

TO: Select Board

FROM: Robin A. Grimm, Ph. D.

DATE: April 6, 2022

RE: Town Manager's Report – December 21/January 22

December and January were extraordinarily busy months. As we started last year, a preliminary draft of the budget was presented to the Board in early December. Throughout the remainder of December, the Selectboard hosted a number of budget meetings to dive into the budget prior to a formal presentation of it in January.

Additionally, the Town had a Special Town Meeting in December. Most notable on the warrant was an article for a new fire operations project. That article passed Town Meeting with a 70% approval. Throughout the remainder of December and January, Town financial and elections staff prepared for a February referendum election for bonding for the project. Getting to this point was monumental as in the past projects had been moved to Town Meeting and failed for a host of different reasons. Also critical in the timing on the passage of this new idea of a major operations renovation and construction was the need to take full advantage of low interest rates.

In January, a final version of the budget was presented to the selectboard and passed by the body to move forward to the Finance Committee. This year's budget as presented is particularly exciting in that it proposes a total budget approximately \$52,000 under the total levy growth cap. While the difference for the public on a tax bill is somewhat negligible, the number shows that we truly budget based on what we need – not simply on what we can spend if we so choose.

Additionally, in January, we drafted the warrant for the 2022 Annual Town meeting and opened that warrant at the end of the month.

Finally, we continued to move through dramatic spikes in COVID cases, post holiday, and weathered that with little impact on Town operations.

AUDITING AND ANALYTICS

HIGHLIGHTS December/January– Calendar 2021 and 2022

- \$79,427 in new Grant money was received during December 2021/January 2022.

Name of Grant	Dept	Amount	Grant Begins	Grant Ends
FY2022 Earmark for OASIS	Substance Abuse	\$20,000.00	11/10/2021	6/30/2022
MASSHIRE Connecting Activities	Schools	\$4,250.00	9/1/2021	6/30/2022
Municipal Road Safety Grant	Police	\$34,647.40	10/1/2021	9/15/2022
FY2022 Firefighter Safety Equipment	Fire	\$14,030.00	1/27/2022	6/30/2022
FY21 EMPG	Fire	\$6,500.00	12/28/2022	6/30/2022

- Due to the increase in Federal spending, we have disseminated expanded grant opportunities to several departments. Opportunities are expanded in water, sewer, stormwater, and highway projects within the “Bipartisan Infrastructure Bill.” We expect many existing programs that are funneled through the states to be expanded as a result of the BIL.
- Preparation for the Fire Bond Rating meeting took place. Fund balances, appellate cases, abatement reserves, forecast for new growth, local receipt trends, and general fund collections were all reviewed prior to the bond rating meeting. A new 3 year operating outlook based on a revised state aid figure was completed. It will be critical for the town to build its general fund reserves over the next three years. This is my **#1** recommendation for the town moving forward.
- We have requested our raw sewer flow data from the MWRA given the installation of the new MWRA meters. This request has met with a limited response which we intend to pursue. We are hopeful that this will give the town information to accelerate I&I funding. The sewer assessment, at over \$5,000,000 is one of the largest expenses for the town’s citizens.

CEDAR HILL

Not much to report this time of year. I am currently preparing the equipment for spring along with some tree work when the weather allows. Membership is just about at cap (42). We do not usually see that until the season actually starts. April's report should be more interesting.

BUSINESS DEVELOPMENT

ENGINEERING DEPARTMENT

IN-HOUSE DESIGN, SURVEY PROJECTS, & PROFESSIONAL SERVICES (ONGOING):

- MS4 stormwater coordination and fulfillment of permit requirements– Ongoing
- Glen Echo Site Development - Ongoing –JAM Corp. has performed rough site grading and drainage installation. The contractor has demobilized from the site due to winter weather and will continue site work when weather permits.
- Park Street Sewer –Contract 1 (Gravity Sewer and Forcemain): C. Naughton installing gravity main, forcemain and services in Park Street and Tenth Street. Contract 2 (Pump Station) Authorized by EDA to Award Contract to lowest bidder (C. Naughton).
- Base Plan survey for potential Stormwater BMP at Rose Street Municipal Parking area completed
- Site Plan preparation for proposed multi-purpose court at Halloran Park started.

TECHNICAL ENGINEERING REVIEWS:

- #207 Page Street Site Plan Major Modification review (Milton-CAT)
- #19 Camden Street Self Storage Facility Site Plan review
- #118 Cushing Street – Building Expansion for Hynes Landscaping
- #63 Wyman Street Change of Use – Photography Studio
- #602 Pleasant Street - Commercial Building Site Plan Review
- Minor Building Permit Applications – various locations

CONSTRUCTION PROJECTS/ INSPECTIONS (ONGOING):

- #421 Page Street Site Plan (Tofu Factory) – site work and wall construction underway
- Turnpike Street – Hexagon Solar Array
- Goddard Highlands Residential Development – Phase II/III site work, house construction and roadway paving
- Pine Hill Estates – Residential Subdivision
- Lawler Lane - Residential Subdivision
- Sewer service connections – various locations

TOWN-WIDE TRANSPORTATION PROJECTS - ONGOING:

- Turnpike Street/Park Street Intersection Improvements – Concept Plans Developed by Consultant, to be reviewed by Transportation Task Force and Select Board for preferred design
- Canton/School Street Intersection PNF/PIF – MassDOT Project Review Committee approved project for TIP, RFQ for Designer Qualifications advertised and evaluated
- Canton Street/Central Street – Project funded on TIP for 2023 – project valued at \$3,800,000 – Pye Park permitting process, 100% Design Plans under review
- Route 138 roadway improvements from Lincoln Street to York Street – TIP project advancement – project valued at \$13,300,000 – Project on 2024 TIP Schedule for Construction – 25% Design Plans Re-Submittal received, MassDOT Utility Sitewalk performed on December 15, 2021
- Turnpike Street Reconstruction – Contract awarded to consultant by MassDOT for design, geotechnical investigations along proposed project path completed, MassDOT Utility Sitewalk scheduled for February 15, 2022
- Safe Routes to School - Central Street Sidewalk Construction (south side) and pedestrian upgrades to West School – Notice of Taking and Just Compensation checks available for property owners to pick up from Engineering Office, Construction activities have begun and will continue through 2023

OTHER PROJECTS/ SERVICES (ONGOING):

- Sewer Connection Permit Program
- Minor Building Permit Program
- Trench Permit issuance
- Roadway Asset Management Program
- Utility mark outs
- Property line determination – various locations
- Front desk correspondence – various requests
- Flood plain/ drainage technical assistance

ECONOMIC DEVELOPMENT

Please see the projects below as a sample of what Pamela McCarthy, Economic Development Director, has been working on:

- The Stoughton Microenterprise Business Assistance Program was closed to applications on December 15th. Prior to closing the program a great deal of outreach was conducted to make certain that any business that intended to apply for assistance had the opportunity to do so. In total 50 applications were received for this program and 39 grants were approved for 25 businesses (up to \$25,000 per business). A total of \$568,500.00 in microenterprise assistance was awarded. This is in addition to the twelve grants totaling \$99,765.60 awarded under the original microenterprise grant program. In total between the two microenterprise grant programs 69 applications were processed and 51 grants were provided to 31 businesses for a total of \$668,265.60 Progress reports from the grant recipients continue to be collected. To date all of the businesses that have submitted reports are still operational except for one. The owner of this business passed away unexpectedly. The Economic Development Director will continue to request progress reports from grant recipients in order to determine which businesses need further assistance. Working on final grant close out tasks.
- Continued to recommend other grant programs/resources for businesses that were not eligible for microenterprise business grants or that received grants but need additional assistance.
- Attended Calls/Video Conferences with Regional Economic Development Directors Group, MEDC (as board member),MOBD, EDA, SEED and OCPC, Lt. Gov., Sec. Asher, Sec. Kennealy RE: Business Assistance related to COVID – 19 crisis
- Continued to act as Friends of Stoughton Center Technical Advisor. Worked to connect Beautification Committee and local business owner interested in donating to holiday decorations and arranging to provide electricity to poles.
- Received grant from OCPC for an Apple Marketing App that will allow for a business directory, town events, etc. – will connect to business websites. Working on modifications.
- Working to start a digital marketing class for small business owners.
- Contributed to SCMUOD Zoning Project as member of Working Group and DRTF.
- Working on foreclosure prevention program for Stoughton residents.
- Continued to assist local business owner that wants to start an R & D/Manufacturing Facility
- Continued to Assist Current and Potential Business and Property Owners; including multiple businesses that have reached out due to COVID-19 Crisis
- Working on Film Permit
- Assisted business owner working to take over vacant Papa Gino's site at Cobb's Corner with new restaurant.
- Provided Letter to Planning Board RE: Parking Management Plan information relevant for review of Photography Studio's parking requirements (old Whiplash Site)
- Prepared Expressions of Interest for two potential projects for the Community One Stop for Growth Joint Grant Program including a Highest and Best Use Study of the Train Depot and a BioTech/Advanced Manufacturing Planning Project. Appropriate State agencies are expected to review and make recommendations for full grant applications.
- Reached out to Stoughton Bank Consortium RE: MLK Event; HarborOne participated
- Updated TIF % Spreadsheet
- Continued to prepare for DHCD Audit of CDBG Grant Program.

PLANNING DEPARTMENT

Please see the projects below as a sample of what John Charbonneau, Town Planner, has been working on:

ACTIVE PROJECTS

- **19 Camden Street Site Plan Approval** – The proposed self-storage facility was approved at the Planning Board meeting on December 9, 2021.
- **207 Page Street (Milton/CAT) Major Modifications to Site Plan Approval** – The public hearing for the proposed modifications was continued to the Planning Board meeting on February 24, 2022 due to the ongoing hearing with the Conservation Commission.
- **118 Cushing Street Site Plan Approval** – The public hearing for the proposed building additions was continued the meeting on February 10, 2022.
- **603 Washington Street Site Plan Approval** – The proposed change of use was approved by the Planning Board at its meeting on December 9, 2021.
- **602 Pleasant Street Site Plan Approval** – The public hearing for the proposed reconstruction of the prior commercial building will open at the meeting on February 10, 2022.
- **63 Wyman Street Site Plan Approval** – The public hearing for the proposed change of use was continued to the Planning Board meeting on February 10, 2022.

UPCOMING PROJECTS

- **Hampton Inn Renovations Site Plan Approval** – The Applicant has filed with the Zoning Board of Appeals for a variance for building height. The public hearing will be held by the ZBA in March 2022.
- **Burger King Site Plan Approval** – The Applicant is continuing to gather information on the various permitting processes in Randolph and Stoughton.
- **104 Summer Street Site Plan Approval** – The pre-application meeting for a proposed parking lot was held and we are awaiting an application submittal.
- **239 Pleasant Street Site Plan Approval** – The pre-application meeting for the proposed assisted care facility will be held on February 9, 2022.

LONG RANGE PLANNING

- **Downtown Rezoning** – The Selectboard vote to place it on the Annual Town Meeting agenda as Article 24 in May 2022. Final comments from Town Counsel were incorporated into the final document.
- **Housing Production Plan** – The Planning Board will begin working on public outreach in early 2022.
- **Campanelli Parkway Zoning Analysis** – Draft Zoning Bylaw changes were submitted to staff on February 2, 2022 and will be reviewed and presented to the Planning Board at its meeting on February 24, 2022.

MEETINGS ATTENDED

- Planning Board meetings on December 9, 2021, January 13, 2022 and January 27, 2022.
- Department Head Meetings on December 7, 2021, December 14, 2021, December 21, 2021, December 28, 2021, January 4, 2022, January 11, 2022, January 18, 2022 and January 25, 2022.
- 63 Wyman Street pre-application meeting on December 1, 2021.
- 104 Summer Street pre-application meeting on January 5, 2022.
- Online Permitting Meeting on January 12, 2022.
- MBTA Communities webinar on January 12, 2022.
- Campanelli Parkway Zoning Analysis meeting on January 12, 2022.
- Stoughton Center District Zoning meeting with the consultants on January 13, 2022.
- Route 27 Zoning Analysis meeting on January 13, 2022.
- Stoughton Center District Zoning meeting with Town Counsel on January 19, 2022 and January 26, 2022.
- 1791 Washington Street pre-application meeting on January 20, 2022.
- Senior Housing meeting on January 20, 2022.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Please see the projects below as a sample of what Larry Langlois, GIS Coordinator, has been working on:

Projects

- 2021 Spring MassGIS Aerials Flyover - Download, setup Map layer
- Stoughton Center Districts SCD 2021 – create Maximum Building Footprints of all parcels
- Nature Trails Grant Application Major project
 - Gps and photograph: Green, Blue, Orange, gray and purple trails
 - Update maps, create Maponline layers and create 'Map update online'
 - Document all trail intersections, pictures and 'wet points of interest'
 - Make Presentation of wet area projects
 - Plan for Parking lot and walk to Stone Memorial at Bird St
 - Finalize Documents, Images and maps for Grant and submit
- Building Online permitting – attend demonstration
- Update Street Name Old Central St throughout system
- Work on Custom Address Matching, Create Intersections and research addresses,
- Parcel FY2022 – Create DWG and KML for google earth – Engineering
- FEMA flood 2020 map comparison, preliminary to current - Engineering

Map Creation

- 46 Britton Av - Map of Tree Clearing many years – Environmental
- Burgeron Way map - for road acceptance
- Concept Plan Atkinson Ave Conservation Entrance Parking
- Fire Department Map Incidents for four years - Style Heat map
- Map police incidents, separate heat map for each incident type
- Concept Plan Atkinson Ave Conservation Entrance Parking- add parking lot
- DPW Storage Area 052 107, Lot North of 1254 Washington St. Map - procurement

Training.

