

# TOWN OF STOUGHTON

## ANNUAL REPORT



For the Year Ending December 31, 2018





**TOWN OF STOUGHTON  
MASSACHUSETTS**

**TWO HUNDRED AND NINETY FIRST TOWN REPORT**

Form of Government: Representative Town Meeting  
8 Precincts – 168 Town Meeting Representatives)

Town Manager and Five (5) Member Board of selectmen

Area of the Town: 16.46 square miles

Population: 24,809

Registered Voters:

Democrats	6,704
Republicans	1,624
Unenrolled	10,677
Libertarian	76
Green-Rainbow	1
Interdependent 3 <sup>rd</sup> Party	19
MA Independent	11
American Independent	13
Reform	1
Green Party USA	1
Working Families	3
Veteran Party America	1
Conservative	11
Constitution Party	2
Rainbow Coalition	0
Socialist	3
United Independent Party	153

Town Roads: 154.88 miles

Paved Roads: 124.44 miles

State Highways: 13.44 miles

Sewer Mains: 99.7 miles

**“The Birthplace of American Liberty”**

## BOARDS AND COMMISSIONS

### ELECTED OFFICIALS

#### **Board of Selectmen**

Robert J. O'Regan, Chairman  
Stephen Cavey  
Richard C. Hill  
Christine Howe  
Michael Sullivan

#### **Term Expires**

April 2021  
April 2021  
April 2019  
April 2020  
April 2020

#### **Housing Authority**

Donald Brady, Chair  
Barry Crimmins  
Michael Horan  
William Larkin  
William McNamara

April 2020  
April 2023  
April 2022  
April 2019  
April 2021

#### **Moderator**

Adam Dawkins

April 2019

#### **Redevelopment Authority**

Forrest C. Lindwall, Chair  
Michael F. Barrett  
Pam Lennon Carr  
Louis F. Gitto  
Helder Resendes

April 2023  
April 2019  
April 2022  
April 2021  
December 2020

#### **School Committee**

Molly Cochran, Chair  
Sandra Groppi  
Anita Hill  
Joseph McDonough  
Katie Pina-Enokian

April 2021  
April 2020  
April 2019  
April 2019  
April 2020

#### **Southeastern Regional Vocational Technical School Committee**

Robin Zoll

November 2019



## APPOINTED BOARDS AND COMMISSIONS

### Area Agency on Aging

Karen MacDonald

### Board of Assessors

George Mesmar

May 2021

Louis Jutras

May 2019

Debra Roberts

May 2020

### Board of Health

Stephanie Milligan

May 2019

Richard Parolin

May 2019

Ellen Epro

May 2021

Steven Snyder

May 2019

Andrew M. Tibbs

May 2021

### Board of Registrars

Amy Akell

Jeremy Gillis

May 2020

Beverly Harris

May 2019

Jarred Rose

May 2021

### Borderland State Park

Ardis Johnston

May 2019

### Brockton Area Transit Representative

Beverly Harris

May 2021

### Cable TV Advisory Committee

Vacant

### **Cedar Hill Committee**

Joseph Araujo, Jr.	June 2019
Steven Bennett	June 2021
Paul Collins	June 2021
Gary Ilacqua	June 2019
Joseph Klements	June 2021
Forrest Lindwall	June 2021
Walter Parshley	June 2021
Cynthia A. Walsh	June 2021
Vacancy	June 2020

### **Charter Review Committee**

Carolyn Campbell	Sandra Sousa
Barry Crimmins	Harvey Spack
Louis Gitto	Patricia Yanikoski
Rogerta Harback	Stanley Zoll
Robert Mullen	

### **Commission on Disabilities**

Randall DeWitt	May 2021
Carin Klipp	June 2019
Ann Maderer	May 2021
Alicia Rinaldi	May 2019

### **Community Preservation Act Advisory Committee**

Michael Barrett	April 2019
Barry R. Crimmins	April 2019
William Johnston	June 2020
Janice Esdale Lindwall	June 2021
John Linehan	April 2020
Dwight H. MacKerron	April 2020
John Morton	April 2020
Laurice Rubel	June 2019
Joseph Scardino	April 2020

### **Conservation Commission**

David Asack	May 2020
Lauren Duff	May 2019
William Francis	May 2019
J. Lionel Lucien	May 2021
Gerald J. McDonald	May 2020
John Morton	May 2021
Steven Wilkinson	May 2019



### Constables

Michael Beaudette	June 2019
Kevin Cupoli	June 2019
Kevin Dowling	June 2019
Joseph Faria	June 2019
Edward G. Mattingly, Jr.	June 2019
Francis Mogan	June 2019
Wesley O. Morgan	June 2019
Michael Santiago	June 2019
Arthur Sudalter	June 2019
Lawrence Verdun	June 2019
Andrew D. Werman	June 2019

### Council on Aging

Sheila Barry	June 2020
Norma Booker	June 2020
Millie Gareri	June 2020
Eileen Kirchdorfer	June 2020
Ellen Lash	June 2021
Mary Ellen Soares	June 2019
Paula Winskowicz	June 2021
Vacancy	June 2019

### Cultural Council

Rosemary Amadeu	June 2020
Eric Anderson, Jr.	June 2021
Lauren Duff	June 2019
Pamela Dykeman	June 2021
Adam Hartsock	June 2021
Teresa Tapper	June 2019
Vacant	June 2020
Vacant	June 2020
Vacant	June 2021

### Energy Sustainability Committee

David Billo	June 2019
Nathan Cleveland	June 2019
Nicholas Petitpas	June 2019
Richard Scardina	June 2020
Vacant	June 2021

### Glen Echo Open Space and Recreation Development Plan

John Denison	Eric Kolman
Dori Frankel	Janice Esdale Lindwall
Christine Howe	Dwight MacKerron
Lynn Jardin	Marc Racicot
Tad Johnston	

### **Historical Commission**

Howard Hansen	May 2020
Dwight Mackerron	May 2021
Joseph Mokrisky	May 2020
Julie Widrow	May 2018

### **Library Trustees**

Barbara Canavan	June 2019
Rachel Lazerus	June 2020
Harvey Levensohn	June 2021
Sheila Osborne	June 2019
Peggy N. Sewcyk	June 2021
Susan Zbinski	June 2020

### **Local Emergency Planning Committee**

Robin A. Muksian, Ph. D., Town Manager  
Janiece Bruce, Public Health Director  
Thomas J. Fitzgerald, Superintendent of Public Works  
Michael K. Laracy, Fire Chief  
Donna McNamara, Chief of Police  
Marguerite C. Rizzi, Superintendent of Schools  
Marc J. Tisdelle, Town Engineer

### **Metropolitan Area Planning Council**

Louis Gitto	May 2021
Pamela McCarthy, Alternate	May 2021

### **MWRA Advisory Board**

Vacant

### **Norfolk County Advisory Board**

Stanley Zoll	May 2019
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### **Old Colony Elderly Services**

Karen MacDonald	May 2019
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### **Old Colony Planning Council**

Robert Kuver, Delegate	May 2019
Forrest Lindwall	May 2020



### **Open Space Committee**

Daniela Dana	May 2020
Lauren Duff	May 2019
Ardis Johnston	May 2021
John Linehan	May 2019
Gerald J. McDonald	May 2019
John T. Perry, III	May 2021
Jasmine Tanguay	May 2019

### **Planning Board**

William Angelos	May 2019
Shawn Bailey	May 2023
Lynne M. Jardin	May 2020
Daniel Kelly	May 2021
Joseph Scardino	May 2022

### **Self Help, Inc.**

Vacant	May 2021
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### **Southeastern Massachusetts Commuter Rail Task Force**

Louis Gitto

### **Stoughton Media Access Corp. – (SMAC)**

Stephen F. Bates	May 2019
Robert Mullen	May 2019

### **Youth Commission**

Peter E. Banis	May 2020
Sheila Campbell	May 2020
Joan Foley	May 2021
Rebekah Hunt	May 2019
Paul A. Flanagan	May 2020
Nick Pirelli	May 2020
David Walsh	May 2019

### **Zoning Board of Appeal**

Steven R. Argentieri	May 2023
Sherman Epro	May 2020
Gary Ilacqua	May 2019
Shane McNeill	June 2020
Marguerite M. Mitchell	May 2022
Daniel Pessia	May 2021
Alternates:	
Christopher Arnieri	June 2019
Brian Donahue	June 2020
Candace Fisher	June 2019
Robert Mullen	June 2019

## **TOWN MEETING STANDING COMMITTEES**

### **Finance Committee**

Chet Collins  
Scott D. Carrara  
John Roch  
John Anzivino  
Edward E. Trunfio  
Joseph R. Madden, Jr.  
Dianne J. Dolan  
Benjamin A. Thomas

Precinct 1  
Precinct 2  
Precinct 3  
Precinct 4  
Precinct 5  
Precinct 6  
Precinct 7  
Precinct 8

Roberta A. Camacho  
Robert H. Desmond, Jr.  
Vaughn Enokian  
David M. Lurie  
Jess Miner  
Michael Silveira  
Debrorah Roberts  
Joel Wolk

Moderator Appointee  
Moderator Appointee  
Moderator Appointee  
Moderator Appointee  
Moderator Appointee  
Moderator Appointee  
Moderator Appointee  
Moderator Appointee

### **Intergovernmental Relations Committee**

Jeffrey Blacker  
Arlene Cachopa  
Juan Fox  
Lisa Larkin  
Julie Linehan  
Frank Lyons, Jr.  
Janice Schneider  
Harvey Spack  
Jeanette Tucker

### **Municipal Operations Committee**

Sean Carr  
Anthony Da Veiga  
Adam Hartsock  
Elliot Hansen  
Kellie Lamb  
Daniel McLaughlin  
Paul Smith  
Heidi Tucker  
Cynthia Walsh



**Municipal Regulations Committee**

David Billo  
Stephanie Carrara  
Megan Costa  
Rebecca Markson  
Joseph Piana  
Amy Piliafico  
Glenn Tucker  
Mark Zamanian

**Rules Committee**

Adam Dawkins, Town Moderator  
Jeanne Fleming, Deputy Town Moderator  
Carin Klipp  
George Dolinsky  
James Fallon  
Richard Fitzgerald  
Julie Gitto  
Eric Kolman  
John Malley  
David Sheehan

# TOWN DEPARTMENT REPORTS



## **BOARD OF ASSESSORS**

Joseph A. Gibbons, MAA, Director of Assessing

Louis Jutras, Chairman

Debra Roberts, Member resigned 10/18/18

George Mesmar, Member

Kathryn Cayton, Program Administrator

Therese F. Romeus, Senior Clerk

Pamela J. Bettle, Senior Clerk

The year 2019 was a hectic year for this department. In the fall, we received early approval of our LA 4, 13 & 15 forms for Fiscal Year 2019 by the Massachusetts Department of Revenue. During calendar year 2018, the Board conducted regular monthly meetings and one joint meeting with the Board of Selectmen. Also, the staff continued the process of conversion to the MUNIS financial software package.

The Total Value of all taxable Real Property was \$4,021,541,014 including Personal Property of \$138,300,970. This was an increase of \$239,029,964 from the previous year as market values and conditions improved and included growth in construction of new residential, commercial, industrial dwellings and personal property. The growth was \$865,014 in new tax dollars, bringing the current tax levy to almost 70.1 million dollars, which includes the debt exclusion of \$4,848, 599 for the new high school. Property tax in Stoughton accounts for roughly 55% of the Town's operating budget. In the late fall, tax rates of \$15.34 for Residential Property and \$26.73 for Commercial, Industrial and Personal Property were approved by the Commonwealth of Massachusetts' Bureau of Accounts.

Data collection and analysis for the on-going cyclical resinspection program continued throughout the year. In order to ensure accuracy, fairness and equitable assessments, attempts to visit every parcel of real estate and business property were made. We would like to thank our senior data collector, Gordon Cumberland for his diligence and hard work.

The staff assisted the Stoughton citizens with many items including motor vehicle tax exemptions and property tax exemptions. Data collection was also performed by staff members and the Director worked closely with the Town Manager, Assessing Board Members and as an active member of the Financial Management Team.

The Board of Assessors and the office staff attended educational courses, seminars and workshops throughout the year in an effort to keep abreast of the continuously changing state requirements and guidelines set forth by the Department of Revenue regarding valuation of taxable property. Each member of the Board has to successfully complete DOR Course 101 within two years of appointment.

We would like to take this opportunity to express our gratitude and appreciation to the 2018 Interim Town Manager Marc Tisdelle, the Board of Selectmen, other Town Departments, Committees, Boards, Commissions and the General Public for their continued cooperation and support throughout this year. Special thanks and appreciation goes to all the staff in the office for their daily dedication to their work responsibilities and their exceptional professionalism in assisting the citizens and taxpayers of Stoughton.

## **BOARD OF HEALTH**

Lawrence Perry, R.S., Town Sanitarian  
Sean Leahy, Assistant Town Sanitarian  
Denise Lochiatto, Administrative Assistant

### **Members of the Board of Health**

Andrew Tibbs, Chairman  
Steven Snyder, Vice Chairman  
Bonnie Russell  
Richard Parolin  
Ellen Epro

In calendar year 2018 Bonnie Russell became a new member of the Board of Health, replacing Stephanie Milligan who stepped down after several years of service. The Board & Staff thank Stephanie for her time & efforts in protecting public health in Stoughton & wish her all the best.

### **Mission Statement**

The mission of the Board of Health is to protect and promote public health within the Town of Stoughton through planning/prevention, permitting, and enforcement of multiple codes (of State and Federal regulations) delegated to local boards of health through Massachusetts General Law. The Board also has the authority/responsibility to promulgate local regulations specific to the community to protect the well-being of the citizens through protection of their environment.

### **Duties/Codes Enforced**

In Stoughton, the major State codes enforced by the Board of Health include: The Minimum Standards of Fitness for Human Habitation (State Sanitary Code, chapter II), the Standard Requirements for the Siting, Construction, Inspection, Upgrade & Expansion of Onsite Sewage Treatment & Disposal Systems (Title V of State Environmental Code), Minimum Sanitation Standards for Food Establishments (State Sanitary Code, chapter X), Minimum Standards for Swimming Pools (State Sanitary Code, chapter V), Minimum Standards for Recreational Camps for Children (State Sanitary Code, chapter IV), & Minimum Standards for Bathing Beaches (Sanitary Code, chapter VII). The BOH also has additional local regulations listed on the Town website including (but not limited to) Smoking, Body Art, Dumpsters, & Tobacco Sales.

### **Inspectional Services**

- Inspection of licensed food establishments for food safety and sanitation is a primary concern of the Board of Health. There are one hundred and sixty-seven (167) food and/or Retail Food establishments currently licensed. Ten (10) establishments opted for a “potluck” waiver (as defined by MA Dept. Public Health) for church groups & private clubs (meeting the State parameters for which) to exempt them from being permitted by the BOH. The BOH has contracted with an outside company, ALSCO Food Check Group, to provide routine inspectional services for the permitted food establishments, including restaurants, retail food stores, mobile canteen trucks, bakeries, school kitchens, club & organization kitchens. The Town Sanitarian & Assistant perform food establishment inspections as needed for new establishments, complaints, & food borne illness investigations.
- Inspection of licensed Retail Tobacco Vendors for compliance is annually & upon complaint. There are currently thirty-six (36) Retailers selling tobacco product including three (3) Vape Shops & one (1) 21+ Tobacco only retailer.

- Inspections of licensed indoor and outdoor public & semi-public swimming pools & whirlpools are done annually & upon complaint.
- Ames Pond Bathing Beach area is monitored for water quality on a weekly basis which includes certified lab analyses from samples taken by the BOH. The licensed bathing beach met water quality standards throughout the 2018 swimming season.
- Licensed Recreational Day Camps are annually inspected & upon complaint.
- Licensed Tanning Salons fall within the purview of the Board of Health. Tanning equipment operation, required signage, accurate record keeping & facility/equipment sanitation are inspected on an annual basis & upon complaint.
- Licensed Hotels/Motels/Trailer Parks/Lodging Houses require annual inspections & upon complaint.
- Inspections of dwelling units are made when an occupant complains of a violation of the State Sanitary Code. Inspections are followed up with written orders being issued to the owner(s) of the property or occupants depending on responsibility. Inspection(s) to document corrective actions are required.
- Dumpsters are inspected when complaints are received by the Board of Health.
- Inspection during construction of on-site septic systems is a responsibility of the Board of Health. Inspectional staff members hold State certifications as MA Soil Evaluators & MA Title V Inspectors, & are required to witness soil evaluation & percolation testing prior to & for the accurate design of proposed septic systems. Inspections are ongoing throughout the installation process to verify accuracy & compliance.

### **Plan Review & Approval**

- Design plans for proposed establishments licensed by the Board of Health are reviewed & must receive approval prior to any operations at that establishment.
- The construction of new on-site septic systems & the repair of all existing systems must receive Board of Health approval through review of engineered design plans for the system before any permits are issued by the Board of Health for said construction.
- Proposed wells require plan review & approval prior to use & permitting by BOH.

### **Licensing of Contractors**

- The Board of Health is responsible for licensing contractors who haul trash & those who haul septage through the Town.
- The Board of Health licenses all Contractors who install on-site Title V septic systems &/or perform related septic repairs in Stoughton, & as associated, individual permits are issued for each site & system being constructed or repaired.

### **Mosquito Control**

Stoughton is one (1) of approximately twenty-five (25) cities & towns that participate in the *Norfolk County Mosquito Control District* (NCMCD). In 2018, there were two (2) isolated cases of WNV discovered in routine samples. There were no reported cases of EEE in the Town.

### **Emergency Preparedness**

The Board continues to increase the level of preparedness through participation in the *Bristol County Emergency Preparedness Coalition*. The Board of Health is also part of Stoughton's local emergency planning committee. Administrative staff routinely conducts notification drills of all necessary personnel identified in State plans as essential personnel responsible for assisting at a designated emergency dispensing site and/or for other public health related emergencies.

## **Accomplishments**

### **Household Hazardous Materials Collection Day**

In 2018, the Board of Health sponsored both Spring and Fall collection days. The Board would like to thank James Conlon, Environmental Affairs Coordinator for his efforts in coordinating this successful bi-annual program.

### **MA Tobacco Control Program's Seven Communities Collaborative**

In 2018 Stoughton joined this tobacco collaborative which will increase tobacco compliance checks for tobacco retail establishments in Town.

### **Amendments to the Tobacco Regulations and Smoking in the Workplace Regulations**

On December 6<sup>th</sup>, 2018 the Board voted and approved amendments to these regulations. A public hearing was held on October 11, 2018. Changes to the Tobacco Regulations included the sale of flavored tobacco products to be sold only in adult only establishments (21 and older), and caps on the amount of tobacco establishments in town (thirty-five (35) retail tobacco and four (4) adult only establishments). A change to the Smoking in the Workplace Regulation was adding "smoking bars" (cigar/hookah bars) to the list of places where smoking is prohibited. These changes will go into effect on March 1<sup>st</sup>, 2019.

### **Permits and Licenses**

Food Establishments	167
Temporary Food Establishments	5
Retail Tobacco Vendors	36
Tanning Establishments	4
Semi-Public Pools/Whirlpools	24
Bathing Beach	1
Recreational Day Camps	4
Hotels/Motels/Trailer Parks	4
Lodging Houses/JRC	10
Septic Installers	52
Septage Haulers	26
Refuse Haulers	12
Dumpsters	261
Well Construction	5
On-site Septic System Construction and/or repairs	41
MRVP Certifications	16
Mobile Food trucks	4
Trench Permits	64

### **Plan Review & Title 5 Review**

Food Establishments	3
On-site Septic Design (includes revised plans)	52
Building Construction	64
Title 5 Inspection Reports	61

### **Witnessing Percolation Tests**

Percolation Tests	54
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### **Complaint Investigations**

Housing Code	37
Public Health Nuisance	45

Food and Food Establishment	22
Tobacco Violations	1

### **Administrative Meetings**

Variance Requests	28
Hearing Requests	7

*The Board of Health typically meets on the second Thursday of each month in the Fitzpatrick Room of the Town Hall, where meetings usually begin at 6:30PM, although meeting dates, times & places are subject to change.*

### **BUILDING AND ZONING DEPARTMENT**

Thomas McGrath, Building Commissioner and Zoning Officer  
 Jack Erickson, Assistant Building Inspector  
 William Angelos, Plumbing/Gas Inspector  
 Scott Angelos, Deputy Plumbing/Gas Inspector  
 Pat Byron, Wiring Inspector  
 Mary Martin, Secretary  
 Phyllis Godes, Part-Time Secretary

Permitting activity remained strong in 2018 for both for residential and commercial properties. The number of permits issued increased slightly but fee income was slightly lower. There were 2,414 total Building, Wiring and Plumbing & Gas permits issued as compared to 2,253 for 2017. Total revenue including permit fees, Sealer fees and miscellaneous for 2018 was \$701,169 as compared to 2017's \$808,167. No permit fees were collected for the School, Library and several other municipal projects as we waive all fees for Town owned buildings.

Total fees received and permits issued in 2018 are more than double that of 2011, the year I arrived in Stoughton.

Continuing our activity of last year, Jack Erickson and I have split our duties between zoning enforcement and the permitting and inspection of construction projects. We have increased our efforts to correct zoning violations which have a negative effect on the quality of life, not to mention real estate values in town.

We have made substantial progress in one difficult and longstanding enforcement issue with the assistance of attorney Brian Winner.

A number of proposed zoning changes were discussed with the BOS and several changes were placed on the warrant for the November '18 Special Town Meeting but none were adopted by the necessary two thirds vote.

We again remind residents that under the Massachusetts State Building Code it is unlawful to construct, alter, replace, demolish or change the use/occupancy of a building or structure, or to install any equipment without first filing a written application with the building official and obtaining the required permits. The Building Department will continue to issue violation citations for any construction started, or any swimming pools installed without a permit as well as for any roofing, siding, alterations/rebuilding of existing dwellings, etc., without first obtaining a permit from this department.

We also intend to diligently enforce our zoning ordinance with regard to the regulations for uses of property, signs, parking and handicapped accessibility.

Although owner-occupants of one and two-family houses can act as their own contractor, we remind residents that State law requires permits for all gas, plumbing, and wiring

work done on any residential, commercial, or industrial buildings with inspections to follow from our gas/plumbing and wiring inspectors. We strongly advise homeowners to have licensed contractors apply for building permits rather than take on the liability of the permit holder.

We also remind homeowners who have battery operated smoke detectors to change your batteries twice a year, spring and fall when you change your clocks.

The Building Department also inspects multi-family dwellings of three or more units, churches, restaurants and other places of assembly, to determine if said premises conform to the requirements of state law with regard to fire alarms, sprinklers and means of egress, etc. We coordinate these inspections with the cooperation of the Stoughton Fire Department for maximum public safety.

The current statewide uniform Building Code is the 9<sup>th</sup> edition of 780 CMR. The 9<sup>th</sup> Edition consists of the 2015 International Building Code (IBC) with Massachusetts amendments for projects other than one and two family dwellings and the 2015 International Residential Code (IRC) with Massachusetts amendments for one and two family buildings. The Massachusetts amendments are available on-line at [www.mass.gov/eopps/agencies/dps/building-codebbrs.html](http://www.mass.gov/eopps/agencies/dps/building-codebbrs.html) and the State House Bookstore. The ICC codes are available from the International Code Commission ([www.iccsafe.com](http://www.iccsafe.com)) and from Amazon.com

As in past years, town residents have been requested to conform to the Town By-law that requires all residences and businesses to affix numerals three inches or larger in height identifying their street number. In 1992 this became state law. These addresses also became part of the 911 emergency data base system. This will make the job of the building inspectors, fire, police, and emergency personnel that much easier to better serve the public. Please cooperate in this effort and bring missing numbers to our attention. Be sure to replace numbers when installing new siding. Numbers should be mounted within 1'-0" of the entry door and in a contrasting color.

We also remind you to protect yourself by examining our records before buying or signing a lease for any commercial or residential property. Our records are always available to the public to check for legal occupancy, code compliance, and for complaints against the property you propose to purchase or lease.

### **ZONING BOARD OF APPEAL**

Regular Members

Sherman L. Epro, Chairman

Gary Ilacqua, Vice Chairman

Marguerite M. Mitchell, Secretary

Daniel Pessia

Steven Argentieri

Alternate Members: Shane McNeill, Bob Mullen, Candace Fisher, Chris Arnieri

The Zoning Board of Appeals held 11 meetings in 2018 for a total of 8 new hearings, 3 modifications of special permits, and 1 request for extension of time. There were 2 applications for Variances, 1 Granted and 1 Denied. There were 7 Special Permit Applications, 5 Granted, 1 Withdrawn and 1 Continued. There was 1 Administrative Appeal which was denied and 1 request for extension of time which was granted by the Zoning Board.



The Board meets at 7:30 p.m. in the Town Hall on the first and third Thursday of the month.

Variances granted must be exercised within one year of the date of the granting. The Board has the authority to grant one six-month extension, which must be requested by the petitioner, in writing, prior to the expiration of the one-year permit.

Special Permits expire at the end of the grant period and are renewable upon written request of the petitioner. They are not transferable.

### **CEDAR HILL GOLF COURSE**

Victor Barruzza, General Manager/Golf Course Superintendent  
Gary Ilacqua, Chairman of Cedar Hill Committee

#### **Introduction:**

My name is Victor Barruzza. My goals for Cedar Hill remain simple, to create a friendly, inviting, yet challenging atmosphere while building better community relationships and increasing traffic.

Cedar Hill Golf Course is an executive par 33, nine hole golf facility. Most of the holes are tree lined and the green complexes are small and undulated. Cedar Hill offers challenges to all golfers regardless of their skill level. The small greens and narrow fairways require accuracy on every shot. There are also 8 greenside bunkers guarding the front half of their respective green.

#### **2018 Work Performed:**

The golf course requires seven days a week attention and maintenance ranging from mowing the grass, trash removal, chemical applications, equipment repair and service, golf course set-up, tree maintenance and landscape work.

I have started expanding and restructuring our irrigation system. The main purpose is to cover more area of the course using less water and improve the overall aesthetics.

This was the wettest year on record which helped keep the course green but, also created opportunities for diseases and other moisture related problems. One of the biggest challenges for the season was drying the course out enough, or redirecting traffic to allow carts out. Numbers improved again slightly despite all the rain days.

I am continuing to improve airflow by removing excessive amounts of underbrush, and dead or diseased trees. This extra work will help minimize disease activity in the trees as well as the turf. This is also making the course more visually appealing.

#### **Golf Leagues**

Wednesday Women's League	50 golfers
Thursday Men's League	60 golfers
Friday Mixed League	32 golfers

We continue to have successful participation in our weekly leagues. Typically the leagues start around 2pm, and are vital to the success of the golf course

#### **Golf Tournaments:**

Stoughton Grid Iron Club	48 Golfers
Sons Of Italy/Lions Club	50 Golfers

One for the Vets	68 Golfers
Fore Heroes 9/11 Memorial	52 Golfers
Club Championship	36 Golfers

Cedar Hill hosted various outings this year and we thank those organizations for their support and we look forward to working with them in the future.

#### Community Events:

Free junior and veteran golf clinics with Bob Beech on Fridays 10 to 12. 2 - One Week junior golf clinics for Stoughton  
 Haunted Hayride was cancelled due to weather  
 Movie Night

Cedar Hill's numbers in 2018 have shown a slight rise. These numbers will continue to increase as the golf course improves and we look forward to a concessionaire that has a focus on the golfers, attract new customers, retain regular customers, and host tournaments.

#### Promoting the Cedar Hill Brand for 2019:

- Increase sales of memberships and rounds by improving our community awareness and golf course conditions.
- Advertising of events, tournaments, and programs
- Increased focus on outings

#### Golf Course Maintenance Goals for 2019:

- Organizing an organic fertilizer program to establish a healthier playing surface.
- Create a preventative maintenance schedule for the equipment.
- Work on repairing thin and damaged areas on fairways by leveling and seeding.
- Add irrigation to the focal areas of the clubhouse.
- Remove trees to allow for greater air flow and sunlight.
- Repair and level irrigation heads and valve boxes.

### **CONSERVATION COMMISSION**

James B. Conlon, Environmental Affairs Officer  
 Maura Boudrot, Secretary/ Meeting Minutes

#### **Members of the Conservation Commission**

David M. Asack, Esq., Chairman  
 Gerald J. McDonald, Vice Chairman  
 John Morton  
 J. Lionel Lucien  
 Steve Wilkinson  
 William A. Francis  
 Lauren K. Duff

James B. Conlon is the Environmental Affairs Officer and works in the Engineering Department. He serves as the Agent and office administrator to the Conservation Commission. Kristen O'Brien is the main secretary for the Engineering Department and oversees all administrative functions within the Engineering Department including assistance on Conservation Commission matters. Maura Boudrot provides additional administrative assistance and serves as the minute's secretary at all Conservation Commission meetings. All mentioned provide valuable assistance to the Commission in the administration of their duties. The Office of the Stoughton Conservation Commission

is located in the Engineering Department, 2nd floor Town hall. This is the professional administrative annex of the Conservation Commission.

The Commission held seventeen (17) public meetings in 2018. The following work was performed at the meetings. Thirty two (32) advertised public hearings were held. Twenty one (21) Orders of Condition were issued for sewer extensions, new municipal, commercial and residential construction including upgrades of failed on-site sewage disposal facilities. Eighteen (18) Final Certificates of Compliance for approved construction projects were issued. Fifteen (15) Notice of Intent filings were reviewed for residential and commercial construction projects near or within protected wetlands. Nine (9) Requests for Determination filings were processed for mainly residential construction project within 100 feet from protected wetlands. Four (4) Enforcement Orders were issued for serious instances of noncompliance with wetlands regulations. Advertised public hearings also included three (3) fines hearings for violations. One (1) Emergency Certification Work Order was issued for emergency repairs involving our DPW for a water main repairs and a private hazardous waste cleanup mitigation project within 100 feet from protected wetlands. 246 inspections were performed by the Commission and/or their Agent.

The Conservation Commission along with the assistance of Mr. Conlon are responsible for the administration and enforcement of the Massachusetts Inland Wetlands Protection Act, the Wetlands Protection By-law, the management of our lakes and ponds against exotic and invasive aquatic vegetation and the management and stewardship of our Conservation lands.

The Glen Echo Conservation Restriction Document was finalized and approved by the Commonwealth of Massachusetts Secretary of Environmental Affairs. This was after an arduous process with the Massachusetts Division of Conservation and Recreation Services. The lands are now protected in perpetuity under the Stewardship of the Stoughton Conservation Commission. Special "Thanks" are in order to the Glen Echo Planning Development Committee, the Engineering Department and the Environmental Affairs Officer.

The Commission was successful with a Norfolk County Superior Judgment in a ruling in The Villages of Goddard Highlands vs. the Stoughton Conservation Commission. The Developer challenged the issuance of a fine for \$15,000 from the Conservation Commission for discharging pollution into the street drainage system resulting in water pollution and environmental degradation of the down gradient wetland and waterbodies.

Stewardship of Open Space is the Job of the Conservation Commission with the assistance of the Open Space Committee, Department of Public Works and the Environmental Affairs Officer. Trail clearing of all trails located with the Town's Open Space is an ongoing task performed by DPW, the Environmental Affairs Officer, and contractors and volunteers.

The ecological restoration of our lakes, ponds and open space land is another task tackled by the Commission. The Conservation Commission expanded the Town wide Lake Management program to include Old Albert's Pond on Pratt's Court and West Street. The Lake Management Program now in its third year.

The Department of Public Works plays a key role in assisting the Conservation Commission and the Environmental Affairs Officer. This includes, the removal of fallen trees along the trails of our Bird Street Conservation Lands, supporting the Towns spring and fall household hazardous waste, tire and needle collection days.

The Environmental Affairs Officer performs all reviews, inspections, investigations, permitting, enforcement and other required duties. For all new construction projects the Commission insures that storm water management facilities are adequately engineered, constructed, inspected and maintained to prevent pollution from discharging into our wetlands. The Engineering Department staff provides additional assistance to the Commission by completing technical reviews for the design of stormwater management facilities. The developer and property managers are required to provide records to the Commission upon request for the operation and maintenance of their on-site Stormwater management facilities.

Enforcement Orders are issued to responsible parties for violations of the Wetland Protection Act and the Wetlands By-law. This is in response to complaint investigations and routine inspections of construction projects. All registered public complaints are thoroughly investigated with site inspections, plan review, and office research involving the Town's Geographical Information System (GIS) and available files located in the office.

The Environmental Affairs Officer coordinates sale and distribution of the Town's Community Composting/Rain barrels program. The program offers 65 gallon capacity rain barrels and /or composting facilities for sale to the public. Rain barrels sell for \$65 and Composting \$75, plus tax. This program helps us promote awareness of soil and water conservation in our community.

The Commission is responsible for the stewardship of more than 1,500 acres of open space lands under their care custody and control. This is with the support and assistance of the Open Space Committee, the Glen Echo Planning & Development Committee and the Capen Reynold Farm Planning and Development Committee. The Commission looks forward to the implementation of development initiatives for our protected conservation lands in the upcoming year.

#### **OPEN SPACE COMMITTEE**

John Linehan, Chairman  
Gerry McDonald, Vice Chairman  
Ardis Johnston, Secretary  
John Perry  
Deborah Sovinee  
Jasmine Tanguay  
Lauren Duff  
Daniela Dana

The Open Space Committee supports the acquisition, maintenance and protection of Stoughton's natural areas, both for the pleasure of the population and for the protection of the environment by identifying and, when appropriate, pursuing property that is deemed desirable. This would include land for active and passive recreation, farmland and land for the protection of our water supply and natural areas, all in accordance with the wishes of residents as shown from survey results taken during the updating of the plan (the survey results are available in the plan). All purchases must come before Town Meeting for approval.

The Stoughton Open Space and Recreation Plan update was submitted to the Commonwealth for approval. Approval was received on January 24, 2018. This now allows Stoughton to participate in Division of Conservation Services grant rounds through May 2024. These grants are for the acquisition of conservation and parkland, as well as for park renovation and development. To date, the OSC has obtained \$800,000 in

grant money from state, federal and non-profit organizations and \$11,000 in private donations. The plan contains a vast amount of information - history, geology, wetlands, wildlife, protected land, demographics, community goals and much more. It is available on the Open Space Committee page of the Town of Stoughton's web site. A copy is also available at the Stoughton Library.

All expenditures need approval from Town Meeting and from the Community Preservation Committee if CPA funds are to be used. Among OSC projects is the ongoing acceptance of a donation of the Cedar Swamp area consisting of 92 acres of wetlands, trails and wooded areas. The committee worked on the preservation of historic farmlands. We continued to work with the local group "Stoughton Citizens for Green Space" for the preservation of woodlands and wetlands off Pleasant Street. This property abuts town owned conservation land and school property. The OSC voted unanimously to request CPA funding for an appraisal of the property. Both the CPC and Town Meeting voted to support this request. We also work with non-profit land trusts and private citizens who wish to protect in perpetuity important natural areas of land they own but want to retain ownership. No town funds would be involved in such transactions.

The maintenance and protection of Stoughton's natural areas, both for the pleasure of the population and for the protection of the environment, is extremely important. This is accomplished through help from other town entities. We support the Conservation Officer James Conlon in his successful efforts to identify and protect our many vernal pools and all of our wetlands and natural areas. We are grateful to the Department of Public Works for their help. We also support the Glen Echo Open Space and Recreation Committee in their work on the plans for the property. They are now able begin implementing their plans after a long delay from the state, which has recently given final approval to the plans. We are indebted to the Neponset River Watershed Association for their ongoing aid in protecting our streams and ponds.

### **COUNCIL ON AGING (COA)**

Karen A. MacDonald, LICSW, Director

The Mission of the Council on Aging is to develop programs and provide necessary services to Stoughton Seniors aged sixty and older and those citizens with disabilities. Our Primary responsibilities are:

1. To identify the needs of the community's senior population and the resources available to meet those needs.
2. To design, promote and implement needed services and programs to coordinate with existing services.
3. To educate the community as to the needs of its senior citizens.

**Grants:** EOEA (Executive Office of Elder Affairs) provides a yearly grant to all towns in MA based on population of those people 60 and over in each town using 2010 census data. Stoughton's senior population is 6,166. Every year the amount per senior varies depending on the State budget. The rate FY for 2018 rate was \$9.7 /elder. The rate for FY 19 is \$12/per elder.

**Transportation:** The COA provides rides to Stoughton seniors and residents with disabilities who are unable to drive themselves. The majority (and our priority) of these rides is to provide transportation to and from medical appointments and to bring people to day programs. Our service area covers all of the towns that touch Stoughton, which include Avon, Brockton, Canton, Easton, Randolph and Sharon. Other rides include transportation to and from the senior center for lunch, food shopping, food pantry and other errands as needed. The fee is \$2.50 per ride one ride is one way (round trip \$5.00)

and more than ½ of those rides the fee is waived due to financial circumstances. In conjunction with BAT the COA received two new bus to replace aging buses in our fleet. These buses come to the COA as no cost leases to the Town

To date in 2018 11,400 rides were given to over 400 seniors and people with disabilities. Over six hundred of those rides were to the food pantry.

**Meals on Wheels:** The COA provides seniors with nutritious hot meals, in partnership with Old Colony Elder Services. This includes delivering meals to the ailing and homebound, as well as the congregate dining program where seniors and people with disabilities come to the senior center to socialize and enjoy a hot meal. The COA provides the facility and volunteer drivers, while Old Colony Elder Services provides the meals and a part-time employee who oversees this process. Each day between 70 and 90 seniors participate in this program. The Meals on Wheels program has served over 24,000 meals in 2018.

**Outreach:** The Stoughton COA is fortunate to have two outreach workers that can assist seniors in need. The outreach workers help with a range of issues that the seniors face. This includes but is certainly not limited to: fuel assistance, welfare assistance, health information, help getting needed resources for individuals and their families, making referrals to nursing homes, day programs, and assessments. Many of these services are done through home visits because people are home bound and also we need to see the conditions in which people live. We partner with Fire, Police, The VNA, Veterans Agency, Public Library, the Treasures/Collectors office and many other organizations. In addition to the COA Outreach Workers, The SHINE program helps seniors with health insurance issues and questions. This volunteer position plays a crucial role for seniors. The SHINE counselor sees people who are getting ready to retire as well as during open enrolment for Medicare.

The COA hosts support groups, including a Bereavement group (run by a Youth Commission staff person) MS Society and Vision group.

Another Outreach program the COA has is a Medical Equipment Loaner program. When seniors need canes, walkers, commodes, shower chairs and wheelchairs we supply them with equipment that has been donated. We ask them to return them or pass them along to someone else who needs it.

**Programing :** The COA puts on many different social events, many of which are able to happen through partnerships that have been established within the community. If you look through the COA newsletter you can get a feel for some of the programming. These programs can be informational (lectures) or entertainment (cookouts, etc.) These programs usually have a cost to them ranging from \$2-\$10 depending on the cost to put the program on. We also partner with different organizations to defray cost such as the Norfolk DA's office, Norfolk sheriff's office as well as other Departments within town. The COA also has ongoing programs such as Bingo, Bridge, Quilting, Breakfast Clubs, etc. (see attached newsletters).

Additionally: The COA does many health related programs such as Blood Pressure Clinic and Flu Shots (see attached newsletters for more detail). These programs are usually free (except for Foot Care). **The COA is fortunate to have the Stoughton VNA & Public Health as a great partner and support. It enhances our ability to provide quality services to our seniors.**



**Exercise:** We run over 40 exercise classes each month and have a partnership with YMCA that allows seniors to use their facilities on Wednesday if they have an active exercise pass with us.

**Volunteerism:** One area that has grown the most in the last few years has been the recruitment and retention of volunteers. In 2018 we had over 100 volunteers complete over 6,000 hours of service. This is an area that continues to grow as baby boomers age and is one of the ways to engage those younger seniors who may have just retired. We are also working with youth to volunteer at the center.

The COA is also in charge of the Senior Tax Relief Program. Seniors volunteer to work for the town and can get up to \$750.00 off their Real Estate taxes. Staff determine eligibility, find places for the seniors to work, and keep track of hours and work with the Treasurers Department and Assessor's Office.

## **YOUTH COMMISSION**

Karen A. MacDonald, LICSW, Director

### **Mission:**

The mission of the Stoughton Youth Commission is to provide easily accessible, high-quality mental health services and community outreach to youth and their families who live in Stoughton, without regard to income, insurance status, culture, or social circumstances. Our purpose is to strengthen youth and families, and establish crucial partnerships within the community that foster respect for all.

Youth Commission fulfills this mission in many different ways:

1. Providing high quality individual, family, and group counseling to youth and their families by staff who are Masters level clinicians and graduate-level interns.
2. Acting as a convener within the community to focus on the general health and wellness of the community-at-large.
3. Participating and sharing lessons learned in Positive Community Norms training.
4. Our staff is encouraged to attend or participate in local boards or committees to offer direct support. Staff assume leadership roles on various committees that serve our community including:
  - YMCA Board of Directors
  - Healthy Communities Coalition/Municipal Wellness Committee
  - Transportation Task Force
  - Kids Voting
  - Adult Basic Education (ABE)
  - Friends of Stoughton Center
  - Stoughton Diversity and Inclusion Organization
  - The local Department of Mental Health community site board

### **Grants:**

Substance Abuse Prevention Collaborative (SAPC) grant: Funded by the MA Department of Public Health Bureau of Substance Addiction Services (DPH/BSAS) - totaling \$100,000 a year for 7 years. We were awarded this grant to mentor the neighboring communities of Canton, Holbrook and Walpole.

### **Individual/ Family/ Group therapy services:**

On average, the staff has provided individual/family therapy to 80 clients and families annually.

Our clinical services expand to include being a resource to schools, police, town officials and community members. One staff member is a certified QPR trainer in a suicide prevention, which is offered free of charge to community members and the schools.

Ongoing groups currently include Babysitter training, Parent Support and Stoughton Leadership institute (high school youth group run by our AmeriCorps Fellow). In addition, the Youth Commission offers a competitive Masters-level internship, which is highly coveted by local colleges and universities.

### **O.A.S.I.S. (Organizing against Substances in Stoughton):**

The Youth Commission oversees O.A.S.I.S. (Organizing against Substances in Stoughton), which provides the town a venue to do community outreach in the form of substance abuse prevention.

The mission of OASIS is to work collaboratively to reduce youth substance use by: reinforcing healthy community norms; decreasing youth access to alcohol, tobacco and other drugs; and creating sustainable policy changes that will support healthy youth choices.

### **Other Programming:**

The Stoughton Youth Commission runs the **Stoughton Community Garden Project**. This health initiative was originally funded by grant funds awarded in 2011. This is an intergenerational program which incorporates seniors, youth and families from Stoughton. The materials used for this project support ongoing programming of this project with minimal or no cost required. Therefore, it has been offered to the Stoughton community participants at no cost.

Once a year, SYC hosts the annual **Pride of Stoughton Day** when youth and adults join together to clean several public land sites around town. Depending on the number of youth and volunteers, the sites include our parks, train tracks and the community gardens at the COA/SYC building. A special thanks to the Recreation and Public Works Department for their continued support of this project.

## **ECONOMIC DEVELOPMENT**

Pamela McCarthy, Economic Development Director

This past year has been a busy one for the Economic Development Office. A good deal of time has been spent working to implement the goals of the Downtown Economic Development Master Plan. Multiple grants were applied for and received in order to work toward these goals. The one that will be most noticeable to the Community is the Downtown Storefront Improvement Program that will provide assistance to commercial property owners so that they can make physical, aesthetically pleasing improvements to their storefronts.

### Downtown Parking Management Plan

The Economic Development Director completed work with the Metropolitan Area Planning Council on a Downtown Parking Management Plan. The final plan was presented to the BOS on June 5<sup>th</sup>. The presentation did indicate that there is an adequate

parking supply in the Downtown; however, some of it is not utilized due to traffic and safety concerns. The Economic Development Director has been working with the Town Manager's Office, Engineering, the Police Department and the DPW to implement the plan's recommendations that will be presented to the Board of Selectmen and the public in early 2019. Small steps have already been taken such as the public parking signage installed at the lot located at the corner of Washington and Freeman Street. Implementation recommendations will include the parking spaces located at the recently acquired Randolph Savings Bank.

#### Community Choice Aggregation Program

After consulting with Colonial Power Group the Town of Stoughton suspended its Community Choice Power Supply Program, for the time being, due to capacity costs in the SEMA (Southeastern Massachusetts) load zone. This allowed consumers enrolled in the Program to take advantage of National Grid's Basic Service rate, as is allowed by the Town's state-approved Program. The agreement that was in place with the 3<sup>rd</sup> party supplier, NextEra Energy was for a 6-month period that expired in July. The Economic Development Director and Interim Town Manager went through the process of going out to bid in the Spring. At the time National Grid had the lowest rates. During the 6 months that the program was in place residents and small businesses were able to save approximately \$650,000 in energy costs collectively. The Economic Development Director is working to get an updated Municipal Aggregation Plan approved by the BOS and the Department of Public Utilities. This will put the Town in the position to go out to bid and enter into an agreement with a third party supplier again if the rates at the time justify this action. The Town's consultant will continue to monitor the marketplace.

#### Economic Development Fund Grant

During 2018 a Design Consultant, funded by a Department of Housing and Community Development grant, worked with the Economic Development Director, Town Planner and Planning Board Chair to develop Downtown Storefront Improvement Design Guidelines. The Planning Board accepted the guidelines as a supplemental document to the 2006 design guidelines. The grant also allowed for conceptual designs of three storefronts located in the Downtown. This work was done in order to be able to submit a competitive application for a FY 2018 Community Development Block Grant to fund a Downtown Storefront and Sign Improvement Program.

#### Community Development Block Grant

The Economic Development Director completed a Downtown Building Conditions Inventory (funded by the SRA) demonstrating that 44% of the buildings in the target area (the commercial corridor within the SCMUOD) are in fair to poor condition. The Economic Development Director also completed a Community Development Strategy that was developed with the assistance of town staff and the public. Both documents were submitted to and approved by the Department of Housing and Community Development (DHCD). The approval of these documents allowed the Town to be eligible to apply for a FY 2018 Community Development Block Grant. The grant application was prepared with the assistance of a grant writer (funded by a Town Meeting Article) who has expertise with this type of grant. On July 26th Governor Baker awarded a Community Development Block Grant in the Amount of \$586,141 to the Town to develop a Downtown Storefront and Sign Improvement Program. The grant provides funding for four full Sign and Façade Projects and ten Sign Only Projects (including signage lighting and awnings). The four full projects will be funded by Deferred Payment Loans at 0% interest in an amount equal to 75% of the actual cost of eligible improvements. The maximum loan amount will be \$75,000. If the property is not sold or title transferred within 10 years, the Deferred Payment Loan is forgiven. The Sign Only projects will be funded by grants up to \$5,000.00 per project. Program guidelines as well as project applications are available on the Town of Stoughton's website on the Economic

Development page. During 2018 the program architect was hired as well as a grant management consultant and a Community Development Fund Coordinator; all of which are grant funded positions. Initial projects (2 full façade projects and 3 sign only projects) were evaluated by the Review Committee comprised of the Economic Development Director, Building Commissioner and Town Planner, on November 26th and given approval to move forward.

#### Downtown Redevelopment Task Force

The Downtown Redevelopment Task force was formed by the Board of Selectmen to concentrate on Downtown revitalization. The group is comprised of the Town Manager, the Town Engineer, the Economic Development Director, a local developer, a local commercial broker and representatives of the Board of Selectmen, Planning Board and Stoughton Redevelopment Authority. The initial meeting of the Task Force was held on May 31<sup>st</sup>. The first project that the task force began to work on is a restaurant attraction project. The Economic Development Director had already had a professional study done that demonstrated that the community overwhelmingly supports creating a dining destination in the Downtown. A marketing brochure has been developed that highlights the findings of the study. The next step is to actually attract the restaurants. The task force began the process by reaching out to all Downtown commercial property owners to determine which properties are available to house a restaurant, coffee shop, brewery, etc. A mailing was sent to all Downtown Commercial Property Owners on August 22<sup>nd</sup>. Seven property owners responded to the letter. The next step will be to evaluate the properties and help to promote the spaces that make sense to the types of restaurants that the public indicated through a survey that they would support. The Board of Health has developed a Restaurant checklist to assist potential restaurant owners. The Task Force is also working with Harbor One to establish a consortium of banks to assist with Downtown revitalization. The Economic Development Director had asked Harbor One if they could set up a consortium similar to the one that they set up in Brockton to focus on Downtown revitalization. Harbor One agreed to do so. On September 20th the task force had an initial meeting with bankers to discuss potential assistance. The meeting was attended by representatives of Harbor One Bank, Eastern Bank, North Easton Savings Bank and Neighborworks which is a nonprofit. The meeting attendees expressed an interest in setting up a permanent consortium. The Economic Development Director is working to arrange a second meeting that will include all local banks during which specific projects will be discussed. In the future Downtown business owners as well as the Chamber of Commerce and other Downtown stakeholders will be encouraged to attend these meetings.

#### Massworks Grant Application

A Massworks Grant Application was submitted on July 30th in the amount of \$75,000 to be used toward rehab of Train Depot (subject to Town taking title). The funding has been awarded to the Town.

#### Mass Downtown Initiative Grant Application

On November 8<sup>th</sup> an application was submitted to the Mass Downtown Initiative program run by DHCD to fund a highest and best use study of Downtown Town owned buildings including the Randolph Savings Bank in order to determine the long term use that best supports Downtown revitalization. Awards have not been announced yet.

#### Park Street/Campanelli Park Feasibility Analysis

The Economic Development Director applied for and received a District Local Technical Assistance Grant from Old Colony Planning Council to conduct a Feasibility Analysis for Commercial and Industrial Properties in the Sewer Expansion Project Area including Campanelli Industrial Park.

### 138 Streetscape Plan and Policy

Application was submitted and approved for District Local Technical Assistance (DLTA) from Old Colony Planning Council (OCPC) for Streetscape and accompanying Policy for portions of Route 138 leading into and out of Town Center.

### Little Living Study

Applied for and received grant for Town to participate in a Little Living Project. Worked with committee members from other MAPC communities including Foxboro, Medfield, Sherborn and Medway to examine housing alternative types that promote the possibility of seniors to age in place; low cost housing for younger adults; and smart growth community development. Case studies, benefits and barriers were examined relative to Accessory Dwelling Units, Cottage Communities and Tiny Houses.

### FilmProjects

The Economic Development Director with the assistance of the Interim Town Manager and the Building Facilities Manager worked with MassFilm and Sony to have “Little Women” scene filmed at Stoughton Train Depot on October 12th. Coordinated with Police, Fire and DPW. Several area property owners received compensation for the use of their properties. Movie to be released in December 2019.

### Randolph Savings Bank

The Economic Development Director worked with the Town’s Building Facilities Manager and Interim Town Manger to coordinate Due Diligence tasks (funded by the SRA) for the Bank acquisition. The Town closed on the property on August 30<sup>th</sup>. The bank property was temporarily used to house the Stoughton Library. The Economic Development Director is exploring temporary use of the space (i.e. a pop up art gallery) while she is working to have a highest and best use study done of the property that will include the public’s input in order to determine the long term use that will best contribute to Downtown revitalization.

### Friends of Stoughton Center Technical Assistance

Continued to work as the technical advisor to the Friends of Stoughton Center Group (FOSC) that was formed by the Economic Development Office in February 2015 in order to support revitalization in Stoughton Center.

### Assisting Individual Business Owners/Entrepreneurs

During 2018 multiple businesses ranging from home based entrepreneurs to major developers have contacted the Economic Development Office seeking assistance on a regular basis. Individuals were provided with contacts and resources for business planning, financing and marketing. Connections were made with appropriate town departments.

## **ENGINEERING DEPARTMENT**

Marc J. Tisdelle, P.E., Town Engineer  
Craig A. Horsfall, P.E., Assistant Town Engineer  
James Conlon, R.S., C.H.O., Environmental Affairs Officer  
Michael Nolan, E.I.T., Associate Engineer  
Laurence W. Langlois, GIS Coordinator  
Kristen O'Brien, Program Administrator I  
Maura Boudrot, Part-time Secretary  
Lawrence Perry, R.S., Town Sanitarian  
Sean Leahy, Assistant Town Sanitarian  
Denise Lochiatto, Program Administrator I

The Engineering Department aims to provide the Town of Stoughton with the highest level of professional engineering services. It is involved with nearly every engineering related task in town. In order to accomplish our duties, the Engineering Department uses state of the art technologies, to adjust to the ever changing needs and priorities of the Town of Stoughton. The Engineering Department is comprised of several divisions which include Engineering, Sewer, Geographic Information Systems (GIS), Environmental Affairs and Board of Health.

### **Mission Statement:**

The Mission of the Engineering Department is to provide quality, efficient, professional engineering services and technical support for the Town of Stoughton, its residents, the general public, and all Town departments while maintaining a positive relationship in all our interactions as well as a professional work environment.

### **Engineering Department:**

The following are examples of some of the duties that the Engineering Department is responsible for:

- Management of the State Stormwater Program for compliance with stormwater discharges from the MS4 stormwater infrastructure
- Technical Review and Support for the Planning Board, Conservation Commission, Zoning Board of Appeals, Board of Selectmen and other Town departments with site development plans (Site Plan Review, Subdivision, Stormwater, Form A, 40B Site Development, Scenic Roads, Paper Streets, etc.)
- Management, planning and coordination of all Traffic Improvements in Town.
- Sewer Permitting and Inspection
- Work closely with the Public Works Department to provide engineering assistance with property line advisements, infrastructure design & construction, plan review, construction layout, utility mark-outs and research
- Engineering Design and Survey for town projects
- Preparation and Review of Engineering Reports
- Perform Topographical and Location Surveys
- Computer Aided Drafting (CAD) Operations
- Hydraulic, Hydrological, and Floodplain Analysis & Assistance
- Construction Inspection and Cost Estimating
- Technical Review and Site Inspection of all New Residential construction projects (34 total projects this year)
- Technical Review of all Minor Building Permit Applications (104 total projects this year)
- Technical Review of all Commercial Site Development Projects (4 total projects this year)
- Technical Review of Subdivision Plans (2 total projects this year)



- Technical Review of Approval Not Required (ANR) subdivision of land (6 total projects this year)
- Technical Review and Inspection of all Sewer Connection Permit Applications (70 Total Applications this year (New and Repairs))
- Review of Deed and Easement Descriptions
- Property line closure calculations
- Record Maintenance of Engineering Plans and Documents
- Review of street acceptances
- Preparation of grants & bidding packages for town engineering related projects
- Project representation for town building and construction projects
- Geographic Information System (GIS) Operations
- Counter assistance for engineering related matters

As previously mentioned, we provide technical review, design, support and inspectional services for many projects throughout the town. The following are examples of some of the projects that the Engineering Department worked on this year:

- “Goddard Highlands-Phase 2” – Residential 40B Subdivision
- “Pine Hill Estates” - Residential Subdivision (off Irma Road)
- “Peach Orchard Park” – Commercial/Industrial Subdivision (Pleasant Street)
- “TAJ Estates” – Residential 40B Development & Off-Site Traffic Improvements
- Commercial Site Development – #1522-#1540 Turnpike Street (Stoughton Commerce Center)
- Commercial Site Development - #901 Technology Center Drive (BJ’s Gas)
- Commercial Site Development - #351 Washington Street (Wendy’s Restaurant)
- Commercial Site Development - #409 Canton Street (Hersee Properties, Inc.)
- Public Safety Building Site Selection (Potential Site Layouts)
- Library Building Expansion
- High School Construction Project
- Various Transportation and Traffic projects
- Park Street Sewer Project
- Glen Echo Site Development Plans and Conservation Restriction Assistance
- Construction Administration and Inspection of Stormwater Improvements Project at the Gibbons Elementary School
- Grant Application, Preliminary Design and Contract Coordination for Stormwater Improvement Project at the Dawe Elementary School

### **Sewer Division:**

Our Sewer Division constantly receives queries regarding the location and accessibility of the town sewerage system. This is a serious concern to many residents. We strive to raise the awareness of the Town to the negative impacts that the absence of sewerage has on the town and we hope to be the catalyst for a new program that will bring sewer to the remaining un-sewered areas in town. We work closely with the Public Works Department on all sewer issues as they are responsible in maintaining the entire sewer network.

While the Sewer Division has many duties, the following are examples of the major tasks that were undertaken this year:

- Sewer utility research and field mark-outs for all excavation in Town roadways. We performed 63 sewer mark outs this past year.
- Technical Review and Permit Issuance for all Sewer Connections and Extensions. We have issued and provided the associated inspections for seventy (70) sewer connections in the last year.
- Field Inspection of every sewer main, sewer service connection, and sewer extension for conformance with Town standards.

**GIS Division:**

The Geographical Information System (GIS) Division is a critical part of the Engineering Department. The GIS Division is responsible for the development and maintenance of the Town's digital spatial database and for providing state-of-the-art mapping and data services to various town departments, citizens, and businesses.

A major goal of the GIS Division is to continually develop and maintain GIS to improve town efficiency and customer service. The GIS Division seeks to ensure that Stoughton's public decision-makers, commissioners, and others have access to geographic information that is complete, timely, accurate, and reliable. The Engineering Department promotes the use of the GIS and related technologies to more effectively and efficiently address problems, develop plans, and manage the natural, cultural, economic, and physical resources of the town.

We continuously upgrade the GIS database with the most current utilities, parcels, roadways, buildings along with various other data. We are currently in the process of scanning and linking many types of as-built plans and water/ sewer tie cards to the parcel/ roadway database to aid the public and Town departments in their research and inspections. We encourage the public to visit our GIS website via the link located on the Town's website. The following are examples of some of the projects that the GIS Division worked on this year:

- Census LUCA (Local Update of Census Addresses)
- Update and Issue New Assessor's Parcel Maps for Town Departments and upload to MassGIS and Town Website
- Prepare Veteran's Memorial Square maps online
- IDDE Drainage outfall catchment mapping and ranking
- Update Sewer Connection Report System (merges Assesspro and Cadillac databases) for MWRA annual permit reporting
- Update of Master Address Points for PeopleGIS and NextGEN 911
- Update Water and Sewer Tie-Cards into Staff PeopleGIS page
- Import Town documents (Land Court Plans, Subdivision Plans, As-Builts, etc.) into Staff PeopleGIS page
- Public Safety Building Site Selection maps (fire-call heat map, response-time maps)
- Local Emergency Planning Committee map preparations and meetings
- Cedar Hill Golf Course base map for potential course improvements

**Environmental Affairs:**

Environmental Affairs is a vital component of the Engineering Department. The Environmental Affairs Officer serves largely as an agent to the Conservation Commission. The Environmental Affairs Officer enforces and administers the State Wetlands Protection Act, the Local Wetland Protection By-laws, Groundwater Protection By-laws, Hazardous Material By-law and many other local and state regulations.

Environmental Affairs advises the Town Engineer of regulatory, environmental, and wetland protection matters. Additionally, the Environmental Affairs Officer provides plan review, application review and site inspection services for a vast amount of projects submitted to the Massachusetts DEP, Conservation Commission and local authority.

A more detailed report describing many more of the tasks of Environmental Affairs is filed separately under the Conservation Commission.

**Board of Health:**

In 2017, the Board of Health staff was brought under the management Engineering Department. The Engineering Department and the Board of Health share many similarities in responsibilities and services provided to the Residents of Stoughton, particularly relative to implementation and enforcement of the State Sanitary Code (Title V). The two departments refer to many of the same forms and records, making the merger of the two departments mutually beneficial.

The Board of Health is involved with activities and programs which are based on sound epidemiological research and health statistics. The Board has the authority and responsibility to promulgate local regulations which are intended to protect the health, safety and well-being of the citizens. The duties of the Board of Health include enforcement of public health and environmental protection regulations as well as education of the public in the areas of disease prevention, health promotion and health services.

A more detailed report describing many more of the tasks of the Board of Health is filed separately under the Board of Health.

**FACILITIES DEPARTMENT**

Paul Giffune, Facilities Manager

The Facilities Department undertook many projects in 2018. Below are a few examples of the larger ones.

**Town Hall Window / Trim Replacement & Preservation**

The window and trim replacement and preservation project is complete. Additionally, the soffit and cupola painting has also been done. These were two separate projects that were both funded by the Community Preservation Committee.

**Police Station Roof**

The flat roof section of the Police Station was replaced. The roof was leaking in the mechanical attic space where the radio room is located. This space houses brand new radios, computers, servers, etc. The equipment in the radio room was nearly a third of the cost of the newly built Central Dispatch project. This was an unexpected project but a necessity to continue public safety communications, as well as to protect the large investment the Town made as part of the central dispatch renovation. A transfer from the Committee on Finance and Taxation was necessary to fund this project.

**Energy Saving Projects**

A complete LED retrofit of all interior and exterior lighting at the Council on Aging / Youth Commission was done. This project is expected to show an estimated lighting cost reduction of 80%. The Town Hall lighting in the Great Hall was also retrofitted with the latest LED technology. This project is expected to show an estimated lighting cost reduction of 40%. Exterior site lighting at the Town Hall will be replaced in early 2019.

Fire Station #1 received an HVAC system upgrade after Town Meeting funded miscellaneous necessary repairs. A new variable refrigerant flow (VRF) split system was installed to mostly, improve cooling but also add supplemental heating needs.

The Police Station was also outfitted with additional VRF equipment in order to keep with cooling demand and remain in compliance with MA regulations regarding detention areas and the overall operation of the station.

Two public works garages also had LED lighting retrofit projects completed - the mechanics' garage and the largest, highway equipment storage. These upgrades were crucial to maintain safety and efficient operations while also cutting utility costs.

#### **Security - Cameras @ DPW, Police and Council on Aging**

Additional security cameras were installed at the DPW administration building to better protect employees and public parking. The Council on Aging building was outfitted with nine new cameras, interior and exterior.

Exterior cameras were also installed at the Police Station to protect employee parking areas as well as the public entering and exiting the station. These were paid for through a small grant provided by the Massachusetts Interlocal Insurance Association.

