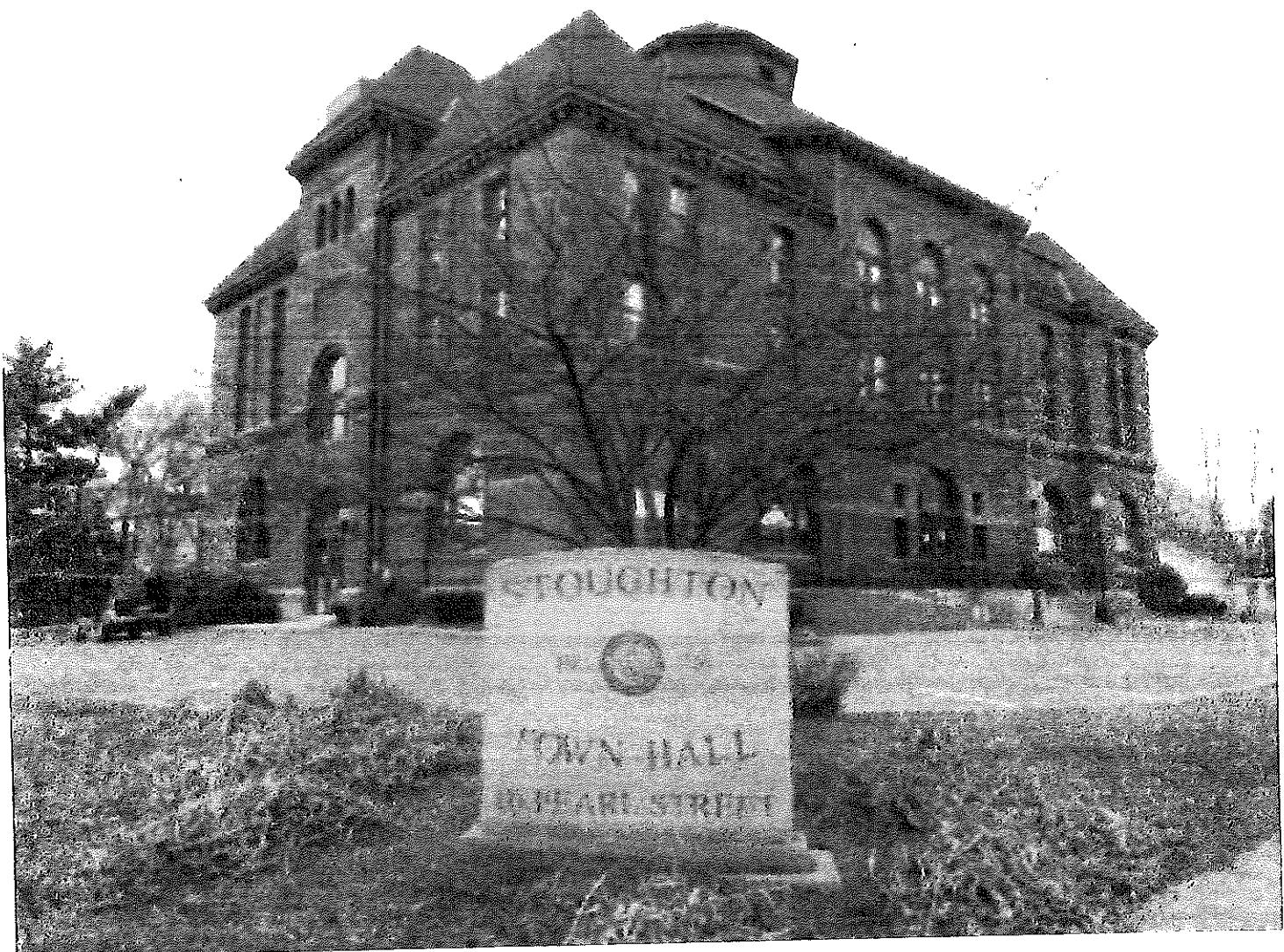


# TOWN OF STOUGHTON

## ANNUAL REPORT

*Ross S*



For the Year Ending December 31, 2021



**TOWN OF STOUGHTON  
MASSACHUSETTS**

**TWO HUNDRED AND NINETY FOURTH TOWN REPORT**

Form of Government: Representative Town Meeting  
(8 Precincts – 168 Town Meeting Representatives)

Town Manager and Five (5) Select Board

Area of the Town: 16.46 square miles

Population: 29,281 (Per Federal Census)

Registered Voters:

Democrats	7,125
Republicans	1,626
Unenrolled	12,295
Libertarian	88
Green-Rainbow	8
Interdependent 3 <sup>rd</sup> Party	23
MA Independent	17
American Independent	14
Reform	2
Green Party USA	1
Working Families	5
Veteran Party America	2
Conservative	15
Constitution Party	3
Rainbow Coalition	1
Socialist	4
United Independent Party	105

Town Roads: 154.88 miles

Paved Roads: 124.44 miles

State Highways: 13.44 miles

Sewer Mains: 99.74 miles

**“The Birthplace of American Liberty”**

## Elected Officials

### Select Board

	<u>Term Expires</u>
Joseph M. Mokrisky, Chair	April 2022
Scott D. Carrara	April 2024
Stephen Cavey	April 2024
Louis F. Gitto	April 2023
Debra Roberts, Vice Chair	April 2023

### Housing Authority

Eric Anderson	April 2026
Donald Brady, Treasurer	April 2025
Barry Crimmins, Chair	April 2023
Michael Horan, Vice Chair	April 2022
William Larkin	April 2024

### Moderator

Robert E. Mullen, Jr.	April 2023
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### Redevelopment Authority

Forrest C. Lindwall	April 2023
Reggie Nunnally, Treasurer	April 2026
Andrew Ward	April 2022
Mark Zamanian, Chair	April 2024
State Appointee – Vacant	

### School Committee

Fabienne Francois-Morisset	April 2024
Sandra Groppi, Chair	April 2023
Anita Hill	April 2022
Joseph McDonough	April 2022
Katie Pina-Enokian, Vice Chair	April 2023

### Southeastern Regional Vocational Technical School Committee

Robin Zoll	November 2022
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APPOINTED OFFICIALS

Area Agency on Aging

Janiece Bruce

Board of Assessors

Louis Jutras  
Janet Teal  
Stanley Zoll

June 2022  
June 2024  
June 2023

Board of Health

Ellen Epro  
Richard Parolin  
Steven Snyder  
Andrew M. Tibbs  
Michael Varner

June 2024  
June 2022  
June 2022  
June 2024  
June 2022

Board of Registrars

Stephanie Carrara  
Lester Davis  
Alethea McFarlane  
Jarred Rose

June 2023  
June 2023  
June 2021

Borderland State Park

Ardis Johnston

June 2022

Brockton Area Transit Representative

Joseph M. Morisky

June 2022

Area Agency on Aging

Janiece Bruce

Board of Assessors

Louis Jutras  
Janet Teal  
Stanley Zoll

June 2022  
June 2024  
June 2023

Board of Health

Ellen Epro  
Richard Parolin  
Steven Snyder  
Andrew M. Tibbs  
Michael Varner

June 2024  
June 2022  
June 2022  
June 2024  
June 2022

Board of Registrars

Stephanie Carrara  
Lester Davis  
Alethea McFarlane  
Jarred Rose

June 2023  
June 2023  
June 2021

Borderland State Park

Ardis Johnston

June 2022

Brockton Area Transit Representative

Joseph M. Morisky

June 2022

Cedar Hill Committee

Steven Bennett	June 2024
Linda Guertin	June 2023
Christine Jacobucci	June 2024
David Jardin	June 2022
Jay Kiedrowski	June 2023
Joseph Klements	June 2024
Forrest Lindwall	June 2024
Walter Parshley	June 2024
Clifton Sims	June 2023
Joseph Taylor, Jr.	June 2023
Cynthia A. Walsh	June 2024

Charter Review Committee

Peter Brown	Roberta Harback
Carolyn Campbell	Brian Holmes
Robert Cohn	Rebecca Markson
Patricia Colburn	Robert Mullen
Jeanne Fleming	Laurence Sauer
Juan Fox	Patricia Yanikoski

Commission on Disabilities

Michael Hardman	June 2023
Ann Maderer	June 2024
Charlotte Mullen	June 2023
Christiana Odunze	June 2024
Allison Pulafico	June 2023
Vacancy	June 2023

Community Preservation Act Advisory Committee

Michael Barrett	June 2024
Barry R. Crimmins	April 2022
John Linehan	June 2023
Dwight H. MacKerron	June 2023
John Morton	June 2023
Olubunmi Aramide Oluto	June 2023
Laurice Rubel	June 2022
Joseph Scardino	June 2023
Mark Zamanian	April 2022

Conservation Commission

David Asack	June 2023
Richard DiPiro	June 2022
William Francis	June 2022
J. Lionel Lucien	June 2024
John Malley	June 2022
Gerald J. McDonald	June 2023
John Morton	June 2024

Constables

Michael Beaudette	June 2022
Kevin Cupoli	June 2022
Benjamin Morgan	June 2023
Lawrence Verdun	June 2022
Andrew D. Werman	June 2022
Vacant (5)	June 2022

Council on Aging

Joanne Callanan	June 2023
Jane Desberg	June 2024
Christean Jones-Powell	June 2022
Eileen Kirchdorfer	June 2023
Ellen Lash	June 2023
Mary Ellen Soares	June 2022
Patricia Stanton	June 2025
Mary Ann Walsh	June 2024
Boyd Wells	June 2023
Vacant (2)	June 2023

Cultural Council

Ivy Alphonse-Crean	June 2025
Lauren Duff	June 2022
Liz Fitzpatrick Griffin	June 2022
James McDougal	June 2024
Jaclyn O'Riley	June 2023
Max Ponticelli	June 2023
Jarred Rose	June 2024
Teresa Tapper	June 2022
Vacant (2)	June 2023

Energy Sustainability Committee

David Billo	June 2022
Tamisha Civil	June 2024
Nathan Cleveland	June 2022
Molly Cochran	June 2024
Nicholas Petipas	June 2022

Glen Echo Open Space and Recreation Development Plan

John Denison  
Janice Esdale Lindwall  
Lynn Jardin  
Tad Johnston

Eric Kolman  
Dwight Mackerron  
Marc Racicot

Historical Commission

Bert Durand  
Christopher Gilday  
David Lambert  
Dwight Mackerron  
Janet Weinstein

June 2022  
June 2022  
June 2023  
June 2024  
June 2024

Library Trustees

David Allen Lambert  
Rachel Lazerus  
Harvey Levensohn  
Sheila Osborne  
Peggy N. Sewcylk  
Susan Zbinski

June 2022  
June 2023  
June 2024  
June 2022  
June 2024  
June 2023

Local Emergency Planning Committee

Robin A. Muksian, Ph. D., Town Manager  
Janiece Bruce, Public Health Director  
Michael Carroll, Fire Chief  
Thomas J. Fitzgerald, Superintendent of Public Works  
Donna McNamara, Chief of Police  
Thomas Raab, Superintendent of Schools  
Marc J. Tisdelle, Town Engineer

Metropolitan Area Planning Council

John Charbonneau  
Pamela McCarthy, Alternate

June 2024  
June 2024

MWRA Advisory Board

Susan Herman

Norfolk County Advisory Board

Stanley Zoll

June 2022

Old Colony Elderly Services

Janiece Bruce

Old Colony Planning Council

Douglas R. Sylvestre, Delegate  
Vacant

June 2022  
June 2023

Open Space Committee

Daniela Dana	June 2023
Elizabeth Dembrowsky	June 2024
Juan Fox	June 2024
Ardis Johnston	June 2024
John Linehan	June 2024
Gerald J. McDonald	June 2022
John T. Perry, III	June 2022
Deborah Sovinee	June 2024
Jasmine Tanguay	June 2022

Planning Board

Shawn Bailey	June 2023
Paul T. Demusz	June 2025
Senesie M. Kabba	June 2024
Daniel Kelly	June 2026
Joseph Scardino	June 2022

Self Help, Inc.

Vacant	June 2024
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Stoughton Equal Opportunity Committee

Maggy Giusti	October 2023
Christopher Harper	October 2022
Faye Howard	October 2022
Doreen Lindsay	October 2022
Bettye Sabree	October 2023

Southeastern Massachusetts Commuter Rail Task Force

Louis Gitto

Stoughton Media Access Corp. - (SMAC)

Stephen Bates	June 2022
Robert Mullen	June 2022

Youth Commission

Peter E. Banis	June 2023
Joan Foley	June 2024
Kimberlie Hurley	June 2023
Lindsey Kreckler	June 2023
Rebekah Thomas	June 2022
Carl C. Thompson	June 2023
David Walsh	June 2022

Zoning Board of Appeal

Sherman Epro	June 2025
Gary Ilacqua	June 2023
Jeffrey Iverson	June 2023
Marguerite M. Mitchell	June 2022
Daniel Pessia	June 2026
Alternates:	
Jack Leary	June 2022
Vacant (4)	June 2022

# **TOWN DEPARTMENT**

## **REPORTS**

## TOWN MANAGER

Robin A. Grimm, Ph.D.

The year 2021 brought with it many of the challenges of 2020 as the pandemic continued – with particular spikes throughout the seasons. Despite that, Stoughton weathered the pandemic operationally and fiscally relatively well. We continued to serve our residents and saw revenues recover from lows in 2020.

One major priority in 2021 was the rewrite of the Downtown zoning by-law and our efforts to revitalize the downtown area. We maintained active development downtown and saw, after many years of waiting, the demolition of the “Malcolm-Parsons” building. Additionally, the Recreation Department successfully managed to have socially distanced programs as State law allowed with easing of restrictions.

Perhaps most exciting in 2021 was the news regarding the Fire Station project. The Selectboard allowed for a restructuring of the public safety committee to an internal staff committee to focus on Fire operations. The result was a plan for a three-phase fire operations project to include an increase in services to the public with the creation of an Emergency Operations Center and Public Health facility in what will be a renovated Freeman Street station in addition to the building of a new firehouse on Prospect Street. With the support of Town Meeting, the project moved to voter referendum.

Additionally, exciting was the continued success of Cedar Hill Golf course which has gone from requiring operating budget subsidies to holding retained earnings. The concessionaire is drawing strong business and golf memberships and holes played are on the rise.

We continue to improve on communications efforts on many levels. The Town Manager Facebook page serves as a central constituent two way communication tool. Further, with the creation of the part-time Communications specialist position, the Town now has an online publication, the Town Crier, which provides easy access to information and upcoming events in Town. Our website is still a work in progress. Two years ago, we overhauled the look and basic accessibility, and now work to consider what content needs greater and easier accessibility.

Finally, during the pandemic, when Town Meeting was moved to a virtual platform, I established “zoom” informational meetings where Town Meeting representatives could ask informational questions about articles so that they might be better prepared to vote – and to alleviate the challenges of excessive questions on the virtual floor where logistics can be complicated. The sessions were very successful and provided not just a chance for people to ask about articles, but a forum for some larger scale questions. I will continue to have such zoom sessions prior to each Town Meeting (whether virtual or live).

As always, we work on creating stronger budgets and increasing unrestricted fund balances in our efforts to maintain and improve our bond ratings and are working on careful budgeting for 2023 to account for inflationary concerns.

Thank you to all residents of Stoughton for their continued interest and involvement in their great community.

## DEPARTMENT OF AUDITING AND ANALYTICS

Susan R. Herman, Director of Auditing and Analytics

***Mission:** The department of Auditing and Analytics proactively identifies, evaluates, and makes recommendations to mitigate financial and operational risk. The department is an active proponent of continuous improvement that improve internal controls and operations.*

### Accomplishments, Challenges, Recommendations

- A list of grants received by the Town during the past calendar year is included in this report. Under the direction of the Town Manager and Superintendent of Schools, the town received over \$12,000,000 of grants. While this is the first step in managing grants departments must accurately record expenses, file for the reimbursements, and submit quarterly and annual reports to the grantor. Grants are time consuming for department personnel. A robust system for applying for and managing the awards through completion needs to exist in each and every department. The town is incredibly successful in receiving awards. Auditing and Analytics works with departments to strengthen their grant processes.
- Departments that submit their grant awards through this office, are sent notification of crucial terms & conditions, and end dates for reimbursement. That information is also sent to the Accounting department to be recorded in the General Ledger
- Auditing and Analytics has managed the pandemic related expenses and reporting for the FEMA and CARES grants received by the town. Of special note is ARPA Federal stimulus funding of \$3,026,492 that will be received in total by June 30, 2022. An additional \$5,447,908 will be disbursed by the County pending application.
- During the last calendar year, we approved 82 personnel actions for 16 departments. Budgets are checked to insure the department will not overspend. Conflict of interest, prior employment and number of FTE's are reviewed. We continue to advocate for thorough checks, physicals, and other measures in the pre-hiring process that can affect a candidate's employment.
- Workers Compensation is particularly challenging for the town. A Team effort has gone into settling outstanding cases that have cost the town a great deal of money over several years. The town is in a position to improve its experience going forward. We encourage training, top notch procedures for recording an incident and the avoidance of any and all circumstances that leads to incidents. The long term outlook for this account is stable but only provided managers follow best practices.
- Property Casualty Insurance is expected to maintain the long term trend of 10% increases. New square footage and various cases cause an increase in premiums. While the town is in the top 30 towns for positive loss results, improving infrastructure and fleets will impact the level of premiums.

- The outlook for the Health Appropriation is uncertain. Time will tell if the pandemic has “artificially” depressed the level of trust claims which is truly funded by the appropriation. As this is written, elective procedures are being postponed by hospitals. Future health and wellness campaigns will focus on new ways of “reaching” employees and on improving one’s health for the long term. Current campaigns have included ways both the town and employee can save money.
- The importance of controlling Contributory Retirement cannot be overstated. The number of employees, the age and “quality” of the retirement, and the rate of salary increases are areas within the town’s control. The Town has made considerable progress from the 11.2% and 9.1% percentage increases in Fiscal 18 and Fiscal 2020.
- The Town’s OPEB liability increased substantially from Fiscal 2020 to Fiscal 2021. The decrease in the discount rate and change in morbidity rates by age increased liabilities by \$40,000,000. The liability is now \$198,333,124 up from \$138,061,627 in the prior valuation. The Town Manager’s recommendation for more aggressive and permanent measures to fund the liability within the Fiscal 2023 budget is highly appropriate and necessary. It is estimated that the above Contributory Retirement will be fully funded between Fiscal 2030 and 2032. At that time, the Town will need to fund OPEB in its place. As of this writing, the assumptions on which the OPEB liability was based are being re-examined.
- Cyber Security continues to be an area of risk. It is complex and changes. Updates are sent to personnel. Certain practices have been recommended and actions have been taken. Despite this, there can be no guarantee that the town is fully insulated from cyber risk.

List of Grants Awarded to the Town during Calendar 2021 on Next Page

*Noteworthy: Tone at the Top makes a difference and is ultimately responsible for the accomplishments noted in this report. Dr. Robin Grimm leads your team and is changing your government's culture. The citizenry will benefit in the coming years.*

**GRANTS Received - Calendar 2021**

Name of Grant	Department	Amount
Stoughton CARES Postage	Town Clerk	\$ 3,278
Comprehensive School Health Services	Schools	\$ 5,000
Early Childhood Grant 298	Schools	\$ 2,666
Belichick Foundation	Schools - LaCrosse	\$ 10,000
Legislative Earmark OASIS	Substance Abuse	\$ 27,778
Emergency Management Planning	Fire (Public Safety)	\$ 6,500
Municipal Road Safety Grant	Police (Public Safety)	\$ 24,857
Title IIIA	Schools	\$ 22,455
FY21 Senior Safe Grant	Fire (Public Safety)	\$ 2,680
FY 21 Student SAFE Grant	Fire (Public Safety)	\$ 5,281
MAHB Public Health Earmark	SVNA(Public Health)	\$ 10,000
MAHB Public Health Trust	SVNA (Public Health)	\$ 15,303
FY21 Support & Incentive Grant	Police and Dispatching	\$ 106,016
Firefighter Safety Equipment	Fire	\$ 15,000
Recreation	Climate Resiliency Garden	\$ 20,000
FY22 ESSER	Schools	\$ 1,700,999
Mass Cultural Grant	South School	\$ 2,650
MASS CALL3	Substance Abuse	\$ 125,000
Patrick Leahy Bullet Proof Vest	Police	\$ 10,360
Patrick Leahy Bullet Proof Vest	Police	\$ 10,564
Literacy Volunteers of Massachusetts	Library	\$ 20,875
American Rescue Plan FY22	Town	\$ 1,513,246
FY22 Title 1	Schools	\$ 543,260
FY22 Prevention in Early Childhood	Substance Abuse	\$ 125,000
FY23 Prevention in Early Childhood	Substance Abuse	\$ 31,250
FY22 Title II	Schools	\$ 93,790
FY22 Title III	Schools	\$ 44,747
FY22 Title IV	Schools	\$ 36,349
Early Childhood Special Education 262	Schools	\$ 46,043
Project Lead the Way	Schools	\$ 16,789
FY22 ESSER III	Schools	\$ 3,800,419
FY22 IDEA	Schools	\$ 1,033,998
FFY22 Municipal Road Safety	Police	\$ 34,647
Massworks Infrastructure - EOHD	Development Services/ENG	\$ 2,500,000
Park Street Sewer Pump Station	Development Services/ENG	\$ 350,000
Tufts Healthy for Life	Council on Aging	\$ 5,000
American Rescue IDEA	Schools	\$ 18,053
American Rescue IDEA	Schools	\$ 203,002
School EBT Admin Grant	Schools	\$ 4,912
World Education	Library	\$ 5,050

## CEDAR HILL GOLF COURSE

Victor Barruzza -- General Manager/Golf Course Superintendent

Steven Bennett, Chairman of Cedar Hill Committee

### Introduction:

My name is Victor Barruzza. My goals for Cedar Hill remain simple, to create a friendly, inviting, yet challenging atmosphere while building better community relationships and increasing traffic.

Cedar Hill Golf Course is an executive par 34, nine hole golf facility. Most of the holes are tree lined and the green complexes are small and undulated. Cedar Hill offers challenges to all golfers regardless of their skill level. The small greens and narrow fairways require accuracy on every shot. There are also 8 greenside bunkers guarding the front half of their respective green.

### 2021 Work Performed:

The golf course requires seven days a week attention and maintenance ranging from mowing the grass, trash removal, chemical applications, equipment repair and service, golf course set-up, tree maintenance and landscape work.

Beyond the daily maintenance routine, my main focus remains the soil. Multiple aerations were done this year using a number of different methods. The addition of micronutrients and top dressing the soil with a sand base continues to alleviate the compaction found in the fairways, tees, and rough areas. We have over seeded the areas without irrigation with more drought resistant turf varieties. Although this is a progressive process that will take multiple seasons before we can go to a maintenance level schedule, the results have been immediate. I have been overwhelmed with compliments from the golfers. I have been told by many that the fairways are greener than ever, and that improved conditions are bringing golfers back to Cedar Hill who have not played here the last few seasons.

Every year there are different challenges that we face with turf. This year had 3 major issues. We saw an unbelievable amount of rain starting in July. This brought high levels of humidity which increased the disease activity. We also saw a record number of insect activity around the greens. All of these issues required an increased level of intervention, monitoring, and even repair. On the positive, areas that are not irrigated stayed green and were able to gain some strength going into winter. The course will wake up very well in the spring.

Golf Leagues	
Wednesday Women's League	89 golfers
Thursday Men's League	46 golfers
Friday Mixed League	16 golfers

We continue to have successful participation in our weekly leagues. Typically the leagues start around 2pm, and are vital to the success of the golf course

Financial:

January	\$ 9,877.54
February	\$ 0
March	\$ 31,437.83
April	\$ 52,162.04
May	\$ 65,140.45
June	\$ 67,997.27
July	\$ 73,047.45
August	\$ 64,086.61
September	\$ 61,193.00
October	\$ 45,301.91
November	\$ 24,255.11
December	\$ 19,146.00

Total.      \$ 513,627.21

	<u>2020</u>	<u>2021</u>
Rounds	11,664	17,058
Carts	\$56,992	\$83,339
Pro Shop	\$7001.50	\$11,184.60

Even with all of the days lost after July 1st to rain, we are currently trending approximately 5% above last fiscal year.

### **COUNCIL ON AGING**

Janiece Bruce, Human Services Director

This past year has been difficult for many of our residents, but as with all communities, the senior population has felt the effects of the Covid-19 pandemic very strongly. We were very thankful that early in January, Stoughton had received vaccine from Massachusetts vaccine unit at DPH. The priority for vaccine administration started with vulnerable, high risk individuals which included our senior population. With the help from our VNA and Health Department, clinics started being held at the Council on Aging on January 28, 2021. The location was ideal for the seniors to access with great parking and a large space to safely distance while following strict protocols. The vaccine was in huge demand in our community and clinics were held at the COA until vaccine was no longer being distributed to towns. Although it was more challenging to get vaccinated at the larger venues, people living in senior and congregate housing received their vaccination at the housing locations. Also seniors and disabled people that were homebound, were able to receive an in-home vaccination.

In order to keep our most vulnerable population and staff safe, the COA was very cautious in resuming the regular programs offered at the Senior Center. The in-person lunch program was one of the first programs to resume in 2020 and into 2021. Decisions on which programs to offer were based on the ability to follow the Governor's mandates on crowd size, distancing, and masking. During the summer months, many activities such as the exercise programs were able to be held outside. Bingo, a very popular activity, was not scheduled until the fall and with strict protocols. It seemed Bingo was no sooner back when the Covid-19 surge was upon us and it was postponed again. Transportation to doctor's appointments, shopping, food pantry, and errands picked up during 2021. Extra sanitizing of the transportation vans, requiring masks, and limiting the number of passengers on a van ride are measures the COA took to help decrease the spread of infection. Meals on wheels also continued on a normal schedule, delivering about 475 meals a week.

With our "Healthy for Life" grant funding, the COA was able to buy some items such as tents to host outdoor activities. Other recreational games were purchased for outside such as the popular "Corn-Hole" game. The idea of being able to hold events outside, as well as virtually on Cable was great for those people not ready to participate indoors. The "Healthy for Life" grant also was utilized for food insecurity and to help people that may have been impacted by Covid-19.

In non-pandemic times, the Stoughton Council on Aging is active with a wide variety programs to enhance the lives of Seniors age sixty and older, as well as adult citizens with disabilities living in the Town of Stoughton. The primary goals and responsibilities that support the COA's mission are:

1. To identify the needs of the community's senior population and the resources available to meet those needs.
2. To design, promote, and implement needed services and programs to coordinate with existing services.
3. To educate the community as to the needs of its senior citizens.

During "non-pandemic times", some of the programs we have to meet the needs of Seniors are as follows:

**Transportation:** The COA transportation program offers rides to Seniors and people with disabilities to medical appointments, day programs, food pantry, shopping, errands, and lunches at the Senior Center. The medical rides take priority in the schedule. The COA vans run on weekdays from 7:00 am to 3:00 pm (2:00pm on Fridays) The fee is \$2.50 one way. For those with financial circumstances, fees can be waived. The COA works in conjunction with BAT for the leasing of the buses with no cost to the town.

**Meals on Wheels:** In partnership with Old Colony Elder Services, the COA provides Seniors with nutritious hot meals. In 2020 the Stoughton Council on aging provided many home delivered meals to homebound and frail residents, as well as the hot lunches provided in the Senior Center dining room. Having lunch onsite at the COA, not only provides a delicious meal but gives people an opportunity to socialize. Old Colony Elder Services provides a part-time employee to not only oversee the food preparation at our COA site, but manage the delivery program. Valuable volunteers from the COA deliver the meals to individual homes in the community. It not only provides nourishment to the recipients, but is a comforting connection to have a person say hello and check in almost daily.

**Outreach:** The Stoughton Council on Aging is an important resource for Seniors that need assistance with a wide range of issues. We have several outreach workers that are knowledgeable in the areas that concern most Seniors. This includes but is not limited to: health insurance information, fuel assistance, tax relief programs, welfare assistance, supportive services and available resources, and health information. The COA works with other town departments such as the Fire and Police, Veteran's office, Public Health and VNA, Public Library, the Treasurer and Collectors office as well as many other organizations.

In addition to the Outreach Workers, the **SHINE** program helps seniors navigate their way through open enrollment in Medicare, as well as assisting people as they are getting ready to retire. Currently the volunteer SHINE counselor position is unfilled, but there are telephone appointments available through Massachusetts' SHINE resource 1-800 number.

**Programming:** The COA has a variety of social events for people to participate in. Whether it be to share time with others pursuing hobbies, watching movies, playing cards or bingo, or joining in a breakfast club or fitness class, the COA is a great place to be. The COA newsletter as well as the website provides information about the different upcoming events. Partnering with different organizations such as the Norfolk DA's office, Sheriff's office, as well as other town departments helps with events such as lectures, cookouts, and other programs. Some programs may be free, but most are \$2.00 to \$10.00 depending on cost to hold the event.

**Health Clinics:** The COA is fortunate to have the Stoughton Public Health and Visiting Nurses as a great partner and support. Weekly blood pressure clinics are held at the COA as well as seasonal flu clinics.

**Exercise:** We have over 40 exercises classes each month as well as a walking club that meets three times a week. In partnership with the YMCA, Seniors can use their facilities on Wednesdays if they have an active exercise pass with the COA.

**Volunteerism:** The COA is a great place for people to participate in volunteer activities. It helps people stay engaged and also fills in the gaps where we could use additional help.

**Senior Tax Relief Program:** This is an excellent program to give income eligible seniors a way to work off \$750.00 in their property taxes. The COA determines eligibility and then places a senior with a job in a town department that has requested help. The COA tracks the hours worked and is turned in to the Treasurer and Assessor's office for tax relief.

**Grants:** The Executive Office of Elder Affairs (EOEA) provides a yearly grant to all towns in Massachusetts. This grant is based on the population of people 60 years and older using 2010 census data. Stoughton's senior population according to these statistics is 6,166. The amount per senior varies depending on the state budget. The rate for FY1 20 is \$12 per elder. This grant helps with programming, activities and transportation. Due to the dramatic change in the COA activities and attendance, it is unknown how funding will be affected for the next year.

Another grant Stoughton received is "The Healthy for Life Grant" This grant was obtained by the Old Colony YMCA from the "Tufts Health Plan Foundation" and Stoughton COA is named as one of the funding partners. It is for \$5,000 a year for 3 years to encourage

seniors to increase their health knowledge and participation in health programs. 2021 is the second grant year for this 3 year grant program.

The COA is looking forward to an exciting 2022! We are optimistic that as we move past the latest Covid-19 surge in cases, we will be bringing some new and exciting programs to Stoughton's Seniors. Please stop the Senior Center located at 110 Rockland Street to see what the COA has to offer, or call to get on our mailing list.

Wishing you all a Happy and Healthy New Year!

## **DEVELOPMENT SERVICES**

Development Services was established to integrate all of the town's Land Use divisions into a single function, as a means for fostering responsible development and economic growth while preserving Stoughton's unique community character. There are several departments/ divisions that fall under Development Services:

- Engineering Department
  - Sewer Division
  - GIS Division
  - Environmental Affairs
  - Board of Health
- Planning Department
- Economic Development Department
- Building & Zoning Department & Code Enforcement

The integration of these departments/ divisions promotes enhanced operational efficiency and communication with all Town Departments, residents, the general public, and the development community. The Executive Director of Development Services, Marc J. Tisdelle, serves as an advocate for the interests of residential and commercial property owners and strives to project a positive and business-friendly attitude to existing and prospective businesses contemplating a Stoughton expansion, location or relocation.

In addition to overseeing the operation of various departments/areas, Development Services has a strong working relationship with all Town Departments and many of the Town Committees and Boards such as, but not limited to, the Board of Selectmen, Planning Board, Conservation Commission, Zoning Board of Appeals, Board of Health and the Downtown Redevelopment Task Force.

### **Mission Statement**

*The Mission of Development Services is to build and maintain a strong and effective group of departments that remain focused on providing superior customer service to the Town of Stoughton, its residents, the general public, the development community, and all Town departments while maintaining a positive relationship in all our interactions as well as a professional work environment. Our group will partner with the development community to encourage and ensure a development process that is proficient, reasonable and predictable while promoting the economic growth, safety, usability and sustainability of our Town.*

## **ENGINEERING DEPARTMENT**

Marc J. Tisdelle, P.E. – Executive Director of Development Services/Town Engineer

Craig A. Horsfall, P.E. – Assistant Town Engineer

Kristen O'Brien – Program Administrator I

James Conlon, R.S., C.H.O. – Environmental Affairs Officer

Michael Nolan, E.I.T. – Associate Engineer

Laurence W. Langlois – GIS Coordinator

Maura Boudrot – Part-time Secretary

The Engineering Department aims to provide the Town of Stoughton with the highest level of professional engineering services. It is involved with nearly every engineering and planning related task in town. In order to accomplish our duties, the Engineering Department uses state of the art technologies, to adjust to the ever changing needs and priorities of the Town of Stoughton. The Engineering Department is comprised of several divisions which include Engineering, Sewer, Geographic Information Systems (GIS), Environmental Affairs and Board of Health.

## **ENGINEERING DEPARTMENT**

The following are examples of some of the duties that the Engineering Department is responsible for:

- Coordination of the State Stormwater Program for compliance with stormwater discharges from the MS4 stormwater infrastructure
- Technical Review and Support for the Planning Board, Conservation Commission, Zoning Board of Appeals, Board of Selectmen and other Town departments with site development plans (Site Plan Review, Subdivision, Stormwater, Form A, 40B Site Development, Scenic Roads, Paper Streets, etc.)
- Project management, planning and coordination of all Traffic Improvements in Town.
- Sewer Permitting and Inspection
- Grant writing and management for various projects
- Work closely with the Public Works Department to provide engineering assistance with property line advisements, infrastructure design & construction, long term planning, plan review, construction layout, utility mark-outs and research
- Engineering Design, Survey and Project Management for town projects
- Preparation and Review of Engineering Reports
- Perform Topographical and Location Surveys
- Computer Aided Drafting (CAD) Operations
- Hydraulic, Hydrological, and Floodplain Analysis & Assistance
- Construction Inspection and Cost Estimating
- Technical Review and Site Inspection of all New Residential construction projects (16 total projects this year)
- Technical Review of all Minor Building Permit Applications (151 total projects this year)
- Technical Review of all Commercial Site Development Projects (8 total projects this year)
- Technical Review of Subdivision Plans (1 total projects this year)
- Technical Review of Approval Not Required (ANR) subdivision of land (7 total projects this year)

- Technical Review and Inspection of all Sewer Connection Permit Applications (41 Total Applications this year)
- Review of Deed and Easement Descriptions
- Property line closure calculations
- Record Maintenance of Engineering Plans and Documents
- Review and coordination of street acceptances
- Preparation of grants & bidding packages for town engineering related projects
- Project representation for town building and construction projects
- Geographic Information System (GIS) Operations
- Counter assistance for engineering related matters

As previously mentioned, we provide technical review, project management, design, support and inspectional services for many projects throughout the town. The following are examples of some of the projects that the Engineering Department worked on this year:

- Preparation of Stormwater By-law and Regulations
- Capen Reynolds Community Garden and Dog Park
- Fire Station Building project – Professional assistance regarding site selection. Marc Tisdelle and Craig Horsfall members of Fire Station Planning and Construction Committee
- Various Transportation and Traffic projects
- Municipal Vulnerability Planning (MVP) Grant Application and coordination
- Park Street Sewer Project Design, Project Administration & Grant Management
- Glen Echo Site Development Plans/ Bid Documents (Project Underway)
- Design Plans, Specifications, Permitting, Bid Documents and Construction Administration for Stormwater Improvement Project at the Dawe Elementary School (319 Stormwater Grant) - **\$100K grant awarded**
- Park Street Sewer MassWorks Grant Application and Management - **\$2.5M Grant Awarded (Project Underway)**
- Park Street Sewer EDA Grant Application and Management - **\$350K Federal Grant Awarded (Project Underway)**
- Safe Routes to School Project – Central Street Pedestrian Improvements - **\$3.2M in Federal Funds for Construction (Project Underway)**
- Tosca Drive, Central Street & Canton Street Intersection Improvements - **\$4.0M in State Funds for Construction**
- Canton Street and School Street Intersection Design - **\$420K in Federal Funds**
- Route 138 Corridor Improvements - **\$13.4M in State/ Federal Funds**
- Campanelli Park Streetscape Improvements
- Kay Way Drainage Survey and Analysis
- Anderson Road Drainage Survey and Analysis
- DPW Facility Stormwater Improvements
- Forrest Green Street Acceptance Coordination
- Old Page Street Discontinuance Coordination
- “Goddard Highlands-Phase 3” – Residential 40B Subdivision
- “Pine Hill Estates” - Residential Subdivision (off Irma Road)
- “Peach Orchard Park” – 3 lot commercial subdivision
- “Lawler Lane” – 9 lot residential subdivision
- “Silver Glen Estates” – 2 lot residential subdivision
- Industrial Site Development - #200 Shuman Avenue
- Industrial Site Development – #11 Evans Drive
- Commercial Site Development – #421 Page Street (Tofu Factory)

- Commercial Site Development - #409 Canton Street (Commercial Condominiums)
- Commercial Site Development - #207 Page Street (Milton-Cat)
- Commercial Site Development - #19 Camden Street (Storage facility)
- Commercial Site Development - #118 Cushing Street (Landscaping business)
- Commercial Site Development - #1735 Turnpike Street (warehouse)
- Commercial Site Development - #603 Washington Street (Function Hall)
- Commercial Site Development - #63 Wyman Street (Pub)
- Commercial Site Development - #1580 Turnpike Street (Gas reconstruction)
- Commercial Site Development - #413 Washington Street (restaurant)

### SEWER DIVISION

Our Sewer Division constantly receives queries regarding the location and accessibility of the town sewerage system. This is a serious concern to many residents. We strive to raise the awareness of the Town to the negative impacts that the absence of sewerage has on the town and we hope to be the catalyst for a new program that will bring sewer to the remaining un-sewered areas in town. We work closely with the Sewer Department and Public Works on all sewer issues as they are responsible in maintaining the entire sewer network.

While the Sewer Division has many duties, the following are examples of the major tasks that were undertaken this year:

- Sewer utility research and field mark-outs for all excavation in Town roadways. We performed 75 sewer mark outs this past year.
- Technical Review and Permit Issuance for all Sewer Connections and Extensions. We have issued and provided the associated inspections for seventy (41) sewer connections in the last year.
- Field Inspection of every sewer main, sewer service connection, and sewer extension for conformance with Town standards.

### GIS DIVISION

The Geographical Information System (GIS) Division is a critical part of the Engineering Department. The GIS Division is responsible for the development and maintenance of the Town's digital spatial database and for providing state-of-the-art mapping and data services to various town departments, citizens, and businesses.

A major goal of the GIS Division is to continually develop and maintain GIS to improve town efficiency and customer service. The GIS Division seeks to ensure that Stoughton's public decision-makers, commissioners, and others have access to geographic information that is complete, timely, accurate, and reliable. The Engineering Department promotes the use of the GIS and related technologies to more effectively and efficiently address problems, develop plans, and manage the natural, cultural, economic, and physical resources of the town. The following are examples of some of the projects that the GIS Division worked on this year:

- GIS Maintenance
  - FY2022 Parcel Splits and Merges Updates. – Accepted by MassGIS
  - Update Water, Sewer and Stormwater utilities
  - Buildings, Address Points, Roads, Parking lots and Roads markings
  - Multiple data requests

- Custom Address Matching system, Create Intersections
- Condo Building- Split Building
- PeopleGIS Progress
  - Create an online inspection log for the Building Permit Department
- Mapping Projects Highlights
  - Concept Plan Atkinson Ave Conservation Entrance Parking, FEMA flood 2020 map comparison, Fire Department Map Incidents for four years, 2020 Census data, Park St Sewer Expansion, ADM Development Parcels, Train Depot for Potential Beer Garden, Cedar Hill Golf Card Map, Safety Building Park/Prospect, Leak detection Water map, Neighborhood Code for Assessors commercial/residential, Stoughton Center Districts SCD, Proposed fire infrastructure, Zoning Map Printout map, USGS Streams layer, Street Hockey Field over Halloran Park, Household Hazardous Waste Collection, Britton Av- Hampton St -Enforcement Action Map, Rat Complaint study map
- Department Projects
  - Redistricting – presentation, attend Selectman meeting, Precinct descriptions - Clerk
  - Nature Trails Major project
    - GPS and photograph: Green, Blue, Orange and purple trails
    - Update maps, create Mapsonline layers and create ‘Map update online’
    - Document all trail intersections, pictures and ‘points of interest’
    - Make Presentation of wet area projects
- Reports and Database work
  - Street and Sewer Totals Report Town 2021
  - MWRA Report 2021
- Storm Water Ms4 Coordination
  - Neponset Stormwater Partnership Meeting (NSP) - quarterly meetings
  - NSP 2021 Outreach Campaigns, Outreach Materials, Printed and Facebook - All Four seasons
  - Catch Basin Online Maps –
  - Gather info for MS4 year 3 report, work with EPG, submitted to EP
  - Nutrient Source Identification Report Data
  - Migrate all culvert info into PeopleGIS Crossings, in progress – GIS
- Training and Seminars
  - Multiple ESRI Webinars- Esri Winter Water User Group Meeting, ArcGIS online Story Maps, The Location Advantage, Esri GIS Improves Field Operations, Diving into the Latest ESRI GIS Capabilities, FEMA North East Region 1 meeting
- Graphic Arts/Design and printing
  - Organizational Charts - Engineering Developmental Services
  - New Town Meeting Graphic
  - Make Program for Fire Police ceremony

- Design Health Insurance poster and print multiple copies
- Corona Virus Signs - print and laminate multiple copies
- Glen Echo Sign
- Update Video on Counter Monitor

## **BOARD OF HEALTH**

Lawrence Perry, R.S. – Town Sanitarian  
 Sean Leahy – Assistant Town Sanitarian/ Code Enforcement  
 Denise Lochiatto – Administrative Assistant

The Board of Health staff is a Division of the Engineering Department. The Engineering Department and the Board of Health share many similarities in responsibilities and services provided to the Residents of Stoughton, particularly relative to implementation and enforcement of the State Sanitary Code (Title V). The two departments refer to many of the same forms and records.

The Board of Health is involved with activities and programs which are based on sound epidemiological research and health statistics. The Board has the authority and responsibility to promulgate local regulations which are intended to protect the health, safety and well-being of the citizens. The duties of the Board of Health include enforcement of public health and environmental protection regulations as well as education of the public in the areas of disease prevention, health promotion and health services.

We also like formally congratulate our longtime Program Administrator, Denise Lochiatto, on her recent retirement this past October. Thank you for all your years of service!

A more detailed report describing many more of the tasks of the Board of Health is filed separately under the Board of Health.

### **BOARD OF HEALTH**

#### **Staff Members**

Lawrence Perry, R.S., Town Sanitarian  
 Sean Leahy, Assistant Town Sanitarian  
 Denise Lochiatto, Administrative Assistant

#### **Members of the Board of Health**

Andrew Tibbs, Chairman  
 Steven Snyder, Vice Chairman  
 Richard Parolin  
 Ellen Epro  
 Michael Varner

In calendar year 2021, there were no changes with the members of the Board of Health (BOH) from 2020. The BOH did say farewell to its longtime Program Administrator Denise Lochiatto who after many years of service with multiple departments announced her retirement this past October. The Board was still able to hold monthly meetings typically on the second Thursday of each month but in a virtual format following COVID-19 recommended practices.

### **Mission Statement**

The mission of the BOH is to protect & promote public health within the Town of Stoughton through planning/prevention, permitting, & enforcement of multiple State & Federal regulations as authorized & delegated under Massachusetts General Law. The Board also has the authority & responsibility to promulgate local regulations, specific to the community, to protect citizens through protection of their environment, & the associated enforcement of which.

### **Duties/Codes Enforced**

In Stoughton, the major State codes enforced by the BOH include: The Minimum Standards of Fitness for Human Habitation (State Sanitary Code, chapter II), the Standard Requirements for the Siting, Construction, Inspection, Upgrade & Expansion of Onsite Sewage Treatment & Disposal Systems (Title 5 of the State Environmental Code), Minimum Sanitation Standards for Food Establishments (State Sanitary Code, chapter X), Minimum Standards for Swimming Pools (State Sanitary Code, chapter V), Minimum Standards for Recreational Camps for Children (State Sanitary Code, chapter IV), & Minimum Standards for Bathing Beaches (Sanitary Code, chapter VII). The BOH also has additional local regulations listed on the Town website including (but not limited to) Smoking, Body Art, Dumpsters, & Tobacco Sales.

### **Inspectional Services**

- The COVID-19 pandemic continued to be the forefront concern and focus for the BOH & staff in 2021, but also required maintaining all permitting, inspections, & enforcement in all the above mentioned areas. Prior to the lifting of all COVID-19 Emergency Orders on May 29<sup>th</sup> 2021, the BOH continued to be inundated with issues, complaints, & concerns related to COVID-19 & the Emergency Orders, on almost a daily basis. These include but are not limited to the Governor's Orders on face coverings, occupancy loads, social distancing, social gatherings & contact tracing. Typically, the BOH will assist with issues for businesses and other items permitted by the BOH, but because of the pandemic the BOH was tasked with handling any issue or complaint related to COVID-19 whether the business was permitted by BOH or not. Following the lifting of restrictions May 29<sup>th</sup> the BOH continued to field questions and inquiries related to the COVID-19 recommended practices yet the BOH no longer needed to enforce local business or residents to comply with past COVID-19 restrictions.
- Inspection of licensed food establishments for food safety & sanitation continued to be a primary concern of the BOH and because of the COVID-19 pandemic the BOH had to enforce additional restrictions and guidelines from Gov. Baker & the MA Dept. of Public Health up until the lifting of all restrictions on May 29<sup>th</sup>, 2021. There are one hundred & seventy (170) Food &/or Retail Food establishments currently licensed. Thirteen (13) establishments opted to operate under the State (MA DPH) "potluck" policy for applicable non-profit churches & private clubs for exemption from BOH permitting & inspections. Nine (9) new Food Establishments applied for BOH permits this year. The BOH has continued to contract with an outside company, ALSKO Food Check Group, to provide routine inspectional services for the permitted food establishments, including restaurants, retail food stores, mobile canteen trucks, bakeries, school cafeterias, club & healthcare kitchens. The Town Sanitarian & Assistant perform additional food establishment inspections as needed for new establishments, complaints, emergencies & food borne illness investigations when warranted under State parameters. Up until May 29<sup>th</sup>, 2021 the

Town Sanitarian & Assistant were the leads on COVID-19 related complaints or violations with food establishments.

- Inspection of licensed Retail Tobacco Vendors for compliance continued in 2021. Inspections are annual & upon complaint, & the Stoughton BOH continues to be a member of the Brookline Tobacco Coalition, which allows multiple towns to share a regional grant (for 7 communities) for tobacco compliance & enforcement. The coalition hired a new regional code enforcement agent in 2021 who will continue to follow up with inspections going into 2022. There are currently thirty-two (32) retailers selling tobacco products including two (2) age "21 & over only" Tobacco retailers.
- Inspections of licensed indoor & outdoor public & semi-public swimming pools & spas (hot tubs) also continued to be done annually & upon complaint. There were a few apartment/condominium complexes who continued to keep their pools or spas closed this year, as related to COVID-19, staffing, & recommended practices from DPH & the CDC.
- Ames Pond Bathing Beach area is monitored for water quality on a weekly basis during the swimming season by the BOH. Weekly monitoring includes certified lab analyses from samples taken by the BOH. Only once, during this beach season, did the water quality analysis result in higher than normal bacterial readings. The beach was promptly closed under State requirements & remained closed for several days until further lab analysis deemed a subsequent water sample back within acceptable limits. All water sample analysis collection forms & associated lab data was reported by the BOH to the MA DPH as required in an annual report.
- Recreational Day Camps that fall within the State defined parameters are permitted by the BOH & inspected annually & upon complaint. The majority of the camps remained open this year following state COVID-19 guidelines, although some opted to implement their own stricter policies.
- Tanning Salons are permitted by the BOH & inspected annually (& upon complaint) for required equipment, signage, record keeping & facility sanitation.
- Licensed Hotels/Motels/Trailer Parks/Lodging Houses require annual inspections & also upon complaint &/or for emergencies. These establishments also had to operate following COVID-19 sector specific guidelines up until the lifting of restrictions on May 29<sup>th</sup>, 2021
- Inspections of dwelling units are made at the request of an owner or occupant for violations of the State Sanitary Code or sometimes prior to occupancy. Despite the COVID-19 pandemic, the BOH was still able to assist many owners &/or occupants with non-emergency housing issues addressed through pictures & videos of current conditions to assess alleged & actual violations of the Housing Code. Issues were followed up with written orders (when applicable) & issued to the owner(s)&/or occupants of the property, depending on assignment of responsibility determined by the BOH inspectors. Re-inspection(s) to document corrective actions were typically conducted through pictures or videos, but also in person when absolutely necessary, to ensure safety following any BOH issued orders.
- Dumpsters were also inspected upon complaint for compliance with the BOH local regs.
- BOH Inspections during construction of on-site Title 5 septic systems continued as required by the State regulations as part of the BOH permitting process for which. Inspectional staff members hold State certifications as MA Soil Evaluators & MA Title 5 Inspectors, & they continued to witness soil evaluations of deep test holes & percolation testing, which is also part of the permitting process for the design of new septic systems, upgrades & repairs. Property transfer (Title 5 Inspection) re-

ports were reviewed by the BOH along with follow-up &/or enforcement when necessary, as delegated by the State MA DEP. These inspections were able to take place during the COVID-19 pandemic.

#### **Plan Review & Approval (continued without delay throughout 2021)**

- Design plans for proposed establishments licensed by the BOH are reviewed & must receive approval prior to any operations at that establishment.
- The construction of new on-site septic systems & the repair of all existing systems must receive BOH approval through review of engineered design plans for the system before any permits are issued by the BOH for associated construction.
- Proposed wells require plan review & approval prior to permitting by BOH & review of analytical & yield reports prior to use &/or occupancy of buildings serviced by which.

#### **Licensing of Contractors (continued as necessary throughout 2021)**

- The BOH annually licenses contractors who haul trash or septage (wastewater) in Town.
- The BOH annually licenses contractors who install on-site Title 5 septic components &/or perform related septic repairs in Stoughton. Each site also requires individual permits issued to the licensed contractor for each system being constructed or repaired.

#### **Mosquito Control**

Stoughton is one (1) of approximately twenty-five (25) cities & towns that participate in the ***Norfolk County Mosquito Control District*** (NCMCD). There was one positive sample of West Nile Virus (WNV) detected in 2021 in Stoughton but not enough to increase the risk factor overall, which remained Low throughout the 2021 Mosquito season. There were no positive samples of EEE detected nor any human cases reported for both WNV and EEE in Stoughton.

#### **Emergency Preparedness**

The Board continues to increase the level of preparedness through participation in the ***Bristol County Emergency Preparedness Coalition***. The Board of Health is also part of Stoughton's local emergency planning committee. Administrative staff routinely conducts notification drills of all necessary personnel identified in State plans as essential personnel responsible for assisting at a designated emergency dispensing site &/or for other public health related emergencies.

#### **Household Hazardous Materials Collection Day**

In 2021, the BOH sponsored its annual Fall Hazardous Materials collection day on October 23<sup>rd</sup>. The BOH would like to thank James Conlon, Environmental Affairs Officer, for his efforts in coordinating this successful program once again.

#### **MA Tobacco Control Program's Seven Communities Collaborative (comprised of Stoughton, Norwood, Randolph, Brookline, Arlington, Watertown, & Belmont )**

Stoughton continued its membership in this tobacco collaborative which increased tobacco compliance checks for tobacco retail establishments in Town under this grant program. The Town Sanitarian & Assistant assisted the collaborative inspector when needed for complaints, follow-up inspections &/or additional documentation & enforcement when applicable.

**Permits and Licenses**

Food &amp; Retail Food Establishments

170

New or Relocated Food Establishments

9

Mobile Food trucks/Catering

5

"Potluck" Establishments

13

Temporary Food events

7

Retail Tobacco Vendors (includes four 21+only)

32

Tanning Establishments

4

Semi-Public Pools/Whirlpools

10

Bathing Beach

1

Recreational Day Camps

3

Hotels/Motels/Trailer Parks

4

Lodging Houses/JRC

9

Septic Installers

22

Septage Haulers

27

Refuse Haulers

8

Dumpsters

87

Well Construction

6

On-site Septic System Construction &amp;/or repairs

56

MRVP Certifications

8

Trench Permits

54

**Plan Review & Title 5 Review**

Food Establishments

9

On-site Septic Design (includes revised plans)

69

Building Construction (new &amp; Minor Building Permits)

122

**Title 5 Inspection Reports**

80

**Witnessing Percolation Tests**

Percolation Tests

49

**Complaint Investigations**

Housing Code

46

Public Health Nuisance

34

**Administrative Meetings**

Variance Requests

*The 5 member Board of Health (& 3 member staff) typically meet monthly at the Town Hall. These public meetings usually begin at 6:00PM & are posted 48 hours before which.*

**BUILDING & ZONING DEPARTMENT & CODE ENFORCEMENT**

Jack Erickson – Building Commissioner and Zoning Officer

Dana Hinthorne – Code Enforcement Manager

Scott Angelos – Deputy Plumbing/Gas Inspector

Pat Byron – Wiring Inspector

Mary Martin – Secretary

Phyllis Godes – Part-Time Secretary

Permitting activity remained strong in 2021 for both for residential and commercial properties. There were 2,702 total Building, Wiring and Plumbing & Gas permits issued in 2021. Total revenue including permit fees, Sealer fees and miscellaneous for 2021 was \$789,331.55. No permit fees were collected for the School, Library and several other municipal projects as we waived all fees for Town owned buildings.

Total fees received in 2021 showed an increase of \$187,979.55 from 2020. This no doubt is a reflection on the pent up demand due to the Covid-19 pandemic.

Continuing our activity of last year, in June we hired a Code Enforcement Manager to help increase our efforts to correct zoning violations which have a negative effect on the quality of life, not to mention real estate values in town. We made substantial progress in one difficult and longstanding enforcement issue with the assistance of attorney Brian Winner. This problem property has sold.

We again remind residents that under the Massachusetts State Building Code it is unlawful to construct, alter, replace, demolish or change the use/occupancy of a building or structure, or to install any equipment without first filing a written application with the building official and obtaining the required permits. The Building Department will continue to issue violation citations for any construction started, or any swimming pools installed without a permit as well as for any roofing, siding, alterations/rebuilding of existing dwellings, etc., without first obtaining a permit from this department.

We also intend to diligently enforce our zoning ordinance with regard to the regulations for uses of property, signs, parking and handicapped accessibility.

Although owner-occupants of one and two-family houses can act as their own contractor, we remind residents that State law requires permits for all gas, plumbing, and wiring work done on any residential, commercial, or industrial buildings with inspections to follow from our gas/plumbing and wiring inspectors. We strongly advise homeowners to have licensed contractors apply for building permits rather than take on the liability of the permit holder.

We also remind homeowners who have battery operated smoke detectors to change your batteries twice a year, spring and fall when you change your clocks.

The Building Department also inspects multi-family dwellings of three or more units, churches, restaurants and other places of assembly, to determine if said premises conform to the requirements of state law with regard to fire alarms, sprinklers and means of egress, etc. We coordinate these inspections with the cooperation of the Stoughton Fire Department for maximum public safety.

The Building Department keeps a log of vacant or abandoned buildings that are bank owned and registered with our department. This information is shared with the Fire Department as buildings are added and removed from the list.

The current statewide uniform Building Code is the 9<sup>th</sup> edition of 780 CMR. The 9<sup>th</sup> Edition consists of the 2015 International Building Code (IBC) with Massachusetts amendments for projects other than one and two family dwellings and the 2015 International Residential Code (IRC) with Massachusetts amendments for one and two family buildings. The Massachusetts amendments are available on-line at [www.mass.gov/eopps/agencies/dps/building-codebbrs.html](http://www.mass.gov/eopps/agencies/dps/building-codebbrs.html) and the State House Bookstore. The ICC codes are available from the International Code Commission ([www.iccsafe.com](http://www.iccsafe.com)) and from Amazon.com

As in past years, town residents have been requested to conform to the Town By-law that requires all residences and businesses to affix numerals 4" or larger in height identifying their street number. In 1992 this became state law. These addresses also became part of the 911 emergency data base system. This will make the job of the building inspectors, fire, police, and emergency personnel that much easier to better serve the public. Please cooperate in this effort and bring missing numbers to our attention. Be sure to replace numbers when installing new siding. Numbers should be mounted within 1'-0" of the entry door and in a contrasting color.

We also remind you to protect yourself by examining our records before buying or signing a lease for any commercial or residential property. Our records are always available to the public to check for legal occupancy, code compliance, and for complaints against the property you propose to purchase or lease.

## **ZONING BOARD OF APPEAL**

Regular Members:

Sherman L. Epro, Chairman

Gary Ilacqua, Vice Chairman

Marguerite M. Mitchell, Secretary

Daniel Pessia

Jeffery Iverson

Alternate Member(s): Jack Leary

The Zoning Board of Appeals held 18 meetings in 2021 for a total of 17 new hearings, 1 modification of a special permit, and 1 continued special permit case in which both were granted. There were 6 applications for Variances. 8 Granted. 1 Denied and 3 Withdrawn.

There were 12 Special Permit Applications with 8 granted, 1 Denied and 3 Withdrawn. The Board granted 2 special permit renewals and 1 renewal was dismissed in December.

The Board meets virtually at 7:00 p.m. but usually meets at 7:30 p.m. in the Town Hall on the first and third Thursday of the month.

Variances granted must be exercised within one year of the date of the granting. The Board has the authority to grant one six-month extension, which must be requested by the petitioner, in writing, prior to the expiration of the one-year permit.

Special Permits expire at the end of the grant period and are renewable upon written request of the petitioner. They are not transferable.

### **ECONOMIC DEVELOPMENT**

Pamela McCarthy – Economic Development Director

During 2021 the COVID-19 Pandemic that has swept across the world continued to cause an economic crisis in addition to a health crisis. The main focus of the Economic Development Director has been to provide resources to the Stoughton business community. These resources provide a lifeline for businesses. The goal is to keep as many businesses as possible operational so that when the Town is able to transition from survival mode to a time of growth and prosperity they will continue to be part of the fabric that makes up the Stoughton community. Assistance was provided to small businesses mainly in the form of grants. Due to the fact that the pandemic has gone on much longer than initially anticipated many businesses that received grants in 2020 were in need of additional assistance. The Economic Development Director was able to obtain additional funding in order to provide second grants to keep the businesses going. Although most businesses have been impacted adversely, some entrepreneurs have been able to take advantage of opportunities. There are multiple instances where entrepreneurs have taken over struggling businesses or they have opened new ones. In addition to grants The Economic Development Director continues to gather information relative to new resources as they become available to assist businesses moving forward.

### **COVID-19 RESPONSE:**

**Stoughton Microenterprise Business Assistance Grant Program CV-19:** In December 2020 the first microenterprise grant program initiated and administered by the Economic Development Director to assist small businesses impacted by COVIC-19 was completed. This program had been funded with reprogrammed Sign and Façade Program funds. In order to obtain additional funding to meet the continuing need of small businesses the Economic Development Director applied for a competitive Community Development Block Grant funded by the CARES Act. The Town was awarded the maximum amount of \$400,000 by the Department of Housing and Community Development.

Due to the fact that the need exceeded the funds available the Town of Stoughton submitted a request for additional funds to DHCD on June 9, 2021. On July 12, 2021 the Town was notified that a supplemental award in the amount of \$304,200 was being awarded increasing the total grant to \$704,200.

Stoughton was one of the only communities in the State with its own microenterprise grant program. Most communities participated in regional programs involving dozens of communities. Having our own program allowed the Economic Development Director to

provide individual assistance to business owners by guiding them through the difficult application process.

In total 50 applications were received for this program and 39 grants were approved for 25 businesses (up to \$25,000 per business). A total of \$568,500.00 in microenterprise assistance was awarded. This is in addition to the twelve grants totaling \$99,765.60 awarded under the original microenterprise grant program. In total between the two microenterprise grant programs 69 applications were processed and 51 grants were provided to 31 businesses for a total of \$668,265.60

Prior to closing the grant program on December 15<sup>th</sup> a great deal of outreach was conducted to make certain that any business that intended to apply for assistance had the opportunity to do so.

Progress reports from the grant recipients continue to be collected. To date all of the businesses that have submitted reports are still operational except for one. The owner of this business passed away unexpectedly. The Economic Development Director will continue to request progress reports from grant recipients in order to determine which businesses need further assistance.

The grants assisted a wide range of businesses including: barbershops, salons, printers, marketing, media/production, events, recycling, antiques, a variety store, restaurants, home improvement, flooring, a clothing boutique, IT, fireproofing, transportation/trucking, beauty supply, and tax preparation/financial services.

The positive impact of the microenterprise grants include: 30 out of 31 businesses remain operational according to the most recent status reports; dozens of jobs have been retained including 38 that are held by Stoughton residents; 19 businesses are owned by Stoughton residents with a total of 54 family members; families have been able to keep their homes and pay for other expenses; commercial vacancies have been avoided (some landlords are Stoughton residents); services that Stoughton residents have depended on for years remain in Town; businesses assisted have been in Stoughton between 2 years and 36 years with the average of 12 years.(57% of businesses assisted have been in Stoughton for 10+ years and 27% of businesses have been in Stoughton for 20+ years); businesses that the community (especially youth activities) count on for donations can remain in Town; other Stoughton businesses that grant recipients use as suppliers and subcontractors benefited; ; these 31 Businesses have made a commitment to remain in Stoughton for at least 2 years unless they close for reasons beyond their control (written into grant agreement); multiple businesses have plans to expand and hire additional employees when conditions improve; businesses continue to contribute to generate revenue for the Town; existing Businesses have a stronger connection with the Economic Development Department and the Town of Stoughton has reinforced its reputation of being a Business Friendly Community.

### **Marketing Opportunities for Local Businesses**

Community Beer Garden: The Economic Development Director initiated a family friendly Downtown Community Beer Garden in order to activate outdoor space and bring foot traffic to the downtown. The Beer Garden was held monthly during August, September and October. Trackside Plaza hosted the events that were run by the Stoughton House of Brews. The Friends of Stoughton Center worked with the Economic Development Director to obtain funding, furniture, etc. from the Stoughton Bank Consortium as well as other

sponsors including Eastern Bank, Harbor One, the MBTA, Old Colony YMCA, the Stoughton Beautification Committee, PROVA and several private businesses. Dozens of businesses provided promotional materials for the cross marketing campaign. The Beer Garden was well attended. Stoughton residents enjoyed the opportunity to socialize while they enjoyed a beer or other beverage as well as food from food trucks, games for the kids and entertainment.

Train Depot Tours: The Economic Development Director worked with the Historical Society to hold an Open House at the Train Depot on October 16<sup>th</sup>. An historical exhibit was on display. The event was well attended. The community was excited to see the interior of the building, view the exhibit and socialize with friends. The Economic Development Director handed out promotional materials provided by local businesses. On October 27<sup>th</sup> a second tour of the Train Depot was held for American Landscape Tours. The group was visiting sites where the Little Women movie was filmed.

Marketing App: The Economic Development Director obtained a grant from Old Colony Planning Council for an Apple Marketing App that will allow for a business directory to be available on people's cell phones. Citizens will be able to connect to the websites of local businesses including restaurants, shops and services. The app will also allow people to link to community events and town government. The Economic Development Director is working to finalize the app that is expected to launch early in 2022. The Director is also working to set up a digital marketing class for small business owners.

#### **Additional Assistance:**

Recommended Other Programs to Stoughton Businesses as well as Residents that Own Businesses in Other Communities: The Economic Development Director recommended other grant programs/resources for businesses that were not eligible for microenterprise business grants or that were eligible and needed additional assistance (i.e. PPP, EIDL, Restaurant Recovery Fund, Shuttered Venues Program, Workforce Development Assistance for staffing issues, etc.) The Director created a Restaurant distribution list and made local restaurant owners aware of the Restaurant Revitalization Fund. The Director assisted Stoughton residents that own businesses in other communities by contacting other Town's on their behalf to find appropriate grant programs.

Foreclosure Prevention Program: The Economic Development Director reached out to NeighborWorks in order to implement a foreclosure prevention program for Stoughton residents. Neighborworks is a non-profit organization that receives a monthly list of pre-foreclosure notices for area communities and has the ability to provide homeowners resources to possibly prevent a foreclosure. The Economic Development Director will continue to monitor the foreclosure climate and will make certain that NeighborWorks follows through with the program if necessary.

Business Resources: The Director attended Calls/Video Conferences with MOBD, EDA, SEED, OCPC including weekly calls with Lt. Governor and Secretary Kennealy in order to stay up to date on resources available to Stoughton to combat the pandemic and developed and continued to update COVID-19 resources for businesses on the Town Website.

## **OTHER ECONOMIC DEVELOPMENT ACTIVITIES:**

- Represented the Town of Stoughton on Regional Planning Agency committees including the Metropolitan Area Planning Council TRIC Area Committee and the Old Colony Planning Council CEDS Committee.
- Represented the Town on Economic Development committees including the Massachusetts Economic Development Council as a Board member and the newly formed Regional Economic Development Group spearheaded by the City of Cambridge.
- Worked with the Regional Economic Development Group's MWBE task force that is being led by MAPC to see how American Rescue Funds can assist these businesses.
- Participated in the SCMOUD Zoning Project as a member of the Working Group and as a member of the Downtown Redevelopment Task Force.
- Continued to act as the Town of Stoughton's Film Liaison.
- Provided information for Racial Equity Municipal Action Plan (REMAP) Grant; arranged for input from minority business owners.
- Continued to assist current and potential business and property owners including two Breweries and an R & D/Manufacturing Facility startup among others. Made connections to Mass Office of Business Development, MSBDC, SEED, local banks and owners of potential sites.
- Continued to work with the Stoughton Bank Consortium that was formed by Economic Development Department to fund community projects. Provided letter of support for South Shore Bank Collaborative Workspace- recommended MassDevelopment Grant.
- Started to look into funding for a business incubator in order to attract start-ups to Stoughton and once they are established they can move to larger locations in Stoughton.
- Worked on PACE Energy Program to allow large commercial property owners to fund Energy related improvements. Program is currently on hold.
- Continued to act as a technical advisor to the Friends of Stoughton Center.