- ESRI Mooc Training course, 'Do it yourself Geo apps" Section 1 -3

StormWater Coordination

- Page Old Page St Drainage - Document area, Stormwater outfalls into wetland

Web Work

- Add multiple items to website Engineering new projects

Misc/ Graphic arts

- Corona Virus Signs - print and laminate multiple copies – HR
- Glen Echo Sign - New Sign in Photoshop - Engineering
- Developmental Services Organizational Chart ORG CHARTS – Town Manager

ENVIRONMENTAL AFFAIRS

Please see the projects below as a sample of what James Conlon, Environmental Affairs Officer, has been working on:

- Site Inspection at 400 Prospect Street with Town Engineer and William Kenny, LSP from River Hawk Environmental to witness test pit excavation and UST at site for proposed Fire Department Administration complex project;
- Prepare for Potential Land Acquisition plan of two lots: Map 061 parcel 10, 4.59 Acres and Map 062 Parcel 012, 0.71 Acres Atkinson Avenue Extension, CPC Application and Town Meeting Article;
- Preparation and submission of draft parking plan at Emerald Gateway Land Acquisition site on Atkinson Avenue to Town Engineer for further refinement and development with a final plan for professional presentation by GIS Manager;
- Engaging 2022 DCR MassTrails Grant Project with Engineering departments, to perform intensive effort to work with Grant team to submit grant application by a deadline of February 1, 2022;
- GPS Trail Survey at Bird Street Conservation Lands with GIS Manager;
- Intensive Trail system assessment and evaluation associated with Mass Trails Grant Project and GIS Manager;
- Assessment, development and discussion concerning a draft parking plan and handicap trail to the Leo Green Veterans Memorial Park from the main entrance of the Bird Street

Conservations Land Acquisition to Town Engineer for further refinement and development with a final plan for professional presentation by GIS Manager;

- Trial Network Trail re-inspection with Wildland Trust at Board Street Conservation Lands with GIS Manager;
- Quote solicitation for proposed Trail map signage and wayfaring signage for MassTrails grant project;
- Formulation of project proposal and prioritization of trail system repairs Submitted Mass Trails Template Grant and supporting Documentation to Town Engineer;
- Coordinating of the Next Household Hazardous Waste Collection Day Event at the Middle School on Saturday October 1, 2022, with multiple Hazardous Waste contractors involved, DPW and the School department;
- Pre-construction Inspection and assessment of proposed culvert repair project at the spill way of cone pond with town Engineer;
- Inspection of a major portion of the Trail system with the Town Engineer at the Bird street conservation land;
- Coordination of access and inspection of Culvert Repair project at the Blue trail at culvert crossing at the Bird Street Conservation lands at vernal pool and down gradient wetland;
- Continued review and investigation, 46 Britton Avenue, Map 55 Lot 144 and Lot 145, Britton Avenue, Cathal Walsh for filling, grading alterations within Special Flood Hazard District, Deforestation, filling grading within multiple regulated buffer zones of the Wetland Resource Area;
- Continued Enforcement action concerning 1515 West Street, Mark Thomas, Winter Ends Stables for continued violation of Filling in Wetlands and grading and filling within 50 feet of Wetlands Resource Areas in a Zone II of a Public Water Supply;
- DEP: 298-0801 409 Canton Street, Hersee Properties; Commercial Multi-Unit Storage Building Complex and Infrastructure; Processing and issuance of Final Certificate of Compliance.
- Coordinate Deed development for the Villages at Goddard Highlands, for 51 Acres of Open Space Land Donation;
- Coordinate Deed development for 1 Acre of Open Space Land Donation of Conservation Land; associated with the development of Lot 1 Plain Street;
- Villages at Goddard Highlands LLC. Scofield Drive; Inspection for Partial Certificate of Compliance for 2 remaining lots and processing;
- DEP 298-0851: Request for a Modification 4-bedroom design to 3-bedroom design, Notice of Intent for Proposed Upgrade of a Residential Septic System at 25 R Belmont Avenue.
- DEP 298-0660: Forest Green LLC & Wrap Realty LLC for New Roadway Construction and Associated Storm Water Infrastructure at Forest Green Estates Cluster Subdivision; Inspection for Final Certificate of Compliance;

- Final Conclusion to recording of deed from 17.6 Acre Open Space Parcel of Conservation Land in the Forest Green Subdivision in preparation of final Street Acceptance;
- DEP 298-0814: Patrick F. Kelly New Construction of a Residential Single Family and New On- site Sewage Disposal facility at Green Street, Stoughton, MA, Map 041, Lot 68, inspection for a Final Certificate of Compliance and conclusion;
- Dep 298-0841: Milton Cat Sales and Service Facility 207 & 205 Page Street, Amended Plan Filing;
- DEP 298-0855: Antoinette Trotta, Septic System Upgrade Residential Single Family, 439 Highland Street;
- Coordination of Legal Advertising, public hearings, posting Agendas and scheduling of virtual Conservation Commission Meetings on December 2, 2021; December 16, 2021; January 6, 2022; and February 3, 2022 on Google Meets.

BOARD OF HEALTH

Inspections

- Seventeen (17) septic (construction/installation) inspections
- One (1) component repair
- Four (4) test pit soil evaluations were performed
- ALSCO completed Fifty-eight (58) routine & fifteen (15) re-inspections at various restaurants & retail food establishments (FE)
- Six (6) housing inspections were performed
- One (1) septic pump truck inspection performed
- One (1) MRVP inspection performed
- Four (4) Dumpster inspections performed
- Four (4) indoor Pool/Spa inspections performed
- Six (6) commercial business complaint inspections performed
- One (1) Tobacco compliance check performed

Complaints

- The BOH received approximately forty-four (44) complaints which were addressed with follow-up inspections &/or letters.