#### **Fire Station #2 Dorm Renovation**

In order for Fire personnel to have more privacy while in the dormitory at Station 2, a build-out of the area was essential. Each fire fighter now has an individual space to sleep. This project was bid around \$8K early in 2018 but was done in-house, with the addition of the department's skilled craftsman, at 25% of that.

#### **New Personnel**

The skilled craftsman mentioned above was new to the Department, and the Town, in 2018. This employee is responsible for maintaining the Town-owned facilities in safe operating condition and so they are clean and presentable; and resolving immediate operational and/or safety concerns under the direction of the Facilities Manager. The advent of this position was essential to maintain minimal operational and functional needs for all Town buildings. The savings the Town has seen, and will continue to see by not having to subcontract smaller projects and maintenance issues will pay dividends for years to come.



Stoughton  
FIRE & RESCUE

Stoughton Emergency Management  
Respectfully Submitted  
Chief Michael K. Laracy, Sr.  
Deputy Fire Chief Scott G. Breen

#### **FIRE DEPARTMENT**

The Stoughton Fire Department is pleased to submit our department's 2018 Annual Report. The year 2018 has come to a successful close and again we go to our records for the story of activity. The Town of Stoughton established their first Fire Department in 1853, becoming a permanent department in 1924. We work out of two staffed fire stations: Station 1 was built in 1926, with a 1950's renovation and Station 2 was built in 2001.

The Stoughton Fire Department has evolved into an All-Hazards department providing the following services to the community: Fire Suppression; Advanced and Basic Emergency Medical transport; Fire Prevention to include plan review and inspections; Emergency Management; Hazardous Material Response and Mitigation; and Technical Rescue. We continue to not only meet our department's mission statement but exceed it.

*"The Stoughton Fire Department has evolved into an All-Hazards department to meet the ever changing needs of the community. We are committed to serving the Town of*

*Stoughton with the highest level of life and property protection utilizing resources allocated by the Town. We will achieve this by providing excellent and compassionate service in an ever changing profession that requires continued innovation, professional development, and adaptive change”*

Our first due response area is approximately 16 square miles of suburban setting of mixed residential, commercial, and industrial properties as follows: over +/- 6,600 single family residential dwellings, 300 two-family dwellings, 480 commercial properties, 269 industrial properties, 149 apartment buildings with three or more units and 1,671 residential condominiums. The fire department also protects the following critical infrastructure within our community: 4 major highways, routes 24, 27, 138 and 139, that pass through town east and west, north and south; MBTA commuter rail line operates more than twenty five trains to and from Boston daily intersecting at 6 road crossings; multiple freight trains that also share the rail line; two large electrical power distribution stations that provide regional electrical power; a pressure/high volume natural gas line that cuts through our north section of town; a 30,000 gallon commercial propane filling station; a chemical facility; a waste water separation facility; two emergency dispatch centers; 2 rehabilitation/palliative care hospitals; 3 nursing homes; 12 assisted living facilities; a county district court; 8 water pumping stations; 12 sewer lift stations; 5 elementary schools, 1 middle school 1 senior high school; 300 elderly housing units; 71 commercial buildings that are over 20,000 square feet, 28 buildings between 20,000-50,000 square feet, 23 buildings between 50,000-100,000 square feet, 15 buildings 100,000-200,000 square feet and 5 buildings over 200,000 square feet; our biggest building, IKEA, is over 453,000 square feet and an average 38,000 visitors per week; and lastly a 300,000 square foot Amazon distribution center.

#### **DEPARTMENT INITIATIVES:**

In 2018 the following fire department initiatives have been, or are in the process of, implementation: staffing increases, continued development of new department policies and procedures; management of FY19 capital budget equipment program; placing in-service of a new Ambulance; and reviewing potential sites for a combined public safety facility. In 2018 the fire department was able to purchase (2) sets of hydraulic rescue tools (Jaws of Life) to replace aging equipment. The purchases were made possible by the fire departments FY18 operating budget as well as a capital equipment funding through Town Meeting. Both purchases were vetted through the Finance Committee.

#### **STAFFING:**

In August of 2017 the fire department received notification from the Federal Government (FEMA) that we had been awarded a staffing grant (SAFER), based upon our departments successful grant application and clear need for additional personnel. This grant award was then officially accepted and approved by the Board of Selectmen. The official hiring date for grant personnel started on January 28, 2018. The first six-months of the grant was funded through the fire departments existing FY18 operating budget and the second six-months was funded through the departments FY19 operating budget. For funding purposes it's important to note that the grant is a three year grant program which runs from January 28<sup>th</sup> of each year and that the Towns FY budgets run from July to June of each years. Year one and two of the SAFER grant consist of a 75/25% shared cost while year three is a 35/65% shared cost of salaries and benefits. Federal shared reimbursements are 75% and 35%.

#### **PERSONNEL:**

In 2018 the fire department did not experience any retirements. The department received a transfer candidate, Thomas Nicholas, from the Town of Wrentham to replace a grant funded position that resigned from the fire department. We also hired a new firefighter,

Shane Thompson, to fill a vacancy in the department. Each of these candidates have proven to be great additions to our department. In 2018 we had the following personnel complete their one-year probationary period with the department: Firefighter/Paramedic John Morrissey, Firefighter/Paramedic Johnathan Hunt and Firefighter/Paramedic Mathew Olien. They not only met our expectations, they exceeded them. Congratulations to all.

With the addition of our new personnel the fire department has seen a significant increase in the level of service to the community. In 2015 and 2016 the fire department had relied on an average of 439 mutual aid ambulance requests from surrounding communities. *Even though this was a significant loss in EMS revenue more importantly it put our community at greater risk of delayed responses to critical medical issues.* As a result of increased staffing we have seen our minimum staffing go from (9) personnel per-shift to (11) personnel per-shift. Our department has been a nine minimum since the early 1970's. As we saw growth in the Town increase this was not the case within the fire department. **Collateral benefits from increased staffing have been an additional \$600,000 in EMS revenue, increased level of service to the Town, increased moral and decreased overtime, all while maintaining a minimum of 11 personnel.**

### 2018 FIRE DEPARTMENT RESPONSE STATISTICS:

The following is a summary of the 5,633 incidents, the highest in SFD history, the Fire Department responded to in 2018:

### Incident Type Category Breakdown

Incident Type Category	Occurrences	Percentage
[100-199] Fire/Explosion	95	1.7
[200-299] Overpressure Rupture	3	0.1
[300-399] Rescue Call	3538	62.8
[400-499] Hazardous Condition	161	2.9
[500-599] Service Call	530	9.4
[600-699] Good Intent Call	247	4.4
[700-799] False Call	1047	18.6
[800-899] Severe Weather/Natural Disaster	7	0.1
[900-999] Special Type/Complaint	5	0.1
Undetermined	0	0.0
<b>TOTAL</b>	<b>5633</b>	<b>100.0</b>

### Aid Given or Recieved

<u>Aid Given or Recieved</u>	<u>Occurrences</u>	<u>Percentage</u>
Mutual aid received	83	1.5
Automatic aid received	2	0.0
Mutual aid given	112	2.0
Automatic aid given	2	0.0
None	5434	96.5
<b>TOTAL</b>	<b>5633</b>	<b>100.0</b>

### Mutual Aid Ambulance Received Statistics 2016-2018

2016: 478     39 Request per month  
 2017: 117     10 Request per month  
 2018: 85     07 Request per month

## EMS Revenue Summary Report 2016-2018

2016: \$1,026,596.84

2017: \$1,443,368.78

2018: **\$1,632,732.73**

### **FIRE PREVENTION:**

Our Fire Prevention continues to incorporate fire prevention activities which support the department's mission statement. This is achieved by proactive planning and inspection programs to address community risk reduction planning, prevention and education. The fire prevention division continually strives to achieve this goal through code compliance, enforcement and community education. The department's fire prevention program is managed by Deputy Fire Chief Breen and Fire Prevention Lieutenant Jackson Macomber. The department has the responsibility of overseeing and enforcing Massachusetts General Laws-Chapter 148, the Commonwealth of Massachusetts Comprehensive Fire Safety Code CMR 527, the State Building Code and also standards and guidelines set forth by the National Fire Protection Association. Over the course of the year fire department personnel conducted inspections of residential, commercial and industrial properties to include: smoke detectors, carbon monoxide alarms, oil burners, propane storage, fuel tank removals and installations, tank trucks, commercial fire alarm, commercial sprinkler systems and state mandated quarterly and annual occupancy inspections. Each year fire prevention works with a number of architects, engineers and contractors on projects continually throughout town. In 2018 fire prevention was responsible for the plan review and final inspections on a number of new and renovated occupancies. A majority of this plan review is working in partnership with the following town departments and committees: building, economic development, engineering, town administration, Planning Board and the Board of Appeals. In 2018, approximately 2800 permits were issued by the fire department.

The fire department is very happy to report that working with the Stoughton Housing Authority they were approved by the Massachusetts Department of Housing & Community Development an award up to \$650,000 to install a sprinkler system, and a fire alarm system upgrade, at its 4 Capen Street location. We were informed that the State never funds a project like this one unless it is fire/building code driven. In this case they were so compelled to act after life safety concerns were addressed by the fire department. There is no greater satisfaction then knowing we played such a major role in the future life safety of our most vulnerable population.

### **GRANTS:**

In 2018 the fire department was once again successful in being awarded two MEMA grants to support the Towns emergency management program. We were also successful in being awarded to Department of Fire Services (DFS) Public Education grant awards to educate Stoughton's Children and Senior's in fire safety programs to reduce fire and fire related injuries within our community. In October of 2018 the fire department co-hosted with the Council on Aging our 2nd<sup>1</sup> Annual Fire Safety & Wellness Fair for seniors. This event was held at the Senior Center and was attended by 75 Stoughton residents. It is our hope, and goals, that our annual public fire safety programs have increased the level of fire safety education to our next generation of citizens as well as increased the level of fire safety education to our most vulnerable population-our seniors.

A number of town departments and private sector partnerships set up as vendors and presented fire safety and wellness topics for participants. The Norfolk County Sheriff's Department provided the attendees with a cook out at no expense. In 2018 the fire department applied for, and received, an Assistance to Firefighters Grant (AFG) to allow our Town to purchase a commercial gear washer and gear dryer. Our current gear washer



was 20 plus years old and the fire department never had a gear dryer in the past. To dry gear firefighters would have to hang their gear in the boiler room and let it dry for a few days. The fire department will continue to be aggressive and writing equipment grants as they become available.

#### **APPARATUS:**

In 2017 the fire department presented to the Board of Selectmen a new vehicle replacement policy which they adopted moving forward. The purpose of this new policy was to establish guidelines for fire department vehicle replacement. This policy was referenced at the annual Town Meeting to support the purchase of a new ambulance in 2018, which Town Meeting approved. All capital purchases continue to be vetted and approved through the town's procurement office.

Our department is fortunate to have a full-time mechanic on staff who maintains the following equipment: staff vehicles; ambulances; fire engines and support vehicles. Our apparatus are very well maintained by our department mechanic who holds a number of emergency vehicle technician (EVT) certifications in the areas of repair and operation of fire apparatus. He has saved the Town thousands of dollars in repairs by doing 95% of work in house. Any work sent out is usually the result of inadequate space needed for such repairs or specialized equipment.

#### **EMERGENCY MANAGEMENT:**

In 2018 the Fire Department continued working with a number of Town Departments, in the following emergency management initiatives: the establishment of mandatory pre-weather related event meeting with relevant department heads; the establishment of an emergency management working group consisting of department heads and their alternates in which they will be responsible for attending emergency management planning meetings and when warranted manning the Towns Emergency Operations Center when activated; to promote the Towns new emergency notification system "Stoughton Alert" program throughout Town; promote StoughtonEMA.org website; update the Towns Comprehensive Emergency Management Plan (CEMP); educate department heads on roles and responsibilities of departments under the CEMP; establish (2) dedicated emergency shelters; establish (2) dedicated warming centers; establish working relationships with our National Grid and Columbia Gas liaisons; and lastly, establish emergency management policies as needed to address above initiatives.

In conclusion, I will once again quote the late Fire Chief Paul Roach "I would say that overall the year has been one of success and progress. Neither the success we have enjoyed, nor the progress we have made, would have been achieved without the cooperation of not only our own personnel but that of department heads and many other Town employees who also gave their cooperation and assistance whenever it was requested and wherever it was needed." I would also like to take this opportunity to thank the Town Manager(s), Board of Selectmen, the Finance Committee and Town Meeting representatives for their continued commitment to public safety. Their dedication and commitment to the Community of Stoughton leaves me with a great sense of pride.

## **HUMAN RESOURCES DEPARTMENT**

Office located at Stoughton Town Hall

1<sup>st</sup> Floor

10 Pearl Street

Stoughton, MA 02072

Deanna Chatsko, Program Coordinator HR/Payroll  
[dchatsko@stoughton-ma.gov](mailto:dchatsko@stoughton-ma.gov) 781-341-1300 ext 9226

Tracy Pereira, Senior Clerk II  
[tpereira@stoughton-ma.gov](mailto:tpereira@stoughton-ma.gov) 781-341-1300 ext 9259

Office Hours: Monday, Tuesday, Wednesday 8:30 am to 4:30 pm

Thursday 8:30 am – 7:00 pm

Friday 8:30 – 12:00 pm

The Human Resource Department currently has two full-time staff members. The office continues to process payroll in house through Munis for both the municipal and school employees. The Human Resources staff has completed the implementation of the HR Module in Munis. The Employee Self Service software through Munis is a great convenience for our employees. The Municipal Departments continue to submit their monthly attendance to the HR office. The attendance is now being input into Munis for the municipal employees. The staff continues to provide benefit administration service and support to over 500 municipal employees and over 270 retirees and also provides assistance to the school department employees whenever necessary.

We have two open enrollments each year for health insurance. During the month of May, we hold our annual benefits fair for employees and non-medicare eligible retirees, at which time employees can enroll in or change their health insurance with the Town.

During the month of November, we hold our annual open enrollment for our Medicare plans. At this time our medicare eligible retirees can enroll in or change plans.

Our staff is very involved with the Insurance Advisory Committee. We meet on a monthly basis and have been working along side representatives from each of the unions/associations to seek cost saving measures for both the town and employees.

The Human Resources website continues to be a great resource for benefits information, job postings and updated announcements and open enrollment material.

Visit us at <https://www.stoughton.org/human-resources>

Employees may visit our Employee Self Service at  
<https://mss.stoughtonschools.org/mss/default.aspx>

## **INFORMATION TECHNOLOGY DEPARTMENT**

Trish Shropshire, Director

The Town of Stoughton IT Department provides support for Police, Fire, Department of Public Works, Council on Aging, Youth Commission, The Stoughton Library, Cedar Hill Golf Course and 17 departments located in Town Hall.

This department also provides on-call 24x7 support for Police and Fire along with every day Help Desk support for all the above departments. Software and installations of hardware and minor projects involvement are tasked to this department.

Ongoing/Upcoming projects:

- Town-Wide Phone System – Planning has begun to implement the new phone system prior to June 2019.

- Town-Wide network switch installation –On October 16 we received a State grant for \$80,823. This grant will provide us an opportunity to produce a network refresh of new network switches for Town Hall, Fire Station 1, Fire Station 2, Police, the Senior Center and the Public Works building.
- Munis Project Management –Taxes and Utility Billing: Data imports have started and most setup has already occurred for the Tax module. Utility Billing setup is complete but data discrepancies discovered in the legacy system need to be resolved prior to going live with Munis.
- Neptune N Site Plus– DPW wireless meter read system – The server for this system has been setup and testing is underway.

Major projects completed in 2018:

- *New Library* – A new network was designed and implemented. A Fiber installation to this location provided the opportunity for the Library to tie into the Town of Stoughton fiber network. New wireless access points were installed allowing access to into the Town wireless system along with the ability to tie into the Old Colony provided network. A new Vertical VOIP phone system installation is complete. The Library is the first department to get this new system. June 2019 is the completion deadline to implement the rest of the Town. The Library received new computers and assisted with other new systems implemented in the new location such as Envisionware, allowing controlled printing and scheduling of computers for patrons.
- Cyber Security Assessment – Hub Tech out of Easton completed our assessment. We received a Massachusetts Compact Community grant to receive this service. Small remediation tasks will be conducted.
- Munis Permits Module – This module has been implemented. External roll out will occur when Tax modules are completed.
- Visiting Nurse Association transition to Electronic Medical Records (Thornberry) – This project required many months of support with new Surfaces for the personnel and assistance with the new electronic record system.
- Ambulance Server software upgrade and new laptops (Ambupro)
- TownHall Firewall - upgrade

Training:

On October 22 and 23 we attended the Zeurcher IMC iCON 2018 conference in Falmouth with local police and fire departments. During this conference, we were able to attend trainings as well as learn about new features/bug fixes in upcoming upgrades.

## **INTERNAL AUDITOR**

Susan Herman, Internal Auditor

### **Office of Internal Audit Accomplishments**

During the last calendar year, successful passage of the MWRA Infrastructure Fund “home rule” legislation was achieved. At the time of this writing, the Board of Selectmen have received an analysis from the Town Accountant indicating that using a portion of the fund balance to prepay the MWRA Entrance Fee debt could become part of an improvement plan with minimal impact to the rate payer. Well over two years ago, the Internal Auditor identified the balance as a funding source and brought it to the

attention of the Town Manager at that time. Many steps followed by several staff members but we arrived!

The Internal Auditor sought to reconstitute the Insurance Advisory Committee during 2018. Those efforts are up and running, again with the participation of key staff members. The town needs to reduce the number of carriers, join a pharmacy benefit program, and institute a more realistic plan design. The trust balance ended Fiscal 2018 at \$7,963,727 above best practice guidelines. A health membership audit was conducted by this office.

Grants are an important source of funding for town services and could be more so in future years. Due to our pre and post award work on the Staffing for Adequate Fire and Emergency Response Grant (SAFER) the town can more fully utilize the payroll allocation features of the Munis software. The combined staff effort on this grant has proved beneficial to the town. In setting up a second grant requiring allocation, the Community Development Block Grant (CDBG), the SAFER set up experience proved worthwhile. Our next efforts regarding grants will be offsetting the town's benefit costs in grant applications where the level of services provided by that grant is not reduced. This means the grantor may award more funds if we include a full request for these costs. We also began work on finding additional sources of grants, and providing support to all departments during any phase of the grant cycle.

During the last year we continued to develop analyses that will enhance departments' abilities to meet their goals. Monthly reports are sent for MWRA water share and for MWRA sewer infiltration and inflow. We are working with the MWRA staff to seek ways to measure the town's I&I performance and this is challenging. We began "Stoughton Region" reports on restaurant, hotel, and rideshare receipts so that we can see if there are opportunities near neighboring towns. Other monthly reports developed are for workers compensation and the self-insured health plan. We check with departments to insure these reports meet user needs.

Lastly this budget season saw the combination of many departments' building repairs within the Facilities Department which was a recommendation generated from the prior budget cycle. The benefits are many and include more rigorous oversight, efficiency in scheduling maintenance, and identifying like problems as well as opportunities.

### **Office of Internal Audit Recommendations**

#### **Salary Increases**

Salary increases need to be controlled or the level of services will need to be reduced. Job responsibilities top out and in the interests of fairness to residents so should salary increases. The town's cost for one family's health insurance is approximately \$20,000 and needs to be added to the cost of carrying any one employee OR if funded through a grant, the benefit dollars should be provided in that grant. Salary growth figures into our contributory retirement expense and our workers compensation expense putting further pressure on services.

#### **Snow Budget**

Consideration should be given to what we can do with internal labor/equipment vs. contractors. The current snow solicitation should move away from a seasonal bonus to a seasonal guarantee. Any other changes that can reduce the cost of the snow removal should be made. Our funding for snow removal is inadequate.

#### **Water, Sewer Trash Rates**

These rates should reflect the true cost of the service provided to residents in order to avoid any future general fund subsidy. This is a best practice in order to maintain the

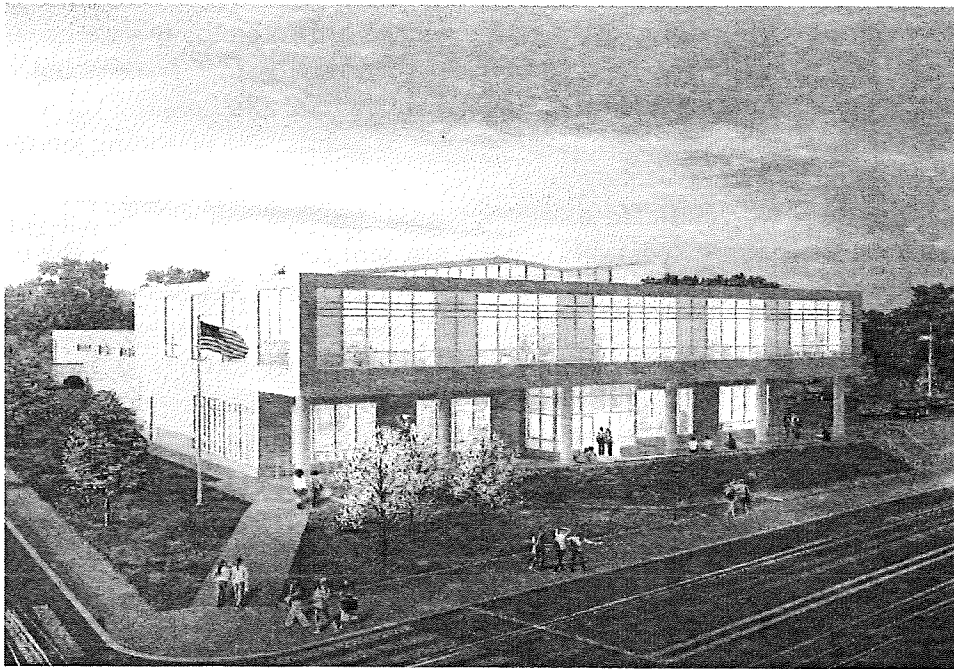
financial sustainability of the service and insure the right group of users is paying for the service. In the long run, residents benefit as all services are maintained and the town is an attractive place to do business.

### Fees

Opportunities for fee increases need to be examined closely. When the town can fairly raise a fee that does not burden any resident, is in line with common practice, and reflects true costs it should be raised.

### Performance

Most importantly, goals and objectives for every employee need to be accepted and signed by the employee in consultation with the specific Department Manager. This has a way of insuring the Town Manager's goals rise to the top, and improves performance of the organization. It is one of the most critical and important programs the town can institute in order to serve the residents.



**STOUGHTON PUBLIC LIBRARY**

*December 15, 2018*

### **STOUGHTON PUBLIC LIBRARY**

Library Board of Trustees Harvey Levensohn, Chair, Sheila Osborne, Vice-Chair, Barbara Canavan, Secretary, Rachel Lazerus, Peggy Sewcyk and Susan Zbinski  
Patricia Basler, Library Director

### **Library Building Project**

The Library Building Committee (LBC) has met monthly, with subcommittees meeting weekly during 2018. Library services were moved to a temporary space at 529 Washington St. in May 2017, and later to the old Randolph Savings Bank on Pleasant St. M. O'Connor Contracting Inc. was hired to begin the expansion and renovation of the 2 story, 22,000 sq. ft. building with Ground Breaking in July 2017. The newly renovated and expanded library opened to the public on Dec. 15, 2018, with 32,000 sq. ft. on two floors, offering state of the art technology, full handicap accessibility, energy efficient design and equipment, along with open and welcoming study, learning and community spaces. The project was completed under budget.

A dedicated and talented committee appointed in 2016 by Town Manager Michael Hartman, consisted of 11 local citizens and Town employees who bring a wide range of

skills and knowledge to the project: Gary Ilacqua, (Chair), former Town Finance Committee member and chair, electrician; Joel Wolk (Vice Chair) retired Owner's Project Manager (OPM); Maureen Doherty, Town Procurement Officer, former OPM; Paul Giffune, Town Facilities Manager, former Construction Supervisor; Marc Tisdelle, Town Engineer, experience in construction and design; \*Marc Tisdelle was also Interim Town Manager for most of 2018; Lynne Jardin, Principal, Gibbons Elementary School, Planning Board member, municipal experience; Pat Colburn, former Town Finance Committee member and vice chair, town meeting representative; Joseph Palermo, Vice President of Pre-construction with Skanska International construction company; Harvey Levensohn, Library Board of Trustees Chair, experience teaching art and interior design; Pat Basler, Library Director.

#### Local Support

Special thanks to the Library friends group SOLA (Support Our Library Association) who have continued to fundraise to provide financial support to the Library, and provide for the unexpected needs for the new Library renovation and expansion project. Dori Frankel as SOLA Past President, along with Dolores Cummings, President, Lynne Jardin, Vice-President, Sharon Fradkin, Capital Campaign Chair, Alethea MacFarlane, Marylou Giordano, Sue Lane, Ann McDonald, Fred Yaitanes, Stephanie Cararra, Dave Melchin, Terry Schneider, Harriet Dolinsky and Steve Wilkinson have worked extremely hard to support the future of the Library.

We are thankful to the many hard-working participants from the Senior Tax Relief program sponsored through the Town as well as the school PTO/PTAs, local businesses and clubs whose donations sponsor the Summer Reading Program. The Stoughton Cultural Council has also continued to be a generous sponsor of extra library programs. We also appreciate the spirit of cooperation we receive from other Town departments such as the Stoughton Schools, Youth Commission, Recreation, Council on Aging, Public Health, Police, Fire, Engineering, Building and Public Works Dept.

We especially thank the staff at the Stoughton Public Library for their patience, assistance and support during two moves and our time in two temporary spaces, as well as for their dedication to providing a pleasant and welcoming environment for Stoughton residents to visit, learn, explore and improve the quality of their lives. And finally, we are grateful to the Town Meeting Representatives who have always voted to financially support their Library.

#### **PLANNING BOARD**

Noreen O'Toole, Town Planner

#### **Members of the Planning Board**

Joseph Scardino, Chairman

William Angelos, Vice Chairman

Lynne Jardin

Daniel Kelly

Shawn Bailey

The Planning Board promulgates the Subdivision Control Law under Massachusetts General Law, Chapter 41, Sections 81 – K through 81 – GG which consists of a detailed comprehensive set of land use regulatory tools. The Planning Board's recommendations are an integral mechanism which facilitates and implements the planning function of the Town. The Planning Board analyzes a diverse range of issues, including, but not limited to, the following: (1) land use zoning changes; (2) growth and development management; (3) attracting suitable commercial and industrial development to the Town; (4) water

supply demands; (5) affordable housing creation; (6) transportation and railway issues; (7) open space, and (8) environmental impacts. The Planning Board makes recommendations on land use policies and future planning strategies in an effort to preserve and continue to improve the quality of life.

In addition to reviewing Preliminary Subdivisions, Definitive Subdivisions, Form ANR (Approval Not Required plans), and the Board reviews plans for the Special Permits and Site Plan Approval on commercial and industrial developments, conducts Scenic Road public hearings for conformance to the Town of Stoughton's standards. In collaboration with the Engineering Department, there is an ongoing review and inspections of the construction of subdivisions, commercial and industrial developments

The Town's update of the Master Plan has been an ongoing project by both the Planning Board and the Town Planner. Under the Massachusetts General Law, Chapter 41, Section 81-D, the Master Plan consists of the following components: (1) Goals and Policies; (2) Land Use Plan; (3) Housing; (4) Economic Development; (5) Natural Resources; (6) Open Space and Recreation; (7) Community Facilities; (8) Transportation and (9) Implementation. The goal of the Master Plan is to facilitate the decision making process and provide a footprint for future progress. A Master Plan is a comprehensive document which reflects the ideas of citizens, elected officials, town officials, town boards, committees and the business community in an effort to reach consensus utilizing the best practices and techniques available. The Master Plan focuses on fulfilling these elements which are required under Massachusetts General Law, Chapter 41, Section 81-D, as well as, identifying planning issues of concern.

### **Special Activities**

The Town has taken a number of key steps to reduce energy consumption and increase sustainability. As a result of these policy initiatives, the Green Community program represents a move toward more prudent use of resources and increase community resilience. These steps range from conducting studies, to making capital improvements to building components and infrastructure, to updating regulations, and increasing community awareness.

The Town Planner is currently working with the Department of Energy Resources (DOER), to investigate resources and facilitate and implement strategies so as to continue to reach new opportunities and further our success as a "Green Community."

Noreen O'Toole, the Town Planner, is the Chairman of the Joint Transportation Committee (JTC) and represents the Town of Stoughton on the Metropolitan Planning Organization which reviews and recommends the Transportation Improvement Program (TIP) projects for the Old Colony Planning Council, Regional Planning Agency.

The Old Colony Planning Council (OCPC) will continue to work with the town and provide technical assistance in areas such as traffic congestion, road safety audits, comprehensive planning endeavors, and transportation improvements measures such as: the implementation of the Transportation Improvement Program (TIP) administered by the Massachusetts Department of Transportation. (MassDOT).

Metropolitan Area Planning Council (MAPC) will continue to provide assistance to the Town on a technical assistance basis on various planning activities such as: energy resources create options for downtown parking, and to advance planning, zoning and comprehensive planning efforts.

## **Permit Activity**

The Planning Board activities include meeting approximately twenty (20) times in the 2018 calendar year to review and approve applications, and to oversee the construction of residential, commercial, and industrial developments, reviewed applications for the reconfiguration of lots not requiring subdivision approval (ANR Lots), reviewed and held public hearings for review of Special Permits and Site Plan Approval..

The Planning Board projects were located in various areas of Stoughton such as: Pleasant Street, Turnpike Street, Porter Street, Technology Drive and Washington Street. There were additional large projects submitted and reviewed by the Planning Board on Washington Street which required close attention to traffic circulation, LED lighting and the enhancement of landscaping features in order to create an aesthetic quality along our business corridors. In larger scale projects, the Planning Board has worked with developers to install Level 2 Electric Charging stations with compatible cable (SAE J-1772).

The Town Center consists of residential, commercial/retail and government buildings. The Planning Board has worked collaboratively with developers to address challenges in an ongoing review of a downtown development of a mixed use project which consists of commercial/ residential uses which is located in the Stoughton Center Mixed Use Overlay District (SCMUOD). The intent of the Stoughton Center Mixed Use Overlay District is to accomplish the following: (1) to maintain the cultural and architectural integrity of the Town Center; (2) to promote a range and balance of residential and commercial uses in the Town Center; (3) to promote efficient use of land within the Town; (4) to facilitate integrated physical design and synergies between activities; (5) to facilitate an increase in the variety of housing stock available in the Town Center; (6) to enhance vitality in the Town Center during both day and night time; (7) to promote a pedestrian friendly living and working environment that encourages transit use and bicycling; (8) to facilitate economic development of the Town Center while maintain consistent with the established Design Guidelines and sensitive to environmental impacts; (9) to encourage building reuse and appropriate infill development and (10) to promote innovative and sustainable building and site design.

## **Professional Continuing Education**

The Planning Board attended the Citizen Planner Training Collaborative conference on Saturday, in March of 2018, at Holy Cross College, Worcester, MA. In addition, the Planning Board members are committed to attending the American Planning Association seminars and other seminars throughout the year at various locations, so as to update their knowledge on the planning and decision making process. The Planning Board's role is so diverse in nature that the Board members are required to update themselves on recent land use decisions.

## **Membership**

Joseph Scardino and William Angelos were elected Chairman and Vice Chairman respectively. The terms of the Planning Board members are as follows: Joseph Scardino (2022); William Angelos (2019); Lynne Jardin (2020) Daniel Kelly (2021) and Shawn Bailey (2023). The Board introduced its newest member, Shawn Bailey.

The Planning Board extends their thanks to Michael Sammarco, a long time member of the Planning Board in recognition of his outstanding service as a Board member.



It is with a heavy heart that the Planning Board expressed their grief at the loss of Board Member and Vice Chairman, William “Billy” Angelos on December 31, 2018. Billy was a committed Board member with a dedication toward serving the interests of the community. Billy contributed many hours and provided his professional expertise to the Planning Board.

The Planning Board wishes to acknowledge and thank their staff, all of the many committee members, town employees, and department heads that facilitate our planning endeavors with their invaluable expertise.

**POLICE DEPARTMENT**  
Donna M. McNamara, Chief of Police

**Mission Statement**

Our Purpose

*The men and women of the Stoughton Police Department are dedicated to providing excellence in safety, security, and service to the community. We uphold the laws of the Commonwealth and the Constitution of the United States.*

*We in the Stoughton Police Department exist to serve all people with respect, fairness and compassion. We are committed to the prevention of crime and the protection of peace, order and safety.*

Committed to the Community

*We will maintain a bond with the community through continued partnerships, initiatives, and outreach. We strive to be a full partner with the people of Stoughton by holding ourselves to the highest standards of performance and ethics.*

We are Problem-Solvers Committed to the Future

*We shall employ a forward thinking approach in all that we do. We will think innovatively to correct the quality of life problems so important to our residents.*

*Our highly dedicated members are the most treasured asset and the cornerstone of our department's success. We will attain successes through a dedication to the development of our officers with world-class training and leadership.*

It is my privilege and pleasure to submit to you the annual report of the Stoughton Police Department:

*Staffing*

The current police staffing level consist of 60 sworn personnel. The staffing break down of the current level is 1-Chief, 1-Deputy Chief, 3-Lietuentsants, 9-Sergeants and 46 Patrol Officers (which includes 6- Detectives and 2 School Resource Officers). In September of 2018, two vacancies were hired and began the 26 week training at the MBTA Academy. In 2018 the ATM approved two patrol positions funded for 6 months. Our actual staffing levels have decreased due to some unexpected personnel matters. We are currently in the hiring process to fill the vacancies.

During the calendar year of 2018, the Stoughton Police Department responded to a total of 21,266 actual calls for service. The total number of offense reports investigated was 867, crash reports investigated were 674, and arrest/ summons for criminal offense

equaled 977 cases. The men and women of the Stoughton Police Department issued 3,693 citations. Any revenues that were created went directly to the general fund of the Town.

### *Central Dispatch*

The Stoughton Police combined dispatch which is staffed with two civilian dispatchers and one police officer during 3 shifts a day answered a total of 85,862 total calls in 2018. Of the total calls, 6,159 were 911 emergency calls. The merging of the police and fire dispatch has improved efficiency during emergency communications when responding to calls for service.

### *Opioid Outreach*

The opioid epidemic continues to have a significant impact on our community, as a result of the impact, the Stoughton Police Department has dedicated a police officer to act as an "outreach officer". The "outreach officer" is responsible for contacting a person who suffered an overdose or whose family member has suffered an overdose to provide any additional resources for treatment and counseling opportunities for those in opioid crisis. Our police department continues to administer Naloxone (Narcan). The total overdoses by year during the past three years consist of 64 (10 were fatal) in 2018, 50 (seven were fatal) in 2017 and 67 (12 were fatal) in 2016. Stoughton accounted for 10% of the Norfolk County total fatal overdoses of 98.

### *Detective Bureau*

Our Detective Unit conducted 72 criminal investigations and successfully solved 58 of the cases which resulted in criminal arrests or criminal summons. The investigations include cases for Home Invasion, Sexual Assaults, Indecent Assault, Breaking and Entering, Armed Robbery, Assault, Larceny and Narcotics investigations. It is important to note that narcotics investigations generally take an inordinate amount of time and resources and we cannot address these problems without your help. If you see any activity that would warrant a narcotics investigation, please share this information with us. You may contact us by traditional means or use our tip line and tip email. The tip line is 781-232-9344 and the tip email address is [tips@stoughton-ma.gov](mailto:tips@stoughton-ma.gov). During 2018, the Stoughton Police Department seized more than 1,042 grams of Cocaine, 20 grams of Heroin, 185 mg of Percocet, 80 pounds of Marijuana and 140 grams of Fentanyl.

A staggering number of 18 firearms were seized in criminal acts during 2018, compared to five in 2017 and seven in 2016.

### *Traffic Safety*

In 2018, a new Traffic Safety Supervisor was appointed to the assignment. During the past year more than 50 various traffic safety complaints were investigated. The complaints varied from truck exclusion roadways, crosswalk requests, speeding, road safety audits, parking, and the school safety route project at the Wilkins School. A complete inventory of all business, apartment complexes, and town buildings was conducted of the Town's Handicap Parking by-law for proper signage compliance. A complete inventory of all roadway signage was also conducted to determine compliance with the states inventory.

### *Grants*

In 2018, the Stoughton Police Department was approved for numerous state and federal grants. The Governors Highway Safety Grant for traffic safety was awarded for \$15,000. The traffic enforcement focused on Pedestrian and Bicycle Safety, Texting While Driving and Driver Sober or Get Pulled Over programs. The department was awarded \$20, 444.27

from the Department of Justice in the Bulletproof Vest Partnership. The department was again awarded the State 911 grant for \$62,902. The final grant awarded to the department was for \$17, 696.30 for the Justice Assistance Technology grant which will assist in replacing infrastructure to the existing fifteen year old radio equipment.

In June of 2017, the town of Stoughton saw a private rehabilitation facility open in our community. We continue to work with the private organization the Andrew House rehabilitation facility to foster the most fitting responses to their operational needs. The Police Department has responded to this facility on numerous occasions for fights, overdoses, hazmat incidents, disturbances and mental health incidents. There exists an open dialogue between your police department and the rehabilitation facility to reduce any harm to the community and their patients.

Our department is preparing for another Re-Accreditation which will take place in March of 2019. The process to achieve Accreditation is a rigid policy development and organizational review of systems and procedures consisting of the best practices both administratively and operationally. It creates a policy driven organization that will serve as a comprehensive system of checks and balances using the best practices in policing standards. With the retirement of the former Accreditation Sergeant just six months ago, an additional challenge is that a new Sergeant assigned to the task of the Re-Accreditation is learning the new position. The department remains committed to the process and have dedicated ourselves to accomplishing the task.

Professional training of all personnel is paramount to the success of our department. In order to remain in the forefront of the ever changing law, court decisions and police standards the department participates in annual in-service which includes training on Use of Force, Firearms and Taser Qualification, First Responder, Defensive Tactics, and de-escalation tactics.

The Stoughton Police Department joined the One Mind Campaign of the International Association of Chiefs of Police. The campaign required the department to commit to adopting a policy on serving the mentally ill, establishing a formal relationship with a mental health service provider, training every officer in "mental health first aid" and training 20% of the department in Crisis Intervention Team protocols. The campaign is dedicated to guide the police department in better serving the mentally ill.

In addition to the required in-service training, members of the department have attended specialized training in areas which include, Supervisor Liability, Public Records, Firearms Instructor, Financial Crimes, Police K9 Legal Issues and Characteristic of Armed Suspects.

The Stoughton Police have continued to commit to a partnership with the community with our outreach events such as the Haunted Police Station, Child Passenger Safety Inspection program, the Shop with a Cop event, Ride to School with the Chief, numerous reading programs in the Stoughton Public Schools and the Stoughton Library, Coffee with a Cop, and an extremely successful toy drive sponsored with Target during the holiday season. In addition, the Police Department has continued to provide a partnership with public and private organizations with training in active shooter protocols. The ALICE (Alert, Lockdown, Inform, Counter, Evacuate) program is a comprehensive training which was implemented in the school district in partnership with the Police department since 2011. The Stoughton Police Department certified instructors have developed a training program to train preschools, and private organization that take a proactive approach to combatting hostile events.

#### *Animal Control*

The Animal Control Officer answered approximately 917 calls for service for various animal issues. The majority of the calls were for reports of loose dogs, stray dogs, dog

barking complaints, nuisance wildlife, dog bite investigations, deer struck by motor vehicle and dead animals in the roadway. The additional duty also assigned to the Animal Control Officer is the enforcement of parking violations. During 2018 164 parking citations were issued for overtime parking, wrong direction, No Parking, fire lane and handicap violations.

The Stoughton Board of Selectmen, all town departments, Finance Committee, town meeting members, town boards and the Stoughton residents have been supportive of our Police Department. The support of your Police Department has not gone unnoticed and our commitment to community engagement continues to be one of our priorities. We remain committed to the safety and security of our community and must continue to strive to strengthen the community trust and collaborate within the community we serve. We welcome your feedback and interaction as this is your Stoughton Police Department.

In service to our community,

Respectfully yours

*Donna M. McNamara, Chief of Police*

#### **PROCUREMENT OFFICE**

Maureen R. Doherty, Procurement Officer

Fran Bruttaniti, Deputy Procurement Officer

**MISSION STATEMENT:** The mission of the Procurement Department is to obtain the goods and services the Town's departments require to fulfill their organization needs to meet the strategic mission of the Town. The Procurement Office does this through an open, transparent, competitive bidding process, in accordance with the public bidding statutes, which results in better vendors offering lower prices. It is the vision of Procurement to develop contracts for the majority of the Town's needs either through bids or in partnerships with collaborative purchasing groups to ultimately reduce the number of emergency purchases and create a greater efficiency in operations.

**MUNIS:** The Procurement Office is responsible for reviewing and approving all Purchase Orders for the Town. In 2018, nearly 11,000 purchase orders were issued in compliance with the public procurement laws.

**CONSTRUCTION:** The Procurement Officer is the MCPPO representative on the High School and Library Projects. The Library was completed in December 2018 within budget. Town Meeting appropriated additional funds to expand the lower parking lot which created additional spaces for Parking. We have completed the process to develop the specifications for pilot program for collaborative purchasing of Furniture, Fixtures and Equipment ((FF&E) for the High School. The Procurement Office had been invited take the lead with the MSBA in the first in the Commonwealth pilot program for collaborative purchasing of FF&E. Bids are due in early 2019. The High School Project is on time and within the budget. We also managed the process for the renovations of the Administration Offices at the Jones School which was completed over the summer.

**CAPITAL ARTICLES:** Two years ago the Town Meeting set a "sunset" clause on new capital articles for Town Meeting. The Procurement Officer has been diligently following up on the articles that were approved and action has been taken on all articles. All articles that were approved in the May meeting have either been completed or started.

**BIDS:** The Office managed the development of documents and bid process for the meter installation for large water meters, West School Recreation Complex for design of a new

playground and drainage improvements, ambulance for the Fire Department, Sewer System II rehabilitation project, Plain Street Water Treatment Plant, surveying contracts for Capen Reynolds, Randolph Savings Banks, Town Auditing Services, Lake and Pond Management Program, Advanced Metering – design services for the metering projects, Electronic Health Records, Down Town Storefront Program for grant support and design services, Chemical Feed Project for the Water Plants. Furniture and Fixtures for the Library Project, water supplies and fittings for the distribution system, road resurfacing and maintenance, small water meters, electronic waste recycling services, Stop Loss Insurance, Snow Plowing Operations, Snow and Ice Removal from roofs. In FY18, the department managed over 65 procurements and contract renewals. The Procurement manages approximately 200 contracts for the Town.

The Town participates in several collaborative bids which has resulted in lower prices for the Town. Those collaborative bids include the Stoughton Public Schools for elevator maintenance, roofing, electrical and HVAC repair and maintenance, fire alarm, Norfolk Country for fuel purchasing, South East Regional Services Group for DPW supplies and chemicals, Town of Medway for salt purchasing.

**CONTRACT MANAGEMENT:** The Office's assist the various departments with contract management and vendor performance. We continue to provide contractor evaluation forms to our departments for all our vendors who are under contract. The statute is very rigid in regards to contract award. A Town must be able to prove that a vendor who is the lowest bidder is "not responsible". The proof has to come from written documentation of nonperformance from either the Town or other jurisdictions who have had problems. If it is not documented accurately then the contract must be awarded to the lowest bidder, we are unable to disqualify poor performing vendors based upon word of mouth.

**OPEN DOOR POLICY:** The Procurement Office has an open door policy and continues to welcome visits from Town Meeting Representatives, local business representatives, selectpersons, committee members and residents in regards to the Town processes regarding procurements. The Department is also dedicated to working with potential and current vendors that stop in or are picking up bid documents.

### **PUBLIC HEALTH ASSOCIATION**

Janiece Bruce, Administrator

Stoughton Public Health Association, also commonly known as "Stoughton Visiting Nurses", continues to provide quality skilled services to many residents in Stoughton and bordering towns. Through our Medicare certified home care agency, we provide skilled nursing, physical therapy, occupational therapy, speech therapy, medical social work, and home health aide services. The mission of the Stoughton Public Health Association is to deliver quality care to all individuals within our community, and neighboring communities, with respect to professionalism and confidentiality. Stoughton Public Health Association does not discriminate in its programs or services.

In January of 2018, a vast overhaul of Medicare's regulations for home health care agencies became effective. These regulations are called "Conditions of Participation" which focus on improving the delivery of patient care, patient rights, infection control, emergency preparedness, coordination of care and quality improvement. The objective is to have patients and their caregivers be more knowledgeable about their care and be active participants in their health care decisions. This is often referred to as "patient-centered care". In order to be compliant with these regulations, our agency has reviewed our agency policy and procedures, the information we provide to patients and caregivers, and how effective we are in the delivery of services.

One way that Stoughton Public Health Association evaluates the quality of our care is through our "Quality Assurance Performance Improvement" program. Our agency-wide "QAPI" committee consists of nurses, therapists, and administrative personnel. We meet quarterly to review outcome reports, any adverse events, and patient satisfaction surveys to identify any areas of concern and improvements. We currently have an over-all project to reduce preventable re-hospitalizations with a mini project on improving communication. We feel that good, effective communication between staff, with patients and caregivers, and other health care providers may help in identifying problems and solutions early thereby preventing some re-hospitalizations.

A milestone for our VNA this year was to finally make the transition from paper to electronic health records. We had been approved funding for this transition through an article presented at the 2014 Town Meeting with \$200,000 being appropriated from Stoughton Public Health's Enterprise Fund. It was federally mandated that all health care providers including hospitals, physicians, skilled nursing facilities, and home care agencies make the switch to electronic health records within a given timeframe. In April we signed a contract with Thornberry, a Pennsylvania based company that specializes in electronic health records for home health care. Training for the new software began in June with onsite training in July and August. By October, all of our patients were finally transferred onto the electronic system. There are many benefits to charting in an electronic record. One is that it allows better care coordination between clinicians as they have access to the complete record when in a patient's home. It also has features in the software to capture information which may have not been documented on paper. As we continue to get more comfortable with our new software, it is equally important that we do not lose the therapeutic relationship that the clinicians have with their patients, and not allow the technology to consume the visit.

A continued area of focus for the VNA and our public health department is in the area of emergency preparedness. As we provide skilled services to patients, we also evaluate the individual for their specific emergency preparedness situation. Factors such as level of caregiver support, types of medications and treatments, dependence on electricity for their medical needs, and the ability to shelter in place for 72 hours are all taken into consideration. It is important for us to know which patients are at a greater risk for intervention in the event of an emergency. The patient's level of risk is prioritized and discussed with the patient and/or family to make sure they are knowledgeable in their emergency planning.

In September, our agency held a seasonal flu clinic as an emergency preparedness exercise at Stoughton High School. In the event of an emergency, which would require town-wide medication dispensing or immunization, our town would be utilizing Stoughton High School for an Emergency Dispensing Site. The drill gave our department the opportunity to review and update our EDS plans, and also our regional emergency planners the chance to evaluate how we are doing. The exercise went smoothly and we administered approximately 100 seasonal flu shots to our community. It was an excellent way to demonstrate the communication and coordination we have with the other departments and first responders in our town. Our emergency preparedness work has now moved from a "Task Force" to working with the Fire department in forming an LEPC (Local Emergency Preparedness Committee).

Other activities the Public Health and VNA participate in or sponsor are as follows:

- Daily DPH data base surveillance for communicable disease reporting that may require follow-up in our community
- Weekly Blood Pressure Clinics at the Council on Aging

- “Converse with a Nurse” program held weekly in our office. We are available for town residents to stop by and use our health care professionals as a resource for any personal or public health related concerns they may have
- Seasonal flu clinics at the High School, COA, and our public health office
- Summer Camp inspections to check immunization records of campers and staff for DPH compliance
- Home Care Alliance Legislative Committee
- Home Care Alliance task force to network with other agencies on the development of regulatory policies and procedures
- MIIA safety meetings for the Town of Stoughton
- Health promotional talks at the COA and attendance at any local health fairs
- Public Health “Wellness Check” visits to some of the frailest residents in our town
- Participation in Stoughton’s OASIS Coalition to work on substance abuse issues
- Participate in the town’s Wellness Committee
- Prescription drug take-back at Hazardous Waste Day
- Annual Rabies Clinic to encourage pet vaccination for a healthier community
- Ongoing educational programs

Stoughton Public Health Association is an active member of the Home Care Alliance of Massachusetts. This organization helps us stay abreast of any new health care initiatives. They are also an advocacy group for home care agencies and those needing the services that home health care agency provides. The Alliance is a valuable resource for members as they provide information, updates on regulatory changes, educational programs, and support. We are also members of the Massachusetts Association of Public Health Nurses and are active in the Bristol Coalition, a state assigned regional coalition which includes Stoughton for emergency planning.

In Fiscal year 2018, Stoughton Public Health Association made a total of 5,871 visits to patients in our community. This was a combination of skilled and non-skilled visits and includes all disciplines. Financially speaking, our revenues are generated through insurance reimbursements. Currently Stoughton Public Health Association accepts Medicare, Medicaid, Worker’s Compensation, Harvard Pilgrim Health Plan and Tufts Medicare Preferred Health Plans.

Our agency revenues for FY18 totaled \$852,254. Our operating expenses totaled \$792,144 which included expenses and salaries. This left us with \$60,110 to be put into our retained earnings. However, our indirect costs totaled \$245,607. Our indirect costs are business associated costs such as paying a portion of employee pensions and health insurance, rent for town hall space, and some associated business costs for the utilization of other town departments. Therefore, we are now taking money from the VNA’s Enterprise Fund to cover the indirect costs.

As a town owned VNA, we find our best referral source is from the patients who live in our community and request our services. Many people do not know that it is YOUR RIGHT to request the VNA of your choice. Many times, hospitals or skilled nursing facilities may refer you to VNA of their choice, not yours. As your hometown VNA, we want to provide services to you. Not only are we local, accessible, and have a great qualified clinical staff, but we are also a highly rated VNA. As a consumer, you want a VNA that provides skilled, compassionate care. Our agency has been recognized on the 2018 “HomeCare Elite” list for being a top 500 agency in patient satisfaction and positive outcomes! As your VNA, we want to help you achieve your home care goals. Whether it be to return to a previous level of independence, understand how to manage a chronic illness, or heal a wound, we will work with you, your other health care providers, and your caregivers to establish the most effective care plan possible.

In conclusion, we look forward to the challenges and opportunities that 2019 will bring. Meeting new CMS requirements to enhance “patient-centered care”, streamlining processes and improving efficiency through electronic health records, being an integral part of our town’s emergency preparedness, and assisting our residents through skilled and non-skilled services, we are committed to strengthening the health and well-being of our community.

Please feel free to stop by the Public Health office on the second floor of Town Hall, or call us at 781-344-7011 if we can be of any assistance. We wish everyone a Happy, Healthy 2019!

Respectfully Submitted,  
Janiece Bruce

**PUBLIC WORKS DEPARTMENT**  
Thomas J. Fitzgerald, Director

### **INTRODUCTION**

The Stoughton Department of Public Works is responsible for a variety of services that affect all our municipal Departments, many outside organizations, and you the residents of Stoughton. Our DPW consists of Forestry & Parks, Highway, Water, Sewer, Sanitation, Vehicle Maintenance, Street Lights, Snow Removal and Office Administration. Care, custody, and maintenance of Town infrastructure includes more than 400 lane miles of town roads, snowplowing, deicing, cleaning and repairing of storm drains, water treatment and distribution, wastewater collection and sewer pump stations, forestry, trash and recyclables collection. Together these municipal divisions provide uninterrupted effective and efficient services to the residents of Stoughton. Our goal is to protect, promote, and sustain the community.

The following report details work done by the various departments under the auspices of the DPW during the last calendar year:

### **WATER DEPARTMENT**

In 2018, the Water Department, with 4% assistance of our MWRA Canton connection, (Down from 50% in 2015) supplied potable water to Stoughton customers.

We pumped a total of 677,043,000 gallons of water during 2018, which was a slight increase from 2017. Our highest day of consumption occurred on August 4, 2018 with 2,867,000 gallons. Our average daily water consumed was 1,854,912 gallons.

Our Water Department repaired 14 water main breaks and replaced/repaired 42 water services. There were 50 water inspections done for approved contractors and installed 3 services to new customers. Water service replacement is an ongoing program that ensures quality service to our customers, and prevents leakage before it becomes a maintenance problem. 14 Fire Flow Tests were done for different commercial businesses in Town

We conducted Directional Hydrant Flushing in the Fall of 2018 for the purpose of removing mineral and biofilm buildup from the distribution pipes. This exercise flushes water at high velocity to pull this buildup out and serves to maintain water quality. This exercise will continue on a yearly maintenance schedule.



The leak detection program monitors the entire distribution system on a yearly basis in the Spring. 28 leaks were found and repaired on water mains, services and hydrants with a total estimated leakage of 211,680 gpd that would have otherwise gone undetected. This helps keep unaccounted for water (UAW) to a minimum. The hydrant replacement program continues with 20 hydrants replaced/repaired. We had approximately 1148 feet of new water main chlorinated, tested and added to our system, which brings our total mileage of water mains up to 151 miles.

Between May and November, we experienced three coliform hits at one pump station, raw water only. In each case, follow-up testing yielded clear results. A replacement well and pump station design is underway to remedy this issue.

The Goddard Well (7), Harris Pond (2) and Pratts Court (6) were taken out of service for a couple of months' each to perform upgrades to the chemical addition/control systems to modernize the controls and monitoring at these stations. They have since been put back into service.

The third phase of design work for the water pipe replacement project was completed on Island, Mill, Turnpike and Willow Streets. This work will provide the Town a significant improvement in the water distribution system. Two miles of finished paving of these roads restored them to back excellent condition.

New generators were installed at four of our water stations (3, 4, 5 & 7), which will be instrumental in continual water supply during power outages. Muddy Pond/Station #1 bypass continues to supply 40% of the Town's water demand on a temporary basis and provides the Town with approximately 700,000 gallons of water per day thus reducing our need for MWRA purchased water, down to 4%.

Project Design and construction work continues on the following:

- Plain Street Water Treatment plant for Stations 3, 4 & 5, for iron and manganese removal (25% Constructed);
- Fixed network water metering systems for large commercial meters (10% Constructed); and
- New Muddy Pond Source Well and pump station to replace old wells and pump stations (25% Design)

The Consumer Confidence report was distributed to every home in July 2018 as required by DEP. This report outlines the results of the quality of our water for 2017.

### **SEWER DEPARTMENT**

The Sewer Department was extremely busy this year TV inspecting, clearing, flushing and water jetting portions of the 89.5 miles of sewer lines in the Towns' system. The sewer jet truck continues to keep the lines free and reduce sewer blockages by keeping the collection lines open on a maintenance schedule, and in responding to residents for immediate sewer backups.

The sewer camera truck remains a significant resource and cost saving tool in sewer investigative work. Numerous leaks were detected and then repaired by the Sewer Department and/or contracted out. Monitoring of all new sewer line installations and/or repairs has proven to be a valuable asset in our quest to keep our system right and tight.

The I&I program (Infiltration and Inflow) continues to reduce the leakage in our sewer system but always more work has to be done to the aging collection system to keep this flow down. Keeping the cost of our MWRA sewer flow share as low as possible is the goal. Phase 3 & 4 sewer construction continues, and is 80% complete. Attention will continue to be toward infiltration in low-lying wet areas to identify large leaks in these high groundwater areas.

The twelve (12) sewer pump stations the Town presently owns are in relatively good shape as they have been carefully maintained to obtain a maximum life span for these important Town assets. The Sewer Pump Station Upgrades Project for improvements to most stations are now 100% completed, including a new Hawes Way Pump Station that was urgently needed.

This year the Sewer Department responded to 25 blocked sewer connections, which are handled by the Sewer Department personnel. A special thanks to the people of this crew for their responsiveness and professionalism while working under adverse conditions.

### **SANITATION DEPARTMENT**

In 2018, the DPW collected and disposed of 8842 tons of trash and 3665 tons of recyclables from Stoughton households. This Department continues to provide unmatched service to our customers at a relatively low cost. Our agreement with Semass guarantees a direct disposal site through the year 2030. We continue to collect and dispose of large items and TV's on a weekly basis.

### **HIGHWAY DEPARTMENT**

We continue our street sign replacement program and plan to replace old faded and damaged signs and rusty poles. We have installed 75 new street signs, and repaired 83 signs in 2018. This is an on- going maintenance program as needed.

All roads were swept numerous times in the Spring/Summer as needed and the center is swept twice a week ten months a year (weather permitting).

Snow plowing in calendar year 2018 amounted to 4 snowstorms and 22 sanding/events. Technology continues to develop and improve in this area. We are currently working on a new roadway brine pre- treatment technique to become more efficient on roadway applications for cost efficiency and safety.

The following streets were resurfaced: Island Street, Maraglia Road, Mill Street, Page Street, Turnpike Street, and Willow Street, including full width milling and paving with Cape Cod berms.

### **FORESTRY AND PARKS DEPARTMENT**

Tree trimming and hazardous tree removal are priorities of this department. A Town approved contractor removed 27 trees, 30 trees removed by the Forestry Dept. and 45 stumps were grinded.

Tree removal and safety is an on-going priority of the DPW. All Roadside mowing is completed on an annual basis. Mowing and maintenance of the parks, playgrounds, cemeteries, and memorials also fall under this department on an as needed basis to help keep the town looking good.

## MAINTENANCE DEPARTMENT

Mechanical Maintenance of equipment is of the highest priority to function properly and effectively. Our crew of skilled mechanics help keep costs down and equipment functional on a daily basis by not having to outsource repairs. Town members have done an exemplary job in approving new equipment, which was surely needed. Consideration should be given to the continued practice of replacing older equipment, as it is more cost effective. Our mechanics do an outstanding job of keeping our equipment operable and we truly appreciate their commitment to their jobs and all that they accomplish within their budget.

## CONCLUSION

The DPW assets consisting of 8 water pump stations , 12 sewer pump stations, 4 water tanks and the DPW Complex itself continues to serve the residents of the Town and its employees well into the future. We thank the residents of the Town of Stoughton for their co-operation in enabling these projects to be completed.

My sincere thanks to the men and women of the Stoughton DPW. Their assistance and dedication is greatly appreciated in helping this Department to reach the level of professionalism and productivity we strive for.

This year Donna Nolan the water-billing manager retired after 27 yrs., Donald Nelson (Duck) retired after 22 yrs. and Joe Faria after 25 yrs. of service. We wish all of these DPW Professionals the best of luck in any future endeavors.

## **RECREATION DEPARTMENT**

Tim Davis, CPRP, Recreation Director  
Matthew Cauchon, Program Facilitator

### **Staff**

Come the start of July 2018, thanks to budgetary funding, the Recreation Department was able to hire, for the first time in the departments history, a full time program facilitator to serve under the direction of the Recreation Director. Matt Cauchon was interview and hired. He comes to us with years of program and maintenance experience from Kingston, MA Parks and Recreation as well as a degree in Business and Recreation from the University of Maine at Presque Isle.

### **Programming**

Since 2015, the department has invested most of its time improving the quality of recreation programs but also the number of offerings to the public each year. This fiscal year, we are set to offer 96 programs, our most yet. All while maintaining our commitment to quality, beneficial programming that allows our community members to grow physically, mentally, and emotionally through recreational opportunity. In the Winter of 2015 we ran less than 10 programs, this past Fall/Winter of 2018-19 we ran 40+.

This past summer was a challenging yet exciting season for us. Competition in town continues grown as it related to summer camp, child care offerings. The even further expansion of the OMS free Knights of Summer program has impacted us when it comes to numbers. However, our programming of summer playground and sports clinics continue to thrive. This competition from the schools has allowed us to now work together in the summer of 2019 where we will be partnering with the Public Schools to offer after school care and alternative recreation programming once the Knights of

Summer program comes to an end each day. Our part time, season staff is the glue that holds everything together. These staff members continue to bring us new ideas and a new energy that was seen day to day. The weather was extreme, but the staff had way of handling the high heat with ease. Many veteran staff moved onto full time jobs in their respected fields of study and we wish them the best in their future successes.

**Playground registrations: 153**

Our **Pre Playground** program saw our most successful summer to date. Each week was sold out completely with an extensive waitlist of children hoping to get into the program. In response, summer 2019 will feature two classrooms for this program.

**Pre Playground Registrations: 10 per week/6 weeks**

With the introduction of additional sports clinics throughout the year, our sport specific programs continue to grow. This year we introduced indoor field hockey at the South Elementary School and were able to partner with Brown Billone Tennis in Easton to bring back tennis to town. Every clinic was full of equal returners and new faces. Summer 2019 will feature further expansion with clinics of fishing, whitewater rafting, kayaking, and paddle boarding.

**Clinic numbers: 165**

The **Waterfront at Ames pond** was as crowded as ever. Our numbers continued to grow this year with visitors through the gate reaching beyond 4,000 for the season. With the summer weather being extreme, the pond was a haven to cool off and enjoy some family time. Swim lessons continued to grow and new staff brought new energy to the beachfront. The family atmosphere of safe, friendly swimming was evident every day. Lastly, as always, our water was tested for quality, once again, for ten straight weeks and we were happy to report no issues and zero concerns. A big thank you to the Stoughton Health Department with their assistance in testing this year. **Total counted through the gate: 4,296 Swim lessons numbers: 79 Registered**

Fall and winter programs were full of staples such as Tiny Tykes soccer, adult and children's ceramics, and Blue Hills Ski and Snowboard lessons. Early release trips continued to expand and sell out on a consistent basis. New programming for the Fall and winter included Archery, boot camp fitness, First Aid and CPR classes, a new "Kids Night Out" series for parents to drop their children on Friday nights to be watched while they enjoy some adult time, pickleball, various senior programs, and skateboarding among many others. Our foundation of programs is strong and we are fortunate to be able to continuously evolve and grow.

