

Town of Stoughton 2016

Special & Annual Town Meeting Warrant and Report of the Committee on Finance & Taxation



Town Meeting Representatives:
Bring This Report to Town Meeting
Includes Standing Committee Reports

2016 Town Meeting Session Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
April				
			28 Organizational Town Meeting Joseph H. Gibbons Elementary 7:00 Orientation in Library 8:00 All Town Meeting Reps. In Cafeteria	
Open Meeting Law prohibit Town Boards meeting while Town Meeting is in session Sign-in 6:45 Opening Gavel 7:00 All ATM Session will be held in HS Auditorium				
May				
2 STM & ATM 1 st Session		4 ATM 2 nd Session		
9 ATM 3 rd Session		11 Stoughton Night at Fenway		
16 ATM 4 th Session		18 ATM 5 TH Session		
23 ATM 6 th Session		25 ATM 7 th Session		
30 <i>Memorial Day</i>				
June				
1-5 Graduation Week; No space available at High School				
6 ATM 8 th Session		8		

Order of the Business — Unless any motion is made to the contrary at the opening session of the Annual Town Meeting, all articles will be presented in the order as published in the warrant.

Motions to set a specific date to present a single article or block of articles on floor must be made at the first session.

Motions may be made to **permit simultaneous discussion on related articles** whenever the body deems appropriate.

Motions to be introduced after the town meeting convenes must be submitted to the Moderator **not less than 30 hrs. (noon preceding day)** before session to be presented. This allows time for preparing and printing copies for all town meeting members.

Alternate/substitute motions for an article that has NOT been brought on the floor and tabled to a later session, **may not be voted the same session as introduced**, except by a majority vote of the meeting.

Except as noted, the hour sessions will convene is subject to vote of meeting.

The Challenges of 2016

2016 was a challenging year in part due to the extreme weather of 2015. The snowstorms exceeded the budget by \$1.5 million. FEMA payments brought this number down \$1,331,470. This amount, which needed to be accounted for, caused a strain on this budget.

The proposed spending plan presented to the Finance Committee was \$1,198,577 short. The Finance Committee was faced with the difficult task of reducing the budget by that amount in order to present Town Meeting with a balanced budget. I would like to thank town staff and the committee for their hard work in making what I consider to be fair and reasonable cuts while still providing a high level of public services and educational programs. The budgets are extremely tight. Public safety was of most concern and three police officers have been added to the police department. There are currently vacancies in the police department that are fully funded and the new police officers will not be hired prior to December. There is enough money in the budget for the new positions. However, it should be noted that next year these new officers will cost the town approximately \$300,000 additional dollars.

Union contracts are due to expire in June of 2016 and are currently being negotiated. This could bring additional costs to the town possibly putting additional strain on the 2018 budget and will need to be carefully reviewed when funding is requested.

The school department, thanks to the hard work of the School Committee and the administration, presented a budget with an increase of 2.57% of their FY16 budget. The last teacher's contract continues to put a strain on the budget. This year 3 ½ positions are not being filled. Next year the rate of increase will be even harder to absorb. Southeast Regional's budget came in \$57,942 higher than the estimate and had to be absorbed by the Schools budget, as did a \$5,000 cut in gasoline. All department gasoline budgets were cut; however, the Finance Committee has \$50,000 in its emergency reserve for fuel.

The largest warrant articles are for the new high school debt exclusion and the water treatment plant. The Water treatment plant estimated costs are \$6.6 million dollars.

My nine years on the Finance Committee is coming to an end. I would like to thank Mr. Howard Hansen for giving me the opportunity to serve on this Committee. I started at the height of the recession, which gave me the tools to deal with this year's budget shortfall. Thanks to my fellow committee members for all their support this year. I would especially like to thank Michael Hartman, Town Manager, for all his helpful suggestions for balancing the budget. I want to thank Bill Rowe for all his assistance during the budget process. Finally, a big thank you goes to Jaime Velazquez and Joanne Lurette, without whose help I never would have survived the year.

A big Thank You to the Members of the Committee on Finance and Taxation

John Anzivino, Peter Brown, Roberta Camacho, Scott Cararra, Robert Desmond, Elliot Hansen, Christine Howe, Joseph Madden, John Malley, Steve Mitchell, John Roch, Joseph Smith, Ed Trunfio

Sincerely,



Barbara Anzivino, Chair

FISCAL YEAR 2017 SPENDING PLAN

In response to social changes and economic downturns, government on all levels is being asked to provide more services with no additional resources. Public safety and school health employees have become the frontline troops in the war against expanding opioid use. Recreation and social service professionals deal with what is just the beginning of a growing senior population of baby-boomers while still dealing with the dysfunctions of children and families in need. Public Works personnel repair, maintain, and restore a critically out-of-date, neglected and deteriorating infrastructure for water, sewer, and transportation. Government's challenge is to stop answering the problems of today with 1950's remedies. Municipal government's mission is to change, innovate, and transform itself into an agent of cutting-edge solutions to the myriad of problems before it.

The Spending Plan before you continues the process of the transformation of this town's government by adapting and changing into a 21st century paradigm of economy, efficiency, collaboration and the implementation of best practices. Town government is facing a time of growing demand for service, increased regulations from government, a need for responsible development, better utilization of technology, and more transparency in process of governing. This spending plan reflects initiatives that utilize new functional structures, cutting-edge technological tools, and a professional, trained workforce to coordinate the delivery of customer services in an environment of changing populations and economies.

At this stage we do not know what the FY17 revenue will be. It has not been determined if revenues will be sufficient to fund the spending plans as proposed. Therefore the plan should be considered to be a starting point, as it is likely that modifications will be required as we advance through the process of adopting a final budget.

The Fiscal 17 spending plan, a collaboration of both the Town and the School administrations, accounts for the need to provide Stoughton's children with the skills and competencies necessary to thrive in the modern world while providing necessary services to all of our citizens. In past budgets you have seen initiatives, some still in process, that:

- Started the MSBA process to build a new state of the art High School Building
- Increased revenue by advocating with state officials for the implementation of a neglected increase in the local Hotel Tax
- Combined Public Safety Dispatch and re-organized Police Department administration to free officers for patrol directly serving residents
- Enhanced community business opportunities with a new "Friends of Town Center" business organization whose goal is to provide networking and educational opportunities for business owners
- Initiated the Town's Long Term Traffic Improvements to the Town Square to provide an improved level of service and better traffic circulation
- Re-organized Public Works Department structure to more accurately reflect management and office responsibilities

- Implemented a Public Safety Complex Design Study, an Armory Reuse Feasibility Study, and a Town-wide Sewer Priority Plan that will enhance the use of, as well as repair town assets.
- Increased public information through a new Town/School website package
- Replaced outdated Financial Software with a modern Financial, Payroll, Project Management Information system
- Competitively bid property and casualty insurances resulting in significant savings in joint expenses. Programs offered opportunities for staff training and development
- Created a town-wide Personnel Classification and Wage Plan accurately reflecting job responsibilities and compensation
- Implemented a Vehicle Replacement Policy standardizing models and replacement schedules to control operating costs and maximize trade-in values.

The initiatives in the Fiscal 17 Spending Plan continue our efforts to answer the demands of the 21st century by updating government structure, limiting increases in expenditure, and openly informing the citizens on how their taxes are being spent:

- Reorganized Public Works into 5 divisions with properly allocated staffing costs which better reflects the actual cost of services.
- Reallocated Engineering staff to reflect actual duties with a savings to Enterprise Funds.
- Limited increases in staffing to Public Works and Public Safety for a total of 4 new staff. Additional staff improves the current level of service in both departments.
- Planned for anticipated retirement buy-outs so that level of service is maintained in those departments experiencing retirements.
- Segregated one-time expenses in separate Town Meeting Articles so that appropriations are separate.
- Moved payroll processing in house resulting in a significant savings

SUMMARY

Overall the spending plan as proposed represents an increase of 4.29% in spending over the FY 16 budget as amended. Nearly 40% of the increase is attributable to the Joint Services portions, which are expenditure categories that are shared by both the schools and the town. Costs in this area include debt service, employee health and medical insurance, property and casualty insurance, contributory retirement and worker's compensation. Combined, these line items are increasing at a faster pace than the town's overall revenue growth. And, they must be funded. When the Joint Service costs are excluded, the proposed overall increase is 2.67%. The proposed school budget accounts for 25.6% of the increase and, as proposed, includes a reduction in the teaching staff which is a trend that can be expected to continue as the bargaining agreement is fully implemented.

Changes are outlined below

General Government

Ninety-one percent (91%) of the increase in the area of general government can be found in four departments – Facilities, Information Technology, Planning and Engineering.

Now that the Town has a Facilities Director on staff, we are fortunate to be able to implement an ongoing facility maintenance program. This is an area that has been seriously neglected. The program will result in additional expenditures for that department which will improve the process of protecting and preserving town buildings. This is an investment the town cannot afford to ignore.

IT has increased as a result of the action of the November 2015 Special Town Meeting which increased staffing by one position. The additional position is dedicated exclusively to the Town's IT needs.

The Planning budget has increased to pay for consulting services for Phase II of the Zoning By-law rewrite. Phase II includes a continuing review of the entire zoning by-law.

The Engineering department budget includes an increase as a result of the reallocation of positions to reflect the actual duties of the staff. Previously the positions involved were proportionally charged to enterprise accounts in a manner that was inconsistent with the actual work performed. The reallocation has resulted in a shift from the enterprise budgets to this budget. This accurately reflects the cost of providing services to users and residents.

Public Safety

The proposed police budget includes three additional officers as well as necessary expenses associated with the hiring of three new recruits. The fire budget includes additional funds for expected retirement buy-outs. This protects the level of services provided to our residents.

Public Works

As indicated earlier in this document, the budget for the Public Works Department has been restructured to reflect the proper allocation of staff to the various areas based upon the actual staff assignments. Staffing assignments to Sanitation and Parks have been under reported in the past, and are now appropriately assigned. This reassignment has resulted in a significant increase to both of these budgets and corresponding decreases in the other divisions.

Going forward the Board will need to examine the current fee structure for both water and sanitation. The allocation of the actual costs of these expenditure areas has resulted in requiring subsidies from the general fund (property tax dollars) of more than \$800,000 in each of the two areas, which could be offset by additional fee revenue.

A new clerical position has been proposed for the department. The position's primary assignment will be handling requests and inquiries from the public.

Culture and Recreation

As a result of the reallocation of staff in the Public Works Department, expenses in this category have increased. Under the reporting requirements of the DOR staff expenses for Parks are reported in this area rather than under Public Works, as the Town has been doing in the past.

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Town of Stoughton
Revenue Sources and Projections
General Fund
FY2017

	TAX RECAP FORM FISCAL 2014	TAX RECAP FORM FISCAL 2015	TAX RECAP FORM FISCAL 2016	PROJECTED FINCOM FISCAL 2017
Property Taxes:				
Property Tax Levy + 2.5% increase	53,667,955.00	55,839,813.00	58,198,052.00	60,841,485.00
Growth Revenue/New Construction	809,911.00	938,774.00	1,159,494.00	500,000.00
Sewer Debt Exclusion				
Water Debt Exclusion				
less Unused Levy Capacity	(66,610.25)	(39,714.30)	(39,701.05)	
<i>Actual Tax Levy</i>	54,411,255.75	56,738,872.70	59,317,844.95	61,341,485.00
State Aid (Less offsets):				
Cherry Sheet Receipts	17,767,818.00	18,103,718.00	18,579,879.00	18,934,086.00
Massachusetts School Building Authority	294,044.00	294,044.00	294,044.00	294,044.00
Cherry Sheet Charges	(2,968,121.00)	(3,136,316.00)	(3,375,467.00)	(3,497,841.00)
<i>Net State Aid</i>	15,093,741.00	15,261,446.00	15,498,456.00	15,730,289.00
Federal Revenue Sharing				
Free Cash:				
Certified July 1 of Previous Year				
Certified July 1 of Current Year	3,277,260.00	3,793,765.00	6,206,984.00	3,657,356.00
Free Cash Update				
Less Supplemental Curr Yr Appropriations		(645,015.00)	-	-
Unused				
<i>Net Free Cash</i>	3,277,260.00	3,148,750.00	6,206,984.00	3,657,356.00
Local Receipts:				
Auto Excise	2,650,000.00	3,541,155.00	3,055,000.00	3,568,124.00
Interest on Investments	15,000.00	20,050.00	32,000.00	36,906.00
Meals tax	330,000.00	439,764.00	383,000.00	454,356.00
Room occupancy tax			187,000.00	375,000.00
Ambulance		1,101,139.00	888,000.00	1,053,992.00
All Other	1,788,500.00	1,903,540.00	1,609,990.00	2,167,938.00
MBTA Parking Lot	10,000.00	17,024.00	16,000.00	18,924.00
Trash Fee	1,000,050.00	1,231,303.00	1,079,000.00	1,280,533.00
<i>Total</i>	5,793,550.00	8,253,975.00	7,249,990.00	8,955,773.00
Enterprise Accounts Receipts Reimbursed to General Fund				
Cedar Hill	43,449.00	41,638.00	32,658.00	34,383.00
Public Health	261,257.00	214,327.00	215,225.00	234,161.00
Sewer	337,575.00	351,033.00	408,675.00	430,307.00
Water	556,757.00	570,749.00	627,878.00	669,817.00
<i>Total</i>	1,612,461.00	1,177,747.00	1,284,436.00	1,368,668.00
Special Funds:				
Overlay Surplus		100,000.00	-	253,727.00
Old Cash Articles	10,000.00			
Title V Receipts Reserved	38,110.00	47,500.00	60,000.00	50,421.00
<i>Total</i>	48,110.00	147,500.00	60,000.00	304,148.00
TOTAL GENERAL FUND REVENUE:	80,236,377.75	84,728,290.70	89,617,710.95	91,357,719.00
LESS AMOUNTS TO BE RAISED:				
Assessor's Overlay	789,952.56	792,235.47	782,714.33	800,000.00
Court Judgments		60,000.00	36,607.62	-
Snow Removal Overdraft (net of FEMA reimburse)	230,584.26	556,323.90	1,331,470.05	510,000.00
Deficits/Overdrafts	189,773.01	28,048.95	1,625.00	-
Cedar Hill Fund Subsidy	32,483.00	117,641.72	92,740.00	66,601.00
Water Fund Subsidy	-	-	974,641.00	684,249.00
Ambulance Fund Subsidy	626,454.00	-	-	-
Revenue deficit				
ATM/STM Cash articles	773,890.92	438,659.06	329,223.95	53,112.00
STM Recommendations		508,288.00	-	-
Capital Reserve Future Building Stabilization	1,251,792.00	994,044.07	-	-
Rounding				
Overlay deficits - prior years		1,811.66	-	-
<i>Total to be raised</i>	3,894,929.75	3,497,052.83	3,549,021.95	2,113,962.00
TOTAL AVAILABLE FOR APPROPRIATION GENERAL FUND ACCOUNTS	76,341,448.00	81,231,237.87	86,068,689.00	89,243,757.00
Budget (Original)	76,341,448.00	81,231,237.87	86,068,689.00	89,243,757.00
Surplus (deficit)	-	-	-	-

FY2017 Funding Source Breakdown

Article #	Title	Estimated Cost	Cash	General Borrowing	(Sewer Retained Earnings)	(Building Stabilization Fund)	CPA	(Unexpended Articles)	(MSBA)	Debt Exclusion Vote June 2016	Total Appropriated
2	Receive Reports										
3	Accept and Contract Funds for Town Roads										
4	Apply For and Accept Federal/State Funding										
5	Cedar Hill enterprise Fund Budget										
6	Public Health Association Enterprise Fund Budget										
7	Sewer Department Enterprise Fund Budgets										
8	Water Department Enterprise Fund Budget										
9	Revolving Fund Accounts										
10	Supplement Fiscal Year 2016 Department Budgets	\$ -									
11	Unpaid Bills	\$ 40									
12	Budget for the Fiscal Year 2017										
13	Collective Bargaining - Town Hall Employees Assoc										
14	Collective Bargaining - Police Patrolman's Assoc										
15	Collective Bargaining - Local 1512 Firefighters										
16	Collective Bargaining - Public Works Assoc										
17	Collective Bargaining - AFSCME										
18	Collective Bargaining - Superior Officers										
19	Collective Bargaining - Library Unior										
20	Collective Bargaining -SPAEA										
21	Rescind Unissued Borrowing Authorizator										
22.a.1	COA - Van	\$ 18,000						\$ 18,000.00			\$ 18,000
22.b.1	Town Clerk - Voting Booths	\$ 5,000		\$ -							\$ -
22.c.1	Fac - TH Window Trim/Sill R & R	\$ 150,000		\$ 150,000.00							\$ 150,000
22.c.2	Fac - Replace Fascia/Soffits & Gutters - FF ST2	\$ 50,000		\$ 50,000.00							\$ 50,000
22.c.3	Fac - TH Concrete/Granite Replacement	\$ 15,000		\$ 15,000.00							\$ 15,000
22.c.4	Fac - Concrete Improvements FF ST2	\$ 15,000		\$ -							\$ -
22.c.5	Fac - TH - Add Cameras in the Basement	\$ 5,875					\$ 5,875.00				\$ 5,875
22.d.1	Fire - Unfunded EMS Equipment Mandates	\$ 50,000		\$ 5,875.00			\$ 44,125.00				\$ 50,000
22.d.2	Fire - Turnout Gear	\$ 180,000		\$ 175,064.47			\$ 4,935.53				\$ 180,000
22.d.3	Fire - Engine 1 - Equipment	\$ 95,000		\$ 65,000.00							\$ 65,000
22.d.4	Fire - Hose Replacement	\$ 35,000		\$ 35,000.00							\$ 35,000
22.d.5	Fire - EMS Upgrades	\$ 75,000		\$ 75,000.00							\$ 75,000
22.d.6	Fire - IT - Ambulance Tough Books (2)	\$ 8,000		\$ -							\$ -
22.e.1	Highway - Replace 1978 CAT w/4CY Loader w/2-way plov	\$ 260,000		\$ -							\$ -
22.e.2	Highway - Replace Boom Flail Mower for sidewalk tractor	\$ 30,000		\$ 30,000.00							\$ 30,000
22.f.1	Police - IT - Virtual Infrastructure to Upgrade Physical Servers	\$ 50,000		\$ 50,000.00							\$ 50,000
22.f.2	Police - Internal/External Cameras & Audio - jail cells/dispatch	\$ 15,000		\$ 15,000.00							\$ 15,000
22.f.3	Police - Cruiser Vehicles (3)	\$ 160,110		\$ 53,370.00							\$ 53,370
23.a	Cedar Hill - Pickup Truck	\$ 28,364		\$ -							\$ -
23.b	Cedar Hill - Greens Mower	\$ 11,000		\$ 11,000.00							\$ 11,000
24.a	Water - Chemical Conversion for STA 2,3,5 and 7	\$ 340,000		\$ 340,000.00							\$ 340,000
24.b	Water - Radio/Antennas for SCADA	\$ 150,000		\$ 150,000.00							\$ 150,000
24.c	Water - Backup Generators for STA 1,3,5 and 7	\$ 424,000		\$ 424,000.00							\$ 424,000
24.d	Water - Muddy Pond By-Pass Pump	\$ 80,000		\$ 80,000.00							\$ 80,000
25	Inflow and Infiltration	\$ 300,000		\$ 300,000.00							\$ 300,000
26	Water Treatment Facility	\$ 6,610,000		\$ 6,171,099.37			\$ 438,900.63				\$ 6,610,000
27	Municipal Pump Stator	\$ 1,250,000		\$ 470,103.73	\$ 600,000.00		\$ 179,896.27				\$ 1,250,000
28	Survey & Design of Sewer Expansion Plans for the Southern Area of Park St & Campanelli Industrial Part	\$ 800,000		\$ -							\$ -
29	GIS application Development	\$ 75,000		\$ 75,000.00							\$ 75,000
30	Stormwater Improvements	\$ 180,000		\$ 180,000.00							\$ 180,000
31	Assessors Revaluation	\$ 87,500		\$ 37,412.12			\$ 50,087.88				\$ 87,500
32	Continued Vegetaion Management for Ames Ponc	\$ 20,000		\$ -							\$ -
33	Vegetation Management for Harris Ponc	\$ 40,000	\$ 40,000	\$ -							\$ 40,000
34	Deer Run - Street Acceptance	\$ 500		\$ -							\$ -
35	Completion of Woodpecker Rd	\$ 74,000		\$ -							\$ -
36	Renovations to the Armory	\$ 3,900,000		\$ -							\$ -
37	Public Safety Complex	\$ 500		\$ -							\$ -

FY2017 Funding Source Breakdown

Article #	Title	Estimated Cost	Cash	General Borrowing	(Sewer Retained Earnings)	(Building Stabilization Fund)	CPA	(Unexpended Articles)	(MSBA)	Debt Exclusion Vote June 2016	Total Appropriated
38	Replace the Heating Boilers at the Helen H. Hansen Elementary School	\$ 150,000		\$ 150,000.00							\$ 150,000
39	Update Town Wide Facilities Master Plan	\$ 200,000		\$ 200,000.00							\$ 200,000
40	Pedestrian Upgrade at 8 School Buildings	\$ 120,000		\$ 120,000.00							\$ 120,000
41	Municipal Aggregation	\$ -		\$ -							\$ -
42	Disposing of Town Property	\$ -		\$ -							\$ -
43	Deposit to Stabilization Func	\$ -		\$ -							\$ -
44	Deposit to Building Stabilization Func	\$ -									\$ -
45	Community Preservation Committee 2017 Budget/Reports	\$ 1,208,991					\$ 1,208,991				\$ 1,208,991
46	Lucius Clapp Memorial Building - Window & Door Repair or replacement	\$ 480,000					\$ 480,000.00				\$ 480,000
47	Membership on Community Preservation Committee	\$ -									\$ -
	ATM Totals	\$ 17,746,880	\$ 40,000	\$ 9,427,924.69	\$ 600,000.00	\$ -	\$ 1,688,991.00	\$ 741,820.31	\$ -		\$ 12,498,736
	Special Town Meeting										
S1	Stoughton High School Building Projec	\$ 121,000,000							\$ 50,000,000	\$ 71,000,000	\$ 121,000,000
S2	Federal Reimbursement of Health Services	\$ 25,000	\$ 5,000					\$ 20,000.00			\$ 25,000
S3	Establishing a Cable Public Access Enterprise Func	\$ -									\$ -
S4	Cable Public Access Enterprise Func	\$ 385,352	\$ 385,352								\$ 385,352
S5	Cedar Hill Kitchen Upgrades	\$ 20,000		\$ 20,000.00							\$ 20,000
S6	Feasibility study for Line & Lumber Property	\$ 30,000		\$ 30,000.00							\$ 30,000
	Special Town Meeting Totals	\$ 121,460,352	\$ 390,352	\$ 50,000	\$ -	\$ -	\$ -	\$ 20,000	\$ 50,000,000	\$ 71,000,000	\$ 121,460,352
			\$ 430,352	\$ 9,477,924.69	\$ 600,000	\$ -	\$ 1,688,991.00	\$ 761,820.31	\$ 50,000,000	\$ 71,000,000.00	\$ 133,959,088.00
	Total Borrowing	\$ 8,716,104									

DEBT BUDGET FY 2017

July 1, 2016 - June 30, 2017

Town				Principal	Interest
Long Term 2005	3.81%	issued 6-15-05	Exp dtd 6-15-21	\$ 65,000.00	\$ 13,400.00
Long Term 2005 R	3.85%	issued 8-09-05	Exp dtd 5-15-20	\$ 195,600.00	\$ 29,005.10
Long Term 2006	4.10%	issued 5-11-06	Exp dtd 5-01-26	\$ 32,500.00	\$ 10,943.76
Long Term 2009	3.78%	issued 6-25-09	Exp dtd 6-01-29	\$ 145,000.00	\$ 23,560.00
Long Term 2009 R	3.05%	issued 9-21-09	Exp dtd 2-15-18	\$ 25,000.00	\$ 1,494.50
Long Term 2011		issued 5/12/2011	Exp dtd 3-1-31	\$ 105,000.00	\$ 25,175.00
Long Term 2012	1.88%	issued 9/20/2012	Exp dtd 2-1-33	\$ 195,000.00	\$ 10,846.26
Long Term 2012 R	1.88%	issued 9/20/2012	Exp dtd 2-1-33	\$ 40,000.00	\$ 4,000.00
Title V Water Pol. Abatem"t Trust (1)			Exp dtd 8-1-19	\$ 10,421.00	Interest Free
Title V Water Pol. Abatem"t Trust (2) (Art. 37 ATM 2004)			Exp dtd 3-01-31	\$ 10,000.00	Interest Free
Title V MWPAT #3			Exp dtd 7-15-31	\$ 17,500.00	Interest Free
Title V MWPAT	T5-97-1201C			\$ 12,500.00	Interest Free
Title V MWPAT	T5-97-1201D			\$ 7,500.00	Interest Free
Long Term 2014	2.02%	issued 3/27/2014	Exp dtd 3-15-34	\$ 305,000.00	\$ 64,125.00
Long Term 2015				\$ 395,000.00	\$ 42,425.00
				\$ 224,974.62	

Authorized and Unissued

unissued

Principal

Interest

5/14/2002	A 15	Financial Mgmt Software	\$ 5,000.00	\$ -	\$ -
5/19/2010	48/63	Facilities Master Plan	\$ 22,000.00	\$ 2,200.00	\$ 1,000.00
5/24/2010	A 50	Red Wing Brook	\$ 60,000.00	\$ 12,000.00	\$ 2,400.00
5/10/2010	A 37	Police Radios	\$ 9,000.00	\$ -	\$ -
5/1/2011	A 63	Partial Library Funding	\$ 14,000,000.00	\$ -	\$ 40,000.00
6/17/2013	29/30	Purchase Lambert Ave.	\$ 43,895.00	\$ 2,194.75	\$ 1,756.00
5/5/2014	27/27B1	Survey/Inspection Vehicle	\$ 5,000.00	\$ 1,000.00	\$ 200.00
5/5/2014	27/27E4	Roof Rehab - Mechanics Building	\$ 150,000.00	\$ 7,500.00	\$ 6,000.00
5/5/2014	27/27E5	Upgrade Street Lighting	\$ 100,000.00	\$ 10,000.00	\$ 4,000.00
5/4/2015	SP5/5	Drainage system/ADA @ COA	\$ 100,000.00	\$ 10,000.00	\$ 4,000.00
5/4/2015	SP6/6	Loader mounted snow blower	\$ 169,400.00	\$ 16,940.00	\$ 6,776.00
5/11/2015	25/25	Salt Brine System	\$ 75,000.00	\$ 7,500.00	\$ 3,000.00
5/11/2015	32/32	Central & Pleasant St Intersection	\$ 50,000.00	\$ 5,000.00	\$ 2,000.00
5/11/2015	33/33	Roadway Inv. & Condition Report	\$ 80,000.00	\$ 8,000.00	\$ 3,200.00
5/11/2015	34/34	Transportation Imp. Town Square	\$ 50,000.00	\$ 5,000.00	\$ 2,000.00
5/11/2015	35/35	Trans. Engineering Services	\$ 100,000.00	\$ 10,000.00	\$ 4,000.00

Town Cont		Authorized and Unissued	unissued	Principal	Interest	
5/11/2015	38A/1	3 Vehicles	\$ 56,423.00	\$ 11,285.00	\$ 4,514.00	
5/11/2015	38A/2	1 Vehicle	\$ 25,095.00	\$ 5,019.00	\$ 2,008.00	
5/11/2015	38B/1	Class A Pumper	\$ 550,000.00	\$ 55,000.00	\$ 22,000.00	
5/11/2015	38B/2	EMS Upgrades	\$ 75,000.00	\$ 7,500.00	\$ 3,000.00	
5/11/2015	38C/1	Packer-PWD	\$ 250,000.00	\$ 25,000.00	\$ 10,000.00	
5/11/2015	38C/2	Recycle Truck Body	\$ 150,000.00	\$ 15,000.00	\$ 6,000.00	
5/11/2015	38C/4	Replace St. Lights & Poles	\$ 70,467.00	\$ 7,047.00	\$ 2,818.00	
5/11/2015	38D/1	4 Police Cruisers	\$ 175,000.00	\$ 35,000.00	\$ 14,000.00	
5/11/2015	38D/2	Live Scan Security	\$ 60,250.00	\$ 12,050.00	\$ 4,820.00	
5/11/2015	38D/3	Radio Microwave Upgrade	\$ 45,000.00	\$ 4,500.00	\$ 1,800.00	
5/11/2015	38E/1	Security System-Town Hall	\$ 35,531.00	\$ 3,553.00	\$ 1,421.00	
5/11/2015	38C/5	Water Main Replacement	\$ 125,374.00	\$ 6,268.70	\$ 2,507.20	\$ 155,220.20
				\$ 1,845,578.45	\$ 380,194.82	

DEBT BUDGET FY 2017

School			Principal	Interest
Long Term 2005 R	3.85%	issued 8-09-05	Exp dtd 5-15-20 \$ 60,300.00	\$ 4,596.92
Long Term 2006	4.10%	issued 5-11-06	Exp dtd 5-01-26 \$ 245,000.00	\$ 84,806.26
Long Term 2009	3.78%	issued 6-25-09	Exp dtd 6-01-29 \$ 132,000.00	\$ 47,165.00
Long Term 2009 R	3.05 %	issued 9-21-09	Exp dtd 2-15-18 \$ 279,000.00	\$ 15,982.00
Long Term 2011		issued 5-12-11	Exp dtd 3-01-31 \$ 210,000.00	\$ 33,737.50
Long Term 2012	1.88%	issued 9-20-12	Exp dtd 2-1-33 \$ 70,000.00	\$ 19,856.28
Long Term 2014	2.02%	issued 3-27-14	Exp dtd 3-15-34 \$ 60,000.00	\$ 17,700.00
Long Term 2015			\$ 50,000.00	\$ 8,737.50
				\$ 232,581.46
Authorized and Unissued			unissued	
6/6/2011	A 68	EA Jones Electrical	\$ 50,000.00	\$ -
5/30/2012		Replace Hansen Windows	\$ 420,000.00	\$ 10,500.00
5/16/2012	A66	Feasibility Study	\$ 1,000,000.00	\$ 25,000.00
6/17/2013	49/65	Replace West School Roof	\$ 680,000.00	\$ 17,000.00
6/17/2013	50/66	Dawe School Windows	\$ 845,000.00	\$ 21,125.00
5/5/2014	52/52	Hansen Doors	\$ 450,000.00	\$ 11,250.00
5/5/2014	53/53	Gibbons School Roof	\$ 2,590,000.00	\$ -
5/5/2014	54/54	Gibbons School Windows	\$ 1,330,000.00	\$ -
5/5/2014	55/55	Dawe Windows/Doors	\$ 450,000.00	\$ 11,250.00
5/5/2014	56/56	West School Roof	\$ 600,000.00	\$ 15,000.00
5/4/2015	SP1/1	Replace School Vehicle	\$40,000.00	\$ 8,000.00
5/4/2015	SP2/2	Fire Supression Sys, Dawe/Gibbons	\$ 100,000.00	\$ 10,000.00
5/4/2015	SP3/3	Air Conditioning, O'Donnell MS	\$ 65,000.00	\$ 6,500.00
5/4/2015	SP4/4	Air Conditioning, SHS	\$ 75,000.00	\$ 7,500.00
5/11/2015	40/40	Windows/Doors @West School	\$ 2,275,000.00	\$ -
				\$ 45,000.00
				\$ 223,300.00
			\$ 1,249,425.00	\$ 455,881.46

DEBT BUDGET FY 2017

Water Dept

					Principal	Interest
Long term 2005	3.81%	issued 6-15-05	Exp dt 6-15-21	\$	10,000.00	\$ 1,600.00
Long Term 2005 R	3.85%	issued 8-09-05	Exp dt 5-15-20	\$	87,500.00	\$ 12,982.98
Long Term 2006	4.10%	issued 5-11-06	Exp dt 5-01-26	\$	7,500.00	\$ 1,443.74
Long Term 2009	3.78%	issued 6-25-09	Exp dt 6-01-29	\$	21,000.00	\$ 8,655.00
Long Term 2009 R	3.05%	issued 9-21-09	Exp dt 2-15-18	\$	10,000.00	\$ 610.00
Long Term 2011		issued 5-12-11	Exp dtd 3-01-31	\$	35,000.00	\$ 14,375.00
Long Term 2012	1.88%	issued 9-20-12	Exp dtd 2-1-33	\$	110,000.00	\$ 13,750.00
Long Term 2012 R	1.88%	issued 9-20-12	Exp dtd 2-1-33	\$	130,000.00	\$ 19,900.00
MWPAT SRF Loan		issued 11-26-02	Exp dt 2-1-23	\$	115,490.82	\$ 17,510.09
MWRA 2012 Loan		issued 12-06-12	Exp dtd 11-15-22	\$	448,000.00	\$ -
MWRA 2015 Loan				\$	250,600.00	\$ -
Long Term 2014	2.02%	issued 3-27-14	Exp dtd 3-15-34	\$	130,000.00	\$ 27,200.00
Long Term 2015				\$	25,000.00	\$ 5,487.50

		Authorized & Unissued	Unissued	Principal	Interest
5/14/2012	A11	Bishop's Landing Water System	\$ 400,000.00	\$ -	\$ -
6/11/2012	A42	Goddard Well	\$ 25,000.00	\$ 1,250.00	\$ 1,000.00
6/11/2012	A44	Pleasant Street Water Tank	\$ 225,000.00	\$ 11,250.00	\$ 9,000.00
5/5/2014	28/28C	Upgrade Water Meter Reading	\$ 56,000.00	\$ 5,600.00	\$ 2,240.00
11/10/2014	9/9	Muddy Pond Water Supply	\$ 110,000.00	\$ 5,500.00	\$ 4,400.00
5/11/2015	26/26	Gurney Well	\$ 50,000.00	\$ 2,500.00	\$ 3,000.00
5/11/2015	27/27	Water Pressure Water Station	\$ 50,000.00	\$ 2,500.00	\$ 3,000.00
5/11/2015	36/36	Capital Equipment	\$ 62,000.00	\$ 6,200.00	\$ 2,480.00
11/18/2015	7	Muddy Pond Project	\$ 1,825,000.00	\$ 60,833.33	\$ 40,000.00
				\$ 1,475,724.15	\$ 188,634.31

DEBT BUDGET 2017

Sewer

				Principal	Interest
Long term 2005 R	3.85%	issued 8-09-05	Exp dtd 5-15-20	\$ 56,600.00	\$ 8,470.00
Long Term 2006	4.10%	issued 5-11-06	Exp dtd 5-1-26	\$ 40,000.00	\$ 12,550.00
Long Term 2009	3.78%	issued 6-25-09	Exp dtd 6-01-29	\$ 34,000.00	\$ 12,265.00
Long Term 2011		issued 5/12/2011	Exp dtd 3-01-31	\$ 25,000.00	\$ 10,675.00
Long Term 2012	1.88%	issued 9-20-12	Exp dtd 2-1-33	\$ 50,000.00	\$ 8,895.02
Long Term 2012 R	1.88%	issued 9-20-12	Exp dtd 2-1-33	\$ 60,000.00	\$ 9,300.00
MWRA Loan		issued 2/16/2012	Exp dtd 2-15-17	\$ 6,655.00	\$ -
Long Term 2014	2.02%	issued 3-27-14	Exp dtd 3-15-34	\$ 10,000.00	\$ 800.00
MWRA Loan 10/10		issued 12/15/2014	Exp dtd 11-15-19	\$ 74,515.00	\$ -
MWRA Loan 10/10		to be issued 2/25/2016	Exp dtd 2-15-27	\$ 19,222.50	\$ -

Authorized & Unissued			unissued	Principal	Interest
5/10/1999	A42	Central St	\$ 10,860.00	\$ -	\$ -
5/14/07 & 5/5/08	A19 & 15	Sewer Main	\$ 130,000.00	\$ -	\$ -
9/30/2009	A5	I & I	\$ 100,020.00	\$ -	\$ -
5/10/2010	A 39	Vehicles	\$ 14,000.00	\$ -	\$ -
5/10/2010	A 53	I & I	\$ 28,725.00	\$ 1,436.25	\$ 1,149.00
6/11/2012	A46	Rebuild Hawes Way Sewer Lift	\$ 100,000.00	\$ -	\$ -
6/11/2012	A49	I & I	\$ 86,000.00	\$ 4,300.00	\$ 3,440.00
11/10/2014	10/10	I & I	\$ 35,200.00	\$ 3,520.00	\$ -
5/11/2015	29/29	I & I	\$ 300,000.00	\$ 15,000.00	\$ 6,000.00

\$ 400,248.75 \$ 73,544.02

DEBT BUDGET 2017

Cedar Hill Debt

				Principal	Interest	
Long Term 2009	2.50%	issued 6-25-09	Exp dtdt 6-01-26	\$ 8,000.00	\$	280.00
Long Term 2012	1.88%	issued 9-20-12	Exp dtd 2-1-17	\$ 5,000.00	\$	100.00
Long Term 2015		issued 6/29/2015		\$ 5,000.00	\$	475.00
Authorized & Unissued						
				unissued		
5/5/2014	27/A2	Sod Cutter		\$ 5,000.00	\$ -	\$ 200.00
5/11/2015	38F/2	Tractor with Backhoe & Bucket		\$ 30,000.00	\$ -	\$ -
				\$ 18,000.00	\$	1,055.00