Plan Review

- The Board of Health office received & reviewed twenty-eight (28) sets of proposed septic plans & six (6) sets of revised plans

- Ten (10) septic variance requests were reviewed and approved
- Seven (7) As-built plans received were reviewed
- Seven (7) official Title V Inspection reports were received & reviewed.
- Twenty-two (22) new construction, minor building permit & project applications were received & reviewed

Applications

- Sixty-Two (62) Dumpster permit renewal applications received
- Twenty-two (22) Disposal Works Installer renewal applications received
- Three (3) hotel/motel/lodging house renewal applications received
- Fourteen (14) Septic pumper/hauler renewal applications received
- Eleven (11) Rubbish hauler renewal applications received
- Seven (7) trench permits were issued
- One (1) Well application received

Letters (LUA) & Non-compliance orders issued

- Ten (10) local upgrade approval letters sent
- Three (3) Non-Compliance Title 5 letters sent

Miscellaneous

- Weekly COVID-19 conference calls from DPH (Tuesdays)
- S. Leahy assisted Engineering Dept. with survey work for MS4 storm water program
- Multiple COVID public information request calls (from residents & FE owners) & emails w/follow-ups regarding State/CDC policies & guidance
- Multiple new FE information requests via calls, emails, inspections & follow-ups
- Multiple Title 5 information requests from owners, realtors, installers, inspectors & engineer's w/follow-ups including plan, permit, & other document scans, copies & emails
- Multiple policies/extension letters for exterior grease trap requirements for FE's
- L. Perry & S. Leahy reviewed multiple Select Board license renewals for businesses permitted by BOH
- Annual renewal applications sent out for BOH permits expiring at the end of the calendar year
- Multiple calls, emails & inquiries concerning Water Department's public notification concerning PFAS levels in Muddy Pond public drinking well

Meetings/Training

- L. Perry & S. Leahy attended Monthly BOH meeting on 12/9/21 & 1/20/22
- L. Perry met with multiple property owners regarding septic and/or sewer inquiries or projects
- S. Leahy attended Bristol County PHEP meeting on 12/21/21
- S. Leahy attended Covid-19 After Action tabletop exercise with Bristol PHEP & consultants
- L. Perry & S. Leahy attended a joint interdepartmental Code Enforcement Taskforce meeting on 1/19/22
- L. Perry & S. Leahy attended two (2) virtual presentation meetings for different online permitting programs

CODE ENFORCEMENT

Inspections/Complaints: Approximately fifteen (15) new zoning infractions were documented and followed up with inspections when necessary. Multiple on-going zoning infractions were also followed up on if deadlines expired. The following are the different categories of new zoning violations investigated:

Commercial Vehicles (4)

Commercial Property shopping carriages (1)

Donation Bin (1)

Fence (1)

Illegal Dwelling (1)

Rodents/Nuisance (2)

Trailers/Campers (1)

Trash (2)

Un-allowed Use (1)

Unregistered Vehicles (1)

D. Hinthorne also conducted Twenty-nine (29) periodic routine building inspections

Letters & Fines issued:

- Verbal warnings are the first step in addressing new Zoning infractions.
- Six (6) written warning letters were sent via regular and/or certified mail.
- One (1) First Offense letter sent via regular and/or certified mail
- One commercial business continued receiving daily fines but has since made efforts to begin to comply with applicable zoning infractions

Meetings/Training

- D. Hinthorne and S. Leahy reinstated monthly interdepartmental Code Enforcement Taskforce meetings with Building, BOH, Police, Fire and Town Engineer. First meeting held on 1/19/22

BUILDING DEPARTMENT

REPORT OF BUILDING DEPARTMENT ACTIVITY

December 1st, 2021 – January 31st, 2022

Issued on December 6th, 2021

Building Dept. Permit Activity

Building Dept. Permit Activity and fees received for December 1st 2021 to January 31st 2022 are as follows: Total building dept. permits fees collected for the last 2 months is just over \$83,310.00. This is a decrease from the previous 2 months as is expected during the holiday season. A breakdown of the applications is as follows: for residential rooftop solar arrays, insulation and weatherization through the Mass Save program, kitchen and bath remodels, decks and additions, finishing basements for living space, additions and pools. Pools have seen a large increase throughout the covid pandemic.

Major Projects:

- Goddard Highlands phase 3 is on the last house. There has been a lot of activity at the development regarding rooftop solars and finishing basements.
- The building permit for the renovation of 220 Cushing Street has been closed and the moving and storage company is now operating there. Inspections are complete for the entire building and is now open.
- 200 Shuman street, an 80,000 square foot addition is under way with site work.
- A proposed new gas station at 1580 Turnpike St has gone through the ZBA process and is in the hands of the Planning Board.
- Milton CAT has now decided to build an ever bigger facility on Page St. r a new multimillion dollar state of the art 34,200 square foot building on Page St. for a sales and service facility.
- 224 School St and 55 School Ave were sold! We are working with the new owner who has been issued a permit to start repairs. He is currently reworking the electrical work in the basement which will be part of the first floor unit.
- New projects have been making their way to this office after going through review. 19 Camden St., a new self storage building is close to submitting for permits.

Covid-19

We are providing the following documentation with all permits issued:

Covid-19 Guidelines and Procedures set forth by the Governor's office for all Construction Sites and Workers at all Public sites as they are amended.

Covid-19 Addendum No. 1- Supplemental Guidelines for Constructions Sites Limiting Exposures and Workers Infection Protocol regarding Employees Health, Protection, Guidance and Prevention.

We are, as of now, doing all onsite inspections and no virtual inspections of new homes, roofs, footing and foundations as well as all plumbing, gas, electrical, mechanical and building inspections that are required. We are requiring all contractors to be masked for our inspections in any home that is occupied and any job site that requires us to enter into a building. We are

however, allowing contractors to still send photos of work if a homeowner is nervous about us entering into their home.

Vacant Properties - list has grown by 6 new properties since previous report.

Zoning Enforcement – Code Enforcement Officer Dana Hinthorne, who started on June 1st. Dana has been busy chasing down Zoning Issues and conducting Annual Inspections.

6 new box trucks have been reported. This is an ongoing issue with people filling these trucks building materials, metal and furniture then shipping them out of the country. These are on Dana's radar. One truck has been removed.

FIRE

Administration

December began with COVID cases spiking throughout the country. The town's Public Health director Janeice Bruce and her department did an outstanding job with this critical requirement. We are truly grateful for all the support Janeice Bruce has provided throughout the Pandemic. In January our department was impacted with several members contracting the COVID-19 virus. We were able to weather the spike in cases without

Two candidates have been selected for hire and are in the final stages of their civil service testing requirements. We are optimistic that they will be appointed within the next several weeks. Our department also appointed several members to recently Vacated Specialty Positions.

Lieutenant Michael Peck is the new SCBA Coordinator. This position is essential to the maintenance of vital life safety firefighting equipment. Lieutenant Justin Goldberg and FF Morgan Genatossio are new SAFER Education coordinators. Captain Douglas Campbell is a newly appointed Fire Cause Investigator. Lieutenant Timothy Carroll is the new Public Information Officer for the department.