**2018 Program Participants: 835 (13% increase from 2017)**

### **Community Events**

FY19 marked a significant shift in community events. As of the summer 2018, community events was absorbed and is now managed solely by the Stoughton Recreation Department. While challenging, all events to date have been extremely successful. Stoughton Day, which ran this past September, was a resounding hit with thousands of community members showing to enjoy a beautiful day outside. Bands, food trucks, and over 60 local businesses entertained the crowd. The Recreation Department introduced a new event – the Stoughton Halloween Costume 5k. This was a very well attended first year event with 62 runners, all dressed to impress. This event was held at Halloran Park to the delight of many patrons.

The Haunted Hayride was cancelled unfortunately due to a very wet fall. The course was simply unsafe for participants. We look forward to bring it back next fiscal year. Lastly, the Holiday Parade of lights went off without a hitch. It was incredibly cold, but over 20 businesses entered incredible light displays with Stoughton Co-op Bank taking the prize for best float of the parade. The warm up event followed at OMS with fresh baked cookies from Malone Catering and the Cedar Hill Grill and of course, photos with Santa. Dance groups and the SHS music department kept the crowd of hundreds entertained.

## **Facilities**

Renovations to the Ames Pond Waterfront facility were received positively this past summer. With the additional of technology for Summer 2019, ease of registration for programming and payment of season passes will be available through credit cards. This introduction of technology will help us collect more data as well about purchases and visits to the beachfront.

The West School athletic complex continues to be our largest facilities and most used. In the summer/fall sports seasons, the Stoughton recreation department permitted thousands of hours of playing time. This was time given to STYOAC, Stoughton Youth Baseball, Stoughton Youth Flag Football, and various adult leagues and private rentals – all in addition to interscholastic practices and games. Updates this past year to the complex have included a renovation to the baseball backstop in response to generous funding and support of the *Community Preservation Commission* Committee. We thank Joel Harding and his hard working facilities staff for their endless support in maintaining the fields and Athletic Director Ryan Donahue for this flexibility and communication scheduling games and practices for our SHS athletes.

Halloran Park and the Bradley Lessa Memorial Playground continue to be destination playgrounds for individuals and families in town as well as surrounding communities. Pending Town Meeting approval, a new playground at the Recreation complex, behind the Wilkins School, will join the ranks. In response to funding from the CPC, a design firm has been procured, a study has been completed, renderings, and cost estimates have been brought forward. With approval, a new state of the art, fully accessible, destination playground will be constructed with an anticipated completion for the start of the 2019-2020 school year.

We are the busiest we have ever been in this department. However, this is only accomplished with the assistance and generosity of many departments. A special thanks to the COA/Youth Commission for their assistance and never ending support in program space and transportation, Stoughton School facilities for their assistance in grounds maintenance and overall resources when called upon, DPW for their tireless maintenance work and expertise, Engineering for their advice and professionalism as we look ahead to new projects and finish old ones, and to all the employees of the town who lend their support on a regular basis. Our department is here for the public benefit, and it is truly a team effort.

## **TOWN ACCOUNTANT**

William J. Rowe, C.P.A., Town Accountant  
Mary Jane Martin, Assistant Town Accountant  
Edward J. O'Keefe, Senior Clerk  
Brenda T. Harrington, Part-time Clerk

With the assistance of Marc Tisdelle and Emily Hubbard, we were able to make enhancements to the quarterly Project Progress Report to make it easier for departments to edit their information and for readers to locate desired projects.

We were pleased to welcome Mary Jane Martin in July as our new Assistant Town Accountant. Mary Jane had served for several years as the Assistant Town Accountant in Rockland and is proficient in MUNIS.

In October, we issued \$13,745,000 in general obligation bonds including \$3.5 million for the Library and \$6,071 million for the Plain St. water treatment facility. We were able to maintain our Moody's bond rating of Aa2.

In April, the Accountant attended the national Tyler Connect conference. This year the event was conveniently held at the Hynes Convention Center.

In conjunction with Selectman Hill, Interim Town Manager Marc Tisdelle, Town Manager Robin Muksian and Treasurer Paula Nute, the Town now has a debt model prepared by our financial advisor Hilltop Securities. This model will serve to project out our annual debt service for 30 years. It can be updated after each town meeting.

We were pleased to have the assistance of Clifton Larson Allen last summer and fall in reconciling cash and receivables. This allowed us to close our books, submit the balance sheet and have our free cash certified in October, the earliest in several years. We are grateful to the Selectmen and FinCom for providing the funding for this project.

The Accountant was part of the selection committee for a consultant to hire a town manager.

Our department processed 6,109 purchase requisitions and 22,661 vendor invoices during FY2018.

## **TOWN CLERK**

Amy S. Akell, Town Clerk, MMC/CMMC  
Stephanie G. Carrara, Program Administrator II, CMC  
Kellie Correia, Principal Clerk

2018 was a busy year in the Town Clerks Office.

### **Elections**

There were three (3) elections in 2018:

Annual Town Election in April – 2,478 ballots cast – 13.2% turnout

State Primary in September – 3,279 votes cast – 17.4% turnout

State Election in November – 11,215 ballots cast – 58.5% turnout

## **Board of Registrars**

The Board of Registrars consists of Amy S. Akell, Town Clerk, Michael Hirsch, Beverly Harris, and Jeremy Gillis. The Town Clerks Office registered 1,729 voters; made 146 voters inactive; and deleted 631 voters in 2018. The Town of Stoughton's population is 24,809.

## **Census**

The Annual Town Census was conducted in February, entirely by mail, with over 12,000 forms mailed to residences.

The local census assists the Town Clerk in putting together the Street List (resident book) and the Jury List. Major functions served by an annual local census are:

- Information collected for municipal purposes
- School needs
- Growth and planning needs
- Resident identification for police and fire
- Collection of dog information
- Veteran Information
- Information for the Jury Commissioners
- Determining inactive voter status for voter removal as required by the National Voter Registration Act.

## **Town Meeting**

We held our Annual Town Meeting in May in five (5) sessions. The following were completed in a timely manner – recap sheet, certified articles, bonding articles sent to Department of Revenue, and bylaw changes sent to the Attorney General for approval. The Attorney General approved the bylaw changes.

A budget of \$100,552,266.00 was voted on.

## **Vital Statistics and Licensing**

During the calendar year 2018, the following Vital Statistics were recorded in the Town Clerks Office:      Births – 332      Marriages – 151      Deaths – 346

The Town Clerks Office provided over 4,300 certified copies of birth, death, and marriages to customers. Also issued were 1,731 dog licenses; 157 business certificates, and 43 renewals for underground storage tanks.

## **TREASURER/COLLECTOR DEPARTMENT**

Paula Nute, CMMT/CMMC, Treasurer/Collector  
Melissa Morrissey, Assistant Treasurer/Collector  
Theresa Cardoso, Senior Clerk II, Treasurer's Department  
Pearl Faria, Senior Clerk II, Treasurer's Department  
Elsa Moriarty, Senior Clerk/Cashier, Collector's Department  
Heather Genereux, Senior Clerk/Cashier, Collector's Department

**This report contains a year and a half of information and data as I did not complete the 2017 Annual Report correctly. My 2017 report was based on FY17, not calendar year 2017.**

**The information and data below is from July 1, 2017 to December 31, 2017.**

The Assistant Treasurer/Collectors position had been vacant from February 1, 2017 to July 23, 2017. This position was finally filled with the hiring of Melissa Morrissey on July 24, 2017. Melissa was the Assistant Treasurer/Collector for the Town of Braintree for almost five years. While in the position of the Assistant Treasurer/Collector for the Town of Braintree, Melissa had to take on the role of Acting Treasurer/Collector. Melissa was in the role of Acting Treasurer/Collector for approximately eight months.

Melissa has been an asset to the Treasurer/Collector's department for the Town of Stoughton and a very helpful assistant to me. She is very knowledgeable with the procedures of a treasurer/collector department as well as knowing what Massachusetts General Laws the departments need to comply with.

The collections of tax receivables; real estate, personal property, and motor vehicle excise tax, betterments, and water/sewer/trash (committed to the real estate tax bills) principal payments were \$33,375,000.00. \$98,000.00 was also collected in tax receivables interest and fees.

The collections of tax title principal payments were \$412,000.00. \$151,000.00 was also collected in tax title interest and fees.

The collections of water/sewer/trash principal payments were \$5,910,000.00. \$5,000.00 was also collected in water/sewer/trash interest and fees.

The total collections from July 1, 2017 to December 31, 2017 of the above three categories; tax receivables, tax title and water/sewer/trash principal, interest and fees amounted to \$39,951,000.00.

Implementation of the Munis Utility Billing system continued throughout the last six months of 2017. Karen Brown, who works out of the Collector's Department, collecting water/sewer/trash payments, and Donna Nolan, who works out of the Water Department, sending water/sewer/trash bills to residents, continued to work with Trish Shropshire of the IT Department to bring the implementation of the Munis Utility program closer to going live.

The Town was awarded one parcel of land through Land Court Foreclosure proceedings. This parcel will be added to the inventory of Tax Possessions and will be looked at in the future for use by the Town, or to be donated to another entity within Town government, or to be auctioned.



Due to the retirement of the former Treasurer/Collector on May 26, 2017 and the former Assistant Treasurer/Collector on January 31, 2017, both the Treasurer's and the Collector's Departments were busy with work that had backed up between these time periods.

To name a few:

- Daily transmittals of tax receivable collections from March 1, 2017 to June 30, 2017, to the Accounting Department from the KVS Tax Collection system were completed.
- Daily tax receivables and water/sewer/trash collections from April 1, 2017 to June 30, 2017 turnovers were created and turned over to the Treasurer from the Collector.
- Daily bank deposits for tax receivables and water/sewer/trash collections were entered to the Munis system.

All of this had to be done for the onset of the Munis Treasury Management system so monthly bank reconciliations could be completed from March 1, 2017 and on.

This entailed:

- Entering thirty-four town bank accounts to the Munis system.
- Entering all bank transfers.
- Entering monthly interest.

All of these entries were completed for the months of March through June of 2017 in the last six months of 2017. This process was quite extensive, as neither Melissa nor I had KVS or Munis experience. However, because of this, both Melissa and I learned so much about the Munis system, we both felt this process would make monthly bank reconciliations go much smoother, which it did.

A sale of a \$77,330,000.00 General Obligation Bond (GOB) with a Bond Premium of \$6,576,000.00 sold on October 19, 2017. This GOB was issued for the rebuilding of Stoughton High School, half of the \$7 million Library authorization, and various other approved Bond articles and paid for the Bond Anticipation Note (BAN) issued in June 2017.

A sale of a \$3,359,000.00 Refunding (2006 & 2009) General Obligation Bond (GOB) with a Bond Premium was sold on December 21, 2017. The refunding of these bonds will generate a net savings of \$278,000.00.

**The information and data below is from January 1, 2018 to December 31, 2018.**

The collections of tax receivables; real estate, personal property, and motor vehicle excise tax, betterments, and water/sewer/trash (committed to the real estate tax bills) principal payments were \$71,900,000.00. \$398,000.00 was also collected in tax receivable interest and fees.

The collections of tax title principal payments were \$462,000.00. \$238,000.00 was also collected in tax title interest and fees.

The collections of water, sewer, and trash principal payments totaled \$11,745,000.00. \$101,000.00 was also collected in water/sewer/trash interest and fees.

The total collections from January 1, 2018 to December 31, 2018 of the above three categories; tax receivables, tax title and water/sewer/trash principal, interest and fees amounted to \$84,834,000.00.

Implementation of the Munis Utility Billing system was postponed until a later date so that training for the Munis Collection system could begin. The Munis Collection system was not completed in calendar year 2018 but should be fully implemented in calendar year 2019 for the collection of the 2019 motor vehicle excise taxes, as well as the collection of FY21 real estate and personal property taxes. Implementation of the Munis Utility Billing will start up once the Munis Collection system is fully working.

The Town was awarded two parcels of land through Land Court Foreclosure proceedings. These parcels will be added to the inventory of Tax Possessions and will be looked at in the future for use by the Town, or to be donated to another entity within Town government, or to be auctioned.

With the help of a consulting company, the FY18 collections of tax receivables and water/sewer/trash receivables and monthly bank reconciliations were completed in a timely manner. By having the FY18 collections of tax receivables and water/sewer/trash receivables and monthly bank reconciliations completed through the Munis Treasury Management system, the Town Accountant and I were able to enter FY18 year-end figures to DOR much sooner than they had been in past years. This resulted in the DOR certifying the Town's Free Cash in the month of October 2018. Free Cash for the Town of Stoughton had not been certified by the DOR in the month of October in over five years.

A \$9,235,814.00 Bond Anticipation Note (BAN) was issued on June 29, 2018. This issuance came with a \$32,900.00 BAN premium.

A sale of a \$13,745,000.00 General Obligation Bond (GOB) with a Bond Premium of \$922,275.00 sold on October 25, 2018. This GOB was for the other half of the \$7 million Library authorization and various other approved Bond articles and paid the Bond Anticipation Note (BAN) issued in June 2018.

A \$650,000.00 Bond Anticipation Note (BAN) was issued on October 26, 2018. This issuance came with a \$1,316.00 BAN premium. The issuance of this BAN was for the purchase of the Randolph Savings Bank.

Two Massachusetts Water Resources Authority (MWRA) 0% interest loans were issued in 2018; one in March of 2018 for \$23,450.00 with a \$70,350.00 Grant and one in December of 2018 for \$100,000.00 with a \$300,000.00 Grant.

Other tasks that were completed from July 1, 2017 to December 31, 2018 in the Treasurer's Department were paying treasurer and collector invoices, collections of treasurer receipts, creation and posting of tax receivable turnovers, posting of treasurer turnovers, dealing with Land Court and Bankruptcy cases, stuffing and mailing approximately 33,600 Accounts Payable checks, creation of approximately 2,350 Municipal Lien Certificates (MLCs), monthly bank reconciliations, and getting collected funds deposited to the bank in a timely manner so bank interest could start to accrue on the collected funds.

All these tasks could not have been completed without the hard work and determination of the great staff in the Treasurer/Collector's Department. Thank you Melissa, Theresa, Pearl, Elsa, Heather and Karen for all the hard work you put in from July 1, 2017 to December 31, 2018.

**VETERANS' SERVICES**  
Michael Pazyra, Veterans' Agent

Over the past few decades since the end of the draft, the veteran's population has been steadily declining with the passing of our WWII, Korean and now Vietnam era vets. For several generations now, no American has been obligated to serve in the military and few have and few do. The burden of sacrifice shown by those who have served and who are serving cannot be overstated.

State benefits available through the Department of Veterans' Services, include the Welcome Home Bonus for honorably discharged veterans, annuities for dependents and 100% service-connected disabled veterans, education benefits, real-estate tax exemptions, burial benefits and direct financial, fuel and medical assistance through Massachusetts General Law Chapter 115.

MGL Chapter 115 is an earned benefit program that works in conjunction with the Cities and Towns of the State. The earned benefits paid by a community can only be paid to those veterans, dependents and surviving spouses who actually reside in the community. Assistance eligibility is determined through various financial means criteria. There is little judgment involved regarding the granting of these earned benefits. 75% of the assistance granted is reimbursed by the State to the Cities and Towns providing the assistance. Also reimbursed at 75% is the cost of all cemetery flags purchased for the 9 cemeteries in the Town. Reimbursements are processed and paid quarterly, approximately a year after funds are expended.

In FY2018 this office processed \$526,657 of direct assistance to Stoughton veterans, their dependents and widows through MGL Chapter 115. This was an increase from the \$514,304 processed in FY2017. The FY2019 Cherry Sheet currently shows \$434,508 coming back to Stoughton. As of January 2019, FY2019 veterans' benefits were tracking towards a total of approximately \$460,000, a significant decrease from FY2018.

There are 2 main reasons for this decrease. First is the aforementioned declining veteran's population, along with the veteran's dependent population. Second, is our success in finding alternative sources of income for our clients, mostly through the Veterans Administration.

That being said, while Stoughton ranks approximately 68<sup>th</sup> in population of Cities and Towns in Massachusetts; of all the Cities and Towns in the State, Stoughton ranks 19<sup>th</sup> in providing MGL Chapter 115 benefits and 22<sup>nd</sup> in procuring benefits from the Veterans Administration.

State annuities of \$2000/year are currently paid to 95 100% service-connected disabled veterans and 27 of their surviving spouses.

Regarding real estate tax exemptions, currently 156 disabled veterans receive a \$400 exemption, 82 100% service-connected disabled veterans or their surviving spouses receive a \$1000 exemption and 8 surviving spouses receive a FULL exemption as their spouses died as a direct result of their military service. I expect the FULL exemptions to markedly increase as the criteria has changed to include *all* veterans who during active

duty suffered an illness or injury documented by the Department of Veterans Affairs or a branch of the armed forces which was a proximate cause of their death. Previously, the veteran had to have suffered an illness or injury serving in a combat zone.

Federal benefits, available through the Veterans Administration, include service-connected disability compensation, non-service connected pensions, dependency and indemnity compensation for surviving dependents, burial benefits, health care benefits, education benefits, home loan guaranties, aid & attendance and other benefits. The caseload in this area has continued to grow over the years, even with a declining veteran's population, and this office now handles hundreds of cases annually.

Applications for Aid & Attendance continue to grow due to the aging veteran's population, most associated with the Assisted Living facilities in the immediate area. Most of the residents are elderly and given that, unlike today, virtually all men prior to the end of the draft in 1973 served their Country, many veterans are eligible for the benefit.

Also applications to the Veterans Administration health care system remain steady. Many veterans can no longer afford their private health insurance premiums and now look to the VA for their health care. The Boston VA Healthcare System with facilities in Brockton, Jamaica Plain and West Roxbury is one of the best, if not the best, in the Country.

On an annual basis, the Veterans' Office brings in upwards of \$500,000 or more in Federal benefits that go directly into the pockets of Stoughton veterans, dependents and surviving spouses. The latest information available shows approximately \$7,000,000 in Federal benefits being received annually by these Stoughton residents. Fully 60% of the workload in this office is processing Federal claims.

This office has also successfully assisted veterans in applying for Social Security Disability Income, Mass Health medical benefits, Prescription Advantage, Medicare D drug prescription plans, SNAP benefits (food stamps), Medigap and Medicare Advantage insurance plans and other benefits more typically associated with work done by SHINE counselors. Also, through generous donations from Stoughton's residents, this office has been able to offer some measure of help to those in need who fall just outside the scope of existing programs.

Another function of this office is establishing and maintaining contact with State and Federal representatives and agencies to advocate for changes in State and Federal laws to further benefit veterans.

In addition we are responsible for overseeing the maintenance of all veteran's graves and memorials and for conducting appropriate ceremonies on Memorial Day, Veterans Day and during other patriotic events. We are responsible for reviewing all Memorial Square Dedication applications and making recommendations to the Board of Selectmen. Upon approval, we conduct dignified dedications. Also, when called on we are available and conduct appropriate ceremonies at the time of the death of a veteran.

As we conclude this report every year, this office continues to work diligently to ensure that the men and women who have served and are serving their Country continue to receive all the benefits they have earned to honor their service. Whether during times of political and economic uncertainty or stability, it should be remembered that veterans, and by extension their families, have provided a service and justly deserve all of the best

opportunities and benefits due them. Massachusetts continues to remain the number one state in the country in providing for its veterans, their dependents and widows.

Finally, and as always, this Office would like to express our sincere gratitude to all of our veterans, and especially to our active duty military personnel and their families who continue year after year to bear such a disproportionate sacrifice and share in the cost of our current conflicts and in service to our Nation.

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## **REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL DISTRICT**

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NCMCD operations apply an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost effective.

### **Surveillance**

NCMCD is engaged in an intensive monitoring process through weekly field collections and data analysis in collaboration with the Massachusetts Department of Public Health (MDPH) to detect for disease-vectoring mosquitoes. Virus isolations assist us in focusing our surveillance to hot zones thereby allowing us to alert nearby towns of a potential epidemic. Public requests for service alert us to high numbers of nuisance mosquitoes.

Virus Isolations in the town:	10 samples submitted, with 2 WNV isolations in
2018	
Requests for service:	348

### **Water Management**

Communication with residents and town/state/federal officials, site visits, monitoring, wildlife management, and land surveys while maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work. Tire collections remove a common breeding site of mosquitoes.

Culverts cleared	18 culverts
Drainage ditches checked/hand cleaned	3,400 feet
Intensive hand clean/brushing*	2,650 feet
Mechanical water management	0 feet
Tires collected	24

*\* Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.*

### **Larval Control**

When mosquito larval habitat management is not possible, larval mosquito abatement is the most environmentally friendly and effective method of mosquito control. An intensive monitoring program, aides in our decision to effectively target culprit locations.

Spring aerial larvicide applications	(April)	303.6 acres
Summer aerial larvicide applications	(May – August)	0 acres
Larval control - briquette & granular applications by hand		5.6 acres
Rain basin treatments – briquettes by hand (West Nile virus control)		1,930 basins
Abandoned/unopened pool or other manmade structures treated		0

### Adult Control

Adult mosquito control is necessary when public health and/or quality of life is threatened either by disease agents, overwhelming populations, or both. Our surveillance program, along with service request data and state of the art GPS and computer equipment, allows us to focus our treatments to targeted areas.

Adult aerosol ultra low volume (ULV) applications from trucks	6,611 acres
Barrier applications on municipal property	0

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Respectfully submitted,

David A. Lawson, Director

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### NORFOLK COUNTY REGISTRY OF DEEDS

William P. O'Donnell, Register  
649 High Street, Dedham, MA 02026

This year was a very special year for the Norfolk County Registry of Deeds as we celebrated our 225<sup>th</sup> anniversary, making us one of the oldest registries in the United States. The public event, which took place last June, was highlighted by the publication of a historical booklet illustrating the many advances that had taken place at the Registry over the past two and a quarter centuries. The booklet also exhibited some of the notable land records of famous people who have lived in Norfolk County, including 4 United States Presidents, Nobel Prize winners and a person from each one of the county's twenty-eight communities.

The Registry of Deeds is the principal office for real property records in Norfolk County. Its mission is to maintain and provide for accurate, reliable and accessible land records to all residents and businesses of Norfolk County. The Registry receives and records hundreds of thousands of documents annually. It houses more than 8.5 million land documents dating back to 1793 when George Washington was President. The Registry is a primary and indispensable resource for title examiners, mortgage lenders, municipal officials, homeowners, title examiners, real estate attorneys, genealogists and others with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell, who has held the position since 2002.

### 2018 Registry Achievements

- Register William P. O'Donnell and his staff continued their direct outreach to town halls, senior centers, businesses, historical commissions and civic groups across Norfolk County. The Register held office hours at Stoughton Town Hall on November 20<sup>th</sup>.
- The Registry of Deeds Customer Service and Copy Center continues to provide residents and businesses with quality service. **This year alone, the Center handled more than 5,000 requests.** These requests included the filing of Homesteads, accessing deeds, verifying recorded property documents and assisting those in need of obtaining a mortgage discharge notice. Customers can contact the Customer Service and Copy Center at 781-461-6101. Hours of operations are 8:30am to 4:30pm, Monday through Friday.
- In calendar year 2018, **the Registry collected more than \$55 million in revenue.**
- The Registry of Deeds continues to address legislative issues to benefit consumers. In 2019, we will continue to advocate for mortgage transparency by refiling legislation requiring mortgage assignments be recorded at the appropriate Registry of Deeds.
- This year saw a record number of electronic recording filers, **approximately 1,530.**

- In 2018, we hit a record high of recording our 36,490 Registry of Deeds book. For the sake of security and redundancy, we store our documents 3 different ways: hard copy, electronically and by microfiche.
- In calendar year 2018, the Registry processed over 12,000 Homestead applications. The law Chapter 188 (M.G.L.) provides limited protection of one's primary residence against unsecured creditor claims.
- The Registry continues to fine tune its completed History Comes Alive Transcription program. The initiative, the first in New England, makes land recorded documents written by scribes of the 18<sup>th</sup> and 19<sup>th</sup> centuries in the old cursive hand writing style much easier to read by converting the words into easy-to-read electronic text. The program earned the praise of two-time Pulitzer Prize historian, David McCullough.
- During the end of 2018, the Registry of Deeds started a major renovation project which included updating its electrical system, repairing the ceilings, remodeling the recording area and public work stations.
- The internet library of images, accessible to the public through the Registry of Deeds' online research system at [www.norfolkdeeds.org](http://www.norfolkdeeds.org) continues to expand. Today, all documents dating back to the first ones recorded in 1793 are available for viewing.
- For the first year, patrons had the ability in Land Court to scan their plans in color.
- We also continued our commitment to cyber security with annual training of our employees.
- In 2018, we have expanded our website by including a genealogy page and a section highlighting land records of notable people – United States Presidents, military heroes, noted authors and leaders in their fields of education, environment and the law
- The Registry's website [www.norfolkdeeds.org](http://www.norfolkdeeds.org) routinely updates the public on such news as real estate statistics, answers to frequently asked questions, the latest schedule for our community outreach initiatives, along with detailing of our consumer programs. Additionally, we also write a monthly column for various Norfolk County newspapers and their online websites. We also distribute a weekly press release to alert residents of the latest happenings as well as to remind them of our consumer services.
- The Registry's free Consumer Notification Service experienced a 21% increase in enrollment from the previous year. This consumer/public safety program allows any county resident to opt in to this free notification service and be alerted when any document – fraudulent or otherwise – is recorded against their name. For more information, please see our website at: [www.norfolkdeeds.org](http://www.norfolkdeeds.org).
- Register O'Donnell hosted several free computer seminars at the Registry to provide hands-on-training to the general public, municipal officials, real estate professionals, genealogists and the legal community.
- The Registry continued its community outreach commitment by working with Interfaith Social Services of Quincy, Father Bill's & MainSpring of Quincy and the VA Boston Healthcare System, Voluntary Service Program on our 'Suits for Success' program and supporting the New Life Furniture Bank of MA in Walpole to assist those who are in need of household items. *Our Toys for Tots' Drive has collected over the years 1,950 presents. Our Annual Holiday Food Drive continues to support Food Pantries in Norfolk County. This year's food drive collected enough groceries and household products to be able to visit multiple food pantries. Finally, the Registry has received more than 4,000 pieces of clothing donations for our "Suits for Success" programs.*

**Stoughton Real Estate Activity Report**  
**January 1, 2018 – December 31, 2018**

During 2018, Stoughton real estate activity saw increases in both total sales volume and average sales price.

There was a 9% decrease in documents recorded at the Norfolk County Registry of Deeds for Stoughton in 2018, resulting in a decrease of 523 documents from 5,929 to 5,406.

The total volume of real estate sales in Stoughton during 2018 was \$282,284,635, a 25% increase from 2017. The average sale price of homes and commercial property was also up 29% in Stoughton. The average sale was \$565,700.

The number of mortgages recorded (1,050) on Stoughton properties in 2018 was down 7% from the previous year. However, total mortgage indebtedness increased 43% to \$775,821,731 during the same period.

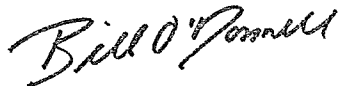
There were 23 foreclosure deeds filed in Stoughton during 2018, the same number filed in 2017.

Homestead activity decreased 7% in Stoughton during 2018 with 502 homesteads filed compared to 540 in 2017.

The Stoughton notable land deeds selection for the 225 Anniversary Commemoration booklet was Mary Baker Eddy, founder of the Christian Science Church. From 1868 to 1870 Ms. Eddy stayed at the home of Alanson and Sally Wentworth in Stoughton and devoted herself to biblical study and in turn discovered her belief of Christian Science. It was in Stoughton she completed her first work on Christian Science, "The Science of Man." Christian Science spread worldwide attracting hundreds of thousands of members. Mary Baker Eddy died in 1910.

Finally, our objective at the Registry will always be to maintain, secure, accurate and accessible land records for the residents and businesses of Norfolk County. It is a privilege to serve you.

Respectfully submitted by,



William P. O'Donnell  
Norfolk County Register of Deeds



**TOWN OF STOUGHTON**

**2018**

**TOWN MEETING REPRESENTATIVES**

---

**TOWN OF STOUGHTON**

**2018**

**ANNUAL TOWN MEETING**

## TOWN MEETING REPRESENTATIVES

### PRECINCT 1

#### TERM EXPIRES 2019

Kimberly Cavey  
Chester S. Collins  
Robert H. Desmond, Jr.  
Juan Fox  
Lindsey D. Medeiros  
Manuel M. Pacheco, Jr.  
Joseph O. Scardino  
Joyce Scardino  
Michael T. Sullivan  
Mark Zamanian

74 Ewing Drive  
30 Barnes Road  
241 Central Street  
624 Pleasant Street  
133 Lowe Avenue  
22 Central Drive  
303 Pine Street  
303 Pine Street  
50 Bento Street

#### TERM EXPIRES 2020

Stephen M. Cavey  
James Fallon  
Richard A. Parolin

74 Ewing Drive  
891 Pleasant Street  
7 Glen Echo Blvd.

#### TERM EXPIRES 2021

Elliot W. Hansen  
Howard Hansen  
John J. Linehan  
Julie L. Linehan  
David A. Mullen  
Robert J. O'Regan  
Sandra Sousa

600 Pleasant Street  
600 Pleasant Street  
123 Deady Avenue  
123 Deady Avenue  
645 Pleasant Street  
26 Freely Drive  
230 Ewing Drive

## **TOWN MEETING REPRESENTATIVES**

### **PRECINCT 2**

#### **TERM EXPIRES 2019**

Eric Anderson	111 Walunt Strret, Apt. 3
Peter J. Brown	63 Chapman Road
Molly Cochran	77 Tamarack Drive
Nathan Katzen	29 Brewster Road
Peter E. Murphy	60 Peters Drive
Lawrence E. Sauer	77 Tamarack Drive
Joaquin J. Soares, Jr.	390 Central Street
David J. Walsh	52 Central Street

#### **TERM EXPIRES 2020**

Jeffrey C. Blacker	65 Christie Murphy Drive
John DiStefano	31 Jones Terrace #4
Anita A. Hill	249 William Kelley Road
Richard C. Hill	249 William Kelley Road
Phyllis E. Kelleher	264 Park Street
Mary Ann Killgoar	12 Pierce Street
Robert E. Mullen, Jr.	19 Clover Lane

#### **TERM EXPIRES 2021**

Peter E. Banis	41 Walnut Court
Stephen F. Bates	102 Chestnut Street
Scott D. Carrara	540 Park Street
Stephanie G. Carrara	540 Park Street
George L. Dolinsky	58 Chapman Road
Cynthia A. Walsh	1096 Park Street

## **TOWN MEETING REPRESENTATIVES**

### **PRECINCT 3**

#### **TERM EXPIRES 2019**

Robert E. Blumenthal	960 Sumner Street
Lynne M. Jardin	92 Duncan Road
Rachel M. E. Morton	541 Sumner Street
Daniel Pessia	21 Stephanie Drive
John M. Roch	68 Franklin Street
Antonio M. Sousa	130 Bergeron Way
Harvey E. Spack	57 MacArthur Street
David C. Young	809 Sumner Street

#### **TERM EXPIRES 2020**

Mary Coulter-Bennett	55 Burnham Court
Philip D'Alessandro	56 Davis Road
Brian Holmes	9 Fords Run
Stephen LeBossiere	23 Independence Avenue
Daniel R. McLaughlin	369 Sumner Street
John T. Perry, III	575 Sumner Street
Joseph T. Sbardella	650 Sumner Street

#### **TERM EXPIRES 2021**

Daniel Bushlow	277 Atkinson Avenue
Laura M. Bushlow	277 Atkinson Avenue
Megan Elizabeth Costa	44 Brickel Road
Richard W. Fitzgerald	56 Franklin Street
Dennis J. Gada	115 Erica Drive
Marguerite M. Mitchell	140 Bergeron Way
John H. Morton	541 Sumner Street

## **TOWN MEETING REPRESENTATIVES**

### **PRECINCT 4**

#### **TERM EXPIRES 2019**

Suzanne M. Barrett	209 Highland Street
Jonathan L. Beder	209 Highland Street
Patricia E. Colburn	53 Gilbert Drive
Joseph D. Feaster, Jr.	301 Palisades Circle
Ardis A. Johnston	994 West Street
Gerald J. McDonald	14 McPherson Road
John J. Stagnone	500 Highland Street

#### **TERM EXPIRES 2020**

Barbara M. Anzivino	25 Ross Avenue
David G. Billo	19 Hahn Road
Sean L. Carr	1212 West Street
James W. Curtin	140 Swanson Terrace
Katie Pina-Enokian	61 Swanson Terrace
Diane Medeiros	1521 Washington Street
Deborah J. Sovinee	68 Palisades Circle

#### **TERM EXPIRES 2021**

John M. Anzivino	25 Ross Avenue
Arlene Cachopa	440 Morton Street
Roberta A. Camacho	1308 West Street
Barry Crimmins	89 Glover Drive
Juliann M. Gitto	1261 West Street
Louis F. Gitto	1261 West Street
Brett Hoffman	31 Overlook Road

## **TOWN MEETING REPRESENTATIVES**

### **PRECINCT 5**

#### **TERM EXPIRES 2019**

Michelle Burden	355 School Street
Carolyn J. Campbell	64 Chisolm Road
Antoine Da-Veiga	41 Kenneth Court
John Fields	49 Walnut Avenue
Adam Graves	7 Morton Square
Michael Horan	47 Green Street
Jessica Miner	31 Walnut Street
Amy Puliafico	98 Spallus Road

#### **TERM EXPIRES 2020**

Carmel T. Drewes	31 Walnut Street
Janice M. Esdale	175 Swanson Terrace
Adam Hartsock	56 Kinsley Street
Forrest C. Lindwall	175 Swanson Terrace
Linda J. Rinaldi	28 Winslow Drive
Edward E. Trunfio	146 Poskus Street
Lawrence Verdun	149 Swanson Terrace

#### **TERM EXPIRES 2021**

Elaine M. Breen	109 Winslow Drive
Robert M. Cohn	134 Kotlik Street
Thomas C. Fitzgerald	50 Kinsley Street
Ellen Hahn	252 Poskus Street
Eric J. Kolman	14 Kotlik Street
Lisa E. Larkin	211 Rogers Drive

**TOWN MEETING REPRESENTATIVES**

**PRECINCT 6**

**TERM EXPIRES 2019**

Joseph F. Baeta	239 Chemung Street
Joseph Figueiredo	120 Decota Drive
James W. Gearin	49 Donald Road
David M. Lurie	18 Robinette Road
Lauren Mahan	2340 Central Street
William Mahan	2340 Central Street
Joseph A. McDonough	7 Swallow Lane
Debra C. Roberts	2116 Central Street

**TERM EXPIRES 2020**

Bertrand J. Durand	61 Oriole Road
Carin J. Klipp	53 Pratts Court
Joseph R. Madden, Jr.	28 Pratts Court
Joseph M. Piana	110 Bay Road
Janice Z. Schneider	82 Ethyl Way
Richard J. Terry	582 Canton Street
Martin R. West, III	2320 Central Street

**TERM EXPIRES 2021**

Margaret N. Sewcyk	78 Howland Road
Mary P. Shea	474 Bay Road
Patricia Yanikoski	39 Mary's Way

## **TOWN MEETING REPRESENTATIVES**

### **PRECINCT 7**

#### **TERM EXPIRES 2019**

Karen E. Castro  
Candace Fisher  
Samantha H. Malley  
Shelli Rozell  
Paul E. Smith  
Paula L. Smith  
Mark Struck  
Jeanette M. Tucker  
Joel N. Wolk

121 Marjorie Road  
119 Woodbine Road  
21 Stoughton Street  
41 Rayburn Road  
60 Cottonwood Drive  
75 Ralph Mann Drive  
53 Woodbine Road  
696 Pearl Street  
340 Island Street

#### **TERM EXPIRES 2020**

Peter Buckley  
Elizabeth Giordano  
Sandra Groppi  
Robin Zoll

668 Pearl Street  
33 Marjorie Road  
6 Royal Street  
167 Cross Street

#### **TERM EXPIRES 2021**

Dianne J. Dolan  
Jeanne Fleming  
Jessica Gustafson  
Colleen Malley  
John J. Malley  
Erdem A. Ural  
Stanley Zoll

37 Woodbine Road  
45 Ralph Mann Drive  
88 Cottonwood Drive  
21 Stoughton Street  
21 Stoughton Street  
659 Pearl Street  
167 Cross Street



## **TOWN MEETING REPRESENTATIVES**

### **PRECINCT 8**

#### **TERM EXPIRES 2019**

Peter Harback	49 Record Street
Roberta Harback	49 Record Street
John A. Kavin	53 McCormick Terrace #61
Robert L. Kramer	145 Pleasant Street
Janice McKenna	63 Lincoln Street
Heidi A. Tucker	246 Pearl Street
Glen Tucker	264 Pearl Street
Ian Turlin	47 Seaver Street

#### **TERM EXPIRES 2020**

Joanna Curtis	43 Pearl Street Place #1
Frank J. Lyons, Jr.	93 Rockland Street
Stephen E. Tapper	26 Rose Glen Street
Teresa D. Tapper	26 Rose Glen Street
Benjamin A. Thomas	45 Lambert Avenue

#### **TERM EXPIRES 2021**

Barbara J. Aveni	41 Rose Glen Street
Debra M. Menz	64 Simpson Street
Peter A. Ventresco	587 Canton Street



**COMMONWEALTH OF MASSACHUSETTS**  
**TOWN OF STOUGHTON**  
**ANNUAL TOWN ELECTION AND TOWN MEETING WARRANT**

On Monday, May 7, 2018 the first session of Town Meeting was called to order at 7:00 pm with 133 present. (Quorum 76). A motion was made and passed by voice vote at 10:30 pm to adjourn to May 9, 2018 at Stoughton High School.

On Wednesday, May 9, 2018 the second session of Town Meeting was called to order at 7:00 pm with 117 present. (Quorum 76). A motion was made and passed by voice vote at 10:34 pm to adjourn to May 14, 2018 at Stoughton High School.

On Monday, May 14, 2018 the third session of Town Meeting was called to order at 7:00 pm with 105 present. (Quorum 76). A motion was made and passed by voice vote at 10:25 pm to adjourn to May 16, 2018 at Stoughton High School.

On Wednesday, May 16, 2018 the fourth session of Town Meeting was called to order at 7:00 pm with 121 present. (Quorum 76). A motion was made and passed by voice vote at 10:34 pm to adjourn to May 21, 2018 at Stoughton High School.

On Monday, May 21, 2018 the fifth session of Town Meeting was called to order at 7:00 pm with 114 present. (Quorum 76). A motion was made and passed by voice vote at 11:50 pm to dissolve the Town Meeting at Stoughton High School.

**A motion was made and passed by voice vote on May 7, 2018 to dedicate the 2018 Annual Town Meeting to Howard Hansen.**

**A motion was made and passed by voice vote on May 7, 2018 to take up Article 15, (Budget for the Fiscal Year 2019) on Wednesday, May 9, 2018 as the first order of business.**

**A motion was made and passed by voice vote on May 7, 2018 to dismiss Article 12, Article 30, Article 32, Article 35, Article 37, Article 38, Article 40, and Article 41.**

**A motion was made and passed by voice vote on May 7, 2018 to take up the Zoning Articles (Article 48, Article 49, 50, and 54) on May 7, 2018.**

**A motion was made and passed by voice vote on May 14, 2018 to table Article 18 until Wednesday, May 16, 2018 and to take up Article 18 before Article 36.**

**A motion was made to suspend the rules and bring Article 55 forward and passed by voice vote on May 16, 2018. A motion was made and passed by voice vote to dismiss Article 55 on May 16, 2018.**

A motion was made and carried by voice vote to suspend the rules and take Article 52 out of order. Voted on May 21, 2018.

A motion was made by voice vote to adjourn Town Meeting to May 23, 2018 and declared failed by the Moderator. 7 Town Meeting Representatives requested Electronic Voting to determine if the voice vote was called correctly. Yes: 41 No: 58 Abstain: 2. The motion fails.

A motion was made and carried by voice vote to suspend the rules (no new business after 10:30 pm) and finish the Warrant. Voted at 10:25 pm on May 21, 2018.

## **ARTICLE 2 Receive Reports**

To see if the Town will vote to receive the reports of any Boards or Town Officers or of any other duly established commission, council, or authority of the Town; or take any other action relative thereto.

Inserted by: Board of Selectmen

Date: February 6, 2018

**MOTION:** That the Town vote to receive reports of any Boards or Town Officers or of any other duly established commission, council, or authority of the Town.

**ACTION:** Voice vote carries by the necessary majority. Voted on May 21, 2018.

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## **ARTICLE 3 Accept and Contract Funds for Town Roads**

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allocated or to be allocated by the Commonwealth for the construction, reconstruction, and improvements of Town roads; or take any other action relative thereto.

Inserted by: Board of Selectmen

Date: February 6, 2018

**MOTION:** That the Town vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any fund allocated or to be allocated by the Commonwealth for the construction, reconstruction, and improvements of Town roads.

**FINANCE COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**INTERGOVERNMENTAL RELATIONS COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 132, No: 1, Abstain: 0. Electronic Voting. Motion carries by the necessary majority. Voted on May 7, 2018.

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## **ARTICLE 4 Apply for and Accept Federal/State Funding**

To see if the Town will vote to authorize the Board of Selectmen to apply for and accept any federal and/or state funding or grants that are or may become available to the Town; or take any other action relative thereto.

Inserted by: Board of Selectmen

Date: February 6, 2018

**MOTION:** That the Town vote to authorize the Board of Selectmen to apply for and accept any federal and/or state funding or grants that are or may become available to the Town.

FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 131, No: 2, Abstain: 0. Electronic Voting. Motion carries by the necessary majority. Voted on May 7, 2018.

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#### **ARTICLE 5 Disposal of Town Property**

To see if the Town will vote to authorize the Board of Selectmen and/or its designee to dispose by auction or otherwise Town-owned property in accordance with G.L. c.30B; or take any other action relative thereto.

Inserted by: Board of Selectmen

Date: February 6, 2018

**MOTION:** That the Town vote to authorize the Board of Selectmen and/or its designee to dispose by auction or otherwise Town owned property and to take any other action needed to effectuate the purposes of this article.

FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 125, No: 7, Abstain: 0. Electronic Voting. Motion carries by the necessary majority. Voted on May 7, 2018.

---

#### **ARTICLE 6 Cedar Hill Enterprise Fund Budget**

To see if the Town will vote pursuant to the provisions of M.G.L. Ch.44, Section 53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the Cedar Hill Golf Course for Fiscal Year 2019; or take any other action relative thereto.

Inserted by: Board of Selectmen

Date: February 6, 2018

**PROPOSED MOTION BY FINANCE COMMITTEE:** That the Town vote to appropriate the sum of \$242,853 in the Cedar Hill Golf Course Enterprise Fund and raise \$242,853 from Fiscal Year 2019 Cedar Hill Golf Course Revenue for such purposes.

FINANCE COMMITTEE: Voted 11-3 to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: Voted 4-3 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 99, No: 31, Abstain: 1. Electronic Voting. Motion carries by the necessary majority. Voted on May 7, 2018.

---

**ARTICLE 7 Public Health Association Enterprise Fund Budget**

To see if the Town will vote pursuant to the provisions of M.G.L. Ch.44, Section 53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the Stoughton Public Health Association for Fiscal Year 2019; or take any other action relative thereto.

Inserted by: Board of Selectmen  
Date: February 6, 2018

**MOTION:** That the Town vote to appropriate the sum of \$1,072,241 in the Public Health Enterprise Fund and that to meet this appropriation \$672,799 be raised from Fiscal Year 2019 Public Health Revenue and \$399,442 be transferred from Public Health Fund retained earnings.

**FINANCE COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 126, No: 5, Abstain: 0. Electronic Voting. Motion carries by the necessary majority. Voted on May 7, 2018.

---

**ARTICLE 8 Sewer Department Enterprise Fund Budget**

To see if the Town will vote pursuant to the provisions of G.L. c.44, Section 53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the Sewer Department for Fiscal Year 2019; or take any other action relative thereto.

Inserted by: Board of Selectmen  
Date: February 6, 2018

**MOTION:** That the Town vote to appropriate the sum of \$6,874,727 in the Sewer Enterprise Fund and that to meet this appropriation \$6,304,646 be raised from Fiscal Year 2019 Sewer Revenue and \$570,081 be transferred from Sewer Fund retained earnings.

**FINANCE COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 132, No: 3, Abstain: 0. Electronic Voting. Motion carries by the necessary majority. Voted on May 7, 2018.

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## ARTICLE 9 Water Department Enterprise Fund Budget

To see if the Town will vote pursuant to the provisions of M.G.L. Ch.44, Section 53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the Water Department for Fiscal Year 2019; or take any other action relative thereto.

Inserted by: Board of Selectmen

Date: February 6, 2018

**MOTION:** That the Town vote to appropriate the sum of \$5,077,353 in the Water Enterprise Fund and that to meet this appropriation \$4,862,324 be raised from Fiscal Year 2019 Water Revenue and \$215,029 be transferred from Water Enterprise Fund retained earnings.

**FINANCE COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 128, No: 2, Abstain: 0. Electronic Voting. Motion carries by the necessary majority. Voted on May 7, 2018.

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## ARTICLE 10 Revolving Fund Accounts

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, §53E½, as most recently amended, to establish fiscal year limitations on expenditures from the revolving funds established by the General Bylaws, Section 42, Revolving Funds, with such limitations to remain applicable from fiscal year to fiscal year until such time as they are later amended, and to carry forward any monies remaining in such funds from year to year unless otherwise transferred by Town Meeting:

FUND	SPENDING LIMIT
Council on Aging	\$50,000
Recreation	\$95,000
Geographic Information Systems	\$15,000
Youth Commission	\$50,000
Community Events	\$10,000
Conservation Commission	\$50,000
Board of Health	\$150,000
Stormwater	\$50,000

And further, to amend Chapter 42 of the General Bylaws, Revolving Funds, and particularly Section 42-2, Expenditure Limits, to insert a period as shown in underlined, bold text, and by deleting the remaining text of said section: “Expenditures from each revolving fund set forth herein shall be subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with MGL c. 44, § 53E ½.”; or take any other action relative thereto.

Inserted by: Board of Selectmen  
Date: February 6, 2018

**MOTION:** That the Town vote pursuant to the provisions of M.G.L. Chapter 44, §53E½, as most recently amended, to establish fiscal year limitations on expenditures from the revolving funds established by the General Bylaws, Section 42, Revolving Funds, with such limitations to remain applicable from fiscal year to fiscal year until such time as they are later amended, and, further, to carry forward any monies remaining in such funds from year to year unless otherwise transferred by Town Meeting, and to amend Chapter 42-2 by inserting a period after the words “in accordance with MGL c.44, §53E ½”, and deleting the remaining text in said section, all as set forth in Article 10.

**FINANCE COMMITTEE:** Voted 13-1 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 125, No: 4, Abstain: 1. Electronic Voting. Motion carries by the necessary majority. Voted on May 7, 2018.

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#### **ARTICLE 11 Collective Bargaining – Town Hall Employee Association**

To see if the Town will vote to approve a collective bargaining agreement between the Town and the Stoughton Town Hall Employees Association for the period FY17 through FY19; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost items of the first fiscal year of and implement said collective bargaining agreement between the Town and the Stoughton Town Hall Employees Association; or take any other action relative thereto.

Inserted by: Board of Selectmen  
Date: February 6, 2018

**MOTION:** That the Town vote to implement the terms of a collective bargaining agreement between the Town and the Stoughton Town Hall Employees Association for the period FY17 through FY19, with the funds needed for FY19 to be appropriated under Article 15.

**ARTICLE REFERENCE:** See Article Appendix page 1

**FINANCE COMMITTEE:** Voted unanimously to NOT recommend to Town Meeting as set forth in the proposed motion. Nothing was presented on the material or financials required for consideration of this Article.

**ACTION:** Yes: 90, No: 39, Abstain: 4. Electronic Voting. Motion carries by the necessary majority. Voted on May 7, 2018.

---

**ARTICLE 12 Supplement Fiscal Year 2018 Departmental Budgets**

To see if the Town will vote to transfer from available funds in the Treasury, if any, a sufficient sum of money to supplement Fiscal Year 2018 departmental budgets or fund previously approved articles; or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: William Rowe, Town Accountant  
Date: February 6, 2018

**MOTION:** To dismiss Article 12.

**FINANCE COMMITTEE:** Voted unanimously to recommend to Town Meeting.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted unanimously to defer this article to Town Meeting

**ACTION:** Voice vote carries by the necessary majority. Article 12 is dismissed. Voted on May 7, 2018.

---

**ARTICLE 13 Unpaid Bills**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to pay any unpaid bills from prior fiscal years in excess of departmental appropriations; or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req by: William Rowe; Town Accountant  
Date: February 6, 2018

**PROPOSED MOTION BY FINANCE COMMITTEE:** Moved that the Town vote to appropriate the sum of \$1,077.29 for as printed below, of which \$582.29 shall be transferred from the FY2018 DPW Administration budget and \$495.00 shall be transferred from the FY2018 Water budget.

Unpaid bills ATM 2018

Department	Vendor		Amount
PW	Direct Energy		\$0.92
PW	National Grid		\$581.37
Water	Your membership.com	RI17004548	\$165.00
Water	Your membership.com	RI17004956	\$165.00
Water	Your membership.com	RI17004963	\$165.00

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\$1,077.29

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ARTICLE REFERENCE: See Article Appendix page 5



FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 123, No: 4, Abstain: 0. Electronic Voting. Motion carries by the necessary 4/5<sup>th</sup> vote. Voted on May 7, 2018.

---

**ARTICLE 14 Creation of Sanitation Enterprise Fund; Appropriation of Enterprise Budget**

To see if the Town will vote to accept the provisions of G.L. c.44, §53F ½ for the purpose of establishing a Sanitation Enterprise Fund to be effective for the fiscal year starting July 1, 2019, to address costs associated with removal of refuse, garbage, trash, litter and other discarded matter by whatever name, or take any other action relative thereto.

Inserted by: Board of Selectmen

Req by: Board of Selectmen

Date: February 6, 2018

**MOTION:** To dismiss Article 14.

FINANCE COMMITTEE: Voted unanimously to NOT recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: Voted 2-5 to NOT recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 117, No: 7, Abstain: 3. Electronic Voting. Motion carries by the necessary majority. Article 14 is dismissed. Voted on May 7, 2018.

---

**ARTICLE 15 Budget for the Fiscal Year 2019**

To see what sum of money the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, for the maintenance and insert of the several departments of the Town and for any other usual or necessary Town charges for the Fiscal Year 2019; or take any other action relative thereto.

Inserted by: Board of Selectmen

Date: February 6, 2018

**MOTION:** That the Town vote to appropriate the sum of \$100,552,266 for the maintenance and support of the several departments of the Town and that such sum be expended only for the purposes and in the amounts described in the FY2019 Budget as printed in the warrant and further that to meet this appropriation:

95,056,943.00 be raised,  
4,078,295.00 be transferred from free cash,  
57,921.00 be transferred from Title V Receipts Reserved for Appropriation  
27,147.00 be transferred from Cedar Hill Fund retained earnings,  
7,006.00 be transferred from FY2019 Cedar Hill Fund revenue,  
250,558.00 be transferred from Public Health Fund retained earnings,  
453,314.00 be transferred from Sewer Fund retained earnings,  
621,082.00 be transferred from Water Fund retained earnings.

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100,552,266.00 Total

ARTICLE REFERENCE: See BUDGET tab and BUDGET APPENDIX tab

FINANCE COMMITTEE: Voted to recommend to Town Meeting as set forth in the proposed motion.  
(See chart for votes)

ACTION: Yes: 116, No: 11, Abstain: 1. Electronic Voting. Motion carries by the necessary majority.  
Voted on May 9, 2018.

---

**ARTICLE 16 Rescind Unissued Borrowing Authorization**

To see if the Town will vote to rescind the unissued borrowing authorizations on certain previously  
voted Town Meeting articles; or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: William Rowe, Town Accountant  
Date: February 6, 2018

A motion was made and carried by voice vote to amend Article 16 from a bottom line of \$1,3,439.47  
to \$1,269,439.97.

**MOTION:** That the Town vote to rescind the unissued borrowing authorization in the total amount of  
\$1,269,439.97 as printed below (change in bold):

<u>Article</u>	<u>Date</u>	<u>Proj</u>	<u>Description</u>	<u>Amount</u>
A48 ATM	May-10	01394	Town wide facilities repairs	22,000.00
A50 ATM	May-10	05709	Red Wing Brook design	60,000.00
<b>A55 ATM</b>	<b>May-11</b>	<b>01503</b>	<b>Purchase Glen Echo</b>	<b>200,000.00 (\$85,000 retained)</b>
A55 ATM	May-12	03564	Hansen windows/doors	288,000.00
A50 ATM	May-13	03531	Dawe windows/doors	120,779.00
A4 ATM	May-14	01834	Police central dispatch	20.00
A27 ATM	May-14	09239	Cedar Hill sod cutter	5,000.00
A52 ATM	May-14	03396	Hansen windows/doors	13,312.00
A55 ATM	May-14	03415	Dawe windows/doors	202,445.00
A56 ATM	May-14	03418	West roof	220,404.00
A2 STM	May-15	10005	Fire suppression Dawe/Gibbons	87,400.00
A6 STM	May-15	10020	Mounted snow blower	19,400.00
A38A1 ATM	May-15	10036	Town house - 3 vehicles	679.97
A38C1 ATM	May-15	10010	Rubbish packer	30,000.00
				<u>1,269,439.97</u>

FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 106 No: 11 Abstain: 2. Electronic Voting. Motion carries by the necessary majority. Voted on May 9, 2018.

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## ARTICLE 17 Capital Items

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including but not limited to the any of the Enterprise Funds of the Town, the Community Preservation Fund, or borrow a sufficient sum or sums of money to replace and/or purchase and/or lease purchase for terms of up to or more than three years, the following items, including equipping of vehicles and equipment, and, as applicable, professional engineering/architectural services, design, site preparation and demolition, installation, and all other incidental and related costs, all as set forth in the charter set forth below, or take any other action taken relative thereto.

### Department/Item

- a) **Police Department** ARTICLE REFERENCE: See Capital Outlay Appendix tab
  - 1. Bullet Proof Vests (51)
  - 2. Police Cruiser Vehicles (3)
- b) **Fire Department** ARTICLE REFERENCE: See Capital Outlay Appendix tab
  - 1. Ambulance
  - 2. Gear Washer and Dryer
  - 3. Emergency Pre-emption Signal – Washington and Central Street
  - 4. Hydraulic Rescue Tools
- c) **Highway Department** ARTICLE REFERENCE: See Capital Outlay Appendix tab
  - 1. Brush Chipper

2. 6-Wheel Dump Truck with Plow
3. Sidewalk Tractor with Ribbon Blower and Plow
- d) **Water Department** ARTICLE REFERENCE: See Capital Outlay Appendix tab
  1. Pickup Truck with Plow
  2. 1 Ton 4X4 Truck with Plow
  3. Rubber Tire Backhoe
  4. Water Service Truck
- e) **Sewer Department** ARTICLE REFERENCE: See Capital Outlay Appendix tab
  2. 1 Ton 4X4 Truck with Plow
- f) **School Department** ARTICLE REFERENCE: See Capital Outlay Appendix tab
  1. Telephone Systems
  2. 4-Wheel Drive Dump Truck
  3. Replace Air Conditioning System at Joseph Dawe Elementary School
  4. Repair and Upgrade student restrooms at West Elementary School
- g) **Recreation Department** ARTICLE REFERENCE: See Capital Outlay Appendix tab
  1. Replacement of backstop at Novello Field

Inserted by: Board of Selectmen

Date: February 6, 2018

ARTICLE REFERENCE: See Capital Outlay Appendix tab

A motion was made and declared passed by voice vote by the Moderator to suspend the rules and allow amendments to the main motion to add or delete amounts, and add a funding source. The vote was challenged by 7 voters. Electronic voting was used and the motion carried by the 2/3<sup>rd</sup> vote. Yes: 83 No: 37 Abstain: 2. Voted on May 9, 2018.

A motion was made and passed by voice vote to amend line 17d3 from 0 to \$125,000 for a Rubber Tire Backhoe and funding to come from Borrowing.

A motion was made and passed by voice vote to amend line 17f4 (School upgrade West Elementary Restrooms) from 0 to \$1,000,000. and funding to come from Borrowing.

**MOTION:** That the Town vote to appropriate sufficient sums of money to purchase and/or lease purchase for terms of up to or more than three years, the following items, including equipping of vehicles and equipment listed, and, as applicable, professional engineering/architectural services, design, site preparation and demolition, installation, and, for all items, all other incidental and related costs, all as set forth, and for the amounts shown, in the chart below, with each line to be considered a separate appropriation; and as funding therefor, to transfer from the funding sources listed in the amounts and for the purposes shown set forth in the chart below (i.e., all those funding sources listed below not identified as "borrowing"), and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow such sums for those items identified as "borrowing" pursuant to G.L. c. 44 §§ 7 or 8 or any other enabling authority, and issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; and further, while all such bonds or notes shall be general

obligations of the Town, it is anticipated that amounts required to repay the borrowing for item 17d4 will be paid through the Water Enterprise Fund:

<u>Art #</u>	<u>Description</u>	<u>Source</u>	<u>Amount</u>
17a1	Police 51 bullet proof vests	Prj 01007, Art 34, ATM May, 2014	63,000.00
	Subtotal 17a1		63,000.00
17a2	Police 3 cruisers	Borrowing	136,175.00
		Prj 01007, Art 34, ATM May, 2014	37,000.00
		Prj 01388 Art 23, ATM May, 2014	1,525.00
		Prj 09005, Art 27G2, ATM May, 2014	300.00
	Subtotal 17a2		175,000.00
17b1	Fire ambulance	Borrowing	243,928.49
		Prj 10151, Art 19F1, ATM 05/17	644.90
		Prj 10186, 10 yr premium	3,067.10
		Prj 10185, 5 yr premium	2,719.25
		Prj 05709, Art 50, ATM May, 2010	59,629.20
		Prj 05701, Art 27B2 ATM May, 2014	11.06
	Subtotal 17b1		310,000.00
17b2	Fire gear washer and dryer	Prj 10005, Art 2, STM May, 2015	2,200.00
		Prj 10152, Art 19F2, ATM May, 2017	5.00
		Prj 10036, Art 38A1, ATM May, 2015	4,733.43
		Prj 10037, Art 38A2, ATM May, 2015	439.80
		Prj 10117, Art 7, STM Dec, 2016	829.75
		Prj 10020, Art 6, STM May, 2015	2,390.00
		Prj 10030, Art 38D1, ATM May, 2015	9,402.02
	Subtotal 17b2		20,000.00
17b3	Emergency pre-emption Washington & Central	Borrowing	13,082.22
		Prj 10117, Art 7, STM Dec, 2016	1,137.78
		Prj 10110, Art 38C1, ATM May, 2015	7,780.00
	Subtotal 17b3		22,000.00
17b4	Hydraulic rescue tools	Free cash	38,000.00

	Subtotal 17b4		38,000.00
17c1	Highway brush chipper	Borrowing	53,500.00
	Subtotal 17c1		53,500.00
17c2	Highway 6 wheel dump with plow		-
	Subtotal 17c2		-
17c3	Highway sidewalk tractor ,blower, plow	Borrowing	140,585.00
	Subtotal 17c3		140,585.00
17d1	Water pickup truck with plow	Water Retained Earnings	40,600.00
	Subtotal 17d1		40,600.00
17d2	Water one ton 4x4 truck with plow	Water Retained Earnings	56,800.00
	Subtotal 17d2		56,800.00
17d3	Water Rubber tire backhoe	Borrowing	125,000
	Subtotal 17d3		125,000
17d4	Water service truck	Borrowing	94,254.80
		Prj 10190, 10 yr premium	52,074.72
		Prj 10189, 5 yr premium	9,574.48
		Prj 06891, Art 28F, ATM May, 2014	96.00
	Subtotal 17d4		156,000.00
17e2	Sewer one ton 4x4 truck with plow	Sewer Retained Earnings	56,800.00
	Subtotal 17e2		56,800.00
17f1	School telephone system		-
	Subtotal 17f1		-
17f2	School 4 wheel drive dump truck	Borrowing	45,000.00
	Subtotal 17f2		45,000.00
17f3	School HVAC Dawe Elementary	Borrowing	204,301.79
		Prj 10188, 20 yr premium	53,616.62
		Prj 03564, Art 55, ATM May, 2012	37,600.50
		Prj 03534, Art 52, ATM May, 2013	2,015.50
		Prj 10098, Art 38 ATM May, 2016	2,465.38
		Prj 03531, Art 50, ATM May, 2013	

			0.18
		Prj 03415, Art 55, ATM May, 2014	0.03
	Subtotal 17f3		300,000.00
17f4	School upgrade West Elementary restrooms	Borrowing	1,000,000.00
	Subtotal 17f4		1,000,000.00
17g1	Recreation Novello Field backstop	CPA	8,870.00
	Subtotal 17g1		8,870.00
Grand Total			2,611,155.00

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FINANCE COMMITTEE: 17a1 Police – Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

INTERGOVERNMENTAL RELATIONS COMMITTEE: 17a1 Police - Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17a1 Police – Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17a2 Police – Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

INTERGOVERNMENTAL RELATIONS COMMITTEE: 17a2 Police – Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17a2 Police – Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17b1 Fire & Rescue – Voted 13-1 to recommend to Town Meeting as set forth in the proposed motion.

INTERGOVERNMENTAL RELATIONS COMMITTEE: 17b1 Fire & Rescue - Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17b1 Fire & Rescue - Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17b2 Fire & Rescue – Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

INTERGOVERNMENTAL RELATIONS COMMITTEE: 17b2 Fire & Rescue - Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17b2 Fire & Rescue - Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17b3 Fire & Rescue – Voted 12-2 to recommend to Town Meeting as set forth in the proposed motion.

