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COMMUNITY DEVELOPMENT

4 CAPEN ST.  
STOUGHTON, MA 02072-2579

COMMISSIONERS  
BARRY CRIMMINS, CHAIRMAN  
BILL LARKIN, VICE CHAIRMAN  
DONALD BRADY, TREASURE  
GEORGE HANSEN, MEMBER

EXECUTIVE DIRECTOR  
COLLEEN M. DOHERTY

**STOUGHTON HOUSING AUTHORITY  
MEETING MINUTES  
Tuesday, January 17, 2023  
6:30 pm**

The Stoughton Housing Authority met on Tuesday, January 17, 2023, at 6:30 PM (Virtual Video Call Meeting)

**The following members were present:**

Barry Crimmins, Chairman  
Bill Larkin, Vice Chairman  
Donald Brady, Member  
George Hansen, Member

**The following members not present:**

Eric Anderson Jr. Member

(entered Board Meeting at 6:50pm)

**Other's present were Colleen Doherty, Victoria Henriques and Rosalind Texeira:**

*The January 17, 2023, meeting of the Stoughton Housing Authority was called, to order by:  
Mr. Crimmins at 6:36 PM*

**2. Consent Agenda**

**(a) Board Meeting Minutes**

Discussion

**(b) Monthly Financial Report**

Discussion

**(c) Vacancy Report**

Discussion

**(d) TAR Tenant Account Receivables**

Discussion

**(e) Overtime Report**

Discussion

*Mr. Larkin made a motion to accept the Consent Agenda. Mr. Brady seconded the motion. All were in favor 3-0.*

## JANUARY 17, 2023, STOUGHTON HOUSING AUTHORITY MEETING MINUTES

### **3. Accounting**

#### (a) Ratification/Bill Schedule

Ratification was discussed.

*Mr. Larkin made a motion to approve the Ratification Schedule in the amounts of \$357,540.43, Board Payments in the amount of \$86,767.67, State MOD Payments in the amount of \$145,334.61, a total of \$444,308.10 for period 11/29/2022 through 01/17/2023 as presented by Colleen Doherty (Executive Director). Mr. Hansen seconded the motion which, upon roll-call, was passed by a vote of 4-0.*

### **4. Executive Director's Report**

1. Deborah Morse (Vice President of Real Estate at Hebrew Senior Life) contacted Colleen Doherty on collaborating with SHA on developing 200 (two hundred) elderly units with extensive services on property they own near the Stoughton Housing Authorities 200 Veteran's Family Development. Colleen is actively pursuing different funding sources.
2. Colleen has made all Board Members aware that Stoughton Housing Authority has a Massachusetts Commission Against Discrimination case filed from a resident. We are working with Driscoll and Driscoll attorney's. We have a meeting with MCAD for a preliminary hearing on this and if we necessary we will go into an executive session at the next meeting.
3. There is a sewer pipe at SMV that has been hooked into the Town and they are requesting that SHA hire an engineer to fix the issue.

### **5. New Business**

#### **a. Contract for Financial Assistance (CFA)**

Colleen Doherty asked the Board to vote the AFRA Award (CFA) 4050 Stoughton Housing Authority in the amount of \$895,727.00

*Mr. Hansen made a motion to accept the ARPA Contract (CFA) 4050 funding in the amount of \$895,727.00 as presented by Colleen Doherty (Executive Director). Mr. Larkin seconded the motion which, upon roll call, was passed by a vote of 4-0.*

#### **b. Change Order for Balcony/Railing Project at LaCivita Court**

Colleen Doherty asked the Board to vote on Change Order Proposal #285088-CP-0004 for Balcony/Railing Project at LaCivita Court for Rotted Plywood Soffit Repair

*Mr. Hansen made a motion to approve the Change Order Proposal #285088-CP-0004 for Balcony/Railing Project at LaCivita Court in the amount of \$452.55 to replace Rotted Plywood Soffit*

*Repairs, as presented by Colleen Doherty (Executive Director). Mr. Brady seconded the motion which, upon roll call, was passed by a vote of 4-0.*

#### **c. Change Order for Balcony/Repair Project at LaCivita Court for time extension only**

JANUARY 17, 2023, STOUGHTON HOUSING AUTHORITY MEETING MINUTES

Colleen Doherty asked the Board to vote on the extension contract deadline by fourteen calendar days

*Mr. Hansen made a motion to approve the Change Order Proposal #285088-CP-0005 Time extension of fourteen calendar days, as presented by Colleen Doherty (Executive Director). Mr. Brady seconded the motion which, upon roll call, was passed by a vote of 4-0.*

**d. Replacement of the failing Intercom/Buzzer system at Stoughton Memorial Village**

Colleen Doherty asked the Board to award a Not to Exceed Contract for \$225,000.00 for the Replacement of the failing Intercom/Buzzer system at Stoughton Memorial Village to a Video/Intercom system with Key Fob Building Access

*Mr. Larkin made a motion to award a Not to Exceed Contract for \$25,000.00 for the Replacement of the failing Intercom/Buzzer system at Stoughton Memorial Village to a Video/Intercom system with Key Fob Building Access due to funding deadlines, as presented by Colleen Doherty (Executive Director). Mr. Hansen seconded the motion which, upon roll call, was passed by a vote of 4-0.*

**e. Elevator Services Contract Renewal-3<sup>rd</sup> Year**

Colleen Doherty asked the Board to vote on the lowest bidder Motion Elevator Corp. 79 Freemont St. Dorchester, MA 02122. SHA had received (3) other bids.

*Mr. Larkin made a motion to award the lowest bidder Motion Elevator Corp. 79 Freemont St., Dorchester, MA 02122, as presented by Colleen Doherty (Executive Director). Mr. Hansen seconded the motion which, upon rollcall, was passed by a vote of 4-0.*

**f. Any other business that the board deems necessary**

**6. Meeting Adjournment**

*Mr. Larkin made a motion to adjourn the meeting at 7:31pm. Mr. Hansen seconded the motion which, upon roll call, was passed by a vote of 4-0.*

*Respectfully by,*

*Rosalind Texeira*