Our Increase in Emergency Response Incidents for the months of December 2021 and January 2022 has been substantial. If the year 2022 continues to produce the same call volume as these two months, our annual call volume would see SFD respond to over 6400 emergency incidents, shattering last year's high of 5900 emergency responses.

Emergency Response

DECEMBER 2021-JANUARY 2022

<u>Primary Action</u>	<u>Occurrence</u>	<u>Percentage</u>
Unknown	70	6.6
Action taken, other	9	0.8
Extinguishment by fire service personnel	3	0.3
Extricate, disentangle	2	0.2
Emergency medical services, other	105	9.8
Provide first aid & check for injuries	72	6.7
Provide basic life support (BLS)	67	6.3
Provide advanced life support (ALS)	251	23.5
Transport person	154	14.4
Hazardous materials spill control and confinement	2	0.2
Remove hazard	3	0.3
Ventilate	1	0.1
Forcible entry	12	1.1
Restore fire alarm system	4	0.4
Shut down system	4	0.4
Assistance, other	5	0.5
Assist physically disabled	32	3.0
Provide manpower	1	0.1
Provide apparatus	1	0.1
Provide equipment	1	0.1
Information, investigation & enforcement, other	1	0.1
Refer to proper authority	1	0.1
Investigate	220	20.6
Investigate fire out on Arrival	1	0.1
Fill-in or moveup	4	0.4
Standby	3	0.3
Canceled en route	36	3.4
Undetermined (Conversion only)	2	0.2
<u>TOTAL</u>	<u>1067</u>	<u>100.0</u>

Infrastructure and Equipment

The Fire Station Task Force continues to work on the infrastructure plan approved by the Select Board. We are collaborating to provide informational workshops beginning with our Fire Prevention Open house on 9 October. Our intent has been to provide a fresh perspective and plans for the long term Emergency Response requirements of the community. The AC and I continue to be mission focused as to the resident's primary concerns: 1) Emergency Response Times 2) Long-term growth 3) The Cost associated with developing new Emergency Response infrastructure for the town.

This Infrastructure plan meets the Town's Emergency Response and Administrative requirements while repurposing 30 Freeman Street as the Communities Emergency Operations Center and Fire Administration. We would be proud to work with the Town's Historical Society on a refurbishment plan to bring this crown jewel back to its original glory. Building an Emergency Response station at Park and Prospect allows us to meet the current needs and future needs of Emergency services. It is comforting having a Select-board that is supportive and understands that if you want the town to grow and prosper, you must have Emergency services that can support that growth. As history has shown us, a poor response or worse, not having the ability to respond to an emergency event, has horrible consequences for the community and certainly puts liability on the town, both legally and financially. Thank you again for your support.

The Command Staff continues to review our vendor services to ensure we are provided with essential and efficient services. We are collaborating with the town's procurement officer with this endeavor.

Command Staff

Emergency Medical Services: Deputy Chief Brackett

As of October 1st, ProEMS Solutions took over ambulance billing for the town, replacing Coastal Medical Billing. ProEMS also provided the department with new PCR software. This new reporting software sends PCRs directly to patient's medical recordings at the receiving facilities, uploads required data to both the state and federal government, as well as sending insurance companies billing info within two hours of the call's completion. The first revenue reports should be coming out by the end of January or early February of 2022.

Lastly, the operational tempo for the department as a whole has increased significantly in 2021. The year ended with 5903 calls for service, 3877 of which were EMS responses.

Fire Prevention Commercial: Captain Rush

We continue to enforce a retroactive law that states apartment buildings with 6 units and above have a monitored fire alarm panel. There are several in Stoughton including 60 Chestnut as well as all of North Paul Street and Bennett Drive. I have been working closely with the property owners and fire alarm companies to complete this project. Our focus and mission in the fire prevention division is to provide prompt and thorough service to homeowners and contractors and to correct fire code violations within the town that could affect the health and safety of the firefighters and residents of Stoughton. I have been involved with commercial plan review, sprinkler plan review and have worked with Building Inspector Jack Erickson and Code Enforcement officer Dana Hinthorne.

Fire Prevention Residential: Lieutenant Jardin

Lieutenant Jardin Joined fire prevention as a Lieutenant on September 15, 2021. Continuing with residential smoke and CO detector inspections as well as above/underground storage tank permits and inspections. Beginning quarterly inspections as required and updating fire prevention files as needed.

Training and Safety: Captain O'Neil

We developed a long range training plan to address the needs of all Officers and Firefighters both young and old. We focus the plan on the skills required during the first 10-15 minutes of firefighting operations. Training is an opportunity for members to build bonds, trust, and continuity. Other than actual emergencies, the best way to accomplish these vital group characteristics is through hands-on, practical training. Long Range Training evolutions include: Water Supply and H.A.V. Operations, Pump Operations, Aerial Ladder, Ground Ladder Selection and Deployment, Saws – Rotary Saw, Chainsaw, Gas and Battery Power, Self-Contained Breathing Apparatus (S.C.B.A.), Hand Line Deployment, Forcible Entry Techniques, Search and Rescue Techniques. Besides the Long Range Training, the Training Division is continually pursuing training opportunities.

Fleet Services: EVT Harrop

All aerial devices, ground ladders, and pumps were third party tested with minimal issues. We received a better ISO rating, some of the rating increase was credited to apparatus being more complete with equipment and by following NFPA guidelines on third party testing. We have an agreement with Greenwood Emergency Vehicles to fabricate a new Brush Truck. Most of the pieces are ready but they are waiting on the chassis. Ford predicts the chassis will be done by the end of January 2022. We are still on schedule to have the truck in spring 2022.

Chief's Notes:

December and January challenged us with an increase in COVID cases due to the Omicron. While constantly adapting our operations to handle all emergencies throughout the ever changing Pandemic. Stoughton Fire continues to transition with all the promotions and transitions with the personnel. I feel the support of the Select Board and the Town Manager has raised morale throughout the department. I look forward to working with the board to raise public safety services for the town of Stoughton to a level far above mediocrity, we are an outstanding town with a supportive community and leadership. Again, thank you.

Respectfully,

Michael Carroll
Chief of Department
Stoughton Fire Department

HUMAN RESOURCES

During the months of December and January, the Human Resources Office has been very busy assisting both active employees and retirees on a daily basis.

New Hires

We would like to welcome the following new employees:

Sean Butrica has been appointed to the position of Director of Veterans Services.

Anthony Fowler has been appointed to the position of Communications Administrator – Public Safety Dispatch.

Heather Genereux has been appointed to the fulltime position of Sr. Clerk II in the Treasurer Collector's Office.

