

TO: Select Board
FROM: Robin A. Grimm, Ph. D.
DATE: April 12, 2022
RE: Town Manager's Report – February/March 2022

Stoughton had a very productive month of February as we closed the warrant for 22 Annual Town Meeting and held a special election for the fire station referendum in the first week alone. While there was much concern with the timing of the election, the critical nature of obtaining the lowest of interest rates possible dictated that the election needed to be as soon as it possibly could after the close of last Fall's Special Town Meeting. The Town voted in favor of the referendum with approximately 69% in favor of the Emergency/Fire operations project. Upon completion of the vote, the Town met with its rating agency and was able maintain its strong bond rating despite the challenges of COVID throughout the past two years. As a result, we were able to borrow at extremely low interest rates (2.9%) over long term keeping the cost of the project to under \$15.00 per quarter of debt exclusion on the average priced home.

The month continued with preparation for the distribution of warrant articles to various committees culminating in a series of meetings in March.

Several long term projects continue to see tremendous progress. The Park Street Sewer project is advancing – and we provide weekly updates on a “Follow the Sewer” link on the web page. Additionally, Glen Echo is moving rapidly – and we are excited that it will be ready for the public very soon.

The Town also has started its initial planning for the return of fireworks during the Independence Day Weekend. This tradition has been missed, and we are pleased that we will be able to bring it back to the community.

We look forward to ushering in Spring and having our first live Town Meeting since Fall, 2019.

ASSESSORS

I started January 24, 2022 since then I have worked on updating the Assessors web site added “Change of Address” form so tax payers can access it online. Went into the Quick link and added the RMV website and Norfolk Deeds.

The Department is in communication with the Veterans agent on exemptions and qualifications for Veterans.

Sent out the first commitment MV tax bills over 25,000 bills. The Assessors Office has been assisting the taxpayers with MV abatements via mail, email and in person.

Working on RE Abatements and attending BOA meetings (in person)

Working with Attorney Jim Sullivan on ATB cases.

Organizing the office and trying to make less paperwork.

AUDITING & ANALYTICS

- \$103,592 in new Grant money was received during February and March 2022. While both of these grants begin 7.1.21 they are both fully executed after mid-year.

Name of Grant	Dept	Amount	Grant Begins	Grant Ends
State Formula Grant	COA	\$73,992.00	7/1/2021	6/30/2022
FY22 DPH School Health Services	Schools	\$29,600.00	7/1/2021	6/30/2022

- Due to the increase in Federal spending, we have sent grant opportunities to Directors. An easy to use excel within the “Bipartisan Infrastructure Bill” was distributed with a few new opportunities highlighted. We expect many existing state programs to be expanded as a result of the BIL. Information on Federal Earmarks – renamed “Congressionally Directed Spending” has been sent. It is important for the Town to remain in touch with Senators and Congressman to avail from these opportunities.
- FEMA/MEMA and CARES filings continued to be reviewed at their respective agencies. While we do not know for sure, it appears federal grants are recently subject to additional levels of review. All departments involved with Federal grants need to adhere to strict guidelines.
- The Fire projects were financed during the month of February at what was a reasonable 30 year rate of 2.9%. There are several steps the town should take to maintain or improve its bond rating. Fortitude and grit will be needed should the town set this as a goal. In conjunction with this offering a new three year operating budget was completed by this office, based on revised state aid figures. Increasing general fund reserves combined with reducing unfunded liabilities remains the #1 recommendation from this office.
- We requested and received our sewer flow data from the MWRA for the installation of new MWRA meters. We recommended that the Fiscal 22 I&I article at the upcoming Town Meeting add in Receipts Reserved for Appropriation so that more I&I work can be completed. The MWRA

sewer budget is capital intensive and funded by the sewer flows of member communities. With all communities receiving new meters we believe the intent is to increase the system flow. Where Stoughton stands in this will be determined over time.

- The MWRA Advisory committee will shortly be faced with a vote on expanding the water system to communities South of Stoughton. This involves waiving the entrance fee for new communities such as Brockton, Avon and Weymouth. We have reviewed all of the materials to date and discussed with the Town Manager and Water/Sewer Superintendent.
- This office, in conjunction with the Health and Wellness Coordinator is reviewing all of the programs that the town offers employees to improve their health. These are outside services that are either part of our contracts or have been added. This office will encourage use of the best programs which in the end improves an employee's health at the most reasonable cost.
- We continued to monitor salaries and expenses, enter state aid wires, approve PAF's, and perform random audits. Spreadsheets are maintained for nearly all departments excluding the impact of encumbrances. Reminders have been sent to departments for purchase orders that may no longer be needed. Operating budgets for Fiscal 2022 are exceptionally tight and we expect free cash from this source to decline for Fiscal 2024. A few audits have resulted in small credits from a vendor or insuring that no more than 12 monthly invoices are charged in any fiscal year.
- We were pleased to assist the Police Department, HR and Treasurer's office recover over \$25,000 of sick leave pay under the states Covid-19 sick leave program. The school department may recoup funds as well. Over 40 pages of materials were reviewed, emails sent to insure we could apply for and receive the payments. The materials have become part of HR records.
- An excel book of data has been created to be used for certain (not all) Federal Grant applications which may require it. We hope to have it centrally located to be used by any department. To improve a grant application some of this data may be able to be mapped.

CEDAR HILL

BUSINESS DEVELOPMENT

ENGINEERING DEPARTMENT

IN-HOUSE DESIGN, SURVEY PROJECTS, & PROFESSIONAL SERVICES (ONGOING):

- MS4 stormwater coordination and fulfillment of permit requirements– Ongoing

- Glen Echo Site Development - Ongoing –JAM Corp. has performed rough site grading and drainage installation. The contractor has remobilized to the site (as of 3/31/22) and will be on site until completion of the project.
- Park Street Sewer –Contract 1 (Gravity Sewer and Force main): C. Naughton installing gravity main, force main and services in Campanelli Parkway and Shuman Avenue. Contract 2 (Pump Station) Authorized by EDA to Award Contract to lowest bidder (C. Naughton). Contractor issued Notice to Proceed.
- Base Plan survey for potential Stormwater upgrades at Kay Way and Old Willow Street completed. Stormwater design underway
- Site Plan preparation for proposed multi-purpose court at Halloran Park on-going.

