99,979.00**	
				TOTAL P & I CPA DEBT PAYMENTS:	**$ 384,187.00**	

	Principal Payments	Interest Payments
FY24 P & I AND A & U PAYMENTS:	**$ 7,912,185.00**	**$ 4,499,888.99**

FY24 GRAND TOTAL P & I DEBT PAYMENTS: $ 12,412,073.99

REMAINING PRINCIPAL DEBT BALANCE AFTER FY24 PRINCIPAL PAYMENTS: $ 102,294,762.00

UNEXPENDED ARTICLES
AS OF DECEMBER 31, 2022

This schedule details the unxpended articles remaining with balances as of the date shown
Unexpended funds would represent the amount of unused cash from the method of funding
authorized by Town Meeting, i.e., free cash, tax levy or proceeds of long-term bonds. The
remaining appropriation shows the amount authorized less the amounts actually expended
or encumbered. Excess funds from completed projects from free cash or tax levy can be used to fund other
projects. Excess borrowed funds can be transferred to another project which has the same or
longer borrowing period as outlined in MGL Chapter 44, Sections 7 and 8

Example:
Article 11 of the February, 2001 Special Town Meeting authorized borrowing of $1,250,000
for which $850,000 in general obligation bonds were issued. Actual expenditures were
$819,209.36. This article would have unexpended funds of $30,790.64 and a remaining
appropriation of $430,790.64.

Projects in bold have been repurposed for this town meeting.

Article/Meeting	Date	Line	Description	Source	Original Appropriation	Unexpended Funds	Remaining Appropriation	Status
			DEPARTMENT 122: SELECTMEN					
A26 ATM	**May-17**	**21446**	**South Coast Rail consulting (EXPIRED)**	**Free Cash**	**150,000.00**			**CLOSED**
A23 ATM	May-19	21453	Unpaid bills	Transfers	5,583.00			INCOMPLETE
			FUND 3014: COMMUNITY PRESERVATION					
A28B ATM	May-13	A6341	Vital records preservation	CPA cash	20,000.00			INCOMPLETE
A28E ATM	May-13	A6347	Historical signs	CPA cash	20,000.00			CLOSED
A33A ATM	May-14	A6349	Historical signs	CPA cash	2,125.00			CLOSED
A25 ATM	May-12	A6308	Update open space plan	CPA cash	20,000.00			CLOSED
A31 ATM	Jun-20	A6380	Housing assistance	CPA cash	510,000.00			CLOSED
A35 ATM	May-21	A6383	Housing assistance	CPA cash	250,000.00			CLOSED

Article/Meeting	Date	Line	Description	Source	Original Appropriation	Unexpended Funds	Remaining Appropriation	Status
FUND 5031: SCHOOL CAPITAL PROJECTS								
A40 ATM	**May-15**	**10033**	**Wilkins School Doors/Windows**	**Borrowing**	**2,275,000.00**	**700,959.37**	**26,831.37**	**CLOSED**
A39 ATM	May-16	10099	Update Master Plan	Borrowing	200,000.00	15,155.00	15,155.00	INCOMPLETE
A1 STM	May-16	10102	High School Des/Constr	Borrowing	123,760,000.00	1,011,038.48	6,944,085.81	INCOMPLETE
A17F4 ATM	May-18	10218	Wilkins School Bathrooms	Borrowing	1,000,000.00	-	371,310.46	CLOSED
A17F3 ATM	May-18	10227	HVAC Dawe School	Borrowing/Transfers	300,000.00	299,999.21	300,000.00	INCOMPLETE
A4 STM	Nov-18	10268	Telephone system	Borrowing	700,000.00	90,963.49	76,060.50	INCOMPLETE
A23E1 ATM	Jun-20	10395	School van	Borrowing	40,000.00	1,766.65	1,766.65	CLOSED
A5 STM	Dec-21	10500	Feasibility study, South School	Borrowing	750,000.00	-	499,593.00	INCOMPLETE
A17 ATM	May-22	10580	Wheelchair accessible swing	Free cash	70,000.00	70,000.00	70,000.00	INCOMPLETE
A4 STM	Nov-22	10653	Security Dawe and Gibbons	Tax levy	600,000.00	600,000.00	600,000.00	INCOMPLETE
A5 STM	Nov-22	10654	Video improvments, elementary schools	Tax levy	452,409.00	452,409.00	452,409.00	INCOMPLETE
FUND 5034: SEWER CAPITAL PROJECTS								
A10 STM	Nov-14	6161	Reduce I & I	Borrowing	227,425.00	4,121.92	-	INCOMPLETE
A29 ATM	May-15	10040	Reduce I & I	Borrowing	300,000.00	417.91	-	INCOMPLETE
A25 ATM	May-16	10092	Sewer I & I	Borrowing	300,000.00	1,072.47	-	INCOMPLETE
A22 ATM	May-17	10154	Sewer Capital	Borrowing	352,000.00	23.73	-	CLOSED
A25 ATM	May-18	10214	Reduce I & I	Borrowing/Transfers	650,000.00	47,249.87	-	INCOMPLETE
A29 ATM	May-19	10298	Sewer Capital I & 1	Borrowing	400,000.00	-	197,885.81	INCOMPLETE
A34 ATM	May-19	10300	Park St Sewer Design	Borrowing/Transfers	800,000.00	-	193,550.00	INCOMPLETE
A25 ATM	Jun-20	10396	Reduce I & I	Borrowing	600,000.00	-	600,000.00	INCOMPLETE
A27 ATM	Jun-20	10398	Park St Sewer Const	Borrowing/Transfers	7,500,000.00	-	1,419,997.27	INCOMPLETE
A19E1 ATM	May-21	10489	Sew Pump Sta Truc	Borrowing/Transfers	75,000.00	22,329.12	-	INCOMPLETE
A21 ATM	May-21	10493	Sewer I & I	Borrowing	400,000.00	-	400,000.00	INCOMPLETE
A27 ATM	May-21	10497	Sew Pump Sta Upgrades	Borrowing/Transfers	1,175,000.00	-	73,767.79	INCOMPLETE
A19 ATM	May-22	10581	Sew Pump Sta Upgrades	Retained earnings	450,000.00	450,000.00	450,000.00	INCOMPLETE
A20 ATM	May-22	10582	Sewer I & I	Borrowing/Transfers	660,000.00	260,000.00	660,000.00	INCOMPLETE

Article/Meeting	Date	Line	Description	Source	Original Appropriation	Unexpended Funds	Remaining Appropriation	Status
	May-22	10583	Washington/Atkinson sewer design	Retained earnings	150,000.00	129,710.41	-	INCOMPLETE

Article/Meeting	Date	Line	Description	Source	Original Appropriation	Unexpended Funds	Remaining Appropriation	Status
			FUND 5035: WATER CAPITAL PROJECTS					
A48 ATM	May-12	6883	Water System Improvements	Borrowing	4,480,000.00	119,212.21	86,426.01	INCOMPLETE
A11 STM	**Nov-14**	**6897**	**Island Mill Turnpike water Mains (MWRA)**	**Borrowing**	**2,506,000.00**	**74,832.03**	**54,723.52**	**CLOSED**
A7 STM	May-15	10041	Muddy Pond rehab	Borrowing	1,825,000.00	-	121,573.39	INCOMPLETE
A28 ATM	May-19	10297	Muddy Pond Pump Station	Borrowing/Transfers	3,125,000.00	10,274.02	10,274.02	INCOMPLETE
A10 STM	Oct-20	10458	Water master plan	Borrowing	50,000.00			CLOSED
A17 STM	Oct-20	10460	Pratt's Court well investigation	Borrowing	325,000.00	12,500.00	15,000.00	INCOMPLETE
A18 STM	Oct-20	10448	Pratt's Court roof replacement	Borrowing	45,000.00	4,050.00	4,050.00	CLOSED
A22 ATM	May-22	10584	Water main upgrades	Borrowing/Transfers	2,000,000.00	340,067.74	41,920.00	INCOMPLETE
			FUND 5036: MISCELLANEOUS MUNICIPAL CAPITAL PROJECTS					
A27D ATM	May-14	1751	Integrated Finance Software	Borrowing	750,000.00	66,189.71	63,069.71	INCOMPLETE
A40 ATM	May-12	5821	PW Replace Post Lights Square	Free Cash	45,000.00	10,103.00	10,103.00	INCOMPLETE
A27E5 ATM	May-14	5836	Street lighting	Borrowing	100,000.00	36,578.82	36,578.82	INCOMPLETE
A34 ATM	May-15	10008	Transportation improv Town Square	Borrowing	50,000.00	15,292.00	15,227.00	CLOSED
A22C1 ATM	May-16	10072	Town Clerk Voting	Free Cash	5,000.00	1,000.00	1,000.00	INCOMPLETE
A33 ATM	**May-16**	**10097**	**Vegetation Harris Pond**	**Free Cash**	**40,000.00**	**10,433.63**	**488.63**	**CLOSED**
A6 STM	Dec-16	10118	Central Dispatch	Borrowing/Transfers	750,000.00	10,963.04	1,149.04	INCOMPLETE
A19B2 ATM	**May-17**	**10145**	**Garage Door Openers (EXPIRED)**	**Transfers**	**15,000.00**	**6,011.13**	**6,011.13**	**CLOSED**
A17B4 ATM	**May-18**	**10213**	**Fire Rescue Tools**	**Free Cash**	**38,000.00**	**692.03**	**692.03**	**CLOSED**
A17A1 ATM	May-18	10221	Bullet Proof Vests	Transfers	63,000.00	21,542.44	19,276.04	INCOMPLETE
A17B3 ATM	**May-18**	**10225**	**Fire Pre-emption Signal**	**Borrowing/Transfers**	**22,000.00**	**1,937.51**	**1,937.51**	**CLOSED**
A19 ATM	May-18	10229	Transp Anal Tosca/Central	Borrowing	275,000.00	2,596.53	12,150.00	INCOMPLETE
A20 ATM	May-18	10230	Transp Anal Traffic	Borrowing	125,000.00	10,633.60	41,390.00	INCOMPLETE
A43 ATM	May-18	10237	Munis Licensing	Borrowing	100,000.00	18,326.77	18,326.77	INCOMPLETE
A18A ATM	**May-18**	**10238**	**Cedar Hill Repairs**	**Bldg Stabilization**	**12,200.00**	**12,200.00**	**12,200.00**	**CLOSED**
A18B ATM	**May-18**	**10239**	**DPW Admin Repairs**	**Bldg Stabilization**	**29,156.00**	**4,004.52**	**4,004.52**	**CLOSED**

Article/Meeting	Date	Line	Description	Source	Original Appropriation	Unexpended Funds	Remaining Appropriation	Status
A18C ATM	May-18	10240	DPW Garage Repairs	Bldg Stabilization	23,114.00	22,161.43	22,161.43	INCOMPLETE
A18E ATM	May-18	10241	Fire Sta # 2 Repairs	Bldg Stabilization	132,643.00	27,066.80	27,066.80	INCOMPLETE
A18G ATM	**May-18**	**10243**	**Police Station Repairs**	**Bldg Stabilization**	**75,260.00**	**2,078.20**	**2,078.20**	**CLOSED**
A11 STM	**Nov-18**	**10270**	**Lucius Clapp Repairs**	**Transfers**	**60,000.00**	**40,500.00**	**40,500.00**	**CLOSED**
A26A1 ATM	May-19	10285	3 Police Cruisers	Borrowing/Transfers	187,000.00	6,278.55	6,278.55	INCOMPLETE
A26B2 ATM	**May-19**	**10287**	**Fire Vests**	**Transfers**	**6,000.00**	**56.04**	**56.04**	**CLOSED**
A26C1 ATM	May-19	10288	PW Pickup Plow	Borrowing	46,000.00	1,991.15	1,991.15	CLOSED
A26C2 ATM	May-19	10289	PW Utility Vehicle	Borrowing	400,000.00	1.25	12.25	CLOSED
A27B ATM	**May-19**	**10291**	**DPW Facilities Upgrade**	**Transfers**	**81,120.00**	**4,635.77**	**350.77**	**CLOSED**
A27D ATM	May-19	10293	FAC Police Station Upgrade	Borrowing/Transfers	84,280.00	5,622.24	54,621.53	INCOMPLETE
A27E2A ATM	May-19	10295	FAC TN Hall Upgrade	Transfers	140,186.00	28,600.00	28,600.00	INCOMPLETE
A27E2B ATM	May-19	10296	FAC TN Hall Upgrade	Borrowing	354,814.00	3,719.35	3,719.35	CLOSED
A35 ATM	May-19	10301	Park St Traffic	Borrowing	375,000.00	5,477.60	329,720.00	INCOMPLETE
A36 ATM	May-19	10302	DPW Stormwater	Borrowing/Grant	190,000.00	23,828.40	48,356.98	INCOMPLETE
A42 ATM	May-19	10305	Cons Comm Lake Mgmt	Free Cash	40,000.00	10,050.00	10,050.00	INCOMPLETE
A30 ATM	May-19	10334	CDBG Consultant	Transfers	17,000.00	11,650.00	7,500.00	INCOMPLETE
A28 ATM	Jun-20	10399	Central & Tosca Rights OF Way	Free Cash	150,000.00	150,000.00	150,000.00	INCOMPLETE
A29 ATM	Jun-20	10400	Safe Routes to School	Free Cash	150,000.00	27,600.00	11,750.00	INCOMPLETE
A30 ATM	Jun-20	10401	Lake Management	Free Cash	35,000.00	50.00	50.00	INCOMPLETE
A9A STM	Oct-20	10420	COA Painting Repairs	Bldg Stabilization	41,872.00	41,872.00	41,872.00	INCOMPLETE
A9B STM	**Oct-20**	**10421**	**COA Sinks/Fixtures**	**Bldg Stabilization**	**2,880.00**	**2,880.00**	**2,880.00**	**CLOSED**
A9C STM	Oct-20	10422	DPW Flooring	Bldg Stabilization	11,000.00	-	-	CLOSED
A9D STM	Oct-20	10423	DPW Stormwater Upgrade	Bldg Stabilization	138,500.00	108,600.00	89,500.00	INCOMPLETE
A9E STM	Oct-20	10424	DPW Parking Lot	Bldg Stabilization	206,600.00	206,600.00	206,600.00	INCOMPLETE
A9F STM	Oct-20	10425	DPW HVAC Controls	Bldg Stabilization	67,104.00	67,104.00	50,504.00	INCOMPLETE
A9G STM	Oct-20	10426	DPW Scrape & Repaint	Bldg Stabilization	79,850.00	76,964.92	76,350.00	INCOMPLETE
A9H STM	Oct-20	10427	DPW Garage Doors	Bldg Stabilization	52,000.00	44,923.63	38,497.25	INCOMPLETE
A9I STM	Oct-20	10428	DPW Roof Top Units	Bldg Stabilization	112,000.00	58,146.49	-	INCOMPLETE