INTERGOVERNMENTAL RELATIONS COMMITTEE: 17b3 Fire & Rescue - Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17b3 Fire & Rescue - Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17b4 Fire & Rescue – Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

INTERGOVERNMENTAL RELATIONS COMMITTEE: 17b4 Fire & Rescue - Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17b4 Fire & Rescue - Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17c1 Highway – Voted 12-1-1 to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17c1 Highway – Voted 5-3 to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17c2 Highway – Voted 1-12-1 to NOT recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17c2 Highway – Voted 5-3 to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17c3 Highway – Voted 9-5 to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17c3 Highway - Voted 5-3 to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17d1 Water – Voted 13-1 to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17d1 Water - Voted 5-3 to recommend to Town Meeting as set forth in the proposed motion.



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FINANCE COMMITTEE: 17d2 Water – Voted 13-1 to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17d2 Water -Voted 5-3 to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17d3 Water – Voted 3-9-2 to NOT recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17d3 Water - Voted 5-3 to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17d4 Water – Voted 13-1 to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17d4 Water - Voted 5-3 to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17e2 Sewer – Voted 13-1 to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17e2 Sewer - Voted 5-3 to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17f1 School – Voted unanimously to NOT recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17f2 School – Voted 11-1-2 to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17f3 School – Voted 12-0-2 to recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17f4 School – Voted 5-7-2 to NOT recommend to Town Meeting as set forth in the proposed motion.

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FINANCE COMMITTEE: 17g1 Recreation – Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

INTERGOVERNMENTAL RELATIONS COMMITTEE: 17g1 Recreation - Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: 17g1 Recreation - Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

COMMUNITY PRESERVATION COMMITTEE: 17g1 Recreation - Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 102 No: 11 Abstain: 2. Electronic Voting. Article 17 carries by the necessary 2/3<sup>rd</sup> vote. Voted on May 9, 2018.

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#### Article 18 Town Buildings and Facilities Items

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including but not limited to the any of the Enterprise Funds of the Town, the Community Preservation Fund, or otherwise, or borrow a sufficient sum or sums of money to undertake maintenance, extraordinary maintenance, improvements, repairs, upgrades, modifications, and the like at Town-owned building and facilities including but not limited to, as applicable, professional engineering/architectural services, design, site preparation and demolition, installation, and all other incidental and related costs, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. By Paul Giffune, Facilities Director  
Date: February 6, 2018

A motion was made and passed by voice vote on May 14, 2018 to table Article 18 and Article 36 until Wednesday, May 16, 2018 and to take up Article 18 before Article 36.

A motion was made and passed by voice vote on May 16, 2018 to remove Article 18 from the table and take up with Article 36.

A motion was made and passed by voice vote on May 16, 2018 to table Article 18 and Article 36 and to take up as the first order of business on Monday, May 21, 2018.

A motion was made and carried by voice vote to withdraw the original motion and replace with the following motion:

**MOTION:** That the Town vote to appropriate sufficient sums of money for maintenance, extraordinary maintenance, improvements, repairs, upgrades, modifications, and the like at Town-owned building and facilities including but not limited to, as applicable, professional engineering/architectural services, design, site preparation and demolition, installation, and all other incidental and related costs all as set forth, and for the amounts shown, in the chart set forth in the article appendix page 14-15, with the amounts for each building to be a separate appropriation as follows:

Cedar Hill:	\$12,200
DPW Admin:	\$29,156
DPW Garage:	\$23,114
Fire Station #1:	\$1,025,093
Fire Station #2:	\$132,643
Lucius Clapp:	\$62,672
Police Station:	\$75,260

Town Hall: \$39,862

with each line to be considered a separate appropriation; and as funding therefor, to transfer \$1,400,000 from the Building Stabilization Fund.

A motion was made by the Board of Selectmen and passed by Electronic Voting Yes: 65, No: 49, Abstain: 0 to amend the Main Motion as follows:

The Board of Selectmen moves to amend the motion by the Committee on Finance and Taxation as follows:

That the items to be included in the appropriation shall be as set forth in the chart in the article appendix pages 14-15, except that the appropriation for items pertaining to Station 1 shall be for the following items and amounts:

HVAC for second floor (dormitory and day room)	\$150,000
Replace electrical service/panelboards	\$69,418
Exterior doors and frames	\$28,800
Repair curbing and paving	\$8,000
Fire escape and stair	\$8,000
Panic hardware	\$6,480
Roof ladder	\$6,080
Replace HM frame with aluminum	\$5,600
Exit signs	\$5,000
Replace windows	<u>\$4,160</u>
 TOTAL FOR STATION 1	 \$291, 538

And the total appropriation under the Article shall be \$666,445.

A motion was made and carried by voice vote to move the question.

**ACTION:** Yes: 82 No: 31 Abstain: 0. Motion carries by the necessary 2/3<sup>rd</sup> majority as amended. Voted on May 21, 2018.

ARTICLE REFERENCE: See Article Appendix page 14

FINANCE COMMITTEE: Voted unanimously to recommend Article at Town Meeting.

MUNICIPAL OPERATIONS COMMITTEE: Unable to vote as they had not heard the Article.

COMMUNITY PRESERVATION COMMITTEE: No recommendation.

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#### **ARTICLE 19 Transportation Analysis - Tosca Drive, Central Street and Canton Street Intersection**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, or borrow a sum sufficient for the costs of a consultant to undertake transportation-related engineering analysis, design and surveying services for Tosca Drive, Central Street and Canton Street

intersection and related areas, including all incidental and related costs, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. Marc Tisdelle, Town Engineer  
Date: February 6, 2018

**MOTION:** That the Town vote appropriate the sum \$275,000 for the costs of a consultant to undertake transportation-related engineering analysis, design and surveying services for Tosca Drive, Central Street and Canton Street intersection and related areas, including all incidental and related costs, and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to G.L. c.44, §§7 or 8 or any other enabling authority and issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

ARTICLE REFERENCE: See Article Appendix page 35

BOARD OF SELECTMEN: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 106 No: 15 Abstain: 1. Electronic Voting. Motion carries by the necessary 2/3<sup>rd</sup> vote. Voted May 14, 2018.

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## **ARTICLE 20 Transportation Analysis – Traffic Study**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, or borrow a sum sufficient for the costs of a consultant to undertake transportation-related engineering to analyze and manage traffic throughout Town to minimize congestion and maximize safety, including all incidental and related costs, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req by: Marc Tisdelle, Town Engineer  
Date: February 6, 2018

**MOTION:** That the Town vote appropriate the sum \$125,000 for the costs of a consultant to undertake transportation-related engineering to analyze and manage traffic throughout Town to minimize congestion and maximize safety, including all incidental and related cost, and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum

pursuant to G.L. c.44, §§7 or 8 or any other enabling authority and issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

ARTICLE REFERENCE: See Article Appendix page 77

FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: Voted 6-1 to recommend to Town Meeting as set forth in the proposed motion.

A motion to table Article 20 to the first order of business on Wednesday, May 16, 2018 fails to carry by voice vote.

A motion was made and passed by voice vote to move the question.

**ACTION:** Yes: 112 No: 9 Abstain: 0. Electronic Voting. Motion carries by the necessary 2/3<sup>rd</sup> vote. Voted on May 14, 2018.

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#### **ARTICLE 21 Pine Street and North School Drive Gas Facilities Easement**

To see if the Town will vote to grant an easement to Bay State Gas Company D/b/a Columbia Gas of Massachusetts to install, construct, reconstruct, repair, replace, add to, maintain and operate the gas line in North School Drive, Stoughton MA as shown on the plan entitled, "Easement Area Plan Pine Street and North School Drive, Stoughton, Massachusetts" prepared by Merrill Engineers and Land Surveyors, dated November 29, 2017, revised December 11, 2017, as on file with the Town Clerk, or take any other action related thereto.

Inserted by: Board of Selectmen  
Req. by: Marc Tisdelle, Town Engineer  
Date: February 6, 2018

**MOTION:** That the Town vote to grant an easement to Bay State Gas Company D/b/a Columbia Gas of Massachusetts to install, construct, reconstruct, repair, replace, add to, maintain and operate the gas line in North School Drive, Stoughton MA as shown on the plan entitled, "Easement Area Plan Pine Street and North School Drive, Stoughton, Massachusetts" prepared by Merrill Engineers and Land Surveyors, dated November 29, 2017, revised December 11, 2017.

ARTICLE REFERENCE: See Article Appendix page 90

FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 113 No: 4 Abstain: 1. Electronic Voting. Motion carries by the necessary majority. Voted on May 14, 2018.

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**ARTICLE 22 Tosca Drive Revised Layout**

To see if the Town will vote, consistent with action taken under Article 43 of the 2017 Annual Town Meeting, to accept and allow the alteration of the layout of Tosca Drive as ordered by the Board of Selectmen and as shown on plans on file with the Town Clerk; and further to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain, upon such terms and conditions as it deems appropriate, such interests in land within said altered layout and abutting lands sufficient to use said ways for all purposes for which public ways are used in the Town of Stoughton; and to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out such acquisition, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: Marc Tisdelle, Town Engineer  
Date: February 6, 2018

**MOTION:** That the Town vote, consistent with action taken under Article 43 of the 2017 Annual Town Meeting, to accept and allow the alteration of the layout of Tosca Drive as ordered by the Board of Selectmen and as shown on plans on file with the Town Clerk; and further to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain, upon such terms and conditions as it deems appropriate, such interests in land within said altered layout and abutting lands sufficient to use said ways for all purposes for which public ways are used in the Town of Stoughton, and to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out such acquisition.

ARTICLE REFERENCE: See Article Appendix page 98

FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL REGULATIONS COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 116 No: 4 Abstain: 2. Electronic Voting. Motion carries by the necessary majority. Voted on May 14, 2018.

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**ARTICLE 23 Sewer Service Connection Agreement**

To see if the Town will vote to authorize the Board of Selectmen acting as Sewer Commissioners to enter into an agreement with the Town of Sharon pursuant to G.L. c.40, §4A, and to enter into agreements with Crescent Ridge Dairy, Inc. and Parrish Family LLC, to allow the Town to provide sewer service to Crescent Ridge Dairy, Inc., located at 355 Bay Road, Sharon, MA, for a term of more than three years and on such other terms and conditions as the Board of Selectmen shall deem appropriate, and to authorize the Board of Selectmen to execute instruments and take such action as may be necessary to effectuate the vote taken hereunder, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req by: Marc Tisdelle, Town Engineer  
Date: February 6, 2018

**MOTION:** That the Town authorize the Board of Selectmen acting as Sewer Commissioners to enter into an agreement with the Town of Sharon pursuant to G.L. c.40, §4A, and agreements with Crescent Ridge Dairy, Inc. and Parrish Family LLC, to allow the Town to provide sewer service to Crescent Ridge Dairy, Inc., located at 355 Bay Road, Sharon, MA, for a term of more than three years and on such other terms and conditions as the Board of Selectmen shall deem appropriate, and to authorize the Board of Selectmen to execute instruments and take such action as may be necessary to effectuate the vote taken hereunder.

**ARTICLE REFERENCE:** See Article Appendix page 103

**FINANCE COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**INTERGOVERNMENTAL RELATIONS COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 122 No: 2 Abstain: 0. Electronic Voting. Motion carries by the necessary majority. Voted on May 14, 2018.

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**ARTICLE 24 West Elementary School Playground**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including the Community Preservation Fund Open Space and Recreation Reserve, or otherwise, or borrow a sufficient sum of money for professional engineering and architectural services to prepare design and cost estimates, design specifications, bid packages, and construction administration and supervision services for the replacement of the playground at the West School Athletic Complex, including all incidental and related costs, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req by: Tim Davis, Recreation Department

Date: February 6, 2018

A motion was made and passed by voice vote to amend the motion by striking out "Undesignated Fund Balance" and inserting in its place: "Open Space and Recreation Reserve" as follows:

**MOTION:** That the Town vote to appropriate from the Community Preservation Fund ~~Undesignated Fund Balance~~ Open Space & Recreation Reserve the sum of \$75,000 for professional engineering and architectural services to prepare design and cost estimates, design specifications, bid packages, and construction administration and supervision services for the replacement of the playground at the West School Athletic Complex, including all incidental and related costs.

ARTICLE REFERENCE: See Article Appendix page 110

FINANCE COMMITTEE: Voted unanimously to NOT recommend to Town Meeting as set forth in the proposed motion.. Nothing was presented on the financials required for consideration of this Article.

COMMUNITY PRESERVATION COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

A motion was made and carried by voice vote to move the question.

**ACTION:** Yes: 105 No: 9 Abstain: 2. Electronic Voting. Motion carries by the necessary majority. Voted on May 14, 2018.

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#### **ARTICLE 25 Inflow and Infiltration ( I & I )**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, or borrow a sufficient sum of money to continue improving the sewer system and reduce infiltration and inflow of ground water and water from other sources, including but not limited to investigation of sources of water loading from rain leasers and/or sump pumps and all incidental and related costs; or take any other action relative thereto.

Inserted by: Board of Selectmen

Req. by: Tom Fitzgerald, Superintendent of Department of Public Works

Date: February 6, 2018

**MOTION:** That the Town vote to appropriate the sum of \$650,000 to improve the sewer system and reduce inflow and infiltration of ground water and water from other sources, including but not limited to investigation of sources of water loading from rain leasers and/or sump pumps and all incidental and related costs, and as funding therefor, that \$150,000 be transferred from I & I Receipts Reserved for Appropriation and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$500,000 pursuant to G.L.c.44, §§ 7 or 8 or any other enabling authority, and to issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.



FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 102 No: 8 Abstain: 0. Electronic Voting. Motion carries by the necessary 2/3<sup>rd</sup> vote. Voted on May 14, 2018.

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**ARTICLE 26 Town Hall Cupola**

To see if the Town will vote, under the Community Preservation Program or otherwise, to raise and appropriate or transfer from available funds in the Treasury, if any, including the Community Preservation Fund, or borrow a sum of money for the purpose of preserving, restoring and rehabilitating the cupola and cornice of the historic Town Hall located at 10 Pearl Street, including but not limited to repairing and replacing the wood and making other repairs necessary and appropriate to ensure the architectural and historical integrity of the Town Hall, to include but not be limited to securing professional services in connection therewith, such as historic preservation, design, planning, architectural, and environmental testing services, site preparation, acquisition of necessary supplies and materials, and construction of said repairs, and all other incidental and related costs, or take any other action relative thereto.

Inserted By: Board of Selectmen  
Req. by: Paul Giffune, Facilities Manager  
Date: February 6, 2018

**MOTION:** That the Town vote under the Community Preservation Program to appropriate the sum of \$220,000 for the purpose of preserving, restoring and rehabilitating the cupola and cornice of the historic Town Hall located at 10 Pearl Street, including but not limited to repairing and replacing the wood and making other repairs necessary and appropriate to ensure the architectural and historical integrity of the Town Hall, to include but not be limited to securing professional services in connection therewith, such as historic preservation, design, planning, architectural, and environmental testing services, site preparation, acquisition of necessary supplies and materials, and construction of said repairs, and all other incidental and related costs; and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to G.L. c.44, §7 or 8 or G.L. c.44B, §11 or any other enabling authority and issue bonds and notes therefor and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

ARTICLE REFERENCE: See Article Appendix page 129

FINANCE COMMITTEE: Voted 12-0-1 to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

COMMUNITY PRESERVATION COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** YES: 99 No: 8 Abstain: 2. Electronic Voting. Motion carries by the necessary 2/3<sup>rd</sup> vote. Voted on May 14, 2018.

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**ARTICLE 27 Vegetation Management for Ames Pond**

To see if the Town will vote, under the Community Preservation Program or otherwise, to raise and appropriate, transfer from available funds in the Treasury, if any, including the Community Preservation Fund, or borrow a sufficient sum of money to continue funding the program for the mitigation and management of exotic and non-exotic invasive aquatic weeds and eutrophic conditions in Ames Pond located on West Street, Lake Drive and Highland Street in the south west portion of the Town in fiscal year 2019, particularly by undertaking hydro raking to remove floating mats of vegetation, and including all incidental and related costs; or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req by: Conservation Commission  
Date: February 6, 2018

**MOTION:** That the Town vote to transfer from Free Cash the sum of \$12,500 to continue funding the program for the mitigation and management of exotic and non-exotic invasive aquatic weeds and eutrophic conditions in Ames Pond located on West Street, Lake Drive and Highland Street in the south west portion of the Town in fiscal year 2019, particularly by undertaking hydro raking to remove floating mats of vegetation, and including all incidental and related costs.

ARTICLE REFERENCE: See Article Appendix page 131

FINANCE COMMITTEE: Voted 12-1 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 98 No: 6 Abstain: 0. Electronic Voting. Motion carries by the necessary majority. Voted on May 14, 2018.

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**ARTICLE 28 Town-wide Lake Management Program**

To see if the Town will vote, under the Community Preservation Program or otherwise, to raise and appropriate, transfer from available funds in the Treasury, if any, including the Community Preservation Fund, or borrow a sufficient sum of money to fund and implement a Town-wide lake management program, including but not limited to maintenance, mitigation, treatment and management of exotic and non-exotic invasive aquatic weeds and eutrophic conditions in Town lakes and ponds, as well as studies and analysis as may be appropriate to better manage such lakes and ponds, and all other incidental and related costs; or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req by: Conservation Commission  
Date: February 6, 2018

**MOTION:** That the Town vote to transfer from Free Cash the sum of \$35,000 to fund and implement a Town-wide lake management program, including but not limited to maintenance, mitigation, treatment and management of exotic and non-exotic invasive aquatic weeds and eutrophic conditions in Town lakes and ponds, as well as studies and analysis as may be appropriate to better manage such lakes and ponds, and all other incidental and related costs.

ARTICLE REFERENCE: See Article Appendix page 131

FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 96 No: 5 Abstain: 1. Electronic Voting. Motion carries by the necessary majority. Voted on May 14, 2018.

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#### **ARTICLE 29 Town Library Parking Lot Expansion**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including the Building Stabilization Fund, or borrow a sum of money for the construction of a new parking lot for the Stoughton Public Library located at 98 Park Street Assessors Map 66, Lot 4, and 104 Park Street, Assessors Map 66, Lot 5, to include but not be limited to project design, management and oversight, engineering, site clearance, site preparation, demolition, and the like, as well as drainage installation, utilities, retaining walls, curbing, paving, site grading and landscaping, and all other incidental and related costs, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: Board of Library Trustees  
Date: February 6, 2018

**MOTION:** That the Town vote to appropriate the sum of \$483,000 for the construction of a new parking lot for the Stoughton Public Library located at 98 Park Street Assessors Map 66, Lot 4, and 104 Park Street, Assessors Map 66, Lot 5, to include but not be limited to project management, project oversight, engineering, site clearance, site preparation, demolition, and the like, as well as drainage installation, utilities, retaining walls, curbing, paving, site grading and landscaping, and all other incidental and related costs, and as, funding therefor, \$495.85 be transferred from Project 10187, 15 year premium, \$65,734.41 be transferred from Project 10100, Article 40 of the Annual Town Meeting of May, 2016 and \$416,769.74 to transferred from the Building Stabilization Fund.

ARTICLE REFERENCE: See Article Appendix page 132

FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: Voted 4-3 to recommend to Town Meeting as set forth in the proposed motion.

A motion was made and carried by voice vote to move the question.

**ACTION:** Yes: 94 No: 27 Abstain: 0. Motion carries by the necessary 2/3<sup>rd</sup> vote. Voted on May 16, 2018.

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**ARTICLE 30 Suppress Utility Wires**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, including the Building Stabilization Fund, or borrow a sum of money for the suppression of utility wires from Walnut Street to Walnut Park Condos at 84 Park Street, as shown on a sketch plan on file with the Town Clerk, to include project design, management and oversight, site clearance, site preparation, demolition, and the like, as well as drainage installation, utilities, retaining walls, curbing, paving, site grading and landscaping, and all other incidental and related costs, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: Board of Library Trustees  
Date: February 6, 2018

**MOTION:** To dismiss Article 30.

**ARTICLE REFERENCE:** See Article Appendix page 135

**BOARD OF SELECTMEN RECOMMENDATION:** Article ought not to be to be approved.

**FINANCE COMMITTEE:** Voted unanimously to NOT recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted 4-3 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Voice vote carries by the necessary majority. Article 30 is dismissed. Voted on May 7, 2018.

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**ARTICLE 31 Library Utility Service Easement**

To see if the Town will vote to authorize the Board of Selectmen to grant to Massachusetts Electric Company, or other utility provider, upon such terms and conditions as the Board of Selectmen deems appropriate, an easement in the property at the Town Library, 98 Park Street, Assessors Map 66, Lot 4, and 104 Park Street, Assessors Map 66, Lot 5, allowing for the installation, construction, reconstruction, repair, replacement, additions to, maintenance and operations for the transmission of high and low voltage electric current and electric service, and for the transmission of intelligence, both above and below ground, all as shown on a plan entitled, "Trench Sketch", prepared by National Grid and dated September 22, 2017, as on file with the Town Clerk, and to authorize the Board of Selectmen to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said disposition, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: Paul Giffune, Facilities Manager  
Date: February 6, 2018

**MOTION:** That the Town vote to authorize the Board of Selectmen to grant to Massachusetts Electric Company, or other utility provider, upon such terms and conditions as the Board of Selectmen deem appropriate, an easement in the property at the Town Library, 98 Park Street, Assessors Map 66, Lot 4, and 104 Park Street, Assessors Map 66, Lot 5, allowing for the installation, construction, reconstruction, repair, replacement, additions to, maintenance and operations for the transmission of high and low voltage electric current and electric service, and for the transmission of intelligence, both above and below ground, all as shown on a plan entitled, "Trench Sketch", prepared by National Grid and dated September 22, 2017, as on file with the Town Clerk, and to authorize the Board of Selectmen to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said disposition.

**ARTICLE REFERENCE:** See Article Appendix page 137

**MUNICIPAL OPERATIONS COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 116 No: 6 Abstain: 0. Motion carries by the necessary majority. Voted on May 16, 2018.

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**ARTICLE 32 Establish Cable Public Access Fund and Appropriate for FY19 Cable Costs**

To see if the Town will vote to (1) accept the provisions G.L. c 44, §53F¾ for the purpose of establishing a separate revenue account (a receipts reserved for appropriation account) to be known as the "PEG Access and Cable Related Fund", into which shall be deposited funds received in connection with franchise agreements between a cable operator and the Town, which funds may be appropriated by Town Meeting for cable-related purposes in accordance with law, or, (2) in the alternative, accept the provisions of G.L. c.44, §53F½ for the purpose of establishing a "Cable Television Public Access Enterprise Fund"; with such action to take effect as of the first day of the fiscal year beginning July 1, 2018; and, (3) to raise and appropriate, transfer from available funds in the Treasury, if any, including from a fund established hereunder, or borrow a sufficient sum of money to fund the cable public access for Fiscal 2019; or take any action relative thereto.

Inserted by: Board of Selectmen  
Req. by: William Rowe, Town Accountant  
Date: February 6, 2018

**MOTION:** To dismiss Article 32.

**FINANCE COMMITTEE:** Voted 11-2 to refer to Town Meeting.

**ACTION:** Voice vote carries by the necessary majority. Article 32 is dismissed. Voted on May 7, 2018.

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**ARTICLE 33 Bond Premiums**

To see if the Town will vote to (i) supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44,

Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and (ii) appropriate the premium paid to the Town upon the sale of bonds issued on October 19, 2017 to pay costs of capital projects; or to take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: William Rowe, Town Accountant  
Date: February 6, 2018

**MOTION:** That the Town vote to (i) supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and (ii) appropriate \$5,187,000 from the premium paid to the Town upon the sale of the bonds dated October 19, 2017 to pay costs of the High School construction project authorized by vote of the Town on May 2, 2016 (Article S1), and (iii) appropriate \$926,583 from the premium paid to the Town upon the sale of the bonds dated October 19, 2017 to pay costs of the Library renovation and expansion project authorized by vote of the Town on May 11, 2011 (Article 63, ID 31); and to reduce the amount authorized to be borrowed for such projects, but not yet issued by the Town, by the same amount

**FINANCE COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 119 No: 3 Abstain: 1. Motion carries by the necessary majority. Voted on May 16, 2018.

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#### **ARTICLE 34 Medicaid Reimbursement**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, or borrow a sum of money for the payment of fees associated with the collection of Medicaid reimbursement for services provided by the School Department to eligible students, or take any action relative thereto.

Inserted by: Board of Selectmen  
Req by: William Rowe, Town Accountant  
Date: February 6, 2018

**MOTION:** To dismiss Article 34.

**FINANCE COMMITTEE:** Voted unanimously to withdraw this article and add this item to Treasurer Budget.

**ACTION:** Voice vote carries by the necessary majority. Article 34 is dismissed. Voted on May 16, 2018.

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**ARTICLE 35 Cedar Hill Golf Course Land Acquisition**

To see if the Town will vote, under the Community Preservation Program or otherwise, to authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain or otherwise, upon such terms and conditions as the Selectmen deem appropriate, the fee or lesser interest in all or a part of that certain parcel of land located at 178 Cedar Street, Stoughton, Massachusetts, abutting the property known as the Cedar Hill Golf Course, and shown as Assessors' Map 75, Parcel 118, 12.7 acres more or less, including all easements and rights appurtenant thereto and the building and improvements located thereon, for general municipal purposes or for open space and active recreation purposes, and including the purpose of leasing for purposes consistent with the use of the property, and to authorize the Board of Selectmen to lease the fee or lesser interest in all or a part of such property upon such terms and conditions as the Selectmen deem appropriate; and further to raise and appropriate, transfer from available funds in the Treasury, if any, including the Community Preservation Fund, or borrow a sum of money for the acquisition of such property and all costs incidental and related thereto, including title investigations, closing costs, and attorney's fees; and, to the extent that such property is acquired using CPA funds, to authorize the Board of Selectmen to grant a conservation restriction in said property in accordance with G.L. c.44B, §12 meeting the requirements of G.L. c.184, §§31-33; and further to authorize the Board of Selectmen to execute all instruments, including deeds, leases, and/or other agreements, and take all other action as may be necessary to effectuate the transactions provided for hereunder, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: Board of Selectmen  
Date: February 6, 2018

**MOTION:** To dismiss Article 35.

**ARTICLE REFERENCE:** See Article Appendix page 144

**FINANCE COMMITTEE:** Voted unanimously to NOT recommend approving this article. Nothing was presented on the material or financials required for consideration of this Article.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted 2-5 to NOT recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Voice vote carries by the necessary majority. Article 35 is dismissed. Voted on May 7, 2018.

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**ARTICLE 36 Armory Building Preservation and Rehabilitation**

To see if the Town will vote, under the Community Preservation Program or otherwise, to raise and appropriate, transfer from available funds in the Treasury, if any, including the Community Preservation Fund, or borrow a sufficient sum of money for the purpose of preserving and rehabilitating the former Armory Building, to include the primary building together with appurtenant structures, located at 951 Pleasant Street, Stoughton, including, but not limited to professional services, such as design, planning, architectural, engineering, environmental testing, mechanical and

construction costs, as well as acquisition of materials, furnishings and all other incidental and related costs, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: Board of Selectmen  
Date: February 6, 2018

**MOTION: To dismiss Article 36.**

ARTICLE REFERENCE: See Article Appendix page 145

FINANCE COMMITTEE: Voted 0-13-1 to NOT recommend to Town Meeting as set forth in the proposed motion.

A motion was made and passed by voice vote on May 14, 2018 to table Article 18 until Wednesday, May 16, 2018 and to take up Article 18 before Article 36.

A motion was made and passed by voice vote to take Article 18 off the table and discuss it before Article 36 on Wednesday, May 16, 2018.

A motion was made and passed by voice vote on May 16, 2018 to table Article 18 and Article 36 and to take up as the first order of business on Monday, May 21, 2018.

**ACTION:** Voice vote carries by the necessary majority. Article 36 is dismissed. Voted on May 21, 2018.

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#### **ARTICLE 37 Lucius Clapp Building Accessibility**

To see if the Town will vote to appropriate a sum of money under the Community Preservation Program to restore the Lucius Clapp Building at 6 Park Street, Stoughton, specifically, to make improvements to comply with the Americans with Disabilities Act and other federal, state or local building or access codes and thereby make the building more functional for its intended use, and to authorize the Board of Selectmen to execute a grant agreement with the Historical Society setting forth the terms and conditions of such grant, which agreement shall include, a requirement that the Town be provided with a historic preservation restriction in said property, and to authorize the Board of Selectmen to accept said restriction, execute instruments and take such other action as may be necessary to effectuate the vote taken hereunder, or take any other action related thereto.

Inserted by: Board of Selectmen  
Req. by: Board of Selectmen  
Date: February 6, 2018

**MOTION: To dismiss Article 37.**

ARTICLE REFERENCE: See Article Appendix page 150

FINANCE COMMITTEE: Voted unanimously to NOT recommend to Town Meeting as set forth in the proposed motion.



MUNICIPAL OPERATIONS COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

INTERGOVERNMENTAL RELATIONS COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

COMMUNITY PRESERVATION COMMITTEE: Voted unanimously to withdraw this article.

**ACTION:** Voice vote carries by the necessary majority. Article 37 is dismissed. Voted on May 7, 2018.

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#### **ARTICLE 38 Station Depot Preservation, Rehabilitation and Restoration**

To see if the Town will vote to appropriate a sum of money under the Community Preservation Program to preserve, rehabilitate and restore the property known as the historic Stoughton Station Depot Building, located at 45 Wyman Street, Stoughton Massachusetts, including site preparation, design, engineering and construction services, and any and all incidental and related costs; and, as funding therefor, to transfer said sum from the amounts appropriated Article 9 of the November 18, 2015 Annual Town Meeting for the acquisition of the Stoughton Station Depot Building, and under Article 10 of the November 18, 2015 Annual Town Meeting for architectural, engineering and construction services for the rehabilitation of the Station Depot, or to otherwise raise and appropriate, transfer from available funds in the Treasury, if any, including the Community Preservation Fund, or borrow a sum of money for such purposes; or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: Board of Selectmen  
Date: February 6, 2018

**MOTION:** To dismiss Article 38.

FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Voice vote carries by the necessary majority. Article 38 is dismissed. Voted on May 7, 2018.

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#### **ARTICLE 39 Acquisition of Randolph Savings Bank Property**

To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain or otherwise, upon such terms and conditions as the Selectmen deem appropriate, the fee or lesser interest in all or a part of that certain parcel of land located at 15 Pleasant Street, Stoughton, Massachusetts, said parcel being made up of three smaller parcels identified as Assessors' Parcels 054-323-0, 054-324-0, and 054-325-0, including all easements and rights appurtenant thereto and the building and improvements located thereon, for general municipal purposes, which purposes shall include the purpose of conveyance, and to authorize the Board of Selectmen to convey the fee or lesser interest in all or a part of such property upon such terms and conditions as the Selectmen deem appropriate; and further to raise and appropriate, transfer from available funds in the Treasury, if any,

or borrow a sum of money for the acquisition of such property and all costs incidental and related thereto, including title investigations, closing costs, and attorney's fees, and further to authorize the Board of Selectmen to execute all instruments, including deeds, leases, and/or other agreements, and take all other action as may be necessary to effectuate the transactions provided for hereunder, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: Board of Selectmen  
Date: February 6, 2018

**MOTION:** That the Town vote to authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain or otherwise, upon such terms and conditions as the Selectmen deem appropriate, the fee or lesser interest in all or a part of that certain parcel of land located at 15 Pleasant Street, Stoughton, Massachusetts, said parcel being made up of three smaller parcels identified as Assessors' Parcels 054-323-0, 054-324-0, and 054-325-0, including all easements and rights appurtenant thereto and the building and improvements located thereon, for general municipal purposes, which purposes shall include the purpose of conveyance, and to authorize the Board of Selectmen to convey the fee or lesser interest in all or a part of such property upon such terms and conditions as the Selectmen deem appropriate; and further to appropriate the sum of \$650,000 for the acquisition of such property and all costs incidental and related thereto, including title investigations, closing costs, and attorney's fees, and, as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen to borrow said sum pursuant to G.L. c.44, §7 or 8 or any other enabling authority and issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; and to authorize the Board of Selectmen to execute all instruments, including deeds, leases, and/or other agreements, and take all other action as may be necessary to effectuate the transactions provided for hereunder.

**FINANCE COMMITTEE:** Voted 7-7 to NOT recommend to Town Meeting as set forth in the proposed motion (not majority vote).

A motion was made and carried by voice vote to move the question.

**ACTION:** Yes: 91 No: 27 Abstain: 2. Motion carries by the necessary 2/3<sup>rd</sup> vote. Voted on May 16, 2018.

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#### **ARTICLE 40 Post Office Acquisitions**

To see if the Town will vote, under the Community Preservation Program or otherwise, to authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain or otherwise, upon such terms and conditions as the Selectmen deem appropriate, the fee or lesser interest in all or a part of that certain parcel of land located at 31 Porter Street, Stoughton, Massachusetts, commonly known as the Post Office, and identified as Assessors' Map 54 Parcel 108 including all easements and rights appurtenant thereto and the building and improvements located thereon, for the purpose of open space and land for recreational use, including site preparation, demolition and other action necessary to facilitate such purposes, as well as all incidental and related expenses, and further to raise and appropriate, transfer from available funds in the Treasury, if any, including the Community Preservation Fund, or borrow a sum of money pursuant to G.L. c.44, §§7 or 8 or G.L. c.44B, §11 for

the acquisition of such property and all costs incidental and related thereto, including title investigations, closing costs, and attorney's fees, and, to the extent that such property is acquired using CPA funds, to authorize the Board of Selectmen to grant a conservation restriction in said property in accordance with G.L. c.44B, §12 meeting the requirements of G.L. c.184, §§31-33; and to authorize the Board of Selectmen to enter into and execute all instruments, including deeds, leases, and/or other agreements, and take all other action as may be necessary to effectuate the transactions provided for hereunder, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: Board of Selectmen  
Date: February 6, 2018

**MOTION:** To dismiss Article 40.

**FINANCE COMMITTEE:** Voted unanimously to NOT recommend to Town Meeting as set forth in the proposed motion.

**INTERGOVERNMENTAL RELATIONS COMMITTEE:** Voted to refer this article to Town Meeting

**ACTION:** Voice vote carries by the necessary majority. Article 40 is dismissed. Voted on May 7, 2018.

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**ARTICLE 41 McNamara Farm – Agricultural Preservation Restriction Acquisition**

To see if the Town will vote, under the Community Preservation Program or otherwise, to raise and appropriate, transfer from available funds in the Treasury, if any, including the Community Preservation Fund, or borrow a sum of money for the acquisition of an agricultural preservation restriction or other interest in the land located off of West Street, shown as Assessors Map 38, Parcel 3, 4, 5, 7, 8, 9, 10, 11, 12, 13 and Map 35: Parcel 42 and Map 24: Parcel 45, commonly known as McNamara Farm, for the purposes of preservation of open space, including agricultural land, as such term is defined by the Community Preservation Act, and to authorize the Board of Selectmen to acquire said interest by gift, purchase, eminent domain or otherwise, and further to authorize the Board of Selectmen to execute instruments, including deeds and/or other agreements, and take all other action as may be necessary to effectuate the transactions provided for hereunder, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: John Morton, Chairman of the Community Preservation Commission  
Date: February 6, 2018

**MOTION:** To dismiss Article 41.

**FINANCE COMMITTEE:** Voted unanimously to NOT recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL REGULATIONS COMMITTEE: Voted unanimously to NOT recommend to Town Meeting as set forth in the proposed motion.

COMMUNITY PRESERVATION COMMITTEE: Voted unanimously to withdraw this article.

BOARD OF SELECTMEN RECOMMENDATION: Article ought not to be to be approved.

ACTION: Voice vote carries by the necessary majority. Article 41 is dismissed. Voted on May 7, 2018.

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#### ARTICLE 42 Community Preservation Committee FY 2019 Budget/Report

To receive the Report of the Community Preservation Committee; to act on the MOTIONS for the distribution of Community Preservation Funds, and in connection therewith, to appropriate from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for the Fiscal Year 2019; to reserve for future appropriation a sum of money for open space, including land for recreational use, historic resources, and community housing; to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation Projects or purposes, all as recommended by the Community Preservation Committee and in accordance with the provisions of the Community Preservation Act; or take any other action relative thereto.

Inserted by: Board of Selectmen

Date: February 6, 2018

MOTION: That the Town vote to appropriate or reserve from Community Preservation Fund estimated annual revenues and from the Community Preservation Fund the amounts recommended by the Community Preservation Committee for Committee administrative expenses in Fiscal Year 2019 and for other CPA purposes, as specified below, with each item considered a separate appropriation:

From Community Preservation Fund FY2019 Estimated Annual Revenues:

Appropriate for Community Preservation Administrative Expenses	\$ 36,591
Transfer to Community Housing Reserve	\$ 73,183
Transfer to Historic "Resources" Reserve	\$ 73,183
Transfer to Open Space Reserve	\$ 73,183
Transfer to FY2019 Budgeted Annual Reserve	\$475,687

And further, to transfer the sum of \$37,424 from the Open Space Reserve, \$11,850 from the Historic Resources Reserve, and \$191,037 from the Undesignated Fund Balance as follows:

Long-term debt service	\$156,548
Unissued debt service	\$ 83,763

ARTICLE REFERENCE: See Article Appendix page 151

FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 101 No: 4 Abstain: 1. Motion carries by the necessary majority. Voted on May 16, 2018.

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**ARTICLE 43 MUNIS Business Licensing Module and Consultant Services**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, or borrow a sufficient sum of money to purchase the MUNIS Business License module, or the equivalent, and for consulting services to assist the Town with the implementation of this and other modules, to ensure full utilization of the MUNIS system, in all cases including necessary hardware, software and training, or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: Board of Selectmen  
Date: February 6, 2018

**MOTION:** That the Town appropriate the sum of \$100,000 to purchase the MUNIS Business License module, or the equivalent, and for consulting services to assist the Town with the implementation of this and other modules to ensure full utilization of the MUNIS system; and, as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen to borrow said sum pursuant to G.L. c.44, §§7 or 8 or any other enabling authority and issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

ARTICLE REFERENCE: See Article Appendix page 152

FINANCE COMMITTEE: Voted 10-3-1 to recommend to Town Meeting as set forth in the proposed motion.

MUNICIPAL OPERATIONS COMMITTEE: Voted 6-1 to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 65 No: 31 Abstain: 4. Motion carries by the necessary 2/3<sup>rd</sup> vote. Voted on May 16, 2018.

---

**ARTICLE 44 Special Legislation – Appointment of Special Police Officers**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the appointment of retired Stoughton police officers as “special police officers” for purposes of performing details and related duties. This article will authorize the Town to take any other action related to the successful acceptance of said special act of legislation to allow

retired police officers who have retired in good standing to work paid traffic details until the age of 70 and, to authorize the General Court to make clerical and editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and the Board of Selectmen shall be authorized to approve amendments which shall be within the scope of the general public objectives of the petition., or take any other action related thereto.

Inserted by: Board of Selectmen  
Req. by: Donna McNamara, Chief of Police  
Date: February 6, 2018

**MOTION:** That the Town vote to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the appointment of retired Stoughton police officers as "special police officers" for purposes of performing details and related duties and, to authorize the General Court to make clerical and editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and the Board of Selectmen shall be authorized to approve amendments which shall be within the scope of the general public objectives of the petition.

**ARTICLE REFERENCE:** See Capital Outlay Appendix page 2

**FINANCE COMMITTEE:** Voted to recommend to Town Meeting.

**INTERGOVERNMENTAL RELATIONS COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL REGULATIONS COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Yes: 107 No: 3 Abstain: 0. Electronic Voting. Motion carries by the necessary majority. Voted on May 21, 2018.

---

#### **ARTICLE 45 Deposit to Stabilization Fund**

To see if the Town will vote to raise and appropriate and/or or transfer from available funds, if any, in the Treasury, to fund the Stabilization Fund established in accordance with Massachusetts General Laws, Chapter 40, Section 5B; or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: William Rowe, Town Accountant  
Date: February 6, 2018

**MOTION:** To dismiss Article 45.

FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Voice vote carries by the necessary majority. Article 45 is dismissed. Voted on May 21, 2018.

---

**ARTICLE 46 Deposit to Building Stabilization Fund**

To see if the Town will vote to raise and appropriate and/or or transfer from available funds, if any, in the Treasury, to fund the Building Stabilization Fund established in accordance with Massachusetts General Laws, Chapter 40, Section 5B; or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: William Rowe, Town Accountant  
Date: February 6, 2018

**MOTION:** That the Town vote to transfer from Free Cash the sum of \$264,000 to fund the Building Stabilization Fund.

FINANCE COMMITTEE: Voted 12-0-1 to recommend to Town Meeting as set forth in the proposed motion.

A motion was made and carried by voice vote to suspend the rules and take Article 52 out of order. Voted on May 21, 2018.

**ACTION:** Yes: 95 No: 5 Abstain: 0. Electronic voting. Motion carries by the necessary majority. Voted on May 21, 2018.

---

**ARTICLE 47 Deposit to Fire Apparatus Stabilization Fund**

To see if the Town will vote to raise and appropriate and/or or transfer from available funds, if any, in the Treasury, to fund the Fire Apparatus Stabilization Fund established in accordance with Massachusetts General Laws, Chapter 40, Section 5B; or take any other action relative thereto.

Inserted by: Board of Selectmen  
Req. by: William Rowe, Town Accountant  
Date: February 6, 2018

**MOTION:** To dismiss Article 47.

FINANCE COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Voice vote carries by the necessary majority. Article 47 is dismissed. Voted on May 21, 2018.

---

## ARTICLE 48 Zoning Bylaw Amendment – Accessory Structures

To see if the Town will vote to amend the Zoning Bylaw, Section 3.3, by deleting the existing section in its entirety and inserting in place thereof the following, or take any other action relative thereto.

### 3.3 ACCESSORY STRUCTURES

**3.3.1 General.** In "R" and "B" Districts, a detached accessory building or structure with less than 900 square feet of gross floor area is allowed as of right, subject to the following:

1. The accessory structure shall be located behind the front line of the principal building on the lot;
2. The accessory structure shall not be less than 5 feet from any rear or side lot line or less than 10 feet from any principal building or structure; and
3. The accessory structure shall not exceed 1.5 stories and 20 feet in height.

**3.3.2. Special Permit.** A detached accessory building or structure which exceeds 900 square feet of gross floor area, or exceeds 1.5 stories, or exceeds 20 feet in height shall require a special permit from the Zoning Board of Appeals. No such accessory structure shall occupy more than 25% of the required rear yard.

**3.3.3 Attached.** An accessory building or structure attached to the principal building shall be considered as an integral part thereof and shall be subject to front, side and rear yard requirements applicable to the principal building or structure.

Inserted by: Board of Selectmen  
Req. by: Planning Board  
Date: February 6, 2018

**MOTION:** That the Town move to amend the Zoning Bylaw as printed in the warrant under Article 48.

**ARTICLE REFERENCE:** See Article Appendix page 158

**MUNICIPAL REGULATIONS COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**PLANNING BOARD:** Voted unanimously to support article.

**ACTION:** Yes: 91 No: 30 Abstain: 2. Electronic Voting. Motion carries by the necessary 2/3<sup>rd</sup> vote. Voted on May 7, 2018.

---

## ARTICLE 49 Zoning Bylaw Amendment – Stoughton Mixed Use Overlay District Bylaw Section 9.3.9.d

To see if the Town will vote to amend the Zoning Bylaw, Section 9.3.9.d, to reduce the minimum rear yard depth from "10 feet" to "0 feet", as set forth below, with text to be deleted shown in strikethrough and text to be inserted shown in bold, or take any other action relative thereto.



d. Minimum Rear Yard Depth – ~~10 feet~~, 0 feet, except where the subject property shares any lot line with parcel in a residential district and not included within the SCMUOD, in which case, minimum is ~~25 feet~~ **10 feet**.

Inserted by: Board of Selectmen  
Req. by: Planning Board  
Date: February 6, 2018

**MOTION:** That the Town move to amend the Zoning Bylaw as printed in the warrant under Article 49.

**ARTICLE REFERENCE:** See Article Appendix page 160

**MUNICIPAL REGULATIONS COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

**PLANNING BOARD:** Voted 2-2 to recommend Article 49.

**ACTION:** Yes: 74 No: 45 Abstain: 2. Electronic Voting. Article 49 fails to carry by the necessary 2/3<sup>rd</sup> vote. Voted May 7, 2018.

---

**ARTICLE 50 Zoning Bylaw Amendment – Stoughton Mixed Use Overlay District Section 9.3.16.2**

To see if the Town will vote to amend the Zoning Bylaws, Section 9.3.16.2, to increase the radius of the distance for off-site motor vehicle parking from 500 feet to 1500 feet walking distance, as set forth below, with text to be deleted shown in strikethrough and text to be inserted shown in bold, or take any other action relative thereto.

2. Off Site Motor Vehicle Parking. Off site motor vehicle parking for any use may be considered by the SPGA if located within ~~500'~~ **1500 feet** walking distance of the subject site boundary. Said walking distance shall be by way of marked pedestrian crossings. A legally binding agreement from the owner of the subject property containing the proposed off site motor vehicle parking shall be submitted to the SPGA with the Special Permit request. All Special Permits granted pursuant to the SCMUOD by-law shall require that such legally binding agreement be provided for all off site parking, approved as to form by legal counsel for the Board. Completed easement documentation shall be presented to the Building Inspector prior to issuance of a Building Permit.

Inserted by: Board of Selectmen  
Req. by: Planning Board  
Date: February 6, 2018

**MOTION:** That the Town move to amend the Zoning Bylaw as printed in the warrant under Article 50.

**ARTICLE REFERENCE:** See Article Appendix page 169

**MUNICIPAL REGULATIONS COMMITTEE:** Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

PLANNING BOARD: Voted 2-2 to recommend Article 50.

**ACTION:** Yes: 72 No: 48 Abstain: 1. Electronic Voting. Article 50 fails to carry by the necessary 2/3<sup>rd</sup> vote. Voted May 7, 2018.

---

**ARTICLE 51 Zoning Bylaw Amendment – Side Yard Setback Requirements in RM and RU Zones**

To see if the Town will vote to amend the Zoning Bylaw, Section 4.6, by inserting a new subsection 4.6.5 to provide as set forth below, or take any other action relative thereto.

**4.6.5 Reduced Side Yard Requirement in the RM and RU Districts.** The Zoning Board of Appeals may grant a special permit to authorize a reduction of the required side yard in the RM and RU Districts by not more than 50%.

Inserted by: Board of Selectmen  
Req. by: Planning Board  
Date: February 6, 2018

A motion was made and carried by voice vote to amend Article 51 by striking RM from the Motion.

**MOTION:** To see if the Town will vote to amend the Zoning Bylaw, Section 4.6, by inserting a new subsection 4.6.5 to provide as set forth below, or take any other action relative thereto.

**4.6.5 Reduced Side Yard Requirement in the RU District.** The Zoning Board of Appeals may grant a special permit to authorize a reduction of the required side yard in the RU District by not more than 50%.

ARTICLE REFERENCE: See Article Appendix page 174

MUNICIPAL REGULATIONS COMMITTEE: Voted unanimously to recommend to Town Meeting as set forth in the proposed motion.

PLANNING BOARD: Voted unanimously to recommend Article 51.

**ACTION:** Yes: 89 No: 25 Abstain: 1. Electronic Voting. Article 51 carries by the necessary 2/3<sup>rd</sup> vote as amended. Voted on May 7, 2018.

---

**ARTICLE 52 Purchase and Install a Variable Community Message Board (By Petition)**

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to purchase and install a Variable Community Message Board at a location to be selected in the Town center or take any other action relative thereto.

Petitioner: Forrest Lindwall, et al.

A motion was made and passed by voice vote to withdraw the motion and replace with the following motion:

**MOTION:** That the Town vote to transfer from free cash, Twenty-Five Thousand Dollars (\$25,000) to purchase and install a Variable Community Message Board at a location to be selected in the Town Center.

**ARTICLE REFERENCE:** See Article Appendix page 175

**FINANCE COMMITTEE:** Voted 8-5 to recommend to Town Meeting as set forth in the proposed motion.

**MUNICIPAL OPERATIONS COMMITTEE:** Voted unanimously to NOT recommend to Town Meeting as set forth in the proposed motion.

A motion was made and carried by voice vote to move the question.

**ACTION:** Yes: 32 No: 75 Abstain: 0. Electronic Voting. Article 52 fails. Voted on May 21, 2018.

---

**ARTICLE 53 Unpaid Moderator Bills from Prior Fiscal Years (By Petition)**

To see if the Town will vote to pay the following bill(s) for expenses for office supplies purchased and paid by the Town Moderator used in preparation of documents and records while performing duties of that office, necessary to be in compliance with the statutes, by-laws and regulations, during the following Fiscal Years: FY 2014, July 1, 2013 to June 30, 2014 and FY 2017, July 1, 2016 to April 10, 2017; or take any other action relative thereto.

Petitioner: Howard Hansen, et al.

**MOTION:** To dismiss Article 53.

**FINANCE COMMITTEE:** Voted to refer to Town Meeting.

**ACTION:** Voice vote carries by the necessary majority. Article 53 is dismissed. Voted on May 21, 2018.

---

**ARTICLE 54 Amend Stoughton Center Mixed Use Overlay District Special Purpose Requirements (By Petition)**

To see if the Town of Stoughton will vote to amend the Town of Stoughton Zoning By-law dated November 18, 2015 by, adding the following section at the end of the existing Section 9.3, to allow the Town of Stoughton Planning Board the authority to waive, subject to the criteria for granting Special Permits pursuant to Section 9.3 of the By-law, provisions of the Stoughton Center Mixed Use Overlay District (SCMUOD); except for the Affordable Housing requirement of Section 9.3.10 which shall not be subject to waiver; or take any other action relative thereto, as follows:

9.3.21 Special Permit. The provisions of this Section 9.3 may be waived by Special Permit granted by the Planning Board when it finds no substantial detriment will result, except for the Affordable Housing requirement of Section 9.3.10 which shall not be subject to waiver.

Petitioner: Joseph O. Scardino, et al.

**MOTION:** I move that the Town of Stoughton vote to amend the Town of Stoughton Zoning By-Law dated November 15, 2015 by, adding the following new section at the end of the existing Section 9.3, as follows:

**9.3.21 Special Permit.** The provisions of this Section 9.3 may be waived by Special Permit granted by the Planning Board when it finds no substantial detriment will result, except for the Affordable Housing requirement of Section 9.3.10; and provided further that the limitation on Height stated in Section 9.3.9 cannot be waived in excess of four stories.

**MUNICIPAL REGULATIONS COMMITTEE:** Voted unanimously to NOT recommend to Town Meeting.

**PLANNING BOARD:** Voted 5-0 to recommend to Town Meeting.

A motion was made and carried by voice vote to move the question.

**ACTION:** Yes: 30 No: 59 Abstain: 1. Article 54 fails to carry by the necessary 2/3<sup>rd</sup> vote. Voted on May 21, 2018.

---

**ARTICLE 55 Appropriate from Free Cash to Reduce the FY2019 Tax Levy (By Petition)**

To see if the Town will vote to appropriate from Free Cash the sum of Five Hundred Thousand Dollars (\$500,000) to reduce the Lax Levy in Fiscal Year 2019, or take any other action relative thereto.

Petitioner: Robert E. Mullen, et al.

**MOTION:** To dismiss Article 55.

**FINANCE COMMITTEE:** Voted 2-11 to NOT recommend to Town Meeting as set forth in the proposed motion.

**ACTION:** Voice vote carries by the necessary majority. Article 55 is dismissed. Voted on May 16, 2018.

A True Copy Attest:

Amy S. Akell, MMC/CMMC  
Town Clerk

**TOWN OF STOUGHTON, MASSACHUSETTS  
GENERAL FUND  
BALANCE SHEET  
JUNE 30, 2018  
UNAUDITED**

**ASSETS**

**GENERAL**

CASH AND INVESTMENTS	\$ 21,612,254
RECEIVABLES, NET OF ALLOWANCE FOR UNCOLLECTIBLES:	
REAL ESTATE AND PERSONAL PROPERTY TAXES	1,587,115
TAX LIENS	2,345,867
MOTOR VEHICLE EXCISE TAXES	398,553
USER FEES	1,023,232
DEPARTMENTAL AND OTHER	366,409
OTHER ASSETS	112,509
	<hr/>
<b>TOTAL ASSETS</b>	<b>\$ 27,445,939</b>

**LIABILITIES, DEFERRED INFLOWS OF RESOURCES  
AND FUND BALANCES**

LIABILITIES:	
ACCOUNTS PAYABLE	\$ 1,087,008
ACCRUED LIABILITIES	243,019
OTHER LIABILITIES	409,366
	<hr/>
<b>TOTAL LIABILITIES</b>	<b>1,739,393</b>
	<hr/>
DEFERRED INFLOWS OF RESOURCES:	
UNAVAILABLE REVENUE	5,721,176
DEFERRED OTHER REVENUE	-
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>5,721,176</b>
	<hr/>
FUND BALANCES:	
COMMITTED	154,620
ASSIGNED	8,594,928
UNASSIGNED	11,235,822
	<hr/>
<b>TOTAL FUND BALANCES</b>	<b>19,985,370</b>
	<hr/>
<b>TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES AND FUND BALANCES</b>	<b>\$ 27,445,939</b>

**TOWN OF STOUGHTON, MASSACHUSETTS  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
FISCAL YEAR ENDED JUNE 30, 2018  
UNAUDITED**

	<u>GENERAL</u>
<b><u>REVENUES:</u></b>	
REAL ESTATE AND PERSONAL PROPERTY TAXES,	
NET OF TAX REFUNDS	\$ 63,939,699
MOTOR VEHICLE EXCISE TAXES	4,364,708
PENALTIES AND INTEREST ON TAXES	618,944
INTERGOVERNMENTAL	19,824,210
CHARGES FOR SERVICES	-
HOTEL AND MEALS TAXES	884,048
PAYMENTS IN LIEU OF TAXES	46,053
INVESTMENT INCOME	886,895
CONTRIBUTIONS & DONATIONS	-
DEPARTMENTAL AND OTHER	<u>4,685,572</u>
 TOTAL REVENUES	 <u>95,250,129</u>
<b><u>EXPENDITURES:</u></b>	
CURRENT:	
GENERAL GOVERNMENT	3,782,129
PUBLIC SAFETY	13,438,950
EDUCATION	46,817,084
PUBLIC WORKS	3,776,090
SEWER	-
HUMAN SERVICES	1,219,561
CULTURE & RECREATION	1,952,446
EMPLOYEE BENEFITS	15,751,428
STATE & COUNTY ASSESSMENTS	4,161,723
DEBT SERVICE	
PRINCIPAL	2,504,783
INTEREST	<u>1,981,579</u>
 TOTAL EXPENDITURES	 <u>95,385,773</u>
 EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	 <u>(135,644)</u>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>	
OPERATING TRANSFERS IN	59,393
OPERATING TRANSFERS OUT	<u>(1,396,081)</u>
 TOTAL OTHER FINANCING SOURCES (USES)	 <u>(1,336,688)</u>
 NET CHANGE IN FUND BALANCES	 (1,472,332)
FUND BALANCES AT BEGINNING OF YEAR	<u>21,457,702</u>
FUND BALANCES AT END OF YEAR	<u><u>\$ 19,985,370</u></u>

TOWN OF STOUGHTON, MASSACHUSETTS  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
FISCAL YEAR ENDED JUNE 30, 2018  
UNAUDITED

	BUDGETED AMOUNTS		ACTUAL	VARIANCE
	ORIGINAL	FINAL	BUDGETARY	OVER/ (UNDER)
	BUDGET	BUDGET	AMOUNTS	
<b>REVENUES:</b>				
REAL ESTATE AND PERSONAL PROPERTY TAXES,				
NET OF TAX REFUNDS	\$ 63,855,383	\$ 63,855,383	\$ 63,939,699	\$ 84,316
MOTOR VEHICLE EXCISE TAXES	3,831,300	3,831,300	4,364,708	533,408
PENALTIES & INTEREST ON TAXES	439,900	439,900	618,944	179,044
INTERGOVERNMENTAL	19,848,726	19,848,726	19,824,210	(24,516)
PAYMENTS IN LIEU OF TAXES	47,600	47,600	46,053	(1,547)
HOTEL/MOTEL OCCUPANCY TAX	763,900	763,900	884,048	120,148
INVESTMENT INCOME	49,800	49,800	816,088	766,288
LEGAL SETTLEMENT	-	-	-	-
DEPARTMENTAL AND OTHER	4,129,793	4,129,793	4,685,572	555,779
TOTAL REVENUES	92,966,402	92,966,402	95,179,322	2,212,920
<b>EXPENDITURES:</b>				
CURRENT:				
GENERAL GOVERNMENT	4,934,178	4,563,548	3,782,129	781,419
PUBLIC SAFETY	14,279,818	14,213,819	13,438,950	774,869
EDUCATION	48,016,207	48,016,207	46,817,084	1,199,123
PUBLIC WORKS	3,095,022	3,467,395	3,776,090	(308,695)
HUMAN SERVICES	1,251,901	1,251,901	1,219,561	32,340
CULTURE & RECREATION	2,115,857	2,115,857	1,952,446	163,411
EMPLOYEE BENEFITS	15,617,961	15,881,961	15,751,428	130,533
STATE & COUNTY ASSESSMENTS	4,206,001	4,206,001	4,161,723	44,278
DEBT SERVICE:				
PRINCIPAL	2,959,907	2,712,907	2,504,783	208,124
INTEREST	1,780,438	1,780,438	1,981,579	(201,141)
TOTAL EXPENDITURES	98,257,290	98,210,034	95,385,773	2,824,261
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(5,290,888)	(5,243,632)	(206,451)	5,037,181
<b>OTHER FINANCING SOURCES (USES):</b>				
OPERATING TRANSFERS IN	57,921	57,921	59,393	1,472
OPERATING TRANSFERS OUT	(1,500,359)	(1,585,615)	(1,383,636)	201,979
TOTAL OTHER FINANCING SOURCES (USES)	(1,442,438)	(1,527,694)	(1,324,243)	203,451
NET CHANGE IN FUND BALANCE	(6,733,326)	(6,771,326)	(1,530,694)	5,240,632
BUDGETARY FUND BALANCE, BEGINNING OF YEAR	14,182,921	14,182,921	14,182,921	-
BUDGETARY FUND BALANCE, END OF YEAR	\$ 7,449,595	\$ 7,411,595	\$ 12,652,227	\$ 5,240,632

## Massachusetts Department of Revenue

## Division of Local Services

## Bureau of Accounts

## Statement of Indebtedness

Stoughton, Massachusetts

FY 18

Long Term Debt Inside the Debt Limit*	Outstanding July 1, 2017	+ Issued	- Retired	= Outstanding June 30, 2018	Interest Paid in FY 18
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Building	1,746,640	3,460,872	460,805	4,746,707	127,334
Departmental Equipment	2,551,000	1,084,607	618,000	3,017,607	117,888
School Buildings	4,031,100	2,541,805	2,985,885	3,587,020	140,681
School Other	1,080,000	131,000	280,000	931,000	41,369
Sewer	2,376,653	440,195	803,273	2,013,575	67,572
Solid Waste Landfill	-	-	-	-	-
Other Inside	3,243,640	1,186,700	838,380	3,591,960	119,857

<b>SUB-TOTAL Inside</b>	<b>15,029,033</b>	<b>8,845,179</b>	<b>5,986,343</b>	<b>17,887,869</b>	<b>614,701</b>
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Long Term Debt  
Outside the Debt Limit\*

Airport	-	-	-	-	-
Gas/Electric Utility	-	-	-	-	-
Hospital	-	-	-	-	-
School Buildings	540,000	70,108,976	280,000	70,368,976	1,364,166
Sewer	-	-	-	-	-
Solid Waste Landfill	-	-	-	-	-
Water	10,720,347	1,758,295	1,914,125	10,564,517	228,477
Other Outside	818,763	-	57,921	760,842	1,472

<b>SUB-TOTAL Outside</b>	<b>12,079,110</b>	<b>71,867,271</b>	<b>2,252,046</b>	<b>81,694,335</b>	<b>1,594,115</b>
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<b>GRAND TOTAL</b>	<b>27,108,143</b>	<b>80,712,450</b>	<b>8,238,389</b>	<b>99,582,204</b>	<b>2,208,816</b>
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Please complete both sides of this report and return it to the Division of Local Services no later than September 30th.

I certify to the best of my knowledge that this information is complete and accurate as of this date.

Treasurer: \_\_\_\_\_

Date: 9/28/18

I certify that long and short term debt as identified in this Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

Accounting Officer: \_\_\_\_\_

Date: 9/28/18

\*MCWT subsidies are not reflected.