## **ENVIRONMENTAL AFFAIRS**

James Conlon, R.S., C.H.O. – Environmental Affairs Officer

Maura Boudrot – Part-time Secretary

Environmental Affairs is a Division of the Engineering Department. The Environmental Affairs Officer serves largely as an agent to the Conservation Commission. The Environmental Affairs Officer enforces and administers the State Wetlands Protection Act, the Local Wetland Protection By-laws, Groundwater Protection By-laws, Hazardous Material By-law and many other local and state regulations.

Environmental Affairs advises the Town Engineer of regulatory, environmental, and wetland protection matters. Additionally, the Environmental Affairs Officer provides plan review, application review and site inspection services for a vast amount of projects submitted to the Massachusetts DEP, Conservation Commission and local authority.

A more detailed report describing many more of the tasks of Environmental Affairs is filed separately under the Conservation Commission.

## CONSERVATION COMMISSION

James B. Conlon, PWS, MS Environmental Affairs Officer  
Maura Boudrot, Secretary/Meeting Minutes.

### Members of the Conservation Commission

Gerald J. McDonald, Chairman  
William A. Francis, Vice Chairman  
David M. Asack, Esq.  
J. Lionel Lucien.  
John H. Morton  
Richard DiPiro  
John J. Malley

James B. Conlon MS, PWS is the Environmental Affairs Officer and works in the Engineering Department. He serves as the Agent and office administrator to the Conservation Commission currently and since 2004. Kristen O'Brien is the main secretary for the Engineering Department and oversees all administrative functions within the Engineering Department including assistance on Conservation Commission matters. Maura Boudrot provides additional administrative assistance in the engineering office and also as the recording secretary at Conservation Commission meetings. The Office of the Stoughton Conservation Commission is located in the Engineering Department, 2nd floor Town hall. This is the professional administrative annex of the Conservation Commission.

The Stoughton Conservation Commission held 19 meetings; published 38 legal notices, held 26 public hearings; deliberated 15 Notices of Intent; 13 Orders of Conditions (comprehensive construction project permits); 9 Wetland Request Determinations, 11 wetland delineations for large construction projects known as Orders of Resource Delineations (ORADS); 2 extensions (of construction project permits); 21 Certificates of Compliance for completed projects; 6 Enforcement Orders issued for violations of the Wetlands Protection Act and the Wetlands By-laws; and 10 Fine Hearings for outstanding violations. 140 "minor" building permits were reviewed for approval; 14 building permits for new construction were reviewed for approval; 7 vernal pool surveys were performed which would qualify for State official certification designations with the Massachusetts Division of Fish and Wildlife, Natural Heritage and Endangered Species Program.

The Conservation Commission is responsible for the administration and enforcement of Massachusetts General Laws Chapter 131, Section 40, the Massachusetts Inland Wetlands Protection Act, and the local Wetlands Protection By-law; c. 191 of the Stoughton Code. The Conservation Commission works closely with the Southeastern Regional Office of the Massachusetts Department of Environmental Protection in Lakeville. The Commission regulates construction in the vicinity of wetland resource areas to protect wetlands, prevent water pollution and protect land subject to flooding from filling, which includes bordering land and isolated land subject to flooding and vernal resource areas which are nesting areas for important predaceous amphibians and other wildlife.

Stormwater Management oversight concerning outfall to wetland resource areas and groundwater resources is another protected interest under the Commission's supervision.

Inspections, enforcement, document preparation, and public interface are performed by the Commission's Agent. James Conlon. Environmental Affairs Officer. Part time secretary

Mrs. Boudrot takes meeting minutes and offers administrative support. Mr. Conlon is a Professional Wetlands Scientist registered in the National Society of Wetlands Scientists.

Candace Fisher stepped down from her role as a member of the Conservation Commission. She was a great asset in response the appointed service and spent many dutiful hours at meetings, in conversation, training, site inspections and ratification of many documents serving the community faithfully with other Commission members, administrative staff of the office in the Engineering Department at Town Hall. Her contribution was greatly appreciated. We thank her for her service to the Town in this regard.

John J. Malley was appointed to the Commission in 2021. Mr. Malley holds a vast knowledge and experience on the finance committee, our regional open space and member of several civic associations. We are fortunate to have Mr. Malley on the Commission as our newest Board member

The Town's Household Hazardous waste collection day was held Saturday October 23, 2021 at the O'Donnell Middle School. This was the most attended event of its kind. This was a safe distancing event. 558 cars were served.

The Town Wide Lake Management Program was implemented to manage growth of exotic invasive aquatic weeds in our lakes and ponds. These include Ames Pond, 100 acres, Harris Pond, 25 Acres, Old Alberts Pond, 10 Acres, and Dennison's AKA Farrington Pond. Non-point source pollution over the years to our lakes and ponds has created this problem. Over use of petro-chemical fertilizers, indiscriminate management of pet waste and failed septic systems contributes to this problem. We thank the Community for the continued support in this effort. The Town of Stoughton is a regional pioneer in the development of such a program.

The Engineering office engaged in an intensive trail evaluation and GPS survey project of about 10 miles of trails at the Bird Street Memorial Conservation Lands. This yielded a report of the problem areas along the trail system that include flooded, muddied trails, trails, exist water crossing areas through wetland areas. The conclusion in this report resulted in mapping, measuring and identification of mitigation measure to remediate the deficiencies. They include the proposed installation of "puncheons", "bog boardwalks" and "turnpiking" along saturated secants of the trail system to restore safe passages along trails in problem areas of inundation of stream flow flooded throughout the year. Turn piking involves placement of an impenetrable barrier along the trail, the placement of a bed of rip rap along the route to allow water passage beneath the surface of the substandard portion of the trail, a covering layer of stone topped by a top layer of stone dust and processed gravel.

Special Thanks to all of the member of the Conservation Commission, the open Space Committee, all Departments. Town Officials and municipal staff that support the Conservation Commission. Especially Town Engineer, Marc Tisdelle, PE, Assistant Town Engineer Craig Horsfall, PE, Laurence Langlois, the GIS and Stormwater Program Coordinator and the Program Administrator of the Engineering Department, Kristen O'Brien.

**PLANNING DEPARTMENT**  
John Charbonneau – Town Planner

The Town Planner works within the Development Services Division and under the supervision of the Executive Director of Development Services. The Town Planner acts as technical staff to the Planning Board and is a member of the Downtown Redevelopment Task Force and the Joint Transportation Committee (JTC) of the Old Colony Planning Council (OCPC). The Town Planner is also representative to the Metropolitan Planning Organization (MPO) of the Massachusetts Area Planning Commission (MAPC). The Town Planner works closely with the Engineering Department and the Building Department to ensure that projects conform to the Town Bylaws and answers questions regarding potential projects as they apply to local regulations to help applicants determine whether or not to move forward with a project or amend the scope of a project.

The Town Planner conducts the daily operation of the Planning Board in reviewing project applications, distribution of application submittals to various Town departments and boards and preparation and publishing of legal advertisements for public hearings. The Town Planner also writes decisions on behalf of the Planning Board and prepares and posts all meeting agendas. The Town Planner coordinates pre-application meetings between applicants and department heads to provide guidance to applicants so that applications can be as complete as possible upon submission and also acts as the liaison between the Planning Board and Town Counsel when there is a matter before the Board that requires legal guidance.

Another role of the Town Planner is to research and prepare amendments to the Zoning Bylaws and the Land Subdivision Regulations. These are fluid documents that require updating to remain current and relevant. The Town Planner also conducts and/or assists in conducting public outreach for Zoning Bylaw amendments. Lastly, the Town Planner works with the Economic Development Director to promote economic growth in Stoughton through project review and approval and amendments to the Zoning Bylaws.

The Town Planner continued work on the Stoughton Center District (SCD) zoning. To date, the Planning Board's agendas have contained discussion of the SCD zoning 22 times and the Downtown Redevelopment Task Force (DRTF) has held discussions 13 times. Public forums were held on June 7, 2021 and September 13, 2021. Discussions were held with the Selectboard on November 16, 2021 and November 19, 2021. The draft bylaw was provided to Town Counsel for legal review and is anticipated to be included on the warrant of the next Town Meeting in early 2022.

The Town Planner also continued working with staff from the Metropolitan Area Planning Commission (MAPC) on a zoning analysis of the Campanelli Parkway area. Draft revised Zoning Bylaw regulations are in progress and should be ready for presentation to the Planning Board in early 2022.

The Town Planner worked with the staff at the Old Colony Planning Council (OCPG) to complete the draft Housing Production Plan. Work will continue on additional public outreach to have the HPP approved and submitted to the Department of Housing and Community Development (DHCD) for approval.



**FIRE DEPARTMENT**  
Michael Carroll, Fire Chief



**Administration**

The year began with COVID cases spiking throughout the country. As a department we received vaccines in January and February. The town's Public Health director Janiece Bruce and her department did an outstanding job with this critical requirement. We are truly grateful for all the support Janiece Bruce has provided throughout the Pandemic. The year was robust and active for personnel transactions. Chief Michael Laracy, Captain James Bertram, Lieutenant Gregory Goldberg and Firefighter Jeff Ledin all retired. We hired FF Ryan Bourget in April. Our Annual Firefighter Sunday on 6 June 2021 was our opportunity to recognize our members past and present for their service to the Town of Stoughton and our Fire department. Newly promoted Captain William Carreiro, Lieutenant Chris Dyer and newly hired FF William Carreiro Jr. were all sworn into their respective positions. The attendance was well over 100 citizens that included retirees, active members, our local State Senator and Representatives and our Select Board. It was a wonderful day that allowed the community to gather and recognize those that have and continue to serve the Town.

1 July 2021 began the Transition of Command from Chief Michael Laracy to Chief Michael Carroll. Jackson Macomber was Promoted to Assistant Chief. We appointed James Brackett Acting Deputy Chief. George O'Neil was appointed Acting Captain. Ryan Cabral was Promoted to Lieutenant. Justin Goldberg was appointed Acting Lieutenant. In July a Civil Service List was requested to fill the two retirees in June. The two candidates that have been selected are in the final stages of their civil service testing requirements. We are optimistic that they will be appointed within the next several weeks. Our department also appointed several members to recently Vacated Specialty Positions. Lieutenant Michael Peck is the new SCBA Coordinator. This position is essential to the maintenance of vital life safety firefighting equipment. Lieutenant Justin Goldberg and FF Morgan Genatossio are new SAFER Education coordinators. Captain Douglas Campbell is a newly appointed Fire Cause Investigator.

### Emergency Response

<u>Primary Action</u>	<u>Occurrence</u>	<u>Percentage</u>
Unknown	355	6.2
Action taken, other	8	0.1
Fire control or extinguishment, other	7	0.1
Extinguishment by fire service personnel	45	0.8
Salvage & overhaul	6	0.1
Control fire (wildland)	3	0.1
Rescue, remove from harm	5	0.1
Extricate, disentangle	12	0.2
Emergency medical services, other	211	3.7
Provide first aid & check for injuries	175	3.0
Provide basic life support (BLS)	674	11.7
Provide advanced life support (ALS)	1452	25.3
Transport person	741	12.9
Hazmat detection, monitoring, sampling, & analysis	2	0.0
Hazardous materials spill control and confinement	2	0.0
Hazardous materials leak control & containment	1	0.0
Remove hazard	3	0.1
Ventilate	5	0.1
Forcible entry	32	0.6
Establish safe area	2	0.0
Operate apparatus or vehicle	1	0.0
Systems and services, other	5	0.1
Restore fire alarm system	39	0.7
Shut down system	8	0.1
Assistance, other	63	1.1
Assist physically disabled	143	2.5
Provide manpower	8	0.1
Provide apparatus	2	0.0
Information, investigation & enforcement, other	5	0.1
Notify other agencies	5	0.1
Provide information to public or media	2	0.0
Refer to proper authority	5	0.1
Enforce codes	2	0.0
Investigate	1503	26.2
Investigate fire out on Arrival	2	0.0
Fill-in, standby, other	8	0.1
Fill-in or moveup	6	0.1
Standby	19	0.3
Cancelled en route	175	3.0
Undetermined (Conversion only)	5	0.1
<b>TOTAL</b>	<b>*5903</b>	<b>100.0</b>

\*SFD Highest Emergency Call Total (This does not include Inspections, good intent calls, or site/plan reviews)

### Infrastructure and Equipment

The Fire Station Task Force continues to work on the infrastructure plan approved by the Select Board. We are collaborating to provide informational workshops beginning with our Fire Prevention Open house on 9 October. Our intent has been to provide a fresh perspective and plans for the long term Emergency Response requirements of the community. The AC and I continue to be mission focused as to the resident's primary concerns: 1) Emergency Response Times 2) Long-term growth 3) The Cost associated with developing new Emergency Response infrastructure for the town.

We humbly request that the Select Board continue to support building an Emergency Response Fire Station 1 in the area of Park and Prospect Streets, transition Fire Station 2 at 1550 Central Street to full Emergency Response Status and renovate 30 Freeman Street to serve as the Town's Emergency Operations Center and Fire Department Administration. This area was initially discussed during the land search phase of the process. At the time it was determined as an unlikely spot because of the size of the property needed for the original building design and the property being privately owned. We did not know what the acquisition costs would be and felt it would make the process that much longer and more difficult. An open RFP process had recently commenced on properties in the Park Street area. Property at Park and Prospect Street formerly known as "The American Legion" was determined to be the best site for Emergency Response. The Fano drive area was the fire department's original choice for the location of a combined facility or a standalone fire station. This location offers the best response times for most areas of town. With access to Park Street and Prospect Street we can approach all areas that the current Freeman Street station responds to. Most times it would be quicker because now we would not have to deal with the congestion in the center. We now have a viable property at Park and Prospect Street that meets the Town's Emergency Response requirements.

This Infrastructure plan meets the Town's Emergency Response and Administrative requirements while repurposing 30 Freeman Street as the Communities Emergency Operations Center and Fire Administration. We would be proud to work with the Town's Historical Society on a refurbishment plan to bring this crown jewel back to its original glory. Building an Emergency Response station at Park and Prospect allows us to meet the current needs and future needs of Emergency services. It is comforting having a Select-board that is supportive and understands that if you want the town to grow and prosper, you must have Emergency services that can support that growth. As history has shown us, a poor response or worse, not having the ability to respond to an emergency event, has horrible consequences for the community and certainly puts liability on the town, both legally and financially. Thank you again for your support.

The Command Staff continues to review our vendor services to ensure we are provided with essential and efficient services. We are collaborating with the town's procurement officer with this endeavor.

## Command Staff

### Emergency Medical Services: Deputy Chief Brackett

The EMS Division in 2021 saw a continuation of operating in the COVID-19 pandemic. The year started off with teaming up with the Stoughton Visiting Nurses to offer the vaccine to our members. Overall, 70% of the members received the vaccine in the first offering, with many more receiving it at a later date through their own doctors. A special thanks to Janiece Bruce and the Stoughton Visiting Nurses for obtaining the vaccine and arranging to hold vaccination clinics so that all members of the fire department would have a chance to receive it. Throughout the winter months and into the spring, the EMS division saw an increase in pandemic related calls that accompanied a seasonal surge in cases. We were able to secure adequate amounts of personal protective equipment (PPE) to keep both our firefighters and patients as safe as possible. Although this PPE was difficult to acquire early in the pandemic, new vendors were found who could fulfill these needs. To this day, PPE has become easy to acquire.

In April, restrictions in place for continuing education because of the pandemic were lifted. Members were able to attend live training, which included an active shooter drill, EMS refresher training, as well as other related subjects that could be applied towards fulfilling training requirements to maintain certifications. Along with many in-person restrictions being lifted, the Office of Emergency Medical Services resumed their inspection program. Stoughton Fire's 3 ambulances and 2 paramedic engine companies were inspected in May and all passed inspection with only minor deficiencies, most of which were corrected on the same day.

During the summer months, the Town of Stoughton put out for bid the ambulance billing which included providing patient care reporting (PCR) software and needed technology to support that. As of October 1<sup>st</sup>, ProEMS Solutions took over ambulance billing for the town, replacing Coastal Medical Billing. ProEMS also provided the department with new PCR software. This new reporting software sends PCRs directly to patient's medical recordings at the receiving facilities, uploads required data to both the state and federal government, as well as sending insurance companies billing info within two hours of the call's completion. The first revenue reports should be coming out by the end of January or early February of 2022.

Lastly, the operational tempo for the department as a whole has increased significantly in 2021. The year ended with 5903 calls for service, 3877 of which were EMS responses.

### Fire Prevention Commercial: Captain Rush

I took over as Captain of Fire Prevention Commercial in the spring of 2021. The Fire prevention division has been restructured with a Captain and a Lieutenant. My responsibility is to focus on commercial and residential plan review. I have also been assisting with smoke inspections and training Lt Jardin. I also work closely with the Building Inspector and Code Enforcement Officer on safety issues affecting the Fire Department.. We have begun to start conducting inspections of high risk and target facilities that have been on hold due to the pandemic. We have begun to enforce a retroactive law that states apartment buildings with 6 units and above have a monitored fire alarm panel. There are several in Stoughton including 60 Chestnut as well as all of North Paul Street and Bennett Drive. I have been working closely with the property owners and

fire alarm companies to complete this project. Our focus and mission in the fire prevention division is to provide prompt and thorough service to homeowners and contractors and to correct fire code violations within the town that could affect the health and safety of the firefighters and residents of Stoughton. I have been involved with commercial plan review, sprinkler plan review and have worked with Building Inspector Jack Erickson and Code Enforcement officer Dana Hinthorne. I have been mentoring acting Lt David Jardin in his new role as Fire Prevention Lieutenant.

#### Fire Prevention Residential: Lieutenant Jardin

Lieutenant Jardin Joined fire prevention as a Lieutenant on September 15, 2021 and is currently getting acclimated to the position. Continuing with residential smoke and CO detector inspections as well as above/underground storage tank permits and inspections. Beginning quarterly inspections as required and updating fire prevention files as needed. Finalized the job description and expectations for the Lieutenant of fire prevention and assisting the Chief and other day staff as requested.

#### Training and Safety: Captain O'Neil

2021 has brought many challenges to the Safety and Training Division of Stoughton Fire Department. New hiring COVID-19 Pandemic has brought many changes to our department. Following Captain Rush and Captain Carreiro, I arrived at my new position in July and was immediately tasked with not only dealing with the above but also developing a long range training plan for the department and seeing Probationary Firefighters through their first year. Through-out 2021, Six Firefighters have been hired, two attended the MA Fire Academy, Virtual Training Program, prior to my arrival in Training, two were attending the academy, one is waiting to attend and one is a transfer from Avon Fire Dept. and has already attended. All six required counseling and direction to navigate their probationary period. All six came to the Stoughton Fire Department with varying degrees of education and experience and have taken different paths to get through their first year. As we move into a new year, we will also be developing a training and mentoring plan for our new Officers.

We developed a long range training plan to address the needs of all Officers and Firefighters both young and old. We focus the plan on the skills required during the first 10-15 minutes of firefighting operations. The department has had many new hires during the past five years causing a sizeable gap between senior, experienced firefighters and new inexperienced firefighters. The long-range plan will not only teach the skills required but also bring the senior and junior members together. Training is an opportunity for members to build bonds, trust, and continuity. Other than actual emergencies, the best way to accomplish these vital group characteristics is through hands-on, practical training. Long Range Training evolutions include: Water Supply and H.A.V. Operations, Pump Operations, Aerial Ladder, Ground Ladder Selection and Deployment, Saws – Rotary Saw, Chainsaw, Gas and Battery Power, Self-Contained Breathing Apparatus (S.C.B.A.), Hand Line Deployment, Forcible Entry Techniques, Search and Rescue Techniques,

Besides the Long Range Training, the Training Division is continually pursuing training opportunities. With the cooperation of outside agencies, we have been able to schedule training sessions and seminars with: Eversource, Air Gas, Boston Med-Flight, Providence Fire Department Safety and Survival Conference and Stoughton Police Department. We are also pursuing three separate locations in town scheduled for demolition. The owners of

these locations have given us permission to use their property for training prior to the demolition. This training is extremely valuable and the importance cannot be overstated. We have the ability to create conditions we are likely to find in actual fires, without the dangers that come with heat, smoke and toxins found in live fires. It also affords us the opportunity to practice skills with new tools and techniques we have acquired over the past year; Thermal Imaging Camera (T.I.C.), Nozzles and Body Armor.

Outside of our firefighting duties, we also have extensive E.M.S. training provided by Deputy Brackett. One area where our training crosses over is "Hostile / Active Shooter Environment". Our concentration in this type of incident would mainly be E.M.S., we would work and train closely with the Stoughton Police Department. Through Grants we have obtained eight sets of Body Armor, ballistic vests and helmets, that enable firefighters to work closely with police officers in a hostile environment. Training in the fire service is dynamic, tools and training are continually evolving. The Safety and Training Division at Stoughton Fire Department is committed to staying current with changes to keep our members and the citizens of Stoughton safe.

#### Fleet Services: EVT Harrop

During the calendar year of 2021, some of the major apparatus repairs include, Ambulance One received a new transmission. One of the shafts inside the transmission failed by snapping. The transmission was replaced with a ford remanufactured unit, which was replaced in-house. Engine One had a split in the foam cell located within the water tank. The preparation and reassembly was performed in house and the plastic welding was covered under warranty. Engine Three was sent to Allegiance Fire Apparatus in Walpole for new steering boxes, ball joints, and other front end work, unfortunately the work could not be done in house due to space and equipment limitations. Ladder One was put back into service after rebuilding one of the jack cylinders and sorting out some minor electrical issues. The cylinder was rebuilt in house. The seals inside the hydraulic cylinder had to be custom fabricated due to age and availability. All aerial devices, ground ladders, and pumps were third party tested with minimal issues. We received a better ISO rating, some of the rating increase was credited to apparatus being more complete with equipment and by following NFPA guidelines on third party testing.

We were able to purchase some new vehicles throughout the year. There were problems locating a smaller pick-up that would fit our needs due to the chip shortage. We decided to purchase matching ford explorers for availability reasons. They match our fleet well, and use interchangeable parts that we already stock for other apparatus. We have an agreement with Greenwood Emergency Vehicles to fabricate a new Brush Truck. Most of the pieces are ready but they are waiting on the chassis. Ford predicts the chassis will be done by the end of January 2022. We are still on schedule to have the truck in spring 2022.

#### Chief's Notes:

2021 has been a year of transition. While constantly adapting our operations to handle all emergencies throughout the ever changing Pandemic. Retirements brought promotions which resulted in changing the landscape of The Administration and Operations. Stoughton Fire continues to transition with all the promotions and transitions with the personnel. This is an exciting time in the department, it is also an important time for education and training. Having one-third of the work force with less than five years experience makes me hyper vigilant. I am vigilant to educate, train and communicate through policy and procedure and respond to any serious emergency, so I can share my experience, take command and look

for teachable moments. I feel the support of the Select Board and the Town Manager has raised morale throughout the department. The possibility of a new fire station supported by the Select-Board and Town Meeting gives the department reassurance. I can also tell you that the narrative of members who have been here for a very long time now have complete faith that the leadership in this town have the ability to see this through. The infrastructure plan has been so well received and supported by the department, it is a plan that seems to hit all the concerns and is not just a quick fix. I look forward to working with the board to raise public safety services for the town of Stoughton to a level far above mediocrity, we are an outstanding town with a supportive community and leadership. Again, thank you.

## **HUMAN RESOURCES DEPARTMENT**

Deanna Chatsko, Program Coordinator

The Human Resource Department currently has two full-time staff members. The office continues to process payroll in house through Munis for both the municipal and school employees. In addition to processing payroll, the HR staff provides benefit administration service and support to over 500 municipal employees and over 270 retirees, as well as to the school department employees whenever necessary.

The benefits currently offered by the town are:

**Both Employer and Employee funded:**

The Town of Stoughton is self-insured for our health insurance. We currently offer to our active employees Health Plans Inc. which is a Third Party Administrator to Harvard Pilgrim. The employees share is 30% of the premium and the Towns share is 70%.

The Town offers a \$2,000 basic term life insurance policy to all benefitted employees. If the employee chooses to enroll the cost for this policy is split equally between the town and the employee.

**Employee Only Funded:**

Altus Dental – offering a low and a high option

American Fidelity – offering a Flexible Spending Plan, disability insurance, accident insurance, term life insurance, whole life insurance, wellness benefits, group hospital benefit.

Colonial Life Insurance – Offering disability insurance, accident insurance, term life insurance, whole life insurance, cancer insurance.

New York Life – Offering disability insurance, whole life insurance.

Boston Mutual – Offering disability insurance, accident insurance, term life insurance, whole life insurance, cancer insurance.

Empower Retirement – 457 Plan offered to town employees

**Health Insurance**

We held two open enrollments for health insurance this past year—one for active employees and early retirees during the Month of May and another for Medicare eligible retirees during the month of December.

The town continues to offer the Aetna Medicare Advantage Plan to our retirees at no addition increase in premium over the 2020 rate.

The Human Resources website continues to be a great resource for benefits information, job postings, updated announcements, and open enrollment material.

Visit us at <https://www.stoughton.org/human-resources>

Employees may visit our Employee Self Service at  
<https://mss.munisweb.stoughton.net/mss/default.aspx>

## INFORMATION TECHNOLOGY

Trish Shropshire, IT Director

The Town of Stoughton IT Department provides support for Police, Fire, Department of Public Works, the Council on Aging, The Stoughton Library, Cedar Hill Golf Course and the 17 departments located within Town Hall. We also provide on-call 24x7 support for Police and Fire dispatch along with every day Help Desk support, software and hardware installations and various IT projects for the previously mentioned departments.

Annual Town Meeting (May 2021) and Special Town Meeting (December 2021) occurred virtually using Zoom webinar. IT support was provided to ensure smooth and productive meetings. Precinct representatives were also offered "refresher" Zoom trainings to prepare for these meetings.

With Covid-19 still occurring hybrid board meetings required planning and our assistance with setup and configuration.

The town wide Ruckus wireless was upgraded to a cloud based system this year. We are trying to push communication from all sides and streamline applications. Utilizing Facebook, Twitter, email and Instagram. The Town Crier has become an effective way to communicate everything that needs to be communicated to the community.

Munis ReadyForms Upgrade has been completed and tested. Later January this application should be rolled out and live. This upgrade is of no cost to the Town. It will allow for more flexibility in creating new processing options to suite our needs.

Stoughton is in the process of implementing the Munis Business Licensing module, which will provide us the opportunity to shift Business Licenses and Dog licenses over to Munis. The Town Clerks office is in the middle of being trained and has started to do data entry.

## LIBRARY

Library Board of Trustees, Harvey Levensohn, Chair, Sheila Osborne, Vice-Chair, Susan Zbinski, Secretary, David Lambert, Rachel Lazerus, Peggy Sewczyk, Barbara Canavan (Emeritus) and Patricia Basler, Library Director

### *Library Services*

The Stoughton Public Library began 2021 with limited hours open to the public by appointment and Front Porch Pick-up 6 days a week, along with a wide range of virtual and outdoor programs due to the safety precautions brought on by the COVID-19 pandemic. Staff worked in the building on two teams (M/W/F and T/Th/Sat) to prevent full staff

exposures, and masks and social distance were required at all times. On June 1<sup>st</sup> 2021 the Library opened fully to the public 64 hours per week (9am-9pm Mon-Thurs.; 9am-5pm Fri, Sat), 6 days per week without restrictions except for the recommended use of masks and reduced numbers of patrons in meeting room space. Several weekly Story Times and Summer Reading Programs were held outside at Halloran Park for most of 2020 and 2021 except for the winter months. Library part-time staff also assisted the re-opening of Cedar Hill Golf course and served as greeters in Town Hall during the worst of the pandemic.

The Stoughton Public Library continues to provide access to over 90,000 items to borrow in the form of books, magazines, audio-books and music on CD, movies, TV series and games on DVD, e-books thru *Overdrive*, e-magazines, Kindles and many reference sources. As a member of Old Colony Library Network (OCLN), a consortium of 28 public and academic libraries located in the towns of Braintree all the way down to Sandwich, our patrons have access to all the items within those town and college libraries. Statewide delivery ensures a book you borrow from another library will be delivered to the Stoughton Library within 1-2 days. Patrons have access to our on-line catalog from home as well as in the Library via all Internet devices including smart phones. During the pandemic OCLN has also offered all Stoughton children grades K-12 easy access to e-content by using their School ID number if they do not have a Library card.

The Library continues to offer a wide variety of programs for adults, teens and children, and continues to offer these programs in person, outside and virtually via Zoom. The use of "Take & Make" bags has allowed us to continue some of our regular programs including crafts, painting, book & technology clubs, special performances for all ages, and many educational, self-improvement, and entertainment programs. We offer a series of Employment Seminars to assist those looking for jobs, STEAM/STEM related programs, which are very well received by children and parents alike, and are truly engaging young minds with the world of science.

FY2021 (July 1, 2020-June 30, 2021) Stoughton Public Library statistics:

- 106,856 items were borrowed
- 14,898 patrons attended live and virtual programs
- 1,716 patrons used public computers/Internet
- 4,833 volunteer tutor hours were provided to Adult Learners
- 0 community and conference room uses

The Library provides **Outreach Services** through personalized delivery to our elderly patrons who may be homebound or residing in one of the many local senior housing complexes or long-term care facilities in Town. Outreach services include bringing large type books, audio books, music, videos to a homebound senior and provide a friendly weekly phone visit. We also lend several aides for the vision impaired such as a large Kindle, hand-held magnifying Travelers and two desktop Optelec Video Magnifying Units. This service is crucial to helping seniors live independently in their homes as long as possible.

**Summer Reading Program** has been in place for over 39 years with the Stoughton Public Library and the Recreation Department collaborating to provide an exciting and entertaining program for the children of Stoughton, both at the Library and at the South School summer camp. During the 2021 Summer all programs were held virtually or outside at Halloran Park adjacent to the Jones School. Elementary children and young adults

participated in our 8-week program filled with weekly performances by storytellers, clowns and magicians, crafts, dance, and art classes, along with a graduated incentive program which rewards children with small prizes and raffles as they read throughout the summer months. We are especially thankful to the Knights of Pythias who provided children's bikes, helmets and locks for raffle prizes.

***Monday Night Homework Center*** began 15 years ago and has become a well-established program at the Library. This is a very successful joint venture funded by the School Dept. and run at the Library with volunteer tutors coming from both Stoughton High School and Stonehill College. Unfortunately, this program has been temporarily suspended due to the pandemic, but we hope to restart it in 2022.

#### ***Adult Literacy Program***

The Adult Literacy program at the Library has offered free volunteer tutor training and in-service workshops to ensure successful one-to-one tutor/adult student learning for the past 22 years. We currently have over 90 pairs of adult students matched with trained volunteer tutors, with many still on the waiting list. Our students represent many different ethnic groups, backgrounds and education levels, but what they share in common is the desire to become fluent in English, provide for their families, and become more involved members of the community. Again this year, several of our students have become US citizens. We continue to provide 5 Conversation Classes a week to bring people off the waiting list and get them started before we have a trained tutor available for them. This program has provided over 4,800 hours of free one on one tutoring to adult literacy students and over 300 hours of Conversation Classes. We are grateful for the support of the Town of Stoughton, the Department of Education, Literacy Volunteers of Mass. and the many volunteers that make this program work.

#### ***Local Support***

Special thanks during this difficult year to the staff at the Stoughton Public Library for their dedication to providing a pleasant and welcoming environment for Stoughton residents to visit, learn, explore and improve the quality of their lives. Thanks also to the Library friends group SOLA (Support Our Library Association) led by Lynne Jardin as SOLA President, Alethea MacFarlane as Treasurer, Kelley Sprague as Secretary and Board Members Sharon Fradkin, Dave Melchin, Steve Wilkinson, Katherine Weiss.

We are thankful the Stoughton Cultural Council has continued to be a generous sponsor of extra library programs. We also appreciate the spirit of cooperation we receive from other Town departments such as the Stoughton Schools, Youth Commission, Recreation, Council on Aging, Public Health, Police, Fire, Engineering, Building and Public Works Dept. And finally, we are grateful to the Town Meeting Representatives who have always voted to financially support their Library.

*Finally, thank you for the opportunity to serve as the Director of the Stoughton Public Library for over 24 years! It has been a wonderful experience!!! Pat Basler*

**POLICE DEPARTMENT**  
Donna M. McNamara, Chief of Police

**Mission Statement**

**Our Purpose**

*The men and women of the Stoughton Police Department are dedicated to providing excellence in safety, security, and service to the community. We uphold the laws of the Commonwealth and the Constitution of the United States.*

*We in the Stoughton Police Department exist to serve all people with respect, fairness and compassion. We are committed to the prevention of crime and the protection of peace, order and safety.*

**Committed to the Community**

*We will maintain a bond with the community through continued partnerships, initiatives, and outreach. We strive to be a full partner with the people of Stoughton by holding ourselves to the highest standards of performance and ethics.*

**We are Problem-Solvers Committed to the Future**

*We shall employ a forward thinking approach in all that we do. We will think innovatively to correct the quality of life problems so important to our residents.*

*Our highly dedicated members are the most treasured asset and the cornerstone of our department's success. We will attain successes through a dedication to the development of our officers with world-class training and leadership.*

It is my honor as Chief of the Stoughton Police Department to submit to you the annual report of the Stoughton Police Department:

The 2021 Annual report must begin with recognizing the continued incredible dedication and hard work by the men and women of the Stoughton Police Department. The sworn personnel, Dispatchers as well as civilian staff are committed to providing the best police services each and every day to our community. The COVID-19 pandemic has continued to dominate the work and safety precautions necessary to ensure the safe day to day operations of the police department in 2021.

The past year has continued to be a very challenging for policing as a whole with the COVID-19 pandemic as well the numerous changes to policing due to the legislative passage of police reform. The police department has embraced the police reform with additional training.

During the early months of 2021, January thru April the police department implemented the necessary protections to keep officers from exposure as well as opening up to service the public needs. The department maintained the in person services such as the in person Firearms Licensing appointments and opened the station to the public.

The shared communication in 2020 with all Town Departments continued to work well but the Stoughton Police, Stoughton Fire and the Public Health was exemplary. With the arrival of the COVID-19 vaccine in early 2021, additional protections were implemented for the front line first responders in late January. I am proud to say that nearly two-thirds of the police department chose to be vaccinated. The collaboration with Stoughton Public Health and Sharon Public Health allowed for the delivery of 120 doses of the vaccine for Stoughton Public Safety and Public Health employees in late January and early February. The last weeks of the year from Thanksgiving until the New Year the department experienced extreme staffing issues due to COVID-19 illnesses. The Delta and/or Omicron COVID-19 variants took a toll on members of the department. The dedication to servicing the Stoughton community was never more evident than during this time. Officers, Supervisors and Dispatchers all stepped in to cover the open shifts.

#### *Staffing*

The current police staffing level consist of 62 sworn personnel. The staffing break down of the current level is 1-Chief, 1-Deputy Chief, 3-Lietuents, 9-Sergeants and 48 Patrol Officers (which includes 6- Detectives and 2 School Resource Officers). In March of 2021 the process to fill three vacancies began and in July of 2021, three student Officers began the 26- week training at the MBTA Academy. In the first week of the MBTA Academy one student Officer resigned leaving two student officers. In September, the Civil Service certified a new Police Officer List. The list only consisted of 17 Town of Stoughton residents interested in becoming a Police Officer. The Civil Service list for Police Officer has never been so short. The challenges Nationwide as well as locally for recruitment and retention has never been so difficult for policing. As soon as the Civil Service list was available the Stoughton Police requested to fill additional vacancies created by the retirement of two veteran Officers. Those student Officers will begin training in February of 2022. Our non-sworn staff consists of 1- Communication Administrator, 9 full-time Dispatcher, 1- per diem Dispatchers, 1-Program Administrator I and 1-Program Administrator II.

During the calendar year of 2021, the Stoughton Police Department responded to a total of 13,043 actual calls for service (excluded from the calls for service are property checks, or building checks) The total number of offense reports investigated was 1,292 a slight decrease of 8 reports from 2020, crash reports investigated were 708 reports, a decrease of 108, and arrest/ summons for criminal offenses equaled 662 a decrease of 83 cases compared to 2020. The men and women of the Stoughton Police Department issued 1578 consistent with the 1,566 citations in 2020. Any revenues that were created went directly to the general fund of the Town.

#### *Central Dispatch*

The Stoughton Police combined dispatch is staffed with two civilian dispatchers and one police officer during 3 shifts a day. In January of 2020 a new Communication Administrator was hired to fill the vacancy. Unfortunately, the new hire resigned just three weeks into his employment and returned to his previous job. The challenge to find and hire a qualified Communication Administrator continued for nearly all of 2021 until the late fall. In December, a new Communication Administrator was hired. The Central Dispatch had a complete compliment of full-time Dispatch staff in 2021 as well as one per diem Dispatcher. The Central Dispatch, working hand in hand with the Police and Fire staff and were able to efficiently dispatch and coordinate all of the necessary apparatus and officers throughout the community.

The efficiency continued to be evident in 2021 with the pandemic protocols and precautions the Dispatchers were able to implement to keep Fire and Police personnel safe before they responded to calls for service. The additional screening questions asked by the dispatcher during the call taking ensured personnel responded to calls with appropriate PPE precautions.

#### *Opioid Outreach*

The opioid epidemic continues to have a significant impact on our community, however our community has seen a reduction in overdoses. The Stoughton Police Department has continued to dedicate a police officer to act as an "outreach officer". The "outreach officer" is responsible for contacting a person who suffered an overdose or whose family member has suffered an overdose to provide any additional resources for treatment and counseling opportunities for those in opioid crisis. Our police department continues to administer Naloxone (Narcan). The total overdoses by year during the past six years consist of 42 overdoses (4 fatal) which was a decrease from the 62 overdoses for 2020 (10 fatal), 65 for 2019 (3 were fatal), 64 (10 were fatal) in 2018, 50 (seven were fatal) in 2017 and 67 (12 were fatal) in 2016. The "outreach officer" in 2019 began utilizing a County Wide database to track all overdoses in Norfolk County in order to help all communities follow up with those in need of assistance with addiction. The database helps when a person who lives in Stoughton overdoses in another community to notify the Stoughton Police "outreach officer" to conduct a follow up and try to encourage the person to enter a program to combat the addiction. The countywide database for overdoses has expanded to include other counties across the Commonwealth which is ultimately expanding the information sharing for law enforcement nearly statewide.

#### *Detective Bureau*

Our Detective Unit had another transitional year with personnel changes. One new Detective was appointed to the position and two veteran detectives were reassigned. The Detective Bureau was also impacted by the Military deployments which impacted staffing. The Detective Sergeant appointed to the position in July of 2020 has taken the new role in stride. The Detective core conducted numerous successful criminal investigations and solved cases which resulted in criminal arrests or criminal summons. The investigations include cases for Home Invasion, Sexual Assaults, Stabbing, Indecent Assault, Breaking and Entering, Armed Robbery, Assault, Larceny, Robbery, Firearms Investigations, Homicide, Motor vehicle homicide, secret recordings on a gym locker room, a non-fatal shooting, child endangerment, Narcotics investigations as well as a Civil Rights violation. An unusual investigation in 2021 was the theft of numerous catalytic converters from vehicles in Stoughton. One Detective worked with a regional task force to investigate the thefts. It is important to note that many investigations take an inordinate amount of time and resources and we cannot address these cases without the help of the public. If you see any activity that would warrant an investigation, please share this information with us. You may contact us by traditional means or use our tip line and tip email. The tip line is 781-232-9344 and the tip email address is [tips@stoughton-ma.gov](mailto:tips@stoughton-ma.gov).

During 2021, the Stoughton Police Department seized 6 grams of Cocaine/ Crack cocaine, 7 pounds of Marijuana and 2,100 grams of pills.

The Stoughton Police Detective Unit assisted many outside agencies; state, local and federal to include the United States Marshall's, the Alcohol Tabaco and Firearm Bureau, Homeland Security, Federal Bureau of Investigations, Drug Enforcement, Massachusetts State Police and numerous local municipalities with many investigations throughout the year.

#### *Public Records Request*

In 2021, the Stoughton Police Department has continued to see a significant amount of public records request. All of these requests were processed by the civilian records clerk and the Sergeant assigned as the Public Records Supervisor. These requests have come via telephone, facsimile, email, US Postal, and in person at the records window. The majority of the records request requires redaction prior to dissemination due to privacy concerns, juvenile involvement, and domestic violence and/or CORI requirements, all of which are supervised by the Public Records Sergeant. The breakdown of records request included the following: 1,428 motor vehicle crash reports, 913 Public records request, 1,510 citation entered into the CAD system, 742 crash reports to the Registry of Motor Vehicles and 684 Arrest and/or Summons reports were processed for Stoughton District court.

#### *Firearms Licensing*

In 2021, 669 firearms license applications were received from individuals in the Stoughton community to include new and renewal applications. In comparison there were only a slight increase from the 660 firearms license applications processed in 2020. In 2019, there were 365 firearms license applications processed. In 2018 there were 369 applications processed. In addition to the applications, the Firearms Licensing Sergeant had several license suspensions which included the seizure of all firearms associated with the license holder. The seizure of firearms is extremely time consuming, due to the importance of documentation and evidence tracking which accompanies the seizure.

#### *Grants*

In 2021, the Stoughton Police Department received approval for numerous state and federal grants. The Governors Road Safety Grant for traffic safety was awarded for \$24, 857.29. The grant focused on traffic enforcement for Pedestrian and Bicycle Safety, Texting While Driving and Driver Sober or Get Pulled Over programs. The department was awarded \$10,564.30 from the Department of Justice in the Bulletproof Vest Partnership. The Central Dispatch received a 911 Support and Incentive grant for \$106,016.00.

#### *Training*

Professional training of all personnel is paramount to the success of our department. In order to remain at the forefront of the ever changing laws, police reform legislation, court decisions and police standards the department participates in annual in-service which includes training on Use of Force, Firearms and Taser Qualification, First Responder, Defensive Tactics, and de-escalation tactics. During 2021 many training classes returned to in-person classroom with some course/trainings conducted on-line as well. The department has attended specialized training courses for a variety of subjects to include FBI Basic Crisis Negotiation course, Crisis Intervention Training, Fair and Impartial Policing, Force Science Realistic De-Escalation training, Daigle Use of Force Summit, Less Lethal Instructor, PIO training, Bubbles and Bridges Race Relation Immersive Program, New Development for Eyewitnesses, International Association of Property and Evidence certification, Sexual Assault Investigator course, Anti-Bullying Exploitation and Monitoring Social Media for Law Enforcement, Conducting Internal Affairs Investigations,

Peer Support Fire/Death Investigator , Dynamics of Domestic Violence and Response to people with Intellectual and Development Disabilities, Police Supervisor Training, De-Escalation Implicit Bias Training.

The Stoughton Police Department has continued to train Officers in the area of mental health with more officers attending the 40-hour Crisis Intervention Training. The training provides officers with the best practices for intervention, treatment and handling of sensitive mental health related issues.

The Stoughton Police has continued its commitment to partnerships within our community, however some of these community events remain impacted by COVID-19 pandemic restrictions. We were able to continue with the Child Passenger Safety Inspection program. In December 2021, the Police Department was the drop off location for a very successful toy drive for residents in need during the holiday season as well as providing assistance to other communities with residents in need. Many Officer participated in a NO Shave November which extended to December. Officers made a monetary donation to the local food pantry in Stoughton and in return they were able to grow a beard for the winter season. Just another example of the dedication and commitment to the Stoughton Community. We are hoping that in 2021, the Ride to School with the Chief will be able to resume as well as the numerous reading programs in the Stoughton Public Schools and the Stoughton Library.

#### *Animal Control*

The 2021 year gave the new Animal Control Officer a full year to transition into the position. With the vast experience she brought to the position as well as earning additional certifications, the ACO has taken over the position quite well. The total number of calls for service in 2021 were 531. The Animal Control responded for reports of loose dogs, stray dogs, dog barking complaints, nuisance wildlife, dog bite investigations, deer struck by motor vehicle and dead animals in the roadway, quarantined animals, wildlife taken to rehabilitation as well as assisting other Animal Control Officers in adjacent communities. In 2021, the Town of Stoughton assisted the Town of Avon with an agreement to respond to Animal Control calls for service.

The Stoughton Select Board, all town departments, Finance Committee, town meeting members, town boards and the Stoughton residents have been supportive of our Police Department. The support of your Police Department has not gone unnoticed and our commitment to community engagement remains a priority as a whole. We are committed to the safety and security of our community and must continue to strive to strengthen the community trust and collaborate within the community we serve. We welcome your feedback and interaction as this is your Stoughton Police Department.

#### **PROCUREMENT DEPARTMENT**

Fran Bruttaniti – Procurement Officer; Gilda Pereira – Senior Clerk II

**MISSION STATEMENT:** The mission of the Procurement Department is to secure quality goods and services required for the functioning of the Town Departments following Massachusetts Procurement Laws. The Procurement Department achieves this mission with contracts issued by the use of Invitation for Bids (IFB), Request for Proposals (RFP), Request for Qualifications (RFQ), Quotes, State contracts, or in partnerships with Collaborative Purchasing Groups.

The Procurement Department monitors procurement practices by departments, and facilitates contract administration to ensure compliance with applicable laws governing the procurement of municipal supplies, services, equipment, and capital improvements involving public works, building construction, and design services. In 2021, approximately 3,000 purchase orders were issued in compliance with public procurement laws.

The Procurement Officer attends training courses and seminars throughout the year to keep the certification in the Inspector General's *Massachusetts Certified Public Purchasing Official* (MCPPO) program. This certification is designed to educate state and local governments to operate effectively, promote excellence in public procurement, and assist public employees, private vendors, and other organizations in understanding state and local bidding requirements.

Throughout the 2021 calendar year, the procurement department managed over 80 bids, contract renewals, and collaborative purchases including:

- DPW: Salt Shed (modular building construction), Road Resurfacing and Maintenance, Snow Plowing Contractors, Fuel, 6-yard Dumpsters, Trash Trucks, Storage Containers, On-Call and Emergency Services for Tree Removal, Supply and Install 12 ft Chipper Body, Supply and 9 ft 3-4 yd Dump Body, Collaborative Purchase for Road Salt, and DPW Services and Supplies through Southeaston Regional Service Group
- Water/Sewer Department: Pump Repairs and Maintenance, Consulting Services for Testing of Water and other Contingent Testing, Water Meters, Electrical Work Water/Sewer, Water Dept Supplies and Fittings, On-Call services for installation of Water Meters, Waste Water Pump Station Capital Improvement Plan, Fire Hydrants, Cross Connection, Collaborative purchase for: Water and Sewer Treatment Chemicals through Southeaston Regional Service Group
- Engineering Department: Stormwater Project at the Dawe School, Glen Echo Site Improvement, Engineering/Design Services for Intersection Improvement Canton, Summer and School Streets, Engineering Contracts for task orders from Environmental Partners, Weston and Sampson, Greenman Pederson Inc, and Industrial Technical Services, Inc.
- Environmental Affairs: Lake and Pond Management
- Facilities: On-Call Services for HVAC Maintenance and Repairs, Electricity, Train Station Roof Repairs, Train Station Masonry Repairs, Services for Energy Coordinator, On Call Services for Repairs and Maintenance Overhead Doors, Flooring at DPW, On-Call Services House Doctor
- Fire Department: Billing, Reimbursement/Collection Services for EMS, Ford Explorer
- Treasurer/Collector: Personal Property Tax Collection Services
- Renewals: Generator Maintenance, Wet Well Cleaning, Pavement Preservation, Debris Disposal from Catch Basins and Street Sweepings, Textured Crosswalks,

Food Establishment Inspection Services, Sand/Stone/Peastone/Crushed Gravel, Re-finishing Water Station Floors, Grounds Maintenances Wilkins Athletic Field, Cedar Hill Golf Course Concessionaire, Uniforms, Water Tank Cleaning and Inspections, On Call Services for Traffic Signals, On Call Services for Street Lights, Water Department On Call Services Leak Detection

- Fire Station Building Committee: Qualification Request for Owners Project Manager and Design Services, Request for Proposal Real Property Acquisition
- Community Preservation Committee - Restoration for Antique Fire Engine
- OASIS – Consultant Services for Prevention in Early Childhood Grant
- The Procurement Department shares on-call service contracts with the schools for HVAC, Roof Repairs and Maintenance, Elevator Maintenance, and Fire Alarm Testing

**Collaborative Contracts:** The Town continues to participate in several collaborative bids which have resulted in lower prices for the Town. Southeaston Regional Group (SERSG): Water Chemicals, DPW Supplies, DPW Services, Alcohol and Drug Testing, Office Supplies, Paper, Norfolk County for Fuel Purchase, Plymouth County for Vehicles, Town of Medway for Road Salt, and Operational Service Division (OSD) Contracts

The Procurement Office has an open-door policy and continues to welcome visits from local businesses, the select board, town meeting representatives, committee members, and residents regarding the town's procurement processes. The procurement officer is also dedicated to working with potential and current vendors about current and future bids.

## **PUBLIC HEALTH ASSOCIATION**

Janiece Bruce, Director of Public Health and Human Services

Despite entering our second year of the Pandemic, 2021 started out as a year of hope for our community and for the entire country. With the production of three new vaccines approved for use in the United States, many of us were able to feel a sense of relief that soon life would be able to “get back to normal”. As the vaccine slowly began its rollout across the US, Stoughton Public Health Association eagerly awaited shipments from the State of Massachusetts’ Vaccine Immunization Program. Due to the requirements for temperature control, Moderna was the vaccine of choice for Stoughton and for most towns. Our staff was trained in the administration and storage of this particular vaccine. Strategically we learned the importance of not wasting a dose, since once opened a vial needed to be administered within six hours.

As per the Department of Public Health mandate, the vaccine administration was organized in “priority phases”, starting with those at highest risk for contracting Covid-19. Patients staying in nursing facilities, First Responders, and medical personnel were among the first to get vaccinated. Stoughton Public Health Association held our first clinic for police, firefighters, and medical staff at the Stoughton Police Department for this top priority group on January 11, 2021. It was a great feeling to be able to give those that were on the

“frontlines” of Covid-19 their first vaccination shot to help keep them protected as they kept our community safe. Four weeks later, anyone that got their first dose would be scheduled for their second. As we went into February, March and April, more clinics were held at the Senior Center for the general public in accordance with the state guidelines. Covid-19 Vaccination was in such high demand that eventually the vaccine distribution was moved away from the local clinics to larger venues such as Gillette Stadium and Fenway Park. Towns were no longer able to receive shipments which did create some problems for our residents due to challenges with accessibility. Thankfully, our public health department was a partner in vaccinating residents that live in Stoughton’s senior and congregate housing, as well as those folks that are considered homebound. For our homebound residents, we were supplied with the Janssen (J&J) vaccine which required only one dose. By the time all our clinics and home visits were done, we administered 1,157 Covid-19 vaccination shots.

Tracking of Covid-19 positive cases in town continued on a daily basis throughout 2021. This required reviewing a Massachusetts Department of Public Health secure database daily. Calls were placed to individuals that tested positive for Covid-19 provide information, contact trace to help mitigate the spread of Covid-19, and to be a resource for individuals and families. There were times when an entire household was sick or in quarantine, and needed support in the way of food delivery or just emotional support. Our office was able to arrange delivery of food to these individuals through our town’s social services at the COA, food pantry drop off, and staff assistance. Thankfully, the State of Massachusetts was very supportive by assisting with a Contact Tracing Program to help overly burdened towns follow up with positive cases. In 2021 Stoughton had 3,177 confirmed positive cases according to the Mass DPH database.

As the Summer of 2021 approached, things were starting to look much better as infections started to decline and a large segment of the population had received a vaccination. Although there still was much work to be done in the effort to get more people vaccinated, Governor Baker lifted restrictions on gatherings and mask mandates. The Summer months looked very promising! The Mobile Vaccine Bus made several trips to Stoughton and parked at the First Parish Universalist Church (a convenient location for many) during the month of August to encourage people to stop by and get vaccinated. As the summer went on, Delta, a new Covid-19 variant, made its appearance. Once again we realized that Covid-19 was staying with us and we would be keeping a watch on things. With schools reopening in September and following strict protocols, Delta was here and the school staff had to be vigilant in testing and tracking children in an effort to keep kids in school safely. Our partnership with Stoughton’s School Health Department has been invaluable during this time and we know without their dedication, in person learning would not be occurring. Keeping kids in school has been important not only for educational purposes, but also for their mental health and general wellbeing.

The Delta Variant certainly has been tough, especially for the unvaccinated, but thankfully the vaccine has been effective in reducing hospitalizations and preventing severe outcomes. By October 2021, booster doses were encouraged for vaccinated individuals, especially for the most vulnerable. Currently, at the time of this report, Omicron is now the lead variant with an extremely high transmissibility. Positive cases and breakthrough cases are at an all-time high, but again the vaccine seems to be effective against more serious outcomes. As we move into 2022, we continue to monitor the situation and respond accordingly. Masks are now being advised, and we will be seeing more rapid home tests available for the public use to monitor themselves for infection and thereby mitigate the spread of infection.

The Stoughton Public Health Association, or Visiting Nurses, continues to provide excellent skilled homecare services to patients and residents in Stoughton and neighboring towns. Our agency's mission is to deliver quality care to all individuals within our community, and neighboring communities, with respect to professionalism and confidentiality. As a certified homecare agency, we provide skilled nursing, physical therapy, occupational therapy, speech therapy, medical social work services, and home health aide services to a wide variety of patients, as well as public health activities. In FY21, Stoughton Public Health Association made a total of 2,770 home visits. Visits and referrals continue to be lower than our average, which we feel is a continued effect from the pandemic. Some people would rather forgo services in their home than risk infection from a health care provider. Another factor is that the patient census at some of our referral sources is lower, due to lack of staffing with many health care workers leaving their jobs. And lastly, with the uptick in cases, elective surgeries and procedures are occurring to prevent hospitals from being overwhelmed.

With the pandemic, our protocols for infection continue to be of utmost importance. Although our staff are always maintaining procedures and protocols to prevent the spread of infection, Covid-19 has resulted in ongoing patient and staff education about Covid-19, and keeping updated on any changes in CDC and DPH guidance. During the ups and downs of 2021 and the various spikes in infection, CMS has continued to allow some flexibility in providing services. This came in the form of temporary regulatory waivers, to assist agencies and patients by easing some regulatory burden. For an example, a patient may be able to have a telehealth visit instead of a home visit or MD office visit, thereby decreasing their chance of infection or preventing them from going out while infectious.

Flu season of 2020-2021 was virtually non-existent due to the strict protocols that were in place for the pandemic. This year however we are seeing more cases and we have urged people to not only get their Covid-19 vaccination, but their annual seasonal flu vaccination. We held two seasonal Flu clinics for those 18 years and older in October at the Senior Center. We had both the High Dose for ages 65+, and the regular quadrivalent vaccine. Although fairly well attended, we did not administer as many flu shots as we had in previous years. This may be an indicator that people are not focused on the flu, or that they were able to obtain their vaccination elsewhere.

Emergency planning is always a focus of our agency. As the public health department, we are key partners in the town's emergency plans. We have a strong representation on Stoughton's LEPC (Local Emergency Planning Committee) and also on our Region 5 Bristol Coalition. Many of these plans also overlap with the plans that each certified homecare agency must have for their patients and staff. Emergency Preparedness plans and activities continue on an ongoing basis, and each patient is assessed upon admission for their current risk factors and specific needs. This may be such things as oxygen dependence, electricity for things such as sleep apnea devices or wound vacs, level of caregiver support, and if they will be able to remain at home or shelter in place for 72 hours in the event of an emergency.

Our Quality Assurance Performance Improvement (QAPI Program) has been focusing on preventing potentially avoidable re-hospitalizations. Our quality improvement project in 2021 has been to work on medication management with patients. The importance of a patient taking their medications properly, understanding what their meds are for side effects, and knowing when to contact their physician if they suspect a medication is causing an adverse effect is significant in avoiding preventable hospitalizations. Patient satisfaction surveys indicate that our agency has room to improve in the area of reviewing side effects

with patients or caregivers. We are bringing this project agency-wide and have developed some patient education tools to help clinicians with patient teaching. We will assess how well we are doing with our own “mini survey” provided to patients.

Educational programs are ongoing for the staff to stay updated on any new regulations, programs, and products. Some of the programs this year were:

- Vaccine training programs
- Annual mandatory policy review
- Infection Control trainings for Staff
- Home Care Alliance of Mass Meetings

Our agency's policies are reviewed annually, updated, and revised. This year our Policy updates were mainly infection control policies specific to Covid-19 and policies regarding the Covid-19 Vaccine Mandate for staff.

As a Public Health Department, we participate in town activities that don't fall in the normal realm of a certified homecare agency. Activities that involve other departments and work toward a stronger, healthier community is an important part of our mission. Some of those activities include:

- Communicable Disease Tracking
- Prescription Drug Takeback
- OASIS
- Weekly Blood Pressure Clinics
- Seasonal Flu Clinics
- Public Health Home Visits
- Emergency Preparedness with our LEPC and with our regional coalition
- MIIA Safety Meetings

Financially speaking, we were hoping 2021 would see a return to “business as usual”. However, as Covid-19 has had its ups and downs throughout 2021, our caseload was reflective of the instability. Some people that may normally accept home services have been reluctant to have someone in their house and risk infection. Also, facilities that normally have a large rehab population requiring home therapy, have been impacted either but reduced census secondary to staffing shortages, or cancelled procedures. This is occurring also at the same time as CMS's fairly new payment model, called PDGM (Patient Driven Grouping Model) was started. This has now changed the previous 60-day episode of care payment into two 30-day payments. The second 30-day payment is calculated at a lower rate, and the payments are based on a complex configuration of factors such as diagnosis, comorbidities, patient's functional level and acuity of condition, referral source, and timing of the care provided. As expected, this complex payment model has been challenging and is requiring us to focus on utilization of services, keen skilled assessments, and excellent documentation. In FY21, our revenues were \$576,216. Our operating expenses including salaries were \$641,043. This left us with a deficit of \$64,827 which does not include the indirect costs the agency pays as an Enterprise Fund. Since we have retained earnings in our Enterprise fund, the \$64,827 deficit and indirect costs will be paid for through the Enterprise Fund.

Most of our revenues come from insurance reimbursement for skilled services. Currently we accept Medicare, Medicaid, select Tufts and Harvard Pilgrim plans, as well as Worker's Compensation. As of the coming new year, we will also be able to accept Aetna patients.

At the end of 2021, once again our community and the entire country is struggling to make our way through this tough pandemic. With the covid-19 variant Omicron and the continuation of Delta, people are returning to some of the health practices and mitigation efforts that we may have thought were behind us. Social distancing, masking, and diligence with hand hygiene are now very familiar. Thankfully, we have learned how to deal with this “new normal” and know that things will improve again. In the meantime, we will stay vigilant in our fight against illness and urge everyone to take personal responsibility to keep themselves, their family, and neighbors safe by following the public health guidelines. We also urge anyone that has not been vaccinated or has not yet received the Booster to do so. There are appointments available at most pharmacies, and the Stoughton Public Health will be holding Booster clinics in the new year.

Wishing you all are Happy and Healthy 2022!!

## **PUBLIC WORKS**

Paul Giffune, Interim Superintendent

### **INTRODUCTION**

The Covid-19 Pandemic of 2021 presented significant challenges for the Public Works Department to continue to provide essential services for the town. Implementation of safety protocols to provide a safe environment for both employees and the public were established. With a dedicated staff and an understanding public, the department was able to provide essential services.

The Stoughton Department of Public Works is responsible for a variety of services that affect all our municipal Departments, many outside organizations, and you the residents of Stoughton. Our DPW consists of Forestry & Parks, Highway, Water, Sewer, Sanitation, Vehicle Maintenance, Street Lights, Snow Removal and Office Administration.

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## **WATER DEPARTMENT**

In 2021, the Water Department, with 3.4% assistance of our MWRA Canton connection, supplied potable water to Stoughton customers.

We pumped a total of 754,951,500 gallons of water during 2021, which was a 4% increase from 2020. Our average daily water consumed was 2,068,360 gallons.

Our Water Department repaired 11 water main breaks and replaced/repaired 39 water services. There were 32 water inspections done for approved contractors we and installed 3 services to new customers. Water service repair and replacement is an ongoing program that ensures quality service to our customers, and prevents leakage before it becomes a maintenance problem. 15 Fire Flow Tests were done for different commercial businesses in Town.

We last conducted Directional Hydrant Flushing in the Fall of 2020 for the purpose of removing mineral and biofilm buildup from the distribution pipes. This exercise flushes water at high velocity to pull this buildup out of the pipes and serves to maintain water quality. This exercise generally continues on a yearly maintenance schedule, to maintain high water quality. The next scheduled flushing event is scheduled for the spring of 2022.

The leak detection program monitors the entire distribution system on a yearly basis performed in the spring. 30 leaks were found and repaired on water mains, services and hydrants with a total estimated leakage of 318,240 gpd that would have otherwise gone undetected. Another 5 leaks were found in the Fall of 2021 with an estimated leakage of 54,720 gpd. This helps keep unaccounted for water (UAW) to a minimum. The hydrant replacement program continues with 9 hydrants replaced/repaired. We had approximately 1,400 feet of new water main installed, tested and added to our system, which brings our total length of water mains up to 152 miles.

In calendar year 2021, we experienced no coliform "hits" at any pump stations, raw or finished water. Nor did we experience any hits in the distribution system, pipes or tanks.

Project Design and construction work continues on the following water source and metering projects:

1. New Muddy Pond Source Well and pump station to replace old wells and pump station is 100% constructed and went online in May 2021; this project has taken about 1 year to complete.

The Consumer Confidence Report (CCR) was completed and available to all residents in July 2021 as required by DEP. This report outlines the results of the quality of our water for 2020.

The Annual Statistical Report (ASR) is due to DEP each April and summarizes all of Stoughton's pumping and usage statistics.

#### **SEWER DEPARTMENT**

The Sewer Department was extremely busy this year TV inspecting, cleaning, flushing and water jetting portions of the 89.5 miles of sewer lines in the Towns' system. The sewer jet truck continues to keep the main lines free and reduce sewer blockages by keeping the collection lines open on a maintenance schedule, and in responding to residents for immediate sewer backups.

The sewer camera truck remains a significant resource and cost saving tool in sewer investigative work. Numerous leaks were detected and then repaired by the Sewer Department and/or contracted out. Monitoring of all new sewer line installations and/or repairs has proven to be a valuable asset in our quest to keep our system leak free.

The I&I program (Infiltration and Inflow) continues to reduce the leakage in our sewer system but always more work continues to be done to the aging collection system to keep this flow down. Keeping the cost of our MWRA sewer flow share as low as possible is the goal. Each year a new phase of sewer rehabilitation continues to maintain infrastructure. In the following phases of design, attention will continue to be toward infiltration in low-lying wet areas to identify large leaks in these high groundwater areas.

Nine (9) of the twelve (12) sewer pump stations the Town presently owns are in relatively good shape as they continue to be maintained to obtain a maximum life span for the important Town assets that operate 24/7/365. The other three (3) are up for rehabilitation. The upgrade design is 100% complete and is currently out- to- bid.

This year the Sewer Department responded to 20 blocked sewer connections, which are handled by the Sewer Department personnel. A special thanks to the people of this crew for their responsiveness and professionalism while working under adverse conditions.

#### **SANITATION DEPARTMENT**

In 2021 the DPW collected and disposed of 9,738 tons of trash and 3,629 tons of recyclables from Stoughton households. This Department continues to provide unmatched service to our customers at a very low cost. Our agreement with SEMASS guarantees a direct disposal site through the year 2030. We continue to collect and dispose of large items and TV's on a weekly basis.

#### **HIGHWAY DEPARTMENT**

The intersection of Page and Turnpike was milled and paved. We also resurfaced the sidewalks on Central from Pleasant Street to Ewing Drive. 14 streets had Crack Sealing applied for preventive maintenance. We continue our street sign replacement program and plan to replace old faded and damaged signs and rusty poles. This is an on- going maintenance program as needed.

All roads were swept numerous times in the Spring/Summer as needed and the center is swept twice a week ten months a year (weather permitting).

Snow plowing in calendar year 2021 amounted to 5 snowstorms and 2 sanding/events. Technology continues to develop and improve in this area. We are currently working on a new roadway brine pre- treatment technique to become more efficient on roadway applications for cost efficiency and safety.

#### **FORESTRY AND PARKS DEPARTMENT**

Tree trimming and hazardous tree removal are priorities of this department. A Town approved contractor removed 37 trees, 20 trees removed by the Forestry Dept. and 13 stumps were grinded. A lot of time was spent on elevating this year.

Tree removal and safety is an on-going priority of the DPW. All roadside mowing is done on an annual basis. Mowing and maintenance of the parks, playgrounds, cemeteries, and memorials also fall under this department on an as needed basis to help keep the town looking good.

## **MAINTENANCE DEPARTMENT**

Mechanical Maintenance of equipment is of the highest priority to function properly and effectively. Our crew of skilled mechanics help keep costs down and equipment functional on a daily basis by not having to outsource repairs. Town members have done an exemplary job in approving new equipment, which is surely needed. Consideration should be given to the continued practice of replacing older equipment, as it is more cost effective. Our mechanics do an outstanding job of keeping our equipment operable and we truly appreciate their commitment to their jobs and all that they accomplish within their budget.

## **FACILITIES DEPARTMENT**

The Facilities Department undertook many projects in 2021. Below are a few examples of the larger ones.

As was the case in 2020, the department continued to concentrate on the public safety locations to sanitize and disinfect more rigorously than usual because of the threat of the virus until vaccines became widely available and governmental restrictions were lifted. A private firm was contracted to disinfect the police and fire stations and vehicles twice a week until the spring of 2021.

### **Roofing Projects**

The Cedar Hill clubhouse roof was replaced during the early fall of 2021. The West Street animal control building's roof was also replaced. At the new Water Department headquarters on Central Street, there was also a lower rubber roof replacement.

The Depot building, located at 45 Wyman Street, also underwent some roofing repairs. All of the copper flashing and ridge cap was replaced, along with a handful of miscellaneous slates that were missing and/or damaged.

### **Energy Saving Projects**

A complete LED retrofit of all interior and exterior lighting at the Cedar Hill Golf Course clubhouse was completed. The Town Hall interior lighting, as well as the Public Works (completion), interior and exterior lighting was also retrofitted with the latest LED technology.

Pumping Station #1 (Water Department headquarters) received an HVAC system. A new variable refrigerant flow (VRF) split system was installed to mostly, improve cooling but also add supplemental heating needs.

