

TO: Select Board

FROM: Marc J. Tisdelle, Interim Town Manager

DATE: September 15, 2022

RE: Town Manager's Report – June/July 2022

**ASSESSORS**

**CEDAR HILL**

**BUSINESS DEVELOPMENT**

**FIRE**

**Administration**

We continue to support EMS response with COVID cases still prevalent. The town's Public Health director Janeice Bruce and her department did an outstanding job with this critical requirement. We are truly grateful for all the support Janeice Bruce has provided throughout the Pandemic. During the spring, our department was impacted by several members contracting the COVID-19 virus. We were able to weather the spike in cases during this period.

The department had a great year for AMB receipts, and more good news could be on the way from medical billing change. Revenues were up 9.4% at over \$2,000,000. Results will be additive to 2024 free cash - the estimate in the Warrant was \$1,595,194. The warrant estimate for Fiscal 2023 is \$1,796,656.

Here are the entries in Munis. Any revenues received by the T/C or by wire after June 30th, are entered to Fiscal 23. Adjustments are still possible. The chart below is based on entries, not final postings.

<b>Full Year</b>	
COASTAL RECEIPTS	745,051.65
PRO EMS RECEIPTS	1,155,017.82
CPE PROGRAM	273,890.00
PERMITS. FIRE DEPT	
PERMITS (Smoke/Co, Burn, Tanks etc)	50,810.25
OTHER DEPT REV FALSE	
ALARM	2,970.00
OTHER DEPT REV	
MASTER BOX	250.00
FEES. REPORT FEE - 21E and EMS reports	3,967.75
PERMITS, OTHER FIRE DEPT PERMITS	2,875.00
<b>Total Revenue</b>	<b>2,234,832.47</b>

SFD has recently called for a civil service list to fill three vacant positions. We have an intern from Massachusetts Maritime Academy providing Emergency Management Preparedness support through a grant we secured from MEMA. The Intern has been assigned, in conjunction with SFD Administration and MEMA to create a Community Emergency Management Plan (CEMP) for the town of Stoughton. Our department also appointed several members to recently Vacated Specialty Positions.

On 7 June 2022 our Administration presented to the Select Board an Ambulance Billing Rates increase recommendation based on the averages of our neighboring communities. The Select Board voted to accept the recommendation. These new rates went into effect 1 July 2022.

Emergency Response Incidents for the months of June and July 2022 surpassed 1,000. If the year 2022 continues to produce the same call volume as these two months, our annual call volume would see SFD respond to over 6000 emergency incidents.

The Select Board was given a Status Report briefing for the New Fire Station on 28 June 2022. The FINCOMM was given the same Status Report briefing on 27 July 2022.

The Department is proud to announce the Following promotions: Deputy Chief James Brackett, Captain George O'Neil and Lieutenant David Jardin Jr. We also Congratulate Scott Breen and wish him the best of luck in retirement.

### Emergency Response

#### JUNE/JULY 2022

<u>Primary Action</u>	<u>Occurrence</u>	<u>Percentage</u>
Incident Type Category	Occurrences	Percentage
[100-199] Fire/Explosion	22	2.1
[200-299] Overpressure Rupture	1	0.1
[300-399] Rescue Call	710	67.8
[400-499] Hazardous Condition	22	2.1
[500-599] Service Call	70	6.7
[600-699] Good Intent Call	50	4.8
[700-799] False Call	169	16.1
[800-899] Severe Weather/Natural Disaster	0	0.0
[900-999] Special Type/Complaint	3	0.3
Undetermined	0	0.0
<b>TOTAL</b>	<b>1014</b>	<b>100.0</b>

## **Infrastructure and Equipment**

The Fire Station Task Force continues to work on the infrastructure plan approved by the Select Board and Special Town Ballot. Our intent has been to provide a fresh perspective and plans for the long term Emergency Response requirements of the community. The AC and I continue to be mission focused as to the resident's primary concerns: 1) Emergency Response Times 2) Long-term growth 3) The Cost associated with developing new Emergency Response infrastructure for the town. The Command Staff continues to review our vendor services to ensure we are provided with essential and efficient services. We are collaborating with the town's procurement officer with this endeavor.

