

**Municipal Operations Committee**  
**Monday March 10, 2025**  
**7:00 p.m.**  
**MEETING MINUTES**  
**Minutes Approved on March 31st, 2025**

On Monday, March 10, 2025 a meeting was held for the **Municipal Operations Committee** to hear and discuss the Annual Town Meeting Articles listed below. This meeting was held in person (Stoughton Town Hall – Great Hall) and via Google Meets. Town Moderator, Bob Mullen, was present and Municipal Operations Chair Cynthia Walsh declared the public hearing for the Municipal Operations Committee open at 7:09 PM followed by the Pledge of Allegiance.

Municipal Operations Chair, Cynthia Walsh, started with taking roll call for said committee. All Boards & Committees hold a quorum requirement of half +1 to be able to vote in their meetings. Municipal Operations members present at the meeting were:

*Donna Flynn (Precinct 1)*  
*John DiStefano (Precinct 2)*  
*Cynthia Walsh (Precinct 3)*  
*Scott Heller (Precinct 4)*  
*Winshell Laguerre (Precinct 7)*

**ABSENT:**

*Eileen Maguire (Precinct 5)*  
*Janice McKenna (Precinct 8)*

**RESIGNED:**

*Fran Bruttaniti (Precinct 6)*

A quorum was met for Municipal Operations at this time.

Articles assigned to Municipal Operations Committee were brought up for discussion. Chair Cynthia Walsh spoke to going in order that the articles appeared on the agenda.

*Presentation on Article 22: Five Year Revaluation of all properties in Town by Julie Castor Deas.* Director of Assessing was online to aid in answering questions.

*Questions from Committee: John DiStefano-answered by Thomas Calter, Town Manager,*

*Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

No votes were taken at this time.

*Presentation on Article 23: Sewer Department Capitol by Keith Nastasia*

*Keith Nastacia Water and Sewer Department Superintendent was present to aid in answering questions.*

*Item #1 Inflow and Infiltration Program \$450,000*

*Questions from Committee: none, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

*Item #2 Sewer System Hydraulic Model \$200,000*

*Questions from Committee: Cynthia Walsh, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

*No votes were taken at this time.*

### ***Presentation on Article 24: Water Department Capitol By Keith Nastacia***

*Keith Nastacia, Water and Sewer Department Superintendent was present to aid in answering questions.*

*Item#1 Watermain Improvements (Phase 6)*

*Item #1 of Article 24 was removed and moved to the Special Town Meeting Warrant as Article 2.*

*Item#2 Goddard Well PFAS Design*

*Questions from Committee: Cynthia Walsh, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

*Item#3 Backhoe*

*Questions from Committee: Cynthia Walsh, Questions from the Audience present: none*

*Online Questions: none*

*No votes were taken at this time.*

### ***Presentation on Article 25: Information Technology Capitol***

*By Trish Shropshire, Director of IT*

*Trish Shropshire, Director of IT was present to aid in answering questions.*

***Trish Shropshire also informed the committee that she is applying for grant money, if it is received Article 25 can be removed***

*Item#1 Network Switches*

*Questions from Committee: Scott Heller, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

*Item#2 Firewall Replacement*

*Questions from Committee: none, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

*No votes were taken at this time.*

## *Presentation on Article 26: Public Works and Facilities Capital*

*By Paul Giffune, Director of Public Works*

*Paul Giffune was present to aid in the answering of questions*

### *Item#1 Unforseen Building/Facility Maintenance*

*Questions from Committee: Scott Heller, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

### *Item#2 Used Bucket Truck (DPW)*

*Questions from Committee: Scott Heller and Cynthis Walsh, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

### *Item#3 15 Passenger Van (Recreation) presented by Recreation Director Matt Cauchon*

*Matt Cauchon was present to aid in the answering of questions*

*Questions from Committee: none, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

### *Item#4 Record Storage (Clerks) Presented by Mark Tisdale, Assistant Town Manager, Town Engineer*

*Mark Tisdale was present to aid in the answering of questions*

*Questions from Committee: Cynthia Walsh, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

### *Item#5 Town Hall Safety Audit presented by Mark Tisdale, Assistant Town Manager, Town Engineer*

*Mark Tisdale was present to aid in the answering of questions*

***Mark Tisdale announced that this Item will be pulled from the article (Article 26)***

***No role call for questions was taken***

*No votes were taken at this time.*

## *Presentation on Article 27: Police Department Capital presented by Donna MacNamara,*

*Chief of Police and James O'Connor Deputy Chief of Police.*

*Donna MacNamara and Jim O'Connor were present to aid in answering questions.*

### *Item#1 Livescan Fingerprint Machine*

*Questions from Committee: Cynthia Walsh, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

### *Item#2 Cruisers (3 marked, 1 unmarked)*

*Questions from Committee: Scott Heller and Cynthis Walsh, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

*No votes were taken at this time.*

### ***Presentation on Article 28: Fire Department Capital - Ladder Truck***

*Presented by Michael Carrol, Fire Chief Eugene MacComber, Assistant Fire Chief.*