DEBT BUDGET 2017

Community Preservation Act

				Principal	Interest	
Long Term 2012	Glen Echo	1.88%	issued 9-20-12	exp dtd 2-1-33	\$ 60,000.00	\$ 23,985.00
Long Term 2014		2.02%	issued 3-27-14	Exp dtd 3-15-34	\$ 20,000.00	\$ 3,250.00
Long Term 2015	Pierce St.				\$ 35,000.00	\$ 12,812.50
Authorized & Unissued				unissued	Principal	Interest
6/6/2011	A55	Glen Echo		\$ 295,000.00	\$ 14,750.00	\$ 11,800.00
6/17/2013	28/12	Rehab RR Station		\$ 250,000.00	\$ 12,500.00	\$ 10,000.00
5/5/2014	33/33B	Community Housing for Elderly		\$ 1,500,000.00	\$ 75,000.00	\$ 60,000.00
5/5/2014	33/33C	Swan's Tavern		\$ 350,000.00	\$ 17,500.00	\$ 14,000.00
5/5/2014	57/57	State Theater		\$ 550,000.00	\$ 27,500.00	\$ 22,000.00
11/10/2014	14/14	Community Housing -223 Pearl		\$ 350,000.00	\$ 17,500.00	\$ 14,000.00
5/11/2015	45/45A	Glen Echo Rec Fac. Design/Constr		\$ 324,208.00	\$ 16,210.40	\$ 6,484.00
5/11/2015	45/45C	Capen-Reynolds Rec. Facilities		\$ 278,000.00	\$ 13,900.00	\$ 5,560.00
11/18/2015	9	Purchase Railroad Station		\$ 350,000.00	\$ 17,500.00	\$ 7,000.00
				\$ 327,360.40	\$	190,891.50
Total				\$ 5,316,336.75	\$	1,290,201.11

Bond Borrowing Expense

\$ 75,000.00

TITLE	FY2015 ACTUAL	FY2016 BUDGET	FY2017 REQUEST	FY2017 FINCOM BUDGET
::				
CEDAR HILL - Full Cost Enterprise Fund Accounting				
INCOME:				
Receipts	188,401	187,689	187,690	187,690
Appropriated Retained Earnings	3,811	24,608	33,461	33,461
TOTAL INCOME:	192,212	212,297	221,151	221,151
COSTS:				
A. COSTS APPROPRIATED IN THE ENTERPRISE FUND:				
Salaries	105,897	125,221	128,001	127,749
Expenses	101,923	120,085	108,765	106,565
Other Finance Uses	-	-	-	-
Capital Outlay	-	-	-	-
Reserve Fund	-	-	-	-
Debt Service	25,465	27,073	24,255	19,055
TOTAL COSTS APPROPRIATED IN ENTERPRISE FUND:	233,285	272,379	261,021	253,369
B. COSTS APPROPRIATED IN THE GENERAL FUND:				
(To be transferred to Enterprise Fund)				
Health Insurance	14,317	1,551	1,653	1,653
Pensions	8,702	10,322	11,512	11,512
Shared Employees - General Administration	10,511	12,889	13,175	13,175
Shared Facilities	-	-	-	-
Life Insurance	-	-	-	-
Medicare	1,565	1,628	1,693	1,693
Social Security	2,685	2,792	2,904	2,904
Property/Vehicle/Liab Insurance	2,473	2,091	2,019	2,019
Unemployment	1,385	1,385	1,427	1,427
TOTAL COSTS APPROPRIATED IN GENERAL FUND:	41,638	32,658	34,383	34,383
TOTAL COSTS:	274,923	305,037	295,404	287,752
C: CALCULATION OF ENTERPRISE FUND SURPLUS:				
Enterprise Fund Revenues	188,401	187,689	187,690	187,690
Appropriated Retained Earnings	3,811	24,608	33,461	33,461
Less Total Costs	(274,923)	(305,037)	(295,404)	(287,752)
Less Prior Year Deficit	-	-	-	-
SURPLUS:	(82,711)	(92,740)	(74,253)	(66,601)
NEGATIVE BALANCE REPRESENTS GENERAL FUND SUBSIDY:				

TITLE	FY2015 ACTUAL	FY2016 BUDGET	FY2017 REQUEST	FY2017 FINCOM BUDGET
PUBLIC HEALTH-Full Cost Enterprise Fund Accounting				
INCOME:				
Receipts	864,569	501,604	651,341	648,568
Appropriated Retained Earnings	850,000	650,000	650,000	650,000
TOTAL INCOME:	1,714,569	1,151,604	1,301,341	1,298,568
COSTS:				
<i>A. COSTS APPROPRIATED IN THE ENTERPRISE FUND:</i>				
Salaries	589,225	733,184	798,830	796,357
Expenses	182,760	223,850	268,350	268,050
Other Finance Uses	-	-	-	-
Capital Outlay	200,000	-	-	-
Reserve Fund	-	-	-	-
TOTAL COSTS APPROPRIATED IN ENTERPRISE FUND:	971,985	957,034	1,067,180	1,064,407
<i>B. COSTS APPROPRIATED IN THE GENERAL FUND:</i>				
(To be transferred to Enterprise Fund)				
Health Insurance	69,242	72,012	76,765	76,765
Pensions	39,495	31,900	42,339	42,339
Shared Employees - General Administration	71,719	75,490	77,164	77,164
Shared Facilities	37,690	38,821	39,986	39,986
Life Insurance	60	62	64	64
Medicare	9,591	9,975	10,374	10,374
Social Security	8,513	8,854	9,208	9,208
Property/Vehicle/Liab Insurance	2,132	2,226	2,334	2,334
Unemployment	1,385	1,385	1,427	1,427
Costs to operate state required public health services State mandate. Not billable to Medicare or patients	(25,500)	(25,500)	(25,500)	(25,500)
TOTAL COSTS APPROPRIATED IN GENERAL FUND:	214,327	215,225	234,161	234,161
TOTAL COSTS:	1,186,312	1,172,259	1,301,341	1,298,568
<i>C: CALCULATION OF ENTERPRISE FUND SURPLUS:</i>				
Enterprise Fund Revenues	864,569	501,604	651,341	648,568
Appropriated Retained Earnings	850,000	650,000	650,000	650,000
Less Total Costs	(1,186,312)	(1,172,259)	(1,301,341)	(1,298,568)
Less Prior Year Deficit				
SURPLUS:	528,257	(20,655)	-	-
NEGATIVE BALANCE REPRESENTS GENERAL FUND SUBSIDY:				

TITLE	FY2015 ACTUAL	FY2016 BUDGET	FY2017 REQUEST	FY2017 FINCOM BUDGET
SEWER - Full Cost Enterprise Fund Accounting				
INCOME:				
Receipts (net of refunds/abatements)	6,968,094	6,103,604	5,936,463	6,250,196
Debt Service Exclusion (Chapter 110- Acts of 1993)	-	-	-	-
Appropriated Retained Earnings	963,397	906,796	842,061	842,061
From I&I Receipts Reserved	-	-	-	-
Anticipated Rate Increases	-	-	-	-
TOTAL INCOME:	7,931,491	7,010,400	6,778,524	7,092,257
COSTS:				
<i>A. COSTS APPROPRIATED IN THE ENTERPRISE FUND:</i>				
Salaries	709,002	863,365	824,255	819,937
Expenses	4,887,018	5,021,501	5,088,125	5,364,330
Other Finance Uses	-	-	-	-
Capital Outlay	115,000	3,890	3,890	3,890
Capital Improvements - I&I Repairs	-	-	-	-
Reserve Fund	-	-	-	-
Debt	407,387	413,149	431,947	473,793
TOTAL COSTS APPROPRIATED IN ENTERPRISE FUND:	6,118,407	6,301,905	6,348,217	6,661,950
<i>B. COSTS APPROPRIATED IN THE GENERAL FUND:</i>				
(To be transferred to Enterprise Fund)				
Health Insurance	76,988	80,068	85,352	85,352
Pensions	131,120	143,882	167,809	167,809
Shared Employees - General Administration	82,965	86,942	88,870	88,870
Shared Facilities	22,009	22,669	23,349	23,349
Life Insurance	2,524	2,625	2,730	2,730
Medicare	5,589	5,813	6,046	6,046
Property/Vehicle/Liab Insurance	28,453	65,291	54,724	54,724
Unemployment	1,385	1,385	1,427	1,427
Adjustment for prior year overcharge	-	-	-	-
TOTAL COSTS APPROPRIATED IN GENERAL FUND:	351,033	408,675	430,307	430,307
TOTAL COSTS:	6,469,440	6,710,580	6,778,524	7,092,257
<i>C: CALCULATION OF ENTERPRISE FUND SURPLUS:</i>				
Enterprise Fund Revenues	6,968,094	6,103,604	5,936,463	6,250,196
Debt Service Exclusion (Chapter 110- Acts of 1993)	-	-	-	-
Appropriated Retained Earnings	963,397	906,796	842,061	842,061
Less Total Costs	(6,469,440)	(6,710,580)	(6,778,524)	(7,092,257)
Less Prior Year Deficit	-	-	-	-
SURPLUS:	1,462,051	299,820	-	-
NEGATIVE BALANCE REPRESENTS GENERAL FUND SUBSIDY:				

TITLE	FY2015 ACTUAL	FY2016 BUDGET	FY2017 REQUEST	FY2017 FINCOM BUDGET
WATER - Full Cost Enterprise Fund Accounting				
INCOME:				
Receipts (net of refunds/abatements)	4,102,909	4,172,757	4,172,760	4,172,760
Other Revenue (MWRA Infrastructure Fund)	729,110	722,854	719,598	719,598
Appropriated Retained Earnings	1,206,369	702,589	649,766	649,766
Debt Service Exclusion (Chapter 110- Acts of 1993)	-	-	-	-
Anticipated Rate Increases	-	-	-	-
TOTAL INCOME:	6,038,388	5,598,200	5,542,124	5,542,124
COSTS:				
<i>A. COSTS APPROPRIATED IN THE ENTERPRISE FUND:</i>				
Salaries	1,148,769	1,360,135	1,037,229	1,032,912
Expenses	2,337,262	2,804,575	2,925,109	2,856,885
Other Finance Uses	-	-	-	-
Capital Outlay	15,000	-	-	-
Reserve Fund	-	-	-	-
Debt	1,391,974	1,636,793	1,684,358	1,666,759
TOTAL COSTS APPROPRIATED IN ENTERPRISE FUND:	4,893,005	5,801,503	5,646,696	5,556,556
<i>B. COSTS APPROPRIATED IN THE GENERAL FUND:</i>				
(To be transferred to Enterprise Fund)				
Health Insurance	170,159	176,965	188,645	188,645
Pensions	210,624	221,717	261,023	261,023
Shared Employees - General Administration	133,271	133,975	136,946	136,946
Shared Facilities	-	-	-	-
Life Insurance	4,423	4,600	4,784	4,784
Medicare	11,148	11,594	12,058	12,058
Property/Vehicle/Liab Insurance	39,739	77,642	64,934	64,934
Unemployment	1,385	1,385	1,427	1,427
Adjustment for prior year overcharge	-	-	-	-
TOTAL COSTS APPROPRIATED IN GENERAL FUND:	570,749	627,878	669,817	669,817
TOTAL COSTS:	5,463,754	6,429,381	6,316,513	6,226,373
<i>C: CALCULATION OF ENTERPRISE FUND SURPLUS:</i>				
Enterprise Fund Revenues	4,102,909	4,172,757	4,172,760	4,172,760
Other Revenue (MWRA Infrastructure Fund)	729,110	722,854	719,598	719,598
Appropriated Retained Earnings	1,206,369	702,589	649,766	649,766
Debt Service Exclusion (Chapter 110- Acts of 1993)	-	-	-	-
Less Total Costs	(5,463,754)	(6,429,381)	(6,316,513)	(6,226,373)
Less Prior Year Deficit	-	-	-	-
SURPLUS:	574,634	(831,181)	(774,389)	(684,249)
NEGATIVE BALANCE REPRESENTS GENERAL FUND SUBSIDY:				

**UNEXPENDED ARTICLES
AS OF FEBRUARY 29, 2016**

This schedule details the unexpended articles remaining with balances as of the date shown. Unexpended funds would represent the amount of unused cash from the method of funding authorized by Town Meeting, i.e., free cash, tax levy or proceeds of long-term bonds. The remaining appropriation shows the amount authorized less the amounts actually expended or encumbered. Excess funds from completed projects from free cash or tax levy can be used to fund other projects. Excess borrowed funds can be transferred to another project which has the same or longer borrowing period as outlined in MGL Chapter 44, Sections 7 and 8.

Example:

Article 11 of the February, 2001 Special Town Meeting authorized borrowing of \$1,250,000, for which \$850,000 in general obligation bonds were issued. Actual expenditures were \$819,209.36. This article would have unexpended funds of \$30,790.64 and a remaining appropriation of \$430,790.64.

This schedule does not include those articles authorized but inactive as of June 30, 2002. Refer to the authorized and unissued debt schedule on the Town's audit report.

Projects in bold have transferred cash to fund articles at this town meeting.

<u>Article/Meeting</u>	<u>Date</u>	<u>Line</u>	<u>Description</u>	<u>Source</u>	<u>Original Appropriation</u>	<u>Unexpended Funds</u>	<u>Remaining Appropriation</u>
DEPARTMENT 122: SELECTMEN							
A13 STM	Oct-13	21313	South Coast Rail consulting	Tax Levy	150,000.00	39,914.03	17,997.26
A25 ATM	May-13	21339	Chapter 766 medicaid reimbursement	Free cash	25,000.00	22,566.62	18,148.52
A36 ATM	May-14	21436	Unpaid bills	Free cash	5,008.75	4,011.91	4,011.91
A2 STM	Oct-13	6348	Unpaid bills	Tax Levy	537.92	9.29	9.29
A23 ATM	May-13	6350	Nonunion salary increase	Tax Levy	71,949.00	14,378.30	14,378.30
A10 ATM	May-15	6409	Unpaid bills	Old articles/CPA	10,409.00	10,409.00	603.65
A42 ATM	May-15	A6350	Transfer to Cap Reserve Stabilization	Free cash	53,216.00	53,216.00	53,216.00
DEPARTMENT 175: PLANNING							
A12 STM	Oct-13	21385	Housing production plan	Tax Levy	10,000.00	3,750.00	0.00
FUND 14: COMMUNITY PRESERVATION							
A56 ATM	May-11	A6279	Housing Authority door system	CPA	10,000.00	10,000.00	10,000.00

<u>Article/Meeting</u>	<u>Date</u>	<u>Line</u>	<u>Description</u>	<u>Source</u>	<u>Original Appropriation</u>	<u>Unexpended Funds</u>	<u>Remaining Appropriation</u>
A57 ATM	May-11	A6280	Housing Authority emergency shelter	CPA	15,000.00	15,000.00	15,000.00
A60 ATM	May-11	A6285	Repair Town Hall exterior	CPA	25,000.00	20,500.00	14,380.00
A23 ATM	May-12	A6305	South Shore Habitat repairs	CPA	20,000.00	20,000.00	0.00
A25 ATM	May-12	A6308	Update open space and recreation plan	CPA	20,000.00	2,705.00	1,356.00
A28B ATM	May-13	A6341	Vital records preservation	CPA	20,000.00	20,000.00	20,000.00
A28C ATM	May-13	A6343	Glen Echo Canton land parcel	CPA	38,700.00	32,700.00	32,700.00
A28D ATM	May-13	A6345	Pierce St. playground	CPA	25,000.00	170.00	170.00
A28E ATM	May-13	A6347	Historical signs	CPA	20,000.00	20,000.00	0.00
A33A ATM	May-14	6349	Historical signs	CPA	2,125.00	2,125.00	1,255.00

FUND 31: SCHOOL CAPITAL PROJECTS

A52 ATM	May-14	3396	Hansen School Doors / windows	Borrowing	450,000.00	0.00	2,556.27
A53 ATM	May-14	3405	Gibbons School Roof	Borrowing	2,590,000.00	0.00	1,046,921.40
A54 ATM	May-14	3409	Gibbons School Windows	Borrowing	1,330,000.00	0.00	566,962.76
A55 ATM	May-14	3415	Dawe School Doors/Windows	Borrowing	450,000.00	0.00	202,445.03
A56 ATM	May-14	3418	West School Roof	Borrowing	600,000.00	0.00	293,785.01
A49 ATM	May-13	3528	Replace West School roof	Borrowing	830,000.00	0.00	256,773.22
A50 ATM	May-13	3531	Replace Dawe School Windows	Borrowing	945,000.00	0.00	253,180.65
A52 ATM	May-13	3534	School Def. Maint Requests	Borrowing	682,000.00	108,925.66	84,902.31
A68 ATM	May-11	3546	Jones School electrical	Borrowing	200,000.00	26,131.96	76,131.96
A55 ATM	May-12	3564	Hansen School windows	Borrowing and Free Cash	750,000.00	0.00	269,265.03
A63 ATM	May-12	3565	Two way radio system	Free Cash	70,000.00	12,925.00	12,925.00
A64 ATM	May-12	3567	Replace Vehicles - Schools	Free Cash	40,000.00	5,424.08	5,424.08
A65 ATM	May-12	3568	Wireless Fire Alarms	Free Cash	50,000.00	9,966.48	9,966.48
A66 ATM	May-12	3570	Feasibility Study SHS/South	Borrowing	1,000,000.00	0.00	3,176.50
A1 STM	May-15	10004	School Vehicle	Borrowing	40,000.00	0.00	7,593.61
A2 STM	May-15	10005	Fire Supp Dawe/Gibbons	Borrowing	100,000.00	0.00	87,206.00
A40 ATM	May-15	10033	West School Doors/Windows	Borrowing	2,275,000.00	0.00	2,238,592.75

FUND 32: PUBLIC HEALTH CAPITAL PROJECTS

A22 ATM	May-14	8114	Electronic records	Retained Earnings	200,000.00	200,000.00	200,000.00
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FUND 33: RECREATION CAPITAL PROJECTS

A17G2 ATM	May-14	9005	Topdress West School Field	Free Cash	10,000.00	300.00	300.00
A17 ATM	May-99	9012	West Schl athletic bathrooms	Borrowing	85,000.00	9,489.68	9,489.68

<u>Article/Meeting</u>	<u>Date</u>	<u>Line</u>	<u>Description</u>	<u>Source</u>	<u>Original Appropriation</u>	<u>Unexpended Funds</u>	<u>Remaining Appropriation</u>
A38G1 ATM	May-15	10052	Comm Events banners	Free Cash	15,000.00	15,000.00	15,000.00
A38H1 ATM	May-15	10053	Recreation furniture	Old Articles	5,000.00	5,000.00	5,000.00

FUND 34: SEWER CAPITAL PROJECTS

A61ATM	May-13	6154	Turnpike St. Sewer Station	Borrowing	100,000.00	61,250.00	61,250.00
A10 STM	Nov-14	6161	Reduce I & I	Borrowing	227,425.00	0.00	227,425.00
A32 ATM	May-12	6164	Hawes Way Sewer Lift Sta	Borrowing	100,000.00	0.00	100,000.00
A10 STM	Nov-14	6166	MWRA grant WRA-P9-32-3-902	Grant	601,725.00	41,983.40	0.00
A36 ATM	May-13	6169	Sewer SCADA Upgrade	Borrowing	60,000.00	59,999.56	60,000.00
A38 ATM	May-13	6176	Royal Rd. Beaver Brk Sewer	Enterprise RE	90,000.00	89,896.27	89,896.27
A39 ATM	May-13	6178	Sewer Van	Borrowing	35,000.00	110.00	110.00
A45 ATM	May-11	6184	Roof Rpr Var Sew Stations	Borrowing	17,000.00	13,900.00	13,900.00
A39 ATM	May-99	6198	Swr Haynes	Borrowing	21,800.00	0.00	11,800.00
A42 ATM	May-99	6207	Sewer Central St.	Borrowing	33,360.00	113.09	10,124.91
A36 ATM	May-04	6237	Upgrade Daly Drive station	Borrowing & old articles	800,000.00	13,327.32	13,326.94
A64 ATM	May-06	6246	Swr dump truck	Borrowing	140,000.00	13,113.20	13,113.20
A32 ATM	May-08	6252	Hawes Way sew sta upgrade	Borrowing	145,000.00	74,828.50	74,828.50
A53 ATM	May-08	6255	Hawes Way sewer main	Borrowing	400,000.00	240,463.91	370,463.91
A40 ATM	May-11	6258	Swr Truck & York St. Generat	Borrowing	110,000.00	50,000.00	50,000.00
A39 ATM	May-10	6411	Sewer Vehicles	Borrowing	51,000.00	37,000.00	51,000.00
A53 ATM	May-11	6412	Sewer I & I	Borrowing	300,000.00	11,845.99	0.00
A49 ATM	May-12	6416	Reduce I & I	Borrowing & Other	300,000.00	0.00	44,620.91
A29 ATM	May-15	10040	Reduce I & I	Borrowing	300,000.00	0.00	32,300.00
A37 ATM	May-15	10044	Sewer Capital	Retained earnings	170,000.00	170,000.00	61,000.00
A28 ATM	May-15	10047	Queen Anne/Beaver Brook	Retained earnings	90,000.00	90,000.00	90,000.00

FUND 35: WATER CAPITAL PROJECTS

A28C ATM	May-14	6864	Water Upgr meter Read Sys	Borrowing	56,000.00	0.00	56,000.00
A28D ATM	May-14	6865	Water pratts Ct Trmnt Plant	Borrowing	100,000.00	49,400.00	99,400.00
A40 ATM	May-13	6867	Water Scada Upgrade	Borrowing	60,000.00	60,000.00	0.00
A28E ATM	May-14	6868	Water Mack Sander/Plow	Borrowing	190,000.00	2,550.00	6,550.00
A50 ATM	May-12	6870	Pleasant Street Water Tank	Borrowing	975,000.00	128,297.25	353,297.25
A41 ATM	May-13	6871	Water Muddy Pond Boiler	Borrowing	20,000.00	750.00	750.00
A47 ATM	May-13	6873	Update Wtr Meter Recording	Borrowing	54,000.00	54,000.00	54,000.00
A42 ATM	May-13	6874	Water pickup truck	Borrowing	24,000.00	351.17	461.67
A42 ATM	May-11	6876	Water pickup truck	Borrowing	34,000.00	903.00	903.00

<u>Article/Meeting</u>	<u>Date</u>	<u>Line</u>	<u>Description</u>	<u>Source</u>	<u>Original Appropriation</u>	<u>Unexpended Funds</u>	<u>Remaining Appropriation</u>
A43 ATM	May-11	6877	Pratts Court Heating System	Borrowing	40,000.00	100.00	0.00
A44 ATM	May-11	6879	Goddard/Gurney Well Rehab	Borrowing	50,000.00	30,397.00	30,397.00
A50 ATM	May-11	6880	Paint Ash St. Stand pipe	Borrowing	850,000.00	172,964.35	172,964.35
A32 ATM	May-97	6881	Cedar Swamp land	Borrowing	800,000.00	0.00	524,366.00
A48 ATM	May-12	6883	Water System Improvements	Borrowing	4,480,000.00	403,771.55	97,515.00
A36 ATM	May-12	6885	Replace 1998 Water Pickup	Borrowing	24,000.00	40.00	40.00
A42 ATM	May-12	6886	Goddard Well & Pump Rehab	Borrowing	60,000.00	15,397.00	35,397.00
A43 ATM	May-13	6888	Pratts Court Well Design	Borrowing	35,000.00	10,980.00	380.00
A44 ATM	May-13	6889	Replace Water Mains	Borrowing	100,000.00	16,343.69	9,143.56
A28F ATM	May-14	6891	Water Dept. Chevy Tahoe (1/2)	Retained Earnings	15,000.00	96.00	96.00
A11 STM	Nov-14	6897	Island Mill Turnpike water Mains	Borrowing	2,506,000.00	0.00	2,407,116.17
A38 ATM	May-10	7001	Water Vehicles	Borrowing	78,000.00	2,336.49	2,336.49
A17 ATM	May-07	7002	Vulnerab assessment plan	Borrowing	50,000.00	0.00	50,000.00
A38C5 ATM	May-15	10014	Water main replacement	Borrowing & other	500,000.00	374,625.72	500,000.00
A7 STM	May-15	10041	Muddy Pond rehab	Borrowing	1,825,000.00	0.00	1,247,952.24
A26 ATM	May-15	10045	Gurney well rehab	Borrowing	50,000.00	0.00	50,000.00
A27 ATM	May-15	10046	Water booster station	Borrowing	50,000.00	0.00	50,000.00
A36 ATM	May-15	10048	Water capital	Borrowing	62,000.00	0.00	62,000.00

FUND 36: MISCELLANEOUS MUNICIPAL CAPITAL PROJECTS

A34 ATM	May-14	1007	Sel Abandoned Housing Units	Free Cash	100,000.00	100,000.00	100,000.00
A35 ATM	May-98	1082	Acctng fin mgmt upgrade	Borrowing	125,000.00	3,045.67	3,045.67
A28 ATM	May-11	1083	Fin Syst General Receipts	Borrowing	43,000.00	37,113.27	37,113.27
A42 ATM	May-98	1123	Assessors maps	Borrowing	160,000.00	0.00	2,776.50
A15 ATM	May-02	1162	Treas fin mgmt phase II	Borrowing	110,000.00	6,091.12	11,091.12
A4 STM	Nov-15	10043	Public safety fiber optic	Tax Levy	47,500.00	35,701.60	8,172.00
A53 ATM	May-12	1383	Building Repairs	Borrowing	350,000.00	240,926.65	232,046.65
A54 ATM	May-13	1386	Municipal Bldg Maint	Borrowing	133,000.00	96,968.33	96,968.33
A23 ATM	May-14	1388	Armory Feasibility Study	Free Cash	60,000.00	1,525.00	0.00
A24 ATM	May-14	1389	On Call Architect Services	Free Cash	50,000.00	50,000.00	0.00
A20 ATM	May-07	1391	Town bldg energy study	Borrowing	50,000.00	0.00	10,500.00
A48 ATM	May-10	1395	Building Repairs (COA)	Borrowing	13,000.00	156.86	156.86
A48 ATM	May-10	1396	Building Repairs (Police)	Borrowing	71,000.00	71,000.00	71,000.00
A48 ATM	May-10	1397	Building Repairs (CLAPP)	Borrowing	22,000.00	0.00	20,025.00
A29 ATM	May-13	1398	Purch 75 Lambert Ave	Borrowing	235,000.00	104.71	44,000.00
A25 ATM	May-14	1399	Town Hall HVAC	Borrowing	275,000.00	103,231.00	103,231.00

<u>Article/Meeting</u>	<u>Date</u>	<u>Line</u>	<u>Description</u>	<u>Source</u>	Original Appropriation	Unexpended Funds	Remaining Appropriation
A5 STM	May-15	10015	COA drainage and access	Borrowing	100,000.00	0.00	156.56
A24 ATM	May-15	10016	Ames Pond bathhouse	Old articles	50,000.00	50,000.00	50,000.00
A38A1 ATM	May-15	10036	Town House 3 vehicles	Borrowing & other	81,249.00	24,826.03	5,553.00
A38A2 ATM	May-15	10037	Town House truck	Borrowing	25,095.00	0.00	622.00
A38E1 ATM	May-15	10049	Town Hall security	Borrowing	35,531.00	0.00	1,031.00
A39 ATM	May-15	10054	Electronic voting	Old articles	15,000.00	15,000.00	15,000.00
A27D ATM	May-14	1751	Integrated Finance Software	Borrowing	750,000.00	300,530.59	36,654.00
A73 ATM	May-13	1757	Town Code Publication	Free Cash	15,000.00	15,000.00	15,000.00
A4 ATM	May-14	1834	Upgrade Central Police Dispatch	Borrowing	235,020.00	188,217.25	150,581.00
A27F1 ATM	May-14	1835	Police 15 External Defibrilators	Borrowing	35,000.00	1,342.00	1,342.00
A27F2 ATM	May-14	1837	Police 5 Marked vehicles	Borrowing	241,720.00	7,740.00	8,010.00
A54 ATM	May-12	1866	Police Station Maintenance	Borrowing	25,000.00	25,000.00	25,000.00
A70 ATM	May-13	1873	3 Cruisers and 1 SUV's	Borrowing	184,200.00	27,031.10	27,031.10
A71 ATM	May-13	1879	Police STA Carpet	Free Cash	16,000.00	16,000.00	16,000.00
A29 ATM	May-12	1901	3 Cruisers and 2 SUV's	Free Cash	204,438.00	4,533.13	4,533.13
A30 ATM	May-12	1902	Bullet Resistant Vests	Free Cash	56,100.00	6,715.00	6,715.00
A27 ATM	May-09	2052	Police HVAC repair	Borrowing	35,000.00	22,875.00	19,075.00
A35 ATM	May-10	2059	Upgrade Police Sta. HVAC	Borrowing	42,000.00	42,000.00	42,000.00
A36 ATM	May-10	2061	RPR Police Sta. Mech Room	Borrowing	10,000.00	10,000.00	10,000.00
A37 ATM	May-10	2062	Repr Radio transmission Sy	Borrowing	9,000.00	0.00	9,000.00
A38D1 ATM	May-15	10030	Four Police cruisers	Borrowing	175,000.00	0.00	175,000.00
A38D2 ATM	May-15	10031	Live scan system	Borrowing	60,250.00	0.00	60,250.00
A38D3 ATM	May-15	10032	Radio microwave upgrade	Borrowing	45,000.00	0.00	45,000.00
A27C1 ATM	May-14	2544	Replace Amb #1	Borrowing	250,000.00	3,571.27	0.00
A27C2 ATM	May-14	2545	Fire Alarms Upgrade	Borrowing	40,000.00	40,000.00	40,000.00
A32 ATM	May-12	2581	Fire Radio Equipment	Free Cash	130,000.00	13,236.33	2,954.94
A66 ATM	May-13	2589	Fire Rescue Boat	Free Cash	5,300.00	1,632.00	54.00
A69 ATM	May-13	2593	Fire Feasability Study	Free Cash	60,000.00	2,000.00	2,000.00
A33 ATM	May-12	2616	Pur 2 Hybrid Fire Vehicles	Borrowing	70,000.00	445.30	445.30
A34 ATM	May-12	2617	Generator Senior Center	Free Cash	23,000.00	1,446.00	1,446.00
A27 ATM	May-10	3026	Replace Ladder #2	Borrowing	200,000.00	2,462.57	2,462.57
A38B1 ATM	May-15	10017	Fire pumper	Borrowing	550,000.00	0.00	13,822.00
A38B2 ATM	May-15	10024	Fire EMS upgrades	Borrowing	75,000.00	0.00	40,203.04
A38B3 ATM	May-15	10025	Fire gear storage	Old articles	10,000.00	10,000.00	1,064.00
A38B4 ATM	May-15	10026	Expand Station 2 parking	Old articles	10,000.00	10,000.00	10,000.00
A56 ATM	May-12	5694	GPS Survey Instrument	Free Cash	20,000.00	3,896.00	0.00
A60 ATM	May-12	5695	Stormwater Requirements	Borrowing	100,000.00	707.00	707.00

<u>Article/Meeting</u>	<u>Date</u>	<u>Line</u>	<u>Description</u>	<u>Source</u>	<u>Original Appropriation</u>	<u>Unexpended Funds</u>	<u>Remaining Appropriation</u>
A55 ATM	May-13	5697	Stormwater Compliance	Free Cash	60,000.00	0.00	1,475.00
A27B1 ATM	May-14	5698	Eng/Survey Inspection Vehicle	Borrowing	28,000.00	95.50	5,095.50
A27B2 ATM	May-14	5701	Eng Station Survey Instrument	Borrowing	8,500.00	11.06	11.06
A60 ATM	May-13	5703	Traffic Design	Free Cash	75,000.00	15,757.80	0.00
A27B3 ATM	May-14	5704	Eng Twn Sq. Traffic Plan	Free Cash	100,000.00	3,609.98	0.00
A86 ATM	May-11	5706	Golf Course Drainage	Borrowing	20,000.00	19,460.89	19,460.89
A50 ATM	May-10	5709	Design Impr Red Wing Brook	Borrowing	170,000.00	59,629.20	119,629.20
A23 ATM	May-15	10003	Central/Pleasant improvements	Borrowing	50,000.00	0.00	41,220.00
A31 ATM	May-15	10006	Hydraulic sewer model	Retained earnings	50,000.00	41,340.00	0.00
A34 ATM	May-15	10008	Transportation improv Town Square	Borrowing	50,000.00	0.00	50,000.00
A35 ATM	May-15	10009	Transportation engineering services	Borrowing	100,000.00	0.00	100,000.00
A43 ATM	May-15	10055	Ames Pond herbicide	Free Cash	50,000.00	50,000.00	50,000.00
A40 ATM	May-12	5821	PW Replace Post Lights Square	Free Cash	45,000.00	10,103.00	10,103.00
A41 ATM	May-12	5823	PW Replace 2 Way Radios	Free Cash	75,000.00	208.00	208.00
A39 ATM	May-12	5826	Highway Equipment	Borrowing	484,000.00	11,607.03	11,607.03
A46 ATM	May-13	5827	PWD Office Bldg Roof Repair	Free Cash	35,000.00	29,444.67	29,444.67
A27E4 ATM	May-14	5830	PW Roof rehab mech bldg	Borrowing	150,000.00	0.00	150,000.00
A45A ATM	May-13	5832	Sidewalk Tractor	Borrowing	130,000.00	15,745.00	10,745.00
A45B ATM	May-13	5833	Rack Truck	Borrowing	35,000.00	0.00	110.00
A27E2 ATM	May-14	5835	3/4 Ton Cab & Chasis	Borrowing	40,000.00	0.00	4,598.50
A27E5 ATM	May-14	5836	Upgrd to street lighting	Borrowing	100,000.00	0.00	36,578.82
A29 ATM	May-08	5893	Utility boom truck	Borrowing	30,000.00	0.00	0.00
A7 STM	Sep-09	5894	Bay Road Culvert	Borrowing	200,000.00	19,232.74	0.00
A11 ATM	May-12	7550	Rev Fund Bishops Landing	Other	400,000.00	0.00	400,000.00
A38C3 ATM	May-15	10012	52" mower	Old articles	9,200.00	9,200.00	2,082.00
A38C4 ATM	May-15	10013	Replace street lights	Borrowing & other	100,000.00	0.00	100,000.00
A6 STM	May-15	10020	Mounted snow blower	Borrowing	169,400.00	0.00	22,940.00
A25 ATM	May-15	10042	Salt brine system	Borrowing	75,000.00	0.00	75,000.00
A38C1	May-15	10010	Rubbish packer	Borrowing	250,000.00	0.00	33,780.00
FUND 37: LIBRARY CAPITAL PROJECTS							
A63 ATM	May-11	8212	Lib Expansion & Renov	Borrowing/Grant	14,000,000.00	1,340,538.00	13,621,719.00
FUND 38: AMBULANCE CAPITAL PROJECTS							
A30 ATM	May-11	2569	Emergency Medical Upgrades	Borrowing	75,000.00	899.61	899.61
A64 ATM	May-13	2587	FF Protective Clothing	Borrowing	55,000.00	5,242.60	5,242.60

<u>Article/Meeting</u>	<u>Date</u>	<u>Line</u>	<u>Description</u>	<u>Source</u>	Original Appropriation	Unexpended Funds	Remaining Appropriation
A31 ATM	May-12	2615	Replace Ambulance	Borrowing	250,000.00	531.00	531.00
FUND 39: CEDAR HILL CAPITAL PROJECTS							
A70 ATM	May-11	9237	Cedar Hill mowers	Borrowing	31,000.00	0.00	19,000.00
A27A2 ATM	May-14	9239	Cedar Hill sod cutter	Borrowing	5,000.00	0.00	5,000.00
A38F1 ATM	May-15	10050	Cedar Hill rough mower	Old articles	8,000.00	8,000.00	8,000.00
A38F2 ATM	May-15	10051	Cedar Hill tractor/backhoe	Old articles	30,000.00	0.00	30,000.00
FUND 40: COMMUNITY PRESERVATION CAPITAL PROJECTS							
A55 ATM	May-11	1503	Purchase Glen Echo	Borrowing	1,500,000.00	750.00	295,750.00
A52 ATM	May-12	1504	Town Hall slate roof	Borrowing	150,000.00	84.09	0.00
A28A ATM	May-13	1506	Rehab railroad station	Borrowing	250,000.00	0.00	250,000.00
A51 ATM	May-12	1507	Rpr façade Pump Sta #1	Borrowing	165,000.00	2,376.93	0.00
A33B ATM	May-14	1509	Acq/rehab 710 Turnpike St.	Borrowing	1,500,000.00	0.00	1,500,000.00
A33C ATM	May-14	1510	Preserve Swan's Tavern	Borrowing	350,000.00	0.00	350,000.00
A33D ATM	May-14	1512	Rehab Pierce St. playground	Borrowing	585,000.00	6,235.36	75,342.51
A45A ATM	May-15	10056	Glen Echo recreation const	Borrowing	324,208.00	0.00	324,208.00
A45B ATM	May-15	10057	Capen Reynolds security	CPA cash	32,000.00	32,000.00	32,000.00
A45C ATM	May-15	10058	Capen Reynolds grounds	Borrowing	278,000.00	0.00	278,000.00
A9 STM	Nov-15	10059	Purchase RR station	Borrowing	250,000.00	0.00	250,000.00
A10 STM	Nov-15	10060	Rehab RR station	Borrowing	350,000.00	0.00	350,000.00
A57 ATM	May-14	1520	Preserve State Theatre	Borrowing	550,000.00	0.00	550,000.00
A14 STM	Nov-14	1534	Housing, 223 Pearl St.	Borrowing	350,000.00	0.00	350,000.00
FUND 60: SEWER FUND							
A25 STM	Nov-96	6685	Rehab portions of Sewer coll system	Other	103,650.00	39,772.97	0.00
A30 ATM	May-98	6688	I & I reduction	Borrowing & Other	400,000.00	33,999.43	0.00

SPECIAL and ANNUAL TOWN MEETING ARTICLES

- 21 Procedural Motions - provided by Howard Hansen
- 22 Special Town Meeting Warrant
Annual Town Meeting Warrant
- 29 Articles 2-11
- 38 Article 12 - FY2017 Budget
- 96 Article 13 - 47

PROCEDURAL MOTIONS

At the opening session of a Town Meeting, the voting members are asked to accept various procedural rules that may be modified to address particular situations which apply to all sessions until the meeting is dissolved. Members of the Rules Committee are called to bring these motions on the floor. Generally, there is little or no discussion, except to clarify the purpose or correct the text. Not all of these procedural motions are required at every Town Meeting.