## **Command Staff**

### **Emergency Medical Services: Deputy Chief Brackett**

The ambulances for the Stoughton Fire Department responded to 666 calls for EMS in June and July. The breakdown of calls were 532 transports, 129 refusals and 5 unattended deaths. On June 7 Th, Chief Carroll presented new ambulance rates to the Stoughton Select Board for approval. The ambulance rates were last increased in 2016. The Select Board approved the new rates which went into effect on July 1 st . The new rates are:

BLS Emergency - \$1,740.73

ALS Emergency - \$2,420.37

ALS 2 Emergency - \$3,320.41

Mileage - \$44.63

These rates will now be reviewed yearly in order to keep Stoughton Fire on par with area fire departments. On July 1 st , the EMS division adopted the FOAMfrat Learning Management System to handle our continuing education. Members will be able to use this platform to handle the bulk of their required education to maintain their EMS certifications.

### **Fire Prevention Commercial: Captain Rush**

For the months of June and July 2022 the Fire Prevention Division was kept busy with the following. 75 smoke inspections for the sale of residential property. This does not include multiple re-inspections for failures. 12 oil burner and oil tank removal/replacement inspections, 6 propane installation inspections. We reviewed 23 sets of plans for residential and commercial plan review. In the month of June we also

inspected 75 restaurants in the Town of Stoughton. This is done every June and there are multiple re-inspections for code compliance. We also work closely with Building Inspector Jack Erickson and Code Enforcement Officer Dana Hinthonre on issues throughout the town in regards to public safety. We have been working with the landlord and contractors form Bennet Drive and Paul Street to come into compliance for alarm systems for multi- family buildings of 6 units or more. They need to install monitored fire alarm systems per state law. We have already had three other buildings brought into compliance.

#### Training and Safety: Captain O'Neil

The Training Division continues to move through the long range training schedule. The Training Division has had the opportunity to use acquired properties in the town. Training with these properties is second only to live fire training. We have used and are continuing to use the following properties:

161 Lakewood Drive, F.C. Phillips, 471 Washington Street, 19 Camden Street

Using unfamiliar properties gives our members a realistic sense of firefighting while also utilizing the latest equipment and tools. The Training Division also continues to keep our members safe with the most modern firefighting turnout gear. To keep our department up to date, we have recently taken an order of new gear to replace the oldest sets of gear for our members. The newest shipment will also be a first set of turnout gear for our newest member Joe Girolamo.

#### Fleet Services: EVT Harrop

For the months of June and July, fleet services had one major repair. The main wiring on the aerial device of Ladder 2 was damaged due to a cracked/ broken weld on the wiring tension assembly. This failure caused the wiring to be pulled apart in multiple places. The ladder was rewired in the house. New wire had to be used due to manufacturer's specifications for voltage drop (less power going through added connections). The fire alarm truck has had the transmission removed for replacement. We have decided to install a rebuilt transmission into the truck to finish removing the old fire alarm system throughout the town. The work is being completed in house and the transmission is due to be shipped in early August. Some smaller Jobs included A/C repairs, preventative maintenance, mounting new equipment, and going through the rescue boat.

The new brush truck has been mostly completed by the manufacturer. We designed the truck with special military grade off-road wheels. There have been multiple times throughout the years that the old brush truck has been stuck in the mud. To alleviate this issue, we needed to change the wheels and tires. The manufacture of the wheels has had issues with supplies and sent the truck to manufacture a defective wheel. We are waiting for 2 wheels (one for the truck, one for a spare) that have been completed and powder coated. We decided to not take delivery of the truck until it was one hundred percent complete. Delivery time frame will be within the first two weeks of August depending on the quality of the sent product.

### Chief's Notes:

In recent months, our firefighters have been successful in resuscitating 5 individuals who were in cardiac arrest. Stoughton has also had multiple fires, fires that the department could contain to the room of origin, and extinguished quickly. This is so appreciated by the homeowners because it saves property and only minimally disrupts their lives. SFD also responded to mutual aid to the city of Brockton, Canton, Easton and Randolph for fires, while constantly adapting our operations to handle all emergencies throughout the ever changing Pandemic. The focus of SFD is training and education, through which we will continue to provide the best fire, rescue and emergency services for the community of Stoughton. Stoughton Fire continues to transition with promotions and the hiring of new firefighters. I feel the support of the Select Board and the Town Manager has raised morale throughout the department. We are an outstanding town with a supportive community and leadership. Again, thank you.

### HUMAN RESOURCES

During the months of June and July, the Human Resources office has been very busy assisting both active employees and retirees on a daily basis.

#### New hires

We would like to welcome the following new employees:

Mark	Pinnetti	Public works	Laborer
Ralph	Azevedo	Public works	Pump Station Operator 2
Isabella	Paiva	Youth commission	Program Coordinator 1

#### Promotions – Congratulations!

James	Brackett	Fire department	FF Deputy
George	O'Neil	Fire department	FF Captain
David	Jardin	Fire department	FF Lieutenant

#### Retirements - Congratulations and thank you for your service!

We would like to congratulate the following employees on their retirement.