TECHNICAL ENGINEERING REVIEWS:

- #207 Page Street Site Plan Major Modification review (Milton-CAT)
- #118 Cushing Street – Building Expansion for Hynes Landscaping
- #63 Wyman Street Change of Use – Photography Studio
- #602 Pleasant Street - Commercial Building Site Plan Review
- Minor Building Permit Applications – various locations

CONSTRUCTION PROJECTS/ INSPECTIONS (ONGOING):

- #421 Page Street Site Plan (Tofu Factory) – site work and wall construction underway
- Turnpike Street – Hexagon Solar Array
- Pine Hill Estates – Residential Subdivision
- Lawler Lane - Residential Subdivision
- Sewer service connections – various locations

TOWN-WIDE TRANSPORTATION PROJECTS - ONGOING:

- Turnpike Street/Park Street Intersection Improvements – Concept Plans Developed by Consultant, reviewed by Transportation Task Force. Select Board presentation for preferred design to be scheduled.
- Canton/School Street Intersection - MassDOT Project Review Committee approved project for TIP for FFY2027 – project valued at \$2,700,00 - Designer Qualifications and Scope approved by MassDOT
- Canton Street/Central Street – Project funded on TIP for 2023 – project valued at \$4,400,000 – Pye Park permitting process, 100% Design Plans under review
- Route 138 roadway improvements from Lincoln Street to York Street – TIP project advancement – project valued at \$11,200,000 – Project on 2023 & 2024 TIP Schedule for Construction – 25% Design Plans Re-Submittal received, MassDOT Utility Sidewalk performed on December 15, 2021

- Turnpike Street Reconstruction – Contract awarded to consultant by MassDOT for design, geotechnical investigations along proposed project path completed, MassDOT Utility Sitewalk performed on February 15, 2022, project valued at \$30M+/-, not scheduled on TIP yet
- Safe Routes to School - Central Street Sidewalk Construction (south side) and pedestrian upgrades to West School – Notice of Taking and Just Compensation checks available for property owners to pick up from Engineering Office, Construction activities have begun and will continue through 2023

OTHER PROJECTS/ SERVICES (ONGOING):

- Sewer Connection Permit Program
- Minor Building Permit Program
- Trench Permit issuance
- Roadway Asset Management Program
- Utility mark outs
- Property line determination – various locations
- Front desk correspondence – various requests
- Flood plain/ drainage technical assistance

ECONOMIC DEVELOPMENT

Please see the projects below as a sample of what Pamela McCarthy, Economic Development Director, has been working on:

- The Stoughton Microenterprise Business Assistance Program was closed to applications on December 15th. Progress reports from the grant recipients continue to be collected. All recipients remain in business. Those that are still in need of assistance have been directed to the MGCC grants funded by the State in the amount of \$75 million.
- Still working on grant close out process including final accounting and reporting in State intelligrants system. Software issue has delayed close out completion.
- Directed businesses to Neighborworks free online marketing classes
- Continued to prepare for DHCD Audit of CDBG Grant Program.
- Attended Calls/Video Conferences with Regional Economic Development Directors Group, MEDC (as board member), MOBD, EDA, SEED and OCPC, Lt. Gov., Sec. Asher, Sec. Kennealy RE: Business Assistance related to COVID – 19 crisis
- Continued to act as Friends of Stoughton Center Technical Advisor.
- Received grant from OCPC for an Apple Marketing App that will allow for a business directory, town events, etc. – will connect to business websites. Working on modifications.

- Working to start a digital marketing class for small business owners.
- Contributed to SCMUOD Zoning Project as member of Working Group and DRTF.
- Working on foreclosure prevention program for Stoughton residents.
- Continued to Assist Current and Potential Business and Property Owners; including multiple businesses that have reached out due to COVID-19 Crisis
- Developed Film Information Form to be filled out by production companies interested in filming in Stoughton. Relevant Town Departments provided input and will review completed forms and participate in a joint meeting prior to filming.
- Working with Production company set to film in April and May
- Started One Stop for Growth Application in order to obtain grant from DHCD to determine highest and best use of Train Depot
- Obtained EDIP Reports from TIF Recipients that report on fiscal year basis and updated TIF Spreadsheet
- Started to research funding mechanisms for Quiet Zones – reached out to communities with approved new rule zones, MassDevelopment, MOBD and Federal Railroad Administration
- Worked with entrepreneurs on potential Healing Center
- Participated in MEDC, OCPC/CEDS, MAPC/TRIC and Regional Economic Development Meetings
- Met with MassBio Vice President in order to obtain safety and regulatory information related to Bio Tech.
- Reviewing Campanelli Rezoning Study for Comment

PLANNING DEPARTMENT

Please see the projects below as a sample of what John Charbonneau, Town Planner, has been working on:

ACTIVE PROJECTS

- **207 Page Street (Milton/CAT) Major Modifications to Site Plan Approval** – The proposed modifications were approved by the Planning Board meeting on February 24, 2022.
- **118 Cushing Street Site Plan Approval** – The proposed building additions were approved by the Planning Board on February 10, 2022. Minor modifications to the approved plans were approved by the Planning Board on February 24, 2022.
- **602 Pleasant Street Site Plan Approval** – The proposed reconstruction of the prior commercial building was approved by the Planning Board on March 24, 2022.

- **63 Wyman Street Site Plan Approval** – The proposed change of use to a photo studio and function hall was approved by the Planning Board February 24, 2022.
- **1449 West Street Scenic Road Permit** - The scenic road permit was approved by the Planning Board on March 10, 2022.
- **1409 West Street Scenic Road Permit** – The public hearing is continued to April 28, 2022.
- **501 Technology Center Drive Special Permit** – The public hearing for a special permit for additional wall signage will be held on April 14, 2022.
- **1600 West Street Scenic Road Permit** – The public hearing will be held on April 28, 2022.

UPCOMING PROJECTS

- **Hampton Inn Renovations Site Plan Approval** – The Applicant has filed with the Zoning Board of Appeals for a variance for building height. The public hearing will be held by the ZBA in May 2022.
- **232 Tosca Drive Site Plan Approval** – The pre-application meeting for the proposed change of use to a church and function hall was held on March 30, 2022.

LONG RANGE PLANNING

- **Downtown Rezoning** – The Downtown Redevelopment Task Force (DRTF) voted to endorse the Bylaw on February 17, 2022, the Friends of Stoughton Center voted to endorse the Bylaw on March 30, 2022. The Stoughton Redevelopment Authority voted to endorse the Bylaw on March 30, 2022. The Planning Board held a public hearing on March 24, 2022.
- **Housing Production Plan** – A scope of work was developed with staff of the Old Colony Planning Council (OCPC) to update the data in the HPP and conduct public outreach to complete the document.
- **Campanelli Parkway Zoning Analysis** – MAPC conducted a presentation to the Planning Board on February 24, 2022. Comments will be compiled and submitted to MAPC for consideration.

MEETINGS ATTENDED

- Planning Board meetings on February 10, 2022, February 24, 2022, March 10, 2022 and March 24, 2022.