Article/Meeting	Date	Line	Description	Source	Original Appropriation	Unexpended Funds	Remaining Appropriation	Status
A9J STM	**Oct-20**	**10429**	**Paving Fire Stat # 2**	**Bldg Stabilization**	**86,300.00**	**69,072.00**	**69,072.00**	**CLOSED**
A9K STM	**Oct-20**	**10430**	**Town Hall Fan Coils**	**Bldg Stabilization**	**6,400.00**	**6,400.00**	**6,400.00**	**CLOSED**
A9L STM	**Oct-20**	**10431**	**Town Hall Pipe Instal**	**Bldg Stabilization**	**2,880.00**	**2,880.00**	**2,880.00**	**CLOSED**
A9M STM	**Oct-20**	**10432**	**Town Hall Sinks/Fixtures**	**Bldg Stabilization**	**3,360.00**	**3,360.00**	**3,360.00**	**CLOSED**
A9N STM	Oct-20	10433	Town Hall Brick / Granite	Bldg Stabilization	21,750.00	21,750.00	21,750.00	INCOMPLETE
A8B5 STM	Oct-20	10446	Fire diagnostic equip/tools	Free Cash	10,000.00	2,005.00	2,005.00	INCOMPLETE
A8B1 STM	Oct-20	10449	Fire 1 staff vehicle	Borrowing	55,000.00	890.37	890.37	INCOMPLETE
A8B2 STM	Oct-20	10450	Fire utility brush truck	BorrowingTransfers	200,000.00	11,308.24	11,309.08	INCOMPLETE
A8B4 STM	Oct-20	10452	Fire protective equipment	Borrowing	45,000.00	10,740.91	10,740.91	INCOMPLETE
A8A1 STM	Oct-20	10453	Police 3 marked cruisers	Borrowing	180,000.00	1,390.01	1,390.01	INCOMPLETE
A8A2 STM	Oct-20	10454	Police 1 unmarked cruiser	Borrowing	50,000.00	5,466.00	5,466.00	INCOMPLETE
A8C3 STM	Oct-20	10456	PW medium duty dump truck w plow	BorrowingTransfers	114,000.00	114,000.00	14.40	INCOMPLETE
A8C4 STM	Oct-20	10457	PW Sanitation truck extraordinary repairs	Borrowing	70,000.00	32,990.09	18,575.89	INCOMPLETE
A19A1 ATM	May-21	10475	3 Marked Cruisers	Borrowing	225,000.00	-	57,931.95	INCOMPLETE
A19A3 ATM	May-21	10477	Police Storage Shed	Free Cash	5,000.00	5,000.00	5,000.00	INCOMPLETE
A19A4 ATM	**May-21**	**10478**	**Defibrillators**	**Free Cash/Transfers**	**7,500.00**	**115.75**	**115.75**	**CLOSED**
A19B2 ATM	May-21	10480	Furnish Sta 1 & 2	Transfers	20,000.00	4,231.62	4,231.62	INCOMPLETE
A19B3 ATM	May-21	10481	Radios/Communic	Transfers	20,500.00	14,501.41	14,501.41	INCOMPLETE
A19B6 ATM	May-21	10484	Hose & Adapters	Transfers	15,000.00	8,333.68	8,333.68	INCOMPLETE
A19B7 ATM	May-21	10485	Misc EMS Equip	Transfers	25,000.00	12,285.97	12,285.97	INCOMPLETE
A19C1 ATM	**May-21**	**10486**	**DPW Chipper Box**	**Transfers**	**25,000.00**	**100.00**	**100.00**	**CLOSED**
A19C2 ATM	May-21	10487	Trash Truck	BorrowingTransfers	300,000.00	13,718.77	-	INCOMPLETE
A19D1 ATM	**May-21**	**10488**	**Pool Car**	**Transfers**	**35,000.00**	**5,324.00**	**5,324.00**	**CLOSED**
A20A ATM	**May-21**	**10491**	**Dog Pound Roof/HVAC**	**Transfers**	**18,000.00**	**600.00**	**600.00**	**CLOSED**
A20B ATM	**May-21**	**10492**	**Clubhouse Roof**	**Transfers**	**50,000.00**	**2,650.00**	**2,650.00**	**CLOSED**
A22 ATM	**May-21**	**10494**	**Stormwater Compliance**	**Transfers**	**100,000.00**	**400.00**	**400.00**	**CLOSED**
A24 ATM	May-21	10495	Lake Management	Free Cash/Transfers	66,000.00	45,315.00	35,315.00	INCOMPLETE
A1 STM	Dec-21	10530	Fire Station Bldg/Renovations	Borrowing/Grants	27,300,000.00	18,104,630.75	22,853,728.06	INCOMPLETE

Article/Meeting	Date	Line	Description	Source	Original Appropriation	Unexpended Funds	Remaining Appropriation	Status
A6 STM	Dec-21	10531	Rubbish Packer	Free cash	300,000.00	300,000.00	-	INCOMPLETE
A16A1 ATM	May-22	10572	3 marked cruisers	Free cash	200,000.00	200,000.00	200,000.00	INCOMPLETE
A16A2 ATM	May-22	10573	1 marked cruisers	Free cash	40,000.00	40,000.00	400,000.00	INCOMPLETE
A16A3 ATM	May-22	10574	Radio upgrades	Free cash	50,000.00	50,000.00	50,000.00	INCOMPLETE
A16B1 ATM	May-22	10575	Ambulance	Free Cash/Transfers	360,000.00	360,000.00	360,000.00	INCOMPLETE
A16C2 ATM	May-22	10576	Trackless holder	Free cash	173,000.00	173,000.00	-	INCOMPLETE
A16D1 ATM	May-22	10577	2 pool vehicles	Free cash	55,000.00	55,000.00	55,000.00	INCOMPLETE
A16E1 ATM	May-22	10578	Coat police station roof	Transfers	150,000.00	150,000.00	150,000.00	INCOMPLETE
A16E2 ATM	**May-22**	**10579**	**Security upgrades**	**Free cash**	**70,000.00**	**30,329.70**	**1,502.66**	**CLOSED**
A27 ATM	May-22	10587	Bird St. trail improvements	Free cash	61,000.00	61,000.00	61,000.00	INCOMPLETE
A32 ATM	May-22	10590	Stormwater compliance	Free cash	95,000.00	95,000.00	95,000.00	INCOMPLETE
A33 ATM	May-22	10591	Drainage analysis	Free cash	285,000.00	251,171.83	7,305.67	INCOMPLETE
A35 ATM	May-22	10592	Rights of way	Free cash	150,000.00	150,000.00	108,450.00	INCOMPLETE
A8 STM	Nov-22	10655	Walnut St. traffic control	Free cash	250,000.00	250,000.00	250,000.00	INCOMPLETE

Article/Meeting	Date	Line	Description	Source	Original Appropriation	Unexpended Funds	Remaining Appropriation	Status
FUND 5037: LIBRARY CAPITAL PROJECTS								
A63 ATM	May-11	8212	Lib Expansion & Renov	Borrowing/Grant	14,000,000.00	53,099.07	39,270.20	INCOMPLETE
FUND 5039: CEDAR HILL CAPITAL PROJECTS								
A15 STM	Oct-20	10459	Greens sprayer	Borrowing	60,000.00	2,103.66	2,103.66	CLOSED
A19F1 ATM	**May-21**	**10490**	**Green/Grounds Equip**	**Transfers**	**200,000.00**	**2,410.08**	**2,410.08**	**CLOSED**
FUND 5040: COMMUNITY PRESERVATION CAPITAL PROJECTS								
A55 ATM	May-11	1503	Purchase Glen Echo	Borrowing	1,500,000.00	100.98	73,600.98	INCOMPLETE
A45A ATM	May-15	10056	Glen Echo recreation const	Borrowing	324,208.00	-	646.59	INCOMPLETE
A45B ATM	May-15	10057	Capen Reynolds security	CPA cash	32,000.00	22,271.21	22,271.21	INCOMPLETE
A45C ATM	May-15	10058	Capen Reynolds grounds	Borrowing	278,000.00	-	148,025.87	INCOMPLETE
A10 STM	Nov-15	10060	Rehab RR station	Borrowing	350,000.00	-	9,132.12	INCOMPLETE
A27C ATM	May-19	10292	FAC Station 1 Upgrade	CPA cash	210,280.00	111,449.15	111,449.15	INCOMPLETE
A32 ATM	Jun-20	10393	Pres Ancient Docs	CPA cash	9,280.00	116.00	116.00	INCOMPLETE
A16 STM	Oct-20	10445	Glen Echo recreational facilities const.	CPA cash	236,000.00	26,852.07	5,276.53	INCOMPLETE
A36 ATM	May-21	10501	Restore Engine 2	CPA cash	185,000.00	180,000.00	-	INCOMPLETE
A25 ATM	May-22	10585	Multi-sport court	CPA cash	300,000.00	284,600.00	284,600.00	INCOMPLETE
A26 ATM	May-22	10586	Atkinson land acquisition	CPA cash	135,000.00	43,523.76	43,523.76	INCOMPLETE
A30 ATM	May-22	10589	Evaluate West. St. barn	CPA cash	7,500.00	7,500.00	-	INCOMPLETE

TOWN OF STOUGHTON
SELECTED FUND BALANCES
AS OF JANUARY 31, 2023

3500-01046	MWRA Capital Infrastructure	3,370,405
3300-06153	Inflow and Infiltration Receipts Reserved	94,013
8700	Health Claims Trust	3,536,522
8800	Workers' Compensation Trust	792,575

TOWN OF STOUGHTON
MWRA INFRASTRUCTURE FUND

Year	Beginning Balance	Receipts	Transfers Out	Net Amount	Ending Balance
2006	0	191,321.45	$ -	$ 191,321.45	$ 191,321.45
2007	$ 191,321.45	691,794.13	$ (191,321.00)	$ 500,473.13	$ 691,794.58
2008	$ 691,794.58	103,462.47	$ (691,794.00)	$ (588,331.53)	$ 103,463.05
2009	$ 103,463.05	651,206.08	$ (754,669.00)	$ (103,462.92)	$ 0.13
2010	$ 0.13	798,848.97	$ (648,837.00)	$ 150,011.97	$ 150,012.10
2011	$ 150,012.10	659,546.38	$ (783,679.00)	$ (124,132.62)	$ 25,879.48
2012	$ 25,879.48	891,229.87	$ (779,030.00)	$ 112,199.87	$ 138,079.35
2013	$ 138,079.35	881,189.53	$ (775,292.00)	$ 105,897.53	$ 243,976.88
2014	$ 243,976.88	1,297,703.58	$ (751,734.00)	$ 545,969.58	$ 789,946.46
2015	$ 789,946.46	1,045,237.13	$ (729,110.00)	$ 316,127.13	$ 1,106,073.59
2016	$ 1,106,073.59	959,592.68	$ (722,854.00)	$ 236,738.68	$ 1,342,812.27
2017	$ 1,342,812.27	840,878.99	$ (749,897.88)	$ 90,981.11	$ 1,433,793.38
2018	$ 1,433,793.38	945,069.66	$ (718,018.00)	$ 227,051.66	$ 1,660,845.04
2019	$ 1,660,845.04	982,743.72	$ (825,000.00)	$ 157,743.72	$ 1,818,588.76
2020	$ 1,818,588.76	992,644.45	$ (1,600,000.00)	$ (607,355.55)	$ 1,211,233.21
2021	$ 1,211,233.21	576,191.14	$ -	$ 576,191.14	$ 1,787,424.35
2022	$ 1,787,424.35	1,582,980.51	$ -	$ 1,582,980.51	$ 3,370,404.86
01/31/23	$ 3,370,404.86	-	$ -	$ -	$ 3,370,404.86

TOWN OF STOUGHTON
MULTI-YEAR ANALYSIS OF HEALTH CARE TRUST FUND (8700)
Fiscal Years 2017-2023

	FY2023 as of 1/31/23	FY2022	FY2021	FY2020	FY2019	FY2018	FY2017
Beginning Balance	**6,246,180**	**6,527,487**	**7,335,506**	**7,952,476**	**7,963,726**	**7,100,222**	**5,956,531**
Revenues							
Earnings on Investments	2,645	4,444	27,647	133,206	164,957	58,368	21,341
Other Miscellaneous Revenue	453,091	1,908,874	1,429,434	2,427,633	883,609	611,274	827,310
Employee Insurance Contributions	2,138,844	3,821,272	3,910,592	3,985,058	3,868,309	3,820,132	3,563,315
Town Insurance Contributions	4,914,511	8,566,063	8,625,446	8,579,860	8,706,063	8,272,155	7,860,665
Pharmacy Rebates	502,218	856,516	410,459	244,635	-	-	-
Total Revenues	**8,011,309**	**15,157,169**	**14,403,578**	**15,370,392**	**13,622,937**	**12,761,929**	**12,272,630**
Expenditures							
Claims Paid - HMO Blue	(25)	(16)		(379,695)	(2,222,003)	(2,202,419)	(1,882,818)
Stop Loss Ins Premiums - HMO Blue				(29,268)	(158,665)	(143,848)	(129,568)
Administrative Fees - HMO Blue				(18,523)	(105,546)	(97,271)	(76,918)
Claims Paid - Harvard Pilgrim		188	33,010	(611,706)	(3,000,387)	(2,272,856)	(2,411,595)
Stop Loss Ins Premiums - HPHC				(36,592)	(199,135)	(171,356)	(158,720)
Administrative Fees - Harvard Pilgrim				(15,218)	(161,708)	(224,068)	(134,537)
Claims Paid - Tufts		10,426	(3962)	(1,530,824)	(6,482,582)	(5,589,644)	(5,127,435)
Stop Loss Ins Premiums - Tufts				(92,815)	(516,364)	(464,215)	(448,210)
Administrative Fees - Tufts				(43,159)	(382,224)	(373,861)	(386,828)
Claims Paid - Medex				(86,413)	(325,790)	(289,645)	(284,010)
Medex - Stop Loss Insurance Premiums							-
Administrative Fees - Medex				(7,777)	(45,703)	(41,506)	(36,254)
Claims Paid - Health Plans	(9,460,702)	(13,321,919)	(13,472,131)	(11,740,595)			
Administrative Fees - Health Plans	(211,468)	(456,554)	(447,008)	(458,812)			
Stop Loss Ins Premiums - Health Plans	(976,550)	(1,583,605)	(1,282,795)	(902,356)			
Claims Paid Abacus Prescription	(45,000)	(34,000)	(7,000)				
Administrative Fees - Bay State				175			
Consultant Fees	(23,850)	(49,543)	(28,624)	(30,855)	(31,350)	(22,790)	(23,635)
Patient Centered Outcome Fee	(3,372)	(3,453)	(3,087)	(2,930)	(2,730)	(4,946)	
Transitional Reinsurance Contributions							(28,410)
Total Expenditures	**(10,720,967)**	**(15,438,476)**	**(15,211,597)**	**(15,987,363)**	**(13,634,187)**	**(11,898,425)**	**(11,128,939)**
Ending Fund Balance	**3,536,522**	**6,246,180**	**6,527,487**	**7,335,506**	**7,952,476**	**7,963,726**	**7,100,222**

TOWN OF STOUGHTON
ANALYSIS OF BUDGET EXPENDITURE TURNBACKS
GENERAL FUND
FY 2022

Department	Original Budget	Amount of Turnbacks	% of Budget Turned Back
Historical Commission	800	800	100.00%
Finance Committee	417,250	330,939	79.31%
Unemployment Compensation	50,000	37,506	75.01%
Select Board	17,830	11,991	67.25%
Civilian Dispatchers	849,393	215,053	25.32%
Substance Abuse Prevention	101,733	25,114	24.69%
Town Counsel	296,000	49,117	16.59%
Crossing Guards	118,047	19,250	16.31%
Centralized Purchasing	105,100	16,428	15.63%
Board of Health	185,513	28,728	15.49%
Planning Board	126,754	16,100	12.70%
Economic Development	104,879	12,974	12.37%
Town Clerk	322,013	39,719	12.33%
Veterans Services	477,668	55,000	11.51%
Animal Control	65,985	7,554	11.45%
Treasurer Collector	554,770	49,836	8.98%
Fleet Maintenance	501,250	43,017	8.58%
Recreation	445,104	35,227	7.91%
Council on Aging	383,998	29,749	7.75%
Community Events	51,990	3,111	5.98%
Building & Zoning	386,939	22,299	5.76%
Parks	347,991	15,338	4.41%
Health Insurance	10,368,870	426,117	4.11%
Town Accountant	328,971	13,403	4.07%
Fire Department	6,912,691	191,779	2.77%
Police Department	7,414,392	195,628	2.64%
DPW General & Highway	1,112,242	28,325	2.55%
Library	1,100,770	24,621	2.24%
Procurement	146,838	2,662	1.81%
Town Manager	430,052	7,324	1.70%
Human Resources	159,573	2,709	1.70%
Engineering	609,210	10,145	1.67%
Town-wide Expenses/Insurance	1,905,000	29,983	1.57%
Information Systems	514,581	6,697	1.30%
Town Moderator	3,000	33	1.10%
Facilities	925,193	9,434	1.02%
Waste Disposal/Sanitation	2,098,771	15,695	0.75%
Retirement of Debt	7,886,439	28,837	0.37%
Board of Assessors	345,998	510	0.15%
Highway Construction & main	416,100	415	0.10%
Education-Stoughton	50,938,840	47,490	0.09%
Human Services	12,007	4	0.03%
Retirement Contribution	6,704,071	1,148	0.02%
Conservation	-	-	0.00%
Education-Regional	1,353,917	-	0.00%
Street Lighting	230,000	-	0.00%
State Assessments	5,312,567	(117,527)	-2.21%
Snow Removal	400,000	(588,756)	-147.19%
Other Financing Uses	100,956	(263,819)	-261.32%
	113,642,056	1,137,707	