Herman	Susan		Financial analyst
Robert	Letendre	Police Dept	Patrolman
Scott	Breen	Fire Dept	Deputy
Kenneth	Statkus	Public works	Laborer

### **Advertised positions**

In the months of June and July the following positions were posted. Job postings can be found on the town of Stoughton HR page and also posted on the bulletin board in the Town Hall lobby:

Per Diem Public Safety Dispatcher *Ongoing*

School Crossing Guards *Ongoing*

Communications administrator - public safety dispatch

Fulltime Director of Assessing

Pump Station Operator II

Dept Of Substance Abuse Prevention: Prevention In Early Childhood Coordinator

COA Receptionist\Assistant

Planning Director

DPW Laborer/Motor Equipment Operator

### **Health insurance**

We continue to serve both the employees of the town and school with any issues that they may have with regard to their benefits and payroll. We are also able to assist the retirees with any issues that they may have.

As always, if there is anything that we can do to assist you, please feel free to contact the office at 781-341-1300 Deanna Chatsko Ext 9226 or Tracy Pereira Ext 9259.

Please stay safe and healthy!

### **HUMAN SERVICES**

#### **COA**

The Stoughton Council on Aging continues to provide a variety of programs for seniors. The calendar is full of activities for "mind, body and spirit". Included are various exercises programs for seniors of different levels of function, arts and crafts, short story reads, meditation and bereavement groups, a newly formed bike club for the more active person, and our usual walking club to name just a few. Rides to medical appointments and shopping trips continue daily and also MOW deliveries.

Our new Friday hours are from 7:00am-12:00 noon. This change was made to help accommodate the Mon-Thurs rides to add additional time for the van drivers on those days. The Senior Center, along with the Stoughton Public Library, has been utilized as a cooling center in July to provide relief from the extremely hot temperatures for people that may need it.

Our "Healthy for Life Grant" finished up on June 30<sup>th</sup>. This was a 3-year grant from Tufts health Plan Foundation in partnership with the YMCA which awarded \$5,000 to Stoughton COA each year of the Grant. It was used to bring Healthy programs and engage our seniors into programs to enhance their over-all health. Since most of this funding was available during the pandemic, much of it was used in helping with food insecurity. It also was used to purchase equipment for outside use such as tents and lawn games to encourage healthy activities during Covid-19.

### Youth Services

The Stoughton Youth Commission is back to in-person counseling sessions at the Senior Center, as well as continuing remote counseling for those Youth and families that would prefer. These free counseling services are always in huge demand by families in Stoughton. Currently the appointments for counseling is full, but due to the availability of time slots during the day since children aren't in school, we are able to meet the demand. Mental Health professionals are seeing a greater need for services to kids and families due to the stress and abnormal lifestyles that were brought about during the pandemic. Many private counseling services are booked up which makes this resource for Stoughton even more important.

The Recreation department is busy with an awesome lineup for summer camp and programs for both children and adults (see Matt's report).

### Public Health/Visiting Nurses

June and July have still seen quite a few Covid-19 cases that are being reported by the Department of Public Health due to the new variant ba5. We also know there are many more positive cases that are not being captured due to home tests. The ba5 variant is highly contagious but we have not seen any increase in hospitalizations.

Monkey Pox cases have also been reported in Massachusetts but we have not yet had a confirmed case in Stoughton.

Another Public Health concern is the extreme heat that we are experiencing this summer. As the Heat Advisories occur, our VNA checks in with our patients to make sure they have AC or have caregivers to assist them. We also work with the Fire Department in opening cooling centers.

VNA services have picked up in the month of July. Our staff are providing excellent skilled services to a wide variety of patients needing nursing and therapy.

Our Quality Improvement Project currently is improving medication teaching with patients and caregivers, and thereby also reduce preventable hospitalizations. Thus far we have added patient teaching tools to our patient education and have been sending surveys to patients to measure our outcomes.

### **INFORMATION TECHNOLOGY**

Trish Shropshire

MUNIS software upgrade to version 2019 has been scheduled for November.

Cerdant is upgrading firewall software to enhance our threat detection and rapid response. We continue to have 24 x 7 monitoring of both firewalls. As in the past it is a high priority of the department to make everyone aware of risks and remind them to be Cyber Safe.

A below average amount of tickets and requests were funneled through our department for June and July due to vacations. This slower period allows us to catch up on task-list items.

Stoughton is pursuing a “chat box” on our website through Civic Plus to assist in finding information. Other upgrade options are also being explored.