- Department Head Meetings on February 1, 2022, February 8, 2022, February 15, 2022, February 22, 2022, March 1, 2022, March 8, 2022, March 15, 2022 and March 22, 2022.
- Meeting with applicant and engineer regarding 602 Pleasant Street site plan review on February 7, 2022.
- Pre-application meeting regarding 239 Pleasant Street site plan approval on February 9, 2022.
- Meeting with Kim Kroha on February 9, 2022.
- Transportation Task Force Meeting on February 10, 2022.
- Stoughton Center District (SCD) zoning process meeting with Marc Tisdelle on February 14, 2022.
- Downtown Redevelopment Task Force (DRTF) meetings on February 17, 2022 and March 31, 2022.
- MBTA Community Guidelines meeting on February 23, 2022.
- MAPC Winter Council Meeting on March 2, 2022.
- Old Colony Planning Council (MAPC) Joint Transportation Committee (JTC) meeting on March 3, 2022.
- Meeting with Lou Gitto regarding the Stoughton Center District (SCD) zoning on March 10, 2022.
- Meeting with Bob Mullen regarding the Stoughton Center District (SCD) zoning on March 10, 2022.
- Development Services Meeting on March 15, 2022.
- Meeting with 3 Eyed Tiger regarding West Street healing center on March 15, 2022.
- Select Board meeting on March 15, 2022 regarding the MBTA Community guideline briefing.
- Route 27 site visit on March 17, 2022.
- Standing Committee on Municipal Regulations meeting on March 21, 2022.
- Finance Committee meeting on March 23, 2022.
- 232 Tosca Drive pre-application meeting on March 30, 2022.
- Stoughton Redevelopment Authority meeting on March 30, 2022.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Please see the projects below as a sample of what Larry Langlois, GIS Coordinator, has been working on:

Projects

- 2021 Spring MassGIS Aerials - Download, setup Map layer, index map, Peoplegis
- Redistricting- verify State Voting address list, Join to Master Address list, map and plot in precincts - Clerk

- Tax_Incentives_Building_fees_2022.xlsx make new access report with selected parcel list -EconD
- Water main Totals 2022 Report - Add street name to each pipe - DPW
- Rte 27 Analysis Area parcel data request, all planimetric data for MapC - Planning
- Request from Lawyer: Washington 413 Records Request 2022
- Add multiple addresses Inform Notify 911, Inform Assessor Office
- peoplegis Water Plans from geodatabase - Two new layers with documents -
- Ruggiero Way, update all road layers, addresses in parcel
- PeopleGIS instruction documentation Manual - give training - Assessor

Map Creation

- Lawn Mow Schedule 2022 - all lawn mowing locations by day, overview and map book- DPW
- Barn_West_St_1478_Planning map - Engineering
- Community Preservation Committee, 4 Maps CPA categories, update all data layers - CPA
- DPW Storage Area 052 107, Lot North of 1254 Washington St. Map -Procurement
- Driest Field renovation - area grass and field – Recreation
- Individual precinct maps for Website - 2022 Precincts after Redistricting- Clerk
- Lacrosse Field at Marks Field 2022 - layout plan – Recreation
- Phillips Inc Property 2022 – MAP – Selectman
- Proposed Rail trail Development Vegetation Management Route Map – Environmental
- Stoughton Center Districts SCD & MBF Maximum Building Footprint – Planning
- Technology Center Drive properties map - total acres – Engineering
- TL Edwards properties west of 24 Map – Engineering

Training.

- ESRI Mooc Training course, 'Do it yourself Geo apps"
- CivicPlus Advanced web site training

StormWater Coordination

- Neponset Stormwater Partnership Meeting - quarterly meeting NSP

Web Work

- Turnpike St Reconstruction Plans 2022 - post documents on website - Engineering

Misc/ Graphic arts

- Town Meeting Warrant and Report Cover - annual Report – Town Manager
- Certificate Town Manager Afternoon 2022– Town Manager
- Combine -Cedar Swamp 7 pdf plans into 1 -Environmental
- Poster Everyone Welcome here, modify and print– HR

ENVIRONMENTAL AFFAIRS

Please see the projects below as a sample of what James Conlon, Environmental Affairs Officer, has been working on:

- Correspondence with Town Counsel, DEP 298-0836: Lot 1 Pondview Lane, Map 082 Parcel 056, Roger Sherman, Stoughton Crossing Limited Partnership vs. Stoughton Conservation Commission;
- Correspondence with Town Counsel on status updates for Potential Land Acquisition plan of two lots: Map 061 parcel 10, 4.59 Acres and Map 062 Parcel 012, 0.71 Acres Atkinson Avenue Extension, CPC Application and Town Meeting Article;
- Continued review and investigation, 46 Britton Avenue, Map 55 Lot 144 and Lot 145, Britton Avenue, Cathal Walsh for filling, grading alterations within Special Flood Hazard District, Deforestation, filling grading within multiple regulated buffer zones of the Wetland Resource Area;
- Continued Enforcement action concerning 1515 West Street, Mark Thomas, Winter Ends Stables for continued violation of Filling in Wetlands and grading and filling within 50 feet of Wetlands Resource Areas in a Zone II of a Public Water Supply;
- Processing of Order of Conditions for DEP 298-0841: Milton Cat Sales and Service Facility 207 & 205 Page Street, Amended Plan Filing;
- DEP 298-0809: Environmental Partners Group; Inspection for Final Certificate of Compliance, South Street Culvert Replacement;
- DEP 298-0069: Inspection for Final Certificate of Compliance; 110 Bramble Bush Road, Map 078 Parcel 139;
- Enforcement Action: 1823 Washington Street, Anthony Escoto, Exterior Inc; Soil Disturbance, Soil Excavation, without benefit of permit.
- DEP 298-0807: Muddy Pond Well & Pumping Station, Bay Road, Map 013, 014, Parcel 107, 002, Inspection for Final Certificate of Compliance;
- DEP 298-0827: Review of Order of Conditions; for Notification for a site development outside of the 100-foot buffer for construction of a single family home, Lot 1 Plain Street;