TOWN OF STOUGHTON
ANALYSIS OF BUDGET EXPENDITURE TURNBACKS
GENERAL FUND
FY 2021

Department	Original Budget	Amount of Turnbacks	% of Budget Turned Back
Town Moderator	1,000	1,003	100.30%
Historical Commission	800	800	100.00%
Select Board	105,463	95,336	90.40%
Community Events	51,990	37,708	72.53%
Fleet Maintenance	33,500	19,924	59.47%
Centralized Purchasing	114,600	35,497	30.97%
Animal Control	73,423	21,554	29.36%
Snow Removal	400,000	96,308	24.08%
Civilian Dispatchers	866,443	176,986	20.43%
Recreation	471,149	80,813	17.15%
Council on Aging	411,456	53,937	13.11%
Building & Zoning	379,802	47,589	12.53%
Street Lighting	260,000	23,371	8.99%
Planning Board	124,973	10,798	8.64%
Economic Development	101,326	8,579	8.47%
Town Counsel	296,000	24,518	8.28%
Town Clerk	283,587	19,072	6.73%
Procurement	146,041	9,774	6.69%
DPW General & Highway	1,145,155	76,084	6.64%
Veterans Services	576,677	34,152	5.92%
Treasurer Collector	541,651	32,037	5.91%
Board of Assessors	344,225	19,835	5.76%
Highway Construction & main	399,100	22,289	5.58%
Town-wide Expenses/Insurance	1,817,268	91,657	5.04%
Information Systems	500,272	25,115	5.02%
Waste Disposal/Sanitation	2,161,003	107,269	4.96%
Health Insurance	10,248,947	431,250	4.21%
Police Department	7,572,495	259,913	3.43%
Library	1,178,999	35,210	2.99%
Town Accountant	309,249	7,731	2.50%
Fire Department	6,732,882	147,302	2.19%
Substance Abuse Prevention	86,681	1,850	2.13%
Engineering	592,873	11,384	1.92%
Human Resources	158,027	2,862	1.81%
Parks	318,572	5,746	1.80%
Unemployment Compensation	50,000	901	1.80%
Board of Health	177,959	3,192	1.79%
Retirement of Debt	8,152,350	112,381	1.38%
Education-Regional	1,309,257	15,945	1.22%
Facilities	684,305	7,147	1.04%
Finance Committee	417,250	4,013	0.96%
Town Manager	424,566	2,597	0.61%
Education-Stoughton	50,377,828	222,543	0.44%
Retirement Contribution	6,305,587	1,281	0.02%
Human Services	11,800	1	0.01%
MBTA	-	-	0.00%
Conservation	-	-	0.00%
Crossing Guards	118,047	(842)	-0.71%
State Assessments	174,672	(90,414)	-51.76%
Other Financing Uses	60,895	(41,618)	-68.34%
Youth Services	-	-	
	107,070,145	2,312,380	

TOWN OF STOUGHTON
ANALYSIS OF BUDGET EXPENDITURE TURNBACKS
GENERAL FUND
FY 2020

Department	Original Budget	Amount of Turnbacks	% of Budget Turned Back
Town Moderator	1,000	1,003	100.30%
Historical Commission	800	800	100.00%
Centralized Purchasing	113,600	97,148	85.52%
Civilian Dispatchers	785,826	166,102	21.14%
Planning Board	131,996	27,833	21.09%
Building & Zoning	372,263	75,337	20.24%
Town Clerk	315,542	63,822	20.23%
Community Events	51,990	10,226	19.67%
Recreation	256,792	47,328	18.43%
Procurement	164,274	20,911	12.73%
DPW General & Highway	1,136,034	98,647	8.68%
Treasurer/Collector	562,167	48,693	8.66%
Town Manager	447,131	36,661	8.20%
Veterans Services	595,284	48,269	8.11%
Highway Construction & main	359,100	29,092	8.10%
Police Department	7,375,631	509,135	6.90%
Street Lighting	270,000	16,859	6.24%
Board of Selectmen	11,850	724	6.11%
Board of Assessors	348,794	20,110	5.77%
Council on Aging	474,754	24,951	5.26%
Health Insurance	10,099,521	497,460	4.93%
Town-wide Expenses/Insurance	1,705,000	78,587	4.61%
Fire Department	6,427,583	287,612	4.47%
Board of Health	147,413	6,293	4.27%
Waste Disposal/Sanitation	2,092,663	77,422	3.70%
Engineering	605,257	22,373	3.70%
Information Systems	495,004	17,858	3.61%
Economic Development	90,729	3,060	3.37%
Animal Control	70,272	2,073	2.95%
Town Accountant	318,400	9,021	2.83%
Library	1,146,143	31,173	2.72%
Parks	304,637	6,201	2.04%
Youth Services	341,816	4,820	1.41%
Town House	658,164	9,195	1.40%
Crossing Guards	123,180	1,183	0.96%
Retirement of Debt	8,669,562	67,486	0.78%
Education-Stoughton	48,311,283	263,958	0.55%
Human Resources	144,776	722	0.50%
Education-Regional	1,382,140	6,824	0.49%
Town Counsel	250,000	1,192	0.48%
Retirement Contribution	5,889,570	19,406	0.33%
Finance Committee	417,250	1,057	0.25%
State Assessments	4,751,210	2,080	0.04%
Unemployment Compensation	40,000	9	0.02%
MBTA	-		0.00%
Conservation	-	-	0.00%
Other Financing Uses	90,568	-	0.00%
Snow Removal	300,000	(760)	-0.25%
	108,646,969	2,759,956	

TOWN OF STOUGHTON
ANALYSIS OF BUDGET EXPENDITURE TURNBACKS
GENERAL FUND
FY 2019

Department	Original Budget	Amount of Turnbacks	% of Budget Turned Back
Historical Commission	800	800	100.00%
Unemployment Compensation	40,000	27,480	68.70%
Town Moderator	1,000	400	40.00%
Centralized Purchasing	119,257	23,220	19.47%
Civilian Dispatchers	763,641	133,429	17.47%
Board of Selectmen	18,330	2,681	14.62%
Veterans Services	681,900	96,145	14.10%
Board of Health	155,811	14,952	9.60%
Building & Zoning	380,083	29,726	7.82%
Planning Board	127,254	9,762	7.67%
DPW General & Highway	1,214,993	92,810	7.64%
State Assessments	4,764,046	349,035	7.33%
Library	1,129,580	63,625	5.63%
Information Systems	485,568	25,900	5.33%
Town Clerk	332,033	16,948	5.10%
Police Department	7,124,577	336,142	4.72%
Highway Construction & main	359,215	16,666	4.64%
Parks	309,675	13,133	4.24%
Recreation	247,615	10,324	4.17%
Board of Assessors	332,707	11,982	3.60%
Engineering	582,081	20,727	3.56%
Town Manager	602,428	21,115	3.50%
Snow Removal	275,000	9,237	3.36%
Fire Department	6,343,294	197,560	3.11%
Council on Aging	442,975	13,618	3.07%
Finance Committee	417,250	11,610	2.78%
Waste Disposal/Sanitation	1,895,758	46,846	2.47%
Animal Control	67,155	1,502	2.24%
Town Accountant	326,615	6,606	2.02%
Town Counsel	230,000	4,620	2.01%
Street Lighting	270,000	4,721	1.75%
Crossing Guards	106,774	1,783	1.67%
Human Resources	171,404	2,595	1.51%
Community Events	51,990	665	1.28%
Town House	583,689	7,281	1.25%
Treasurer/Collector	550,961	6,492	1.18%
Town-wide Expenses/Insurance	1,446,200	9,172	0.63%
Procurement	163,970	835	0.51%
Education-Regional	1,258,304	5,754	0.46%
Youth Services	343,143	1,502	0.44%
Health Insurance	9,667,639	37,030	0.38%
Education-Stoughton	46,990,706	177,340	0.38%
Retirement Contribution	5,400,160	1,505	0.03%
MBTA	-	-	0.00%
Conservation	-	-	0.00%
Municipal Fuel Depot	-	544	0.00%
Retirement of Debt	8,540,731	(2,972)	-0.03%
Other Financing Uses	-	(302,682)	
	105,316,312	1,560,166	

TOWN OF STOUGHTON
ANALYSIS OF BUDGET EXPENDITURE TURNBACKS
GENERAL FUND
FY 2018

Department	Original Budget	Amount of Turnbacks	% of Budget Turned Back
Town Moderator	325	325	100.00%
Historical Commission	800	800	100.00%
Board of Selectmen	19,330	12,418	64.24%
Unemployment Compensation	40,000	14,701	36.75%
Community Events	81,290	29,430	36.20%
Centralized Purchasing	125,000	27,674	22.14%
Civilian Dispatchers	755,444	92,558	12.25%
Treasurer/Collector	563,034	68,230	12.12%
Recreation	265,092	28,794	10.86%
Human Resources	233,800	21,365	9.14%
Town Clerk	309,592	25,934	8.38%
Information Systems	481,902	39,705	8.24%
DPW General & Highway	1,207,030	97,114	8.05%
Board of Assessors	331,445	26,526	8.00%
Fire Department	6,275,910	384,853	6.13%
Engineering	568,840	33,004	5.80%
Crossing Guards	105,170	5,084	4.83%
Waste Disposal/Sanitation	1,891,222	89,898	4.75%
Highway Construction & main	381,100	15,733	4.13%
Animal Control	65,834	2,478	3.76%
Street Lighting	294,000	9,876	3.36%
Town Accountant	321,736	10,085	3.13%
Council on Aging	446,072	13,335	2.99%
Veterans Services	655,087	18,222	2.78%
Planning Board	139,833	3,466	2.48%
Finance Committee	481,790	11,061	2.30%
Police Department	6,646,865	126,121	1.90%
Procurement	160,800	2,931	1.82%
Education-Regional	1,595,037	21,468	1.35%
Parks	290,554	3,470	1.19%
State Assessments	4,206,002	44,279	1.05%
Library	1,108,971	11,645	1.05%
Town Manager	522,706	4,929	0.94%
Education-Stoughton	45,751,738	293,377	0.64%
Town House	540,169	3,257	0.60%
Building & Zoning	359,400	2,094	0.58%
Health Insurance	9,213,200	20,937	0.23%
Retirement Contribution	4,935,424	9,065	0.18%
Retirement of Debt	4,769,632	6,982	0.15%
Town Counsel	225,000	207	0.09%
MBTA	-	-	0.00%
Conservation	-	-	0.00%
Municipal Fuel Depot	-	(16,152)	0.00%
Youth Services	350,015	(346)	-0.10%
Town-wide Expenses/Insurance	1,360,500	(7,259)	-0.53%
Board of Health	143,667	(3,164)	-2.20%
Snow Removal	245,615	(587,792)	-239.31%
	98,465,973	1,018,718	

TOWN DEPARTMENTS GRANT APPENDIX

COUNCIL ON AGING FORMULA GRANT	FISCAL 2023
Salaries	$67,350.00
Professional & Technical	$9,400.00
Volunteer Recognition	$1,500.00
Office Furniture	$18,410.00
TOTAL	**$96,660.00**

MASS CALL3 SUBSTANCE ABUSE	FISCAL 2023
Cluster Coordinator	$64,000.00
Supervisor	$8,000.00
Program Support	$12,600.00
Fringe Benefits	$9,200.00
Consultant Fees	$106,000.00
InService Training & Education	$6,000.00
Office Supplies	$17,000.00
Food	$1,000.00
Travel Expenses	$1,200.00
Administrative Overhead	$25,000.00
TOTAL	**$250,000.00**

BOARD OF HEALTH REVOLVING FUND	FISCAL 2023
2023 Revolving Fund Budget	$120,000.00
TOTAL	**$120,000.00**

Budget Includes 50% of Assistant Sanitarian Salaries & Benefits

Annual Town Meeting Reports

STOUGHTON ANNUAL REPORT
KP LAW, P.C.
Fiscal Year 2022

I. LITIGATION

A. ACTIVE CASES

1. Lindsey v. Chief of Police
   Stoughton District Court, C.A. No. 2155CV172
   (28500-0431-JMA)

   This is an appeal of the denial of a license to carry. The parties have conferred on this appeal in an attempt to resolve this prior to a hearing. Given related court proceedings in Taunton, which have been delayed several times, the hearing on this matter has been continued with the parties' assent, until April 6, 2023, to assess whether there is a potential resolution in the case.

   Amount Billed in FY22: $41.00
   Fees/Disbursements: $41.00/$0.00
   Amount of Judgments or Settlements: N/A

B. CLOSED CASES

1. South Coast Rail
   (28514-0001-GXP)

   During FY 2022, we continued to assist the Town in responding to the MassDOT South Coast Commuter Rail project proposal under the regulatory process required by the Massachusetts and National Environmental Policy Acts ("MEPA" and "NEPA"). We originally filed an appeal in Superior Court, in 2014, of a certificate issued by the Secretary of Energy and Environmental Affairs approving the project proposal under MEPA. We subsequently agreed to stay the Superior Court proceedings because of MassDOT's announcement of a plan to amend its MEPA filings to pursue an alternative, phased approach to the project first through Middleborough and then returning to the Stoughton phase. The State issued a MEPA certificate approving the "phased" project through Middleborough and we filed an appeal of that certificate in an action filed in 2018. The Commonwealth and MassDOT then sought to end the stay in the Superior Court proceedings and the two proceedings (the 2014 and 2018 appeals) were consolidated into one case. Both parties filed cross-motions for judgment on the pleadings on January 7, 2020; MassDOT opposed our motion and filed a motion to strike attachments to our motion. An amicus brief in opposition to our motion for judgment on the pleadings was filed by Rail to Boston Coalition, One Southcoast Chamber, The Realtor Association of Southeastern Massachusetts, and the Southcoast Development Partnership; we filed an opposition to the amicus brief. Judge Cannone held a hearing on these motions on January 24, 2020, and took the matter under

advisement. In August, 2020, the Court ruled against the Town rejecting our argument, among others, that the so-called "phased" approach for South Coast Rail was in fact two separate projects, requiring that the MEPA certificate for Stoughton Electric be vacated. The Board of Selectmen authorized an appeal to the Massachusetts Appeals Court, which, after oral argument, affirmed the Superior Court ruling dismissing the appeal of the MEPA certificate in January, 2022. This does not mean that the project can proceed without further permitting, just that the proponent will not need to reinitiate initial MEPA review if it seeks to return to the Stoughton Electric alternative in the future. MassDOT has announced that it will not seek to return to the Stoughton alternative until 2030 at the earliest. Hopefully, they will ultimately reconsider the wisdom of this project, or at least return to the table to consider more adequate mitigation options.

Amount Billed in FY22: $2,398.50
Fees/Disbursements: $2,398.50/$0.00
Amount of Judgments or Settlements: N/A

2. Town v. Vardakostas
Norfolk Superior Court, C.A. No. 1882CV983
(28500-0423-JTB)

The Town brought this action to enjoin the defendant from demolishing the State Theatre in downtown Stoughton without complying with the Demolition Delay Bylaw. Our preliminary injunction motion was denied for failure to show a likelihood of success on the merits due to insufficient evidence of the defendant's intent to demolish the theatre. The matter has since resolved and been dismissed.

Amount Billed in FY22: $20.50
Fees/Disbursements: $20.50/$0.00
Amount of Judgments or Settlements: N/A

3. Express Towing, Inc. Individually and as purchaser of J.B.'s Towing, Inc. v. Town of Stoughton
Norfolk Superior Court, C.A. No. 1982CV00786
(28500-0429-GXP/NJC)

Represent the Town in a Breach of Contract Action brought by tow company alleging that the Town removed the Tow Company from the towing list without due process. On November 14, 2022, the Court allowed the Town's Motion for Summary Judgment and entered Judgment in its favor. The plaintiff failed to file an appeal and therefore, this matter is now closed.

Amount Billed in FY22: $11,720.00
Fees/Disbursements: $11,336.50/$383.50
Amount of Judgments or Settlements: N/A

4. Dezine Land Construction, Inc. v. Town of Stoughton
Brockton District Court, C.A. No. 2115CV000246
(28500-0618-DJD/MVS)

This is an action by a plowing contractor against the Town, and involves one claim of breach of contract and one claim of quantum meruit. The plaintiff claims the Town terminated its 2018-2019 contract with the plaintiff for plowing services without providing the notice called for in said contract and suffered damages in relation to contract preparation costs and lost profits. It is our understanding the Town did not call the plaintiff to service for a certain snow storm in the winter of 2018-2019, which plaintiff is characterizing as contract termination without proper notice. We filed a motion for summary judgment on behalf of the Town on July 5, 2022 based on the contract's having reserved to the Town the sole discretion to call in contractors as needed for each storm, which the Plaintiff opposed on July 19, 2022. The Plaintiff submitted an affidavit with its opposition claiming the former DPW Director had told him after a particular storm for which the Plaintiff was not called that the Town was no longer interested in Plaintiff's services. After a hearing on July 29, 2022, the District Court denied the Town's motion for summary judgment, holding that even if the Town retained discretion to call in contractors as needed, the DPW Director's statements created a dispute of material fact as to whether the Town nevertheless intended to terminate its relationship with the Plaintiff. We filed a motion for reconsideration on behalf of the Town on September 19, 2022, arguing the Court's decision was internally inconsistent because it had found the Town did have sole discretion whether to call in certain contractors, and, therefore, the statements of the DPW Director were irrelevant. The Court denied that motion on November 2, 2022. With authority from the then-Interim Town Manager, we engaged in settlement discussions with opposing counsel. The Plaintiff agreed to settle their $7,500 claim for $4,000, and the Select Board approved this settlement figure on December 13, 2022. It is our understanding the Town has issued payment and this matter is now closed.

Amount Billed in FY22: $3,529.51
Fees/Disbursements: $3,403.00/$126.51
Amount of Judgments or Settlements: $4,000.00

II. LEGAL SERVICES

General Legal Services

We provided a range of legal services and legal opinions including, but not limited to, those pertaining to liquor licenses, property acquisitions, public records requests, contract bidding and review, Town projects, licensing, land use and zoning issues, Town Meeting assistance and cable television license renewal.

Amount Billed in FY22: $61,437.98
Fees/Disbursements: $60,475.00/$962.98
Amount of Judgments or Settlements: N/A

III. GENERAL LABOR, COLLECTIVE BARGAINING AND ARBITRATION

General Labor, Collective Bargaining and Arbitration Fees and Expenses.