1. **Suspension of “Directory Rules”.** This is a request to ask the body carry on with the business of the town meeting when there is a question about whether a by-law, charter or practice may or may not be totally in order, and town meeting members believe that they have acknowledged the issue and have no objection or grievance with continuing with the business of the meeting. This motion is written to address a particular situation applicable to this town meeting.
2. **Dispense with the reading of Warrant and Return Thereof.** The custom of reading the warrant in its entirety harkens to the days before printed warrants were issued. If the meeting is being broadcast, this practice may be abbreviated or summarized for recording purposes or handled when the moderator reads a motion into the records, if the printed motion has been amended during deliberations. The return refers to the Constable’s statement filed with the Town Clerk’s records identifying when and where the warrant copies have been posted.
3. **Limit Reconsideration until after all articles in the warrant have been heard and voted.** This motion is peculiar to Representative Town Meetings which can go into several sessions. It avoids the practice of using a motion to reconsider as a “lock-out” move. Reconsideration requires maker of motion to have voted in prevailing side, there being new information that was not presented when an article’s motion was on the floor. A motion to reconsider must be a 2/3rds vote, has no debate except for stating reason for motion (new information) and can’t be made again on the same article.
4. **Sequence of business or changing order of business from way printed in the warrant.** An old by-law requires town meeting to do business in the order in which published in warrant. The Moderator’s Rule is that to change order must be stated in first session. A practice has been established of “reserving a session” for special presentation articles or related articles.
5. **Request presence of Department heads** pursuant to Charter Chapter 7, Sec. 7-16. This is primarily the duty of Town Manager, however, any Town Meeting Representative or Standing Committee may, upon giving 7-days-notice to any department head to attend a committee or board meeting when needed.
6. **Reconsideration of Budget accounts.** This motion is meant to be same as Limiting Reconsideration when budget article is on floor.
7. **Tabling Reports under Article 2.** This formality is done, because the actual town meeting process is a compilation of many reports from various committees or officials.
8. **Substitute Motions and Amendments—**This rule was adopted a few years ago to allow all Representatives time to review lengthy motions. **No amendments or Substitute Motions for an Article will be brought on the floor in the same session as delivered in writing to all town meeting members, except by a motion to suspend the rules of order or it is a final session of town meeting. Further that any proposed amendment or substitute motions shall be in the hands of the Moderator not less than 30 hours before a session convenes.**
9. **Motions to Adjourn, Dissolve or terminate new business:** This is impromptu or done at opening of meeting session. Adjournments must state time, date of re-convening. A motion to dissolve ends the meeting and no other business as a Town meeting can be conducted without a warrant issued by the Board of Selectmen.

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF STOUGHTON
SPECIAL TOWN MEETING WARRANT**

Norfolk, ss. Officer's Return, Stoughton:

By virtue of this Warrant, I, on March 22, 2016 notified and warned the inhabitants of the Town of Stoughton, qualified to vote on Town affairs, to meet at the place and at the time specified by posting attested copies of this Special Town Meeting Warrant in the following public places within the Town of Stoughton:

Precinct 1	Stop & Shop	278 Washington Street
Precinct 2	Stoughton Public Library	84 Park Street
Precinct 3	Bob's Foodmart	289 Park Street
Precinct 4	Andy's Market	330 Plain Street
Precinct 5	Tomas Variety Store	257 School Street
Precinct 6	Stoughton Quick Stop	2139 Central Street
Precinct 7	Page's Grocery & Liquors	458 Pearl Street
Precinct 8	Town Hall	10 Pearl Street
Precinct 8	Stoughton Police Department	26 Rose Street

The date of posting being not less than fourteen (14) days prior to May 2, 2016, the date set for the Special Town Meeting in this Warrant.



Lawrence, Verdun; Constable

At seven o'clock in the evening, at which time and place the following articles are to be acted upon and determined exclusively by the Town Meeting Members in accordance with the provision of the Town of Stoughton Charter.

You are also to notify the inhabitants aforesaid to meet at:

**STOUGHTON HIGH SCHOOL AUDITORIUM
232 PEARL STREET, STOUGHTON**

ON MONDAY the SECOND DAY of MAY, 2016

at seven o'clock in the evening, then and there to act on the following Articles:

ARTICLE S1 Stoughton High School Building Project

To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the Stoughton High School Building Committee for the design, construction, original equipping and furnishing of a new high school and district office, to be located at the high school site or at another location within the Town, and undertaking any and all related site development on Town-owned property located at 232 Pearl Street in Stoughton to replace the existing high school and district office, and all incidental and related expenses including but not limited to the demolition of the existing building and office ("Project"), pursuant to a construction contract procured in accordance with the provisions of M.G.L. Chapter 149, or a contract utilizing construction management at risk delivery method in accordance with the provisions of M.G.L. Chapter 149A, as determined by the High School Building Committee, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"); the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) Fifty-six and Twenty-six Hundredths percent (56.26%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; or take any other action relative thereto.

Inserted by: Board of Selectmen
Req By: High School Building Committee

RECOMMENDATION: That the Town of Stoughton appropriate the amount of One Hundred Twenty-Three Million Seven Hundred Sixty Thousand Dollars (\$123,760,000) for the purpose of designing, constructing, originally equipping and furnishing a new high school and district office and undertaking any and all related site development on Town-owned property located at 232 Pearl Street in Stoughton to replace the existing high school and district office, and all incidental and related

expenses, including but not limited to the demolition of the existing building and office (“Project”), pursuant to a construction contract procured in accordance with the provisions of M.G.L. Chapter 149, or a contract utilizing construction management at risk delivery method in accordance with the provisions of M.G.L. Chapter 149A, as determined by the High School Building Committee, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the Stoughton High School Building Committee; to meet this appropriation the Treasurer, with the approval of the Board of Selectmen is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority; that the town of Stoughton acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of Stoughton incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Stoughton; provided further that any grant that the Town of Stoughton may receive from the MSBA for the Project shall not exceed the lesser of (1) Fifty-six and Twenty-six Hundredths percent (56.26%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Stoughton and the MSBA.

BOARD OF SELECTMEN: Voted unanimously to insert this article.

FINANCE COMMITTEE: Voted 11 in favor and 1 opposed to approve this article up to the Town borrowing \$71 million dollars.

INTERGOVERNMENTAL RELATIONS COMMITTEE: Voted unanimously to defer this article to the Committee on Finance and Taxation due to the lack of quorum.

(See poster in hall outside of the High School Auditorium for more information)

ARTICLE S2 Federal Reimbursement of Health Services

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, a sufficient sum of money for services in order to recover Federal reimbursement of health-related services provided to Chapter 766 students; or to take any other action relative thereto.

Est Cost: \$25,000.00

Inserted by: Board of Selectmen
Req.by: Donna Erickson, Town Treasurer
Date: March 15, 2016

RECOMMENDATION: That the Town vote to appropriate \$25,000 to pay for services in order to recover Federal Reimbursement of health-related Services provided to Chapter 766 Students, and as for funding therefor, \$12,925.00 be transferred from Article 63 Annual Town Meeting of May 2012 (Project 03565), \$7,075.00 be transferred from Article 65 Annual Town Meeting of May 2012 (Project 03568) and the remaining amount of \$5,000 be transferred from Free Cash.

BOARD OF SELECTMEN: Voted unanimously to insert this article.

FINACE COMMITTEE: Voted unanimously to approve this article and recommend using \$20,000 from unexpended articles and \$5,000 Free Cash.

ARTICLE S3 Establishing a Cable Public Access Enterprise Fund

To see if the Town will accept the provisions of M.G.L. Ch.44, § 53F ½ of the Massachusetts General Laws establishing a Cable Public Access as an enterprise fund effective with Fiscal Year 2017; or take any other action relative thereto.

Inserted by: Board of Selectmen
Req by: William Rowe; Town Accountant
Date: March 15, 2016

RECOMMENDATION: That the Town vote to establish a Cable Public Access Enterprise Fund pursuant to M.G.L. Ch.44, § 53F ½ effective with Fiscal Year 2017.

BOARD OF SELECTMEN: Voted unanimously to insert this article.

FINANCE COMMITTEE: Voted 10 in favor, 1 opposed and 1 abstaining from the motion to approve this article.

(See Article Reference section for more information)

ARTICLE S4 Cable Public Access Enterprise Fund

To see if the Town will vote pursuant to the provisions of M.G.L. Ch.44, Section 53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the Cable Public Access Fund for Fiscal Year 2017; or take any other action relative thereto.

Inserted by: Board of Selectmen
Req by: William Rowe; Town Accountant
Date: March 15, 2016

RECOMMENDATION: That the Town vote to appropriate the sum of \$385,352 in the Cable Public Access Enterprise Fund and that to meet this appropriation \$385,352 be raised from Fiscal Year 2017 Cable Public Access Revenue.

BOARD OF SELECTMEN: Voted unanimously to insert this article.

FINANCE COMMITTEE: Voted 10 in favor, 1 opposed and 1 abstaining from the motion to approve this article for the amount of \$385,352.

(See Article Reference section for more information)

ARTICLE S5 Cedar Hill Kitchen Upgrades

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to purchase equipment and/or do kitchen upgrades at Cedar Hill Golf Course; including all incidental and related costs; or take any other action relative thereto.

Est Costs: \$20,000

Inserted by: Board of Selectmen

Date: March 15, 2016

(Article 38.f.2 for Cedar Hill Capital Greens Mower will be rescinded within the Annual Town Meeting)

RECOMMENDATION: That the Town vote to appropriate the sum of \$20,000 for the purchase and installation of equipment and/or do kitchen upgrades, including all incidental and related costs; and, as funding therefor to authorize the Treasurer, with approval of the Board of Selectmen, to borrow said sum pursuant to M.G.L. Ch.44 § 7 or 8 or any other enabling authority, and to issue bonds and notes therefor.

BOARD OF SELECTMEN: Voted unanimously to insert this article.

FINANCE COMMITTEE: Voted 11 in favor and 1 opposed to approving this article and recommend the funding source be General Borrowing.

MUNICIPAL OPERATIONS COMMITTEE: Voted 6 in favor and 1 opposed to approving this article.

(See Article Reference section for more information)

ARTICLE S6 Assessment Study for the South School Property

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to perform a site assessment of the parcel of land located behind the South School, with a Parcel ID of Assessors Map 076, Lot 147, for intended use as an elementary school, including all incidental and related costs; or take any other action relative thereto.

Est Cost: \$30,000

Inserted by: Board of Selectmen

Date: March 15, 2016

RECOMMENDATION: That the Town vote to appropriate the sum of \$30,000 to perform a site assessment of the parcel of land located behind the South School, with a Parcel ID of Map 076 Lot 147, for its intended use as an elementary school, including all incidental and related costs; and, as funding therefor to authorize the Treasurer, with approval of the Board of Selectmen, to borrow said sum pursuant to M.G.L. Ch.44 § 7 or 8 or any other enabling authority, and to issue bonds and notes therefor.

BOARD OF SELECTMEN: Voted unanimously to insert this article with the funding to come from the Building Stabilization Fund.

FINANCE COMMITTEE: Voted 9 in favor and 3 opposed to approving this article and recommend the funding source be General Borrowing.

(See Article Reference section for more information)

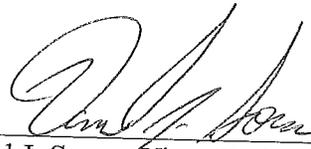
You are hereby directed to serve this warrant by posting attested copies hereof at not less than nine public places in the Town, seven days, at least, before the time of holding said meeting and you are hereby directed to have three hundred copies brought to the meeting for distribution.

Hereof fail not and make due return of this Special Town Meeting Warrant with your doings thereon to the Town Clerk at the meeting aforesaid.

Given under our hands this 15th day of March in the year of Our Lord Two Thousand and Sixteen at Stoughton, Massachusetts.

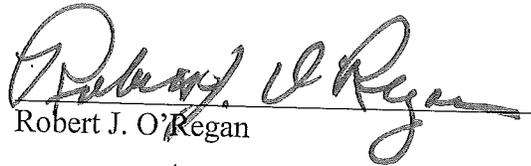
STOUGHTON BOARD OF SELECTMEN

Joseph M. Mokrisky, Chairman

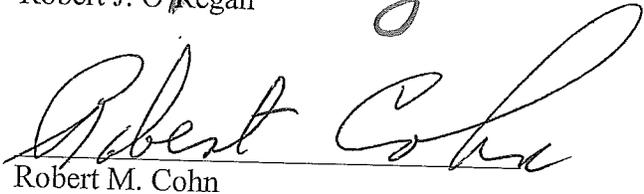


David J. Sousa, Vice-Chair

Thomas J. Recuperero

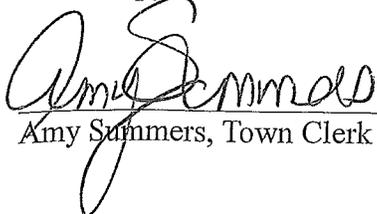


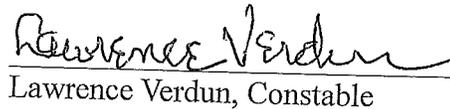
Robert J. O'Regan



Robert M. Cohn

A true copy. Attest:



Amy Summers, Town Clerk

Lawrence Verdun, Constable



COMMONWEALTH OF MASSACHUSETTS
TOWN OF STOUGHTON
ANNUAL TOWN ELECTION AND TOWN MEETING WARRANT

Norfolk, ss. Officer's Return, Stoughton:

By virtue of this Warrant, I, on March 12, 2016 notified and warned the inhabitants of the Town of Stoughton, qualified to vote on Town affairs, to meet at the place and at the time specified by posting attested copies of this Annual Town Election and Town Meeting Warrant in the following public places within the Town of Stoughton:

Precinct 1	Stop & Shop	278 Washington Street
Precinct 2	Stoughton Public Library	84 Park Street
Precinct 3	Bob's Foodmart	289 Park Street
Precinct 4	Andy's Market	330 Plain Street
Precinct 5	Tomas Variety Store	257 School Street
Precinct 6	Stoughton Quick Stop	2139 Central Street
Precinct 7	Page's Grocery & Liquors	458 Pearl Street
Precinct 8	Town Hall	10 Pearl Street
Precinct 8	Stoughton Police Department	26 Rose Street

The date of posting being not less than fourteen (14) days prior to April 5, 2016, the date set for the Annual Town Election in this Warrant.



Lawrence Verdun; Constable
Stoughton, MA



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF STOUGHTON
ANNUAL TOWN ELECTION AND TOWN MEETING WARRANT**

Norfolk, ss:

To any of the Constables of the Town of Stoughton, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Stoughton, qualified to vote in elections and town affairs to meet at the:

Precinct 1 – Joseph R. Dawe, Jr. Elementary School, 131 Pine Street;

Precinct 2 – E.A. Jones Early Childhood Center (formerly E. A. Jones Elementary School), 137 Walnut Street;

Precinct 3 – South Elementary School, 171 Ash Street;

Precinct 4 – Joseph H. Gibbons Elementary School, 235 Morton Street;

Precinct 5 – Joseph H. Gibbons Elementary School, 235 Morton Street;

Precinct 6 – Helen H. Hansen Elementary School, 1800 Central Street;

Precinct 7 – West Elementary School, 1322 Central Street; and

Precinct 8 – Robert G. O'Donnell Middle School, 211 Cushing Street

On

TUESDAY, THE 5th DAY OF APRIL, 2016
from 7:00 a.m. – 8:00 p.m.

then and there to act on the following article(s):

Article 1 (Id 1) Annual Town Election

To Choose By Ballot The Following Town Offices:

Selectmen: One to be elected for a term of three years.

School Committee: Two to be elected for a term of three years.

Moderator: One to be elected for a term of one year.

TOWN MEETING REPRESENTATIVES:

- PRECINCT 1** Seven to be elected for a term of three years,
Four to be elected for a term of two years;
- PRECINCT 2** Seven to be elected for a term of three years,
- PRECINCT 3** Seven to be elected for a term of three years;
Two to be elected for a term of two years,
- PRECINCT 4** Seven to be elected for a term of three years;
- PRECINCT 5** Seven to be elected for a term of three years,
Two to be elected for a term of two years,
- PRECINCT 6** Seven to be elected for a term of three years,
- PRECINCT 7** Seven to be elected for a term of three years,
Four to be elected for a term of two years,
- PRECINCT 8** Seven to be elected for a term of three years,
Six to be elected for a term of two years.

And a sufficient number of Representatives to fill any existing vacancies for either one or two year terms, so that each precinct will have 21 voting members.

At seven o'clock in the evening, at which time and place the following articles are to be acted upon and determined exclusively by the Town Meeting Members in accordance with the provision of the Town of Stoughton Charter.

You are also to notify the inhabitants aforesaid to meet at:

**STOUGHTON HIGH SCHOOL AUDITORIUM
232 PEARL STREET, STOUGHTON
ON MONDAY the SECOND DAY of MAY, 2016**

at seven o'clock in the evening, then and there to act on the following Articles:

ARTICLE 2 Receive Reports

To see if the Town will vote to receive the reports of any Boards or Town Officers or of any other duly established Commission, Council, Authority of the Town; or take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2015

RECOMMENDATION: That the Town vote to approve Article 2 as written in the printed warrant.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to support this article.

ARTICLE 3 Accept and Contract Funds for Town Roads

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allocated or to be allocated by the Commonwealth for the construction, reconstruction, and improvements of Town roads; or take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: That the Town vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any fund allocated or to be allocated by the Commonwealth for the construction, reconstruction, and improvements of Town roads.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to support this article.

ARTICLE 4 Apply for and Accept Federal/State Funding

To see if the Town will vote to authorize the Board of Selectmen to apply for and accept any Federal and/or State Funding which may be available to the Town; or take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: That the Town vote to authorize the Board of Selectmen to apply for and accept any Federal and/or State Funding which may be available to the Town.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to support this article.

ARTICLE 5 Cedar Hill Enterprise Fund Budget

To see if the Town will vote pursuant to the provisions of M.G.L. Ch.44, Section 53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the Cedar Hill Golf Course for Fiscal Year 2017; or take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate the sum of \$253,369 in the Cedar Hill Golf Course Enterprise Fund and that to meet this appropriation \$253,369 be raised from Fiscal Year 2017 Cedar Hill Golf Course Revenue.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to support this article.

ARTICLE 6 Public Health Association Enterprise Fund Budget

To see if the Town will vote pursuant to the provisions of M.G.L. Ch.44, Section 53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the Stoughton Public Health Association for Fiscal Year 2017; or take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate the sum of \$1,064,407 in the Public Health Enterprise Fund and that to meet this appropriation \$648,568 be raised from Fiscal Year 2017 Public Health Revenue and \$415,839 be transferred from Public Health Fund retained earnings.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to support this article.

ARTICLE 7 Sewer Department Enterprise Fund Budget

To see if the Town will vote pursuant to the provisions of M.G.L. Ch.44, Section 53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the Sewer Department for Fiscal Year 2017; or take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate the sum of \$6,661,950 in the Sewer Enterprise Fund and that to meet this appropriation \$6,250,196 be raised from Fiscal Year 2017 Sewer Revenue and \$411,754 be transferred from Sewer Fund retained earnings.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to support this article.

ARTICLE 8 Water Department Enterprise Fund Budget

To see if the Town will vote pursuant to the provisions of M.G.L. Ch.44, Section 53F ½ to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the Water Department for Fiscal Year 2017; or take any other action relative thereto.

Inserted by: Board of Selectmen

Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate the sum of \$5,556,556 in the Water Enterprise Fund and that to meet this appropriation \$5,556,556 be raised from Fiscal Year 2017 Water Revenue.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to support this article.

ARTICLE 9 Revolving Fund Accounts

To see if the Town will vote to re-authorize the use of the Revolving Accounts as authorized under the provisions of M.G.L. Ch. 44, Section 53E ½ for the Council on Aging, the Recreation Department, the Geographic Information Systems (GIS), the Stoughton Community Events Committee, the Stoughton Youth Commission, the Conservation Commission, the Board of Health (Hazardous Waste Material Control By-law), the Department of Public Works (Storm-water Management) and Compost Bin Program; and to authorize the creation of new revolving accounts as may be requested, and as recommended by the Board of Selectmen, or take any other action relative thereto.

Inserted by: Board of Selectmen

Date: February 2, 2016

RECOMMENDATION: That the Town vote to re-authorize in accordance with the provisions of M.G.L. Ch. 44, Section 53E ½ the Revolving Accounts specified in the chart below, which funds are to be expended under the authority and direction of the agencies or officials identified, to be credited with receipts from the specified revenue sources, to be expended for the stated purposes and not to exceed the stated spending limits and further, to carry forward any monies remaining in said funds at the end of FY16 into FY17 for said purposes:

Fund	Programs or Purposes	Department Receipts	Max Annual Expenditure
Council on Aging	Fund instructor fees, reservation fees, tickets for trips and functions. To fund transportation related items, which includes the following; part-time drivers wages; gasoline; vehicle maintenance, repairs and parts; dispatch and all related equipment	Fees collected from participants including transportation fees	\$50,000
Recreation	Fund cost of recreation programs, supplies and services, such as transportation and instruction.	Fees collected from participants	\$95,000
Geographic Information Systems	Fund cost of maintenance and supplies for GIS equipment	Fees collected for maps	\$15,000
Youth Commission	To help fund costs of admission fees and transportation costs summer programs; to pay for presentations from counselors and other experts in the field.	Fees for counseling sessions collected from out-of-town residents, fees charged to participants for field trips	\$50,000
Community Events	Provide supplementary funds for town-wide events such as Harvest Fest, Holiday Parade, Winter Carnival, etc., including, but not limited to, advertising expense, entertainers.	Event entrance fees collected from participants, proceeds from sale of products and advertising fees	\$10,000
Conservation Commission	Continuous training and education; purchasing of reference materials; purchase of equipment and expenses to maintain the proper tools for brush removal for use on site inspections; field haying, planting and maintenance when other funding is exhausted; plowing, elimination of aquatic and non-aquatic invasive vegetative species that interfere in the enjoyment and use of the land and replanting of fields at Conservation land. Sign production and installation at resource areas and Conservation land in Town. Annual Trail maintenance and upkeep at conservation land in the town. Hiring of qualified consultants for specialized scientific and administrative support; hiring of specialists to assist the Conservation Commission in technical specialized reviews, perform seminars to	Permit filing fees as specified in filing fee schedule Ch. 191 sec. 94 et. al. Fines collected for violations of Ch. 191 under sec. 07 (6). Monetary Penalties collected under the non-criminal deposition procedure set forth in G.L. Ch. 40, sec. 21 D.	\$26,500

	<p>promote public awareness and the value of wetland resources and wildlife habitat to society.</p> <p>Up to \$1,500, to pay for the costs to administer the preservation of the interest of the By-Law wildlife habitat preservation and Stewardship. To pay for the costs of lumber, fuel, expense and supplies incurred in the construction and placement of Blue Bird nesting boxes at open space under the care custody and control of the Conservation Commission.</p>	<p>Costs collected for administration of the Wetlands Protection Bylaw.</p>	
Board of Health	<p>Continuous training and education; purchase of reference materials; equipment purchase, training and operating expenses to maintain the proper tools to use onsite inspections, such as a “PID” (photo ionization detector); the sampling and testing of soil, surface water, groundwater and air in accordance with the monitoring for emissions levels of hazardous substances; hiring of qualified consultants for specialized scientific, administrative and advisory support; hiring of support including specialists to perform seminars to promote public awareness.</p> <p>Contract for services rendered for the implementation of the Municipal Hazardous Materials Collection Day Program</p> <p>To pay the salary and benefits of a full time Assistant Sanitarian</p> <p>Materials and services to be used in the implementation of the Tobacco Control Program aimed at preventing the sale of tobacco products to minors; restricting the sale of tobacco products and nicotine delivery products; the use of tobacco products on public owned property; and to ensure the safe distribution of medical marijuana products to the public.</p> <p>Materials to be used in the implementation of the dumpster regulations.</p> <p>Materials and equipment to be used in the implementation of the inspection programs</p>	<p>Annual permit filing fees as specified under the fee schedule of Chapter 78, Section 6.4; fines collected for violations of Chapter 78, Section 6.7; Monetary penalties collected for violations of Chapter 78 cited under the non-criminal disposition procedure set forth in GL Ch. 40, Section 21D</p> <p>Permit, licensing and inspection fees collected</p>	\$150,000

	relative to food establishments, swimming pools, recreational day camps and housing.		
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BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to support this article.

ARTICLE 10 Supplement Fiscal Year 2016 Departmental Budgets

To see if the Town will vote to transfer from available funds in the Treasury, if any, a sufficient sum of money to supplement Fiscal Year 2016 departmental budgets or fund previously approved articles; or take any other action relative thereto.

Inserted by: Board of Selectmen
 Req. by: William Rowe, Town Accountant
 Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to support this article.

ARTICLE 11 Unpaid Bills

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to pay any unpaid bills from prior fiscal years in excess of departmental appropriations; or take any other action relative thereto.

Inserted by: Board of Selectmen
 Req by: William Rowe; Town Accountant
 Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate \$40.00 to pay an unpaid bill from a prior fiscal year, and that to meet this appropriation, \$40.00 be transferred from the FY2016 Board of Health operating budget.

Board of Health Analytical Balance Corp \$40.00

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to support this article.

(See Article Reference section for more information)

BUDGETS

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ARTICLE 12 Budget for the Fiscal Year 2017

To see what sum of money the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, for the maintenance and support of the several departments of the Town and for any other usual or necessary Town charges for the Fiscal Year 2017; or take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2015

RECOMMENDATION: That the Town vote to appropriate the sum of \$89,243,757.00 for the maintenance and support of the several departments of the Town and that such sum be expended only for the purposes and in the amounts described in the FY2017 Budget as printed in the warrant and further that to meet this appropriation:

- 83,969,097.00 be raised,
- 3,601,844.00 be transferred from free cash,
- 253,727.00 be transferred from overlay surplus
- 50,421.00 be transferred from Title V Receipts Reserved for Appropriation
- 33,461.00 be transferred from Cedar Hill Fund retained earnings,
- 922.00 be transferred from FY2017 Cedar Hill revenue,
- 234,161.00 be transferred from Public Health Fund retained earnings,
- 430,307.00 be transferred from Sewer Fund retained earnings,
- 649,766.00 be transferred from Water Fund retained earnings.
- 20,051.00 be transferred from FY2017 Water Fund revenue,

89,243,757.00 Total

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to support this article.

(See Article Reference section for more information)

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FY17 SUMMARY

FY2017 Town / School Total											
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET	DY16/FY17 DIFFERENCES	
Joint Expenss Services	\$ 16,299,836	\$ 17,811,935		\$ 20,031,584			\$ 19,407,076	\$ 18,852,075	\$ 18,697,492	\$ 885,556.69	5.0%
General Government	\$ 3,706,943	\$ 4,588,511	42.07	\$ 4,885,359	44.22	52	\$ 4,810,193	\$ 4,753,443	\$ 4,793,043	\$ 204,532.08	4.5%
Enterprise	\$ 13,394,429	\$ 14,617,256	52.67	\$ 14,691,782	40.78	81.00	\$ 14,706,917	\$ 14,705,117	\$ 14,904,950	\$ 287,693.31	2.0%
Public Safety	\$ 11,502,568	\$ 12,295,541	129.30	\$ 13,791,922	132.80	148.00	\$ 12,846,187	\$ 12,775,503	\$ 12,610,503	\$ 314,962.48	2.6%
Public Works	\$ 4,607,566	\$ 3,963,849	26.60	\$ 4,390,365	29.35	49.00	\$ 4,394,256	\$ 4,343,256	\$ 4,239,270	\$ 275,421.90	6.9%
Human Services	\$ 1,320,508	\$ 1,568,337	17.31	\$ 1,623,162	17.47	20.00	\$ 1,619,165	\$ 1,606,165	\$ 1,606,165	\$ 37,827.29	2.4%
Cultural and Recreation	\$ 1,311,324	\$ 1,405,661	20.88	\$ 1,674,090	24.40	41.00	\$ 1,668,334	\$ 1,668,184	\$ 1,659,266	\$ 253,604.82	18.0%
School	\$ 41,030,150	\$ 43,040,736		\$ 44,144,893			\$ 44,144,893	\$ 44,054,893	\$ 44,081,951	\$ 1,041,215.00	2.4%
Regional School	\$ 1,451,543	\$ 1,462,736	0.00	\$ 1,498,125	0.00	0.00	\$ 1,498,125	\$ 1,498,125	\$ 1,556,067	\$ 93,331.00	6.4%
FY2017 Town / School Total	\$ 94,624,867	\$ 100,754,562	288.83	\$ 106,731,282	289.02	391.00	\$ 105,095,146	\$ 104,256,762	\$ 104,148,707	3.37%	

3.37%

FY17 JOINT EXPENSES

DEBT AMORTIZATION AND EXPENSE					Dept 0910				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Debt Amortization and Expense									
BORROWING EXPENSE	\$ 71,460	\$ 81,000		\$ 80,000			\$ 80,000	\$ 75,000	\$ 75,000
Borrowing Expense	\$ 71,460	\$ 81,000		\$ 80,000			\$ 80,000	\$ 75,000	\$ 75,000
TOWN DEBT PRINCIPAL	\$ 1,491,590	\$ 1,547,011		\$ 1,839,978			\$ 1,839,978	\$ 1,839,978	\$ 1,845,579
TOWN DEBT INTEREST	\$ 270,710	\$ 326,517		\$ 380,755			\$ 380,755	\$ 380,755	\$ 380,195
SHORT-TERM INTEREST: TOWN	\$ -	\$ 40,000							
OTHER SHORT TERM INTEREST	\$ -	\$ -							
SCHOOL DEBT PRINCIPAL	\$ 1,166,623	\$ 1,320,125		\$ 1,407,050			\$ 1,407,050	\$ 1,407,050	\$ 1,249,425
SCHOOL DEBT INTEREST	\$ 300,315	\$ 443,582		\$ 457,881			\$ 457,881	\$ 457,881	\$ 455,882
SHORT-TERM INTEREST: SCHOOL	\$ 960	\$ -					\$ -	\$ -	
TOTAL DEBT AMORTIZATION AND EXPENSE	\$ 3,301,658	\$ 3,758,235	0.00	\$ 4,165,665	0.00	0.00	\$ 4,165,665	\$ 4,160,664	\$ 4,006,081

HEALTH INSURANCE					Dept 0909				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Town wide Health Insurance									
MEDICARE/FICA EXPENSES	\$ 757,509	\$ 760,000		\$ 805,500			\$ 790,000	\$ 790,000	\$ 790,000
GROUP LIFE INSURANCE EXPENSE	\$ 6,390	\$ 13,200		\$ 13,200			\$ 13,200	\$ 13,200	\$ 13,200
GROUP HEALTH INSURANCE	\$ 7,373,945	\$ 7,885,500		\$ 9,068,400			\$ 8,600,000	\$ 8,050,000	\$ 8,050,000
TOTAL TOWN WIDE HEALTH INSURANCE	\$ 8,137,844	\$ 8,658,700	0.00	\$ 9,887,100	0.00	0.00	\$ 9,403,200	\$ 8,853,200	\$ 8,853,200

TOWN WIDE EXPENSES AND INSURANCE									FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
WORKERS COMPENSATION	\$ 300,000	\$ 380,000		\$ 480,000			\$ 400,000	\$ 400,000	\$ 400,000
POLICE AND FIRE MEDICAL INS	\$ 89,135	\$ 225,000		\$ 250,000			\$ 225,000	\$ 225,000	\$ 225,000
EMPLOYMENT SCREENINGS	\$ 30,847	\$ 25,000		\$ 25,000			\$ 25,000	\$ 25,000	\$ 25,000
Town wide Employment Expenses	\$ 419,982	\$ 630,000	0.00	\$ 755,000	0.00	0.00	\$ 650,000	\$ 650,000	\$ 650,000
Town Wide Insurance	\$ 643,982	\$ 705,000		\$ 710,519			\$ 710,519	\$ 710,519	\$ 710,519
TOTAL TOWN WIDE EXPENSES AND INSURANCE	\$ 1,063,964	\$ 1,335,000		\$ 1,465,519			\$ 1,360,519	\$ 1,360,519	\$ 1,360,519

FY17 JOINT EXPENSES

UNEMPLOYMENT EXPENSES					Dept 0913				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Unemployment Expenses									
UNEMPLOYMENT EXPENSES NON SCHOOL	\$ 24,348	\$ 30,000		\$ 40,000			\$ 40,000	\$ 40,000	\$ 40,000
TOTAL UNEMPLOYMENT EXPENSES	\$ 24,348	\$ 30,000		\$ 40,000			\$ 40,000	\$ 40,000	\$ 40,000

RETIREMENT CONTRIBUTION					Dept 0911				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Town Wide Retirement Contribution									
CONTRIBUTION PENSION SYSTEM	\$ 3,772,023	\$ 4,030,000		\$ 4,473,300			\$ 4,437,692	\$ 4,437,692	\$ 4,437,692
TOTAL TOWN WIDE RETIREMENT CONTRIBUTION	\$ 3,772,023	\$ 4,030,000		\$ 4,473,300			\$ 4,437,692	\$ 4,437,692	\$ 4,437,692
TOTALS	\$ 16,299,836	\$ 17,811,935		\$ 20,031,584			\$ 19,407,076	\$ 18,852,075	\$ 18,697,492

5%

FY17 TOWN MANAGER

TOWN MANAGER					Dept 0123				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
TOWN MANAGER BUDGET									
DEPARTMENT HEAD SALARY	\$ 151,874	\$ 161,195	1.00	\$ 172,144	1.00	1.00	\$ 172,144	\$ 172,144	\$ 172,144
EXECUTIVE ASSISTANT TO TOWN MANAGER (was EXEC SEC/AFF ACT/FAIR HOUSING)	\$ 77,167	\$ 79,487	1.00	\$ 79,182	1.00	1.00	\$ 79,182	\$ 79,182	\$ 79,182
LONGEVITY	\$ 2,150	\$ 2,150		\$ 2,150			\$ 2,150	\$ 2,150	\$ 2,150
INTERNAL AUDITOR	\$ 72,787	\$ 74,901	1.00	\$ 76,478	1.00	1.00	\$ 76,478	\$ 76,478	\$ 76,478
ECONOMIC DEVELOPMENT DIRECTOR	\$ 65,230	\$ 79,834	1.00	\$ 81,521	1.00	1.00	\$ 81,521	\$ 81,521	\$ 81,521
BUDGET ANALYST/LICENSE COORDINATOR (FY15 WAS ADMIN SEC/TN MGR/BD SELECTMEN)	\$ 55,778	\$ 63,640	1.00	\$ 64,986	1.00	1.00	\$ 64,986	\$ 64,986	\$ 64,986
Salaries	\$ 424,986	\$ 461,206	5.00	\$ 476,461	5.00	5.00	\$ 476,461	\$ 476,461	\$ 476,461
VEHICLE MAINT AND OPER-SUPPLIES	\$ 197	\$ 1,231		\$ 1,231			\$ 1,231	\$ 1,231	\$ 1,231
CONSULTANT FEES	\$ 672	\$ 3,000		\$ 5,000			\$ 4,000	\$ 4,000	\$ 4,000
TUITION REIMBURSEMENT	\$ 654	\$ 4,000		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
VEHICLE MAINT AND OPER SERVICE	\$ 18	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
GASOLINE, OIL & GREASE	\$ 1,230	\$ 1,800		\$ 1,800			\$ 1,800	\$ 1,100	\$ 1,100
BOOKS	\$ 561	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
FINANCE CHARGE				\$ 300			\$ 300	\$ 300	\$ 300
CONFERENCE & TRAVEL EXPENSES - INT AUDITOR				\$ 1,710			\$ 1,210	\$ 1,210	\$ 1,210
CONFERENCE & TRAVEL EXPENSES -ECONOMIC DEV				\$ 2,000			\$ 1,050	\$ 1,050	\$ 1,050
MEMBERSHIP FEES -ECONOMIC DEV				\$ 265			\$ 265	\$ 265	\$ 265
PRINTING & SUPPLIES - ECONOMIC DEV				\$ 2,500			\$ 1,750	\$ 1,750	\$ 1,750
IN-SERVICE TRAINING & EDUCATION	\$ 2,626	\$ 8,000		\$ 8,000			\$ 8,000	\$ 8,000	\$ 8,000
TRAVEL EXPENSES	\$ 1,457			\$ 500			\$ 500	\$ 500	\$ 500
DUES & SUBSCRIPTIONS	\$ 1,512	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
Expenses	\$ 8,927	\$ 20,231		\$ 29,506			\$ 26,306	\$ 25,606	\$ 25,606
Capital Outlay									
TOTAL TOWN MANAGER BUDGET	\$ 433,913	\$ 481,437	5.00	\$ 505,967	5.00	5.00	\$ 502,767	\$ 502,067	\$ 502,067