- Correspondence with Town Counsel, Lot 1 Pondview Lane, Appeal to denial of Order of Conditions;
- Correspondence with Town Counsel; for 46 Britton Avenue, Map 55, Parcel 145, Enforcement Order.
- With the assistance of with Town Counsel; review and development of Conservation Restriction, Lot 2 Pond view Lane and Lot 3, Silver Glen Road;
- Continued Investigation with Code Enforcement Officer; Dana Hinthorne for Enforcement Order Violation for 53 Spallus Road; for filling in Wetlands and grading and filing in a Restricted Buffer Zone, Having animals on property with no permit or animal management plan for animal waste disposal in 50 feet of Wetlands Resource Areas in a Zone II of a Public Water Supply;
- Review for Request for Determination of Applicability, 1001 Washington Street, Brothers Landscaping; Continued;
- DEP 298-0827: The Villages at Goddard Highlands, 170 Scofield Drive, Map 60, Parcel 50, Inspection for Request of Certificate of Compliance;
- Railroad bed flagging of centerline 3300 Linear feet;
- Vernal Pool Survey: Silver Glen Road, Woods Pond Conservation lands, near Rail road bed off Stoughton Junction;
- Rare Wildlife Survey off Fords Run, Lennox Village;
- Inspection of barn on Libby Property;
- Article 26 development for upcoming Town Meeting Acquisition of two lots off Atkinson Avenue Extension and Washington Street; Presentation to Finance Committee;
- Circulation of Statutory Tax Payment agreement concerning procurement of two lots of interest abutting Conservation lands. Article 27 development for upcoming Town Meeting Bird Street Trail Repair project and MassTrails Grant application; Presentation to Finance Committee;
- 200 Shuman Avenue Compliance inspection and investigation of deficiencies or Construction Project;
- Inspection and monitoring of Park Street Sewer Extension project on Park Street and Campanelli Parkway; Plan review and records processing at the request of NCMCP for storm water MS-4 records on Shuman Ave.
- Inspection and re-inspection of new paint spray booth at 310 Tosca Drive;
- Meetings January 6, 2022; February 3, 2022 and February 17, 2022, Agenda Development, Public hearing Notice writing, processing of all administrative documents and issuance;
- Development and application filing, notification of abutters meetings concerning RDA for vegetation management along rail road Right of Way on Conservation land between Ryan Road an Washington Street.
- Issuance of Notice of Non-compliance to Semples 1027 Sumner Street for filling in wetlands;
- Plan review of Lot 1 Gay Street, Notice of Intent;
- Complaint Investigation Lawlor Lane Subdivision;

- Plan review 489 Highland Street, site inspection Administration of Public Hearing filing procedure and issuance of final Order of conditions for a septic system repair near wetlands;
- DEP 298-0830: The Villages at Goddard Highlands, 170 Scofield Drive, Map 60, Lot 50; request for a Certificate of Compliance, inspection processing and issuance;
- DEP 298-0809: Environmental Partners Group; request for Final Certificate of Compliance, South Street Culvert Replacement; Inspection, presentation, issuance and recording;
- DEP 298-0856: Notice of Intent, West Street, Map 037, Parcel 037, for a proposed construction of a new single residential dwelling with garage; detached barn with proposed utilities and associated site development; plan review, site inspections public hearing coordination, continued follow-up;
- Selection of Hazardous Materials Transportation contractor, Planning, securing site for upcoming Household Hazardous waste collection planned October 1, 2022.
- MHOA Conference attendance for Soil evaluators and system Inspectors training for CEU's for annual renewal;
- NEHA Conference attendance for Soil evaluators and system Inspectors training for CEU's for annual renewal;

BOARD OF HEALTH

Inspections

- Eleven (11) septic (construction/installation) inspections
- One (1) component repair
- Eight (8) test pit soil evaluations were performed
- ALSCO completed Twenty-Five (25) routine & twelve (12) re-inspections at various restaurants & retail food establishments (FE)
- Six (6) housing inspections were performed
- Two (2) septic pump truck inspections performed
- Four (4) MRVP inspections performed
- Two (2) indoor Pool/Spa inspections performed
- Nine (9) commercial business complaint inspections performed

Complaints

- The BOH received approximately forty-nine (49) complaints which were addressed with follow-up inspections &/or letters.

Plan Review

- The Board of Health office received & reviewed nineteen (19) sets of proposed septic plans & seven (7) sets of revised plans
- Seven (7) septic variance requests were reviewed and approved

- Eight (8) As-built plans received were reviewed
- Seven (7) official Title V Inspection reports were received & reviewed.
- Sixteen (16) new construction, minor building permit & project applications were received & reviewed

Applications

- Nine (9) Dumpster permit renewal applications received
- Six (6) Disposal Works Installer renewal applications received
- One (1) mobile trailer park renewal application received
- One (1) pool permit renewal application received
- Two (2) Food Establishment permit renewal applications received
- Sixteen (16) trench permits were issued

Letters (LUA) & Non-compliance orders issued

- Five (5) local upgrade approval letters sent
- Four (4) Non-Compliance Title 5 letters sent

Miscellaneous

- Weekly COVID-19 conference calls from DPH (Tuesdays)
- L. Perry & S. Leahy assisted Engineering Dept. with survey work for MS4 storm water program
- L. Perry & S. Leahy assisted the Environmental Affairs Officer with several environmental violations or investigations
- L. Perry & S. Leahy attended several pre-application meetings with Town Planner
- Multiple COVID public information request calls (from residents & FE owners) & emails w/follow-ups regarding State/CDC policies & guidance
- Multiple new FE information requests via calls, emails, inspections & follow-ups
- Multiple Title 5 information requests from owners, realtors, installers, inspectors & engineer's w/follow-ups including plan, permit, & other document scans, copies & emails
- Multiple policies/extension letters for exterior grease trap requirements for FE's
- L. Perry & S. Leahy reviewed multiple Select Board license renewals for businesses permitted by BOH
- Multiple calls, emails & inquiries concerning Water Department's public notification concerning PFAS levels in Muddy Pond public drinking well
- L. Perry conducted septic installer test for new applicant seeking installer license

Meetings/Training

- L. Perry & S. Leahy attended Monthly BOH meeting on 2/17/22 & 3/24/22
- L. Perry met with multiple property owners regarding septic and/or sewer inquiries or projects
- S. Leahy attended Bristol County PHEP meeting on 2/15/22 & 3/15/22
- S. Leahy attended regional Berkley EP meeting on 3/22/22
- L. Perry & S. Leahy attended a joint interdepartmental Code Enforcement Taskforce meeting on 2/16/22 & 3/16/22
- L. Perry & S. Leahy attended virtual presentation meeting for online permitting program
- L. Perry attended Title 5 seminar on 3/9/22 hosted by DEP
- L. Perry & S. Leahy attended Developmental Services Meeting on 3/15/22
- L. Perry attended Wastewater Alert webinar on 3/24/22
- S. Leahy attended Regional Tobacco Collaborative meeting on 3/30/22

CODE ENFORCEMENT

Inspections/Complaints: Approximately fifteen (15) new zoning infractions were documented and followed up with inspections when necessary. Multiple on-going zoning infractions were also followed up on if deadlines expired. The following are the different categories of new zoning violations investigated:

Abandoned Property (1)

Commercial Vehicles (2)

Dumpster (1)

Excessive Vehicles (1)

Housing violation (1)

Illegal Home Business (2)

Illegal Vehicle Repair Business (2)

Unregistered Vehicles (5)

D. Hinthorne also conducted Twenty-five (25) periodic routine building inspections and Two (2) re-inspections

Letters & Fines issued:

- Verbal warnings are the first step in addressing new Zoning infractions.
- Eleven (11) written warning letters were sent via regular and/or certified mail.
- One (1) First Offense letter and One (1) Second Offense letter sent via regular and/or certified mail
- Commercial business that was previously issued daily fines has been working to regain compliance

Meetings/Training

- D. Hinthorne and S. Leahy attended monthly interdepartmental Code Enforcement Taskforce meetings with Building, BOH, Police, Fire, Town Engineer & Town Manager. Meetings held on 2/16/22 and 3/16/22.