Amount Billed in FY22: $47,628.26
Fees/Disbursements: $47,478.00/$150.26

857469/STOU/0001

TOWN OF STOUGHTON
LITIGATION STATUS REPORT
MATTERS PENDING WITH
MEAD, TALERMAN AND COSTA, LLC
APRIL 4, 2023

1. Sherman v. Conservation Commission
Norfolk Superior Court, C.A. No 202182CV01085

By this appeal, plaintiff Roger Sherman, Stoughton Crossing Limited Partnership challenges the Conservation Commission's October 28, 2021 Order of Conditions denying approval to construct a single-family home at Lot 1 Pondview Lane. Following a negotiated remand, the Commission held another public hearing and issued an Order of Conditions allowing the project to proceed. The parties thereafter filed a Stipulation of Dismissal. This matter is concluded.

2. Stoughton Post 89, Inc. American Legion v. Sprissler, et al.
Norfolk Superior Court, C.A. No. 2282CV00029

The Plaintiff's Complaint in this matter, filed January 10, 2022, concerns property in the Town of Stoughton known and numbered as 400 Prospect Street. The parties dispute the validity of a prior sale of the property and each claim to be due damages for alleged wrongful actions of the others. The Town is not a party to this matter however on April 29, 2022, the Town took the subject property by eminent domain. As the Town must award damages owing to the taking of the property, the Town filed a limited intervention in order to seek the Court's instructions on how to handle the funds awarded as damages. The Court ordered that the funds be deposited with the Town Treasurer in accordance with G.L. c. 79, § 7D until further order of the Court. The Town complied with that order and has not participated or been otherwise involved in this matter since.

EMERSON & EMERSON
ATTORNEYS AT LAW

JOSEPH A. EMERSON (1957-1994)
JOSEPH A. EMERSON, JR.

33 WHITNEY AVENUE
WESTWOOD, MASSACHUSETTS 02090

TELEPHONE (781) 769-6025
FAX NO. (781) 769-6026
joeemerson@earthlink.net

February 8, 2023

Dr. Thomas Raab
Superintendent of Schools
Stoughton Public Schools
137 Walnut Street
Stoughton, MA 02072-2397

Re: Request for Detailed Report of Legal Expenses in FY 2022

Dear Dr. Raab:

Below is the summary of the legal expenses for the legal services, totaling $13,282.5, I have provided to the Stoughton School Department during Fiscal Year 2022:

General	Public Records Requests	Collective Bargaining	Arbitrations	Dept. of Labor Relations	Judgments/Awards
$11,450.50	$0	$1,832.00	$0	$0	$0

Please let me know if you require any other information.

Thank you.

Very truly yours,



Joseph A. Emerson, Jr.

STONEMAN, CHANDLER & MILLER LLP

99 HIGH STREET
BOSTON, MASSACHUSETTS 02110

TELEPHONE (617) 542-6789

FACSIMILE (617) 340-8587
WWW.SCMLLP.COM

ALAN S. MILLER
CAROL CHANDLER
KAY H. HODGE
REBECCA L. BRYANT
COLBY C. BRUNT
NANCY N. NEVILS
JOAN L. STEIN
JOHN M. SIMON

KATE CLARK
COLLEEN SHEA
JUSTIN R. GOMES
NIMESHA P. PERERA
GARRETT A. D. GEE
THOMAS P. DELMAR

MIRIAM K. FREEDMAN
OF COUNSEL

January 27, 2023

Via email to c_sampson@stoughtonschools.org
Ms. Carolann Sampson
Stoughton Public Schools
137 Walnut Street
Stoughton, MA 02072

Dear Ms. Sampson:

As requested, below is a summary of legal fees billed and paid by the Stoughton Public Schools during the Fiscal Year 2022.

FY22	
Special Education - General	$23,024.72
School Law - General	$ 3,945.00
Total FY22	$26,969.72

Please let me know if you have any questions.

Sincerely,

/s/ Joanne Connolly

Joanne Connolly
Firm Administrator

Part I ADMINISTRATION OF THE GOVERNMENT

Title III LAWS RELATING TO STATE OFFICERS

Chapter 30A STATE ADMINISTRATIVE PROCEDURE

Section 18 DEFINITIONS APPLICABLE TO SECS. 18 TO 25

Section 18. As used in this section and sections 19 to 25, inclusive, the following words shall, unless the context clearly requires otherwise, have the following meanings:

"Deliberation", an oral or written communication through any medium, including electronic mail, between or among a quorum of a public body on any public business within its jurisdiction; provided, however, that "deliberation" shall not include the distribution of a meeting agenda, scheduling information or distribution of other procedural meeting or the distribution of reports or documents that may be discussed at a meeting, provided that no opinion of a member is expressed.

"Emergency", a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.

"Executive session", any part of a meeting of a public body closed to the public for deliberation of certain matters.

"Intentional violation", an act or omission by a public body or a member thereof, in knowing violation of the open meeting law.

"Meeting", a deliberation by a public body with respect to any matter within the body's jurisdiction; provided, however, "meeting" shall not include:

(a) an on-site inspection of a project or program, so long as the members do not deliberate;

(b) attendance by a quorum of a public body at a public or private gathering, including a conference or training program or a media, social or other event, so long as the members do not deliberate;

(c) attendance by a quorum of a public body at a meeting of another public body that has complied with the notice requirements of the open meeting law, so long as the visiting members communicate only by open participation in the meeting on those matters under discussion by the host body and do not deliberate;

(d) a meeting of a quasi-judicial board or commission held for the sole purpose of making a decision required in an adjudicatory proceeding brought before it; or

(e) a session of a town meeting convened under section 9 of chapter 39 which would include the attendance by a quorum of a public body at any such session.

"Minutes", the written report of a meeting created by a public body required by subsection (a) of section 22 and section 5A of chapter 66.

"Open meeting law", sections 18 to 25, inclusive.

"Post notice", to display conspicuously the written announcement of a meeting either in hard copy or electronic format.

"Preliminary screening", the initial stage of screening applicants conducted by a committee or subcommittee of a public body solely for the purpose of providing to the public body a list of those applicants qualified for further consideration or interview.

"Public body", a multiple-member board, commission, committee or subcommittee within the executive or legislative branch or within any county, district, city, region or town, however created, elected, appointed or otherwise constituted, established to serve a public purpose; provided, however, that the governing board of a local housing, redevelopment or other similar authority shall be deemed a local public body; provided, further, that the governing board or body of any other authority established by the general court to serve a public purpose in the commonwealth or any part thereof shall be deemed a state public body; provided, further, that "public body" shall not include the general court or the committees or recess commissions thereof, bodies of the judicial branch or bodies appointed by a constitutional officer solely for the purpose of advising a constitutional officer and shall not include the board of bank incorporation or the policyholders protective board; and provided further, that a subcommittee shall include any multiple-member body created to advise or make recommendations to a public body.

"Quorum", a simple majority of the members of the public body, unless otherwise provided in a general or special law, executive order or other authorizing provision.

Part I ADMINISTRATION OF THE GOVERNMENT

Title III LAWS RELATING TO STATE OFFICERS

Chapter 30A STATE ADMINISTRATIVE PROCEDURE

Section 19 DIVISION OF OPEN GOVERNMENT; OPEN MEETING LAW TRAINING; OPEN MEETING LAW ADVISORY COMMISSION; ANNUAL REPORT

Section 19. (a) There shall be in the department of the attorney general a division of open government under the direction of a director of open government. The attorney general shall designate an assistant attorney general as the director of the open government division. The director may appoint and remove, subject to the approval of the attorney general, such expert, clerical and other assistants as the work of the division may require. The division shall perform the duties imposed upon the attorney general by the open meeting law, which may include participating, appearing and intervening in any administrative and judicial proceedings pertaining to the enforcement of the open meeting law. For the purpose of such participation, appearance, intervention and training authorized by this chapter the attorney general may expend such funds as may be appropriated therefor.

(b) The attorney general shall create and distribute educational materials and provide training to public bodies in order to foster awareness and compliance with the open meeting law. Open meeting law training may include, but shall not be limited to, instruction in:

(1) the general background of the legal requirements for the open meeting law;

(2) applicability of sections 18 to 25, inclusive, to governmental bodies;

(3) the role of the attorney general in enforcing the open meeting law; and

(4) penalties and other consequences for failure to comply with this chapter.

(c) There shall be an open meeting law advisory commission. The commission shall consist of 5 members, 2 of whom shall be the chairmen of the joint committee on state administration and regulatory oversight; 1 of whom shall be the president of the Massachusetts Municipal Association or his designee; 1 of whom shall be the president of the Massachusetts Newspaper Publishers Association or his designee; and 1 of whom shall be the attorney general or his designee.

The commission shall review issues relative to the open meeting law and shall submit to the attorney general recommendations for changes to the regulations, trainings, and educational initiatives relative to the open meeting law as it deems necessary and appropriate.

(d) The attorney general shall, not later than January 31, file annually with the commission a report providing information on the enforcement of the open meeting law during the preceding calendar year. The report shall include, but not be limited to:

(1) the number of open meeting law complaints received by the attorney general;

(2) the number of hearings convened as the result of open meeting law complaints by the attorney general;

(3) a summary of the determinations of violations made by the attorney general;

(4) a summary of the orders issued as the result of the determination of an open meeting law violation by the attorney general;

(5) an accounting of the fines obtained by the attorney general as the result of open meeting law enforcement actions;

(6) the number of actions filed in superior court seeking relief from an order of the attorney general; and

(7) any additional information relevant to the administration and enforcement of the open meeting law that the attorney general deems appropriate.

Part I ADMINISTRATION OF THE GOVERNMENT

Title III LAWS RELATING TO STATE OFFICERS

Chapter 30A STATE ADMINISTRATIVE PROCEDURE

Section 20 MEETINGS OF A PUBLIC BODY TO BE OPEN TO THE PUBLIC; NOTICE OF MEETING; REMOTE PARTICIPATION; RECORDING AND TRANSMISSION OF MEETING; REMOVAL OF PERSONS FOR DISRUPTION OF PROCEEDINGS; OFFICE HOLDERS TO CERTIFY RECEIPT OF OPEN MEETING LAW AND EDUCATIONAL MATERIALS

[Section impacted by 2020, 53, Sec. 17, as amended by 2020, 201, Secs. 33 to 38 effective November 10, 2020, and 2021, 20, Secs. 20, 27 and 31 as amended by 2021, 29, Sec. 57 and 2022, 22, Secs. 8 to 10 effective June 16, 2021 in order to address disruptions caused by the outbreak of COVID-19.]

Section 20. (a) Except as provided in section 21, all meetings of a public body shall be open to the public.

(b) Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to the meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to the meeting. Notice shall be printed in a legible, easily

understandable format and shall contain the date, time and place of the meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting.

(c) For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.

For meetings of a regional or district public body, notice shall be filed and posted in each city or town within the region or district in the manner prescribed for local public bodies. For meetings of a regional school district, the secretary of the regional school district committee shall be considered to be its clerk and shall file notice with the clerk of each city or town within the district and shall post the notice in the manner prescribed for local public bodies. For meetings of a county public body, notice shall be filed in the office of the county commissioners and a copy of the notice shall be publicly posted in a manner conspicuously visible to the public at all hours in the places as the county commissioners shall designate for the purpose.

For meetings of a state public body, notice shall be filed with the attorney general by posting on a website under the procedures established for this purpose and a duplicate copy of the notice shall be filed with the regulations division in the state secretary's office.

The attorney general may prescribe or approve alternative methods of notice where the attorney general determines the alternative methods will afford more effective notice to the public.

(d) The attorney general may, by regulation or letter ruling, authorize remote participation by members of a public body not present at the meeting location; provided, however, that the absent members and all persons present at the meeting location are clearly audible to each other; and provided further, that a quorum of the body, including the chair, are present at the meeting location. The authorized members may vote and shall not be deemed absent for the purposes of section 23D of chapter 39.

(e) A local commission on disability may by majority vote of the commissioners at a regular meeting authorize remote participation applicable to a specific meeting or generally to all of the commission's meetings. If a local commission on disability is authorized to utilize remote participation, a physical quorum of that commission's members shall not be required to be present at the meeting location; provided, however, that the chair or, in the chair's absence, the person authorized to chair the meeting, shall be physically present at the meeting location. The commission shall comply with all other requirements of law.

(f) After notifying the chair of the public body, any person may make a video or audio recording of an open session of a meeting of a public body, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the chair shall inform other attendees of any recordings.

(g) No person shall address a meeting of a public body without permission of the chair, and all persons shall, at the request of the chair, be silent. No person shall disrupt the proceedings of a meeting of a public body. If, after clear warning from the chair, a person continues to disrupt

the proceedings, the chair may order the person to withdraw from the meeting and if the person does not withdraw, the chair may authorize a constable or other officer to remove the person from the meeting.

(h) Within 2 weeks of qualification for office, all persons serving on a public body shall certify, on a form prescribed by the attorney general, the receipt of a copy of the open meeting law, regulations promulgated under section 25 and a copy of the educational materials prepared by the attorney general explaining the open meeting law and its application under section 19. Unless otherwise directed or approved by the attorney general, the appointing authority, city or town clerk or the executive director or other appropriate administrator of a state or regional body, or their designees, shall obtain certification from each person upon entering service and shall retain it subject to the applicable records retention schedule where the body maintains its official records. The certification shall be evidence that the member of a public body has read and understands the requirements of the open meeting law and the consequences of violating it.

Part I ADMINISTRATION OF THE GOVERNMENT

Title III LAWS RELATING TO STATE OFFICERS

Chapter 30A STATE ADMINISTRATIVE PROCEDURE

Section 21 MEETING OF PUBLIC BODY IN EXECUTIVE SESSION

Section 21. (a) A public body may meet in executive session only for the following purposes:

(1) To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties. A public body shall hold an open session if the individual involved requests that the session be open. If an executive session is held, such individual shall have the following rights:

i. to be present at such executive session during deliberations which involve that individual;

ii. to have counsel or a representative of his own choosing present and attending for the purpose of advising the individual and not for the purpose of active participation in the executive session;

iii. to speak on his own behalf; and

iv. to cause an independent record to be created of said executive session by audio-recording or transcription, at the individual's expense.

The rights of an individual set forth in this paragraph are in addition to the rights that he may have from any other source, including, but not limited to, rights under any laws or collective bargaining agreements and the exercise or non-exercise of the individual rights under this section shall not be construed as a waiver of any rights of the individual.

2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel;

3. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;

4. To discuss the deployment of security personnel or devices, or strategies with respect thereto;

5. To investigate charges of criminal misconduct or to consider the filing of criminal complaints;

6. To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body;

7. To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements;

8. To consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening;

9. To meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity, provided that:

(i) any decision to participate in mediation shall be made in an open session and the parties, issues involved and purpose of the mediation shall be disclosed; and

(ii) no action shall be taken by any public body with respect to those issues which are the subject of the mediation without deliberation and approval for such action at an open session; or

10. to discuss trade secrets or confidential, competitively-sensitive or other proprietary information provided in the course of activities conducted by a governmental body as an energy supplier under a license granted by the department of public utilities pursuant to section 1F of chapter 164, in the course of activities conducted as a municipal aggregator under section 134 of said chapter 164 or in the course of activities conducted by a cooperative consisting of governmental entities organized pursuant to section 136 of said chapter 164, when such governmental body, municipal aggregator or cooperative determines that

such disclosure will adversely affect its ability to conduct business in relation to other entities making, selling or distributing electric power and energy.

(b) A public body may meet in closed session for 1 or more of the purposes enumerated in subsection (a) provided that:

1. the body has first convened in an open session pursuant to section 21;

2. a majority of members of the body have voted to go into executive session and the vote of each member is recorded by roll call and entered into the minutes;

3. before the executive session, the chair shall state the purpose for the executive session, stating all subjects that may be revealed without compromising the purpose for which the executive session was called;

4. the chair shall publicly announce whether the open session will reconvene at the conclusion of the executive session; and

5. accurate records of the executive session shall be maintained pursuant to section 23.

Part I ADMINISTRATION OF THE GOVERNMENT

Title III LAWS RELATING TO STATE OFFICERS

Chapter 30A STATE ADMINISTRATIVE PROCEDURE

Section 22 MINUTES OF MEETINGS

Section 22. (a) A public body shall create and maintain accurate minutes of all meetings, including executive sessions, setting forth the date, time and place, the members present or absent, a summary of the discussions on each subject, a list of documents and other exhibits used at the meeting, the decisions made and the actions taken at each meeting, including the record of all votes.

(b) No vote taken at an open session shall be by secret ballot. Any vote taken at an executive session shall be recorded by roll call and entered into the minutes.

(c) Minutes of all open sessions shall be created and approved in a timely manner. The minutes of an open session, if they exist and whether approved or in draft form, shall be made available upon request by any person within 10 days.

(d) Documents and other exhibits, such as photographs, recordings or maps, used by the body at an open or executive session shall, along with the minutes, be part of the official record of the session.