Jennifer Florio has been appointed to the position of Program Administrator in the Assessor's Office.

Promotions

We would like to congratulate both Daniel Esdale and Robert Genereux for obtaining their CDL and being promoted to the position of Truck Driver. We would also like to congratulate Paul Giffune, DPW Associate Superintendent, for being named Interim DPW Superintendent.

Retirements

We would like to congratulate Kathy Cayton on her retirement as Board of Assessor's Program Administrator. Kathy was a hardworking, dedicated employee of the Town for 9 years.

Advertised Positions

In the months of December and January, the following positions were posted:

- Program Administrator – Assessors Office

Job Postings can be found on the Town of Stoughton HR Page and on the bulletin board in the Town Hall Lobby.

Health Insurance

We have continued to serve both the employees of the town and school with any issues that they may have with regard to their benefits and payroll. We are also able to assist the retirees with any issues that they may have.

As always, if there is anything that we can do to assist you, please feel free to contact the office at 781-341-1300

Deanna Chatsko Ext 9226 or Tracy Pereira Ext 9259.

Please stay safe and healthy!

HUMAN SERVICES

COA

The COA continued to provide services and programs in a modified way due to Covid-19 and the Omicron variant. Classes and events were offered by pre-registration only to limit the numbers of attendees. Masks are requested to be worn inside the Senior Center and on the transportation buses.

The variety of programs that have been offered at the COA has been exciting and very well received. A new program that the COA is offering is the “Forever Young and FIT” which focuses on strength training, cardiovascular endurance, flexibility, and balance. Another wonderful program that was offered was entitled “Until Help Arrives” This was a demonstration presented by MEMA in conjunction with “Coffee with Norfolk County DA, Michael Morrissey”. The focus of this program is to help seniors learn what to do in an emergency and gain confidence in their response to an emergency.

MOW’s continue to be provided to approximately 100 homebound seniors or disabled people in our community. Currently we are looking for volunteer drivers to deliver meals to Stoughton residents. The Stoughton COA is happy to be part of the Town of Stoughton’s Tax Relief Program which allows eligible Stoughton homeowners 60 years or older to earn up to \$750.00 off their property taxes. Currently we have 7 people on the program.

Youth Services

The Stoughton Youth Commission is back to in-person counseling sessions at the Senior Center, as well as continuing remote counseling for those Youth and families that would prefer. These

free counseling services are always in huge demand by families in Stoughton and especially during the Pandemic. We are happy to be providing maximum counseling services with no wait list at this time.

The Recreation department has been very busy with holiday and winter programs. (see Matt's report). The Holiday Parade was a huge success and very well attended by families in the community. Ski trips to Blue Hills have started up and also completely booked up. The Recreation has both youth and adult programs with a wide arrange of activities. The space in the Rec Department building continues to be enhanced with a new coat of paint and new donated furniture from IKEA in the "movie room". It is a very inviting place for all participants.

Public Health/VNA

Covid-19 made a huge surge during December and January with the Omicron Variant. Although Omicron is not known to cause more serious illness, it's extreme contagiousness in combination with indoor activities and holiday gatherings only intensified its impact. Case numbers in Stoughton skyrocketed during December and January. In December, the Massachusetts Dept. of Public Health chose 100 communities in Massachusetts to receive Covid-19 rapid test kits. Our Town was chosen based on demographics, income levels, and being a higher risk community. We received over 4,000 kits for distribution. Each kit contained 2 tests. The target population for distribution was for those people in the community that may not be able to afford purchasing a kit. They were placed for distribution at the COA, the Public Library, the Rec Department, and the Food Pantry. Although no proof of income was required, a sign was posted to consider purchasing a kit if able due to limited supply. Unfortunately, pharmacies and stores were also experiencing low to no inventory of rapid test kits, so people turned to this source. We felt it was better to have people use the tests than go without to help prevent the spread of Covid-19. The information on obtaining these kits was posted on the town's website and via word of mouth.

The Public Health department continue to advocate Boosters for those people that were eligible. We had hoped to continue to have another clinic but the ordering was a difficult process and we referred people to local pharmacies and to the state's mobile clinic for homebound residents. The State Mandate for all health care workers to have Boosters by February 28th means that all our clinical staff must be fully vaccinated or request an exemption.

The VNA continues to make skilled home visits for people referred to us for nursing and therapy visits. With the rise in Covid cases, we have noticed a decline in referrals with hospitals postponing elective surgeries and people not wanting to risk having "strangers" in their home.

Our Quality Assurance Improvement Project on Medication Management continues. We have improved our patient teaching tools and are now mailing patient surveys to see how our med teaching is doing. This is an ongoing project that is agency wide with the goal to improve our patients understanding of their medications, how and when to take their medication, and to improve patient knowledge of medication side effects.

INFORMATION TECHNOLOGY

Special Town Meeting (December 2021) occurred virtually using Zoom webinar. Dates were December, 6, 8 and 13. Information Technology support was provided using in-house personnel to ensure a smooth and productive meeting. Precinct representatives were also offered “refresher” Zoom trainings to prepare for these meetings.

Munis ReadyForms Upgrade has been completed and tested. February 25th this application is scheduled to go live. This upgrade is of no cost to the Town. It will allow for more flexibility in creating new processing options to suite our needs.

Stoughton is in the process of implementing the Munis Business Licensing module, which will provide us the opportunity to shift Business Licenses and Dog licenses over to Munis. The Town Clerks office is in the middle of being trained and has started to do data entry.

LIBRARY

The Library has been fully open to the public 64 hours/week without restrictions. We have signs posted recommending patrons wear a mask and hand sanitizers are located throughout the building. All library personnel continue to wear masks while in the building.

The public is still not returning to the Library in pre-pandemic numbers and this is partly due to continuing many of our programs as virtual and/or hybrid virtual and in-person. Circulation of items remains strong as does attendance to programs for all ages.

Total Stats: December 2021 & January 2022

Visitor Count	14,523	Librarian Curated Book Bundles
46		
Programs Held (Virtual & In-person)	117	Take & Make Kits
23		

Program Attendance 90	1,271	School Visits #students
Items Circulated 121	15,555	Outreach Deliveries, Calls & Emails

All programs and updates are posted on Library website, Facebook, Patch, Town Crier and Suburban Shopper.

Library Trustees interviewed 6 candidates for the Library Director Position and made recommendations to the Town Manager and are awaiting an appointment.