4.3%

FY17 TOWN ACCOUNTANT

TOWN ACCOUNTANT BUDGET					Dept 0135				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
Town Accountant Budget									
DEPARTMENT HEAD SALARY	\$ 96,904	\$ 99,715	1.00	\$ 99,334	1.00	1.00	\$ 99,334	\$ 99,334	\$ 99,334
ASSISTANT TOWN ACCOUNTANT		\$ 72,003	1.00	\$ 73,518	1.00	1.00	\$ 73,518	\$ 73,518	\$ 73,518
SENIOR CLERK II (includes clerk part time)	\$ 21,526	\$ 25,196	0.50	\$ 74,149	1.50	2.00	\$ 74,149	\$ 74,149	\$ 74,149
OVERTIME	\$ 6,924	\$ 5,000		\$ 8,000			\$ 8,000	\$ 8,000	\$ 8,000
LONGEVITY	\$ 2,150	\$ 2,400		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
SENIOR CLERK I (WAS COMPUTER OPERATOR)	\$ 53,672	\$ 41,448	1.00						
Salaries	\$ 181,176	\$ 245,762	3.50	\$ 256,001	3.50	4.00	\$ 256,001	\$ 256,001	\$ 256,001
ANNUAL AUDIT FEE	\$ 35,875	\$ 39,375		\$ 41,125			\$ 41,125	\$ 41,125	\$ 41,125
CONSULTANT FEE	\$ 7,749	\$ 10,000		\$ 23,100			\$ 10,000	\$ 8,000	\$ 8,000
OFFICE SUPPLIES	\$ 446	\$ 775		\$ 800			\$ 800	\$ 800	\$ 800
BOOKS	\$ -	\$ 350		\$ 350			\$ 350	\$ 350	\$ 350
IN-SERVICE TRAINING & EDUCATION	\$ 512	\$ 1,800		\$ 2,810			\$ 2,500	\$ 2,500	\$ 2,500
CERTIFICATION SCHOOL	\$ 355	\$ 350		\$ 700			\$ 700	\$ 700	\$ 700
TRAVEL EXPENSES	\$ 1,099	\$ 2,500		\$ 3,660			\$ 2,500	\$ 2,500	\$ 2,500
PHOTOSTATS & PHOTOGRAPHS	\$ 20			\$ 360			\$ 360	\$ 360	\$ 360
DUES & SUBSCRIPTIONS	\$ 478	\$ 580		\$ 600			\$ 600	\$ 600	\$ 600
Expenses	\$ 46,533	\$ 55,730		\$ 73,505			\$ 58,935	\$ 56,935	\$ 56,935
OFFICE FURNITURE	\$ -	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
Capital Outlay	\$ -	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
TOTAL TOWN ACCOUNTANT BUDGET	\$ 227,709	\$ 303,492	3.50	\$ 331,506	3.50	4.00	\$ 316,936	\$ 314,936	\$ 314,936

4%

* In-Services Training & Education, Certification School and Travel Expenses increased to include expenses for Accountant and Assistant

FY17 TREASURER COLLECTOR

TREASURER COLLECTOR					Dept 0145				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
TREASURER/COLLECTOR BUDGET									
DEPARTMENT HEAD SALARY	\$ 92,245	\$ 94,910	1.00	\$ 96,904	1.00	1.00	\$ 96,904	\$ 96,904	\$ 96,904
ASSISTANT TREASURER/COLLECTOR	\$ 70,806	\$ 74,901	1.00	\$ 76,478	1.00	1.00	\$ 76,478	\$ 76,478	\$ 76,478
SENIOR CLERK/CASHIER (WAS PRINCIPAL CLERK)	\$ 146,300	\$ 141,444	3.00	\$ 99,699	2.00	2.00	\$ 99,699	\$ 99,699	\$ 99,699
SENIOR CLERK II (WAS DELINQUENT TAX COLLECTOR & 1 PRINCIPAL CLERK)	\$ 53,625	\$ 55,642	1.00	\$ 110,042	2.00	2.00	\$ 110,042	\$ 110,042	\$ 110,042
LONGEVITY	\$ 7,075	\$ 6,000		\$ 6,900			\$ 6,900	\$ 6,900	\$ 6,900
PROGRAM ADMINISTRATOR II (CONFID)	\$ 28,105								
SUPER LONGEVITY				\$ 3,824			\$ 3,824	\$ 3,824	\$ 3,824
OVERTIME	\$ 1,740	\$ 2,500		\$ 2,500					
Salaries	\$ 399,895	\$ 375,397	6.00	\$ 396,347	6.00	6.00	\$ 393,847	\$ 393,847	\$ 393,847
OFFICE EQUIPMENT REPAIRS-SERV	\$ 399	\$ 800		\$ 800			\$ 800	\$ 800	\$ 800
LAND/REG RECORD/SERVICE BUREAU	\$ 76,585	\$ 80,000		\$ 80,000			\$ 80,000	\$ 80,000	\$ 80,000
LOCKBOX SERVICE	\$ 15,647	\$ 25,000		\$ 25,000			\$ 25,000	\$ 25,000	\$ 25,000
PAYROLL SERVICE	\$ 33,421	\$ 35,000		\$ -			\$ -	\$ -	\$ -
BANKING SERVICE	\$ 250	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
ADVERTISING & FREIGHT	\$ 46	\$ 400		\$ 400			\$ 400	\$ 400	\$ 400
OFFICE SUPPLIES	\$ 3,417			\$ -			\$ -	\$ -	\$ -
OFFICE EQUIPMENT REPAIR- SUPPLIES	\$ 5,032	\$ 14,500		\$ 15,500			\$ 15,500	\$ 15,500	\$ 15,500
IN-SERVICE TRAINING & EDUCATION	\$ 278	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
TRAVEL EXPENSES	\$ 526	\$ 750		\$ 750			\$ 750	\$ 750	\$ 750
DUES & SUBSCRIPTIONS	\$ 310	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
PETTY CASH	\$ -	\$ 350		\$ 350			\$ 350	\$ 350	\$ 350
Expenses	\$ 135,911	\$ 161,300		\$ 127,300			\$ 127,300	\$ 127,300	\$ 127,300
CAP OUTLAY - REPL OFFICE FURN/EQIP									
Capital Outlay	\$ -	\$ -		\$ -			\$ -	\$ -	\$ -
THEA CONTRACT ADJUSTMENT 2015ATM ART 15		\$ 9,415							
TOTAL TREASURER/COLLECTOR BUDGET	\$ 535,806	\$ 546,112	6.00	\$ 523,647	6.00	6.00	\$ 521,147	\$ 521,147	\$ 521,147

-4.6%

*Payroll services will be done in-house now with Munis

* THEA Contract added \$7,422 to the Principal Clerk and \$1993 to the Delinquent Tax Collector

* For FY17 titles were corrected per contract so 1 Senior Clerk/Cashier was moved to Senior Clerk II

FY17 TOWN COUNSEL

TOWN COUNSEL					Dept 0111				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# of Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
TOWN COUNSEL BUDGET									
Salaries									
NEGOTIATIONS & ARBITRATION	\$ 61,559	\$ 80,000		\$ 80,000			\$ 80,000	\$ 80,000	\$ 80,000
LEGAL FEES - RETAINER	\$ 62,150	\$ 46,000		\$ 46,000			\$ 46,000	\$ 46,000	\$ 46,000
CONSULTING FEES/LEGAL	\$ 74,296	\$ 150,000		\$ 150,000			\$ 150,000	\$ 150,000	\$ 150,000
Expenses	\$ 198,005	\$ 276,000		\$ 276,000			\$ 276,000	\$ 276,000	\$ 276,000
Capital Outlay	\$ -	\$ -		\$ -					
TOTAL TOWN COUNSEL BUDGET	\$ 198,005	\$ 276,000	-	\$ 276,000	-	-	\$ 276,000	\$ 276,000	\$ 276,000

0%

FY17 FACILITIES

FACILITIES AKA TOWN HOUSE					Dept 0159				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# of Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Facilities Budget									
DEPARTMENT HEAD (WAS BUILDING FACILITIES MANAGER)	\$ 38,093	\$ 76,771	1.00	\$ 78,397	1.00	1.00	\$ 78,397	\$ 78,397	\$ 78,397
CUSTODIANS	\$ 162,063	\$ 231,924	4.77	\$ 245,334	4.68	5.00	\$ 245,334	\$ 245,334	\$ 245,334
PART TIME WAGES	\$ 27,217			\$ 12,040	0.48	1.00	\$ 12,040	\$ 12,040	\$ 12,040
OVERTIME	\$ 2,769	\$ 2,000		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
LONGEVITY	\$ 2,550	\$ 3,150		\$ 3,750			\$ 3,750	\$ 3,750	\$ 3,750
ANTICIPATED BUYOUTS				\$ 11,906			\$ 11,906	\$ 11,906	\$ 11,906
BUILDING MAINTENANCE COORD.	\$ 42,659	\$ -							
Salaries	\$ 275,350	\$ 313,845	5.77	\$ 355,427	6.15	7.00	\$ 355,427	\$ 355,427	\$ 355,427
ELECTRICITY	\$ 33,884	\$ 33,170		\$ 37,000			\$ 33,200	\$ 33,200	\$ 33,200
GAS	\$ 21,867	\$ 20,000		\$ 23,000			\$ 23,000	\$ 23,000	\$ 23,000
WATER	\$ 3,091	\$ 3,000		\$ 3,500			\$ 3,500	\$ 3,500	\$ 3,500
BUILDING REPAIRS-SERVICES	\$ 945	\$ 25,000		\$ 25,000			\$ 25,000	\$ 25,000	\$ 25,000
EQUIPMENT REPAIRS-SERVICES	\$ -	\$ 500		\$ -			\$ -	\$ -	\$ -
FIRE ALARM INSP FEES /SERVICES	\$ -	\$ 500		\$ 5,120			\$ 5,120	\$ 5,120	\$ 5,120
ELEVATOR INSPECTIONS-SERVICES	\$ 3,667	\$ 1,500		\$ 2,640			\$ 2,640	\$ 2,640	\$ 2,640
CONTRACT SERVICES	\$ 52,677	\$ 30,000		\$ 35,000			\$ 35,000	\$ 35,000	\$ 35,000
BUILDING REPAIR SUPPLIES	\$ 19,510	\$ 48,675		\$ 50,000			\$ 50,000	\$ 50,000	\$ 50,000
FINANCE CHARGE	\$ 685			\$ -			\$ -	\$ -	\$ -
SPRINKLER INSP FEES / SVC				\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
TRAINING & MEMBERSHIP FEES				\$ 1,025			\$ 1,025	\$ 1,025	\$ 1,025
TRAVEL EXPENSES	\$ 614			\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
CLOTHING/UNIFORMS	\$ 267	\$ 1,525		\$ 2,500			\$ 2,980	\$ 2,980	\$ 2,980
Expenses	\$ 137,207	\$ 163,870		\$ 188,285			\$ 184,965	\$ 184,965	\$ 184,965
ADDITIONAL EQUIPMENT	\$ 2,000			\$ 3,000			\$ 3,000	\$ 3,000	\$ -
Capital Outlay	\$ 2,000	\$ -		\$ 3,000			\$ 3,000	\$ 3,000	\$ -
THEA CONTRACT ADJUSTMENT 2015ATM ART 15		\$ 5,738							
TOTAL FACILITIES BUDGET	\$ 414,557	\$ 483,453	5.77	\$ 546,712	6.15	7.00	\$ 543,392	\$ 543,392	\$ 540,392

11.78%

FACILITIES BUDGET

- * Part Time Wages - added back at 18 hrs to help cover for emergencies, vacation and sick
- * Increased Fire Alarm Insp Fees/Services to cover Town Hall and Library
- * Increase Elevator Inspection fees/services to include the BBE fee of \$1,000- annual inspections
- * Add Sprinkler Insp Fee/Services
- * Add Training & Membership fees for the Manager to maintain licenses
- * Add Travel Expenses to allow for mileage reimbursement and other travel expenses incurred by the Manager
- * Clothing/Uniforms includes allowance that was in Library

FY17 PROCUREMENT

PROCUREMENT DEPARTMENT					Dept 0153				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Procurement Department									
PROCUREMENT OFFICER	\$ 81,521	\$ 83,887	1.00	\$ 85,650	1.00	1.00	\$ 85,650	\$ 85,650	\$ 85,650
DEPUTY PROCUREMENT OFFICER (WAS PROCUREMENT ASSISTANT)	\$ 42,304	\$ 58,230	1.00	\$ 59,469	1.00	1.00	\$ 59,469	\$ 59,469	\$ 59,469
Salaries	\$ 123,824	\$ 142,117	2.00	\$ 145,119	2.00	2.00	\$ 145,119	\$ 145,119	\$ 145,119
ADVERTISING & FREIGHT	\$ 383	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
SUPPLIES	\$ 1,036	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
IN-SERVICE TRAINING & EDUCATION	\$ 2,590	\$ 2,800		\$ 2,800			\$ 2,800	\$ 2,800	\$ 2,800
TRAVEL EXPENSES	\$ 1,286	\$ 1,600		\$ 1,600			\$ 1,600	\$ 1,600	\$ 1,600
DUES & SUBSCRIPTIONS	\$ 635	\$ 625		\$ 625			\$ 625	\$ 625	\$ 625
Expenses	\$ 5,930	\$ 10,525		\$ 10,525			\$ 10,525	\$ 10,525	\$ 10,525
TOTAL PROCUREMENT BUDGET	\$ 129,754	\$ 152,642	2.00	\$ 155,644	2.00	2.00	\$ 155,644	\$ 155,644	\$ 155,644

1.97%

FY17 CENTRALIZED PURCHASING

CENTRALIZED PURCHASING					Dept 0138				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
Centralized Purchasing									
PHOTOSTATS & PHOTOGRAPHS-SVC	\$ 32,349	\$ 62,000		\$ 62,000			\$ 62,000	\$ 62,000	\$ 62,000
TELEPHONE	\$ 31,112	\$ 49,000		\$ 49,000			\$ 49,000	\$ 47,000	\$ 47,000
POSTAGE	\$ 58,676	\$ 65,000		\$ 65,000			\$ 65,000	\$ 65,000	\$ 65,000
ADVERTISING & FREIGHT	\$ 791	\$ 500		\$ 1,200			\$ 1,200	\$ 1,200	\$ 1,200
REGIONAL PURCHASING SERVICES	\$ 4,300	\$ 4,400		\$ 4,600			\$ 4,600	\$ 4,600	\$ 4,600
OFFICE SUPPLIES	\$ 15,827	\$ 18,000		\$ 20,000			\$ 20,000	\$ 18,000	\$ 18,000
IN-SERVICE TRAINING & EDUCATION	\$ 816	\$ 1,200		\$ 1,200			\$ 1,200	\$ 1,200	\$ 1,200
Expense	\$ 143,871	\$ 200,100		\$ 203,000			\$ 203,000	\$ 199,000	\$ 199,000
Capital Outlay	\$ -								
TOTAL CENTRALIZED PURCHASING	\$ 143,871	\$ 200,100		\$ 203,000			\$ 203,000	\$ 199,000	\$ 199,000

-0.55%

FY17 ASSESSORS

ASSESSORS BUDGET					Dept 0141				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
BOARD OF ASSESSORS									
DEPARTMENT HEAD SALARY	\$ 89,998	\$ 92,599	1.00	\$ 94,547	1.00	1.00	\$ 94,547	\$ 94,547	\$ 94,547
PROGRAM ADMINISTRATOR I	\$ 50,785	\$ 51,994	1.00	\$ 55,778	1.00	1.00	\$ 55,778	\$ 55,778	\$ 55,778
SENIOR CLERK II (WAS CLERICAL SALARIES)	\$ 99,572	\$ 96,289	2.00	\$ 104,614	2.00	2.00	\$ 104,614	\$ 104,614	\$ 104,614
APPOINTED OFFICIALS	\$ 2,000	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
JR. DATA COLLECTORS	\$ 3,358	\$ 17,300	0.54	\$ 17,300	0.54	1.00	\$ 17,300	\$ 17,300	\$ 17,300
DATA COLLECTOR	\$ 25,674	\$ 26,700	0.54	\$ 26,700	0.54	1.00	\$ 26,700	\$ 26,700	\$ 26,700
LONGEVITY	\$ 2,050	\$ 2,050		\$ 3,200			\$ 3,200	\$ 3,200	\$ 3,200
Salaries	\$ 273,436	\$ 288,932	5.08	\$ 304,140	5.08	6.00	\$ 304,140	\$ 304,140	\$ 304,140
VEHICLE MAINT AND OPER-SRVC/SUPP	\$ 118	\$ 950		\$ 950			\$ 950	\$ 950	\$ 950
OFFICE EQUIPMENT REPAIRS-SVC	\$ 377	\$ 2,500		\$ 2,500			\$ 2,500	\$ 2,500	\$ 2,500
LAND/REG RECORD/SERVICE BUREAU	\$ -	\$ 25		\$ 25			\$ 25	\$ 25	\$ 25
CONSULTANT FEES	\$ -	\$ 2,000		\$ 2,000			\$ 2,000	\$ 1,000	\$ 1,000
BINDING, ADVERTISING AND SHIPPING COSTS	\$ 578	\$ 650		\$ 650			\$ 650	\$ 650	\$ 650
APPELLATE TAX COURT EXPENSES	\$ 1,290	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
OFFICE SUPPLIES	\$ 2,112	\$ 2,100		\$ 2,100			\$ 2,100	\$ 2,100	\$ 2,100
GASOLINE, OIL AND GREASE	\$ 468	\$ 1,000		\$ 1,000			\$ 1,000	\$ 750	\$ 750
MAPS & CHARTS	\$ -	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
IN-SERVICE TRAINING & EDUCATION	\$ 854	\$ 1,400		\$ 1,400			\$ 1,400	\$ 1,400	\$ 1,400
TRAVEL EXPENSES	\$ 2,419	\$ 1,500		\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
DUES & SUBSCRIPTIONS	\$ 625	\$ 600		\$ 600			\$ 600	\$ 600	\$ 600
REVALUATION	\$ 18,000	\$ 15,000		\$ 90,000			\$ -	\$ -	\$ -
Expenses	\$ 26,841	\$ 29,825		\$ 104,825			\$ 14,825	\$ 13,575	\$ 13,575
Capital Outlay	\$ -								
THEA CONTRACT ADJUSTMENT 2015ATM ART 15		\$ 6,158							
TOTAL BOARD OF ASSESSORS	\$ 300,277	\$ 324,915	5.08	\$ 408,965	5.08	6.00	\$ 318,965	\$ 317,715	\$ 317,715

-2.22%

* THEA contract for FY16 increased Senior Clerk II \$6,158.04

* Revaluation for \$87,500 in as Article 31

FY17 INFORMATION SYSTEMS

INFORMATION SYSTEMS					Dept 0155				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Information Systems									
IT DIRECTOR	\$ 11,042	\$ 11,000	0.10	\$ 5,500	0.05	1.00	\$ 5,500	\$ 5,500	\$ 5,500
ASSISTANT IT DIRECTOR- School				\$ 5,500	0.05	1.00	\$ 5,500	\$ 5,500	\$ 5,500
ASSISTANT IT DIRECTOR- Municipal				\$ 75,000	1.00	1.00	\$ 79,530	\$ 79,530	\$ 79,530
COMPUTER TECHNICIAN	\$ 78,671	\$ 78,644	1.65	\$ 78,644	1.65	2.00	\$ 78,644	\$ 78,644	\$ 78,644
OVERTIME	\$ 14,986	\$ 13,915		\$ 13,915			\$ 13,915	\$ 13,915	\$ 13,915
Salaries	\$ 104,700	\$ 103,559	1.75	\$ 178,559	2.75	5.00	\$ 183,089	\$ 183,089	\$ 183,089
PURCHASE OF SERVICES	\$ 95,636	\$ 125,570		\$ 125,570			\$ 125,570	\$ 125,570	\$ 125,570
SUPPLIES	\$ 46,689	\$ 60,000		\$ 60,000			\$ 60,000	\$ 60,000	\$ 60,000
Expenses	\$ 142,325	\$ 185,570		\$ 185,570			\$ 185,570	\$ 185,570	\$ 185,570
Capital Outlay	\$ -								
IT DIRECTOR FOR TOWN SIDE - 11/2015 STM ART 3		\$ 45,000							
TOTAL INFORMATION SYSTEMS BUDGET	\$ 247,025	\$ 334,129	1.75	\$ 364,129	2.75	5.00	\$ 368,659	\$ 368,659	\$ 368,659

10.3%

* Per contract the IT Director and Assistant receive a \$5,500 stipend each for helping on the Town Side

* New IT Assistant Director was approved at the STM Nov 2015 for \$45,000 and will be for the Town Side only

FY17 TOWN CLERK

TOWN CLERK BUDGET					Dept 0161				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
TOWN CLERK BUDGET									
DEPARTMENT HEAD SALARY	\$ 85,650	\$ 88,124	1.00	\$ 89,998	1.00	1.00	\$ 89,998	\$ 89,998	\$ 89,998
CLERK TO THE REGISTRARS STIPEND	\$ 965	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
PROGRAM ADMINISTRATOR II	\$ 59,469	\$ 61,182	1.00	\$ 62,483	1.00	1.00	\$ 62,483	\$ 62,483	\$ 62,483
SENIOR CLERK II (WAS PRINCIPAL CLERKS)	\$ 60,839	\$ 71,879	2.00	\$ 77,447	2.00	2.00	\$ 77,447	\$ 77,447	\$ 77,447
CLERICAL SALARIES (MOD)	\$ 709	\$ 3,000	0.25	\$ 3,000	0.25	1.00	\$ 3,000	\$ 3,000	\$ 3,000
TEMPORARY WAGES	\$ 21,057	\$ 37,000		\$ 37,000			\$ 37,000	\$ 44,000	\$ 37,000
OVERTIME TOWN CLERK (MERGED)	\$ 5,086	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
LONGEVITY	\$ 1,150	\$ 1,300		\$ 2,200			\$ 2,200	\$ 2,200	\$ 2,200
Salaries	\$ 234,925	\$ 268,485	4.25	\$ 278,128	4.25	5.00	\$ 278,128	\$ 285,128	\$ 278,128
EQUIPMENT REPAIRS-SERVICES	\$ 3,908	\$ 3,900		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
DATA PROCESS AND MAINT-SERV	\$ 13,245	\$ 6,000		\$ 6,000			\$ 6,000	\$ 6,000	\$ 6,000
BINDING	\$ -	\$ 1,500		\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
ADVERTISING AND FREIGHT	\$ 994	\$ 4,825		\$ 4,825			\$ 4,825	\$ 4,825	\$ 4,825
STREET LISTING BOOK PRINTING	\$ 1,800	\$ 2,500		\$ 2,500			\$ 2,500	\$ 2,500	\$ 2,500
OFFICE SUPPLIES	\$ 1,845	\$ 6,800		\$ 6,800			\$ 6,800	\$ 4,800	\$ 4,800
PRINTING & STATIONERY	\$ 939	\$ 6,000		\$ 6,000			\$ 6,000	\$ 6,000	\$ 6,000
SUPPLIES - TOWN MEETING COMMITTEES	\$ 154	\$ 4,900		\$ 4,900			\$ 4,900	\$ 4,900	\$ 4,900
VOTING SUPPLIES	\$ 542	\$ 1,200		\$ 1,200			\$ 1,200	\$ 1,200	\$ 1,200
ANNUAL TOWN CODE UPDATES	\$ 1,195	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
IN-SERVICE TRAINING & EDUCATION	\$ 4,567	\$ 6,000		\$ 6,000			\$ 6,000	\$ 6,000	\$ 6,000
TRAVEL EXPENSES	\$ 1,935	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
DUES & SUBSCRIPTIONS	\$ 540	\$ 4,450		\$ 4,450			\$ 4,450	\$ 4,450	\$ 4,450
Expenses	\$ 31,662	\$ 54,075		\$ 54,175			\$ 54,175	\$ 52,175	\$ 52,175
CAP OUTLAY - COMPUTERS AND FURNITURE	\$ 1,977								
Capital Outlay	\$ 1,977	\$ -		\$ -			\$ -	\$ -	\$ -
THEA CONTRACT ADJUSTMENT 2015ATM ART 15		\$ 3,975							
TOTAL TOWN CLERK BUDGET	\$ 268,564	\$ 326,535	4.25	\$ 332,303	4.25	5.00	\$ 332,303	\$ 337,303	\$ 330,303

1.15%

* THEA Contract Increase Senior Clerk II \$3,975 For FY2016

* Temporary Wages includes funding for 3 elections

FY17 TOWN MODERATOR

TOWN MODERATOR					Dept 0114				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# of Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
TOWN MODERATOR BUDGET									
TOWN MODERATOR	\$ 3,500	\$ 4,500		\$ 5,000			\$ 5,000	\$ 5,000	\$ 4,600
Stipend	\$ 3,500	\$ 4,500		\$ 5,000			\$ 5,000	\$ 5,000	\$ 4,600
Expenses	\$ -								
TOTAL TOWN MODERATOR BUDGET	\$ 3,500	\$ 4,500	-	\$ 5,000	-	-	\$ 5,000	\$ 5,000	\$ 4,600

2.22%

FY17 PLANNING BOARD

PLANNING					Dept 0175				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Planning Department									
PLANNER	\$ 89,998	\$ 92,599	1.00	\$ 94,547	1.00	1.00	\$ 94,547	\$ 94,547	\$ 94,547
MEETING WAGES	\$ -	\$ 3,500	0.24	\$ 4,500	0.24	1.00	\$ 4,500	\$ 4,500	\$ 4,500
Salaries	\$ 89,998	\$ 96,099	1.24	\$ 99,047	1.24	2.00	\$ 99,047	\$ 99,047	\$ 99,047
CONSULTANT FEES	\$ 89,940	\$ 20,000		\$ 40,000			\$ 40,000	\$ 40,000	\$ 40,000
RECORDINGS SERVICE BUREAU	\$ -	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
DEPARTMENTAL COMMUNITY EVENTS	\$ 42	\$ 2,500		\$ 2,500			\$ 2,500	\$ 2,500	\$ 2,500
TELEPHONE	\$ 648	\$ 600		\$ 800			\$ 800	\$ 800	\$ 800
ADVERTISING & FREIGHT	\$ 26	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
OFFICE SUPPLIES	\$ 6,726	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
DATA PROCESSING SUPPLIES	\$ 1,208								
CLOTHING/UNIFORMS	\$ 195	\$ 200		\$ 200			\$ 200	\$ 200	\$ 200
IN-SERVICE TRAINING & EDUCATION	\$ 670	\$ 1,400		\$ 1,400			\$ 1,400	\$ 1,400	\$ 1,400
TRAVEL EXPENSES	\$ 156	\$ 600		\$ 600			\$ 600	\$ 600	\$ 600
DUES & SUBSCRIPTIONS	\$ 85	\$ 700		\$ 700			\$ 700	\$ 700	\$ 700
Expenses	\$ 99,696	\$ 27,600		\$ 47,800			\$ 47,800	\$ 47,800	\$ 47,800
Capital Outlay	\$ -								
TOTAL PLANNING DEPARTMENT	\$ 189,694	\$ 123,699	1.24	\$ 146,847	1.24	2.00	\$ 146,847	\$ 146,847	\$ 146,847

19%

* Consultant fees increased \$20,000 for Phase II of Zoning By-Law Recodification

FY17 BOARD OF SELECTMEN

BOARD OF SELECTMEN					Dept 0122				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
Board of Selectmen Budget									
RES FOR NONUNION SALARY INCREASES							\$ -		
RES. FOR COLLECTIVE BARGAINING							\$ -		
Total Bargaining and Increases	\$ -	\$ -		\$ -			\$ -	\$ -	\$ -
AWARDS	\$ -	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
CONSULTANT FEES									
ADVERTISING & FREIGHT	\$ 1,609	\$ 2,600		\$ 2,600			\$ 2,600	\$ 2,600	\$ 2,600
TOWN REPORT PRINTING	\$ 2,009	\$ 2,950		\$ 2,950			\$ 2,950	\$ 2,950	\$ 2,950
CONFERENCE EXPENSES	\$ 12	\$ 1,500		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
BOOKS	\$ 3,070	\$ 800		\$ 800			\$ 800	\$ 800	\$ 800
COMM ON DISAB CABLE EXPENSE	\$ 500	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
IN-SERVICE TRAINING & EDUCATION	\$ 3,388			\$ 500			\$ 500	\$ 500	\$ 500
DUES & SUBSCRIPTIONS	\$ 361	\$ 2,100		\$ 2,100			\$ 2,100	\$ 2,100	\$ 2,100
MASS.MUNI. ASSOC. DUES	\$ 5,427	\$ 5,880		\$ 5,880			\$ 5,880	\$ 5,880	\$ 5,880
PURCHASE OF SERVICE									
REGIONAL PURCHASING SVC									
TUITION REIMBURSEMENT									
TRAVEL EXPENSES	\$ 237								
Expenses	\$ 16,613	\$ 18,330		\$ 19,330			\$ 19,330	\$ 19,330	\$ 19,330
Capital Outlay	\$ -								
TOTAL BOARD OF SELECTMEN	\$ 16,613	\$ 18,330	0.00	\$ 19,330	0.00	0.00	\$ 19,330	\$ 19,330	\$ 19,330

5.46%

FY17 HUMAN RESOURCES

HUMAN RESOURCES					Dept 0152				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
HUMAN RESOURCES									
HR DIRECTOR	\$ 91,287	\$ 92,599	1.00	\$ 94,547	1.00	1.00	\$ 94,547	\$ 94,547	\$ 94,547
PROGRAM COORDINATOR I (WAS PROGRAM ADMIN II (CONFID) IN FY15)	\$ 37,895	\$ 73,800	1.00	\$ 75,364	1.00	1.00	\$ 75,364	\$ 75,364	\$ 75,364
SENIOR CLERK II (WAS PRINCIPAL CLERK) LONGEVITY	\$ 7,864 \$ 1,075	\$ 35,561	1.00	\$ 47,392	1.00	1.00	\$ 47,392	\$ 47,392	\$ 47,392
PROGRAM ADMINISTRATOR I (SCHOOL) SCHOOL PAYROLL		\$ 62,475 \$ (62,475)	1.00 -1.00	\$ -					
Salaries	\$ 138,121	\$ 201,960	3.00	\$ 217,303	3.00	3.00	\$ 217,303	\$ 217,303	\$ 217,303
OFFICE SUPPLIES	\$ 2,371	\$ 8,000		\$ 8,000			\$ 8,000	\$ 5,000	\$ 5,000
INSERVICE TRAINING & EDUCATION	\$ 2,629	\$ 4,500		\$ 4,500			\$ 4,500	\$ 4,500	\$ 4,500
TRAVEL EXPENSES	\$ 187	\$ 600		\$ 600			\$ 600	\$ 600	\$ 600
DUES & SUBSCRIPTIONS	\$ 435	\$ 850		\$ 850			\$ 850	\$ 850	\$ 850
Expenses	\$ 5,622	\$ 13,950		\$ 13,950			\$ 13,950	\$ 10,950	\$ 10,950
Capital Outlay	\$ -	\$ 1,500							
THEA CONTRACT ADJUSTMENT 2015ATM ART 15		\$ 10,858							
TOTAL HUMAN RESOURCES BUDGET	\$ 143,743	\$ 228,268	3.00	\$ 231,253	3.00	3.00	\$ 231,253	\$ 228,253	\$ 228,253

-0.01%

* Principal Clerk reclassified to Senior Clerk II per THEA contract

* THEA Contract Increase Senior Clerk II \$3,975 For FY2016

* Office supplies increased to reflect in-house payroll processing

FY17 ENGINEERING DEPARTMENT

ENGINEERING					Dept 0411				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Engineering Department									
DEPARTMENT HEAD SALARY	\$ 93,597	\$ 96,303	1.00	\$ 98,329	1.00	1.00	\$ 98,329	\$ 98,329	\$ 98,329
ASSISTANT TOWN ENGINEER	\$ 7,684	\$ 29,081	0.33	\$ 43,894	0.50	1.00	\$ 87,787	\$ 87,787	\$ 87,787
ASSOCIATE ENGINEER			0.00	\$ 32,018	0.50	1.00	\$ 32,018	\$ 32,018	\$ 32,018
ENVIROMENTAL AFFAIRS OFFICER	\$ 82,361	\$ 84,731	1.00	\$ 86,527	1.00	1.00	\$ 86,527	\$ 86,527	\$ 86,527
GIS COORDINATOR	\$ 49,417	\$ 49,417	0.60	\$ 54,878	0.70	1.00	\$ 54,878	\$ 54,878	\$ 54,878
SENIOR CLERK II	\$ 56,147	\$ 52,338	1.00	\$ 48,580	1.00	1.00	\$ 48,580	\$ 48,580	\$ 48,580
MEETING WAGES/PART TIME SECRETARY	\$ 10,000	\$ 15,000	0.55	\$ 15,000	0.55	1.00	\$ 15,000	\$ 15,000	\$ 15,000
LONGEVITY	\$ 2,550	\$ 4,700	0.00	\$ 2,800	0.00	0.00	\$ 2,800	\$ 2,800	\$ 2,800
OVERTIME	\$ 7,060	\$ 7,200							
SUPER LONGEVITY		\$ 2,617							
ANTICIPATED BUYOUTS	\$ -	\$ 6,500	0.00						
Salaries	\$ 308,817	\$ 347,887	4.48	\$ 382,025	5.25	7.00	\$ 425,919	\$ 425,919	\$ 425,919
GROUNDS MAINTENANCE		\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
GIS OPERATIONAL EXPENSE	\$ 42,265	\$ 18,000		\$ 20,000			\$ 20,000	\$ 20,000	\$ 20,000
EQUIPMENT REPAIRS-SERVICES	\$ 4,962	\$ 11,000		\$ 13,000			\$ 13,000	\$ 13,000	\$ 13,000
CONSULTANT FEES	\$ 9,995	\$ 10,000		\$ 20,000			\$ 10,000	\$ 10,000	\$ 10,000
RECORDINGS SERVICE BUREAU	\$ -	\$ 600		\$ 600			\$ 600	\$ 600	\$ 600
TELEPHONE	\$ 1,944	\$ 3,100		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
ADVERTISING AND FREIGHT	\$ 219	\$ 900		\$ 900			\$ 900	\$ 900	\$ 900
STORM WATER COORDINATION	\$ 49,835	\$ 50,000		\$ 50,000			\$ 50,000	\$ 50,000	\$ 50,000
OFFICE SUPPLIES	\$ 3,274	\$ 3,300		\$ 3,300			\$ 3,300	\$ 3,300	\$ 3,300
EQUIPMENT REPAIRS-SUPPLIES	\$ 2,391	\$ 3,300		\$ 3,300			\$ 3,300	\$ 3,300	\$ 3,300
VEHICLE MAINT AND OPER-SUPPLIES	\$ 266	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
GASOLINE, OIL & GREASE	\$ 870	\$ 2,000		\$ 2,000			\$ 2,000	\$ 1,200	\$ 1,200
CLOTHING/UNIFORMS	\$ 1,185	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
IN-SERVICE TRAINING & EDUCATION	\$ 3,526	\$ 6,500		\$ 7,000			\$ 7,000	\$ 7,000	\$ 7,000
TRAVEL EXPENSES	\$ 709	\$ 1,400		\$ 1,400			\$ 1,400	\$ 1,400	\$ 1,400
DUES & SUBSCRIPTIONS	\$ 441	\$ 1,700		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
DATA PROCESS AND MAINT-SERV	\$ 1,331								
Expenses	\$ 123,211	\$ 118,800		\$ 134,500			\$ 124,500	\$ 123,700	\$ 123,700
THEA CONTRACT ADJUSTMENT 2015ATM ART 15		\$ 213							
TOTAL ENGINEERING BUDGET	\$ 432,028	\$ 466,900	4.48	\$ 516,525	5.25	7.00	\$ 550,419	\$ 549,619	\$ 549,619

17.72%

FY17 ENGINEERING DEPARTMENT

Engineer Department Comments

- * Assistant Town Engineer was .33 in Engineering, Water & Sewer and is now .50 in Engineering and .25 in Water and .25 in Sewer
- * Associate Engineer was 100% in Sewer and is now .50 in Engineering and .25 in Water and .25 in Sewer
- * GIS Coordinator was .60 in Engineering and .40 in Sewer and is now .70 in Engineering and .10 in Highway .10 in Water and .10 in Sewer
- * Proposed Consultant fees increased to give the Engineers a hand in the studies for the projects going on
- * In-service Training increased to allow for training for the GIS Coordinator
- * THEA Contract Increase Senior Clerk II \$213 For FY2016

FY17 FINANCE COMMITTEE

FINANCE COMMITTEE BUDGET					Dept 0131				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
FINANCE COMMITTEE									
TEMPORARY WAGES	\$ 3,844	\$ 7,000		\$ 7,000			\$ 7,000	\$ 7,000	\$ 7,000
Salaries	\$ 3,844	\$ 7,000		\$ 7,000			\$ 7,000	\$ 7,000	\$ 7,000
RESERVE FUND FUEL	\$ -	\$ 50,000		\$ 50,000			\$ 50,000	\$ -	\$ 50,000
RESERVE FUND	\$ -	\$ 250,000		\$ 250,000			\$ 250,000	\$ 250,000	\$ 250,000
Finance Committee Reserve Fund	\$ -	\$ 300,000		\$ 300,000			\$ 300,000	\$ 250,000	\$ 300,000
AWARDS	\$ -	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
CONSULTING FEES/LEGAL	\$ -	\$ 2,500		\$ 2,500			\$ 2,500	\$ 2,500	\$ 2,500
ADVERTISING & FREIGHT	\$ 1,811	\$ 1,650		\$ 1,650			\$ 1,650	\$ 1,650	\$ 1,650
OFFICE SUPPLIES	\$ 135			\$ 200			\$ 200	\$ 200	\$ 200
PRINTING & STATIONERY	\$ 3,743	\$ 3,850		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
DATA PROCESSING SUPPLIES (IPADS)	\$ 11,059								
IN-SERVICE TRAINING & EDUCATION	\$ 664	\$ 1,320		\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
DUES & SUBSCRIPTIONS	\$ 333	\$ 380		\$ 380			\$ 380	\$ 380	\$ 380
Expenses	\$ 17,744	\$ 10,200		\$ 10,730			\$ 10,730	\$ 10,730	\$ 10,730
TOTAL FINANCE COMMITTEE BUDGET	\$ 21,588	\$ 317,200		\$ 317,730			\$ 317,730	\$ 267,730	\$ 317,730

0%

FY17 HISTORICAL COMMISSION

HISTORICAL COMMISSION					Dept 0615				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
Historical Commission									
PART TIME WAGES	\$ -	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
Salaries	\$ -	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
ADVERTISING & FREIGHT	\$ 180	\$ 200		\$ 200			\$ 200	\$ 200	\$ 200
OFFICE SUPPLIES	\$ 118	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
Expenses	\$ 298	\$ 300		\$ 300			\$ 300	\$ 300	\$ 300
Capital Outlay	\$ -								
TOTAL HISTORICAL COMMISSION	\$ 298	\$ 800		\$ 800			\$ 800	\$ 800	\$ 800