### **Misc. Projects**

The depot also received a minor masonry facelift. Repointing was done two feet above grade around the entire building. To prevent further deterioration of the foundation and stone work, a new bituminous concrete band has been paved around the entire perimeter also.

The Public Works department also underwent minor renovations. Town Meeting approved monies for repainting and flooring replacement. Interior painting was nearly completed in the administration building as well as new carpeting and luxury vinyl tile (LVT).

## CONCLUSION

The DPW assets consisting of 9 water pump stations, 2 treatment plants, 4 water tanks, water distribution pipes, 12 sewer pump stations, sewer collection pipes 4 water tanks, and the DPW Complex itself continues to serve the residents of the Town and its employees well into the future. We thank the residents of the Town of Stoughton for their co-operation in enabling new projects to be completed and existing infrastructure to be maintained.

My sincere thanks to the men and women of the Stoughton DPW. Their assistance and dedication is greatly appreciated in helping this Department to reach the level of professionalism and productivity we strive for.

## RECREATION & YOUTH SERVICES

Matt Cauchon- Recreation Director

### **Staff**

The Recreation Department consists of two full-time staff members; Matt Cauchon Recreation Director and Molly Reid Program Facilitator. The Youth Commission also has two full-time employees; Teresa Tapper LMHC and Melissa Dawson LICSW.

### **Counseling**

The Youth Commission continued to provide counseling services in a hybrid form for clients. The waitlist for clients was cleared and each client received a scheduled spot. Multiple programs were also offered this year; Bereavement group, Babysitter Training, Home Alone Safety, and Pride of Stoughton Day.

### **Programming**

This year the Recreation Department had 2,294 program registrations, traditional programs filled to capacities such as Kids Ceramics & Crafts, Blue Hills Ski/Snowboarding, and Tiny Tykes Soccer. We continued to show growth in the department by adding a variety of new programs this year. For adults, we added Gourmet on a budget, Flower Arrangement Workshops, and Easy-Fit at the park. New programs for teens and children included Craft & Play, Mini Knights Lacrosse, Teen Trail Trekkers, and Digital Game Design. These were just a few of the many new programs added, in total, the department had 19 new programs added to our program guide.

The summer proved to be more normal since the start of the COVID-19 pandemic, With Pre-Playground (Ages 4-5), Open Playground (Ages 6-14) and Knights of Summer (Ages 6-14) all back up at normal operating hours our staff oversaw an average of 116 kids per week from the end of June until the middle of August. The department ran sports clinics over the summer; Tennis (18), Golf clinic (32), and Street Hockey (23) all were great additions to the summer. We offered a variety of family programs as well, Family Fishing Clinic, outdoor movies at Cedar Hill, and assisting with the Lions club summer concert series. A new program we launched in July was the Mass Audubon Teen Summer Night Series. This was a free program in partnership with DCR and Mass Audubon; live animals and ice cream were brought in every Thursday for the teens to enjoy during the month of July.

Ames Pond was staffed with lifeguards for 7 weeks, and we were lucky to have six certified guards on duty this summer during a national lifeguard shortage. The pond was closed due to high bacteria counts for 6 days at the end of July. Testing of the pond began a week before the pond opened with the BOH testing weekly throughout the season. The lifeguards facilitated five weeks of swim lessons to 57 children and teens. The Department worked closely with the Public schools and was able to give free swim lessons to families in financial need.

### **Facilities**

The John W Denison Athletic Complex continued to be heavily used with 4,794 permitted hours between High schools sports, Stoyac softball, youth baseball, and adult leagues. At the end of 2021, we started to replace the old lights on field 1 with newer LED lighting. Adjacent to field 1 at the Deborah Levitz playground, the DPW repaired an existing issue with the pea stone that could have potentially caused harm to the playground surface. At the Bradley Lessa playground, DPW also spread new playground fiber wood chips along the surface in early spring and mulched the garden beds. Halloran Park remained a popular destination for residents utilizing the walking track, grass field, and playground area. Many groups permitted out the benches and grilles for birthday parties, as well as the Library for outdoor storytime every week. Halloran went a year with no issues with the irrigation system or lighting.

### **Community Events**

Community events came back in full swing since the COVID-19 pandemic started. A fun event for kids and families was the Bunny Scavenger Hunt, where wooden bunnies were placed around popular areas of town for residents to find. The July 4th parade made a strong comeback this year, with the poor weather stopping just in time for the parade. The streets were packed with people and we could not have been more pleased with the outcome. Come late September the department hosted Stoughton Day at Halloran park, once again we lucked out with great weather and terrific attendance, there were over 50 local vendors and businesses who participated, along with bands, petting zoos, touch a truck and even Pat the Patriot came to join the fun. Stoughton day turned out to be a great day for families and the community. Come late October we planned a Haunted Drive through that was very similar to our event in 2020, however, the heavy rains forced us to cancel this event. In early December the department hosted the Holiday Parade of Lights, once again we were watching the weather forecasts all week and were fortunate enough to move forward with the parade. We had 28 groups in the lineup and the streets were filled with people and children joyfully screaming at Santa Clause, it was a great night for all involved. I would like to thank all the members of Police, Fire, and DPW who play an integral role in organizing and facilitating these community events.

### **SUBSTANCE ABUSE PREVENTION DEPARTMENT**

Stephanie Patton, MPH - Prevention Coordinator

**Overview:** Since 2004, the Town of Stoughton has worked collaboratively to prevent substance misuse, with a focus on youth prevention. The primary “engine” for Stoughton’s prevention work has been the OASIS coalition, which provides a framework for collaboration between town departments, local, regional and statewide partners and residents. While the Coalition continues its focus on youth prevention, the Department has a broader population focus, which positions the Town well for increased grant eligibility.

**Staff:** Our Department is comprised of two full time staff: Stephanie Patton, MPH, Prevention Coordinator; and Tanaesha King Regional Substance Abuse Prevention MASSCALL3 Coordinator (this position is grant funded). In addition, the Department supports an 11-month Americorps Massachusetts Promise Fellow (mostly grant funded through the Massachusetts Promise Fellowship).

**Grants:** The Prevention Department manages several grants. In 2021 those grants included:

- **MassCALL3 Prevention Collaborative Grant.** \$125,000 per fiscal year. Stoughton received this grant in July 2021 from the Massachusetts Department of Public Health's Bureau of Addiction Services. The grant focus is to lead a collaborative of local communities, Avon, Easton, Norwood and Stoughton to implement *regional* adolescent substance misuse prevention efforts that enhance local prevention efforts and infrastructure. Stoughton is the lead community on this grant which supports a full-time Regional Coordinator (Tanesha King) to manage grant activities. This grant is projected to be funded by DPH through 2029.
- **Prevention in Early Childhood Grant.** In August 2021, Stoughton received a grant from the Massachusetts Department of Public Health's Bureau of Substance Addiction Services to address the things that both increase risk and provide protection for children ages 0-5 from developing substance use disorder later in their lives. This grant is a pilot that ends in September 2022, but is projected to receive a multi-year extension.
- **FY21 Substance Abuse Prevention Legislative Earmarks.** \$27,000 and 11,000 for FY21 (July 2020-July 2021). Senator Timilty advocated for these Legislative Earmark to support substance abuse prevention efforts for communities in his district from the State and supplemental COVID budgets. In 2021, Stoughton used this Earmark to support many of the strategies and programs detailed below. In the summer of 2021, Senator Timilty secured a new Earmark for Stoughton prevention efforts for FY22.
- **Americorps Massachusetts Promise Fellowship.** Stoughton has been awarded the opportunity to host a full-time, 11 month, Massachusetts Promise Fellow, every year since 2012. Through this Fellowship, the Department is able to offer the Stoughton Youth Leadership Institute to High School Students, providing opportunities to develop their leadership skills, and supporting a robust local community service program. In 2021, the cost to the Town was \$10,800, which represents less than 1/3 of the full cost of the position.

In 2021, Stoughton continued to be confronted with challenges resulting from COVID. Many of these challenges exacerbated the risks for misusing alcohol and other drugs. Furthermore, many of the connections and opportunities community members rely on to mitigate those risks have been negatively impacted due to the Pandemic. A lot of prevention efforts were focused on addressing those risk and protective factors to bolster health and wellness and reduce substance misuse.

**2021 Strategy & Program Highlights:** Some highlights over the past year include: developed resource materials for substance abuse prevention and mental health; implemented OMS / SHS Pulse Survey to identify substance abuse and mental health trends and risk and protective factors during the pandemic; developed vaping prevention media campaign for SHS; provided virtual parent workshops, including a 4-part series on youth mental health and marijuana in collaboration with the Police and Youth Commission; provided 2nd grade medication safety programs for all elementary schools; collaborated with the Library to highlight the substance abuse book collection and host a virtual children's program on medication safety; hosted *Stoughton Conversations* for leadership development; provided Youth Leadership Institute for SHS students under the direction of the MA Promise Fellow; produced *U-Knighted for a Healthy Stoughton* cable show; provided youth programming in collaboration with the Recreation Department including a graffiti art event with a local non-profit 24 Hour Power; provided Prescription Drug Take Back at Fall '21 Hazardous Waste Day; submitted a grant with the Police Department to support increasing behavioral health needs in the community (unfortunately this was not funded, but the narrative will be repurposed for other similar grant opportunities).

## **TOWN ACCOUNTANT**

William J. Rowe, C.P.A. – Town Accountant  
Mary Jane Martin – Assistant Town Accountant  
Edward J. O’Keefe – Senior Clerk  
Cindy Ricker – Part-time Senior Clerk

The Annual Town Meeting of May, 2021 authorized \$126,350,467 in expenditures, including authorizing \$2,147,070 of new debt and rescinding \$1,221,613 of previous borrowing authorizations. \$195,000 was deposited to Stabilization and \$150,000 was deposited to the OPEB Trust.

The Special Town Meeting of December, 2021 authorized \$28,373,038 including \$28,050,000 in new borrowing authorizations.

Accounting continues to provide financial information and support to the Select Board, Finance Committee and the Community Preservation Committee, as well as training sessions for department heads and staff.

We received substantial allocations from the American Rescue Plan Act of 2021. We received direct aid of \$3,026,491 and \$5,447,907 to be distributed by Norfolk County for eligible uses.

In June we issued \$2,102,690 of bond anticipation notes. These were renewed in October, 2021 and permanently financed in February, 2022.

In October, 2021, we received our report of our other post-employment benefits (OPEB) liability as of June 30, 2021 from our actuary, Odyssey Advisors in accordance with Governmental Accounting Standards Board Statements number 74 and 75. Our liability increased to \$198,333,124 from \$138,061,627 at June 30, 2020.

The education program sponsored by the Massachusetts Municipal Auditors’ and Accountants’ Association was conducted virtually in March, 2021 after being cancelled in 2020.

FY2021 books were successfully closed on October 22, 2021. Free cash was certified on 11/17/21 in the amount of \$5,666,158.

5,037 requisitions and 4,948 purchase orders were processed during FY2021 (municipal and schools).

99,134 cash receipt entries were reviewed and posted during FY2021.

19,597 vendor invoices were processed during FY2021.

## TOWN CLERK

Stephanie G. Carrara, Town Clerk, CMC/MMC

Kellie Johnson, Program Administrator II/Assistant Town Clerk

Samantha Rego Senior Clerk/Genealogy Specialist

2021 was a much easier year for elections compared to the previous year.

### **Elections:**

There were only two (2) elections in 2021:

Local Election	April 6 <sup>th</sup>	1550 Ballots Cast – 7.5% Turnout
Special Election	June 22 <sup>nd</sup>	1215 Ballots Cast – 5.8% Turnout

We had early voting for both elections that went well. It was held at Town Hall in the Fitzpatrick Conference Room. The workers made sure that all booths, pens and table tops were sanitized so our voters could feel safe.

I want to take this opportunity to thank all my workers for their time and effort. They are an outstanding group of people and they are all part of my clerk family.

### **Board of Registrars:**

The Board of Registrars consists of Stephanie G. Carrara, Town Clerk, Lester Davis and Jeremy Gillis. The Town Clerks Office this year registered 1,490 voters, sent out 1,625 confirmation mailings to voters to update their status for the upcoming 2021 election year and deleted 855 voters in 2021.

In 2021 we received our Federal Census. Every city and town works with the state to get an accurate count of residents. Having all the data in from this census, our population has increased to 29,281.

### **Census:**

The Annual Town Census was conducted in February, entirely by mail, with over 13,000 forms mailed to residences.

The local census assists the Town Clerk in putting together the Street List (resident book) and the Jury List. Major functions served by an annual local census are:

- Information collected for municipal purposes

- School needs
- Growth and planning needs
- Resident identification for police and fire
- Collection of dog information
- Veteran Information
- Information for the Jury Commissioners
- Determining inactive voter status for voter removal as required by the National Voter Registration Act.

**Town Meeting:**

Due to the Covid-19 epidemic, our Annual Town Meeting was held in May and we completed the Annual Town Meeting in six (6) sessions. The following were completed in a timely manner – recap sheet, certified articles, bonding articles sent to Department of Revenue, and bylaw changes. We also had a Special Town Meeting in December which was completed in four (4) session.

Once again I must say that our Town Moderator, Mr. Robert Mullen, Jr. ran two (2) successful Town Meetings virtually, which is truly a monumental task. Mr. Mullen works closely with the Town Clerks Office and my staff and I thank him for all his hard work.

I also want to acknowledge Trish Shropshire for her tireless effort in coordinating the virtual Annual & Special Town Meetings. It is a huge undertaking and it is very much appreciated by this office. I'd like to also thank Tyler Kenney of IT and Matt Cauchon of Recreation who stepped up and assisted with any technical issues that arose during these virtual sessions.

**Vital Statistics and Licensing:**

During the calendar year 2021, the following Vital Statistics were recorded in the Town Clerks Office:      Births – 312      Marriages – 98      Deaths – 395

Since the Registry of Motor Vehicles developed the Real ID, the Town Clerks Office provided 7,552 certified copies of birth, death, and marriages to customers. Also issued were 1498 dog licenses; 226 business certificates, and 43 renewals for underground storage tanks.

At this time, I want to acknowledge Kellie Johnson who got promoted to Program Administrator/Assistant Town Clerk. Kellie is an amazing member of my team. She is an extremely hard worker and I am so proud to have her in the office.

We added a new member in the Clerk's Office. Her name is Samantha Rego and she is my Senior Clerk II. Samantha's has worked extremely hard and has caught on to the many day to day task within the office.

After 18 months as Interim Town Clerk, I became the permanent Town Clerk in March of 2021. I am so proud and humbled have this position. I am implanting new policies and procedures which will stream line the office. Each day is different but extremely satisfying when all said and done. To the residents of Stoughton, I thank you all for your support.

#### **TREASURER/COLLECTOR DEPARTMENT**

Paula Nute, CMMT/CMMC – Treasurer/Collector

Elsa Moriarty – Assistant Treasurer/Collector

Theresa Cardoso – Program Administrator of Delinquent Taxes - Treasurer's Department

Pearl Faria – Senior Clerk II - Treasurer's Department

Denise Cardinal –Senior Clerk/Cashier - Collector's Department

The collections of tax receivables: real estate, personal property, and motor vehicle excise taxes, betterments, and water/sewer/trash (committed to the real estate tax bills) totaled \$83,769,000.00.

The collections of tax title payments totaled \$236,000.00.

The collections of water/sewer/trash payments totaled \$12,557,000.00.

The tax and water/sewer/trash revenue from January 1, 2021, to December 31, 2021, of the above three categories totaled \$96,562,000.00. This figure represents the amount billed on the original tax and water, sewer, trash bills. It does not include collections of interest and fees.

The Munis Real Estate, Personal Property, Motor Vehicle Excise, and Tax Title Tax Receivable

Collection system was implemented in 2020 and since 2020 the staff has been working hard to learn the system. We completed entering the tax title balances into the Tax Title system in May of 2021. The completion of this task was the highlight of the year. Implementation of the Munis Utility Billing system for collections of water, sewer, and trash revenue had been put on hold in FY18, and it was thought that once the completion of the tax system was done, we would begin the implementation of the utility billing system. Unfortunately, that has not happened.

The Town was awarded three parcels through Land Court and five parcels through the Department of Local Services (DLS) Land of Low Value Foreclosure proceedings during this period.

The FY21 Town of Stoughton's Statement of Indebtedness, the Outstanding Receivables, and the Treasurer's Year-End figures were provided to the Department of Revenue (DOR)/Division of Local Services (DLS) in time for the Town of Stoughton to receive the certification of "free cash" in November of 2021.

A \$2,102,690.00 Bond Anticipation Note (BAN) was issued in June of 2021 and renewed in October of 2021. These issuances came with \$11,200.00 and \$10,000.00 BAN premiums.

A Massachusetts Water Resources Authority (MWRA) 0% interest sewer loan was issued in March of 2021 for \$29,688.00. This issue came with an \$89,063.00 Grant.

Other tasks that were completed from January 1, 2021, to December 31, 2021, in the Treasurer's Department were paying treasurer and collector invoices, creating and entering daily tax receivable turnovers, collecting and entering daily treasurer turnovers, dealing with Land Court and Bankruptcy cases, putting approximately 12,900 Accounts Payable (AP) checks into envelopes to be mailed, processing approximately 1,315 Municipal Lien Certificates (MLCs) requests, reconciling the Town's bank accounts to the banks figures on a monthly basis, and depositing collected funds to the bank accounts timely so interest income could start accruing on the collected funds.

A big thank you to Theresa, Pearl, Elsa, and Denise for all the hard work completed from January 1, 2021, to December 31, 2021. Thankfully, the Treasurer/Collector staff is a dedicated group of employees that strive to do their best. The reported figures could not have been achieved if the staff did not care as much as they do for the Town of Stoughton, and for that, I thank them.

## **DEPARTMENT OF VETERANS' SERVICES**

Sean Butrica, Veterans' Services Director

Here in Stoughton, the latest census shows 1,320 veterans living in Town, a little over 4% of the population. However, with the passing of our WWII, Korean and Vietnam veterans, the veteran's population has continued to decline. This office now processes very few claims for WWII, Korean veterans and/or their dependents, as they have mostly all passed into history. For several generations now, no American has been obligated to serve in the military and few have, and few do. The burden of sacrifice shown by those who have served and who are serving cannot be overstated. Today, less than 10% of our Nation's population remains as veterans. Less than 1% of our citizens serve in our active duty military, National Guard and Reserves. It has been common for over 30 years now that our National Guard and Reserve Troops are routinely put on active duty. It is far from uncommon to see our military troops enduring multiple tours of duty in virtually all areas of the world. British Prime Minister Winston Churchill's famous quote during the Battle of Britain holds true today in this Country regarding those who are serving relative to the general population. To paraphrase, "Never has so much been owed by so many to so few".

Fortunately, many benefits are available for those who have served. State benefits available through the Department of Veterans' Services, include the Welcome Home Bonus for honorably discharged veterans, annuities for dependents and 100% service-connected disabled veterans, education benefits, real-estate tax exemptions, burial benefits and direct financial, fuel and medical assistance through Massachusetts General Law Chapter 115.

MGL Chapter 115 is an earned benefit program that works in conjunction with the Cities and Towns of the State. The earned benefits paid by a community can only be paid to those veterans, dependents and surviving spouses who actually reside in the community.

Assistance eligibility is determined through various financial means criteria. There is little judgment involved regarding the granting of these earned benefits. 75% of the assistance granted is reimbursed by the State to the Cities and Towns providing the assistance. Also reimbursed at 75% is the cost of all cemetery flags purchased for the 9 cemeteries in the Town. Reimbursements are processed and paid quarterly, approximately a year after funds are expended.

In FY2021 this office processed \$331,457 of direct assistance to Stoughton veterans, their dependents and surviving spouses through MGL Chapter 115. This was a significant decrease from the \$435,721 processed in FY 2020. As of when this report was written, the FY 2022 Cherry Sheet shows \$314,738 being reimbursed to Stoughton. As of January 2022, FY 2021 veteran's benefits were tracking in the range of \$315,000 - \$320,000, a significant decrease from FY 2021 and Y 22 projections.

There are several reasons for this decrease. The first and foremost being the declining veteran's population. In addition, our new clients tend to have higher incomes which derive lower means tested benefits. Also, we have great success in finding alternative sources of income for our clients which reduces their benefits or takes them off the rolls completely.

While Stoughton now ranks approximately 64<sup>th</sup> in population of Cities and Towns in Massachusetts; of all the Cities and Towns in the State, Stoughton ranks 32<sup>nd</sup> in providing MGL Chapter 115 benefits and 31<sup>st</sup> by zip code in procuring benefits from the Veterans Administration.

State annuities of \$2000/year are currently paid to 100 Stoughton service-connected disabled veterans with a disability rating of 100% and 27 of their surviving spouses.

Regarding real estate tax exemptions, currently 126 Stoughton disabled veterans and surviving spouses receive a \$600 exemption and 67 service-connected disabled veterans rated 100% or their surviving spouses receive a \$1500 exemption. These exemptions increased this year from \$400 and \$1000 respectively. The Town has 16 surviving spouses who receive a FULL exemption as their spouses died as a direct result of their military service.

Federal benefits, available through the Veterans Administration, include service-connected disability compensation, non-service connected pensions, dependency and indemnity compensation for surviving dependents, burial benefits, health care benefits, education benefits, home loan guaranties, aid & attendance and other benefits. The caseload in this area has continued to grow over the years, even with a declining veteran's population, as

veterans are now much more aware of benefits they have earned. This office handles hundreds of these cases annually.

Applications for Aid & Attendance, as in the past few years, continue to grow due to the aging veteran's population, most associated with the Assisted Living facilities in the immediate area. Most of the residents are elderly and given that, unlike today, virtually all men prior to the end of the draft in 1973 served their Country, many veterans and their surviving spouses are eligible for the benefit.

Applications to the Veterans Administration health care system continue to grow as well. Many veterans can no longer afford their private health insurance premiums and now look to the VA for their health care. The Boston VA Healthcare System with facilities in Brockton, Jamaica Plain and West Roxbury is one of the best, if not the best, VA health care system in the Country. The VA Healthcare System offers the same medical services as private systems and also offers extensive home care services to

catastrophically disabled veterans. As of the end of 2021, 530 veterans are enrolled in the VA Healthcare System.

On an annual basis, the Veteran's Office successfully processes Veterans Administration service-connected disability, pension, aid & attendance, indemnity and other types of claims that result in hundreds of thousands of dollars in payments that go directly into the pockets of Stoughton veterans, dependents and surviving spouses. The latest information available shows at least \$1,117,043 per month in benefits being received by Stoughton residents.

This office has also successfully assisted veterans in applying for Social Security Disability Income, Mass Health medical benefits, Prescription Advantage, Medicare D drug prescription plans, SNAP benefits (food stamps), Medigap and Medicare Advantage insurance plans and other benefits more typically associated with work done by SHINE counselors. The Administrative Assistant in the Veterans' Office is also a certified SHINE counselor. Also, through generous donations from Stoughton's residents, this office has been able to offer some measure of help to those in need who fall just outside the scope of existing programs. Another function of this office is establishing and maintaining contact with State and Federal representatives and agencies to advocate for changes in State and Federal laws to further benefit veterans.

In addition, we are responsible for overseeing the maintenance of all veteran's graves and memorials and for conducting appropriate ceremonies on Memorial Day, Veterans Day and during other patriotic events. We are responsible for reviewing all Memorial Square Dedication applications and making recommendations to the Board of Selectmen. Upon approval, we conduct dignified dedications. Also, when called on, we are available and conduct appropriate ceremonies at the time of the death of a veteran.

As we conclude this report every year, this office continues to work diligently to ensure that the men and women who served and are serving their Country, continue to receive all the benefits they have earned to honor their service. Whether during times of political and economic uncertainty or stability, it should be remembered that veterans, and by extension their families, have provided a service and justly deserve all the best opportunities and benefits due them. Massachusetts continues to remain the number one state in the country in providing for its veterans, their dependents and surviving spouses.

Finally, and as always, this office would like to express our sincere gratitude to all of our veterans, and especially to our active duty military personnel and their families, who continue year after year to bear such a disproportionate sacrifice and share in the cost of our current conflicts and in service to our nation.

# **TOWN BOARD/COMMISSION**

## **REPORTS**

## **CAPEN REYNOLDS**

The Engineering plans provided by the engineering firm, Center Mount have been accepted by the Town Planning Board Sept 27, 2021, after several meeting in which a quorum was not met due to a recused member, or a member of the board had not been present at the previous meeting and under the Mullen Rule was not able to vote, or additional information was required by the Planning Board.

The approval by Planning Board was received by the engineering firm of Center Mount at that time. As of this date, the completed bid documents have not been received by the Planning Board.

These bid documents are necessary to determine what the project will cost (in a conservative mode) to recommend to Town Meeting what addition funding may be needed.

As we have said in the past, The Friends of the Capen - Reynolds Farm will make a significant donation to the project. Also, we will pursue funding through the Stanton Foundation for the Dog Park part of the Capen Farm Project.

The storm windows for the house have been received late this fall and will be installed by the town carpenter in the spring. We will request the Norfolk County Correction Facility to provide painters for the exterior. This request will be made through Paul Giffune, Facilities Manager.

## **COMMISSION ON DISABILITIES**

Charlotte Mullen, Chair	Term expires 2023
Ann Maderer, Vice Chair	Term expires 2025
Allison Puliafico, Secretary	Term expires 2023
Michael Hardman, Member	Term expires 2023
Christiana Odunze, Member	Term expires 2025

The Disabilities Commission has reorganized and began meeting monthly to address the needs and concerns of residents with various challenges that may limit their access to town buildings, services and activities. A survey was distributed via social media in an effort to determine the needs and challenges residents are facing. A list of resources was compiled and appears on our town website page. The Disabilities Commission was represented in a MLK Day presentation on SMAC by member Christiana Odunze and organized by Michael Hardman. We can be reached via email at [disabilitiescommission@stoughton-ma.gov](mailto:disabilitiescommission@stoughton-ma.gov) .

## COMMUNITY PRESERVATION COMMITTEE

The Stoughton Community Preservation Committee, or “CPC”, was created by Town Meeting to administer the Community Preservation Act, or “CPA”, which Stoughton voters adopted in 2008. The CPC is made up of nine members, including representatives from Recreation, the Conservation Commission, Historical Commission, Housing Authority, Redevelopment Authority, Open Space Committee and Planning Board, plus two citizens-at-large.

The CPC accepts applications for projects in four categories: Open Space, Community Housing, Historic Preservation, and Recreation. All CPA-funded projects are reviewed by the CPC, and must receive a favorable recommendation before being placed before Town Meeting for final approval. If not recommended by the CPC, the project may seek other municipal funding.

In 2021, the CPC recommended two projects which were approved by Town Meeting: supplemental funding for the COVID emergency housing assistance program for residents who have been impacted by the pandemic, and funding for the restoration of Stoughton’s original 1928 Maxim Fire Engine.

The COVID Emergency Housing Assistance Program was formed by a subcommittee which was tasked to come up with a local assistance program within a very short time window in April 2020. The five members of this subcommittee met repeatedly over the following weeks, and were able to craft a program that was presented to Town Meeting at the end of June 2020, and was approved overwhelmingly. Since that time, well over forty families have been assisted, and over \$360,000 has been disbursed, so that families with pandemic-related income loss can pay their rent or mortgages, and not lose their homes. While the net effect for each individual household in the program has been to allow them to remain in their homes, the net effect for the town has been to help stabilize the local housing market against a sudden surge in vacancies. Stoughton’s program is administered by the Stoughton Housing Authority as part of the responsibilities they deal with on a daily basis.

The antique fire truck project was brought to the CPC by Joe Mokrisky, acting on his own initiative and applying on behalf of the Stoughton Historical Society. Mr. Mokrisky located a professional restoration specialist who was one of the few people both willing and capable of restoring such a unique treasure. The CPC honored Mr. Mokrisky’s request for the more extensive of the two restoration options he presented, which he portrayed as being more beneficial in the long run, despite the additional cost.

Development of Glen Echo moved ahead in the past year, with a successful bidder now in the process of making the property into the attractive gem that was envisioned when Stoughton first purchased it with CPA funds, complete with new public access to the property and other improvements. The Town Engineering Department has been working to ensure that the project proceeds to completion so that the public can once again enjoy this picturesque recreation spot.

The CPC generally meets on the first Wednesday of the month, but may meet at other times as well. It also holds an annual public hearing, where residents are invited to participate and share their project ideas, and for feedback on the focus of the committee in the coming year.

Due to the pandemic, all meetings are currently being held online. Check the Town Website for agendas and other information. Specific projects may be submitted using the application forms available from a link on the CPC’s webpage. The CPC encourages anyone with a potential proposal to contact the Program Administrator through the link on the main CPC webpage.

## ENERGY & SUSTAINABILITY COMMITTEE

### About the Committee:

The Stoughton Energy & Sustainability Committee (ESC) is a volunteer citizens advisory group to the Town of Stoughton's Select Board focusing on issues pertaining to energy consumption, greenhouse gas (GHG) emissions, water consumption, resource conservation, pollution, and recycling. The ESC was formed in October 2009 to assist the town in the following activities:

1. Prepare the town to combat climate change and meet energy reduction goals required by state and federal policies;
2. Position the town to take advantage of available funding and incentive programs to reduce fossil fuel use, adopt alternative energy technologies, conserve resources, and improve recycling rates;
3. Assist the town in reducing inefficient energy use; and
4. Serve as a resource and help educate town residents and agencies about sustainability, climate change, pollution, and energy and resource conservation.

### Committee Achievements:

In service of our mission and to help improve the Town of Stoughton, the Committee has been very active on a number of projects over the years. Here are some of our achievements:

Helping Stoughton be designated a Green Community and securing an initial \$200,000 grant to support energy projects at Town facilities

- Providing ongoing support and guidance on subsequent Green Community grant applications leading to additional funds - over \$650,000 and counting - to support important facility upgrades at town and school buildings
- Collecting signatures in support of and ensuring passage of a Town Warrant Article banning single-use plastic bags in Stoughton
- Performing a Greenhouse Gas Emissions baseline study for the Town
- Implementing the Bay State Textiles waste diversion bins at local schools, which divert waste from landfills (200,000+ lbs to date) and give proceeds directly to school PTAs
- Advocating for the Town's hiring of an energy manager, a goal achieved in 2021, with a huge impact being realized already
- Hosting a community gathering in 2019 promoting local vendors, energy efficiency, and of course local beer
- Collecting signatures in support of and ensuring passage of a Town Warrant Article banning single-use plastic bags in Stoughton
- Performing a Greenhouse Gas Emissions baseline study for the town
- Implementing the Bay State Textiles waste diversion bins at local schools, which divert waste from landfills (200,000+ lbs to date) and give proceeds directly to school PTAs
- Advocating for the Town's hiring of an energy manager, a goal achieved in 2021, with a huge impact being realized already
- Hosting a community gathering in 2019 promoting local vendors, energy efficiency, and of course local beer

**Current Projects:**

We are continuing to push forward to make Stoughton a greener, cleaner, and more efficient community and our current focus areas include the following projects:

- Continued support of, consultation with, and advocacy for the employment of, the energy manager
- Input into the Green Communities grant program – including identifying potential projects and supporting implementation of awarded work
- Assisting with implementing the new town bylaw banning single-use plastic bags
- Promoting composting and supporting the diversion of food waste from the trash
- Support for, and education around, Municipal Energy Aggregation and its costs and environmental benefits and opportunities for residents
- Advocacy for the adoption of Commercial Property Assessed Clean Energy in Stoughton, which will allow local businesses to finance clean energy projects to improve their facility and bottom lines without up-front capital
- Coordinate a discounted rain barrel purchasing program for local residents

**Who we are and how to support us:**

If our mission or any of the work we are doing sounds interesting, we would love to have you attend our meetings or consider becoming a member of the Energy & Sustainability Committee!

We meet the 1<sup>st</sup> & 3<sup>rd</sup> Wednesday evenings every month and our agendas are posted on the town website:  
<https://www.stoughton.org/energy-sustainability-committee>

You can learn more about who we are and the work we do at our website

<https://stoughtonesc.wordpress.com/> on our Facebook page at <https://www.facebook.com/StoughtonESC> or you can share your ideas and suggestions with us via email at: [StoughtonESC@gmail.com](mailto:StoughtonESC@gmail.com)

We welcome ideas about how to make Stoughton a more forward-thinking community that actively makes well-informed choices about how we impact the environment. We look forward to hearing from you, seeing you at a meeting, or discussing energy and environmental issues with you out in the community!

***Energy & Sustainability Committee Officers & Members***

Nathan Cleveland	Chair
David Billo	Vice Chair
Tony Phillips	Secretary
Molly Cochran	
Richard Scardina	

## **GLEN ECHO DEVELOPMENT AND RECREATION COMMITTEE**

Eric Kolman, Chairperson  
Dwight MacKerron, Vice-chairperson  
Lynne Jardin, Secretary  
Michael Varner  
Mark Racicot  
Matthew Cauchon, Member-at-Large  
Tad Johnson  
Janice Lindwall  
John Mally  
Dori Frankel, Member Emeritus

It is with great pleasure that the Committee submits this report to the annual report of the Town of Stoughton. The plan, planning, and implementation of our vision for this 90 acre parcel has taken a lengthy amount of time getting through various agencies in the Commonwealth.

We are looking forward, as per the original plan, to plant a "great lawn" with picnic tables and sanitary facilities. Trails will be further developed throughout the park with interpretative sign noting the history of the land as well as the natural features. There will be planned parking spots as well as an area for overflow parking all developed with erosion control. A driveway with a turnaround area will be put in to enable car-top boat launching. Handicap access is being incorporated. This is an on-going process with more improvements to be made in the future.

The construction began in 2020 with some clearing of the trees and erosion control.

In December 2021 our contractor JAM Corp. has mobilized equipment to the site and has begun site work. The site has been secured with a chain link fence and gate at the entrance. The park will be closed to the public until their work is completed and their equipment is removed.

The contractor will work throughout the winter months and will be rough grading the site and installing drainage and other site components. The paved driveway and parking areas will be constructed in the Spring/Summer of 2022 when we would like the park to be opened once again for the public's enjoyment.

When completed this park will be a source of pride for the Town of Stoughton.

We thank the Town Meeting Members for their continued support as well as the good neighbors on Glen Echo Boulevard for their patience enduring the noise and construction traffic.

Our deepest appreciation to the Engineering Department for their continuing guidance and exper-

tise and the cooperation and patience of the Conservation Commission.

## OLD COLONY PLANNING COUNCIL

Douglas Sylvestre, Delegate  
Forrest Lindwall, Alternate

To the Honorable members of the Select Board and the residents of the Town of Stoughton.

As your representatives to the Old Colony Planning Council (OCPC), we are pleased to present this report on behalf of the Council for 2021.

The Old Colony Planning Council was established in 1967 by state statute and is authorized to prepare plans for the physical, social, and economic development of the seventeen-member district. OCPC is designated as; an Economic Development District by the U.S. Department of Commerce for the coordination of regional economic development activities, and the Area Agency on Aging (AAA) by the Executive Office of Elder Affairs to plan, manage and coordinate elder services in a twenty-three-community service area. OCPC is the designated staff of the Old Colony Metropolitan Planning Organization (OCMPO) to plan and program transportation and transit improvements for the region.

In addition to the above-designated responsibilities, the Council also assists its member municipalities with technical planning, grant application preparation and current local and regional socioeconomic information.

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### **Our Mission**

At Old Colony Planning Council, we assist cities and towns in planning for present and future needs, utilizing our local knowledge, technical expertise, and regional collaboration.

### **Our Vision**

Our vision is that communities in the Old Colony region are:

- **Resilient**, using social, economic, and environmental resources to respond to, withstand, and recover from adverse situations brought about by natural disasters or economic downturns.
- **Sustainable**, the needs of all people and the natural environment are met now without compromising the ability to meet those needs in the future.
- **Equitable**, social, economic, and environmental opportunities exist for all.
- **Connected**, everyone has accessible, affordable, and sustainable mobility choices.
- **Responsive**, planning efforts are inclusive and reflect the diverse needs of all.
- **Collaborative**, cooperating regionally to tackle common challenges.

### **Our Organizational Values**

#### **PLANNING FOR ALL**

We strive to be fair, impartial, inclusive, and transparent in all we do. Celebrating diversity, we prioritize engaging those who may be underrepresented in planning efforts. We aim for authentic, empowered public participation.

#### **THINKING AHEAD**

We look to the future as we help address challenges and seize opportunities across the region. Whether it is a time-tested solution or innovative new approach, communities rely on our technical expertise and local knowledge to help develop solutions.

#### **PARTNERING WITH COMMUNITIES**

We highly value our partnership with the communities in our region. We are responsive to their needs and seek to facilitate regional cooperation and collaboration on shared issues within our region and with our neighboring regions.

### **SERVING WITH DEDICATION**

We are passionate about the work we do in service to our communities, and we strive for excellence as we do it. We are motivated to help our region excel socially, economically, and environmentally.

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#### **OCPC Area on Agency Department Contributions:**

The Old Colony Area Agency on Aging (AAA) during the past year, with assistance and guidance from member community advisory committee members, has continued the ongoing administration of Federal and State funding for elder services through the Older Americans Act. In federal fiscal year 2021 the total amount of that funding increased from \$1.5 to over \$2 million mainly due to supplemental funding through the federal CARES Act. OCPC's Area Agency on Aging collaborated with community partners such as Old Colony Elder Services, South Coastal Counties Legal Services, local Councils on Aging, and other private non-profit organizations to fund programs and services for among others: Nutrition, Legal Assistance, Transportation, and Family Caregiving for more than 100,000 people aged 60 and over in the region. Also in 2021, the AAA completed a Regional Elder Needs Assessment and a four-year *Area Plan on Aging*, to plan for federal fiscal years 2022 to 2025. Both the Regional Elder Needs Assessment and the *Area Plan on Aging* may be found at: <http://www.ocpcrpa.org/aaa.html>.

In Ombudsman news, the OCPC-AAA Ombudsman program is proud to have been selected as one of the 3 host agencies for the expansion of the State Assisted Living Residences (ALR) Ombudsman Program in 2021. The ALR Program Director started providing visitation to all the Assisted Living Residences in our 23 communities as well as 30 other communities which include the Cape and the Islands, as well as the Bristol, Coastline, and Hessco catchment area in September 2021. There are 64 Assisted Living Residences in this broader ALR catchment area.

The OCPC-AAA Long Term Care Ombudsman Program continued to provide services during COVID-19 despite the restrictions placed on visitations to our area nursing/rest and transitional care homes, which sidelined almost-all our Ombudsman volunteers beginning in March 2020. Although visitation resumed in person April 2021, there were numerous stops to these visits as COVID continued to enter and re-enter the homes. The program reports an increase in visitation from 2020 but the program has still not returned to meet its requirement of a visit at least every other week and in 'normal' times weekly visits. However, the calls received from family, friends, residents, and staff during the year continues to be considerably-up from previous years. Due to the acute situation in all our facilities this was often the sole means of communication that the State would allow, and the Long-Term Care Ombudsman Program took advantage of these calls to continue efforts investigating issues of concern from residents or families.

#### **OCPC Transportation Department Contributions:**

The Transportation Department prepared the **FFY 2022-2026 Old Colony Transportation Improvement Program (TIP)**. The TIP serves as a prioritized listing of highway, bridge, and transit projects for implementation during the next five (5) federal fiscal years that reflect the needs of the regional transportation system. Funding for the implementation and construction of the following Hanson project is included in the TIP:

- \$7,339,593 for the Stoughton & Avon - Pavement Preservation and Related Work on Route 24 Project
- \$4,596,463 for the Stoughton - Intersection Improvements and Related Work at Central Street, Canton Street and Tosca Drive Project
- \$11,485,518 for the Stoughton - Corridor Improvements on Route 138 Project

The **FFY 2022 Old Colony Unified Planning Work Program (UPWP)** prepared is a one-year budget and planning document that lists the research projects, funds technical assistance, and other activities the transportation staff will undertake over the next federal fiscal year (FFY). These projects provide insight and recommendations to our municipal and regional partners, generate new data, and help shape concepts for the region's transportation future.

**A Road Safety Audit (RSA)** was conducted at the intersection of **Pearl Street and School Street**. A Road Safety Audit is a formal evaluation of a roadway segment or intersection by an independent, multi-disciplinary team to identify specific safety recommendations. An RSA team identifies safety risks using many different information sources such as crash data, maintenance logs, interviews of roadway authorities, public testimony, and multiple field observations.

The Transportation Department prepared the following technical assistance studies:

- Stoughton Turnpike Street Speed Limit Study (Stoughton). This technical assistance included collecting vehicle volume, speed, and type data in order to assist the town in determining speed zoning recommendations.
- Walnut Street Transportation Study (Stoughton). This technical assistance included collecting vehicle volume, speed, and type data in order to assist the town in determining the potential for a heavy commercial vehicle exclusion zone.

Also conducted was a 48-hour automatic traffic recorder vehicle counts study which includes, vehicle volumes, vehicle speeds, and vehicle classifications, at nine (9) locations in Stoughton. From this data, estimates of the number, speed, and type of vehicles that traveled each segment of road and daily vehicle miles traveled for specific groups of facilities and vehicle types are calculated.

During April and October, the department conducted parking utilization counts at the MBTA Commuter Rail - Stoughton Station. These utilization counts inform the transportation planning process and assist in the determination of travel demand.

Additionally prepared was the **Active Transportation Study (regionwide)**. The study provides an analysis of the bicycle, pedestrian, and transit network within a connectivity and safety context. The Active Transportation Study seeks to understand how the Old Colony region can improve the bicycle and pedestrian network to increase its utility for recreational and transportation purposes.

The **Climate Change Transportation Vulnerability Assessment Project (regionwide)** prepared serves the purpose to identify the impacts of Climate Change on the transportation system, examine them, and assess the vulnerability of the system resulting in strategies for management and mitigation. This study builds upon previous studies prepared by OCPC including Stormwater mapping and roadway drainage runoff, Hazard Mitigation and Municipal Vulnerability Preparedness plans, an Old Colony Regional Hazard Mitigation Plan, and an Old Colony 2010 Climate Change Transportation Impact Study.

### **OCPC GIS Department Contributions:**

The GIS Department provided maps of natural disaster risk in the town using HAZUS, a FEMA-developed software program that analyzes risk from earthquakes, flooding and hurricanes. The maps and data were developed for the town's Municipal Vulnerability Preparedness Plan and calculated damage costs, economic impact, and human safety impact.

The department also prepared maps of Bicycle and Pedestrian Levels of Service, a grade that measures the comfort and usability of a roadway for foot and bicycle traffic. High speeds, lack of spacing between vehicles and people, and presence of street parking are a few of the factors that can impact the level of service.

### **OCPC Community Septic Management Program Contributions:**

During the 2021 calendar year, the Town of Stoughton initiated one septic system project that will begin the installation phase shortly. In 2021, the Town authorized the issuance of \$7,684.39 in payments for engineering expenses for the previously mentioned project, more funds will be issued once the installation phase begins. Stoughton is utilizing funds from the Massachusetts Clean Water Trust, the funding source for communities involved in the Program, and will continue to do so until they drawdown all the approved funds.

The Town of Stoughton first joined Old Colony Planning Council's Septic Program in 2011 and has completed 61 septic system repairs/replacements as well as eight sewer connections. Stoughton has issued a total of \$1,464,343.44 in total funds for all the completed projects (\$1,300,150.94 from septic installations/repairs and \$164,192.50 from sewer connections).

### **OCPC Community Planning & Economic Development Department (CPED) Contributions:**

In October OCPC commenced a series of quarterly webinars:

1. Dr. Mark Melnick, Ph.D., presented Massachusetts Economic Growth and Challenges in the Age of COVID-19.
2. Secretary Juan Vega talked about the Community One Stop for Growth program.
3. Dr. Melnick returned to provide an update with One Year Later: Massachusetts Economic Growth and Challenges in the Age of COVID-19.

A Small Business Resource Guide was developed to help local economies and our regional economy recover and become more resilient to future shocks.

OCPC also developed a business directory app, signs, banners and shop local campaign called Discover Stoughton MA. This was made possible by a generous grant from the MA Office of Business Development. The app is free and can be downloaded through the Apple Store or Google Play. The app lists local businesses, restaurants, places to explore and information about Stoughton and the local government.

Additionally, the CPED department provided technical assistance for a successful **EDA, Economic Development Administration, Grant** application resulting in an award of \$350,000 to support the installation of a centralized municipal pump station that will provide critical infrastructure to a commercial and industrial corridor. The installation of the sewer pump station will allow for building revitalization and expansions that will provide increased opportunity for the region's workforce and support the creation of new jobs, which will advance economic resiliency throughout the region. The

grantee estimates that this investment will help create 315 jobs, save 345 jobs, and leverage \$95,100,000 in private investment.

#### **Grant Submissions and Awards:**

Stoughton was awarded a \$2.4 million grant from the 2020 MassWorks program to expand the sewer system into Campanelli Business Park and surrounding commercial and residential areas along the Park Street Corridor. The project will activate nearly \$36 million in proposed building expansions for commercial and industrial uses. In addition to eliminating dependencies on septic systems, the project is expected to accelerate over 200,000 square feet of proposed building projects and create an estimated 240 new permanent jobs across five commercial and industrial properties.

Stoughton was also awarded a \$350,000 grant from the US Economic Development Administration, matched by \$350,000 in local investment to support the installation of a centralized municipal pump station to support the Campanelli Business Park sewer expansion project.

OCPC was awarded a grant from the Local Pilot Program in the amount of \$71,220. This pilot program project will promote regional recovery from the economic impacts of the 2019 novel Coronavirus and have a significant impact on the municipalities and businesses in the OCPC region. Communities benefiting from this program are Avon, Brockton, Easton, and Stoughton.

One delegate and one alternate member represent each member community of the Council. The Council members establish policy, develop the work program, and employ and oversee the activities of the professional staff. The Council meets on the last Wednesday of each month at 6:00 PM in the OCPC offices located at 70 School Street, Brockton, MA. Our website is [www.ocpcrpa.org](http://www.ocpcrpa.org). In 2021, the Council elected Christine Joy of Plympton as Council President; Doug Sylvestre of Stoughton as Council Treasurer; and Sandra Wright of Bridgewater as Council Secretary. Mary Waldron serves as Executive Director of the Council.

The Council gratefully acknowledges the generous support and cooperation of its member communities and the participation and involvement of the many individuals who participate as members of committees. Special thanks to the Joint Transportation Committee (JTC) Chair Noreen O'Toole; Comprehensive Economic Development Strategy Committee (CEDS) Chairs Maryellen Brett and, John Murray, the Area Agency on Aging Advisory Committee Chair Josephine Schofield for their commitment, dedication, and leadership during the past year. The Council also recognizes the work of local boards and commissions and the government agencies, public and private institutions and individuals who assisted the Council in its efforts.

#### **OPEN SPACE COMMITTEE**

John Linehan, Chairman  
Gerry McDonald, Vice Chairman  
Jasmine Tanguay, Secretary  
Daniela Dana  
Elizabeth Dembrowsky\*  
Juan Fox\*  
Ardis Johnston  
John Perry  
Deborah Sovinee\*  
(\*served part of the year)

The Open Space Committee (OSC) supports the acquisition, maintenance and protection of Stoughton's natural areas for the pleasure of the population, for the protection of the environment and the preservation of our community by identifying and, when appropriate, pursuing property that is deemed desirable. This would include land for active and passive recreation, farmland and land for the protection of our water supply and natural areas, all in accordance with the current *Town of Stoughton Massachusetts Open Space and Recreation Plan*. The plan is available on Open Space Committee page of the Stoughton web site. The plan allows Stoughton to participate in Division of Conservation Services grant rounds through May 2024. These grants are for the acquisition of conservation and parkland, as well as for park renovation and development. To date, the Open Space Committee has obtained \$800,000 in grant money from state, federal and non-profit organizations and \$11,000 in private donations. The plan contains a vast amount of information - history, geology, wetlands, wildlife, protected land, demographics, community goals and much more. It is available on the Open Space Committee page of the Town of Stoughton's web site. A copy is also available at the Stoughton Library. All open space land purchases must come before Town Meeting for approval and from the Community Preservation Committee if CPA funds are to be used.

As the year opened, the OSC celebrated the gift of land to the Town of Stoughton by Stephen Goulston who late in 2020 made a gracious and valuable gift of the Cedar Swamp area to the Town of Stoughton. The land consists of uplands, wetlands, trails and wooded areas and will now endure through the generations! The Selectboard accepted this gift of conservation land. The 88 acres were approved to be under the "Care, Custody and Control" of the Stoughton Conservation Commission as a condition of this donation.

The OSC was unsuccessful in attempting to acquire and protect two parcels on West Street in 2021. One of the parcels, remains of high interest, even if only partially protected, as it importantly fits within existing town-owned conservation lands.

The OSC is looking at other properties in Stoughton for acquisition and/or protection for the benefit of our community.

The OSC wishes to thank James Conlon, Stoughton's Environmental Affairs Officer and the Stoughton Conservation Commission for their dedication and hard work in 2021 and for many years in preserving Stoughton's woodlands, meadows, wetlands, streams, ponds and our wildlife. The natural treasures enhance the quality of life for our residents in a multitude of ways.

The OSC also wishes to recognize and thank Deborah Sovinee who served on the OSC for 21 years before resigning her position as she moved out of Stoughton. Her hard work on behalf of our community has brought great benefits to current and future generations.

## **TOWN MODERATOR**

Bob Mullen, Town Moderator  
Richard Fitzgerald, Deputy Town Moderator

The Moderator is elected to a two-year term by the voters of the Town of Stoughton. This office is a non-paid position. By Massachusetts General Laws, the Moderator is the presiding officer over the Town Meeting with the principal duty of advancing the transaction of the Town's business in an orderly manner and carrying out the will of the Town Meeting. The Moderator sets guidelines for the length of presentations and discussions. The Moderator provides and strives for the fairness and orderly discussion of the Town Warrant Articles at Town Meeting.

If there is a vacancy in the Office of Town Moderator, it shall be filled by the Deputy Town Moderator until the next regularly scheduled election.

During the year of 2021, the Annual Town Meeting in May was held Virtually, on-line, due to high positivity and hospitalization rates of COVID. The Special Town Meeting that was held in December, 2021 was also held Virtually due to the identification of the omicron variant of the virus and skyrocketing positivity and hospitalization rates following the Thanksgiving holidays.

We would like to thank all the Town Meeting Representatives for their continued support and dedication to the Town Meeting process. Many Town Meeting Representatives also voluntarily serve on many committees that support the Town Meeting process including: Finance Committee, Intergovernmental Relations, Municipal Operations and Municipal Regulations Committees.

## NORFOLK COUNTY MOSQUITO CONTROL DISTRICT

NCMCD operations apply an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost effective.

### Surveillance

NCMCD is engaged in an intensive monitoring process through weekly field collections and data analysis in collaboration with the Massachusetts Department of Public Health (MDPH) to detect for disease-vectoring mosquitoes. Virus isolations assist us in focusing our surveillance to hot zones thereby allowing us to alert nearby towns of a potential epidemic. Public requests for service alert us to high numbers of nuisance mosquitoes.

Virus Isolations in the town: 9 samples submitted, with 1 WNV isolation in 2021  
Requests for service: 369

### Water Management

Communication with residents and town/state/federal officials, site visits, monitoring, wildlife management, and land surveys while maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work. Tire collections remove a common breeding site of mosquitoes.

Culverts cleared	33 culverts
Drainage ditches checked/hand cleaned	14,020 feet
Intensive hand clean/brushing*	3,150 feet
Brushing for WM access	600 feet
Mechanical water management	305 feet
Tires collected	10

\* Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.

### Larval Control

When mosquito larval habitat management is not possible, larval mosquito abatement is the most environmentally friendly and effective method of mosquito control. An intensive monitoring program, aides in our decision to effectively target culprit locations.

Spring aerial larvicide applications	(April)	100.9 acres
Summer aerial larvicide applications	(May – August)	0 acres
Larval control - briquette & granular applications by hand		7.5 acres
Rain basin treatments – briquettes by hand (West Nile virus control)		1,524 basins
Abandoned/unopened pool or other manmade structures treated		0

### Adult Control

Adult mosquito control is necessary when public health and/or quality of life is threatened either by disease agents, overwhelming populations, or both. Our surveillance program, along with service request data and state of the art GPS and computer equipment, allows us to focus our treatments to targeted areas.

Adult aerosol ultra low volume (ULV) applications from trucks	8,294 acres
Barrier applications on municipal property	0 applications

Respectfully submitted,  
David A. Lawson, Director

**NORFOLK COUNTY REGISTRY OF DEEDS**  
**2021 Annual Report to the Town of Stoughton**  
**William P. O'Donnell, Register**  
**649 High Street, Dedham, MA 02026**

The COVID-19 pandemic continued to impact all of us in 2021. While many sectors of our economy were still negatively affected by the pandemic, the Norfolk County real estate economy in 2021 remained not only viable but was one of the strongest in a decade.

I am pleased to report the Norfolk County Registry of Deeds continued to remain open and operational for the recording of land documents every work day throughout this continuing pandemic. The Registry of Deeds building opened to the general public on June 7. Registry personnel are again processing in-person recordings while vigilantly maintaining Covid related protocols. The use of electronic recording for our institutional users such as banks, law firms and title companies increased dramatically. In addition to electronic recording, users had the option to submit documents via regular mail, Federal Express or by placing documents in our drop-off box located just outside our main entrance at 649 High Street, Dedham, MA.

I am particularly proud of our staff who continued to work diligently throughout these difficult times. In February, our employees were recognized as "Every Day Heroes" by D'Angelo Grilled Sandwiches. This recognition program honors groups of individuals who stand out in their community during the COVID-19 pandemic. The unsung heroes for 2021 were members of the Registry of Deeds Information Technology Department. The behind the scenes efforts of our Chief Information Officer and Network Administrator made certain that Registry employees could socially distance from one another and perform their jobs, some remotely for the first part of the year, all the while ensuring that each and every real estate document received by the Registry was safe, secure, and accessible to all members of the public. In addition to supporting the internal work and staff of the Registry, our IT Department acted as lifelines to members of the real estate bar and real estate community whose reliance on technology had never been greater or more essential.

The results of these efforts was a highly active Norfolk County real estate market benefitting sellers and buyers of real estate, lending institutions, the real estate legal community and all others with a vested interest in the local real estate economy. By keeping the Norfolk County Registry of Deeds open, recording fees collected were forwarded to the state and county helping to pay for important public initiatives including education, health care, and police and fire expenses. We are thankful to our partners in the real estate community and most importantly the citizens of Stoughton and all of Norfolk County. Their patience with us has been critical to the Registry of Deeds being able to continue its core mission of recording land documents in a safe and secure environment.

The Registry suffered a setback when a fire broke out in the building on a February weekend. We lost some IT equipment, supplies and microfilm but all of our records are intact and remain backed-up. We were open for business on the following Monday morning.

The Registry of Deeds is the principal office for real property records in Norfolk County and operates under the supervision of the elected Register, William P. O'Donnell, who has held the position since 2002. Its mission is to maintain and provide for accurate, reliable and accessible land records to all residents and businesses of Norfolk County. The Registry receives and records hundreds of thousands of documents annually. It houses more than 8.5 million land documents dating back to 1793 when George Washington was President. The Registry is a primary and indispensable resource for title examiners, mortgage lenders, municipal officials, homeowners, title examiners, real estate attorneys, genealogists

and others with a need for land record information. More information can be found on our website – [www.norfolkdeeds.org](http://www.norfolkdeeds.org).

## 2021 Registry Achievements

- Cyber Security issues and incidents, especially those involving municipalities, remained topical and captured the thoughts and dominated the efforts of the Registry of Deeds Information Technology Team. The IT team doubled their training and education of staff and employees concerning the perils of phishing, spoofing, and Trojan Horses to minimize potential risks to information security. The IT Department acquired an incident response server and multiple computers so that in the event of a cyber-attack the offline server and computers could be activated thwarting cyber attackers from sabotaging Registry operations.
- The Registry of Deeds Customer Service and Copy Center continues to provide residents and businesses with quality service. These requests included the filing of Homesteads, accessing deeds, verifying recorded property documents and assisting those in need of obtaining a mortgage discharge notice. Customers can contact the Customer Service and Copy Center at 781-461-6101, Monday through Friday between the hours of 8:30AM to 4:30PM.
- In calendar year 2021, the Registry collected approximately \$82 million dollars in revenue.
- The Registry of Deeds continues to address legislative issues to benefit consumers. In 2022, we will continue to advocate for filed legislation that accomplish mortgage transparency by requiring mortgage assignments be recorded at the appropriate Registry of Deeds.
- This year saw a record number of electronic recording filers, approximately 2,500. The Registry is approaching 80% of its recorded land recordings being done electronically.
- Norfolk Registry of Deeds was the first registry in Massachusetts to record electronically registered land documents. This started in the Land Court section of the Registry of Deeds in 2017 and was crucial in remaining operational during the coronavirus pandemic. At the onset of the pandemic, 25% of the registered land documents recorded were done via electronic recording which has grown now to 70%.
- In 2021 we hit a milestone of recording our 40,000th Registry of Deeds book. At the end of 2021 we were at Book 40210. For the sake of security and redundancy, we store our documents 3 different ways: hard copy, electronically and by microfiche.
- In calendar year 2021, the Registry processed over 13,000 Homestead applications. The law Chapter 188 (M.G.L.) provides limited protection of one's primary residence against unsecured creditor claims.
- The internet library of images, accessible to the public through the Registry of Deeds' online research system at [www.norfolkdeeds.org](http://www.norfolkdeeds.org) continues to expand. Today, all documents dating back to the first ones recorded in 1793 are available for viewing.
- Our website includes a genealogy page and a section highlighting land records of notable people – United States Presidents, military heroes, noted authors and leaders in their fields of education, environment and the law

- The Registry's website [www.norfolkdeeds.org](http://www.norfolkdeeds.org) routinely updates the public on such news as real estate statistics, answers to frequently asked questions, along with detailing of our consumer programs. Additionally, we also write a monthly column for various Norfolk County newspapers and their online websites. We also distribute a weekly press release to alert residents of the latest happenings as well as to remind them of our consumer services.
- The Registry's free Consumer Notification Service allows any county resident to opt in to this free notification service and be alerted when any land document – fraudulent or otherwise – is recorded against their name. For more information, please see our website at: [www.norfolkdeeds.org](http://www.norfolkdeeds.org).
- Despite the ongoing COVID-19 pandemic, the Registry was able to restart some of its community outreach programs. We expect that in 2022 we will be able to visit each of the Norfolk County communities for office hours and continue our partnerships with Interfaith Social Services of Quincy, Father Bill's & MainSpring of Quincy, the VA Boston Healthcare System, Voluntary Service Program and InnerCity Weightlifting on our 'Suits for Success' program, and New Life Furniture Bank of MA in Walpole to assist those who are in need of household items. We were grateful to be able to resume our Annual Holiday Food Drive and Toys for Tots campaigns in 2021.

### **Stoughton Real Estate Activity Report January 1, 2021 – December 31, 2021**

There was a 17% increase in documents recorded at the Norfolk County Registry of Deeds for **Stoughton** in 2021, resulting in an increase of 1069 documents from 6,415 to 7,484.

The total volume of real estate sales in **Stoughton** during 2021 was \$375,563,289, an increase of 27% from 2020. The average sale price of homes and commercial property was up 16% in **Stoughton**. The average sale price was \$725,026.

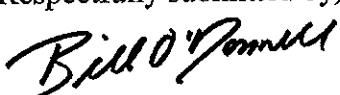
The number of mortgages recorded (1,665) on **Stoughton** properties in 2021 was up 15% from the previous year. Also, total mortgage indebtedness increased 34% to \$892,971,149 during the same period.

There were 2 foreclosure deeds filed in **Stoughton** during 2021, a decrease from the previous year when there were 6 foreclosure deed filed.

Homestead activity increased 9% in **Stoughton** during 2021 with 536 homesteads filed compared to 494 in 2020.

Finally, our objective at the Registry will always be to maintain, secure, accurate and accessible land records for the residents and businesses of Norfolk County. It is a privilege to serve you.