(e) The minutes of any open session, the notes, recordings or other materials used in the preparation of such minutes and all documents and exhibits used at the session, shall be public records in their entirety and not exempt from disclosure pursuant to any of the exemptions under clause Twenty-sixth of section 7 of chapter 4. Notwithstanding this paragraph, the following materials shall be exempt from disclosure to the public as personnel information: (1) materials used in a performance evaluation of an individual bearing on his professional competence, provided they were not created by the members of the body for the purposes of the evaluation; and (2) materials used in deliberations about employment or appointment of individuals, including applications and supporting materials; provided, however, that any resume submitted by an applicant shall not be exempt.

(f) The minutes of any executive session, the notes, recordings or other materials used in the preparation of such minutes and all documents and exhibits used at the session, may be withheld from disclosure to the public in their entirety under subclause (a) of clause Twenty-sixth of section 7 of chapter 4, as long as publication may defeat the lawful purposes of the executive session, but no longer; provided, however, that the executive session was held in compliance with section 21.

When the purpose for which a valid executive session was held has been served, the minutes, preparatory materials and documents and exhibits of the session shall be disclosed unless the attorney-client privilege or 1 or more of the exemptions under said clause Twenty-sixth of said section 7 of said chapter 4 apply to withhold these records, or any portion thereof, from disclosure.

For purposes of this subsection, if an executive session is held pursuant to clause (2) or (3) of subsections (a) of section 21, then the minutes, preparatory materials and documents and exhibits used at the session may be withheld from disclosure to the public in their entirety, unless and until such time as a litigating, negotiating or bargaining position is no longer jeopardized by such disclosure, at which time they shall be disclosed unless the attorney-client privilege or 1 or more of the exemptions under said clause Twenty-sixth of said section 7 of said chapter 4 apply to withhold these records, or any portion thereof, from disclosure.

(g)(1) The public body, or its chair or designee, shall, at reasonable intervals, review the minutes of executive sessions to determine if the provisions of this subsection warrant continued non-disclosure. Such determination shall be announced at the body's next meeting and such announcement shall be included in the minutes of that meeting.

(2) Upon request by any person to inspect or copy the minutes of an executive session or any portion thereof, the body shall respond to the request within 10 days following receipt and shall release any such minutes not covered by an exemption under subsection (f); provided, however, that if the body has not performed a review pursuant to paragraph (1), the public body shall perform the review and release the non-exempt minutes, or any portion thereof, not later than the body's next meeting or 30 days, whichever first occurs. A public body shall not assess a fee for the time spent in its review.

Part I ADMINISTRATION OF THE GOVERNMENT

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Chapter 30A STATE ADMINISTRATIVE PROCEDURE

Section 23 ENFORCEMENT OF OPEN MEETING LAW; COMPLAINTS; HEARING; CIVIL ACTION

Section 23. (a) Subject to appropriation, the attorney general shall interpret and enforce the open meeting law.

(b) At least 30 days prior to the filing of a complaint with the attorney general, the complainant shall file a written complaint with the public body, setting forth the circumstances which constitute the alleged violation and giving the body an opportunity to remedy the alleged violation; provided, however, that such complaint shall be filed within 30 days of the date of the alleged violation. The public body shall, within 14 business days of receipt of a complaint, send a copy of the complaint to the attorney general and notify the attorney general of any remedial action taken. Any remedial action taken by the public body in response to a complaint under this subsection shall not be admissible as evidence against the public body that a violation occurred in any later administrative or judicial proceeding relating to such alleged violation.

The attorney general may authorize an extension of time to the public body for the purpose of taking remedial action upon the written request of the public body and a showing of good cause to grant the extension.

(c) Upon the receipt of a complaint by any person, the attorney general shall determine, in a timely manner, whether there has been a violation of the open meeting law. The attorney general may, and before imposing any civil penalty on a public body shall, hold a hearing on any such complaint. Following a determination that a violation has occurred, the attorney general shall determine whether the public body, 1 or more of the members, or both, are responsible and whether the violation was intentional or unintentional. Upon the finding of a violation, the attorney general may issue an order to:

(1) compel immediate and future compliance with the open meeting law;

(2) compel attendance at a training session authorized by the attorney general;

(3) nullify in whole or in part any action taken at the meeting;

(4) impose a civil penalty upon the public body of not more than $1,000 for each intentional violation;

(5) reinstate an employee without loss of compensation, seniority, tenure or other benefits;

(6) compel that minutes, records or other materials be made public; or

(7) prescribe other appropriate action.

(d) A public body or any member of a body aggrieved by any order issued pursuant to this section may, notwithstanding any general or special law to the contrary, obtain judicial review of the order only

through an action in superior court seeking relief in the nature of certiorari; provided, however, that notwithstanding section 4 of chapter 249, any such action shall be commenced in superior court within 21 days of receipt of the order. Any order issued under this section shall be stayed pending judicial review; provided, however, that if the order nullifies an action of the public body, the body shall not implement such action pending judicial review.

(e) If any public body or member thereof shall fail to comply with the requirements set forth in any order issued by the attorney general, or shall fail to pay any civil penalty imposed within 21 days of the date of issuance of such order or within 30 days following the decision of the superior court if judicial review of such order has been timely sought, the attorney general may file an action to compel compliance. Such action shall be filed in Suffolk superior court with respect to state public bodies and, with respect to all other public bodies, in the superior court in any county in which the public body acts or meets. If such body or member has not timely sought judicial review of the order, such order shall not be open to review in an action to compel compliance.

(f) As an alternative to the procedure in subsection (b), the attorney general or 3 or more registered voters may initiate a civil action to enforce the open meeting law.

Any action under this subsection shall be filed in Suffolk superior court with respect to state public bodies and, with respect to all other public bodies, in the superior court in any county in which the public body acts or meets.

In any action filed pursuant to this subsection, in addition to all other remedies available to the superior court, in law or in equity, the court shall have all of the remedies set forth in subsection (c).

In any action filed under this subsection, the order of notice on the complaint shall be returnable not later than 10 days after the filing and the complaint shall be heard and determined on the return day or on such day as the court shall fix, having regard to the speediest possible determination of the cause consistent with the rights of the parties; provided, however, that orders may be issued at any time on or after the filing of the complaint without notice when such order is necessary to fulfill the purposes of the open meeting law. In the hearing of any action under this subsection, the burden shall be on the respondent to show by a preponderance of the evidence that the action complained of in such complaint was in accordance with and authorized by the open meeting law; provided, however, that no civil penalty may be imposed on an individual absent proof that the action complained of violated the open meeting law.

(g) It shall be a defense to the imposition of a penalty that the public body, after full disclosure, acted in good faith compliance with the advice of the public body's legal counsel.

(h) Payment of civil penalties under this section paid to or received by the attorney general shall be paid into the general fund of the commonwealth.

Part I ADMINISTRATION OF THE GOVERNMENT

Title III LAWS RELATING TO STATE OFFICERS

Chapter 30A STATE ADMINISTRATIVE PROCEDURE

Section 24 INVESTIGATION BY ATTORNEY GENERAL OF VIOLATIONS OF OPEN MEETING LAW

Section 24. (a) Whenever the attorney general has reasonable cause to believe that a person, including any public body and any other state, regional, county, municipal or other governmental official or entity, has violated the open meeting law, the attorney general may conduct an investigation to ascertain whether in fact such person has violated the open meeting law. Upon notification of an investigation, any person, public body or any other state, regional, county, municipal or other governmental official or entity who is the subject of an investigation, shall make all information necessary to conduct such investigation available to the attorney general. In the event that the person, public body or any other state, regional, county, municipal or other governmental official or entity being investigated does not voluntarily provide relevant information to the attorney general within 30 days of receiving notice of the investigation, the attorney general may: (1) take testimony under oath concerning such alleged violation of the open meeting law; (2) examine or cause to be examined any documentary material of whatever nature relevant to such alleged violation of the open meeting law; and (3)

require attendance during such examination of documentary material of any person having knowledge of the documentary material and take testimony under oath or acknowledgment in respect of any such documentary material. Such testimony and examination shall take place in the county where such person resides or has a place of business or, if the parties consent or such person is a nonresident or has no place of business within the commonwealth, in Suffolk county.

(b) Notice of the time, place and cause of such taking of testimony, examination or attendance shall be given by the attorney general at least 10 days prior to the date of such taking of testimony or examination.

(c) Service of any such notice may be made by: (1) delivering a duly-executed copy to the person to be served or to a partner or to any officer or agent authorized by appointment or by law to receive service of process on behalf of such person; (2) delivering a duly-executed copy to the principal place of business in the commonwealth of the person to be served; or (3) mailing by registered or certified mail a duly-executed copy addressed to the person to be served at the principal place of business in the commonwealth or, if said person has no place of business in the commonwealth, to his principal office or place of business.

(d) Each such notice shall: (1) state the time and place for the taking of testimony or the examination and the name and address of each person to be examined, if known and, if the name is not known, a general description sufficient to identify him or the particular class or group to which he belongs; (2) state the statute and section thereof, the alleged violation of which is under investigation and the general subject matter of the investigation; (3) describe the class or classes of documentary material to be produced thereunder with reasonable specificity, so as

fairly to indicate the material demanded; (4) prescribe a return date within which the documentary material is to be produced; and (5) identify the members of the attorney general's staff to whom such documentary material is to be made available for inspection and copying.

(e) No such notice shall contain any requirement which would be unreasonable or improper if contained in a subpoena duces tecum issued by a court of the commonwealth or require the disclosure of any documentary material which would be privileged, or which for any other reason would not be required by a subpoena duces tecum issued by a court of the commonwealth.

(f) Any documentary material or other information produced by any person pursuant to this section shall not, unless otherwise ordered by a court of the commonwealth for good cause shown, be disclosed to any person other than the authorized agent or representative of the attorney general, unless with the consent of the person producing the same; provided, however, that such material or information may be disclosed by the attorney general in court pleadings or other papers filed in court.

(g) At any time prior to the date specified in the notice, or within 21 days after the notice has been served, whichever period is shorter, the court may, upon motion for good cause shown, extend such reporting date or modify or set aside such demand or grant a protective order in accordance with the standards set forth in Rule 26(c) of the Massachusetts Rules of Civil Procedure. The motion may be filed in the superior court of the county in which the person served resides or has his usual place of business or in Suffolk county. This section shall not be

applicable to any criminal proceeding nor shall information obtained under the authority of this section be admissible in evidence in any criminal prosecution for substantially identical transactions.

Part I ADMINISTRATION OF THE GOVERNMENT

Title III LAWS RELATING TO STATE OFFICERS

Chapter 30A STATE ADMINISTRATIVE PROCEDURE

Section 25 AUTHORITY OF ATTORNEY GENERAL TO PROMULGATE RULES AND REGULATIONS, LETTER RULINGS AND ADVISORY OPINIONS

Section 25. (a) The attorney general shall have the authority to promulgate rules and regulations to carry out enforcement of the open meeting law.

(b) The attorney general shall have the authority to interpret the open meeting law and to issue written letter rulings or advisory opinions according to rules established under this section.

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Chapter 30B UNIFORM PROCUREMENT ACT

Section 16 REAL PROPERTY; DISPOSITION OR ACQUISITION

Section 16. (a) If a governmental body duly authorized by general or special law to engage in such transaction determines that it shall rent, convey, or otherwise dispose of real property, the governmental body shall declare the property available for disposition and shall specify the restrictions, if any, that it will place on the subsequent use of the property.

(b) The governmental body shall determine the value of the property through procedures customarily accepted by the appraising profession as valid.

(c) A governmental body shall solicit proposals prior to:

(1) acquiring by purchase or rental real property or an interest therein from any person at a cost exceeding $35,000; or

(2) disposing of, by sale or rental to any person, real property or any interest therein, determined in accordance with paragraph (b) to exceed $35,000 dollars in value.

(d) The governmental body shall place an advertisement inviting the submission of proposals in a newspaper with a circulation in the locality sufficient to inform the people of the affected locality. The governmental body shall publish the advertisement at least once a week for two consecutive weeks. The last publication shall occur at least eight days preceding the day for opening proposals. The advertisement shall specify the geographical area, terms and requirements of the proposed transaction, and the time and place for the submission of proposals. In the case of the acquisition or disposition of more than twenty-five hundred square feet of real property, the governmental body shall also cause such advertisement to be published, at least thirty days before the opening of proposals, in the central register published by the state secretary pursuant to section twenty A of chapter nine.

(e) The governmental body may shorten or waive the advertising requirement if:

(1) the governmental body determines that an emergency exists and the time required to comply with the requirements would endanger the health or safety of the people or their property; provided, however, that the governmental body shall state the reasons for declaring the emergency in the central register at the earliest opportunity; or

(2) in the case of a proposed acquisition, the governmental body determines in writing that advertising will not benefit the governmental body's interest because of the unique qualities or location of the property needed. The determination shall specify the manner in which the property proposed for acquisition satisfies the unique requirements. The governmental body shall publish the determination and the reasons for the determination, along with the names of the parties having a beneficial

interest in the property pursuant to section forty J of chapter seven, the location and size of the property, and the proposed purchase price or rental terms, in the central register not less than thirty days before the governmental body executes a binding agreement to acquire the property.

(f) Proposals shall be opened publicly at the time and place designated in the advertisement. The governmental body shall submit the name of the person selected as party to a real property transaction, and the amount of the transaction, to the state secretary for publication in the central register.

(g) If the governmental body decides to dispose of property at a price less than the value as determined pursuant to paragraph (b), the governmental body shall publish notice of its decision in the central register, explaining the reasons for its decision and disclosing the difference between such value and the price to be received.

(h) This section shall not apply to the rental of residential property to qualified tenants by a housing authority or a community development authority.

(i) Acquisitions or dispositions of real property or any interest therein pursuant to this section between governmental bodies and the federal government, the commonwealth or any of its political subdivisions or another state or political subdivision thereof shall be subject to subsections (a), (b) and (g).

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 40 POWERS AND DUTIES OF CITIES AND TOWNS

Section 5B STABILIZATION FUNDS; ESTABLISHMENT

[Section impacted by 2020, 92, Secs. 10, 16 and 17, effective June 5, 2020 relating to the suspension of the dedication of revenue to special funds for fiscal year 2021 in order to address disruptions caused by the outbreak of COVID-19.]

Section 5B. Cities, towns and districts may create 1 or more stabilization funds and appropriate any amount into the funds. Any interest shall be added to and become part of the fund.

The treasurer shall be the custodian of all stabilization funds and may deposit the proceeds in a trust company, co-operative bank or savings bank, if the trust company or bank is organized or exists pursuant to the laws of the commonwealth or any other state or may transact business in the commonwealth and has its main office or a branch office in the commonwealth; a national bank, federal savings bank or federal savings and loan association, if the bank or association may transact business and has its main office or a branch office in the commonwealth; provided, however, that a state-chartered or federally-chartered bank shall be insured by the Federal Deposit Insurance Corporation or its successor; or

may invest the funds in participation units in a combined investment fund pursuant to section 38A of chapter 29 or in securities that are legal investments for savings banks.

At the time of creating any stabilization fund the city, town or district shall specify, and at any later time may alter, the purpose of the fund, which may be for any lawful purpose, including without limitation, an approved school project pursuant to chapter 70B or any other purpose for which the city, town or district may lawfully borrow money. The specification and any alteration of purpose, and any appropriation of funds from any such fund, shall be approved by a two-thirds vote, except as provided in paragraph (g) of section 21C of chapter 59 for a majority referendum vote. Subject to said section 21C of said chapter 59, any such vote shall be of the legislative body of the city, town or district, subject to charter.

Notwithstanding section 53 of chapter 44 or any other general or special law to the contrary, a city, town or district that accepts this paragraph may dedicate, without further appropriation, all, or a percentage not less than 25 per cent, of a particular fee, charge or other receipt to any stabilization fund established pursuant to this section; provided, however, that the receipt is not reserved by law for expenditure for a particular purpose. For purposes of this paragraph, a receipt shall not include taxes or excises assessed pursuant to chapter 59, 60A, 60B, 61, 61A or 61B or surcharges assessed pursuant to section 39M or chapter 44B. A dedication shall be approved by a two-thirds vote of the legislative body of the city, town or district, subject to charter, and may be terminated in the same manner. A vote to dedicate or terminate a dedication shall be made before the fiscal year in which the dedication or termination is to commence and shall be effective at least for 3 fiscal years. [762]

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 44 MUNICIPAL FINANCE

Section 7 CITIES AND TOWNS; PURPOSES FOR BORROWING MONEY WITHIN DEBT LIMIT

Section 7. Cities and towns may incur debt, by a two-thirds vote, within the limit of indebtedness prescribed in section 10, for the following purposes and payable within the periods hereinafter specified not to exceed 30 years or, except for clauses (2), (3), (6) and (7), within the period determined by the director to be the maximum useful life of the public work, improvement or asset being financed under any guideline issued under section 38:

(1) For the acquisition of interests in land or the acquisition of assets, or for the following projects: the landscaping, alteration, remediation, rehabilitation or improvement of public land, the dredging, improvement, restoration, preservation or remediation of public waterways, lakes or ponds, the construction, reconstruction, rehabilitation, improvement, alteration, remodeling, enlargement, demolition, removal or extraordinary repair of public buildings, facilities, assets, works or infrastructure, including: (i) the cost of original equipment and furnishings of the buildings, facilities, assets, works or infrastructure; (ii) damages under

chapter 79 resulting from any such acquisition or project; and (iii) the cost of engineering, architectural or other services for feasibility studies, plans or specifications as part of any acquisition or project; provided that the interest in land, asset acquired or project shall have a useful life of at least 5 years; and provided further, that the period of such borrowing shall not exceed the useful life of the interest in land, asset acquired or project.