*Michael Carroll and Eugene Maccomber were present to aid in answering questions.*

*Questions from Committee: Cynthia Walsh, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

*Town Manager Thomas Calter added comments on funding*

*No votes were taken at this time.*

### ***Presentation on Article 29: Cedar Hill Capitol presented by Victor Barruzzo***

*Victor Barruzza was present to aid in answering questions.*

*Cynthia Walsh added the disclaimer that she is part of the Cedar Hill Operations Committee*

#### ***Item#1 Bunker Rake***

*Questions from Committee: Cynthia Walsh, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

#### ***Item#2 Fairway Mower***

*Questions from Committee: None, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

#### ***Item#3 Multi Purpose Vehicle***

*Comments were added from Cynthia Walsh*

*Questions from Committee: None, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

#### ***Item#4 Unforeseen Building Maintenance***

*Comments were added from Cynthia Walsh*

*Questions from Committee:None, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

*No votes were taken at this time.*

### ***Presentation on Article 30: School Department Capital presented via phone call by Joseph***

*Baeta,, School Superintendent*

*Mr. Baeta was present via phone call to aid in answering questions.*

#### ***Item#1 Firewall Replacement***

*Questions from Committee: none, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

#### ***Item#2 Wireless Access Points***

*Questions from Committee: none, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

*Item#3 Redistricting Study*

*Questions from Committee: Scott Heller, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

No votes were taken at this time.

*Presentation on Article 31: Open Space Plan and Update presented by Mark Tisdale,  
Assistant Town Manager and Town Engineer*

*Mark Tisdale was present to aid in answering questions.*

*Cynthia Walsh also added comments*

***Town has received a grant of \$32,500, article's estimated cost will be reduced to about \$35,000 - this will be modified by Finn Comm before Town Meeting***

*Questions from Committee: Scott Heller, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

No votes were taken at this time.

*Presentation on Article 32: Septic Betterment Program Funding presented by Mark  
Tisdale, Assistant Town Manager and Town Engineer*

*Mark Tisdale was present to aid in answering questions.*

*Questions from Committee: Scott Heller, Questions from the Audience present: none*

*Online Questions from Committee: none, Online Audience: none*

No votes were taken at this time.

*Presentation on Article 33: Town Hall Traffic, Parking, Pocket Park and Landscape  
Improvements presented by Mark Tisdale, Assistant Town Manager and Town Engineer*

*Mark Tisdale was present to aid in answering questions.*

*Questions from Committee: Scott Heller, Questions from the Audience present: none*

*Online Questions from Committee: John Destefano, Online Audience: none*

No votes were taken at this time.

*Presentation on Article 34: Police Station Expansion and Renovation Design  
-Article was dismissed*

*presented by Mark Tisdale, Assistant Town Manager and Town Engineer*

*Comments from Committee Chair: Cynthia Walsh, no roll call taken as Mark Tisdale said this Article will be dismissed until a future town meeting*

*Presentation on Article 35: Community Preservation Committee FY2026  
Budget/Report - Not Presented*

*Presentation on Article 36: Glen Echo Pavillion and Benches Online Presentation by Eric King, Eric King was online to aid in answering questions.*

*Questions from Committee: Scott Heller, Cynthia Walsh, Questions from the Audience present: none  
Online Questions from Committee: none, Online Audience: none  
No votes were taken at this time*

After presentations on Articles 22 through 36, Chairwoman Cynthia Walsh stated time out loud as 8:21 PM and asked the committee about going forward with voting on the Articles. She explained the voting procedure and stated that it would be a roll call vote. Committee decided to proceed with voting at this time.

Article 22: Five Year Revaluation of all properties in Town

Motion for Approval

**Motion Scott Heller 2<sup>nd</sup> John Distefano**

**No Discussion on Article**

Municipal Operations Roll call vote went as follows: Donna Flynn – APPROVE, John DiStefano – APPROVE, Cynthia Walsh - APPROVE, Scott Heller -APPROVE, Winshell Laguerre – APPROVE

Motion APPROVED 5 to 0 for Annual Town Meeting

Article 23:Sewer Department Capitol

Motion for Approval

**Motion Scott Heller 2<sup>nd</sup> John Distefano**

**No Discussion on Article**

Municipal Operations Roll call vote went as follows: Donna Flynn – APPROVE, John DiStefano – APPROVE, Cynthia Walsh - APPROVE, Scott Heller -APPROVE, Winshell Laguerre – APPROVE

Motion APPROVED 5 to 0 for Annual Town Meeting

Article 24: Water Department Capitol

Motion for Approval

**Motion Scott Heller 2<sup>nd</sup> John Distefano**

**No Discussion on Article**

Municipal Operations Roll call vote went as follows: Donna Flynn – APPROVE, John DiStefano – APPROVE, Cynthia Walsh - APPROVE, Scott Heller -APPROVE, Winshell Laguerre – APPROVE