Respectfully submitted by,



William P. O'Donnell  
Norfolk County Register of Deeds

# **TOWN MEETING REPRESENTATIVES**

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**ANNUAL TOWN MEETING  
SPECIAL TOWN MEETING**

# Town Meeting Member 2021

## Precinct 1

Num	First Name	Last Name	St Number	Street Name	Unit	Pre c	Term Exp	E C W	Town	State	Zip	Email
1	Stephen	Cavey	74	Ewing Dr	1	2023	e	Stoughton	MA	02072	stephencavey@gmail.com	
2	Chester	Collins	30	Barnes Rd	1	2023	e	Stoughton	MA	02072	chetcollins10@gmail.com	
3	James	Fallon	891	Pleasant St	1	2023	e	Stoughton	MA	02072	jbfallonme@gmail.com	
4	Juan	Fox	624	Pleasant St	1	2022	e	Stoughton	MA	02072	zorrogrande1@verizon.net	
5	Elliot	Hansen	576	Pleasant St	1		e	Stoughton	MA	02072	elliot344@verizon.net	
6	Jeffrey	Iverson	45	Ruth Rd	1	2022	e/w	Stoughton	MA	02072	jeffreykiverson@gmail.com	
7	John	Linehan	123	Deady Ave	1	2022	c	Stoughton	MA	02072	jlinehan@stoughtonschools.org	
8	Julie	Linehan	123	Deady Ave	1	2022	c	Stoughton	MA	02072	jlinehan@stoughtonschools.org	
9	Kelly	McMorrow	22	Camelot Ct	1	2024	e/w	Stoughton	MA	02072	kelly.mcmorrow@gmail.com	
10	David	Mullen	645	Pleasant St	1	2024	e	Stoughton	MA	02072	davidmullen1960@gmail.com	
11	Manuel	Pacheco	22	Central Dr	1	2023	e	Stoughton	MA	02072	hardwarejr@ao.com	
12	Richard	Parolin	7	Glen Echo Blvd	1	2023	e	Stoughton	MA	02072	rparolin02072@gmail.com	
13	Stephen	Phillips	36	Hana Dr	1	2023	e	Stoughton	MA	02072	sphillips001@gmail.com	
14	Jarred Philip	Rose	36	Central Dr	1	2022	e	Stoughton	MA	02072	jarredprose@gmail.com	
15	Joseph	Scardino	303	Pine St.	1	2022	e	Stoughton	MA	02072	josephsaesq@yahoo.com	
16	Joyce	Scardino	303	Pine St	1	2022	e	Stoughton	MA	02072	jiscardino303@yahoo.com	
17	Sandra	Sousa	230	Ewing Dr	1	2024	e	Stoughton	MA	02072	texsou@yahoo.com	
18	Reggie	Nunnally	33	Hillside Ave	1	2022	c	Stoughton	MA	02072	sra1@stoughton-ma.gov	
19	Maggie May	Giusti	66	Stratford Ave	1	2022	c	Stoughton	MA	02072	maggiemay.giusti@gmail.com	
20	Michael	Sullivan	50	Bento St	1	2022	w	Stoughton	MA	02072	michaelsullivan17@gmail.com	
<b>C-21</b>	<b>Mark</b>	<b>Zamanian</b>	<b>5</b>	<b>Lowe Ave</b>	<b>1</b>	<b>2022</b>	<b>e</b>	<b>Stoughton</b>	<b>MA</b>	<b>02072</b>	<b>markzamanian@gmail.com</b>	

C- Current Chair

# Town Meeting Members 2021

## Precinct 2

First Num	Name	Last Name	St Number	Street Name	Unit	Prec	Term Exp	E C W	Town	State	Zip	Email	
1	Eric	Anderson	111	Walnut St	3	2	2022	c	Stoughton	MA	02072	ericandersonjr@gmail.com	
2	Peter	Banis	41	Walnut Ct		2	2024	e	Stoughton	MA	02072	peb1821@verizon.net	
3	Jeffrey	Blacker	65	Christie Murphy Dr		2	2023	e	Stoughton	MA	02072	jblackerma@gmail.com	
4	Peter	Brown	63	Chapman Rd		2	2022	e	Stoughton	MA	02072	lynchbrown14@gmail.com	
5	Scott	Carrara	540	Park St		2	2024	e	Stoughton	MA	02072	carras540@gmail.com	
6	Stephanie	Carrara	540	Park St		2	2024	3	Stoughton	MA	02072	scarrara@stoughton-ma.gov	
7	Molly	Cochran	77	Tamarack Dr		2	2022	e	Stoughton	MA	02072	mollycochran@gmail.com	
8	Ann	Fiske	20	Bisbee Rd		2	2022	e/w	Stoughton	MA	02072	afiske.music@gmail.com	
9	John	DiStefano	31	Jones Ter		4	2	2023	e	Stoughton	MA	02072	idistefano@walnutpark.co
C-10	George	Dolinsky	58	Chapman Rd		2	2024	e	Stoughton	MA	02072	hdolid@yahoomail.com	
11	Elizabeth	Giordano	169	Walnut St		2	2024	e/w	Stoughton	MA	02072	egiordano815@gmail.com	
12	Richard	Hill	249	Rd		2	2023	e	Stoughton	MA	02072	rickhill@gmail.com	
13	Nathan	Katzen	29	Brewster Rd		2	2022	e	Stoughton	MA	02072	naukat@aol.com	
14	Phyllis	Kelleher	264	Park St		2	2023	e	Stoughton	MA	02072	phylliskelleher@comcast.net	
15	Mary Ann	Killgoar	12	Pierce St		2	2023	e	Stoughton	MA	02072	makillgoar@yahoo.com	
16	Adam	Leonard	53	Walnut Ct		2	2023	e	Stoughton	MA	02072	adamleonard@gmail.com	
17	Lawrence	Sauer	77	Tamarack Dr		2	2022	e	Stoughton	MA	02072	larrys@theaction.com	
18	Joaquin	Soares	390	Central St		2	2022	e	Stoughton	MA	02072	joaquinsoares1@gmail.com	
19	Cynthia	Walsh	1096	Park St		2	2024	e	Stoughton	MA	02072	No Wifi	
20	David	Walsh	52	Central St		2	2022	e	Stoughton	MA	02072	mrwlwdi@comcast.net	
21	Donna	Lynch- Brown	63	Chapman Rd		2	2024	e	Stoughton	MA	02072	rbrown@umass.edu	

C-Current Chair

# Town Meeting Members 2021

## Precinct 3

		St	Street Name	Unit	Prec	Term Exp	EC W	Town	Stat e	Zip	Email
Num	First Name	Last Name	Number	Street Name							
1	Robert	Blumenthal	960	Sumner St	3	2022	e	Stoughton	MA	02072	robertab1943@gmail.com
2	Laura	Bushlow	277	Atkinson Ave	3	2024	e	Stoughton	MA	02072	laurabushlow@gmail.com
3	Daniel	Bushlow	277	Atkinson Ave	3	2024	e	Stoughton	MA	02072	<u>dbushlow@yahoo.co</u> m
4	Megan Elizabeth	Costa	44	Brickel Rd	3	2024	e	Stoughton	MA	02072	mcosta0380@gmail.com
5	Mary T	Coulter-Bennett	55	Burnham Ct	3	2023	e	Stoughton	MA	02072	<u>marvtcb@yahoo.com</u> ptdmoose@verizon.net
6	Paul	Demusz	12	Winship Way	3	2023	e	Stoughton	MA	02072	<u>richardwfitzgerald51</u> et@gmail.com
C - 7	Richard	Fitzgerald	56	Franklin St	3	2024	e	Stoughton	MA	02072	holmesk9trust@gmail.com
8	Brian	Holmes	9	Fords Run	3	2023	e	Stoughton	MA	02072	melissasousa80@yahoo.com
9	Melissa AnnSousa	Lynch	26	Haynes Rd	3	2022	e	Stoughton	MA	02072	<u>danmcl7824@gmail.co</u> m
10	Daniel	McLaughlin	369	Summer St	3	2023	e	Stoughton	MA	02072	<u>monahanks@yahoo.com</u> <u>marguerite@mitchell-lawoffices.com</u>
11	Marguerite	Mitchell	140	Bergeron Way	3	2024	e	Stoughton	MA	02072	<u>rep.tamaraoocom@g</u> mail.com
12	Kevin	Monahan	28	Daly Dr	3	2022	e	Stoughton	MA	02072	
13	Tamara	Odom	83	McEachron Dr	3	2023	e/w	Stoughton	MA	02072	john@wmedia.com
14	John	Perry III	575	Sumner St	3	2023	e	Stoughton	MA	02072	dpessia@yahoo.com
15	Daniel	Pessia	21	Stephanie Dr	3	2023	e	Stoughton	MA	02072	<u>jiroch@ebsoc.org</u>
16	John	Roch	68	Franklin St	3	2022	e	Stoughton	MA	02072	<u>tonysousa130@gmail.com</u> harveyspack57@hotmail.com
17	Antonio	Sousa	130	Bergeron Way	3	2022	e	Stoughton	MA	02072	<u>elizabethworsley@gmail.com</u>
18	Harvey	Spack	57	MacArthur St	3	2022	e	Stoughton	MA	02072	<u>lyanneaudio@gmail.com</u>
19	Elizabeth	Worsley	69	Seventh St	3	2022	e	Stoughton	MA	02072	<u>kibbarney@gmail.com</u>
20	Kevin	Barney	21	Erica Drive	3	2024	e	Stoughton	MA	02072	<u>lyanneaudio@gmail.com</u>
21	Lynne M.	Claudio-Frese	24	Tenth Street	3	2024	e	Stoughton	MA	02072	<u>lyanneaudio@gmail.com</u>

C = Current Chair

# Town Meeting Members 2021

## Precinct 4

Num	First Name	Last Name	St Number	Street Name	Unit	Prec	Term Exp	E C W	Town	State	Zip	Email
1	Barbara	Anzivino	25	Ross Ave		4	2023	e	Stoughton	MA	02072	anzivi@comcast.net
2	John	Anzivino	25	Ross Ave		4	2024	e	Stoughton	MA	02072	johnanzivino@comcast.net
3	David	Billo	19	Hahn Rd		4	2023	e	Stoughton	MA	02072	dgbill0@verizon.net
4	Arlene	Cachopa	440	Morton St		4	2024	e	Stoughton	MA	02072	agalanis@aol.com
5	Sean	Carr	1212	West St		4	2023	e	Stoughton	MA	02072	thecarrrs62@gmail.com
6	Patricia	Colburn	53	Gilbert Dr		4	2022	e	Stoughton	MA	02072	pwcoburn@aol.com
7	James	Curtin	140	Swanson Ter		4	2023	e	Stoughton	MA	02072	jcurtin@stoughton-ma.gov
<b>C-8</b>												
9	Louis	Gitto	1261	West St		4	2024	e	Stoughton	MA	02072	Julie.gitto@verizon.net
10	Deborah	Howe	127	Everett Cir		4	2024	e	Stoughton	MA	02072	lou.gitto@yahoo.com
11	Timothy	Howe	127	Everett Cir		4	2022	w	Stoughton	MA	02072	howedeb2014@gmail.com
12	Ardis	Johnston	994	West St		4	2022	w	Stoughton	MA	02072	ajohnstonizmcz@gmail.com
13	Davina R.	Owens	374	Morton St		4	2024	e	Stoughton	MA	02072	owens374@gmail.com
14	Kristina	Kimani	97	Holland Ave		4	2022	w	Stoughton	MA	02072	kristinakimani@gmail.com
15	Gerald	McDonald	14	McPherson Rd		4	2022	e	Stoughton	MA	02072	giosephmcd@gmail.com
16	Vaughn	Enokian	61	Swanson Ter		4	2024	e	Stoughton	MA	02072	venokian@stoughton-ma.gov
17	Mari-Kate	Pina-Enokian	61	Swanson Ter		4	2023	e	Stoughton	MA	02072	<a href="mailto:mkpina@yahoo.com">mkpina@yahoo.com</a>
18	James	Rush	43	Glover Dr		4	2023	e	Stoughton	MA	02072	jrush@stoughton-ma.gov
19	Deborah	Sovinee	68	Palisades Cir		4	2023	e	Stoughton	MA	02072	inkythumb@gmail.com
20	John	Stagnone	6	Westview Dr		4	2022	w	Stoughton	MA	02072	johnstagnone@gmail.com
21	Alicia	Rinaldi	49	Sparrow Rd		4	2024	e	Stoughton	MA	02072	Aliciarinaldi@gmail.com

C = Current Chair

# Town Meeting Members 2021

## Precinct 5

Num	First Name	Last Name	St Number	Street Name	Unit	Prec	Term Exp	E/C W	Town	State	Zip	Email
1	Stacey	Berry	46	Brock St	5	2022	e	Stoughton	MA	02072	SLB2431@gmail.com	
2	Danielle	Lanson	17	Legaski Ave	5	2024	e	Stoughton	MA	02072	dlanson02072@gmail.com	
3	Michelle	Burden	355	School St	5	2022	e	Stoughton	MA	02072	mocabnsta@yahoo.com	
4	Carolyn	Campbell	64	Chisholm Rd	5	2022	e	Stoughton	MA	02072	carolynjcampbell64@verizon.net	
5	Robert	Cohn	134	Kottlik St	5	2024	e	Stoughton	MA	02072	robcohn@verizon.net	
C-6	Carmel	Drewes	31	Walnut St	5	2023	e	Stoughton	MA	02072	carmel.02072@gmail.com	
	Trinity	Esdale	175	Swanson Ter	5	2023	e	Stoughton	MA	02072	Lindwalljan175@gmail.com	
7	Janice											
8	Neil	Vale	34	McNamara St.	5	2024	e/w	Stoughton	MA	02072	neil02072@gmail.com	
9	Ellen	Hahn	252	Poskus St	5	2024	w	Stoughton	MA	02072	atmh7248@gmail.com	
10	Steven	Hahn	252	Poskus St	5	2023	c	Stoughton	MA	02072	stevered68@gmail.com	
11	Michael	Horan	47	Green St	5	2022	w	Stoughton	MA	02072	michaelhoran@comcast.net	
12	Eric	Kolman	14	Kotlik St	5	2024	e	Stoughton	MA	02072	ej.kolman@juno.com	
13	Andrea	Wasoka	116	Rogers Dr	5	2022	e/w	Stoughton	MA	02072	andreajeanwasoka@gmail.com	
14	Forrest	Lindwall	175	Swanson Ter	5	2023	e	Stoughton	MA	02072	lindwallff@gmail.com	
15	Eileen	Maguire	76	Canton St	5	2022	w	Stoughton	MA	02072	eileenmaguiremass@gmail.com	
16	Jessica	Miner	31	Walnut St	5	2022	e	Stoughton	MA	02072	jess.l.miner@gmail.com	
17	Amy	Puliafito	98	Spallus Rd	5	2022	e	Stoughton	MA	02072	amy8487@yahoo.com	
18	Arghavan	Schumacher	133	Perry St	5	2023	e/w	Stoughton	MA	02072	arghschum@gmail.com	
19	Edward	Trunfio	146	Poskus St	5	2023	e	Stoughton	MA	02072	etrunkio@comcast.net	
20	Larry	Verdun	149	Swanson Ter	5	2023	e	Stoughton	MA	02072	larryverdun99@gmail.com	
21	Kristin	Vale	34	Street	5	2024	e	Stoughton	MA	02072	kristenv02072@gmail.com	

C = Current Chair

# Town Meeting 2021

## Precinct 6

Num	First Name	Last Name	St Number	Street Name	Unit	Prec	Term Exp	E C W	Town	Stat e	Zip	Email
1	Frances	Bruttaniti	121	Springwood Ave		6	2022	e	Stoughton	MA	02072	fbrittaniti@comcast.net
2	Sandra	Barber	21	Springwood Ave		6	2023	e	Stoughton	MA	02072	sbarber857@gmail.com
3	Bertrand	Durand	61	Oriole Rd		6	2023	e	Stoughton	MA	02072	noternie@aol.com
4	Joseph	Figueirido	120	Decota Dr		6	2022	e	Stoughton	MA	02072	joefig59@comcast.net
5	James	Gearin	49	Donald Rd		6	2022	e	Stoughton	MA	02072	lwgearin@aol.com
C-6	Carin	Klipp	53	Pratts Ct		6	2023	e	Stoughton	MA	02072	carinklipp@yahoo.com
7	David	Lurie	18	Robinette Rd		6	2022	e	Stoughton	MA	02072	dlurie@stoughton-ma.gov
8	Lauren	Mahan	2340	Central St		6	2022	w	Stoughton	MA	02072	l4urenmahan@gmail.com
9	William	Mahan	2329	Central St		6	2024	e	Stoughton	MA	02072	W/mahan2@gmail.com
10	Joseph	McDonough	7	Swallow Ln		6	2022	e	Stoughton	MA	02072	hckyten@aol.com
11	Joseph	Piana	110	Bay Rd		6	2023	e	Stoughton	MA	02072	piana.joe@hotmail.com
12	Debra	Roberts	2116	Central St		6	2022	e	Stoughton	MA	02072	decentral21@comcast.net
13	Janice	Schneider	82	Ethyl Way		6	2023	e	Stoughton	MA	02072	jzschneid@gmail.com
14	Margaret	Sewczyk	78	Howland Rd		6	2024	e	Stoughton	MA	02072	peggy630@verizon.net
15	Mary	Shea	474	Bay Rd		6	2024	e	Stoughton	MA	02072	mimsheal111@gmail.com
16	Richard	Terry	582	Canton St		6	2023	e	Stoughton	MA	02072	richterry.murphy@gmail.com
17	Martin	West, III	2320	Central St		6	2023	e	Stoughton	MA	02072	songdance@outlook.com
18	Patricia C.	Yanikoski	39	Manys Way		6	2024	e	Stoughton	MA	02072	patyanikoski@yahoo.com
19	Sylvia	Whiting	24	Jennifer Lane		6	2022	c	Stoughton	MA	02072	sylmax99@yahoo.com
20	Linda	Guertin				6			Stoughton	MA	02072	imgstitcher@gmail.com

C = Current Chair

# Town Meeting 2021

## Precinct 7

Num	First Name	Last Name	St Numb er	Street Name	Unit	Prec	Term Exp	EC W	Town	State	Zip	Email
1	Dianne	Dolan	37	Woodbine Rd	7	2024	e	Stoughton	MA	02072	lakes5view@yahoo.com	
<b>C-2</b>	<b>Candace</b>	<b>Fisher</b>	119	Woodbine Rd	7	2022	w	Stoughton	MA	02072	candacefisher@verizon.net	
3	Sandra	Groppi	6	Royal St	7	2023	e	Stoughton	MA	02072	sgroppi@verizon.net	
4	Brett Michael	Hoffman	292	Cross St	7	2023	e	Stoughton	MA	02072	bretthoffman26@gmail.com	
5	Dawn	Hufault	37	Duggan St	7	2023	e	Stoughton	MA	02072	<u>dawn@hufault.com</u>	
6	Robert	Hufault	37	Duggan St	7	2023	e	Stoughton	MA	02072	<u>rob@hufault.com</u>	
7	Lindsey	Kreckler	183	Stoughton St	7	2023	e	Stoughton	MA	02072	<u>lindsey.kreckler@gmail.com</u>	
8	Rebecca	Markson	121	Copperwood Dr	7	2024	w	Stoughton	MA	02072	<u>rmarkson121@gmail.com</u>	
9	Joseph	Sbardella	218	Cross St	7	2022	e	Stoughton	MA	02072	<u>futbalnut@comcast.net</u>	
10	Mark	Struck	53	Woodbine Rd	7	2022	e	Stoughton	MA	02072	<u>kingdn22@gmail.com</u>	
11	Jeannette	Tucker	696	Pearl St	7	2022	e	Stoughton	MA	02072	<u>J_tucker@stoughtonscho ols.org</u>	
12	Joel	Wolk	340	Island St	7	2022	e	Stoughton	MA	02072	<u>jwolk1945@gmail.com</u>	
13	Robin	Zoll	167	Cross St	7	2023	e	Stoughton	MA	02072	<u>ragzoll@gmail.com</u>	
14	Janai	Mungalsingh	45	wood dr	7	2022	c	Stoughton	MA	02072	<u>janaimungalsingh@gmail.com</u>	
15	Cameron	Ramos	120	Woodbine Rd	7	2024	e	Stoughton	MA	02072	<u>cameron.ramos1995@gmail.com</u>	
16	Stanley	Zoll	167	Cross St	7	2024	e/w	Stoughton	MA	02072	<u>spzoll@gmail.com</u>	

C = Current Chair

# Town Meeting 2021

## Precinct 8

Num	First Name	Last Name	St Number	Street Name	Unit	Uni Exp	Term	EC	Stat	Zip	Email
1	Denise	Brondson	4	Capen St	403	8	2023	e	Stoughton	MA 02072	sullie7@comcast.net
2	Robertta	Harback	49	Record St		8	2022	e	Stoughton	MA 02072	rharback1@verizon.net
3	Michael	Hardman	17	Jackson Ct		8	2022	w	Stoughton	MA 02072	michaelhardman43@gmail.co
4	Ginger	Hoffman	122	Seaver St		8	2023	e	Stoughton	MA 02072	gahoffman@hotmail.com
5	Robert	Kramer	145	Pleasant St		8	2022	c	Stoughton	MA 02072	kramerr27@yahoo.com
6	Frank	Lyons, Jr	93	Rockland St		8	2023	e	Stoughton	MA 02072	frank.lyons@comcast.net
7	Janice	McKenna	63	Lincoln St		8	2023	e	Stoughton	MA 02072	janicem63@gmail.com
8	Debra	Menz	64	Simpson St		8	2024	e	Stoughton	MA 02072	mamaggott@verizon.net
9	Brooke	Ouro-Djobo	319	Cushing St		8	2022	e/w	Stoughton	MA 02072	bouro-djobo@stoughton-ma.gov
10	Rakibou	Ouro-Djobo	319	Cushing St		8	2022	e/w	Stoughton	MA 02072	orakibou@gmail.com
11	Stephen	Page	19	Voses Ct		8	2024	e/w	Stoughton	MA 02072	thanos9871@gmail.com
C-12	David	Sheehan	49	Grove St		8	2024	e/w	Stoughton	MA 02072	nowaketoday@aol.com
13	Stephen	Tapper	26	Rose Glen St		8	2023	e	Stoughton	MA 02072	stevetapper@msn.com
14	Teresa	Tapper	26	Rose Glen St		8	2023	e	Stoughton	MA 02072	teresatapper@gmail.com
15	Benjamin	Thomas	45	Lambert Ave		8	2023	e	Stoughton	MA 02072	benjamin.a.thomas1@gmail.co
16	Glenn	Tucker	264	Pearl St		8	2022	e	Stoughton	MA 02072	ga.tucker@hotmail.com
17	Heidi	Tucker	264	Pearl St		8	2022	e	Stoughton	MA 02072	ha.tucker@hotmail.com
18	Ian	Turlin	47	Seaver St		8	2022	e	Stoughton	MA 02072	ian.turlin@gmail.com
19	Peter	Ventresco	587	Canton St		8	2024	e	Stoughton	MA 02072	bayrock@verizon.net
20	Christine	Wilbur	83	Britton Ave		8	2024	e/w	Stoughton	MA 02072	c.wilbur@hotmail.com
21											

C = Current Chair

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF STOUGHTON  
ANNUAL TOWN MEETING WARRANT**

On Monday, May 3<sup>rd</sup>, 2021 the first session of the Virtual Annual Town Meeting was called to order at 7:15 pm with 146 present. (Quorum 85). A motion was made, seconded and unanimously passed by electronic vote at 10:35 p.m. to adjourn to Wednesday, May 6<sup>th</sup>, 2021 at 7:00 p.m. virtually on Zoom.

On Wednesday, May 5<sup>th</sup>, 2021 the second session of the Virtual Annual Town Meeting was called to order at 7:11 pm with 141 present. (Quorum 85). A motion was made, seconded and unanimously passed by electronic vote at 10:35 p.m. to adjourn to Monday, May 10<sup>th</sup>, 2021 at 7:00 p.m. virtually on Zoom.

On Monday, May 10<sup>th</sup>, 2021, the third session of the Virtual Annual Town Meeting was called to order at 7:02 p.m. with 144 present. (Quorum 85). A motion was made, seconded and unanimously passed by electronic vote at 10:36 p.m. to adjourn to Wednesday, May 12<sup>th</sup>, 2021 at 7:00 p.m. virtually on Zoom.

On Wednesday, May 12<sup>th</sup>, 2021, the fourth session of the Virtual Annual Town Meeting was called to order at 7:05 p.m. with 134 present. (Quorum 85). A motion was made, seconded and unanimously passed by electronic vote at 10:27 p.m. to adjourn to Monday, May 17<sup>th</sup>, 2021 at 7:00 p.m. virtually on Zoom.

On Monday, May 17<sup>th</sup>, 2021, the fifth session of Virtual Annual Town Meeting was called to order at 7:02 p.m. with 130 present. (Quorum 85). A motion was made, seconded and unanimously passed by electronic vote at 11:25 p.m. to dissolve the Virtual Town Meeting on Zoom.

The following procedural motions were made and passed by voice vote. Voted on May 5, 2021.

A motion was made, seconded and passed by electronic vote to dispense with the reading of the Warrant and the return thereof.

A motion was made, seconded and passed by electronic vote that Town Meeting does not take up any new business after 10:30 p.m.

A motion was made, seconded and passed by electronic vote that amendments or substitute motions for an article other than the operating budget be considered only if in writing and further, that any proposed substitute motions or complex amendments be delivered in writing to the Moderator no later than noon on the day of the session at which the motion is to be made. During the COVID-19 Pandemic, motions to the emailed

to the Moderator at [bmullen@stoughton-ma.gov](mailto:bmullen@stoughton-ma.gov) and a copy to the Town Clerk at [scarrara@stoughton-ma.gov](mailto:scarrara@stoughton-ma.gov).

A motion was made, seconded and passed by electronic vote that no reconsideration of any article take place until the last article has been completed at Town Meeting.

And, further, you are hereby directed to notify and warn the inhabitants of the Town of Stoughton, qualified to vote on Town affairs, to meet virtually by remote participation at **seven o'clock in the evening**, at which time and place the following articles are to be acted upon and determined exclusively by the Town Meeting Members in accordance with the provisions of the Town of Stoughton Charter:

On

**MONDAY the 3<sup>rd</sup> DAY of MAY, 2021**

**At 7:00 PM**

**PLEASE NOTE: If additional virtual Town Meeting sessions are needed they are scheduled for Monday 3, 2021, Wednesday, May 5, 2021, Monday May 10, 2021, Wednesday May 12, 2021, and Monday, May 17, 2021, Wednesday May 19, 2021 all starting at 7:00 p.m.**

*Information for Town Meeting Representatives to access the meeting will be sent to all Town Meeting Representatives directly and more information about who to contact and how to log on to the meeting will be available on the Town website at [www.stoughton.org](http://www.stoughton.org) and be posted in all places the warrant is posted; the meeting will also be broadcast live on Stoughton Media Access Corporation; registered voters of the Town of Stoughton wishing to participate in the remote Annual Town Meeting shall submit a request to participate in the Meeting to the Town Clerk not less than forty-eight (48) hours in advance of the Town Meeting scheduled for May 3, 2021, commencing at 7:00 PM, or before any session held thereafter; upon receipt of the request and verification of the requester's voter registration status, the Town Clerk shall provide to the requester instructions for participating in the remote Town Meeting*

*Check the website at [www.stoughton.org](http://www.stoughton.org) often, or call the Town Manager's office at (781) 341-1300 x9211, for more information about training opportunities, technical assistance, and the remote town meeting generally;*

## **Article 2 - Receive Reports**

To see if the Town will vote to receive the reports of any Boards or Town Officers or of any other duly established commission, council, or authority of the Town; or take any other action relative thereto.

Requested by:

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: <sup>1</sup> None

**PROPOSED MOTION:** <sup>2</sup> That the Town vote to receive the reports of any Boards or Town Officers or of any other duly established commission, council, or authority of the Town.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 143, No: 1, Abstain: 1. Article 2 passes by the necessary majority.

Electronic Voting. Voted on May 3<sup>rd</sup>, 2021.

## **Article 3 - Accept and Contract Funds for Town Roads**

To see if the Town will vote to authorize the Select Board to accept and enter into contracts for the expenditure of any funds allocated or to be allocated by the Commonwealth for the construction, reconstruction, and improvements of Town roads; or take any other action relative thereto.

Requested by:

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: Amounts granted to the Town by the General Court vary from year to year.

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<sup>1</sup> All estimated costs listed in the Report of the Committee on Finance and Taxation for this article, and all those that follow, are only general in nature; particular proposed appropriations will be included in the main PROPOSED MOTION under each article, as appropriate, and could be more or less than estimated.

<sup>2</sup> Proposed motions for this article, and all those that follow, if recommended by the Committee on Finance and Taxation, are likely to be the main motion under each such article at Town Meeting; if not recommended by the Committee, however, an alternative motion may be made at Town Meeting.

**PROPOSED MOTION:** That the Town vote to authorize the Select Board to accept and enter into contracts for the expenditure of any funds allocated or to be allocated by the Commonwealth for the construction, reconstruction, and improvements of Town roads.

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 145, No: 1, Abstain: 1 Article 3 passes by the necessary majority.  
Electronic Voting. Voted on May 3<sup>rd</sup>, 2021.

#### **Article 4 - Apply for and Accept Federal/State Funding**

To see if the Town will vote to authorize the Select Board to apply for and accept any federal and/or State funding or grants that are or may become available to the Town; or take any other action relative thereto.

Requested by:

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: None in particular – costs for applying for grant funds, if any, and the amount of grants, vary by project.

**PROPOSED MOTION:** That the Town vote to authorize the Select Board to apply for and accept any federal and/or State funding or grants that are or may become available to the Town.

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 147, No: 0, Abstain: 0. Motion passes by the necessary majority. Electronic Voting. Voted on May 3<sup>rd</sup>, 2021.

## Article 5 - Disposal of Town Property

To see if the Town will vote to authorize the Select Board, and/or its designee, to dispose by auction or otherwise Town-owned property in accordance with G.L. c.30B; or take any other action relative thereto.

Requested by:

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: None in particular – costs for applying for grant funds, if any, and the amount of grants, vary by project

**PROPOSED MOTION:** That the Town vote to authorize the Select Board, and/or its designee, to dispose by auction or otherwise Town-owned property in accordance with G.L. c.30B.

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 5-0 and 1 abstention to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 141, No: 3, Abstains: 2. Article 5 passes by the majority per Moderator. Electronic Voting. Voted on May 3<sup>rd</sup>, 2021.

## Article 6 - Cedar Hill Enterprise Fund Budget

To see if the Town will vote pursuant to the provisions of G.L. c.44, §53F½ to raise and to appropriate, transfer from available funds in the treasury, if any, and/or borrow a sufficient sum of money to fund the Cedar Hill Golf Course for Fiscal Year 2022; or take any other action relative thereto.

Requested by:

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: \$320,779

**PROPOSED MOTION:** That the Town vote pursuant to the provisions of G.L. c.44, Section §53F½ to appropriate the sum of \$268,762 to fund the Cedar Hill Golf Course for Fiscal Year 2022, with \$9,174 to be raised and appropriated under Article 16, i.e.,

subsidized by the General Fund, and \$241,337 to be raised from FY2022 Cedar Hill Golf Course Revenue and \$18,251 transferred from Cedar Hill Fund retained earnings for such purposes.

**FINANCE COMMITTEE:** Voted 13-1 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 4-0- 2 abstentions to recommend to Town Meeting as set forth in the proposed motion.

**ACTION: Yes: 124, No: 13, Abstain: 2. Article 6 passes by the majority. Electronic Voting.**  
**Voted on May 3<sup>rd</sup>, 2021.**

#### **Article 7 – Public Health Association Enterprise Fund Budget**

To see if the Town will vote pursuant to the provisions of G.L. c.44, §53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the Stoughton Public Health Association for Fiscal Year 2022; or take any other action relative thereto:

Requested by:

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: \$1,264,049

**PROPOSED MOTION:** That the Town vote pursuant to the provisions of G.L. c.44, Section §53F ½ to appropriate the sum of \$961,280 to fund the Stoughton Public Health Association Enterprise for Fiscal Year 2022; with \$526,034 to be raised from FY2022 Public Health Revenue and \$435,246 to be transferred from Public Health Fund retained earnings.

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 5-0-1 abstention to recommend to Town Meeting as set forth in the proposed motion.

**ACTION: Yes: 140, No: 3, Abstain: 1. Article 7 passes by the majority. Electronic Voting.**  
**Voted on May 3<sup>rd</sup>, 2021.**

## Article 8 – Sewer Department Enterprise Fund Budget

To see if the Town will vote pursuant to the provision of G.L. c.44, §53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the Sewer Department for Fiscal Year 2022; or take any other action relative thereto.

Requested by:

Inserted by: Select Board

Date: February 2, 2021

Estimated Costs: \$7,964,365

**PROPOSED MOTION:** That the Town vote pursuant to the provision of G.L. c.44, §53F½ to appropriate the sum of \$7,414,878 to fund the Sewer Department for Fiscal Year 2022, with \$91,782 to be raised and appropriated under Article 16, i.e., subsidized by the General Fund and \$7,323,096 to be raised from the FY2022 Sewer Enterprise Fund Revenue.

**FINANCE COMMITTEE:** Voted 12-2 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 5-0-1 abstention to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 132, No: 13, Abstain: 1. Article 8 passes by the majority. Electronic Voting. Voted on May 3<sup>rd</sup>, 2021.

## Article 9 – Water Department Enterprise Fund Budget

To see if the Town will vote pursuant to the provisions of G.L. c.44, §53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the Water Department for Fiscal Year 2022; or take any other action relative thereto.

Requested by:

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: \$5,799,754

**PROPOSED MOTION:** That the Town vote pursuant to the provisions of G.L. c.44, §53F½ to appropriate the sum of \$5,201,531 for the Water Department Enterprise Fund Budget for the Water Department for Fiscal Year 2022, with \$4,820,975 to be raised from FY2022 Water Department Enterprise Revenue and \$380,556 to be transferred from Water Department Enterprise Fund retained earnings.

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 5-0 and 1 abstention to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 137, No: 5, Abstain: 0. Article 9 passes by the majority. Electronic Voting. Voted on May 3<sup>rd</sup>, 2021.

**Article 10 - Cable Public Access Enterprise Fund - Appropriate for FY22 Cable Costs**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, or borrow a sufficient sum of money to fund the Cable Public Access Enterprise Fund for FY2022; or take any action relative thereto.

Requested by:

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: \$388,000

**PROPOSED MOTION:** That the Town vote in accordance with the provisions of G.L. c.44, §53F½ to appropriate the sum of \$388,000 to fund the Cable Public Access Enterprise Fund for FY22, with \$379,437 to be raised from FY2022 Cable Public Access Enterprise Fund revenue and \$8,563 to be transferred from Cable Public Access Enterprise Fund retained earnings.

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 134, No: 11, Abstain: 2. Article 10 passes by the majority. Electronic Voting. Voted on May 3<sup>rd</sup>, 2021.

## Article 11 – Authorization of Revolving Funds and Annual Expenditure Limits

To see if the Town will vote pursuant to the provisions of G.L. Chapter 44, §53E½, as most recently amended, to amend the General Bylaws, Section 42, Revolving Funds to create two new funds by inserting two new rows at the end of Section 42-1, as shown below:

Fund	Program or Purposes	Department Receipts
<b>Board of Health** Stormwater</b>  <b>**Changed to Engineering Department**</b>	Costs for running Stormwater management program, including ongoing training and education, materials related thereto, as well as permitting, licensing, inspections and enforcement, and all incidental related costs.	Permitting, licensing, inspection and enforcement fees related to the Town's Stormwater management program.
<b>Board of Health** Compost / Rain Barrel</b>  <b>**Changed to Conservation Commission**</b>	Purchasing, installing and running composting and rain barrel program, including ongoing training and education materials related thereto, as well as permitting, inspections and enforcement, and all incidental and related costs	Compost/Rain Barrel sales, and any related permitting, inspection and enforcement fees related to Town's Compost/Rain Barrel program.

and, further, to amend Section 42-2 of such General Bylaws, by inserting at the end two new rows as follows, with the fiscal year limitations on expenditures for these new funds, and for all other Town revolving funds to remain applicable from fiscal year to fiscal year until such time as they are later amended, and to carry forward any monies remaining in such funds from year to year unless otherwise transferred by Town Meeting:

FUND	SPENDING LIMIT
Stormwater	\$50,000
Compost/rain barrel	\$2,300

or take any other action relative thereto.

Requested by:

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost:

**PROPOSED MOTION:** Move that the Town vote to approve Article 11 as printed in the warrant.

**FINANCE COMMITTEE:** Voted 14 - 0 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 6-0-1 abstention to recommend to Town Meeting as set forth in the proposed motion.

**\*\*ACTION:** **Vote on Friendly Amendment: Block 1 Change to Engineering Department. Block 2 Change to Conservation Commission. Yes: 115, No: 1, Abstain: 1. Motion Passes per Moderator.**

**ACTION:** **Yes: 129, No: 2, Abstain: 0. Article 11 passes as amended by the majority. Electronic Voting. Voting on May 3<sup>rd</sup>, 2021.**

### **Article 12- Collective Bargaining – SPAEA**

To see if the Town will vote to approve a collective bargaining agreement between the Town and the Stoughton Professional/Administrative Employees Union for the periods of FY21 through FY23; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost of items of the first fiscal year and implement said collective bargaining agreement; or take any other action relative thereto.

Requested by:

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost:

**PROPOSED MOTION:** That the Town vote to approve a collective bargaining agreement between the Town and the Stoughton Professional/Administrative Employees Union for the FY 21 through FY23; and to fund the cost of items of the first fiscal year under Article 16 of this Annual Town Meeting and implement said collective bargaining agreement.

**FINANCE COMMITTEE:** Voted 12-2 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION: Yes: 121, No: 5, Abstain: 2. Article 12 passes by the majority. Electronic Voting.**  
**Voted on May 3<sup>rd</sup>, 2021.**

### **Article 13 - Collective Bargaining – Police Superior Officers**

To see if the Town will vote to approve a collective bargaining agreement between the Town and the Stoughton Police Superior Officers Union, MCOP, Local 461 for the periods of FY20 and FY21 through FY23; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost of items of the first fiscal year and implement said collective bargaining agreement; or take any other action relative thereto.

Requested by: Town Manager

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost:

**PROPOSED MOTION:** That the Town vote to approve a collective bargaining agreement between the Town and the Stoughton Police Superior Officers Union, MCOP, Local 461 for the period of FY20 through FY22; and to fund the cost of items of the first fiscal year under Article 16 of this Annual Town Meeting and implement said collective bargaining agreement.

**FINANCE COMMITTEE:** Voted 15-0 to take no action as no information was available at the public hearing.

**REVISED MOTION:** Moved that the Town vote to approve collective bargaining agreements between the Town and the Stoughton Police Superior Officers Union, MCOP, Local 461 for the periods of FY20 and FY21 through FY23; and to fund the cost items of the FY20 contract and the first fiscal year of the FY-21FY23 contract under Article 16 of the Annual Town Meeting warrant and implement said collective bargaining agreements thereto subject to the correction to the wage scale.

**ACTION: Yes: 133, No: 10, Abstain: 1. Article 13 passes as amended by the majority. Electronic voting. Voted on May 5<sup>th</sup>, 2021.**

#### **Article 14 - Collective Bargaining THEA**

To see if the Town will vote to approve a collective bargaining agreement between the Town and the Town Hall Employees Association for the period of FY20 through FY22; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost of items of the first fiscal year and implement said collective bargaining agreement; or take any other action relative thereto.

Requested by: Town Manager

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost:

**PROPOSED MOTION:** That the Town vote to approve a collective bargaining agreement between the Town and the Town Hall Employees Association for the period of FY20 through FY22; and to fund the cost of items of the first fiscal year under Article 16 of this Annual Town Meeting and implement said collective bargaining agreement.

**FINANCE COMMITTEE:** Voted 15-0 to take no action as no information was available at the public hearing.

**ACTION: Yes: 128, No: 13, Abstain: 1. Article 14 passes by the majority vote.**  
**Electronic voting. Voted on May 5<sup>th</sup>, 2021.**

#### **Article 15 - Supplemental Fiscal Year 2021 Departmental Budgets**

To see if the Town will vote to transfer from available funds in the Treasury, if any, a sufficient sum of money to supplement FY21 departmental budgets or fund previously approved articles; or take any other action relative thereto.

Requested by: William Rowe, Town Accountant

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: Unknown

**PROPOSED MOTION: NONE**

**FINANCE COMMITTEE:** Voted 14-0 to refer to Town Meeting as there were no requests at the time of our vote.

**MUNICIPAL OPERATIONS:** Voted 6-0-1 abstention to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 127, No: 3 Abstain: 0. Article 15 – Motion to Dismiss passes by simple majority. Electronic voting. Voted on May 5<sup>th</sup>, 2021.

### **Article 16 – General Fund Operating Budget**

To see what sum of money the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, for the maintenance and support of the several departments of the Town and for any other usual or necessary Town charges for the Fiscal Year 2022; or take any other action relative thereto.

Requested by:

Inserted by: Select Board

Date: February 2, 2021

Estimated Costs: FY2021 Operating Budget estimated to be a total of \$ \$108,485,325

**PROPOSED MOTION:** That the Town vote to appropriate the sum of \$108,485,325.00 for the maintenance and support of the several departments of the Town and that such sum be expended only for the purposes as described and further, that to meet this appropriation:

\$ 103,997,307	be raised in the tax levy
\$ 2,900,000	be transferred from free cash
\$ 71,543	be transferred from Title V Receipts Reserved for Appropriation
\$ 52,017	be transferred from Cedar Hill Fund retained earnings
\$ 250,769	be transferred from Public Health Fund retained earnings
\$ 481,081	be transferred from Sewer Fund retained Earnings
\$ 1,432	be transferred from FY2022 Sewer Fund revenue
\$ 575,340	be transferred from Water Fund retained earnings
<b><u>\$108,329,489.00</u></b>	<b>TOTAL</b>

**FINANCE COMMITTEE:** Voted 13-1 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 6-0 -1 abstention to recommend to Town Meeting as set forth in the proposed motion.

**REVISED MOTION:** That the Town vote to appropriate the sum of \$108,329,489 for the maintenance and support of the several departments of the Town and that such sum be expended only for the purposes as described and further, that to meet this appropriation:

\$ 103,997,307	be raised in the tax levy
\$ 2,900,000	be transferred from free cash
\$ 71,543	be transferred from Title V Receipts Reserved for Appropriation
\$ 52,017	be transferred from Cedar Hill Fund retained earnings
\$ 250,769	be transferred from Public Health Fund retained earnings
\$ 481,081	be transferred from Sewer Fund retained Earnings
\$ 1,432	be transferred from FY2022 Sewer Fund revenue
\$ 575,340	be transferred from Water Fund retained earnings
<b><u>\$108,329,489.00</u></b>	<b>TOTAL</b>

**ACTION:** Yes: 114, No: 14, Abstain: 1 Motion passes. Electronic Voting. Voted on: May 10<sup>th</sup>, 2021.

#### **Article 17 – Unpaid Bills**

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury, if any, a sufficient sum of money to pay any unpaid bills from prior fiscal years in excess of departmental appropriations; or take any other action relative thereto.

Requested by:

Inserted by: Select Board

Requested by: William Rowe, Town Accountant

Date: February 2, 2021

Estimated Cost:

**PROPOSED MOTION:** That the Town vote to appropriate the sum of \$24,870 to pay unpaid bills from prior fiscal years in excess of departmental appropriations and to meet this appropriation \$24,870 be transferred from the FY2021 Crossing Guards budget

all as set forth in the following chart:

<u>Bill</u>	<u>Amount</u>	<u>Funding Source</u>
Comm of Mass	\$10,000.00	FY2021 Crossing Guards

LHS Associates	\$ 2,225.00	FY2021 Crossing Guards
LHS Associates	\$ 1,565.00	FY2021 Crossing Guards
LHS Associates	\$ 9,588.40	FY2021 Crossing Guards
LHS Associates	\$ 1,387.50	FY2021 Crossing Guards
Columbia Gas	\$ 78.24	FY2021 Crossing Guards

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 6-0 -1 abstention to recommend to Town Meeting as set forth in the proposed motion.

**ACTION: Yes: 131, No: 1, Abstain 0. Motion passes. Electronic Voting. Voted on May 12<sup>th</sup>, 2021.**

#### **Article 18 - Rescind Unissued Borrowing Authorizations**

To see if the Town will vote to rescind the unissued borrowing authorizations approved under certain previously voted Town Meeting articles; or take any other action relative thereto.

Requested by:

Inserted by: Select Board

Requested by: William Rowe, Town Accountant

Date: February 2, 2021

Estimated Costs: None

**PROPOSED MOTION:** That the Town vote to rescind the unissued borrowing authorizations approved under certain previously voted Town Meeting articles as set forth in the following chart:

<u>Article</u>	<u>Date</u>	<u>Proj</u>	<u>Description</u>	<u>Amount</u>
A57 ATM	May-14	01520	Preserve State Theater	550,000.00
A40 ATM	May-15	10033	Wilkins doors and windows	594,532.00
A24C ATM	May-16	10090	Water backup generators	28,000.00
A24D ATM	May-16	10091	Muddy Pond bypass pump	40,000.00
A17B3 ATM	May-18	10225	Emergency pre-emption signal	8,082.22
A10 STM	Nov-18	10269	Town Hall generator	997.61
A26A1 ATM	May-19	10285	Three Police cruisers	0.38
A26D1 ATM	May-19	10290	Cedar Hill tractor	0.38
A27E2B ATM	May-19	10296	Town Hall remodeling	0.14
A37 ATM	May-19	10303	Fire engine	0.45

**1,221,613.18**

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 6-0 - 1 abstention to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 138, No: 1, Abstain: 0. Motion passes. Electronic Voting. Voted on: May 12<sup>th</sup>, 2021.

### **Article 19 – Capital Equipment Purchases**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including but not limited to any of the Enterprise Funds of the Town, the Community Preservation Fund, or borrow a sufficient sum or sums of money to replace and/or purchase and/or lease purchase for terms of up to or more than three years, the following items, including equipping of vehicles and equipment, and, as applicable, professional engineering, architectural services, design, site preparation and demolition, installation, and all other incidental and related costs, all as set forth in the chart below; or take any other action relative thereto.

Requested by: Town Manager and Superintendent of Schools

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: \$1,135,500

**PROPOSED MOTION:** That the Town vote to appropriate the total sum of \$1,135,500.00 for the purposes and from the funding sources specified in the chart

appearing below, to replace and/or purchase and/or lease purchase for terms of up to or more than three years, the following items, including equipping of vehicles and equipment, and, as applicable, professional engineering, architectural services, design, site preparation and demolition, installation, and all other incidental and related costs, and, for all of those items that show borrowing as a funding source, to authorize the Treasurer, with the approval of the Select Board, to borrow said sum pursuant to G.L.c.44, §§ 7 or 8 or any other enabling authority, and to issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

**FINANCE COMMITTEE: SEE VOTES ON INDIVIDUAL DEPARTMENT ITEMS**

**MUNICIPAL OPERATIONS:** Voted 7- 0 to recommend Article 19 to Town Meeting as set forth in the proposed motion.

**PROPOSED MOTIONS FOR ARTICLE 19**

**AS OF 03/30/21**

Art #	Description	FinCom Recomm?	Source	Amount
19A1	Police 3 marked cruisers	Yes	Borrowing	\$ 225,000.00
	Subtotal 19A1			\$ 225,000.00
19A2	Police Tasers	Yes	Borrowing	\$ 67,500.00
	Subtotal 19A2			\$ 67,500.00
19A3	Police Storage shed	Yes	Free cash	\$ 5,000.00
	Subtotal 19A3			\$ 5,000.00
19A4	Police Defibrillators and cases	Yes	Prj 10185 5 yr prem Gen Fund Prj 10265 A9 STM 11/18 Fire washer/dryer Prj 10009 A35 ATM 05/15 transp engineering Prj 10222 A17A2 ATM 05/18 30 police cruisers Free cash FY2021 Crossing Guards	\$ 1,857.33 323.10 782.35 600.00 3,718.14 219.08 \$ 7,500.00
	Subtotal 19A4			
19B1	Fire one staff vehicle	Yes	Borrowing	\$ 55,000.00
	Subtotal 19B1			\$ 55,000.00
19B2	Fire furniture for stations 1 & 2	Yes	FY2021 Sanitation budget FY2021 Fuel reserve FY2021 Building budget	\$ 15,000.00 \$ 500.00 \$ 4,500.00 \$ 20,000.00
	Subtotal 19B2			
19B3	Fire Radios/communications	Yes	FY2021 Building budget	\$ 20,500.00
	Subtotal 19B3			\$ 20,500.00
19B4	Fire SCBA	Yes	Prj 10186 10 yr prem Gen Fund FY2021 Building budget FY2021 Police budget	\$ 125.03 \$ 30,000.00 \$ 4,874.97 \$ 35,000.00
	Subtotal 19B4			
19B5	Fire thermal imaging camera	Yes	FY2021 Police budget	\$ 25,000.00
	Subtotal 19B5			\$ 25,000.00
19B6	Fire hose and adaptors	Yes	FY2021 Police budget	\$ 15,000.00
	Subtotal 19B6			\$ 15,000.00
19B7	Fire misc EMS equipment	Yes	FY2021 Crossing Guards FY2021 Police budget	\$ 4,874.97 \$ 20,125.03 \$ 25,000.00
	Subtotal 19B7			
19C1	PW Chipper box	Yes	FY2021 Fuel reserve	\$ 25,000.00
	Subtotal 19C1			\$ 25,000.00
19C2	Trash Truck	Yes	Prj 10187 15 yr prem Gen Fund Prj 10269 Art 10 STM 11/18 Town Hall generator Prj 10303 Art 37 ATM 05/19 Fire engine Borrowing	\$ 3,914.71 \$ 9,681.87 \$ 122.19 \$ 286,281.23
	Subtotal 19C2			\$ 300,000.00
19D1	Fleet 1 pool car	Yes	FY2021 Sanitation budget	\$ 35,000.00
	Subtotal 19D1			\$ 35,000.00
19E1	Sewer pump station service truck	Yes	Prj 10044 Art 37 ATM 05/15 Sewer capital Prj 06198 Art 39 05/99 Sewer Haynes Rd Borrowing	\$ 13,152.75 \$ 9,176.37 \$ 52,670.88 \$ 75,000.00
	Subtotal 19E1			
19F1	Cedar Hill equipment for greens/grounds	Yes	Prj 09236 Insurance recovery Cedar Hill Prj 10192 5 yr premium Cedar Hill Prj 10355 Art 9 STM 12/19 school security FY2021 Fuel reserve	\$ 2,623.93 \$ 14.19 \$ 177,350.00 \$ 20,011.88 \$ 200,000.00
	Subtotal 19F1			
	Grand Total			\$ 1,135,500.00
	Free Cash Transfers			\$ 8,718.14
	Borrowing			440,329.75 686,452.11 \$ 1,135,500.00

## Article 19

### A. Police Department

1. Three (3) marked cruisers	\$225,000
2. Tasers	\$ 67,500
3. Storage Shed	\$ 5,000
4. Automated Defibrillators (3) with cases	\$ 7,500
	Total: \$305,000

**FINANCE COMMITTEE:** Voted 14-0 recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 7- 0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION: FOR 19 A (POLICE DEPARTMENT) CASH ITEMS: Police Shed & Police Defibrillators (3).**

**Yes: 125, No: 2, Abstain: 0. Motion Passes. Electronic Voting. Voted on: May 12<sup>th</sup>, 2021.**

**ACTION: FOR 19 A (POLICE DEPARTMENT) BORROWING ITEMS:**

**Marked Cruisers (3), Police Tasers (Replacement) Yes: 127, No: 12, Abstain, 1. Motion passes by a 2/3rds Majority. Electronic Voting. Voted on May 12<sup>th</sup>, 2021.**

## Article 19

### B. Fire Department:

1. One (1) staff vehicle	\$ 55,000
2. Furniture (Stations 1 and 2)	\$ 20,000
3. Radios/Communications	\$ 20,500
4. SCBA	\$ 35,000
5. Thermal Imaging Camera	\$ 25,000
6. Hose and Adaptors	\$ 15,000
7. Misc. EMS Equipment	\$ 25,000
	Total \$195,500

**FINANCE COMMITTEE:** Voted 14 -0 for items **B1, B2, B4 B5, B6 and B7** to recommend to Town Meeting as set forth in the proposed motion.

**FINANCE COMMITTEE:** Voted 13-0-1 recusal for item **B3** to recommend to Town Meeting as set forth in the proposed motion. (Mr. Lurie recused himself)

**MUNICIPAL OPERATIONS:** Voted 7- 0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION: FOR 19 B 1 THRU 7 FIRE DEPARMENT CASH ITEMS:**

**Yes: 133, No: 1, Abstain: 1. Motion passes by a 2/3rds Majority. Electronic Voting.**  
**Voted on May 12<sup>th</sup>, 2021.**

**Article 19**

**C. Department of Public Works**

1. Wood Chipper Body Replacement	\$ 25,000
2. Trash Truck	<u>\$300,000</u>
	Total: \$325,000

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 7- 0 to recommend to Town Meeting as set forth in the proposed motion.

**ITEM 19 C 1 WOOD CHIPPER BODY REPLACEMENT**

**ITEM 19 C 2 TRASH TRUCK**

Per Finance Committee Chairman, Edward Trunfio, the Total is 325,000 of that total 286,281.23 is Borrowing.

**ACTION: Yes: 131, No: 3 Abstain: 3. Motion Passes by 2/3rds Majority Vote.**  
**Electronic Voting. Voted on May 12<sup>th</sup>, 2021.**

**Article 19**

**D. Fleet Maintenance**

1. Vehicle(s) 1 pool car	\$ 35,000
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**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 7-0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION: (Simple majority vote needed per Moderator): Yes: 129, No: 5, Abstain: 0**  
**\*\*(19B1 is not borrowing it is a cash item) Electronic Voting. Voted on May 12<sup>th</sup>, 2021.**

## **Article 19**

### **E. Sewer Department**

1. Sewer Pump Station Service Truck with plow and crane \$ 75,000

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 7-0 to recommend to Town Meeting as set forth in the proposed motion.

Per Finance Committee Chairman, Edward Trunfio, this is a part cash/part borrowing article. \$13,152.75 and 9,176.37 are monies transferred from old articles and is cash and we're borrowing 52,670.88

**ACTION: Yes: 114, No: 18, Abstain: 2. Motion passes by a 2/3rds Vote. Electronic Voting. Voted on May 12<sup>th</sup>, 2021.**

## **Article 19**

### **F. Cedar Hill Golf Course**

1. Multiple small equipment purchases for greens/grounds \$200,000

**FINANCE COMMITTEE:** Voted 13-1 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 7- 0 to recommend to Town Meeting as set forth in the

**ACTION: Yes: 107, No: 31, Abstain 2. Motion passes by a majority vote. Electronic Voting. Voted on May 12<sup>th</sup>, 2021.**

## **Article 20— Town Buildings and Facilities Maintenance and Upgrades - Necessary Repairs per Facilities Master Plan**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including but not limited to any of the Enterprise Funds of the Town, the Community Preservation Fund, or otherwise, or borrow a sufficient sum or sums of money to undertake maintenance, extraordinary maintenance, improvements, repairs, upgrades, modifications and the like at Town-owned buildings and facilities including but not limited to, as applicable, professional engineering/architectural services, design, site

preparation and demolition, installation, and all other incidental and related costs, or take any other action relative thereto.

1. Dog Pound roofing system/HVAC repairs	\$18,000
2. Cedar Hill Clubhouse roofing system	<u>\$50,000</u>
	Total: \$68,000

Requested by: Town Manager

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost:

**PROPOSED MOTION:** That the Town vote to appropriate the total sum of \$68,000.00 to undertake maintenance, extraordinary maintenance, improvements, repairs, upgrades, modifications and the like at Town-owned buildings and facilities including but not limited to, as applicable, professional engineering/architectural services, design, site preparation and demolition, installation, and all other incidental and related costs, for the purposes and in the amounts specified in the warrant and to transfer funds in accordance with the chart below:

20A	Facilities dog pound roofing and HVAC	Yes	Prj 10188 20 yr prem Gen Fund Prj 03405 A53 ATM 05/14 Gibbons roof	\$ 10,782.47 \$ 7,217.53 \$ 18,000.00
	Subtotal 20A			
20B	Facilities Cedar Hill clubhouse roofing	Yes	Prj 03405 A53 ATM 05/14 Gibbons roof Prj 03409 A54 ATM 05/14 Gibbons windows	\$ 48,049.76 1,950.24 \$ 50,000.00
	Subtotal 20B			
	Grand Total			\$ 68,000.00
	Free Cash Transfers			\$ 68,000.00
	Borrowing			\$ 68,000.00

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 7 - 0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 115, No: 14, Abstain: 1. Motion passes by Simple Majority per Moderator. Electronic Voting. Voted on May 12, 2021.

## **Article 21 – Sewer Capital - Inflow and Infiltration**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, or borrow a sufficient sum of money to continue improving the sewer system and reduce infiltration and inflow of ground water and water from other sources, including but not limited to investigation of sources of water loading from rain leasers and/or sump pumps and all incidental and related costs; or take any other action relative thereto.

Requested by: Town Manager

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: \$400,000

**PROPOSED MOTION:** That the Town vote to appropriate the sum of \$400,000 to improve the sewer system and reduce inflow and infiltration of groundwater and water from other sources, including but not limited to investigation of sources of water loading from rain leasers and/or sump pumps and all incidental and related costs, and as funding therefor, to authorize the Treasurer, with the approval of the Select Board, to borrow said sum pursuant to G.L.c.44, §§ 7 or 8 or any other enabling authority, and to issue bonds and notes therefor, and that while it is acknowledged that such borrowing shall constitute general obligation bonds of the Town, it is anticipated that the principal and interest thereon shall be paid from the Sewer Enterprise, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION: Yes: 125, No: 8, Abstain: 3. Motion passes by a 2/3rds vote. Electronic Voting. Voted on May 17<sup>th</sup>, 2021.**

## **Article 22 - Stormwater Program Permit Compliance**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to pay for all activities

associated with and required by the State regarding compliance with the Environmental Protection Agency's (EPA) Stormwater MS4 Permit, or take any other action relative thereto.

Requested by: Executive Director of Development Services

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: \$100,000

**PROPOSED MOTION:** That the Town vote to transfer from the FY2021 Finance Committee Reserve Fund the sum of \$100,000 for stormwater improvements, including construction costs and contingencies, and all incidental and related expenses.

**FINANCE COMMITTEE:** Voted 15-0 to recommend to Town Meeting as set forth in the proposed motion.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting as set forth in the proposed motion.

**REVISED MOTION:** That the Town vote to transfer from the FY 2021 Finance Committee Reserve Fund the sum of \$100,000 to pay for all activities associated with and required by the State regarding compliance with the Environmental Protection Agency's (EPA) Stormwater MS4 Permit.

**ACTION:** Yes: 133, No: 3, Abstain: 0. Motion passes by a majority vote. Electronic Voting. Voted on May 17<sup>th</sup>, 2021.

### **Article 23 – Stormwater By-Law**

To see if the Town will vote to amend the General Bylaws to delete Chapter 159: Stormwater Management, in its entirety, and to insert in its place as Chapter 159 a new Stormwater management bylaw, the full text of which has been placed on file with the Town Clerk, or take any other action relative thereto.

Requested by: Director of Development Services/ Town Engineer

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: None

**PROPOSED MOTION:** That the Town vote to amend the General Bylaws by deleting the existing Chapter 159, Stormwater Management, in its entirety, and inserting in its

place a new bylaw of the same name, Chapter 159, Stormwater Management, as printed in the back up for the warrant.

**MUNICIPAL REGULATIONS:** Voted 7- 0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 135, No: 3, Abstain: 0. Motion passes by Simple Majority. Electronic Voting. Voted on May 17<sup>th</sup>, 2021.

#### **24 – Conservation Commission regarding Lake Management**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money for the continuation of the Town of Stoughton's Town-wide lake management program to include engineering, consulting, studies and ongoing treatment to control exotic and invasive aquatic vegetation in the Town's lakes and ponds, including all incidental and related expenses; or take any action relative thereto.

Requested by: Director of Development Services/ Town Engineer

Inserted by: Select Board

Date: February 20, 2021

Estimated Cost: \$66,000

Art #	Description	FinCom Recomm?	Source	Amount
24	Lake management	Yes	Pj 05027 A 46 A TM 05/13 PW roof repair	\$ 3,744.67
			Pj 10055 A 43 A TM 05/15 A mes Pond herbicide	\$ 2,400.00
			Pj 10157 A 25 A TM 05/17 A mes Pond vegetation	\$ 17,000.00
			Pj 10205 A 18D A TM 05/18 Station 1 repairs	\$ 3,659.47
			Pj 10220 A 28 A TM 05/18 lake management	\$ 65.00
			Pj 10233 A 27 A TM 05/18 A mes Pond vegetation	\$ 12,500.00
			Pj 10242 A 18F A TM 05/18 Lucius Clapp repairs	\$ 2,672.00
			Pj 10244 A 18H A TM 05/18 Town Hall repairs	\$ 826.00
			Free cash	\$ 23,132.86
<b>Total 24</b>				<b>\$ 66,000.00</b>

**PROPOSED MOTION:** That the Town vote to transfer according to the chart below, the sum of \$66,000 for the continuation of the Town of Stoughton's Town-wide lake management program for engineering, consulting, studies and ongoing treatment to

control exotic and invasive aquatic vegetation in the Town's lakes and ponds, including all incidental and related expenses.

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 7- 0 to recommend to Town Meeting.

**INTERGOVERNMENTAL RELATIONS:** Voted 7-0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION: Yes: 140, No: 2, Abstain: 0. Motion passes by Simple Majority. Electronic Vote. Voted on May 17<sup>th</sup>, 2021.**

**Article 25 – Community Preservation Committee FY 2022 Budget/Report**

To see if the Town will vote to hear and act on the report and recommendations of the Community Preservation Committee, including to appropriate from the Community Preservation Fund FY2022 estimated annual revenues: a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2022 and to reserve for future appropriation a sum of money for open space, including land for recreational use, historic resources, and community housing; and further, to Preservation Projects of purposes; all as recommended by the Community Preservation Committee; or take any action relative thereto.

Requested by: Community Preservation Committee

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: \$1,243,836

**PROPOSED MOTION:** That the Town vote to appropriate or reserve from Community Preservation Fund estimated annual revenues and from the Community Preservation Fund the amounts recommended by the Community Preservation Committee for Committee administrative expenses in Fiscal Year 2022 and for other CPA purposes, as specified below, with each item considered a separate appropriation:

From Community Preservation Fund FY2021 Estimated Annual Revenues:

1. Community Preservation Administrative Expenses	\$ 47,697
2. Community Housing Reserve	\$ 95,393
3. Historic Resources Reserve	\$ 95,393
4. Open Space Reserve	<u>\$ 95,393</u>
5. FY2022 Budgeted Annual Reserve	\$620,058

And, further to transfer the sum of \$77,985 from the Open Space Reserve, \$38,225 from the Historic Resources Reserve and \$287,944 from the Undesignated Fund Balance for the following:

Long-term debt service	\$368,451
Unissued debt service	\$ 35,703

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting as set forth in the proposed motion.

**REVISED MOTION FOR ARTICLE 25 04/21/2021 PROPOSED MOTION:** That the Town vote to appropriate or reserve from Community Preservation Fund estimated annual revenues and from the Community Preservation Fund the amounts recommended by the Community Preservation Committee for Committee administrative expenses in Fiscal Year 2022 and for other CPA purposes, as specified below, with each item considered a separate appropriation:

From Community Preservation Fund FY2022 Estimated Annual Revenues:

Community Preservation Administrative Expenses:	\$ 47,697
Community Housing Reserve	v \$ 95,393
Historic Resources Reserve	\$ 95,393
Open Space Reserve	\$ 95,393
FY2022 Budgeted Annual Reserve	\$620,058

And further, to transfer the sum of \$77,985 from the Open Space Reserve, \$38,225 from the Historic Resources Reserve and \$287,944 from the Undesignated Fund Balance for the following:

Long-term debt service \$368,451

Unissued debt service \$ 35,703

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION: Yes: 133. No: 9, Abstain: 0. Motion passes by Majority Vote. Electronic Voting.**

**Voted on May 17<sup>th</sup>, 2021.**

### **Article 26 – Construction of Stoughton Fire Station**

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund construction of a Fire Station, or take any action relative thereto.

Requested by:

Inserted by: Select Board

Date: February 2, 2021

Estimated Costs: \* \$30,000,000

**DISMISSED BY SELECT BOARD** at their March 16, <sup>2021</sup> MEETING; see appendix for more information.

**FINANCE COMMITTEE:** NO VOTE WAS TAKEN - SELECT BOARD VOTED TO DISMISS THIS ARTICLE.

**MUNICIPAL OPERATIONS:** NO VOTE WAS TAKEN ON ARTICLE ON THIS ARTICLE

**ACTION:** A motion was made seconded and so voted unanimously to **DISMISS Article 26. Electronic Voting. Voted on May 3<sup>rd</sup>, 2021.**

### **Article 27 – Sewer Pump Station Upgrades**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, or borrow a sufficient sum of money for sewer pump system upgrades, including all incidental and related costs, at the Royal Road, Queen Anne, and Beaver Brook Pump Stations; or take any action relative thereto.

Requested by: Town Manager

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: \$1,175,000

**PROPOSED MOTION:** That the Town vote appropriate the sum of \$1,175,000 for sewer pump system upgrades, and all incidental and related costs, at the Royal Road, Queen Anne, and Beaver Brook Pump Stations; and as funding therefor, to authorize the Treasurer, with the approval of the Select Board, to transfer the sum of \$1,222.21 from Project 10197 Sewer Fund 20-year premium, to transfer the sum of \$58,159.45 from Project 06154, Article 61 ATM 05/11 (Turnpike St. sewer) and to borrow the sum of

\$1,115,618.34 pursuant to G.L. c.44, §§7 or 8 or any other enabling authority and issue bonds and notes therefor; and that while it is acknowledged that such borrowing shall constitute general obligation bonds of the Town, it is anticipated that the principal and interest thereon shall be paid from the Sewer Enterprise; and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 7 - 0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION: Yes: 128, No: 6, Abstain: 3. Motion passes by a 2/3rds Majority Vote. Electronic Voting. Voted on May 17<sup>th</sup>, 2021.**

#### **Article 28 - Park Street Sewer Betterments**

To see if the Town will vote to authorize the Select Board, acting as sewer commissioners pursuant to General Laws, Chapter 83, Sections 14, 15 and 23 and General Laws Chapter 80, to assess upon each of the properties benefited thereby as betterments pursuant to G.L. c.80 and c.83, and as privilege fees pursuant to G.L. c.83, §17 and 20, by any of the methods allowed by law, including the uniform unit rate method as set forth in G.L. c.83, §15, 25% of the cost of constructing the sanitary sewer system known as Phase I of the "Park Street Sewer Project" funded by the vote under Article 27 of the June 30, 2020 Annual Town Meeting, and further to provide that the Town shall assess interest at a rate equal to 2 per cent above the rate of interest chargeable to the Town for said project on all apportioned and unpaid assessments made for such project, and to authorize the Select Board to petition the General Court for such special legislation as may be required to assess another rate of interest on apportioned and unpaid assessments for the construction of municipal sewer facilities in the Town, provided, however, that the General Court may make changes of form only to such special legislation unless authorized by the Select Board, and to authorize the Select Board to approve such amendments as may be requested that are within the scope of the public purposes of this vote, or take any other action relative thereto.

Requested by: Director of Development Services/ Town Engineer

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: None

**PROPOSED MOTION:** That the Town vote to approve Article 28 as printed in the warrant.

**FINANCE COMMITTEE:** Voted 13-1 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 7-0 to recommend to Town meeting.

**INTERGOVERNMENTAL RELATIONS:** Voted 7-0 to recommend to Town Meeting as set forth in the proposed motion.

**REVISED MOTION (Date: April 27, 2021)**

That the Town vote to authorize the Board of Selectmen, acting as sewer commissioners pursuant to General Laws, Chapter 83, Sections 14, 15 and 23 and General Laws Chapter 80, to assess upon each of the properties benefitted thereby as betterments pursuant to G.L. c.80 and c.83, and as privilege fees pursuant to G.L. c.83, §§17 and 20, by any of the methods allowed by law, including the uniform unit rate method as set forth in G.L. c.83, §15, 25% of the cost of constructing the sanitary sewer system known as Phase I of the "Park Street Sewer Project" funded by the vote under Article 27 of the June 30, 2020 Annual Town Meeting, and further to provide that the Town shall assess interest at a rate equal to 2 per cent above the rate of interest chargeable to the Town for said project on all apportioned and unpaid assessments made for such project.

**ACTION: Yes: 107, No: 27, Abstain: 2. Motion passes by a Majority Vote.**  
**Electronic Voting. Voted on May 17<sup>th</sup>, 2021.**

**Article 29 - Deposit to Stabilization Fund**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, if any, in the Treasury, to fund the Stabilization Fund established in accordance with G.L. c.40, §5B; or take any other action relative thereto.

Requested by: Town Accountant

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost:

**PROPOSED MOTION:** That the Town vote to transfer the sum of \$195,000 into the Stabilization Fund established in accordance with G.L. c.40, §5B.

**FINANCE COMMITTEE:** Voted 13-0 to recommend to Town Meeting as set forth in the proposed motion.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting as set forth in the proposed motion.

**REVISED MOTION:** That the Town vote to transfer the sum of \$195,000 from the FY 2021 Finance Committee Reserve Fund into the Stabilization fund established in accordance with G.L. c.40, §5B.

**ACTION:** Yes: 130, No: 2, Abstain: 0. Motion passes. Electronic Voting. Voted on May 17<sup>th</sup>, 2021.

**Article 30 - Deposit to Building Stabilization Fund**

To see if the Town will vote to raise and appropriate and/or or transfer from available funds, if any, in the Treasury, to fund the Building Stabilization Fund established in accordance with Massachusetts General Laws, Chapter 40, Section 5B; or take any other action relative thereto.

Requested by: Town Accountant

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost:

**PROPOSED MOTION:** Refer to Town Meeting

**FINANCE COMMITTEE:** Voted 13-0 to refer to Town Meeting.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 125, No: 2, Abstain: 0. Nothing to Deposit. Motion to Dismiss passes. Electronic Voting. Voted on May 17<sup>th</sup>, 2021.

**Article 31 - Deposit to Fire Apparatus Stabilization Fund**

To see if the Town will vote to raise and appropriate and/or or transfer from available funds, if any, in the Treasury, to fund the Fire Apparatus Stabilization Fund established in accordance with G.L. c.40, §5B; or take any other action relative thereto.

Requested by: Town Accountant

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost:

**PROPOSED MOTION:** Refer to Town Meeting

**FINANCE COMMITTEE:** Voted 13-0 to refer to Town Meeting.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting, proposed motion.

**ACTION: Yes 129, No: 1, Abstain: 0. No money to deposit. Motion to Dismiss passes. Voted on May 17<sup>th</sup>, 2021.**

**Article 32 – Re-Appropriate funds from the Fiscal 2021 Health Appropriation**

To see if the Town will re-appropriate any excess balance from the FY 2021 Operating Budget Health Insurance appropriation line to the FY2022 Health Trust miscellaneous revenue line and/or to the Other Post-Employment Benefits (OPEB) trust; or take any other action relative thereto.

Requested by: Internal Auditor/Financial Analyst

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost:

**PROPOSED MOTION:** That the Town vote to transfer \$150,000 from the FY 2021 Operating Budget Health Insurance appropriation line the balance, as of close of business on June 30, 2021, to the OPEB Trust.

**FINANCE COMMITTEE:** Voted 12-2 to recommend to Town Meeting as set forth in the proposed motion.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION: Yes: 116, No: 6, Abstain: 2. Motion Passes. Electronic Voting. Voted on May 17<sup>th</sup>, 2021.**

**Article 33 – Fund Feasibility Study of South Elementary School and an Owner's Project Manager (O.P.M.)**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury, if any, an amount of money to be expended under the direction of the South School Building Committee to fund a feasibility study for the possible replacement, or renovation of, or addition to, the South Elementary School, located at 171 Ash Street, Stoughton, including but not limited to professional services such as design, planning and architectural services, environmental testing, Owners

Project Management services and any other incidental and related expenses, for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority; the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; or take any other action relative thereto.