BUILDING DEPARTMENT

REPORT OF BUILDING DEPARTMENT ACTIVITY

February 1st, 2022 – March 31st, 2022

Issued on April 5th, 2022

Building Dept. Permit Activity

Building Dept. Permit Activity and fees received for February 1st 2022 to March 31st 2022 are as follows: Total building dept. permits fees collected for the last 2 months is \$123,235.00. This is an increase from the previous 2 months of more than \$40,000.00 as is expected due to the weather getting better. February was \$26,510.00 and March jumped up to \$96,725.00. A breakdown of the applications is as follows: for residential rooftop solar arrays, insulation and

weatherization through the Mass Save program, kitchen and bath remodels, decks and additions, finishing basements for living space, additions and pools. Pools have seen a large increase throughout the covid pandemic.

Major Projects:

- The Tofu factory at 421 Page is almost ready to be issued. That is a project of over 9 million dollars.
- 200 Shuman street, an 80,000 square foot addition is under way with site work, there is also a renovation project at the other tenant's space.
- A proposed new gas station at 1580 Turnpike St has gone through the ZBA process and is in the hands of the Planning Board.
- Milton CAT has now decided to build an ever bigger facility on Page St. r a new multimillion dollar state of the art 34,200 square foot building on Page St. for a sales and service facility.
- 224 School St and 55 School Ave were sold! We are working with the new owner who has been issued a permit to start repairs. He is currently reworking the electrical work in the basement which will be part of the first floor unit.
- New projects have been making their way to this office after going through review. 19 Camden St., a new self storage building is close to submitting for permits.

Covid-19

We are no longer providing Covid Guidelines and procedures with all permits.

We are, as of now, doing all onsite inspections and no virtual inspections of new homes, roofs, footing and foundations as well as all plumbing, gas, electrical, mechanical and building inspections that are required. We are requiring all contractors to be masked for our inspections in any home that is occupied and any job site that requires us to enter into a building. We are however, allowing contractors to still send photos of work if a homeowner is nervous about us entering into their home.

Vacant Properties - list has grown by 6 new properties since previous report.

Zoning Enforcement – Code Enforcement Officer Dana Hinthorne, who started on June 1st. Dana has been busy chasing down Zoning Issues and conducting Annual Inspections.

6 new box trucks have been reported. This is an ongoing issue with people filling these trucks building materials, metal and furniture then shipping them out of the country. These are on Dana's radar. One truck has been removed.

FIRE

Administration

February began with COVID cases still prevalent throughout the country. The town's Public Health director Janeice Bruce and her department did an outstanding job with this critical requirement. We are truly grateful for all the support Janeice Bruce has provided throughout the Pandemic. During the winter our department was impacted with several members contracting the COVID-19 virus. We were able to weather the spike in cases during this period.

Two Firefighter recruits have been hired and are working on Groups 1 and 3 respectively. Firefighters Joseph Girolamo and Ryan Lamb were born and raised in Stoughton. Our department also appointed several members to recently Vacated Specialty Positions.

Lieutenant Michael Peck is the new SCBA Coordinator. This position is essential to the maintenance of vital life safety firefighting equipment. Lieutenant Justin Goldberg and FF Morgan Genatossio are new SAFER Education coordinators. Captain Douglas Campbell is a newly appointed Fire Cause Investigator. Lieutenant Timothy Carroll is the new Public Information Officer for the department.

Our Increase in Emergency Response Incidents for the months of February and March 2022 has been consistent. If the year 2022 continues to produce the same call volume as these two months, our annual call volume would see SFD respond to over 6000 emergency incidents, an increase of last year's high of 5903 emergency responses.

Our Command team briefed the Finance Committee on our FY 23 Budget and Capital Proposal. The FINCOMM was supportive of our Ambulance replacement request and recommended adding \$58,000 to the Apparatus Stabilization fund.

Emergency Response

Primary Action	Occurrence	Percentage
Building fire	3	0.3
Cooking fire, confined to container	2	0.2
Passenger vehicle fire	2	0.2
Road freight or transport vehicle fire	1	0.1
Outside rubbish, trash or waste fire	1	0.1
Rescue, EMS incident, other	1	0.1
Medical assist, assist EMS crew	12	1.3
Emergency medical service incident, other	4	0.4
EMS call, excluding vehicle accident with injury	530	59.3
Motor vehicle accident with injuries	26	2.9
Motor vehicle/pedestrian accident (MV Ped)	1	0.1
Motor vehicle accident with no injuries.	31	3.5
Extrication of victim(s) from building/structure	1	0.1
Removal of victim(s) from stalled elevator	4	0.4
Water & ice-related rescue, other	1	0.1
Gas leak (natural gas or LPG)	6	0.7
Oil or other combustible liquid spill	1	0.1
Carbon monoxide incident	5	0.6
Overheated motor	1	0.1
Arcing, shorted electrical equipment	2	0.2
Attempt to burn	1	0.1
Service Call, other	6	0.7
Lock-out	8	0.9
Ring or jewelry removal	1	0.1
Water or steam leak	5	0.6
Smoke or odor removal	1	0.1
Public service assistance, other	7	0.8
Police matter	4	0.4
Public service	6	0.7
Assist invalid	39	4.4
Unauthorized burning	3	0.3
Cover assignment, standby, moveup	3	0.3
Good intent call, other	7	0.8
Dispatched & canceled en route	33	3.7
No incident found on arrival at dispatch address	6	0.7
Smoke scare, odor of smoke	15	1.7
False alarm or false call, other	6	0.7
Malicious, mischievous false call, other	1	0.1
Smoke detector activation due to malfunction	3	0.3
Alarm system sounded due to malfunction	9	1.0
Unintentional transmission of alarm, other	5	0.6
Sprinkler activation, no fire - unintentional	1	0.1
Smoke detector activation, no fire - unintentional	32	3.6

Alarm system activation, no fire - unintentional	49	5.5
Carbon monoxide detector activation, no CO	2	0.2
TOTAL	894	100.0

Infrastructure and Equipment

The Fire Station Task Force continues to work on the infrastructure plan approved by the Select Board and Special Town Ballot. Our intent has been to provide a fresh perspective and plans for the long term Emergency Response requirements of the community. The AC and I continue to be mission focused as to the resident's primary concerns: 1) Emergency Response Times 2) Long-term growth 3) The Cost associated with developing new Emergency Response infrastructure for the town.

This Infrastructure plan meets the Town's Emergency Response and Administrative requirements while repurposing 30 Freeman Street as the Communities Emergency Operations Center and Fire Administration. We would be proud to work with the Town's Historical Society on a refurbishment plan to bring this crown jewel back to its original glory. Building an Emergency Response station at Park and Prospect allows us to meet the current needs and future needs of Emergency services. It is comforting having a Select-board that is supportive and understands that if you want the town to grow and prosper, you must have Emergency services that can support that growth. As history has shown us, a poor response or worse, not having the ability to respond to an emergency event, has horrible consequences for the community and certainly puts liability on the town, both legally and financially. Thank you again for your support.