### **Substance Abuse**

Stephanie Patton

June and July were busy months for the Substance Abuse Prevention Department. In addition to end of the year meetings with the OASIS coalition and the Stoughton Leadership Institute students at SHS, there was all of the usual year-end budget close-outs, reporting, etc.

A few of the Substance Abuse Department stand-outs for June and July include:

-We hired a full-time Early Childhood Prevention Coordinator, Isabela Paiva for the SOR-PEC (State Opioid Response Prevention in Early Childhood) grant. Isabela has jumped right in and is already building lots of critical local connections for this work.

We trained 14 Stoughton community members (including some staff) as facilitators in the Healthy Outcomes from Positive Experiences framework through the Early Childhood Prevention Grant. This group included school department staff, the children's librarians, Youth Commission staff, YMCA early childhood staff, early intervention staff, Stoughton residents and Prevention Department Staff. This research-based framework will be used both internally and for providing trainings in the community this year!

The opioid task force re-convened to develop a plan for the Stoughton Opioid Settlement dollars. This cross-sector team includes the Police Chief, the Fire Chief, the Director of Human Services, the

Veteran's Agent, the Town Manager, the Recreation Director and the Prevention Coordinator. The Town is required to bring an article to Town Meeting on the use of those dollars. The task force is working with the Town Attorney on language for that article for the Special Town Meeting in the Fall.

## LIBRARY

The Library has been fully open to the public 64 hours/week without restrictions. We have signs posted advising patrons not to enter if they are experiencing Covid-19 symptoms, and hand sanitizer stations are located throughout the building. Some library personnel continue to voluntarily wear masks while in the building.

We continue to offer programs in a combination of in-person, virtual, and hybrid formats. Circulation of items remains strong as does attendance to programs for all ages.

### **Total Stats: June & July 2022**

Visitor Count	16,518	Librarian Curated Book Bundles	34
Programs Held (Virtual & In-person)	142	Take & Make Kits	62
Program Attendance	2,462	School Visits #students	
	1723		
Items Circulated	18,458	Outreach Deliveries, Calls & Emails	
	104		

All programs and updates are posted on Library website, Facebook, Patch, Town Crier and Suburban Shopper.

The library's Summer Reading program for 2022 kicked off at Halloran Park on June 24<sup>th</sup>. We estimate that approximately five hundred people attended the event. Summer Reading continues through the end of August, and people of every age can sign up through the library website. They can then participate in Summer Reading events and challenges for chances to win prizes.

At the end of June, two library staff members received HOPE (Healthy Outcomes from Positive Experiences) certification through Stoughton OASIS, and as part of their training, they shared some of what they had learned with other staff in a group presentation. The library strives to be a place where positive experiences can help Stoughton residents feel healthy and happy.

At their July 12<sup>th</sup> meeting, the Board of Library Trustees approved a new library logo design. We are working with a local graphic design company to produce various versions of the logo for different media and backgrounds. We are excited to begin using the new design soon.

The library served as a cooling center during the heat wave of late July. We have also distributed over six hundred Covid-19 testing kits.

I am currently working on the Stoughton Human Resources Community Calendar that the library usually distributes for free at the end of August and early September. I am also filling out the annual ARIS Report for the Mass. Board of Library Commissioners to ensure continuation of additional grants, including State Aid to Libraries.

## **POLICE**

### **Personnel**

Two Officers graduated from the MBTA Police Academy in July. The Officers were sworn in by the Town Clerk and have begun the 12-week field training program

The search for a Dispatch Supervisor continues, the applicant pool has not resulted in a viable candidate.

A requisition to fill vacant positions was sought from Civil Service for vacant police officer positions. The background process continued during the June/July months.

### **Administrative and Operations of the Police Department**

During the month of June, the department made a significant number of arrests as well as summons for various level of domestic violence incidents. Some domestic violence cases were extremely serious with arrests made for strangulation. A total of eight arrests were made with six cases resulting in a summons to court for criminal charges.

July 01, 2022, the Stoughton Police Department and Fire Departments worked in conjunction for the first fireworks display at the new Stoughton High School. The event was a safe and well attended holiday celebration. The Norfolk County Sheriff's Office provide a command center as well as an additional resources which were imperative to the safe operation. The prepared operation and traffic plan was very successful due to the significant increase in police officers to adequately direct traffic through the major intersections.

The Stoughton Police Department hosted a class of 25 people for the Child Passenger Safety program. Six Officers from the department became certified technicians to install child car seats. The full class then held a check point to install car seats.

