



4 CAPEN ST.  
STOUGHTON, MA 02072-2579

**COMMISSIONERS**  
BARRY CRIMMINS, CHAIRMAN  
MICHAEL HORAN, VICE CHAIRMAN  
DONALD BRADY, TREASURER  
ERIC ANDERSON, MEMBER  
BILL LARKIN, MEMBER

**EXECUTIVE DIRECTOR**  
COLLEEN M. DOHERTY

**STOUGHTON HOUSING AUTHORITY  
MEETING MINUTES  
Tuesday, February 15, 2022  
6:30 pm**

The Stoughton Housing Authority met on Tuesday, February 15, 2022, at 6:30 PM (Virtual Video Call Meeting)

**The following members were present:**

Barry Crimmins, Chairman  
Michael Horan, Vice Chairman  
Donald Brady, Treasurer  
Eric Anderson, Member  
Bill Larkin, Member

**The following members not present:**

**Other's present were Colleen Doherty, Kristen Anderson, and Rosalind Texeira**

*The February 15, 2022, meeting of the Stoughton Housing Authority was called to order by:  
Mr. Crimmins at 6:34 PM.*

**1. Public Hearing**

Tabled

**2. Consent Agenda**

**(a) Board Meeting Minutes**

Discussed

Colleen Doherty asked the Board to vote on February 15, 2022, SHA Board Meeting Minutes  
SHA Board Meeting Minutes.

*Mr. Anderson made a motion to approve the Board Meeting Minute for February 15,2022. Mr. Brady  
seconded the motion which, upon roll-call, was passed by a vote of 5-0.*

### **3. Bill Schedule**

- a. Ratification was discussed.
- b. Monthly Bills was discussed
- c. Monthly Financial Comparison was discussed

*Mr. Larkin made a motion to approve the Ratification in the amount of \$288,918.92 for period 1/4/2022 through 2/9/2022 as presented by Colleen Doherty (Executive Director).*

*Mr. Horan seconded the motion which, upon roll-call, was passed by a vote of 5 to 0.*

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*Mr. Horan seconded the motion which, upon roll-call, was passed by a vote of 5 to 0.*

### **5. Executive Director's Report**

- 1. Rose Forte back ramp is using temporary railing until better weather when they will be able to instill permanent railings.
- 2. There is still an issue with parking on Capen St and Pleasant St. The SPD have been issuing parking violation tickets for any vehicle parked on those streets which have been impacting visitors and HHA coming into the building. The Town is allowing vehicles to park up to two hours a day at the Recreation parking lot.
- 3. LaCivita Court balconies is not in compliance and new ones will be installed
- 4. The rodents and mice have improved
- 5. No MAT-Team meeting recently. THA have mailed out seven thousand letters for the whole State Waiting List that have been purged out. Once that purge is completed the LHA would be able to pull from the list. Colleen is asking the State to give us an exception and have us contract with PACE. We sent a proposed MOU, which we will keep OCS in place to provide the services they provide now.

### **6. New Business**

#### **a. State Annual Plan**

Colleen Doherty ask the Board to Table to next meeting.

#### **b. Federal Plan**

Colleen Doherty ask the Board to Table to next meeting.

**c. Quarterlies**

Colleen Doherty would ask the Board to Vote on the Quarterlies

*Mr. Anderson made the motion to approve the operating budget statements for Fiscal Year Ending: 6/30/2022, Quarter Ending: 12/31/21, 400-1, 689-1, and MRVP Quarterly Financials as presented by Colleen Doherty (Executive Director). Mr. Larkin seconded the motion, which, upon rollcall, was passed by a vote of 5-0.*

**d. Change Order for Ramp/Stair Replacement at Rose Forte**

Colleen asked the Board to vote on Ramp/Stair Replacement at Rose Forte

*Mr. Horan made a motion to approve the Ramp/Stair Replacement at Rose Forte dated 1/20/2022 as following, Added Concrete Pad for a Larger Landing, Repairs to damaged underground Electrical Wires, Demolition of Concrete and No Cost Time Extension Request the amount of \$9826.43 as presented by Colleen Doherty (Executive Director). Mr. Larkin seconded the motion which, upon roll-call, was passed by a vote of 5-0.*

**e. CFA Amendment**

Colleen asked the Board to vote Amendment #17 to the Financial Assistance (CFA) 500-1 in the amount of \$402,829.10.

*Mr. Larkin made a motion to approve Amendment #17 to the Financial Assistance (CFA) 500-1 in the amount of \$402,829.10 presented by Colleen Doherty (Executive Director). Mr. Larkin seconded the motion which, upon roll-call, was passed by a vote of 5-0.*

**f. Staff Reorganization**

Colleen asked the Board to approve new job title and increase in salary for Rosalind Texeira

*Mr. Horan made a motion to approve the new job title as Program Coordinator and a new salary of \$55,000 a year for Rosalind Texeira as presented by Colleen Doherty (Executive Director). Mr. Larkin seconded the motion which, upon roll call, was passed by a vote of 5-0.*

**g. Any other business that the board deems necessary**

Stephanie Carrara and the LHA is required in the Town of Stoughton to Appoint a Tenant Board Member seat for the SHA. Notices will be mailed out to all tenants informing them of the position and the requirements. If the seat remains unavailable another request and the seat become what is called a

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hold over at that time a Board member would stay in that seat until the next year election. The Town would publish the Tenant Board Member Seat is opened.

Mr. Crimmins would like to inform Colleen and the Board members that he will be stepping down from the CPC Board as of this year.

**7. Meeting Adjournment**

*Mr. Horan made a motion to adjourn the meeting at 8:02 pm. Mr. Anderson seconded the motion which, upon roll call, was passed by a vote of 5-0.*

*Respectfully by,*

*Rosalind Texeira*