(2) For a revolving loan fund established under section 53E.75; to assist in the development of renewable energy and energy conservation projects on privately-held buildings, property or facilities within the city or town, 20 years.

(3) For the payment of final judgments, 1 year or for a longer period of time approved by a majority of the members of the municipal finance oversight board after taking into consideration the ability of the city, town or district to provide other essential public services and pay, when due, the principal and interest on its debts and such other factors as the board may deem necessary or advisable.

(4) In Boston, for the original construction, or the extension or widening, with permanent pavement of lasting character conforming to specifications approved by the Massachusetts Department of Transportation established under chapter 6C and under the direction of the board of park commissioners of the city of Boston, of ways, other than public ways, within or bounding on or connecting with any public park in said city, including land damages and the cost of pavement and sidewalks laid at the time of said construction, or for the construction of such ways with stone, block, brick, cement concrete, bituminous

concrete, bituminous macadam or other permanent pavement of similar lasting character under specifications approved by said department of highways, 10 years.

(5) For the cost of repairs to private ways open to the public under section 6N of chapter 40, 5 years.

(6) For the payment of charges incurred under contracts authorized by section 4D of chapter 40, but only for those contracts for purposes comparable to the purposes for which loans may be authorized under this section. Each authorized issue shall constitute a separate loan, and the loans shall be subject to the conditions of the applicable clauses of this section.

(7) For the cost of feasibility studies or engineering or architectural services for plans and specifications for any proposed project for which a city, town or district is authorized to borrow, 5 years if issued before any other debt relating to the project is authorized, otherwise the period for the debt relating to the project.

(8) For energy audits as defined in section 3 of chapter 25A, if authorized separately from debt for energy conservation or alternative energy projects; 5 years.

(9) For the development, design, purchase and installation of computer hardware or software and computer-assisted integrated financial management and accounting systems; 10 years.

(10) For the cost of cleaning up or preventing pollution caused by existing or closed municipal facilities not referenced in clause (20) of section 8, including cleanup or prevention activities taken pursuant to chapter 21E or chapter 21H, 10 years; provided, however, that no

indebtedness shall be incurred hereunder until plans relating to the project shall have been submitted to and approved by the department of environmental protection.

(11) For any other public work, improvement or asset with a maximum useful life of at least 5 years and not otherwise specified in this section, 5 years.

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 44 MUNICIPAL FINANCE

Section 8 CITIES AND TOWNS; PURPOSES FOR BORROWING MONEY OUTSIDE DEBT LIMIT

Section 8. Cities and towns may incur debt, by a two-thirds vote, outside the limit of indebtedness prescribed in section 10, for the following purposes and payable within the periods hereinafter specified or, except with respect to clauses (1), (2), (3A), (9) and (18), within such longer period not to exceed 30 years determined by the director to be the maximum useful life of the public work, improvement or asset being financed under any guidelines issued under section 38:

(1) For temporary loans under sections 4, 6, 6A and 17, the periods authorized by those sections.

(2) For maintaining, distributing and providing food, other common necessaries of life and temporary shelter for their inhabitants upon the occasions and in the manner set forth in section 19 of chapter 40, 2 years.

(3) For establishing or purchasing a system for supplying a city, town, or district and its inhabitants with water, for taking or purchasing water sources, either from public land or private sources, or water or flowage

rights, for the purpose of a public water supply, or for taking or purchasing land for the protection of a water system, 30 years.

(3A) For conducting groundwater inventory and analysis of the community water supply, including pump tests and quality tests relating to the development of using said groundwater as an additional source or a new source of water supply for any city, town or district, 10 years.

(4) For the construction or enlargement of reservoirs, the construction of filter beds, the construction or reconstruction or making extraordinary repairs to standpipes, buildings for pumping stations including original pumping station equipment, and buildings for water treatment, including original equipment therefor, and the acquisition of land or any interest in land necessary in connection with any of the foregoing, 30 years.

(4A) For remodeling, reconstructing or making extraordinary repairs to reservoirs and filter beds, 30 years; provided, however, that no indebtedness shall be incurred hereunder until plans relating to the project shall have been submitted to the department of environmental protection, and the approval of said department has been granted therefor.

(5) For constructing or reconstructing, laying or relaying aqueducts or water mains or for the extension of water mains, or for lining or relining such mains, and for the development or construction of additional well fields and for wells, 40 years.

(6) For the purchase and installation of water meters, 10 years.

(7) For the payment of the city, town or district share of the cost to increase the storage capacity of any reservoir, including land acquisition, constructed by the water resources commission for flood prevention or water resources utilization, 20 years.

(7A) For the purchase, replacement or rehabilitation of water departmental equipment, 10 years.

(8) For establishing, purchasing, extending, or enlarging a municipally owned gas or electric lighting plant, community antenna television system, or telecommunications system, 20 years.

(8A) For remodeling, reconstructing, or making extraordinary repairs to a municipally owned gas or electric lighting plant, community antenna television system, or telecommunications system, when approved by a majority of the members of the municipal finance oversight board, for the number of years not exceeding 10, as said board shall fix. Each city or town seeking approval by the board of a loan under this clause shall submit to said board all plans and other information considered by the board to be necessary for a determination of the probable extended use of such plant, community television antenna system or telecommunications system likely to result from the remodeling, reconstruction, or repair, and in considering approval under this clause of a requested loan and the terms thereof, special consideration shall be given to that determination.

(9) For emergency appropriations that are approved by the director, not more than 2 years or such longer period not to exceed 10 years as determined by the director after taking into consideration the ability of the city, town or district to provide other essential public services and pay, when due, the principal and interest on its debts, the amount of federal and state payments likely to be received for the purpose of the appropriations and such other factors as the director may deem necessary or advisable; provided, however, that for the purposes of this clause, "emergency" shall mean a sudden, unavoidable event or series of events which could not reasonably have been foreseen or anticipated at the time

of submission of the annual budget for approval; provided, further, that emergency shall not include the funding of collective bargaining agreements or items that were previously disapproved by the appropriating authority for the fiscal year in which the borrowing is sought; and provided, further, that for the purposes of this clause, debt may be authorized by the treasurer of the city, town or district, with the approval of the chief executive officer in a city or town, or the prudential committee, if any, or by the commissioners in a district.

(9A) For emergency appropriations approved by a majority of the members of the municipal finance oversight board, up to the period fixed by law for the debt as determined by the board; provided, however, that this clause shall apply only to appropriations for capital purposes including, but not limited to, the acquisition, construction, reconstruction or repair of any public building, work, improvement or asset, and upon a demonstration by the city, town or district that the process for authorizing debt in the manner otherwise provided by law imposes an undue hardship in its ability to respond to the emergency; provided further, that for purposes of this clause, "emergency" shall mean a sudden, unavoidable event or series of events which could not reasonably have been foreseen or anticipated at the time of submission of the annual budget for approval; and provided, further, that for the purposes of this clause, debt may be authorized by the treasurer of the city, town or district, with the approval of the chief executive officer in a city or town, or the prudential committee, if any, or by the commissioners in a district.

(10) For acquiring land or constructing buildings or other structures, including the cost of original equipment, as memorials to members of the army, navy, marine corps, coast guard, or air force, 20 years.

The designation of any such memorial shall not be changed except after a public hearing by the board of selectmen or by the city council of the municipality wherein said memorial is located, notice of the time and place of which shall be given, at the expense of the proponents, by the town or city clerk as the case may be, by publication not less than 30 days prior thereto in a newspaper, if any, published in such town or city; otherwise, in the county in which such town or city lies; and notice of which shall also have been given by the proponents, by registered mail, not less than 30 days prior to such hearing, to all veterans' organizations of such town or city.

(11) For acquiring street railway or other transportation property under sections 143 to 158, inclusive, of chapter 161, operating the same, or contributing toward the sums expended or to be expended by a transportation area for capital purposes, 10 years.

(12) For the acquisition, construction, establishment, enlargement, improvement or protection of public airports, including the acquisition of land, 10 years. The proceeds of indebtedness incurred hereunder may be expended for the acquisition, construction, establishment, enlargement, improvement or protection of such an airport, including the acquisition of land, jointly by 2 or more municipalities.

(13) For the financing of a program of eradication of Dutch elm disease, including all disbursements on account of which reimbursement is authorized or may be authorized by the commonwealth, county, any city or town, or by any manner of assessment or charges, pursuant to and consistent with chapter 132, 5 years.

(14) For the construction of sewers, sewerage systems and sewage treatment and disposal facilities, or for the lump sum payment of the cost of tie-in to such services in a contiguous city or town, for a period not exceeding 30 years; provided, however, that either: (i) the city or town has an enterprise or special revenue fund for sewer services, and that the accountant, auditor or other officer having similar duties in the city or town shall have certified to the treasurer that rates and charges have been set at a sufficient level to cover the estimated operating expenses and debt service related to the fund; or (ii) the issuance of the debt is approved by a majority of the members of the municipal finance oversight board.

(15) For the construction and rehabilitation of municipal golf courses, including the acquisition and reconstruction of land, installation and replacement of irrigation systems, the construction and rehabilitation of buildings, and the cost of equipment and furnishings, 20 years.

(16) For the payment of charges incurred under contracts authorized by section 4D of chapter 40, but only for those contracts for purposes comparable to the purposes for which loans may be authorized under this section. Each authorized issue shall constitute a separate loan, and the loans shall be subject to the conditions of the applicable clauses of this section.

(17) For the construction of a regional incinerator for the purpose of disposing solid waste, refuse and garbage by 2 or more communities, 20 years.

(18) For the lending or granting of money to industrial development financing authorities and economic development and industrial corporations, with the approval of the Massachusetts office of business

development and the director of housing and community development, 20 years.

(19) For the purposes of implementing a project financed in whole or in part by the Farmers Home Administration of the United States Department of Agriculture, pursuant to Chapter 50 of Title 7 of the United States Code, up to 40 years. Regional school districts established under any general or special law shall be authorized to incur debt for the purposes and within the limitations described in this clause.

(20) For the cost of cleaning up or preventing pollution caused by existing or closed landfills or other solid waste disposal facilities, including clean up or prevention activities taken pursuant to chapter 21E or chapter 21H, 30 years; provided, however, that no indebtedness shall be incurred hereunder until plans relating to the project shall have been submitted to the department of environmental protection and the approval of said department has been granted therefor.

(21) For the construction of incinerators, refuse transfer facilities, recycling facilities, composting facilities, resource recovery facilities or other solid waste disposal facilities, other than landfills, for the purpose of disposing of waste, refuse and garbage, 25 years; provided, however, that no indebtedness shall be incurred hereunder until plans relating to the project shall have been submitted to the department of environmental protection and the approval of said department has been granted therefor.

(22) For remodeling, reconstructing or making extraordinary repairs to incinerators, refuse transfer facilities, recycling facilities, resource recovery facilities or other solid waste disposal facilities, other than landfills, owned by the city, town or district, and used for the purpose of disposing of waste, refuse and garbage, 10 years; provided, however, that

no indebtedness shall be incurred hereunder until plans relating to the project shall have been submitted to the department of environmental protection and the approval of said department has been granted therefor.

(23) For the purpose of closing out a landfill area, opening a new landfill area, or making improvements to an existing landfill area, 25 years; provided, however, that no indebtedness shall be incurred hereunder until plans relating to the project shall have been submitted to the department of environmental protection and the approval of said department has been granted therefor.

(24) For the acquisition of a dam or the removal, repair, reconstruction and improvements to a dam owned by a municipality, as may be necessary to maintain, repair or improve such dam, 40 years; provided, however, that this clause shall include dams as defined in section 44 of chapter 253 acquired by gift, purchase, eminent domain under chapter 79 or otherwise and located within a municipality, including any real property appurtenant thereto, if the dam and any appurtenant real property is not at the time of such acquisition owned or held in trust by the commonwealth.

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 44 MUNICIPAL FINANCE

Section 10 DEBT LIMIT

Section 10. Except as otherwise provided by law, a city or town shall not authorize indebtedness to an amount exceeding 5 per cent of the equalized valuation of the city or town. A city or town may authorize indebtedness in excess of 5 per cent but not in excess of 10 per cent, of the aforesaid equalized valuation; provided, however, that the amount of indebtedness so authorized shall be subject to the approval of the members of the municipal finance oversight board, which approval may be given either before or after such authorization.

In determining the debt limit for Boston hereunder the provisions of chapter ninety-three of the acts of eighteen hundred and ninety-one and of section one of chapter one hundred and ninety-one of the acts of nineteen hundred and three shall apply.

The debt limit for a district shall be based on an amount determined by applying to the equalized valuation of the town the same ratio which the assessors' valuation of the taxable property of the district for the preceding fiscal year bears to the assessors' valuation of the taxable property of the town for the preceding fiscal year. In the case of the

district which is located in two or more towns, said debt limit shall be based on the total amount determined by applying to the equalized valuation of each of the towns in which any part of the district is located the same ratio which the assessors' valuation of the taxable property of the district in the respective towns for the preceding fiscal year bears to the assessors' valuation of the taxable property of said town for the preceding fiscal year.

All authorized debts, except those expressly authorized by law to be incurred outside the debt limit, shall be reckoned in determining the limit of indebtedness under this section.

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 44 MUNICIPAL FINANCE

Section 20 PROCEEDS FROM SALE OF BONDS; RESTRICTIONS ON USE; DISPOSITION OF PREMIUMS

[Text of section effective until December 13, 2021. For text effective December 13, 2021, see below.]

Section 20. The proceeds of any sale of bonds or notes shall be used only for the purposes specified in the authorization of the loan; provided, however, that such proceeds may also be used for costs of preparing, issuing and marketing the bonds or notes, except as otherwise authorized by this section. If a balance remains after the completion of the project for which the loan was authorized, the balance may at any time be appropriated by a city, town or district for any purposes for which a loan may be incurred for an equal or longer period of time than that for which the original loan, including temporary debt, was issued. Any balance not in excess of $50,000 may be applied, with the approval of the chief executive officer, for the payment of indebtedness. If a loan has been issued for a specified purpose but the project for which the loan was authorized has not been completed and no liability remains outstanding and unpaid on account thereof, a city, by a two-thirds vote of all of the

members of the city council, or a town or district, by a two-thirds vote of the voters present and voting thereon at an annual town or district meeting, may vote to abandon or discontinue the project and the unexpended proceeds of the loan may be appropriated for any purpose for which a loan may be authorized for an equal or longer period of time than that for which the original loan, including temporary debt, was issued. Any premium received upon the sale of the bonds or notes, less the cost of preparing, issuing and marketing them, and any accrued interest received upon the delivery of the bonds or notes shall be: (i) applied, if so provided in the loan authorization, to the costs of the project being financed by the bonds or notes and to reduce the amount authorized to be borrowed for the project by like amount; or (ii) appropriated for a project for which the city, town or district has authorized a borrowing, or may authorize a borrowing, for an equal or longer period of time than the original loan, including any temporary debt, was issued, thereby reducing the amount of any bonds or notes authorized to be issued for the project by like amount. Notwithstanding this section, no appropriation from a loan or balance thereof shall be made that would increase the amount available from borrowed money for any purpose to an amount in excess of any limit imposed by general law or special act for that purpose. Additions to the levy limit for a debt exclusion are restricted to the true interest cost incurred to finance the excluded project.

Chapter 44: Section 20. Proceeds from sale of bonds; restrictions on use; disposition of premiums

[Text of section as amended by 2021, 102, Sec. 20 effective December 13, 2021. For text effective until December 13, 2021, see above.]