Requested by: School Department & School Committee

Inserted by: Select Board

Date: February 2, 2021

Estimated Costs: \$750,000

**PROPOSED MOTION:** That the Town vote to appropriate the sum of \$750,000 for the purpose of conducting a feasibility study to assess the possible replacement or renovation of, or addition to, the South Elementary School, located at 171 Ash Street, including professional services such as design, planning and architectural services, environmental testing, Owners Project Management services and any other incidental and related expenses, and all costs incidental or related thereto, and for which the Town may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the South School Building Committee; and, to meet this appropriation, the Town Treasurer, with the approval of the Select Board, is authorized to borrow said sum under G.L. c.44, §§7 or 8, or pursuant to any other enabling authority, and to issue bonds and notes therefor; the Town of Stoughton acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town of Stoughton incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Stoughton; and that the appropriation hereunder be subject to and contingent upon an affirmative vote of the Town at an election to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½), and that the borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town and the MSBA; and, further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

**FINANCE COMMITTEE:** Voted 13-0-1 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS:** Voted 7-0 to recommend to Town Meeting as set forth in the proposed motion.

## **ARTICLE 33 – SOUTH SCHOOL FEASIBILITY**

### **Article for South Elementary School Feasibility Study**

#### **ARTICLE 33 – Fund Feasibility Study of South Elementary School and an Owners Project Manager (O.P.M.)**

To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the South School Building Committee for a feasibility study for the possible replacement, renovation, addition or any other recommended action for the South Elementary School, located at 171 Ash Street for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBS shall be the sole responsibility of the Town.

**Estimated cost:** \$750,000. It is recommended that any approved borrowing for this Article shall commence only after an invitation from MSBA is received.

**Comments:** Due to the Coronavirus Pandemic, the MSBA schedule may be delayed and any invitation that may be extended to the Stoughton Public Schools might be received after the Spring 2021 Annual Town Meeting.

**ACTION: Yes: 124, No: 8, Abstain: 0. Motion passes by a 2/3rds Vote. Electronic Voting. Voted on May 19, 2021.**

### **Article 34 – Create Special Education Reserve Fund**

To see if the Town will vote to accept the provisions of G.L.c.40, Section 13E for the purpose of establishing a Special Education Reserve Fund for unanticipated or unbudgeted costs of special education, out-of-district tuition or transportation, the expenditure of which would require an affirmative vote of the School Committee and an affirmative vote of the Select Board; or take any other action relative thereto.

Requested by: School Department & School Committee  
Inserted by: Select Board

Date: February 2, 2021  
Estimated Costs: NONE

**PROPOSED MOTION:** That the Town vote to accept the provisions of G.L. c.40, Section 13E and establish a Special Education Reserve Fund for unanticipated or unbudgeted costs of special education, out-of-district tuition or transportation; provided, however, that such amount shall be accounted for separately, shall not exceed 2% of net school spending, and shall be expended only with the approval of the School Committee and the Select Board.

**FINANCE COMMITTEE:** Voted 12-1-1 to recommend to Town Meeting as set forth in the proposed motion.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting as set forth in the proposed motion.

## **ARTICLE 34 – SPECIAL EDUCATION STABILIZATION FUND**

### **Article for Special Education Stabilization Fund**

#### **ARTICLE 34 – Create Special Education Stabilization Fund**

To see if the Town will vote to accept G.L.C. 40, S.13E for the purpose of creating a Special Education Stabilization Fund for unanticipated or unbudgeted costs of special education, and out-of-district tuition or transportation.

#### ***THE LAW: G.L.C.40 SECTION 13E    SCHOOL DISTRICT RESERVE FUNDS TO PAY FOR UNANTICIPATED OR UNBUDGETED COSTS FOR SPECIAL EDUCATION, OUT-OF DISTRICT TUITION OR TRANSPORTATION***

*Any school district which accepts the section, by a majority vote of the school committee and a majority vote of the legislative bodies in a majority of the number communities of the district, may establish and appropriate or transfer money to a reserve fund to be utilized in the upcoming fiscal years, to pay, without further appropriation, for unanticipated or unbudgeted costs of special education, out-of-district tuition or transportation. The balance in such reserve fund shall not exceed 2 percent of the annual net school spending of the school district.*

*Funds shall only be distributed from the reserve funds after a majority vote of the school committee and a majority vote of the board of selectman or city council, or, in the case of*

*a regional school district by a majority vote of the board of selectmen or city council in a majority of the member communities of the district.*

*The district treasurer may invest the monies in the manner authorized in section 54 of chapter 44 and any interest earned thereon shall be credited to and become part of the fund.*

**COMMENTS:** A Special Education Stabilization Fund would be established for the purpose of supporting unanticipated and unbudgeted Special Education costs that might arise from year to year. Precise Special Education funding is difficult to predict or project given the changing nature of needs of mandated Special Education services, especially for students in out-of-district placements that encumber tuition charges and transportation costs. Students with special needs periodically move into Stoughton subsequent to approval of annual budget.

**ACTION:** Yes: 127, No: 11, Abstain: 0. Motion passes by a Simple Majority per Moderator. Electronic Voting. Voted on May 19<sup>th</sup>, 2021.

**Article 35 – Supplemental Funding for COVID-19 Emergency Housing Assistance Fund**

To see if the Town will vote to appropriate from available funds in the Community Preservation Fund Community Housing Reserve account, and/or from the undesignated fund account, and/or the FY 2021 Budgeted Reserve account, the sum of \$250,000.00 for emergency housing assistance, or take any action relative thereto.

Requested by: Community Preservation Committee

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost: \$250,000

**PROPOSED MOTION:** That the Town vote to appropriate from the Undesignated Fund Balance of the Community Preservation Fund the sum of \$250,000 as recommended by the Community Preservation Committee, for emergency housing assistance.

**FINANCE COMMITTEE:** Voted 14-0 to recommend to Town Meeting as set forth in the proposed motion.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION: Yes: 121, No: 15, Abstain: 0. Motion Passes by a Simple Majority per Moderator. Electronic Voting. Voted on May 19<sup>th</sup>, 2021.**

**Article 36 – Restoration of Antique Stoughton Engine 2**

To see if the Town will vote to appropriate the sum of \$185,000.00 from available funds in the Community Preservation Fund Community Historic Preservation account, and/or from the undesignated fund account, and/or the FY 2021 Budgeted Reserve account, for the purpose of preservation or rehabilitation and restoration of an antique Stoughton Fire Engine, and including but not limited to professional services such as historic preservation, planning, and any other incidental and related expenses, or take any action relative thereto.

Requested by: Community Preservation Committee

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost \$185,000

**PROPOSED MOTION:** That the Town vote to appropriate the sum of \$185,000 from the Community Preservation Fund Undesignated Fund Balance under the Community Preservation Program for the purpose of preservation or rehabilitation and restoration of an antique Stoughton Fire Engine, and including but not limited to professional services such as historic preservation, planning, and any other incidental and related expenses.

**FINANCE COMMITTEE:** Voted 13-1 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION: Yes: 87, No: 45, Abstain: 3. Motion Passes by a Simple Majority per Moderator. Electronic Voting. Voted on May 19<sup>th</sup>, 2021.**

**Article 37 –Term Limits for Members of Charter Review Committee**

To see if the Town will vote to authorize members of the Charter Review Committee, created by a vote of Town Meeting, to serve for two-year terms, rather than one-year terms, and to implement this change, to extend the expiring terms of all current members for one (1) year, or take any other action relative thereto.

Requested by: Charter Review Committee

Inserted by: Select Board

Date: February 2, 2021

Estimated Costs: \*

**PROPOSED MOTION:** That the Town vote to increase from one (1) year to two (2) years the term of members of the Charter Review Committee and further, that the expiring terms of all current members of the Charter Review Committee be extended for one (1) year.

**INTERGOVERNMENTAL RELATIONS:** Voted 5-0 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL REGULATIONS** Voted: 3-4 to recommend approval to Town Meeting as set forth in the proposed motion.

**ACTION: Yes: 114, No: 9, Abstain: 2. Motion passes to Dismiss Article 37. Electronic Voting. Voted on May 12<sup>th</sup>, 2021**

**Article 38 – PETITIONED ARTICLE 1 To Establish Pleasant Street Senior Housing Zoning District (PSSHD)**

To see if the Town will vote to amend the Zoning-by laws of the Town of Stoughton and the 1970 Zoning By-Law Map, as amended by adding the following as Article XVII and by amending the Zoning By-Law map as shown on the attached PSSHD by law map amendment. The purpose of the amendments is to create a senior housing district applicable only to the parcels of land off Pleasant Street which are identified herein and on the PSSHD by law map. Most of the land in the proposed PSSHD is presently zoned as "General Business" with a portion zoned as Residential Suburban C. The only uses permitted in the proposed-district are multifamily housing exclusively for households with at least one person not less than 55 years old in conformity with the Housing for Older Persons (HOPA) Act and non-residential uses as currently permitted under the General Business section of the Stoughton Zoning By-Laws. This is a housing need that the Town's Affordable Housing Plan of 2009 identifies and that is not being satisfied by the current housing stock. The complete text, including the referenced map amendment of the proposed by law is attached hereto, which is to be filed with the Board of Selectmen and the Town Clerk and contains more than ten original qualifying signatures of this petition and said test shall be published in all legal advertising and in the warrant.

**PLEASANT STREET**  
**SENIOR HOUSING-DISTRICT ZONING BYLAW**

200-99. Purpose and Intent.

(a) There is hereby established a Pleasant Street Senior Housing District (PSSHD) zoning by-law and zoning district by-law map. The benefits of the PSSHD zoning by law shall accrue only to those parcels within the boundary of

the PSSHD as shown on the PSSHD by law map. The parcels within the PSSHD are shown on Assessors Map 68 as Lot 188, and on Assessor's Map 80 as Lots 27, 28 and 30.

- (b) The PSSHD is established for the accomplishment of the following purposes:

To address the need of the Town of Stoughton for housing for persons aged 55 and older, as identified in the Town of Stoughton Affordable Housing Plan prepared in December 2009 and who are able to live independently without the need for nursing or other specialized medical services.

200-100. Definitions.

For all purposes pursuant to this PSSHD zoning by-law, all terms and words used herein shall have the meanings as defined by the current Stoughton Zoning By-Law. For the purposes of this PSSHD zoning by-law, the following definition shall apply:

Multifamily Senior Housing:

A planned development for multifamily senior housing that may have more than one building on a lot in which any of the buildings or portion thereof are used as multiple dwellings for the purpose of providing three (3) or more separate dwelling apartments with shared means of egress and occupied by persons 55 years of age or older who are able to live independently without the need for on-site nursing or other specialized medical services in conformity with the Housing for Older Persons (HOPA) Act. Such building(s) may contain a community room, a mailroom, an exercise room, a library, a laundry and similar facilities designed and intended for use by the residents and their guests

200-101. Site Plan Review

Development within the PSSHD shall be subject to the requirements of a Site Plan Approval pursuant to the Town of Stoughton Zoning By-Laws.

200-102. Principal Use.

The only principal uses allowed in the PSSHD are Multifamily Senior Housing Units for households with at least one person not less than 55 years old in conformity with the Housing for Older Persons (HOPA) Act and uses as currently permitted under the General Business section of the Stoughton Zoning By-Laws.

200-103. Accessory Uses

The only accessory uses allowed in the PSSHD containing Multifamily Senior Housing shall be surface parking, single-story garage structures parking provided in or under the buildings, provided that such structures shall only be used for the parking of

motor vehicles owned by persons residing in the PSSHD, their visitors and employees, and accessory uses as currently permitted under the General Business District section of the Stoughton Zoning By-Laws.

200-104. Dimensional Criteria.

All development within the PSSHD of structures containing Multifamily Senior Housing exclusively for households with at least one person not less than 55 years old in conformity with the Housing for Older Persons (HOPA) Act as a principal use shall comply with the following dimensional requirements:

- a. Minimum lot area: 120,000 sf
- b. Minimum lot width: 40 feet
- c. Minimum lot frontage: 40 feet
- d. Minimum lot depth: 250 feet
- e. Minimum front yard: 50 feet
- f. Minimum side yard: 20 feet
- g. Minimum rear yard: 50 feet
- h. Maximum height: 40 feet
- i. Maximum building area: 40%
- j. Minimum open space: 30%

Multiple Multifamily Senior Housing buildings on a single lot shall be separated by a distance of not less than 20 feet and shall comply in the aggregate with the dimensional requirements above. All other development within the PSSHD shall comply with the following dimensional requirements:

- a. Minimum lot area: 10,000 sf
- b. Minimum lot width: 50 feet
- c. Minimum lot frontage: 50 feet
- d. Minimum lot depth: 75 feet
- e. Minimum front yard: 15 feet
- f. Minimum side yard: 15 feet
- g. Minimum rear yard: 30 feet
- h. Maximum height: 40 feet
- i. Maximum stories: 3
- j. Maximum building area: 50%
- k. Minimum open space: 20%

The provisions of this PSSHD zoning by law governing the height of buildings shall not apply to chimneys, cooling towers, elevator bulkheads, skylights, ventilators, HVAC equipment, electronic equipment, elevator shafts, and other necessary

appurtenances usually located on a roof, nor to domes, towers, shades or spires if not used for human occupancy and which occupy less than 20% of the ground floor area of the building; nor to ornamental towers, observation towers, radio broadcasting towers, and other like structures which do not occupy more than 20% of the ground floor area of the building.

A buffer strip at least fifteen (15') feet wide providing a dense screen of vegetation no less than eight (8') feet high shall be maintained around the boundary of the PSSHQ other than as required pursuant to the Parking Space Standards (see Section 10). Such requirement shall not apply to private ways and driveways providing access from a public street.

200-105. Dwelling Unit Size.

The size of dwelling apartments shall be not less than the required unit sizes identified in Section VI-G-9 of the present Town of Stoughton Zoning By-Law.

200-106. Accessory Garage Structures.

Detached accessory garage structures shall be allowed and shall conform to the following provisions: They shall be set back from the street line the required front yard distance and from all other lot lines the required distance for the zone in which they are located; not less than 10 feet from any principal building or structure; and they shall not exceed 20 feet in height. An accessory garage building or structure attached to the principal building shall be considered as an integral part thereof and shall be subject to front, side and rear yard requirements applicable to the principal building or structure.

200-107. Parking Space Standards.

Parking spaces shall conform with the provisions of the present Stoughton Zoning By-Law Section VIII(E) and Section VIII(G), Subsections (2), (4), (5), (6), (8), (9), (10), (12) and (13).

Where areas used for accessory surface or accessory garage parking abut a district zoned for residential use, such parking areas shall have either a fifteen (15') foot landscaped buffer zone contiguous with the lot line and consisting of six-foot evergreens staggered 10 feet on center, or a fence of sufficient height to provide a visual buffer around such parking areas, or any combination thereof. Driveways only providing access to such parking areas, and not used for parking vehicles shall not be subject to the requirements for a buffer or fencing except in the case where such driveways are located within any setback abutting a district zoned for residential use, a buffer contiguous with the lot line consisting of a fence of sufficient height shall be required to provide a visual buffer.

Surface parking areas, but not driveways shall only require curbing at the edge of their surface areas, in order to protect abutting structures, properties or sidewalks. yards.

Surface parking and paving for such purpose is permitted in the front, side or rear yards.

200-108. Number and Dimensions of Parking Spaces.

(a) Use as a Multifamily Senior Housing shall require one and one quarter (1.25) parking spaces for each dwelling unit. Each surface parking space shall be not less than nine (8) feet wide and nineteen (19) feet long. Parking spaces may consist of surface parking, parking within or under the building or within single story garage structures

(b) Where the calculation of the number of parking spaces results in the requirement of a fractional space, any fraction over one-half shall require one space.

200-109. Outdoor Recreation Areas.

Use as a Multifamily Senior Housing Apartment House is housing for the elderly, as described in Section VI G.4. of this Zoning By-Law.

This petition is presented by Peach Orchard Development LLC – Date: December 30th, 2020

Requested by: Stephen Kelly

Inserted by: Select Board

Date: February 2, 2021

Estimated Costs: \*

**PROPOSED MOTION:** Refer to Town Meeting

**INTERGOVERNMENTAL RELATIONS:** Voted 3-2 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL REGULATIONS:** Voted 0 -7 to recommend to Town Meeting.

**ACTION: Yes: 40, No: 77, Abstain: 3. Motion fails for Petitioned Article 1. It did not get a 2/3rds Vote per Moderator. Electronic Voting. Voted on May 19<sup>th</sup>, 2021.**

**Article 39 – PETITIONED ARTICLE 2**

To see if the Town will amend the vote of the 1968 Annual Town meeting to change the use from school purposes to the Select Board for general municipal purposes consistent

with its current use and which general municipal purposes include but are not limited to the locating thereon of a fire station, police headquarters or combined public safety building, all or a portion of property shown as Lots 1 and 4 on a Plan of Land in Stoughton by Austin Engineering Co, as approved by the Planning Board dated January 23, 1969, and recorded in Norfolk Registry of Deeds Plans Book 225, filed as Plan No. 371-1969, shown on the Assessor's Map as parcels 076-006 and 077-002 and, further, to authorize the Select Board to apply for, accept, and expend any grants or loans in connection herewith, enter into all agreements, execute any and all documents, and take all action necessary to carry out the purposes of this Article, or take any other action relative thereto.

Requested by: Robert O'Regan et al.

Inserted by: Select Board

Date: February 2, 2021

Estimated Cost:

**PROPOSED MOTION:** Refer to Town Meeting

**MUNICIPAL OPERATIONS COMMITTEE:** NO VOTE WAS TAKEN

**MUNICIPAL REGULATIONS:** Voted 7- 0 TO TAKE NO ACTION

**ACTION: Yes: 139, No: 6, Abstain: 0. Motion passes to Dismiss Petitioned Article 2.**  
**Electronic Voting. Voted on May 3<sup>rd</sup>, 2021.**

Respectfully Submitted,



Stephanie G. Carrara, CMC/MMC

Town Clerk

\*\*\*Attached are various articles and information that was submitted to the Moderator through the virtual table. For the record: all documents have been True Copy Attest.\*\*\*

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF STOUGHTON  
FALL SPECIAL TOWN MEETING WARRANT**

On Monday, December 6<sup>th</sup>, 2021 the first session of the Virtual Special Town Meeting was called to order at 7:02 pm with 133 present. (Quorum 85). A motion was made, seconded and unanimously passed by electronic vote at 7:15 p.m. to accept the holding of the Special Town Meeting virtually using Zoom. A motion was made seconded and so voted unanimously at 11:08 p.m. to adjourn to Wednesday, December 7<sup>th</sup>, 2021 at 7:00 p.m. virtually on Zoom.

On Wednesday, December 8<sup>th</sup>, 2021 the second session of the Virtual Special Town Meeting was called to order at 7:08 pm with 121 present. (Quorum 85). A motion was made, seconded and unanimously passed by electronic vote at 10:38 p.m. to adjourn to Monday, December 13<sup>th</sup>, 2021 at 7:00 p.m. virtually on Zoom.

The following procedural motions were made, seconded and so voted by virtual poll voting on December 8<sup>th</sup>, 2021:

1. Move to dispense with the reading of the Warrant and the return thereof.
2. Move that no reconsideration of any article shall be in order until all articles have been initially voted.
3. Move that amendments or substitute motions for an article be considered only if in writing and further, that any proposed substitute motions or complex amendments be delivered in writing to the Moderator no later than noon on the day of the session at which the motion is to be made. During the COVID-19 Pandemic, motions to be emailed to the Moderator at [bmullen@stoughton-ma.gov](mailto:bmullen@stoughton-ma.gov) and a copy to the Town Clerk at [scarrara@stoughton-ma.gov](mailto:scarrara@stoughton-ma.gov).
4. Move to request attendance and availability of Department Heads at Town Meeting sessions in accordance Section 7-16 of the Town Charter.
5. Move that Town Meeting does not take up any new business after 10:30 p.m.

On Monday, December 13<sup>th</sup>, 2021 the third session of the Virtual Special Town Meeting was called to order at 7:02 pm with 118 present. (Quorum 85). A motion was made, seconded and unanimously passed by electronic vote at 11:10 p.m. to DISSOLVE Special Town Meeting.

## **Article 1 –Fire Station**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including but not limited to any of the Enterprise Funds of the Town, the Community Preservation Fund, or borrow a sufficient sum or sums of money to construct and furnish a new fire station on Prospect Street in said Town, and; to renovate, restore, reconstruct, and furnish the current fire house located on Freeman Street in said Town as a Fire Department Headquarters and Emergency Operations Center; and to modify office and living quarters in the fire house located on Central Street in aid town, and, for all these projects, for professional engineering, architectural services, design, site preparation and demolition, installation, and all other incidental and related costs; or take any other action relative thereto.

Requested by: Town Staff / Select Board  
Inserted by: Select Board  
Date: September 21, 2021  
Estimated Cost: \$27.3 Million

**PROPOSED MOTION:** That the Town move to appropriate the sum of \$27,300,000 to: construct and furnish a new fire station on Prospect Street in Stoughton, MA; renovate, restore, reconstruct, and furnish the current fire house located on Freeman Street in said Town as a Fire Department Headquarters and Emergency Operations Center; and modify office and living quarters in the fire house located on Central Street in said Town; and for all these projects, for professional engineering, architectural services, design, site preparation and demolition, installation and all other incidental and related costs, and, further, to authorize the Select Board to acquire such temporary or permanent easements as may be needed to carry out these projects; and as funding therefor, to authorize the Treasurer, with the approval of the Select Board, to borrow said sum under and pursuant to the provisions of G.L. c.44, §7 or any other enabling authority; and, further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided however, that this vote shall be directly contingent upon approval by the voters at an election of a Proposition 2 ½, so called, debt exclusion question allowing 65% of the principal and interest on such bonds to be raised outside the levy limit.

**FINANCE COMMITTEE:** The vote to approve this article FAILED 2-12-1.

**The Finance Committee voted 15-0 to add this note:** The Committee supports the Project Concept but has concerns about the property, funding methods and the bundling of multiple projects in one article.

**INTERGOVERNMENTAL RELATIONS:** Voted 6 - yes, 1- no to recommend Article 1 to Special Town Meeting.

**Intergovernmental Relations Statement:** There are no perfect solutions, but the immediate need of town residents for a fire station outweighs our concerns regarding financing.

**MUNICIPAL OPERATIONS:** Voted 5-0 to unanimously approve recommending this article to Town Meeting.

**AMENDED PROPOSED MOTION:** That the Town move to appropriate the sum of **up to** \$27,300,000 to: construct and furnish a new fire station **to be located on a parcel or parcels or land identified as** 400 Prospect Street in Stoughton, MA; renovate, restore, reconstruct, and furnish the current fire house located on Freeman Street in said Town as a Fire Department Headquarters and Emergency Operations Center; and modify office and living quarters in the fire house located on Central Street in said Town; and for all these projects, for professional engineering, architectural services, design, site preparation and demolition; installation and all other incidental and related costs, and, further, to authorize the Select Board, **on such terms and conditions as the Board deems appropriate, to acquire by gift, purchase or eminent domain, the parcel or parcels of land identified as 400 Prospect Street in said Town and** such temporary or permanent easements as may be needed to carry out these projects; and as funding therefore to authorize the Treasurer, with the approval of the Select Board, to borrow said sum under and pursuant to the provisions of G.L. c.44, §7 or any other enabling authority; and, further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided however, **the vote taken hereunder shall not preclude the Community Preservation Committee from recommending, nor the Town Meeting from then appropriating, Community Preservation funds for eligible project expenses to preserve, restore and renovate the historic Freeman Street Fire House, including the construction of an appropriate museum quality bay for display of an historic fire truck, and, further, provided that should Town Meeting appropriate such funds prior to borrowing the full amount authorized hereunder, said appropriation shall reduce accordingly the amount to be repaid from the general fund; and, provided further, that this vote shall be directly contingent upon approval by the voters at an election of a Proposition 2 ½, so called, debt exclusion question allowing 65% of the principal and interest on such bonds to be raised outside the levy limit.**

**ACTION:** A motion was made and seconded to APPROVE Article 1 as AMENDED. By a 2/3rds majority vote through virtual polling the Moderator declared the motion passed Yes: 104, No: 26, Abstain: 2. Voted on December 8<sup>th</sup>, 2021.

## **Article 2 – Milton Cat TIF Agreement**

To see if the Town will vote, pursuant to Massachusetts General Law Chapter 40, Section 59, and Chapter 23A, Sections 3A through 3F, and the applicable regulations thereunder, to:

- (a) Approve a Tax Increment Financing Agreement between the Town and Milton Cat for property located at 207 Page Street, Stoughton, which TIF Agreement provides for

property/personal tax exemptions at the exemption rate schedules set forth therein (the "TIF Agreement"); and,

- (b) Authorize the Select Board to execute the TIF Agreement and any documents related thereto, and to approve submission to the Massachusetts Economic Assistance Coordinating Council (EACC) of the TIF Agreement and the Economic Development Incentive Program (EDIP) "Local Incentive-Only" application and any documents related thereto, all relating to the project as described in the TIF Agreement, and to take such other actions as necessary or appropriate to implement those documents, and carry out the purposes of this article.

And take any other action relative thereto.

Requested by: Town Staff  
Inserted by: Select Board  
Date: September 21, 2021  
Estimated Cost: None

**PROPOSED MOTION:** Moved that the Town vote, pursuant to Massachusetts General Law Chapter 40, Section 59, and Chapter 23A, Sections 3A through 3F, and the applicable regulations thereunder, to:

- (a) Approve a Tax Increment Financing Agreement between the Town and Milton Cat for property located at 207 Page Street, Stoughton, which TIF Agreement provides for property/personal tax exemptions at the exemption rate schedules set forth therein (the "TIF Agreement"); and,

Authorize the Select Board to execute the TIF Agreement and any documents related thereto, and to approve submission to the Massachusetts Economic Assistance Coordinating Council (EACC) of the TIF Agreement and the Economic Development Incentive Program (EDIP) "Local Incentive-Only" application and any documents related thereto, all relating to the project as described in the TIF Agreement, and to take such other actions as necessary or appropriate to implement those documents, and carry out the purposes of this article.

**FINANCE COMMITTEE:** Voted 15-0 to take no action as we were told this article would be dismissed at our hearing.

**INTERGOVERNMENTAL RELATIONS:** Dr. Grimm reported this article will be dismissed at Town Meeting.

**ACTION:** A motion was made and seconded to DISMISS Article 2. By a majority vote through virtual polling the Moderator declared the motion passed Yes: 118, No: 3, Abstain: 1. Voted on December 8<sup>th</sup>, 2021.

### **Article 3 – Transfer Care, Custody and Control of Land to the Conservation Commission**

To see if the Town will vote, pursuant to G.L. c. 40, § 15A, to transfer the care, custody and control of certain Town owned land on the east side of Washington Street, shown as Assessors' Map 51, Parcel 172, containing approximately 7.2 acres, and described in a deed recorded at the Norfolk County Registry of Deeds in Book 17306, Page 511, from the Select Board to the Conservation Commission for purposes consistent with the provisions of G.L. c.40, §8C, or take any other action relative thereto.

Requested by: Conservation Commission  
Inserted by: Select Board  
Date: September 21, 2021  
Estimated Cost: None

**PROPOSED MOTION:** Moved that the Town vote, pursuant to G.L. c. 40, § 15A, to transfer the care, custody and control of certain Town owned land on the east side of Washington Street, shown as Assessors' Map 51, Parcel 172, containing approximately 7.2 acres, and described in a deed recorded at the Norfolk County Registry of Deeds in Book 17306, Page 511, from the Select Board to the Conservation Commission for purposes consistent with the provisions of G.L. c.40, §8C.

**FINANCE COMMITTEE:** Voted 15-0 to take no action as we were told this article would be dismissed at our hearing.

**COMMITTEE ON INTERGOVERNMENTAL RELATIONS:** Marc Tisdelle reported this article will be dismissed at Town Meeting.

**ACTION:** A motion was made and seconded to DISMISS Article 3. By a majority vote through virtual polling the Moderator declared the motion passed Yes: 122, No: 1, Abstain: 0. Voted on December 8<sup>th</sup>, 2021.

### **Article 4 – Discontinuance of Page Street (a portion)**

To see if the Town will vote to discontinue as a public town way that portion of Page Street depicted as "Map 103, Plot 9, Town of Stoughton Page St. Area 5,259 S.F.", on the plan entitled: "Plan Showing the Discontinuance of a Portion of Page Street Stoughton, MA.", dated Sept. 23, 2021, prepared by Curley & Hansen Surveyors (the "Discontinuance Plan"), a copy of which has been placed on file with the Town Clerk, said portion of Page Street having been laid out on behalf of the Town of Stoughton by the Commonwealth of Massachusetts incidental to the layout of State Route 24 as set forth in "Layout No. 4510 and Order of Taking", recorded with the Norfolk County Registry of Deeds on December 19, 1956, in Book 3531, Page 51, and being

identified therein as "Section I" and as "Parcel 2-9-T", said portion being no longer in use as a public way following the relocation of Page Street; and further to authorize the Select Board to petition the County Commissioners to discontinue that further portion of Page Street laid out as a county highway and depicted on the Discontinuance Plan as "Page Street (Public – Variable Width) (1872 County Way) (Variable Width) Roadway Area: 37,316 S.F."; and to transfer from the Select Board for public way purposes to the Select Board for general municipal purposes, including the purpose of conveyance, and authorize the Select Board to convey, any and all land and interests in land within said portions of Page Street now or to be discontinued, by any lawful means and upon such terms and conditions as the Select Board sees fit, and to enter into all agreements and take all other actions necessary or appropriate to effectuate said discontinuances and convey such land and interests in land, or to take any other action relative thereto.

Requested by: Select Board  
Inserted by: Select Board  
Date: September 21, 2021  
Estimated cost: None

**PROPOSED MOTION:** Moved that the Town vote to discontinue as a public town way that portion of Page Street depicted as "Map 103, Plot 9, Town of Stoughton Page St. Area 5,259 S.F.", on the plan entitled: "Plan Showing the Discontinuance of a Portion of Page Street Stoughton, MA.", dated Sept. 23, 2021, prepared by Curley & Hansen Surveyors (the "Discontinuance Plan"), a copy of which has been placed on file with the Town Clerk, said portion of Page Street having been laid out on behalf of the Town of Stoughton by the Commonwealth of Massachusetts incidental to the layout of State Route 24 as set forth in "Layout No. 4510 and Order of Taking", recorded with the Norfolk County Registry of Deeds on December 19, 1956, in Book 3531, Page 51, and being identified therein as "Section I" and as "Parcel 2-9-T", said portion being no longer in use as a public way following the relocation of Page Street; and further to authorize the Select Board to petition the County Commissioners to discontinue that further portion of Page Street laid out as a county highway and depicted on the Discontinuance Plan as "Page Street (Public – Variable Width) (1872 County Way) (Variable Width) Roadway Area: 37,316 S.F."; and to transfer from the Select Board for public way purposes to the Select Board for general municipal purposes, including the purpose of conveyance, and authorize the Select Board to convey, any and all land and interests in land within said portions of Page Street now or to be discontinued, by any lawful means and upon such terms and conditions as the Select Board sees fit, and to enter into all agreements and take all other actions necessary or appropriate to effectuate said discontinuances and convey such land and interest in land.

**FINANCE COMMITTEE:** The vote to approve this article FAILED 7-8.

**INTERGOVERNMENTAL RELATIONS:** The Committee voted: Yes - 0, No - 7 to recommend this article to Town Meeting.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted 5-0 to unanimously approve recommending this article to Town Meeting.

**MUNICIPAL REGULATIONS COMMITTEE:** Motion to Recommend Approval lost 0 – 4. Comment: “We did not believe the town was extracting the most value from releasing its rights to this property”.

**ACTION:** A motion was made and seconded to APPROVE Article 4. By a 2/3rds majority vote through virtual polling the Moderator declared the motion passed Yes: 100, No: 16, Abstain: 3. Voted on December 8<sup>th</sup>, 2021.

### **Article 5 – Fund Feasibility Study of South Elementary School and an Owners Project Manager (O.P.M.)**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury, if any, an amount of money to be expended under the direction of the South School Building Committee for a feasibility study for the possible replacement, or renovation of, or addition to, the South Elementary School, located at 171 Ash Street, Stoughton, including, but not limited to, professional services such as design, planning and architectural services, environmental testing, Owners Project Management services and any other incidental and related expenses, for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority; the Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study that is in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; or take any other action relative thereto.

Requested by: School Department & School Committee  
Inserted by: Select Board  
Date: September 21, 2021  
Estimated Costs\*: \$750,000

**PROPOSED MOTION:** That the Town vote to appropriate the sum of \$750,000 for the purpose of conducting a feasibility study to assess the possible replacement or renovation of, or addition to, the South Elementary School, located at 171 Ash Street, including professional services such as design, planning and architectural services, environmental testing, Owners Project Management services and any other incidental and related expenses, and all costs incidental or related thereto, and for which the Town may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the South School Building Committee; to meet this appropriation, the Town Treasurer, with the approval of the Select Board, is authorized to borrow said sum under and pursuant to M.G. L. Chapter 44, §7 or pursuant to any other enabling authority; the Town of Stoughton acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town of Stoughton

incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Stoughton, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town and the MSBA; and, further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

**FINANCE COMMITTEE:** Voted 15-0 to recommend approval of this article.

**INTERGOVERNMENTAL RELATIONS COMMITTEE:** The Committee voted: Yes - 7, No - 0 to recommend this article to Town Meeting.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted 5-0 to unanimously approve recommending this article to Town Meeting.

**MUNICIPAL REGULATIONS COMMITTEE:** The Committee voted: 4 – 0 to recommend.

**ACTION:** A motion was made and seconded to APPROVE Article 5. By a 2/3rds majority vote through virtual polling the Moderator declared the motion passed Yes: 115, No: 8, Abstain: 0. Voted on December 8<sup>th</sup>, 2021.

## **Article 6 – Trash Packer**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, or borrow a sufficient sum or sums of money to replace and/or purchase and/or lease purchase for a term of up to or in excess of three years, a Trash Packer for the Department of Public Works, including equipment, and, as applicable, professional engineering, architectural services, design, site preparation and demolition, installation, and all other incidental and related costs, or take any other action thereto

Requested by:	Town Staff
Inserted by:	Board of Selectmen
Date:	September 21, 2021
Estimated Cost:	\$300,000

**PROPOSED MOTION:** Moved that the Town vote to transfer from Free Cash the sum of \$300,000 to replace and/or purchase for a term of up to or in excess of three years, a Trash Packer for the Department of Public Works, including equipment, and, as applicable, professional engineering, architectural services, design, site preparation and demolition, installation, and all other incidental and related costs.

**FINANCE COMMITTEE:** The vote to approve this article FAILED 1-14.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted 5-0 to unanimously approve recommending this article to Town Meeting.

**ACTION:** A motion was made and seconded to APPROVED Article 6. By a simple majority vote through virtual polling the Moderator declared the motion PASSED Yes: 80, No: 35, Abstain: 1. Voted on December 8<sup>th</sup>, 2021.

### Article 7 – Unpaid Bills

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury, if any, a sufficient sum of money to pay any unpaid bills from prior fiscal years in excess of departmental appropriations; or take any other action relative thereto.

Department	Vendor	Invoice #	Date	Amount	Proposed Funding Source
Public Works	Holbrook Police Dept.	11980	12/20/2019	\$ 204.00	TBD
Public Works	Care Central Urgent Care	60920	5/8/2020	\$ 99.00	TBD
Public Works	Care Central Urgent Care	59350	12/18/2019	\$ 99.00	TBD
Library	National Grid	15932-44020	3/30/2020	\$2,540.62	TBD
Recreation	National Grid	50332-81001	2/28/2020	\$ 0.78	TBD
Public Works	National Grid	34252-85000	3/28/2019	\$ 9.67	TBD
Public Works	Island St. Auto	637305	4/29/2021	\$ 85.00	TBD
			<b>TOTAL</b>	<b>\$ 3,038.07</b>	

Inserted by: Select Board

Requested by: William Rowe, Town Accountant

Date: September 21, 2021

Estimated Costs: TBD

**PROPOSED MOTION:** That the Town vote to pay the bills below, by transferring the following sums: \$496.67 from the FY2022 Department of Public Works budgeted expenses for all Public Works departmental bills; \$2,540.62 from the FY2022 Library budgeted expenses for the Library department bill; and \$0.78 from the FY2022 Recreation budgeted expenses for the Recreation Department bill.

Department	Vendor	Invoice #	Date	Amount	Proposed Funding Source
Public Works	Holbrook Police Dept.	11980	12/20/2019	\$ 204.00	FY22, Line
Public Works	Care Central Urgent Care	60920	5/8/2020	\$ 99.00	FY22, Line
Public Works	Care Central Urgent Care	59350	12/18/2019	\$ 99.00	FY22, Line
Library	National Grid	15932-44020	3/30/2020	\$ 2,540.62	FY22, Line
Recreation	National Grid	50332-81001	2/28/2020	\$ 0.78	FY22, Line
Public Works	National Grid	34252-85000	3/28/2019	\$ 9.67	FY22, Line
Public Works	Island St. Auto	637305	4/29/2021	\$ 85.00	FY22, Line
			<b>TOTAL</b>	<b>\$ 3,038.07</b>	

**FINANCE COMMITTEE:** Voted 15-0 to recommend approval of this article with funding coming from the respective departments.

**ACTION:** (This article requires a 9/10ths Vote per Moderator) A motion was made and seconded to APPROVE Article 7. By a 9/10ths vote through virtual polling the Moderator declared the motion passed by the required 9/10ths. Yes: 123, No: 2, Abstain: 0. Voted on December 13<sup>th</sup>, 2021.

### **Article 8 - Supplemental Fiscal Year 2022 Departmental Budgets**

To see if the Town will vote to transfer from available funds in the Treasury, if any, a sufficient sum of money to supplement FY22 departmental budgets or fund previously approved articles; or take any other action relative thereto.

Inserted by: Select Board  
 Requested by: William Rowe, Town Accountant  
 Date: September 21, 2021  
 Estimated Costs: \$65,524

**PROPOSED MOTION:** That the Town vote to supplement FY22 departmental budgets by transferring a total of \$ \_\_\_\_\_ from various lines in the budget to other lines, all for the purposes and in the amounts set forth in a handout entitled "Article 8 Budget Adjustments".

**FINANCE COMMITTEE:** Voted 11-4 to take no action as no funding source was provided.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted 5-0 to unanimously approve recommending this article to Town Meeting.

**ACTION:** A motion was made and seconded to DISMISS Article 8. By a majority vote through virtual polling the Moderator declared the motion passed Yes: 120, No: 2, Abstain: 0. Voted on December 13<sup>th</sup>, 2021.

### **Article 9 - Re-authorize Expenditures under Previous Articles**

To see if the Town will vote to re-authorize expenditure of certain appropriations that would otherwise have expired pursuant to the vote taken under Article 53 of the 2017 Annual Town Meeting; such articles will include, but are not limited to, those set forth below; or take any other action relative thereto.

Recommended articles as of this printing:

May 2017 ATM, Article 26, South Coast Rail

Article 26 addressed the costs of defending the Town's position concerning the South Coast Rail project. The then-Board of Select and Finance Committee voted unanimous support for the article and the Intergovernmental Relations Committee voted 3-1 in favor.

The recommendation stated:

That the Town vote to appropriate the sum of \$150,000 from free cash to fund the Town's position concerning the South Coast Rail Project being proposed by the Commonwealth of Massachusetts, in order to pay legal fees, consulting fees, experts and analyses and other related expense necessary.

Town Meeting is therefore requested to reauthorize the use of the balance under Article 26, the sum of \$\_\_\_\_\_, for the purposes in said Article 26.

May 2017 ATM, Article 19D1, General Fund Capital Items - Portable Radios and Cell Site for North Sector of Town

Article 19D1 was part of the capital budget and addresses the costs of acquiring 70 portable radios and cell site for the North Sector of Town. The then-Board of Selectmen, Finance Committee and Municipal Operations Committee voted unanimously to support this article.

The relevant recommendation was to fund \$260,000, the full amount requested was transferred from prior articles (of which \$128,000 was transferred from the appropriation made under Article 44 of the May 2012 Annual Town Meeting, and \$131,702.75 was transferred from the appropriation made under Article 50 of the May 2017 Annual Town Meeting).

Town Meeting is therefore requested to reauthorize the use of the balance under Article 19D1, the sum of \$32,068.67, for the purposes in said Article 19D1.

Requested by: Town Staff  
Inserted by: Select Board  
Date: September 21, 2021  
Estimated Costs: None

**PROPOSED MOTION:** That the Town vote to reauthorize for a period of three years expenditure of the balances remaining in Article 19D1 and Article 26 of the 2017 Annual Town Meeting, each for the purposes set forth in said respective article.

**FINANCE COMMITTEE:** Voted 15-0 to take no action as the article was not assigned.

**INTERGOVERNMENTAL RELATIONS COMMITTEE:** Article not assigned to Committees per Rules Committee

**MUNICIPAL REGULATIONS COMMITTEE:** Article not assigned to Committees per Rules Committee.

**ACTION:** A motion was made and seconded to DISMISS Article 9. By a majority vote through virtual polling the Moderator declared the motion passed Yes: 113, No: 5, Abstain: 4. Voted on December 13<sup>th</sup>, 2021.

## **Article 10 – Affordable Housing Trust**

To see if the Town will vote to accept the provisions of General Laws Chapter 44, Section 55C, and establish a trust to be known as the Stoughton Municipal Affordable Housing Trust Fund, the purpose of which shall be to facilitate the acquisition, creation, financing, preservation and support of affordable and community housing in the Town of Stoughton, as the terms “affordable” and “community housing” are defined in, and in accordance with, General Laws Chapter 44B, the Community Preservation Act; to implement the vote taken hereunder, to amend Division 1, Part 1, of the General Bylaws by adding a new Chapter 15, entitled “Stoughton Municipal Affordable Housing Trust Fund”, attached as Article 10 Appendix 1; and, further, to authorize the Select Board to file with the General Court special legislation addressing the passing of the non-financial Trust assets to the Housing Authority if the Trust is later dissolved, as set forth in Article 10 Appendix 2, or take any other action thereto.

Requested by: CPC  
Inserted by: Select Board  
Date: September 21, 2021  
Estimated Costs: None

**PROPOSED MOTION:** That the Town vote to accept the provisions of G.L. c.44, §55C and create a Municipal Affordable Housing Trust Fund, and to amend Division 1, Part 1, of the General Bylaws by adding a new Chapter 15, entitled “Stoughton Municipal Affordable Housing

Trust Fund" in the form set forth in Article 10 Appendix 1; and, further, to authorize the Select Board to file with the General Court special legislation to address the passing of the Trust non-financial assets to the Housing Authority at such time as the Trust is dissolved, all as set forth in Article 10 Appendix 2 of the warrant.

**FINANCE COMMITTEE:** Voted 15-0 to recommend approval of this article.

**INTERGOVERNMENTAL RELATIONS:** The Committee voted Yes - 4, No - 3 to recommend this article to Town Meeting.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted 3 – 2 to recommend approval to Town Meeting.

**MUNICIPAL REGULATIONS COMMITTEE:** Voted 4 -0 to recommend to Town Meeting.

**ACTION:** By a simple majority vote through virtual polling the Moderator declared the motion FAILED. Yes: 50, No: 75, Abstain: 4. Voted on December 13<sup>th</sup>, 2021.

### **Article 11 - Hire Consultant to Evaluate Barn on West Street**

To see if the Town will vote, pursuant to G.L. c.44B, the Community Preservation Act, to fund the hiring of a consultant with expertise in barn construction to evaluate the barn located between 1460 and 1498 West Street, on a parcel owned by the Town of Stoughton identified as Assessors Map #37, Lot #34, for the purpose of providing an assessment of the condition of the barn structure and providing estimates of the cost for various combinations of repair, partial demolition, complete demolition, scrap removal, etc.; and, as funding therefor, to transfer from the Community Preservation Fund, whether the Historic Preservation Reserve or the Undesignated Reserve, or otherwise fund, a sum of money for engaging said consultant, or take any action relative thereto.

Requested by: Stoughton Historical Commission  
Inserted by: Select Board  
Date: September 21, 2021  
Estimated Costs: \$20,000

**PROPOSED MOTION:** That the Town vote, pursuant to G.L. c.44B, the Community Preservation Act, to appropriate the total amount of \$20,000 from the Community Preservation Fund FY2022 Budgeted Reserve to hire a consultant with expertise in barn construction to evaluate the barn located between 1460 and 1498 West Street, on a parcel owned by the Town of Stoughton identified as Assessors Map #37, Lot #34, such evaluation to include but not be limited to providing estimates of the costs for various combinations of repair, partial demolition, complete demolition, scrap removal, and all other incidental and related costs.

Recommended favorably by the Community Preservation Committee, September 8, 2021, by a vote of 6-0.

**FINANCE COMMITTEE:** The vote to approve this article FAILED 7-8.

**PROPOSED AMENDED MOTION:** That the Town vote, pursuant to G.L. c.44B, the Community Preservation Act, to appropriate the total amount of \$20,000 from the Community Preservation Fund FY2022 Budgeted Reserve to hire a consultant with expertise in barn construction to evaluate the barn located between 1460 and 1498 West Street, on a parcel owned by the Town of Stoughton identified as Assessors Map #37, Lot #34, such evaluation to include but not be limited to providing estimates of the costs for various combinations of repair, partial demolition, complete demolition, scrap removal, and all other incidental and related costs, or to fund temporary emergency repairs to preserve the integrity of the structure.

**ACTION:** By a majority vote through virtual polling the Moderator declared the AMENDED motion FAILED. Yes: 65, No: 65, Abstain: 0. Voted on December 13<sup>th</sup>, 2021.

## **Article 12 – Plastic Bag Reduction Bylaw – Citizen Petition**

To see if the Town will vote to amend the Town Code adding the Article as printed in the warrant below:

### **Plastic Bag Reduction Bylaw**

#### Purpose and Intent

The production and use of thin-film, single-use plastic checkout bags have significant impacts on the environment, including: contributing to pollution of the land environment indefinitely; creating a burden to recycling facilities through improper recycling; clogging storm drains; contributing to the potential death of wildlife and marine animals through ingestion and entanglement; and requiring the use of millions of barrels of crude oil nationally for their manufacture. The purpose of this bylaw is to reduce the usage of thin-film plastic check-out bags by all retail establishments in the Town of Stoughton.

#### Definitions

##### **Thin-Film Plastic Check-Out Bags**

Bags, typically with plastic handles, with a thickness under 4.0 mils that are intended for single-use transport of purchased products.

##### **Biodegradable Bag**

A bag that: (1) contains no polymers derived from fossil fuels; and (2) is intended for limited use and will decompose in a natural setting at a rate comparable to other biodegradable materials such as paper, leaves, and food waste.

### Reusable Bag

A bag, with handles, that is specifically designed for multiple use and is made of thick plastic (durable, non-toxic plastic other than polyethylene or polyvinyl chloride that is generally considered a food-grade material that is more than 4.0 mils thick), cloth, fabric or other durable materials.

### Retail Establishment

A facility selling new or used goods to an end user within the town of Stoughton, Massachusetts, including without limitation restaurants, bakeries, supermarkets, convenience stores, food or ice cream trucks, and any establishment where products or goods are dispensed to a consumer for offsite use or consumption.

### Use Regulations

- A. Thin-film plastic check-out bags shall not be distributed, used, or sold for checkout or other purposes at any retail establishment within the Town of Stoughton.
- B. Customers are encouraged to bring their own reusable or biodegradable shopping bags to stores. Retail establishments may provide reusable or recyclable thick plastic (over 4.0 mils thick), paper, fabric or other types of bags at no charge, or charge a fee for paper or other bags, as they so desire. Retail establishments are strongly encouraged to make reusable bags available for sale to customers at a reasonable price.
- C. Thin-film plastic bags used to contain dry cleaning, newspapers, produce, meat, bulk foods, wet items and other similar merchandise, typically without handles, are still permissible.

### Administration and Enforcement

- A. The Board of Health and its Health Agent/ Inspector shall have the authority to administer and enforce this bylaw. The Board of Health may adopt and amend rules and regulations to effectuate the purposes of this bylaw.
- B. The Board of Health and its Health Agent/ Inspector shall be responsible for enforcing this bylaw through the issuance of a non-criminal citation notice. A non-criminal citation notice may be reissued for each day that the activity persists until the violation is corrected.
- C. Non-Criminal Dispositions. Fines assessed under paragraph B of this section of the bylaw may be assessed through non-criminal process in accordance with Massachusetts General Laws Chapter 40, Section 21 D. The availability of non-criminal process under this article shall not preclude the use of criminal process or other means of enforcement allowable under law.
- D. Each day on which any such violation continues shall be considered a separate violation of this section. Violations under this Article shall be punishable as follows:
  - 1) First offense by a written warning;
  - 2) Second offense by a fine of \$100;

- 3) Third offense by a fine of \$200;
- 4) Fourth and each subsequent offense by a fine of \$300.

Effective Date

This bylaw shall become effective 60 days after adoption, with a six-month grace period for retail establishments under 3,000 square feet.

Requested by: Citizen Petition  
Inserted by: Select Board  
Date: September 21, 2021  
Estimated Costs:

**FINANCE COMMITTEE:** Voted 15-0 to refer this article to Town Meeting.

**COMMITTEE ON INTERGOVERNMENTAL RELATIONS:** The Committee voted:  
Yes - 7, No - 0 to recommend this article to Town Meeting.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted 5-0 to unanimously approve  
recommending this article to Town Meeting.

**MUNICIPAL REGULATIONS COMMITTEE:** Voted 4 – 0 to unanimously recommend to  
Town Meeting.

**ACTION:** A motion was made and seconded to APPROVED Article 12. By a simple majority  
vote through virtual polling the Moderator declared the motion PASSED Yes: 84, No: 44,  
Abstain: 0. Voted on December 13<sup>TH</sup>, 2021.

A motion was made and seconded to DISSOLVE Special Town Meeting at 11:10 p.m. By a  
simple majority vote through virtual polling the Moderator declared the motion PASSED Yes:  
108, No: 3, Abstain: 0. Voted on December 13<sup>TH</sup>, 2021.

Respectfully Submitted,

Stephanie G. Carrara, CMC/MMC  
Town Clerk

**GOVERNMENTAL FUNDS**  
**BALANCE SHEET**

JUNE 30, 2021

	General	Community Preservation	Federal Grants	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents.....	\$ 18,350,414	\$ 5,737,803	\$ 2,162,244	\$ 16,006,771	\$ 42,257,232
Investments.....	5,666,713	-	-	142,491	5,809,204
Receivables, net of uncollectibles:					
Real estate and personal property taxes.....	2,130,946	-	-	-	2,130,946
Tax liens.....	2,381,814	-	-	-	2,381,814
Community preservation fund surtax.....	-	35,285	-	-	35,285
Motor vehicle and other excise taxes.....	793,333	-	-	-	793,333
User charges.....	856,030	-	-	-	856,030
Departmental and other.....	1,012,693	-	-	-	1,012,693
Intergovernmental.....	477,022	-	173,025	3,028,476	3,678,523
Community preservation state share.....	-	332,625	-	-	332,625
Special assessments.....	-	-	-	426,455	426,455
Due from other funds.....	968,768	-	-	-	968,768
Other assets.....	33,299	-	-	-	33,299
<b>TOTAL ASSETS.....</b>	<b>\$ 32,671,032</b>	<b>\$ 6,105,713</b>	<b>\$ 2,335,269</b>	<b>\$ 19,604,193</b>	<b>\$ 60,716,207</b>
<b>LIABILITIES</b>					
Warrants payable.....	\$ 1,768,302	\$ -	\$ 150,178	\$ 205,683	\$ 2,124,163
Accrued payroll.....	1,342,837	2,238	21,709	63,108	1,429,892
Tax refunds payable.....	369,900	-	-	-	369,900
Due to other funds.....	-	-	-	968,768	968,768
Other liabilities.....	486,568	-	-	1,148,645	1,635,213
Unearned revenue.....	-	-	2,148,768	-	2,148,768
Notes payable.....	-	-	-	1,737,690	1,737,690
<b>TOTAL LIABILITIES.....</b>	<b>3,967,607</b>	<b>2,238</b>	<b>2,320,655</b>	<b>4,123,894</b>	<b>10,414,394</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Taxes paid in advance.....	6,840	-	-	-	6,840
Unavailable revenue.....	7,043,817	367,961	-	2,486,164	9,897,942
<b>TOTAL DEFERRED INFLOWS OF RESOURCES.....</b>	<b>7,050,657</b>	<b>367,961</b>	<b>-</b>	<b>2,486,164</b>	<b>9,904,782</b>
<b>FUND BALANCES</b>					
Nonspendable.....	-	-	-	47,000	47,000
Restricted.....	-	5,735,514	14,614	12,947,135	18,697,263
Committed.....	158,258	-	-	-	158,258
Assigned.....	5,037,010	-	-	-	5,037,010
Unassigned.....	16,457,500	-	-	-	16,457,500
<b>TOTAL FUND BALANCES.....</b>	<b>21,652,768</b>	<b>5,735,514</b>	<b>14,614</b>	<b>12,994,135</b>	<b>40,397,031</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES.....</b>	<b>\$ 32,671,032</b>	<b>\$ 6,105,713</b>	<b>\$ 2,335,269</b>	<b>\$ 19,604,193</b>	<b>\$ 60,716,207</b>

See notes to basic financial statements.

**GOVERNMENTAL FUNDS**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

YEAR ENDED JUNE 30, 2021

	General	Community Preservation	Federal Grants	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES:</b>					
Real estate and personal property taxes, net of tax refunds.....	\$ 74,858,566	\$ -	\$ -	\$ 74,858,566	\$ 74,858,566
Tax items.....	540,210	3,896	-	-	544,106
Motor vehicle excise taxes.....	4,842,598	-	-	-	4,842,598
Hotel/motel tax.....	176,887	-	-	-	176,887
Meals tax.....	457,826	-	-	-	457,826
Charges for services.....	3,661,728	-	-	652,900	4,334,628
Penalties and interest on taxes.....	711,318	5,093	-	-	716,409
Fees and rentals.....	401,343	-	-	218,840	620,183
Payments in lieu of taxes.....	58,491	-	-	-	58,491
Licenses and permits.....	907,688	-	-	-	907,688
Fines and forfeitures.....	100,221	-	-	-	100,221
Intergovernmental - state aid.....	20,922,325	-	-	-	20,922,325
Intergovernmental - School Building Authority.....	-	-	-	61,804	61,804
Intergovernmental - Teachers Retirement.....	14,858,912	-	-	-	14,858,912
Intergovernmental - other.....	14,000	-	5,589,973	4,006,001	9,609,974
Departmental and other.....	307,094	-	-	932,407	1,239,501
Community preservation taxes.....	-	846,123	-	-	846,123
Community preservation state match.....	-	237,658	-	-	237,658
Contributions and donations.....	-	-	-	613,308	613,308
Investment income.....	127,523	18,801	1,429	1,720	149,563
<b>TOTAL REVENUES.....</b>	<b>122,766,728</b>	<b>1,111,681</b>	<b>5,591,402</b>	<b>6,488,980</b>	<b>135,956,771</b>
<b>EXPENDITURES:</b>					
<b>Current:</b>					
General government.....	4,429,626	-	1,254,131	242,854	5,926,610
Public safety.....	14,770,607	-	276,671	1,390,358	16,437,638
Education.....	61,257,781	-	4,278,324	7,588,828	83,122,913
Public works.....	5,050,578	-	-	1,952,779	7,003,358
Human services.....	1,077,925	-	98,512	266,223	1,442,680
Culture and recreation.....	1,850,280	-	-	283,843	2,143,903
Community preservation.....	-	317,339	-	582,200	899,539
Pension benefits.....	5,822,507	-	-	-	5,822,507
Pension benefits - Teachers Retirement.....	14,858,912	-	-	-	14,858,912
Employee benefits.....	10,172,482	-	-	-	10,172,482
State and county charges.....	4,830,473	-	-	-	4,830,473
<b>Debt service:</b>					
Principal.....	4,889,336	216,000	-	-	5,105,336
Interest.....	3,155,314	97,418	-	-	3,252,732
<b>TOTAL EXPENDITURES.....</b>	<b>122,166,781</b>	<b>630,757</b>	<b>5,907,638</b>	<b>12,314,885</b>	<b>141,019,081</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES.....</b>					
	600,947	480,904	(316,236)	(5,827,805)	(5,062,290)
<b>OTHER FINANCING SOURCES (USES):</b>					
Premium from issuance of bonds.....	-	-	-	313,993	313,993
Transfers In.....	450,821	90,782	23,439	2,197,709	2,762,751
Transfers out.....	(1,726,299)	(505,280)	(175,638)	(618,456)	(3,025,573)
<b>TOTAL OTHER FINANCING SOURCES (USES).....</b>	<b>(1,275,478)</b>	<b>(414,498)</b>	<b>(152,099)</b>	<b>1,893,246</b>	<b>51,171</b>
<b>NET CHANGE IN FUND BALANCES.....</b>	<b>(874,531)</b>	<b>66,406</b>	<b>(468,335)</b>	<b>(3,934,659)</b>	<b>(5,011,119)</b>
<b>FUND BALANCES AT BEGINNING OF YEAR.....</b>	<b>22,327,299</b>	<b>5,669,108</b>	<b>482,949</b>	<b>16,928,794</b>	<b>45,408,150</b>
<b>FUND BALANCES AT END OF YEAR.....</b>	<b>\$ 21,652,768</b>	<b>\$ 5,735,514</b>	<b>\$ 14,614</b>	<b>\$ 12,994,135</b>	<b>\$ 40,397,031</b>

See notes to basic financial statements.

**GENERAL FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -**  
**BUDGET AND ACTUAL**

**YEAR ENDED JUNE 30, 2021**

	<b>Budgeted Amounts</b>		Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
	Original Budget	Final Budget			
<b>REVENUES:</b>					
Real estate and personal property taxes, net of tax refunds.....	\$ 74,886,961	\$ 74,886,961	\$ 75,754,656	-	\$ 867,695
Tax liens.....	4,088,893	4,088,893	4,642,598	-	540,210
Motor vehicle and other excise taxes.....	313,632	313,632	176,887	-	553,705
Hotel/motel tax.....	389,274	389,274	457,826	-	68,552
Meals tax.....	3,361,636	3,361,636	3,681,728	-	320,092
Charges for services.....	367,116	367,116	711,316	-	344,200
Penalties and interest on taxes.....	330,351	330,351	401,343	-	70,992
Fees and rentals.....	52,666	52,666	58,491	-	5,825
Payments in lieu of taxes.....	757,906	757,906	907,688	-	149,782
Licenses and permits.....	58,666	58,666	100,221	-	41,555
Fines and forfeitures.....	21,225,899	21,225,899	20,922,325	-	(303,574)
Intergovernmental - state aid.....	208,005	208,005	307,096	-	99,091
Departmental and other.....	495,000	495,000	89,178	-	(405,822)
<b>TOTAL REVENUES</b> .....	<b>106,536,005</b>	<b>106,536,005</b>	<b>108,751,563</b>	-	<b>2,215,558</b>
<b>EXPENDITURES:</b>					
Current:					
General government.....	6,131,303	5,555,593	4,915,116	290,741	349,736
Public safety.....	15,938,121	15,533,491	14,770,807	116,307	646,577
Education.....	53,443,475	53,045,247	51,257,761	1,563,397	234,089
Public works.....	5,625,543	5,677,344	5,050,579	279,540	347,225
Health and human services.....	1,288,136	1,179,505	1,077,925	8,449	93,131
Culture and recreation.....	2,078,149	2,034,792	1,850,260	24,268	160,274
Pension benefits.....	6,305,587	6,305,587	6,304,306	-	1,281
Employee benefits.....	11,226,069	11,057,232	10,626,201	22,576	508,455
State and county charges.....	4,740,059	4,740,059	4,830,473	-	(90,414)
Debt service:					
Principal.....	4,889,336	4,889,336	4,889,336	-	-
Interest.....	3,223,014	3,223,014	3,141,314	-	81,700
<b>TOTAL EXPENDITURES</b> .....	<b>114,787,792</b>	<b>113,241,200</b>	<b>108,613,878</b>	<b>2,295,268</b>	<b>2,332,054</b>
<b>EXCESS (DEFICIENCY) OF REVENUES</b>					
<b>OVER (UNDER) EXPENDITURES</b> .....	<b>(8,251,787)</b>	<b>(6,705,195)</b>	<b>137,685</b>	<b>(2,295,268)</b>	<b>4,547,612</b>
<b>OTHER FINANCING SOURCES (USES):</b>					
Use of prior year reserves.....	3,213,155	3,213,155	-	-	(3,213,155)
Reversion of use prior year encumbrances.....	-	(765,986)	-	-	765,986
Use of free cash.....	3,266,392	3,672,078	-	-	(3,672,078)
Other amounts raised.....	(19,032)	(19,032)	-	-	19,032
Transfers in.....	2,352,167	2,352,167	2,730,881	-	378,714
Transfers out.....	(560,895)	(1,747,187)	(1,788,805)	-	(41,618)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b> .....	<b>8,251,787</b>	<b>6,705,195</b>	<b>942,076</b>	-	<b>(5,763,119)</b>
<b>NET CHANGE IN FUND BALANCE</b> .....	-	-	1,079,761	(2,295,268)	(1,215,507)
<b>BUDGETARY FUND BALANCE, Beginning of year</b> .....	<b>13,250,654</b>	<b>13,250,654</b>	<b>13,250,654</b>	-	-
<b>BUDGETARY FUND BALANCE, End of year</b> .....	<b>\$ 13,250,654</b>	<b>\$ 13,250,654</b>	<b>\$ 14,330,415</b>	<b>\$ (2,295,268)</b>	<b>\$ (1,215,507)</b>

See notes to required supplementary information.

TOWN OF STOUGHTON PROJECTED LONG-TERM DEBT SERVICE BASED UPON ACTUAL ISSUANCES				
2022-2027				
February 28, 2022				
	Principal 2022	Interest 2022	Til Debt Svc	End Bal 2022
Town	1,620,821.00	472,441.64	1,993,262.64	19,720,548.00
School	693,701.00	265,939.30	1,159,640.30	6,465,900.00
Sewer	326,792.50	89,285.54	415,078.04	2,730,910.00
Water**	1,953,944.02	454,865.68	2,408,809.70	13,198,700.00
Cedar	10,000.00	1,225.00	11,225.00	78,420.00
Ambulance	25,000.00	1,500.00	26,600.00	25,000.00
CPA	274,500.00	93,950.00	368,450.00	2,647,920.00
School (exempt)	2,425,000.00	2,195,275.00	4,620,275.00	57,085,000.00
Town (exempt)				12,970,000.00
	7,428,768.62	3,574,482.16	11,003,240.68	114,923,398.00
**ending balance includes MCWT subsidy applied				
FY2023				
	Principal 2023	Interest 2023	Til Debt Svc	End Bal 2023
Town	1,511,651.00	683,254.06	2,194,805.06	18,208,997.00
School	790,600.00	231,826.03	1,022,426.03	5,676,300.00
Sewer	315,692.50	79,600.54	395,293.04	2,415,217.50
Water**	1,895,743.94	426,126.78	2,321,869.72	11,241,600.00
Cedar	14,420.00	3,317.48	17,737.48	65,000.00
Ambulance	25,000.00	750.00	25,750.00	
CPA	282,920.00	88,235.60	371,165.60	2,365,000.00
School (exempt)	2,550,000.00	2,070,900.00	4,620,900.00	54,635,000.00
Town (exempt)	240,000.00	433,237.50	673,237.50	12,730,000.00
	7,826,927.44	4,017,246.99	11,643,174.43	107,236,114.50
**ending balance includes MCWT subsidy applied				
FY2024				
	Principal 2024	Interest 2024	Til Debt Svc	End Bal 2024
Town	1,385,859.00	627,268.13	1,993,127.13	16,843,138.00
School	760,000.00	199,230.78	949,230.78	4,926,300.00
Sewer	266,092.50	70,354.64	326,447.04	2,159,125.00
Water**	1,077,700.00	381,573.28	1,459,273.28	10,163,800.00
Cedar	10,000.00	2,825.00	12,825.00	55,000.00
Ambulance				
CPA	260,000.00	77,347.50	337,347.50	2,105,000.00
School (exempt)	2,680,000.00	1,940,150.00	4,620,150.00	51,855,000.00
Town (exempt)	240,000.00	432,500.00	672,500.00	12,490,000.00
	6,639,651.50	3,731,249.23	10,370,900.73	100,596,463.00
**ending balance includes MCWT subsidy applied				
FY2025				
	Principal 2025	Interest 2025	Til Debt Svc	End Bal 2025
Town	1,282,134.00	569,115.20	1,861,249.20	15,651,004.00
School	707,000.00	168,355.78	875,365.78	4,218,300.00
Sewer	268,292.50	63,092.54	329,385.04	1,892,832.50
Water**	1,044,600.00	343,739.28	1,388,339.28	9,119,300.00
Cedar	10,000.00	2,376.00	12,376.00	45,000.00
Ambulance				
CPA	245,000.00	67,747.50	312,747.50	1,860,000.00
School (exempt)	2,815,000.00	1,802,775.00	4,617,775.00	49,040,000.00
Town (exempt)	250,000.00	420,260.00	670,260.00	12,240,000.00
	6,630,026.50	3,437,450.30	10,067,476.80	93,966,436.50
**ending balance includes MCWT subsidy applied				
FY2026				
	Principal 2026	Interest 2026	Til Debt Svc	End Bal 2026
Town	1,174,517.00	514,478.89	1,688,995.69	14,376,487.00
School	576,000.00	138,625.78	714,625.78	3,642,300.00
Sewer	260,292.50	65,352.54	315,645.04	1,632,540.00
Water**	1,014,600.00	306,979.28	1,321,579.28	8,104,700.00
Cedar	10,000.00	1,925.00	11,925.00	35,000.00
Ambulance				
CPA	240,000.00	58,487.50	298,487.50	1,620,000.00
School (exempt)	2,960,000.00	1,658,400.00	4,618,400.00	46,080,000.00
Town (exempt)	265,000.00	407,375.00	672,375.00	11,975,000.00
	6,600,409.60	3,141,823.79	9,642,033.29	87,466,027.00
**ending balance includes MCWT subsidy applied				
FY2027				
	Principal 2027	Interest 2027	Til Debt Svc	End Bal 2027
Town	1,027,908.00	464,039.44	1,491,947.44	13,348,579.00
School	481,300.00	114,060.78	595,360.78	3,161,000.00
Sewer	200,070.00	47,857.54	248,027.54	1,432,476.00
Water**	746,700.00	271,194.28	1,017,894.28	7,358,000.00
Cedar	10,000.00	1,475.00	11,475.00	25,000.00
Ambulance				
CPA	235,000.00	49,417.50	284,417.50	1,385,000.00
School (exempt)	3,115,000.00	1,506,525.00	4,621,525.00	42,965,000.00
Town (exempt)	280,000.00	393,760.00	673,760.00	11,695,000.00
	6,095,978.00	2,848,419.54	8,944,397.54	81,370,049.00
**ending balance includes MCWT subsidy applied				

**ANNUAL REPORT  
OF THE  
SUPERINTENDENT OF SCHOOLS**



**AND THE  
ADMINISTRATIVE STAFF  
OF THE  
STOUGHTON PUBLIC SCHOOL SYSTEM**

**TOWN OF STOUGHTON  
STOUGHTON, MASSACHUSETTS**

**For the Year Ending 2021**

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**Dr. Thomas R. Raab, Superintendent**

The Stoughton Public Schools entered into 2021 with its students attending school in either a hybrid or fully virtual instructional model. As the year progressed, different tools became available to the District to mitigate the impact of COVID on students and their learning. One of the most important tools we added was the ability to offer “Pool Testing” to students and the District’s employees. The pool testing program was implemented on February 24, 2021, and ultimately included over 725 participants. The information provided by the pool testing resulted in the identification of asymptomatic infections and permitted the District to extrapolate the true prevalence of COVID within each of its schools. This information, when combined and correlated with community infection rates, provided solid data that the District could utilize to determine when it would be necessary or possible to transition students between learning modes.