## Bureau of Accounts

## Part Two

Stoughton, Massachusetts

FY 18

Short Term Debt	Outstanding July 1, 2017	+ Issued	- Retired	= Outstanding June 30, 2018	Interest Paid in FY 18
RANs - Revenue Anticipation	-	-	-	-	-
BANs - Bond Anticipation	-	-	-	-	-
Buildings	735,000	3,633,000	735,000	3,633,000	4,492
School	14,320,645	790,000	14,320,645	790,000	87,515
Water	962,000	2,199,575	962,000	2,199,575	5,879
Other BANs	2,680,607	2,613,239	2,680,607	2,613,239	16,381
SAANs - State Grant Anticipation	-	-	-	-	-
FAANs - Federal Grant Anticipation	-	-	-	-	-
Other Short Term Debt - MCWT	-	250,000	-	250,000	-
Other Short Term Debt- MWRA	-	-	-	-	-
<b>TOTAL SHORT TERM DEBT</b>	<b>18,698,252</b>	<b>9,485,814</b>	<b>18,698,252</b>	<b>9,485,814</b>	<b>114,267</b>
<b>TOTAL ALL DEBT</b>	<b>45,806,395</b>	<b>90,198,264</b>	<b>26,936,641</b>	<b>109,068,018</b>	<b>2,323,083</b>

Authorized and Unissued Debt					
*See Attached*					
Purpose	Date of Vote	Article No.	Amount Authorized	Less New Bond Issues, Retirements and/or Rescissions	=Balance Unissued 6/30/18
<b>TOTAL</b>					

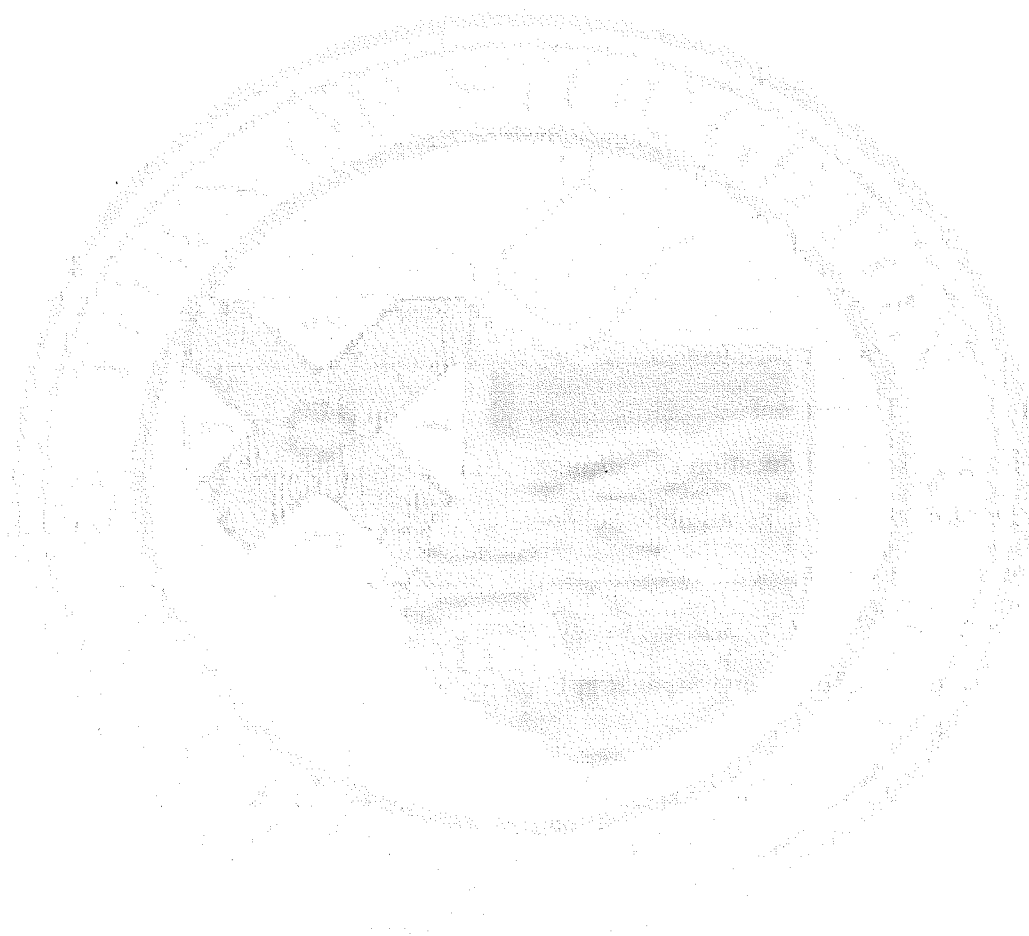
**TOWN OF STOUGHTON  
TRUST FUND ACTIVITY  
YEAR ENDED JUNE 30, 2018  
(UNAUDITED)**

Trust Fund	Bank	Type	Dept	Beginning Balance	2018 Deposit	2018 Debit	Investment Income	Fiscal 2018 Ending Balance
<b>NONEXPENDABLE</b>								
Aaron S. Drake	Century Bank	Cemetery	7284	5,056.46			33.74	5,090.20
Alice Smith	Century Bank	Cemetery	7296	3,179.04				3,179.04
Anne V. Wyman	Century Bank	Cemetery	7302	1,807.42			7.40	1,814.82
Edwin V. Kingsley	Century Bank	Cemetery	7290	2,974.05			12.18	2,986.23
Subtotal Cemetery				13,016.97	-	-	53.32	13,070.29
Arthur E. Talbot	Century Bank	Library	8257	2,017.92			9.81	2,027.73
Frances Webster	Century Bank	Library	8227	1,008.43			4.62	1,013.05
Frank I Capen	Century Bank	Library	8221	10,088.53			48.47	10,137.00
George Monk	Century Bank	Library	8215	3,467.73			14.21	3,481.94
Henry L. Pierce	Century Bank	Library	8239	25,202.57			110.91	25,313.48
L. Alice Talbot	Century Bank	Library	8251	1,115.26			4.57	1,119.83
Russell Drake	Century Bank	Library	8233	364.25			2.40	366.65
Russell Drake Fund	Century Bank	Library	8233	40.47				40.47
William Capen	Century Bank	Library	8245	1,212.17			4.96	1,217.13
William H. Capen	Century Bank	Library	8263	(2,246.91)			2.90	(2,244.01)
Subtotal Library				42,270.42	-	-	202.85	42,473.27
Lucius Clapp	Century Bank	School	3599	16,378.92			67.12	16,446.04
Dry Pond Alumni	Century Bank	School	3606	-				-
N. Emiline Farrington	Century Bank	School	3612	3,158.34			12.94	3,171.28
Roy Beaton Scholarship	Comm. Financial	School	3614	1,117,081.05		40,000.00	50,307.24	1,127,388.29
Subtotal School				1,136,618.31	-	40,000.00	50,387.30	1,147,005.61
Pope Hartford Fire Trk	Century Bank	Miscellaneous	1166	3,064.75			12.56	3,077.31
Richard Vanston Memorial	Century Bank	Miscellaneous	1172	753.17			3.09	756.26
E. A. Jones (Private)	Rockland Trust	Private	1178	112,941.22			2,226.19	115,167.41
Robert A. Tilden	Comm. Financial		1184	550,264.63			15,550.62	565,815.25
Subtotal Miscellaneous				667,023.77	-	-	17,792.46	684,816.23
<b>TOTAL NONEXPENDABLE TRUST FUNDS</b>				<b>1,858,929.47</b>	<b>-</b>	<b>40,000.00</b>	<b>68,435.93</b>	<b>1,887,365.40</b>

**TOWN OF STOUGHTON  
TRUST FUND ACTIVITY  
YEAR ENDED JUNE 30, 2018  
(UNAUDITED)**

Trust Fund	Bank	Type	Dept	Beginning Balance	2018 Deposit	2018 Debit	Investment Income	Fiscal 2018 Ending Balance
<b>EXPENDABLE</b>								
D.M. Woodward	Rockland Trust	Library	8277	2,972.16			5.22	2,977.38
Dr. Harry Shapiro	Century Bank	Library	8274	367.32			1.50	368.82
E A Jones	Century Bank	Library	8271	51.11			1.54	52.65
John Stiles Trust	Rockland Trust	Library	8268	659.69			6.81	666.50
Subtotal Library				4,050.28	-	-	15.07	4,065.35
State Law Enforcement	Rockland Trust	Police	1877	36,487.03	42,826.84	10,444.77	106.99	68,976.09
Federal Law Trust	Rockland Trust	Police	1886	230,994.20	76,590.79	125,806.37	326.50	182,105.12
Federal Law Block	Rockland Trust	Police	1884	209.17			0.26	209.43
Subtotal Police				267,690.40	119,417.63	136,251.14	433.75	251,290.64
Pension	Rockland Trust		80-930	392.61				392.61
Pension (MMDT)	MMDT		80-930	1,041.98			12.07	1,054.05
Subtotal Pension				1,434.59	-	-	12.07	1,446.66
Stabilization	Rockland Trust		85-930	4,746,952.95			57,459.79	4,804,412.74
Stabilization Fund	Century Bank	Investment	85-930	777.94				777.94
Capital Reserve Stabilization			83-930	2,540,349.45	579,000.00	666,445.00		2,452,904.45
Fire Apparatus Stabilization				-	75,000.00		47.05	75,047.05
Subtotal Stabilization				7,288,080.34	654,000.00	666,445.00	57,506.84	7,333,142.18
Conservation Fund	Century Bank	Investment	86-1518	21,281.41			87.21	21,368.62
Frank W. Reynolds	Century Bank		86-1521	50,983.82		639.63	247.28	50,591.47
Frank W Reynolds Conser.	Century Bank	Miscellaneous	86-1521	6,672.03				6,672.03
Subtotal Con				78,937.26	-	639.63	334.49	78,632.12
Jordan Hadgi Scholarship	Rockland Trust	Youth Comm.	7919	486.69			0.85	487.54
Subtotal Youth Commission				486.69	-	-	0.85	487.54
OPEB Trust				10,977.40			523.54	11,500.94
Subtotal OPEB				10,977.40	-	-	523.54	11,500.94
<b>TOTAL EXPENDABLE TRUST FUNDS</b>				<b>7,651,656.96</b>	<b>773,417.63</b>	<b>803,335.77</b>	<b>58,826.61</b>	<b>7,680,565.43</b>

**ANNUAL REPORT  
OF THE  
SUPERINTENDENT OF SCHOOLS  
AND THE  
ADMINISTRATIVE STAFF  
OF THE  
STOUGHTON PUBLIC SCHOOL SYSTEM**



**Town of Stoughton  
Stoughton, Massachusetts  
For the Year Ending 2018**

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# The Annual Report of the Stoughton Public Schools

**Dr. Marguerite C. Rizzi, Superintendent**

I am honored once again to provide you with the Annual Report of the Stoughton Public Schools. This year we continue to provide strong academics at every grade level, including in the areas of music, art, computers, social emotional learning, physical education, and world languages in addition to ELA, mathematics and the sciences.

Our after school and out of school time programs are now very robust, and provide both enrichment and support for students in many curricular areas, giving our students opportunities to explore and excel in a variety of interests. These programs also prevent failure in our secondary schools, especially in the critically important 9<sup>th</sup> grade.

Our vigorous and varied STEM programs (Science, Technology, Engineering and Math) provide instruction in all grades in computer science, coding, and pre-engineering, as well as the traditional science areas, preparing students to be literate in all of the technology they will be using now and in the future, and teaching them a variety of ways to think, collaborate, and solve problems individually and in groups.

The teaching of writing continues to be a priority in all subject areas because writing promotes sophisticated thinking, and because writing is vital in all areas of life and work.

We continue to honor the expressed will of the community for reasonable class sizes, and our spectacular guidance staff looks after the social, emotional and career needs of our students at all grade levels. This year we added a career and college specialist to our team because of the student and parent requests for more support in that important area.

We are close to completing the new Stoughton High School building, and next year we will be able to deliver our already strong curriculum programs in a facility that is worthy of them and our hard working faculty.

I wish to thank the members of Stoughton Town Meeting who have always supported their schools to the fullest extent possible, and we will strive to remain ever worthy of the trust that you have placed in us.

## Stoughton School Committee

**Molly Cochran – Chair**

The Stoughton Public Schools serve over **3,600** students at the Jones School, five elementary schools, the O'Donnell Middle School, and Stoughton High School.

The District is dedicated to accountability, transparency, and sound fiscal management. While keeping administrative costs lean, administrators and staff build programs that bear in mind the arc of a child's educational journey and appreciate the needs of the whole child.

The District works to meet the needs of a diverse population, including students who are English Language Learners and students coming from disadvantaged backgrounds. Stoughton is also dedicated to providing a continuum of services for students with special needs, satisfying those needs in-district when appropriate.

In Stoughton, we know that investment in children at the early stages of their educational careers pays dividends and improves student achievement on every level. We also know that providing additional supports to struggling students and a challenging curriculum to high achievers are critical to satisfying the needs and objectives of a wide range of students.

Stoughton is dedicated to achievement in literacy, writing, STEM subjects (including coding), and other academic areas. At the same time, Stoughton proudly boasts of robust fine arts, music, drama, athletics, and other extra-curricular programs that expand horizons, develop skills, and spark passions.

This is an exciting year, as the District will be opening a long-awaited new High School in the fall. This achievement is the work of years of dedication, vision, and forward thinking on the part of a number of citizen-activists, town officials, and school administration. For arriving at this moment, and for all the years of support, the District is grateful to parents, to the citizens of Stoughton, to Town Meeting members, and to our other town officials and employees. Stoughton is and truly has been a town that puts the well-being of its children first.

## Deputy Superintendent's Report

Provided by Jonathan Ford, Deputy Superintendent of Schools

### School Committee Policy Manual Review and Update

Each year the School Committee works with the District administration to review and update the Stoughton Public Schools Policy Manual. This is done to not only ensure compliance with a myriad of State and Federal laws and regulations, but to ensure the Committee has set clear expectations for the District's administrators, faculty, and staff. As part of this ongoing process, the following policies were reviewed and updated:

- Policy AC – Nondiscrimination
- Policy GBA – Equal Employment Opportunities
- Policy JB – Equal Educational Opportunities
- Policy JFBB – School Choice
- Policy JLCD - Administering Medicines to Students

The Committee also identified the area of electronic communication, social media, and faculty student interactions as an area of focused policy development. After attending multiple workshops across the Commonwealth, and an almost year-long review and development process, the Committee voted to update two policies:

- Policy IJNDA – Acceptable Use Policy
- Policy IJNDD – Electronic Communications and Social Media Use Policy

and implement four (4) new policies, as follows:

- Policy IJND – Access to Digital Resources
- Policy IJNDB – Empowered Digital Use Policy
- Policy IJNDC – Internet Publication Policy
- Policy GBEBA – Maintaining Professional Boundaries

These new policies provide clear expectations for District employees and a solid framework for the Education Technology Department to utilize in the ongoing development of the District's software



based, information centered infrastructure. The School Committee Policy Manual is available in its entirety, online at:

<https://z2policy.ctspublish.com/masc/Z2Browser2.html?showset=stoughtonset>.

### **District Program Review and Needs Assessment**

The District is currently conducting a program review and comprehensive needs assessment which will be utilized to create a new triennial improvement plan, which will go into effect for the FY20 – FY22 school years. The design of the activity included a focus on the alignment of all the District’s systems and specifically looked to identify overlapping needs, duplications of effort, and/or conflicting priorities.

Teams have been established to review and evaluate six discrete standards and their 23 related indicators, as follows:

#### **1. Leadership, Governance and Communication**

- a. Focused School Committee Governance
- b. Effective District and School Leadership
- c. District and School Improvement Planning
- d. Educationally Sound Budget Development
- e. Effective District Systems for School Support and Intervention

#### **2. Curriculum and Instruction**

- a. Aligned, Consistently Delivered, and Continuously Improving Curriculum
- b. Strong Instructional Leadership and Effective Instruction
- c. Tiered Systems of Support

#### **3. Assessment**

- a. Data Collection and Dissemination
- b. Data-Based Decision-Making
- c. Student Assessment

#### **Human Resource Management and Professional Development**

- a. Staff Recruitment, Selection, and Assignment
- b. Supervision and Evaluation

- c. Professional Development

#### **4. Student Support**

- a. Access and Equity
- b. Educational Continuity and Student Participation
- c. Services and Partnerships to Support Learning
- d. Safety

#### **5. Financial and Asset Management**

- a. Comprehensive and Transparent Budget Process
- b. Adequate Budget
- c. Cost-Effective Resource Management
- d. Financial Tracking, Forecasting, Controls, and Audits
- e. Capital Planning and Facility Maintenance

The program review and needs assessment are schedule to be completed by the end of February 2019, and will be used as a starting point in the process that will result in a new triennial plan. An underlying goal of the activities associated with this process is to provide the incoming Superintendent with a broad, well-documented understanding of the status of all professional aspects of the Stoughton Public School in a clear and comprehensive manner.

#### **Civil Rights Review**

The Stoughton Public schools has the responsibility to remove, insofar as possible, any barriers that prevent children from achieving their full potential. Part of this commitment includes ensuring that the students', as well as the members' of the school community, Civil Rights are respected and observed. To that end, the District conducted an internal review of the process and procedures it utilizes to make sure that Civil Rights related laws and regulations are observed, associated professional development is occurring as required, and that those charged with overseeing the process have a clear understanding of their roles and responsibilities. Overall, it was determined that the District is in full compliance with its Civil Rights related responsibilities. However, the review also illustrated the fact that the District did not have a single, discrete set of Civil Rights guidelines for the building level Civil Rights and Americans with Disabilities Act (CR/ADA) representatives, who ensure

the District meets with obligations under a plethora of laws, regulations, and policy. As a result of this finding, the District developed a complete set of guidelines for its CR/ADA representatives and provided the associated professional development.

The guidelines established for the District CR/ADA representatives identifies what constitutes prohibited conduct, as defined by the Office of the Massachusetts Attorney General, Federal Law, Massachusetts General Law, and School Committee policy. The guidelines push beyond general Civil Rights based topics to include consideration that apply specifically the school administration, the course of study, curriculum, guidance counseling, and extra-curricular activities. The guidelines also address the intersection of Civil Rights laws with bullying, hate crimes, and harassment, expanding the role and responsibilities of the representatives. To assist the representatives in effectively carrying out their duties, the guidelines also include a complete and comprehensive set of investigatory procedures that will be followed when looking into situations that may potentially involve conduct prohibited by Civil Rights laws or related regulations.

### Equity Review

Over the Summer of 2018, the District utilized a new data tool provided by the Department of Elementary and Secondary Education (DESE), the Student Learning Experience (SEL) Report, to determine if there were equity gaps present within any of the District's schools. An equity gap occurs when any discrete student group is less likely than their peers to be assigned to teachers who are experienced, in-field, or highly rated. The report uses risk ratios to show the difference in the rate at which an identifiable group of students was assigned to a teacher with a given set of characteristic, compared to students not in that group. For example, a risk ratio of 1.5 would indicate that an identifiable group has been assigned to a certain type of teacher 50 percent more often than, or 1.5 times as often as, their peers. Overall, the SEL report compared thousands of classroom across the district, and when reviewed illustrated only a handful of instances where a risk ratio exceeded the threshold level of 1.5. Upon investigation, virtually all of the potential equity gaps were associated with maternity leaves, or the rare instance where the District was required to utilize the DESE waiver process to hire a teacher, as no licensed educators were available to fill an open position. Overall, the District clearly determined there were no systemic issues that would contributed to the creation of

equity gaps within any of its schools. Additionally, moving forward the SEL Report will be utilized by principals each summer when they conduct their school's annual program review.

## **The Special Education Department**

### **Carolyn Sampson; Administrator of Special Education**

The Special Education Department continues to strengthen their ability to support the students and families of Stoughton through our programming and supports. We also have many exciting activities that we are participating in and I would like to highlight a few:

- The students in our Learning Center at the O'Donnell Middle School provide teachers with baked goods on Thursdays as part of their vocational program. They work on measuring skills, working collaboratively, problem solving and following directions. The money is used to purchase products for baking, as well as fund community field trips and activities for their class.
- Our district was accepted into the Best Buddies Club last year. Our marching band was invited to play Tom Brady's college anthem at the Best Buddies annual flag football game. NFL players combined with best buddy participants for a fun game! Transportation was provided by the Stoughton High School Principal. A presentation at the Stoughton Special Education Parent Advisory Council (SSEPAC) was held on January 24, 2018.
- During the last school year, one of our occupational therapists (OT) connected with Steve Tyler (The Copley at Stoughton) and Maria Unda. They provided funding for the Learning Center students at the Gibbons Elementary School and funded a field trip for the students in our sub separate classrooms. They provided a field trip opportunity with transportation to the Boston Children's Museum. Support was also provided for walking field trips throughout the school year as we study about Stoughton as our Community. We have taken groups to the fire station, police station, post office, Andy's market, Town Hall and the Town Spa. These real life opportunities allow students to practice daily living skills such as; how to order and pay for items, how to write a letter, and safety walking on sidewalks and crossing streets (to name a few). This year, the community outing will be held at an

indoor play area where students can practice their physical motor skills with activities such as such as rock climbing, jumping on a trampoline and parachute play.

- The ESP (Emotional Support Program) at Stoughton High School has a “Coffee Friday” every last Friday on the month. Students are responsible for making and servicing coffee to the faculty. It is a donation based program, and the money collected assists with the cost of field trips, classroom supplies, etc.
- The Administrator of Special Education worked collaboratively with the YMCA to implement the YAbilities. The Old Colony YMCA integrates children of all ages, with adaptive needs. Some of the programs available are; swimming, woodworking, fitness and arts &

Professional Development continues to offer opportunities for our staff to develop and strengthen their ability to assist our students in all areas of their development. Our paraprofessionals have also had ongoing professional development.

The Stoughton Special Education Parent Advisory Council (SSEPAC) continues to be an important advisory committee for the district. Our department continues to look for opportunities to collaborate with other towns to share resources and guest speakers. This year, we will be joining the Avon Special Education Department for the mandatory “Basic Parental Rights” presentation which is formulated by DESE. The Stoughton YMCA will host this event. This allows another opportunity to connect with the community. The parents have the opportunity to ask questions and gain insight related to the process. Most importantly the parents identify areas within special education that need to continue to develop and grow to best meet their students’ needs. Parents then had the opportunity to share ideas and resources with one another from the perspective of their individual communities.

As a reminder to families and the community, the special education website is an additional resource for everyone. As the department receives local area opportunities for students, parents and even siblings of students with special needs, the Opportunities and Resources sections are continuously updated. Please visit: <https://www.stoughtonschools.org/district/special-education>. The Special Education Department looks forward to continuing to develop and implement

practices to support individuals with disabilities to reach their potential and achieve their academic, employment, and community related goals.

## **Report of Stoughton High School**

**Juliette Miller, C.A.G.S, M.Ed., Administrative Principal**

There have been huge gains made on the construction of the new high school building during 2018. On May 11, 2018, the Town of Stoughton officially celebrated the placement of the ceremonial “Last Beam” in the high school building project. All 1,080 students and all faculty and staff signed their names on the steel beam along with community members, town officials and alumni. Each one will forever be a part of the new high school building. State legislators, selectman, town and school officials and several honored guests, joined the high school building committee for the ceremony. Since then, the project has continued on time. Compass Project Management and Consigli Construction continue to manage the project in partnership, with the High School Building Committee and high school community, directly to ensure the safety of all those in and around the site, minimize disruption for students and staff, effectively communicate with school administration, offer learning opportunities for students in the classrooms, and stay on schedule and on budget. We anticipate moving into the new facility in the summer of 2019 in order to open the new school for the first day of school in September 2019.

Ms. Jeanne Ostroff maintains a Facebook page and a website (linked to the high school website) for the new high school building project. These social media sites are regularly updated with upcoming building meeting agendas, information discussed in the meetings, photos, diagrams, timelines etc. related to the progress of the high school building project. Information about the project can be found at the High School Building Project link located on the Stoughton High School web page at <http://shs.stoughtonschools.org/>. We are very excited about the construction of a new facility and extremely grateful for the support of the town in this endeavor.

As we prepare a new facility for our already state of the art programming, Stoughton High School continues to see improvement, high achievement in and out of the classroom and outstanding performance on the field and stage. In 2018, Stoughton High School added American Sign Language to its course catalogue as a World Language offering as well as brought Chinese back as a course offering. An Advanced Placement Government and Politics class was added along with several electives within

the Mathematics department. We boast over 150 different courses for students, spanning a wide variety of content and interests.

We continue to break new ground in the areas of programming, instructional techniques, assessments and educational opportunities for both students and faculty. Through professional development, technology and collaboration, we continue to grow our knowledge of effective instructional practices, incorporate real world learning into the classroom and bring new opportunities and information to our students. As a result, our students receive a top notch 21<sup>st</sup> century learning experience and are competitive in their pursuit of college and/or career.

In order to expand and support all students and their individual goals, we added a College and Career Counselor to our School Counseling staff. This individual will investigate, develop, build and maintain programming for students to explore a variety of college and career opportunities. Further, they will develop a plan for implementing a formal dual enrollment program, college pathway program and career internships with local businesses and organizations.

As is the case in all of the District's schools, the high school leadership team has reviewed data made available by the State and College Board and are using the information provided to drive professional discourse within the high school, target areas for improvement, and ultimately increase student achievement. Further, Stoughton High School continues to use SchoolNet, an online platform designed to help educators innovate the way school districts gather and use data to support student success and improve teaching and learning. Therefore, we have access to data which includes but is not limited to Advanced Placement (AP) scores, SAT scores, MCAS performance data, data specific to high school courses, discipline statistical reports, etc.

We continue to support our grade 9 students with the goal of reducing grade 9 retention rates and further reduce drop-out rates, through our mandatory extended school day for all grade 9 students who are failing two or more of their classes at term midpoints or at the end of the term. In addition, we again ran a 9<sup>th</sup> grade "boot camp" in August 2018. Approximately 30 ninth grade students participated in a one-day orientation program at the high school. They participated in games and activities, heard from a variety of speakers and were provided with lunch. Parents and guardians joined their students at the end for a brief welcome and presentation by administration. Boot camp focused on the areas typically

difficult during transition from 8<sup>th</sup> to 9<sup>th</sup> grade, including but not limited to, the high school bell schedule, the high school building, lockers, identifying resources and supports in the building and extra-curricular offerings. With the combination of these two programs, we expect to see a reduction in our grade 9 retention rates. Grade 9 performance is one indicator of overall student success and high school completion. It is critical for our students to recognize early on in their high school career the value of a high school education.

Stoughton High School is piloting a Service Learning Project in the 2018-2019 school year. The overall theme of the Project is Together We Are Stronger; stressing the value of diversity within our community.

Students will attend an assembly each month. Presentations will be representative of our student body. Presentations will center around Anti-Bullying, Anti-Harassment and speak out against exclusion of any kind. Students are then encouraged to develop a community project addressing a need within the school or larger community. Projects can take many forms including but not limited to community service, Public Service Announcement, or create their own presentation, children's book or positive messaging campaign. Students who complete these projects will also complete a reflection on what they learned about themselves and others.

The first presentation was by the film director Roger Lyons, who brought his film Etched in Glass the Steve Ross Legacy for our students to watch. This is the compelling true story of a boy who endured 10 Nazi concentration camps over 5 horrific years, and grew up to help thousands of at-risk youth. After his liberation from the Dachau camp, Steve Ross came to America, worked his way to earn 3 college degrees and become a youth worker in the inner-city. He helped young people stay in school, stay out of trouble and get good jobs. As an adult, he became a licensed psychologist for the city of Boston, working with kids in need. He was the founder of the iconic New England Holocaust Memorial which stands proudly on Boston's historic Freedom Trail. The powerful film had a positive impact on our students, who also had the opportunity to ask the film's director questions following the viewing.

In May, Stoughton suffered the loss of four young men, all of the Class of 2019, in a tragic car accident. The town of Stoughton and schools, organizations and individuals from across Massachusetts showed an outpouring of support for our school, faculty and students. Donations of food, supplies, and personnel support were offered continuously and overwhelmingly. As a community we have been supporting one another as we heal and move forward. We are grateful for the generosity and kindnesses we received



from all.

Faculty, staff and administration at Stoughton High School work to improve their practice each year. Through our School Improvement process, the community, including faculty, parents and students, has identified areas to focus on in the 2018-2019 school year in order to continue to grow and perform at high levels. Therefore, in 2019, we will focus on the following.

- Decrease the number of days absent from school for students and the number of faculty absent each day to below 7, by increasing faculty awareness and skills in creating and maintaining an inclusive and social emotionally supportive school climate for all school members.
- Increase the average percentage of points earned on Open Response, Short Answer and Essay questions by 7-10% in core content area writing that aligns with high level MCAS and MA content area standards, as determined by the average item score on each type of writing.

### **English Department**

2018 was a good year for the English Department at SHS. Our sophomores continue to excel at the ELA MCAS, which is a graduation requirement. 51% of sophomores earned an Advanced rating and 41% earned Proficient. Only 6% of sophomores earned a Needs Improvement. Overall, 92% of sophomores were Proficient or higher. We credit our success to the dedication of our students and the hard work of the teachers who have prepared them from elementary school through high school.

We had 10 seniors take the AP Literature and Composition exam and 34 juniors take the AP Language and Composition exam. 86% of students earned a three or higher, qualifying them for some form of college credit. Of the 44 students who sat for the AP tests, 7 students earned a five, the best score possible and 13 students earned a four. We are proud of the work Ms. Fidler and Ms. Ruschioni did to prepare these students.

At Class Night we awarded Katie Menice with the English Achievement Award and Kamyryn Oliveira with the Journalism Achievement Award.

This summer we revised our curriculum and honed our Curriculum Embedded Performance Assessments (CEPAs) for each grade. These CEPAs align our expectations across grade levels as well as give us a tool to measure student growth. We used common assessments in grades 9-11 as another

way for us to measure growth and target our instruction, and they have become part of the mid-year and final for grades 9-11.

In 2018 we had an excellent participation rate in all grades for summer reading and received positive feedback about our book selections. We piloted the idea of limited choice in 9th and 10th grade.

We are proud of the SHS English department's many strengths. Our curriculum is aligned with the Common Core, all of our English courses have curriculum accepted by the NCAA, and we continue to send our faculty members to conferences that support the new demands of the state as well as prepare us for Next-Gen MCAS. We use our scheduled collaboration time to hone common assessments, create and implement CEPAs, share best practices, as well as align ourselves across the department and vertically between grades. We continue to utilize the Writing Toolkits which encourage shared, high expectations in our department which are echoed by our colleagues across other departments at SHS. We pride ourselves on being a collaborative community that supports each other with materials as well as ideas to better our craft and meet the varied needs of students.

We continue to expose our students to varied educational experiences including trips to museums, guest speakers, presentations to audiences outside the classroom community as well as hosting Bay Colony Shakespeare Company's production of *Macbeth*. Our American Studies program is thriving. In this class students visit the Museum of Fine Arts, the WWII Museum, and Newport. Members of the English department continue to impact the SHS community in positive ways, not only in the classroom, but as mentors for the Step Up program, as coaches, as advisors for various clubs and activities such as Peer Leadership, Student Council, and National Honor Society, as well as sitting on committees within the district and building. Our department members strive to positively impact our students in and out of the classroom.

The English department will continue to improve our sophomores' MCAS results by specifically focusing on growing our students' ability to answer the open response questions. While we do amazingly well, we need to better our student growth percentile by moving those students who earned Needs Improvements into the Proficient category and helping those in Proficient earn Advanced. As a department we need to continue to focus on and hone our skills at differentiated

instruction to support all students and their needs. With best practices in mind, we will continue to focus on sending teachers to conferences that meet our needs including AP workshops, College Board conferences, differentiated instruction workshops, and the NCTE conference.

### **Business/Technology Department**

The Business and Technology Department offers a variety of courses across the business and technology disciplines. The teachers are constantly adapting courses to include the latest technology and the newest resources available. Two teachers attended one day of the MassCUE conference in October. This conference provides great opportunities for networking and opportunities to support student learning in a variety of ways. In addition to taking opportunities to grow and learn within the technology field the business teachers also look to learn more about how they can better help and understand students and adolescent development. In 2018, the business department took two 3-credit graduate classes through Lesley College on developing strategies dealing with trauma in the classroom. These classes are part of a four class certification program.

The department is continuing to look at the digital literacy standards and ensure they incorporate those standards and practices into all courses. The department is in the midst of updating a course that all ninth grade students take - Digital Foundations will be replaced with Digital Tools in a Cyberworld for the 2019 - 2020 school year. In addition, the business department looked at other courses within the business department and the program of studies. For the 2019 - 2020 school year, the department will offer a course titled Financial Literacy 2. This course will take a more in depth look at what is covered in the Financial Literacy term course. Mr. Thomas McCormack teaches informational technology courses. Mrs. Nancy Riley teaches graphic design, office technology and business courses as well as the yearbook production course. Mr. Kevin Bechet teaches video production courses. Ms. Candice Comeaux teaches business, marketing and financial literacy courses. Ms. Comeaux is a welcome addition to the business department. She brings enthusiasm for the subject matter and business expertise. Mr. Robert DeRosa teaches a variety of courses within the informational technology and video productions courses as well as Digital Foundations. Mr. Bechet, Mrs. Riley and their teams regularly collaborate relative to the SHS Yearbook and Video Yearbook in regards to theme and storytelling narrative as well as to share ideas.

The DECA chapter continued its pattern of success during the 2017 - 2018 school year. Students made it to Nationals for the fifth year in a row! Three students (Olivia Hoffman, Kemina Julien and Kiana Mills) competed at the International Career Development DECA Conference in Atlanta, GA. Four students earned leadership conference spots for the conference (Rendi Brown, Jake Dufresne, Hailey McMahon, Rachel Peters) allowing Stoughton to send seven students and two chaperones to the conference in Atlanta. Students are able to give back to their community through DECA. DECA held a book drive for the Stoughton elementary schools, a DECA Trade Fair, a DECA Induction Night, participated in Haunted Hallways, held ice cream socials and connected with business partners.

Many students had individual successes through competitions in DECA events throughout the year.

Fifty-three students competed in the district competition while half of those students qualified to move onto the state competition in Boston in March. At the district event, twenty-seven of our students placed in the Top 6 of their business category. Thirty-one students attended the state competition in March.

DECA is off to a great start for this current school year. Ms. Amanda Lydon of the mathematics department is the DECA advisor for the 2018 - 2019 school year. The DECA Chapter has about 50 people competing in the district competition on January 8th and 9th 2019. Students have taken their online exams and we are awaiting the results. Students will conduct a real-world interview and role-play with a business professional at the district competition in January.

Teachers within this department serve the community in another capacity. Mrs. Riley serves as the Yearbook advisor. She also is a board member for the Lost Coin Women's Fund. This nonprofit group "supports academic opportunities for low income Massachusetts women by providing Grants for undergraduate studies or vocational training programs". Mrs. Riley was instrumental in getting 10 used MacBook Pro Laptops donated to Stoughton High School through a connection she has with BitSight Technologies. Mr. McCormack is the Director of Stoughton Academy. Mr. Bechet serves as the editor and producer of "Knightline". He also runs the educational channel. He continues to collaborate with Stoughton Media Access Cable to ensure that important Stoughton High School events are broadcasted to the community.

## Mathematics Department

During the 2017 - 2018 school year the Mathematics Department ran four new courses to offer to students. Three of these courses are half year courses designed to allow students to examine math and some of its practical applications. In the first semester of the 2018 -2019 school year, the electives Sports in Math and Economics ran for the first time. Ms. Renee Trudeau taught Sports in Math incorporating many hands on and engaging activities that students enjoyed participating in. She provided students with many real-world examples where math connects with sports. Mr. Joseph Donovan taught Economics. He also gave students a chance to examine math through a specific lens. Ms. Rachel Vieira participated in MA Exploring Computer Science Partnership (MECSP) training to bring Exploring Computer Science (an introductory computer science) course to Stoughton. The training includes a week during the summer at Framingham State University, and 4 Saturday sessions throughout the year. We are very excited to offer this course in the second semester of the 2018 - 2019 school year. The full year course we added to the program of studies is Conceptual Algebra I. This course offers students the same content as Algebra I but with a different more holistic approach. Ms. Amanda Lydon and Ms. Hilary Havener are teaching this class. Both teachers bring a variety of skills to this course and have been spending a great deal of time examining best practices and holistic approaches to teaching Algebra.

The teachers in the Math Department are very dedicated to supporting student learning and the students at Stoughton High School. Teachers regularly meet in teams to talk about the content we are teaching, the methods we are using and the trends we are seeing in students' assessments. We use SchoolNet to administer and analyze some common assessments. Each teaching team is completing three common assessments in SchoolNet. Over the past several years we have been building assessments and now have a few assessments that we have given for a few years in a row. These SchoolNet assessments allow us to assess the main concepts within a unit. Students take the assessments on the computers. This is one way for us to prepare students for the upcoming changes to MCAS, in addition to using that information to drive instruction.

Technology continues to be a big theme within the Mathematics Department. The Chromebooks continue to be an important tool in the classroom.. Many teachers have had students work on

explorations on Desmos, a site that allows for interaction between the teacher and the students. These explorations also allow for students to see how other students are approaching problems and describing answers. In addition, many teachers are using Google Classroom as a way to offer students a variety of information and support. Teachers are using the general classroom features to have discussions about common misconceptions and errors as well as a discussion on what is the best answer to a problem. Edpuzzle is another very popular online instruction tool within the Mathematics Department which allows students to watch videos and answer questions that interrupt the video at varying points. Teachers use this tool as a way to reinforce concepts taught in class. The AP Computer Science class is using CodeHS to prepare for their exam in May. Teachers are always looking for new applications to use with their classes. The geometry classes have been using Quizizz and Kahoot as a way to practice both skills and vocabulary.

While technology has been a focus to enhance student learning and to provide teachers an opportunity to build new practices, teachers continue to use best practices, like group work, to allow students to work together and communicate about mathematics. Teachers also continue to use whiteboards and document cameras to highlight student work and allow students opportunities to present information and answer questions in varying formats.

The Class of 2020 took the MCAS in May. Over the past few years the math teachers have looked closely at both PARCC and MCAS questions to align the curriculum and ensure students are practicing with questions written in the current format. The department continues to look at the documents DESE is distributing regarding changes to the MCAS. Mrs. Kim Kellogg, Director of Mathematics and Business, attended a DESE training in March of 2018 regarding the changes that will come for students taking the MCAS in May of 2019 and beyond. Stoughton High School participated in the pilot for MCAS 2.0 in April. The students did a great job and put their best foot forward on that trial. The department administered that test. It gave us a chance to see how the process would work when all students take the MCAS online in May 2019.

Once again, roughly 90 Stoughton High students participated in the Massachusetts 55th Olympiad Level One Examination, which was given to more than 2000 students across the state. This is a challenging and rigorous critical thinking and problem-solving exam. Questions cover a wide range of

topics including geometry, algebra, pre-calculus, trigonometry, and calculus. This exam is a wonderful opportunity to challenge our students above and beyond their regular course work.

The mathematics department welcomed 1 new teacher in September. Ms. Hannah Dickie joins us as a mathematics teacher this year after student teaching with Mrs. Kellogg and Mr. Donovan last spring. She graduated from Bridgewater State College in May. We are very happy to have Ms. Dickie join us. Many teachers within the department hold another role or position within the school. Mrs. DelMastro continues to be the advisor to the math team. Ms. Vieira joined her as a co-advisor for the 2018-2019 school year. Roughly fifty students participate in the math team each year. The team competes against 5 other area schools at 4 meets and competes in 6 New England math league competitions each year. Mr. Michael Armour is the varsity baseball coach. Mrs. Kellogg is a mentor in the Step Up to Excellence program.

#### **Natural & Applied Sciences Department**

During the school year of 2018, the Science Department continued to transition to the 2016 Massachusetts Science Standards. Engineering, Physics, Chemistry, and The Freshmen Science of Energy Course have all worked diligently to create new lessons and curriculum that correspond to the new MA Science Standards. Ms. Kerry Wilbur, Ms. Jennifer Kelly, Ms. Wini Dillon, and Mr. Kevin Carlton are designing a new scope and sequence for biology and updating unit plans to develop the new content standards. Biology will fully transition to the new frameworks next fall based on the state's recommendation for MCAS, but is teaching to the recommended crossover standards this year.

The Science Department has continued to update curriculum and has done a great job in writing, revising and entering Common Exams to SchoolNet. A great deal of this work has been able to be accomplished by effective use of scheduled collaboration periods. All courses offered by the science department now have at least a midyear and final exam entered and assessed by SchoolNet. SchoolNet has also been used as a tool for quarterly exams or unit exams for some of our common courses: Chemistry, Biology, Forensics, Anatomy and Engineering. In addition, the department continues to utilize the SHS Formal Lab Report Writing Toolkits, thus integrating science writing across the curriculum and building across grade levels. POGIL (process-oriented guided inquiry learning) activities have been found to be useful in chemistry, physiology, and biology to move students forward

in inquiry based learning.

The MCAS scores for the high school continue to hold steady. Once again, analysis of MCAS data has indicated continuing need for additional academic support to meet the needs of our diverse student population. This year, MCAS instructional lab is being taught to students who need additional support to pass this requirement. Last Spring, the Biology teachers designed an MCAS review day for all test takers to reinforce test taking strategies and material needed for the test.

The 60th Annual Stoughton High School Science Fair was held on February 14, 2018 and organized by Ms. Amy Wiebe. The Science Fair included 31 traditional projects mentored by Ms. Courtney Sasin, Mr. Peter Law, and Ms. Jennifer Kelly, as well as 5 engineering competitions including Mole Rockets organized by Ms. Courtney Sasin, Mouse Trap Vehicles organized by Dr. Joel Rubin, Structures organized by Mr. Peter Law, and Clean Sweep organized by Mr. George Tzanetos. In addition, Destination Imagination Teams competed in an instant challenge organized by Ms. Jennifer Kelly and Safety Posters and Infographics were showcased with thanks to Mr. Craig Beaulieu for organizing. A total of 257 students participated in the events. The 1st Place Individual Grand Award winner was Thomas Smith for his project, "using Machine Learning to Predict the Stock Market" Second Place winner was Theresa Billo for her project, "Can You Go "All Natural" with Antibiotics." Third Place winner was Andrew Chiang for his project "The Abrasive Effects of Toothpaste" Honorable Mention in the Individual Research Project category went to Brian Peoples for his project "Ramifications of a Robust Password". Team Research Project winners were: 1st Place – Alessandra Loffredo and Jessica Podesta "How the pH of a Consumed Beverage Affects Drug Solubility," 2nd Place – Andrew Crean and Isabelle Solem "Isn't Zit Annoying," 3rd Place – Nathan Bodette and Carter Gerome "Pump it Louder." Five science fair projects progressed to the South Shore Regional Science Fair. At the regional fair, Tess Billo and the team of Alessandra Loffredo and Jessica Podesta both received third place awards and went on to represent Region V at The Massachusetts State Science and Engineering Fair (MSSEF) at MIT.

This past year, Stoughton started with 10 Destination Imagination teams that included over 50 students competing in a variety of events: structural, scientific, service, and technical. Ms. Amy Wiebe, Ms. Wini Dillon, Mr. Peter Law, Ms. Courtney Sasin, Mr. Tom McCormack, Ms. Rosie DelMastro, Dr.



Joel Rubin, Mr. George Tzanetos acting as team managers and Ms. Amy Wiebe acting as district coordinator. Four teams were selected to represent Stoughton in the regionals. Armada received a first place award in the Maze Craze Competition and at the regional level and went on to represent Stoughton in the State D1 competition on March 24, 2018 at WPI. Team Armada consisted of Emerson Sprague, Krista Michienzi, Hannah Stanley, Katherine Howe, Brianna Ferrandiz, and Emma Harrington. They continued their winning streak at States and in May competed at the Destination Imagination Globals in Knoxville, TN. This marked the ninth year of participation in this program.

Another field trip, conducted by Dr. Joel Rubin, was a trip to the Boston Museum of Science to explore "Life Beyond Earth", on November 15, 2018 and includes exhibit time in "Space: An Out-of-Gravity Experience", where students were able to explore the challenges and solutions that will shape our future in space. This trip included all Astronomy classes and Alternative Education students. The passes to the Museum were provided for no charge by MOS and the buses were paid for by a grant from the Museum of Science. In addition, 60 students from the Engineering, Robotics, and AP Computer Science classes attended a fieldtrip on Wednesday October 3, 2018 to Mechanics Hall in Worcester presented by Ten80 that allowed students an opportunity to work as a team to problem solve engineering and computer science challenges.

The science department continues to foster science curiosity in the elementary grades. AP juniors prepare and design science related activities and labs to perform with 4th grade classes throughout the district. The high school students lead science demos and inquiry. This annual event, held June 5th and June 6th, 2018, fosters a sense of community between the high school and elementary schools. It also allows students to develop as leaders and encourage younger students to expand their science knowledge. This opportunity is supported by the AP teachers: Ms. Courtney Sasin and Ms. Jennifer Kelly.

In addition to the previously mentioned activities and clubs, many members of the science department serve as advisors for a variety of extracurricular school activities. Ms. Wini Dillon coaches the Science Olympiad Team consisting of more than 20 students from various grades to compete in 4 regional and 1 state meet each year. Mr. Kevin Carlton is the advisor to the Recycling Club. Dr. Joel Rubin is co-advisor of the Astronomy Club that holds "star viewing" events and also co-sponsored

“Haunted Hallways.” Mr. Peter Law is advisor to both the Tokyo club and the Games and Hobbies Club. Ms. Jen Kelly serves as a Mentor to new teachers to help them acclimate to SHS. Dr. Joel Rubin serves as a board member of Massachusetts Marine Educators and at Woods Hole Oceanographic Institute. In addition, Dr. Rubin is involved in teaching the Freshmen Afterschool Program.

This past year, Mr. Kevin Carlton, Ms. Amy Wiebe, Ms. Jen Kelly, Mr. Peter Law, Ms. Courtney Sasin, Ms. Trish Asselin, Ms. Kerry Wilbur and Mr. Craig Beaulieu were enrolled in graduate level courses and/or specialized training institutes involving such topics as lab safety, classroom management techniques, neurodiversity, chemistry teaching methods, SPED techniques and ELL training by WIDA. Three teachers went to the Massachusetts Association of Science Teachers Conference in November, 2018. They were able to attend workshops and preview the latest instructional equipment and materials. All brought many new ideas and instructional techniques back to share with colleagues and students. Mr. Clayton Handleman presented at the MAST conference in a workshop entitled “Building and using Shake Lights to Demonstrate Magnetic Induction”. In addition, Mr. Craig Beaulieu published an article describing the curriculum he designed and tested with the Concord Consortium in the “Science Teacher” entitled “Solarize your School”.

The science department participates yearly in lab safety programs to improve the overall safety conditions in the various science laboratories at Stoughton High School. The Lab Safety Review Committee consisting of Ms. Trish Asselin, Ms. Courtney Sasin, Ms. Kerry Wilbur, and Ms. Wini Dillon are continuing to improve overall safety by overseeing that safety protocols are followed for each lab and reviewing safety guidelines as we transition into our new space.

Throughout the year Stoughton High School students have achieved success in a wide range of activities designed to enhance their science education. Through the combined efforts of the science faculty and dedicated students, SHS had another strong showing on the science portion of the MCAS. The twenty-six member Stoughton High School Science Olympiad Team competed in meets within the South Shore Regional Science League as well as the State Science Olympiad held each year on the campus of Framingham State College. The Destination Imagination Team won medals at the regional competitions and went on to participate in the state competition, and the Global competition. At Senior Class Night, Tyler Mello earned the award for Outstanding Achievement in Science. Finally, the

prestigious Bausch and Lomb Science Award was presented to Andrew Elmowitz as the top junior science student of 2017, and The Rensselaer Award for superlative science and math achievement was presented to LJ Ferrandiz.

### **History and Social Sciences Department**

In response to changes in the Massachusetts State Frameworks for History and Social Studies students, our department has begun the process of overhauling much of the curriculum for grades 9-12. The new Framework intends to improve emphasis on civics at all grade levels, provide a stronger attention to the intersection of history and literacy instruction, expand representation of diverse peoples in US and World History and increase focus on the importance of news and media literacy.

Throughout the 2018 school year, the Social Studies Department has been working to improve student reading and writing in content areas, in accordance with our school improvement plan. With the creation of common lesson plans and common assessments, the department has continued to work on their skills based approach to history. This year department members have been working with students on skills such as identifying main ideas and citing evidence from texts and applying that evidence in argumentative writing prompts across all levels and grades. Teachers in the Social Studies department have worked with online resources to incorporate primary source readings, informational texts and analysis strategies in their classrooms each day. Department members continue to use assessment data to continually adjust teaching methods and instruction to meet the needs of their diverse learners.

Professional development continues to be an area that the Social Studies Department focuses on. This year, the department was able to partake in trainings from Facing History and Ourselves. In addition, some of the professional development this year has been focused on using new online resources such as Newsela to help make connections between history and current events. The social studies department has embarked on yearlong professional development that focuses on including and utilizing more Google technologies, including HyperDocs. The utilization of this technology will make the social studies classroom more interactive for students and help them build necessary technology skills that they will need in the future. Teachers in the Social Studies department have already begun to incorporate strategies and tools from these trainings in their classrooms on a daily basis.

The Social Studies Department is excited to reintroduce the tenth-grade research project that culminates in an after-school celebration of our personal family histories and our community's cultural diversity. The celebration will display family trees, artifacts, food and recipes, family mementos, photographs, primary source documents, stories, and original works of art.

The Social Studies Department voted Sarah Widrow as the recipient of the 2018 History Achievement Award and Jal'el Toussaint as the recipient of the Southworth Scholarship. Elizabeth Finer won the Daniel F. Davis Scholarship award. The Voice of Democracy essay contest winners for the Stoughton district were Jacob Kaplan, Tyler Tran and Saleena Nguyen. All of these students represent the best and brightest of Stoughton High School and are deserving of their awards and honors.

Members of the Stoughton High School Social Studies Department continue to further their education by taking graduate courses through The Starr King School, Framingham State University, Fitchburg State University, Boston University, Augustana University and Harvard University. Additionally, department members took part in various symposiums including one that focused on including more female narratives in history education.

### **World Languages Department**

The World Language Department enriched their curriculum and increased a global perspective in their classroom by traveling abroad, taking additional courses, attending workshops, participating in extracurricular student activities and weekly collaboration meetings. Hilary Turnbull continued as Director of World Languages for the 2018-2019 school year. The World Language Department welcomed Sarah O'Reilly in French, Fuqin Sun in Chinese, and Julie Bellini in American Sign Language. The department also welcomed Thomas Noe in Spanish, while Hilary Turnbull transitioned from Spanish to American Sign Language. Ms. Liza Farquharson took a BER course entitled *Motivation, Mindset, and Grit: Proven Strategies to Accelerate Learning and Improve Behavior*. Ms. Jessica Scanlon took a course *Differentiated Instruction* through Idioma Consulting. Mr. Gorman, Mr. Babb, Ms. Turnbull, Mr. Silva, and Ms. O'Reilly taught an additional course in French. The World Language Department continues to work collaboratively on the topic of Social Justice in the World Language classroom.

World Language teachers continue to enhance and enrich their curriculum through unique cultural lessons and hands on learning. Thomas Silva and Hilary Turnbull formed a Language Technology Team as part of their professional and student learning goals. Students in beginner through intermediate Spanish and American Sign Language have had the opportunity to participate in these lessons that enhance learning through new technology. Thomas Silva, Jessica Scanlon, and Hilary Turnbull mentored a local Stonehill College student who would like to become a Spanish teacher. Mr. Silva also mentors and co-teaches one of his Spanish courses with Mr. Noe. Mr. Silva has modeled technology, such as Quizlet on Chrome books, and how to bring that into the language classroom during collaboration.

Jessica Scanlon's Spanish 5 students sold fair-trade hand-woven goods in collaboration with Pulsera Project as a part of a cultural unit on Guatemala. Sarah O'Reilly created a Proficiency Project Menu where students use the element of choice to create a meaningful French project. The American Sign Language Program expanded due to high demand and SHS students can be found signing in school and learning about Deaf Culture and Awareness which supports our department's focus on Social Justice.

The Chinese program continues to grow at SHS. The Chinese program offers students the opportunity to learn Chinese Pinyin, Chinese characters, Chinese communication and presentation skills. The students explore Chinese traditions and culture, such as ethnic groups and people, provinces and cities, scenic spots and historical sites, rivers and mountains, music and songs, calligraphy and paintings, arts and crafts.

In December 2018, Mandarin 1A and 1B had a Chinese cooking class at Stoughton High School in order to compare Chinese and American holidays: Chinese Moon Festival vs. American Thanksgiving Holiday; Chinese Spring Festival vs. Christmas Day. The students discussed holiday time and date, reasons and ways to celebrate. Four groups of students made delicious Chinese food: red bean paste mooncakes, turkey mooncakes, chicken dumplings and shrimp dumplings. They used chopsticks and talked about table manners when eating Chinese food. Comparing American tradition with other cultures fulfills many of our curriculum standards and promotes an understanding of other cultures in our classrooms.

World Language teachers and students benefit from opportunities to immerse themselves in the

language and cultures that they teach. Language teachers continued to promote current global perspectives and language trends through travel. William Gorman and James Babb traveled to Italy with eleven World Language students. They traveled to Venice, Florence, Sorrento, and Rome. Ms. Sarah O'Reilly traveled to Medellin, Colombia to improve her Spanish and learn more about Hispanic culture through museum visits and interacting with locals. Mr. Noe traveled to Puerto Rico to practice Spanish and learn about the culture. His goal was to learn more about the Spanish influence in Puerto Rico as well as Christopher Columbus' conquest of the Caribbean. He visited the caves located in the *Yunque* forest where he saw the amazing view of the landscape from a high altitude. These experiences will be brought back to our classrooms at SHS and are truly a valuable learning experience for both teacher and student.

World Language teachers participated in extracurricular activities and student clubs, Hilary Turnbull continued as the SADD club advisor, promoting good decision making skills and partnering with OASIS to help carry out their mission. Ms. Turnbull continued as the Advisor to the Class of 2018. James Babb also continued the position of Advisor to the Class of 2019. Sarah O'Reilly assumed the Spectrum Club Coordinator position.

Jai'el Touissant was awarded the World Language Achievement medal for outstanding success in both Spanish and Latin.

When the National French Exam was administered, the following students earned Honorable Mention: Jennifer Bradford, Brooke Bulger, and Brad Russo.

When the National Latin Exam was administered, the following students received awards for the Latin I exam: Brooke Bulger, Haley Nelson, Cameron Reiser, Kayli Cook, Lynn Deb, Davin Swierzewski, Abigail Mileka, Madeleine Carr, Patrick MacDonald, Billy Huynh, Lena Allie were cum laude recipients; magna cum laude winners were Erica Nguyen and Andrew Nguyen. Akash Patel and Brad Russo were maxima cum laude winners. On the Latin II exam, Patricia Daly, Brendan Walsh, Heather Maddelena, and Rebecca Lally were cum laude recipients; Victoria Silverman, Abigail Langmead, and Evan Connor were maxima cum laude winners; finally Giuliana Loffredo earned the summa cum laude award. On the Latin III exam, Andrew Chiang and Olivia O'Neil received a cum laude award. Nathaniel Wilson, Krestina Beshara, Alexander Wilson, and Shannon Petrie received the magna cum laude award.

Nicholas Kosh and Alessandra Loffredo earned the maxima cum laude award and finally Luis Ferrandiz earned the summa cum laude award. Lisa Ramanauskas and Katherine Menice were cum laude winners in Latin Poetry IV, Megan Heffernan received magna cum laude and finally Jai'el Toussaint earned suma cum laude.

**Report of the Dr. Robert G. O'Donnell Middle School  
Matthew Colantonio, M. Ed., Administrative Principal**

At the O'Donnell Middle School, students, staff, families and the community work together to provide a safe and nurturing learning environment that fosters the intellectual growth and social/emotional development of each and every student. We have a dedicated group of parents, teachers, and community members serving on our School Council and a wonderful group of teachers and parents active in our PTSO, all helping to make OMS a special place. There were many noteworthy accomplishments to highlight in 2018.

In the spring of 2018, students participated in the "next generation" Massachusetts Comprehensive Assessment System or MCAS in English Language Arts and Mathematics. Seventh and eighth grade students participated in the computer-based version of MCAS, while sixth grade used the paper-based test. Eighth graders also took the Science Technology Engineering MCAS in 2018. The Massachusetts Department of Elementary and Secondary Education accountability categories changed in 2018, moving away from the old number system. We were recognized as a school that is "partially meeting targets" for student growth and achievement.

For the third year in a row, the OMS Drama club proudly presented a big spring musical production for the entire community. Each year, this performance seems to get better and better. In March of 2018, more than forty students, under the direction of Ms. Betty Bauman, Mr. Dan Block, and Ms. Julianne Crowley, performed Shrek, the Musical to a packed house for two nights and one Saturday matinee. OMS parents and guardians helped with costumes and set design, as did OMS art teachers and students. The spring musical has become a proud tradition at OMS and is truly one of the highlights of our school calendar.

In June, more than 250 eighth graders celebrated the successful completion of their middle school

academic program at our Class Day Ceremony held at the Stoughton High School auditorium. McKayla Williams and Nathan Faria won the Emile Farrington Award for “Best All Around” eighth grade girl and boy.

We added a new program to the O’Donnell Middle School for the 2018-2019 school year. In partnership with the Brookline Center for Community Mental Health, OMS became one of the BRYT Network of schools across Massachusetts. BRYT stands for Bridge for Resilient Youth in Transition. BRYT programs help students who have extended absences from school transition back to the regular classroom. At OMS, we established the BRYT Knight program. So far, this program has been a big success.

It was a great honor to represent the O’Donnell Middle School and the town of Stoughton as the Massachusetts Association of School Principals Middle School Principal of the Year for 2018. As the recipient of this award, I was able to represent Massachusetts at the 2018 Principals Institute in Washington, D.C. in September. The Principals Institute, sponsored by the National Association of Secondary School Principals, includes principals from each state, the District of Columbia, and Puerto Rico. It was an extraordinary experience for me personally and professionally, one that allowed me to share all of the things that make OMS such a great school with the administrators from around the country.

On October 30<sup>th</sup>, the 5<sup>th</sup> Annual Induction Ceremony for the OMS Chapter of the National Junior Honor Society took place. Ms. Laura Whittaker and Mr. Andrew Whiting, co-advisors for NJHS, proudly announced the 38 new inductees. The Dr. Robert G. O’Donnell Middle School Chapter on the National Junior Honor Society was founded in 2013 as a way to recognize students for their leadership, service, scholarship, and character.

The OMS Student Council helped to plan and coordinate an amazing Spirit Day on November 22<sup>nd</sup>. Thanks to the hard work of the more than fifty students in the Student Council and their advisor, Mr. Dan Block, the entire school was treated to a number of activities meant to promote school spirit and pride. There was a door decorating challenge, a minute-to-win-it competition, spirit wear, and a staff “turkey” toss using a medicine ball dressed up as Bob the Turkey. Spirit Day ended with a pep rally in



the gymnasium and a performance by the Stoughton Marching Black Knights.

Five eighth graders were silently nominated by their teachers for exemplifying the values of kindness, compassion, humility and gratitude required to be a Project 351 Ambassador for 2018. Project 351 is a nonprofit organization that develops a new generation of community-first service leaders through yearlong engagement of an eighth grade Ambassador from each of the 351 cities and towns in Massachusetts. All of the 2018 nominees were recognized here at OMS and by the Stoughton School Committee. Congratulations to all of the nominees: Luisa Silva, Mya Ricardo, Kyla Sheedy-Goff, Abigail Bettencourt and this year's Ambassador, Jaelyn Williams. Jaelyn will represent OMS and Stoughton at the Project 351 Launch Day at the State House and for a year of service opportunities.

The OMS Leadership Team and especially our Head Teachers have done much work within their departments and with our curriculum coordinators to improve teaching and learning in 2018, as you will see in the department summaries that follow.

### **SCIENCE**

In 2018, the Science, Technology/Engineering Department at the O'Donnell Middle School has been working diligently at exposing students to inquiry based lessons driven by chosen natural phenomenon. This year we completed the alignment and implementation of the new state standards and the spiraling curriculum here at OMS. This makes the current eighth grade class, the first group of students to experience the revised curriculum that started in the sixth grade gaining the foundation of natural phenomena through the theme of structure and function. Seventh grade students use the understanding built in sixth grade to make connections and relationships through the theme of systems and cycles. Now as eighth grade students they are challenged to use abstract thinking skills to explain the cause and the effect of these natural observable events.

Students in sixth grade science start the school year focused on the structure and function of Earth's systems and the relationship between the sun, the earth, and the moon. Students continuously work on skills of interpretation, modeling, and explanation while being exposed to different diagrams within the Earth science unit. Describing and measuring matter is the main focus of the sixth grade physical science unit. They explore topics such as mass, volume, and density, through hands on inquiry

investigations. The density unit ends by having the students apply their gained knowledge of calculating density by taking on the role of forensic experts trying to solve a “crime” scene by comparing the densities of several metals. Endothermic and exothermic reactions are taught through a wet lab that then is modeled at the atomic level using LEGO Kits. Grade six life science explores the structure and function of the organelles in both a plant and animal cell. Students become experts at specific organelles and teach and present to other students in the class. Grade six will explore science beyond the classroom walls heading to the Museum of Science in Boston this spring.

In the spring of 2018, the seventh graders designed their own experiments in which they inquired into how different environmental factors affect bean plant growth. Students used grow-lamps, fertilizers and growing materials provided by the district to inspire their lab designs. In the fall, seventh grade students were busy learning about Earth's changing surface using many models, maps and investigating the local world around them for evidence of gradual changes such as weathering and erosion. Currently, students in seventh grade are researching and presenting on environmental issues ranging from the great Pacific garbage patch to beef production and overfishing. Students are using Newsela PRO, a new resource to the middle school that provides up to date, high interest, cross-curricular articles, that are being used to allow students to learn from real-world examples of human impact on the environment. Seventh graders are taking this knowledge to the next step of then exploring what solutions are being created to solve these problems.

Eighth grade students are encouraged to tap into their abstract thinking skills to explain causes of complex observable events. These thinking skills are used to explore science domains stretching from causes of seasons and tides to how atoms and molecules interact to make the matter around us. Throughout each unit there is a strong emphasis on the skills of modeling and data examination and interpretation. As the content changes with each unit these important skills are revisited and practiced. During the physical science unit students make 3D models of an atom, using the periodic table to guide them, students then play the role of electrons when the classroom is turned into an atom. Students work together to uncover what type of atom they are and which energy level each “student/electron” should be in. During the earth science unit students take part in a light lab to experience the reason for seasons and then revisit their original drawn models revising any original

misconceptions about this natural phenomenon. Many units start with uncovering student misconceptions which then guide following lessons. Through modeling students are able to more concretely understand these abstract complex topics. In the spring of 2018, all grade eight students participated in true inquiry investigations as they created their own testable questions based on observations about the world around them. Students conducted research and wrote strong hypotheses to guide their experiments. Each individual or pair developed and executed their experiment, collected many trials of data, analyzed and interpreted the data to come to a supported conclusion. This project directly aligns with the science fair conducted at the high school level and was extremely exciting for students being able to test something of interest. Students created tri-fold posters exhibiting each student's work and displayed them at the Knight of Excellence. Many students even stood by their work answering questions for passing visitors.

