

APPLICATIONS TO THE ZONING BOARD OF APPEAL

THE GENERAL RULES OF THE ZBA AVAILABLE AT <http://www.stoughton.org/main-index.html> DESCRIBE THE APPLICATION AND HEARING PROCESS. APPLICANTS MUST PROVIDE THE FOLLOWING FOR A COMPLETE APPLICATION BEFORE A HEARING DATE WILL BE SET:

1. (4) COPIES OF CLEARLY TYPED OR PRINTED APPLICATION WITH ORIGINAL SIGNATURES. 11 PHOTOCOPIES OF COMPLETED APPLICATION - **TOTAL 15**. FOR VARIANCES, SPECIAL PERMITS AND COMPREHENSIVE PERMITS, THE APPLICANT MUST ALSO ATTACH TO EACH ORIGINAL AND EACH COPY (TOTAL 15) ALL OF THE FOLLOWING THAT APPLY (See ZBA Rule 1 for exact descriptions):
 - a. Prior permit and violations history of the property with the ZBA, Planning Board, Conservation Commission, etc.
 - b. Information about all applications filed or to be filed for the same project with other boards (e.g., Conservation Commission).
 - c. Experts' and consultants' reports with conflict of interest statement.
 - d. Detailed reasons for specific waivers that are requested.
 - e. Photographs of the Property (to be kept in file folder)
2. (15) COPIES OF SCALED FLOOR PLANS AND ELEVATIONS USING RULER AND PENCIL. (NO SKETCHES OR ROUGH PLANS 11 X 18 MAX SIZE)
3. (15) COPIES OF SCALED SITE PLANS BY ENGINEER OR SURVEYOR. (11 X 18 MAX SIZE)
4. (15) COPIES OF PROPERTY DEED OR CERTIFICATE OF TITLE.
5. (2) COPIES OF OWNERS AFFIDAVITS FOR AGENT TO SHOW STANDING.
6. CHECK FOR APPLICATION FEE PAYABLE TO THE TOWN OF STOUGHTON:

RESIDENTIAL FEE	\$75.00
SUBDIVISIONS OVER 3 LOTS	\$125.00
COMMERCIAL/INDUSTRIAL	\$150.00
7. CHECK FOR ADVERTISING PAYABLE TO THE STOUGHTON JOURNAL. ALL FILINGS PAY \$21.00.

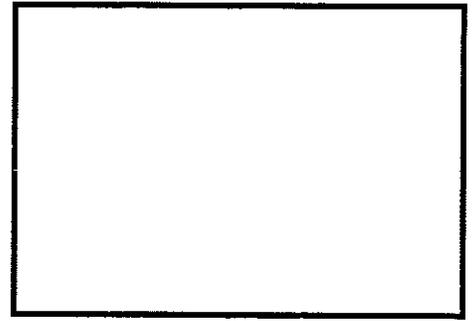
Fee \$

The fee for applications for special permits and/or variances will be as follows:

Residential	\$75.00
Subdivisions over 3 lots	\$125.00
Commercial/Industrial	\$150.00

These fees cover the first 25 abutters to be notified of the public hearing.

For every additional 25 abutters, the petitioner will be charged an additional \$25.00. The petitioner is required to estimate the number of abutters that will be immediately affected by the petition. This additional fee must be paid before the public hearing



CASE # _____

ZONING BOARD OF APPEALS
APPLICATION FOR GRANT OF VARIANCE

1. Date Filed: _____

2. Applicant's Name: _____

2a. Applicant's Address: _____

2b. Applicant's Phone: _____

(Nos. 2a, 2b, and 2c to be completed if Applicant and Owner are not the same person)

3a. Owner's Name: _____

3b. Owner's Address: _____

3c. Owner's Phone: _____

3d. The Owner hereby appoints _____ to act as agent for
(Name of Applicant or Attorney)
the purposes of submitting and processing this petition for variance

4. The owner's title to the land which is the subject matter of this application is derived under a deed from _____ dated _____ recorded with the Norfolk County Registry of Deeds - Division of the Land Court *(strike one)* In Book _____ Page _____

5. The land shown in the Assessor's records as lot _____ on map _____ and has an address of or is located at _____

6. Nature of Variance: *(Check off appropriate box)*

Dimensional Use Dimensional and Use

7. Sections of by-law from which variance is requested: *(Specify section number(s) and relief requested)*

8. Subject matter of variance: *(Describe what you want to do)*

9. The petitioner presents the following evidence which supports grant of the variance:

**THESE QUESTIONS & ANSWERS ARE TO BE READ ALOUD AT THE
SCHEDULE HEARING BY THE APPLICANT/REPRESENTATIVE:**

(a) Conditions and circumstances are unique to the appellant's lot, structure or building and do not apply to the neighboring lands, structures or building in the same district.

ANSWER:

(b) Strict application of the provisions of the by-law would deprive the applicant of reasonable use of the lot, structure or building in a manner equivalent to the use permitted to be made by other owners of their neighboring lands, structures or buildings in the same district.

ANSWER:

(c) The unique conditions and circumstances are not the result of the actions of the applicant taken subsequent to the adoption of this by-law.

ANSWER:

(d) Relief, if approved, will not cause substantial detriment to the public good or impair the purposes and intent of this by-law.

A Certified Plot Plan must include:

ZONING DISTRICT

Dimension of lot as presently laid out:

WIDTH: _____ DEPTH: _____ AREA: _____

Dimensions of structure:

Setbacks of structure:

FRONT: _____ REAR: _____ SIDE LINES _____

A HEARING ON THIS MATTER WILL BE SCHEDULED WITHIN 65 DAYS AFTER FILING.

Applicant's signature
(if different from Petitioner)

Owner's Signature
(if different from Petitioner)