Section 20. The proceeds of any sale of bonds or notes shall be used only for the purposes specified in the authorization of the loan; provided, however, that such proceeds may also be used for costs of preparing, issuing and marketing the bonds or notes, except as otherwise authorized by this section. If a balance remains after the completion of the project for which the loan was authorized, the balance may at any time be appropriated by a city, town or district for any purposes for which a loan may be incurred for an equal or longer period of time than that for which the original loan, including temporary debt, was issued. Any balance not in excess of $50,000 may be applied, with the approval of the chief executive officer, for the payment of indebtedness. If a loan has been issued for a specified purpose but the project for which the loan was authorized has not been completed and no liability remains outstanding and unpaid on account thereof, a city, by a two-thirds vote of all of the members of the city council, or a town or district, by a two-thirds vote of the voters present and voting thereon at an annual town or district meeting, may vote to abandon or discontinue the project and the unexpended proceeds of the loan may be appropriated for any purpose for which a loan may be authorized for an equal or longer period of time than that for which the original loan, including temporary debt, was issued. Any premium received upon the sale of notes, less the cost of preparing, issuing and marketing the notes, and any accrued interest received upon the delivery of the notes, shall be applied to the first payment of interest on the note. Any premium received upon the sale of bonds, less the cost of preparing, issuing and marketing the bonds, and any accrued interest received upon the delivery of bonds shall be: (i) in the case of bonds sold by a city or town that have been excluded under section 21C of chapter 59, or bonds sold by a regional school district for which 1 or more

member cities or towns have so excluded their share of the bond, applied by the treasurer to pay costs of the project being financed by the bonds and to reduce the amount authorized to be borrowed for the project by like amount; or (ii) in the case of any other bonds, applied by the treasurer to pay costs of the project being financed by the bonds and to reduce the amount authorized to be borrowed for the project by like amount; provided, however, that in the case of a bond under clause (ii), if any such premium or accrued interest is not so applied, any such premium or accrued interest shall be appropriated to pay costs of a project for which the city, town or district has authorized a borrowing or may authorize a borrowing. Notwithstanding this section, any premium and accrued interest received on account of an issue of bonds, less the cost of preparing, issuing and marketing the bonds, not in excess of $50,000 may be applied, with the approval of the chief executive officer in a city of town, for the payment of indebtedness. Notwithstanding this section, no appropriation from a loan or balance thereof shall be made that would increase the amount available from borrowed money for any purpose to an amount in excess of any limit imposed by general law or special act for that purpose. Additions to the levy limit for a debt exclusion are restricted to the true interest cost incurred to finance the excluded project.

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 44 MUNICIPAL FINANCE

Section 21A REFUNDING BONDS; ISSUANCE; PRESENT VALUES

Section 21A. The city council of a city, the board of selectmen of a town and the prudential committee, if any, otherwise, the commissioners of a district, may authorize and provide for the issuance of refunding bonds or notes of the city, town or district for the purpose of paying or refunding all or any designated part of an issue of bonds or notes then outstanding, including the amount of any redemption premium thereon; provided, however, that no such refunding bonds or notes shall be payable over a period longer than the period during which the original bonds or notes so refunded must be paid pursuant to law; and provided, further, that, notwithstanding any provision of any general or special law, city charter, city ordinance or city council rule or order to the contrary, any vote of the city council of a city authorizing and providing for the issuance of refunding bonds or notes of the city may be introduced and given final passage at 1 meeting of the city council, shall not be subject to any publication requirement, shall not be subject to any referendum provision, and shall be effective upon passage. The first annual payment of principal on account of an issue of refunding bonds or notes shall not

be later than the last day of the fiscal year in which any of the bonds or notes being refunded would otherwise have been payable and the annual payments thereafter shall be arranged in accordance with the provisions of section 19; provided, however, that any annual payment earlier than the date on which the first annual payment is required to be made, may be in any amount. Except as otherwise provided in this section, the issuance of such refunding bonds or notes shall be governed by the applicable provisions of this chapter. Refunding bonds or notes issued under this section shall be subject to the same limit of indebtedness, if any, as the bonds or notes refunded by them; provided, however, that upon the issuance of such refunding bonds or notes, the bonds or notes refunded shall no longer be counted in determining any limit of indebtedness of the city, town or district under this chapter or any other applicable provision of law. If such refunding bonds or notes are issued prior to the maturity or redemption date of the original bonds or notes refunded, an amount of the proceeds of the refunding bonds or notes and other moneys then available or to become available to the city, town or district, which moneys may include income to be derived from the investment of such proceeds, sufficient to pay or provide for the payment of the principal, redemption premium, if any, and interest on the bonds or notes so refunded to the date fixed for their payment or redemption shall be held in a separate fund and in trust solely for the payment of such principal, redemption premium and interest. The funds so held may be invested pursuant to section 55 and the income derived from such investment may be expended by the treasurer to pay the principal, redemption premium, if any, and interest on the bonds or notes refunded until they are paid or redeemed; provided, however, that notwithstanding any limitations on the

maturity of investments under section 55, any such investment may have a maturity not later than the date fixed for the payment or redemption of the bonds or notes refunded.

The present value of the principal and interest payments due on refunding bonds issued under this section shall not exceed the present value of the principal and interest payments to be paid on the bonds to be refunded, except as otherwise provided in this section. The city, town, or regional school district shall notify the department of education in the event that bonds or notes issued for an approved school project under chapter 645 of the acts of 1948 are refunded under this section and the amount of the state construction grant payable to the city, town, or regional school district shall not be affected by any increase in the amount of interest payable on the refunding bonds or notes, but shall be affected by any decrease in the amount of interest payable on the refunding bonds or notes for school building projects approved after July 1, 1995. Upon receipt of notification from a city, town or regional school district of a decrease in the amount of interest payable related to such projects, the department of education shall recalculate the amount of the state construction grant that is payable to such city, town or regional school district.

If the mayor or city manager in a city, the board of selectmen of a town or the prudential committee of a district determines that the issuance of refunding bonds is reasonable and necessary in order to maintain the tax-exempt status of outstanding bonds or notes of the city, town or district, the official, board or committee may authorize refunding bonds for that purpose, even if the present value of the principal and interest payments due on the refunding bonds exceeds the present value of the principal and interest payments otherwise payable on the bonds to be refunded.

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 44 MUNICIPAL FINANCE

Section 33B TRANSFER OF APPROPRIATIONS; RESTRICTIONS

Section 33B. (a) On recommendation of the mayor, the city council may, by majority vote, transfer any amount appropriated for the use of any department to another appropriation for the same department. In addition, the city council may, by majority vote, on recommendation of the mayor, transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year, to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation. Except as provided in the preceding sentence, no transfer shall be made of any amount appropriated for the use of any city department to the appropriation for any other department except by a 2/3 vote of the city council on recommendation of the mayor and with the written approval of the amount of the transfer by the department having control of the appropriation from which the transfer is proposed to be made. No transfer involving a municipal light department or a school department shall be

made under the previous sentence without the approval of the amount of the transfer by a vote of the municipal light department board or by a vote of the school committee, respectively.

(b) A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity established under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation.

(c) No approval other than that expressly provided in this section shall be required for any transfer under this section.

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 44 MUNICIPAL FINANCE

Section 53E1/2 REVOLVING FUNDS

[Section impacted by 2020, 53, Sec. 8 effective April 3, 2020 relating to revolving fund expenditures a city or town may take in order to address disruptions caused by the outbreak of COVID-19.]

Section 53E1/2. Notwithstanding section 53, a city or town may authorize by by-law or ordinance the use of 1 or more revolving funds by 1 or more municipal agencies, boards, departments or offices, which shall be accounted for separately from all other monies in the city or town and to which shall be credited any fees, charges or other receipts from the departmental programs or activities supported by the revolving fund. Expenditures may be made from such revolving fund without further appropriation, subject to the provisions of this section; provided, however, that expenditures shall not be made or liabilities incurred from any such revolving fund in excess of the balance of the fund or in excess of the total authorized expenditures from such fund, and no expenditures shall be made unless approved in accordance with sections 41, 42, 52 and 56 of chapter 41.

Interest earned on any revolving fund balance shall be treated as general fund revenue of the city or town. No revolving fund may be established under this section for receipts of a municipal water or sewer department, a municipal hospital, a cable television access service or facility or for receipts reserved by law or as authorized by law for expenditure for a particular purpose. Revolving fund expenditures shall not be made to pay wages or salaries for full-time employees unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid; provided, however, that such prohibition shall not apply to wages or salaries paid to full-time or part-time employees who are employed as drivers providing transportation for public school students; provided further, that only that portion of a revolving fund which is attributable to transportation fees may be used to pay the wages or salaries of those employees who are employed as drivers providing transportation for public school students; and provided further, that any such wages or salaries so paid shall be reported in the budget submitted for the next fiscal year.

A revolving fund shall be established pursuant to this section by by-law or ordinance. The by-law or ordinance shall specify for each fund: (1) the programs or activities for which the revolving fund may be expended; (2) the departmental receipts in connection with those programs or activities that shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) any reporting or other requirements the city or town may impose. The establishment of any fund shall be made not later than the beginning of the fiscal year in which the fund shall begin. Notwithstanding this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section,

such a fund may be established in accordance with this section upon certification by the city auditor, town accountant, or other officer having similar duties that the revenue source was not used in computing the most recent tax levy.

The city or town shall, on or before July 1 of each year, vote on the limit on the total amount that may be expended from each revolving fund established under this section. In any fiscal year, the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city or with the approval of the board of selectmen and finance committee in a town.

Upon termination of a revolving fund, the balance in the fund at the end of that fiscal year shall revert to surplus revenue at the close of the fiscal year.

The director of accounts may issue guidelines further regulating revolving funds established pursuant to this section.

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 44 MUNICIPAL FINANCE

Section 53F1/2 ENTERPRISE FUNDS

Section 53F1/2. Notwithstanding the provisions of section fifty-three or any other provision of law to the contrary, a city or town which accepts the provisions of this section may establish a separate account classified as an "Enterprise Fund", for a utility, cable television public access, health care, recreational or transportation facility, and its operation, as the city or town may designate, hereinafter referred to as the enterprise. Such account shall be maintained by the treasurer, and all receipts, revenues and funds from any source derived from all activities of the enterprise shall be deposited in such separate account. The treasurer may invest the funds in such separate account in the manner authorized by sections fifty-five and fifty-five A of chapter forty-four. Any interest earned thereon shall be credited to and become part of such separate account. The books and records of the enterprise shall be maintained in accordance with generally accepted accounting principles and in accordance with the requirements of section thirty-eight.

No later than one hundred and twenty days prior to the beginning of each fiscal year, an estimate of the income for the ensuing fiscal year and a proposed line item budget of the enterprise shall be submitted to the mayor, board of selectmen or other executive authority of the city or town by the appropriate local entity responsible for operations of the enterprise. Said board, mayor or other executive authority shall submit its recommendation to the town meeting, town council or city council, as the case may be, which shall act upon the budget in the same manner as all other budgets.

The city or town shall include in its tax levy for the fiscal year the amount appropriated for the total expenses of the enterprise and an estimate of the income to be derived by the operations of the enterprise. If the estimated income is less than the total appropriation, the difference shall be added to the tax levy and raised by taxation. If the estimated income is more than the total appropriation, the excess shall be appropriated to a separate reserve fund and used for capital expenditures of the enterprise, subject to appropriation, or to reduce user charges if authorized by the appropriate entity responsible for operations of the enterprise. If during a fiscal year the enterprise incurs a loss, such loss shall be included in the succeeding fiscal year's budget.

If during a fiscal year the enterprise produces a surplus, such surplus shall be kept in such separate reserve fund and used for the purposes provided therefor in this section.

For the purposes of this section, acceptance in a city shall be by vote of the city council and approval of the mayor, in a town, by vote of a special or annual town meeting and in any other municipality by vote of the legislative body.

A city or town which has accepted the provisions of this section with respect to a designated enterprise may, in like manner, revoke its acceptance.

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 44B COMMUNITY PRESERVATION

Section 7 COMMUNITY PRESERVATION FUND

Section 7. Notwithstanding the provisions of section 53 of chapter 44 or any other general or special law to the contrary, a city or town that accepts sections 3 to 7, inclusive, shall establish a separate account to be known as the Community Preservation Fund of which the municipal treasurer shall be the custodian. The authority to approve expenditures from the fund shall be limited to the legislative body and the municipal treasurer shall pay such expenses in accordance with chapter 41.

The following monies shall be deposited in the fund: (i) all funds collected from the real property surcharge or bond proceeds in anticipation of revenue pursuant to sections 4 and 11; (ii) additional funds appropriated or dedicated from allowable municipal sources pursuant to subsection (b.5) of section 3, if applicable; (iii) all funds received from the commonwealth or any other source for such purposes; and (iv) proceeds from the disposal of real property acquired with funds from the Community Preservation Fund. The treasurer may deposit or invest the proceeds of the fund in savings banks, trust companies incorporated under the laws of the commonwealth, banking companies incorporated

under the laws of the commonwealth which are members of the Federal Deposit Insurance Corporation or national banks, or may invest the proceeds in paid up shares and accounts of and in co-operative banks or in shares of savings and loan associations or in shares of federal savings and loan associations doing business in the commonwealth or in the manner authorized by section 54 of chapter 44, and any income therefrom shall be credited to the fund. The expenditure of revenues from the fund shall be limited to implementing the recommendations of the community preservation committee and providing administrative and operating expenses to the committee.

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 44B COMMUNITY PRESERVATION

Section 12 REAL PROPERTY INTEREST; PERMANENT RESTRICTION; MANAGEMENT

Section 12. (a) A real property interest that is acquired with monies from the Community Preservation Fund shall be bound by a permanent restriction, recorded as a separate instrument, that meets the requirements of sections 31 to 33, inclusive, of chapter 184 limiting the use of the interest to the purpose for which it was acquired. The permanent restriction shall run with the land and shall be enforceable by the city or town or the commonwealth. The permanent restriction may also run to the benefit of a nonprofit organization, charitable corporation or foundation selected by the city or town with the right to enforce the restriction. The legislative body may appropriate monies from the Community Preservation Fund to pay a nonprofit organization created pursuant to chapter 180 to hold, monitor and enforce the deed restriction on the property.

(b) Real property interests acquired under this chapter shall be owned and managed by the city or town, but the legislative body may delegate management of such property to the conservation commission, the

historical commission, the board of park commissioners or the housing authority, or, in the case of interests to acquire sites for future wellhead development by a water district, a water supply district or a fire district. The legislative body may also delegate management of such property to a nonprofit organization created under chapter 180 or chapter 203.

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 45 PUBLIC PARKS, PLAYGROUNDS AND THE PUBLIC DOMAIN

Section 3 ACQUISITION OF PROPERTY FOR PARKS

Section 3. Any such board may locate public parks within its city or town and for that purpose may take in fee by eminent domain under chapter seventy-nine or by purchase, gift, devise or otherwise, land which it considers desirable therefor, or may take bonds for the conveyance thereof to its city or town, but any such taking by eminent domain or by purchase shall be subject to the provisions of section fourteen of chapter forty. A city or town may take and hold in trust or otherwise any grant, gift, bequest or devise, made for the purpose of laying out or improving any parks therein.

Part I ADMINISTRATION OF THE GOVERNMENT

Title XIV PUBLIC WAYS AND WORKS

Chapter 82 THE LAYING OUT, ALTERATION, RELOCATION AND DISCONTINUANCE OF PUBLIC WAYS, AND SPECIFIC REPAIRS THEREON

Section 33 FOOTWAYS

Section 33. Cities and towns may lay out footways for the use of the public in the manner provided for the laying out of town ways.

Part I ADMINISTRATION OF THE GOVERNMENT

Title XIV PUBLIC WAYS AND WORKS

Chapter 82 THE LAYING OUT, ALTERATION, RELOCATION AND DISCONTINUANCE OF PUBLIC WAYS, AND SPECIFIC REPAIRS THEREON

Section 35 BICYCLE PATHS

Section 35. The board or officers authorized to lay out highways or town ways may lay out, construct and maintain bicycle paths under the provisions of law relative to the laying out, construction and maintenance of public ways.

Part I ADMINISTRATION OF THE GOVERNMENT

Title XIV PUBLIC WAYS AND WORKS

Chapter 90 MOTOR VEHICLES AND AIRCRAFT

Section 17C ESTABLISHMENT OF 25-MILES-PER-HOUR SPEED LIMIT IN THICKLY SETTLED OR BUSINESS DISTRICT IN CITY OR TOWN; VIOLATION

Section 17C. (a) Notwithstanding section 17 or any other general or special law to the contrary, the city council, the transportation commissioner of the city of Boston, the board of selectmen, park commissioners, a traffic commission or traffic director of a city or town that accepts this section in the manner provided in section 4 of chapter 4 may, in the interests of public safety and without further authority, establish a speed limit of 25 miles per hour on any roadway inside a thickly settled or business district in the city or town on any way that is not a state highway.

(b) Upon establishing a speed limit under this section, the city or town shall notify the department. The operation of a motor vehicle at a speed in excess of a speed limit established under this section shall be a violation of section 17.

Part II REAL AND PERSONAL PROPERTY AND DOMESTIC RELATIONS

Title I TITLE TO REAL PROPERTY

Chapter 184 GENERAL PROVISIONS RELATIVE TO REAL PROPERTY

Section 31 RESTRICTIONS, DEFINED

Section 31. A conservation restriction means a right, either in perpetuity or for a specified number of years, whether or not stated in the form of a restriction, easement, covenant or condition, in any deed, will or other instrument executed by or on behalf of the owner of the land or in any order of taking, appropriate to retaining land or water areas predominantly in their natural, scenic or open condition or in agricultural, farming or forest use, to permit public recreational use, or to forbid or limit any or all (a) construction or placing of buildings, roads, signs, billboards or other advertising, utilities or other structures on or above the ground, (b) dumping or placing of soil or other substance or material as landfill, or dumping or placing of trash, waste or unsightly or offensive materials, (c) removal or destruction of trees, shrubs or other vegetation, (d) excavation, dredging or removal of loam, peat, gravel, soil, rock or other mineral substance in such manner as to affect the surface, (e) surface use except for agricultural, farming, forest or outdoor recreational purposes or purposes permitting the land or water area to remain predominantly in its natural condition, (f) activities detrimental to

drainage, flood control, water conservation, erosion control or soil conservation, or (g) other acts or uses detrimental to such retention of land or water areas.