0%

FY17 POLICE DEPARTMENT

POLICE DEPARTMENT					Dept 0210				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
POLICE DEPARTMENT BUDGET									
DEPARTMENT HEAD SALARY	\$ 164,619	\$ 165,959	1.00	\$ 180,000	1.00	1.00	\$ 180,000	\$ 180,000	\$ 145,000
DEPUTY POLICE CHIEF	\$ 93,167	\$ 95,871	1.00	\$ 97,885	1.00	1.00	\$ 97,885	\$ 75,000	\$ 50,000
SERGEANTS	\$ 771,843	\$ 670,531	9.00	\$ 679,456	9.00	9.00	\$ 679,456	\$ 679,456	\$ 679,456
LIEUTENANTS	\$ 247,845	\$ 244,897	3.00	\$ 250,080	3.00	3.00	\$ 250,080	\$ 250,080	\$ 250,080
PATROLMEN	\$ 2,332,393	\$ 2,566,287	43.00	\$ 2,816,336	46.00	46.00	\$ 2,705,536	\$ 2,705,536	\$ 2,600,536
PROGRAM ADMINISTRATOR I	\$ 86,653	\$ 134,836	2.00	\$ 151,464	2.00	2.00	\$ 151,464	\$ 151,464	\$ 151,464
SENIOR CLERK II	\$	\$ 23,685	0.50	\$ 23,594	1.00	1.00	\$ 47,189	\$ 47,189	\$ 47,189
SPECIALISTS STIPENDS	\$ 52,455	\$ 31,200		\$ 28,400			\$ 30,600	\$ 30,600	\$ 30,600
OVERTIME	\$ 532,473	\$ 475,000		\$ 500,000			\$ 500,000	\$ 500,000	\$ 500,000
TOWN DETAILS	\$ 17,502	\$ 26,000		\$ 26,000			\$ 26,000	\$ 26,000	\$ 26,000
LONGEVITY	\$ 45,325	\$ 48,200		\$ 44,800			\$ 44,800	\$ 44,800	\$ 44,800
EDUCATION INCENTIVE PAY	\$ 340,226	\$ 399,621		\$ 390,340			\$ 374,326	\$ 374,326	\$ 374,326
NIGHT DIFFERENTIAL	\$ 89,338	\$ 96,940		\$ 96,940			\$ 96,940	\$ 96,940	\$ 96,940
HOLIDAY PAY	\$ 150,061	\$ 153,673		\$ 162,616			\$ 157,631	\$ 157,631	\$ 157,631
COURT TIME	\$ 39,155	\$ 70,000		\$ 70,000			\$ 70,000	\$ 70,000	\$ 70,000
OVERTIME/IN SERVICE TRAINING	\$ 24,907	\$ 25,000		\$ 25,000			\$ 25,000	\$ 25,000	\$ 25,000
Officer Roll Call, Superior Adj (was SUP OFFICERS SALARY ADJ-SUP OFFICERS 1/2 HR COMP PER DAY)	\$ 80,510	\$ 91,700		\$ 110,200			\$ 110,200	\$ 110,200	\$ 110,200
SUPER LONGEVITY		\$ 28,856		\$ 15,760			\$ 15,757	\$ 15,757	\$ 15,757
OUT OF GRADE		\$ 6,540		\$ 25,000			\$ 6,500	\$ 6,500	\$ 6,500
ANTICIPATED BUYOUTS				\$ 8,015			\$ 8,015	\$ 8,015	\$ 8,015
DEPARTMENTAL COMMUNITY EVENTS	\$ 9,638								
AED IMPLEMENTATION	\$ 32,000								
Salaries	\$ 5,110,112	\$ 5,354,795	59.50	\$ 5,701,886	63.00	63.00	\$ 5,577,379	\$ 5,554,494	\$ 5,389,494
ELECTRICITY	\$ 59,391	\$ 38,520		\$ 60,000			\$ 38,600	\$ 38,600	\$ 38,600
GAS	\$ 15,873	\$ 18,000		\$ 18,000			\$ 18,000	\$ 16,500	\$ 16,500
WATER	\$ 2,041	\$ 1,700		\$ 2,200			\$ 2,200	\$ 2,200	\$ 2,200
RADIO REPAIRS-SERVICES	\$ 14,700	\$ 15,000		\$ 15,000			\$ 15,000	\$ 15,000	\$ 15,000
VEHICLE MAINT AND OPER-SERVICE	\$ 7,715	\$ 20,000		\$ 20,000			\$ 20,000	\$ 20,000	\$ 20,000
BUILDING REPAIRS-SERVICES	\$ 8,926	\$ 20,000		\$ 20,000			\$ 20,000	\$ 20,000	\$ 20,000
EQUIPMENT REPAIRS-SERVICES	\$ 21,327	\$ 9,500		\$ 20,000			\$ 20,000	\$ 20,000	\$ 20,000
EQUIPMENT RENTAL (TELETYPE)	\$ 730	\$ 1,500		\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
PHOTOSTATS & PHOTOGRAPHS-SVC	\$ 1,065	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
BILLING & COLLECT/ADMIN SERVICE	\$ 590	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
CONTRACT SERVICES	\$ -	\$ 3,100		\$ 3,100			\$ 3,100	\$ 3,100	\$ 3,100
VETERINARIAN FEES	\$ 1,329	\$ 1,600		\$ 1,600			\$ 1,600	\$ 1,600	\$ 1,600

FY17 POLICE DEPARTMENT

POLICE DEPARTMENT					Dept 0210				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
POLICE DEPARTMENT BUDGET									
DEPARTMENTAL COMMUNITY POLICING	\$ 4,138	\$ 3,000		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
TELEPHONE	\$ 21,492	\$ 20,000		\$ 22,000			\$ 22,000	\$ 22,000	\$ 22,000
ADVERTISING AND FREIGHT	\$ 1,762	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
LAUNDRY	\$ 1,984	\$ 1,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
DET CLEANING & CLOTHING ALLOW	\$ 39,475	\$ 41,975		\$ 41,975			\$ 41,975	\$ 41,975	\$ 41,975
BAYPERN MEMBERSHIP-VEHICLES SUPPLIES	\$ 1,900	\$ 1,900		\$ 1,900			\$ 1,900	\$ 1,900	\$ 1,900
OFFICE SUPPLIES	\$ 11,424	\$ 14,000		\$ 14,000			\$ 14,000	\$ 14,000	\$ 14,000
PHOTOGRAPHIC SUPPLIES	\$ 1,548	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
PRINTING & STATIONERY	\$ 1,495	\$ 3,000		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
EQUIPMENT REPAIRS-SUPPLIES	\$ 1,414	\$ 2,800		\$ 2,800			\$ 2,800	\$ 2,800	\$ 2,800
RADIO REPAIRS-SUPPLIES	\$ 1,070	\$ 2,000		\$ 7,000			\$ 6,500	\$ 6,500	\$ 6,500
BUILDING SUPPLIES	\$ 10,809	\$ 14,000		\$ 14,000			\$ 14,000	\$ 14,000	\$ 14,000
VEHICLE MAINT AND OPER-SUPPLIES	\$ 19,741	\$ 26,000		\$ 26,000			\$ 26,000	\$ 26,000	\$ 26,000
GASOLINE, OIL & GREASE	\$ 104,848	\$ 112,000		\$ 112,000			\$ 112,000	\$ 79,000	\$ 79,000
FEEDING PRISONERS	\$ 1,813	\$ 2,000		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
FEEDING DOGS	\$ 1,044	\$ 600		\$ 1,200			\$ 1,200	\$ 1,200	\$ 1,200
MEDICAL & FIRST AID	\$ 4,210	\$ 4,000		\$ 6,000			\$ 6,000	\$ 6,000	\$ 6,000
BOOKS	\$ 299	\$ 300		\$ 300			\$ 300	\$ 300	\$ 300
FINANCE CHARGES	\$ 484	\$ 200		\$ 200			\$ 200	\$ 200	\$ 200
CLOTHING/REPLACEMENT	\$ 444	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
CLOTHING/UNIFORMS	\$ 69,935	\$ 100,000		\$ 117,000			\$ 108,500	\$ 108,500	\$ 108,500
DATA PROCESSING SUPPLIES	\$ 3,657	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
CHEMICALS	\$ 176	\$ 2,500		\$ 2,500			\$ 2,500	\$ 2,500	\$ 2,500
AMMUNITION	\$ 16,470	\$ 33,500		\$ 40,000			\$ 40,000	\$ 40,000	\$ 40,000
PATROL SUPPLIES	\$ 2,153	\$ 2,400		\$ 2,400			\$ 2,400	\$ 2,400	\$ 2,400
IN-SERVICE TRAINING & EDUCATION	\$ 63,064	\$ 41,000		\$ 41,000			\$ 41,000	\$ 41,000	\$ 41,000
DUES & SUBSCRIPTIONS	\$ 8,362	\$ 8,000		\$ 8,000			\$ 8,000	\$ 8,000	\$ 8,000
PETTY CASH	\$ 45	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
UNDERCOVER EXPENSES	\$ 3,000	\$ 3,000		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
IDENTI-KIT RENTAL	\$ 255								
Expenses	\$ 532,196	\$ 577,695		\$ 645,275			\$ 614,875	\$ 580,375	\$ 580,375
Capital Outlay Office & Vehicles	\$ -								
THEA CONTRACT ADJUSTMENT 2015ATM ART 15		\$ 4,283							
TOTAL POLICE DEPARTMENT BUDGET	\$ 5,642,308	\$ 5,936,774	59.50	\$ 6,347,161	63.00	63.00	\$ 6,192,254	\$ 6,134,869	\$ 5,969,869

0.56%

FY17 POLICE DEPARTMENT

POLICE DEPARTMENT					Dept 0210				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
POLICE DEPARTMENT BUDGET									

Police Comments

- * Patrolman requesting 3 new officers -would calculate for 3 for 6 months at grade 5.2
- * Contract states patrolman are to be at the same grade/step as other officers within 2 years of hire.
- * Officer Role Call included the 3 new officers - officers get 15 min of OT per shift
- * Overtime is estimated at \$491,000
- * Holiday Pay includes additional 3 officers (\$202.48 per day x 6 Holidays = \$3,644.64)
- * Education increased with having 2 officer that are anticipated to complete class June 2017 and the new hires if they have education
- * Equipment Repair Services was over \$9K for Fy2015 and included E911
- * Radio Repairs - Supplies increased for the need of new batteries roughly \$85 each - 55 current and 3 additional
- * Feeding Prisoners - stated increased the holding time from 4-6 hrs
- * Feeding Dogs - doubled because now has 2 dogs
- * Medical & first Aid - increased due to Narcan price increased to \$60 each dosage
- * Clothing and Uniforms increased to cover new officers
- * Ammunition cost has increased due to the increase in the cost of bullets
- * THEA Contract Increase Program Admin I \$4,283 For FY2016

- * The BOS voted 3/28/16 to counter the Fin Com vote of \$50,000 for the Deputy Chief Salary to increase it to \$75,000

FY17 CROSSING GUARDS

CROSSING GUARDS					Dept 0213				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
CROSSING GUARDS BUDGET									
SCHOOL CROSSING GUARDS	\$ 88,429	\$ 94,800	0.38	\$ 94,800	0.38	14.00	\$ 94,800	\$ 94,800	\$ 94,800
CROSSING GUARDS PER DIEM	\$ 1,259	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
Salaries	\$ 89,688	\$ 99,800	0.38	\$ 99,800	0.38	14.00	\$ 99,800	\$ 99,800	\$ 99,800
GENERAL SUPPLIES	\$ 500	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
Expenses	\$ 500	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
Capital Outlay	\$ -								
TOTAL CROSSING GUARDS BUDGET	\$ 90,188	\$ 100,800	0.38	\$ 100,800	0.38	14.00	\$ 100,800	\$ 100,800	\$ 100,800

0%

FY17 CENTRAL DISPATCH

CENTRAL DISPATCH					Dept 0217				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
CENTRAL DISPATCH BUDGET									
PROGRAM ADMINISTRATOR II	\$ 17,692	\$ 68,225	1.00	\$ 66,294	1.00	1.00	\$ 66,294	\$ 66,294	\$ 66,294
DISPATCHERS	\$ 317,173	\$ 339,887	8.00	\$ 391,151	8.00	8.00	\$ 343,489	\$ 343,489	\$ 343,489
DISPATCHERS PER DIEM		\$ 11,500		\$ 11,500			\$ 11,500	\$ 11,500	\$ 11,500
DIFFERENTIALS				\$ 16,500			\$ -	\$ -	\$ -
OVERTIME		\$ 48,000		\$ 50,000			\$ 50,000	\$ 50,000	\$ 50,000
Salaries	\$ 334,865	\$ 467,612	9.00	\$ 535,445	9.00	9.00	\$ 471,283	\$ 471,283	\$ 471,283
UNIFORMS		\$ 4,500		\$ 4,500			\$ 4,500	\$ 4,500	\$ 4,500
OFFICE SUPPLIES		\$ 1,500		\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
SOFTWARE		\$ 13,000		\$ 13,000			\$ 13,000	\$ 13,000	\$ 13,000
EQUIPMENT REPAIRS		\$ 10,000		\$ 10,000			\$ 10,000	\$ 10,000	\$ 10,000
INSERVICE TRAINING AND EDUCATION		\$ 19,000		\$ 19,000			\$ 19,000	\$ 19,000	\$ 19,000
Expenses	\$ -	\$ 48,000		\$ 48,000			\$ 48,000	\$ 48,000	\$ 48,000
Capital Outlay	\$ -								
TOTAL CIVILIAN DISPATCHERS BUDGET	\$ 334,865	\$ 515,612	9.00	\$ 583,445	9.00	9.00	\$ 519,283	\$ 519,283	\$ 519,283

0.71%

FY17 FIRE DEPARTMENT

FIRE AND RESCUE DEPARTMENT					Dept 0220				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM Proposed FY17 Budget	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Fire and Rescue Department									
DEPARTMENT HEAD SALARY	\$ 138,509	\$ 144,006	1.00	\$ 143,456	1.00	1.00	\$ 143,456	\$ 143,456	\$ 143,456
CAPTAINS	\$ 386,443	\$ 403,297	5.00	\$ 411,754	5.00	5.00	\$ 411,755	\$ 411,755	\$ 411,755
DEPUTY FIRE CHIEF	\$ 85,039	\$ 87,680	1.00	\$ 458,869	1.00	1.00	\$ 89,538	\$ 89,538	\$ 89,538
LIEUTENANTS	\$ 757,690	\$ 720,014	10.00	\$ 735,331	10.00	10.00	\$ 740,308	\$ 740,308	\$ 740,308
FIREFIGHTERS	\$ 1,793,853	\$ 2,203,925	36.00	\$ 2,580,937	36.00	36.00	\$ 2,328,680	\$ 2,328,680	\$ 2,328,680
MOTOR EQUIPMENT REPAIRMAN	\$ 55,571	\$ 67,240	1.00	\$ 68,653	1.00	1.00	\$ 68,653	\$ 68,653	\$ 68,653
PROGRAM ADMINISTRATOR I	\$ 58,657	\$ 58,835	1.00	\$ 61,570	1.00	1.00	\$ 61,570	\$ 61,570	\$ 61,570
CLERICAL SALARIES - new				\$ 45,182					
2ND AMBULANCE MINIMUM MANNING	\$ 291,722	\$ 298,524		\$ 305,988			\$ 305,988	\$ 305,988	\$ 305,988
SPECIALISTS STIPENDS	\$ 11,958	\$ 16,500		\$ 19,000			\$ 17,682	\$ 17,682	\$ 17,682
FIRE ALARM DUTY	\$ 13,350	\$ 25,100		\$ 25,750			\$ 25,750	\$ 25,750	\$ 25,750
BOX ALARMS	\$ 100,535	\$ 93,000		\$ 97,550			\$ 97,550	\$ 97,550	\$ 97,550
OUT OF GRADE WAGES	\$ 19,993	\$ 24,904		\$ 30,000			\$ 30,000	\$ 30,000	\$ 30,000
OVERTIME	\$ 467,889	\$ 315,000		\$ 323,000			\$ 323,000	\$ 323,000	\$ 323,000
LONGEVITY	\$ 60,800	\$ 71,700		\$ 67,750			\$ 67,750	\$ 67,750	\$ 67,750
EDUCATION INCENTIVE PAY	\$ 26,650	\$ 38,000		\$ 38,000			\$ 38,000	\$ 27,000	\$ 38,000
HOLIDAY PAY	\$ 130,654	\$ 148,009		\$ 176,000			\$ 153,365	\$ 153,365	\$ 153,365
SUPPORT EQUIPMENT	\$ 4,900	\$ 5,200		\$ 6,100			\$ 5,200	\$ 5,200	\$ 5,200
OVERTIME/IN SERVICE TRAINING	\$ 25,448	\$ 36,000		\$ 58,800			\$ 58,800	\$ 58,800	\$ 58,800
PARAMEDIC SERVICES AND EVENTS	\$ 2,106	\$ 8,500		\$ 9,500			\$ 9,500	\$ 9,500	\$ 9,500
EMERGENCY MANAGEMENT	\$ 4,942	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
ANTICIPATED BUYOUTS	\$ 29,173	\$ 20,000		\$ 50,000			\$ 50,000	\$ 50,000	\$ 50,000
OVERTIME - INSPECTIONS		\$ 50,000		\$ 50,000			\$ 50,000	\$ 50,000	\$ 40,000
PARAMEDIC STIPENDS	\$ 162,757								
Salaries	\$ 4,628,638	\$ 4,840,432	55.00	\$ 5,768,190	55.00	55.00	\$ 5,081,544	\$ 5,070,545	\$ 5,071,545
ELECTRICITY	\$ 43,617	\$ 42,800		\$ 44,940			\$ 42,800	\$ 42,800	\$ 42,800
GAS	\$ 26,234	\$ 35,000		\$ 36,750			\$ 36,750	\$ 34,250	\$ 34,250
WATER	\$ 4,301	\$ 4,500		\$ 4,650			\$ 4,650	\$ 4,650	\$ 4,650
MEDICAL DIRECTOR		\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
RADIO REPAIRS-SERVICES	\$ 550	\$ 4,500		\$ 4,500			\$ 4,500	\$ 4,500	\$ 4,500
VEHICLE MAINT AND OPER-SERVICE	\$ 26,254	\$ 25,000		\$ 27,000			\$ 27,000	\$ 27,000	\$ 27,000
BUILDING REPAIRS-SERVICES	\$ 13,976	\$ 10,000		\$ 13,000			\$ 13,000	\$ 13,000	\$ 13,000
EQUIPMENT REPAIRS-SERVICES	\$ 15,867	\$ 21,000		\$ 21,250			\$ 21,250	\$ 21,250	\$ 21,250
DATA PROCESSING & MAINT	\$ 3,248	\$ 3,500		\$ 3,500			\$ 3,500	\$ 3,500	\$ 3,500
BILLING AND COLLECTION SERVICE	\$ 32,500	\$ 40,000		\$ 40,000			\$ 40,000	\$ 40,000	\$ 40,000
TELEPHONE	\$ 10,184	\$ 18,000		\$ 18,750			\$ 18,750	\$ 18,750	\$ 18,750
ADVERTISING & FREIGHT	\$ 1,781	\$ 1,500		\$ 1,535			\$ 1,535	\$ 1,535	\$ 1,535
LAUNDRY	\$ 12,508	\$ 15,479		\$ 16,226			\$ 16,226	\$ 16,226	\$ 16,226

FY17 FIRE DEPARTMENT

FIRE AND RESCUE DEPARTMENT					Dept 0220				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM Proposed FY17 Budget	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Fire and Rescue Department									
OFFICE SUPPLIES	\$ 2,999	\$ 3,000		\$ 3,500			\$ 3,500	\$ 3,500	\$ 3,500
EQUIPMENT REPAIRS-SUPPLIES	\$ 410	\$ 6,000		\$ 6,500			\$ 6,500	\$ 6,500	\$ 6,500
RADIO REPAIRS-SUPPLIES	\$ 5,702	\$ 10,000		\$ 20,000			\$ 20,000	\$ 20,000	\$ 19,000
BUILDING SUPPLIES	\$ 9,295	\$ 15,000		\$ 15,750			\$ 15,750	\$ 15,750	\$ 15,750
SMALL TOOLS	\$ 14,699	\$ 8,000		\$ 8,500			\$ 8,500	\$ 8,500	\$ 8,500
VEHICLE MAINT AND OPER-SUPPLIES	\$ 52,289	\$ 55,000		\$ 57,750			\$ 57,750	\$ 57,750	\$ 57,750
GASOLINE, OIL & GREASE	\$ 60,952	\$ 67,500		\$ 67,500			\$ 67,500	\$ 49,500	\$ 49,500
FOOD	\$ 626	\$ 600		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
MEDICAL AND FIRST AID	\$ 32,639	\$ 35,000		\$ 36,750			\$ 36,750	\$ 36,750	\$ 36,750
BOOKS	\$ 381	\$ 500		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
FINANCE CHARGE	\$ 51								
CLOTHING/UNIFORMS	\$ 53,775	\$ 45,000		\$ 60,000			\$ 50,000	\$ 50,000	\$ 50,000
DATA PROCESSING SUPPLIES	\$ 3,790	\$ 5,500		\$ 6,000			\$ 6,000	\$ 6,000	\$ 6,000
CHEMICALS	\$ 1,733	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
FIRE ALARM CABLE & FIXTURES	\$ 306	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
IN SERVICE TRAINING & EDUCATION	\$ 1,711	\$ 11,000		\$ 40,000			\$ 20,000	\$ 40,000	\$ 40,000
TRAVEL EXPENSES	\$ 2,811	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
DUES & SUBSCRIPTIONS	\$ 1,404	\$ 1,500		\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
APPLICATION FEES	\$ 2,600	\$ 3,500		\$ 3,500			\$ 3,500	\$ 3,500	\$ 3,500
PHOTOGRAPHIC SUPPLIES	\$ 12,338								
Expenses	\$ 451,529	\$ 500,379		\$ 573,351			\$ 541,211	\$ 540,711	\$ 539,711
THEA CONTRACT ADJUSTMENT 2015ATM ART 15		\$ 1,467							
TOTAL FIRE & RESCUE DEPT BUDGET	\$ 5,080,167	\$ 5,342,279	55.00	\$ 6,341,541	55.00	55.00	\$ 5,622,755	\$ 5,611,256	\$ 5,611,256

5.0%

FY17 FIRE DEPARTMENT

FIRE AND RESCUE DEPARTMENT					Dept 0220				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM Proposed FY17 Budget	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
Fire and Rescue Department									

Fire Department Comments

INCREASES UNDER REQUESTED

- * Deputy - requests for 4 shift deputies
- * Firefighters requesting 4 additional firefighters to total 40 firefighters for ambulance and ladder staffing
- * Clerical Salaries - request for additional clerk - shown under requested
- * Radio Repairs-Supplies Radio Replacement/phase in new technology 6 portables per year.
- * Holiday Pay - increased to account for additional deputies and firefighters
- * Support Equipment - increased to account for additional deputies and firefighters
- * Overtime/in-service training- Paramedic in service training, mandated, figures for 8 new paramedics also accounts for newly promoted officers (2015) to contractual Fire Officer II at Mass Fire academy and shift coverage
- * Clothing/uniforms - includes requested firefighters and deputies

OTHER INCREASES

- * 2nd ambulance min manning increased 2.5% due to raises
- * Anticipated Buyouts - possibly 4 buyouts
- * Books increased for new code books due to implemented changes
- * In-service Training & Education - increased to bring in specialized training as well as send members for specialized training & development
- * THEA Contract increase for Program Admin I \$1,467 For FY2016
- * Fire Alarm Duty 2.5% increase due to raises
- * Box alarms 2.5% increase due to raises and raise in call volume
- * Overtime increased 2.5% due to raises

FY17 BUILDING and CODE ENFORCEMENT

BUILDING & CODE ENFORCEMENT					Dept 0241				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
Building and Code Enforcement									
BUILDING COMMISSIONER	\$ 89,998	\$ 92,599	1.00	\$ 96,904	1.00	1.00	\$ 94,547	\$ 94,547	\$ 94,547
ASST BLDG INSPECTOR/CODE ENF OFFICER	\$ 60,072	\$ 61,806	1.00	\$ 63,105	1.00	1.00	\$ 63,105	\$ 63,105	\$ 63,105
DEPUTY INSPECTOR	\$ 1,128	\$ 2,500		\$ 3,500			\$ 3,500	\$ 3,500	\$ 3,500
WIRING INSPECTOR	\$ 20,408	\$ 32,619	0.46	\$ 33,897	0.46	1.00	\$ 33,086	\$ 33,086	\$ 33,086
PLUMBING & GAS INSPECTOR	\$ 31,142	\$ 32,619	0.46	\$ 33,897	0.46	1.00	\$ 33,086	\$ 33,086	\$ 33,086
SECRETARIAL SALARIES	\$ 13,716	\$ 14,970	0.50	\$ 19,760	0.50	1.00	\$ 16,509	\$ 16,509	\$ 16,509
MEETING WAGES	\$ 3,341	\$ 3,000		\$ 4,500			\$ 4,500	\$ 4,500	\$ 4,500
SENIOR CLERK II (WAS)									
SECRETARY - BUILDING & ZONING)	\$ 58,535	\$ 56,859	1.00	\$ 61,570	1.00	1.00	\$ 61,570	\$ 61,570	\$ 61,570
LONGEVITY	\$ 1,900	\$ 1,900		\$ 2,550			\$ 1,900	\$ 1,900	\$ 1,900
Salaries	\$ 280,241	\$ 298,871	4.42	\$ 319,683	4.42	6.00	\$ 311,803	\$ 311,803	\$ 311,803
SEALER OF WEIGHTS & MEASURES	\$ 9,000	\$ 10,500		\$ 12,000			\$ 12,000	\$ 12,000	\$ 12,000
VEHICLE MAINT AND OPER-SVC/SUPP	\$ 96	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
PHOTOSTATS & PHOTOGRAPHS-SVC	\$ 1,050	\$ 1,600		\$ 1,600			\$ 1,600	\$ 1,600	\$ 1,600
TELEPHONE	\$ 668			\$ -			\$ -	\$ -	\$ -
ADVERTISING AND FREIGHT	\$ 54	\$ 100		\$ 200			\$ 200	\$ 200	\$ 200
OFFICE SUPPLIES	\$ 1,743	\$ 1,600		\$ 1,800			\$ 1,800	\$ 1,800	\$ 1,800
GASOLINE, OIL & GREASE	\$ 1,255	\$ 1,800		\$ 1,800			\$ 1,800	\$ 1,000	\$ 1,000
BOOKS	\$ 942	\$ 300		\$ 300			\$ 300	\$ 300	\$ 300
IN-SERVICE TRAINING & EDUCATION	\$ 684	\$ 2,200		\$ 3,200			\$ 3,200	\$ 3,200	\$ 3,200
IN-SERVICE TRAINING & EDUCATION - ZBA				\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
TRAVEL EXPENSES	\$ 2,831	\$ 2,600		\$ 3,850			\$ 3,850	\$ 3,850	\$ 3,850
DUES & SUBSCRIPTIONS	\$ 430	\$ 1,400		\$ 1,400			\$ 1,400	\$ 1,400	\$ 1,400
SAFETY EQUIPMENT				\$ 800			\$ 800	\$ 800	\$ 800
CERTIFICATION SCHOOL	\$ 70								
Expenses	\$ 18,823	\$ 24,100		\$ 29,950			\$ 29,950	\$ 29,150	\$ 29,150
Capital Outlay	\$ -	\$ -		\$ -			\$ -		
THEA CONTRACT ADJUSTMENT 2015ATM ART 15		\$ 3,443							
TOTAL BUILDING & CODE ENFORCEMENT BUDGE	\$ 299,064	\$ 326,414	4.42	\$ 349,633	4.42	6.00	\$ 341,753	\$ 340,953	\$ 340,953

4.45%

- * Deputy Inspector increased to cover regular wiring & Plumbing Inspections when not available
- * 2.5% increase to Wiring & Plumbing Inspectors
- * Meeting Wages increase based on 2016 & projected ZBA meeting Activities
- * Secretarial Salaries increased to bring employee to fit on grid
- * In-Service Training & Education -ZBA added to allow Board members to attend conferences
- * Travel Expenses increased because both vehicles are not drivable and if only receiving 1 the other will put in for mileage
- * THEA Contract Increase Snior Clerk II \$3,443 FOR FY2016

FY17 ANIMAL CONTROL

ANIMAL CONTROL					Dept 0292				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
ANIMAL CONTROL BUDGET									
DEPARTMENT HEAD SALARY	\$ 45,723	\$ 52,507	1.00	\$ 50,822	1.00	1.00	\$ 50,822	\$ 50,822	\$ 50,822
PART TIME WAGES	\$ -	\$ 5,978		\$ 6,000			\$ 6,000	\$ 6,000	\$ 6,000
Salaries	\$ 45,723	\$ 58,485	1.00	\$ 56,822	1.00	1.00	\$ 56,822	\$ 56,822	\$ 56,822
ELECTRICITY	\$ 5,539	\$ 5,457		\$ 2,800			\$ 2,800	\$ 2,800	\$ 2,800
WATER	\$ 526	\$ 800		\$ 800			\$ 800	\$ 800	\$ 800
VEHICLE MAINT AND OPER-SERVICE	\$ 150	\$ 250		\$ 550			\$ 550	\$ 550	\$ 550
BUILDING REPAIRS-SERVICES	\$ -	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
KENNEL FEES	\$ -	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
VETERINARIAN FEES	\$ 1,207	\$ 1,000		\$ 1,300			\$ 1,300	\$ 1,300	\$ 1,300
DISPOSAL OF ANIMALS	\$ 420	\$ 630		\$ 630			\$ 630	\$ 630	\$ 630
TELEPHONE	\$ 330	\$ 600		\$ 600			\$ 600	\$ 600	\$ 600
ADVERTISING & FREIGHT	\$ 84	\$ 140		\$ 140			\$ 140	\$ 140	\$ 140
PRINTING & STATIONERY	\$ -	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
BUILDING SUPPLIES	\$ 912	\$ 2,500		\$ 2,500			\$ 2,500	\$ 2,500	\$ 2,500
VEHICLE MAINT AND OPER-SUPPLIES	\$ -	\$ 300		\$ -			\$ -	\$ -	\$ -
GASOLINE, OIL & GREASE	\$ 1,030	\$ 2,000		\$ 2,000			\$ 2,000	\$ 1,000	\$ 1,000
FEEDING DOGS	\$ -	\$ 200		\$ 200			\$ 200	\$ 200	\$ 200
CLOTHING/UNIFORMS	\$ 56	\$ 750		\$ 500			\$ 500	\$ 500	\$ 500
IN SERVICE TRAINING & EDUCATION	\$ -	\$ 200		\$ 200			\$ 200	\$ 200	\$ 200
DUES & SUBSCRIPTIONS	\$ -	\$ 50		\$ -			\$ -		
Expenses	\$ 10,254	\$ 15,177		\$ 12,520			\$ 12,520	\$ 11,520	\$ 11,520
Capital Outlay	\$ -								
TOTAL ANIMAL CONTROL BUDGET	\$ 55,977	\$ 73,662	1.00	\$ 69,342	1.00	1.00	\$ 69,342	\$ 68,342	\$ 68,342

-7.22%

FY17 DPW GENERAL HIGHWAY

DPW GENERAL AND HIGHWAY					Dept 0421				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
DPW General and Highway Budget									
SUPERINTENDENT	\$ 30,642	\$ 30,449	0.20	\$ 27,106	0.20	1.00	\$ 27,106	\$ 27,106	\$ 27,106
ASSISTANT SUPERINTENDENT	\$ 118,056	\$ 109,336	0.90	\$ 88,097	0.90	1.00	\$ 88,097	\$ 88,097	\$ 88,097
DIRECTOR OF ADMINISTRATION		\$ 20,368	0.25	\$ 20,290	0.25	1.00	\$ 20,290	\$ 20,290	\$ 20,290
PROGRAM ADMINSTRATOR I		\$ 14,494	0.25	\$ 16,333	0.25	1.00	\$ 16,333	\$ 16,333	\$ 16,333
SENIOR CLERK II	\$ 61,170	\$ 61,518	1.00	\$ 64,373	1.00	1.00	\$ 64,373	\$ 64,373	\$ 64,373
PRINCIPAL CLERK I (was senior clerk I)	\$ 47,407			\$ 7,337	0.20	1.00	\$ 9,918	\$ 9,918	\$ -
GIS COORDINATOR				\$ 7,840	0.10	1.00	\$ 7,840	\$ 7,840	\$ 7,840
FOREMAN	\$ 213,714	\$ 220,394	3.00	\$ 75,022	1.00	1.00	\$ 75,022	\$ 75,022	\$ 75,022
CERTIFIED MECHANIC				\$ 16,172	0.25	1.00	\$ 16,172	\$ 16,172	\$ 16,172
HEAVY EQUIPMENT OPERATOR/MECHANIC (was Hoisting Equip Operator)	\$ 269,927	\$ 272,910	4.50	\$ 270,537	4.25	5.00	\$ 270,537	\$ 270,537	\$ 270,537
MOTOR EQUIP OPERATOR/CRAFTSMAN (was Spec Motor Equipment Operator)	\$ 100,890	\$ 102,033	2.00	\$ 161,214	3.00	3.00	\$ 161,214	\$ 161,214	\$ 161,214
LABORER	\$ 49,461	\$ 103,500	2.00	\$ 156,287	3.00	3.00	\$ 156,287	\$ 156,287	\$ 156,287
MOTOR EQUIPMENT REPAIRMAN	\$ 30,801	\$ 31,220	0.50						
OUT OF GRADE WAGES	\$ 36,083	\$ 25,000		\$ 30,000			\$ 30,000	\$ 30,000	\$ 30,000
OVERTIME	\$ 63,259	\$ 40,000		\$ 40,000			\$ 40,000	\$ 40,000	\$ 40,000
LONGEVITY	\$ 14,021	\$ 13,630		\$ 12,000			\$ 12,000	\$ 12,000	\$ 12,000
ANTICIPATED BUYBACK	\$ 1,378	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
OFFICE MANAGER/ADM ASSISTANT	\$ 21,918								
Salaries	\$ 1,058,725	\$ 1,045,852	14.60	\$ 993,608	14.40	20.00	\$ 996,189	\$ 996,189	\$ 986,271
ELECTRICITY	\$ 8,941	\$ 14,980		\$ 14,980			\$ 15,000	\$ 15,000	\$ 15,000
GAS	\$ 12,726	\$ 13,500		\$ 13,500			\$ 13,500	\$ 13,500	\$ 13,500
CDL DRUG/ALCOHOL TESTING	\$ 985	\$ 900		\$ 900			\$ 900	\$ 900	\$ 900
VEHICLE MAINT AND OPER-SERVICE	\$ 3,839	\$ 8,000		\$ 8,000			\$ 8,000	\$ 8,000	\$ 8,000
BUILDING REPAIRS-SERVICES	\$ 9,858	\$ 4,000		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
EQUIPMENT REPAIRS-SERVICES	\$ 7,236	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
MACHINERY/TRUCK RENTAL	\$ 1,143	\$ 2,500		\$ 2,500			\$ 2,500	\$ 2,500	\$ 2,500
PHOTOSTATS & PHOTOGRAPHS-SVC	\$ -	\$ 200		\$ 200			\$ 200	\$ 200	\$ 200
IN SERVICE TRAINING TUITION	\$ 40	\$ 3,000		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
SAFETY/MEDICAL-SERVICES & SUPPLIES	\$ 2,745	\$ 2,000		\$ 2,500			\$ 2,500	\$ 2,500	\$ 2,500
TELEPHONE	\$ 1,767	\$ 3,600		\$ 3,600			\$ 3,600	\$ 3,600	\$ 3,600
POSTAGE	\$ 13	\$ 250		\$ 250			\$ 250	\$ 250	\$ 250
ADVERTISING AND FREIGHT	\$ 716	\$ 1,200		\$ 1,200			\$ 1,200	\$ 1,200	\$ 1,200
PHOTOGRAPHIC SUPPLIES	\$ -	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100

FY17 DPW GENERAL HIGHWAY

DPW GENERAL AND HIGHWAY					Dept 0421				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
DPW General and Highway Budget									
PRINTING & STATIONERY	\$ 204	\$ 375		\$ 375			\$ 375	\$ 375	\$ 375
EQUIPMENT REPAIRS-SUPPLIES	\$ 20,630	\$ 15,000		\$ 15,000			\$ 15,000	\$ 15,000	\$ 15,000
RADIO REPAIRS-SVC/SUPPLIES	\$ -	\$ 3,700		\$ 3,700			\$ 3,700	\$ 3,700	\$ 3,700
OFFICE EQUIPMENT REPRS-SVC/SUPPLY	\$ 781	\$ 1,575		\$ 1,575			\$ 1,575	\$ 1,575	\$ 1,575
WELDING SUPPLIES	\$ 3,511	\$ 4,000		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
BUILDING SUPPLIES & REPAIRS-SUPPLIES	\$ 8,510	\$ 9,400		\$ 9,400			\$ 9,400	\$ 9,400	\$ 9,400
VEHICLE MAINT / OPER-SUPPLIES	\$ 32,626	\$ 40,000		\$ 40,000			\$ 40,000	\$ 40,000	\$ 40,000
GASOLINE, OIL & GREASE	\$ 38,088	\$ 65,000		\$ 65,000			\$ 65,000	\$ 39,000	\$ 39,000
BOOKS	\$ -	\$ 500		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
POLICE DETAIL	\$ 500								
MISC CONSTR MATERIALS & SUPPLY	\$ -	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
CLOTHING/UNIFORMS	\$ 10,047	\$ 17,000		\$ 17,000			\$ 17,000	\$ 17,000	\$ 17,000
FLASHLIGHTS & BATTERIES	\$ -	\$ 190		\$ 190			\$ 190	\$ 190	\$ 190
TRAVEL EXPENSES	\$ 40	\$ 500		\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
DUES & SUBSCRIPTIONS	\$ 793	\$ 600		\$ 600			\$ 600	\$ 600	\$ 600
PETTY CASH	\$ -	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
STATE DIESEL TAX	\$ 4,589	\$ 4,000		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
MISC. OTHER EXPENSES	\$ 538	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
CAPITAL OUTLAY - REPLACE EQUIPMENT	\$ -	\$ 3,800		\$ 3,800			\$ 3,800	\$ 3,800	\$ 3,800
Expenses	\$ 170,865	\$ 227,470		\$ 229,470			\$ 229,490	\$ 203,490	\$ 203,490
Capital Outlay	\$ -	\$ -		\$ -			\$ -	\$ -	\$ -
GENERAL HIGHWAY BUYOUT 2015STM ART 3		\$ 37,878							
TOTAL DPW GENERAL AND HIGHWAY	\$ 1,229,590	\$ 1,311,200	14.60	\$ 1,223,078	14.40	20.00	\$ 1,225,679	\$ 1,199,679	\$ 1,189,761