### **Calls for Service June 2022**

Number of calls to Dispatch	1,718
Police Calls for Service	1,195
Number of Overdoses	4
Number of Citations Issued	205 (Total reflects the tickets that have been entered into the Database.)
Number of Crashes Investigated	91 responded to
Number of Arrests	16
Number of Summonsed	57
Number of Incident Reports	121

Stats from June 1, 2022- June 30, 2022, a 30-day reporting period.

### **Calls for Service July 2022**

Number of calls to Dispatch	1,749
Police Calls for Service	1,165
Number of Overdoses	2
Number of Citations Issued	55 (Total reflects the tickets that have been entered into the Database.)
Number of Crashes Investigated	76 responded to
Number of Arrests	31
Number of Summonsed	39
Number of Incident Reports	124

Stats from July 1, 2022- July 31, 2022, a 31-day reporting period.

## PROCUREMENT

Project	Status
New Fire Station Building	Staff Building Group – Twice a month – Wednesdays  Dore & Whittier was introduced to the Town's Energy Consultant  Presented Update to Selectboard on June 28 <sup>th</sup>  Presented Update to FinCom July 27 <sup>th</sup>  In contact with SDO – for supplier diversity for MBE and WBE participation goals and requirements
Town Mgs Office	Interviews June 9 <sup>th</sup>
IFB Workers Comp Admin Services	Three firms interviewed, Claim Strategies, Future Comp, Guardian  Contract Awarded to Guardian
Energy Consultant -	June 6 <sup>th</sup> Meeting about upcoming grants, reviewed procurement process with MHEC specifically the G03 contract we are interested in using for the upcoming grants.
Engineering Dept	Appraisal Services and Review Appraisal Services for the Intersection Improvements & Related Work at Central Street, Route 27 (Canton St) and Tosca Drive – Bid documents and dates will be available in August
Asplundh Construction	June 1 <sup>st</sup> Temporary license concerning Map 52, Lot 107, Washington Street, with Asplundh Construction is fulfilled. The property has been vacated and DPW Superintendent confirmed the property was vacated and left in good condition.
Water Dept	Beginning research for new RFP Leak Detection – Contract Expires Oct 2022
Water Dept	Beginning research for new IFB Cleaning and Inspection Services Water Tank – Contract Expires Oct 2022
Water Dept	Engineering contract with H2Olsen
Historical Society	Shared with the Historical Society town House Doctor contracts for the barn on West Street
Recreation	Fireworks

	Beginning research for holiday decorations and lights in town center
Select Board	Auditing Services – Financial and Operational SMAC
Capen Reynolds	July 21 <sup>st</sup> , Meeting with Rich Terry, Capen Reynolds for Stanton Foundation Grant & Grant from Massachusetts Department of Agricultural Resources
South Easton Regional Service Group – Collaborative Bids	June 8 <sup>th</sup> and July 21 <sup>st</sup> Meeting with SERSG for the collaborative bids regarding DPW Supplies, Services, Water Chemicals, Office Supplies and Paper
<b>Request for Quotes</b>	Street Hockey Dasher Boards
Recreation	Quotes Due: June 1, 2022  Contract Awarded to Athletica Sports
Police Dept	Motorcycles  Awarded to Seacoast
Glen Echo	Security Camera – Supply and Install at Glen Echo
<b>Renewals</b>	Roof Repairs and Maintenance SPS Contract – Almar  Water Meters – TI Sales  Tree Removal – Maltby

#### PUBLIC WORKS

#### HIGHWAY DEPARTMENT

- Adjusted 14 roadway castings \_catch basin frames/grates, manhole covers,
- Continued cleaning waterways and easements; will begin Atkinson Ave/ Ryan Road railroad easement to support TM project in August
- Paving of north Stoughton subdivisions to begin in August (19 streets)
-

### **SANITATION DEPARTMENT**

- Curbside pickup of household waste and recyclables. Pickup of large items scheduled each Monday
- Notice about new trash/recycling schedules to be mailed in August water/sewer/trash bills

### **FORESTRY DEPARTMENT**

- Continued park / mowing operations
- Began maintaining Glen Echo Park (added roughly 10% more area to maintain)

### **VEHICLE MAINTENANCE DEPARTMENT**

- Continued to maintain and repair town vehicles
- Sanitation Truck #19 had new motor/transmission installed by in-house mechanics; will fully paint truck before re-entering it into operation (Hopefully by 9/1)