The Command Staff continues to review our vendor services to ensure we are provided with essential and efficient services. We are collaborating with the town's procurement officer with this endeavor.

Command Staff

Emergency Medical Services: Deputy Chief Brackett

As of October 1st, ProEMS Solutions took over ambulance billing for the town, replacing Coastal Medical Billing. ProEMS also provided the department with new PCR software. This new reporting software sends PCRs directly to patient's medical recordings at the receiving facilities, uploads required data to both the state and federal government, as well as sending insurance companies billing info within two hours of the call's completion. The first revenue reports have exceeded 2021 comparables.

Lastly, the operational tempo for the department as a whole has increased significantly in 2021. The year ended with 5903 calls for service, 3877 of which were EMS responses.

Fire Prevention Commercial: Captain Rush

We continue to enforce a retroactive law that states apartment buildings with 6 units and above have a monitored fire alarm panel. There are several in Stoughton including 60 Chestnut as well as all of North Paul Street and Bennett Drive. I have been working closely with the property owners and fire alarm companies to complete this project. Our focus and mission in the fire prevention division is to provide prompt and thorough service to homeowners and contractors and to correct fire code violations within the town that could affect the health and safety of the firefighters and residents of Stoughton. I have been involved with commercial plan review, sprinkler plan review and have worked with Building Inspector Jack Erickson and Code Enforcement officer Dana Hinhorne.

Fire Prevention Residential: Lieutenant James Campbell

Lieutenant Campbell Joined fire prevention on 28 February 2022. Continuing with residential smoke and CO detector inspections as well as above/underground storage tank permits and inspections. Beginning quarterly inspections as required and updating fire prevention files as needed.

Training and Safety: Captain O'Neil

We developed a long range training plan to address the needs of all Officers and Firefighters both young and old. We focus the plan on the skills required during the first 10-15 minutes of firefighting operations. Training is an opportunity for members to build bonds, trust, and continuity. Other than actual emergencies, the best way to accomplish these vital group characteristics is through hands-on, practical training. Long Range Training evolutions include: Water Supply and H.A.V. Operations, Pump Operations, Aerial Ladder, Ground Ladder Selection and Deployment, Saws – Rotary Saw, Chainsaw, Gas and Battery Power, Self-Contained Breathing Apparatus (S.C.B.A.), Hand Line Deployment, Forcible Entry Techniques, Search and Rescue Techniques. Besides the Long Range Training, the Training Division is continually pursuing training opportunities.

Fleet Services: EVT Harrop

All aerial devices, ground ladders, and pumps were third party tested with minimal issues. We received a better ISO rating, some of the rating increase was credited to apparatus being more complete with equipment and by following NFPA guidelines on third party testing. We have an agreement with Greenwood Emergency Vehicles to fabricate a new Brush Truck. Most of the pieces are ready but they are waiting on the chassis. Ford predicts the chassis will be done by the end of April 2022. We are still on schedule to have the truck in spring 2022. We continue to work with Greenwood for specifications for a new Ambulance purchase to replace our Legacy International Ambulance.

Chief's Notes:

February and March challenged us with an increase in COVID cases due to the Omicron. While constantly adapting our operations to handle all emergencies throughout the ever changing Pandemic. Stoughton Fire continues to transition with all the promotions and transitions with the personnel. I feel the support of the Select Board and the Town Manager has raised morale throughout the department. I look forward to working with the board to raise public safety services for the town of Stoughton to a level far above mediocrity, we are an outstanding town with a supportive community and leadership. Again, thank you.

HUMAN RESOURCES

HUMAN SERVICES

COA

The Stoughton Council on Aging continues to provide a wide variety of activities and programs for seniors 60 and older, and disabled adults. Since Covid-19 we have noticed that programs are not as fully attended as we would like, but we feel this will change when the warmer weather arrives and people feel more confident participating in group activities. Key programs such as Transportation to medical appointments and errands, Mow's, Food Pantry deliveries, and the in-person lunch program are always in demand.

In February the executive Office of Elder Affairs finally released the Formula Grant contract for FY22. There were no changes in the amount we will receive this year from the state despite some program changes due to the Pandemic. The amount was calculated at the 2010 census at \$12 per person. For Stoughton this is \$73,992 which will cover basically some wages and program costs.

In February we had some staffing changes. A long-time, dedicated COA Van Driver retired and we also had a clerical staff member leave to pursue another career choice. Both positions will, or have been, advertised in accordance with HR guidelines

Youth Services

The Stoughton Youth Commission is back to in-person counseling sessions at the Senior Center, as well as continuing remote counseling for those Youth and families that would prefer. These free counseling services are always in huge demand by families in Stoughton. Currently the appointment for counseling schedule is maxed out and we may have a slight wait list.

The Recreation department is in full swing with spring programming for both children and adult (see Matt's report).

Public Health/VNA

Our Public Health office is glad to see the decline in Covid-19 cases and the lifting of restrictions by Governor Baker and DPH. One thing that remains in effect for our office is that healthcare workers are mandated to be fully vaccinated unless they qualify for an exemption. This mandate included the Booster shot and the deadline was extended to March 21st. It is still unknown if the latest Booster will be added as a requirement for healthcare workers. We also continue to be asking visitors that may come to our office to wear a mask and be screened for signs of infection. This is due to the fact that we fall under the guidance of a medical office and DPH provides oversight.

Our caseload of patient referrals has started to pick up and this may be attributed to elective procedures are once again happening. We are hopeful that people will gain confidence as Covid numbers have declined and be more willing to have services in their home.

INFORMATION TECHNOLOGY

LIBRARY

POLICE

Personnel

The search for a Dispatch Supervisor continues, the applicant pool has not been stellar at this point. The vacant full time Dispatcher position was filled in March, the 911 training classes have been completed and the field training is in progress.

The three recruits in the 48th MBTA academy class have completed seven weeks of training and are doing well.

The Command staff attended a tour of the Amazon facility for future emergency management incidents. During the meeting we were able to identify some communication issues with the police portable radios. As a result of this discovery, Amazon has since agreed to work with our communication company to improve the portable radios reception for both police and fire. The opportunity to review safety plans and the facility was extremely informative for all Supervisors to bring back to each shift.

Corona Virus Stoughton Police Response

During February and March, the Stoughton Police Department has had illnesses but none have been COVID-19 cases. We maintain our vigilance and as with the rest of the Commonwealth, we have seen a considerable decline.

Administrative and Operations of the Police Department

On Wednesday February 9, 2022 at about 1930 hours, Officers were dispatched to 31 Jones Terrace, Stoughton for a report of a male hitting and choking a naked female. The male was described as wearing black and having a hood on.