-9.26%

* GIS Coordinator was .60 in Engineering and .40 in Sewer and is now .70 in Engineering and .10 in Highway .10 in Water and .10 in Sewer

* These positions may have been previously spread out throughout the other budgets, but we are now showing the actual cost for each program, see DPW breakdown in Article Reference

FY17 SNOW REMOVAL

SNOW REMOVAL					Dept 0423				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Snow Removal Budget									
OVERTIME	\$ 274,496	\$ 74,340		\$ 74,340			\$ 74,340	\$ 74,340	\$ 74,340
Salaries	\$ 274,496	\$ 74,340		\$ 74,340			\$ 74,340	\$ 74,340	\$ 74,340
MACHINERY/TRUCK RENTAL	\$ 939,077	\$ 49,275		\$ 49,275			\$ 49,275	\$ 49,275	\$ 49,275
ADVERTISING & FRIEGHT	\$ -	\$ 225		\$ 225			\$ 225	\$ 225	\$ 225
WEATHER SERVICES	\$ 1,195	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
POLICE DETAIL	\$ 18,159								
EQUIPMENT REPAIRS-SERVICES	\$ 1,935								
EQUIPMENT REPAIRS-SUPPLIES	\$ 29,479	\$ 20,000		\$ 20,000			\$ 20,000	\$ 20,000	\$ 20,000
WELDING SUPPLIES	\$ 323	\$ 650		\$ 650			\$ 650	\$ 650	\$ 650
SMALL TOOLS	\$ -	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
GASOLINE, OIL & GREASE	\$ 24,000	\$ 12,000		\$ 12,000			\$ 12,000	\$ 12,000	\$ 12,000
FOOD	\$ 5,330	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
CEMENT, GRAVEL, SAND, PAVING MATR	\$ 6,040	\$ 10,000		\$ 10,000			\$ 10,000	\$ 10,000	\$ 10,000
CHEMICALS	\$ 273,452	\$ 70,000		\$ 70,000			\$ 70,000	\$ 70,000	\$ 70,000
IN-SERVICE TRAINING & EDUCATION	\$ -	\$ 130		\$ 130			\$ 130	\$ 130	\$ 130
STATE DIESEL TAX	\$ -	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
Expenses	\$ 1,298,989	\$ 167,280		\$ 167,280			\$ 167,280	\$ 167,280	\$ 167,280
CAP OUTLAY-ADTL EQUIPMENT	\$ -	\$ 3,995		\$ 3,995			\$ 3,995	\$ 3,995	\$ 3,995
Capital Outlay	\$ -	\$ 3,995		\$ 3,995			\$ 3,995	\$ 3,995	\$ 3,995
TOTAL SNOW REMOVAL BUDGET	\$ 1,573,485	\$ 245,615		\$ 245,615			\$ 245,615	\$ 245,615	\$ 245,615

0%

FY17 HIGHWAY CONSTRUCTION

HIGHWAY CONSTRUCTION					Dept 0422				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Highway Construction Budget									
POLICE DETAILS	\$ 8,072	\$ 15,000		\$ 15,000			\$ 15,000	\$ 15,000	\$ 15,000
STREET PAINTING CONTRACT	\$ 82,468	\$ 90,000		\$ 90,000			\$ 90,000	\$ 90,000	\$ 90,000
EQUIPMENT REPAIRS-SERVICES	\$ 7,168								
STRT,SWR,SIDWLK,WELL SERVICES	\$ -	\$ 9,600		\$ 9,600			\$ 9,600	\$ 9,600	\$ 9,600
MACHINERY/TRUCK RENTAL	\$ 10,456	\$ 8,000		\$ 8,000			\$ 8,000	\$ 8,000	\$ 8,000
CONSULTANT FEES	\$ -	\$ 10,000		\$ 10,000			\$ 10,000	\$ 10,000	\$ 10,000
EQUIPMENT REPAIRS-SUPPLIES	\$ 13,706	\$ 15,000		\$ 15,000			\$ 15,000	\$ 15,000	\$ 15,000
SMALL TOOLS	\$ 10,511	\$ 3,500		\$ 3,500			\$ 3,500	\$ 3,500	\$ 3,500
LOAM & GRASS SEED	\$ 2,970	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
STREET,SWR,SIDEWALK,WELL MATRL	\$ -	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
SIDEWALK CONSTRUCTION	\$ -	\$ 7,000		\$ 7,000			\$ 7,000	\$ 7,000	\$ 7,000
CEMENT,GRAVEL,SAND,PAVING MATR	\$ 33,726	\$ 50,000		\$ 50,000			\$ 50,000	\$ 50,000	\$ 50,000
MANHOLES,CATCHBASINS & CURBS	\$ 317	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
STREET SIGNS & POSTS	\$ 13,860	\$ 25,000		\$ 25,000			\$ 25,000	\$ 25,000	\$ 25,000
LUMBER	\$ 431	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
MISC CONSTR MATERIALS & SUPPLY	\$ 9,087	\$ 20,000		\$ 20,000			\$ 20,000	\$ 20,000	\$ 20,000
RESURFACING STREETS SERVICE	\$ 43,613	\$ 165,000		\$ 165,000			\$ 165,000	\$ 165,000	\$ 125,000
Expenses	\$ 236,386	\$ 431,100		\$ 431,100			\$ 431,100	\$ 431,100	\$ 391,100
TOTAL HIGHWAY CONSTRUCTION	\$ 236,386	\$ 431,100		\$ 431,100			\$ 431,100	\$ 431,100	\$ 391,100

-9.28%

FY17 SANITATION

SANITATION					Dept 0433				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Sanitation Budget									
SUPERINTENDENT				\$ 6,777	0.05	1.00	\$ 6,777	\$ 6,777	\$ 6,777
ASSISTANT SUPERINTENDENT		\$ 12,148	0.10	\$ 9,789	0.10	1.00	\$ 9,789	\$ 9,789	\$ 9,789
DIRECTOR OF ADMINSTRATION		\$ 20,368	0.25	\$ 20,290	0.25	1.00	\$ 20,290	\$ 20,290	\$ 20,290
PROGRAM ADMINSTRATOR I		\$ 14,494	0.25	\$ 16,333	0.25	1.00	\$ 16,333	\$ 16,333	\$ 16,333
PRINCIPAL CLERK I				\$ 3,669	0.10	1.00	\$ 4,959	\$ 4,959	\$ -
CERTIFIED MECHANIC				\$ 48,515	0.75	2.00	\$ 48,515	\$ 48,515	\$ 48,515
FOREMAN				\$ 15,004	0.20	1.00	\$ 15,004	\$ 15,004	\$ 15,004
HEAVY EQUIPMENT OPERATOR/MECHANIC				\$ 79,297	1.25	2.00	\$ 79,297	\$ 79,297	\$ 79,297
MOTOR EQUIP OPERATOR/CRAFTSMAN (was Spec Motor Equip Operator)	\$ 283,978	\$ 292,329	5.50	\$ 500,093	7.20	8.00	\$ 500,093	\$ 500,093	\$ 500,093
LABORER	\$ 98,679	\$ 99,581	2.00	\$ 172,114	3.40	5.00	\$ 172,114	\$ 172,114	\$ 172,114
SEASONAL WAGES	\$ 69,938	\$ 71,735	1.40	\$ 74,208	1.40	6.00	\$ 74,208	\$ 74,208	\$ 74,208
OVERTIME	\$ 38,838	\$ 20,000		\$ 20,000			\$ 20,000	\$ 20,000	\$ 20,000
LONGEVITY	\$ 9,292	\$ 8,250		\$ 9,250			\$ 9,250	\$ 9,250	\$ 9,250
ANTICIPATED BUYBACK		\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
PW MAINT CRAFTSMAN	\$ 77,511	\$ 48,564	1.00						
PW MAINT MAN -HMEO	\$ 70,626	\$ 72,846	1.50						
MOTOR EQUIPMENT REPAIRMAN	\$ 30,801								
Salaries	\$ 500,724	\$ 539,905	12.00	\$ 976,338	14.95	29.00	\$ 977,628	\$ 977,628	\$ 972,669
CDL DRUG/ALCOHOL TESTING	\$ 1,580	\$ 1,100		\$ 1,100			\$ 1,100	\$ 1,100	\$ 1,100
VEHICLE MAINT AND OPER-SERVICE	\$ 22,201	\$ 25,000		\$ 25,000			\$ 25,000	\$ 25,000	\$ 25,000
BUILDING REPAIRS-SERVICES	\$ 4,253	\$ 3,500		\$ 3,500			\$ 3,500	\$ 3,500	\$ 3,500
PROFESSIONAL DEVELOPMENT	\$ 60	\$ 300		\$ 300			\$ 300	\$ 300	\$ 300
MACHINERY/TRUCK RENTAL	\$ 2,050								
BACKUP LANDFILL PERMIT FEES	\$ 1,200	\$ 800		\$ 800			\$ 800	\$ 800	\$ 800
SOLID WASTE DISPOSAL CONTRACT	\$ 568,172	\$ 781,918		\$ 860,109			\$ 860,109	\$ 860,109	\$ 821,000
HAZARDOUS WASTE DISPOSAL & CLEAN-UP	\$ 1,573	\$ 3,725		\$ 3,725			\$ 3,725	\$ 3,725	\$ 3,725
RECYCLABLES EXPENSE	\$ 13,183	\$ 10,000		\$ 11,000			\$ 11,000	\$ 11,000	\$ 11,000
WASTE OIL DISPOSAL SERVICES	\$ 95	\$ 3,000		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
TIRE DISPOSAL SERVICE	\$ 705	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
POSTAGE	\$ 5,878	\$ 6,500		\$ 6,500			\$ 6,500	\$ 6,500	\$ 6,500
ADVERTISING AND FREIGHT	\$ 640	\$ 1,400		\$ 1,400			\$ 1,400	\$ 1,400	\$ 1,400
PRINTING & STATIONERY	\$ 977	\$ 800		\$ 800			\$ 800	\$ 800	\$ 800

FY17 SANITATION

SANITATION					Dept 0433				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Sanitation Budget									
EQUIPMENT REPAIRS-SUPPLIES	\$ 5,955	\$ 4,800		\$ 4,800			\$ 4,800	\$ 4,800	\$ 4,800
BUILDING REPAIRS-SUPPLIES	\$ 4,232	\$ 4,000		\$ 3,500			\$ 3,500	\$ 3,500	\$ 3,500
SMALL TOOLS	\$ -	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
VEHICLE MAINT AND OPER-SUPPLIES	\$ 82,577	\$ 80,000		\$ 80,000			\$ 80,000	\$ 80,000	\$ 80,000
GASOLINE, OIL & GREASE	\$ 75,429	\$ 102,125		\$ 100,000			\$ 100,000	\$ 75,000	\$ 75,000
CLOTHING/UNIFORMS	\$ 11,637	\$ 12,000		\$ 12,000			\$ 12,000	\$ 12,000	\$ 12,000
MISC EXP	\$ 322								
CHEMICALS	\$ 1,935	\$ 1,600		\$ 1,600			\$ 1,600	\$ 1,600	\$ 1,600
STATE DIESEL TAX	\$ 5,264	\$ 4,000		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
Expense	\$ 809,917	\$ 1,048,668		\$ 1,125,234			\$ 1,125,234	\$ 1,100,234	\$ 1,061,125
TOTAL SANITATION BUDGET	\$ 1,310,642	\$ 1,588,573	12.00	\$ 2,101,572	14.95	29.00	\$ 2,102,862	\$ 2,077,862	\$ 2,033,794

28.03%

* These positions may have been previously spread out throughout the other budgets, but we are now showing the actual cost for each program, see DPW breakdown in Article Reference

FY17 STREET LIGHTING FUEL DEPOT

STREET LIGHTING					Dept 0424				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
Street Lighting Budget									
ELECTRICITY	\$ 174,056	\$ 158,360		\$ 160,000			\$ 160,000	\$ 160,000	\$ 160,000
TRAFFIC LIGHT REPAIRS	\$ 10,783	\$ 12,000		\$ 12,000			\$ 12,000	\$ 12,000	\$ 12,000
STREET LIGHT MAINTENANCE	\$ 37,623	\$ 67,000		\$ 67,000			\$ 67,000	\$ 67,000	\$ 67,000
STREET LIGHT REPLACEMENT	\$ -	\$ 140,000		\$ 140,000			\$ 140,000	\$ 140,000	\$ 130,000
TRAFFIC LIGHT SUPPLIES	\$ -	\$ 10,000		\$ 10,000			\$ 10,000	\$ 10,000	\$ 10,000
Expenses	\$ 222,463	\$ 387,360		\$ 389,000			\$ 389,000	\$ 389,000	\$ 379,000
Capital Outlay	\$ -								
TOTAL STREET LIGHTING	\$ 222,463	\$ 387,360		\$ 389,000			\$ 389,000	\$ 389,000	\$ 379,000

-2.2%

MUNICIPAL FUEL DEPOT					Dept 0425				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
Municipal Fuel Depot									
GASOLINE, OIL & GREASE	\$ 35,000	\$ -							
Expenses	\$ 35,000	\$ -		\$ -			\$ -	\$ -	\$ -
TOTAL MUNICIPAL FUEL DEPOT	\$ 35,000	\$ -		\$ -			\$ -	\$ -	\$ -

FY17 BOARD OF HEALTH

BOARD OF HEALTH					Dept 0510				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Health Department									
TOWN SANITARIAN	\$ 81,652	\$ 80,659	1.00	\$ 79,529	1.00	1.00	\$ 79,529	\$ 79,529	\$ 79,529
ASSISTANT TOWN SANITARIAN	\$ -	\$ 53,296	1.00	\$ 64,986	1.00	1.00	\$ 64,986	\$ 64,986	\$ 64,986
PROGRAM ADMINISTRATOR I	\$ 53,093	\$ 54,635	1.00	\$ 55,778	1.00	1.00	\$ 55,778	\$ 55,778	\$ 55,778
LONGEVITY	\$ 1,950	\$ 1,950		\$ 1,300			\$ 1,300	\$ 1,300	\$ 1,300
Salaries	\$ 136,694	\$ 190,540	3.00	\$ 201,594	3.00	3.00	\$ 201,594	\$ 201,594	\$ 201,594
PROFESSIONAL SERVICES	\$ 1,120	\$ 2,000		\$ 1,600			\$ 1,600	\$ 1,600	\$ 1,600
HOUSEHOLD HAZARDOUS WASTE DAY	\$ 7,630	\$ 20,000		\$ 24,000			\$ 24,000	\$ 24,000	\$ 24,000
PHOTOSTATS & PHOTOGRAPHS SVC	\$ 768								
LABORATORY FEES	\$ 400	\$ 800		\$ 800			\$ 800	\$ 800	\$ 800
ADVERTISING & FREIGHT	\$ 1,174	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
OFFICE SUPPLIES	\$ 1,169	\$ 1,200		\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
PRINTING AND STATIONARY	\$ -	\$ 300		\$ 300			\$ 300	\$ 300	\$ 300
VEHICLE MAINT AND OPER -SUPPLIES	\$ -	\$ 400		\$ 400			\$ 400	\$ 400	\$ 400
GASOLINE OIL AND GREASE	\$ 365	\$ 2,400		\$ 2,500			\$ 2,500	\$ 1,500	\$ 1,500
CLOTHING/UNIFORMS	\$ 760	\$ 400		\$ 400			\$ 400	\$ 400	\$ 400
IN-SERVICE TRAINING & EDUCATION	\$ 695	\$ 1,500		\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
TRAVEL EXPENSES	\$ 1,960	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
CELL PHONES (2)		\$ 600		\$ 1,400			\$ 1,400	\$ 1,400	\$ 1,400
DUES & SUBSCRIPTIONS	\$ 396	\$ 800		\$ 800			\$ 800	\$ 800	\$ 800
Expenses	\$ 16,435	\$ 33,400		\$ 38,200			\$ 38,200	\$ 37,200	\$ 37,200
Capital Outlay	\$ -								
TOTAL HEALTH DEPARTMENT	\$ 153,129	\$ 223,940	3.00	\$ 239,794	3.00	3.00	\$ 239,794	\$ 238,794	\$ 238,794
Revolving Fund	\$ (50,000)	\$ (75,000)		\$ (75,000)			\$ (75,000)	\$ (79,000)	\$ (79,000)
General Fund Appropriation	\$ 103,129	\$ 148,940	3.00	\$ 164,794	3.00	3.00	\$ 164,794	\$ 159,794	\$ 159,794

7.29%

* Hazard Waste Day increased to 2x per year had a cost of \$22,000 in 2015

* Cell Phones - added another so the Town Sanatarian and Assistant have phones

FY17 COUNCIL ON AGING

COUNCIL ON AGING					Dept 0541				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Council on Aging									
DIRECTOR COA/YOUTH COMMISSION	\$ 47,274	\$ 48,638	0.50	\$ 49,667	0.50	1.00	\$ 49,667	\$ 49,667	\$ 49,667
BUS/VAN DRIVER (FULL TIME)	\$ 83,365	\$ 80,739	2.00	\$ 87,568	2.00	2.00	\$ 87,568	\$ 87,568	\$ 87,568
PART TIME DRIVERS	\$ 48,312	\$ 53,296	4.30	\$ 55,756	4.30	4.00	\$ 55,756	\$ 55,756	\$ 55,756
RECEPTIONIST (INCLUDES CLERICAL PART-TIME)	\$ 49,386	\$ 52,005	1.45	\$ 52,044	1.66	3.00	\$ 52,044	\$ 52,044	\$ 52,044
PROGRAM ADMINISTRATOR I	\$ 51,795	\$ 63,955	1.20	\$ 54,426	1.00	1.00	\$ 54,426	\$ 54,426	\$ 54,426
VOLUNTEER COORDINATOR	\$ (649)	\$ 24,210	0.75	\$ 42,734	1.00	1.00	\$ 42,734	\$ 42,734	\$ 42,734
BILINGUAL OUTREACH WORKER	\$ (738)	\$ 14,200	0.35	\$ 15,409	0.35	1.00	\$ 15,409	\$ 15,409	\$ 15,409
OUTREACH WORKER	\$ 34,764	\$ 28,000	0.50	\$ 28,035	0.70	1.00	\$ 28,545	\$ 28,545	\$ 28,545
SENIOR VOUCHER STIPEND	\$ 6,000	\$ 6,000		\$ 6,000			\$ 6,000	\$ 6,000	\$ 6,000
LONGEVITY	\$ 4,100	\$ 4,500		\$ 4,100			\$ 4,100	\$ 4,100	\$ 4,100
Salaries	\$ 323,610	\$ 375,543	11.05	\$ 395,738	11.51	14.00	\$ 396,249	\$ 396,249	\$ 396,249
ELECTRICITY	\$ 11,340	\$ 13,375		\$ 13,400			\$ 13,400	\$ 13,400	\$ 13,400
GAS	\$ 10,401	\$ 11,000		\$ 11,000			\$ 11,000	\$ 11,000	\$ 11,000
WATER	\$ 1,796	\$ 1,800		\$ 1,800			\$ 1,800	\$ 1,800	\$ 1,800
VEHICLE MAINT AND OPER-SERVICE	\$ 242	\$ 6,000		\$ 6,000			\$ 6,000	\$ 6,000	\$ 6,000
BUILDING REPAIRS-SERVICES	\$ 7,559	\$ 5,000		\$ 7,000			\$ 7,000	\$ 7,000	\$ 7,000
OFFICE EQUIPMENT REPAIRS-SVC	\$ -	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
TELEPHONE	\$ 2,181	\$ 1,500		\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
POSTAGE	\$ 145	\$ 200		\$ 200			\$ 200	\$ 200	\$ 200
ADVERTISING & FREIGHT	\$ 154	\$ 200		\$ 200			\$ 200	\$ 200	\$ 200
SENIOR CITIZENS ACTIVITIES	\$ 14,022	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
OFFICE SUPPLIES	\$ 1,673	\$ 3,500		\$ 3,500			\$ 3,500	\$ 3,500	\$ 3,500
BUILDING SUPPLIES	\$ 2,094	\$ 4,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
GASOLINE, OIL & GREASE	\$ 22,728	\$ 24,000		\$ 24,000			\$ 24,000	\$ 16,000	\$ 16,000
FINANCE CHARGE	\$ 93								
CLOTHING/UNIFORMS	\$ 144	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
IN-SERVICE TRAINING & EDUCATION	\$ -	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
TRAVEL EXPENSES	\$ 566	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
DUES & SUBSCRIPTIONS	\$ 1,180	\$ 750		\$ 800			\$ 800	\$ 800	\$ 800
Expenses	\$ 76,315	\$ 82,325		\$ 85,400			\$ 85,400	\$ 77,400	\$ 77,400
THEA CONTRACT ADJUSTMENT 2015ATM ART 15		\$ 6,692							
TOTAL COA BUDGET	\$ 399,925	\$ 464,560	11.05	\$ 481,138	11.51	14.00	\$ 481,649	\$ 473,649	\$ 473,649
Less Grant Funding	\$ (51,910)	\$ (49,328)	-1.55	\$ (55,494)	-1.55	-3.00	\$ (55,494)	\$ (55,494)	\$ (55,494)
Total COA Appropriation	\$ 348,015	\$ 415,232	9.50	\$ 425,644	9.96	11.00	\$ 426,155	\$ 418,155	\$ 418,155

0.70%

FY17 YOUTH COMMISSION

YOUTH COMMISSION					Dept 0542				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Youth Commission									
DIRECTOR COA/YOUTH COMMISSION	\$ 47,274	\$ 48,638	0.50	\$ 49,667	0.50	1.00	\$ 49,667	\$ 49,667	\$ 49,667
COUNSELOR	\$ 60,949	\$ 62,723	1.00	\$ 67,031	1.00	1.00	\$ 67,288	\$ 67,288	\$ 67,288
PROGRAM ADMINISTRATOR I (WAS CLERICAL SALARIES IN FY15)	\$ 42,148	\$ 42,637	0.80	\$ 43,541	0.80	1.00	\$ 46,888	\$ 46,888	\$ 46,888
LONGEVITY	\$ 2,450	\$ 2,450		\$ 3,050			\$ 3,050	\$ 3,050	\$ 3,050
PROGRAM COORDINATOR II		\$ 139,036	2.00	\$ 143,639	2.00	2.00	\$ 143,639	\$ 143,639	\$ 143,639
PREVENTION COORDINATOR	\$ -			\$ 60,000			\$ 59,469	\$ 59,469	\$ 59,469
RECEPTIONIST (WAS CHNA COORDINATOR)	\$ 67	\$ 6,000	0.20	\$ 11,760	0.20	1.00	\$ 11,760	\$ 11,760	\$ 11,760
THERAPIST PART TIME	\$ (16)	\$ 13,000	0.30	\$ 13,000	0.30	1.00	\$ 13,000	\$ 13,000	\$ 13,000
BILINGUAL OUTREACH WORKER	\$ 122	\$ 11,000	0.30	\$ -			\$ -	\$ -	\$ -
PROGRAM DIRECTOR	\$ 71,728								
OVERTIME									
SUPER LONGEVITY									
DIFFERENTIAL									
STIPEND									
SPECIALIST STIPEND									
Salaries	\$ 224,721	\$ 325,483	5.10	\$ 391,688	4.80	7.00	\$ 394,761	\$ 394,761	\$ 394,761
CONTRACT SVC (NU AMERICORPS MATCH)	\$ 4,900	\$ 9,800		\$ 16,000			\$ 16,000	\$ 16,000	\$ 16,000
TELEPHONE	\$ 618	\$ 1,000		\$ 2,400			\$ 2,400	\$ 2,400	\$ 2,400
ADVERTISING & FREIGHT	\$ -	\$ 200		\$ 800			\$ 800	\$ 800	\$ 800
COMMUNITY ACTIVITIES	\$ 2,198	\$ 4,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
OFFICE SUPPLIES	\$ 487	\$ 750		\$ 7,000			\$ 7,000	\$ 7,000	\$ 7,000
IN-SERVICE TRAINING & EDUCATION	\$ 2,959	\$ 2,500		\$ 6,000			\$ 6,000	\$ 6,000	\$ 6,000
TRAVEL EXPENSES	\$ 1,273	\$ 1,000		\$ 5,500			\$ 5,500	\$ 5,500	\$ 5,500
DUES & SUBSCRIPTIONS	\$ -	\$ 300		\$ 600			\$ 600	\$ 600	\$ 600
IN-DIRECT BENEFITS				\$ 15,000			\$ 15,000	\$ 15,000	\$ 15,000
FRINGE BENEFITS				\$ 13,500			\$ 13,500	\$ 13,500	\$ 13,500
Expenses	\$ 12,435	\$ 19,550		\$ 71,800			\$ 71,800	\$ 71,800	\$ 71,800
Capital Outlay	\$ -								
THEA CONTRACT ADJUSTMENT 2015ATM ART 15		\$ 4,369							
TOTAL YOUTH COMMISSION BUDGET	\$ 237,156	\$ 345,033	5.10	\$ 463,488	4.80	7.00	\$ 466,561	\$ 466,561	\$ 466,561
Less Grant Funding	\$ (91,000)	\$ (91,000)	-1.80	\$ (172,158)	-1.80	-4.00	\$ (172,158)	\$ (172,158)	\$ (172,158)
Total Youth Commission Appropriation	\$ 146,156	\$ 254,033	3.30	\$ 291,330	3.00	3.00	\$ 294,403	\$ 294,403	\$ 294,403

15.89%

* Includes 1 Program Coordinator II position that was previously fully funded by grants and is now covered .80 by General Fund

* Indirect and Fringe Benefits were added to the budget for illustration purposes so it shows what is covered by the grant

* The Bi-lingual outreached position has been eliminated - was previously grant funded

FY17 VETERAN SERVICES

VETERANS SERVICES					Dept 0543				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
VETERANS BUDGET									
VETERANS' AGENT	\$ 64,971	\$ 62,723	1.00	\$ 69,974	1.00	1.00	\$ 69,974	\$ 69,974	\$ 69,974
VETERANS' GRAVE OFFICER	\$ 1,748	\$ 1,748		\$ 2,000		1.00	\$ 2,000	\$ 2,000	\$ 2,000
LONGEVITY	\$ 650	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
PRINCIPAL CLERK I (WAS PART-TIME WAGES)	\$ 14,266	\$ 16,011	0.51	\$ 24,090	0.51	1.00	\$ 16,509	\$ 16,509	\$ 16,509
Salaries	\$ 81,635	\$ 81,482	1.51	\$ 97,064	1.51	3.00	\$ 89,483	\$ 89,483	\$ 89,483
OFFICE EQUIPMENT REPAIRS-SERV	\$ 361								
ADVERTISING & FREIGHT	\$ 590	\$ 800		\$ 800			\$ 800	\$ 800	\$ 800
CEMETERIES/SOLDIERS GRAVES	\$ 5,205	\$ 11,050		\$ 11,280			\$ 11,280	\$ 11,280	\$ 11,280
CONFERENCE EXPENSES	\$ 900	\$ 2,100		\$ 2,600			\$ 2,600	\$ 2,600	\$ 2,600
OFFICE SUPPLIES	\$ 48	\$ 500		\$ 750			\$ 750	\$ 750	\$ 750
FLAGS & GRAVE DECORATIONS	\$ 2,253	\$ 3,000		\$ 2,750			\$ 2,750	\$ 2,750	\$ 2,750
TRAVEL EXPENSES	\$ 1,113	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
DUES & SUBSCRIPTIONS	\$ 155	\$ 200		\$ 150			\$ 150	\$ 150	\$ 150
VETERANS BENEFITS	\$ 630,948	\$ 650,000		\$ 625,000			\$ 625,000	\$ 625,000	\$ 625,000
Expenses	\$ 641,573	\$ 668,650		\$ 644,330			\$ 644,330	\$ 644,330	\$ 644,330
Capital Outlay	\$ -								
TOTAL VETERANS BUDGET	\$ 723,208	\$ 750,132	1.51	\$ 741,394	1.51	3.00	\$ 733,813	\$ 733,813	\$ 733,813

-2.18%

FY17 LIBRARY

LIBRARY					Dept 0610				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	DEPT FY16 APPROVED	FTE'S FY16	DEPT FY17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
LIBRARY BUDGET									
LIBRARY DIRECTOR	\$ 96,904	\$ 99,715	1.00	\$ 99,334	1.00	1.00	\$ 99,334	\$ 99,334	\$ 99,334
LIBRARIAN 1 (WAS JR CHILDREN'S & AUTO SVC/YNG ADULT LIBRARIAN)	\$ 84,413	\$ 106,629	2.00	\$ 108,871	2.00	2.00	\$ 108,871	\$ 108,871	\$ 108,871
LIBRARIAN 2 (WAS ADULT SERVICES/REF LIBRARIAN & CHILDREN'S LIBRARIAN)	\$ 132,316	\$ 136,138	2.00	\$ 139,016	2.00	2.00	\$ 139,016	\$ 139,016	\$ 139,016
LIBRARY ASSISTANTS	\$ 185,690	\$ 191,103	4.00	\$ 195,142	4.00	4.00	\$ 195,142	\$ 195,142	\$ 195,142
PROGRAM ADMIN I (WAS SECRETARIAL SALARIES)	\$ 50,535	\$ 44,640	1.00	\$ 53,093	1.00	1.00	\$ 53,093	\$ 53,093	\$ 53,093
LITERACY COORDINATOR	\$ 34,245	\$ 40,843	1.00	\$ 41,692	1.00	1.00	\$ 41,692	\$ 41,692	\$ 41,692
PART TIME WAGES	\$ 144,184	\$ 160,401	6.33	\$ 162,807	6.33	13.00	\$ 161,020	\$ 161,020	\$ 161,020
OVERTIME	\$ 8,096	\$ 3,300		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
LONGEVITY	\$ 9,050	\$ 9,050		\$ 9,125			\$ 9,125	\$ 9,125	\$ 9,125
NIGHT DIFFERENTIAL	\$ 7,553	\$ 9,000		\$ 9,000			\$ 9,000	\$ 9,000	\$ 9,000
Salaries	\$ 752,985	\$ 800,818	17.33	\$ 821,080	17.33	24	\$ 819,293	\$ 819,293	\$ 819,293
ELECTRICITY	\$ 32,499	\$ 27,820		\$ 34,400			\$ 27,850	\$ 27,850	\$ 27,850
FUEL	\$ 8,633	\$ 8,500		\$ 9,000			\$ 9,000	\$ 9,000	\$ 9,000
WATER	\$ 1,428	\$ 1,000		\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
VEHICLE MAINT AND OPER-SERVICE	\$ 120	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
BUILDING REPAIRS-SERVICES	\$ 5,654	\$ 3,000		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
EQUIPMENT REPAIRS-SERVICES	\$ 1,506	\$ 750		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
GROUND MAINTENANCE	\$ 2,424	\$ 500		\$ 650			\$ 650	\$ 650	\$ 650
OFFICE EQUIPMENT RENTAL	\$ 1,127	\$ 600		\$ -			\$ -	\$ -	\$ -
HVAC-MAINTENANCE CONTRACT	\$ 3,763	\$ 4,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
BINDING	\$ 393	\$ 400		\$ 400			\$ 400	\$ 400	\$ 400
TELEPHONE	\$ 366	\$ 400		\$ 400			\$ 400	\$ 400	\$ 400
POSTAGE	\$ 2,191	\$ 3,000		\$ 2,500			\$ 2,500	\$ 2,500	\$ 2,500
ADVERTISING & FREIGHT	\$ 1,931	\$ 5,000		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
LIBRARY PROGRAM LECTURES	\$ 17,483	\$ 14,000		\$ 18,000			\$ 18,000	\$ 18,000	\$ 14,000
PRINTING & STATIONERY	\$ -	\$ 500		\$ -			\$ -	\$ -	\$ -
BUILDING REPAIRS AND SUPPLIES	\$ 3,468	\$ 4,800		\$ 5,200			\$ 5,200	\$ 5,200	\$ 5,200
GASOLINE, OIL & GREASE	\$ 401	\$ 600		\$ 400			\$ 400	\$ 250	\$ 250
CLOTHING/UNIFORMS/SAFETY SHOES -Now in Facilities	\$ 416	\$ 480		\$ -			\$ -	\$ -	\$ -
DATA PROCESSING SUPPLIES	\$ 8,506	\$ 8,500		\$ 9,000			\$ 9,000	\$ 9,000	\$ 9,000
LIBRARY SUPPLIES	\$ 18,003	\$ 14,000		\$ 18,000			\$ 18,000	\$ 18,000	\$ 18,000
IN-SERVICE TRAINING & EDUCATION	\$ 449	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
TRAVEL EXPENSES	\$ 1,911	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
DUES & SUBSCRIPTIONS	\$ 1,112	\$ 900		\$ 900			\$ 900	\$ 900	\$ 900
CAP OUTLAY -BOOKS AND PERIODICALS EXPENSE	\$ 116,645	\$ 132,000		\$ 132,000			\$ 132,000	\$ 132,000	\$ 132,000
AUTOMATION - OCLN EXPENSES	\$ 25,780	\$ 27,000		\$ 28,000			\$ 28,000	\$ 28,000	\$ 28,000
FINANCE CHARGE	\$ 45	\$ -		\$ 100			\$ 100	\$ 100	\$ 100
REPLACEMENT EQUIPMENT	\$ -	\$ 500		\$ -			\$ -	\$ -	\$ -
Expenses	\$ 256,254	\$ 260,850		\$ 275,050			\$ 268,500	\$ 268,350	\$ 264,350
TOTAL LIBRARY BUDGET	\$ 1,009,238	\$ 1,061,668	17.33	\$ 1,096,130	17.33	24.00	\$ 1,087,793	\$ 1,087,643	\$ 1,083,643

2.07%

FY17 RECREATION

RECREATION					Dept 0630				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 AMENDED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
RECREATION BUDGET									
DEPARTMENT HEAD SALARY	\$ 38,052	\$ 39,006	0.50	\$ 40,158	0.50	1.00	\$ 40,158	\$ 40,158	\$ 40,158
ASSISTANT RECREATION DIRECTOR		\$ 56,817	1.00	\$ 59,469	1.00	1.00	\$ 59,469	\$ 59,469	\$ 59,469
ASSISTANT DEPT. HEAD	\$ 61,571								
SUMMER PLAYGROUND	\$ 7,228	\$ 7,245	0.34	\$ 7,466	0.34	1.00	\$ 7,466	\$ 7,466	\$ 7,466
EXCEPTIONAL CHILDREN'S PROGRAM	\$ 7,334	\$ 7,872	0.33	\$ 8,448	0.33	3.00	\$ 8,448	\$ 8,448	\$ 8,448
WEST SCHOOL ATHLETIC	\$ 4,382	\$ 3,960	0.15	\$ 6,160	0.27	1.00	\$ 6,160	\$ 6,160	\$ 6,160
SUMMER RECREATION	\$ 23,049	\$ 24,640	1.23	\$ 27,194	1.23	4.00	\$ 27,194	\$ 27,194	\$ 27,194
LONGEVITY	\$ 2,975	\$ 1,075		\$ 1,075			\$ 1,075	\$ 1,075	\$ 1,075
ANTICIPATED BUYOUT	\$ 9,288			\$ 9,200			\$ 9,200	\$ 9,200	\$ 9,200
Salaries	\$ 153,878	\$ 140,615	3.55	\$ 159,170	3.67	11.00	\$ 159,170	\$ 159,170	\$ 159,170
ELECTRICITY	\$ 1,694	\$ 3,638		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
WATER	\$ 1,481	\$ 3,000		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
BUILDING REPAIRS-SERVICES	\$ 348	\$ 600		\$ 400			\$ 400	\$ 400	\$ 400
EQUIPMENT REPAIRS-SERVICES	\$ -	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
GROUPS MAINTENANCE	\$ 35,652	\$ 40,000		\$ 40,000			\$ 40,000	\$ 40,000	\$ 40,000
CONTRACT SERVICES	\$ 1,244	\$ 750		\$ 4,750			\$ 4,750	\$ 4,750	\$ 4,750
TELEPHONE	\$ 578	\$ 600		\$ 600			\$ 600	\$ 600	\$ 600
ADVERTISING & FREIGHT	\$ 2,712	\$ 1,800		\$ 2,500			\$ 2,500	\$ 2,500	\$ 2,500
OFFICE SUPPLIES	\$ 439	\$ 700		\$ 800			\$ 800	\$ 800	\$ 800
EQUIPMENT REPAIRS-SUPPLIES	\$ 1,157	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
BUILDING SUPPLIES	\$ 152	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
GROUPS MAINTENANCE-SUPPLIES	\$ 5,597	\$ 6,500		\$ 6,500			\$ 6,500	\$ 6,500	\$ 6,500
GASOLINE, OIL & GREASE	\$ -	\$ 25		\$ 25			\$ 25	\$ 25	\$ 25
MEDICAL & FIRST AID	\$ 136	\$ 250		\$ 250			\$ 250	\$ 250	\$ 250
CLOTHING/UNIFORMS	\$ 1,856	\$ 750		\$ 800			\$ 800	\$ 800	\$ 800
PLAYGROUND SUPPLIES	\$ 2,164	\$ 1,800		\$ 1,800			\$ 1,800	\$ 1,800	\$ 1,800
ACTIVITES / RECREATIONAL PROGRAMS				\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
TRAVEL EXPENSES	\$ 879	\$ 900		\$ 900			\$ 900	\$ 900	\$ 900
INSERVICE TRAINING & EDUCATION				\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
DUES & SUBSCRIPTIONS	\$ 150	\$ 150		\$ 150			\$ 150	\$ 150	\$ 150
Expenses	\$ 56,239	\$ 62,963		\$ 70,975			\$ 70,975	\$ 70,975	\$ 70,975
Capital Outlay	\$ -	\$ -		\$ -					
TOTAL RECREATION BUDGET	\$ 210,117	\$ 203,578	3.55	\$ 230,145	3.67	11.00	\$ 230,145	\$ 230,145	\$ 230,145