On April 5, 2021 the District transitioned back to a full in-person instruction model, with students returning to school 5 days per week. Students receiving virtual instruction were allowed to finish the year remotely. This transition occurred several weeks prior to the mandated return date set by the Department of Elementary and Secondary Education. At this point, the District began to shift its focus from returning children to school and keeping classrooms in session, to addressing student learning loss, as well as meeting the social and emotional needs of its students. These efforts included expanding the scope and frequency of school day and after school academic interventions, providing after school counseling services, and focusing on developing a comprehensive plan to meet the needs of all students when they returned in the fall of 2021.

By the conclusion of the school year, and in preparation for the return of students after summer break, the District had identified the supplemental services that would be essential to students and developed an extended learning plan to focus its efforts. The District also dramatically expanded its free summer programming to ensure that every student would have an opportunity to participate in a program or activity that met their individual needs or interests. During the summer of 2021, over 800 students participated in District programs and services, exceeding all expectations. Based on this experience, the District has already begun preparing its 2022 summer program, which will provide an equivalent number of opportunities, but will be more focused and targeted by design.

Completing the transition back to in person learning begun in the spring, all of our students returned to school five days per week in September 2021. Remote learning no longer an option for students, we maintained COVID-19 protocols including social distancing and masking and were

grateful to be able to return to school. School began to feel normal again and students and teachers were excited for the new beginning.

Throughout the fall, sports, clubs and activities returned to in person status as well. People enjoyed the opportunity to see one another again. All of the fall sports were excited to return to home games after many years on the road, during construction. Stoughton High School was able to host fall sports games at the beautiful new Veterans Memorial Stadium and Sports Complex. It was great to see the entire community come together with Stoughton pride. On November 11, 2021, all enjoyed the ceremonial opening of the Veterans Memorial Stadium and Sports Complex. On the same day, we also cut the ribbon on Knights Walk, the adjacent pocket park generously supported by the Community Preservation Committee, as part of our Veterans Day observances.

Beginning my tenure as Superintendent on October 4, 2021, I visited each building during the course of my first two weeks touring the classrooms and meeting with students and teachers. Everyone was welcoming and I quickly adjusted my wardrobe to reflect my newly adopted school colors, black and orange. It was quickly evident to me the central role the schools play in the life of the town. The Stoughton Public Schools are well poised to begin 2022.

**Stoughton School Committee**

**Sandra Groppi, Chairperson**

The School Committee hires and evaluates the Superintendent, sets the budget and establishes policy. The School Committee uses the school district's mission statement, core values and strategic plan for guidance in decision making.

- This year we welcomed our new superintendent of Stoughton Public Schools, Dr. Thomas Raab. Welcome to Stoughton Dr. Raab! We are thrilled to have you and look forward to working with you.
- This year was a year of many challenges. We are so proud of how resilient the students of Stoughton are. Students returned to five days in person, following the previous year's hybrid model due to the COVID-19 pandemic. With our amazing teachers, nurses, kitchen, custodial, administrative and support staff at the helm, we successfully kicked off the school year. The staff and students of the Stoughton Public Schools deserve a big THANK YOU for all your hard work during this trying time. You are all amazing!

- In the spring of 2021, the School Committee was notified that the Board of Directors of the Massachusetts School Building Authority (MSBA) invited Stoughton into the “Eligibility Phase” of the grant program that would bring a new elementary school to the South area of town. After 10 years of submitting the Statement of Interest (SOI) for the replacement of the South Elementary School, we have been selected! We were one of only fifteen districts invited into the program this year. During the Eligibility Phase, the District will complete several tasks in preparation for a Feasibility Study which will examine the district’s programmatic and space needs along with available land where a potential new elementary school would be located. We submitted an article and obtained approval, at Town Meeting, to fund the feasibility study of the South Elementary School and an Owner’s Project Manager (O.P.M.).
- The School District and School Committee are committed to excellence in learning for all students. The fiscal year 2022 approved budget is \$50,938,840, at 2.21 percent increase over fiscal 2021. We’d like to thank the members of Town Meeting for their ongoing support of our annual budget and facilities enhancement projects.
- Throughout the year, we focused on many policy revisions as a result of legal changes, changes in practice or updating language to reflect more modern needs. I’d like to give a shout out to the Policy Working Group for all their effort in ensuring that the policies are in accordance with Mass. General Law:

We gratefully acknowledge and appreciate the many community efforts and volunteer groups that serve to enhance the excellent facilities, programs and activities of the Stoughton Public Schools.

**Deputy Superintendent’s Report**

**Jonathan Ford, Deputy Superintendent of Schools**

**School Committee Policy Manual Review and Update**

Each year the School Committee works with the District administration to review and update the Stoughton Public Schools Policy Manual. This is done to not only ensure compliance with a myriad of State and Federal laws and regulations, but to ensure the Committee has set clear expectations for the District’s administrators, faculty, and staff. As part of this ongoing process, the following policies were developed, reviewed, and/or updated:

- SC Policy KF - POLICY COVERING THE USE OF SCHOOL FACILITIES

- SC Policy JJA - STUDENT ORGANIZATIONS
- SC Policy JEB - ENTRANCE AGE
- SC Policy BE – SCHOOL COMMITTEE MEETINGS

Additionally, the following policies were rescinded:

- SC Policy EBC-S - POLICY ON COVID-RELATED ISSUES (RESCINDED)
- SC Policy EBCFA - FACE MASKS (RESCINDED)
- SC Policy BBA-E - FISCAL AUTONOMY OF THE STOUGHTON SCHOOL COMMITTEE (RESCINDED)

The School Committee Policy Manual is available in its entirety, online at:

<https://ctspublish.com/masc/Z2Browser2.html?showset=stoughtonset>.

### **FY20 – FY22 Triennial Plan**

During the winter and spring of 2019, the District completed a comprehensive self-assessment that led to the development of a new triennial improvement plan. The final plan, approved by the School Committee, identifies four elements the District will focus on in FY20 – FY22, in order to improve the overall education and learning environment of the students that attend the Stoughton Public Schools. Despite the effect of the pandemic on virtually every aspect of the District's operations, the District has continued to make progress on implementing the Triennial Plan. Specific information on the status of each of the four (4) elements of the Plan, is as follows:

#### **Element One: Elementary English Language Education (ELE) Program Transition**

In FY22, the Hansen and South Elementary Schools began providing English Learner (EL) students with services delivered by certified English as a Second Language teachers. At this time, the District has completed the transition of EL students from the magnet model, previously housed at the Wilkins, back to their neighborhood elementary schools. A preliminary implementation review of the two school's programs has been conducted. The District will also conduct an overall service delivery and impact self-assessment, used to make incremental adjustments to the instructional model, at the conclusion of the school year.

## **Element Two: Elementary Literacy Program Units of Study and Workshop Model Implementation**

The Stoughton Public Schools has continued to strive to improve student performance in the areas of reading and writing, and increase the relevance and rigor of literacy instruction. At this time, the District has fully implemented the *Workshop Model* and *Calkins Units of Study*, and has continued to provide targeted professional development sessions to teachers on implementing the model. The District has also provided professional learning opportunities for educators surrounding the Writing Pathways and Reading Pathways systems - performance assessments, learning progressions, on-demands, rubrics, checklists, etc. Monitoring the use of these assessment methods will continue throughout the school year.

## **Element Three: Student Assessment/Information System Update**

This past year, the District has focused its efforts on how the teacher teams can use assessment results in effective and consistent ways across all subjects/schools. The District's Curriculum Review Process has been revised to lay the foundation for using data wisely throughout the Stoughton Public Schools in a consistent manner. Data team protocols have now been embedded into the curriculum review cycle to ensure that there is a place for teachers to collaboratively study a wide range of evidence and then use that data to improve instruction. Administrators and educators have begun using these protocols when analyzing data in their grade level team meetings. An element of data or looking at student work has also been embedded into each professional development session so that assessment becomes an integrated part of all professional discussions. The Renaissance assessment platform has also been fully implemented from K - Grade 8, to include having teachers engaged in professional development on interpreting assessment reports.

## **Element Four: Kindergarten – Grade 12 Learning Commons Model**

The District has continued to develop the infrastructure that will support a K-12 Learning Commons Model, designed to foster teaching and learning through modern library practices, when students return to full-time, in-person learning.

## **ESSER Grant Funding**

The District has been awarded supplemental (ESSER) funding through the Federal Government to mitigate the impact of COVID-19 on the students who attend the Stoughton Public Schools. To that end, the District has utilized ESSER funding to:

- Expand the Alternative Learning Center program at the Hansen by providing an additional teacher and paraprofessional.
- Provide additional Special Education out of District and preschool program support.
- Increase English Language Education (ELE) program support.
- Expand summer programs, to include free summer school, acceleration academies, athletics, music, enrichment opportunities and social & emotional support programs.
- Expand extended school day programs, to include targeted academic support, enrichment and social & emotional support programs.
- Provide student mental health supports and services by licensed social workers through Gosnold School Based Services.
- Establish a counseling and support program (BRYT Program) to general education students at SHS.
- Increase Therapeutic Learning Center (TLC) program support by adding a Board-Certified Behavior Analyst (1.0 FTE) and two Registered Behavior Technicians.
- Provide elementary literacy and math specialist support.
- Provide elementary class size reduction teachers.
- Improve air quality in the elementary schools and OMS.
- Provide an air conditioning upgrade and expansion at the Dawe Elementary School.
- Expand pre-school services and support.
- Expand health services and nursing support.
- Expand school day supports by employing retired teachers to provide targeted academic interventions.

## **Residency Verification**

The Principals have completed a residency verification process of approximately 5% of the families with children attending their school. Residency verification requires parents/guardians to provide the same documentation necessary to establish residency and sign an updated residency statement. Principals are coordinating their efforts to a reasonable extent to minimize the possibility of parents/guardians with children in multiple schools being required to undergo residency verification on successive years. This process will be repeated on an annual basis.

## **Special Education Department**

### **Carolan Sampson, Administrator of Special Education**

As we navigate together through these challenging times to create safe learning communities within our district schools, my role as the Administrator of Special Education continues to remain focused on providing students with their individualized services while supporting the needs of our staff and families. The collaboration I have had with Mrs. Amy Saraiva, the Assistant Administrator of Special Education, and our talented special education department, remains second to none.

At this time, we continue to analyze and discuss what the district needs are so that we can strengthen our programming and develop ways to implement new opportunities so that students benefit from the high quality of education offered by the district. I have chosen specific areas to highlight what we have accomplished over the past year, and the direction that we are heading in the near future.

- We have worked hard to transition many of our part-time paraprofessional positions to full-time positions. This allows students to have more support throughout the day and allows them to be consistent in the classrooms.
- The Jones Early Childhood Center continues to grow in population. We most recently added an additional substantially separate program for students identified with an autism spectrum disorder, needing a high need of support and services. Another integrated preschool classroom was also developed. This will allow classrooms to remain at a lower staff to student ratio and provide opportunities for peers to engage in our educational programming.

- At the elementary level, our academic support teachers are implementing Orton-Gillingham during pull-out phonics groups. Students are enjoying the routines of phonics, and applying taught skills across reading and writing in the classroom.
- Our new high school transition program (students 18-22) was off to a wonderful start in September. This included access to many new and important features for our special education students, such as: a fully stocked kitchen for meal preparation, a room that is a replica of an apartment and a fitness/wellness room. Students will be able to further develop their daily living skills as they prepare to move into the world with varying levels of independence. A meeting was recently held to discuss our district joining in a partnership with the EXCEL program at BSU. The EXCEL Undergraduate Certificate Program at Bridgewater State University (BSU) is a fully-inclusive postsecondary program for young adults with intellectual/developmental disabilities. EXCEL Certificate is a non-credit, two year certificate program offered through BSU's College of Continuing Studies. Students must meet the requirements of the two year program plan of study in order to earn their certificate.
- We continue our collaboration with House of Possibilities and Triangle for students 18-22. This allows our students to transition into their adult services with a placement already established.
- The secondary therapeutic learning centers and learning centers utilize their vocational and work skills in opportunities such as baking goods for a weekly cafe for school staff. They also sell Holiday crafts; this year wreaths and gnomes were made. With the money that is raised, students are able to fund opportunities to go on community outings.
- Our middle school reading specialist provides individualized sequential reading programming to students with a specific learning disability in reading. Phonics students are monitoring their own oral reading fluency progress with bar graphs. They are creating their own multi-sensory word cards and quizlets to review skills and target letter-sound patterns. They are also working on more individualized skills and we are pulling groups within groups to target skills now that we are all back to in person, hands on learning. They are enjoying new, erasable pens for correcting encoding with. In January, students will be reading and researching the Iditarod and selecting a musher following the race

when it happens later this winter season. Finally, students are enjoying new books that Mrs. Hatch has added to the phonics library and renting them from the class library to bring home for independent reading.

- **BCBA/RBT** We have added another full time Board Certified Behavior Analyst (BCBA) to our district staff. In the upcoming year, we are looking to add an additional RBT to join the two Registered Behavior Technicians (RBTs). This specific staffing will provide behavioral support to specific students throughout the district that are not able to access the curriculum because of the challenges with their social/emotional dysregulation. Consultation to administration and teachers will also be provided to share strategies, recommendations and model skill building techniques.
- **ESP** The addition of the emotional support program last year (ESP) at the O'Donnell Middle School, provides therapeutic support opportunities for students. A special Education teacher provides academic support, while our School Adjustment Counselors are able to give students individual direct service and small group sessions for skill building. Students are also supported in the inclusion setting. This program is already established at SHS and students are referred by team members if they believe it is in the student's best interest. The high school model is now divided into two classrooms based on the grade levels of the students.
- **Buddies Club** Our district is in its fifth year as a charter member of the nationwide Best Buddies Club. Students meet on a weekly basis to engage in different activities. Best Buddies is the world's largest organization that is dedicated to ending the social, physical and economic isolation of the two hundred million people with intellectual and developmental disabilities (IDD). Their programs empower the special abilities of people with IDD by helping them form meaningful friendships with their peers, secure successful jobs, live independently, improve public speaking, self-advocacy and communication skills and feel valued by society.
- **PowerSchool/Special Programs** The district will soon be implementing the document signing feature that will allow families the option of signing documents online. The individual education plans (IEPs) will be securely scanned to families. The district's PowerSchool consultants, along with the Special Education Office and the IT

Department, continues to provide ongoing training for new feature(s) of the program to the special education staff.

- **PD** Professional Development continues to offer new opportunities for our staff to learn new skills and strengthen their ability to assist our students in all areas of their development; academics, social/emotional and behavioral. Our paraprofessionals have also had ongoing professional development this year, through our partnership with ACCEPT Collaborative.
- **SEPAC** Our Special Education Parent Advisory Council (SEPAC) remains an important committee for the families in our district. We have a membership with MassPAC, which supports both volunteer parent leaders and school district administrators to build effective parent-school partnerships to support family engagement. This year, our mandatory “Basic Parental Rights” presentation was presented to families through the Federation of Children with Special Needs, which is formulated by DESE.
- **ESY** Over two- hundred students received Extended School Year services or attended one of our substantially separate programs, to assist with maintaining skills, last summer. This summer we anticipate a higher enrollment in addition to providing support to students so that they can participate in the inclusive Knights of Summer programming.

As a reminder to all families and the community, the special education website is a resource for all to access through each individual schools’ webpage or the district’s webpage. :

<https://www.stoughtonschools.org/page/special-education> The district’s media specialist and I work closely to be sure that the most updated information from the Department of Education, special education resources and community activities are available on the site. The Special Education Department looks forward to continuous growth of the development and implementation of practices to support individuals with disabilities to reach their potential and achieve their academic, employment, and community related goals.

**Stoughton High School**

**Juliette Miller, C.A.G.S, M.Ed., Administrative Principal**

Stoughton High School, like schools around the country, had to adapt to new ways of attending school, instructing, learning and assessing in 2021. The school system, having deployed Chromebooks to all students and laptops to all faculty earlier in 2020, continued with the hybrid

educational plan already in place by January 2021. Relying on the professional development provided by the school district, teachers were able to provide engaging lessons and classroom activities to all students, whether they were in person or logging on remotely from home. We are thankful to be in the new high school building, particularly in these challenging times. The spaces although built for collaboration, not isolation, provide many spaces for social distancing, effective use of technology and a state-of-the-art HVAC system. The new high school facility provided a healthy and safe environment for all who wished to attend school in-person. In April, the district shifted once again and more students returned to in-person learning five days per week. However, remote learning was still available for those students and families who wished to remain at home. In September, the high school opened for the 2021-2022 school year in typical fashion. All students and faculty are back to school in-person. Teaching and learning are once again happening with the excitement, enthusiasm and engagement we enjoyed before the pandemic. Students have full access to our robust Program of Studies during the school day and sports, music and extra-curricular programming after school.

In anticipation of more social emotional and targeted academic need among our students after returning to school post-pandemic, in September, Stoughton High School planned and has implemented several new programs and resources in 2021. During the summer months, Stoughton High School offered extensive summer programming to all students in grades 9-12, all at no cost to families. Stoughton High School offered courses for credit recovery through a full in-person summer school program, academic enrichment through the Acceleration Academy, social emotional programming with games, clubs and activities Monday through Friday, and a variety of Athletic and Music programs. In September, Stoughton High School added the Bridge for Resilient Youth in Transition (BRYT) program, similar to the already successful program at the O'Donnell Middle School. This program provides an educational environment for students who are not attending school with regularity. This is due to any number of factors, but most commonly due to depression/anxiety, hospitalizations or concussions. The BRYT program provides an integrated academic, clinical, family and care coordinated support. Most students participate for six to twelve weeks, until they are fully re-integrated into their typical school schedule. In addition, Stoughton High School has added counseling support through Gosnold and offers targeted academic support after school.

The school community rallied together to host its first Graduation ceremony in the new Stoughton High School Veterans Memorial Stadium on June 3, 2021. The class of 2021 graduated alongside

their classmates and in front of their family and friends outside on the turf field. The atmosphere was truly charged with excitement and grandeur. All were grateful to have the opportunity to celebrate the accomplishments of the class of 2021. Each graduate and their family had the opportunity to hear their graduate's name called and watch them cross the stage to receive their diploma. It was a proud moment in 2021.

The pandemic had delayed the completion of the new high school grounds. Compass Project Management and Consigli Construction worked diligently to comply with all COVID-19 safety regulations, as well as work with the school department, to continue on the project throughout the spring and summer months. The grounds were completed in the Fall of 2021. A Ceremonial Opening of the Veterans Memorial Stadium and Sports Complex was held on November 11, 2021. The Veterans, State Police and the Stoughton Police Color Guards joined the Stoughton High School Marching Band, Senator Timilty, Representative Galvin, Representative Philips and several Town and school officials in holding a lovely ceremony attended by many Stoughton community members and families to celebrate the opening of the grounds.

Despite the many challenges of 2021, our faculty, staff and students have risen to the challenge. Our teachers and staff are showing great flexibility and creativity in engaging students in school and learning. Our students are persevering and showing true grit as they strive to continue their studies and participate in sports and extra-curriculars in safe ways.

### **English Department**

#### **Ms. Janean Ruschioni, Interim Director**

2021 was an interesting year as we took on the Herculean effort of learning both in person and at home. Thanks to a lot of patience and grace for and by everyone, the English department, our students and families rose admirably to this challenge!

English MCAS scores are traditionally very high and something our department takes great pride in, but this year's MCAS was a challenge – not only in our school, but across the state. This hybrid model of learning limited our instructional time, and many of our sophomores were virtual the whole year, making it difficult to get the crucial instructional time we typically have and need. We were proud that 96% of our students participated, which was higher than the state average. While our percentage of students who did not qualify was more than usual, we were happy to see our numbers mostly lined up with the state averages. Results were 60% of our students Met or

Exceeded Expectations and almost 30% Partially Met Expectations. When we dug a little deeper into our data, we were also pleased to see that we beat the state average with many of our sub-group categories: 11% of our Economically Disadvantaged students Exceeded Expectations and that same sub group beat the state average with Partially Meeting at 36%. Our Student Growth Potential was also much higher than the state's average with almost 60% for all our students. While we are proud of sophomores for rising to the challenge in this difficult year, we are confident these numbers will only improve as we hopefully move into a more "normal" school year. We had 14 seniors take the AP Literature and Composition exam and 19 juniors take the AP Language and Composition exam. This was another challenging year for our students as they did much of our learning online, but the exam was in person and by hand. Even though we were hybrid learning, there was some loss of instructional time and some in class time for timed writing. The average score for seniors was 2.86 and the average score for juniors was 2.53 out of 5. We are proud of the work Ms. Kelly (who was the interim AP Literature and Composition teacher this year) and Ms. Ruschioni did to prepare these students, especially in these unprecedented times. We are also proud of our AP students who stuck it out and tried their hardest during these challenging times.

At virtual Class Night, we awarded Khyarah Manice the English Achievement Award and Jennifer Bradford the Journalism Achievement Award.

This year we continued our efforts to make our curriculum more a reflection of our students, their interests and their experiences. We have added diverse voices including *A Very Large Expanse of Sea* by Tahereh Mafi and numerous graphic novels including one of *Macbeth* and one of *To Kill a Mockingbird* to aid our students in accessing the classics. We adjusted our common assessments, such as the midyears and finals, to better reflect our students' growth in this unprecedented year.

Pre-pandemic, we took pride in our ability to expose our students to varied educational experiences including trips to museums, guest speakers and presentations to audiences outside the classroom community. We did not get to host a Shakespearian acting troupe this spring, but are already planning to get back to some kind of in person dramatic experience this year. Our American Studies program, which typically relies on in person field trips and experiences to help support the curriculum, seamlessly adjusted the instructional model to better support their students. Ms. Deb Alkalay's ninth-grade classes wrote and illustrated their own children books and then joined (mostly virtually) with the second graders to read with them. This was an incredibly positive experience for both the big and little kids! Ms. Jill Mackay, our Reading Specialist, had her classes

pair up with two kindergarten classes and they read to each class several times over the course of the Spring. The high school students would read to the students (practicing and honing their reading skills) and stop frequently to ask the kindergarteners questions (practicing and honing their comprehension skills). This was a great collaborative opportunity and helped foster a feeling of community when so much of our time together was spent virtually.

Members of the English department continue to impact the SHS community in positive ways, not only in the classroom but as mentors for the Step-Up program, as coaches, as advisors for various clubs and activities such as Peer Leadership, Class Advisors, and Student Council, as well as sitting on committees within the district and building. Our department members strive to positively impact our students in and out of the classroom. Ms. Ashley Merola enrolled in a Master of Arts in Teaching program at BSU over the summer, and most of our teachers participated in virtual professional opportunity developments during the school year, actively engaging in ways to help support our students academically, as well as socially emotionally, both in and out of the classrooms, whether in person or remotely; and while we found success in many ways in this engagement, we look forward to a year where we can all be “face to face” again!

We are proud of the SHS English department’s many strengths. We pride ourselves on being a collaborative community that supports each other with materials as well as ideas to better our craft and meet the varied needs of students. While the 2021 school year was challenging in many ways, we are proud of the support we provided our students (and each other) and the relationships we continue to build.

#### **Business/Technology Department**

##### **Ms. Kimberley Kellogg, Director**

2021 continued to challenge the Business and Technology Department as it adapted to the myriad of changes that accompanied pandemic teaching and in welcoming students back to full, in-person learning in the fall of 2021. The Department continues to explore and deploy creative ways to connect with and engage students to provide engaging lessons and consistent relationships during these extraordinary times. Department wide, educators continued to learn and utilize tools such as Screencastify, FlipGrip, EdPuzzle, Nearpod, Peardeck and the Google Education Suite in order to bring students a variety of learning experiences and opportunities in which to express their understanding of course content.

The Business and Technology Department offers a variety of courses across the business and technology disciplines. The teachers are constantly adapting courses to include the latest technology and the newest resources available. In addition to taking opportunities to grow and learn within the technology field, business teachers also look to learn more about how they can better understand adolescent development and evolve their understanding of social justice, equity and inclusion in the classroom. Ms. Candice Comeaux completed 21 credit hours (7 classes) toward her Master of Education - Curriculum and Teaching degree from Fitchburg State University and anticipates graduating in May 2022. She has earned more than 30 hours of additional professional development training in content specific areas in 2021 which includes two certifications in financial literacy (Investing and Paying for College). During the Spring of 2021, she participated virtually in Time to THRIVE, an annual national conference that promotes safety, inclusion, and well-being for LGBTQIA+ youth. Mr. Kevin Bechet also completed some online professional development coursework in 2021. Some of his work including classes on Building Professional Learning Communities and Dealing with Difficult Parents.

The department opened the School Store on the first day of school allowing students, faculty, alumni, and community members to purchase spirit or necessity items and snacks and drinks with proceeds benefiting student programs. The School Store has been routinely open throughout the 2021 - 2022 school year. Special thanks to Mrs. Nancy Riley and Mrs. Kim Kellogg on dedicating their time to operating the store. Mr. Thomas McCormack teaches informational technology courses. Mrs. Nancy Riley teaches graphic design, Microsoft Office, accounting, Digital Tools for a Cyberworld, and financial literacy courses. Mr. Kevin Bechet teaches video production courses. Ms. Candice Comeaux teaches business, marketing, and financial literacy courses. Mr. Robert DeRosa teaches a variety of courses within the informational technology and video production courses as well as Digital Tools for a Cyberworld. The Business Technology Department team regularly collaborates relative to new technology and opportunities in their fields.

The DECA chapter has continued its tradition of success and growth, while pivoting to include new ways of engaging club members in both virtual and in-person environments and a completely virtual competition season in 2021. Students were able to give back to their community through DECA as well as compete in business content and 21st-century skills at the district, state, and national levels. In the fall of 2021, DECA had a popcorn fundraiser as well as a fundraising night at Chipotle to raise funds for district competition in January 2022.

Many students had individual successes through competitions in DECA events throughout the year. Thirty-six students competed in the 2021 district competition where 25 of those students qualified to move onto the state competition by placing in the Top 5 of their category. For the second consecutive year, at the State competition, Stoughton DECA celebrated having a student qualify for the national competition to be held virtually from Anaheim, CA, and one student won an award for their high test score. Our national qualifier did an amazing job during her virtual competition and enjoyed the networking and virtual events throughout the week gaining valuable experience that will support them in college and beyond.

DECA is off to a great start for the 2021-2022 school year returning to distanced, in-person meetings as we prepare for the competition season that begins with the district testing period in December 2021. Ms. Amanda Lydon of the mathematics department and Ms. Comeaux in the business department are returning as the co-DECA Advisors for a third year. The DECA Chapter has 27 students expecting to compete in its district competition to be held in-person at Mansfield in January 2021 in the hopes of qualifying for State competition, which is expected to be in-person, in Boston, March 10-12, 2022.

Teachers within this department serve the community in other capacities. Mrs. Riley is in her third year serving as a mentor for the Step Up to Excellence program. She is also a board member and Treasurer for a non-profit group entitled Lost Coin Women's Fund, Inc. This non-profit group "supports academic opportunities for low-income Massachusetts women by providing grants for undergraduate studies or vocational training programs." Mr. McCormack is the Director of Stoughton Academy. Mr. DeRosa is the advisor for the X-Clusive Knights (8 members), Fruition Scholars (20 members), and the Gaming Club (25 members). Mr. DeRosa also taught in the Summer School program this year. Ms. Comeaux is co-advisor for DECA with Ms. Lydon as well as the advisor for both Spectrum and the National Business Honor Society. Mr. Bechet serves as the editor and producer of "Knightline." In the new high school, Mr. Bechet assists in managing the digital media and signage throughout the building. He also runs the educational channel and continues to collaborate with Stoughton Media Access Cable to ensure that important Stoughton High School events are broadcast to the community. Mr. Bechet also teaches within the STEM camp programming in the summer.

## **Mathematics Department**

### **Ms. Kimberley Kellogg, Director**

The math department was happy to transition back to all in person learning in the fall of 2021. Teachers have appreciated having all students back in the classroom. Teachers are working hard every day to continue to incorporate best practices they found during the pandemic with traditional best practices prior to the pandemic. Teachers continue to strive to meet the needs of all students with many different types of instruction to include in lessons. Teachers enjoy being able to group students and do some activities around the room that were harder to do last year. Some of the online resources discovered last year continue to be used regularly in the classroom. During the pandemic, some math teachers used the "flipped" classroom model more often than previous years, where students watch a video or complete an assignment to "preview" a new topic, and then practice with the ideas during class time. This concept is still being used even as we return to full in-person school.

Teachers continue to use dynamic and interactive learning platforms in order to instruct in mathematics such as Flipgrid, DESMOS, Edulastic, Peardeck, Edpuzzle, GoFormative, AP classroom, DeltaMath, PearDeck, Desmos, and Padlet. DESMOS and Edpuzzle are platforms the math department has used for some time. Other platforms teachers started to use during the pandemic. Flipgrid is an assessment tool giving students the opportunity to describe their work even though the entire class is not face to face in the classroom. The videos can be set to only share a student's response with the teacher or with the teacher and fellow students. The Algebra 1 team is using that resource often this year. Algebra 1 students are getting comfortable creating videos to explain a problem or a concept. Edulastic allows teachers to select different types of questions allowing students the opportunity to practice their skills with different types of questions. It also gives them instant feedback on their answer. All math teachers attended a training in October in order to better understand what Edulastic provides.

The department welcomed Ms. Lillian Nguyen in September. She joins us after completing her undergraduate degree in May. She completed her student teaching at Milton High School. She is teaching Algebra I, Algebra II and Geometry. Ms. Nguyen is already an active member in the department and is a great fit within the department.

The department continues to offer courses that allow students opportunities to learn and grow in mathematics. The department added two new courses, Integrated Algebra I/Geometry and Integrated Geometry/Algebra 2, to our offerings for the 2021 - 2022 school year. Ms. Danielle Driscoll and Ms. Hannah Dickie are teaching Integrated Algebra I/Geometry and Ms. Renee Trudeau and Ms. Dickie are teaching Integrated Geometry/Algebra 2. All three teachers worked together to create a series of courses that will benefit the students and cover the basic concepts from Algebra 1, Geometry and Algebra II.

The Math Team continues to be run by Ms. Rachel Vieira. Twenty-three students are participating in the math team for the 2021 - 2022 school year. Ms. Vieira continues to maintain the Google Classroom she created for the math team but is also able to hold practices and competitions in person. The math team has participated in 3 NEML meets and 2 SMML meets so far. They have 3 more NEML and 2 more SMML meets in 2022.

In October about 50 students participated in the Math Olympiad. The Math Olympiad is a statewide competition that allows students to use their high order thinking skills to solve various math problems.

Teachers are always looking to gain knowledge by attending professional development and adding to their repertoire of skills to offer our students the best education possible. Ms. Dickie is currently enrolled in a Master's in Teaching program at Bridgewater State University. Ms. Vieira completed her Master's in Teaching degree from Bridgewater State University in December 2021. Ms. Deirdre Johnson is working on a Master's in Educational Leadership through the Bridgewater State University program. Ms. Lydon completed her Master's degree through the Catherine Leahy Brine program through Fitchburg State University in May 2021. Ms. Driscoll is taking a course in order to obtain her SEI endorsement. Mr. Michael Armour took 2 graduate classes during the fall 2021 semester at The University of La Verne.

Many teachers within the department hold another role or position within the school. Ms. Vieira continues to be the math team advisor. Mr. Michael Armour continues to be the varsity baseball coach. Ms. Trudeau is in her third year as a mentor in the Step Up to Excellence program. Her student recently completed her college application process and will be graduating from SHS this spring! Ms. Lydon is in her fourth year as a DECA Advisor and continues to promote that having a strong mathematical background will help in any career, especially business careers! She also

serves on the Faculty Council. Mrs. Patricia Foley serves as the Chair of the Golden Knight Award Committee. Mrs. Kim Kellogg serves as a member of that committee. Ms. Dickie and Ms. Trudeau are Co-Advisors for the Class of 2025! Ms. Trudeau is also serving on a committee titled MYCAP (My Career and Academic Plan) with Ms. Ashley Guba through the school counseling department. Ms. Dickie also serves as one of the New Teacher Mentors for Stoughton High School. Ms. Driscoll is the Class of 2023 Advisor.

### **Natural and Applied Sciences Department**

#### **Ms. Amy Wiebe, Director**

The spring semester of 2021 saw the school continuing in the hybrid model. With the onset of the new year, remote Wednesdays disappeared and some targeted populations joined cohort C, but most students were still in hybrid mode. Labs and group activities were still limited and new instructional techniques and online interactive simulations were used. The Science department as a whole utilized Gizmo software produced by Explore Learning to reinforce academic concepts, perform experiments by manipulating variables and explore case studies. The Robotics curriculum has intermixed hands on building of robots and CoderZ, an online coding platform for Robotics and Engineering. Forensic Science had altered their physical crime scene to an online crime scene, allowing remote students to access the curriculum at home. Both Physiology and Biotechnology are developing higher level scientific skills and knowledge by integrating lab simulations by Labster. AP sciences and physics are using Pivot interactives to perform simulated experiments and to collect and analyze data. Additional accommodations and modifications to curriculum are consistently performed to ensure student safety and access. Sterilization of all lab equipment and materials were enforced. The Science department has made great strides in creating interesting, accessible lessons that engage students in the practices and content of their courses.

With the start of the new school year, lab work was possible. Science classes integrated the new lessons designed in the 2020-2021 school year with hands-on experiences and labs. We were excited to get back to benchwork and the students are busy using microscopes, performing flame tests, calculating acceleration from experimental data and using models to explore scientific concepts.

This year, a focus of our department is to standardize the scope and sequence and unit plans for all core courses and electives. Each discipline team works together to design a curriculum map that

includes: objectives that reflect the current 2016 MA science standards, essential questions, understandings, knowledge and skills targeted in the unit, lesson activities and formative and summative assessments that address a variety of learning styles. In addition, most of our core classes are transitioning common assessments from Schoolnet to Edulastic. This transition is a team effort across the department and should be completed by the end of the 2021-2022 school year. In addition, Ms. Kerry Wilbur finished writing the curriculum for Biotechnology and Ms. Wini Dillon finished writing the Ethics and Technology curriculum, both new courses this past school year. Oceanography was also updated by Emma Supronik to include more interactive activities and online case studies. Dr. Joel Rubin developed 4 standard-based projects that could be taught remotely using at-home materials for the grade 7 STEM course.

The science fair was not held in 2021 due to COVID restrictions. We hope to reinstate the science fair in March of 2023. If COVID restrictions allow, we will hold a Knight of Excellence in 2022 that will host the Engineering Events.

Fieldtrips were limited last year to virtual experiences. Ms. Amy Wiebe and Ms. Jennifer Kelly collaborated with Ms. Ashley Guba, the Career Counselor, to integrate seminars of professionals in the field of study in the classroom. Biology students learned pedigrees and their application as a genetic counselor explained her job and training. AP Biology students were allowed time to explore related fields such as doctor, nurse practitioner, biochemist and physical therapist. The connection between the classroom and real-life application enriched the curriculum as students saw application of the material being taught.

HOSA, Future Health Professionals, supported additional opportunities to practice real world application and learn from professionals. The Advisors, Ms. Amy Wiebe and Mr. William Horan met with students virtually all last year and Ms. Amy Wiebe continues to meet with students, this year, in person. A number of professionals attended and spoke to the group about their health-related fields including: Nurse, Athletic trainer and Physical Therapist. Also in our meetings, students are taught HOSA related skills. This year students have practiced sterile glove technique and suturing. HOSA also ran a HOSA week in early November that included increasing awareness and fundraising for the American Heart Association. In addition, HOSA has a competitive event forum. Over 15 students participated representing Stoughton High School in the exam round of the competition held on Thursday, March 3rd, 2021.

In addition to the previously mentioned activities and clubs, many members of the science department serve as advisors for a variety of extracurricular school activities. Ms. Jen Kelly serves as a Mentor to new teachers in the STEM disciplines. Ms. Jennifer Kelly and Mr. Craig Beaulieu advise a student Environmental/Gardening club, while Mr. Shane Elliott is advisor to the Beyblade Club. Mr. Clayton Handleman is advisor to the Robotics Club, through the Stoughton High School Extended Day Program, this year. Dr. Joel Rubin, Ms. Amy Wiebe and Mr. Clayton Handleman have designed curriculum for the afterschool extended day enrichment program being offered this year. Ms. Trisha Asselin designed curriculum for the summer enrichment program and Ms. Amy Wiebe and Dr. Joel Rubin designed curriculum and taught the credit recovery program this summer.

The science department is happy to recognize outstanding Stoughton High School students. At Senior Class Night, Davin Swierzewski earned the award for Outstanding Achievement in Science. Finally, the prestigious Bausch and Lomb Science Award was presented to Evan Hoover as the top junior science student of 2021, and The Rensselaer Award for superlative science and math achievement was presented to Anish Sinha.

This past year, Ms. Wini Dillon, Ms. Trisha Asselin, Ms. Amy Wiebe, Ms. Courtney Sasin, Mr. Clayton Handleman, Mr. Shane Elliott and Mr. Craig Beaulieu were enrolled in graduate level courses and/or specialized training institutes involving such topics as ADHD, Foundations for inclusive practice, Reducing Anxiety in the Classroom, Science Methods, Lab Safety Trainings and Working on Mysteries of the Brain. The entire department was trained on the basics of Edulastic and took part in Spark Day Professional Development Workshops.

The science department participates yearly in lab safety programs to improve the overall safety conditions in the various science laboratories at Stoughton High School. The Lab Safety Review Committee consisting of Ms. Courtney Sasin, Ms. Kerry Wilbur and Ms. Wini Dillon are continuing to improve overall safety by overseeing that safety protocols are followed for each lab and reviewing safety guidelines as we transition into our new space. As our first year in the new building, a full inventory of all chemicals and SDS sheets was fully updated and coordinated by the lab safety team and the full science department.

Throughout the year Stoughton High School students have achieved success in a wide range of activities designed to enhance their science education. Through the combined efforts of the science

faculty and dedicated students, we look to build on these successes and increase the number of opportunities our students have to shine.

### **History and Social Sciences Department**

#### **Ms. Jaime Regan, Director**

The History and Social Sciences department continues to revamp the grade 9-12 curriculum in response to the changes made to the Massachusetts State Frameworks for History and Social Studies. The History and Social Sciences department will be revising all curriculum and scope and sequence documents into their new UBD format over the next year. The department is continually examining common assessments and writing assignments to ensure that they include skills from the high school writing tool kit and stress literacy skills. Additionally, the new Massachusetts State Frameworks emphasize civic responsibility with a culminating civics project. The Stoughton High School civics project was launched at the end of the 2020-2021 academic year for students in USI. This year, the implementation of the civics project will begin earlier in the academic year as the project will be completed in phases by students in USI. The History and Social Sciences department continues its commitment to represent diverse peoples in all courses. An example of this commitment is the newly created *Black American History* course offered as an elective in The History and Social Sciences department. The course ran for the first time this year and is already popular amongst the student body. The new Massachusetts State Frameworks echo this commitment to representing voices of the underrepresented. The department continues to examine our curriculum and make necessary changes in order to further support cultural diversity and inclusivity.

The 2021-2022 academic year began with a focus on returning to normalcy in the classroom, while at the same time, attentively supporting the mental health of students and teachers. Teachers in the History and Social Sciences department were happy to be back in person with full classrooms again. The focus shifted from teaching remotely and engaging students virtually to stressing appropriate grade level habits of learning with our students. This necessity of focus was in alignment with the overall school improvement plan. Teachers in the History and Social Sciences Department concentrated on teaching our students the skills necessary to succeed in the classroom. Once the skills and structure were solidified, teachers in the History and Social Sciences department were able to gradually increase the rigor in the classroom. The department continues

to meet regularly, collaborating both formally and informally, on ways to further support our students as we plan and implement our curriculum as equitably as possible for our students. Our teachers continue to be flexible and willing to use the numerous technology supports that were utilized during the last academic year as the need to live stream often arises and we must continue to be ready to support teaching and learning in the synchronous classroom environment.

The History and Social Sciences Department is spending a large amount of collaboration time this year supporting evidence collection for the various standards of the ongoing NEASC process. With each standard, the department has been tasked with answering targeted questions and providing evidence. In completing the process, the department is continuously reflecting on our own strengths, best practices, and areas of improvement.

The History and Social Sciences Department voted Jordan Brewster as the recipient of the 2021 History Achievement Award. Shanice Landrum was the recipient of the Southworth Scholarship. Añaka Nwosu was awarded the Daniel F. Davis Scholarship Award. The Voice of Democracy essay contest winners for the Stoughton Public Schools were Anthony Maylack, Devin Ural, and Madeline Lyons. Each of these honored students are exceptionally deserving of their awards.

Members of the Stoughton High School History and Social Sciences department continue to be lifelong learners, taking graduate level courses through a variety of colleges and universities. Department members enrolled in classes through The Starr King School, Framingham State University, Fitchburg State University, Augustana University and Boston University. Jessica Scott finished her master's degree in curriculum and teaching through the Catherine Leahy Brine program which is accredited through Fitchburg State University. Beth Manchester continues to work for credentials in promoting academic religious literacy. She is completing her studies through the Starr King school with a term long sabbatical studying spiritual care at St. Anne's hospital as a student chaplain. Chaplains work to provide listening and comfort to people facing difficult situations. Beth hopes to use these skills to support students and staff at the high school in the future.

## World Language Department

### Ms. Hilary Turnbull, Director

The World Language Department worked collaboratively this year to promote language acquisition through proficiency-based activities and learning through technology. Hilary Turnbull continued as Director of World Languages for the 2021-2022 school year. In October, Ms. Turnbull attended a World Language Leaders Network offered through DESE in order to start to unpack the new Massachusetts state frame works for language learning. Ms. Turnbull presented ideas and concepts from the workshop during department collaboration. The World Language Department continues to adjust their practice to the new standards in a collaborative and meaningful way. In November, Ms. Turnbull and Ms. Sun presented *Ba Duan Jin Qi Gong* (a Chinese health exercise) and *Zumba* (a form of Latin exercise) to the department during professional development as an option for kinesthetic learners in our class rooms. Mrs. Finnegan completed the course *"Accessibility in the Digital Classroom"* through Advancement Courses in the spring of 2021, as well as *"Latin American Art and Architecture"* in summer of 2021. Mrs. Scanlon completed three courses in 2021, *"Deciphering Digital Texts, Unlocking English Learners' Potential, and ADHD: Focusing, Learning, and Teaching."* All World Language teachers participated in professional development offered through SPS and shared information from the various workshops to the rest of the department. Ms. Turnbull, Ms. Freitas and Ms. Alexandrino had the opportunity to attend the American Council on Teachers of a Foreign Language. This conference was held virtually over three days, and had hundreds of world language teachers from all over the world in attendance.

The World Languages Department welcomed Sandra Alexandrino to our team as the new Portuguese program teacher. Ms. Alexandrino has incorporated her teaching experience into our new program as an additional Portuguese teacher. There are four courses offered this year, doubling the program in size from last year. We are enthusiastic about the program. Ms. Alexandrino and Ms. Freitas have hosted guest speakers to come and speak to our Portuguese Heritage Learners. Ms. Alexandrino hosted a local television program discussing the new Portuguese opportunities offered at SHS and options for students after graduation. Ms. Fuqin Sun, our Chinese teacher, taught four out of her five courses at SHS and also accommodated an SHS Transitions student as her teacher's aide. This new program benefited from her willingness to add an extra student to her class each day. Ms. Bellini continued to teach the thriving American Sign

Language Program, which is now in its fourth year of delivery with alternating levels per year due to its unique popularity. We hope to add additional levels to this program in the future. Ms. Bellini taught a section of ASL to the ESP students this year as well. The World Languages Department is proud to offer language learning to every population of students at SHS. SHS student Samarah Galette was awarded the World Language Achievement medal for outstanding success in Spanish, French, and Portuguese.

Mr. Babb continues to help students' social emotional learning skills through group activities and team work in Latin class. He also joined faculty council. Mr. Silva continues to design his course work in a clear and concise way to promote learning in levels 1 and 2 of Spanish. He collaborated with colleagues and shared a lot of authentic material that took careful time and planning. Ms. Finnegan incorporates Word Wall and speaking activities into her course work to build a class community in Spanish. Ms. Scanlon continues to promote proficiency through portfolios. Ms. Turnbull enjoyed learning this style of teaching from Ms. Scanlon and has started to incorporate conversation circles into her Spanish class. Liza Farquharson continued as our AP Spanish teacher during the 2021 school year. Ms. O'Reilly's French students participated in National French week through various musical and artistic lessons. Ms. Alexandrino and Ms. Freitas celebrated Brazilian Independence Day with the Portuguese classes and are working together to create an exciting and robust Portuguese program for future students.

When the National Latin Exam was administered to William Gorman's students, the following students received awards for the Latin I exam: Harrison Shane was a cum laude recipient; Danessa Francois, Kayla Sonephanith, Camryn Palma and Emilia Lada were maxima cum laude winners. Aleksandra Lada and Yosra Kaddura were summa cum laude winners. On the Latin II exam, Chloe Picanco was a magna cum laude recipient; Grace Malley and Ella Holden were maxima cum laude winners and finally Caitlyn Goodwin, Katherine Giroux, Zachary Mandosa and Murtaza Khalil earned the summa cum laude award. On the Latin III exam, Celina Tran earned the maxima cum laude award and Felicia Hu and Riley O'Connell were awarded the summa cum laude award. Two of Mr. Gorman's students received a "perfect paper" recognition on this national exam.

**Dr. Robert G. O'Donnell Middle School**  
**Matthew Colantonio, M. Ed., Administrative Principal**

2021 has been quite a year at the O'Donnell Middle School. We persevered as a school community through the enormous challenges presented to us over the course of the year. I am proud to report that, in every circumstance, our entire school community (students, staff, families, administration, and the larger community) met each challenge with the patience, flexibility, and grace needed for a successful school experience in 2021.

In the late winter and spring, this flexibility was on full display. We adapted from one hybrid learning model to the next, utilized technology to maximize instruction for all learners, completed MCAS testing for at-home and in-person students and managed our way through the one-way halls and physical distancing required to keep our school safe. It was an enormous undertaking for all, and we routinely made what seemed impossible possible.

In June, we said farewell to our eighth graders and celebrated their successful completion of the middle school academic program. We were lucky to be able to have all of our eighth graders participate in an in-person Class Day Ceremony. Thanks to the Stoughton Media Access Channel we were able to broadcast this ceremony live for families. Students were recognized for academic achievement and extracurricular participation. The Emile Farrington Award for "best all around" student went to Angelina Berry and Ryan O'Malley. The Marisa Ramos School Spirit Award went to Brian Breder and Ruby Guglia. Principal's Awards were given to Charles Andella, Jabour Joumma, Darryn Jolly, Devon Rossi-Benson, and Davi Srey.

In August, we were happy to return to our in-person student orientation days. We held our usual orientation for sixth graders new to our school. We also added an orientation day for seventh and eighth graders because so many of these students had little to no familiarity with the physical building. Students received their teams, homerooms, and locker numbers and were able to complete a grade-specific scavenger hunt to get acquainted with the school just before the real first day of school in September.

It was truly wonderful to have all of our students together in the building after more than a year without that. Back to school 2021, September and October, really felt like school was back. Federal ESSER funds were used to offer students a wide variety of programming in academic support, extracurricular clubs and activities, social emotional learning and mental health support. We kept

the best of the technology needed during hybrid learning, while also happily returning to some of the more hands-on instruction that has always been part of an effective middle school curriculum. It was great to get Chorus and Band classes back to playing and singing, and we added Drama as an enrichment offering for students this year. An Exploring World Languages enrichment class was added back to grade six, and we added a Career and College Readiness enrichment class in grade eight. The sixth grade class introduces sixth graders to the languages spoken around the world. The eighth grade class helps students explore their personal strengths and preferences as they look toward high school, college, and beyond.

Spirit Week took place over the three school days leading up to the Thanksgiving break. The Student Council did a great job planning activities for the week, including the official Spirit Day activities and competitions throughout the school. Peer Leaders facilitated a food drive for local families. We partnered with the professional indoor football team, the Massachusetts Pirates, to have a food drive competition by homeroom. Mrs. Proctor's homeroom won the competition, bringing in more than 300 food items. As a reward, they were visited by the Pirate mascot and received vouchers for a Pirates game this spring.

The National Junior Honor Society Induction Ceremony was held in the cafetorium on the evening of Thursday, December 16th. Advisors Mr. Andrew Whiting and Mrs. Laura Whittaker presided over a ceremony that inducted 56 seventh and eighth grade students into the OMS Chapter of the National Junior Honor Society.

Our Head Teachers and their departments did tremendous work in 2021 in order to maintain high standards of teaching and learning in our classrooms during this extraordinarily challenging year. More details, by subject and department, can be found in the department reports that follow.

## **MATHEMATICS**

In 2021, The Math Department at the O'Donnell Middle School has worked hard at developing an engaging and equitable curriculum for the times of pandemic teaching. The Math team has attended several professional developments to prepare for this school year. The professional developments have been on implementing programs such as PearDeck, Edpuzzle, Edulastic, Kami, Desmos, DeltaMath and Google Chrome applications.

This year the Math department has learned a plethora of technology programs, applications and strategies to effectively teach the Massachusetts Mathematics Common Core State Standards to

students while social distancing within the classroom. The department continues to teach through real-world application and challenging students to think critically about their world. Some of the programs that are being utilized: Jamboard, Google Slides, Google Docs, Google Forms and Google Draw.

The Math Department continues to improve their content and curriculum using Pearson's enVisionmath 2.0 in grades six, seven and eight and Common Core Algebra in grade 8 Challenge classes. The program offers the flexibility of print, digital or blended instruction at all levels. enVision2.0 helps students develop deep conceptual understanding through problem-based instruction, visual learning, small group work, centers and personalization. Pearson's focus, coherence and rigor are aligned to the Common Core State Standards in Massachusetts.

In addition to math class, all sixth grade students have a trimester of Math Lab. A main focus of the lab is to understand and to maintain a positive growth mindset in order for each student to reach their fullest math potential. In class students review, reinforce and extend grade level curriculum standards and mathematical practices. Interactive technology is incorporated through the use of Google Chrome extensions such as PearDeck, JamBoard and EquatIO. Responsive Classroom strategies have also been adapted during Math Lab.

The Math team continues to challenge themselves and add to their own professional development. Several team members have attended professional development workshops and continue to learn and grow professionally. One team member is currently enrolled in a master's program through Curry College. She will graduate in May of 2022 with a focus in Special Education. Another team member is in a Master's program through WGU for a degree in Mathematics at the Middle School Level. This teacher will finish her program in April. One team member is a part of the PBIS Academy at the O'Donnell Middle School. She is one of the coaches that will help OMS adopt PBIS through phases.

Lastly, one of our math teachers is the President of ATMIM (Association of Teachers of Mathematics in Massachusetts). Their role is to connect teachers of mathematics across the state of Massachusetts during these unprecedented times. This has been done through virtual Educator Meet Up where mathematics teachers across the state can share ideas and resources throughout the school year.

## SCIENCE

The Science Technology/Engineering (STE) department continues to adapt and revise the current spiraled curriculum. Two thousand twenty one completed the fourth full year of alignment and implementation of the new state standards and the spiraling curriculum here at OMS. The Massachusetts Science and Technology/Engineering standards are an adaptation of the Next Generation Science Standards (NGSS). The OMS Science teachers have been meeting monthly with other grade levels to help streamline and connect content from sixth grade to seventh grade, to eighth grade.

In sixth grade science students gain the foundation of natural phenomena through the theme of structure and function. Sixth graders started the 2021 year by implementing hands-on experiments every Wednesday during the hybrid school year. Each Wednesday, a well-known experiment was performed, the class then discussed the science behind it, and answered questions on the concepts relating to the experiment of the day. Experiments ranged from walking water, fake worms, rock candy, elephant's toothpaste to solar ovens. The 2020-2021 school year ended with students creating models and diagrams of plant and animal cells through a project based learning environment. Students worked in pairs to create these 3-D models, allowing students to visualize what they cannot see with their own eyes during the microscope lessons.

Sixth grade students continuously worked on skills of interpretation, modeling and explanation while being exposed to different diagrams within the earth science unit. They started the 2021-2022 school year by taking part in the "I am a Scientist" project. This project aims to give students real life STEM role models while breaking down barriers and stereotypes in STEM professions. Sixth grade students reviewed the profiles of the 22 featured scientists, chose one of interest and then completed the project by researching "their" modern scientist; allowing students to see diversity of scientific professions, the track taken in order for their scientist of choice to arrive at their career, and expose students to different types of careers in science. Sixth grade teachers then focused on having students create reliable experiments. Teachers use a simple fun lab comparing the material a paper airplane is made out of to the distance it flies when force is constant. This lab exposes students to the methods and processes that all scientists utilize while students practice observation skills, making inferences and predictions. This lab was easily accessible for students in the physical classroom or working remotely. Students in the classroom were able to manipulate the type of paper. Collecting evidence to support how different paper types

affect flying distance. Remote students were encouraged to control the paper type but change airplane design to collect evidence on how design affects airplane flying distance. This fun interactive lab exposed students to key parts of writing an experiment procedure and gave them practice using data as evidence and reasoning when making a claim.

Seventh grade students use the understanding built in sixth grade to make connections and relationships through the theme of systems and cycles. In March of 2021 the seventh grade students participated in the March Mammal Madness tournament. This virtual tournament is inspired by the NCAA College Basketball March Madness Championship Tournament; March Mammal Madness is an annual tournament of \*simulated\* combat competition among animals. Through the scientific information embedded in the bout descriptions the students received, this helped guide their brackets, students gain knowledge about inter-species interactions, the importance of ecological context, how natural selection has shaped adaptations, and conservation management of endangered species. This very engaging tournament had the seventh graders in a friendly competition. The seventh grade teachers ended the 2020-2021 school year by hatching Dominique and Rhode Island Red chickens in each of the seventh grade science classrooms. The teachers also had live cameras on the chickens for all of OMS to watch throughout the hatching process. The hatching of the chickens allowed students to see growth and development of organisms as the seventh grade explored a large unit on organisms, ecosystems and genetics. This was definitely the highlight of the hybrid school year for many at OMS.

A hands-on tiny house model building project was completed in the first term of 2021-2022 school year by the seventh grade science students. Students researched and studied how to "hazard-proof" their tiny houses as they are learning how real-life scientists predict natural disasters. Students designed, built and tested their hazard-proof tiny house models during their study of this Earth Sciences unit.

Eighth grade students are challenged to use abstract thinking skills to explain the cause and the effect of these natural observable events. These thinking skills are used to explore science domains stretching from causes of seasons and tides to how atoms and molecules interact to make the matter around us. Throughout each unit there is a strong emphasis on the skills of modeling, data examination and interpretation. As the content changes with each unit these important skills are revisited and practiced. Eighth graders were presented with a "news report" claiming numerous clear liquids went missing and it was their job to identify each liquid as evidence to help catch the

thief. Students took on the role of forensics lab technicians, using their knowledge of physical and chemical properties of matter to run each sample through numerous tests. Students worked in teams to collect data and then use their scientific reasoning skills to make a claim about the identity of each liquid. This information was then used as evidence to “catch” the thieves.

Grade eight students ended the 2021 year by examining and interpreting data to describe the role human activities have played in the rise of global temperatures over time. Students then were presented with a real world problem that was created due to increased global temperatures over time. Exposure to this real phenomenon hooked students to be engaged in their “Save the Penguins” classroom project. Students learned about heat transfer while trying to design, build, and test their penguin shelters. During this project based learning unit students conducted independent research, collected and tested different materials and structures, took part in mini labs to gain more knowledge and then applied all of their learned knowledge to build the best heat reducing shelter for their penguin. Students used knowledge gained from their research, tests and mini labs to rationalize their shelter material choices.

The Massachusetts STE standards include technology/engineering as a discipline equivalent to traditional science. OMS students take a STEM class each year in addition to their traditional core science class. STEM stands for science, technology, engineering and mathematics. This course focuses on the application of science in engineering contexts. All three grade level STEM classes also take time to focus on helping to develop OMS students into responsible digital citizens. STEM courses incorporate lessons covering the digital literacy standards, digital citizenship, and Common Sense Media. In the 2021-2022 school year the 6th grade STEM class has implemented Project Lead the Way (PLTW). PLTW Design and Modeling focused curriculum is being used in the 6th grade. Next year the 7th grade STEM course will also roll out and implement a PLTW curriculum as well and the following year grade 8. PLTW uses an activity, /project, and problem-based instructional design centers curriculum focus. These hands-on, real-world activities, projects, and problems help students understand how the knowledge and skills they develop in the classroom may be applied in everyday life. The 6th grade STEM course here at OMS covers Introduction to Design, Solid Modeling and Design Challenges. Students in 6th grade STEM have created an Ankle Foot Orthosis for a student with Cerebral Palsy, completed technical drawings of isometric and multiview sketches, built skimmers, learned how to use dial calipers to measure,

and have learned how to use 3D printing software to create a virtual image of their designs as well as printed their own design using the NEW 3D printers!

OMS has been able to offer an after school science club throughout virtual, hybrid and in person learning. Mrs. Lee, seventh grade science teacher, has been able to continue science club throughout hybrid learning and, now, in person learning. This club consists of 20 OMS students grades 6 through 8. This club is open to all interested students at OMS. During the hybrid year, OMS Science Club was modified to take advantage of Google Meet to interview real-life scientists around the world. Learning about the work of a videogame designer at New York University, and a medical school professor in Asia. To further enrich club members' learning experience, Science Club also studied the development of sciences in different countries such as Greece, Germany, Japan and many parts of Europe. In the fall of 2021 science club was able to work in person, after school, in Mrs. Lee's classroom. Science club students studied human reflexes and built a robotic arm that can perform various tasks. They also investigated models of prosthetics used in different animals. Currently, Science Club is investigating food contents. Students learned science skills and strategies to evaluate the total fat content and carbohydrates.

## **WORLD LANGUAGES**

The World Language Department at O'Donnell Middle School offers three languages: Spanish, French and Chinese. Successful completion of the two-year Middle School language program provides high school credit for a Level I language course. Following completion of Level I, students are able to advance to Level II in the 9th Grade. Our language classes are offered to 7th and 8th grade students. Our grade 6 students are introduced to multiple languages and cultures through our Exploring World Language course.

The World Language Department consists of seven hardworking, innovative, dedicated, and collaborative teachers. We have two full- time French teachers [Mrs. Rigas and Mrs. Diabate], three full time Spanish teachers [Mrs. Proctor, Mrs. Boyrazian, and Mrs. Santiago], one part-time Chinese instructor [Ms. Sun], and one grade 6 Exploring World Language instructor [Ms. Depoutot].

At the 2021 8th Grade Graduation Ceremony, the World Language Department proudly awarded the Madalena Fernandes Award for Excellence to three students. The three award recipients were Alyssandra Joseph (French), Anike Santos (Chinese), and Ryan O'Malley (Spanish). In addition

to the Madalena Fernandes Excellence Awards, many additional students were recognized and honored by name for their high achievement, growth and effort in learning Spanish, French and Chinese throughout the school year.

The 2021 school year welcomed two new teachers to the OMS World Language Department. Annette Santiago joined us bringing a fresh, authentic perspective to our Spanish 1A and 1B classes. Hannah Depoutot brought her strong cultural background and love of History to enhance our grade 6 Exploring World Language course offering. We are very fortunate to welcome both teachers to our department.

The department has continued to persevere and adapt to the unprecedented challenges levied by the pandemic. We maintained a high level of department collaboration and continued to self-train in areas of technology. Teachers tirelessly assisted students and each other in utilizing technologies to support and enhance language learning. Some of the new tools included Edpuzzle, Flip Grid, Pear Deck, Padlet, Gimkit, Blooket, Conjuguemos, Quizizz, Quizlet, Kahoot, Quia, Voces and more.

The Spanish teachers celebrated Hispanic Heritage Month (September 15-October 15). Teachers highlighted the many contributions of Hispanic artists, musicians, scientists, politicians and athletes during this month. The French teachers celebrated National French week in November. It is an annual celebration of French language and francophone cultures. French departments across the country joined in promoting French and increasing the community's understanding and appreciation of the francophone world by finding interesting and entertaining ways of looking at how French touches our lives.

The department will continue to adapt to the challenges brought on by the pandemic and are appreciative of the support of the community.

## **ENGLISH LANGUAGE ARTS**

"The Stoughton Public Schools honors excellence, celebrates its diversity, and challenges its members to realize their potential. We set high standards using innovative and inclusive programs that enable students of varying learning styles to achieve success." The SPS mission statement is the cornerstone of the English Language Arts department at the middle school as we continue to provide students and teachers with opportunities to excel. There continue to be many areas where

we offer broad educational opportunities to challenge our students to work towards their potential as lifelong learners.

Throughout the unusual 2020-2021 school year, the ELA department continued to provide a broad and balanced curriculum to foster students' academic advancement, as well as to support their social and emotional well-being. The department spent significant professional development time on-the-fly revising and crafting our units and lessons to be presented in the hybrid format during the Spring. In the Fall with the beginning of a new school year, we again adjusted our curriculum and lessons in consideration of the pandemic and missed learning opportunities. As a result of a 2019 cohort of ELA teachers participating in a pilot of the Lucy Calkins course offered by SPS, some middle school ELA teachers have incorporated various components of the reading and writing philosophy in order to include some of the skills and strategies the program offers. The workshop model adopted at the elementary schools is structurally different from the schedule at OMS; therefore, its full adoption presents some implementation issues and problems. Data analysis is an on-going activity utilizing the many common embedded performance assessments, benchmarks, and assessment platforms available. As part of the SPS system-wide professional development, ELA, along with other departments, had professional trainers from STAR and Edulastic present current resources available through their programs. The Renaissance Program rounds out our electronic resources that our students have embraced as part of our reading curriculum opportunities. Students in grade six receive targeted reading instruction and intervention for one trimester. At this time, there are no options for reading interventions for our seventh and eighth graders. The core ELA teachers have been including various supports for our struggling readers. We continue to investigate and incorporate technology to better prepare our students for readiness in 21st century colleges and careers.

Because of the current status of the pandemic and social distancing, many of our public events have been on hiatus. We are hopeful that as conditions improve we will be able to once again bring back the OMS Spelling Bee and our very successful Knight of Excellence. A modified version of The Summer Reading Extravaganza opportunity continued for all students at OMS. All students were given the opportunity to complete independent reading and track their activity for an English class award.

At all English Language Arts levels students have been investigating a variety of news articles, historical documents, and biographies/autobiographies, etc. to reinforce critical thinking skills.

Along with informational texts, students have been exploring a variety of literature selections (poetry, drama, short stories, novels, etc.) to continue to develop their comprehension, analytical, and evaluative skills when examining different types of texts. Students have been able to build on their previous understandings of vocabulary and grammar to demonstrate their knowledge of different texts through writing. They have completed a variety of compositions: research, argumentative, analytical, and narrative. In 6th grade Reading, a version of the Reading Workshop model has been adjusted for each class. All students are participating in 25 minutes of sustained silent reading. Students have been given the opportunity to self-select their independent reading book from the wide array of options based on their personal interests. During that time, our reading specialist conferences with individual students or small groups. This broad and balanced curriculum encouraged our students and staff to raise the bar and strive towards a higher academic level where all students can learn and achieve success.

The ELA department at the middle school strives to emulate the SPS vision to honor excellence, celebrate diversity and challenge our students to realize their potential. We model our curriculum to set high standards using innovative, inclusive and rigorous programs and experiences that enable our students to succeed and be a source of community pride.

## **SOCIAL STUDIES**

The O'Donnell Middle School Social Studies department is focused on helping students become intelligent, informed, and involved citizens in their local, national and global community. Continuing to develop curriculum for the new Massachusetts History and Social Science Frameworks, the department aims to guide students in the understanding and analysis of significant political, geographic and social issues of our modern and historical world.

David O'Neil, Sharon Dailey and Jennifer Horne are the World History teachers in grade 6. Sixth grade students complete multiple hands-on projects, including the Sumerian writing and cuneiform, to show mastery of different concepts. Christine Spears, John Gunning and Rachel Killion continue to focus on global perspectives in Gr. 7 Geography. Reading the novel *A Long Walk to Water*, students are obtaining knowledge of water conservation and protection and applying it to the town of Stoughton. Caitlin Valair, Richard Grasso and Anne Frasca cover a wide variety of topics in the Grade 8 American Government and Civics course, including the American Revolutionary War, U.S. Constitution and Bill of Rights, Civil War and the Civil Rights

Movement. Demonstrating what it means to be aware, active, involved and responsible citizens, OMS eighth graders will complete the spring civics project, which requires them to identify and research a local issue before creating and presenting an action plan in the community.

Regardless of COVID, Caitlin Valair was able to continue the annual OMS Veterans Day Assembly. With help from the talented Jeffrey Pickette, a virtual celebration was created. This was all thanks to video submissions from local veterans Joe DeVito, Brandon Lima, Doug Wall, Roger Hardy, Stephen McNamara, Mike Pazyra, Sheanna Isabel, Jen Sullivan and Nate Derby, who each shared a bit about their experience in the military and what Veterans Day means to them. OMS also surprised Matthew Gada with the 2021 Veteran of the Year award, which Mrs. Valair presented to him at the Stoughton Police Department.