### **FACILITIES**

- Commonwealth of MA Green Communities Grant work - insulation for Town Hall, Council on Aging roof insulation projects to begin in September now (logistical/utility rebate delays); Town Hall energy management system install to begin September
- New cameras to be installed at Recreation Center and DPW beginning in August (TM Article)
- Misc. day-to-day ongoing maintenance

### **RECREATION**

During the month of June, the Recreation Dept. had 326 program registrations, the majority were for summer programs. We wrapped up our Spring programs during the start of June and started our final preparations for summer programs. The Rec Department hosted our first Municipal career day and had over 20 students come out and attend the event. Staff from the town prepared poster board presentations for the students and engaged in conversations with them about their careers. We opened up Ames Pond season passes to the public and held orientations for camp/pond staff during the middle of the month, Ames Pond officially opened on June 24th. We worked with SFD to train our 8 lifeguards in case of emergency along with the BOH to ensure all regulations were followed to open the beach. We are thrilled we have 8 lifeguards working at the pond this summer during a national lifeguard shortage and will be able

to provide swimming lessons and a safe space to cool off to the community. During the end of the month, we ran successful Football and basketball clinics that had a combined 57 participants.

During the month of July, The Recreation Dept. had 230 program registrations. July started off with a BANG! For the first time in 5 years, the Fireworks show was brought back to town. Through Months of planning, the event was extremely successful and a great night for the community. A few days later we ran a successful July 4th parade that brought out hundreds of people to the streets to celebrate our nation's independence day. The following day was our first day of summer camp with nearly 120 children registered. Since then we have had 4 successful weeks of camp averaging 122 campers a week. We have been able to take the campers on field trips to Water Wizz, Ames Pond, and Urban Air Adventure, along with in-camp entertainment like a BMX stunt show, flying high dog show, and curious creatures nature show. During every week of July we have had sports clinics going on in the morning, Tennis clinic was very successful with 14 registered and we just finished 2 weeks of golf clinic at Cedar Hill with 15 registered for each. At Ames Pond, we were able to provide a full month of swim lessons Monday-Friday for a total of 66 children. Every Thursday the Rec Dept. held a free Teen night with ice cream, art, and live animals from 5-7 pm as part of the DCR summer nights program. We ended July strong with our 3rd annual Family Fishing clinic with Mass Fish & Wildlife, this event gave families a few hours of fishing together on Ames Pond with all the gear and bait provided by Mass Fish & Wildlife. I am happy to report every group landed a fish.

During the Month of July, the Youth Commission has been able to see their kids earlier in the day since there is no school. There is currently no waitlist for counseling services. A Youth Commission intern has been working a few days a week at the summer camp and has been very helpful when behavioral situations have arisen.

#### TOWN ACCOUNTANT

Departmental budgets and budgets for town meeting special purpose articles were successfully established in Munis.

Various FY2023 grants have been set up in Munis.

The Assistant Town Accountant assisted in the preparation of the interdepartmental transfer forms for the Select Board and FinCom meetings.

Bond anticipation notes were issued to Oppenheimer & Company in the amount of \$5,387,277 dated June 16, 2022 for one year at a net interest cost of 2.067%. Summary purposes were as follows:

School	15,000.00
Sewer	4,048,288.00
Water	300,000.00
Misc municipal	709,781.00
CPA	314,208.00
Total	<u>5,387,277.00</u>

**TOWN CLERK**

**TREASURER/COLLECTOR**

**VETERANS' AGENT**

- Stepped up Outreach
- Veterans Tax Work Off Program
- Senior Tax Work Off Program
- Modernizing and standardizing inter-departmental procedures
- Began new updated Claim process

**WATER/SEWER**

**WATER DISTRIBUTION SYSTEM:**

1. *Water Sampling* - Bi-Monthly bacteria samples required by DEP for June & July 2022 were “all clear”. 30 locations in the distribution system are tested along with stations running, and the 4 Storage Tanks each month.
2. *Water Sampling* – We continue to sample per the “DEP 3-Year sampling plan” (2020-2022) as required to test quarterly for radionuclides, HAA’s & THM’s, inorganics, Lead & Copper, Manganese, Nitrates & Nitrites, Perchlorates, SOC’s, VOC’s and now PFAS (See PFAS info in item 3. below).
3. *Water Sampling* – Muddy Pond PFAS results continue to hover above and below the new DEP 20.5 ppt Standard (21.8 ppt for the 1st Qtr & 20.2 ppt for the 2nd Qtr - 2022). DEP allows the source to remain “on-line” as we work through continued testing, and the 30-Day Short-term & 90-Day Long-Term Plan submittals to DEP, which have both formally been submitted. Also, The PEF was prepared and submitted to DEP in order to compete for the IUP list for SRF Funding. All other stations remain in PFAS compliance. So far the 3rd Qtr results are out of compliance as July was 22.1 ppt (*See Attachment for PFAS Summary Table*).

