

APPLICATIONS TO THE ZONING BOARD OF APPEAL

THE GENERAL RULES OF THE ZBA AVAILABLE AT WWW.STOUGHTON-MA.GOV WHICH DESCRIBES THE APPLICATION AND HEARING PROCESS. APPLICANTS MUST PROVIDE THE FOLLOWING FOR A COMPLETE APPLICATION BEFORE A HEARING DATE WILL BE SET:

- 1. (4) COPIES OF CLEARLY TYPED OR PRINTED APPLICATION WITH ORIGINAL SIGNATURES. 11 PHOTOCOPIES OF COMPLETED APPLICATION – TOTAL 15. FOR VARIANCES, SPECIAL PERMITS AND COMPREHENSIVE PERMITS, THE APPLICANT MUST ALSO ATTACH TO EACH ORIGINAL AND EACH COPY (TOTAL 15) ALL OF THE FOLLOWING THAT APPLY (See ZBA Rule 1 for exact descriptions):**
 - a. Prior permit and violations history of the property with the ZBA, Planning Board, Conservation Commission, etc.**
 - b. Information about all applications filed or to be filed for the same project with other boards (e.g., Conservation Commission).**
 - c. Experts' and consultants' reports with conflict of interest statement.**
 - d. Detailed reasons for specific waivers that are requested.**
 - e. Photographs of the Property (to be kept in file folder)**
- 2. (15) COPIES OF SCALED FLOOR PLANS AND ELEVATIONS USING RULER AND PENCIL. (NO SKETCHES OR ROUGH PLANS 11 X 18 MAX SIZE)**
- 3. (15) COPIES OF SCALED SITE PLANS BY ENGINEER OR SURVEYOR. (11 X 18 MAX SIZE)**
- 4. (15) COPIES OF PROPERTY DEED OR CERTIFICATE OF TITLE.**
- 5. (2) COPIES OF OWNERS AFFIDAVITS FOR AGENT TO SHOW STANDING.**
- 6. PROVIDE GIS MAP OF DIRECT ABUTTERS**
- 7. CHECK FOR APPLICATION FEE PAYABLE TO THE TOWN OF STOUGHTON:**

RESIDENTIAL FEE	\$75.00
SUBDIVISIONS OVER 3 LOTS	\$125.00
COMMERCIAL/INDUSTRIAL	\$150.00

7. CHECK FOR ADVERTISING PAYABLE TO THE GATEHOUSE MEDIA. ALL FILINGS PAY \$21.00.

Fee \$ _____

The fee for applications for special permits and/or variances will be as follows:

Residential	\$ 75.00
Subdivisions over 3 lots	\$125.00
Commercial/Industrial	\$150.00

These fees cover the first 25 abutters to be notified of the public hearing.

For every additional 25 abutters, the petitioner will be charged an additional \$25.00. The petitioner is required to estimate the number of abutters that will be immediately affected by the petition. This additional fee must be paid before the public hearing



CASE# _____

ZONING BOARD OF APPEALS
APPLICATION FOR GRANT OF VARIANCE

1. Date Filed: _____

2. Applicant's Name: _____

2a. Applicant's Address: _____

2b. Applicant's Phone: _____

(Nos. 3a, 3b, and 3c to be completed if Applicant and Owner are not the same person)

3a. Owner's Name: _____

3b. Owner's Address: _____

3c. Owner's Phone: _____

3d. The Owner hereby appoints _____ to act as agent for
(Name of Applicant or Attorney)
The purposes of submitting and processing this petition for variance

4. The owner's title to the land which is the subject matter of this application is derived under a deed from _____ dated _____ recorded with the Norfolk County Registry of Deeds or Division of the Land Court (strike one)

In Book _____ Page _____

5. The land shown in the Assessor's records as lot _____ on map _____ and has an address of or is located at _____

6. Sections of by-law from which variance is requested: *(Specify section number(s) and relief requested)*

7. Subject matter of variance: *(Describe what you want to do)*

THESE QUESTIONS & ANSWERS ARE TO BE READ ALOUD AT THE SCHEDULE HEARING BY THE APPLICANT/REPRESENTATIVE:

8. The following conditions are cited in support of the petition for variance owing to specific circumstances related to any or all of the characteristics of the site especially affecting land or structures on the site but not generally the district in which it is located as per section 10.3.3 of the Zoning By-law:
 - (a) Soil conditions:

 - (b) Shape:

 - (c) Topography of such land or the location of structures on the site:

 - (d) A literal enforcement of the provisions of this by-law would involve substantial hardship, financial or otherwise to the appellant or petitioner:

 - (e) Desirable relief may be granted without substantial detriment to the public good:

 - (f) Desirable relief may be granted without nullifying or substantially derogating from the intent and purpose of the By-law:

A Certified Plot Plan must include:

ZONING DISTRICT: _____

Required Setbacks For District:

FRONT: _____ SIDE: _____ REAR: _____

Required Dimensions of Lot:

FRONTAGE: _____ AREA: _____ WIDTH: _____ DEPTH: _____

Dimension of lot as presently laid out:

FRONTAGE: _____ AREA: _____ WIDTH: _____ DEPTH: _____

Dimensions of structure: _____

Setbacks of structure:

FRONT: _____ REAR: _____ SIDELINES: _____

New Setbacks of Proposed structure:

FRONT: _____ REAR: _____ SIDELINES: _____

Proposed Dimensions of Lot:

FRONTAGE: _____ AREA: _____ WIDTH: _____ DEPTH: _____

A HEARING ON THIS MATTER WILL BE SCHEDULED WITHIN 65 DAYS AFTER FILING.

Applicant's signature
(if different from Petitioner)

Owner's Signature
(if different from Petitioner)