POLICE

Personnel

The Dispatch Supervisor vacancy was filed in late December with a candidate that has a vast level of experience. One full-time Dispatcher vacancy became available due to a resignation. The employee submitting the resignation letter had been employed by the Stoughton Central Dispatch since October of 2020. In an exit interview, the reason for the resignation was due to the collective bargaining agreement which forces the junior most Dispatcher to cover vacate shifts created for sick call, vacation time and for training classes. When other Dispatchers do not volunteer for the open shift the junior most Dispatcher is forced to cover the vacant shift. The Dispatcher had been forced so often that it had a negative impact on the Dispatchers family.

A requisition was made to Civil Service in early September to fill new police officer vacancies. The background investigations were completed and interviews were conducted in late October. In December three candidates successfully completed the final steps of the conditional offers of employment and were given final offers of employment. All three candidates accepted the offers of employment and begin the 48th MBTA academy class on February 07, 2022.

Corona Virus Stoughton Police Response

In December 2021, as the state of Massachusetts saw an extreme rise in COVID-19 cases, so too did the Stoughton Police Department experience the same significant rise in cases. The slight rise in cases began after Thanksgiving with significant increases until early January we had significant staffing shortages. All personnel stepped up to assist and fill the vacant shift during this difficult time.

Administrative and Operations of the Police Department

In December 19, 2021, the 4-12 shift responded to Target Department Store regarding a suspicious vehicle. The female reporting party provided a description of a white male with reddish brown hair who approached her vehicle. The white male attempted to get the female to exit her vehicle by stating "your car is leaking oil". The female did not respond to the male party and contacted police

due to his strange suspicious behavior. While Officers responded, it was discovered that a similar incident happened at the same location just a couple weeks prior to another female. Upon further investigation from the Detective Bureau it was discovered that the suspect had been charged criminally in Canton, Randolph, Quincy and Braintree for attempting to commit a crime by luring female operators out of their vehicles. Due to the astute senses of the reporting party on December 19th, the suspect was not able to victimize her when she refused to exit her vehicle and call police.

On December 25, 2021, the 4-12 shift responded to the area of 235 Lincoln St. for gun shots. At the time of the initial call, no crime scene was located by responding Officers. A couple hours, later the residence of 265 Lincoln Street, returned home and discovered a broken glass window and bullet casing on Lincoln Street. A total of NINE .40 S&W CASINGS were discovered spread out on the street in front of 274 Lincoln Street. Massachusetts Ballistic Troopers as well responded to the scene. Upon further investigation by the Detective Bureau it appears that this incident at 265 Lincoln Street is linked to the shooting in Randolph. The case remains under investigation.

January 08, 2022, Officers responded to a home regarding a report of an uncle visiting from Brazil who was secretly recording family members in the bathroom. The family discovered that the uncle had naked video/pictures of the 16-year-old and 19-year-old females and the family believes their uncle had posted them on a website (pt.stripchat.com). After the initial report was taken by the responding patrol officer, the Detective Bureau continued to investigate the matter and have sought eight criminal warrants for the following charges: Photographing intimate parts of a child, photographing unsuspected nude person, Possession of child pornography and Possesses of a wiretap device.

Calls for Service December 2021

Number of calls to Dispatch	1,654
Police Calls for Service	1,090
Number of Overdoses	4
Number of Citations Issued	103 (Total reflects the tickets that have been entered into the Database.
Number of Crashes Investigated	96 responded to
Number of Arrests	16
Number of Summonses	33
Number of Incident Reports	104

Stats from Dec.01, 2021- Dec 31, 2021, a 31-day reporting period.

Calls for Service July 2021

Number of calls to Dispatch	1,670
-----------------------------	-------

Police Calls for Service	1,126
Number of Overdoses	3
Number of Citations Issued	57 (Total reflects the tickets that have been entered into the Database.
Number of Crashes Investigated	88 responded to
Number of Arrests	21
Number of Summonses	25
Number of Incident Reports	93

Stats from Jan 01, 2022- Jan 31, 2022, a 31-day reporting period.

PROCUREMENT

Project	Status
New Fire Station Building	Staff Building Group – Meeting Scheduled Feb 17 th , 2022
Fire Works *February 9 th Met with Town Manager, Fire Chief, Police Chief, Recreation, DPW, School Superintendent	Docs Available Feb 11 th Docs Due Feb 25 th
DPW – Snow Plowing	The Town of Stoughton has 55 vehicles contracted through sub-contractors for snow plowing –2021 and 2020 we had 46 subcontractors
DPW – Sand Stone Crushed Gravel	Bids Due Feb 10 th , 2022 Contract Awarded to Lorusso
DPW/Engineering Dept	Temporary Storage Space for Asplundh Construction
Engineering Dept - South Stoughton Sewer Expansion	Docs Available Nov 15 th Site Visit Nov 23

Pump Station Contract II	Docs Due Dec 16 th Awarded to: C. Naughton
Facilities – House Doctor	Bids Due Jan 11 th Received 7 responses Awarded to 3 Designers – DRA, MMT and Rowse
Facilities - Train Depot Masonry	Masonry project complete
Water Dept – Water Meters	Docs Avail Dec 20 th , Bids Opened January 6 th Contract Awarded to TiSales
Water Dept – Wastewater Pump Station Capital Improvement	GC – 2 Responses – Intent to Award R. Zoppo Sub Electrical - 7 Responses Intent to Award – Elm Electrical
Water Dept – Cross Connection	Bid Opening Jan 20, 2022 2 Responses Awarded to Weston & Sampson Services
Request for Quote	Engineering Dept - Glen Echo Picnic Tables – Awarded to Ultiplay DPW – Flooring – Awarded to Atkinson Carpet Facilities – Overhead Doors – Awarded to Bradco Youth Commission – Services for Assessment, Planning, Support and Reporting for Early Childhood Grant – Responses Due Feb 16 th , 2022
Contract Renewals	DPW – Peastone – Renewed with G. Lopes Water Dept – On Call Water Testing Services – Renewed with Analytical Balance Division of the Theilsch Engineering

Upcoming Procurements	Street Light Maintenance and Repairs Interim Adj Real Property Road Resurfacing and Maintenance On Call and Emergency for Electrical Services

PUBLIC WORKS

The Public Works Department continued to provide all essential services during the Covid-19 pandemic.

HIGHWAY DEPARTMENT

- New salt shed construction complete and is operational.
- January 29-30 blizzard cost \$265K in salt, overtime and snow removal contractors Total cost does not include Police/Fire costs.

SANITATION DEPARTMENT

- Curbside pickup of household waste and recyclables. Pickup of large items scheduled each Monday.

FORESTRY DEPARTMENT

- Responded to recent wind and rain events with many downed trees Maintenance of town greenspace. The above average wet summer has increased the need for grass mowing in parks and recreational spaces.

