

2023 SEP 25 P 2:07

OFFICE OF
TOWN CLERK

Stoughton 300 Anniversary Committee Yr. 2023

Joanne Callanan: Committee Chair, David Allen Lambert: Vice Committee Chair,
Dr. Patricia Randolph: Committee Secretary

Meeting Agenda

Stoughton Town Hall / Fitzpatrick Room

Monday, October 2, 2023

7:00-8:30pm

1. Meeting called to Order:
 - Pledge of Allegiance
 - Reading of Group Norms
 - Reading and acceptance of July 24, 2023
2. Introduction of Myles Duffy from Camelot Enterprises
3. Submission of Code of Conduct signature pages update
4. Anniversary Logo Update:
 - Both Select Board Office and Recreation Departments have been contacted regarding referrals for graphic designers.
 - HL Imprints has been contacted to submit logo design drafts
5. Committee Reports & Updates from Directors:
 - Publicity & Marketing Committee (PMC) – Publicity item and marketing possibilities, etc. **(Scott)**
 - Social Media Committee (SMC) – Update on creating Google Groups and email address, etc. **(Kellie & Amanda)**
 - Finance Committee (FC) – Devise a projected anniversary budget report for scheduled 300 anniversary activities and events to present to the town Select Board **(Joanne)**
 - Stoughton Schools & YMCA Committee (SSY) - Student logo contest: projected start date will be in December 2023 - **(Dr. Randolph)**
 - Stoughton Schools Anniversary Celebration calendar events – **(Dr. Randolph)**
 - Special Events Updates:
 - 1) Senior Tea, Anniversary Gala & Parade, Glen Echo Park Picnic - **(Joanne)**
 - 2) Golf Tournament - **(Kellie)**
6. Committee Fundraising:
 - Determine the amount of money needed based on projected anniversary budget
 - Brainstorm types of fundraising events to facilitate to raise funds
 - When will fundraising activities begin?
7. Select Board Meeting Attendance: The Anniversary Committee has been invited to attend October's meeting. Date TBA
8. Next Steps:

9. Next Meeting Date: November 2nd / Fitzpatrick Rm. Stoughton Town Hall
10. Adjournment