Motion APPROVED 5 to 0 for Annual Town Meeting

Article 25: Information Technology Capitol

Motion for Approval

**Motion Scott Heller 2<sup>nd</sup> John Distefano**

**No Discussion on Article**

Municipal Operations Roll call vote went as follows: Donna Flynn – APPROVE, John DiStefano – APPROVE, Cynthia Walsh - APPROVE, Scott Heller -APPROVE, Winshell Laguerre – APPROVE

Motion APPROVED 5 to 0 for Annual Town Meeting

Article 26: Public Works and Facilities Department Capitol

Motion for Approval on all 5 items together

**Motion Scott Heller 2<sup>nd</sup> John Distefano**

**No Discussion on Article**

Municipal Operations Roll call vote went as follows: Donna Flynn – APPROVE, John DiStefano – APPROVE, Cynthia Walsh - APPROVE, Scott Heller -APPROVE, Winshell Laguerre – APPROVE

Motion APPROVED 5 to 0 for Annual Town Meeting

Article 27: Police Department Capitol

Motion for Approval

**Motion Scott Heller 2<sup>nd</sup> John Distefano**

**No Discussion on Article**

Municipal Operations Roll call vote went as follows: Donna Flynn – APPROVE, John DiStefano – APPROVE, Cynthia Walsh - APPROVE, Scott Heller -APPROVE, Winshell Laguerre – APPROVE

Motion APPROVED 5 to 0 for Annual Town Meeting

Article 28: Fire Department Capitol

Motion for Approval

**Motion Scott Heller 2<sup>nd</sup> John Distefano**

**No Discussion on Article**

Municipal Operations Roll call vote went as follows: Donna Flynn – APPROVE, John DiStefano – APPROVE, Cynthia Walsh - APPROVE, Scott Heller -APPROVE, Winshell Laguerre – APPROVE

Motion APPROVED 5 to 0 for Annual Town Meeting

Article 29: Cedar Hill Capitol

Motion for Approval

**Motion Scott Heller 2<sup>nd</sup> John Distefano**

**Cynthia Walsh has abstained her vote because she is a member of Cedar Hill Operations Committee**

**No Discussion on Article**

Municipal Operations Roll call vote went as follows: Donna Flynn – APPROVE, John DiStefano – APPROVE, Cynthia Walsh - APPROVE, Scott Heller -APPROVE, Winshell Laguerre – APPROVE

Motion APPROVED 4 to 0 for Annual Town Meeting

Article 30: School Department Capitol

Motion for Approval

**Motion Scott Heller 2<sup>nd</sup> John Distefano**

**No Discussion on Article**

Municipal Operations Roll call vote went as follows: Donna Flynn – APPROVE, John DiStefano – APPROVE, Cynthia Walsh - APPROVE, Scott Heller -APPROVE, Winshell Laguerre – APPROVE

Motion APPROVED 5 to 0 for Annual Town Meeting

Article 31: Open Space Update

Motion for Approval

**Motion Scott Heller 2<sup>nd</sup> John Distefano**

**No Discussion on Article**

Municipal Operations Roll call vote went as follows: Donna Flynn – APPROVE, John DiStefano – APPROVE, Cynthia Walsh - APPROVE, Scott Heller -APPROVE, Winshell Laguerre – APPROVE  
Motion APPROVED 5 to 0 for Annual Town Meeting

Article 32: Septic Betterment Program Funding  
Motion for Approval

**Motion Scott Heller 2<sup>nd</sup> John Distefano**

**No Discussion on Article**

Municipal Operations Roll call vote went as follows: Donna Flynn – APPROVE, John DiStefano – APPROVE, Cynthia Walsh - APPROVE, Scott Heller -APPROVE, Winshell Laguerre – APPROVE  
Motion APPROVED 5 to 0 for Annual Town Meeting

Article 33: Town Hall Traffic, Parking, Pocket Park and Landscaping  
Motion for Approval

**Motion Scott Heller 2<sup>nd</sup> John Distefano**

**No Discussion on Article**

Municipal Operations Roll call vote went as follows: Donna Flynn – APPROVE, John DiStefano – APPROVE, Cynthia Walsh - APPROVE, Scott Heller -APPROVE, Winshell Laguerre – APPROVE  
Motion APPROVED 5 to 0 for Annual Town Meeting

Article 34: Police Station Renovation and Expansion  
**No Vote will be taken as this Article will be dismissed**

Article 36: Glen Echo Park Pavillion and Benches  
Motion for Approval

**Motion Scott Heller 2<sup>nd</sup> John Distefano**

**No Discussion on Article**

Municipal Operations Roll call vote went as follows: Donna Flynn – APPROVE, John DiStefano – APPROVE, Cynthia Walsh - APPROVE, Scott Heller -APPROVE, Winshell Laguerre – APPROVE  
Motion APPROVED 5 to 0 for Annual Town Meeting

Municipal Operations Motion to adjourn made **Motion Winshell Laguerre 2<sup>nd</sup> Scott Heller**

Roll call vote went as follows: Donna Flynn – YES, John DiStefano – Yes, Cynthia Walsh - YES, Scott Heller - YES and Winshell Laguerre – Yes

Meeting adjourned at 8:34 pm.

*Respectfully Submitted,  
Katie Fogarty  
Senior Clerk I*