As officers arrived to this call, they relayed via radio that the female, was unresponsive and requested the fire department. The entire uniformed shift as well as Detectives responded to the area to search for the suspect. A Detective in an unmarked vehicle observed the suspect and radioed to uniformed officers to assist. As Officers in marked cruisers approached the suspect fitting the description the male began to run down Wentworth St and towards an apartment complex, formerly known as Manor Drive. Officers were able to apprehend the suspect after a foot pursuit and take him into custody.

The suspect was charged with aggravated attempted murder, resisting arrest, domestic assault and battery, witness intimidation, and attempt to commit a crime.

The dayshift patrol investigated an embezzlement and fraud case that occurred at the Blue Hill Alzheimer's Facility located at 1044 Park Street. During an audit of the Resident Fund Management System (RFMS), it was uncovered that a former employee had been embezzling and forging checks to herself from resident's accounts for an extended period of time. The former employee had access to money in patient accounts where money from family was deposited as well as Social Security income deposits and Covid-19 Stimulus checks were deposited. The patrol officer investigated the embezzlement case as far as he could and then the case was assigned to a Detective for further investigation. The former employee was charged with 10 counts of Larceny over \$1200, 10 counts of Utter False Check, 10 counts of Forgery of a Check and 1 count of Embezzlement.

Calls for Service February 2022

Number of calls to Dispatch	1,488
Police Calls for Service	1,031
Number of Overdoses	7
Number of Citations Issued	46 (Total reflects the tickets that have been entered into the Database.)
Number of Crashes Investigated	89 responded to
Number of Arrests	20

Number of Summonsed 36

Number of Incident Reports 101

Stats from February 1, 2022- February 28, 2028, a 28-day reporting period.

PROCUREMENT

Project	Status
New Fire Station Building	Staff Building Group – Twice a month - Wednesdays D&W and PA Amendments to continue as Designer and OMP
South School Building Committee	Meeting March 16, 2022 7:00pm Acceptance of Minutes from Nov 16 th , 2021 Meeting Feasibility Study Update and Discussion OPM Selection Process – Meeting with Dr. Raab March 18 th OPM Sub Committee – Raab, Husseini, Lynch, Dore, Husseini Future Agenda Items/New Business – create Mission Statement Next Meeting April 6 th , 2022 7pm
Fire Works RFP *February 9 th Met with Town Manager, Fire Chief, Police Chief, Recreation, DPW, School Superintendent	Docs Available Feb 11th Docs Due Feb 25th Due to winter Storm due date was extended to Feb 28 th Received one response from Atlas PyroVision. Recommended to Award for July 1 st show with rain date July 8th
DPW Street Lights Repairs and Maint	Docs available Feb 23 Bids Due March 10 th Received 3 responses Intent to Award Coviello Electric – requesting bonds

DPW Road Resurfacing and Maintenance – Chapter 90	Docs Available March 16 th , 2022 Bids Due April 4th, 2022
DPW Construction Materials including Bituminous Concrete, Cold Patch Reclaimed Asphalt	Docs Available March 23, 2022 Bids Due April 7 th , 2022
Water Dept – Fire Hydrants	Docs Available March 14, 2022 Bids Due March 29 th , 2022 Intent to Award EJ Prescott
Facilities On Call and Emergency Electrical	Docs Available March 9 th , 2022 Docs Due March 24, 2022 Intent to Award Gone Green – requesting bonds
Engineering Dept and CPC – Capen Reynolds Dog Park and Community Gardens	Docs Available March 23, 2022 Site Visit March 30 th , 2022 9:30am Docs Due April 12, 2022
License Agreement with Asplundh Construction for temporary storage and use space for Town/DPW Property on Washington Street Parcel	Asplundh Construction is leasing property beginning April 1, 2022 \$1,000.00 per month Selecboard voted to move forward with a \$5000 bond
Request for Quote	Assessors Dept – Interim Adj Real Property 1 year contract Quotes Due March 31, 2022
Renewals	On Call Services Roof Repairs and Maintenance Fire Alarm Testing

PUBLIC WORKS

HIGHWAY DEPARTMENT

- Started adjusting roadway castings, misc. paving from plow damage & utility trenches
- Post-winter sweeping began late March, will continue into early April
- Catch basin cleaning & debris removal to begin mid-April

SANITATION DEPARTMENT

- Curbside pickup of household waste and recyclables. Pickup of large items scheduled each Monday

FORESTRY DEPARTMENT

- Parks maintenance and plow damage began in late March, will continue into April

VEHICLE MAINTENANCE DEPARTMENT

- Maintain and repair town vehicles (many sanitation truck repairs)

FACILITIES

- Masonry work at depot complete; received additional \$40K grant from the State to continue stabilization of the building
- Commonwealth of MA Green Communities Grant work to begin in April - insulation for Cedar Hill
- DPW HVAC (TM article) roof-top units to be replaced
- Cedar Hill HVAC work (additional AC) to be completed by May 1

RECREATION

During the month of February, the Recreation Dept. had 77 total program registrations. Our department continued to run the Thursday evening Blue Hills Ski and Snowboard program that ran a total of 5 weeks this year. Our spring lecture series with Mass Audubon started in February, this lecture series is spread out for the next four months discussing local nature issues and giving residents an idea on how to get their plants and gardens ready for spring. We also partnered with the Norfolk County DA office to run a Basketball clinic during the week of February break, as well as with Stoughton Youth Lacrosse to host a girls/boys clinic during school break that was very well attended.

The Youth Commission also ran a February break Babysitters training course that had 12 residents participate, they plan to hold another for April break as well.

During the month of March, the Recreation Dept. had 599 program registrations, we opened up Spring/Summer program registration and saw many programs fill up for the season. Some of these included new offerings like Tumble time with toddlers, Kids cooking Bootcamp, adult ceramic workshop, and Intro to Fly Fishing. A new program that we started in March was the Mass Audubon Signs of Spring and nature art workshops for ages 7-11. This program was for four weeks on Mondays for only \$5. The kids learned different art forms, dissected owl pellets, and collected plant and soil data from around the Rec building. We also ran a Family Owl prowl that took families on the trails at Bird St Conservation to look for owls and explore the trails with the team from Mass Audubon. This program was also filled with 15 participants. During the end of the month, some of our Spring programs began, and we started interviewing applicants for Ames Pond and Open Playground positions for this summer.

The youth commission finalized their plans for a clean-up week in April where they will encourage residents to clean up areas in town and compete for prizes that include gift certificates to local businesses. There was a small waitlist for clients as well, however, the counselors were able to clear this rather quickly and give everyone an appointment who needed one.

TOWN ACCOUNTANT

Accounting participated in the rating call with Moody's Investor Services. The Town was able to maintain its rating of Aa2.

Bonds were issued in the amount of \$21,510,000 at a net interest cost of 2.9%.

The Town, with the assistance of the Information Technology Department, successfully upgraded to MUNIS Ready Forms for check and purchase order printing.