Big things have happened during 2018 in the Technology and Engineering department as well. Students are able to take an engineering course in sixth, seventh, and eighth grade. These courses have also been revised to a spiraling curriculum. Each grade builds from the concepts and skills learned the prior year. All three grade levels take time to also focus on helping to develop OMS students into responsible digital citizens, incorporating lessons covering the digital literacy standards and digital citizenship with the added Common Sense Media.

In the sixth grade, the Engineering Design Process (EDP) is mastered and then applied throughout all three grades, through hands on project based learning. Sixth grade students complete a life vest challenge to understand the EDP and also complete a bridge engineering project using popsicle sticks. Seventh graders use their knowledge of the EDP to develop scale model drawings, and use these skills to construct successful elastic band powered cars, boats, airplanes and helicopters. Eighth grade uses the EDP while increasing demands and difficulty with inventions, scale drawing, scale modeling, and rapid prototyping. The most memorable project for eighth graders is the Veterinary project; students create their own ideas of how to help animals that may need prosthetics at the zoo. These students design, make scale drawings, and then transpose their drawing by coding into a computer where it is then sent to the 3D printer.

Coding is taught in all three engineering classes. Sixth grade uses Code.org and students learn to write

JavaScript to create graphical designs. They also begin to blockcode to create simple video games. They enjoy viewing each other's artwork and testing various games. In seventh grade code is taught with SCRATCH, where they build their own video games via block coding. Students enjoy testing out each other's games and providing feedback to their classmates. Eighth grade uses code while programming their self-designed EVOs Lego robots. Then they code their robots using Lego Mindstorm coding. One of the best parts is when the students test their robots on either the obstacle course or battlebots. OMS was extremely honored to have LEGOS company come from Denmark and do a photoshoot with students from OMS that were taking STEM. We were a part of their international marketing campaign. We have students and teachers on their website with still photos and videos interacting with the EVOs Legos.

For after school enrichment, students have the opportunity to participate in clubs related to science and technology/engineering, such as science club and robotics club. This year the science club is working on a Food Truck Project. Using recycled materials or repurposed broken toy cars to build their food trucks. Students learn different skills through this project-based Food Truck project. This club is also planning to enter Fluor Engineering Challenge, which is a global science challenge hosted by Science Buddies. This is the Science Club's 3rd year participating at Fluor challenges.

All three grades at OMS continue to explore science, technology and engineering beyond the classroom. In January of 2018 the entire eighth grade ventured to the Museum of Science in Boston. They viewed *Dream Big: Engineering Our World*, at the Omni Theater. This film highlights the lives of engineers and inspires students to innovate in their own ways. Sixth graders will head to the Museum of science this spring. During career day, many eighth grade students took the opportunity to learn about careers in the science fields. The Army National Guard mobile STEM lab came to OMS for three days in the spring of 2018 having students participate in the construction, coding and testing of robots through different obstacles. Teachers continue to expand their knowledge outside the classroom as well. STEM teachers attended the LEGO Education Symposium and Tufts STEM Education Conference, bringing back to OMS information of how to build and make a "Makerspace" in their classrooms. Eighth grade teachers presented at the New England League of Middle School conference, sharing their success with other educators on probing for student's misconceptions about natural phenomena

and using these misconceptions to guide content units that deepen understanding. This fall, science teachers attended the MSELA leadership conference participating in workshops about using Crosscutting Concepts to prompt student sense-making of phenomena. The OMS science teachers will be continuously working to incorporate crosscutting concepts in their classrooms.

## **WORLD LANGUAGES**

The World Language Department at O'Donnell Middle School offers three languages: Spanish, French, and Chinese. Successful completion of the two year middle school language program provides high school credit for a Level I language course. Following completion of Level I, students are able to advance to Level II in the 9th Grade. In addition to the two year language course, sixth grade students are offered a 45 day introductory course to Spanish, French, and Chinese. The three introductory language courses assist students to select their language of choice at the end of their sixth grade school year. A new course was developed for the 2018-2019 school year called Chinese enrichment. The enrichment program meets once every six days and introduces students to Chinese language, food, brush painting and writing, Chinese games, and other aspects of Chinese culture.

In the spring of 2018, the World Language Department had another great turn out at the OMS annual Knight of Excellence. Every year the world language department creates an impressive display of student cultural projects in the cafeteria. Year after year the language department goes above and beyond to celebrate our students, their hard work, and our supportive families. Alongside the massive display of student work, students and parents bring dishes from all over the world representing Stoughton's unique multicultural heritage and diversity. This special event is a highly anticipated evening that is a wonderful way for our department to continue engaging with students and parents every year.

The French Program continues to grow in the 2018-2019 school year. Student enrollment in the French program more than doubled in the last couple of years, creating the need for a third French teaching position at OMS. In September of 2018, the OMS World Language Department welcomed our newest teacher, Assata Diabate, to meet the growing demand of students electing to study French. Mrs. Diabate comes to OMS from Boston Public Schools and is a wonderful addition to the vibrant department. Mrs. Diabate is eager to become an integral part of the OMS community and is

very excited about the new school-wide initiative for implementing restorative and responsive teaching practices.

French students took a trip to Québec City in May of 2018 with the Educational Travel company ACIS (American Council for International Studies). This was our 9th year going to Québec. We spent three amazing days in Québec City with an unprecedented number of 67 students (the largest OMS group to have ever traveled to Quebec). This amazing trip provided students with first hand exposure to French-Canadian culture, language, art, history, dance, cuisine, and more. Students visited the historic Plains of Abraham, the Basilica of Sainte-Anne- de-Beaupré (a world-famous gothic cathedral), walked over the 272 foot Montmorency Falls, and enjoyed the impressive panoramic views from the Observatoire de la Capitale overlooking Quebec City and the Saint Lawrence River. Students participated in an interactive sound and light show depicting the rich history of Québec at the Musée du Fort, dined at an authentic French-Canadian Cabane à Sucre, enjoyed dancing to traditional Québécois folk dances and learned to play Spoons (a typical musical instrument in Québécois folk music). This annual adventure provides students life-long memories and an invaluable educational experience that brings language learning to life. Students are enlightened and intrigued by the possibilities of pursuing their studies in French. The 2019 Quebec trip has already been planned and the French students and teachers are excited for the 10th annual trip to Quebec this Spring.

Mrs. Fuqin Sun has been innovative in her teaching practice in engaging students with the Chinese curriculum. She has planned several field trips to the high school for students to prepare traditional Chinese dishes. On one trip students created their own themed “restaurant wars” where they battled in a friendly competition to create their best signature Chinese plates. Some of their masterpieces included: scallion pancakes, shaomai dumplings and chicken laomian noodles. A second cooking trip was organized where students explored traditions, foods, and holidays. Students compared and contrasted the United States Thanksgiving holiday to the Chinese Moon Festival. Students prepared Chinese foods, discussed traditions, practiced Chinese table etiquette, and ate with chopsticks.

The OMS World Language Department consists of seven highly motivated and collaborative teachers. Our department is reflective and determined to provide the best possible learning experience to all

OMS students that pass through our classrooms. We work together to adopt new strategies, create yearly team goals, and meet regularly to reflect and improve both our instruction and student performance. In the summer of 2018 three world language teachers participated in the Responsive Classroom training and eagerly shared the new training with the rest of the department. As a result of the professional development and further collaboration, the World Language Department incorporated Responsive Classroom strategies into our professional practice goals for the 2018-2020 evaluation cycle. Our department prides itself for being a collaborative, reflective, and cohesive department that maintains a growth mindset for both teaching and learning. We work hard as a department to share our passion for language and culture with our students and with each other. We hope to motivate each student to continue their language studies at the high school level and beyond.

### **SOCIAL STUDIES**

The O'Donnell Middle School Social Studies Department continues to support its goal of providing students with a wide range of knowledge and experiences that will make them more responsible, informed, and active citizens. The OMS Social Studies department is currently revamping the curriculum to support the new 2018 Massachusetts History and Social Science Curriculum Framework, adopted by the Board of Elementary and Secondary Education on June 26, 2018. Teachers have attended a variety of workshops, seminars, and courses in order to bring social studies to life in the classroom. Chromebooks and additional technologies are also being used on a daily basis to engage students and creatively instruct the material.

The Social Studies Department renewed their membership to the Massachusetts Council for the Social Studies (MCSS), a non-profit educational organization supporting Social Studies educators. The Social Studies Department is also continuing its partnership with *Facing History* and *Primary Source*. *Primary Source* works with sixth and seventh grade teachers, using global texts to explore universal themes, analyze documents, and support argumentative writing. *Facing History's* mission is to engage students of diverse backgrounds in an examination of racism, prejudice, and antisemitism in order to promote the development of a more humane and informed citizenry.

The Social Studies Professional Development continues to focus on improving student literacy. The School Net-based common assessments have provided student-level data that is vital to improving as a

department and examining literacy skills. The interdisciplinary work between the Social Studies and English Language Arts departments also continues to develop phenomenal literacy projects across the curriculum. Each grade level has worked as a team to produce two to three interdisciplinary units of study. The interdisciplinary projects combine higher-order thinking skills of historical research with creative and argumentative writing. In addition, a new partnership with *Newsela* began during the 2018-2019 school year. *Newsela* is an education technology startup dedicated to transforming the way students access the world through words, combining powerful technological know-how with real-world experience earned in the classroom, the newsroom, and the boardroom. High-interest news and nonfiction articles are uploaded daily at five levels of complexity for grades 2-12 using a proprietary, rapid text-leveling process. By combining relevant and interesting nonfiction content with standards-aligned assessments, *Newsela* gives educators the primary solution to dramatically improve students' literacy skills for the 21st century.

David O'Neil, Sharon Dailey, and Jennifer Ellis are the World History teachers in grade six who work hard to bring ancient civilization to life. Focusing on hands-on activities, the Mesopotamian flip-books, Sumerian writing and cuneiform, pharaoh Facebook page, and life-size sarcophagi are creative projects that continue to bring history to life for sixth graders. Grade six also implements pre and post tests for each unit of study. All three sixth grade teachers participated in *Primary Source* training at the start of the 2018-2019 school year. The Ancient Civilization Traveling Museum visited sixth graders in April 2018, and is planning on returning to OMS in March 2019. Various replica artifacts of ancient cultures were shared and reviewed with students, providing an excellent learning experience for all.

Christine Spears, John Gunning, and Rachel Killion continue to broaden their Geography curricula and develop as professionals. In February 2018, Grade 7 Geography teachers began reading a new book with their students. The *New York Times* bestseller, *A Long Walk to Water* focuses on the physical realities of people struggling to survive and the psychological and emotional aspects of the struggle for survival. Not only did the Social Studies classes benefit from *A Long Walk to Water*; the book offered excellent opportunities for interdisciplinary lessons in both ELA and Science classes. Hosted by their Geography teachers, grade seven students participated in the 12th Annual Geography Bee at the Knight of Excellence in April 2018. Elijah Hochberg was the 2018 winner.



Mr. Gunning, Mrs. Spears and Mrs. Killion attended a Bridgewater State University workshop that trained them on maps of South America and Asia. Thanks to their training, the seventh grade teachers were able to borrow a 40' x 40' floor map of South America from the Bridgewater State University Geography Center from June 12-14, 2018, and a 40' x 40' floor map of Asia from December 19-21, 2018, free of charge! During the three days that the Asia map was at OMS, approximately 306 seventh grade students were able to interact with the map. A unique learning opportunity; "Simon Says" was by far their favorite activity. Former students in grade 8 who walked by the map recalled their own experiences, fondly.

Mrs. Killion made a presentation to the Southeastern Massachusetts Geographic Network's Spring Seminar at Bridgewater State University. She exhibited ways in which teachers can enhance cartographic design through the use of digital mapping. This seminar was attended by the OMS Geography teachers. Mr. Gunning made a presentation to the Southeastern Massachusetts Geographic Network's Fall Seminar at Bridgewater State University. He presented ways in which teachers can approach, address, and incorporate current events in the Social Studies curriculum in accordance with the newly revised Massachusetts History and Social Studies Curriculum.

Caitlin Valair, Richard Grasso, and Anne Frasca work to keep American History and Government relevant and applicable to their eighth-grade students. Anne Frasca and Caitlin Valair attended the Project Citizen Workshop at the John Adams Courthouse in Boston on March 14, 2018. Project Citizen is a civic education program that promotes competent and responsible participants in state and local government. It actively engages students in learning how to monitor and influence public policy and encourages civic participation among students, their parents, and members of the community. In addition, Anne Frasca and Caitlin Valair attended *Facing History's* "The Right to Vote: Historical and Contemporary Struggles for Democracy" Workshop on October 18, 2018, which examined the history of voting in the United States and contemporary challenges to this right. Truly bringing the curriculum to life, Mr. Grasso, Ms. Frasca, and Mrs. Valair traveled to Washington D.C. with 120 eighth graders June 9-12, 2018.

The eighth grade American History/Social Studies Honors class continued into the 2018-2019 school

year. The honors course examines the same wide variety of topics as the college-level class, including the American Revolutionary War, U.S. Constitution and Bill of Rights, Civil War, Civil Rights Movement, World War I and World War II. The honors programs prepares students for ninth grade honors by demanding students to produce more complex evidence through extensive independent reading and writing assignments, self-assessments, outside readings, and primary source interpretation/analysis.

All 100 of Mrs. Valair's Team 8B students participated in the 2017 Veterans of Foreign Wars Patriot's Pen Essay Contest. Students wrote essays on, "America's Gift to My Generation." Mrs. Valair and the first, second, and third place essay contest winners attended the annual awards ceremony at the VFW in Stoughton in May 2018. Mrs. Valair's Team 8B students also collected donations for their annual community service project, Care Packages for Troops. Students learned about gratitude and how to show thanks to veterans. Demonstrating appreciation for active duty soldiers, students created hand-made cards and collected toiletries, snacks, games, and other items to ship to soldiers. Twelve students volunteered to package the boxes after school, filling 9 care packages in May 2018. The boxes were shipped to soldiers on active duty around the world, including Iraq and Afghanistan. John P. Russell Insurance Agency in Stoughton made financial contributions to the project, which covered the cost of all care packages.

Team 8B welcomed Norfolk County District Attorney Michael Morrissey and Massachusetts State Trooper Michael Child to OMS on May 29, 2018. Organized by Mrs. Valair and Norfolk County Assistant District Attorney Allison Hynes, 8B students listened to Mr. Morrissey and Trooper Child discuss civic participation. Mr. Morrissey addressed the importance of giving back and staying involved in the community. Trooper Child, a Stoughton native and Army veteran, discussed the impact of care packages to soldiers overseas. Trooper Child also discussed his personal experiences attending Stoughton schools and entering the Armed Forces. Team 8B took a field trip to the Freedom Trail in Boston on October 26, 2018, which provided a wonderful review of the causes of the American Revolution. Team 8B is also scheduled to visit Battleship Cove in Fall River, MA to support their World War II unit in Spring 2019.

Organized by Caitlin Valair and David Guglia, the eighth grade had its third annual Memorial Day Assembly on May 25, 2018. Former Stoughton High school teacher, Paul Monti, father of 2009 U.S.

Congressional Medal of Honor recipient Sergeant First Class (SFC) Jared Monti, came to speak to OMS 8th graders about the true meaning of Memorial Day. He spoke passionately about his son and the ultimate sacrifice SFC Jared Monti made for his country. He imparted three things that Jared lived by; "Always do your best...Never give up...Do the right thing." Mr. Monti displayed many personal items for the students to view. Mrs. Valair and team 8B organized a school-wide fundraiser to collect donations for the "Flags for Vets" program, providing all veterans graves at the Bourne National Cemetery with a flag for Memorial Day. The check was presented to Mr. Monti at the ceremony.

OMS held its annual Veterans Day Assembly on November 9, 2018. Selected eighth graders interviewed local veterans, then presented their stories and experiences to the entire eighth grade at the assembly. The band and chorus played patriotic songs, and Mr. Guglia and Mrs. Valair spoke about the importance of Veterans Day and need to support our local veterans.

Local veterans from the Stoughton community who participated in the assembly included Joe DeVito, Rudy Medeiros, Mike Pazyra, Billy Farwell, Paul Berger, Traci Feibel, Charlie Wade, Marty West, Charles Goldwait, Paul Andruchow, and Joe Fustolo. This year's eighth grade participants included Gaby Julien, Desiree Prestwood, Joe Rush, Aidan Dion, Kerry Driscoll, Sarah Horner, Drew Cesario, Jayden Coleman, Tagh Swierzewski, Kyla Sheedy-Goff, and Lucas Pokraka. Mr. Mike Pazyra was the 2018 O'Donnell Middle School Veteran of the Year. Assisting Mr. Pazyra in his efforts to support local veterans, the OMS students and staff generously donated a check to the Local Stoughton Veterans Agency. The Stoughton Council on Aging also held a wonderful brunch for veterans before the ceremony.

## **MATHEMATICS**

In 2018, The Math Department at the O'Donnell Middle School aspired to teach the Common Core State Standards through real-world application and challenging students to think critically about their world. All School Benchmark Trimester exams were updated and taken on SchoolNet. The students at the ODMS took the Next Generation MCAS (MCAS 2.0) exam in May with grade 6 having 46% proficiency, grade 7 having 43% proficiency, and grade 8 having 61% proficiency.

The Math Department continues to improve their content and curriculum using Pearson's

*enVisionmath 2.0* in grades six, seven and eight and Common Core Algebra in grade 8 Challenge classes. The program offers the flexibility of print, digital or blended instruction at all levels. *enVision2.0* helps students develop deep conceptual understanding through problem-based instruction, visual learning, small group work, centers, and personalization. Pearson's focus, coherence and rigor are aligned to the Common Core State Standards in Massachusetts.

Grade six continues to utilize a rotating model for teaching and learning. Every sixth grade student participates in a rotating math environment. Each student is assigned a primary math teacher who is responsible for attendance, grading, and communicating with parents. The sixth grade math team consistently identifies areas of strength and growth for each student allowing them exposure to multiple teaching styles and personalities as well as a rotating group of peers. It continues to be a successful venture!

The math team continues to challenge themselves and add to their own professional development.

All grades continue to design assessments that match MCAS's rigor with a focus on "quality verses quantity" and rigorous trimester exams. Several team members have attended professional development workshops and conferences while others are working towards their master's degree in math education. These opportunities include MSAA's Unlocking the Locks where groups solve non-routine math problems or riddles using embedded technology such as QR readers, Google translate, coding games and website applications, The MASSMate (Massachusetts Mathematics Association of Teacher Educators) Spring 2018 Conference, and The ATMIM (Association of Teachers of Mathematics in Massachusetts) Spring 2018 Conference focusing on "Using technology to enhance mathematics instruction." One of our colleagues is a member of Teach for America. In 2018, she was an instructional coach, a mentor for first year teachers in Massachusetts, and facilitated a professional development session at Teach for America Massachusetts All Corp-Conference to first and second year math teachers about adjusting math practices using data.

Our department has also attended Networks run by DESE. These Networks focus on the vertical alignment of mathematics from grade 6 through 12. One Network focused on the key aspects of proportional reasoning in grades 4-7. Participants worked together to create, test, and refine standards-based rigorous tasks that illuminate the vertical learning progression of proportional

reasoning. The second Network provided Stoughton a chance to work with other districts to revisit and plan course sequences in middle and high school mathematics that encourage all students to persist in the mathematical studies. Instructional leaders were brought together to share current thinking and best practices for grade/course pathways for grades 6-12. They aimed to develop grade/course progressions that are coherent and transparent; that include multiple “on ramps” to promote equitable enrollment; and that map forward to career pathways and opportunities. The third Network they attended focused on Mathematics in Context for grades 6-12. This Network supports district teams to make math more relevant in the middle and high school math classroom by identifying and linking meaningful, real world applications of mathematics to existing curriculum. Participants learned how to facilitate professional learning opportunities and lead an inquiry cycle in their schools focused on contextualizing mathematics for students.

All three grades currently offer students the opportunity to participate in a Math Lab. These labs are designed to help struggling students work on their basic math skills, homework, problem solving skills, as well as MCAS preparation. Students are progress monitored through an online Diagnostic tool on IXL.com. This fall, Grade 7 & 8 Math Lab received a grant for Reflex Math, an online fact fluency program. Students love the individualized aspects of the program as well as the interactive games which are helping both accuracy and speed of basic facts. Students are motivated to "Get Green" each time they use the program, indicating effective progress. Classes have also been discussing brain growth and watching short clips to understand how our brains grow and change. Students have been encouraging each other to persevere through challenging work using what we have learned from experts such as Jo Boaler.

In December the entire OMS participated in the Hour of Code. The Hour of Code is an opportunity to provide students with exposure to computer science and to demystify coding while illustrating that we can all learn the basics. With the help of the Technology Department, each student was given the opportunity to work on a computer programming activity such as Mine Craft, design your own Google Logo, Moana, Scratch and Dance Party provided by code.org. This event is always a favorite amongst students.

## ENGLISH LANGUAGE ARTS

“The Stoughton Public Schools honors excellence, celebrates its diversity, and challenges its members to realize their potential. We set high standards using innovative and inclusive programs that enable students of varying learning styles to achieve success. ”

The SPS mission statement is the foundation of the English Language Arts department at the middle school as we continue to provide students and teachers with opportunities to excel. There continues to be many areas where we offer broad educational opportunities to challenge our students to work towards their potential as lifelong learners.

Throughout the 2017-18 school year, the ELA Department continued to provide a broad and balanced curriculum to foster students’ academic advancement. After careful consideration of DESE MCAS results, the department spent professional development time aligning our units and lessons to the revised Common Core documents in order to improve student learning. As part of the system-wide professional development time our department, along with the History/Social Science Department, had professional trainers from Facing History and Primary Source present current resources available through their programs. The Newsela Pilot Program rounds out our electronic resources that our students have embraced as part of our curriculum opportunities. We continued to incorporate technology to better prepare our students for readiness in 21st century colleges and careers.

Many events took place, but there are a few noteworthy highlights. Once again, each student participated in a class-team spelling bee with a winner advancing to the school-wide spelling bee. On March 29, 2018, the 58th Annual O’Donnell Middle School Spelling Bee took place. Zachary Mandosa was our school champion; Weronika Kasperkiewicz achieved second place; Devin Ural was the third place winner. Prizes and certificates were awarded through the continued generosity of the Stoughton Woman’s Club. Additionally, OMS continued the tradition of our outstanding Knight of Excellence, which was an overwhelming success. Our students displayed a variety of examples of their work that showcased their learning styles and diversity. A major undertaking of the department was the examination and revision of the Summer Reading Program. In order to foster independence and promote personal individuality students at each grade level were given options for their summer

reading assignment. When school resumed a survey was administered to all students by their classroom ELA teachers and the analysis of data results will be used to improve and streamline the process for the upcoming school year.

With the students' awareness of a Growth Mindset-the belief that you are in control of your own ability, and can learn and improve, is the key to success- our students have become empowered to chart their own success path. At all English Language Arts levels students have been investigating a variety of news articles, historical documents, and biographies/autobiographies, etc. to reinforce critical thinking skills. Along with informational texts, students have been exploring a variety of literature selections (poetry, drama, short stories, novels, etc.) to continue to develop their comprehension, analytical, and evaluative skills when examining different types of texts. Students have been able to build on their previous understandings of vocabulary and grammar to demonstrate their knowledge of different texts through writing. They have completed a variety of compositions: research, argumentative, analytical, and narrative. This broad and balanced curriculum encouraged our students and staff to raise the bar and strive towards a higher academic level where all students can learn and achieve success.

The ELA department at the middle school strives to emulate the SPS vision to honor excellence, celebrate diversity, and challenge our students to realize their potential. We model our curriculum to set high standards using innovative, inclusive, and rigorous programs and experiences that enable our students to succeed and be a source of community pride.

**Joseph R. Dawe, Jr. Elementary School**  
**Robert C. Cancellieri, Administrative Principal**

At the Joseph R. Dawe, Jr. Elementary School, we commit to excellence in intellectual, physical, social, and emotional development. We respect individual differences and strive to reach our full potential. We have a schoolwide focus on teaching the "whole child" and using our creativity to meet every student's needs. Now in the middle of my 2<sup>nd</sup> year as the Joseph R. Dawe, Jr. Elementary School Principal, I can positively say that I could not be more amazed by such an amazing body of teachers, population of students and school community!

The Joseph R. Dawe, Jr. Elementary School has a diverse kindergarten through fifth grade student

population of approximately 350 students. Our student population is made up of children who speak a variety of languages and represent a wide array of ethnicities and cultures. The diversity that is present in our school is what makes being a Dawe Dragon so unique and special. Together, the Dawe School Dragons form a strong community invested in teaching, learning, communication and social emotional development. At the Dawe School, we are a community of Dragons who share a common vision and high expectations for both our academics and character.

This year we have continued and strengthened our schoolwide initiative. This initiative focuses on building character within the Dawe students, as part of our “whole student” educational philosophy. Our students and staff are expected to conduct themselves with character each day. The character traits that we focus on are: ***responsibility, respect, citizenship, self-control, integrity/honesty, compassion, tolerance/patience, confidence, perseverance, cooperation***. Each month a new trait is introduced and reinforced in the classrooms through morning meeting, classroom procedures, class expectations and any other time that seems appropriate in the classroom. Outside of the classroom, everyone is encouraged to use the language and to recognize students who are conducting themselves with character such as, “Be sure to conduct yourself with character.”, “Did you conduct yourself with character?” and “I saw that you were being responsible.” These words gave us a powerful, common language to use when talking about character with the students. This year, we have altered the way that we recognize students monthly who exemplify the trait for that month. At the end of each month, we hold a schoolwide assembly where we have a guest reader “read-aloud” from a book that is related to the monthly focus character trait, we show a video to reinforce the concept of strong character development, and we announce nominated students’ names in front of the entire school community! Students then have their picture taken and the pictures are displayed in the display case in the lobby. ‘Conducting Ourselves with Character’ helps to create a positive learning environment for our school community. Our school-based teacher-led Literacy Leadership Team has continued their development of their library of books that focus on each monthly character trait to help support this initiative even further.

The Dawe School is most fortunate to have an extremely active Parent-Teacher Organization that works very hard to support our students, staff, and school. In October of 2018, the P.T.O. collaborated



with the staff to start the new school year with the exciting Boosterthon Fun Run for the second year in a row. Similar to last year, the Fun Run incentives jumpstarted the school year with school wide rewards. The school wide rewards for this year were having the technology teacher greet students and visit their classrooms during the day while wearing a movie-quality Captain America costume (*he even went on the roof during students' arrival*), students from 5<sup>th</sup> grade earned an additional recess block with our specialist teachers, and our Dawe Dragon Staff put on a concert for our students where we performed songs of their choosing. Not only was the Fun Run like nothing the students have experienced, but it also raised a large sum of money to enhance our school environment in many ways by providing additional resources for teachers, cultural presentations, field trips, after-school programs, enrichment programs, and family activities throughout the school year. The funds raised by the Fun Run in 2018 will allow our Dawe Dragon fifth graders to participate in a district wide field trip to the Boston Youth Symphony Orchestra. The funds raised have also provided the opportunity for all of our students to experience a schoolwide painting performance by the famous artist Rob Surrrette, a historical performance carried out by an Anne Frank impersonator, and allowed us to book in-school STEM-based field trips through Discovery Education for each of our grade levels.

The Dawe School staff believes in the importance of frequent communication with the parents and guardians of our students. We encourage parents to play an active role in their children's education by staying informed. Letters to parents, notices or reminders of upcoming events, calendars, phone calls and monthly newsletters from the principal are utilized to make parents aware of special activities or events and to promote regular communication throughout the school year. Parents are encouraged to communicate with their children's teachers and to meet with them, as needed, during the school year. The 2018 Back to School Night at the Dawe Elementary School offered families the opportunity to come back to the school with their children for the first time to experience what school was like through their perspective. By offering Back to School Night in this new style platform, we were able to increase our parent attendance rate and our PTO Membership!

We continue to offer staff directed academic and enrichment extended day programs to our students throughout the year – we have even developed a partnership with Stonehill College which allows their education majors to help run these programs as well. At the district level, the Dawe School had

significant representation at the Knights of Summer program. Our own programs are offered before and after school. This year's enrichment programs included Math Games/Centers, Wellness/Physical Education, Reader's Theater, Book Club/Buddies, Tea with Mrs. G. (*Mindfulness*), and Yoga. These enrichment programs are offered to grades 1–5. Academic Support programs are offered to students in grades two and four who were identified by staff as needing additional support to enhance their academic progress. Additionally, for this school year we have officially partnered up with MA Department of Transportation and the American Heart Association. Both of these partnerships will result in special experiences, events, and performances for our students!

At the Joseph R. Dawe, Jr. Elementary School, we are committed to strengthening our technology program and developing new avenues for students to further develop their 21<sup>st</sup> Century Skills. Student in grades kindergarten through 1 have iPads as part of the district one to one initiative while students in grades 2 through 5 have Chromebooks. These tools are used for research, and to reinforce and practice skills. In addition, students have been using Bee Bots, Blue Bots, Probots and the Terrapin Logo Website during their weekly computer time to learn about computer programming and to enhance their critical thinking skills. Furthermore, this fall marked the early stages of our technology teacher's classroom transitioning into a Makerspace. By transitioning our technology classroom into a Makerspace, we have been able to provide our students with a collaborative learning area where they have access to a wide variety of materials and equipment in order to create, modify, and develop projects that are a part of hypothetical real-world situations (*i.e. designing and building an emergency airdrop package parachute system*). Furthermore, our school-based teacher-led STEM group has also supported our mission to strengthen our technology program by developing monthly STEM challenges for every grade-level and increasing our students' exposure to STEM-related vocabulary through posters being hung in the school hallways.

The Dawe teachers collaborate regularly to strengthen teaching and learning for all students. The teachers share a common understanding of high-quality evidence-based instruction and have formal systems for monitoring student progress. Classroom and support teachers determine which students are in need of receiving tiered support and provide them with the appropriate instruction based on the grade-level Response to Intervention plan. Teachers participate in Data Team meetings

throughout the year (every six to eight weeks) to focus on student learning and working collaboratively. The focus this year is on computer based assessments for students and staff as well as a more in-depth analysis of student data through standard based assessments of all questions given to students. PLC meetings evolved to include, but were not limited to, reflection, analysis, planning of curriculum, student growth and development and the schools' commitment to high standards on a personal and academic basis. The data days are facilitated by the district data specialist, Lynda Feeney and the building's Administrative Principal. The Dawe School teachers share their expertise and talents to support each other to meet the needs of and provide rigorous learning experiences for all students.

We thank the Town of Stoughton for its continued support by providing the means that allow us to provide an excellent academic experience for our students. Working together, teachers, parents, students, family members, and community members dedicate themselves to our students every day.

Joseph H. Gibbons Elementary School  
Lynne Jardin, Administrative Principal

The Gibbons School is a safe and respectful community that collaborates to challenge and inspire all students to embrace a lifetime of learning.

The Gibbons School is a place of active and engaged learning. Our classroom environment provides students with an atmosphere that promotes learning through risk taking, hard work and effort. Each year we continued to focus on building character with the students as part of that goal through Conducting Ourselves with Character. Our students and staff are expected to conduct themselves with character each day. The character traits that we focused on were: ***responsibility, respect, citizenship, self-control, integrity/honesty, compassion, tolerance/patience, confidence, perseverance, cooperation***. In order to enhance our program for this year, students in our after-school enrichment program; Character Counts, designed inspirational quotes to be displayed around the building. We are also working on the concept of "yet." We encourage students through hard work and effort that they can achieve their goals. For example, you may be good at reading but don't know your math facts –you don't know your math facts "yet," but with practice and hard work – you will!

Through our PTA's fundraising efforts, we were again able to offer several additional programs to our students. Hightouch Hightech was here to present hands-on STEM workshops: Reason for the Season,

Magnet Makers, What's the Matter and Beams, Bridges and Columns. These programs are high interest and cover the science standards at each grade level while providing what we hope was an unforgettable experience. Our PTA also generously sponsored the materials for our newly developed STEM classroom. The classroom will be used by all grade levels for STEM activities and provide us with the needed space to conduct them.

We continued to offer staff-directed academic and enrichment extended day programs to our students throughout the year. Our own programs were offered throughout the year, before and after school. This year's enrichment programs included Creative Play Program for grade 1, Games and Crafts for grades 2 – 5, AM Wellness program, Reading/Math Centers for grades 4 and 5, Reader's Theater for grades 4 and 5 and math/literacy centers for grade 5. Dream Team, our afterschool homework/physical education program, remains very popular with our third, fourth and fifth grade students. Academic Support programs are offered to students in grades one through five who were identified by staff as potentially benefiting from additional support as a way to enhance their academic progress.

The Gibbons Community continues to be an active participant in the Stoughton Community. We participated in Coats for Kids through our annual coat collection and helped to support our Stoughton Food pantries through a month-long collection in January. In addition to participating in the paper recycling, we also participate in textile recycling. The Gibbons School is also a community partner with MASS DOT (Department of Transportation). They provide support for the Walk to School programs and training through pedestrian safety and a bike rodeo. We also support our local Brownie Troop's project, collecting materials that went to local animal shelters. These community programs further supported our goal of conducting ourselves with character through our actions.

A strong emphasis at the Gibbons is to instill a life-long love of reading. In January, the staff presented the annual Reading Rally. This was a series of skits that promote character through reading which was created, developed and performed by our multi-talented staff. The Rally kicked off a week long read-a-thon which included a visit from a community reader for each classroom. Summer Reading Kick Off in June has also become an annual event here at Gibbons. Students were treated to a "book walk" down a sidewalk that was overflowing with books. The students could choose any number of books that they

would like to keep and then take them over to a blanket or towel to read to their heart's content. We are very excited about our new Stoughton Public Library and will be planning a visit from each grade level in the spring!

We thank the Town of Stoughton for its continued support by providing the means that allow us to provide an excellent academic experience for our students!

### The Helen H. Hansen School: A Community Built on Values

Christine D. Feeney, Administrative Principal

The *Helen H. Hansen School* is a K-5 learning community in Stoughton, Massachusetts. Originally named the *Chemung Hill School* when it first opened its doors in 1962, the school was renamed in 1989 in honor of its beloved principal, Helen H. Hansen. Today, we are proudly the *Hansen Hawks* and our community is small and strong! We strive to ensure that the *Helen H. Hansen (HHH)* is a safe and magical place for our students and staff.

Our diverse learning community of approximately 225 students and 45 (full and part-time) staff members is built on a clear set of shared values. ***Hansen Hawks* are safe, kind, joyful, accepting, responsible, honest, and respectful. We strive for excellence and we NEVER GIVE UP!** These values have been part of the *HHH* fabric for many years and truly reflect the characteristics our namesake, Mrs. Hansen.

As a community each month, we celebrate and positively reinforce a selected core value. To start each day, one class greets the entire school by leading our community in the *Pledge of Allegiance* and sharing their thoughts on the featured value that month. Value sharing comes in many forms, and every class is given opportunity at least once a month to decide how to express their thoughts. Some classes choose a quote from a favorite book to share, while others promote their value through song. Regardless of the method the class selects, what is clearly heard loud and clear every morning is unbridled Hawk pride. Since the inception of this new morning routine, students love leading our community at the start of each day.

The *Value of the Month* is also reflected in our monthly Community. This is a time, once per month, for students to work in small, multi-grade groups led by a staff member other than their primary

teacher. It is truly a joyful time when our older students embrace the opportunity to mentor and support our younger students. Staff members facilitate discussions, and guide students to create something to share that reflects the spotlighted *Value of the Month*. For instance, a signature project this year was to create colorful bookmarks for the new *Stoughton Public Library*. We also created the beautiful group handprint art that is now displayed in the main hallway of the HHH. These works of art, and many others, represent all community members and their personal examples of KINDNESS, a featured *Value of the Month*.

As a school staff, we pride ourselves on the work we do to support the social-emotional needs of our learners. This year, as a staff, we read *The Behavior Code* by Jessica Minahan and Nancy Rappaport. After we read the book, we openly discussed and shared our thoughts on what it meant to each of us. This work was supported by the expertise of our guidance and adjustment counselors. A key takeaway: healthy students, inside and out, are our priority and this work, in collaboration with our school-wide values, forms the foundation of our community.

It's no secret that healthy and safe students are poised to learn and we are very fortunate to have highly qualified and dedicated teachers to guide the learning process. Our staff understands the importance of quality of instruction and the urgency of their work. The HHH has fully embraced our district's Reader/Writers' Workshop initiative. This model allows teachers to explicitly teach and model the habits and qualities of strong readers and writers. This work has already had a profound impact on the way our school approaches balanced literacy and will continue to enhance our teachers' professional knowledge while ensuring each and every student is building an identity as a reader and writer. We are privileged to have a workshop-trained reading specialist, as well as teachers willing and able to support the implementation. Most importantly, staff and students are excited about this work.

In addition to a full-time reading specialist, we have additional personnel to support all students. We work closely with our *Data and Extended Learning Time Specialist*, who directly supports teaching and learning at the HHH, as well as our *Parent Liaison* who works to engage all families in our school community. We are very lucky to have a guidance counselor and an adjustment counselor, as well as

*Response to Intervention (RTI) tutors, a strong special education team, and a fully staffed Alternative Learning Center.*

All HHH students enjoy physical education, art, technology, library and music on a weekly basis. Students in grades 4 and 5 also have the opportunity to participate in instrumental and chorus classes. The work these students do with our music teachers culminates in wonderful concerts for our whole community to enjoy. Our winter concert was inspiring and it was clear that hard work and practice paid off. This spring, grade 5 district-wide will be attending a concert by the *Boston Symphony Orchestra* due to the work of our music department and the support of our *Parent Teacher Organization*.

The HHH has a strong *Parent Teacher Organization (PTO)* that holds monthly meetings and sponsors events to support our school. At the start of the year the PTO refreshed the teachers' room, provided our Back to School lunch for staff and also gave staff funds to buy needed resources for their classrooms. This names a few early examples of the PTO's significant and welcomed involvement. As a school-wide community, we also participated in the *Boosterthon* Fun Run, raising over \$10,000 for our community. As a celebration for students to enjoy, PTO sponsored a Wally the Green Monster reading event, as well as an inspired presentation by Disney artist, Rob Surette. The PTO generously purchased a piece art created by Mr. Surette that now hangs in our cafeteria. To end the 2018 year, PTO hosted *Holiday Shopping with Frosty*, a fun-filled Saturday event that was attended by many families and local community members. In addition, our PTO has provided many resources to support instruction, classroom environment, our school store, as well as providing all funds for field trips and transportation for all students.

In addition to a strong, PTO, we have a dedicated School Council comprised of parents, community members, and HHH staff members. As a team, we meet on a monthly basis. These meetings are open to the public and all are welcome.

In closing, the *Helen H. Hansen* is a very special place. We could not do the work we do without our community. We want to thank the Town of Stoughton for your many years of support.

**Go Hawks!**

**South Elementary School**  
**Maureen Mulvey, Principal**

Throughout the past years the South School Community has focused on various academic and social/emotional areas that support our Core Values. Having served as the South Elementary School's Principal for 9 years, it seems to be an appropriate time to revisit the school's Core Values and discuss our continued commitment to these core values. We have adapted and modified our practices in supporting these values as Common Core standards have been adopted, technology has given us huge advances and students' needs have changed. **Effective Communication:** In order to communicate effectively with all students and parents we strive to improve our ways for giving and receiving information. *Has communication changed in the past decade!* Just the fact that parent/guardian communication is rarely through paper hard copies, rather communication is done electronically through email, text, our website or Social Media is amazing. Parents now view children's report cards via an email. Even though a lot of our communication is via electronic means, we still spend time teaching students how to write in various genres: informational writing, narrative essays and persuasive essays. In fact, State Senator Timilty and State Representatives Galvin and Kafka were impressed with our opinion/persuasive pieces when they came to visit the school on May 15, 2018. The 'power of the pen' is never to be undermined especially when it comes to persuading government officials that the school building is in need of attention. Around the school students can be observed writing all day long. Mrs. Russell's first graders wrote impressive informational pieces: *How to Make Ants on a Log* and enjoyed eating the delicious healthy snack after following specific steps in their writing. Older students prepare for "live" morning announcement with news, weather and sports updates using I Padcaster which projects on the classrooms' Smartboards. The South School Twitter site has 111 followers who 'like' viewing our daily learning and experiences. Join us as member # 112 on @South\_Sharks. *And who says communication is only with the written word?* The musical group called Urbanity was a PTO sponsored last day of school event on June 26, 2018. Students communicated their joy through song that the year was over with a dance party belting out the song, "Because We're Happy!" All of our communication continues to advance. **Creative Thinking Skills:** The goal of all our educators is to promote great thinkers and problem solvers. In order to accomplish this task , we as a school, have taught students how to possess a "Growth Mindset". In other words,



intelligence is not fixed. Neurons can be developed and with effort, greater achievement is possible. With that belief in mind, examples include the South students constantly involved in designing multimedia Google presentations using Slideshow, singing an original rap song to remember the steps in the water cycle, building prototypes with Make-Do engineering products, programming robots to move, or writing books that become published. We encourage math extensions to relate to real world math. Students in Mrs. Redman's 4th grade class researched personal budgets needed in order to be trained, educated, and successful in pursuit of various potential careers. The unit culminated with visits from various career professionals who mentored them and gave suggestions. With the 'growth of technology' including iPads (K), interactive Chromebooks (grade 2) and Chromebooks (grade 3-5) students have access to applications to research, reinforce, and redefine their thinking and creativity. Because Common Core states that students complete a research project in grade one, students "research" animals and their habitats using the apps Newsela and National Geographics for Kids. Technology and proper teacher support allows students to pursue learning about animals. **Love of Learning:** STEAM (science, technology, engineering, arts, and math) is an area loved by both students and teachers. We take an inquiry based approach to learning the content including physical, life, technology & engineering and earth & space sciences. Last spring students in Mrs. Slagen's science classes designed parachutes to drop eggs from the roof. *Who doesn't love a good fried egg on the hot sidewalk?* Obviously, they were the unsuccessful designs! Mrs. Smedile's second graders "skyped" with Joel Bray, an evolutionary anthropologist. Their questions and thought process were amazing. All fifth graders came back to school one fall day donning safety goggles after visiting Machines Inc. Mr. Mileika, former South School parent, sponsors the bus and field trip yearly so that all fifth graders are exposed to manufacturing careers and the dream of being a local entrepreneur. Students in Mrs. Doherty's science classes reenact how the earth's tectonic plates move. *Who doesn't enjoy a graham cracker topped with whipped cream as a treat to demonstrate that scientific concept?* We celebrate science with in-school science (local agencies visit such as MWRA and Neponset River Watershed), out-of-school science field trips (thanks to our generous PTO), and do many cross grade projects. This December grade 5 and grade 1 collaborated in building a *Castle for Cinderella* as part of the first grade literacy fairy tale unit. With design/engineering help from 5th graders, Cinderella will live happily ever after. South staff sponsored 3 Summer Science Camp scholarships to Massasoit Community College in

Canton for fourth graders. In the area of literacy, teachers display the cover of their own personal current reading book on their door to demonstrate that love of learning never stops. Teachers are readers, too! **Respect:** Teachers also read professionally. As a staff, we self-initiated professional development and are conducting a book share of the Behavior Code written by Jessica Minehan. Social and emotional learning involves **respect** of ourselves, others and property. By engaging students in co-creating expectations and developing shared relational frames, children can begin to recognize their own thoughts and feelings as well as regulate their own emotions and behaviors. This improves awareness for the needs of others and helps to improve peer support by developing and maintaining positive relationships with others. This book study helps us help children to regulate their own behavior and choices in order to live peaceful, productive, healthy, and happy lives. Teachers also continue to utilize Responsive Classroom Morning Meeting to begin each day with their students in order to promote positive, social and respectful ways of learning. **Responsibility:** In terms of student responsibility, The South School Student Council takes great responsibility by serving as future leaders within the school community. The Council is comprised of 2 student representatives from classrooms in grades 3, 4, and 5. They are responsible for Spirit Days and coordinating service projects such as recently conducting a holiday bake off with sweets to benefit Stoughton's Fire and Police Departments and the residents of the Copley Nursing Facility.

We spend time choosing, defining and reinforcing these values daily. The way in which educators support these values changes throughout the years. The South Elementary School is proud of its accomplishments and wishes to thank all those who lend financial support to our vibrant, connected community. It would not be possible without you. We realize that each day we are responsible for molding the future citizens of this community and work diligently to take care of all of our futures which is in our young learners' hands.

Richard L. Wilkins Elementary School  
Lisa M. Whelan, Ph.D., Administrative Principal

It is the mission of the staff and our diverse school community at the Wilkins Elementary School to provide a safe and nurturing environment of mutual respect; inspiring all children to achieve their academic potential as life-long learners while assuring appropriate social and emotional development.

Students are valued for their individuality and likewise are taught to face the future and contribute to society with compassion, courage, knowledge and vision. I am proud to continue to serve you as the Principal of the Wilkins Elementary School and it is my honor to lead our outstanding team that works so hard to serve our students and families.

During the month of September, the West Elementary School was renamed in honor of Mr. Richard L. Wilkins, a long time Principal and educator of the Stoughton Public Schools. A formal naming ceremony was held at the school where many retired teachers, community leaders, and school staff honored Mr. Wilkins for his decades of service to the Town of Stoughton.

We are working collaboratively on a program named Community, Acceptance, Responsibility, Empathy, and Self-Control (CARES). Our school year began by kicking off the CARES program with members of Harbor One Bank in Brockton, who along with W.B. Mason provided over 350 backpacks filled with school supplies for our students. All classrooms begin their day with a brief morning meeting to discuss the CARES themes, and how students will model them throughout their school day. Students receive a CARES award for exemplifying the principles of the program and each grade level is responsible for facilitating a CARES meeting. We welcome all our families and community members to these meetings which are held every 6-8 weeks.

The Wilkins Student Council, which is comprised of 4<sup>th</sup> and 5<sup>th</sup> grade students, has taken on several community service projects. One of these projects was collecting winter coats for families in the Stoughton Community. We are proud to announce that the Council collected over 100 coats to help keep folks in need from our community warm during the upcoming winter months. The Student Council helps support Wilkins families, as well as serving other important philanthropic needs, through the holiday season with several other charity drives. As an example, during the month of December our Student Council collected boxes of toiletries and snacks for members of our brave military that are away from their families during the holiday season. These care packages were shipped and we have received words of thanks already from the military men and women who received them. We believe strongly in instilling a sense of community responsibility in our students and remain proud to support our outstanding student council in these very noble efforts.

Our school has gone through a major window renovation project this Fall. All the windows and exterior doors are new and as you drive down Central Street, the school looks brand new. The classrooms and offices look so much bigger and brighter, and are certainly warmer in the winter months. We thank the Town of Stoughton for their kind support in this important project.

Wilkins Elementary takes pride in our diverse learning community, where approximately 20% of our students are bilingual or speak a language other than English. On any day you may hear Portuguese, Spanish, Russian, and/or Haitian Creole spoken in our hallways. Our school houses an English Language Learner program and continues to achieve performance level targets on the Massachusetts Statewide Assessment Tests. Students, teachers, staff, and parents rightly feel great pride for their role in our school achieving these successes and with our continued endeavors we truly believe the sky is the limit.

Student achievement is our primary goal, not only outlined in our school improvement plan but also exhibited in our classrooms on a daily basis. We utilize data effectively and, in addition to viewing each student on a personal level to work toward their success, we also take a whole school view to continually improve upon our performance. Working cooperatively with our district wide student data analyst; Lynda Feeney, teachers come together after student benchmark assessments are administered to analyze data and better individualize their instruction to determine strengths as well as areas in need of improvement. Action plans have been written to adjust instruction and/or to enhance the curriculum and program delivery in order to maximize instructional delivery. These efforts help to provide students with differentiated learning as well as enabling them to adjust their instructional grouping based on their individual progress.

Technology is alive and well at the Wilkins Elementary School. One-hundred percent of our students have access to iPad and/or chrome books throughout their school day. Students use these tools for reading and writing assignments, math assignments, homework, and parent communication. It is the goal of the Stoughton Public Schools to have all students in a paper free environment where access to learning occurs in the form of technology. On early release days, our students are involved in hands on STEM projects where all classrooms work in small groups to creatively master a goal using a variety

of hands on materials. Through these projects, students are working collaboratively to problem solve and communicate.

Through the direction of Ms. Sally Borges; Director of Nursing for the Stoughton Public Schools, our school participates in a health and wellness program through the U. Mass Extension. For six weeks during the months of November and December, our first-grade students received instruction from a certified nutritionist for one hour each week about healthy eating and the importance of sleep and exercise. We are looking to offer this program to the second grade in the coming months.

We are proud to host an Academic Extended Day Program. This program is offered to specific students in need of more academic learning time. Student achievement data is used to determine eligibility for these programs. We also offer a Legos and literacy program to 1<sup>st</sup> and 2<sup>nd</sup> grade students. This program allows students to be creative and use their higher order thinking skills in order to develop structures with Legos, and to create books by writing about various themes.

We are proud to offer a safe, respectful, and responsible learning environment at Wilkins Elementary School. Our staff and leadership work hard to advance our vision of excellence by appreciating each and every child for their individual gifts, and building on those gifts to help them achieve social and academic success in a safe and supportive learning environment. This requires the support of our whole community and we are grateful to the residents of the Town of Stoughton for being such an important part of these achievements. There is an African proverb that reads, “If you want to go fast, go alone. If you want to go far, go together”, and so we at the Wilkins School look forward to working together with the Stoughton community on behalf of our wonderful students in the future.

**Edwin A. Jones Early Childhood Center**  
**Maureen F. Sacoco, Administrative Principal**

The Jones Early Childhood Center (Jones ECC) is the doorway through which many of the children of Stoughton begin their journey through Stoughton Public Schools. Our overall goal is to educate young children and foster their learning and development across varied domains; academic, social, emotional, and physical. We look at the whole child, ensuring that every child is challenged to meet their optimal potential in a safe, secure, nurturing, learning environment. We achieve this through a variety of ways.

This year brought several changes to the Jones ECC. The Assistant Principal position was eliminated; adding a full time Administrative Principal. In June, all rooms were packed up and moved into outside storage containers as the school prepared the building for the addition of SPS' administrative teams. In September, after a reallocation of space was completed, staff unpacked and readied their classrooms for another new year of students. Staff members were extremely creative as they reorganized materials and space to be the most beneficial and appropriate for learning and growing.

The Jones ECC makeup consists of 13 professional staff, 15 para professionals/teaching assistants, a school nurse, parent engagement liaison, administrative secretary and custodial personnel working together to meet the needs of the children (approximately 130) and families of our school community. Our students and families are diverse in ethnic and cultural backgrounds. Additionally all our teachers are Special Education certified; providing services to 50-60 students on Individual Education Plans. Each member of our community plays a vital role in the school's overall success.

Professional staff have been instrumental in implementing curriculum and providing instruction based on the MA Department of Secondary and Elementary Education State Standards. Curriculum includes but is not limited to Foundations, Scholastic's My Big World, Handwriting Without Tears, and Social Thinking. Through the use of Foundations and Scholastic's My Big World, teachers are instructing students in English Language Arts; fostering a love for reading. Handwriting Without Tears is a systematic, explicit, multisensory approach to teaching handwriting in the early years. Social Thinking is a specific curriculum to teach social skills to young children. Staff have written their professional practice goal to become more familiar with the newly adopted State Standards for Social Emotional Learning and Approaches to Play and Learning, implement school based rules, and create and implement a scope and sequence for Social Emotional development. The addition of our newly hired .5 School Adjustment Counselor has been a great support to rolling out our social/emotional curriculum in conjunction with our Jones ECC school rules, 'Be Safe, Be Kind, Be Respectful'. The team has worked closely with the Elementary Curriculum Coordinators to begin the alignment of STEM standards and ELA standards to both current and new curriculum. We will work closely with the coordinators this year to establish a curriculum rich website.

We are proud of our collaboration with the Stoughton community including the Stoughton Youth

Commission (SYC), The Stoughton Public Library, and Fire Department. The Jones ECC has worked closely this past year with the SYC and Parent Engagement to offer a 6 session parenting workshop, 'Positive Solutions for Families', developed out of Vanderbilt University. With childcare provided, parents attended hour-long, monthly sessions to discuss strategies to teach and encourage positive behavior in their children; to assist them in developing both socially and emotionally to become productive citizens as they grow. This year we are partnering with the Library to provide an enriching learning opportunity for students through exposure to both literature and music. The children's librarian visits the Jones ECC monthly to meet with 2 classrooms to read stories and perform fingerplays/songs, and sometimes make a craft. This has been a positive experience for students, and school and library staff. With the opening of the new library this fall, our full day classrooms will be taking monthly walks to the library to also hear stories and participate in songs, fingerplays and a craft. This will all culminate with a whole school 'field trip' to the library in the spring. We have also partnered with the Stoughton Fire Department during Fire Prevention month. Students were excited to have a real firefighter demonstrate fire safety along with modeling his protective uniform/gear.

We are also proud of our efforts to engage the families of our school community. We continued this past year with our Friday Family Fun Nights. Activities included making cards for veterans, seniors and the homebound, drive-in movie nights and sing along, Zumba, and the Olympics to name a few. Often 25 families would attend and spend an hour engaged with their children in a structured environment while at the same time meeting and making new friends. These events were provided in conjunction with Parent Engagement and Parent-Child-Home-Program. Fun was always had by all. We are continuing these Fun Nights in the current school year.

While fundraising can be an essential part of any school in providing enrichment activities, we continue to raise money without a PTO, with the goal of providing additional opportunities for our students. Our two main fundraisers this year were Yankee Candle and Square 1 Art. On a smaller scale, we partnered with the Chateau Restaurant for a family dinner night. Funds raised from these activities were used to support the students' field day and End of Year Celebration. We also had a visit from underwater sea creatures from the New England Aquarium. Fundraising new ideas for engaging, enrichment opportunities will continue to be a focus throughout the upcoming year.

There are several focus points for this upcoming year at the Jones ECC as we strive to provide a strong program for our students and families. The team is working to develop a mission statement that encompasses all that we do and believe in, for the education and support of our young community. We will also be working this year to develop a report card that appropriately represents the performance and progress that our young students are making. We will continue to strengthen our educational environment through Professional Development and the implementation of Professional Learning Communities.

We look forward to another exciting year at the Jones Early Childhood Center.

**Information Technology Department**  
**Ryan McGee, Ed. D., Administrator of Educational Technology**

In 2018, the Technology Department provided Stoughton Public Schools stakeholders with exceptional technology support. The year has been a highly energized year with many technology accomplishments reaching all of our students, teachers and staff.

A comprehensive review of district software titles has been conducted with the assistance of the Curriculum Department to ensure alignment to the teaching and learning standards. The Technology Department successfully implemented several new software systems such as *Clever*, *Remind*, *Interactive Health Technologies*, and *Freckle (Pilot)*. The newly implemented software has a positive impact on the Stoughton Public Schools. *Clever* allows students easy access to devices, *Remind* increases communication between stakeholders, *Interactive Health Technologies* is used in the Physical Education / Health classrooms, and *Freckle (Pilot)* will help reinforce skills in the areas of Math and English Language Arts. The School Committee approved new policy which helps guide software use in the Stoughton Public Schools. These policies have been reviewed and all software is being aligned to support students, teachers, and staff. The Technology Department will continue to provide software that supports teaching and learning.

The Technology Department has completed projects aligned to our district goals as stated in the July 2016- August 2019 Triennial District Improvement Plan. The projects included:

- Acquiring eRate Grant to cover 60% of wireless upgrade costs, and increased internet connection speeds in the High school,



- Upgrading the Wireless systems in the Jones, OMS, and South to accommodate "Online Instruction and Testing" (each classroom is in the process of getting a wireless access point for full wireless coverage),
- Supporting the transition to an online WIDA assessment system for ELL learners.
- Updating & maintaining district level cache servers, backup solution, server configurations, and server maintenance to ensure proper operation of the district technology environment,
- Supporting the transition to an online MCAS assessment system for students and staff.
- Deploying replacement iPads Grade 1, and touchscreen Chromebooks to Grade 2 classrooms across the district.
- Continuing the rotation of new laptop technology to Stoughton High School English Language Arts, Social Studies, and Special Education teachers. Laptops will provide essential mobility in the new high school building.
- Replacing failing projectors and printers as part of a rotation in elementary school classrooms.
- Preparing for Parent, Guardian, and Staff handbooks to be sent out and signed in an electronic format.
- Transformation of the OMS Library into OMS Learning Commons. The Technology Department worked with OMS to deploy: a projection system with an interactive podium, touch screen Chrome boxes, an interactive projection board, Kindle E-Readers, TV studio, 3-D printers, Chromebooks, and Chrome bases for self-checkout. The OMS Learning Commons is a modern space that now supports teaching and learning in a digital environment.

A variety of technology trainings were offered in 2018. Training was offered in Google, Power School, Clever, Scholastic, online tools, and an assortment of district supported software. The Technology department continues to offer support on the transition to MCAS online testing for staff and students. The Technology Department offers trainings each year to help teachers and students feel more comfortable with online testing platforms. These trainings show staff and students how the online testing platform will look and feel on the day of the actual test. All students in 2018-2019 will be required to use the online testing platform for the Online MCAS tests.

The Technology Department was one of the first departments to have the opportunity to move to the Jones School in the new Central Office space. We are excited to explore the new space as we help transition our Central Office colleagues from the other departments to the Jones School over the next few months.

- Community Relations Specialist, Jeanne Ostroff updates Stoughton Public Schools social media for the District, as well as the District websites.
- Website- Updates include SPS news and events, photos, staff contact information, Kindergarten and new student Registration Information, School Handbooks & School Improvement Plans, and more.
- Facebook- (Stoughtonpublicschools) shares news and information about programming during and after the school day, and is used by parents and extended families, not only in Stoughton, but also across the US, as well as other countries. SPS staff, Stoughton residents, and SHS alumni also visit the page. (SHSbuildingproject) is available for those who want to follow the building's construction, and not day-to-day schools' information.
- Twitter- (@StoughtonPS) is used mainly by Stoughton High School students and staff, and also as outreach with residents, local businesses and government agencies.
- Instagram- (StoughtonPublicSchools) is used mainly by O'Donnell Middle School, and Stoughton High School, students and is geared to this audience.

The hard work and dedication of the members of the Stoughton Public Schools Technology Department make these advancements possible:

Ryan McGee, Administrator of Educational Technology; Robert King, Deputy Administrator of Educational Technology, Dianne Dolan, Data Management; and Information Technology Technicians; Robert Dexter, Anthony Phippen, and Keith Nance.

**Stoughton Athletic Department**  
**Director - Ryan Donahue, M.Ed, CAA**

My name is Ryan Donahue, and I am currently in my tenth year serving as the Athletic Director of Stoughton High School and have now started my third year as K-12 Physical Education and Health

Director. I consider myself very lucky to have had the opportunity to spend my professional career in Stoughton. It is a great community to be a part of, which truly came to light in 2018.

Over the course of 2018 so much happened in Stoughton. The construction of the new Stoughton High School has progressed leaps and bounds during this time. It has been impressive watching this process occur and seeing this building taking shape. Watching construction crews lay the foundation, raise steel beams, having most of the brick exterior completed, and much of interior work being finalized. Having a front row seat to this process has been inspiring from a work ethic and efficiency standpoint. It truly has been a pleasure working with Principal Juliette Miller and Consigli through this process, and can't wait to see the finished product which we plan to see in 2019.

As many can understand, the athletic department naturally has been effected by this change in a variety of ways. We are constantly evaluating and making adjustments to our everyday routines to ensure the students of Stoughton have the best possible experience during this transition. Logistically speaking, there are many factors to consider. Much time has been spent determining where and when each team will practice and play during their given seasons. The athletic department has continued to strengthen relationships with the Stoughton Recreation Department, STOYAC Football, Stoughton Youth Soccer, Stonehill College and the Town of Sharon through this process. Everyone has worked collaboratively to provide familiar and convenient venues for games and practices to our students and families. Luckily these relationships have truly aided the athletic department in a time of need. In 2018 we experienced the most precipitation in recent history, and as a result had to cancel and reschedule more games than multiple past years combined. It is safe to say that the Athletic Department is very much looking forward to having not only the fields back, but a turf field that can safely host events after or during rainy conditions, which is a luxury that this town has yet to offer to the community.

In 2018 a true rollercoaster of emotions occurred. We had so many positives take place, but many of those were overshadowed by the tragic car accident that happened on May 19, 2018, which led to the tragic passing of David Bell, Chris Desir, Nicholas Joyce, and Eryk Sarblah. All four of the young men of Stoughton had been involved in athletics at some point during their high school years, as a result many of our students and faculty experienced grief and are still mourning the loss of "The Boys". The loss of

these students resulted in the community coming together like nothing I had ever been a part of. This was highlighted by black and orange ribbons and “Stoughton Strong” signs throughout the Town of Stoughton. The ripple effect of that grief was enormous, and is a true testament to how much these students were loved and how much they will be missed.

With so much happening in Stoughton it is very important to acknowledge the student-athletes and their accomplishments in 2018. The change in traditional practice and game facilities has been challenging for all involved. I am yet again impressed by our students and families who have adapted to the changes so seamlessly during the construction project. Without a doubt it is not easy, and there are certainly many moments of frustration, but our students “get it” and are making the most of every moment. The girls’ basketball program started the year off recovering from an unlucky start to the season (1-7). Coach Charmaine Steele Jordan never lost faith in her squad, as they came storming back winning the next 11 out of 12 games finishing the regular season at 12-8 earning the #8 seed in the MIAA Playoffs. The girls battled and won their first round tournament game vs. Dighton-Rehoboth, eventually losing to State Champions Foxboro High School. The team had a great balance of experience led by senior captains Valerie Whalen and Jordan Motley, combined with consistent play of Lindsey MacDonald and younger talented guards Aliyah Wright and Sydnee Hyacinthe. With the younger students coming back under the guidance of Coaches Charmaine Jordan and Erica Batchelder, the future of this program is bright.