4. The distribution crew completed the Town-wide hydraulic/directional hydrant flushing. Some flushing was being done during regular working hours and some at night between 9pm & 3am.
5. Town-wide leak detection was performed in April & May and found 19 leaks. The distribution crew completed repairs of all leaks found.
6. Meter change-out program – Change-out of older meters with new fixed-network-read Neptune meters continues as time and customer response to change-out requests allow. 1687 of 7917 Residential meters (21%) have been changed so far. Even with rates not being increased for the last 4 years this program has resulted in capturing unaccounted-for-water and in part for water & sewer increased revenue from \$10.5 Mil to \$14.2 Mil per year over the last 5-6 years. (*See Attachments for Billing & Rate Trends*).
7. All 21 water & sewer station generators were serviced by FM Generator for optimal performing during power outages.
8. Field recon & scoped-out and submitted application for GAP Grant II funding

#### **WATER PUMP STATIONS:**

1. We are still awaiting response and final Water Management Act (WMA) renewal from MassDEP.
2. Pratt's Court Well (Sta 6) – Maher Services completed the drilling & installation of 3-60 foot deep satellite wells for increased capacity at this source. The existing well can only pump 145 gpm and the source is permitted for 350 gpm, so it is performing at 40% of the permitted volume. The 48-hour pump test was also completed and performed well. The pump test report is currently being prepared for submittal to DEP. DEP Approval will allow for construction to tie the wells into the Plant for filtering and treatment. A 6-foot high chain link fence was also expanded for security.
3. Crews continue to maintain grounds and station interiors (floors, walls, heating, roofs, lights, etc).

**SEWER COLLECTION SYSTEM:**

1. Sewer Crew continues to jet and CCTV sewer collection lines based on a priority list prepared by our Consultant (Weston & Sampson). “Trouble spots” and “back-ups” continue to be maintained.
2. Prepared & submitted the Sewer System Overflow and Notification Plan to MWRA Sewer.

**SEWER PUMP STATIONS:**

1. Pump clogs and maintenance items for our 12 sewer pump stations continue to be addressed using in-house staff. Our Chief Sewer Pump Station Mechanic has established an on-going maintenance program (valve exercising, oil changing & pump-belt changing, amperage draws, etc).
2. Phase 2 Sewer Pump Station Upgrades (York & Royal) construction by Zoppo has begun (5%).
3. C. Naughton has begun construction of the Park St sewers Pump Station, however, the bulk of the construction is planned for Spring 2023.

(Please refer to attachments for backup for this Report.)

MJT/reg

Muddy Pond				
Date	Round	Location	Result (ppt)	Qtrly Ave
4/20/2021	Start Up	Muddy - FW	18.3	
5/25/2021	1	Muddy - FW	19.5	19.77
6/23/2021	2	Muddy - FW	21.5	
7/27/2021	3	Muddy - FW	23.2	
8/31/2021	4	Muddy - FW	21.6	21.97
9/27/2021	5	Muddy - FW	21.1	
10/27/2021	6	Muddy - FW	21.2	
11/29/2021	7	Muddy - FW	20.5	20.07
12/27/2021	9	Muddy - FW	18.5	
1/27/2022	10	Muddy - FW	23.2	
2/28/2022	11	Muddy - FW	21.7	21.80
3/28/2022	12	Muddy - FW	20.5	
4/26/2022	13	Muddy - FW	20.3	
5/17/2022	14	Muddy - FW	20	20.15
6/22/2022	15	Muddy - FW	N.G.	
7/31/2022	16	Muddy - FW	22.1	
				22.10

Plain St WTP				
Date	Round	Location	Result (ppt)	Run Ave
4/20/2021	1	Plain St - FW	6.92	
5/11/2021	2	Plain St - FW	6.64	6.78
6/23/2021	3	--		
7/27/2021	4	Plain St - FW	4.6	6.05
10/27/2021	5	Plain St - FW	17	8.79
1/31/2022	6	Plain St - FW	8.4	8.71
5/17/2022	14	Plain St - FW	4.4	7.99
7/31/2022	16	Plain St - FW	8.4	8.24