VEHICLE MAINTENANCE DEPARTMENT

- Maintain and repair town vehicles
- Repair snow equipment and prep equipment for spring activities; additional certified welder added to staff in October is maintaining plows before/during/after snow events

FACILITIES

- Masonry work at depot 95% complete
- Commonwealth of MA Green Communities Grant (\$198K) Building Management System for Town Hall HVAC, Insulation for Cedar Hill, Council on Aging, Town Hall roofs was awarded; awaiting start date and funding to be released
- DPW flooring & interior painting in Administration building complete (TM articles); awaiting equipment for HVAC rooftop units (also TM article)

RECREATION

During the month of December the Recreation Dept. ran a lot of holiday-themed activities such as ornament workshops, letters to Santa, and holiday-themed ceramic programs. In total, we had 148 program registrations throughout the month. On December 11th the Holiday of Lights parade went on and escaped the bad weather conditions. We had over 28 floats enter the parade with streets lined with residents cheering them on. We could not have been as successful with this event without the help from DPW, Police, and Fire. Before and After the parade we had crafts and cookies at the Recreation Dept. showcasing the building. The Recreation Dept. also helped supply the lighting for Faxon park and decorate the gazebo for the holidays. At the end of the month, we partnered with Stoughton Youth Lax to provide an intro to lacrosse clinic for all ages. The Recreation Dept. also helped distribute COVID-19 at-home test kits to residents as well.

During the month of January, we were back up and running with our traditional Blue Hills Ski & Snowboard program with 41 residents signing up for Thursday night lessons. We held smaller indoor class sizes due to the Omicron surge and also had to postpone one of our Kids Night Out events. By the end of the month programs like Teens Digital Animation and Adult Cooking classes were back up and running at full capacity. We were busy at work throughout the month planning spring and summer programs and preparing a town-wide mailer to showcase our programs.

The youth commission stayed busy with clients and made sure their waitlist was clear, they also started advertising for a February break babysitter training program as well. The Bereavement group moved virtually as participants were worried about the recent spike.

TOWN ACCOUNTANT

The Governor's budget proposal was released which shows us proposes an additional \$4 million over FY2022.

Accounting processed 218 Forms 1099, including 1099-NEC, 1099-G (grants made), 1099-S (real estate easements purchased) and 1099-M (attorneys).

The Tax Recap form was approved by DOR on December 15, with a residential rate of \$14.41 and a commercial/industrial/personal rate of \$24.20.

The Accountant met with representatives of Compass Project Management concerning of the closeout of the High School project with the Mass. School Building Authority. We expect to receive over \$2 million for a final payment.

Accounting assisted the Town Manager with assembly of the 2023 budget for presentation to the Select Board.

TOWN CLERK

TREASURER/COLLECTOR

VETERANS' AGENT

- Vetraspec, veteran benefits claims software has been successfully installed and is being implemented to file Veterans Benefits Claims
- Reorganization of Veterans files has been initiated. All older files will be going into a database
- New claims and files will all be digital
- VA Work Study program has been approved. Currently seeking candidates
- Planning of Memorial Day Events are in motion
- Options for Outreach programs are being developed; i.e.: Veteran's coffee hour, mailers
- Yearly recertification's for Chapter 115 clients are being completed
- Policy and procedure/qualifications for Veterans Tax Exemptions had been approved
- Veterans Service Officers 3-year Certification has been successfully completed
- Winter Conference Training for Veterans Services
-

WATER/SEWER

WATER DISTRIBUTION SYSTEM:

1. *Water Sampling* - Bi-Monthly bacteria samples required by DEP for Dec 2021 & Jan 2022 were "all clear". 30 locations in the distribution system are tested along with stations running, and the 4 Storage Tanks each month.
2. *Water Sampling* – 1 year of monthly Demonstration Testing continues as required by DEP when a new Water Station (Muddy Pond) comes on-line. Purpose is to demonstrate that water quality parameters like pH & disinfection levels remain unchanged throughout the system. Results have been very good and as expected.

3. *Water Sampling* – We continue to sample per the “DEP 3-Year” sampling plan (2020-2022) as required to test quarterly for radionuclides, HAA’s & THM’s, inorganics, Lead & Copper, Manganese, Nitrates & Nitrites, Perchlorates, SOC’s, VOC’s and now PFAS (See PFAS info in item 5. below).
4. *Water Sampling* – Muddy Pond PFAS results were above the **NEW** 20.5 ppt Standard (22 ppt in the 3rd Qtr of 2021)...The source is now back in compliance for the 4th Qtr of 2021 (Oct, Nov, Dec). Public Notice & Education was required by regulation and was completed, delivered to each customer by mail & updates are on the Town Website... All other stations remain well below the 20.5 ppt MCL to date and in compliance. We will continue to test and gather data to figure out if the source remains consistently & reliably in compliance or if treatment is necessary.
5. The distribution crew continues on the Hydrant, Gate Valve and curb box Maintenance, repairing main & service leaks on an on-going basis, and assisting and inspecting on the Park St Sewer Project where the sewer installation affects the water main & services.
6. Meter change-out program – Change-out of outdated meters continues on a slower pace, however, it does continue and yield captured lost flow and continues to trend upwards.

WATER PUMP STATIONS:

1. We are still awaiting response and final Water Management Act (WMA) renewal from MassDEP. These permits are good for 10-years and the MWA regulates by permit the amount of water Stoughton is allowed to withdraw from both the Neponset & Taunton River Basin aquifers.
2. Pratt’s Court (Sta 6) – The Pratt’s Court well has been under-performing for the last 15 years and the installation of a new “Satellite Well” or “Well Field” is on-going...2 new test wells were drilled and pump-tested and a summary report to MassDEP has now been submitted and approved for installation of the permanent production wells, likely sometime in February.

SEWER COLLECTION SYSTEM:

1. Sewer Crew continues to jet and CCTV sewer collection lines based on a priority list prepared by our Consultant (Weston & Sampson). “Trouble spots” and “back-ups” continue to be maintained as always.
2. I-I construction contractor (National Watermain) continues to line (CIPP Lining) and grout leaks in the sewer mains to limit Infiltration-Inflow. This latest contract is 95% complete. As always, a new I-I contract is being conceptualized based on the CCTV work of our Sewer Crew.

SEWER PUMP STATIONS:

1. Sewer PS clogs and maintenance items for our 12 sewer pump stations continue to be addressed. Our Chief Sewer Pump Station Mechanic has established an on-going maintenance and valve exercising program and been keeping most repairs in-house. Also fine-tuning alarm call-outs on SCADA.
2. Sewer Pump Station Upgrades Design is 100% complete and is now out-to-bid. Bid Opening is scheduled for this week (February 3, 2022).
3. Bid for the new Sewer Pump Station for the Park St sewers project was Contracted to the low bidder (C. Naughton) last week.

RAG/reg