The spring 2018 baseball team continued to keep their winning tradition alive under head coach Mike Armour by posting a 10-9 record and qualifying for the MIAA Tournament. Having only 2 returning starters from 2017 after the back to back Hockomock League Championships, this was an impressive accomplishment. The Softball program welcomed long time educator at Stoughton High School and softball stand out Deb Parker as their new head coach. Coach Parker brings over 10 years as a head varsity coach and division 1 playing experience to the diamond. The team finished at 7-13, but began the process of building and excitement heading into the 2019 season. The Black Knight’s track and field team truly demonstrated the strength of their program which centers on team building and personal development. The May 19<sup>th</sup> car accident, that contained multiple track and field students-athletes, occurred the day before the Hockomock League Track & Field Championships. Witnessing

the program deciding to attend the event, and spend the day supporting one another was one of the most inspiring actions I have witnessed in high school athletics. Led by head coaches Jenn Ceolinski and Bill Horan, the Black Knights not only attended the event but competed with pride and purpose, and represented the Town of Stoughton incredibly well in the midst of one of the biggest tragedies this town has seen. The support that the Hockomock League showed towards our student-athletes and coaches during this difficult time was truly amazing. Stoughton Athletics couldn't be happier to be a part of this ultra-competitive league, mainly for the understanding of the big picture and comradery that comes with being a member.

Over the summer months we continued to strengthen our bond with Marathon Physical Therapy/Sports Medicine, and together set new records for strength and conditioning camps. This is a free program for students of Stoughton that has been developed to improve each student's wellness and prepare them for the upcoming fall season. Stoughton had an impressive 150 student athlete's show up 4 days a week for a 5 week program. In the fall of 2018 our volleyball team, led by head Coach Erica Batchelder, topped the previous season of success. They had the most successful season as it relates to wins and losses in over a decade by any female team posting a 16-4 regular season record and just missing a league championship to the always tough Canton. They continued their charitable efforts off the court with their fundraising towards the American Cancer Society. To date the program has now contributed roughly \$23,000. Truly a great accomplishment and a season the girls have so much to be proud of. The girls earned the #2 seed in the MIAA playoffs which led to the first post-season win in program history! Our football team continued to display their toughness by traveling to all games and qualifying for the MIAA Tournament. This achievement continues the streak of having qualified for the state tournament every year since it began in 2013. The season was highlighted by wins against North Attleboro, the

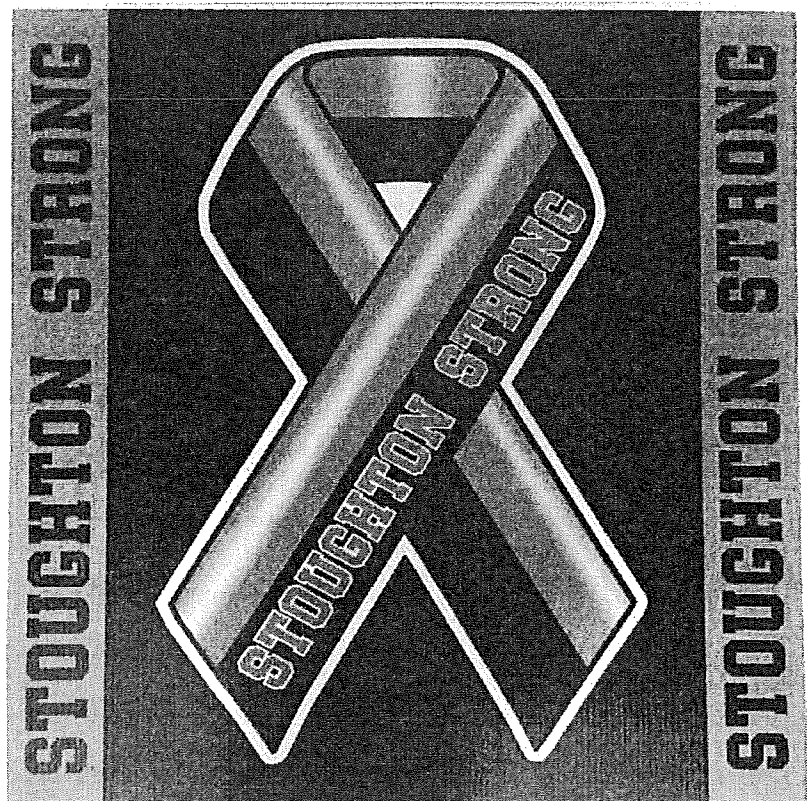


“most winning” football program in Massachusetts and finally a convincing win against sectional finalists Canton on Thanksgiving. The Stoughton Athletic Department is looking forward to making the transition into the new Stoughton High School with continued success and growth in citizenship in 2019.



**K-12 Health and Physical Education Department**  
**Director – Ryan Donahue, M.Ed, CAA**

The Health and Physical Education Department has continued to introduce concepts of healthy lifestyles and physical activities to the students of Stoughton. The physical education department works diligently to provide positive experiences, during vigorous activities, to students within the school day. It is the department’s belief that these positive experiences in PE along with additional explanation and learning that students will begin to gravitate towards living active and healthy lifestyles.



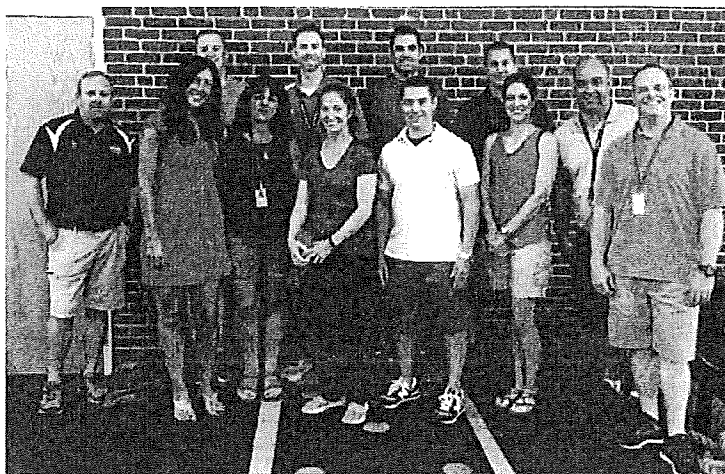
The Health and Physical Education Department has made a huge move with the support of the town and school administration. Stoughton has now become one of the first districts in The Commonwealth to offer K-12 physical education classes with dedicated wrist worn, heart rate monitors. Partnering up with Interactive Health Technologies (IHT) every school has enough monitors to meet the needs of the physical education program. This is a huge breakthrough for the department and one that we are not taking lightly. The department has had multiple professional development days geared towards learning about the technology and how to maximize learning opportunities for our students. Of course there are natural learning curves and issues that come up when you branch out into uncharted territory, but the general consensus is that this is a great thing for our department, and more importantly, the students of Stoughton.

The new IHT software offers something for every grade level, which was appealing as we went through the process of deciding which company to go with. At the elementary level, students are enjoying the “get in the zone” challenge. Each wrist monitor has three different LED colors that light up based on how fast your heart rate is moving. If you are moving in the “low impact zone” the light will be blue, “moderate impact zone” the light is yellow, and “vigorous impact zone” the light is red. The bright colors give students an immediate understanding of how fast their heart is pumping, which triggers the need to start moving more, or perhaps slow things down depending on the activity of the class. When students enter to the middle school and high school levels, the physical education staff has developed and adjusted rubrics for effort and participation grades based on how long the students are in their target heart rate for the class activity. Students also get a daily email that charts the accomplished activity that each student had during their PE class which helps them gain an understanding of their own heart rate as it relates to the class agenda.

A great amount of time was spent reflecting on past practices and developing action plans towards improvement in all aspects of health and wellness for our students. The Physical Education and Health Department understands the importance of educating students and families about the dangers of living un-healthy lifestyles. With the prevalence of obesity in America our teachers are taking every opportunity to educate students on ways to live healthy lifestyles. Obesity is causing a broad range of health problems that can include high blood pressure, type 2 diabetes and elevated blood cholesterol



levels. With all of that knowledge, the Stoughton High School PE/Health Department took the initiative in developing curriculum for a brand new elective option titled “Fit 4 Life”. This elective will help students better understand concepts of nutrition and active lifestyles which will hopefully lead students to make better choices. The Stoughton Physical Education Department wishes everyone a happy and healthy new year!



## GET IN THE ZONE

AND HIT YOUR TARGET

**SPIRIT**

LOW IMPACT	MODERATE	VIGOROUS
50-60% of max HR	60-80% of max HR	80-90% of max HR
Can talk and breathe comfortably Light sweating I can stay here a long time	Can talk, but can't sing Sweat starts to come out I can't stay here a long time	Can't talk, my breathing is fast Very exhausting I get faster and stronger here
<b>ACTIVITIES</b> Yoga Golf Lifting weights Walking at a comfortable pace	<b>ACTIVITIES</b> Swimming Dance Tennis Jogging Fast walking	<b>ACTIVITIES</b> Soccer Basketball High Intensity Interval Training Running at an all out pace
<b>FUEL BURNED</b> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p>Carbs    Fat</p> </div> <div style="text-align: center;"> <p>Carbs    Fat</p> </div> </div>	<b>FUEL BURNED</b> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p>Carbs    Fat</p> </div> <div style="text-align: center;"> <p>Carbs    Fat</p> </div> </div>	<b>FUEL BURNED</b> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p>Carbs    Fat</p> </div> </div>
<b>BENEFITS</b> Improves muscle tone, recovery and heart health	<b>BENEFITS</b> Improves cardiovascular fitness and endurance	<b>BENEFITS</b> Improves performance, speed and power



Fine Arts Department - Stoughton Public Schools  
John Mange, K-12 Director of Fine Arts

2018 has been another great year for the Arts in Stoughton; it has been a year of increasing students' access to top-notch musical experiences through the addition of new programs, ensembles, performance opportunities, and initiatives from elementary through high school. Our students continue to excel in a wide variety of ways. In September, we welcomed a new staff member to our department: Megahn Hughes joined us as the choral and classroom music teacher for Wilkins Elementary School.

The Fine Arts Department aims to ensure that every student in Stoughton has the opportunity to experience and participate in the arts. All of the elementary students in Stoughton participate in both visual art and music. At O'Donnell Middle School, all students study visual art. In addition, sixth grade students study world percussion, guitar, and music technology. The OMS choral and instrumental ensembles have over 700 students enrolled. At the high school, we have continued to hone our visual arts curriculum into a coherent sequence of classes that build skills and techniques progressively from year to year. The SHS choral and instrumental ensembles continue to thrive with over 200 performing students, many achieving at the highest levels in the state. High school students without a performing background also have a wide choice of music electives in which to participate.

Community outreach is a major focus for the department, which presents over seventy events for the school and the community throughout the year. Art shows are featured at each school and the public library; concerts are performed at each school, the senior center, town hall and many other venues. In addition, the SHS Marching Band shares their musical and marching talents with the community at SHS football games, Veterans Day, Memorial Day and the Holiday parade. The *Stoughton Journal* sponsors the "Artist of the Week" and "Music Makers" series, which features Stoughton students and classrooms throughout the district. The Department maintains an active web presence; information about upcoming events can be found at <http://www.stoughtonfinearts.org>.

Our bands and choirs are most fortunate to have Parents of Performing Students (POPS) as a community resource. Along with community events and advocacy initiatives, our students have many opportunities to demonstrate their talent and creativity at the regional and national levels.

Stoughton has a long history of supporting the arts both in the schools and in the community. The Fine Arts Department would like to acknowledge the support from the school administration, School Committee and the community at large. We encourage the community to come and visit us at one of our many events in 2019. It is our hope that during your visit to an art showing or musical performance, you will see the pride that students take in their work. That pride is a reflection of a supportive and caring community called Stoughton.

### **Elementary Visual Art**

Students in Kindergarten through Grade Five attend art once a week for 42 minutes. The students experience a wide variety of art mediums and activities including drawing, painting, sculpture, printmaking, and collage and fiber arts. Lessons are developmentally appropriate and allow each student to expand their artistic knowledge and skills by learning how to utilize the elements of art and the principles of design to convey their ideas.

Kindergarten, first grade and second grade students learn about line, color and shape. They have fun learning and using new and exciting materials. Among the lesson topics they learn are portraiture, drawing the human figure, using texture and sculpture.

Students in grades three through five continue to expand upon their previous knowledge while learning new techniques and begin developing their own personal artistic style. Students learn to express emotion through their art, as well as how art impacts and connects to the world around them.

Students work diligently throughout the school year in anticipation of the annual Fine Arts Festivals held at each elementary school throughout the spring. Students participate in the selection and preparation of their artwork. The Fine Arts Festivals are all wonderful events displaying student artwork to family and friends.

This year, some of our elementary art teachers have begun experimenting with *choice-based* art classrooms, a method of art education that encourages students to become more independent, intrinsically-motivated student artists by giving them much of the freedom to decide what they will create (and how). In a choice-based setting, students learn the same techniques and curricular

concepts as they would in a traditional art classroom, but they have a greater opportunity to apply their knowledge to experiment and create artwork of their own conception.

Fine Arts staff members Carolyn Corrente, Gibbons School; Meridith Perry, Dawe School; Alyssa Murphy, Wilkins School; and Wendy Anello, South and Hansen Schools; are the elementary visual art teachers for the school district.

### **Elementary Classroom Music**

All elementary students enjoy music class once a week for 42 minutes. By singing, moving/dancing, experiencing folk music from around the world, playing musical games, and trying musical instruments, students learn a variety of critical musical concepts, form the groundwork for musical literacy skills, and begin to understand how to express themselves. All fourth and fifth graders have the opportunity to sing in their school chorus. Students in the chorus sing at their school's Holiday Concert in December and the Fine Arts Concert in the spring.

We have had great success with our initiative to provide every third grade student in Stoughton with a recorder. In the past, students had been required to purchase their own recorders except in cases of considerable financial hardship; now that the department can cover the cost of the recorders, teachers can focus more on teaching and less on recorder distribution (collecting money from all of their students and following up with late payments). It is important to our mission as a department to be able to provide students with the instructional materials they need to cover the curriculum.

Fine Arts staff members Yvonne Montgomery, Gibbons School; Christopher Weigel, Dawe School; Steven Curley, Hansen and South Schools; and Megahn Hughes, Wilkins School; are the elementary vocal/classroom music teachers for the district.

### **Elementary Instrumental Music**

The instrumental music program in the Stoughton Public Schools begins in 4<sup>th</sup> grade. Beginning band students have the opportunity to choose one of six band instruments; flute, clarinet, alto saxophone, trumpet, trombone and bells. Students may purchase an instrument on their own, or finance an instrument with no interest through a local rent-to-own program. Students participate in group

lessons and band rehearsals on a weekly basis. Band members perform at both the winter and spring concerts at their individual elementary schools.

Fine Arts staff members Ann Fiske, Nicholas DeFrias, and Danielle Horan teach group instrument lessons and direct the 4<sup>th</sup> and 5<sup>th</sup> Grade Bands at each elementary school.

### **Middle School Visual Arts**

The Visual Arts Department at the O'Donnell Middle School guides students to grow as artists by developing specific artistic skills, which are centered by the elements and principles of art. Teachers challenge students' imagination and teach visual thinking skills for problem solving during the artistic process. Students are shown the impact Visual Art has in all facets of society and the history of our global world and visual culture. The department exposes students to the possibilities of various careers in the arts world and how the arts can enhance careers in other fields. Mrs. Karen O'Connell, Mrs. Kelli Jarasitis, and Mr. John Dorion teach all middle school students in grades six, seven and eight. Students learn to use art as a tool of self-expression while learning skills and techniques through projects that include digital art, portraiture, cartooning, linear perspective, symbolism, life drawing, and fantasy. Skills are developed through learning techniques and applications of color, value, proportion, depth and scale, and through fun and imaginative projects. In addition, art enrichment classes are offered where imagination, material exploration and creative thinking are emphasized.

The art department also offers several after-school clubs for students looking to expand their skills and creativity. Students can explore digital art through various applications to produce interesting and imaginative pieces using traditional and non-traditional processes. They can explore stop-motion animation and other kinds of simple movie-making techniques. Students can choose to work independently through choice-based learning by exploring traditional materials and topics of interest. Fine crafts, weaving, sculpture, painting, and cultural art techniques are explored in combination with Cultural Exploration Club as well.

### **Middle School Music**

Our Exploring Music sixth grade curriculum is now in its sixth year and was expanded this past fall. Sixth grade students receive a hands-on experience creating and sharing music. Students learn about

musical concepts and styles through performance using world percussion instruments. They learn to read musical notation while learning to play guitar, and compose original music utilizing the latest music technology tools and apps. Projects such as composing ringtones, creating a product and an original jingle, and writing original guitar music foster creativity, communication, and collaboration. Fine Arts staff members Betty Bauman and Daniel Block are the classroom music teachers at the O'Donnell Middle School.

The O'Donnell Middle School choral program has enjoyed tremendous growth over the last few years. Over 300 students participate in one of six choral ensembles during the school day. The OMS Choruses perform in the OMS winter concert series and the spring concert series each school year. The 8<sup>th</sup> Grade Chorus also performed at the SHS Singers Night Concert in October.

We have made some adjustments to our piano accompanist schedule and we now arrange for three accompanied rehearsals for every OMS choir in advance of each concert date. In the past, the accompanist could be paid for a single dress rehearsal before a performance. Having a piano accompanist available for rehearsals has been transformative in allowing our choir directors to rehearse effectively.

The OMS Choral program is well-represented at the regional level. Several students each year are accepted to perform at the Massachusetts Music Educators Southeast District Honors Choir Festival and the SEMSBA Honors Festival. Fine Arts staff members Betty Bauman and Daniel Block direct the choirs at the O'Donnell Middle School.

The OMS Band program also enjoys a high participation rate with 300 band members in grades six through eight. The band program has 6 concert band ensembles that meet during the school day. After-school offerings include 2 jazz ensembles and a percussion ensemble. The OMS Jazz Ensembles participate in the Massachusetts Association for Jazz Education festivals each year. Several OMS instrumental students are selected to perform at the Massachusetts Music Educators Southeast District Honors Choir Festival and the SEMSBA Honors Festival each year.

Fine Arts staff members Keith Curbow, Nicholas DeFrias, Ann Fiske and Danielle Horan direct the bands at the O'Donnell Middle School.

## **High School Visual Arts**

The Visual Arts Department of Stoughton High School provides opportunities for a variety of learners from those hoping to build a portfolio and further their art education in college to students who simply want to broaden their academic scope. Drawing will be the foundational building block that leads to a more concentrated study of media such as painting, fine crafts, a range of 3D media, and digital forms of art such as imaging and photography. Additional opportunities for enrichment include after school art clubs where the activities are more student driven, field trips to art museums and universities, and chances to obtain recognition at the regional, state, and national level in a variety of visual arts competitions. SHS graduates frequently continue their artistic studies at college. This past spring, our students were accepted into the Fine Arts programs at Lesley University, Mass Art, and UMass Amherst (including the architecture program).

The SHS Art Department is a long time participant in the Scholastic Art Awards competition held each January. The Scholastic Art Awards regional sponsor is the Museum of Fine Arts in Boston.

The Scholastic Art and Writing Awards Alliance recognized many Stoughton High School art students for their artistic talents. Edmund O'Donoghue received a Gold Key Award for his top entry. Last March, he received his certificate and Gold Key pin in a ceremony at Tufts University. His work was showcased at a special Gold Key exhibition at Tufts. His work also moved to the national level and was sent to New York to be judged alongside the Gold Key work from all of the other regional affiliates from around the country.

Isabelle Solem earned the Silver Key Award for her entry and was awarded her Silver Key Award and pin.

Fine Arts staff members Alyssa Dancey, Joseph Fontinha, Jesse Stansfield and Kathryn Schlegel are the visual art teachers at Stoughton High School.

## **High School Choral Music**

The SHS Choral program offers students a wide range of opportunities for singing at any skill level and genre. There are many different choral ensembles at SHS: Treble Chorale, Concert Chorus, Symphonic

Choir, Jazz Choir, and our a cappella group, the Stoughcatos. The Symphonic Choir performed for the second time this year at the MICCA Choir Festival and received a silver medal. The Combined Choirs now feature over 100 members and performed as the concert finale at the Spring Choral Concert.

The SHS Jazz Choir has earned a reputation of excellence over the years. The Jazz Choir was the recipient of a Silver Medal at the Massachusetts Association for Jazz Education State Finals last April. The Choir also participates in the prestigious Berklee College of Music High School Jazz Festival, which is attended by jazz choirs from across the country.

We have made some adjustments to our piano accompanist schedule and we now arrange for three rehearsals for every high school choir in advance of each concert date. In the past, the accompanist could be paid for a single dress rehearsal before a performance. Having a piano accompanist available for rehearsals has been transformative in allowing our choir directors to rehearse effectively.

SHS chorus members Jenivieve D'Andrea, Ashleigh DeAmicis, Jordan Resureccion, and Nicolle Santos were accepted into the MMEA Southeast District Festival Choir based on their auditions this past fall. Allison Carter and Victoria Lyapin also performed in the MMEA All-State Choir in March.

Fine Arts staff members Christopher Nickelson-Mann and Sarah Labrie direct the choirs at Stoughton High School.

### **High School Instrumental Music**

The SHS Band program continued its tradition of excellence this past year. There are many different instrumental ensembles at SHS: Concert Band, Symphonic Band, Wednesday Jazz Band, Tuesday Jazz Band, Jazz Combo, Drum Club, and the Marching Black Knights and Color Guard. Taken together, these ensembles encompass an enormous range of musical styles and make instrumental music available to students at all technical levels. Over 150 students perform in these fine groups each year.

The Symphonic Band had its second performance at the MICCA Concert Festival and received a silver medal, performing the most challenging repertoire they have ever learned. The band is now regularly playing music typically seen at the undergraduate college/university level.

The SHS Jazz Ensembles continue to demonstrate excellence in performance. The Tuesday Jazz Band

distinguished itself at the 2018 MAJE State Jazz Festival in spite of having their regional festival snowed out, earning a silver medal. The Tuesday Jazz Band also participates in the prestigious Berklee College of Music High School Jazz Festival, which is attended by jazz bands from across the country.

The SHS Marching Black Knights continued to distinguish themselves in the fall. The Marching Black Knights earned a Gold Medal with five-star ratings in *every* sub-caption at the 2018 MICCA State Marching Band Championships held on October 28<sup>th</sup>. The Knights also competed at the regional level in the US Bands and NESBA Marching associations.

The Stoughton High School Winter Guard has continued to excel in its second year, bringing together a fully-choreographed interpretive dance show complete with guard flag work and other visual elements designed by the Winter Guard students and their parents. The Winter Guard was promoted to the Local Scholastic Regional AA Division in NESBA and came in second place at the New England Championship. In addition, the guard has expanded its equipment collection this year to include prop rifles and sabers for the first time in more than a decade, bringing their performance potential on par with that of most other school color guards.

Fine Arts staff members Keith Curbow and John Mange direct the bands at Stoughton High School.

### School Counseling Department Elizabeth Hennessey, Director of Guidance K-12

The School Counseling department's mission is to support students towards attainment of academic, career and personal goals. During 2018, School Counseling focused on curriculum development designed to prepare students for the life they desire post high school. School Counselors inform their practice through their professional affiliations and ongoing professional development. School Counselors serve as resources for parents and colleagues as well as attend IEP, 504 and BBST (Building Based Support Team) meetings.

There is a School Counselor available in each elementary school. Counselors deliver scientifically based curriculum aligned with MA DESE benchmarks in classrooms. Counselors provide individual and classroom counseling as well as serve as a resource to their school community. Beginning in elementary school, counselors work with our youngest learners to develop self-regulation skills.



Elementary students are also taught about their roles and responsibilities as members of the school community. Counselors support readiness skills through fostering a growth mindset.

Middle school is a time for formulating an understanding of preferred personal learning styles, further integrating social-emotional learning and beginning to explore career pathways. At the O'Donnell Middle School, the three counselors work with students to address many age-appropriate and sensitive topics. Middle school is a time of transition which can be difficult. Counselors provide essential content to help prepare students with the tools and knowledge required to support positive experiences and plans for the transition to the high school.

Stoughton High School counseling objectives concentrated on embracing personal post-secondary goals through course selection, college preparatory lessons, and exposure to diverse pathways. At SHS, four School Counselors are assigned freshmen year by last name and follow students through graduation. This work was supported by the Stoughton community through the addition of the College and Career School Counselor position. This position was filled during the fall of 2018. The College and Career Counselor provides specific activities and opportunities for students to explore career pathways regardless of their post high school plans. The Counselor immediately began collaborating with departments, developing programming through DESE Connecting Activities and meeting with seniors who wish to pursue pathways including the military, certificate programs, the skilled trades and others.

In the fall, the department coordinated the administration of CollegeBoard PSAT testing for all 9th-11th grade students and offered programming for parents on the college application and financing process. In January, all juniors were taught to understand their scores, as well as, to develop strategies for increasing their performance on the SAT. Counselors met with all students to support attainment of their future goals. The Armed Services Vocational Aptitude Battery (ASVAB) will be administered to interested students grades 10-12.

The Class of 2018 consisted of 247 graduates. The School Counseling Department is pleased to report that the class was well-represented at colleges and universities this fall. According to their self-reports, 79% of the class had plans to continue their education. The Class of 2018 is proudly

represented in the US Armed Services as well with 2% of the members enlisted. The remainder of the graduate's plans involved a variety of experiences.

In May of 2018, Stoughton experienced a loss few could comprehend. Crisis plans, built with the hopes of never having to use them, were implemented. The entirety of the School Counseling team collaborated with the District Crisis Team, including the Stoughton Youth Commission, colleagues in the region and community members to provide support to our students, their families and faculty after the tragic loss of four Stoughton High School students. The loss continues to impact the work of the school counseling team on a daily basis. The School Counselors would like to express gratitude for the support which continues to flow from Stoughton School Leadership and Crisis Teams as well as from our colleagues and numerous external resources. "We are stronger together" has never meant more.

### **Report of the School Health Department Sally Borges, MSN, RN Supervisor of Health Services**

Stoughton Public Schools' nurses are the main health resources available to students and staff during the school day. Practicing within the Nursing Standards of Care and following Massachusetts Department of Public Health (MADPH) regulations, our 8 school nurses provide current, clinically competent and evidence based nursing care for the numerous and varied types of health office visits encountered daily. School nurses recognize the significant correlation between health and education, and work within a collaborative structure to help students be healthy, safe, and ready to learn.

Year 2018 was the tenth year of the MADPH Essential School Health Services Grant; a grant designed to provide all school-aged children in Massachusetts access to a high quality, comprehensive health program. With help from the grant, Stoughton Schools are able to maintain a level of staffing necessary to meet the ever changing medical needs of our students. A full time school nurse is available in all eight school buildings, allowing for the care of any health issue or emergent situation experienced by students or staff. During the 2017-18 school year, there were 988 enrolled students who had at least one documented special health care need. During this same school year, the nurses handled over 42,375 office visits for first aid, illnesses, medication administration, treatments, procedures, health assessments and mental/behavioral health concerns. Ninety-five percent of those

students were able to return to class, ready to learn. Proudly, our statistic utilized by the Department of Elementary and Secondary Education (DESE) to determine the effectiveness of each district's health service program surpasses the average statewide statistic of ninety-three percent. In addition, school nurses provided care to 400 staff. School nurses performed 5,874 state mandate health/wellness screenings, which in turn resulted in 180 referrals for further medical intervention (such as glasses, hearing aids, and scoliosis treatments).

A portion of the total number of health office visits included 7,957 doses of medication administration, notably 2 were doses of emergency epinephrine that potentially thwarted life threatening emergencies. Presently in Stoughton, there are 227 students diagnosed with potentially life-threatening allergies. These allergies range from food, bee stings, latex, or a variety of other elements such as cold weather. All require the school nurse to maintain competency in diverse treatment plans. School nurses are responsible in researching and developing student plans that outline emergent, preventative, parent and child teaching strategies that keep our students safe both during the school day and in out of school time activities. School nurses oversee the training of all school staff to administer Epinephrine. With over 160 Epinephrine medication orders on hand, school nurses gear training towards emphasizing the importance of identifying anaphylactic emergencies and solidifies competency in administration of Epinephrine during times when a nurse may not be available, such as during a field trip or extended day times.

School nurses are trained to deal with many emergency situations. All are CPR trained and are trained to use the Automated External Defibrillators (AEDs) located in each school building. The school nurse contributes to the development of the emergency plan for each school, assists in maintaining a sufficient number of staff who are CPR trained, train staff annually on choking emergencies, and are involved in a variety of committees to review medical need scenarios. School nurses are trained to administer Narcan, which is also available at each school.

Opioid use is a part of everyday media reports. Recently, Governor Charlie Baker addressed the increasing numbers of Opioid overdoses and deaths in Massachusetts, calling it the most dangerous epidemic reaching our youngest population. In March of 2016, the Massachusetts Legislature enacted an Act relative to substance use, treatment, education and prevention (STEP Act) which outlines the

requirements for public schools in the Commonwealth to engage in substance use screening and education. As a result, SBIRT (Screening, Brief Intervention, and Referral to Treatment) was added to the list of health screenings conducted in public schools. SBIRT is a public health approach that involves surveying young people about substance use and providing guidance or referring them to treatment if a problem exists. A successful high school plan was established in 2016-17, and screening is underway. It includes one grade level at both the high school and middle school (grade 10 and grade 8) as required by State regulations. To further cultivate substance use prevention strategies, the Health Services Department continues to work in collaboration with OASIS (Organizing Against Substances in Stoughton) to bring educational initiatives into our schools. The Cardinal Health Care Medication Safety class was presented successfully to all second grade students in each of the elementary schools. The program was recognized nationally at the 2018 National RX Drug Abuse Summit as an innovative early primary prevention program.

The school nurses continue to do health evaluations as a requirement of the Chapter 766 Special Education Law which assists in the identification, evaluation, program planning and management of students with health problems that affect their classroom performance. Nurses ensure compliance with mandated immunization schedules and physical examinations, specifically those required in grades Kindergarten, 4, 7, and 11 and before participation in any interscholastic sport. The school nurse also serves as a vital community resource, linking students and their parents to health insurance, health providers, and other varied resources, which is particularly helpful to families who are new to the town or country.

Stoughton School Nurses are dedicated to the health and well-being of our students. According to the Center for Disease Control's (CDC) Whole School, Whole Community, Whole Child Model, health and education affect individuals as well as the community. Schools are THE most efficient systems for reaching children and youth to provide health services and programs. Our school nurses are in the forefront for sustaining these initiatives as well as integrating health services into the daily routine of schools. As a result, the health and wellness services provided by our school nurses represent an untapped tool for raising academic achievement and improving learning. For all of its support of the

Stoughton School district's health and wellness services, we thank the town for helping us promote and educate healthy youth.

**Report of Stoughton Academy and Stoughton Evening School**  
**Thomas W. McCormack, III, Director of Alternative Education**  
**Stoughton Academy**

Stoughton Academy, established in 1995, continues to grow as a leading high school adult diploma program in the area. We have graduated close to 750 students. All of our students must complete the twelve course requirements, as well as pass the MCAS tests in the areas of Math, English Language Arts, and Biology. The MCAS testing is administered under the requirements of the Department of Elementary and Secondary Education.

Our twenty-third commencement ceremony was held at Stoughton High School on June 12, 2018. Thirty-five students received their high school diplomas before a large crowd of family and friends, who came to share this very special achievement. The sense of accomplishment and pride is always a highlight of our graduation ceremonies. This adult diploma program affords an educational opportunity to many people who have left high school before completing their required program.

Through Stoughton Academy, students are able to enroll in a series of academic courses, offered at standard high school level, taught by certified and experienced secondary teachers. Upon completion of this program and its required courses, many students go on to higher education either at the community college level or at other institutions of post-secondary education.

Stoughton Academy continues to be proud of the reputation we have built within our community as well as surrounding communities. We service Stoughton students, as well as many students from surrounding towns. The program is well respected by the guidance departments in the area, as all of these high schools now accept the credit a student earns from Stoughton Academy as well as all branches of the military. We have offered "Career Night" and brought various speakers to our assembly to offer our students a better understanding of the options they have upon completion of our course requirements. They gain a true appreciation of the difference earning their high school diploma will make in their lives. Counselors recommend Stoughton Academy to many of their students when they may need just one class to meet graduation requirements from their own high

school. Upon completion of the class, Stoughton Academy sends the area high school a transcript for their records and the student is able to graduate with their own high school class in June.

In conclusion, as I complete my fifteenth year, I am honored to have the opportunity to serve as Director of Alternative Programs. The staff and I continue to feel a great sense of pride in being able to reach out to our students and offer them this fantastic opportunity.

Information about Stoughton Academy may be obtained by calling 781-341-8701 or by visiting our website at [www.stoughtonschools.org](http://www.stoughtonschools.org) and clicking on the Adult Programs link.

### **Stoughton Evening School**

We currently offer two programs at Stoughton Evening School, Yoga and Volleyball. Although attendance has decreased a bit from previous years, we continue to seek enrichment programs that the community shows an interest in.

Yoga is still the most popular offering at Stoughton Evening School. We run two classes and each one quickly fills to capacity. Our Volleyball program has expanded, and both nights are very well attended. We would like to continue to expand our Evening School programs (digital photography, A+ hardware software and computer tools) and would welcome any suggestions for class offerings from our residents. If you feel you have something to offer to enhance our program, please call. We welcome new ideas and suggestions. We can be reached at 781-341-8701.

Our course offerings are advertised in the Stoughton Pennysaver and on our Stoughton Public Schools web page.

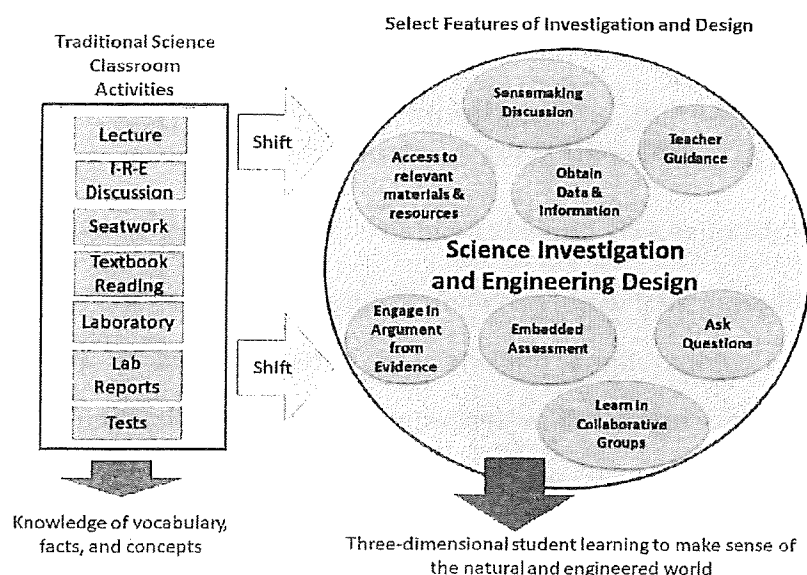
### **Science, Technology, Engineering, and Mathematics (STEM) Curriculum Diane McDonough & Teri Fleming, STEM Curriculum Specialists**

Problem solving and modeling are essential skills students need to engage in scientific and technical reasoning. When presented with rigorous real world problems students have the need to develop perseverance as well as critical and computational thinking skills. Modeling enables students to analyze their thinking and draw conclusions as well as deepening their communication skills. The community and administrative support continue to provide pathways for dedicated staff to support the students as they develop into lifelong learners and thinkers centered around STEM practices.

## Curriculum and Assessment

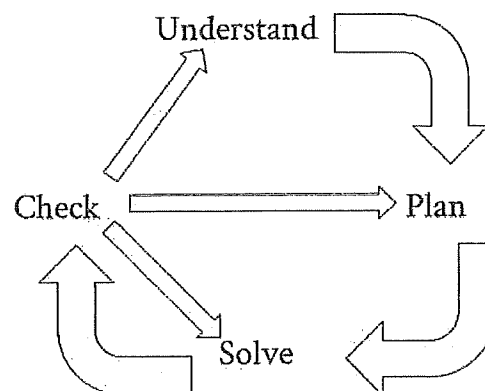
The Science Curriculum has been integrated with the Literacy Standards through NewsELA and the Readers-Writers workshop model. NewsELA is a database of current event stories that support content learning that is currently in its pilot year throughout the district. Elementary science content has been embedded into the Informational/NonFiction Units of Study as part of the Readers-Writers Workshop. Middle and High School access text sets and current articles to expand the application of concepts within the existing units of study. In conjunction with the units of information, students develop their scientific background knowledge and academic vocabulary through informational reading and writing. Staff are using both components to build students technical writing skills through lab report writing and informational research. The implementation of NewsELA and Readers Writers Workshops enhances content knowledge and application in real-world situations through repeated exposure and will provide the foundation for upcoming work on cross cutting concepts and phenomena.

Phenomena and crosscutting concepts has been an emphasis of the Department of Education as the final step in implementation of the new frameworks. Crosscutting concepts are overarching themes or ideas that emerge across the science and technology standards that provide students with common experiences. These concepts provide students with opportunities to explore anchoring phenomena, this enables students to make sense of the science concepts and identify related phenomena. These steps encourage students to develop questions and next steps in the process. It is exciting to move



Stoughton Public Schools from the traditional model of science instruction to an up to date applicable learning style that will enable our students to become the designers of the future.

Mathematics in the district continues to build on computational thinking, reasoning and problem solving. Staff and students are gaining in their ability to use technology enhanced curriculum provided in the enVision program to explain their thinking. To boost the vertical adherence and rigor a Problem Solving Tool Kit was created and rolled out pK-12 using the flowchart for student learning and demonstrating understanding.



The pK-5 team developed the Toolkit to focus on developing not only students' mathematical language but their understanding of the problem solving process aligning to the Massachusetts Standards and the Mathematical Practices. The toolkit contains instructional strategies and resources for teachers to access; these resources will deepen students understanding of the problem solving process across the grade levels. Learning the strategies in the Toolkit will enable students to be more successful with solving math word problems. Each step of the problem Solving process (understand, plan, solve, and check) is taught and modeled for the students. Utilizing these skills to solve problems enables students to understand real-world connections to mathematical concepts and develop reasonable solutions.

Secondary built the ToolKit to be completely interactive and online accessible. Using state, district and classroom resources the toolkit consists of vocabulary and concept continua allowing teachers to visualize when and how students were exposed to prior knowledge standards. The math practices were defined and resources for supporting instructional strategies by the practices provided. There were sections created for use of and instruction through the use of technology, graphing calculators, manipulatives and equation editors found in the curriculum and through state assessments. The team will continue to develop the use of the ToolKit this year as student work exemplars are being collected and will be scanned in to provide aligned scoring through team created rubrics. Due to the nature of problem solving the communication between science and math teachers has allowed for science based



content to be embedded in the practice problems and assessments found on the trimester, midyear and final exams.

Engineering continues to be embedded in the science content area for elementary students. At the middle school all students enjoy a trimester of learning in their grade level STEM classes. The high school classes continue building off of the strong foundation created by the staff by providing both Robotics and Engineering classes. This year Stoughton has added a universal robot to the K-12 program, Ozobots. The Ozobot company is now teaching coding and creativity to over 10,000 schools across the United States. The robots fit in your palm and have multiple access for coding from drawing basic lines on a paper to creating color codes for instruction with markers and onto online 'Ozoblocky' coding for the more advanced. These are robots that enhance literature by recreating stories on paper. They are building blocks for bringing music into the classroom as students make their robot dance across a paper. Students build perseverance and problem solving as they learn to design a pathway for the robots that meet given constraints, or work on challenge competitions. Through the remainder of this year and into next year the Ozobot lessons are being piloted across the district, the lessons are being developed and embedded into the curriculum K-12 classrooms.

Technology continues to provide pathways for cross curricular and content learning experiences throughout the district. iPads and Chromebooks are used in elementary through high school classrooms; through the Clever program students quickly access curriculum resources such as NewsELA, EverFi STEM, Scholastic, Common Sense Media and Tynker. Students are blocky, html and python coding through Code.org, Scratch and Cad programs. The need to continue to develop basic typing technique requires the elementary STEM/Tech classrooms to provide routine typing instruction. Continued exposure in the regular classroom and available home practice are strongly suggested to build muscle memory and typing skills at earlier ages.

Teachers of students in grades 3-12 administer benchmark assessments periodically throughout the year that give teachers immediate feedback on how students are meeting academic standards. Benchmark assessments are taken online through SchoolNet utilizing the Test Nav platform, which is identical to MCAS. The similarity in test structure and technology prepares students for the state assessments. The middle school Math and Science Departments revised the initial trimester

assessments, with analysis of their effectiveness occurring after each exam. This consistent exposure allows students to increase digital literacy while also utilizing digital features of the equation editor to write a constructed response to a multi-part item that includes calculations and explanations to a problem or set of problems. Teachers at all levels continue using reports in Schoolnet, including item analysis, standards performance, skills analysis, and individual student profiles to make decisions for classroom instruction.

### **Professional Development**

The Curriculum Team provides learning opportunities for the staff with a focus on improving instructional strategies and creating positive learning environments for student achievement. Educators in the departments of Computer Science, Mathematics, and Science, Technology and Engineering have attended conferences and workshops to advance their knowledge in their content area. Highlights from the conferences and workshops including state networking teams, state and local conferences for STEM, Science Inquiry and Math Proportional Reasoning and Vertical Alignment are further detailed in building report pages.

The goal of the Massachusetts public K-12 and adult education system is to prepare all students for success in life. DESE's strategic plan identifies five core strategies to accelerate our pace of school improvement. STEM education prepares our students to solve real world problems using their critical and computational thinking skills. As the programs continue to build in strength, integrity, and focus, through the support of the Stoughton community, our students are provided the exposure to become the future problem solvers, innovators, and designers of the future.

### **Humanities Curriculum January 2018-January 2019**

**Contributed by Ashley Goldstein and Eileen Sprague, Humanities Curriculum Specialists**

English Language Arts (ELA), World Languages, and History/Social Studies departments ensure that the skills and understandings students learn in the Stoughton Public Schools reach far beyond the classroom walls. Students regularly perform the critical reading necessary to understand, enjoy and navigate high-quality literature and informational texts, both digitally and in print. Instructional practices across the content areas provide opportunities for students to demonstrate reasoning and gather knowledge that develops them into responsible, global citizens. Beginning in preschool and

progressing vertically through grade 12, educators in the humanities departments support the development of reading, writing, speaking, and listening skills, building a foundation for creative and purposeful expression in language that prepares our students to enter college and the workforce ready to succeed.

With the adoption of the *2017 Massachusetts Curriculum Framework for English Language Arts and Literacy*, a committee of elementary educators and administrators formed to develop a district-wide literacy vision statement and action plan as a blueprint for improving student achievement.

***Through the use of multiple strategies and by promoting a literacy-rich environment that represents our diverse community, we will provide literacy instruction that teaches children to read, write, listen, and speak effectively. We are committed to our students developing into lifelong learners, academically and socially.***

*~Superintendent of Schools, Deputy Superintendent, PK-5 Humanities Curriculum Administrative Supervisor,*

*Elementary Principals and Literacy Leadership Committee (September 2018)*

The vision statement also outlined the district's foundational beliefs and the pillars of instruction. This outline includes, but is not limited to: 1) using data to inform instruction and improve student performance, 2) utilizing a specific and structured framework for responsive teaching, 3) providing daily opportunities for students to engage in authentic reading and writing practice, 4) building a classroom community through the use of diverse literature, 4) focusing on academic discourse, and 5) providing opportunities to communicate and express ideas digitally. The vision statement will be used to guide all future decisions regarding instruction, programming and resource allocation.



Access and choice are essential components in any literacy-driven curriculum. In Stoughton, we value these qualities and demonstrate that through the types of resources and experiences that we bring to

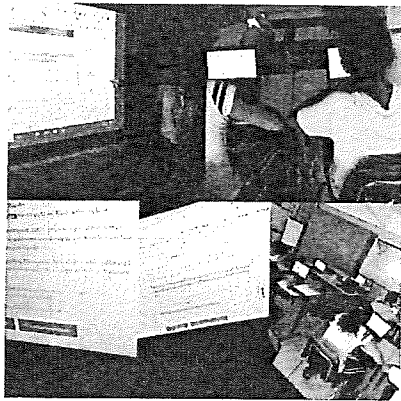
our students. Initiatives in our district help build a culture of literacy year-round, including the continued momentum surrounding summer reading. This year, middle school readers experienced a new summer reading curriculum that offered them choices in the text that they would read over the summer. The summer reading selections were diverse, relevant, and offered students an opportunity to experience the world through the pages of a book. O'Donnell Middle School reading students now have access to an independent reading library that boasts over 550 new titles that the students would be able to find on the bestseller shelves of their local bookstore. Now, these students have these titles at their fingertips and will be able to use them to reinforce key literacy skills that they learn in their reading courses.

The district was able to use the results of the *Scholastic Summer Reading Spotlight: Stoughton 2017* to communicate the importance of access and choice for *all* students. This summer the Stoughton Public Schools funded the purchase of books for students, preschool through sixth grade, to support summer learning. All elementary students were able to self-select five free, brand-new texts to add to their at-home libraries. This commitment has positively impacted the learning and attitudes of students throughout all the schools. Having students choose their own books to read over the summer communicates the value of honoring student choice, interests and opinions - while simultaneously communicating that reading every day is important, especially in the summer. Each school planned Beach-themed Kickoff Events to inspire students to set reading goals throughout the summer months.



2018-2019 was a year of collaboration, new partnerships, rich resources, curriculum renewal, and inspired learning for Stoughton's humanities educators and students. This year, we embarked on a new partnership with *Newsela*, an instructional content platform that integrates nonfiction and digital literacy skills into the classroom. *Newsela* is committed

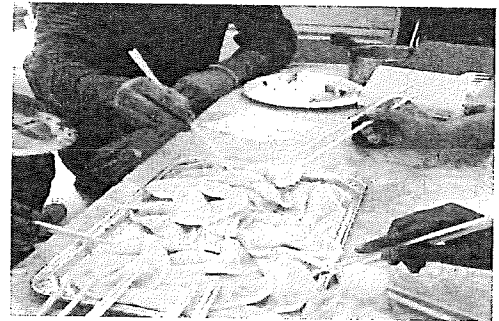
to supporting Stoughton educators and students in becoming adept, revolutionized digital citizens that have access to the most relevant, current resources. Educators participated in comprehensive



professional development and the students have been exploring the robust digital content, learning how to meaningfully engage with technology in the classroom. Stoughton's partnership with *Newsela* led to an opportunity to customize the *Newsela* digital platform so that it directly supports the district's grades 3-12 History/Social Sciences curriculum. This curation project focuses on alignment with the new *2018 Massachusetts History and Social Sciences Curriculum Frameworks*. The Stoughton Public Schools also continues to

strengthen relationships with other renowned professional development and resource providers such as: *Primary Source* and *Facing History and Ourselves*. These organizations continue to be leaders in engaging educators and students in important global conversations about racism, injustice, and inclusivity.

Educators in grades K-2 have now been implementing the *Wilson Foundations*® curriculum for two years. *Wilson Foundations*® helps support the Response to Intervention (RTI) framework, providing Tier 1 research-based instruction. This curriculum is a multisensory, structured language program that aims to ensure all students develop a critical foundation



for reading. The systematic and explicit instruction emphasizes key reading skills with a focus on phonics. The approach to instruction has provided educators and students with common language and tools that are consistent. It has also been discussed as a benefit for our students who move from one school to another in the middle of the year to ensure there is no interruption to their learning. Students are making significant gains with the program and taking these skills with them as they progress to the upper grade levels.

High School English Language Arts educators channeled the spirit of the *2017 Massachusetts Curriculum Framework for English Language Arts and Literacy* and used 2018 as an opportunity to renew and digitize their curriculum into interactive documents. Educators enhanced existing guides and resources to reflect the diverse themes interwoven into the curriculum. Inspired learning continues to take place in the world language and history classrooms. Students participate in learning experiences that challenge their thinking, shift their perspectives, and celebrate creativity. Middle school students had the opportunity to participate in an onsite museum, *Historia Antiqua*, which brought ancient Greek and Egyptian artifacts into the hands of our middle school students. The students were able to explore, research, and connect their learning through this interactive lesson. The world language program continues to grow at the secondary level now offering French, Spanish, Mandarin, Latin, and American Sign Language. Stoughton's language initiatives continue to rival the top programs in the region, incorporating authentic cultural experiences that cultivate our students into global citizens. This past year, the Mandarin language students participated in an authentic culinary experience by making mooncakes and dumplings from scratch to learn about Chinese culture and the importance of collaboration.

The Stoughton Public Schools humanities programs promote powerful understandings that relate to local, national, and global contexts. The well-balanced curriculum and rich resources offer students a window into the world that inspires them to become collaborators, communicators, and innovators whose education and successes will revolutionize the future.

ANNUAL REPORT  
of the  
SOUTHEASTERN REGIONAL SCHOOL  
For the Year Ending 2018

## **Southeastern Regional Vocational Technical School District**

Robin Gamzon Zoll, Stoughton Representative on the School Committee  
rzoll@sersd.org

The Southeastern Regional Vocational Technical School District consists of a four-year public high school and a post-secondary technical institute. During 2017-2018, the high school offered twenty career majors to students from Brockton, East Bridgewater, Easton, Foxborough, Mansfield, Norton, Sharon, Stoughton and West Bridgewater. The Southeastern Technical Institute offered the following day programs: Practical Nurse, Medical Assisting and Dental Assisting. Evening programs included Cosmetology, Culinary Arts, Electrical, Enrichment classes, HVAC, Medical classes, Phlebotomy, Plumbing and Practical Nurse.

The District School Committee consists of ten dedicated individuals elected from the communities of Brockton, East Bridgewater, Easton, Foxborough, Mansfield, Norton, Sharon, Stoughton and West Bridgewater.

The 2018-2019 District operating budget for Southeastern was \$25,369,688 which reflected an increase of 3.3% over the previous school year. The Southeastern Regional District's enrollment was 1,507 students of which Stoughton had 111 students or approximately 7.4% of the total enrollment. Stoughton's assessment for 2019 was \$1,223,054.

### **Southeastern Regional Vocational Technical High School**

Southeastern Regional Vocational Technical High School is a four-year public high school serving the young men and women from the City of Brockton and the Towns of East Bridgewater, Easton, Foxborough, Mansfield, Norton, Sharon, Stoughton, and West Bridgewater.

At Southeastern this year, students chose from twenty career majors in preparation for life's opportunities and challenges. Our school combines a rigorous academic curriculum with challenging vocational and technical studies to help students realize their full learning potential.

The schedule was designed to have students alternate between academic and technical coursework. This process promotes integration of studies and helps bridge the gap between theoretical and practical experience.

The hands-on approach to learning helps reconnect students to education, and provides the basis for life-long learning—an essential skill in today's highly competitive global market.

Upon graduation, students have the choice of furthering their education in any two or four year institution, internships, certification programs, military service or going directly into the workforce.

**Exploratory Program**—The goal at Southeastern is to have students choose a career major that excites them about school and education. Recognizing the fact that many incoming students had not spent much time considering their future, we developed a Freshman Exploratory Program which combines career counseling, career exploration, academic studies, and testing to help students make the right decision. Ninth grade applicants selected several technical areas they wished to explore. The exploratory program consists of examining many different program areas. Parents were encouraged to participate by asking their child about each program and by attending Freshman Parent Meetings.

Near the completion of the 9th grade, students were asked to choose a career major. Every effort was made to place students in their preferred career. Acceptance into many programs was highly competitive



and students were ranked based on their effort, grades, behavior, and attendance. It was imperative that ninth grade students did well in all their classes, maintained nearly perfect attendance, and avoided behavioral issues. Students not getting their first choice were assigned an alternate program and placed on a waiting list. All our programs prepare students for high-demand, high-paying career fields.

**SkillsUSA Massachusetts**, in partnership with business and industry, provides opportunities for members to develop individually and improve teamwork, leadership and professional skills through education, training, service, and competition. SkillsUSA provides quality education experiences for students in leadership, teamwork, citizenship and character development. It builds and reinforces self-confidence, work attitudes and communication skills. It emphasizes total quality at work, high ethical standards, superior work skills, life-long education and pride in the dignity of work. SkillsUSA promotes understanding of the free enterprise system and involvement in community service activities. Competitions are held at the district, state and national levels.

**The Cooperative Education** program provides supervised workplace employment opportunities and learning experiences for qualified high school students. The Co-op program was based on an agreement developed among an employer, a student, and the high school staff. All students were eligible to participate in Co-op, provided they met the basic qualifications required by the school and employer. During the 2017/18 school year, 131 students were successfully placed on Co-op.

The process began when students were recommended by their vocational education teacher as being ready to work in the trade. These “job-ready” students were matched with an employer who offered work hours in a job related to the student’s career program. Students participated in Co-op during their technical-vocational cycles.

Seniors who were enrolled in a vocational program for a minimum of two years and exceptional eleventh grade students with two years in the program were recommended by their vocational instructors to participate in this program. The decision to accept a student for Co-op was based on the student’s vocational skill level, academic grades, attendance, and conduct records. Students were required to have OSHA training and employability certification.

### **Academics**

Southeastern Regional offers a full and rigorous series of academic classes comparable to any comprehensive school. A common misconception about vocational school academics is that they are “easier” because students are only here to learn a trade. In actuality, students who attend a vocational school who apply themselves are challenged more extensively than comprehensive school students. Not only do vocational students have the opportunity to gain skills in a specific trade, but they will also be on track to attend a four-year college by working through academic courses.

**Small Classes**—Our very small class sizes afforded all students the opportunity to be exposed to honors level content and assignments while working in an integrated classroom on the standards in the Massachusetts Frameworks. Academics in a 21st century vocational school were developed to ensure that students who take full advantage of our offerings would have more opportunities for high level jobs and greater success in the future.

**Committed Staff**—The Academic Department philosophy is that each teacher will strive to create and foster an environment that promotes students’ confidence and their motivation to learn. The staff is committed to implementing our standards-based curriculum (in alignment with the guidelines prescribed by the Department of Elementary and Secondary Education) in order to adhere to a clear and rational structure through which students, teachers, and parents can assess mastery. To ensure academic rigor, Southeastern is committed to differentiated instruction and inclusive classrooms because all students have the right to be exposed to the same high level curriculum. The Southeastern community understands and

respects that our students are 21st century learners. Along with implementing traditional reading, writing, math, and critical thinking skills, we continue to be in the educational forefront by accommodating individual student needs, by embracing technology, by fostering skills that support success in vocational areas, and by making efforts to stay current in each field of expertise for the benefit of Southeastern students.

**Honors and Advanced Placement Commitment**—All students were exposed to a rigorous grade level appropriate curriculum in academic areas. In order that all students would have the opportunity to excel, students were able to make the honors commitment in one or more academic courses. In an academic class, all students were expected to meet the standards of the core curriculum. Those who wanted to could receive honors credit and go above and beyond elected honors coursework, in person or online.

Honors coursework was designed for the independently motivated learner who chose to prepare rigorously for college level expectations. Honors students were required to work independently on multiple tasks at a given time. Honors students had to be personally organized, disciplined, task committed, read above grade level, and be self-motivated.

Honors students were expected to complete the entire core curriculum in addition to the projects, assessments, presentations, and readings that were required for honors students in a particular course/grade level/subject area. Work was assigned during vocational cycles and relied heavily on our web-based tools for learning. Honors students were required to have access to the internet at home, plan to use our computer labs, or plan to use their local library. Additional grade point average weight was given to students making the honors commitment, which could result in a higher class rank.

**Virtual High School**—Students who had proven to be independently motivated learners in all courses or in a particular content area, aspiring to attend a four-year college, were recommended to take one or more Virtual High School courses during their sophomore to senior years. These students were required to be able to work independently on multiple tasks at a given time, be personally organized, disciplined, task committed, read above grade level, and be self-motivated.

Classes were teacher facilitated and took place entirely over the internet. Class sizes were limited to 25, with an emphasis on interaction between teachers and students. It included student-centered activities and discussions. Students were able to post work to their class anytime, day or night. Classes followed a semester schedule and assignments were due at specified weekly intervals. Students who were recommended for VHS, and made the yearlong commitment, were enrolled in two semesters of four-credit courses or one year-long eight-credit course. To ensure students stayed on track, students reported to a monitored computer lab for one block each academic cycle. The most recent course catalog is available by clicking “Catalog” under “Programs and Courses” at <http://thevhscollaborative.org/>.

VHS courses are monitored regularly and adhere to the National Education Association’s (NEA) recommended course guidelines for high quality online courses. Students enrolled at the Standard, Honors, Pre-Advanced Placement, or Advanced Placement level. Advanced Placement testing takes place yearly at Southeastern.

### **Athletics**

There is a wide selection of athletic activities available to students at SRVTHS. For information regarding the Athletics Schedule or registration, please contact Athletic Director Dan Tripp: [dtripp@sersd.org](mailto:dtripp@sersd.org), 508-230-1279.

### **Student Activities**

There are many activity choices at Southeastern Regional. The following are just a few of the options:

Business Professionals of America, Community Service Club, Distributive Education Clubs of America (DECA), Drivers' Education, Gay, Straight Alliance Club (GSA), National Honor Society, Non-Traditional Support Group, Peer Leadership, SADD, Ski Club, SkillsUSA, Student Council, Southeastern Travel Club and the Yearbook.

Participation in SkillsUSA and DECA provides Southeastern Regional students with the opportunity to earn local, state, and national awards for excellence in the technical skills they are learning at Southeastern Regional.

In addition to the above activities, Southeastern Regional offers school dances, Homecoming, Junior and Senior Proms, Winter Ball, Sports and SkillsUSA Award Dinners, field trips, and a variety of special events.

Periods 9-10 returned in the Fall of 2017. Some of the choices offered to students for the 2017—2018 school year included Drama Club, Basketball Shoot Around, Intramural Soccer, Weight Lifting, Home Cooking, Chess Club and The Southeastern Bass Fishing Team.

### **Southeastern Technical Institute**

The Mission of the Southeastern Technical Institute is to transform students into lifelong learners, and transition graduates into entry-level positions within their career field. The Mission and Goals are organized around four core philosophies; the Mastery of Foundation Skills, the Development of Interpersonal Skills, Proactive Student Engagement, and a commitment to Stretch Learning Initiatives.

In the past 51 years, Southeastern Technical Institute has provided training in several vocational areas, constantly striving to meet the training needs of our students and area businesses. This year, the Technical Institute housed day and evening Practical Nurse programs, a Medical Assisting program, Heating, Ventilation, and Air Conditioning program, Culinary Arts, Cosmetology, Dental Assisting, Electrical and Plumbing programs. In addition, there were several evening part-time programs designed to meet the training needs of our community.

In 2018, Southeastern Technical Institute received approval from the Department of Elementary and Secondary Education to offer evening Advanced Manufacturing programs (Precision Machine Engineering and Metal Fabrication/Welding).

In 2018, STI began offering Dual Enrollment which is a partnership with in-district high schools that enables high school seniors to attend STI during the last semester of their senior year. After graduating high school, students continue in their selected program and graduate from STI within six months to one year with industry certification.

The STI participated in the Southeastern Regional School District's Program Advisory Committee, advising, assisting and supporting school personnel to improve planning, operation and evaluation of a program area, based on adequate and timely information as to workforce and job development demands or job market trends, technological developments, training alternatives and other factors affecting the quality of the programs.

### **Stoughton's Class of 2018 Graduates**

Megan Barry  
Kyle Burns  
Jessica Chabre  
Matheus De Moraes

Nicholas DeITufo  
Cristian Dorcena  
Joshua Faustino  
Benjamin Feldman  
Sabrina Florival  
James Foye  
Essence Frederick-Ekman  
Jaymie Hadley  
Stephen Kelly  
Phillip Lafond  
Mickaela Loonie  
Renee McDade  
Kiernan McKay  
Larry Mireku  
Salvatore Munafo  
Eduardo Oliveira  
Caio Reboucas  
Evelyn Ryder  
Salvatore Spacco

**FOR MORE INFORMATION**

Additional documents and information may be accessed at our website at <http://www.sersd.org> or [www.stitech.edu](http://www.stitech.edu).