Pratts				
Date	Round	Location	Result (ppt)	Run Ave
4/20/2021	1	Pratts Ct - FW	12.4	
5/11/2021	2	Pratts Ct - FW	6.23	9.32
6/23/2021	3	Pratts Ct - FW	9.27	9.3
7/27/2021	4	Pratts Ct - FW	10	9.48
10/27/2021	5	Pratts Ct - FW	13.3	10.24
1/31/2022	10	Pratts Ct - FW	12	10.53
4/26/2022	13	Pratts Ct - FW	7.4	9.70
7/31/2022	16	Pratts Ct - FW	12.7	10.78

Goddard				
Date	Round	Location	Result (ppt)	Run Ave
4/20/2021	1	Goddard - FW	11.1	
5/11/2021	2	Goddard - FW	9.54	10.32
6/23/2021	3	Goddard - FW	10.5	10.38
7/27/2021	4	Goddard - FW	11.5	10.66
10/27/2021	5	Goddard - FW	12.4	11.01
1/31/2022	10	Goddard - FW	15.6	11.77
4/26/2022	13	Goddard - FW	15.2	12.46
7/31/2022	16	Goddard - FW	22.4	
				22.4

WATER/SEWER BILLING TOTALS COMBINED									
	2017	2018	2019	2020	2021	2022	2023	AVE	
Quarter 1 - AUGUST Apr-May-June (Bill Aug)	\$ 2,671,543.16	\$ 2,797,509.12	\$ 2,668,878.47	\$ 2,574,843.22	\$ 3,374,023.20	\$ 4,063,374.21	\$ 3,300,000.00	\$ 3,064,310.20	
Quarter 2 - NOVEMBER July-Aug-Sept (Bill Nov)	\$ 2,760,648.44	\$ 2,902,406.04	\$ 3,482,697.64	\$ 3,490,915.07	\$ 3,866,173.42	\$3,536,412.71		\$ 3,339,875.55	
Quarter 3 - FEBRUARY Oct-Nov-Dec (Bill Feb)	\$ 2,633,161.40	\$ 2,812,969.92	\$ 2,514,242.51	\$3,455,114.87	\$3,523,985.49	\$3,405,187.76		\$ 3,057,443.66	
Quarter 4 - MAY Jan-Feb-Mar (Bill May)	\$ 2,530,165.91	\$ 2,474,387.58	\$ 3,101,468.31	\$ 3,515,939.71	\$2,944,165.36	\$3,182,641.00		\$ 2,958,127.98	
<b>GRAND TOTALS (W &amp; S REV/YR)</b>	<b>\$ 10,595,518.91</b>	<b>\$ 10,987,272.66</b>	<b>\$ 11,767,286.93</b>	<b>\$ 13,036,812.87</b>	<b>\$ 13,708,347.47</b>	<b>\$ 14,187,615.68</b>	<b>\$ 3,300,000.00</b>	<b>\$ 12,419,757.39</b>	
<b>TOTAL WATER PUMPED (GALLONS )</b>	<b>653,442,000</b>	<b>674,043,300</b>	<b>663,170,000</b>	<b>725,805,000</b>	<b>754,951,500</b>				

1\* Residential Meter change-outs on-going (replaced 2500 of 8500)

2\* Large Meter Project Completed between Nov 2018 and Nov 2019 +/-

## WATER & SEWER RATES TRENDS

FISCAL YEAR	SEWER RATES / 100cf	% INCREASE
2010	\$8.06	
2011	\$8.87	10%
2012	\$9.31	5%
2013	\$9.50	2%
2014	\$9.60	1%
2015	\$9.60	
2016	\$9.60	
2017	\$9.60	
2018	\$9.79	2%
2019	\$9.94	1.50%
2020	\$10.58	6.50%
2021	\$10.58	
2022	\$10.58	
2023	\$10.58	

\* AVE RATE INCREASE = 2.4% / YR

	WATER RATES / 100cf			% INCREASE
	TIER 1 (0-2600)	TIER 1 (2600-5900)	TIER 1 (5900-9999)	
	\$3.24	\$4.79	\$6.64	
	\$3.34	\$4.93	\$6.84	3%
	\$3.51	\$5.18	\$7.18	5%
	\$3.60	\$5.31	\$7.36	2.50%
	\$3.78	\$5.58	\$7.73	5%
	\$3.86	\$5.69	\$7.88	2%
	\$3.96	\$5.83	\$8.08	2.50%
	\$4.04	\$5.95	\$8.24	2%
	\$4.12	\$6.07	\$8.40	2%
	\$4.18	\$6.16	\$8.53	1.50%
	\$3.97	\$5.85	\$8.10	-5%
	\$3.97	\$5.85	\$8.10	
	\$3.97	\$5.85	\$8.10	

\* AVE RATE INCREASE = 1.7% / YR