

## Stoughton 300 Anniversary Committee Yr. 2023

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Joanne Callanan: Committee Chair, David Allen Lambert: Vice Committee Chair,  
Dr. Patricia Randolph: Committee Secretary

### Meeting Agenda

Stoughton Town Hall / Fitzpatrick Room

Monday, September 18, 2023

7:00-8:30pm

1. Meeting called to Order:
  - Pledge of Allegiance
  - Reading of Group Norms
  - Reading and acceptance of July 24, 2023
2. Anniversary Logo Update:
  - Both Select Board Office and Recreation Departments were contacted regarding referrals for graphic designers. No referrals were given.
  - HL Imprint has been contacted
3. Committee Reports & Updates from Directors:
  - Publicity & Marketing Committee (PMC) – Publicity item and marketing possibilities, etc. **(Scott)**
  - Social Media Committee (SMC) – Update on creating Google Groups and email address, etc. **(Kellie)**
  - Finance Committee (FC) – Begin the process of completing a projected anniversary budget report needed for scheduled 300 anniversary activities and events. **(Joanne)**
  - Stoughton Schools & Y Committee (SSY): Update on meeting with Superintendent Dr. Baeta on August 24, 2023. **(Joanne)**
  - Special Events Updates:
    - 1) Senior Tea, Anniversary Gala & Parade, Glen Echo Park Picnic - **(Joanne)**
    - 2) Golf Tournament - **(Kellie)**
4. Committee Fundraising:
  - Determine the amount of money needed based on projected anniversary budget
  - Brainstorm types of fundraising events to facilitate to raise funds
  - When will fundraising activities begin?
5. Select Board Meeting Attendance: The 300 Anniversary Committee has been invited to attend the second meeting in the month of October 2023 to give a committee update. Dr. Randolph will contact Select Board Clerk to be put on the agenda. All committee members are asked to attend this session.
6. Next Steps:  

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7. Next Meeting Date: September 18<sup>th</sup>/ Fitzpatrick Rm. Stoughton Town Hall
8. Adjournment