**TOWN OF STOUGHTON**

**EMPLOYEE SALARIES**

**2018**

Name	Employee Gross
RIZZI, MARGUERITE C	197,148.01
HARDY JR., ROGER	170,902.42
MCGOWAN, DANIEL J	167,994.99
TISDELLE, MARC	167,113.52
MCNAMARA, DONNA	164,429.32
BONNEY, JOHN	163,418.71
BREEN, SCOTT	158,396.04
FORD, JONATHAN D	157,491.42
BARKER, EDWARD	155,140.94
CONFORTI, DAVID	153,771.69
LARACY, MICHAEL K	152,080.70
DESOUSA, JOSEPH	151,063.87
COVINO, THOMAS	150,064.22
BARBER, DANIEL	148,967.25
MEROLA, MICHAEL	146,470.07
O'CONNOR, JAMES	146,262.09
MURPHY JR, THOMAS	145,484.35
HOLMES, BRIAN	143,157.82
TRACEY, WILLIAM	141,600.41
FITZGERALD, THOMAS	139,996.80
HORSFALL, CRAIG	138,649.80
WELCH, ROBERT	137,774.11
LIMA, KEVIN	137,572.61
HARTFORD, JOHN	136,583.93
HANSLER, TIMOTHY	135,536.25
OWENS, JOHN	134,594.95
FARWELL, WILLIAM T	134,417.01
JENKINS SR, DIN	133,616.75
DOYLE, MICHAEL	132,549.40
MILLER, JULIETTE A	129,889.04
MEDINA, MICHAEL	129,299.00
BARKOWSKY II, WILLIAM	129,102.82
RUSH, JAMES	128,622.28
MCNULTY, THOMAS	125,484.13
GUGLIA, DAVID M	125,429.05
PECK, MICHAEL	124,623.39
JARDIN, LYNNE M	123,278.07
COLANTONIO, MATTHEW	122,704.58
MULVEY, MAUREEN A	122,661.09
GROVER, CHRISTOPHER	122,326.29
DERBY, NATHAN A	122,214.22
LYDSTONE, JOHN	121,945.86
SAMPSON, CAROLAN	120,624.26
GOLDBERG, GREGORY	119,339.15
BERTRAM JR, JAMES	118,921.43
CARROLL, TIMOTHY	117,624.85

MCNULTY, PHILIP A	117,252.80
BULLOCK SR, ROBERT	117,021.44
WHELAN, LISA	114,931.10
FEENEY, LYNDIA J	114,127.00
DONAHUE, RYAN M	114,047.59
O NEIL, MICHAEL	113,277.97
GALLIVAN, JOHN P	113,141.12
CURTIS, ALLAN	111,978.46
BARRETT, SANDRA	110,987.10
TURNBULL, HILARY L	110,974.83
MCGEE, RYAN	110,381.94
CARMICHAEL, DANIEL	109,862.71
HARDING, JOEL V	109,077.97
O'NEIL, GEORGE	108,976.06
DAVIS, CHRISTOPHER	108,821.18
CARROLL, MICHAEL	107,992.76
PAINTEN, DAVID L	107,746.84
SPINTIG JR., FREDERICK	107,634.79
NICHOLS, JANET L	107,018.55
JASMIN JR, RICHARD	106,841.60
NEWBURY, BRADFORD	106,600.04
CARREIRO, WILLIAM	105,982.85
CAMPBELL, DOUGLAS	105,962.50
CANCELLIERI, ROBERT C	105,900.00
GRASSO, KAREN M	105,896.99
CURTIN, JAMES	105,404.10
BRACKETT, JAMES	104,656.90
CAMPBELL, JAMES	104,615.27
BASLER, PATRICIA	104,196.20
BRUCE, JANIECE	104,196.20
FLANAGAN, RYAN	103,981.39
ROWE, WILLIAM	103,896.20
MACDONALD, KAREN	103,896.20
LETENDRE, ROBERT	103,791.81
GRASSO, RICHARD	103,671.96
COLUMBUS, LAURIE A	103,661.83
FARWELL, MATTHEW	103,557.36
KELLOGG, KIMBERLEY A	103,450.24
BURAK, HALLIE J	103,393.03
FLEMING, TERI L	102,868.09
FEIST, ERIK	102,414.23
MEYER, BARBARA W	102,200.48
BULLOCK, KAREN M	102,011.09
BONTYA, ALAN J	101,880.87
SILVA, THOMAS F	101,753.16
KUHN, ROBERT	101,599.72
PARKER, DEBRA M	101,043.67

MCCORMACK, THOMAS W	101,012.22
CARR, CHRISTINE K	100,997.42
CAMARA, STEVEN	100,570.83
LEBLANC, PAMELA J	100,485.73
CAREW, BRYAN F	100,481.04
FLEMING, DENISE M	100,288.32
HIGGINS, LAURIE J	99,971.11
GORMAN, WILLIAM B	99,884.11
COUGHLAN, SHEILA L	99,875.38
PIRRI, ANTHONY T	99,620.83
SACOCO, MAUREEN	99,303.89
TUCKER, HEATHER N	99,114.34
RUSCHIONI, JANEAN M	99,048.04
MOKRISKY, BRYAN	98,775.08
WIEBE, AMY P	98,573.00
BUSCHENFELDT, KATHLEEN A	98,530.39
MCNAMARA, JAY	98,501.22
MEDEIROS, ALBERT	98,492.16
O REILLY, RACHEL E	98,492.14
SPRAGUE, EILEEN M	98,411.56
HARRISON, JACQUELINE R	98,367.49
GIBBONS, JOSEPH	98,300.00
GALLAGHER, COLBY J	98,270.75
MOLL, HILARY	98,259.86
DONOVAN, MELISSA A	98,161.33
RUBIN, JOEL S	98,103.39
DALEY-DICASTRO, MARY	98,024.61
SARAIVA, AMY J	97,919.60
CONLON, JAMES	97,892.00
ATWOOD, MELANIE A	97,832.03
SHROPSHIRE, PATRICIA J	97,782.30
GAGNE, JONATHAN	97,652.01
SMITH, NOREEN	97,650.00
FARIA, SHAWN	97,624.65
CHATSKO, DEANNA	97,624.40
WHITE, MARYELLEN	97,595.73
FONTINHA, JOSEPH	97,505.72
DONOVAN, DIANA L	97,443.69
SMITH, BRIAN	97,247.98
GIFFUNE, PAUL	97,191.36
CATRAMBONE, ELIZABETH	96,933.41
DONAGHY, ERIN K	96,913.19
SHUEL, ERIC	96,853.95
KENNEALLY, ROBIN A	96,359.89
SOMMERS, CARY A	96,343.39
MACKAY, JILL K	96,148.65
SOLOMON, ROSS M	96,143.39



DUCHARME, LAUREEN A	96,130.27
RUSSELL, SHERIDAN L	96,130.27
SCULLANE, AMY W	96,100.43
O CONNELL, MOLLIE R	95,970.70
JOHNSON, MELISSA M	95,967.78
BULGER, KATHLEEN M	95,812.43
FLEISCHMAN, KELLY A	95,768.69
GOLDBERG, JILLIAN S	95,742.83
KENNEDY, MEG D	95,691.70
COLLAMORE, ELLEN M	95,608.69
RONDEAU, LINDA S	95,578.34
HAYES, MEGHAN F	95,568.69
GOLDSTEIN, ASHLEY M	95,523.61
INGRAO, MICHAEL W	95,368.69
REGAN, JAIME M	95,368.69
BORGES, SALLY	95,368.38
BROOKSHIRE, CORINNE L	95,296.95
LEE, SAN S	95,286.17
SLAGEN, JESSICA K	95,148.75
CLOUGH, RUSSELL D	95,000.22
ARMOUR, MICHAEL J	94,881.86
AUGUSTUS, MARJORY A	94,802.74
STRACHAN, ALLYSON M	94,667.49
CORRENTE, CAROLYN K	94,379.07
NEWCOMB, LORI A	94,243.85
MCCABE, SUSAN L	94,231.56
LOCKHART, MICHELLE	94,070.69
GREABLE, SARAH E	94,049.49
SOMERS, DEREK	94,042.04
AKELL, AMY	93,900.24
HEALEY, WILLIAM	93,859.30
BLANCHARD, LYNN A	93,853.40
SHUTE, ANNE M	93,817.49
DECELLE, KEVIN	93,806.04
MAMEDOVA, YELENA	93,770.39
PEARL, KATHARINE H	93,770.39
O MALLEY, CHRISTINE J	93,620.72
ANGELOS, JENNIFER T	93,617.49
FORSMAN, PRISCILLA M	93,617.49
WILLIAMS JR, PAUL	93,611.03
KALEN, KENNETH J	93,486.44
DEMAYO, KRISTEN R	93,447.20
JACKSON, ELIZABETH D	93,426.71
LINEHAN, JULIE L	93,381.56
DACEY, ROBERT	93,277.70
KELLEY, CHAD R	93,236.70
KELLY, JENNIFER A	93,079.65

SMEDILE, JANINE R	92,935.99
DEVINE, ROBERT	92,907.45
ROSEN, FELICIA R	92,797.31
DONOVAN, JOSEPH D	92,766.70
KAPLAN, DONNA L	92,653.44
SOUSA, JOANNE C	92,653.35
DELONG, ELIZABETH L	92,503.99
INGRAO, MELANIE A	92,503.99
WHITTAKER, LAURA J	92,407.68
WALLACE, CATHERINE E	92,154.15
FIDLER, LAUREN E	92,128.89
NADEAU, PENNY S	92,111.82
FANNONEY, NICOLE E	92,081.72
WILBUR, KERRY L	92,052.86
GUSTAITIS, KATHLEEN A	92,052.70
MONAHAN, KATHLEEN A	91,956.93
SMALL, DEREK A	91,934.44
KELLOGG, WILLIAM J	91,902.70
MORRISON, CARRIE L	91,902.70
WASHBURN, KIRA J	91,902.70
WELCH, KRISTEN	91,902.70
MAHON, CHRISTINA	91,902.70
GAIR, ROBERT	91,888.28
DILLON, WINI T	91,870.88
MACDONALD, JILLIAN A	91,636.99
DANCEY- BEAULIEU, ALYSSA	91,590.71
BRYANT, JANICE L	91,362.78
LEVESQUE, KELLY L	91,338.29
ANDERSON, MAUREEN M	91,156.73
SWEENEY, PATRICIA M	91,136.32
PUERNELL, STEPHEN	91,110.93
FIDLER, KATHLEEN A	91,041.65
NARDO, MARISA A	91,041.65
WASOKA, ANDREA J	91,041.65
JARDIN, DAVID	91,012.01
BEAULIEU, CRAIG A	90,769.17
HARVEY, PAUL	90,599.01
BIRKEMOSE, ELIZABETH R	90,576.71
BOORNAZIAN-MACDONALD, PAT	90,576.71
FINNEGAN, KRISTEN A	90,576.71
GALLAN, KRISTIN M	90,576.71
JOY, DAYNA M	90,576.71
RELIHAN, SARAH A	90,576.71
LEWIS, KATHERINE B	90,576.71
MANCHESTER, BETH A	90,576.71
O CONNELL, KAREN E	90,576.71
SPIROPULU RIGAS, EKATERIN	90,576.71

FRATTASIO, CHRISTINA L	90,537.17
BABB, JAMES	90,423.14
GALANIS, AMANDA S	90,340.63
CRIMMINS, JANET	90,195.00
KING, MERRILL S	90,088.44
DONOVAN, WILLIAM J	89,898.91
FOWLER, JEREMIAH	89,487.80
CARLTON, KEVIN	89,375.49
HORNE, JENNIFER M	89,316.83
DUNKLEE, REBEKAH M	89,243.90
ERNST, BRIAN	89,219.26
WALSH, STEPHANIE J	89,158.86
LECLAIR, ROGER	89,122.82
KALIANIOTIS, NICOLE J	89,070.33
GETCHELL, ERIN E	89,017.35
SASIN, COURTNEY	89,014.86
MEDEIROS, TIMOTHY	89,013.66
MELLYN, SCOTT	88,895.94
AMARU, LEAH M	88,873.34
RAEKE, ELINOR E	88,855.94
DUKE, KAREN J	88,846.86
GADA, MATTHEW	88,844.79
BERNSTEIN, LAUREN R	88,803.10
NUTTING, ELIZA A	88,776.86
GUILLOTTE, TIMOTHY	88,732.06
BUIEL, KIMBERLY A	88,726.86
CEDERQUIST, LORI	88,726.86
CRAVEN, KARINE	88,726.86
DAILEY, SHARON L	88,726.86
DORION, JOHN G	88,726.86
IPPOLITO, LAURA A	88,726.86
KILLION, RACHEL L	88,726.86
MONTGOMERY, YVONNE E	88,726.86
O HARA, MARGUERITE	88,726.86
PROCTOR, CATHERINE E	88,726.86
SIMPSON, JENNIFER A	88,726.86
THIBEAULT, CASSANDRA	88,726.86
VELOZO, NICOLE E	88,726.86
SPEARS, CHRISTINE M	88,605.39
SCANLON, JESSICA	88,605.39
BONDA, LINDSAY	88,601.74
QUINN, MARY L	88,485.26
NUTE, PAULA	88,467.40
DOHERTY, MAUREEN	88,467.40
ROCK, SUSAN M	88,237.54
GOLDBERG, JUSTIN	88,167.35
GILBERT, EDWARD G	88,116.85

DEL MASTRO, ROSANNA	87,991.36
REARDON, JOHN	87,918.35
DOHERTY, REBECCA L	87,895.84
VALAIR, CAITLIN G	87,646.29
BOURGET, GREGORY	87,360.55
JACOBS, JENNIFER	87,236.97
FISHER, SANDRA G	87,154.73
COWGILL, MICHAEL	86,873.50
CHIPMAN, DONALD	86,872.18
EGAN, DANIEL A	86,605.06
FARQUHARSON, LIZA M	86,589.29
ZBINSKI, SHEANNA	86,559.80
DRUMM, MEGAN M	86,037.24
SULLIVAN, JENNIFER	85,979.25
HUSSEY, JOHN	85,950.70
MACOMBER, JACKSON	85,865.36
TOMECEK, KERRY A	85,837.05
FOLEY, PATRICIA A	85,740.03
MURPHY, KENDRA A	85,740.03
KELLY, ANDREW	85,678.42
BERTELETTI, KRISTIN M	85,674.61
LYDON, AMY C	85,674.60
PERRY, MERIDITH T	85,674.60
BENOIT, STEPHEN	85,618.80
DENNENO, PETER	85,576.62
LARACY, TYLER	85,511.06
HOFFMAN, ERIC	85,420.07
MCCAFFERTY, PAUL	85,245.22
CALLAHAN, TIMOTHY	85,231.86
DENNENO, VICTORIA M	85,194.82
HARKINS, BRIAN	85,066.25
TILLEY, ALICIA L	84,868.74
VISSER, JOSEPH	84,853.59
BECHET, KEVIN M	84,764.44
CARTER, CHRISTINE A	84,466.90
RODRIGUEZ, GIOVANNI	84,381.92
LEONARD, ANNMARIE	84,289.91
ROSE, JOSEPH	84,283.28
MCCARTHY, PAMELA	84,204.40
KOWALCZYKOWSKI, ROGERIA	83,926.80
FURIOSO, ANGELA M	83,873.66
SMITH, BRIAN	83,810.98
JAMIEL, CAITLIN A	83,762.22
MCGRATH, PAUL D	83,718.21
MONTY, JOSEPH D	83,669.41
BONNEY, MICHELLE M	83,539.91
FUGATE, SHIRLEY	83,539.91

PRUDDEN, DAVID	83,539.91
GUNNING, JOHN	83,539.91
SILVA, LEON	83,349.56
O NEIL, DAVID W	83,339.75
POLILLIO, FAYE L	83,137.60
BARRETT, SUZANNE	82,671.54
RILEY, NANCY J	82,658.61
HARROP, BRIAN	82,643.70
CHEEVER, HEATHER	82,628.18
DWYER, WESLEY	82,584.66
PERRY, LAWRENCE	82,572.00
PIRES, ANDREA J	82,557.80
ROSENTHAL, JESSICA M	82,328.60
FERREIRA, MICHAEL	82,232.97
CABRAL, RYAN	82,149.09
VELAZQUEZ, JAIME	81,780.80
NICKELSON-MANN, CHRISTOPH	81,686.13
ERICKSON, JOHN	81,617.60
BENITEZ, JILL J	81,439.71
DRISCOLL, MARIA I	81,439.71
MANCHESTER, DARLENE S	81,439.71
RADEFF, SAMANTHA R	80,952.88
KING, ROBERT	80,915.49
DOLAN, DIANNE	80,881.15
PUERNELL, DIANE	80,540.84
MCGRATH, THOMAS	80,440.76
CARDOSO, NICOLE C	80,005.10
TEDESCO, THOMAS M	79,510.59
MORRISSEY, JOHN	79,302.84
DANIELS, TARA N	79,240.85
HERMAN, SUSAN	78,995.00
LANGLOIS, LAURENCE W	78,995.00
MEDEIROS, DENNIS	78,879.78
TAPPER, TERESA	78,840.00
PATTERSON, ANDREW	78,779.56
SCAFIDI, SHAWNA D	78,680.40
NOLAN, MICHAEL	78,599.55
STANSFIELD, JESSE	78,581.90
MCRAE REID, HEATHER A	78,464.25
SHEA, MARY P	78,406.76
LITTLE, FREDERICK	78,327.90
GIATRAKOS, JANINE	78,218.13
GONSALVES, KEVIN	78,161.32
DECHATRETTE, STEPHANIE A	78,096.05
EDDY, LEE	78,029.42
EVANS, CHRISTOPHER	77,840.78
SWART, CAROLYN	77,776.84

DUPONT, ROBERT	77,518.86
DYER, CHRISTOPHER	77,463.92
SPINTIG II, FREDERICK	77,442.35
LEDIN, JEFFREY	77,219.34
CARTY, KEVIN M	77,138.05
MALOOF, LYNNE F	77,108.49
MANGE, JOHN I	76,927.78
PALLY, BARBARA	76,757.45
BAUMAN, BETTY R	76,727.82
DEANDRADE, JOHN	76,567.67
OLIEN, MATTHEW	76,519.75
HURLEY, JOHN	76,379.02
CLERMONT, RHONDA	76,368.50
KIMBALL, MARIANNE	76,202.24
SBARDELLA, JOSEPH	75,922.44
MARTIN, MARY	75,898.80
HUNT, JOHNATHAN	75,577.76
MONBOUQUETTE, JEREMIAH	75,453.19
CARROLL, MOLLY J	75,425.15
FANNING, DAVID	75,386.04
FISKE, ANN E	75,296.15
PECK, STEVEN	75,060.94
FISCHER, CARL	75,006.60
GARRANT, TRACY L	74,999.87
BUCCIERI, ANTHONY J	74,916.48
CRISCUOLO, GENEVIEVE L	74,855.87
COOK, JONATHAN	74,735.44
LONDERGAN, ELIZABETH A	74,680.36
BANIS, KAREN S	74,631.03
BIRNSTILL, KEVIN	74,306.50
SWEENEY, WILLIAM	74,235.77
SINGLETON, ANA	74,179.58
WEILAND, KURT	74,142.59
PAZYRA, MICHAEL	74,124.80
MCSHEA, SARAH	74,121.50
LAW, PETER B	74,005.86
FISHER, NANCY	73,982.82
MORAIS, JOSE M	73,757.99
JASMIN, RICHARD W	73,716.31
ASZTALOS, JULIE	73,475.78
HORAN, WILLIAM	73,467.09
WOODRUFF JR., STEPHEN F	73,307.74
MORRISSEY, MELISSA A	73,226.58
DUPONT, KANDE	72,995.60
PATTON, STEPHANIE	72,966.15
DAVIS, TIMOTHY	72,917.15
STANTON, JOSHUA	72,739.53

COLLINS, STEPHEN	72,700.51
O'SULLIVAN, JENNIFER	72,378.86
MCDONNELL, SUSAN A	72,041.73
DAWSON, MELISSA B	71,796.60
OLSHIN, JOSHUA	71,185.00
MCGRADY, KATHLEEN	71,171.19
FRANCISCO, JOSE C	70,902.42
DEWSBURY, ERICA	70,784.55
BLAIZIS, CRAIG	70,656.88
ARAUJO, ROY F	70,406.58
IFILL, KULNATHEE G	70,395.81
CARDOSO, THERESA	70,394.72
BARRUZZA, VICTOR	70,195.20
CANTY, STEPHEN M	70,059.22
DONOVAN, KELLY A	69,969.88
CUSACK, KERRI M	69,949.99
SCANLAN, BRIAN	69,803.43
JACKSON, KAREN M	69,769.77
PEIXINHO, RITA B	69,727.00
HATCH, COREY	69,655.63
CARRARA, STEPHANIE	69,626.72
GALLAGHER, KERRY E	69,390.05
PEDRO, ALFREDO	69,304.05
SIMONE, VANESSA A	69,285.35
NORMAN, BRYAN P	69,240.05
WHITING, ANDREW E	69,148.03
ARAUJO, TYLA J	69,140.00
MARINELLI, KATHLEEN M	68,493.13
CRONIN, KEVIN P	68,410.15
WATERMAN, LINDSEY M	68,368.66
MAKSY, AMANDA J	68,331.39
RELIHAN, SHANE	68,024.19
HOY, DANIEL J	67,898.68
MILNE, JESSICA A	67,853.36
SERA, MATTHEW	67,385.25
BOULAND, CHARLES	67,014.57
TOBON, CHRISTINA	66,804.91
KANE, ANGELA M	66,711.90
MOGAN, FRANCIS	66,683.30
DEROSA, ROBERT L	66,664.74
WASIK, BRITTANY L	66,570.90
KELLY, JENNA A	66,403.09
COFSKY, MICHAEL	66,042.47
SIMMS, DEREK	65,922.83
CURBOW, KEITH	65,586.44
HORNBROOK, LEIGH	65,238.17
MACEDO, JOAO J	65,084.29

BOUGHTON, ERIN	64,982.29
HULBIG, JAMIE L	64,915.28
MARONEY, TIMOTHY	64,845.26
NICKERSON, MARK	64,827.48
RICHARD, SCOTT	64,596.87
GORMAN, PATRICIA A	64,588.53
HOUGH, DALE	64,437.88
JACKSON, ANTHONY	64,392.87
MURADIAN, PATRICIA	64,324.00
MASON, BRIAN	64,240.89
CURLEY, STEPHEN	63,988.98
MUSTO, KEITH	63,923.26
AKIKIE, STEPHEN M	63,890.81
EARLE, JENNIFER N	63,887.10
POIRIER, CHRISTOPHER	63,871.23
HORAN, DANIELLE	63,860.39
CONLIN, CAITLYN	63,814.64
WELCH, MEGHAN M	63,484.60
WOOD, CHELSEA	63,389.60
GEMELLI, ALLISON T	63,331.03
SIMPSON, JAMES	63,176.41
CHAPMAN, JAMIE	63,128.50
SPRAGUE, LEA	63,023.32
BROWN, KAREN	62,997.00
BRUTTANITI, FRANCES	62,958.00
KAFKA, JENNIFER K	62,814.64
FRAZER, PATRICK N	62,765.11
WARREN, THOMAS	62,680.24
MCCOURT, JODY	62,641.95
MCLEAN, CLIFFORD	62,615.11
FEENEY, KRISTEN L	62,219.12
ABOURJAILY, RITA E	62,075.97
JARASITIS, KELLIANN P	62,015.31
RUSSELL, JILL	61,804.39
GENATOSSIO, MORGAN	61,749.24
BOYD, BRETT	61,683.64
CANCELLIERI, MARY E	61,653.69
MCELLIGOTT, LORRAINE	61,541.44
HATCH, KAYLA L	61,428.86
MCCAFFREY, STEVEN R	61,329.01
FRASCA, ANNE M	61,073.06
REDMAN, MELINDA M	60,758.14
PALMER, PATRICIA	60,697.74
BONTYA, JACLYN	60,675.16
MELO, JOE M	60,579.03
WEIGEL, CHRISTOPHER	60,404.60
BOYRAZIAN, DIANE	60,204.60



BARROSO, ALICIA	60,178.86
PORDER, BROOKE S	60,093.16
PACINELLA, MATTHEW A	59,794.69
ARGUIMBAU, JAMES	59,779.60
HANDLEMAN, CLAYTON	59,779.60
RASHID OLESLAMI, FAEZEH	59,704.60
COTTER, WILLIAM	59,545.67
CROWLEY, JULIANNE	59,466.14
LABRIE, SARAH	59,331.66
PENNIE, KELLY	59,189.77
FARIA, JACQUELINE E	58,990.71
MANGANARO, JOSEPH	58,821.52
ZAMPITELLA, KAITLIN R	58,643.30
DOHERTY, WILLIAM	58,631.36
DEVORE, DEIDRE	58,403.86
FITTON, JAMES	58,385.25
O'SHEA, SHEILA	58,271.92
CAYTON, KATHRYN	58,261.40
STATKUS, KENNETH	58,242.50
FEENEY, CHRISTINE	58,240.02
VARGAS, CRISTIANA	58,222.02
PEZZA, CHRISTOPHER G	58,061.35
HARTNETT, SARAH	58,058.46
STANKIEWICZ, CURT J	57,911.55
PUTNAM, JESSICA	57,883.92
CARDOZA, ROBIN	57,803.00
MASCIARELLI, RHONDA	57,799.29
MARTIN, STELLA P	57,788.64
SWIMM, HEATHER M	57,620.43
HURLEY, SHANE	57,577.53
ROTHWELL, MARY	57,470.58
O DONOGHUE, JOHN P	57,459.70
PATTERSON, NANCY C	57,423.64
FALLON JR., CHARLES	57,257.64
PALMA, ANGELA R	57,033.63
HEAL, JOSHUA W	56,815.31
DEFRIAS, NICHOLAS	56,804.91
ASSELIN, TRISHA A	56,791.36
COREY, KAREN	56,791.36
VEKASY, MARISSA A	56,766.77
HAVENER, HILLARY	56,705.92
PIERSA, SUSAN	56,644.42
KURTINITIS, IAN	56,481.65
FALCIONE, JENNIFER L	56,435.39
GRIFFIN, SARAH O	56,383.99
POWERS, KATHLEEN M	56,377.86
MCLAUGHLIN, KATHY	56,281.46

FITZGERALD, CATHLEEN M	56,280.94
MORGAN, WESLEY	56,041.60
HASTINGS, EMILY	55,938.01
DEXTER, ROBERT P	55,923.92
MORIARTY, ELSA	55,837.80
GRITTER, JENNIFER	55,665.00
BAETA, LYNNE M	55,656.67
ROMEUS, THERESE	55,630.20
DEAN, AMY	55,574.31
BETTLE, PAMELA	55,330.20
FARIA, PEARL	55,330.20
CARMICHAEL, KELLIE A	55,329.99
STARRING, ALLISON	55,024.80
MCGREEVY, RICHARD	54,968.65
LEIF, KARL	54,847.70
O'BRIEN, KRISTEN A	54,839.40
MCCANN, JEANNE-MARIE	54,708.46
SNYDER, RICHARD	54,699.31
GRASSO, ALEXANDRIA L	54,600.47
NOLAN, DONNA	54,516.32
SUN, FUQIN	54,455.42
O BRIEN, KAITLIN	54,380.82
PHAN, KATRINA G	54,311.42
KUCZYNSKI, JUSTINE M	54,269.62
GILMORE, JAMES	54,265.56
GOMES, JOAO J	54,217.01
SLADE, JENNIFER M	54,200.70
HOUHOULIS, JAMES	54,118.27
DIGLORIA, STEPHEN	54,036.51
COELHO, ARTHUR	53,884.94
HOGAN, JEANETTE	53,723.95
BLOUNT, MICHAEL	53,587.70
LUZI, CHRISTINE S	53,402.78
CICCATELLI, LINDA M	53,337.19
MURPHY, ALYSSA M	53,213.80
BOURJI, NADA	53,183.81
SOBOL, JENNIFER	52,974.72
PIMENTEL, ANTONIO	52,844.62
HEYMANN, ALICIA R	52,333.63
PHIPPEN, ANTHONY J	52,023.45
BROWN, KAYLA	52,020.58
LOCHIATTO, DENISE	51,988.75
WHITING, BRITTANY K	51,968.99
MORIARTY, PATRICK M	51,864.54
MURPHY, NICOLE A	51,571.63
LEAHY, SEAN	51,517.20
HAYES, LAURA R	51,433.58

HANSON, GERALYN E	51,424.80
KUHN, JESSICA M	51,424.68
NAPOLI, ELIZABETH F	51,283.63
MONTEIRO, ERNESTO C	51,142.46
GENEREUX, HEATHER	51,072.26
WARD, GERALDINE	51,046.68
LYDON, AMANDA M	50,997.09
AMARAL, ANTONIO S	50,990.92
MCCABE, REBECCA J	50,920.80
GUSTAFSON, JESSICA	50,816.52
CARMICHAEL, MICHELLE A	50,800.01
VICKEY, DAVID	50,766.20
CRIMMINS, MEGAN	50,613.69
FAHEY, KELLY M	50,536.62
ROMEIRO, TERESA	50,482.12
HILLSTROM, ERIC D	50,372.99
DEVITO, JOSEPH P	50,340.98
HOMER, JOHN E	50,252.29
FARIA, JOSEPH	50,103.45
WILLIAMSON, KIM	50,075.05
TRUDEAU, RENEE C	49,630.80
WOOD, CAITLIN	49,433.97
WALLACE, PETER J	49,245.58
MILLER-ANELLO, WENDY E	49,239.24
HART, LINDSAY	49,189.34
MONTELLO, AMY M	48,442.55
VIEIRA, RACHEL C	48,322.22
CAMARA, NESTOR P	48,168.38
MELO, VICTOR C	48,122.23
ALLISON, MELISSA A	48,053.49
WHITE, STEPHANIE G	48,001.50
SCHLEGEL, KATHRYN M	47,899.16
NICHOLSON, ROBERT	47,856.59
MARDEN, STEVEN	47,805.11
BOHN, CHRISTINE	47,660.45
ENDRIUNAS, KATHLEEN A	47,655.81
HOJLO, LEONA M	47,328.92
HURLEY, KIMBERLIE	47,105.51
PUSTIZZI, MEAGHAN L	47,099.04
LEWIS, GEORGEANN	47,077.86
MCGIBBON, TYLER	47,067.50
CHAPMAN, DEIRDRA S	46,992.49
GIATRAKOS, THOMAS	46,882.04
CEOLINSKI, JENNIFER	46,642.13
PEREIRA, TRACY	46,519.62
REGO, DENNIS M	46,306.05
BLOCK, DANIEL	46,069.22

OKEEFE, EDWARD J	45,362.97
GARCIA, LORRAINE	45,194.48
NOVA, JESUS	45,175.13
ALTWEIN, KAREN	45,124.95
DOLAN, JAMES	44,818.32
LEE, CAROLYN	44,797.60
ANDRADE, DANIEL	44,711.14
BATES, DENNIS	43,694.61
CORREIA, KELLIE	43,440.90
GEKOW, SMADAR	43,242.54
KERMAN, LEANNE W	43,193.67
HUBBARD, EMILY	43,113.79
RHUDA, CHRISTOPHER	43,042.05
BOURKICHE, AMY	42,767.12
GARERI, DANIEL	42,413.05
BAINER, LISA	42,371.00
OSTROFF, JEANNE	42,290.95
BARROS, ANTHONY J	42,026.96
DESOUSA, ROBERT	41,935.51
GIDLEY, ROBERT	41,571.72
PEACHEY, SHANNON C	41,465.46
TWOMSLEY, LINDA	41,449.73
BYRON, PATRICK	41,372.40
BERMUDEZ, CHRISTINA	41,352.20
RUSH, RICHARD W	41,304.84
NELSON, DONALD	41,138.95
MACIASZCZYK, HEATHER A	41,069.00
MCGINNIS, LAUREN	40,171.54
BRAUNEIS, LOUISE A	40,067.07
DEPAUL, ANDREA M	40,027.56
BIGELMAN, SHANNON	39,852.96
BULCAO, LEONEL	38,903.81
LYDON, KIMBERLYNN	38,875.33
MENESES, MELISSA	38,322.63
PRARIO, STEPHEN F	38,280.46
GEROFSKY, JENNIFER	37,933.02
BUSHLOW, LAURA M	37,836.50
MONAHAN, JUSTINE A	37,253.22
SCARDINO, JOYCE A	36,672.50
BAETA, RONALD L	36,387.09
DEJOSEPH, CORRINNE	36,383.85
PIATELLI, KATHLEEN C	36,278.62
ANGELOS, WILLIAM	35,800.50
REID, DEBRA A	35,610.19
BROOKS, LINDA	35,488.80
CRATTY, GABRIELLA	34,972.77
DONOVAN, KATIE	34,896.41

WILD, ALEXANDRA L	34,860.52
SARNIE, KATHERINE	34,448.68
MENDONCA, JOSE A	34,036.51
KENNEY, TYLER	34,017.62
JONES, MARGO	34,011.07
NICHOLAS, THOMAS A	33,676.52
CANCELLIERI, VANESSA M	33,518.24
AMORIM, MARIA G	33,392.96
TCHERKEZIAN, LARA	33,354.91
MARTIN, MARY J	32,876.20
GOULSTON, PATRICIA A	32,700.66
FRAINE, JESSICA	32,683.00
SHERMAN, RACHAEL B	31,802.26
ANGELOS, JORDAN	31,733.98
HENNESSY, ELIZABETH	31,068.96
RAWL, BETHANN	30,715.29
VERTULLO, AMANDA M	30,714.27
WALSH, KEVIN T	30,598.43
YOUNG, BARBARA A	30,535.51
GIROUX, JULIE A	29,453.19
RODRIGUES, JOAO	29,168.87
EVANS, HANNAH M	28,909.04
SANTOS, CASSANDRA L	28,733.77
O'KEEFE, ELLEN L	28,733.77
KENDALL, KATHLEEN B	28,727.23
DAWSON, MARYANN	28,638.48
WOLFF, JEFFREY	28,638.48
CURTIS, SCOTT	28,627.65
MEHTA, DIPTIBEN	28,565.89
IKONITSKIY, MARIA	28,426.21
MALTBY, MELISSA A	28,264.11
TZANETOS, GEORGE L	28,259.66
HARRINGTON, BRENDA T	28,148.27
MIRANDA, KRISTIN M	27,799.47
BECHET, JULIE	27,730.01
MCDONALD, SAMANTHA P	27,255.99
MILLER, LESLIE	26,313.68
ST GEORGE, THERESA M	26,187.57
FISHER, CAROL	26,136.04
BLANEY, ELLEN	25,540.34
LINCOLN-GAUTHIER, JEAN	25,285.00
CUMBERLAND, GORDON	24,894.19
JOHNSON, JODE	24,691.25
LUCAS, ALEXANDRA	24,489.15
VITO, LORI A	24,456.20
SWEET, DAVID K	24,431.52
SPENCER, JOYCE A	24,336.04

TAPP, CAROLYN A	24,240.26
CAPELESS APPLEBY, BRITTAN	23,898.84
DIABATE, ASSATA	23,807.43
HAYNER, DARLENE L	23,621.78
OPPENHEIM, ALAN	23,485.00
BURRILL, CHRISTOPHER	23,332.23
MCDUGAL, JAMES D	23,163.57
COCCHI, KATHLEEN A	23,083.08
TRIEBER, KAREN E	22,837.71
JACKMAN, BRUCE W	22,826.91
GRIFFITH, LINDA L	22,612.14
BLOCK, LORI G	22,569.26
BERTELETTI, KRISTEN M	22,450.87
MCDONOUGH, STEVEN P	22,443.57
YOUNG, NATALIE A	22,443.57
GAMBON, KAREN	22,323.89
BASHEIN, GAIL	22,308.43
MASTRORILLI, GAIL A	22,187.71
LAROSEE, DAVID R	22,083.03
TWERAGO, KATHLEEN M	21,999.28
CROGHAN, TERESE	21,892.05
IACOBUCCI, CHRISTINE	21,890.23
FOLEY, CYNTHIA R	21,783.73
THAI, ANTHONY	21,678.40
MANN, PATRICIA A	21,662.41
FRAGA-MULLEN, SUSAN S	21,601.16
TUCKER, JEANNETTE M	21,601.16
POLILLIO, PHYLLIS A	21,592.62
MAURIELLO, KIMBERLY A	21,591.83
MILLIEN, ROLAND	21,483.49
GIBB, CAROL F	21,471.51
RICARDO, KRISTIN	21,365.82
FORD, CATHERINE A	21,247.72
ROSSI, ROSEANNE	21,247.70
MCDONOUGH, DIANE M	21,074.73
JORDAN, CHARMAINE	21,008.66
RICHMOND, CATHERINE A	20,925.52
ROBINSON, MAUREEN	20,741.12
MORRIS, ELINORE	20,650.98
PROCTOR, MICHAEL R	20,444.13
BLANCHARD, ERIN N	20,436.77
O'REILLY, SARAH K	20,403.00
MCNAMARA, JACQUELINE M	20,274.80
BUKHENIK, SHELBY M	20,183.24
CAUCHON, MATTHEW	19,875.45
HANSEN, ELIZABETH A	19,642.04
MILLS, CHERYL	19,618.55

DELELLO, AMY E	19,380.78
GREENE, KATHLEEN	19,293.47
DEANDRADE, PATRICIA A	19,238.94
MENDES, ASIA	19,208.00
MCGRATH, CHRISTOPHER R	19,058.22
HUGHES, MEGAHN R	19,045.98
POLILLIO, MICHELLE M	18,878.18
COMEAUX, CANDICE L	18,616.86
BLANEY, KIRSTEN L	18,360.72
FERREIRA, CHERI A	18,257.20
MARK, DANIEL W	18,086.00
SULLIVAN, JACOB R	17,662.18
BONARRIGO, MARIANN	17,600.00
ANDERSON, SCOTT W	17,509.86
THORNTON, ERIKA	17,488.41
PECK, CHRISTOPHER	17,312.66
CHAMBERS, ANDREW W	17,208.36
REARDON, SUSAN D	17,131.07
MCDONALD, KEVIN	17,098.55
CONDON, CRYSTAL	16,988.22
PINCHIERI, LAUREN	16,931.77
FEDOR, MICHELLE	16,784.28
RONDEAU, MARK J	16,657.24
GREENE, JENNIFER A	16,512.57
MASON, SEAN F	16,317.00
GORDON, MELANIE H	16,317.00
DICKIE, HANNAH R	16,314.78
VAN DYKE, NANCY A	16,278.79
CLOUTIER, ALISA	16,220.00
WOODMAN, CAITLIN B	16,104.78
SCOTT, JESSICA C	16,104.78
SMALL, JEAN	16,031.10
FALCO, DEBRA J	16,018.14
BOUDROT, MAURA E	15,779.96
HAYDEN, ROBERT E	15,393.50
DENISON JR, JOHN	15,182.19
MUSTO, ANTONINA	15,160.24
GODES, PHYLLIS	14,968.48
CONTI, DEBORAH A	14,941.68
MALLOCK, TINA	14,905.88
NUTTER, WILLIAM	14,831.24
JOLLEY, SUZANNE	14,823.89
MCNAMARA, STEPHEN P	14,768.00
SAMPSON, MARTHA M	14,700.00
LANGILLE, JOHN	14,542.21
MARQUES DOLLOFF, TERESA A	14,248.73
ABREU, JOAO	14,220.00

CONNELLY, MICHAEL	14,173.60
WALL, DOUGLAS R	14,173.60
HUSSEY, VIOLETTE	13,669.18
BOWLBY, MICHAEL	13,542.98
CACHOPA, NICHOLAS	13,485.00
SPENCE, JILLIAN R	13,393.65
RICHARD, SHERYL A	13,379.69
ROTELLA, PAULA J	13,378.95
SMEATON, MELANIE	13,344.34
GOVERNMAN, SANDRA	13,244.53
CAMIRE, GLEN	13,216.53
ROMEIRO, RACHEL	12,983.00
TOW, BRYANT	12,837.75
MULLIN, LONI B	12,806.12
BURKE, GREGORY L	12,797.02
MCNULTY, CHRISTOPHER A	12,712.26
COSTELLO, AILEEN B	12,582.54
SCHIFONE, MICHAEL	12,246.73
OGRADY, ANN	12,232.68
MILLS, JOHN G	12,048.40
BATCHELDER, ERICA	11,914.36
BEAN, JANET	11,912.85
MCMANUS, SUSAN T	11,887.66
CARMICHAEL, LAUREN E	11,783.13
RODRIGUES, LINDA	11,646.00
BELLINI, JULIE R	11,615.96
SILVA, KATHLEEN A	11,600.00
PHIPPEN, ANTHONY J	11,582.42
MEDEIROS, ZACHARY J	11,544.75
CHRISTOUN, TOBY D	11,400.00
HARDY, NICHOLAS	11,219.51
JAHEID, DUNIA	11,094.30
BILLO, KATHRYN	11,005.89
TELFORT, MODELINE	10,990.90
NUTTER, ROBERT	10,970.71
CONNELLY, JACK T	10,920.96
DELUCA, ROBERT	10,915.23
FERZOCO, PATRICK	10,909.87
SAMIA, DIANE	10,900.00
FRITZSON, JAMES G	10,890.00
QUINN, MY	10,847.05
COLON, ASHLEY	10,773.37
JOHNSON, PETER	10,735.00
HALL, JAMES	10,598.22
IERARDI, REGINA	10,482.48
POMBO, ROMEO	10,400.00
MALTBY, GINA	10,343.17



CURTIS MAHONEY, CAROLYN	10,343.15
TAYLOR, EVAN	10,269.32
ROCHA, CHRISTINE	10,134.29
NELSON, JACOB	9,930.88
LOCHIATTO, PETER	9,907.50
WESTOVER, JOAN B	9,899.52
JORDAN, NANCY J	9,812.74
HOYLE, EDWARD F	9,792.00
GUTIERREZ, GEORGETTE M	9,779.39
SELLON, SUSAN	9,707.36
COSGROVE, PATRICIA	9,642.87
LYONS, SUSAN	9,627.81
RICHARDSON, SHELTON	9,593.92
PARRIN, JANIS	9,584.00
O CONNOR, EILEEN	9,529.44
KASSLER, BARRY I	9,482.10
PETERS, LINDA	9,454.74
PRISCO, STEPHEN	9,421.50
FLETCHER, SUZANNE	9,401.33
SONCRANT, LAURIE	9,384.63
SEAMAN, BETTY A	9,362.24
MUKSIAN, ROBIN A	9,353.86
STANDISH, PATRICIA	9,317.72
JOHNSON, SHARON L	9,316.34
GAREY, ASHLEY	9,310.24
COOK, MARY ANN	9,309.91
WOODFORD, RICHARD	9,260.26
O CONNOR, KELLY	8,950.00
ADELMAN, GERALDINE	8,927.05
CALL, AMY E	8,794.78
QUIGLEY, JOAN	8,774.12
STURTEVANT, CANDICE M	8,770.30
SOARES, JOSEPH	8,753.46
ECKHART, CYNTHIA B	8,752.34
LERETTE, JOANNE R	8,709.11
CADIGAN, PAUL	8,698.00
DIXON, XAVIER	8,654.68
MCCORMICK, HEATHER	8,567.19
THOMSON - LENTINE, PATRIC	8,514.08
BEDER, TAMARA	8,492.44
LESSA, LISA M	8,480.09
LEARY, ELIZABETH S	8,438.72
GIUNTA, JUDITH R	8,417.69
JARVIS, JOANNE	8,392.84
CARDELLA, GRACE M	8,268.55
COMERFORD, ELLEN	8,265.00
HOPKINS-MCDONALD, ANN	8,219.55

SWEENEY, MARY	8,215.00
MULLALEY, RUTH	8,086.32
FLAHERTY, THOMAS	8,049.25
EARLE, KELLEY	8,031.65
ADELMANN, MYRA H	8,018.63
ROBERGE, JANE	7,978.32
DILLION, JOSEPH W	7,895.25
RICHARDS, ALEX	7,881.72
WADE, RITA C	7,876.00
ORTIZ, ANA M	7,858.55
CRAIG, NANCY	7,830.94
WILLIAMS, VANNA R	7,744.66
D'ANDREA, JAKE	7,727.77
MONAGHAN, ANN MARIE	7,681.52
BLACK, MARY	7,632.62
WOODRUFF, STEPHEN F	7,569.98
MORRIS, JENNA	7,564.00
CUTHBERT, LAURA ANNE	7,559.99
CASEY, THERESA	7,527.12
EDWARDS, ELAINE	7,515.74
PULLI, CHRISTINE	7,510.94
SEILER, GREGORY R	7,499.94
HORTA, JOHN	7,498.68
SCHULTZ, RHONDA	7,462.33
BROWN, CYNTHIA J	7,445.50
SJOQUIST, ALEXANDER	7,443.10
GUIGNO, ANNIE	7,441.99
REDQUEST, KRISTEN	7,426.19
MATTOCKS, MARY-BIANCA	7,383.68
JOHNSON, KATHLEEN	7,382.27
FLYNN, ANN L	7,346.51
LEWIS, JEAN K	7,321.74
ANDRADE, INES P	7,311.93
ALKOUSSA, JEANETTE	7,309.11
TOLEDO, SONIA M	7,303.60
MAHONEY, PATRICIA	7,147.18
MAHONEY, DEBORAH A	7,136.95
NOE JR, THOMAS G	7,115.24
MENDES, DAVINA	7,037.80
DELORENZO, NICCOLE	7,030.36
POWERS, NANCY L	7,030.00
DEXTER, ROBERT P	6,959.46
MANTOS, ALEX S	6,844.00
ALKOUSSA, JACK	6,778.56
PUPKO, ANN MARIE	6,762.36
JENKINSON, STEPHANIE	6,755.07
CLARK, WILLIAM	6,739.52

PENNEY, JOANNE	6,712.75
SEWCYK, MARGARET	6,702.08
DAVIS, GREGORY E	6,698.10
WARD, KENNETH A	6,690.75
RICE, MELISA H	6,668.19
RIBEIRO, NINA	6,650.99
WEINTRAUB, SAMANTHA R	6,580.35
HUQ, DILSHAD	6,566.62
BERGHMAN, LAUREN	6,566.46
ANASTOS, STEPHEN G	6,538.00
BAUGH, MICHAEL	6,537.02
APROMOLLO, PAMELA J	6,496.44
BONARRIGO, LYNNE M	6,492.45
BAPTISTA, FELICIA	6,486.31
CHAISSON, SHARON	6,463.96
THORNTON, PAMELA	6,463.27
JOYCE, FIONNA	6,456.23
GRAFFEO, BARBARA J	6,336.88
KELLY, LOU-ANNE	6,328.02
LACIVITA, DAVID J	6,300.00
BILODEAU, JOSEE	6,269.26
VANDERWADE, IRIS	6,197.50
MARTIN, FAITH A	6,195.50
TIERNEY, MAUREEN	6,192.00
MCLAUGHLIN, MICHELLE	6,151.22
WIDBERG, MARGARET H	6,121.63
CARROLL, MICHAEL	6,120.66
JENKINS, DENISE	6,092.94
YARDE, GAIL B	6,090.00
SPOONER, JEAN	6,077.10
JANCATERINO, FRANCES O	6,038.39
RICHMOND, SHARON L	6,024.33
RENDINI, STEVEN	5,927.85
RUBIN, STUART A	5,920.00
CANDELORA, NICOLE	5,888.26
HAUSMAN, JACQUELINE M	5,888.16
SCHUMACHER, ARGHAVAN	5,807.75
SREBRO, SARAH	5,797.50
JOHNSTON, LISA M	5,762.06
MCGARRY, DIANE M	5,736.20
ORTIZ, AUDRA	5,662.50
POLITANO, MICHAEL A	5,649.15
SMITH, MICHAEL	5,578.89
DESMOND, BRENDA	5,562.48
BEAUCHESNE, RACHELLE	5,557.50
THOMPSON, KENDRA	5,539.15
MARROCCO, KERRY L	5,535.00

DEROCHEA, TREVOR J	5,527.32
POLK, CHANEIKA	5,498.68
DUGGAN, ROBERT	5,454.36
POLILLIO, KATHLEEN D	5,392.50
REICHE, MARGARET L	5,380.00
PURNELL, LAWRENCE	5,359.30
BERTRAM, PAULA J	5,352.68
LANDON, BARBARA L	5,326.50
ANTONELLI, FRANK J	5,317.00
WIGDOR, MICHAEL R	5,300.20
CASTILLO, LEONORA	5,285.39
PERRY, CLAUDETTE T	5,276.46
POWERS, JOSEPH	5,149.66
MCDONALD, PATRICK	5,021.91
ANGELOS, SCOTT	5,009.60
LAWLOR, KAREN	4,854.96
HEALEY, PATRICK	4,830.00
RAPPOLI, LISA M	4,772.67
SCHLENKER, SUSAN	4,757.30
TALBOT, LINDA M	4,750.00
MCSHEA, KATE L	4,750.00
COSTA, JAMES L	4,721.06
HERNANDEZ-HAWE, SEIDA	4,650.09
CALLANDER, WYATT	4,590.02
ZBINSKI, SUSAN M	4,590.00
PAUKNER, LORRAINE	4,578.32
HEFFERNAN, LINDSEY S	4,489.00
HARRIGAN, DANIEL	4,398.99
PIERCE-FURTADO, LINDA M	4,312.50
MACDONALD, LISA	4,275.92
LAQUIDARA, CLAUDIA R	4,226.25
LANDOLFI, WILLIAM	4,206.59
ROOSLET, MAUREEN	4,200.00
WILLIAMS, JAYNE L	4,173.35
MILAVEC, MORGAN L	4,160.00
SEWCYK, MARGARET	4,147.25
RICH, KRYSTAL M	4,138.50
CORMIER, SHARON A	4,095.00
FLAHERTY, IDA T	4,016.88
QUINTERO, DANIEL M	3,990.50
KASSLER, SANDRA P	3,990.00
LAVALLEY, STACY	3,972.50
HANLON, PAUL	3,967.00
MOLINEAUX, PAUL T	3,755.00
GOLINA, OLENA	3,703.64
SCHLEHUBER, OLIVIA	3,700.26
COBB, SANDRA J	3,666.25

JULIEN, JONATHAN O	3,648.00
EISENSTEIN, MERYL	3,565.00
MACDONALD, KATHERINE E	3,542.50
ANDERSON, SHARON M	3,503.71
AHERN, JEAN	3,502.02
GRIFF, BRUCE E	3,460.00
BELINSKY, SUSAN	3,440.00
AUBIN, JOSHUA D	3,389.00
REID, PAUL C	3,371.01
FRANO, MARILYN R	3,271.62
ADELMAN, DAVID	3,259.79
WEBBER, ROBERT A	3,200.00
JOHNSON, AMANDA L	3,200.00
TAYLOR, PAULA	3,155.50
PIKE, ERIN	3,145.25
HOWE, KATHERINE R	3,139.25
SULLIVAN, JANET A	3,125.00
RUBEL, LAURICE	3,113.41
LERETTE, DANIELLE E	3,070.00
REARDON, KAREN	3,049.20
QUINTERO, DANIEL	3,025.56
CRAWFORD, DEBORAH G	3,000.00
NICHOLSON, RYAN	2,978.50
CARROLL, DEVLIN	2,964.80
GALLAGHER, VIRGINIA M	2,959.47
RUSSELL, MIA I	2,957.14
DIXON, KEVIN	2,945.93
GUBA, ASHLEY	2,934.34
HAYES, DANIELLE	2,929.66
WRIGHT, MARY A	2,918.88
BREEN, NICOLE	2,901.46
PHELIMOND, STEEVENS	2,901.46
BILLO, JENNIFER	2,885.62
AZUL, LINO	2,813.03
CRONAN, JULIE L	2,760.00
JOHNSON, LUKE R	2,757.06
BRUNET, JO-ANN	2,730.00
JEROME, DAVID H	2,720.00
REID, LILA	2,718.25
FORD, DARYL G	2,715.00
MCGILLICUDDY, AMANDA H	2,706.40
DEXTER, PATRICIA G	2,686.66
WALLACE, HEATHER	2,675.44
KASHIAN, KATHLEEN V	2,675.00
WEINECK-GRIFFITHS, CAROL	2,672.50
NEVILLE, CAROL	2,672.50
BERKOWSKY, RACHEL S	2,670.00

CAMPBELL, BRENDAN	2,662.08
BATES, JANE P	2,631.75
CANALE, DOROTHY	2,610.00
SHERMAN, LINDA D	2,607.50
BERMAN, MARILYN S	2,578.75
COOPER, AMELIA J	2,560.00
BURGOYNE, LUKE	2,535.00
PONCE DELEON, FABIAN	2,526.72
RAPOZA, EVELYN	2,522.50
POILLUCCI, PAMELA G	2,500.00
JOHNSON, SHEREE	2,467.56
MILTON, JENNIFER N	2,464.01
FAHEY, DONNA M	2,418.50
MEROLA, ASHLEY N	2,400.00
BAPTISTA, FELICIA M	2,388.00
MADAN, WAYNE	2,379.00
FIELD, SHEILA G	2,340.00
ELMOWITZ, ANDREW	2,303.33
LIPMAN, LOIS T	2,277.00
PELLEGRINI, SAMANTHA R	2,269.00
SULLIVAN, RYAN	2,259.84
SHEEDY GOFF, CHRISTINE E	2,256.32
BURESH, JUSTIN	2,254.48
COAN, SANDRA	2,210.00
ALVES, KARINA	2,193.51
FRANEY, JULIA	2,181.95
WORDELL, MAXANNE	2,160.00
AUSTIN, KATHLEEN M	2,156.27
SMITH, GERALD	2,154.38
NEWMAN, MOLLY	2,146.10
STANLEY, JACKSON	2,121.46
BERTELETTI, MIKAYLA J	2,080.00
THERIAULT, KAYLA M	2,067.13
BELLEFLEUR RAYMOND, MARIE	2,025.00
KASHIAN, ROBERT	2,009.32
BEAUDETTE, MICHAEL	2,000.00
CELLUCCI, DAVID A	1,981.52
SILVEIRA, MICHAEL	1,980.00
FISCHER, GERLINDE G	1,960.00
LANZILLO, MARINA	1,920.00
BRIGGS, MARY ELLEN	1,895.00
CARROLL, TIMOTHY	1,836.68
PARKER, ROBERT J	1,814.15
JACOBSON, ALAN	1,805.50
YOUNG, JULIANNE	1,794.24
KLIPP, CARIN	1,780.00
WOODWARD, NOELIA	1,756.25

BARRUZZA, EVAN D	1,716.00
NACIONALES, DANIELLE	1,696.25
HARRIS, BAILEY	1,680.00
BEAUREGARD, COURTNEY M	1,670.00
BELCHER, JAMES	1,635.49
CHIU, WESLEY N	1,620.00
FRIEDMANN, KELSEY E	1,575.50
MACNEVIN, MARTHA	1,568.75
OBRIEN-CAREY, ERIN	1,560.00
THOMASY, STEVEN P	1,543.75
MCNAMARA, FREDERICK	1,512.00
BUCARIA, DENISE L	1,490.63
KINDELAN, CHRISTINE	1,450.00
MCPHERSON, SIMONE	1,443.25
AYERS, LIAM J	1,424.77
ROSE, JOANNE C	1,423.50
TALBOT, ANDREW D	1,415.00
DUTRA, HELEN E	1,410.00
SILVA, ASHLEY	1,380.00
VOLMAR, SARA	1,377.50
KAPLAN, JILL C	1,345.02
WINSKOWICZ, MICHAEL D	1,320.00
WHITMAN, BRYNDA	1,313.88
BAPTISTA, ALEXIA	1,298.00
GENDREAU, EDMOND R	1,251.14
CENNAMI, CATHERINE	1,250.00
STAULO, THERESA E	1,250.00
BARROS, LUCELINA	1,246.70
WATERS, MARISSA	1,242.00
SASAKI, DEBORAH	1,240.00
PRICE, JACK	1,232.00
GOLDEN, DANIELLE	1,205.00
CURTIS MAHONEY, LUCAN C	1,200.00
NICHOLS, CAROLINE	1,198.75
CARROLL, SKYLAR	1,188.00
MCARDLE, MATTHEW	1,167.25
THERIAUIT, KERI	1,139.26
MCLEOD, JUANITA C	1,100.00
SERA, STEPHEN	1,090.00
DEANE, JACQUELINE A	1,085.00
ANDERSON, BRADLEY	1,083.20
BLACK, RACHEL	1,069.50
THAI, ANTHONY	1,063.68
REARDON, JESSICA	1,053.54
FERREIRA, VANESSA M	1,043.75
EWING, MCKENNA R	1,040.00
WALSH, JACQUELYN	1,010.00

SIRIANNI, JULIA M	975.50
BOUTROS, SARA M	960.00
NIOSI, MARC	959.63
CAPONE, NANCY	940.47
MONAGHAN, RENEE M	900.00
COBE, SCOTT	884.00
REID, MARGARET C	880.00
BRIDGEFORTH, IDA	870.00
MILAVEC, MICHAEL A	860.00
AYERS, MORGAN	817.87
MANCHUR, JOANNE	800.00
SELLARS, KERRY L	800.00
AWAD, NOHA	785.00
HARRIS, ILUKA	780.00
DANCEY, BEVERLY S	761.04
MURPHY, KATIE	761.04
O'DONNELL, ANNA M	761.04
WOLF, NANCY A	761.04
DENNEHY, KYLE M	761.04
TOLAND, EILEEN M	761.04
CARSON, SUZANNE	761.04
MOLINEAUX, PAUL T	761.04
BUCKLEY, KATHLEEN A	761.04
ENOS, JOAN F	761.04
KASABIAN, CAROLYN	750.00
RENDINI, NANCY	750.00
MILLER, SUSAN R	750.00
FINER, SARAH R	750.00
PERRY, CARA W	745.62
ILACQUA, GARY	730.10
DALY, KATRINA	725.66
GIROLAMO, FRANK	725.66
SHEEHAN, KELLY M	720.00
MCGREGOR, MARTHA S	700.00
ZUK, EMMA	700.00
LAHAM, MARIA	680.56
FITZGIBBON, KELLY	680.00
PARSHLEY, WALTER	675.00
BARROS, KELLY E	640.00
COLLENTRO, ISABELLA G	624.32
BREEN, ELAINE	620.00
JUTRAS, LOUIS	611.05
AMARAL, STEPHANIE	606.00
CELLUCCI, LAUREN E	606.00
ROSA, MARIA R	600.00
SHAW, RYAN	596.33
DENNEHY, BRETT	596.22



SHAHEED, NADIYAH	580.00
BIEKSHA, SUSAN	579.02
ARMOUR, MICHAEL	575.00
BUONO, SANDRA	570.00
NAGLE, ANN C	570.00
MAALOUF, SHERRI A	562.50
MALLEY, SAMANTHA H	560.00
LOCKHART, DAVID J	560.00
VIVENOS, FERNANDO	555.75
TOBIN, DENNIS	550.00
EPRO, ELLEN N	550.00
MCAULEY, JOHN	522.34
CRUZ, MADELINE	520.00
FLAHERTY, MARY K	504.00
SCHINDLER, LAURA	500.00
ROBERTS, DEBRA	499.95
VIEIRA, ANGELA C	480.00
GALANIS CACHOPA, ARLENE	480.00
MADAN, WAYNE	480.00
CLOUGH, JANET	480.00
MADDALENA, ALLENE	480.00
MCGOWAN, JOANNE	462.32
JACKMAN, PATRICK	450.00
CORNELISSEN, SUSAN M	430.00
ROZENBERG, HENRI	430.00
REIS, MAGGIE	420.00
SNYDER, BONNIE	410.00
CROSBY, ANN	405.00
WHYTE, MARGARET D	400.00
PIERRE RENE, CHRISTINA	400.00
JONES, LAURA	400.00
VERDUN, LAWRENCE	396.16
SLATE, FRANCES J	390.00
COHEN, CAROLE M	390.00
PALERMO, ANN MARIE	390.00
SHARAD, SHEILA	390.00
POILLUCCI, LOUIS	390.00
HENKIN, ELLEN	390.00
MANN, THERESA	390.00
ESDALE, JANICE	390.00
BORNSTEIN, LESLEY A	390.00
KIRCHDORFER, RAYMOND W	390.00
MARCHIONE, JAMES G	390.00
FITZGERALD, RICHARD W	390.00
KELMAN, HOWARD M	390.00
SADINSKY, LOIS M	390.00
CONNELL, KATHLEEN	375.84

BAETA, HEATHER	375.00
HOFFMAN, BRETT M	375.00
ORLANDO, RITA	356.93
GLOVER, APRIL L	341.91
SOUTO, HANNAH F	320.00
DAVIS, ESTHER	320.00
MARTINI, G PATRICIA	320.00
MORRISSEY, TANYA N	318.75
MONAGHAN, DECLAN	300.00
HARRISON, JACQUELINE	300.00
WIGGIN, ERIN	292.50
STASIUKIEWICZ, SARAH J	287.50
GALLAN, DANIELLE M	287.50
MESMAR, GEORGE L	277.75
MCNICOL, DONALD	264.00
INMAN, JEAN	260.00
KIRCHDORFER, EILEEN M	260.00
LEMIEUX, PATRICIA	260.00
BOWN, ARLENE F	260.00
SAFFRON, RUTH	260.00
POILLUCCI, PAMELA	260.00
MEHTA, DHIRA	260.00
PETERSEN, BARBARA	260.00
FARNHAM, SHIRLEY	260.00
ROSEN, CHARLOTTE	260.00
WIGDOR, SHERYL	260.00
ANDREWS, JANET P	260.00
WOODWARD, RICHMOND W	260.00
SMITH, DONNA S	260.00
O'CONNELL, EILEEN M	250.00
BORNSTEIN, LESLEY A	240.00
JARASITIS, OLIVIA	240.00
DIXON, MEAGAN E	225.00
JARDIN, DAVID	225.00
O'BRIEN, HELENE	219.37
MULLEN, JAMES G	200.00
MICHANOWICZ, DAWN E	200.00
MAHONEY, DEBORAH	195.00
GROSS, SUZANNE J	195.00
ZOLL, STANLEY	195.00
ROHTSTEIN, AMY	195.00
JEAN, FLEURETTE	185.78
ANDERSON, JESSE	168.00
BISBEE, MICHELLE A	160.00
KERMAN, JONATHAN B	160.00
ROMANO, ANNA M	150.00
PAGE, SARAH	150.00

CAMPBELL, SHEILA	150.00
DOLINSKY, GEORGE	140.00
MARTINI, THOMAS	140.00
KLEIN, RENA J	130.00
GAMZON-ZOLL, ROBIN	130.00
WILKINSON, STEVEN	130.00
GILDAY, CHRISTOPHER	130.00
PRICE, DANIEL	130.00
RACE, KAREN G	130.00
TURCHAN, JOHN	130.00
HUMPHREYS, JEANNE M	125.00
COLAFRANCESCO, MICHELINA	120.00
CONNOLLY, AIDAN J	99.00
GREENE, ALAN H	80.00
PECK, MICHAELA G	80.00
CREIGHTON, NICOLE	75.00
MCGILLICUDDY, ALYSSA J	68.00
FRADKIN, SHARON	65.00
ANDERSON, ERIK	60.70
LODGE, JOAN L	44.65