To let our deployed military members know that we are mindful and appreciative of their service, Team 8B completed their annual “Care Packages for Troops” project in December 2021. Filled with toiletries, snacks and thank you cards from each student, the care packages were shipped to active military personnel across the world, including Saudi Arabia. Many thanks to John P. Russell Insurance Agency in Stoughton for covering the shipping costs of all five packages!

**Joseph R. Dawe, Jr. Elementary School**

**Robert C. Cancellieri, Administrative Principal**

At the Joseph R. Dawe, Jr. Elementary School, we commit to excellence in intellectual, physical, social, and emotional development. We respect individual differences and strive to reach our full potential. We have a schoolwide focus on teaching the “whole child” and using our creativity to meet every student’s needs. Now in the middle of my 5<sup>th</sup> year as the Joseph R. Dawe, Jr. Elementary School Principal, I can positively say that I could not be more amazed by such an amazing body of teachers, population of students, and school community!

The Joseph R. Dawe, Jr. Elementary School has a diverse kindergarten through fifth grade student population of approximately 370 students. Our student population is made up of children who speak a variety of languages and represent a wide array of ethnicities and cultures. The diversity that is present in our school is what makes being a Dawe Dragon so unique and special. At the start of this school year, we requested family pictures from all of our Dawe Dragons so that we could display them on our lobby’s bulletin board as a way to celebrate the diversity of our

community members! In September of 2020, we were lucky to bring back all of our English Language Learners who had originally attended the Wilkins for their EL services. Along with these students, we were able to add two amazing EL Teachers as well! Together, the Dawe School Dragons form a strong community invested in teaching, learning, communication, and social emotional development. At the Dawe School, we are a community of Dragons who share a common vision and high expectations for both our academics and character.

This year we have continued and strengthened our schoolwide initiative that focuses on building character within the Dawe students as part of our “whole student” educational philosophy. Our students and staff are expected to conduct themselves with character each day. The character traits that we focus on are: *responsibility, respect, citizenship, self-control, integrity/honesty, compassion, acceptance/patience, confidence, perseverance, cooperation*. Each month a new trait is introduced and reinforced in the classrooms through morning meeting, classroom procedures, class expectations and any other time that seems appropriate in the classroom. Outside the classroom, everyone is encouraged to use the language and to recognize students who are conducting themselves with character such as, “Be sure to conduct yourself with character.”, “Did you conduct yourself with character?” and “I saw that you were being responsible.” These words give us a powerful, common language to use when talking about character with the students. To start this year, our assemblies were held virtually due to the spacing restrictions and safety constraints; however, this month (December) we will be offering our first in-person Character Counts Assembly in almost two years – the in-person assemblies will allow for two grade-levels to be in the cafeteria at the same time. These schoolwide assemblies are where we have a guest reader “read-aloud” from a book related to the monthly focus character trait. We show a video to reinforce the concept of strong character development and show a video/read aloud of the following month’s character trait of focus. ‘Conducting Ourselves with Character’ helps to create a positive learning environment for our school community.

The Dawe School is most fortunate to have an extremely active Parent-Teacher Organization that works very hard to support our students, staff and school. Last year, the Dawe School students had the chance to utilize a brand-new Kindergarten Playground that was installed during the summer of 2020 and funded by our PTO and parental donations – our 1<sup>st</sup> Grade and Kindergarten Dawe Dragons continue to enjoy this amazing equipment. Our Dawe Dragons love using our new play structure and outdoor musical instruments! Additionally, this year we were able to once again hold

our Outdoor Fun Run fundraising program. This event led to very generous donations from our community members that will be used for field trips and PTO sponsored activities. It also led to 28 staff members getting pied in the face after we met our fundraising goal!

Last year, the Dawe School was lucky enough to be the project site for a Stoughton Eagle Scout's culminating project. Anish Sinha, SHS Junior and my former 5<sup>th</sup> Grade student at the Gibbons, built an amazing outdoor classroom that is adjacent to our upper playground area. This outdoor classroom has been an amazing addition to our school property as it has allowed for ample outdoor learning opportunities and our community has enjoyed using it for picnics and crafts after school.

The Dawe School staff believes in the importance of frequent communication with the parents and guardians of our students. We encourage parents to play an active role in their children's education by staying informed. Letters to parents, notices or reminders of upcoming events, calendars, phone calls and weekly newsletters/updates from the principal are utilized to make parents aware of special activities or events and to promote regular communication throughout the school year. Parents are encouraged to communicate with their children's teachers and to meet with them, as needed, during the school year. The 2021 Back to School Night at the Dawe Elementary School offered families the opportunity to virtually "come back to the school" to experience a "getting to know me" presentation by their child(ren)'s classroom teacher. Fortunately, by the time our 1<sup>st</sup> round of Parent-Teacher Conferences were scheduled to be held, restrictions in our district had loosened up and we were able to offer them in-person! It was a great community event in that parents/guardians were able to physically come back into our building – *many of them had yet to see this inside of our building until this event*. Additionally, our community members were extremely excited to check out our new 21<sup>st</sup>- Century Learning Commons where students are doing amazing STEM Challenges and where Mystery Guest Readers are coming to our school to join in on library sessions with Mr. D'Alessandro!

The Dawe has once again welcomed several Stonehill College "student teachers" who come to our school to complete their practicum. They have all been a great asset to our school community and we continue this practice this year as well! Additionally, our Dawe Dragon Students have the opportunity to participate in a wide variety of after-school programs that benefit them both academically and socially/emotionally. *We offer programs in the areas of board games/puzzles, Harry Potter, STEM, math/reading intervention, and much more!*

The Dawe teachers collaborate regularly to strengthen teaching and learning for all students. The teachers share a common understanding of high-quality evidence-based instruction and have formal systems for monitoring student progress. Classroom and support teachers determine which students are in need of receiving tiered support and provide them with the appropriate instruction based on the grade-level Response to Intervention plan. We have been lucky enough this year to bring back four retired teachers to assist with our intervention efforts as well! This strong professional collaboration has become even more critical as we have continued to roll out our new Readers' and Writers' Workshop and STEMScopes curriculums/programs. Teachers participate in PLC meetings throughout the year (every six to eight weeks) to focus on student learning and working collaboratively. The focus this year is on computer based assessments (STAR 360) for students and staff as well as a more in-depth analysis of student data through standard based assessments of all questions given to students. PLC meetings evolved to include, but were not limited to, reflection, analysis, planning of curriculum, student growth and development and the schools' commitment to high standards on a personal and academic basis. The PLC Meetings are facilitated by the building principal and other administrators in the district. The Dawe School teachers share their expertise and talents to support each other to meet the needs of and provide rigorous learning experiences for all students.

Since beginning this new school year, staff and students have once again risen to the challenge with our current practice. New technologies and ways to communicate with students and families have emerged. Teachers are now teaching fully in person and through the internet while students are accessing livestreaming services, as necessary. Teachers and students are working hard to continue to move forward as we continue to navigate these trying times. As a school community and district, we have quickly come to realize that the social-emotional support of our students is of equal importance as their academic instruction. In order to support this realization, I have become a member of a DESE Social-Emotional Support Academy, a DESE Teacher Diversification Professional Learning Community and the Dawe has developed our first Diversity, Equity, and Inclusion Teacher Leadership Team.

We thank the Town of Stoughton for its continued support of providing the means that allow us to provide an excellent academic experience for our students. Working together, teachers, parents, students, family members, and community members dedicate themselves to our students every day.

**Joseph H. Gibbons Elementary School**  
**David M. Guglia, Administrative Principal**

Elton John's 1983 hit song "I'm Still Standing" is often heard in the hallways of the J.H. Gibbons School as we have embraced these unprecedeted times in public education. The J.H. Gibbons School opened its doors on September 2, 1971 and more than fifty years later continues to be a cornerstone of this beautiful section of town.

The diversity of the J.H. Gibbons School community of learners (375 students) is a source of immense pride.

The J.H. Gibbons School has always been a place of active and engaged learning. Our classrooms provide students with an atmosphere that promotes learning through academic risk-taking, hard work and effort. The Reading and Writing Workshop model adopted by the school system has been embraced at the Gibbons Elementary School by our wonderful, dedicated teachers. This research-based program encourages students to become better readers and writers by immersing them in literature designed to capture their imagination and unlock their potential. The "STEMSCOPES" science curriculum provides students with hands-on science, technology, engineering and mathematics activities within the classroom and in our updated science lab.

Once again the "Character Counts" initiative has been utilized to help meet the social-emotional needs of our student body. The concepts of *responsibility, respect, citizenship, self-control, integrity/honesty, compassion, tolerance/patience, confidence, perseverance, cooperation* are celebrated and recognized throughout the year. Each month a specific character trait becomes the focus of the entire school and students that are able to demonstrate the character trait "in action" are honored. The students and staff alike take great pride in this program.

Our vibrant J.H. Gibbons School Parent-Teacher Association (PTA) supports the school in many different ways and has a very active membership. The PTA has provided funding for safety equipment, teacher supplies, our new "Guest Reader" program and many other initiatives we have at the school. This past Fall, the J.H. Gibbons PTA organized our annual "Fun Run" and raised a record \$23,000.00 for the school. The PTA also was an integral part of our holiday assistance program and helped to provide twenty-five families with some much needed resources during the holiday season. The PTA has other exciting projects they are currently working on: the 50th anniversary celebration of the school and a renovation of the Gibbons courtyard.

The English Learners (EL) program at the J.H. Gibbons School is in its third year, and is thriving. Our EL teachers, along with the entire teaching and support staff, have welcomed our EL students with open arms. Support is provided for our EL students within the classroom, in small groups outside of the classroom and virtually-when needed. Strategies employed by teachers during the course of the school day, along with the high expectations we have for all of our students, help create the conditions necessary for all of our students to succeed. Aside from English, Portuguese is the language most often heard in the hallways at the J.H. Gibbons School.

New technologies and ways to communicate with students and families have emerged over the past two years. Teachers at the elementary level have had to balance students back for in-person learning with students live streaming (when necessary). Resources such as Google Meet, Flipgrid, Jamboard and Pear Deck have fostered environments that mimic resources being used in classrooms before the pandemic. Students have shown an impressive ability to work with these new technologies and teachers have done an outstanding job incorporating these innovative tools into the curriculum.

A wide range of academic and social-emotional supports have been put into place to respond to the impact of COVID-19. At the J.H. Gibbons School we are fortunate to have five retired educators working to support students in our classrooms. These former teachers utilize their vast skill sets to work with small groups of students that need extra support in the areas of reading, writing and mathematics. After School and vacation programs are in place to provide remediation and academic enrichment for our students. Hundreds of J.H. Gibbons students have participated in these programs that are supported by the school budget and federal and state grants. The students and families in Stoughton are fortunate to have such rich offerings in addition to the typical school day.

The J.H. Gibbons School has a long tradition of academic excellence. It is with great pride that I submit this annual report to the Town of Stoughton. On behalf of the entire staff at the J.H. Gibbons Elementary School, we are deeply appreciative of the support we receive from our community, now more than ever. We are all in this together.

**Helen H. Hansen Elementary School**  
**Christine D. Feeney, Administrative Principal**

The *Helen H. Hansen School* is a K-5 learning community in Stoughton, Massachusetts. Originally named the *Chemung Hill School* when it first opened in 1962, the school was renamed in 1989 in honor of its beloved principal, Helen H. Hansen. Today, we are proudly the *Hansen Hawks*, and our community is strong and growing! We strive to ensure that the *Helen H. Hansen (HHH)* is a safe and magical place for our students and staff.

Our diverse learning community of 280 students and 45 (full and part-time) staff members is built on a clear set of shared values. ***Hansen Hawks* are safe, kind, joyful, accepting, responsible, honest and respectful. We strive for excellence and we NEVER GIVE UP!** These values have been part of the *HHH* fabric for many years and truly reflect the characteristics of our namesake, Mrs. Hansen, especially under the unusual circumstances brought about by the global pandemic.

In January 2021, we set our plan in motion to return to in-person learning five days a week. After months of remote and hybrid learning, this was a very lofty goal, but one that our whole community supported. The first round of this process was to ask families of VLA students if they were interested in attending in-person learning and then we reached out to our students in most need of support- academically or social emotionally. This was a group effort and our staff was an integral part of this process since they were working most closely with our students. Weekly, we would add more students back into our community and finally on April 5, 2021, we welcomed all Hawks back to the *HHH*! When staff and students arrived that day, our PTO decorated the front of the school with celebratory welcome back signs and balloons to show our excitement.

While so many students returned, almost 30% of our families chose to have their students stay in our Virtual Learning Academy, VLA, throughout the 20/21 school year. We were very lucky to have *HHH* staff teaching our Hawks under the guidance of Ms. Lynda Feeney. This was a brand new platform that our staff, students, and families made work.

With the majority of our Hawks back in the building, we continue to make health and wellness a top priority. All Hawks wear their masks, keep socially distant and continually wash their hands. Families are extremely supportive of our new arrival and dismissal routines, as well as

making sure all students arrive at school feeling well. Our school nurse is in constant contact with families, making sure they have the resources they need and checking in on absent or sick students. Our custodial team has been instrumental in keeping our community going. They have cleaned, cleaned and cleaned some more! Even though the once unimaginable is now commonplace, we are grateful to all the Hawks for making the *HHH* a safe place for us to teach and learn.

As a school staff, we pride ourselves on the work we do to support the social-emotional needs of our learners. Healthy Hawks, inside and out, are our priority! This work, in collaboration with our school-wide values, forms the foundation of our community.

In the spring of 2021 all students in grade 2-5, in-person and VLA, were given the opportunity to get new Chromebooks. This initiative was led by our amazing TECH team and was rolled out seamlessly. We used our new devices to participate in the spring 2021 MCAS. Both in-person and VLA students in grades 3-5 participated. This was the first time in the history of this assessment that remote participation was allowed.

We ended the year with high hopes of including our families in our grade 5 promotion ceremony only to be foiled by the weather. We held the event virtually and it was still a success! As part of the ceremony, each student shared their favorite memory from their time at the *HHH*. This was a formal piece of writing that students worked on for a few weeks and definitely the start of something special that will be continued.

The summer of 2021 was spent planning to fully reopen the *HHH*. During the summer, we had an outdoor Kindergarten orientation with the support of our family liaison, Mrs. Billo. On September 2, 2021, for the first time in a long time, all students came back into our building! This was another celebratory day at the *HHH*- truly one of the best days in a long time.

This was the first year that our English Learners (ELs) were all back in their home schools from the Wilkins School. We also added a new EL teacher to help students and staff in this transition.

We continue to have all safety precautions in place with a few changes. Students are now all allowed to eat lunch in the cafeteria, classrooms are filled to capacity with 3 feet between each desk instead of 6 feet, masks are on and we continue to wash our hands, and clean our surfaces.

The practice of starting each day with our morning announcement has continued. This is a virtual meet, where one class leads the entire school community in the *Pledge of Allegiance* and then shares their thoughts on the featured focus of the month. Our Hawks launch each day in a positive and safe way.

In October 2021, we had our first community event sponsored by our PTO. This was an outside event that our Hawks truly enjoyed. Our families were able to attend and cheer on their Hawks, which was something that had not happened in over a year. This event was followed by a decision to open our doors back up to our community. At the beginning of December 2021 we had our conferences in-person and families were back inside the *HHH*. This was a joyful day! Although we continue to wear masks and socially distance, we are now able to be in the same room once again- not a screen. This was a very good day and we have continued to hold all events and meetings in-person since. It is a great time to be a HAWK!

**South Elementary School**

**Jake Dore, Administrative Principal**

At the South Elementary School, we strive every day to uphold our mission that the South Elementary School is a place where students become *lifelong learners who possess a strong sense of moral responsibility grounded in respect for self and others, effective communication skills, and problem-solving abilities that demonstrate both academic competencies and higher-order thinking skills*. South Elementary School is a place where students and staff are respectful and kind, and actively engaged in learning. This year, South School Sharks have re-worked our core values to be Safe, Hard-Working, Accountable, Respectful and Kind (S.H.A.R.K.) The South Elementary School has a diverse kindergarten through fifth grade student population of approximately 255 students. We are proud of the diversity represented in our student body.

South Elementary School houses the district's Language-Based Special Education program and has also brought back its English Language Learner Program this year. Districtwide, Stoughton provides ESL instruction to over 300 students, the majority of whom are native Brazilian Portuguese speakers, followed by Haitian Creole and many other languages. The South school is excited to make sure that all students that are identified as English Language Learners are able to get language support at their home school. South School classroom teachers are trained in sheltered English immersion. They use many strategies and approaches to ensure that non-native English

speakers simultaneously acquire English and subject matter knowledge. South school staff and families work collaboratively and are committed to maintaining, valuing and respecting the home cultures and languages represented among the school community.

The current 5th Graders are involved in several committees including assisting specialists with younger grade levels, visiting former teachers and helping in their classrooms, principal's committee and many more! Students get to join multiple committees throughout the year while learning how to be cooperative and helpful members of their community. This committee is organized and operated by the fifth grade teachers: Ms. Asztalos and Mrs. McCormick.

The school counseling department at the South Elementary School provides the Second Step Curriculum to all students, kindergarten through fifth grade. This research based program teaches students empathy, emotion regulation and problem solving skills that can be used in their daily lives. In addition to this program, students are able to access counseling in individual or small group settings to focus on specific areas of need. We also have an emphasis on social emotional learning at the South. A small committee of staff are attending a Social Emotional Learning & Mental Health Academy alongside other elementary schools in the Stoughton community to evaluate, investigate and implement structures and supports to improve student social emotional well-being.

This year, Stoughton Public Schools started hosting Gosnold clinicians during the school day to work with students who experience anxiety or are in need of other social emotional support. These clinicians work with one student at a time in a private setting and provide counseling that supports issues beyond those that are school-based. This opportunity came from conversations with numerous families who expressed that it was difficult for their child to visit an outside counselor outside of school hours for a variety of reasons. This is also in response to the Covid-19 pandemic and the many mental health issues that have surfaced due to it. South has one social worker who supports a student caseload in our building on Fridays. This has been a wonderful opportunity for us to best meet the needs of our students!

South Elementary School believes in the importance of communication with the parents/guardians/caregivers of our students. We encourage parents/guardians/caregivers to play an active role in their children's education. Communication to students' homes includes: letters to parents, notices or reminders of upcoming events, monthly calendar, school twitter, school

website, SwiftK-12 texts and emails, the Principal's Friday Updates and message, and class newsletters/communication. Parents/Guardians/Caregivers are encouraged to communicate regularly with their children's teachers and to meet with them, as needed, during the school year. South Elementary School also encourages parents to serve in a number of volunteer roles within our classrooms and the school. South Elementary School is fortunate to have a Parent Teacher Organization that supports our students, staff and school. The P.T.O. has enriched our school environment in many ways by providing additional resources for teachers and enrichment programs throughout the school year. This year, we partnered with the Dawe Elementary School for the first ever South & Dawe School Trunk or Treat, which was very well attended and reviewed. Additionally, South Elementary School has an active School Council, where parent, community, and staff representatives discuss issues and concerns regarding current school decisions.

Our school has had one author visit us, virtually, this year and look forward to hosting another author in the spring of 2022! Author and Illustrator, Peter Reynolds virtually visited our school on September 7th. During this visit, Mr. Reynolds read his recently released book, *I am Courage, A Book of Resilience*. Mr. Reynolds collaborated with author Susan Verde on this book. Students were so inspired by this virtual visit that many modeled their own writing after the book he shared during his visit. The South is looking at several other educational opportunities via speakers and field trips during the 2022 school year.

As we look ahead, I have plans to continue building our community to reflect the needs of all of our students, staff and families. The South School community is one where all children achieve excellence and grow academically, socially, and emotionally. South Elementary continues to be a school where all staff feel encouraged and motivated to lead by example, challenged to take risks and empowered to be change-makers. It is a school in which all stakeholders are proud to be involved! I am excited about what lies ahead and sincerely appreciate all of the resources afforded to our school community through support from the town.

**Richard L. Wilkins Elementary School**  
**Kathleen Monahan, Administrative Principal**

At Richard L. Wilkins Elementary School, we strive every day to uphold our mission. Wilkins Elementary School is a place where every student is achieving at his or her maximum potential

in an engaging, inspiring and inclusive learning environment; where parents, teachers and community members are partners in the learning process in order to foster the best in the whole child. Wilkins Elementary School is a place where students and staff are respectful and kind, and actively engaged in learning. Wilkins Elementary School has a diverse kindergarten through fifth grade student population of approximately 280 students. We continue to be proud of the diversity represented in our student body.

Wilkins Elementary School houses Stoughton's ELE: English Language Education Department. Districtwide, Stoughton provides ESL instruction to over 300 students, the majority of whom are native Brazilian Portuguese speakers, followed by Haitian Creole and many other languages. Historically, Wilkins has had the largest bilingual population of students of all the elementary schools in the district. Wilkins' classroom teachers are trained in sheltered English immersion. They use many strategies and approaches to ensure that non-native English speakers simultaneously acquire English and subject matter knowledge. Wilkins school, staff and families work collaboratively and are committed to maintaining, valuing and respecting the home cultures and languages represented among the school community.

Literacy continues to be an important part of our educational fabric at Wilkins Elementary. Not being able to host a family literacy night due to Covid-19 did not stop us! Instead, we decided to host a Virtual All School Read Aloud event in the spring. All students received five free picture books by Peter Reynolds. On the evening of the event, families logged into a Google Meet where they listened to a Read Aloud of Peter Reynold's *Be You!* Read aloud strategies were shared throughout the presentation. Over 100 families attended this fun event virtually!

For five weeks during the summer, Wilkins hosted an Acceleration Learning Academy with a focus on reading development. To help remediate loss of learning for 20 first grade students, and prepare them for second grade, a five-week summer reading program was proposed. Students attended four days a week. Students were placed in groups of no more than 10 students, and the program was staffed by three certified teachers. Students were escorted to the O'Donnell Middle school for free breakfast and lunch each day by the teachers working in the program. There were also opportunities for students to play outdoors on the playground behind the school, or indoors in the gymnasium, for learning breaks appropriately placed throughout the day. Students received explicit, direct instruction in phonological skill remediation, reading fluency, and reading comprehension. Pre and post assessments were administered to accurately assess

individual needs as well as growth. Students had access to texts appropriately leveled with increasing complexity, and they were able to take these books home for additional practice for the duration of the program. All participants increased their reading level, many by at least two levels, during this time.

Our school had several authors visit us virtually this year! Author and Illustrator, Peter Reynolds visited our school twice, once on September 9 and again on September 20. During his first visit, Mr. Reynolds read his recently released book, *I am Courage, A Book of Resilience*. Mr. Reynolds collaborated with author Susan Verde on this book. Students were so inspired by this virtual visit that many modeled their own writing after the book he shared during his visit. On September 20 when he visited again, Mr. Reynolds shared his book, *Say Anything* and connected it to our school's C.A.R.E.S. Initiative of promoting positive character traits in each other. We were also fortunate to receive a \$1500 grant awarded from the Stoughton Cultural Council. The grant money was used to fund Peter Reynold's second visit and purchase new books written or illustrated by him for our Learning Commons. In addition to Peter Reynolds, our kindergarten - second graders enjoyed a virtual visit from author Debbie Ohi, and our third - fifth graders enjoyed a virtual visit from author Stuart Gibbs.

At Wilkins, our Title I Math Specialist continues to wear many hats. From January to April of 2021, she worked with students virtually on their at-home cohort days, engaging them through a variety of interactive math activities. This additional support at home helped students review the concepts they learned on their in class days, and helped to front load upcoming material. Students expressed their knowledge in a variety of ways, from Jamboards to Peardeck slides, to working in small group breakout rooms. Now that the 2021-2022 school year is in person, our Math Specialist has been involved in many initiatives for each of the six grade levels at our school. She serves as a math coach for teachers and also works with students both whole group and in small group settings. In Kindergarten, she works in intervention groups with students who need Tier II support using the Bridges Intervention Program. She works in math centers in first grade, working in homogeneous groups based on skill level. Here, she is able to challenge learners who are ready, and provide support for students who need remediation. In second grade, she often models lessons for classroom teachers, or pulls small groups for math support. Grades 3-5 follow a Move to Math model, and our math specialist plays a large role in this. In this model, students spend the first 45 minutes of their math block engaged in the daily lesson in their

own classrooms. The final 45 minutes of the math block involves the students moving to different teachers based on their math level. Here, all children are engaged in meaningful, yet rigorous tasks at their own level. Students are making progress because of this model, where expectations are kept high and students are held accountable. One important component of Move to Math is Problem Solving. The teachers and the math specialist have been working together to hone in on problem solving in our school, helping students to make sense of the context of the problem, slow down their thinking, make a plan that makes sense and solve the problem. Data is being collected on student progress in this area.

The school counseling department at the Wilkins Elementary School provides the Second Step Curriculum to all students, kindergarten through grade 5. This research based program teaches students empathy, anger management and problem solving skills that can be used in their daily lives. Students are also able to access counseling in individual or small group settings to focus on specific areas of need. In addition to the above, our Guidance Counselor also facilitates and manages our Student Council. The Wilkins Elementary Student Council consists of twelve 4th and 5th graders who have been busy since early October with many initiatives that they have organized for their school community. Together with Anton's Cleaners they collected and donated over 85 coats for the "Coats for Kids" drive and hope to collect more by the end date in January. In addition, they held a toy drive for the winter holidays and collections were being donated to the Stoughton Lions Club and the Stoughton Police Department so they can be adequately distributed among the children in our community who otherwise may have gone without during the giving season. Lastly, the Student Council representatives made over 100 holiday cards for the residents of La Civita Court, an elderly residence in our Wilkins neighborhood, because no one should be forgotten during the holiday season!

At Wilkins Elementary, it is important that we establish ongoing relationships with community organizations, community members and businesses. This year, we are fortunate to have several senior volunteers from Norfolk County RSVP School Volunteer Program. These men and women volunteer time each week and work with students one on one, or in small groups, to help support them in both literacy and mathematics. Last year these volunteers met with students virtually. Later this fall, we were happy to welcome them back into our building where they worked with students, socially distanced, in person. In August, Wilkins Elementary was given numerous school supplies and cases of water by PepsiCo based out of Canton, MA. Their

generosity helped to support numerous students as they prepared to return to in-person learning this fall. Spearheaded by our school counselor, Wilkins Elementary partnered with Grace Church in November in an effort to provide outreach to several Wilkins families in need. This November, Grace Church donated several gift cards to be used at local grocery stores. These gift cards, in combination with food collected by staff, helped to prepare food baskets for eleven Wilkins families. In December, Wilkins partnered with the Stoughton Police Department, St. James Catholic Church and the Ahavath Torah Congregation to provide holiday gifts to over 30 of our neediest students. Finally, in the days leading up to winter break, the Pietro Family, long-time Stoughton residents and alum of the school, graciously donated 20 holiday food baskets for some of our neediest Wilkins families. They worked with Trinity Episcopal Church in Stoughton to collect and organize food for our families.

This year, Stoughton Public Schools started hosting Gosnold clinicians during the school day to work with students who experience anxiety or other social emotional issues. These clinicians work with one student at a time in a private setting and provide counseling that supports issues beyond those that are school-based. This opportunity came from conversations with numerous families who claimed that it was difficult for their child to visit an outside counselor outside of school hours for a variety of reasons. This is also in response to the Covid-19 pandemic and the many mental health issues that have surfaced due to that. Wilkins has one social worker who supports a student caseload in our building each Monday and Tuesday. This has been a wonderful opportunity for us to best meet the needs of our students!

Wilkins Elementary School believes in the importance of communication with the parents/guardians of our students. We also encourage parents to play an active role in their children's education. Letters to parents, notices or reminders of upcoming events, monthly calendar, school website, SwiftK-12 calls and emails, the Principal's Friday Updates and message and class newsletters are utilized to promote regular communication with parents throughout the school year. Parents are encouraged to communicate regularly with their children's teachers and to meet with them, as needed, during the school year. Wilkins Elementary School also encourages parents to serve in a number of volunteer roles within our classrooms and the school. Wilkins Elementary School is fortunate to have a Parent Teacher Organization that supports our students, staff, and school. The P.T.O. has enriched our school environment in many ways by providing additional resources for teachers and enrichment

programs throughout the school year. This past year, they enthusiastically brought back the well-attended and highly anticipated Trunk or Treat in October and the Scholastic Book Fair and Multicultural Holiday fair in December. Additionally, Wilkins Elementary School has an active School Council, where parent, community, and staff representatives discuss issues and concerns regarding current school decisions.

I continue to have a keen vision for our community as I make decisions on a daily basis; one where all children achieve excellence and grow academically, socially, and emotionally.

Wilkins Elementary continues to be a school where all staff feel encouraged to lead by example, are challenged to take risks, and empowered to be change-makers. It is a school in which all stakeholders are proud to be a part! I am excited about what lies ahead and sincerely appreciate all of the resources afforded to our school community through support from the town.

**Edwin A. Jones Early Childhood Center**

**Maureen F. Sacoco, Administrative Principal**

The Jones Early Childhood Center (Jones ECC) is the doorway through which many of the children of Stoughton begin their journey through Stoughton Public Schools. Our overall goal is to educate young children and foster their learning and development across varied domains; academic, social, emotional and physical. We look at the whole child, ensuring that every child is challenged to meet their optimal potential in a safe, secure, nurturing, learning environment. We achieve this through a variety of ways.

This year has brought a few changes to the Jones ECC. We hired a new nurse as well as adding a new full time EL teacher to our staff. The Jones ECC developed a mission, vision and motto.

**Mission:**

The Jones School is a student's first step to discovery. The school community, families and staff are dedicated to the continued academic, physical and social-emotional development of our students as they grow into independent, life-long learners.

**Vision:**

The vision of the Jones School is to provide a warm, welcoming and safe environment for all students that nurtures and inspires all students to persevere and develop to their fullest potential

**Motto:**

**“Bee Safe, Bee Kind,  
Bee Respectful”**

The Jones ECC makeup consists of 16 full and part time professional staff, 15 full and part time para professionals/teaching assistants, a school nurse, parent engagement liaison, administrative secretary and custodial personnel working together to meet the needs of the children (approximately 150) and families of our school community. Our students and families are diverse in ethnic and cultural backgrounds. Additionally, all our professional staff hold certifications in their respective areas of expertise.

In the 2021-2022 school year we added a new integrated classroom to meet the needs of students being evaluated and determined eligible for special education services as well as community peers. We continue to add to student enrollment throughout the year. Referrals for special education were over 100 students this past year up from approximately 75 the year before.

Each member of our school community plays a vital role in the school's overall success. Professional staff continue to be instrumental in implementing curriculum and providing instruction based on the MA Department of Elementary and Secondary Education State Standards. Curriculum includes, but is not limited to, Fundations, Heggarty Phonemic Awareness, Scholastic's My Big World, Handwriting Without Tears, Second Step and Social Thinking. Through the use of Fundations and Scholastic's My Big World, teachers are instructing students in English Language Arts; fostering a love for reading. Handwriting Without Tears is a systematic, explicit, multisensory approach to teaching handwriting in the early years. Social Thinking and Second Step are specific curricula to target the social/emotional needs of young children.

Due to the Pandemic and restrictions on individuals visiting in the building, we had to think outside the box to continue to provide a home school connection as well as connections with the Stoughton community. This year we partnered with the Stoughton Public Library, on a virtual platform. The children's librarians were able to provide an enriching learning opportunity for students through exposure to both literature and music. Through monthly Google meetings, the librarians engaged the Jones community in reading stories and performing fingerplays/songs. This has been a positive experience for students, school and library staff.

We are proud of our efforts to engage the families of our school community. We continued this past year with our Family Fun Nights on a virtual platform. Activities included read-aloud, Yoga, and crafts sent home for children to complete with their families. Students were able to engage socially with their peers in a structured environment. Approximately 20-25 families attended each session.

The year also brought the need to provide social-emotional support for staff as they worked diligently to provide for the needs of all students and families. To that end, a Wellness Committee was formed to encourage staff to maintain their wellbeing during the pandemic. Weekly activities, such as a walking club and yoga, were available for all staff to participate in.

School safety and personal overall educational development is the focus point for this year at the Jones ECC as we strive to provide a strong program for our students and families.

We look forward to another exciting year at the Jones Early Childhood Center.

**Information Technology Department**

**Ryan McGee, Ed. D., Administrator of Educational Technology**

In 2021, the Technology Department provided Stoughton Public Schools stakeholders with support to transition back to in person learning. The year has been highly energized with many technology accomplishments reaching all of our students, teachers and staff.

Below is a summary of projects the Technology Department has completed:

**Supporting Students, Teachers and Staff:**

- Distributed Chromebooks with content filtering to Grade 2 students, and new students as part of the Chromebook Rotational Plan.
- Implemented Go Guardian content filtering software to ensure student devices are safe.
- Translation Stations were built to help assist in translation needs.
- New Smart Boards were installed at OMS to replace old failing units.
- Central printing was deployed at the elementary school level for cost saving and security.

-Elementary ELL, SPED classrooms were provided with additional technology to support classroom learning needs.

-Teacher desktop computers were rotated to remain secure on current Windows software.

**Infrastructure Upgrades:**

-PA System infrastructure was repaired and upgraded at multiple schools.

-Updated security practices to safeguard internet infrastructure.

-Battery backup unit was installed in the SHS Datacenter to replace an older failing unit.

-Increased security camera coverage and server storage capacity.

-Additional radios were procured to increase communication and safety.

-Firewalls were upgraded to provide additional security to the infrastructure.

A variety of technology training was offered in 2021 with the help of the Curriculum Department. Topics included Google, Google Meet, Google Classroom, PowerSchool, Clever, Remind, Scholastic, online tools, Teach Point and an assortment of district supported software.

**The hard work and dedication of the members of the Stoughton Public Schools Technology Department make these innovations possible:**

Ryan McGee, Administrator of Educational Technology; Anthony Phippen, Assistant Administrator of Educational Technology, Dianne Dolan, Data Management; and Information Technology Technicians; Robert Dexter, Keith Nance and Dave Hatch.

**Stoughton Athletic Department**

**Director - Ryan Donahue, M.Ed, CAA**

My name is Ryan Donahue, and I am currently in my thirteenth year serving as the Athletic Director of Stoughton High School and have now started my sixth year as K-12 Physical Education and Health Director. I have been incredibly fortunate to have had the opportunity to spend my professional career in Stoughton. Working in Stoughton has truly been an honor, as each year new and amazing moments come to life which I am happy to be a part of.

Over the course of 2021, the nation continued its struggle in the battle against COVID-19. Within the athletic department, many adjustments were made to accommodate students' and

families' desire to continue their journeys within the sports they love. One of the biggest adjustments was learning how each sport would need to be played with specific modifications designed to help mitigate the spread of COVID-19. Our coaches and students handled all of these changes exceptionally well, as many of them got behind the mindset "we would rather play with the modifications, than not at all". The MIAA took the initiative to "reshuffle" the seasons that traditional sports take place in, and developed a four-season approach rather than three seasons. These seasons would be known as; Fall, Winter, Fall 2 and Spring. This put students and families in difficult situations, as now some students would need to choose which sports they would participate in. During a given season, some had to pick between their favorite two sports, now being played at the same time. On the bright side, some students were able to participate in a sport they would not have traditionally had the opportunity to do so.

It was very trying to navigate these times, for students and athletic department staff alike. On a daily basis, students and staff had to scan the newly popular "QR Codes" at the start of every practice, game or team meeting. These codes are designed for use with a smart phone. Using the smart phone camera, you scan the code and are immediately directed to a google form which requests "self-health check" information. Students and coaching staff needed to attest that they were feeling well in order to be eligible to participate each and every day. This method allowed the athletic department to track the students attending each practice, which helped with tracking close contact information. It also provided an additional layer of accountability, to make sure that everyone was constantly making sure that they were feeling well enough to participate. Students, coaches and families in attendance were mandated to wear masks which was very challenging for a variety of reasons. We also had to limit the number of spectators that were allowed to attend athletic events. All of these were a change from how life had previously been less than a year prior, but none the less the Town of Stoughton handled all of the changes with class and character. I am proud to say that we were able to offer and complete competitive schedules for every sport.

Our teams worked incredibly hard during their modified seasons. Our winter teams had the headaches of having schedules constantly changing due to positive cases coming up, but none the less they finished the season in great standing. We welcomed long time assistant coach, and 1,000-point scorer, Evan Taylor as our new Boys Varsity Basketball Coach. Coach Taylor brings an accepting, positive attitude into the gym, and is very approachable in the eyes of the students. His high basketball IQ, interpersonal skills and experience as a coach in the Hockomock League will

be a great fit for our team. As we welcome a new coach into the Black Knight family, we also thank Richard Grasso who helped initiate the Girls Ice Hockey Program at Stoughton High School. Coach Grasso led the team for eight seasons, and provided female student athletes a great opportunity to participate in a sport that they love. Coach Grasso passes the torch to newly appointed Head Coach Chad Kelley. Coach Kelley has been an assistant for multiple seasons, serves as an official's assigner for boy's ice hockey and is a tenured official in his own right. His organization and understanding of the game and willingness to spearhead the growth of this team is a great asset for the Stoughton Athletic Department.

Perhaps the most impressive accomplishment in 2021 was, yet again, the Boy's Track and Field Team. With contributing efforts from thrower Mark Edge, high jumper Elisha Teneus-Claude, long jumper Omari Welch-Guytan, sprinters Cashmere Mathurin, Jalen Castillo and Jordan Emile, the boys team again claimed the Division 3 State Championship. This championship solidifies this epically talented group as one of the best of all time to come through Stoughton High School. It is my belief that under new head coaches Dave Barbato and Michael Baugh that these students would have won their fourth State Championship in as many seasons if the spring 2020 season had occurred.

After a school year unlike any other, it has truly been a breath of fresh air to have so many of the students back in the building in the fall of 2021. Transitioning back to school as we had typically operated proved to be challenging, and exciting at the same time. To begin the year starting out as we traditionally have been a great thing for our staff and students. In the fall we transitioned back to our traditional "three seasons" set up that we had all missed the previous year. We were able to have a full complement of games, and now fans were allowed to attend events in person, and not only rely on "streaming".

The Stoughton Football Team finally had the honor to host the 95th Thanksgiving Game, in our new stadium. This is the first time the Town of Stoughton has hosted the event since 2016 due to the construction of the new Stoughton High School. With absolutely beautiful weather on Thanksgiving, the town showed up in a major way to root the Black Knights on to a 47-14 win. This win improved upon the overall Thanksgiving record of 49-42-4 in favor of the Black Knights.

A major highlight of the fall season was the ceremonial opening of the Veterans Memorial Stadium and Sports Complex. The Stoughton Community welcomed local and state officials on

Veterans Day. It was truly a beautiful day for the community which was highlighted by speeches from Senator Walter Timilty, Superintendent Dr. Thomas Raab, Principal Juliette Miller and Athletic Director Ryan Donahue. As one of the speakers at the event, I was honored to speak highly of veterans and ensure them that they will always be welcomed and appreciated when attending any event at Stoughton. It brought joy to me that so many of our student-athletes attended the event on a day off from school. They showed their appreciation for the state-of-the-art facility where they so often represent the Town of Stoughton.

The conclusion of 2021 came with a happy goodbye to “virtual awards ceremonies”. The Fall 2021 season was concluded on December 21, 2021 as we recognized the achievements of our fall student-athletes, in person, at our Varsity Sports Awards Night. This event was held in the Ron Christianson Auditorium and was attended by over 250 Stotonians. The fall coaches did a magnificent job summarizing the season of every sport, recognizing all of their varsity athletes and honoring major award winners for sportsmanship, academics, athleticism and Hockomock League honors. A fantastic night for all involved, and a great way to conclude the year 2021.

The Stoughton Athletic Department is looking forward to continuing the process of transitioning back to life as we all knew it. Sports has been a huge part in helping students and families get through some of the most difficult times in history. It will continue to be our mission to provide a healthy, safe, positive experience for those looking to represent The Town of Stoughton in the sports they love.

**Health and Physical Education Department**

**Director – Ryan Donahue, M.Ed, CAA**

The Health and Physical Education Department has continued to help students with their physical and emotional health, in 2021. Our teachers introduce and reinforce concepts of healthy lifestyles and physical activities to the students of Stoughton each and every day. The physical education and health department works to foster an environment where positive experiences can occur for our students on a daily basis through various activities. It is the department’s belief that these positive experiences in Physical Education combined with additional technical coaching of student skill development will lead towards living active and healthy lifestyles. In 2021, physical educators have had the opportunity to focus on these beliefs in person once again.

With the pandemic taking a toll on the general public's physical and emotional health, it made sense to see people turning to physical exercise as an answer to improving overall wellness. This was evident as stores and shops across the world were sold out of fitness equipment. People turned to walks and runs, bike rides and in-home gym activities when opportunities were available. In 2021 we were able to begin getting back to school and begin sharing experiences with our friends and colleagues once again.

The main focuses for our students during 2021 was to break bad habits that occurred during the beginning of the pandemic. Students were spending so much of their day behind a phone or computer screen. There was a need to experience physical and social activity once again. This focus is a shift from increasing heart rates, to simply being allowed to play back yard classics such as "Baggo", "Bocce", "Can Jam", along with lifetime activities such as "Golf", "Tennis" and "Walking". More classic activities such as "Volleyball", "Matball" and other "Invasion Games" were added to the curriculum. This was well received by the students, offering more flexibility in daily activity choices. Our teachers also prioritized getting our students outside in the fresh air as much as possible.

Our physical education team has not only provided in person activities to students attending school, but has also provided countless videos and activities for students that are unable to attend, for various reasons. Being mindful of all different walks of life, the PE staff has centered their activities around the simplicity of exercise and working with students to improve their overall health and wellness. The physical education team will continue to adapt to any scenario that comes our way in 2022, and looks forward to seeing improvements continue in the overall health and wellness of the students of Stoughton.

#### **Fine Arts Department**

**John Mange, K-12 Director of Fine Arts**

2021 has been another atypical year for our Fine Arts staff, students and parents. Many curricular and extracurricular activities, which form the groundwork of our programs, began to slowly reemerge in the spring near the close of the previous school year. In the fall, many of our students had their first live performances since the winter of 2020. The return of the performing arts has been an important step in the life of the Stoughton community towards post-pandemic normalcy.

In spite of the challenges the arts have faced this year, it is now more clear than ever that the arts are necessary and integral in students' lives. In a year when students' human contact has often been sparse and distant, the arts have offered unique opportunities for connection, expression and aesthetic appreciation that often cannot be readily found in other disciplines. These elements are absolutely essential to the human experience and the development of the whole child. Our arts teachers are serious about their educative mission to guide and support the development of artistic skills and understandings in every student in Stoughton.

In September, we welcomed three new staff members to our department. Alex Wang joins us as our new OMS 8<sup>th</sup> Grade Band, SHS Concert Band, SHS music electives and Tuesday Jazz Band director. Isaac Boll is our newest OMS choir director and also teaches 6<sup>th</sup> Grade Exploring Music. Kevin Hallock has taken on a brand-new role as Stoughton's first drama specialist in decades, teaching electives and enrichment courses at both OMS and SHS and directing the SHS fall play and spring musical.

The Fine Arts Department aims to ensure that every student in Stoughton has the opportunity to experience and participate in the arts. All elementary students in Stoughton participate in both visual art and music. At O'Donnell Middle School, all students study visual art, and drama enrichment courses may also be elected. In addition, all sixth grade students study world percussion, guitar and music technology, and many seventh and eighth grade students may elect band or choir. At the high school, we have continued to hone our visual arts curriculum into a strong sequence of classes that build skills and techniques progressively from year to year. The SHS music programs continue to move forward with new and innovative approaches to music education, and our nascent drama program supports student knowledge and understanding of the enormous variety of skills and roles that go into dramatic productions.

Our performing arts programs are most fortunate to have Parents of Performing Students (POPS) as a resource of both funding and volunteers. These parents make commitments of time and money – at whatever level is right for their families – to ensure that all of our performing students have the best opportunities for learning and growth. This year, in spite of more limited fundraising opportunities, POPS has committed to funding its regular slate of college scholarships for seniors and has reinstated the majority of its pre-pandemic expense lines in order to support the robust return of our performing arts programs.

Stoughton has a long history of supporting the arts both in the schools and in the community. The Fine Arts Department would like to acknowledge the support from the school administration, School Committee and the community at large. We encourage the community to come and support students at one of our events in 2022, as our programs continue to return and grow. It is our hope that during your visit to an exhibition or performance, you will see the pride that our students take in their work. That pride is a reflection of Stoughton: a community that deeply cares for and supports its public school arts programs.

### **Elementary Visual Art**

Students in Kindergarten through Grade Five began to receive in-person art lessons, once a week, as fall began. Students in these art classes experience a wide variety of art media and activities including drawing, painting, sculpture, printmaking, collage and fiber arts. Teachers have worked tirelessly to preserve as many of these activities as possible in their remote lessons. Lessons are developmentally appropriate and allow each student to expand their artistic knowledge and skills by learning how to utilize the elements of art and the principles of design to convey their ideas.

Kindergarten, first grade and second grade students learn about line, color and shape. They have fun learning and using new and exciting materials. Among the lesson topics they learn are portraiture, drawing the human figure and using texture and sculpture.

Students in grades three through five continue to expand upon their previous knowledge while learning new techniques and begin developing their own personal artistic style. They learn to express emotion through their art, as well as how art impacts and connects to the world around them.

Fine Arts staff members Carolyn Corrente, Gibbons School; Meridith Perry, Dawe School; Alyssa Murphy, Wilkins School; and Wendy Anello, South and Hansen Schools; are the elementary visual art teachers for the school district.

### **Elementary Classroom Music**

All elementary students have been able to enjoy music class in-person once a week since September. By singing, moving/dancing, experiencing folk music from around the world, playing musical games, and learning about musical instruments, students learn a variety of critical musical concepts, train basic musical literacy skills, and begin to understand how to express themselves.

Fine Arts staff members Yvonne Montgomery, Gibbons School; Christopher Weigel, Dawe School; Stephen Curley, Hansen and South Schools; and Christopher Sweeney, Wilkins School; are the elementary vocal/classroom music teachers for the district.

### **Elementary Instrumental Music**

The instrumental music program in the Stoughton Public Schools begins in fourth grade. Beginning band students have the opportunity to choose one of six band instruments; flute, clarinet, alto saxophone, trumpet, trombone and bells. Students may purchase an instrument on their own, or finance an instrument with no interest through a local rent-to-own program. Students participate in group lessons and band rehearsals on a weekly basis. Last spring, these lessons took place remotely and synchronously for fifth grade students only, with all students of each instrument type district-wide meeting together for video calls with their band instructors.

Over the summer, we organized a beginner instrument lesson program for fourth grade students who did not have the opportunity to start an instrument during the pandemic. Students attended weekly, in-person group lessons throughout the month of July. We were pleased with how this program mitigated the severe learning loss that these beginner instrumental musicians sustained in 2020. As we entered the fall of 2021, fourth grade lessons were reintroduced. Our elementary band program has made great progress despite the serious logistical issues of distancing, masking, and adding bell covers to most instruments.

Fine Arts staff members Ann Fiske, Nicholas DeFrias, and Danielle Horan teach group instrument lessons across all elementary schools.

### **Middle School Visual Arts**

The visual art program at the O'Donnell Middle School guides students to grow as artists by developing specific artistic skills, which are centered by the elements and principles of art. Teachers challenge students' imagination and teach visual thinking skills for problem solving during the artistic process. Students are shown the impact visual art has in all facets of society and the history of our global world and visual culture. The department exposes students to the possibilities of various careers in the arts world and how the arts can enhance careers in other fields. Sandra Barrett, Karen O'Connell and Mallory Bailey teach all middle school students in grades six, seven and eight. Students learn to use art as a tool of self-expression while learning skills and techniques through projects that include digital art, portraiture, cartooning, linear

perspective, symbolism, life drawing and fantasy. Skills are developed through learning techniques and applications of color, value, proportion, depth and scale by way of fun and imaginative projects.

The art department also offers several after-school clubs for students looking to expand their skills and creativity. Students can explore digital art through various applications to produce interesting and imaginative pieces using traditional and non-traditional processes. They can explore stop-motion animation and other kinds of simple movie-making techniques. Students can choose to work independently through choice-based learning by exploring traditional materials and topics of interest. Fine crafts, weaving, sculpture, painting and cultural art techniques are explored in combination with Cultural Exploration Club as well.

### **Middle School Music**

Our Exploring Music sixth grade curriculum is a well-established fixture of O'Donnell Middle School Fine Arts offerings. Exploring Music students receive a hands-on experience creating and sharing music. Students learn about musical concepts and styles while creating original music utilizing the latest music technology tools and apps. Projects such as composing ringtones or creating a product and an original jingle foster creativity, communication and collaboration. Fine Arts staff members Betty Bauman and Isaac Boll are the classroom music teachers at the O'Donnell Middle School.

The O'Donnell Middle School choral and instrumental ensembles have been creative in figuring out ways to continue practicing and playing music in spite of Covid restrictions. We were pleased to see the return of the Honors Chorus and Jazz Band this fall, and we anticipate bringing more ensembles back next year as the program returns to strength. Distancing policies have made it impossible for all students to rehearse in the same room together; nevertheless, this January the middle school ensembles will have their first performances in two years.

Middle school music students had an additional tool at their disposal this year: SoundTrap, a browser-based DAW (Digital Audio Workstation) with real-time collaborative features that allows students to compose, write songs, record, and mix or edit audio on a Chromebook. This software was a great benefit during spring hybrid learning.

Fine Arts staff members Betty Bauman, Isaac Boll, Alexander Wang, Nicholas DeFrias, Ann Fiske and Danielle Horan direct the choirs and bands at O'Donnell Middle School.

## **Middle School Drama**

Prior to the fall of 2021, O'Donnell Middle School's only drama offering was its after-school spring musical production (this program only recently returned to rehearsals in preparation for an upcoming 2022 show, after being paused during the pandemic). The district's new drama position has now made it possible to hold drama enrichment classes during the school day. This program is currently in its formative stages as the first group of middle school students get the opportunity to study acting, improvisation, characterization, stagecraft and ensemble building. Drama education is more than just learning to be an actor on stage; students in drama classes are developing a sophisticated intra- and interpersonal skillset that will have a meaningful impact on their self-awareness and the way they move the world and interact with others. We are very excited to see how this program develops in the coming years. We expect it to eventually become the foundation for exceptional student achievement and excellence in our after-school theatrical productions, both at the middle school and the high school.

Fine Arts staff member Kevin Hallock is the drama teacher at O'Donnell Middle School.

## **High School Visual Arts**

The Visual Arts Department of Stoughton High School provides opportunities for a variety of learners, from those hoping to build a portfolio and further their art education in college to students who simply want to broaden their academic scope. Drawing and painting are the foundational building blocks that lead to a more concentrated study of media such as painting, fine crafts and ceramics, a range of 3D media, photography (both film and digital) and computer applications extending art-making to graphic design, animation and modeling with software.

Pandemic guidelines precluded the sharing of classroom art supplies last spring, causing us to change normal classroom procedures; so in early February, every Stoughton high school art student received a personal "art kit" which included (dependent on grade level) a sketch pad, fine-tip pens and markers and assortments of paintbrushes and acrylic paints. This effort to equip all students with an at-home set of art supplies was unprecedented in the entire history of our visual art program.

Fine Arts staff members Alyssa Dancey, Joseph Fontinha, Jesse Stansfield and Kelliann Jarasitis are the visual art teachers at Stoughton High School.

## **High School Music**

The SHS Band and Choral programs offer students a wide range of opportunities for singing and playing instruments at any skill level and genre. There are many different choral ensembles at SHS: Treble Chorale, Concert Chorus, Symphonic Choir, Jazz Voices and our a cappella group, the Stoughcitos. The band program includes the SHS Concert Band, Symphonic Band, two Jazz Bands, Jazz Combo, Winter Percussion Ensemble and the Marching Black Knights.

The SHS Marching Black Knights resumed rehearsals during the vacation week in April 2021 for an unprecedented “spring season,” working steadfastly to keep their activity and its tradition of excellence alive through a challenging time. The resulting show, featuring hit songs by Beyoncé Knowles, attracted an enormous and appreciative crowd of family, friends, alumni and other community members, and was the first-ever performance by the Marching Black Knights at the newly-complete Veterans Memorial Stadium. The band followed up this success with an exceptional fall “regular” season performing their competitive field show “New York, New York,” receiving a five-star rating at the MICCA State Championship and coming in second place at the US Bands New England States Championship with a caption award for Best Overall Music.

Fine Arts staff members Christopher Nickelson-Mann, Sarah Labrie, John Mange and Alexander Wang direct the bands and choirs at Stoughton High School.

## **High School Drama**

The SHS Drama program creates opportunities for students to study important dramatic works and train essential acting and stage production skills. Stoughton High School students may elect to take Introduction to Theater Arts and Advanced Theater Arts, which together comprise a full year of curricular drama instruction. Many students also audition for the after-school SHS fall play and spring musical productions. These shows take place in our state-of-the-art high school auditorium, which features a modern all-LED theatrical lighting compliment, multiple bands of wireless A/V technology and a full-sized fly space for sets above the stage. Smaller productions and drama classes occur in our Black Box Theater, which facilitates theater-in-the-round and a wide variety of other modular performance uses.

Fall of 2021 marked our first dramatic performance since 2019: *Puffs*, a satirical comedy based in a Harry Potter setting. The performance was a great success for the entire cast and crew, and featured some of the most advanced lighting and set designs ever seen in a Stoughton production.

We are already looking forward to our upcoming musical in spring 2022, *Mamma Mia!*

Fine Arts staff member Kevin Hallock teaches drama and directs the after-school productions at Stoughton High School.

**School Counseling Department**

**Joel Villegas, Director of Guidance 6-12**

The mission of the Stoughton High School Counseling Department is to provide a school counseling program that addresses the academic, career and personal/social development of all students in a safe and nurturing environment. The Counseling Department is committed to partnering with stakeholders to provide evidence-based support to empower student growth and build skills for life-long learning.

Our 6-12 school counselors are focusing on implementing MyCAP (My Career and Academic Plan) during the 2022-2023 school year via this year's professional development series. MyCAP is both an electronic platform and a process that empowers students to seek learning opportunities that align with career interests and self-defined goals. MyCAP helps improve student engagement as the student comes to own their choices for the future.

Middle School and High School counselors began their first session by taking inventory of what our department currently offers our students to prepare them to be College and Career Ready. We reviewed the College and Career Readiness domains (academic achievement, personal/social skill development, and workplace readiness) and plugged in the different activities, lessons, and presentations we offer students and their families. We are currently in the phase of discussing what students should know, understand and be able to do in all grades and assess what our students' needs are so that we can better serve all students. Our ambitious goal is to have a Scope and Sequence from grade 6 to grade 12 by the end of this year.

Beginning in the fall of 2022, we hope to implement parts of MyCAP at each grade level. We are purchasing Naviance's Curriculum feature to achieve this goal. School counselors are excited about the opportunity to roll out some much-needed class/group work. They currently use Naviance's Career Cluster Finder and Strengths Explorer to help students understand the variety of career clusters and the job opportunities; at the high school, school counselors use the College Search, Resume Writing, and Career Cluster features as well. Middle school counselors use Naviance, Second Step, lunch groups and individual meetings to discuss and teach self-awareness,

identify personal and cultural values and develop unique strengths and self-confidence. The Naviance curriculum feature we are acquiring will assist school counselors in implementing lesson plans for grades 6 through 7. Our goal is to engage students in preparing for success after high school.

In addition to what our department is currently working on above, school counselors continue to serve as resources for parents and colleagues and attend IEP, 504 and administrators' meetings. Both the high school and middle school are proud to have two new additions to our department. The O'Donnell Middle School hired Mrs. Sameira Mendes as a school counselor, and Stoughton High School hired Ms. Katherine Leahy.

At Stoughton High School, our College and Career School Counselor rolled out HSSIEP (High School Senior Internship in Education Program), a work-based learning experience in education to highly motivated high school seniors in good academic standing. The internship took place during the school day. Students earned credit by replacing an elective course with the internship experience at an elementary school or middle school. The training was approximately ten hours/week. Five hours in-person, on-site, and about five hours related to internship curriculum (reflections/journaling, online lessons, supervision/meetings w/ College & Career School Counselor). This internship was very successful, which was enjoyed by the interns and the schools that participated.

At the high school, counselors are assigned students by alphabet. One addition we made this year was adding new, incoming, level one multilingual students who speak Portuguese or Spanish, to the caseload of the Director of School Counseling. This provides native Portuguese and Spanish speaking students with a registration experience in their native language.

This past fall, the department returned to coordinating the administration of College Board PSAT testing for all 9<sup>th</sup> through 11th grade students after only administering it to juniors last year during the pandemic. School counselors are currently meeting individually with juniors interested in learning how to understand their scores and developing strategies for increasing their performance on the SAT. College Board created a video that explains the scores and shared it with all students who took the PSAT. School counselors have been meeting with the students who have questions after reviewing the video.

In November, the five military branches presented to interested students in the College and Career Classroom. Our College and Career School Counselor invited all interested students. The Armed Services Vocational Aptitude Battery (ASVAB) will be administered to interested students in grades 10 through 12 in February.

The Class of 2021 consisted of 262 graduates. The School Counseling Department is pleased to report that the class was well-represented at colleges and universities this fall. Of the graduates, 91% of the class self-reported that they had plans to continue their education. The Class of 2021 is proudly represented in the United States Armed Services, with 3% of the members enlisted. The remainder of the graduates' plans involved a variety of experiences.

#### **School Health Department**

**Danielle Gallan, MSN-PH, RN Supervisor of Health Services**

School nurses are essential to the wellness and education of school aged children; the nurses in the Stoughton Public Schools are no exception, providing exceptional health services to students and staff during the school day. The nine school nurses provide clinically competent, evidence-based nursing care according to the regulations set forth by the Massachusetts Department of Public Health (MADPH) and within the Nursing Standards of Care. This school year was unique in the challenges that the nurses faced in providing support for our students in multiple learning modalities from in person, hybrid and remote. The nursing team met each challenge with an open mind and determination to put our students first. The school nurses acknowledge that a child must be well to be ready to learn; they work with a collaborative approach with their colleagues to aid students to be safe, healthy, and able to access the curriculum.

The second year of the MADPH Comprehensive School Health Services Grant was awarded for the 2020-21 school year with increased funding related to the pandemic. This grant provided multiple training opportunities for the nursing staff including; Joslin Diabetes, Children's Hospital Boston, and Northeastern University School Health Unit. Through these learning opportunities the nursing staff expanded their knowledge in meeting the diverse medical needs of our students. A full-time registered nurse is employed in every school building, allowing for care provided by an experienced medical professional whether it be routine or emergent in nature. With approximately one half of our student body having at least one documented special health care need, the 2020-21 school year was a busy one in our schools especially in the midst

of managing an ongoing pandemic. During this school year, the nurses managed 16,608 visits to their clinics for first aid, illnesses, medication administration, treatments, procedures, health assessments and mental/behavioral health concerns. Ninety-six percent of these visits resulted in the student being able to return to class, ready to learn. The statewide average for return to class rate is ninety-three percent, a measure that the Department of Education and Secondary Education (DESE) uses to measure the effectiveness of a district's health services program. The school nurses in Stoughton take pride in the quality of the health services program and surpassing this measure. Although mandated screenings were not required this school year, the school nurses performed 2,459 mandated screenings, which resulted in 108 students being referred for medical evaluation such as glasses, hearing aids, and scoliosis treatment. Our 684 staff members were also provided care by the school nursing staff.

A total of 2480 doses of medication administration provided in the health clinics this year. There are currently 17 students diagnosed with Type 1 Diabetes in Stoughton, representing over two times the national average for our district census. The nurses work diligently each day aiding the students with diabetes in management of their chronic and potentially life-threatening disease through working with their endocrinology team, developing health care plans, checking blood sugars, counting carbohydrates, administering insulin and correcting high and low blood sugars; striving for optimal wellness so that they may be ready and able to learn.

Trained for emergency situations, school nurses are CPR certified and trained to use the automated external defibrillators (AEDs), which are located in every school building. The school nurse is involved in the development of the emergency plan for their school, works to maintain a sufficient number of staff are CPR trained, trains staff on choking emergencies, trains staff to recognize anaphylactic reactions in students with known allergies and how to administer epinephrine in an emergency and are involved in a number of committees to review medical needs scenarios in their buildings.

The Health Services Department continues its collaboration with OASIS (Organizing Against Substances in Stoughton) to bring awareness surrounding substance use in the community and preventive education initiatives to students into our schools. The elementary nurses continue to present the Cardinal Health Care Medication Safety class (virtually and in person this school year), a nationally recognized program, to the second-grade students throughout the district. The secondary nurses continue to screen eighth and eleventh grade students with SBIRT (Screening,

Brief Intervention, and Referral to Treatment) according to the regulations set forth by the state. SBIRT is used to survey youth regarding substance use and utilizing the opportunity to provide guidance or refer to treatment if a problem exists.

The school nurses perform health evaluations as required by Chapter 766 of the Special Education Law to assist in the identification, evaluation, program planning and management of students with health problems that can impact classroom performance. Nurses ensure compliance with mandated immunization schedules and physical examinations, specifically those required in grade kindergarten, 4, 7, 11 and prior to participating in interscholastic sports. The school nurse serves as a vital community resource; linking students and their parents to health insurance, health care providers and a number of other resources within the community.

Although this school year was met with an ongoing pandemic and learning how to manage COVID-19 in schools, there was not an obstacle that the SPS RN team faced that was not overcome. The SPS RN Team constantly adjusted to provide compassionate care to our staff and students while consistently having to change with the ever-evolving public health guidance. The nurses continued to work closely with the Stoughton Public Health Administrator in supporting the town, schools, and community during the pandemic.

The nurses of the Stoughton School District are dedicated to the health and wellness of our students, families and school community. This was especially evident in the work performed by the nursing team during the past school year. The health and wellness of our students has a direct impact on the wellness of our community. The school nurses positively impact the Stoughton community through our school health services delivery to students, families and staff each and every day. In the provision of health services and wellness initiatives, the school nurses integrate health services into the daily routines of our schools. A well child has the greatest potential for learning, and our school nurses strive for this scenario for all of our students throughout the district. The SPS RN Team is committed to serving our school community and we are grateful for the opportunity to do so.

## **Stoughton Academy**

**Thomas W. McCormack, III, Director of Alternative Education**

### **Stoughton Academy**

Stoughton Academy, established in 1995, continues to grow as a leading high school adult diploma program in the area. We have graduated over 800 students. All of our students must complete the twelve course requirements, as well as pass the MCAS tests in the areas of Math, English Language Arts and Biology. The MCAS testing is administered under the requirements of the Department of Elementary and Secondary Education.

In the fall of 2020, with Covid 19 still raging, we tried to maintain the school through Plato on-line classes. It was met with varying degrees of success. A most trying time for both students and staff. As a result, we graduated only four students in the spring of 2021.

Our twenty-sixth commencement ceremony was to be held at Stoughton High School on June 12, 2021. Due to Covid19, as in 2020, we were not able to hold an in person graduation. We were able to mail the diplomas to each student. Our adult diploma program affords an educational opportunity to many people who have left high school before completing their required program. Through Stoughton Academy, students are able to enroll in a series of academic courses, offered at standard high school level, taught by certified and experienced secondary teachers. Upon completion of this program and its required courses, many students go on to higher education either at the community college level or at other institutions of post-secondary education.

For this year's fall semester, we were able to be back live and in person. The Academy students work much better with the traditional in person learning experience. It has been fulfilling to witness the students' enthusiasm and engagement to be back in a classroom.

In conclusion, as I complete my 24th year with Stoughton Academy, I am honored to have the opportunity to serve as Director of Alternative Programs for the last 18 years. The staff and I continue to feel a great sense of pride in being able to reach out to our students and offer them this fantastic opportunity.

Information about Stoughton Academy may be obtained by calling 781-341-8701 or by visiting our website at [www.stoughtonschools.org](http://www.stoughtonschools.org) and clicking on the Adult Programs link.

### **Stoughton Evening School**

Stoughton Evening School programs were cancelled this year due to the Covid 19 virus. Fortunately, this fall, we were able to resurrect our volleyball program at the O'Donnell Middle School.

When we are back up and running, we would like to continue to expand our Evening School programs (digital photography, A+ hardware software and computer tools) and would welcome any suggestions for class offerings from our residents. If you feel you have something to offer to enhance our program, please call. We welcome new ideas and suggestions. We can be reached at 781-341-8701.

Our course offerings are advertised on our Stoughton Public Schools web page.

## Humanities and STEM Curriculum

**Ms. Eileen Sprague, Ms. Diane McDonough, Dr. Brian Scanlan, and Ms. Amanda Finizio**  
**STEM and Humanities Curriculum Specialists**

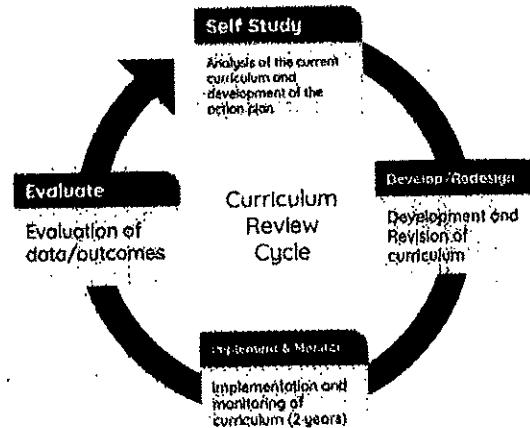
The Stoughton Public Schools places an emphasis on the responsibility to transform students into 21st century learners who are college and career ready. At all grade levels, the district focuses on developing students into critical thinkers who can analyze, articulate, and innovate. Students consistently demonstrate their abilities to read and write at a higher level, and the high level of expectations pervades classrooms across the district. The continued effort to create rigorous curricula and the commitment to assess students at a higher level has placed Stoughton Public Schools on the path towards continued academic success.

### Curriculum Review

The Stoughton Public School District began a formalized five-year curriculum review cycle in 2021-2022. Participating in curriculum review provides the opportunity for careful evaluation of current practice in order to maintain high academic standards and educational opportunities for all students, align to the Massachusetts Curriculum Frameworks, accurately reflect Stoughton Public Schools' philosophy and goals and to remain current with the best instructional practices. The curriculum review process is guided by the district vision and beliefs about curriculum.