Accounting implemented the monthly procedure of sampling purchase orders and date testing in accordance with the recommendation in the auditors' management letter.

Accounting provided support to the Finance Committee, Municipal Operations and Intergovernmental Relations for their public hearings.

TOWN CLERK

In December 2021 we had our Special Town Meeting. The By-Law for the discontinuance of plastic bags was passed by Town Meeting. The AG's Office approved the By-law with some minor disapproval of when the By-Law will actually take effect.

I am working closely with the Board of Health Office to see what their procedure will be for enforcement.

We had the Special Election in February for the Fire Station which as you know passed. By having the Special Election in February, the Town will be able to lock into a lower interest rate saving money for the Town overall.

I've prepared for the Local Election. All pole workers are eager to work and are looking forward to the implementation of using poll pads. Poll pads will allow the check-in process at the polls to go much faster especially during Early Voting and Presidential Elections.

We are currently being trained on the MUNIS system and we are working with the IT Department on specialty items within MUNIS such as the dog program.

Our office will be going live with online ordering. Our tentative start date is April 18th, 2022. We will be using Unibank. This system is no cost to the Town. Before any transaction can be done, a pop-up window will come up to let the requestor know that a 1.00 will be added to their transaction. That 1.00 fee will go to Unibank. There are no trunk fees with this, the Town will receive the correct dollar amount for each item.

We will be having a live in person Annual Town Meeting. I am currently working on the power point slides and will be testing the clickers to make sure each one works appropriately.

The reorganization of the office is continuing. Moving things around, going through items that can be removed with state approval.

I am working with the Town Treasurer/Collector Paula Nute on the reorganization of the basement vault and the "closet" (as I call it) downstairs. It is in its infancy stage. We will be working with Procurement on the necessary steps that will need to be followed.

We are currently processing all census. Our goal is to complete the inputting of the census by June 1st so we can order the Street List Books by July.

If any of the Board has any questions, please do not hesitate to contact me directly.

TREASURER/COLLECTOR

VETERANS' AGENT

- Implemented and began digital filing practices expediting the claims process.
- Created interdepartmental process and procedure for discovery of deceased Stoughton Veterans
- Worked with Assessors Department to alleviate Veteran Tax abatement issues
- Planning Memorial Day Events
- Began extensive outreach program
- COLA payment received from Massachusetts Veterans Services has been successfully disbursed to 46 Chapter 115 Recipients
- Several new applications for Chapter 115 recipients have been submitted and are awaiting approval

- Developed relationship with CapTel Phone Company to disperse free captioned telephones to Veterans and Widows as needed
- Implemented monthly Coffee Event to begin on April 15th
- Revived Veterans Tax Work-off program

WATER/SEWER

WATER DISTRIBUTION SYSTEM:

1. *Water Sampling* - Bi-Monthly bacteria samples required by DEP for Feb & March 2022 were “all clear”. 30 locations in the distribution system are tested along with stations running, and the 4 Storage Tanks each month.
2. *Water Sampling* – 1 year of monthly Demonstration Testing continues as required by DEP when a new Water Station (Muddy Pond) comes on-line. Purpose is to demonstrate that water quality parameters like pH & disinfection levels remain unchanged throughout the system. Results have been very good and as expected, and will be completed May 2022.
3. *Water Sampling* – We continue to sample per the “DEP 3-Year” sampling plan (2020-2022) as required to test quarterly for radionuclides, HAA’s & THM’s, inorganics, Lead & Copper, Manganese, Nitrates & Nitrites, Perchlorates, SOC’s, VOC’s and now PFAS (See PFAS info in item 5. below).
4. *Water Sampling* – Muddy Pond **PFAS** results were above the new DEP 20.5 ppt Standard (23.2 ppt in Jan 22 & 21.7 in Feb 22)...DEP allows the source to remain “on-line”as we work through continued testing and the 30-Day Short-term & 90-Day Long-Term Plan submittals to DEP, which have both formally been submitted. Public Notice & Education will again be required by regulation if the 1st Qtr of 2022 (Jan-Feb-March) averages above the Standard. Public Notice would be included in the May Quarterly Water & Sewer bill as well as updates on The Towns’ website. All other stations remain well below the 20.5 ppt MCL to date and in compliance. We will continue to test and gather data to figure out if the source remains consistently & reliably in-or-out-of compliance and if treatment is necessary.

5. The distribution crew continues on the hydrant, gate valve and curb box maintenance, repairing main & service leaks on an on-going basis, and assisting and inspecting on the Park St Sewer Project where the sewer installation affects the water main & services.
6. Town-wide leak detection is anticipated to begin mid-April.
7. Town-wide hydrant-hydraulic flushing is anticipated to begin in May.
8. Meter change-out program – Change-out of older meters continues as time and customer response to change-out requests allow.

WATER PUMP STATIONS:

1. We are still awaiting response and final Water Management Act (WMA) renewal from MassDEP. These permits are good for 10-years and the MWA regulates by permit the amount of water Stoughton is allowed to withdraw from both the Neponset & Taunton River Basin aquifers.
2. Pratt's Court (Sta 6) – The Pratt's Court well has been under-performing for the last 15 years and the installation of a new “Satellite Well Field” is on-going...3 new test wells were drilled and pump-tested and a summary report to MassDEP has now been submitted for approval. Permanent production well installation has begun and will likely be completed by April/May 2022.
3. Crews continue to maintain grounds and station interiors (floors, walls, heating, roofs, lights, etc).
4. Preparation of both The Annual Statistical Report (ASR) and Customer Confidence Report (CCR) are on-going and near completion. The ASR is due to DEP each year by April 15th. The CCR is due to customers and DEP July 1st.

SEWER COLLECTION SYSTEM:

1. Sewer Crew continues to jet and CCTV sewer collection lines based on a priority list prepared by our Consultant (Weston & Sampson). “Trouble spots” and “back-ups” continue to be maintained as always.
2. I-I construction contractor (National Watermain) is 99% complete with contracted work for CIPP Lining and grouting leaks at sewer services and Sewer Manholes to limit Infiltration-Inflow. This Spring (2022) the Town and

a hired sub-contractor will both begin a new round of Sewer I-I investigation, CCTV and SMH inspections for the next phase of Construction.

SEWER PUMP STATIONS:

1. Sewer PS clogs and maintenance items for our 12 sewer pump stations continue to be addressed. Our Chief Sewer Pump Station Mechanic has established an on-going maintenance program (valve exercising, oil changing & pump-belt changing, amperage draws, etc) and been keeping all standard maintenance and repairs in-house.
2. Phase 2 Sewer Pump Station Upgrades (York Street & Royal Road) has been Bid (R. Zoppo of Stoughton) and Contracted. A pre-construction meeting was held and project submittals are on-going. Construction will begin this Spring/Summer 2022.
3. Bid for the new Sewer Pump Station for the Park St sewers project was Contracted to the low bidder (C. Naughton).

RAG/reg