13%

* Inservice Training & Expenses added to allow Dept Head or Assistant to attend conferences and trainings

* Activities / Recreational Programs to allow the department to offer additional programs to Town employees

FY17 COMMUNITY EVENTS

COMMUNITY EVENTS					Dept 0695				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 AMENDED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Community Events									
COMMUNITY EVENTS - GENERAL	\$ 6,708	\$ 10,500		\$ 11,000			\$ 11,000	\$ 11,000	\$ 11,000
FOURTH OF JULY - CHILDREN'S PROGRAM	\$ 6,484	\$ 5,430		\$ 5,430			\$ 5,430	\$ 5,430	\$ 5,430
FOURTH OF JULY - PARADE/FIREWORKS	\$ 11,213	\$ 17,760		\$ 17,760			\$ 17,760	\$ 17,760	\$ 27,760
FOURTH OF JULY - BAND CONCERT	\$ 1,875	\$ 950		\$ 950			\$ 950	\$ 950	\$ 950
COMMUNITY EVENTS -HAUNTED HAYRIDE	\$ 930	\$ 850		\$ 850			\$ 850	\$ 850	\$ 850
COMMUNITY EVENTS -EASTER EGG HUNT	\$ 951	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
HOLIDAY PARADE	\$ 6,922	\$ 6,000		\$ 6,000			\$ 6,000	\$ 6,000	\$ 6,000
MEMORIAL DAY/VETERANS DAY PARADE	\$ 2,212	\$ 3,700		\$ 3,700			\$ 3,700	\$ 3,700	\$ 3,700
POLICE DETAIL		\$ 30,000		\$ 30,000			\$ 30,000	\$ 30,000	\$ 30,000
Expenses	\$ 37,295	\$ 75,690		\$ 76,190			\$ 76,190	\$ 76,190	\$ 86,190
Total Community Events Budget	\$ 37,295	\$ 75,690		\$ 76,190			\$ 76,190	\$ 76,190	\$ 86,190

14%

* Due to the loss of the grant for the Fireworks the line was increased by \$10,000

FY17 PARK and FORESTRY

PARKS & FORESTRY					Dept 0650				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 AMENDED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Parks & Forestry Budget									
SUPERINTENDENT				\$ 6,777	.05	1.00	\$ 6,777	\$ 6,777	\$ 6,777
PRINCIPAL CLERK I				\$ 7,337	0.20	1.00	\$ 9,918	\$ 9,918	\$ -
FOREMAN				\$ 60,017	0.80	1.00	\$ 60,017	\$ 60,017	\$ 60,017
MOTOR EQUIPMENT OPERATOR/CRAFTSMAN				\$ 44,416	0.80	1.00	\$ 44,416	\$ 44,416	\$ 44,416
LABORER				\$ 83,353	1.60	2.00	\$ 83,353	\$ 83,353	\$ 83,353
LONGEVITY				\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
Salaries	\$ -	\$ -	0	\$ 206,900	3.40	6.00	\$ 209,481	\$ 209,481	\$ 199,563
EQUIPMENT REPAIRS-SERVICES	\$ -	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
MACHINERY/TRUCK RENTAL	\$ 32,566	\$ 35,000		\$ 35,000			\$ 35,000	\$ 35,000	\$ 35,000
SAFETY-SERVICES	\$ -	\$ 200		\$ 200			\$ 200	\$ 200	\$ 200
ADVERTISING & FREIGHT	\$ 51	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
EQUIPMENT REPAIRS-SUPPLIES	\$ 11,206	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
SMALL TOOLS	\$ -	\$ 450		\$ 450			\$ 450	\$ 450	\$ 450
LOAM & GRASS SEED	\$ 3,183	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
TREE WORK SUPPLIES	\$ 2,634	\$ 10,000		\$ 10,000			\$ 10,000	\$ 10,000	\$ 5,000
PESTICIDES & HERBICIDES	\$ 1,034	\$ 4,000		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
SAFETY SUPPLIES	\$ -	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
Expenses	\$ 50,674	\$ 60,750		\$ 60,750			\$ 60,750	\$ 60,750	\$ 55,750
CAPITAL OUTLAY ADDITIONAL EQUIPMENT	\$ 4,000	\$ 3,975		\$ 3,975			\$ 3,975	\$ 3,975	\$ 3,975
Capital Outlay	\$ 4,000	\$ 3,975		\$ 3,975			\$ 3,975	\$ 3,975	\$ 3,975
TOTAL PARKS & FORESTRY BUDGET	\$ 54,674	\$ 64,725	0	\$ 271,625	3.40	6.00	\$ 274,206	\$ 274,206	\$ 259,288

301%

* These positions had previously been spread out throughout the other budgets, but we are now showing the actual cost for each program, see DPW breakdown in Article Reference

FY17 CEDAR HILL

CEDAR HILL ENTERPRISE					Dept 0651 & 0710				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
CEDAR HILL ENTERPRISE BUDGET									
GENERAL MANAGER	\$ 52,996	\$ 58,230	1.00	\$ 59,469	1.00	1.00	\$ 59,469	\$ 59,469	\$ 59,469
ASSISTANT SUPERINTENDENT	\$ 26,912	\$ 36,992	1.00	\$ 37,782	1.00	1.00	\$ 37,782	\$ 37,782	\$ 37,782
SEASONAL EMPLOYEES	\$ 25,988	\$ 30,000	1.10	\$ 30,750	1.10	2.00	\$ 30,498	\$ 30,498	\$ 30,498
Salaries	\$ 105,897	\$ 125,221	3.10	\$ 128,001	3.10	4.00	\$ 127,749	\$ 127,749	\$ 127,749
ELECTRICITY	\$ 8,935	\$ 11,770		\$ 12,500			\$ 11,800	\$ 11,800	\$ 11,800
FUEL	\$ 5,278	\$ 2,600		\$ 6,000			\$ 6,000	\$ 6,000	\$ 6,000
WATER	\$ 346	\$ 1,000		\$ 450			\$ 450	\$ 450	\$ 450
BUILDING REPAIRS SERVICES	\$ 1,680	\$ 1,500		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
EQUIPMENT REPAIRS-SERVICES	\$ 4,084	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
GOLF CART RENTAL	\$ 19,014	\$ 20,000		\$ 16,000			\$ 16,000	\$ 16,000	\$ 16,000
CREDIT CARD FEES	\$ 2,859	\$ 2,900		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
TELEPHONE	\$ 1,938	\$ 2,700		\$ 2,800			\$ 2,800	\$ 2,800	\$ 2,800
IRRIGATION SERVICES				\$ 1,100			\$ 1,100	\$ 1,100	\$ 1,100
ADVERTISING AND FREIGHT	\$ 322	\$ 1,500		\$ 600			\$ 600	\$ 600	\$ 600
PRO-SHOP MERCHANDISE	\$ 3,679	\$ 6,000		\$ 6,000			\$ 6,000	\$ 6,000	\$ 6,000
OFFICE SUPPLIES	\$ 470	\$ 250		\$ 450			\$ 450	\$ 450	\$ 450
EQUIPMENT REPAIRS-SUPPLIES	\$ 7,804	\$ 8,500		\$ 9,000			\$ 9,000	\$ 9,000	\$ 9,000
BUILDING REPAIRS-SUPPLIES	\$ 4,593	\$ 4,500		\$ 4,500			\$ 4,500	\$ 4,500	\$ 4,500
LOAM & GRASS SEED	\$ 3,662	\$ 5,000		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
GROUNDS MAINTENANCE-SUPPLIES	\$ 8,263	\$ 6,500		\$ 7,000			\$ 7,000	\$ 7,000	\$ 7,000
IRRIGATION SUPPLY	\$ 388	\$ 7,500		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
GASOLINE, OIL & GREASE	\$ 6,205	\$ 11,500		\$ 7,000			\$ 7,000	\$ 5,500	\$ 5,500
CHEMICALS	\$ 16,426	\$ 20,000		\$ 15,000			\$ 15,000	\$ 15,000	\$ 15,000
DUES & SUBSCRIPTIONS	\$ 1,475	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
INS - BOND	\$ -	\$ 115		\$ 115			\$ 115	\$ 115	\$ 115
PETTY CASH	\$ -	\$ 250		\$ 250			\$ 250	\$ 250	\$ 250
Expenses	\$ 97,423	\$ 120,085		\$ 108,765			\$ 108,065	\$ 106,565	\$ 106,565
Capital Outlay	\$ 4,500	\$ -		\$ -					
INDIRECT COSTS / REIMBURSEMENTS	\$ 41,638	\$ 32,658		\$ 34,383			\$ 34,383	\$ 34,383	\$ 34,383
Indirect Costs and Transfers to General Fund	\$ 41,638	\$ 32,658		\$ 34,383			\$ 34,383	\$ 34,383	\$ 34,383
PRINCIPAL	\$ 24,000	\$ 25,000		\$ 22,000			\$ 22,000	\$ 22,000	\$ 18,000
INTEREST	\$ 1,465	\$ 2,073		\$ 2,255			\$ 2,255	\$ 2,255	\$ 1,055
Debt Services	\$ 25,465	\$ 27,073		\$ 24,255			\$ 24,255	\$ 24,255	\$ 19,055
TOTAL CEDAR HILL ENTERPRISE BUDGET	\$ 274,923	\$ 305,037	3.10	\$ 295,404	3.10	4.00	\$ 294,452	\$ 292,952	\$ 287,752

-5.67%

* Manager stated that revenue would increase 15-20% over the next two years if there is a concessionaire

FY17 PUBLIC HEALTH

PUBLIC HEALTH AKA STOUGHTON VISITING NURSES ASSOCIATION					Dept 0522				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Public Health Budget									
DEPARTMENT HEAD SALARY	\$ 97,054	\$ 99,714	1.00	\$ 99,334	1.00	1.00	\$ 99,334	\$ 99,334	\$ 99,334
PUBLIC HEALTH NURSES	\$ 183,238	\$ 275,468	4.30	\$ 344,613	4.80	10.00	\$ 342,140	\$ 342,140	\$ 342,140
MEDICARE BILLING MANAGER (WAS PATIENT ACCOUNT MANAGER)	\$ 69,560	\$ 66,518	1.00	\$ 72,095	1.00	1.00	\$ 72,095	\$ 72,095	\$ 72,095
ASSISTANT DIRECTOR	\$ 2,178	\$ 79,325	1.00	\$ 82,763	1.00	1.00	\$ 82,763	\$ 82,763	\$ 82,763
SENIOR CLERK (WAS CLERICAL SALARIES)	\$ 70,371	\$ 71,104	1.50	\$ 75,725	1.50	2.00	\$ 75,725	\$ 75,725	\$ 75,725
REHABILITATION THERAPISTS	\$ 79,299	\$ 114,000	10.00	\$ 114,000	1.48	8.00	\$ 114,000	\$ 114,000	\$ 114,000
LONGEVITY	\$ 7,350	\$ 6,400		\$ 6,800			\$ 6,800	\$ 6,800	\$ 6,800
ANTICIPATED BUYBACK				\$ 3,500			\$ 3,500	\$ 3,500	\$ 3,500
QI SUPERVISOR	\$ 76,394								
MEDICAL SOCIAL WORKER	\$ 3,781								
Salaries	\$ 589,225	\$ 712,529	18.80	\$ 798,830	10.78	23.00	\$ 796,357	\$ 796,357	\$ 796,357
VEHICLE MAINT AND OPER-SERVICE	\$ 102	\$ 1,250		\$ 1,250			\$ 1,250	\$ 1,250	\$ 1,250
OFFICE EQUIPMENT REPAIRS-SERVICE	\$ 192	\$ 500		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
ACCOUNTANT FEES	\$ 7,000	\$ 7,500		\$ 7,500			\$ 7,500	\$ 7,500	\$ 7,500
DATA PROCESS AND MAINT-SERV	\$ 19,073	\$ 20,000		\$ 20,000			\$ 20,000	\$ 20,000	\$ 20,000
CONTRACT SERVICES	\$ 116,432	\$ 107,500		\$ 150,000			\$ 150,000	\$ 150,000	\$ 150,000
VETERINARIAN FEES	\$ -	\$ 300		\$ 300			\$ 300	\$ 300	\$ 300
TUITION REIMBURSEMENT	\$ -	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
TELEPHONE	\$ 65	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
ADVERTISING & FREIGHT	\$ 4,860	\$ 6,900		\$ 6,900			\$ 6,900	\$ 6,900	\$ 6,900
CONFERENCE EXPENSES	\$ 499	\$ 3,000		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
OFFICE SUPPLIES	\$ 4,552	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
PRINTING & STATIONERY	\$ 663	\$ 1,800		\$ 1,800			\$ 1,800	\$ 1,800	\$ 1,800
GASOLINE, OIL AND GREASE	\$ 425	\$ 600		\$ 600			\$ 600	\$ 300	\$ 300
MEDICAL & FIRST AID	\$ 5,749	\$ 14,000		\$ 9,500			\$ 9,500	\$ 9,500	\$ 9,500
IMMUNIZATIONS	\$ 6,851	\$ 6,500		\$ 9,500			\$ 9,500	\$ 9,500	\$ 9,500
CLOTHING/UNIFORMS	\$ 100	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
DATA PROCESSING SUPPLIES	\$ 4,122	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
IN-SERVICE TRAINING & EDUCATION	\$ 2,832	\$ 4,500		\$ 4,500			\$ 4,500	\$ 4,500	\$ 4,500
TRAVEL EXPENSES	\$ -	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
MILEAGE REIMBURSEMENT	\$ 6,694	\$ 10,000		\$ 10,000			\$ 10,000	\$ 10,000	\$ 10,000
PUBLIC HEALTH ACTIVITIES	\$ -	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
DUES & SUBSCRIPTIONS	\$ 2,531	\$ 4,500		\$ 4,500			\$ 4,500	\$ 4,500	\$ 4,500
MISCELLANEOUS OTHER EXPENSES	\$ 19	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
MEDICARE PAYBACK		\$ 20,000		\$ 20,000			\$ 20,000	\$ 20,000	\$ 20,000
Expenses	\$ 182,760	\$ 223,850		\$ 268,350			\$ 268,350	\$ 268,050	\$ 268,050

FY17 PUBLIC HEALTH

PUBLIC HEALTH AKA STOUGHTON VISITING NURSES ASSOCIATION					Dept 0522				
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
Public Health Budget									
INDIRECT COSTS / REIMBURSEMENTS	\$ 214,327	\$ 215,225		\$ 234,161			\$ 234,161	\$ 234,161	\$ 234,161
TRANSFER TO CAPITAL PROJECTS	\$ 200,000								
Indirect Costs and Transfers to GF/SRF	\$ 414,327	\$ 215,225		\$ 234,161			\$ 234,161	\$ 234,161	\$ 234,161
THEA CONTRACT ADJUSTMENT 2015ATM ART 15		\$ 20,655							
TOTAL PUBLIC HEALTH BUDGET	\$ 1,186,312	\$ 1,172,259	18.80	\$ 1,301,341	10.78	23.00	\$ 1,298,868	\$ 1,298,568	\$ 1,298,568

11%

*Added .50 to the Public Health Nurses
 *Contract services increased due to the anticipated hours for Old Colony Elder Services which is fully reimbursed
 * Office equipment Repair Service brought back to FY15 amount

FY17 SEWER ENTERPRISE

SEWER ENTERPRISE FUND (SEWER AND DRAINS)					Dept 440 & 0710				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Sewer Enterprise (Sewer and Drains)									
SUPERINTENDENT	\$ 50,570	\$ 50,242	0.33	\$ 37,949	0.28	1.00	\$ 37,949	\$ 37,949	\$ 37,949
ASSISTANT SUPERINTENDENT	\$ 54,841	\$ 56,403	0.50	\$ 56,763	0.50	1.00	\$ 56,762	\$ 56,762	\$ 56,762
DIRECTOR OF ADMINISTRATION		\$ 20,368	0.25	\$ 20,290	0.25	1.00	\$ 20,290	\$ 20,290	\$ 20,290
PROGRAM ADMINSTRATOR I		\$ 48,114	0.75	\$ 92,774	1.42	3.00	\$ 92,774	\$ 92,774	\$ 92,774
PRINCIPAL CLERK I				\$ 9,172	0.25	1.00	\$ 12,398	\$ 12,398	\$ -
SENIOR CLERK/CASHIER	\$ 25,375	\$ 24,072	0.50	\$ 26,154	0.50	1.00	\$ 26,154	\$ 26,154	\$ 26,154
ASSISTANT TOWN ENGINEER	\$ 7,684	\$ 29,521	0.33	\$ 21,947	0.25	1.00	\$ 21,947	\$ 21,947	\$ 21,947
ASSOCIATE ENGINEER	\$ 60,949	\$ 62,723	1.00	\$ 16,009	0.25	1.00	\$ 16,009	\$ 16,009	\$ 16,009
GIS COORDINATOR	\$ -	\$ 31,479	0.40	\$ 7,840	0.10	1.00	\$ 7,840	\$ 7,840	\$ 7,840
FOREMAN	\$ 72,360	\$ 73,465	1.00	\$ 75,022	1.00	1.00	\$ 75,022	\$ 75,022	\$ 75,022
CHIEF PUMPING STATION OPERATOR	\$ -	\$ 37,277	0.50	\$ 45,247	0.50	1.00	\$ 45,247	\$ 45,247	\$ 45,247
HEAD PUMPING STATION OPERATOR				\$ 34,828	0.50	1.00	\$ 34,828	\$ 34,828	\$ 34,828
CERTIFIED MECHANIC				\$ 32,343	0.50	2.00	\$ 32,343	\$ 32,343	\$ 32,343
PUMP STATION OPERATORS II (was pumping station operator)	\$ 56,470	\$ 57,116	1.00	\$ 168,053	3.00	6.00	\$ 172,907	\$ 172,907	\$ 172,907
HEAVY EQUIPMENT OPERATOR/MECHANIC (was Hoisting Equip Operator)	\$ 81,940	\$ 82,237	1.50	\$ 15,550	0.25	1.00	\$ 15,550	\$ 15,550	\$ 15,550
MOTOR EQUIP OPERATOR/CRAFTSMAN (was Spec Motor Equip Operator)	\$ 59,268	\$ 60,008	1.00	\$ 122,566	2.00	2.00	\$ 122,566	\$ 122,566	\$ 122,566
LONGEVITY	\$ 8,450	\$ 11,088		\$ 7,750			\$ 7,750	\$ 7,750	\$ 7,750
OUT OF GRADE WAGES	\$ 800	\$ 10,500		\$ 13,000			\$ 13,000	\$ 13,000	\$ 13,000
OVERTIME	\$ 15,045	\$ 20,000		\$ 20,000			\$ 20,000	\$ 20,000	\$ 20,000
SICK LEAVE BUYBACK	\$ -	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
P W MAINT MAN - HMEO	\$ 120,923	\$ 123,166	1.00						
P W MAINT CRAFTSMAN	\$ 31,766	\$ 27,185	0.50						
CLERK/DISPATCER	\$ 21,273	\$ 21,324	0.33						
TEMPORARY CLERK	\$ 2,678								
BILLING SYSTEM MANAGER	\$ 32,662								
MOTOR EQUIPMENT REPAIRMAN	\$ 5,949								
Salaries	\$ 709,002	\$ 847,289	10.89	\$ 824,255	11.55	25.00	\$ 832,335	\$ 832,335	\$ 819,937
Reserve Fund	\$ -								
Reserve Fund	\$ -	\$ -		\$ -			\$ -	\$ -	\$ -
POLICE DETAILS	\$ 20,033	\$ 18,000		\$ 18,000			\$ 18,000	\$ 18,000	\$ 18,000
ELECTRICITY	\$ 97,885	\$ 85,600		\$ 90,000			\$ 90,000	\$ 90,000	\$ 90,000
GAS	\$ 21,593	\$ 17,000		\$ 17,000			\$ 17,000	\$ 17,000	\$ 17,000
SEWER PAYMENTS	\$ 143,755	\$ 130,000		\$ 130,000			\$ 130,000	\$ 130,000	\$ 130,000

FY17 SEWER ENTERPRISE

SEWER ENTERPRISE FUND (SEWER AND DRAINS)					Dept 440 & 0710				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Sewer Enterprise (Sewer and Drains)									
MASS WATER RESOURCE AUTHORITY	\$ 4,391,426	\$ 4,437,776		\$ 4,500,000			\$ 4,500,000	\$ 4,500,000	\$ 4,776,205
CDL DRUG/ALCOHOL TESTING	\$ 90	\$ 700		\$ 700			\$ 700	\$ 700	\$ 700
VEHICLE MAINT AND OPER-SERVICE	\$ 1,784	\$ 8,000		\$ 8,000			\$ 8,000	\$ 8,000	\$ 8,000
BUILDING REPAIRS-SERVICES	\$ 3,084	\$ 6,500		\$ 6,500			\$ 6,500	\$ 6,500	\$ 6,500
EQUIPMENT REPAIRS-SERVICES	\$ 21,460	\$ 32,000		\$ 32,000			\$ 32,000	\$ 32,000	\$ 32,000
MACHINERY/TRUCK RENTAL	\$ 1,498	\$ 12,000		\$ 12,000			\$ 12,000	\$ 12,000	\$ 12,000
DATA PROCESS AND MAINT-SERV	\$ -	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
CONSULTANT FEES	\$ 49,122	\$ 15,000		\$ 15,000			\$ 15,000	\$ 15,000	\$ 15,000
SAFETY-SERVICES	\$ -	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
TELEPHONE	\$ 13,391	\$ 15,000		\$ 15,000			\$ 15,000	\$ 15,000	\$ 15,000
POSTAGE	\$ 6,508	\$ 7,500		\$ 7,500			\$ 7,500	\$ 7,500	\$ 7,500
ADVERTISING & FREIGHT	\$ 223	\$ 600		\$ 600			\$ 600	\$ 600	\$ 600
EQUIPMENT REPAIRS-SUPPLIES	\$ 36,441	\$ 35,000		\$ 35,000			\$ 35,000	\$ 35,000	\$ 35,000
BUILDING REPAIRS-SUPPLIES	\$ 750	\$ 12,000		\$ 12,000			\$ 12,000	\$ 12,000	\$ 12,000
SMALL TOOLS	\$ 981	\$ 3,000		\$ 3,000			\$ 3,000	\$ 3,000	\$ 3,000
LOAM & GRASS SEED	\$ -	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
VEHICLE MAINT AND OPER-SUPPLIES	\$ 18,286	\$ 21,000		\$ 21,000			\$ 21,000	\$ 21,000	\$ 21,000
GASOLINE, OIL & GREASE	\$ 39,496	\$ 65,000		\$ 65,000			\$ 65,000	\$ 65,000	\$ 65,000
SAFETY SUPPLIES	\$ 819	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
BOOKS	\$ -	\$ 400		\$ 400			\$ 400	\$ 400	\$ 400
MISC EXP	\$ 877								
CEMENT, GRAVEL, SAND, PAVING MATR	\$ 1,402	\$ 20,000		\$ 20,000			\$ 20,000	\$ 20,000	\$ 20,000
MANHOLES, CATCHBASINS & CURBS	\$ 231	\$ 13,500		\$ 13,500			\$ 13,500	\$ 13,500	\$ 13,500
PIPE & FITTINGS	\$ 1,050	\$ 5,000		\$ 10,000			\$ 10,000	\$ 10,000	\$ 10,000
SEWER MAIN EXTENSIONS	\$ -	\$ 2,500		\$ 2,500			\$ 2,500	\$ 2,500	\$ 2,500
SEWER STUB EXTENSIONS	\$ -	\$ 2,500		\$ 2,500			\$ 2,500	\$ 2,500	\$ 2,500
SEWER SYSTEM REHAB	\$ -	\$ 10,000		\$ 10,000			\$ 10,000	\$ 10,000	\$ 10,000
CLOTHING/UNIFORMS	\$ 6,872	\$ 16,000		\$ 16,000			\$ 16,000	\$ 16,000	\$ 16,000
CHEMICALS	\$ 3,350	\$ 15,000		\$ 10,000			\$ 10,000	\$ 10,000	\$ 10,000
VARIOUS LICENSES	\$ -	\$ 650		\$ 650			\$ 650	\$ 650	\$ 650
CERTIFICATION SCHOOL	\$ -	\$ 1,600		\$ 1,600			\$ 1,600	\$ 1,600	\$ 1,600
DUES & SUBSCRIPTIONS	\$ -	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
APPLICATION FEES-UNDERGROUND	\$ -	\$ 500		\$ 500			\$ 500	\$ 500	\$ 500
STATE DIESEL TAX	\$ 4,614	\$ 4,500		\$ 4,500			\$ 4,500	\$ 4,500	\$ 4,500
EASEMENTS	\$ -	\$ 75		\$ 75			\$ 75	\$ 75	\$ 75
Expenses	\$ 4,887,018	\$ 5,021,501		\$ 5,088,125			\$ 5,088,125	\$ 5,088,125	\$ 5,364,330

FY17 SEWER ENTERPRISE

SEWER ENTERPRISE FUND (SEWER AND DRAINS)					Dept 440 & 0710				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
Sewer Enterprise (Sewer and Drains)									
CAPITAL OUTLAY	\$ -	\$ 3,890		\$ 3,890			\$ 3,890	\$ 3,890	\$ 3,890
Capital Outlay	\$ -	\$ 3,890		\$ 3,890			\$ 3,890	\$ 3,890	\$ 3,890
TRANSFER TO CAPITAL PROJECTS	\$ 115,000								
INDIRECT COSTS / REIMBURSEMENTS	\$ 351,033	\$ 408,675		\$ 430,307			\$ 430,307	\$ 430,307	\$ 430,307
Indirect Costs and Transfers to GR/CPF	\$ 466,033	\$ 408,675		\$ 430,307			\$ 430,307	\$ 430,307	\$ 430,307
PRINCIPAL	\$ 326,067	\$ 318,760		\$ 339,094			\$ 339,094	\$ 339,094	\$ 400,249
INTEREST	\$ 81,320	\$ 94,389		\$ 92,854			\$ 92,854	\$ 92,854	\$ 73,544
INTEREST - SHORT-TERM	\$ -								
Debt Service	\$ 407,387	\$ 413,149		\$ 431,947			\$ 431,948	\$ 431,948	\$ 473,793
THEA CONTRACT ADJUSTMENT 2015ATM ART 15		\$ 1,540							
SEWER DEPT BUYOUT 2015STM ART 3		\$ 14,536							
TOTAL SEWER ENTERPRISE FUND	\$ 6,469,440	\$ 6,710,580	10.89	\$ 6,778,524	11.55	25.00	\$ 6,786,605	\$ 6,786,605	\$ 7,092,257

5.69%

* Assistant Engineer was .33 in Engineering, Water & Sewer and is now .50 in Engineering and .25 in Water and .25 in Sewer

* Associate Engineer was 100% in Sewer and is now .50 in Engineering and .25 in Water and .25 in Sewer

* GIS Coordinator was .60 in Engineering and .40 in Sewer and is now .70 in Engineering and .10 in Highway .10 in Water and .10 in Sewer

* These positions may have been previously spread out throughout the other budgets, but we are now showing the actual cost for each program, see DPW breakdown in Article Reference

FY17 WATER ENTERPRISE

WATER ENTERPRISE BUDGET					Dept 0450 & 0710				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
WATER ENTERPRISE BUDGET									
SUPERINTENDENT	\$ 71,997	\$ 71,556	0.47	\$ 56,923	0.42	1.00	\$ 56,923	\$ 56,923	\$ 56,923
ASSISTANT SUPERINTENDENT	\$ 54,800	\$ 56,403	0.50	\$ 56,763	0.50	1.00	\$ 56,762	\$ 56,762	\$ 56,762
DIRECTOR OF ADMINISTRATION		\$ 20,368	0.25	\$ 20,290	0.25	1.00	\$ 20,290	\$ 20,290	\$ 20,290
PROGRAM ADMINISTRATOR I		\$ 48,114	0.75	\$ 70,560	1.08	3.00	\$ 70,560	\$ 70,560	\$ 70,560
PRINCIPAL CLERK I				\$ 9,172	0.25	1.00	\$ 12,398	\$ 12,398	\$ -
SENIOR CLERK /CASHIER				\$ 26,154	0.50	1.00	\$ 26,154	\$ 26,154	\$ 26,154
ASSISTANT TOWN ENGINEER	\$ 7,684	\$ 29,521	0.33	\$ 21,947	0.25	1.00	\$ 21,947	\$ 21,947	\$ 21,947
ASSOCIATE ENGINEER				\$ 16,009	0.25	1.00	\$ 16,009	\$ 16,009	\$ 16,009
GIS COORDINATOR				\$ 7,840	0.10	1.00	\$ 7,840	\$ 7,840	\$ 7,840
FOREMAN	\$ 72,360	\$ 73,465	1.00	\$ 75,022	1.00	1.00	\$ 75,022	\$ 75,022	\$ 75,022
CHIEF PUMPING STATION OPERATOR	\$ -	\$ 37,277	0.50	\$ 45,247	0.50	1.00	\$ 45,247	\$ 45,247	\$ 45,247
HEAD PUMPING STATION OPERATOR	\$ 67,244	\$ 68,225	1.00	\$ 34,828	0.50	1.00	\$ 34,828	\$ 34,828	\$ 34,828
CERTIFIED MECHANIC				\$ 32,343	0.50	2.00	\$ 32,343	\$ 32,343	\$ 32,343
HEAVY EQUIPMENT OPERATOR/MECHANIC (was Hoisting Equip Operator)	\$ 61,627	\$ 62,440	1.00	\$ 79,297	1.25	2.00	\$ 79,297	\$ 79,297	\$ 79,297
MOTOR EQUIP OPERATOR/CRAFTSMAN (was Spec Motor Equip Oper)	\$ 53,792	\$ 54,370	1.00	\$ 55,520	1.00	1.00	\$ 55,520	\$ 55,520	\$ 55,520
PUMPING STATION OPERATOR II (was Pumping Station Oper/Meter Reader)	\$ 219,410	\$ 269,441	5.00	\$ 168,053	3.00	6.00	\$ 172,907	\$ 172,907	\$ 172,907
PUMPING STATION OPERATOR I (was pumping station oper/bkflow)	\$ 54,179	\$ 54,370	1.00	\$ 54,726	1.00	1.00	\$ 54,726	\$ 54,726	\$ 54,726
LABORER				\$ 101,686	3.00	3.00	\$ 101,686	\$ 101,686	\$ 101,686
OVERTIME	\$ 99,492	\$ 65,000		\$ 65,000			\$ 65,000	\$ 65,000	\$ 65,000
OUT OF GRADE WAGES	\$ 1,077	\$ 9,500		\$ 12,000			\$ 12,000	\$ 12,000	\$ 12,000
WEEKEND BEEPERS	\$ 15,594	\$ 14,000		\$ 14,000			\$ 14,000	\$ 14,000	\$ 14,000
LONGEVITY	\$ 13,867	\$ 13,490		\$ 12,650			\$ 12,650	\$ 12,650	\$ 12,650
SICK LEAVE BUYBACK	\$ -	\$ 1,200		\$ 1,200			\$ 1,200	\$ 1,200	\$ 1,200
P W MAINT CRAFTSMAN (2)	\$ 104,452	\$ 105,387	2.00						
P W MAINT MAN-HMEO (2.25)	\$ 108,249	\$ 120,882	2.25						
BILLING SYSTEM MANAGER	\$ 32,662								
CLERICAL SALARIES	\$ 24,425	\$ 24,072	0.50						
WATER SERVICE INSPECTOR	\$ 55,959	\$ 98,386	2.00						
CLERK/DISPATCHER	\$ 21,273	\$ 21,324	0.33						
MOTOR EQUIPMENT REPAIRMAN	\$ 5,949								
TEMPORARY CLERK	\$ 2,678								
Salaries	\$ 1,148,769	\$ 1,318,792	19.88	\$ 1,037,229	15.35	29.00	\$ 1,045,309	\$ 1,045,309	\$ 1,032,911

FY17 WATER ENTERPRISE

WATER ENTERPRISE BUDGET					Dept 0450 & 0710				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
WATER ENTERPRISE BUDGET									
POLICE DETAILS	\$ 66,085	\$ 25,000		\$ 25,000			\$ 25,000	\$ 25,000	\$ 25,000
ELECTRICITY	\$ 164,885	\$ 171,200		\$ 171,200			\$ 171,200	\$ 171,200	\$ 171,200
GAS	\$ 19,937	\$ 28,000		\$ 28,000			\$ 28,000	\$ 28,000	\$ 28,000
FUEL	\$ -	\$ 1,500		\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
WATER PAYMENTS	\$ 152,129	\$ 129,000		\$ 129,000			\$ 129,000	\$ 129,000	\$ 129,000
MWRA WATER ASSESSMENT	\$ 931,975	\$ 1,106,344		\$ 1,216,978			\$ 1,216,978	\$ 1,216,978	\$ 1,148,754
CDL DRUG/ALCOHOL TESTING	\$ 885	\$ 1,200		\$ 1,200			\$ 1,200	\$ 1,200	\$ 1,200
LEAK DETECTION	\$ 18,900	\$ 35,000		\$ 35,000			\$ 35,000	\$ 35,000	\$ 35,000
MWRA ENTRANCE FEE	\$ 428,889	\$ 432,264		\$ 432,264			\$ 432,264	\$ 432,264	\$ 432,264
VEHICLE MAINT AND OPER-SERVICE	\$ 1,921	\$ 8,000		\$ 8,000			\$ 8,000	\$ 8,000	\$ 8,000
BUILDING REPAIRS-SERVICES	\$ 2,934	\$ 10,000		\$ 10,000			\$ 10,000	\$ 10,000	\$ 10,000
EQUIPMENT REPAIRS-SERVICES	\$ 72,038	\$ 41,000		\$ 41,000			\$ 41,000	\$ 41,000	\$ 41,000
FIRE ALARM REPAIRS SERVICES				\$ 500			\$ 500	\$ 500	\$ 500
MACHINERY REPAIRS-SERVICES	\$ -	\$ 800		\$ 800			\$ 800	\$ 800	\$ 800
OFFICE EQUIPMENT REPAIRS-SVC	\$ -	\$ 500		\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
STRT,SWR,SIDWLK,WELL SERVICES	\$ 5,299	\$ 59,000		\$ 59,000			\$ 59,000	\$ 59,000	\$ 59,000
MACHINERY/TRUCK RENTAL	\$ 389	\$ 8,000		\$ 8,000			\$ 8,000	\$ 8,000	\$ 8,000
DATA PROCESS AND MAINT-SERV		\$ 3,000		\$ -			\$ -	\$ -	\$ -
CONSULTANT FEES	\$ 37,917	\$ 40,000		\$ 40,000			\$ 40,000	\$ 40,000	\$ 40,000
LABORATORY FEES	\$ 34,544	\$ 65,000		\$ 65,000			\$ 65,000	\$ 65,000	\$ 65,000
IN SERVICE TRAINING TUITION	\$ 6,555	\$ 12,000		\$ 12,000			\$ 12,000	\$ 12,000	\$ 12,000
SAFETY-SERVICES	\$ -	\$ 600		\$ 600			\$ 600	\$ 600	\$ 600
TELEPHONE	\$ 26,450	\$ 30,000		\$ 30,000			\$ 30,000	\$ 30,000	\$ 30,000
POSTAGE	\$ 6,652	\$ 13,200		\$ 13,200			\$ 13,200	\$ 13,200	\$ 13,200
ADVERTISING & FREIGHT	\$ 3,919	\$ 4,250		\$ 4,250			\$ 4,250	\$ 4,250	\$ 4,250
REPAIR AND MAINTENANCE	\$ 5,666	\$ 42,300		\$ 42,300			\$ 42,300	\$ 42,300	\$ 42,300
PRINTING & STATIONERY	\$ 3,966	\$ 8,000		\$ 8,000			\$ 8,000	\$ 8,000	\$ 8,000
EQUIPMENT REPAIRS-SUPPLIES	\$ 34,404	\$ 50,000		\$ 50,000			\$ 50,000	\$ 50,000	\$ 50,000
OFFICE EQUIPMENT RPS-SUPPLY	\$ 1	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
MACHINERY REPAIRS-SUPPLIES	\$ -	\$ 2,000		\$ 2,000			\$ 2,000	\$ 2,000	\$ 2,000
BUILDING REPAIRS-SUPPLIES	\$ 1,153	\$ 8,000		\$ 8,000			\$ 8,000	\$ 8,000	\$ 8,000
PAINTS	\$ 1,566	\$ 4,000		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
SMALL TOOLS	\$ 5,039	\$ 5,000		\$ 5,000			\$ 5,000	\$ 5,000	\$ 5,000
LOAM & GRASS SEED	\$ -	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
STREET, SWR, SIDEWALK, WELL MATL	\$ 7,235	\$ 20,000		\$ 20,000			\$ 20,000	\$ 20,000	\$ 20,000
VEHICLE MAINT AND OPER-SUPPLIES	\$ 25,664	\$ 30,000		\$ 30,000			\$ 30,000	\$ 30,000	\$ 30,000