Development of a curriculum review process is an essential component to maintaining a focus on continuous improvement of student learning. The curriculum review cycle consists of four phases:

1. *Self-Study*: Analysis of the current curriculum and development of action plan
2. *Develop/Redesign*: Development and revision of curriculum
3. *Implement/Monitor*: Implementation and monitoring of curriculum (2 years)
4. *Evaluate*: Evaluation of data/outcomes



Curriculum Review Teams will use protocols for examining student work and data within meetings that align with the *Data Wise Improvement Process*. The *Data Wise Improvement Process* is an eight-step model that guides teams of educators from schools or systems in working

collaboratively to improve teaching and learning through evidence-based analysis. These protocols have helped colleagues cultivate the habit of mind of intentional collaboration. By offering structure to conversations, the protocols have allowed groups to delve deeply into important issues, make the most of limited time, and ensure that all voices are heard.

### **Assessment**

The district adopted the STAR Renaissance platform to assess and progress monitor students in grades K through 8. Students in grades 1 through 8 take STAR benchmarks in Mathematics and Reading three times a year. Students in Kindergarten take an early literacy assessment. These computer-adaptive tests (CATs) screen students and measure their progress, answering essential questions about the students' learning needs. STAR Curriculum-Based Measures (CBMs) give the district in-depth insight into the students' development in Mathematics and Reading. The data from the STAR assessments will inform instructional decisions, identify students' strengths and areas of growth, and track students' progress.

The Renaissance platform includes Freckle which is an adaptive practice program to practice skills in Mathematics and Reading. The program continuously adapts to the students' "just-right" level with student-friendly and age-appropriate incentives and designs that provide fun while learning. Freckle increases student growth and proficiency through standards-based skill development in math or ELA, personalized goal setting, and mastery. In addition, Freckle enables teachers to focus practice on specific grade-level standards.

Teachers use data from STAR and Freckle to identify students who need further support accessing grade level material. The district adopted the Bridges Math Intervention Kits to provide "just in time support" to better ensure that students are able to access grade level material. The Bridges Kits allow teachers to provide instructional material that meets students at their level and decreases academic gaps.

### **Stem**

This year, The O'Donnell Middle School began a partnership with Project Lead The Way, to enhance the experience students have in the STEM courses in grades 6, 7, and 8. The grant partnership allows each STEM teacher to be trained for two weeks by Project Lead The Way trainers as well as have access to the exemplary curricular materials they provide. The trained teachers become part of a nation-wide network of teachers collaborating to improve student

outcomes in STEM fields. The Project Lead The Way Partnership creates learning experiences in Design and Modeling, Computer Science for Innovators and Makers, and App Creation. These courses are designed to provide students with real world experiences in STEM fields to better prepare them for high school courses and college/career readiness.

Stoughton Public Schools has continued their partnership with SEED, Science & Engineering Education Development to offer elementary students hands-on science programs. This year, students in grades 3 and 4 work virtually with the scientists from SEED on Fossil and Waves programs, respectively. These hands-on learning experiences allow students to take a deep dive into scientific inquiry with two real scientists.

### **Humanities**

As part of an ongoing initiative, Little Free Libraries have been purchased and installed at all five elementary schools and Stoughton High School. The O'Donnell Middle school will have two little libraries installed once spring arrives and the ground is all thawed out! This initiative was started three years ago to help build a sense of community, to inspire readers, and to expand book access for all. Studies prove that the more books in or near the home, the more likely a child will learn and love to read. By providing books all year 'round, these book-sharing boxes can help to mitigate the "summer slide" where kids' reading skills slip and provide 24-hour availability, making it possible for kids and working parents to share books at times that are convenient.

# **SOUTHEASTERN REGIONAL SCHOOL**

1968-69

*Report of the*  
**Southeastern Regional Vocational Technical School District**

Robin Gamzon Zoll, Stoughton Representative on the School Committee, [rzoll@sersd.org](mailto:rzoll@sersd.org)

The Southeastern Regional Vocational Technical School District consists of a four-year public high school and a post-secondary technical institute. During 2020-2021, the high school offered twenty career majors to students from Brockton, East Bridgewater, Easton, Foxborough, Mansfield, Norton, Sharon, Stoughton and West Bridgewater. The Southeastern Technical Institute offered the following programs: Practical Nurse, Medical Assisting, Dental Assisting, Machine Tool Technologies (Advanced Manufacturing), Cosmetology, Culinary Arts; Electrical, HVAC and Plumbing.

The District School Committee consists of ten dedicated individuals elected from the communities of Brockton, East Bridgewater, Easton, Foxborough, Mansfield, Norton, Sharon, Stoughton and West Bridgewater.

The 2021-2022 District operating budget for Southeastern was \$33,265,238. The Southeastern Regional District's enrollment was 1,624 students of which Stoughton had 111 students or approximately 6.8% of the total enrollment. Stoughton's assessment for 2022 was \$1,386,641.

**Southeastern Regional Vocational Technical High School**

At Southeastern this year, students chose from twenty career majors in preparation for life's opportunities and challenges. Our school combines a rigorous academic curriculum with challenging vocational and technical studies to help students realize their full learning potential.

The schedule was designed to have students alternate between academic and technical coursework. This process promotes integration of studies and helps bridge the gap between theoretical and practical experience.

The hands-on approach to learning helps reconnect students to education, and provides the basis for life-long learning—an essential skill in today's highly competitive global market.

**Southeastern Technical Institute**

The Mission of the Southeastern Technical Institute is to transform students into lifelong learners, and transition graduates into entry-level positions within their career field. The Mission and Goals are organized around four core philosophies; the Mastery of Foundation Skills, the Development of Interpersonal Skills, Proactive Student Engagement, and a commitment to Stretch Learning Initiatives.

The Southeastern Technical Institute offers Dual Enrollment which is a partnership with in-district high schools that enables high school seniors to attend STI during the last semester of their senior year. After graduating high school, students continue in their selected program and graduate from STI within six months to one year with industry certification.

**Stoughton's Class of 2021 Graduates**

Michael Mello, Benjamin Chisholm; Anthony Akikie, Connie Andrade, Anthony James Barbosa, Roshide Louis, Eric Bruno, Dejuan Dunn, Morgan Beatty, Morgan McCarthy, Nkesi Omodu-Amadi, Lauren Copfinger, Halle Morrell, Kaitlynn Wanders, Rahshando Gunn, David Wallace, Nicholas Connelly, Mariah Costa, Cynthia Souto, Aixa Vieira Fontes Rodrigues, Kiely Medeiros, Ryan Joyce, Kayla Denis, Kylee Kalweit, Thomas Jasmin, Maxwell Loew, Avery Tartamella

**FOR MORE INFORMATION**

Additional documents and information may be accessed at our website at <http://www.sersd.org> or [www.stitech.edu](http://www.stitech.edu).

**TOWN OF STOUGHTON**

**EMPLOYEE SALARIES**

**2021**

Employee	Employee Gross
BONNEY, JOHN	205,853.28
OWENS, JOHN	188,848.16
HOLMES, BRIAN	188,819.88
MUKSIAN GRIMM, ROBIN	188,726.74
MEROLA, MICHAEL	188,356.07
MCNAMARA, DONNA	181,080.86
O'CONNOR, JAMES	177,168.25
FORD, JONATHAN	176,900.93
BARKER, EDWARD	172,858.82
HARDY JR., ROGER	165,410.21
MCGOWAN, DANIEL	160,027.02
CONFORTI, DAVID	158,577.32
LYDSTONE, JOHN	158,167.85
MCNULTY, THOMAS	157,722.38
CARROLL, MICHAEL	152,434.40
BARBER, DANIEL	151,919.87
BREEN, SCOTT	150,708.03
DESOUSA, JOSEPH	149,806.68
FITZGERALD, THOMAS	147,948.48
TISDELLE, MARC	145,852.52
RUSH, JAMES	144,193.44
DERBY, NATHAN	144,144.91
BARKOWSKY II, WILLIAM	144,046.28
MEDINA, MICHAEL	143,011.20
PIATELLI, KATHLEEN	142,493.59
COVINO, THOMAS	140,408.49
MILLER, JULIETTE	138,215.21
HANSLER, TIMOTHY	136,087.72
MCNAMARA, STEPHEN	135,733.31
CAMPBELL, DOUGLAS	134,000.50
COLANTONIO, MATTHEW	133,658.49
CARMICHAEL, DANIEL	133,334.48
BRACKETT, JAMES	132,905.94
JENKINS SR, DIN	132,457.00
MARDEN, STEVEN	130,759.68
MCNULTY, PHILIP	130,297.41
GUGLIA, DAVID	130,135.85
SAMPSON, CAROLAN	129,874.77
MCGIBBON, TYLER	127,859.35
CARREIRO, WILLIAM	127,650.30
FEENEY, LYNDA	127,132.79
MACOMBER, JACKSON	124,351.88
O'NEIL, GEORGE	124,128.66
CARROLL, TIMOTHY	123,994.99
DEVINE, ROBERT	123,568.49
PECK, MICHAEL	123,040.78
CURTIN, JAMES	122,591.86

FEENEY, CHRISTINE	121,711.32
WILLIAMS, CAMERON	120,530.72
WILLIAMS JR, PAUL	120,235.29
BRUCE, JANIECE	120,158.37
O NEIL, MICHAEL	120,092.85
DONAHUE, RYAN	119,934.94
CAMPBELL, JAMES	119,347.94
COOPER, SADIE	117,756.43
CONNELLY, MICHAEL	117,554.18
MCNAMARA, JAY	117,023.09
JASMIN JR, RICHARD	116,909.16
GIFFUNE, PAUL	116,005.13
MCGEE, RYAN	115,895.20
LONDERGAN, ELIZABETH	115,197.22
SCANLAN, JACOB	114,941.82
NEWBURY, BRADFORD	114,618.00
GOLDBERG, JUSTIN	113,533.12
GALLAGHER, COLBY	112,885.23
HUSSEINI, JOYCE	112,365.86
BASLER, PATRICIA	112,086.99
GROVER, CHRISTOPHER	111,920.22
CANCELLIERI, ROBERT	111,897.08
ROWE, WILLIAM	111,786.99
LIMA, KEVIN	111,476.31
GRASSO, KAREN	111,185.50
BULLOCK SR, ROBERT	110,948.84
TEDESCO, THOMAS	110,715.63
FARIA, SHAWN	110,590.01
BARRETT, SANDRA	110,503.24
SHROPSHIRE, PATRICIA	110,298.98
PARKER, DEBRA	109,629.04
MONAHAN, KATHLEEN	109,589.56
BURAK, HALLIE	109,574.42
CHIPMAN, DONALD	109,189.12
SARAIVA, AMY	108,901.45
SACOCO, MAUREEN	108,791.64
VILLEGAS, JOEL	108,655.84
KELLOGG, KIMBERLEY	108,495.83
GOLDBERG, GREGORY	108,365.74
BONTYA, ALAN	108,320.43
TRACEY, WILLIAM	108,162.95
COLUMBUS, LAURIE	107,990.50
NICHOLS, JANET	107,990.50
GRASSO, RICHARD	107,984.96
BULLOCK, KAREN	107,727.38
MCCAFFERTY, PAUL	107,353.37
WALL, DOUGLAS	106,912.86
MCCORMACK, THOMAS	106,801.04

KUHN, ROBERT	106,724.52
MOKRISKY, BRYAN	106,130.94
GIBBONS, JOSEPH	106,121.86
FLEMING, DENISE	106,110.76
HARRISON, JACQUELINE	105,910.46
JACOBS, JENNIFER	105,904.01
HEALEY, WILLIAM	105,415.46
CONLON, JAMES	105,377.53
SLAGEN, JESSICA	105,240.46
SOMERS-QUEALY, AMY	105,041.92
ZBINSKI, SHEANNA	104,981.29
PAULA, TIANI	104,945.53
ATWOOD, MELANIE	104,916.10
REGAN, JAIME	104,908.83
KELLEY, CHAD	104,850.50
MEDEIROS, ALBERT	104,761.40
HORSFALL, CRAIG	104,677.92
BUSCHENFELDT, KATHLEEN	104,584.00
CARR, CHRISTINE	104,568.81
SPRAGUE, EILEEN	104,293.26
MCDONOUGH, DIANE	104,293.26
COWGILL, MICHAEL	104,136.98
WIEBE, AMY	103,883.19
HIGGINS, LAURIE	103,812.56
FRATTASIO, CHRISTINA	103,730.46
DYER, CHRISTOPHER	103,708.20
RUBIN, JOEL	103,669.54
LEBLANC, PAMELA	103,590.58
BECHET, KEVIN	103,566.58
STRACHAN, ALLYSON	103,262.03
TURNBULL, HILARY	103,077.93
BOURGET, GREGORY	102,880.59
KENNEALLY, ROBIN	102,870.50
LINEHAN, JULIE	102,630.46
CAREW, BRYAN	102,311.10
LEWIS, KATHERINE	102,310.70
HORNE, JENNIFER	102,261.10
TILLEY, ALICIA	102,226.58
SHUEL, ERIC	102,192.58
CATRAMBONE, ELIZABETH	102,021.10
RUSCHIONI, JANEAN	101,907.36
WHITTAKER, LAURA	101,777.18
PIRRI, ANTHONY	101,715.84
HUSSEY, JOHN	101,551.03
LEE, SAN	101,547.84
DONOVAN, WILLIAM	101,535.20
HAYES, MEGHAN	101,490.46
RUSSELL, SHERIDAN	101,440.58

DUCHARME, LAUREEN	101,290.58
GOLDBERG, JILLIAN	101,270.04
ERNST, BRIAN	101,221.06
FIDLER, LAUREN	101,072.86
KALEN, KENNETH	101,054.04
BROOKSHIRE, CORINNE	101,008.86
STUKEY, DEREK	100,921.85
PAINTEN, DAVID	100,751.09
PEARL, KATHARINE	100,685.72
DENNENO, VICTORIA	100,648.90
CRIMMINS, JANET	100,565.08
SOLOMON, ROSS	100,545.54
DONOVAN, DIANA	100,465.46
FLEISCHMAN, KELLY	100,442.46
NICHOLAS, THOMAS	100,359.18
MACKAY, JILL	100,327.48
SCULLANE, AMY	100,255.60
CORRENTE, CAROLYN	100,171.22
JARDIN, DAVID	100,163.33
FOWLER, JEREMIAH	100,157.21
BEAULIEU, CRAIG	99,996.38
MONBOUQUETTE, JEREMIAH	99,764.47
SOMMERS, CARY	99,745.54
FLANAGAN, RYAN	99,744.49
FONTINHA, JOSEPH	99,741.54
FUREY, BETHANY	99,615.48
KAPLAN, DONNA	99,534.09
NEWCOMB, LORI	99,461.22
LETENDRE, ROBERT	99,437.40
MELLYN, SCOTT	99,409.97
RONDEAU, LINDA	99,268.94
DONAGHY, ERIN	99,240.46
COLLAMORE, ELLEN	99,186.46
ERICKSON, JOHN	99,182.24
O'CONNELL, MOLLIE	99,150.46
GENATOSIO, MORGAN	99,142.67
SLOWINSKI, JUSTIN	99,116.49
FARQUHARSON, LIZA	99,110.46
GIATRAKOS, JANINE	99,105.20
SILVA, THOMAS	99,100.46
ANGELOS, JENNIFER	99,090.46
SMEDILE, JANINE	99,090.46
DUNKLEE, REBEKAH	99,090.46
GORMAN, WILLIAM	99,090.46
INGRAO, MICHAEL	99,090.46
KAFKA, JENNIFER	99,090.46
KENNEDY, MEG	99,090.46
LOCKHART, MICHELLE	99,090.46

MACDONALD, JILLIAN	99,090.46
MCCABE, SUSAN	99,090.46
DEMAYO, KRISTEN	99,006.10
GETCHELL, ERIN	98,930.52
JOHNSON, MELISSA	98,870.70
LIMA, BRANDON	98,867.91
BERTELETTI, KRISTIN	98,815.58
BERNSTEIN, LAUREN	98,718.58
KELLOGG, WILLIAM	98,710.58
DACEY, ROBERT	98,680.58
SHUTE, ANNE	98,661.10
ARMOUR, MICHAEL	98,521.84
MULVEY, MAUREEN	98,437.68
JAMIEL, CAITLIN	98,403.18
EVANGELISTA, DOMINIC	98,191.81
GADA, MATTHEW	98,018.86
MORRISON, CARRIE	97,971.10
INGRAO, MELANIE	97,881.10
DANCEY- BEAULIEU, ALYSSA	97,873.10
KALIANOTIS, NICOLE	97,863.10
MEDEIROS, TIMOTHY	97,823.89
SWEENEY, PATRICIA	97,741.10
BLANCHARD, LYNN	97,463.84
CARLTON, KEVIN	97,435.52
DOHERTY, REBECCA	97,393.90
MAMEDOVA, YELENA	97,393.90
ROSEN, FELICIA	97,393.90
DELONG, ELIZABETH	97,261.10
GREABLE, SARAH	97,261.10
GUSTAITIS, KATHLEEN	97,261.10
WASHBURN, KIRA	97,261.10
WELCH, KRISTEN	97,261.10
CRISCUOLO, GENEVIEVE	97,149.18
MONTY, JOSEPH	97,134.78
MANCHESTER, BETH	97,065.10
SCAFIDI, SHAWNA	97,057.14
HARKINS, BRIAN	97,038.66
BONDA, LINDSAY	97,028.87
CHEEVER, HEATHER	96,798.14
BRYANT, JANICE	96,713.84
KELLY, JENNIFER	96,605.58
LECLAIR, ROGER	96,570.51
O REILLY, RACHEL	96,491.54
SPINTIG JR., FREDERICK	96,436.01
CHARBONNEAU, JOHN	96,422.48
SOMERS, DEREK	96,319.98
VALAIR, CAITLIN	96,317.79
LEVESQUE, KELLY	96,285.64

HATCH, COREY	96,107.69
DONOVAN, MELISSA	95,920.58
SCANLAN, BRIAN	95,902.75
SMALL, DEREK	95,864.14
HARVEY, PAUL	95,828.35
FIDLER, KATHLEEN	95,770.58
HOFFMAN, ERIC	95,743.00
LARACY, TYLER	95,661.58
FARWELL, WILLIAM	95,621.84
MARCUS, JOHN	95,528.22
BABB, JAMES	95,490.58
DONOVAN, JOSEPH	95,490.58
GALLAN, KRISTIN	95,470.58
JOY, DAYNA	95,470.58
MONAHAN, JUSTINE	95,470.58
MCCORMICK, ANDREA	95,470.58
WALLACE, CATHERINE	95,470.58
WASOKA, ANDREA	95,470.58
MAHON, CHRISTINA	95,470.58
REARDON, JOHN	95,371.36
DRUMM, MEGAN	95,347.02
CALLAHAN, TIMOTHY	95,346.19
GARRANT, TRACY	95,312.14
CARDOSO, NICOLE	95,312.14
DECHATRETTE, STEPHANIE	95,250.40
EVANS, CHRISTOPHER	95,197.85
THIBEAULT, CASSANDRA	95,125.52
GALLAN, DANIELLE	94,995.89
PROCTOR, CATHERINE	94,953.71
O CONNELL, KAREN	94,759.20
FINNEGAN, KRISTEN	94,683.22
FANNING, DAVID	94,572.28
DILLON, WINI	94,374.07
FISHER, SANDRA	94,364.07
DUKE, KAREN	94,353.96
KING, MERRILL	94,353.96
RILEY, NANCY	94,125.52
SCANLON, JESSICA	94,095.52
GUNNING, JOHN	94,092.10
BIRKEMOSE, ELIZABETH	94,085.52
JACKSON, ELIZABETH	94,085.52
RELIHAN, SARAH	94,085.52
PERRY, MERIDITH	94,085.52
RADEFF, SAMANTHA	94,085.52
SPEARS, CHRISTINE	94,085.52
SPIROPULU RIGAS, EKATERINI	94,085.52
TOMECEK, KERRY	94,085.52
MALTBY, MELISSA	93,954.40

KIMBALL, MARIANNE	93,952.28
CHATSKO, DEANNA	93,950.52
NICKELSON-MANN, CHRISTOPHER	93,873.94
O'SULLIVAN, JENNIFER	93,749.78
DECELLE, KEVIN	93,692.41
CABRAL, RYAN	93,641.07
MORRISSEY, JOHN	93,609.84
SILVA, GEORGEIII	93,480.04
ANDERSON, MAUREEN	93,166.47
NUTE, PAULA	93,156.21
BRUTTANITI, FRANCES	93,156.21
VELOZO, NICOLE	93,073.84
KILLION, RACHEL	92,827.52
NUTTING, ELIZA	92,693.84
CARROLL, MOLLY	92,692.92
CARTER, CHRISTINE	92,624.12
STANSFIELD, JESSE	92,369.12
MONTGOMERY, YVONNE	92,333.84
MOLL, HILARY	92,332.26
MANGE, JOHN	92,321.39
RODRIGUEZ, GIOVANNI	92,305.89
WILBUR, KERRY	92,303.84
MCLUCAS, CORBETT	92,232.27
GALANIS, AMANDA	92,192.06
DAVIS, CHRISTOPHER	92,188.64
CEDERQUIST, LORI	92,163.84
BENITEZ, JILL	92,153.84
CRAVEN, KARINE	92,153.84
DAILEY, SHARON	92,153.84
EGAN, DANIEL	92,153.84
IPPOLITO, LAURA	92,153.84
O HARÁ, MARGUERITE	92,153.84
SASIN, COURTNEY	92,153.84
SIMPSON, JENNIFER	92,153.84
WALSH, STEPHANIE	92,153.84
RAEKE, ELINOR	92,075.60
CARRARA, STEPHANIE	91,822.98
BARRETT, SUZANNE	91,711.06
MANGANARO, JOSEPH	91,573.65
ROSE, JOSEPH	91,558.26
THOMPSON, SHANE	91,431.27
MCRAE REID, HEATHER	91,233.18
GILBERT, EDWARD	91,168.54
DANIELS, TARA	90,773.20
LEWIS, NICOLE	90,372.48
KOWALCZYKOWSKI, ROGERIA	90,313.58
MURPHY, KENDRA	90,092.10
PURNELL, DIANE	89,754.22

KELLY, ANDREW	89,708.80
CAMARA, STEVEN	89,453.23
FOLEY, PATRICIA	89,422.18
OLIEN, MATTHEW	89,322.74
BERTRAM JR, JAMES	89,171.07
FARWELL, MATTHEW	89,027.61
GUILLOTTE, TIMOTHY	88,895.60
CARTY, KEVIN	88,895.38
MCCARTHY, PAMELA	88,643.45
DEROSA, ROBERT	88,500.56
PERRY, LAWRENCE	88,449.53
LAW, PETER	88,377.30
WOODRUFF JR., STEPHEN	88,231.24
DOWD, LEAH	88,173.26
LEONARD, ANNMARIE	88,152.06
PURNELL, STEPHEN	87,972.32
FREITAS, PAULA	87,843.18
DEANDRADE, JOHN	87,841.78
HERMAN, SUSAN	87,314.58
BONNEY, MICHELLE	87,192.06
KURTINITIS, IAN	87,172.78
VELAZQUEZ, JAIME	87,101.81
BIRNSTILL, KEVIN	87,058.22
MCDONNELL, SUSAN	86,754.23
COSTELLO, AILEEN	86,724.38
HARROP, BRIAN	86,324.92
ARAUJO, TYLA	86,032.77
ASZTALOS, JULIE	85,830.04
DENNENO, PETER	85,772.99
CROWLEY, KATRINA	85,747.19
SBARDELLA, JOSEPH	85,701.40
BENOIT, STEPHEN	85,587.40
NORMAN, BRYAN	85,444.38
CUSACK, KERRI	85,414.38
PUSTIZZI, MEAGHAN	85,414.38
LANGLOIS, LAURENCE	85,261.49
SHEA, MARY	85,203.58
PAZYRA, MICHAEL	85,145.97
TAPPER, TERESA	85,128.28
MARTIN, MARY	85,097.40
BROOKS, LINDA	84,823.09
GILLIS, CHARLES	84,798.64
LARACY, MICHAEL	84,661.87
O NEIL, DAVID	84,541.96
HUNT, JOHNATHAN	84,520.80
HORAN, WILLIAM	84,172.10
SULLIVAN, JENNIFER	84,153.64
WASIK, BRITTANY	83,955.72

DIABATE, ASSATA	83,878.62
POMFRED, RHONDA	83,832.25
GALLAGHER, KERRY	83,610.72
MCGRATH, PAUL	83,404.76
RODENBUSH, MATTHEW	83,028.04
COLLINS, STEPHEN	82,872.06
BUCCIERI, ANTHONY	82,797.94
KELLY, JENNA	82,654.86
DOLAN, DIANNE	82,481.12
SERA, MATTHEW	82,475.54
WHITING, ANDREW	82,037.46
MARTIN, MARY JANE	81,938.22
WATERMAN, LINDSEY	81,687.06
COOK, JONATHAN	81,602.67
DOWNER, ALLISON	81,534.86
SWIMM, HEATHER	81,506.14
SPRAGUE, LEA	81,506.10
PATTON, STEPHANIE	81,395.70
FISHER, NANCY	81,331.80
RELIHAN, SHANE	81,231.88
SINGLETON, ANA	80,961.25
KANE, ANGELA	80,887.06
SMITH, BRIAN	80,781.67
HORAN, DANIELLE	80,764.82
FERREIRA, MICHAEL	80,593.01
YOUNG, NATALIE	80,590.10
CRONIN, KEVIN	80,353.87
VISSER, JOSEPH	79,880.79
WARREN, THOMAS	79,811.31
MAKSY, AMANDA	79,605.38
WILD, ALEXANDRA	79,429.56
MEDEIROS, DENNIS	79,375.61
JASMIN, RICHARD	79,307.98
FRANCISCO, JOSE	79,195.52
GAGNE, JONATHAN	79,144.43
WOOD, CHELSEA	78,973.56
PATTERSON, ANDREW	78,895.05
MALOOF, LYNNE	78,472.88
KUMAR, JESSICA	78,259.43
DAWSON, MELISSA	78,237.62
MCELLIGOTT, LORRAINE	78,060.82
MCSHEA, SARAH	77,663.47
BOUGHTON, ERIN	77,613.10
DESCHENES, JESSICA	77,523.92
SPINTIG II, FREDERICK	77,411.66
GRIFFITH, LINDA	77,394.28
CROWLEY, JULIANNE	77,180.86
SWEENEY, WILLIAM	77,158.26

HATCH, KAYLA	76,944.12
MASCIARELLI, RHONDA	76,684.86
REDMAN, MELINDA	76,643.56
TOBON, CHRISTINA	76,585.10
WELCH, MEGHAN	76,363.56
LITTLE, FREDERICK	76,338.56
DUPONT, ROBERT	76,295.95
PALO, CAITLYN	75,999.99
RASHID OLESLAMI, FAEZEH	75,890.10
PEIXINHO, RITA	75,793.99
PORDER, BROOKE	75,669.10
DUPONT, KANDE	75,605.67
FARIA, JACQUELINE	75,605.10
RUSSELL, JILL	75,439.33
CAUCHON, MATTHEW	75,351.08
BONTYA, JACLYN	75,280.10
MCLEAN, CLIFFORD	75,230.10
CARDOZA, ROBIN	74,894.76
CARDOSO, THERESA	74,870.47
PALMER, PATRICIA	74,720.10
FAHEY, KELLY	74,578.32
OLSHIN, JOSHUA	74,445.95
MORAIS, JOSE	74,311.03
CURLEY, STEPHEN	74,107.72
HORNBROOK, LEIGH	73,927.72
BOYD, BRETT	73,927.49
BARRUZZA, VICTOR	73,908.32
IFILL, KULNATHEE	73,815.75
BROWN, KAREN	73,774.39
NOLAN, MICHAEL	73,635.00
JARASITIS, KELLIANN	73,533.98
ARGUIMBAU, JAMES	73,092.51
DOYLE, MICHAEL	72,952.57
BELLINI, JULIE	72,803.56
FRASCA, ANNE	72,788.20
CRATTY, GABRIELLA	72,636.82
MCCANN, JEANNE-MARIE	72,469.04
SERA, STEPHEN	72,439.81
COUGHLAN, SHEILA	72,345.80
HOGAN, JEANETTE	72,295.28
SPENCE, JILLIAN	72,170.03
DOHERTY, WILLIAM	72,158.72
MACEDO, JOAO	72,027.86
BOYRAZIAN, DIANE	71,893.56
WEIGEL, CHRISTOPHER	71,893.56
EARLE, JENNIFER	71,893.56
SOBOL, JENNIFER	71,888.14
ASSELIN, TRISHA	71,627.72

FALCIONE, JENNIFER	71,327.98
MALTBY, GINA	71,255.68
CARMICHAEL, KELLIE	71,192.66
POIRIER, CHRISTOPHER	71,062.02
FEENEY, KRISTEN	71,059.39
WARFIELD, BRITTANY	70,732.66
MARINELLI, KATHLEEN	70,535.70
ARAUJO, ROY	70,448.78
WOOD, CAITLIN	70,122.52
GRECO, ROBERT	70,105.65
STARRING, ALLISON	69,992.66
NICKERSON, MARK	69,946.47
DEVORE, DEIDRE	69,844.42
BUCKLEY, MICHELLE	69,834.19
O'DONOGHUE, JOHN	69,800.85
PEZZA, CHRISTOPHER	69,618.43
AKIKIE, STEPHEN	69,557.40
PIERSA, SUSAN	69,483.98
CHAPMAN, JAMIE	69,392.42
SIMMS, DEREK	69,352.66
FELTON, JESSICA	69,347.72
KENNEY, TYLER	69,289.82
MONTELLO, AMY	69,253.66
SBORDON, JESSICA	69,242.42
LEWIS, GEORGEANN	68,934.38
BAUMAN, BETTY	68,902.54
CAYTON, KATHRYN	68,848.10
LYDON, AMANDA	68,842.48
CRIMMINS, MEGAN	68,729.20
MURPHY, NICOLE	68,515.52
CANCELLIERI, VANESSA	68,427.72
SILVA, ALICIA	68,427.72
COREY, KAREN	68,427.72
ABOURJAILY, RITA	68,201.61
SIMPSON, JAMES	67,968.57
MUSTO, KEITH	67,964.09
TRUDEAU, RENEE	67,962.66
DRISCOLL, EMILIE	67,867.57
PIKE, HILARY	67,822.78
GUBA, ASHLEY	67,678.62
GREENE, JENNIFER	67,655.01
DELELLO, AMY	67,413.98
COFSKY, MICHAEL	67,242.40
CANCELLIERI, MARY	67,241.10
GORMAN, PATRICIA	67,241.10
DEFRIAS, NICHOLAS	67,226.72
MEYER, BARBARA	67,078.99
PALMA, ANGELA	67,033.20

BAILEY, MALLORY	66,837.66
CLANTON, KELLY	66,741.62
MELO, JOE	66,679.16
COTTER, WILLIAM	66,561.59
COMEAUX, CANDICE	66,516.86
GRASSO, ALEXANDRIA	66,500.30
SUN, FUQIN	66,426.32
KAVANAGH, BRIAN	66,386.12
GRIFFIN, SARAH	65,855.40
BARRETT, JANESSA	65,741.32
MOGAN, FRANCIS	65,615.68
BOLIO, JOHN	65,426.82
MASON, BRIAN	65,251.28
NEARY, THERESA	65,213.66
SLADE, JENNIFER	65,120.85
LABRIE, SARAH	65,098.98
SOUSA, JOANNE	64,994.28
VARGAS, CRISTIANA	64,992.66
HASTINGS, EMILY	64,992.66
JOHNSON, MELISSA L	64,992.66
PECK, CHRISTOPHER	64,955.61
PAYNE, THAIS	64,868.90
GOREA, CONSTANTIN	64,816.34
GORDON, MELANIE	64,690.42
FALLON JR., CHARLES	64,198.98
CORMIER, LINDA	64,023.81
STANKIEWICZ, CURT	64,021.81
BLANEY, KIRSTEN	63,899.98
PHIPPEN, ANTHONY	63,842.67
BOURJI, NADA	63,812.40
SARNIE, KATHERINE	63,542.58
MELO, VICTOR	63,500.64
HURLEY, SHANE	63,422.89
LEAHY, SEAN	63,388.29
ANGELOS, JORDAN	63,357.00
MCDONOUGH, JOHN	63,338.78
HARBACK, KURT	63,125.99
MURPHY, ALYSSA	63,114.90
MURPHY, MEGHAN	62,937.80
MOORE, MELISSA	62,769.80
BOHN, CHRISTINE	62,766.30
STATKUS, KENNETH	62,488.84
CABRAL, JESSICA	62,446.30
MANCHESTER, DARLENE	62,341.16
AMARAL, ANTONIO	62,322.83
BROWN, KAYLA	62,266.58
FITZGERALD, CATHLEEN	62,046.04
HURLEY, KIMBERLIE	61,953.20

NAPOLI, ELIZABETH	61,953.20
CHAPMAN, DEIRDRA	61,922.82
O'BRIEN, KRISTEN	61,641.20
MORIARTY, ELSA	61,498.12
HELFRICH, WILLIAM	61,468.72
MATHIEU, ROSE	61,410.64
CORRIGAN, PATRICK	61,197.51
HANSON, GERALYN	61,133.44
BLANEY, ELLEN	60,970.10
PEDRO, ALFREDO	60,853.51
MONTEIRO, ERNESTO	60,808.37
POWERS, KATHLEEN	60,797.58
MORGAN, WESLEY	60,602.81
VIEIRA, RACHEL	60,509.76
DEAN, AMY	60,396.32
JOHNSON, KELLIE	60,246.31
BETTLE, PAMELA	60,212.72
FARIA, PEARL	60,212.72
BOURGET, RYAN	60,112.97
HARTFORD, JOHN	60,024.55
JACKSON, ANTHONY	59,956.82
DIGLORIA, STEPHEN	59,865.95
DEXTER, ROBERT	59,851.62
PIMENTEL, ANTONIO	59,846.01
SEEMUNGAL, FERISHA	59,651.87
MASON, SEAN	59,410.42
ANDERSON, SCOTT	59,410.42
FITTON, JAMES	58,977.48
JAMES, EBONIE	58,910.42
DICKIE, HANNAH	58,807.58
HARBACK, BRUCE	58,736.31
REGO, DENNIS	58,326.91
MILLER-ANELLO, WENDY	58,285.64
WARD, GERALDINE	57,955.40
PEREIRA, TRACY	57,709.75
HARTNETT, SARAH	57,671.66
SWEENEY, CHRISTOPHER	57,514.90
BAETA, LYNNE	57,437.18
COELHO, ARTHUR	57,316.64
VICKEY, DAVID	57,185.40
SCOTT, JESSICA	57,012.58
CARMICHAEL, MICHELLE	56,928.98
GRASSO, JACQUELYN	56,860.08
MCGREEVY, RICHARD	56,859.11
CAULFIELD, AMANDA	56,299.96
KUCZYNSKI, JUSTINE	56,277.21
GAUL, TRACY	55,868.90
FERREIRA, PETRA	55,868.90

GUAY, JESSICA	55,868.90
CARAVAGGIO, JASON	55,827.65
WOODWARD, NOELIA	55,635.83
GRIFFIN, ERIN	55,408.13
BERGHMAN, LAUREN	55,313.45
DORE, JAKE	55,240.01
FABRIZIO, BRIGITTE	54,883.02
BLACKADER, SARA	54,546.73
BESHERS, STACEY	54,426.09
MCCABE, REBECCA	54,416.62
DEPOUTOT, HANNAH	54,388.70
CAMARA, NESTOR	53,951.15
MILLS, JOHN	53,687.67
MCDERMET, JULIA	53,655.50
DONOVAN, KATIE	53,084.59
BITHELL, JENNIFER	53,008.58
ALKALAY, DEBORAH	52,829.34
WHITE, STEPHANIE	52,757.80
ROMEIRO, TERESA	52,639.21
OKEEFE, EDWARD	52,448.38
HAMMER, MICHELLE	52,346.56
HOJLO, LEONA	51,400.28
HOULE, SHERAY	51,307.11
DEWSBURY, ERICA	51,291.68
BARRETT, SANDRA	50,971.62
TURNER, CAROLYN	50,259.28
JOHNSON, DEIRDRE	50,252.70
ANDRADE, DANIEL	50,205.38
MORIARTY, PATRICK	50,199.83
CAPELESS APPLEBY, BRITTANY	49,831.50
TAYLOR, RIKKE	49,712.54
MEROLA, ASHLEY	49,688.58
ALTWEIN, KAREN	48,877.68
KERMAN, LEANNE	48,790.56
RODRIGUES, JOAO	48,759.04
ELLIOTT, SHANE	48,755.08
FISKE, ANN	48,678.88
BATES, DENNIS	48,645.57
GEKOW, SMADAR	48,071.72
ALEXANDRINO, SANDRA	47,887.60
REID, MOLLY	47,874.54
CURBOW, KEITH	47,862.44
NANCE, KEITH	47,838.27
BUCK, AMBER	47,780.82
LEBLANC, DEBRA	47,763.68
ANTONELLI, ROSEMARIE	47,707.08
JOHNSON, SHARON	47,625.28
GIDLEY, ROBERT	47,000.85

DRISCOLL, DANIELLE	46,943.52
CARDINAL, DENISE	46,557.49
BERMUDEZ HAMILTON, CHRISTINA	46,530.40
LOCHIATTO, DENISE	46,331.99
RUSH, RICHARD	46,135.63
BOURKICHE, AMY	46,114.24
SAHLE, ZERISENAI	45,863.36
BRAUNEIS, LOUISE	45,642.09
HART, LINDSAY	45,583.60
BARROS, ANTHONY	45,219.28
PEREZ, SOPHIA	45,153.52
SNYDER, RICHARD	45,139.64
FANNONEY, NICOLE	45,010.85
CARREIRO, WILLIAM	44,764.26
BUSHLOW, LAURA	44,289.58
PICKETTE, JEFFREY	44,107.32
RAAB, THOMAS	43,745.85
GIROUX, JULIE	43,551.34
MENDONCA, JOSE	43,459.64
ROTHWELL, MARY	43,139.84
LEDIN, JEFFREY	42,879.68
DESOUSA, ROBERT	42,348.31
RICHARD, SCOTT	42,038.16
STAULO, THERESA	41,866.54
IKONITSKIY, MARIA	41,783.57
CUMBERLAND, GORDON	41,449.38
HURLOCK, CORINNE	41,289.18
REID, DEBRA	41,003.48
MENESES, MELISSA	40,872.59
FINIZIO, AMANDA	40,711.56
CARVEY, JACQUELINE	40,624.54
KING, ROBERT	40,618.08
LYDON, AMY	40,605.13
JONES, MARGO	40,440.08
HAVENER, HILLARY	40,294.96
NELSON, JACOB	39,846.26
KUSCHEL, RAYMOND	39,649.86
BECHET, JULIE	39,550.38
HINTHORNE, DANA	39,398.31
DESANCTIS, MELINDA	39,281.50
SOARES, DANIEL	39,141.42
HEANEY, KAITLIN	39,044.96
MCGRATH, CHRISTOPHER	38,605.60
HAMBLIN, CHRISTOPHER	38,391.98
GOULSTON, PATRICIA	38,144.62
KRIM, CAITLIN	38,124.85
REIS, MAGGIE	37,960.49
RIKER, ASHLEY	37,787.06

DOWLING, KEVIN	37,665.24
PAINTEN, THOMAS	37,648.91
BERRY, KEITH	37,335.08
JORDAN, CHARMAINE	36,978.40
BLAIZIS, CRAIG	36,776.52
MUSE, KATHRYN	36,583.36
TRACEY, THOMAS	36,232.60
CIFFOLILLO, WAVERLY	35,981.44
FURIOSO, ANGELA	35,769.20
JOHNSON-BARRAULT, CATHERINE	35,769.20
ST GEORGE, THERESA	35,727.93
MCLAUGHLIN, KATHY	35,509.72
BYRON, PATRICK	35,153.05
JACKSON, KAREN	34,541.50
PASCARELLI, ANTHONY	34,523.75
FRAINE, JESSICA	34,418.37
GREER, JESSICA	33,297.25
MILLIEN, ROLAND	33,022.32
BARONCELLI, SARA	32,781.34
JUMPER, PETER	32,725.92
KUHN, JESSICA	32,628.23
LINEHAN III, JOHN	32,410.98
KENDALL, KATHLEEN	32,269.37
HATCH, DAVID	31,922.42
GIBB, CAROL	31,681.62
NYE, KATHRIN	31,417.12
CLANCY, ASHTON	30,881.44
SMITH, ELIZABETH	30,269.63
HALLOCK, KEVIN	30,101.20
NANDAKUMAR, NIDHI	29,910.00
KASSLER, BARRY	29,846.88
GARERI, DANIEL	29,829.89
LAVALLEE, DEENA	29,549.03
BEDER, TAMARA	29,407.34
PECK, STEVEN	29,272.59
DUBOVY, TREVOR	29,213.30
STANLEY, TANYA	28,876.40
BORGES, ANTONIO	28,861.98
LOCKE, PATRICIA	28,795.20
BURNETT, ASHLEY	28,795.20
SUPRONIK, EMMA	28,632.19
TRIEBER, KAREN	28,596.80
GARVEY, AMY	28,504.60
LUCAS, ALEXANDRA	28,502.85
FISHER, CAROL	28,422.38
MANN, PATRICIA	28,415.50
DOWNEY, PETER	28,409.92
HANDLEMAN, CLAYTON	28,175.00

EDWARDS, ADRIENNE	27,910.00
NNOLI, NDUABUGBO	27,655.44
BUKHENIK, SHELBY	27,512.15
OPPENHEIM, ALAN	27,505.00
DECOFFE, HAILEY	27,452.70
GILLARD, SARAH	27,424.20
SULLIVAN, MARY LEIGH	27,313.36
JOYCE, FIONNA	27,241.28
D'ALESSANDRO, PHILIP	27,092.52
IACOBUCCI, CHRISTINE	26,892.14
FORD, CATHERINE	26,664.20
MUSTO, ANTONINA	26,555.76
MAURIELLO, KIMBERLY	26,521.63
ECKHART, CYNTHIA	26,514.37
SIDEBOTTOM, MAURITHA	26,361.89
BURKE, GREGORY	26,310.00
POLILLIO, PHYLLIS	26,128.88
PEREIRA, GILDA	26,057.90
ROSSI, ROSEANNE	25,969.33
BAO, LANLAN	25,947.70
PARKER, MARTIN JR.	25,641.84
FRAGA-MULLEN, SUSAN	25,371.72
SAMPSON, MARTHA	25,173.75
MASTRORILLI, GAIL	25,012.32
TUCKER, JEANNETTE	24,986.18
BLOCK, LORI	24,885.44
COCHI, KATHLEEN	24,885.44
MARQUES DOLLOFF, TERESA	24,724.44
MILLS, CHERYL	24,723.70
ANTONINO, TYSON	24,711.20
WAGNER, COURTNEY	24,711.20
THOMSON - LENTINE, PATRICIA	24,533.38
KING, TANAESHA	24,521.00
MCPPERSON, SIMONE	24,520.60
VITO, LORI	24,343.64
RICHMOND, CATHERINE	24,328.58
MACDONALD, LISA	24,196.56
NELSON, PHILIP	23,752.50
CROGHAN, TERESA	23,603.14
BAKER, JANE	23,589.79
ENDRIUNAS, KATHLEEN	23,588.50
DALEY-DICASTRO, MARY	23,399.57
FLYNN, JONATHAN	23,336.70
POLILLIO, MICHELLE	23,301.16
MORRIS, ELINORE	23,257.68
RICARDO, KRISTIN	23,066.01
MORSE, SARAH	23,027.30
ANGELOS, SCOTT	22,655.57

MERZI, ANNA	22,485.34
BOUTROS, SARA	22,380.58
TURNER, BRYNNA	22,313.30
BOBBITT, MATTHEW	22,270.88
WANG, ALEXANDER	21,966.90
MCELLIGOTT, KATHLEEN	21,749.88
FOLEY, CYNTHIA	21,663.57
MAHONEY, MEGHAN	21,662.30
RICKER, LUCINDA	21,659.32
MCGARRY, DIANE	21,599.67
LESSA, LISA	21,561.47
SULLIVAN, MARIA	21,517.40
HOPKINS-MCDONALD, ANN	21,476.50
MCLAUGHLIN, MICHELLE	21,360.06
DAVIS, GREGORY	21,360.06
BREWER, MATTHEW	21,351.44
ROWE, MEGHAN	21,227.30
LEMIEUX, JANIS	21,227.30
CARDELLA, GRACE	21,127.18
SONCRANT, LAURIE	20,917.66
MENDES, SAMEIRA	20,842.34
HAYNER, DARLENE	20,777.22
MCCARTY, MARY-EDNA	20,715.56
HOUGH, DALE	20,702.32
MILAVEC, OLIVIA	20,454.00
FLECK, JULIE	20,033.24
KATZ, TRACY	19,858.57
DEANDRADE, PATRICIA	19,509.01
DIXON, MEAGAN	19,485.00
TAYLOR, EVAN	19,367.40
LERETTE, JOANNE	19,364.26
MCBRIDE, CHRISTINA	19,271.57
BAUGH, MICHAEL	19,064.20
BARBATO, DAVID	19,064.20
TERRELL, CRYSTAL	18,942.50
RONDEAU, MARK	18,932.08
NGUYEN, LILIAN	18,649.20
ANDERSON, PATRICIA	18,526.60
REARDON, SUSAN	18,414.16
HELLE, DANIELLE	18,412.70
SANTIAGO, ANNETTE	18,412.70
HUSSEY, VIOLETTE	18,351.60
MESTRE, VICTORIA	18,239.87
CALL, AMY	18,236.01
MCGRADY, KATHLEEN	18,120.21
ODEMS, CHRISTOPHER	18,045.39
BOLL, ISAAC	18,022.30
DOLDT, CHRISTOPHER	18,022.30

JOHNSON, PETER	18,005.00
GENEREUX, ROBERTJR.	17,916.75
REICHE, MARGARET	17,790.00
HINCHEY, MARY	17,790.00
MCCARTHY, BAYLEY	17,737.14
REGO, SAMANTHA	17,706.59
SEAMAN, BETTY	17,630.05
JAHED, DUNIA	17,605.96
MENDES, DAVINA	17,505.40
RAPPOLI, LISA	17,408.60
BUCCIERI, LISA	17,190.00
GARDNER, STEPHANIE	17,130.19
CAMPBELL, DANIEL	17,051.31
CACHOPA, NICHOLAS	17,000.00
CONROY, BERNADETTE	16,999.92
MARK, DANIEL	16,995.40
BOUDROT, MAURA	16,775.73
LACIVITA, DAVID	16,700.00
JOHNSON, JODE	16,675.00
GOVERNMAN, SANDRA	16,472.16
PIERS, CRYSTAL	16,397.66
SCHULTZ, RHONDA	16,271.33
POLILLIO, KATHLEEN	16,167.04
MCNAMARA, JUDITH	16,082.90
BULCAO, LEONEL	15,817.24
DURGIN, MAUREEN	15,718.98
LEVANGIE, JULIE	15,716.75
MARONEY, TIMOTHY	15,643.90
OSTROFF, JEANNE	15,618.75
NAGIME, GILMARA	15,465.94
QUINN, MARY	15,300.00
HOYLE, EDWARD	15,282.00
ROTELLA, PAULA	15,253.86
GODES, PHYLLIS	15,178.46
JOHNSON, MEGHAN	15,159.22
ESDALE, DANIEL	14,876.05
SMALL, JEAN	14,851.04
RICHARD, SHERYL	14,793.67
CASEY, THERESA	14,747.14
LAWLESS, ROBERT	14,621.12
PEDRO, DANIEL	14,455.03
LOWE, KAITLYN	14,448.68
AMARI, SILVA	14,322.50
SOARES, ISABELLE	14,266.90
MCNAMARA, JACQUELINE	14,113.55
LANE, SUSAN	14,013.85
MURPHY, NANCY	13,986.54
MCEACHERN, STEPHANIE	13,834.12

CADIGAN, SUSAN	13,600.00
NUTTER, WILLIAM	13,524.02
GARERI, DANIEL	13,518.40
BONARRIGO, MARIANN	13,420.00
LANDON, BARBARA	13,180.00
JACKMAN, BRUCE	13,025.00
ALKOUPA, JEANETTE	12,752.94
SANTOSPAZO, ASHLEY	12,721.60
FERREIRA, CHERI	12,600.28
CRAIG, NANCY	12,592.37
MORRIS, JENNA	12,575.52
RENEY, LAUREN	12,523.04
LOUIS, DORCA	12,485.75
TWERAGO, KATHLEEN	12,423.46
MALLOCK, TINA	12,367.48
VAN DYKE, NANCY	12,355.26
SALAZAR, GELISSA	12,312.64
CHEEK, LYNNE	12,275.00
CANDELORA, NICOLE	12,164.84
SREBRO, SARAH	12,102.93
FLAHERTY, IDA	12,098.98
AUSTIN, KATHLEEN	12,098.30
MONGO, DANIEL	12,096.60
FURTADO, JOANNA	11,929.10
RODRIGUES, LINDA	11,865.60
CURTIS MAHONEY, CAROLYN	11,815.85
CURTIS, SCOTT	11,809.33
MCMAHON, HAILEY	11,780.00
GIUNTA, JUDITH	11,645.13
WADE, RITA	11,599.04
JARVIS, JOANNE	11,490.96
RODRIGUES, DANIEL	11,484.50
SONCRANT, VICTORIA	11,414.67
VIOLA, JUNE	11,391.07
ZELINSKY, RACHEL	11,353.44
WHITELEY, AMBER	11,150.72
FURTADO, KATHRYN	11,100.00
LUCAS, LOUBENSKY	11,089.00
BLACK, MARY	11,081.58
O CONNOR, EILEEN	11,026.36
LANGILLE, JOHN	11,024.16
JOHNSTON, LISA	11,014.47
BURNETT, MONIQUE	10,941.00
ABREU, JOAO	10,931.25
BILODEAU, JOSEE	10,746.60
POMBO, ROMEO	10,600.00
LEARY, ELIZABETH	10,480.53
WILLIAMS, VANNA	10,452.37

PRISCO, STEPHEN	10,413.27
BARR, JENNIFER	10,408.05
MILAVEC, MORGAN	10,400.00
MCDONALD, KELSEY	10,400.00
ADELMANN, MYRA	10,375.89
ILLION, JOSEPH JR	10,326.63
ROAN, JOAN	10,284.30
PUPKO, ANN MARIE	10,230.12
ROCHA, CHRISTINE	10,213.98
LOCHIATTO, PETER	10,166.25
MARSHALL, KATHERINE	10,146.40
JOHNSON, SHEREE	10,123.31
BOTELHO, JOHN	10,088.00
HAUSMAN, JACQUELINE	10,082.92
JARDIM, JORGE	10,082.80
LEWIS, JEAN	10,058.82
VIANA DOS REIS, MICHELE	10,000.00
GAREY, ASHLEY	9,935.43
JOLLY, THONY	9,839.20
MULLALEY, RUTH	9,704.31
JONES, LAURA	9,679.88
ROBERGE, JANE	9,643.23
ORTIZ, ANA	9,629.72
COULTER-BENNETT, MARY	9,522.00
LEAHY, KATHERINE	9,344.85
SOARES, JOSEPH	9,326.77
SAARI, SUSAN	9,239.43
COAN, SANDRA	9,128.87
PURNELL, LAWRENCE	9,100.84
MOTT, JOHN	8,974.46
ADELMAN, GERALDINE	8,960.63
COLAFRANCESCO, MICHELINA	8,879.75
JARASITIS, OLIVIA	8,869.00
COOK, MARY ANN	8,864.80
GAGNON, KYLE	8,743.25
PONCE DELEON, FABIAN	8,726.19
CURTIS, JAKE	8,547.06
PULLI, CHRISTINE	8,473.56
TUCKER, CHEYENNE	8,400.00
BRAGANCA, AMABILIA	8,368.88
FLEWELLING, ALICEN	8,287.95
KOZOL TATTLEBAUM, BEVERLY	8,240.00
LANGLOIS, CHRISTOPHER	8,223.79
BAPTISTA, FELICIA	8,212.00
APROMOLLO, PAMELA	8,189.76
MCELENEY, LAURA	8,181.51
LIPMAN, LOIS	8,102.38
BILLO, KATHRYN	8,094.72

THORNTON, PAMELA	8,057.83
CRUZ, JEANNETTE	7,982.66
NEVES, MICHAELA	7,971.76
QUIGLEY, JOAN	7,929.20
MARSHALL, THOMAS	7,800.00
HARBACK, ROBERTA	7,800.00
SEWCYK, MARGARET	7,746.18
DOOLIN, KYLE	7,745.24
GALVIN, THOMAS	7,728.00
PHIPPEN, ANTHONY	7,632.96
KLEBACHER, KIMBERLEE	7,562.78
KORFF, NOAH	7,547.60
KLEIN, MICHAEL	7,499.94
SWIERZEWSKI, CIAN	7,472.28
ECKHART, TIM	7,360.00
HOWARD, ALLISON	7,360.00
PARKER, ROBERT	7,310.00
LAWLOR, KAREN	7,267.40
POLITANO, MICHAEL	7,125.79
MACDONALD, HANNAH	7,040.00
RIVERA, SHERA	6,952.50
WILLIAMS, JAYNE	6,867.21
DEBERARDINIS, JAYME	6,800.00
WARREN, JAMES	6,783.32
NOLAN, DONNA	6,645.00
PARRIN, JANIS	6,537.40
CAMPBELL, KERI	6,505.69
BAPTISTA, FELICIA	6,470.69
REESE, MARY	6,470.00
SEIBERT, BRIAN	6,409.60
HEALEY, PATRICK	6,358.00
PETERS, ANNMARIE	6,300.00
CEPEDA, MARY	6,219.01
NICHOLS, CAROLINE	6,200.00
FARRIS, JESSICA	6,150.00
JENKINS, DENISE	6,140.63
HOLLOWAY, DONYEA	6,108.40
O DEA, BRIAN	6,000.00
HUEZO, NANCY	5,975.90
RENDINI, STEVEN	5,870.93
DIGREGORIO, ANNA	5,870.00
GRANT, JONATHAN	5,791.00
LIMA, HERMES	5,791.00
HALL, JAMES	5,740.32
CALLANDER, WYATT	5,705.00
JOHNSON, KATHLEEN	5,690.43
WHITE, MARYELLEN	5,660.00
POWERS, JOSEPH	5,650.60

ANTONELLI, FRANK	5,650.60
PEIXINHO, NICHOLLE	5,600.00
PINKOS, JARED	5,600.00
HATHAWAY, BARBARA	5,560.00
RIKER, JULIE	5,440.00
BOUIDA, FATIMAZAHRA	5,364.44
SOLIMINE, JAMIE	5,355.00
WOODFORD, RICHARD	5,332.71
ADAMS, ERIC	5,318.60
CONFORTI, TRACY	5,280.00
WRIGHT, MARY	5,260.00
D'ALESSANDRO, DEBORAH	5,123.36
CHEVALIER, JOANNE	5,057.74
STATON, DELORES	5,032.42
PETERS, KAITLIN	5,020.00
TALBOT, LINDA	5,000.00
MCSHEA, KATE	5,000.00
TABAK, KERYN	5,000.00
MCCARTHY, GABRIELLE	5,000.00
DIFANTE, LOUIS	4,983.60
PRICE, VERONICA	4,943.49
FERZOCO III, ANTHONY	4,941.00
SALVADOR, JOSE	4,900.06
MCNAMARA, JAY	4,740.00
TOLAND, EILEEN	4,720.18
MCCARTHY, CATHERINE	4,660.00
CARMICHAEL, LAUREN	4,556.31
BARDASZ, SUSANNE	4,542.09
GIROLAMO, FRANK	4,530.00
O'NEIL, DONALD JR.	4,518.98
BRUNELLI, JOHN	4,413.44
FERNANDES, KRISTA	4,321.52
KELLY, LOU-ANNE	4,280.00
ROCHA, JOAO	4,266.00
CARROLL, KATHLEEN	4,260.50
BREEN, NICOLE	4,247.00
MANNING, MICHAEL	4,175.40
GUTIERREZ, GEORGETTE	4,173.00
DEXTER, PATRICIA	4,144.24
STONE, HALEY	4,124.00
ADELMAN, DAVID	4,053.79
BUTRICA, SEAN	4,022.99
CANALE, DOROTHY	4,020.00
DODD, KAILEY	4,000.00
WANG, JI	4,000.00
REGNIER, DANIEL	3,992.55
GALLAGHER, VIRGINIA	3,943.80
CONNELLY, LAUREN	3,935.30

LAQUIDARA, CLAUDIA	3,900.00
ORTIZ, AUDRA	3,884.76
AZUL, LINO	3,825.30
PHELIMOND, VANESSA	3,808.00
MAGUIRE, DARLA	3,800.00
MULLIN, LONI	3,798.50
BATES, DANIELLE	3,775.80
MCGILLCUDDY, AMANDA	3,735.50
BURKE, ROBERT	3,695.00
BAPTISTA, ALEXIA	3,668.50
KAPLAN, JILL	3,656.25
KILLION, JAMES	3,637.00
MONTEIRO, NAYLANI	3,600.00
GOVE, JASON	3,587.00
BINETTE, EMILY	3,577.51
BURKE, JOHN	3,577.50
CARROLL, SKYLAR	3,538.00
SCOTT, SAVION	3,523.50
SOLAR, LAURA	3,518.64
CORREIA, JENNIFER	3,490.35
DERBY, JENNIFER	3,476.26
FLYNN, KYLIE	3,429.00
CAMPBELL, BRENDAN	3,400.50
MCDONALD, PATRICK	3,375.68
BURROWES, MICHAEL	3,375.00
LUTZ, MELISSA	3,373.35
BURROWES, ANTHONY	3,348.00
FAICHNEY, JENNA	3,320.00
MACDONALD, HANNAH	3,295.00
IACOBUCCI, ISABELLA	3,268.00
JEANTY, SASKIA	3,264.00
OWENS, KELLI	3,260.25
MURRAY, NATHANIEL	3,233.50
WINSKOWICZ, MICHAEL	3,226.50
GOLDBERG, JENNA	3,200.00
MERISIER, ASHLEY	3,172.50
MCLAUGHLIN, MICHAEL	3,161.00
MCGREGOR, MARTHA	3,080.00
LAFARGE, VICTORIA	3,076.50
GRANT, AMANDA	3,017.26
DELORENZO, NICCOLE	3,009.60
MCGRATH, AMBER	3,000.00
JARDIM, MICHAEL	2,972.50
OLEM, JENNA	2,924.00
REID, PAUL	2,922.13
RINALDI, ALICIA	2,916.00
BATCHELDER, ERICA	2,881.00
CARROLL, MICHAEL	2,881.00

PRUDDEN, DAVID	2,880.00
BERTRAM, PAULA	2,772.40
LAFARGE, SAMANTHA	2,741.50
NARDELLI, AVA	2,640.00
ANDERSON, SHARON	2,614.89
EVANGELISTA, JACLYN	2,592.00
STANDISH, PATRICIA	2,560.90
DOUGLAS, NICOLE	2,550.00
JARDIN, LYNNE	2,500.00
HOWE, KATHERINE	2,479.00
KIRCHDORFER, EILEEN	2,457.57
LAINE, MARGARET	2,457.00
POWELL, CINDI	2,448.00
DIAS, MARGARET	2,402.67
BEAUREGARD, COURTNEY	2,400.00
LOGUE, BRIANNA	2,400.00
PIZZANO, ANTHONY	2,400.00
FABIKUN, OLUWOLE	2,400.00
BEAUCHESNE, RACHELLE	2,340.00
PRICE, JAMES	2,305.50
BREEN, MALLORY	2,280.00
SHEETS, MIA	2,232.00
CLOUGH, RUSSELL	2,200.00
FLYNN, ANN	2,112.00
AVELAR, JENNIFER	2,052.00
ZARATINE DO CARMO, CARLA	2,025.00
BEAUDETTE, MICHAEL	2,017.50
NAGY, ETELKA	1,998.00
WHITE, ABIGAIL	1,952.00
LAVALLEY, STACY	1,950.00
BATES, JANE	1,938.00
DEWEY, CHERYL	1,840.00
ANDERSON, JESSE	1,824.00
HORNER, SARAH	1,824.00
DESMOND, RYAN	1,795.50
CONROD, DONNA	1,765.00
LEWIS, TRICIA	1,754.40
KNEELAND, LEAH	1,741.50
FERREIRA, VANESSA	1,696.00
SMITH, VANESSA	1,683.09
HUQ, DILSHAD	1,682.84
EISENSTEIN, MERYL	1,680.00
TURNER, MOLLY	1,680.00
VAN VOORHIS, ALEXA	1,600.50
FREITAS, ROSEANN	1,539.00
BONARRIGO, LYNNE	1,515.79
RUBEL, LAURICE	1,500.00
DOHERTY, MEGHAN	1,500.00

DROBNIS, BRIAN	1,492.41
BUTERA, LUKE	1,440.50
BECKER, CASSIDY	1,440.50
MCNULTY, CHRISTOPHER	1,440.50
NOE, VERONICA	1,440.50
COSTELLO, ERIN	1,426.00
NIOSI, MARC	1,423.20
GITTO, JULIANN	1,420.00
SHEMNITZ, JUDITH	1,360.00
SAAD JR, FREED	1,344.00
MORRIS, AMAYA	1,330.00
MARKIEWICZ, KATHLEEN	1,320.00
KELLY, ANDREA	1,194.09
WELCH, ROBERT	1,174.17
DOCANTO, LAUREN	1,170.00
ROCHA, JULIA	1,147.50
AZUL, LINO	1,122.50
ASHMEADE, TASHAUNA	1,104.00
PRESTON, DONOVAN	1,074.40
ANDRADE, INES	1,066.94
POMBO, JOSE	1,053.00
MONAGHAN, ANN MARIE	1,040.00
BATISTA, MARIA	1,000.00
COLAMARIA, THOMAS	972.00
BERMAN, MARILYN	960.00
DEPAUL, ANDREA	960.00
KOLB, DIANA	960.00
GRIFFITHS, WILLIAM	960.00
O'LEARY, THOMAS	960.00
WILBUR, KERRIE	940.00
MYERS, KIMBERLY	935.77
KHOUZAMI, CINTIA	915.00
PARSHLEY, WALTER	900.00
POWERS, NANCY	880.00
BURGOYNE, LUKE	877.50
MCCAFFREY, STEVEN	875.00
ROOS, JOSHUA	800.00
ANDERSON, BRADLEY	792.80
HERBERT, CAROL	761.04
NAGLE, ANN	737.12
BRIDES, MIKAELA	730.80
ROSE, JOANNE	720.00
COPPOLA, JANELLE	720.00
FRITZ, JENNIFER	720.00
GROSS, SUZANNE	703.42
PALERMO, ANN MARIE	699.65
JANCATERINO, FRANCES	650.33
BURESH, RYAN	640.00

CARROLL, MICHAEL E	640.00
MCDERMOTT, LAURIE	640.00
STRUCK, MARK	635.28
LEIF, KARL	625.00
HILL, RICHARD	611.05
ZOLL, STANLEY	611.05
JUTRAS, LOUIS	611.05
GIONET, OLIVIA	600.00
GREEN, MALCOLM	600.00
KIRCHDORFER, RAYMOND	572.37
DIBIASIO, KASEY	558.00
MORRIS, AMAYA	558.00
ILACQUA, GARY	498.12
ZBINSKI, SUSAN	480.00
BEHRENS, ALLISSA	480.00
KINDELAN, CHRISTINE	480.00
MCCALLUM, PAUL	464.40
MARTINI, G PATRICIA	447.85
MCAULEY, JOHN	447.85
EDWARDS, ELAINE	440.00
THOMAS, FLOYD	434.32
ROZENBERG, HENRI	410.39
KLIPP, CARIN	401.41
COMERFORD, ELLEN	400.00
RYAN, JOHN	391.38
POILLUCCI, LOUIS	379.69
ROMEUS, THERESE	369.17
BORNSTEIN, LESLEY	351.65
GILDAY, CHRISTOPHER	341.06
PETERSEN, BARBARA	341.06
HENKIN, ELLEN	341.06
RAPOZA, EVELYN	341.06
COBB, SANDRA	341.06
FITZGERALD, RICHARD	341.06
ZECHELLO, JAMES	337.88
MANN, THERESA	334.69
WOODWARD, RICHMOND	334.69
WOLK, JOEL	334.40
MORRISON, KELLIE	320.00
FULLER, TRISTEN	320.00
FOLEY, REGINA	318.38
VERDUN, LAWRENCE	317.10
POILLUCCI, PAMELA	300.01
ROSA, MARIA	270.00
WALSH, JACQUELYN	255.01
ROBERTS, CHRISTINE	253.07
THOMAS, ROBIN	250.90
FUENTES-VARGAS, NICOLE	250.00

SANDERSON, DONNA	245.00
SAUNDERS, MARLENE	240.00
JARDIN, LYNNE	234.28
ZECHELLO, ANNI	229.50
COHN, ROBERT	191.26
COHN, DIANE	191.26
MEHTA, DHIRA	185.90
SLATE, FRANCES	175.31
BOLAND-WELLS, MARCIA	175.31
ROSS, LINDA	175.31
GORANSON, KAREN	175.31
SHARAD, SHEILA	175.31
KELMAN, HOWARD	175.31
SHANNON, JACQUELINE	168.00
ORLANDO, RITA	165.75
ESDALE, JANICE	165.75
MACNEVIN, MARTHA	165.00
GREENE, ALAN	160.00
BERKOWSKY, ALYSSA	160.00
DE LAROSA, BRUNA	160.00
CEDRONE, VANESSA	160.00
SOLOMON, ABBI	160.00
KRANCE, MIKAYLA	160.00
BOWN, ARLENE	153.00
SMITH, DONNA	153.00
MARCHIONE, JAMES	146.63
MCGRATH, THOMAS	142.32
FORSMAN, PRISCILLA	140.00
KNIGHT, MEGAN	128.75
WILLARD, COURTNEY	128.75
WIGDOR, SHERYL	108.38
SADINSKY, LOIS	108.38
ROSSI, ANNEMARIE	100.00
RACE, KAREN	82.88
RAWL, BETHANN	80.00
NUNES, ALECIA	80.00
BREEN, NICOLE	80.00
MAHONEY, DEBORAH	65.00
LEHANE, APRIL	55.04
CLOUTIER, ALISA	25.00
MCCOURT, JODY	6.24
BLOUNT, MICHAEL	0.00
BLANCHARD, ERIN	0.00
FALCO, DEBRA	0.00
RHUDA, CHRISTOPHER	0.00