A preservation restriction means a right, whether or not stated in the form of a restriction, easement, covenant or condition, in any deed, will or other instrument executed by or on behalf of the owner of the land or in any order of taking, appropriate to preservation of a structure or site historically significant for its architecture, archeology or associations, to forbid or limit any or all (a) alterations in exterior or interior features of the structure, (b) changes in appearance or condition of the site, (c) uses not historically appropriate, (d) field investigation, as defined in section twenty-six A of chapter nine, without a permit as provided by section twenty-seven C of said chapter, or (e) other acts or uses detrimental to appropriate preservation of the structure or site.

An agricultural preservation restriction means a right, whether or not stated in the form of a restriction, easement, covenant or condition, in any deed, will or other instrument executed by or on behalf of the owner of the land appropriate to retaining land or water areas predominately in their agricultural farming or forest use, to forbid or limit any or all (a) construction or placing of buildings except for those used for agricultural purposes or for dwellings used for family living by the land owner, his immediate family or employees; (b) excavation, dredging or removal of loam, peat, gravel, soil, rock or other mineral substance in such a manner as to adversely affect the land's overall future agricultural potential; and (c) other acts or uses detrimental to such retention of the land for agricultural use. Such agricultural preservation restrictions shall be in perpetuity except as released under the provisions of section thirty-two.

All other customary rights and privileges of ownership shall be retained by the owner including the right to privacy and to carry out all regular farming practices.

A watershed preservation restriction means a right, whether or not stated in the form of a restriction, easement, covenant or condition, in any deed, will or other instrument executed by or on behalf of the owner of the land appropriate to retaining land predominantly in such condition to protect the water supply or potential water supply of the commonwealth, to forbid or limit any or all (a) construction or placing of buildings; (b) excavation, dredging or removal of loam, peat, gravel, soil, rock or other mineral substance except as needed to maintain the land and (c) other acts or uses detrimental to such watershed. Such watershed preservation restrictions shall be in perpetuity except as released under the provisions of section thirty-two. All other customary rights and privileges of ownership shall be retained by the owner, including the right to privacy.

An affordable housing restriction means a right, either in perpetuity or for a specified number of years, whether or not stated in the form of a restriction, easement, covenant or condition in any deed, mortgage, will, agreement, or other instrument executed by or on behalf of the owner of the land appropriate to (a) limiting the use of all or part of the land to occupancy by persons, or families of low or moderate income in either rental housing or other housing or (b) restricting the resale price of all or part of the property in order to assure its affordability by future low and moderate income purchasers or (c) in any way limiting or restricting the use or enjoyment of all or any portion of the land for the purpose of encouraging or assuring creation or retention of rental and other housing for occupancy by low and moderate income persons and families. Without in any way limiting the scope of the foregoing definition, any

restriction, easement, covenant or condition placed in any deed, mortgage, will, agreement or other instrument pursuant to the requirements of the Rental Housing Development Action Loan program or the Housing Innovations Fund program established pursuant to section three of chapter two hundred and twenty-six of the acts of nineteen hundred and eighty-seven or pursuant to the requirements of any program established by the Massachusetts housing partnership fund board established pursuant to chapter four hundred and five of the acts of nineteen hundred and eighty-five, including without limitation the Homeownership Opportunity Program, or pursuant to the requirements of sections twenty-five to twenty-seven, inclusive, of chapter twenty-three B, or pursuant to the requirements of any regulations or guidelines promulgated pursuant to any of the foregoing, shall be deemed to be an affordable housing restriction within the meaning of this paragraph.

Part II REAL AND PERSONAL PROPERTY AND DOMESTIC RELATIONS

Title I TITLE TO REAL PROPERTY

Chapter 184 GENERAL PROVISIONS RELATIVE TO REAL PROPERTY

Section 32 EFFECT, ENFORCEMENT, ACQUISITION, AND RELEASE OF RESTRICTIONS

Section 32. No conservation restriction, agricultural preservation or watershed preservation restriction as defined in section thirty-one, held by any governmental body or by a charitable corporation or trust whose purposes include conservation of land or water areas or of a particular such area, and no preservation restriction, as defined in said section thirty-one, held by any governmental body or by a charitable corporation or trust whose purposes include preservation of buildings or sites of historical significance or of a particular such building or site, and no affordable housing restriction as defined in said section thirty-one, held by any governmental body or by a charitable corporation or trust whose purposes include creating or retaining or assisting in the creation or retention of affordable rental or other housing for occupancy by persons or families of low or moderate income shall be unenforceable on account of lack of privity of estate or contract or lack of benefit to particular land or on account of the benefit being assignable or being assigned to any other governmental body or to any charitable corporation or trust with

like purposes, or on account of the governmental body the charitable corporation or trust having received the right to enforce the restriction by assignment, provided (a) in case of a restriction held by a city or town or a commission, authority or other instrumentality thereof it is approved by the secretary of environmental affairs if a conservation restriction, the commissioner of the metropolitan district commission if a watershed preservation restriction, the commissioner of food and agriculture if an agricultural preservation restriction, the Massachusetts historical commission if a preservation restriction, or the director of housing and community development if an affordable housing restriction, and (b) in case of a restriction held by a charitable corporation or trust it is approved by the mayor, or in cities having a city manager the city manager, and the city council of the city, or selectmen or town meeting of the town, in which the land is situated, and the secretary of environmental affairs if a conservation restriction, the commissioner of the metropolitan district commission if a watershed preservation restriction, the commissioner of food and agriculture if an agricultural preservation restriction, the Massachusetts historical commission if a preservation restriction, or the director of housing and community development if an affordable housing restriction.

Such conservation, preservation, agricultural preservation, watershed preservation and affordable housing restrictions are interests in land and may be acquired by any governmental body or such charitable corporation or trust which has power to acquire interest in the land, in the same manner as it may acquire other interests in land. The restriction may be enforced by injunction or other proceeding, and shall entitle representatives of the holder to enter the land in a reasonable manner and at reasonable times to assure compliance. If the court in any judicial

enforcement proceeding, or the decision maker in any arbitration or other alternative dispute resolution enforcement proceeding, finds there has been a violation of the restriction or of any other restriction described in clause (c) of section 26 then, in addition to any other relief ordered, the petitioner bringing the action or proceeding may be awarded reasonable attorneys' fees and costs incurred in the action proceeding. The restriction may be released, in whole or in part, by the holder for consideration, if any, as the holder may determine, in the same manner as the holder may dispose of land or other interests in land, but only after a public hearing upon reasonable public notice, by the governmental body holding the restriction or if held by a charitable corporation or trust, by the mayor, or in cities having a city manager the city manager, the city council of the city or the selectmen of the town, whose approval shall be required, and in case of a restriction requiring approval by the secretary of environmental affairs, the Massachusetts historical commission, the director of the division of water supply protection of the department of conservation and recreation, the commissioner of food and agriculture, or the director of housing and community development, only with like approval of the release.

No restriction that has been purchased with state funds or which has been granted in consideration of a loan or grant made with state funds shall be released unless it is repurchased by the land owner at its then current fair market value. Funds so received shall revert to the fund sources from which the original purchase, loan, or grant was made, or, lacking such source, shall be made available to acquire similar interests in other land. Agricultural preservation restrictions shall be released by the holder only if the land is no longer deemed suitable for agricultural or horticultural purposes or unless two-thirds of both branches of the general court, by a

vote taken by yeas and nays, vote that the restrictions shall be released for the public good. Watershed preservation restrictions shall be released by the holder only if the land is deemed by the commissioner of the metropolitan district commission and the secretary of environmental affairs to no longer be of any importance to the water supply or potential water supply of the commonwealth or unless two-thirds of both branches of the general court, by a vote taken by yeas and nays, vote that the restrictions shall be released for the public good.

Approvals of restrictions and releases shall be evidenced by certificates of the secretary of environmental affairs or the chairman, clerk or secretary of the Massachusetts historical commission, or the commissioner of food and agriculture, or the director of housing and community development or the city council, or selectmen of the town, as applicable duly recorded or registered.

In determining whether the restriction or its continuance is in the public interest, the governmental body acquiring, releasing or approving shall take into consideration the public interest in such conservation, preservation, watershed preservation, agricultural preservation or affordable housing and any national, state, regional and local program in furtherance thereof, and also any public state, regional or local comprehensive land use or development plan affecting the land, and any known proposal by a governmental body for use of the land.

This section shall not be construed to imply that any restriction, easement, covenant or condition which does not have the benefit of this section shall, on account of any provisions hereof, be unenforceable. Nothing in this section or section thirty-one and section thirty-three shall

diminish the powers granted by any general or special law to acquire by purchase, gift, eminent domain or otherwise to use land for public purposes.

Nothing in this section shall prohibit the department of public utilities or the department of telecommunications and cable from authorizing the taking of easements for the purpose of utility services provided that (a) said department shall require the minimum practicable interference with farming operations with respect to width of easement, pole locations and other pertinent matters, (b) the applicant has received all necessary licenses, permits, approvals and other authorizations from the appropriate state agencies, (c) the applicant shall compensate the owner of the property in the same manner and the same fair market value as if the land were not under restriction.

Part II REAL AND PERSONAL PROPERTY AND DOMESTIC RELATIONS

Title I TITLE TO REAL PROPERTY

Chapter 184 GENERAL PROVISIONS RELATIVE TO REAL PROPERTY

Section 33 PUBLIC RESTRICTION TRACT INDEX

Section 33. Any city or town may file with the register of deeds for the county or district in which it is situated a map or set of maps of the city or town, to be known as the public restriction tract index, on which may be indexed conservation, preservation, agricultural preservation, watershed preservation and affordable housing restrictions and restrictions held by any governmental body. Such indexing shall indicate sufficiently for identification (a) the land subject to the restriction, (b) the name of the holder of the restriction, and (c) the place of record in the public records of the instrument imposing the restriction. Maps used by assessors to identify parcels taxed, and approximate boundaries without distances, shall be sufficient, and, where maps by parcels are not available, addition to other maps of approximate boundaries of restricted land shall be sufficient. If the names of the holders and the instrument references cannot be conveniently shown directly on the maps, they may be indicated by appropriate reference to accompanying lists. Such maps may also indicate similarly, so far as practicable, (a) any order or license issued by a governmental body entitled to be recorded or registered, (b)

the approximate boundaries of any historic or architectural control district established under chapter forty C or any special act, ordinance or by-law where a certificate of appropriateness may be required for exterior changes, (c) any landmark certified by the Massachusetts historical commission pursuant to section twenty-seven of chapter nine, (d) any other land which any governmental body may own in fee, or in which it may hold any other interest, and (e) such additional data as the filing governmental body may deem appropriate.

Whenever any instrument of acquisition of a restriction or order or other appropriate evidence entitled to be indexed in a public restriction tract index is at the option of the holder of the right to enforce it submitted for such indexing, the register shall make, or require the holder of the right to enforce the restriction or order or interest to make, appropriate additions to the tract index.

The maps shall be in such form that they can be readily added to, changed, and reproduced, and shall be a public record, appropriately available for public inspection. If any governmental body, other than a city or town in which the land affected lies, holds a right to enforce a restriction or order or an interest entitled to be indexed in a public restriction tract index for any city or town which has not filed such an index, or if the secretary of environmental affairs or the Massachusetts historical commission or the commissioner of food and agriculture or the director of housing and community development approves a conservation or preservation restriction or agricultural or watershed preservation restriction or affordable housing restriction held by a charitable corporation or trust so entitled, and the city or town does not within one

year after written request to the mayor or selectmen file a sufficient map or set of maps for the purpose, the holding governmental body or approving secretary, director or commission may do so.

The registers of deeds, or a majority of them, may from time to time make and amend rules and regulations for administration of public restriction tract indexes, and the provisions of section thirteen A of chapter thirty-six shall not apply thereto. No such rule, regulation or any amendment thereof shall take effect until after it has been approved by the attorney general. New tract indexes may be filed, from time to time, upon compliance with such rules and regulations as may be necessary to assure against omission of prior additions and references still effective.

TOWN MEETING RULES of ORDER

Page Ref	Rank	Table of Basic Points of Motions	Seconded Required	Debateable	Amendable	Vote Reconsider	May Reconsider	May Interrupt
		PRIVLEDGED MOTIONS						
131	1	Dissolve or adjourn sine die	Yes	No	No	Maj.	No	No
128	2	Adjourn to a fixed time or recess	Yes	Yes	Yes	Maj.	No	No
127	3	Point of no Quorum	No	No	No	None	No	No
125	4	Fix the time to (or at) which to adjourn	Yes	Yes	Yes	Maj.	Yes	No
123	5	Question of priviledge	No	No	No	None	No	Yes
		SUBSIDIARY MOTIONS						
104	6	Lay on the table	Yes	No	No	2/3	Yes	No
102	7	The previous question	Yes	No	No	2/3	No	No
101	8	Limit or extend debate	Yes	No	No	2/3	Yes	No
99	9	Postpone to a time certain	Yes	Yes	Yes	Maj.	Yes	No
96	10	Commit or refer	Yes	Yes	Yes	Maj.	Yes	No
93	11	Amend (or substitute)	Yes	Yes	Yes	Maj.	Yes	No
91	12	Postpone indefinitely	Yes	Yes	No	Maj.	Yes	No
		INCIDENTAL MOTIONS						
109	Same rank as motion out of which they arise	Point of order	No	No	No	None	No	Yes
110		Appeal	Yes	Yes	No	Maj.	Yes	No
113		Division of a question	Yes	Yes	Yes	Maj.	No	No
114		Separate consideration	Yes	Yes	Yes	Maj.	No	No
115		Fix the method of voting	Yes	Yes	Yes	2/3 •	Yes	No
116		Nominations to committees	No	No	No	Plur.	No	No
118		Withdraw or modify a motion	No	No	No	Maj.	No	No
120		Suspension of rules	Yes	No	No	2/3 +	No	No
		MAIN MOTIONS						
66	None	Main Motion	Yes	Yes	Yes	Var.	Yes	No
77	*	Reconsider or rescind	Yes	*	No	Maj.	No	No
105	None	Take from the table	Yes	No	No	Maj.	No	No
52	None	Advance an article	Yes	Yes	Yes	Maj.	Yes	No

* Same rank and debatable to same extent as motion being reconsidered.

\+ Unanimous if rule protects minorities; out of order if rule protects absentees.

• In representative town meeting a 2/3rds vote is required to allow secret Ballot vote, Ch. 39, Sec 15 (1963) pg. 150.

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RULES and REGULATIONS

for the Governing of Town Meetings

As practiced and previously adopted by the Town of Stoughton

ART, 1. The Moderator shall preserve order and decorum, decide all questions of order and make public declarations of all votes passed; but if a vote so declared by him shall immediately upon such declaration be questioned by seven or more voters present he shall make the vote certain by counting or dividing the house.

ART, 2. Every motion shall be reduced to writing if the Moderator shall so direct, and no motion shall be received until the person offering it shall have risen in his place [or has indicated by a raised hand] and obtained leave of the Moderator.

If any motion is offered which is to change more than ten words of a main motion, or is more than ten words in length as an amendment or substitute motion, it is recommended that the maker of the motion see that all town meeting members, including Moderator, Town Clerk and Finance Committee chair receive identical written, typed or electrographically produced copies of that motion.

No motion, or amendment, can be considered "in order" if it expands upon the scope of the original as printed warrant.

ART, 3. A motion once made and seconded shall not be withdrawn without consent of the meeting, nor shall an amendment entirely opposed to the motion as originally proposed be received.

ART, 4. After a vote has been finally declared, any person who voted in the majority may move for reconsideration. *A motion to reconsider will not be recognized by the Moderator if there has not been a reasonable length of time between the action being reconsidered and the time the motion is made, unless there has been a question of procedure about the vote having just been taken.*

ART, 5. No final action shall be taken on any article inserted in a warrant at the request of a petitioner, until the petitioners for the same shall have had an opportunity to be heard on the subject therein contained. *An elected town meeting member who represents a petitioner of record shall provide a written statement from the petitioner if the action to be taken is to dismiss an article.*

ART, 6. No person shall speak on any question more than ten minutes and not more than twice without obtaining leave of the meeting.

ART, 7. A motion to "move the previous question" shall not cut off pending amendments.

These original Rules and Regulations were adopted about 1910. The italics indicate practices and procedures that have been implemented and accepted by custom rather than by a formal vote, or have been instituted by the Moderator.