

# Town of Stoughton

10 Pearl Street • Stoughton, MA 02072 • (781) 341-1300 • FAX (781) 344-5048  
[www.stoughton-ma.gov](http://www.stoughton-ma.gov)

## Stoughton Recreation Field Permit/Usage Information and Application

**\* Please read and comply with the insurance requirements on page two\***

**Be advised that ALL permit holders must agree and follow current Massachusetts guidelines for COVID-19 Protocols or risk having permit revoked.**

**Please fill out a form for each field requested and return the application fee to the Recreation Department office by February 28, 2021.**

Due to the increasing number of applications we receive each year, the following policy will remain in effect.

1. If your organization had the facility last year and are 100% Stoughton residents, you will have first preference.
2. All applications received by the deadline will be scheduled if agreeable. If a conflict occurs, groups of 100% Stoughton residents will be given priority.
3. Any group applying after the deadline must accompany their request with a roster including names and addresses of all participants.
4. The Recreation Department will attempt to resolve conflicts in a just manner. Conflicting groups may be called to meet with the Recreation Director to resolve the conflicts.
5. Abuse of town fields (i.e. littering, vehicle trespassing, drinking of alcoholic beverages) will not be tolerated. Groups in violation of this rule **WILL** have their permit revoked.
6. Groups who failed to pay fees from a previous year will not be given consideration for field use until past dues are received.

If you have any questions regarding anything stated above, please contact us at 781-341-1300 x9244

Thank you for your anticipated cooperation,

***Stoughton Recreation***  
10 Pearl Street | Stoughton, MA 02054  
781-341-1300 x9244

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## Usage Fee for West School Athletic Complex

1. In-town organized Adult League: **\$10.00** per person/permit  
*Stoughton Recreation reserves the right to request a full roster of players as proof of fee payment*
2. Stoughton Youth Group: Blanket Fee per field/season **\$50**  
*All children participating in a recognized 501C3 league and are 95% Stoughton residents*
3. In-town Business Group: **\$15** per game/activity
4. Out of town Group: **\$20.00** per game/activity

Non Stoughton Group Event (multiple fields):

One day: **\$250.00**  
Two days: **\$500.00**  
Three days: **\$750.00**

Lighted Field: Any group playing under the lights at Diamond #1 must pay an additional charge of \$10.00 per game/activity. **If fee is not paid by the issued deadline, lights will be shut off. No exceptions**

## Insurance Required

Permit holders are required to secure liability insurance in the amount of \$1,000,000 for each occurrence and \$2,000,000 in aggregate naming the Town of Stoughton as "additional insured". The permit holder must provide a copy of the endorsement to the Recreation Department at least one week in advance of events.

## Trash Removal

Groups exceeding thirty (30) people are responsible for removing their own trash as a result of their event. Private trash services (dumpster service) are permitted so long as the dumpster is removed on the day after the event.

**Usage fees are to be paid at the time of approval.**

**Permits are VOID until payment is received**

Please make checks payable to: Town of Stoughton



Visa, Mastercard, and Discover now accepted for your convenience!

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## Recreation Field Permit Request

*Please fill out all Fields. A request is needed for every sports season.  
A blanket request will not be accepted*

Group/Organization: \_\_\_\_\_ Primary Contact: \_\_\_\_\_

Address \_\_\_\_\_ Phone: \_\_\_\_\_

\*Email Address (Required for Permit) \_\_\_\_\_

Application Date: \_\_\_\_\_

Field Request: Please check off one or more of the Following:

<b>Hansen</b>
<b>Gibbons (Behind School)</b>
<b>Gibbons II</b>
<b>Gibbons Soccer Field</b>
<b>Dawes School Field</b>
<b>South School Field</b>

<b>Town Recreation Complex (WSAC)</b>
<b>Diamond I / Dolinsky Field</b>
<b>Diamond II / Bulger Field</b>
<b>Diamond III / Dray Field</b>
<b>Diamond IV</b>
<b>Baseball Field / Novello Field</b>
<b>Baseball Practice Field / Dreist Field</b>
<b>Multipurpose Field/Flag Football Field</b>

Day(s) of the week: Please check off one or more of the following:

<b>Monday</b>
<b>Tuesday</b>
<b>Wednesday</b>
<b>Thursday</b>
<b>Friday</b>
<b>Saturday</b>
<b>Sunday</b>

Date(s) Requested: \_\_\_\_\_

Time(s) Requested: \_\_\_\_\_

*Recreation Office Use only – Do not write under line*

Approved: Yes / No Fee Due \$ \_\_\_\_\_

Paid: Yes / No If yes: CC / Cash / Check # \_\_\_\_\_

Approved By: \_\_\_\_\_