FY17 WATER ENTERPRISE

WATER ENTERPRISE BUDGET					Dept 0450 & 0710				FIN COM
ACCOUNT DESCRIPTION	FISCAL 15 ACTUAL	FISCAL 16 APPROVED	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	RECOMMENDS FY17 BUDGET
WATER ENTERPRISE BUDGET									
GASOLINE, OIL & GREASE	\$ 39,215	\$ 50,000		\$ 50,000			\$ 50,000	\$ 50,000	\$ 50,000
PIPE & FITTINGS				\$ 50,000			\$ 50,000	\$ 50,000	\$ 50,000
SAFETY SUPPLIES	\$ 3,321	\$ 4,500		\$ 4,500			\$ 4,500	\$ 4,500	\$ 4,500
BOOKS	\$ -	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
MAPS & CHARTS	\$ 419	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
MISC MATERIALS & SUPPLY	\$ 62,621	\$ 90,750		\$ 40,750			\$ 40,750	\$ 40,750	\$ 40,750
WATER METERS	\$ 79,936	\$ 100,000		\$ 100,000			\$ 100,000	\$ 100,000	\$ 100,000
CLOTHING/UNIFORMS	\$ 9,442	\$ 16,000		\$ 16,000			\$ 16,000	\$ 16,000	\$ 16,000
CHEMICALS	\$ 63,030	\$ 100,000		\$ 110,000			\$ 110,000	\$ 110,000	\$ 110,000
CERTIFICATION SCHOOL	\$ -	\$ 4,000		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
TRAVEL EXPENSES	\$ -	\$ 100		\$ 1,500			\$ 1,500	\$ 1,500	\$ 1,500
DUES & SUBSCRIPTIONS	\$ 654	\$ 800		\$ 800			\$ 800	\$ 800	\$ 800
APPLICATION FEES	\$ -	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
DEP ASSESSMENT	\$ 5,645	\$ 10,000		\$ 10,000			\$ 10,000	\$ 10,000	\$ 10,000
PETTY CASH	\$ -	\$ 100		\$ 100			\$ 100	\$ 100	\$ 100
STATE DIESEL TAX	\$ 4,614	\$ 4,000		\$ 4,000			\$ 4,000	\$ 4,000	\$ 4,000
MISCELLANEOUS OTHER EXPENSES	\$ 914	\$ 1,000		\$ 1,000			\$ 1,000	\$ 1,000	\$ 1,000
PAVING MATERIAL		\$ 10,000		\$ 10,000			\$ 10,000	\$ 10,000	\$ 10,000
CROSS TIE DEAD END MAINS	\$ 452	\$ 12,000		\$ 12,000			\$ 12,000	\$ 12,000	\$ 12,000
CAP OUTLAY	\$ -	\$ 3,967		\$ 3,967			\$ 3,967	\$ 3,967	\$ 3,967
Expenses	\$ 2,337,261	\$ 2,804,575		\$ 2,925,109			\$ 2,925,109	\$ 2,925,109	\$ 2,856,885
INDIRECT COSTS / REIMBURSEMENTS	\$ 570,749	\$ 627,878		\$ 669,817			\$ 669,817	\$ 669,817	\$ 669,817
TRANSFER TO CAPITAL PROJECTS	\$ 15,000								
Indirect Costs and Transfers	\$ 585,749	\$ 627,878		\$ 669,817			\$ 669,817	\$ 669,817	\$ 669,817
PRINCIPAL	\$ 1,192,485	\$ 1,467,935		\$ 1,495,724			\$ 1,495,724	\$ 1,495,724	\$ 1,475,725
INTEREST	\$ 197,220	\$ 166,458		\$ 188,634			\$ 188,634	\$ 188,634	\$ 188,634
ADMINISTRATIVE FEES	\$ 2,269	\$ 2,400					\$ 2,400	\$ 2,400	\$ 2,400
Debt Service	\$ 1,391,974	\$ 1,636,793		\$ 1,684,358			\$ 1,686,758	\$ 1,686,758	\$ 1,666,759
THEA CONTRACT ADJUSTMENT 2015ATM ART 15		\$ 1,540							
WATER DEPT BUYOUT 2015 STM ART 3		\$ 39,803							
TOTAL WATER ENTERPRISE BUDGET	\$ 5,463,754	\$ 6,429,381	19.88	\$ 6,316,513	15.35	29.00	\$ 6,326,993	\$ 6,326,993	\$ 6,226,373

-3.16%

* Assistant Engineer was .33 in Engineering, Water & Sewer and is now .50 in Engineering and .25 in Water and .25 in Sewer

* Associate Engineer was 100% in Sewer and is now .50 in Engineering and .25 in Water and .25 in Sewer

* GIS Coordinator was .60 in Engineering and .40 in Sewer and is now .70 in Engineering and .10 in Highway .10 in Water and .10 in Sewer

* These positions may have been previously spread out throughout the other budgets, but we are now showing the actual cost for each program, see DPW breakdown in Article Reference

FY17 REGIONAL SCHOOL

REGIONAL SCHOOL ASSESSMENT					Dept 301				
ACCOUNT DESCRIPTION	FISCAL 15 BUDGET	FISCAL 16 ACTUAL	FTE'S FY16	FISCAL 17 REQUESTED	FTE'S FY17	# OF Employees	TM PROPOSED FY17	BOS Voted FY17 Budget	FIN COM RECOMMENDS FY17 BUDGET
Southeastern Regional	\$ 1,426,765	\$ 1,427,244		\$ 1,450,000			\$ 1,450,000	\$ 1,450,000	\$ 1,507,942
Norfolk County Agricultural	\$ 24,778	\$ 35,492		\$ 48,125			\$ 48,125	\$ 48,125	\$ 48,125
Blue Hills Regional									
TOTAL REGIONAL SCHOOLS	\$ 1,451,543	\$ 1,462,736		\$ 1,498,125			\$ 1,498,125	\$ 1,498,125	\$ 1,556,067

6.38%

ARTICLE 13 Collective Bargaining – Town Hall Employees Assoc.

To see if the Town will vote to approve a collective bargaining agreement between the Town and the Stoughton Town Hall Employees Association; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost items of the first fiscal year of and implement said collective bargaining agreement between the Town and the Stoughton Town Hall Employees Association; or take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting

BOARD OF SELECTMEN: Voted unanimously to insert this article.

FINANCE COMMITTEE: Voted unanimously to refer this article to Town Meeting.

ARTICLE 14 Collective Bargaining – Police Patrolman’s Assoc.

To see if the Town will vote to approve a collective bargaining agreement between the Town and the Stoughton Police Patrolman’s Association; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost items of the first fiscal year of and implement said collective bargaining contract between the Town and the Stoughton Police Patrolman’s Association; or take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting

BOARD OF SELECTMEN: Voted unanimously to insert this article.

FINANCE COMMITTEE: Voted unanimously to refer this article to Town Meeting.

ARTICLE 15 Collective Bargaining – Local 1512 Firefighters

To see if the Town will vote to approve a collective bargaining contract between the Town and the Local 1512 International Association of Firefighters A.F.L. – C.I.O; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost items of the first fiscal year of and implement said collective bargaining agreement between the Town and the Local 1512 International Association of Firefighters A.F.L. – C.I.O; or take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting

BOARD OF SELECTMEN: Voted unanimously to insert this article.

FINANCE COMMITTEE: Voted unanimously to refer this article to Town Meeting.

ARTICLE 16 Collective Bargaining – Public Works Assoc.

To see if the Town will vote to approve a collective bargaining contract between the Town and the Public Works Association; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost items of the first fiscal year of and implement said collective bargaining agreement between the Town and the Public Works Association; or take any other action relative thereto.

Inserted by: Board of Selectmen

Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting

BOARD OF SELECTMEN: Voted unanimously to insert this article.

FINANCE COMMITTEE: Voted unanimously to refer this article to Town Meeting.

ARTICLE 17 Collective Bargaining – AFSCME

To see if the Town will vote to approve a collective bargaining contract between the Town and the Central Dispatch union AFSCME; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost items of the first fiscal year of and implement said collective bargaining agreement between the Town and the Central Dispatch union AFSCME; or take any other action relative thereto.

Inserted by: Board of Selectmen

Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting

BOARD OF SELECTMEN: Voted unanimously to insert this article.

FINANCE COMMITTEE: Voted unanimously to refer this article to Town Meeting.

ARTICLE 18 Collective Bargaining – Superior Officers

To see if the Town will vote to approve a collective bargaining contract between the Town and the Superior Officers; and, if necessary, to raise and appropriate, and/or transfer from available funds in

the Treasury, if any, a sufficient sum of money to fund the cost items of the first fiscal year of and implement said collective bargaining contract between the Town and the Superior Officers; or take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting

BOARD OF SELECTMEN: Voted unanimously to insert this article.

FINANCE COMMITTEE: Voted unanimously to refer this article to Town Meeting.

ARTICLE 19 Collective Bargaining – Library Union

To see if the Town will vote to approve a collective bargaining contract between the Town and the Library Union; and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost items of the first fiscal year of and implement said collective bargaining contract between the Town and the Library Union; or take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting

BOARD OF SELECTMEN: Voted unanimously to insert this article.

FINANCE COMMITTEE: Voted unanimously to refer this article to Town Meeting.

ARTICLE 20 Collective Bargaining – SPAEA

To see if the Town will vote to approve a collective bargaining contract between the Town and the Stoughton Personnel/Administrative Employees Association (“SPAEA”); and, if necessary, to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to fund the cost items of the first fiscal year of and implement said collective bargaining contract between the Town and the SPAEA; or to take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting

BOARD OF SELECTMEN: Voted 3 in favor and 1 opposed to insert this article.

FINANCE COMMITTEE: Voted unanimously to refer this article to Town Meeting.

ARTICLE 21 Rescind Unissued Borrowing Authorization

To see if the Town will vote to rescind the unissued borrowing authorizations on certain previously voted Town Meeting articles; or take any other action relative thereto.

Inserted by: Board of Selectmen
Req. by: William Rowe, Town Accountant
Date: February 2, 2016

RECOMMENDATION: That the Town vote to rescind the unissued borrowing authorizations in the total amount of \$439,880 as printed below:

A42 ATM	May-99	6207	Central St Sewer	\$ 10,860
A15 ATM	May-02	1162	Financial Management Software	\$ 5,000
A53 ATM	May-08	6255	Hawes Way Sewer main	\$130,000
A5 STM	Sept-09	6410	Sewer I & I	\$100,020
A39 ATM	May -10	6411	Sewer Vehicles	\$ 14,000
A68 ATM	May-11	3546	Jones School Electrical	\$ 50,000
A46 ATM	May-12	6164	Hawes Way Sewer lift Station	\$100,000
A38 ATM	May-15	10051	Tractor w/Backhoe & Bucket	\$ 30,000

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to refer this article to Town Meeting.

ARTICLE 22 General Fund Capital Items

To see if the Town will vote to raise and appropriate from available funds in the Treasury, if any, or borrow a sufficient sum of money replace and/or purchase the following items, including equipping the same and all other incidental and related costs:

	Department/Item	Est Cost
a)	Council on Aging	
	1. Van – Partial Funded	\$ 18,000.00
b)	Town Clerk	
	1. Voting Booths	\$ 5,000.00
c)	Facilities	
	1. Town Hall Window Trim/Sill Repairs & Repainting	\$150,000.00
	2. Facilities – Replace Fascia/Soffit & Gutter St 2	\$ 50,000.00
	3. Town Hall Concrete/Granite Replacements	\$ 15,000.00
	4. Facilities - Concrete Improvements at Station 2	\$ 15,000.00
	5. Additional Cameras in Town Hall Basement	\$ 5,875.00
d)	Fire & Rescue	

1. Unfunded EMS Equipment Mandates	\$ 50,000.00
2. Turnout Gear	\$180,000.00
3. Engine 1 – Equipment	\$ 95,000.00
4. Hose Replacement	\$ 35,000.00
5. EMS Upgrades	\$ 75,000.00
6. IT - Ambulance Tough Books (2 per year)	\$ 8,000.00

e) Highway

1. Replace 1978 CAT w/ 4CY loader w/2-way plow	\$260,000.00
2. Replace Boom Flair Mower for sidewalk tractor	\$ 30,000.00

f) Police Department

1. IT - Virtual Infrastructure to Upgrade Physical Servers	\$ 50,000.00
2. Internal/External Cameras & Audio- jail cells/dispatch	\$ 15,000.00
3. Police Cruiser Vehicles (3)	\$160,110.00

Total **\$1,216,985.00**

Or take any other action relative thereto.

Inserted by: Board of Selectmen

Date: February 2, 2016

RECOMMENDATION: That the Town vote to transfer from available fund or free cash, or borrow, for the purchase, and as may be appropriated, equipping, of the capital items as specified in the chart below and with each line considered a separate appropriation, and, for those items where general borrowing is the funding source, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sums pursuant to M.G.L. Ch. 44 § 7 or 8 or any other enabling authority, and issue bonds and notes therefor:

	<u>Capital Item</u>	<u>Requested</u>	<u>Fin Com</u> <u>Recommends</u>	<u>Funding Source</u>
a)	Council on Aging			
1	COA - Van	18,000	\$ 113.09	A42 ATM 5/99
			\$ 40.00	A36 ATM 5/12
			\$ 2,336.49	A38 ATM5/10
			\$ 3,045.67	A35 ATM 5/98
			\$ 6,091.12	A15 ATM 5/02
			\$ 156.86	A48 ATM 5/10
			\$ 5,064.47	A36 ATM 5/10
			\$ 445.30	A33 ATM 5/12
			\$ 707.00	A60 ATM 5/12
b)	Town Clerk			
1	Voting Booths	5,000	\$ -	Disapprove
c)	Facilities			
1	Fac - TH Window Trim/Sill R & R	150,000	\$ 150,000.00	Borrowing
2	Fac - Replace Fascia/Soffits & Gutters - FF ST2	50,000	\$ 50,000.00	Borrowing
3	Fac - TH Concrete/Granite Replacement	15,000	\$ 15,000.00	Borrowing
4	Fac - Concrete Improvements FF ST2	15,000	\$ -	Disapprove
5	Fac - TH - Add Cameras in the Basement	5,875	\$ 5,875.00	A40 ATM 5/11
d)	Fire Department			
1	Fire - Unfunded EMS Equipment Mandates	50,000	\$ 44,125.00	A40 ATM 5/11
			\$ 5,875.00	Borrowing
2	Fire - Turnout Gear	180,000	\$ 4,935.53	A36 ATM 5/10
			\$ 175,064.47	Borrowing
3	Fire - Engine 1 - Equipment	95,000	\$ 65,000.00	Borrowing
4	Fire - Hose Replacement	35,000	\$ 35,000.00	Borrowing
5	Fire - EMS Upgrades	75,000	\$ 75,000.00	Borrowing
6	IT- Ambulance Tough Books (2 per year)	8,000	\$ -	Disapprove
e)	Highway Department			
1	Replace 1978 CAT w/4CY loader w/2 way plow	260,000		Disapprove
2	Highway - Replace Boom Flail Mower for sidewalk tractor	30,000	\$ 30,000.00	Borrowing
f)	Police Department			
1	Police - IT - Virtual Infrastructure to Upgrade Physical Servers	50,000	\$ 50,000.00	Borrowing
2	Police - Internal/External Cameras & Audio - jail cells/dispatch	15,000	\$ 15,000.00	Borrowing
3	Police - Cruiser Vehicles (3)	160,110	\$ 53,370.00	Borrowing
	Total	\$ 1,216,985	\$ 792,245	

BOARD OF SELECTMEN: Voted unanimously to support this article

FINANCE COMMITTEE: Voted by majority in favor of the recommended items for this article, with a total of \$792,245 and recommending the specified funding source.

MUNICIPAL OPERATIONS COMMITTEE: 22a. Council on Aging – Voted 6 in favor and 1 opposed to approving this article.

MUNICIPAL OPERATIONS COMMITTEE: 22b. Town Clerk – Voted unanimously to disapprove this article.

MUNICIPAL OPERATIONS COMMITTEE: 22c. Facilities – Voted – 3 in favor and 3 opposed to disapproving this article.

MUNICIPAL OPERATIONS COMMITTEE: 22d. Fire Department- Voted – 3 in favor and 3 opposed to disapproving this article.

MUNICIPAL OPERATIONS COMMITTEE: 22e. Highway – Voted unanimously to disapprove this article and that the DPW could continue to rent the large machine.

MUNICIPAL OPERATIONS COMMITTEE: 22f. Police Department – Voted 5 in favor and 1 opposed to disapproving this article. The Committee felt there was no clarification and description.

(See Article Reference section for more information)

ARTICLE 23 Cedar Hill Capital

To see if the Town will vote to raise and appropriate from available funds in the Treasury, if any, or borrow a sufficient sum of money replace and/or purchase and/or lease purchase for a term up to or exceeding three-years the following items for Cedar Hill, including equipping the same and all other incidental and related costs:

Item	Est Costs	Fin Com Recommendation
a) Pickup Truck	\$ 28,364	Disapprove
b) Greens Mower	\$ 11,000	\$11,000
Total	\$ 39,364	\$11,000

Or take any other action relative thereto.

Inserted by: Board of Selectmen
Req by: Cedar Hill
Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate and/or borrow the sum of \$11,000.00 to purchase the equipment and to equip the vehicles as printed in the warrant for Cedar Hill and, as funding therefor, to authorize the Treasurer, with approval of the Board of Selectmen, to borrow said sum pursuant to M.G.L. Ch.44 § 7 or 8 or any other enabling authority, and to issue bonds and notes therefor.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted to approve the greens mowers with recommending General Borrowing for this article.

MUNICIPAL OPERATIONS COMMITTEE: Voted 5 in favor and 1 opposed to approving this article.

ARTICLE 24 Water Capital

To see if the Town will vote to raise and appropriate from available funds in the Treasury, if any, or borrow a sufficient sum of money replace and/or purchase and/or lease purchase for terms up to or exceeding three years the following items for the Water Department, including equipping the same and all other incidental and related costs:

Item	Est Cost
a) Chemical Conversion for STA 2, 3, 5 and 7	\$340,000.00
b) Radio/Antennas for SCADA	\$150,000.00
c) Backup Generators for STA 1, 3, 5 and 7	\$424,000.00
d) Muddy Pond By-Pass Pump	\$ 80,000.00
Total	\$994,000.00

Inserted by: Board of Selectmen
Req.by: Water Department
Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate and/or borrow the sum of \$994,000.00 to purchase the equipment as printed in the warrant for the Water Department and, as funding therefor, to authorize the Treasurer, with approval of the Board of Selectmen, to borrow said sum pursuant to M.G.L. Ch.44 § 7 or 8 or any other enabling authority, and to issue bonds and notes therefor.

BOARD OF SELECTMEN: Voted in favor of this article, noting that (c) has a real value of \$106,000, but it is funded by a grant which requires the appropriation of the full grant amount.

FINANCE COMMITTEE: Voted unanimously to approve this article and recommend the funds come from General Borrowing.

MUNICIPAL OPERATIONS COMMITTEE: Voted 5 in favor and 1 opposed to disapproving this article.

(See Article Reference section for more information)

ARTICLE 25 Inflow and Infiltration (I & I)

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to continue improving the sewer system and reduce infiltration and inflow of ground water and water from other sources, including but not limited to investigation of sources of water loading from rain leasers and/or sump pumps and all incidental and related costs; or take any other action relative thereto.

Est Cost \$300,000

Inserted by: Board of Selectmen
Req. by: Sewer Department
Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate and/or borrow the sum of \$300,000 to continue improving the sewer system and reduce inflow and infiltration of ground water and water from other sources, including but not limited to investigation of sources of water loading from rain leasers and/or sump pumps and all incidental and related costs, and as, funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to M.G.L. Ch.44 § 7 or 8 or any other enabling authority, and to issue bonds and notes therefor.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to approve this article and recommend the funds come from General Borrowing.

ARTICLE 26 Water Treatment Facility

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to construct a water treatment facility for Wells 3 & 3a located off King St with a parcel ID of Map 025 Lot 046, Well 4 located off King St with a parcel ID of Map 024 Lot 024 and Well 5 located on Plain St with a parcel ID of Map 026 Lot 147, including, but not limited to professional services, such as permitting, design, planning, architectural, engineering, environmental testing, mechanical and construction, as well as acquisition of materials, equipment and all other incidental and related costs; or take any other action relative thereto.

Est Cost: \$6,610,000

Inserted by: Board of Selectmen
Req by: Water Dept
Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate the sum of \$6,610,000 to construct a water treatment facility for Wells 3 & 3a located off King St with a parcel ID of Map 025 Lot 046, Well 4 located off King St with a parcel ID of Map 024 Lot 024 and Well 5 located on Plain St with a

parcel ID of Map 026 Lot, including, but not limited to professional services, such as permitting, design, planning, architectural, engineering, environmental testing, mechanical and construction, as well as acquisition of materials, equipment and all other incidental and related costs, and, as funding therefor, \$26,131.96 be transferred from Article 68 of the Annual Town Meeting of May, 2011 (Project 03546), \$13,900.00 be transferred from Article 45 of the Annual Town Meeting of May, 2011 (Project 06184), \$13,327.32 be transferred from Article 36 of the Annual Town Meeting of May, 2004 (Project 06237), \$13,113.20 be transferred from Article 64 of the Annual Town Meeting of May, 2006 (Project 06246), \$74,828.50 be transferred from Article 32 of the Annual Town Meeting of May, 2008 (Project 06252), \$240,463.91 be transferred from Article 53 of the Annual Town Meeting of May, 2008 (Project 06255) \$37,000.00 be transferred from Article 39 of the Annual Town Meeting of May, 2010 (Project 06411), \$903.00 be transferred from Article 42 of the Annual Town Meeting of May, 2011 (Project 06876), \$19,232.74 be transferred from Article 7 of the Special Town Meeting of September, 2009 (Project 05894) and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$6,171,099.37 pursuant to M.G.L. Ch.44 § 7 or 8 or any other enabling authority, and to issue bonds and notes therefor.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted 11 in favor and 1 opposed to approval of this article this article and recommend the funding be from available unexpended articles and General Borrowing.

MUNICIPAL OPERATIONS COMMITTEE: Voted 5 in favor and 1 opposed to disapproving this article.

INTERGOVERNMENTAL RELATIONS COMMITTEE: Voted unanimously to recommend this article to Town Meeting. The Committee has reservations due to the lack of clear information regarding maintenance and operations costs as well as the net increase in the Town's water supply as a direct result of the proposed water treatment facility.

(See Article Reference section for more information)

ARTICLE 27 Municipal Pump Station Repairs

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to modernize, repair, modify and upgrade all municipal sewage pump stations and associated infrastructure, including all incidental and related costs, or take any other action relative thereto.

Est Cost: \$1,250,000

Inserted by: Board of Selectmen
Req by: Marc Tisdelle, Town Engineer
Date: February 2, 2016

RECOMMENDATIONS: That the Town will vote to appropriate the total sum of \$1,250,000 to modernize, repair, modify and upgrade all municipal sewage pump stations and associated infrastructure, including all incidental and related costs, and as funding therefor, \$90,000 be transferred

from Article 28 of the Annual Town Meeting of May 2015 (Project 10047), \$89,896.27 be transferred from Article 38 of the Annual Town Meeting of May 2013 (Project 06176), \$600,000 be transferred from Sewer Fund retained earnings and to authorize the Treasurer, with the approval of the Board of Selectmen to borrow the sum of \$470,103.73 pursuant to M.G.L. Ch.44 § 7 or 8 or any other enabling authority, and to issue bonds and notes therefor.

BOARD OF SELECTMEN: Voted to unanimously to approve this article, noting that the real cost of this article is \$302,000 with the total value being \$1,250,000 and other funding from previously appropriated unissued/unused articles.

FINANCE COMMITTEE: Voted unanimously to approve this article, and that \$600,000 be transferred from available funds and that the recommended funding source be General Borrowing of \$650,000.

MUNICIPAL OPERATIONS COMMITTEE: Voted 5 in Favor and 1 opposed to disapproving this article. The Committee felt that the article should have been lowered to the actual cost.

(See Article Reference section for more information)

ARTICLE 28 Survey And Design Of Sewer Expansion Plans For The Southern Area Of Park Street And The Campanelli Industrial Park

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to pay for the all related work associated with the survey and design of a sewerage system serving the southern end of Park Street from approximately Fano Drive to the Brockton Town line including the Campanelli Industrial Park and other nearby areas, including all incidental and related costs, or take any other action relative thereto.

Est Cost: \$800,000

Inserted by: Board of Selectmen
Req by: Marc Tisdelle, Town Engineer
Date: February 2, 2016

RECOMMENDATION: Per the Vote of the Finance Committee with 5 in favor and 7 opposed to approving this article, it is recommended the article be disapproved and to take no action.

BOARD OF SELECTMEN: Voted unanimously to support this article.

INTERGOVERNMENTAL RELATIONS COMMITTEE: Voted 2 in favor and 2 abstain to refer this article to Town Meeting.

(See Article Reference section for more information)

ARTICLE 29 GIS Application Development

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to design new Geographic Information Systems (GIS) applications and related work including all incidental and related costs, or take any other action relative thereto.

Est Cost: \$75,000

Inserted by: Board of Selectmen
Req by: Marc Tisdelle, Town Engineer
Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate the sum of \$75,000 for the design of a new Geographic Information System (GIS) application, including all incidental and related costs, and as, funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to M.G.L. Ch.44 § 7 or 8 or any other enabling authority, and to issue bonds and notes therefor.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted 9 in favor and 3 opposed to approving this article and recommend the funding source be General Borrowing.

MUNICIPAL OPERATIONS COMMITTEE: Voted 3 in favor and 3 opposed to this article to approve.

(See Article Reference section for more information)

ARTICLE 30 Stormwater Improvements

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money for all related work associated with the design and construction of Stormwater Infrastructure Improvements to the Gibbons School property, including all incidental and related costs, or take any other action relative thereto.

Est Cost: \$180,000

Inserted by: Board of Selectmen
Req by: Marc Tisdelle, Town Engineer
Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate the sum of \$180,000 for the design and construction of Stormwater Infrastructure Improvements to the Gibbons School Property, including all incidental and related costs, and approve Article 30 as printed in the warrant, and, as funding therefor, to authorize the Treasurer, with approval of the Board of Selectmen, to borrow said sum pursuant to G.L. c.44 §§ 7 or 8 or any other enabling authority, and to issue bonds and notes therefor.

BOARD OF SELECTMEN Voted to approve this article but noting that the project cost is \$180,000, grant for \$137,000 and actual/real cost \$43,000.

FINANCE COMMITTEE: Voted unanimously to approve this article with the recommended funding being General Borrowing.

INTERGOVERNMENTAL RELATIONS COMMITTEE: Voted unanimously to recommend this article to Town Meeting.

(See Article Reference section for more information)

ARTICLE 31 Assessors Revaluation

To see if the Town will vote to raise and appropriate and/or transfer from available funds, if any, and/or borrow a sufficient sum of money for purposes of conducting the Fiscal Year 2017 revaluation of all real and personal property in the Town pursuant to Massachusetts Department of Revenue guidelines, or take any other action relative thereto.

Est Cost \$87,500

Inserted By: Board of Selectmen

Req. by: Board of Assessors

Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate the sum of \$87,500 for the Fiscal Year 2017 Revaluation of all real and personal property in the Town pursuant to Massachusetts Department of Revenue guidelines, including all incidental and related costs, and, as funding therefor, \$2,891.48 be transferred from Article 65 of the Annual Town Meeting of May, 2012 (Project 03568), \$37,113.27 be transferred from Article 28 of the Annual Town Meeting of May, 2011 (Project 01083), \$4,533.13 be transferred from Article 29 of the Annual Town Meeting of May, 2012 (Project 01901), \$1,446.00 be transferred from Article 34 of the Annual Town Meeting of May, 2012 (Project 02617), \$3,896.00 be transferred from Article 56 of the Annual Town Meeting of May, 2012 (Project 05694), \$208.00 be transferred from Article 41 of the Annual Town Meeting of May, 2012 and to authorize the Treasurer, with approval of the Board of Selectmen, to borrow the sum of \$37,412.12 pursuant to M.G.L. Ch.44 § 7 or 8 or any other enabling authority, and to issue bonds and notes therefor.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to approve this article and recommend the funding be transferred from available unexpended articles and/or General Borrowing.

MUNICIPAL OPERATIONS COMMITTEE: Voted unanimously to approve this article.

ARTICLE 32 Continued Vegetation Management for Ames Pond

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the implementation of a program for the mitigation and management of exotic and non-exotic invasive aquatic weeds and eutrophic conditions in Ames Pond located on West Street, Lake Drive and Highland Street in the south west portion of the Town in fiscal year 2017, including all incidental and related costs; or take any other action relative thereto.

Est Cost: \$20,000

Inserted by: Board of Selectmen
Req by: Conservation Commission
Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to refer this article to Town Meeting. The Conservation Commission has noted that the funding will no longer be needed.

MUNICIPAL OPERATIONS COMMITTEE: Recommend the motion to dismiss this article.

ARTICLE 33 Vegetation Management for Harris Pond

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the implementation of a program for the mitigation and management of exotic and non-exotic invasive aquatic weeds and eutrophic conditions in Harris Pond also known as Pinewood Lake, located on Lakewood Drive in the north westerly portion of the Town in Fiscal Year 2017, including all incidental and related costs; or take any other action relative thereto.

Est Cost: \$40,000

Inserted by: Board of Selectmen
Req by: Conservation Commission
Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate and/or transfer the sum of \$40,000 to fund mitigation and management of exotic and non-exotic invasive aquatic weeds and eutrophic conditions in Harris Pond also known as Pinewood Lake, located on Lakewood Drive in the north westerly portion of the Town in Fiscal Year 2017, including all incidental and related costs, and, as funding therefor, that \$40,000 be transferred from free cash.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to approve this article with the recommended the funding be Free Cash.

MUNICIPAL OPERATIONS COMMITTEE: Voted 5 in favor and 1 opposed to this article.

ARTICLE 34 Deer Run - Street Acceptance

To see if the Town will vote to accept the layout of Deer Run (approx. 470ft.), in its entirety, a copy of which is on file with the Town Clerk, as a public way off of Highland St, and authorize the Board of Selectmen to acquire by gift, purchase or eminent domain land or rights in land within said way as so laid out, for all purposes for which public ways are used in the Town of Stoughton, and raise and appropriate, transfer from available funds in the Treasury, in any, and borrow a sufficient sum of money to pay for recording the same; or take any other action relative thereto.

Est Costs: \$500

Inserted by: Board of Selectmen

Petitioned by: Scott Hersee

Date: February 2, 2016

RECOMMENDATION: That the Town vote to accept the layout of Deer Run (approx. 470ft.), in its entirety as described in the “Street acceptance plan of Deer Run” dated Dec. 8, 2015 with revisions thru Jan. 19, 2016, a copy of which is on file with the Town Clerk, as a public way, and authorize the Board of Selectmen to acquire by gift, purchase or eminent domain land or rights in land within said way as so laid out, for all purposes for which public ways are used in the Town of Stoughton.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to approve this article with the cost of the recording to be paid by the petitioned, Scott Hersee.

PLANNING BOARD: Voted unanimously to approve this article.

(See Article Reference section for more information)

ARTICLE 35 Completion of Woodpecker Road

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury, if any, a sum of money for the Town to complete the construction of ways and installation of municipal services on Woodpecker Road, as shown on the subdivision plan for Westbrook Estate, dated February 8, 1985 and modified through October 10, 1991, as on file with the Town Clerk, including all incidental and related costs, or take any other action relative thereto.

Est Cost: \$74,000 (remaining funds in bond)

Inserted by: Board of Selectmen

Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted to unanimously to refer this article to Town Meeting.

PLANNING BOARD: Voted unanimously to dismiss this article.

(See Article Reference section for more information)

ARTICLE 36 Renovations to the Armory

To see if the Town will vote to raise and appropriate, transfer from available funds, including the Town Building Stabilization Fund, if any, and/or borrow a sufficient sum of money for the purpose of preserving and rehabilitating the former Armory Building, to include the primary building together with appurtenant structures located at 951 Pleasant Street, Stoughton, including, but not limited to professional services, such as design, planning, architectural, engineering, environmental testing, mechanical and construction costs, as well as acquisition of materials, furnishings and all other incidental and related costs, or take any other action relative thereto.

Est Cost: \$3,900,000

Inserted by: Board of Selectmen

Date: February 2, 2016

RECOMMENDATION: Per the Vote of the Finance Committee with 2 in favor and 10 opposed to approving this article, it is recommended the article be disapproved and to take no action.

BOARD OF SELECTMEN: Voted unanimously to support this article.

MUNICIPAL OPERATIONS COMMITTEE: Voted unanimously to DISAPPROVE this article.

INTERGOVERNMENT RELATIONS COMMITTEE: Voted unanimously to APPROVE this article.

(See poster in hall outside of the High School Auditorium for more information)

ARTICLE 37 Public Safety Complex

To see if the Town will vote to transfer from the School Committee for school purposes to the Board of Selectmen for general municipal purposes including but not limited to public safety complex purposes, the following two properties: (1) the property commonly known as the "Line and Lumber", located off Park Street, Stoughton, MA, described as Assessors Map 76 Lot 6 and recorded in the Norfolk County Registry of Deeds as Book 4616 and Page 624; and (2) the property located off Haynes Road, Stoughton, MA, described as Assessors Map 65 Lot 133 with Book 4616 and Page 623, or take any other action related thereto.

Est Costs: \$500

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to refer this article to Town Meeting.

(See Article Reference section for more information)

ARTICLE 38 Replace the Heating Boilers at the Helen H. Hansen Elementary School

To see if the Town will vote to raise and appropriate, transfer from available funds in the treasury, if any, and/or borrow a sufficient sum of money to replace the heating boilers at the Helen H. Hansen Elementary School, including all incidental and related costs, or take any other action relative thereto.

Est Cost: \$150,000.00

Inserted by: Board of Selectmen
Req. by: School Committee
Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate the sum of \$150,000 to purchase and install new heating boilers at the Helen H. Hansen Elementary School, including all incidental and related costs; and, as funding therefor to authorize the Treasurer, with approval of the Board of Selectmen, to borrow said sum pursuant to M.G.L. Ch.44 § 7 or 8 or any other enabling authority, and to issue bonds and notes therefor.

BOARD OF SELECTMEN: Voted unanimously to insert this article.

FINANCE COMMITTEE: Voted unanimously to support this article and recommend that the funding source be General Borrowing.

MUNICIPAL OPERATIONS COMMITTEE: Voted unanimously to approve this article if contingency is reduced which lowers the cost of the article to \$110,000.

(See Article Reference section for more information)

ARTICLE 39 Update Town Wide Facilities Master Plan

To see if the Town will vote to raise and appropriate, transfer from available funds in the treasury, if any, and/or borrow a sufficient sum of money to update the Town Wide Facilities Master Plan including all incidental and related costs, or take any other action relative thereto.

Est Cost: \$200,000.00

Inserted by: Board of Selectmen
Req. by: School Committee
Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate the sum of \$200,000 to update the Town Wide Facilities Master Plan, including all incidental and related costs; and, as funding therefor to authorize the Treasurer, with approval of the Board of Selectmen, to borrow said sum pursuant to M.G.L. Ch.44 § 7 or 8 or any other enabling authority, and to issue bonds and notes therefor

BOARD OF SELECTMEN voted unanimously to insert this article.

FINANCE COMMITTEE: Voted 7 in favor and 4 opposed to approve this article and recommend that the funding source be General Borrowing.

ARTICLE 40 Pedestrian Upgrade at 8 School Buildings

To see if the Town will vote to raise and appropriate, transfer from available funds in the treasury, if any, and/or borrow a sufficient sum of money to provide pedestrian upgrades at eight school buildings, including all incidental and related costs, or take any other action relative thereto.

Est Cost: \$120,000.00

Inserted by: Board of Selectmen
Req. by: School Committee
Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate the sum of \$120,000 to provide pedestrian upgrades at eight schools buildings, including all incidental and related costs; and, as funding therefor to authorize the Treasurer, with approval of the Board of Selectmen, to borrow said sum pursuant to M.G.L. Ch.44 § 7 or 8 or any other enabling authority, and to issue bonds and notes therefor

BOARD OF SELECTMEN: Voted unanimously to insert this article.

FINANCE COMMITTEE: Voted unanimously to support this article and recommend the funding source be General Borrowing.

MUNICIPAL OPERATIONS COMMITTEE: Voted unanimously to approve this article.

ARTICLE 41 Municipal Aggregation

To see if the Town will vote to authorize the Town Manager, with the approval of the Board of Selectmen, to research, develop and participate in a contract, or contracts to aggregate the electricity load of the residents and businesses in the Town and for other related services, independently, or in

joint action with other municipalities, retaining the right of individual residents and businesses to opt-out of the aggregation, or take any other action relative thereto.

Inserted by: Board of Selectmen
Req by: Town Manager
Date: February 2, 2016

RECOMMENDATION: That the Town vote to authorize the Town Manager, with the approval of the Board of Selectmen, to research, develop and participate in a contract, or contracts to aggregate the electricity load of the residents and businesses in the Town and for other related services, independently, or in joint action with other municipalities, retaining the right of individual residents and businesses to opt-out of the aggregation.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted 8 in favor, 3 opposed and 1 abstaining to support this article.

INTERGOVERNMENTAL RELATIONS COMMITTEE: Voted 4-0 not to recommend this article due to the lack of information provided.

(See Article Reference section for more information)

ARTICLE 42 Disposing of Town Property

To see if the Town will vote to authorize the Board of Selectmen and/or its designee to dispose by auction town owned property; or take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to refer this article to Town Meeting.

ARTICLE 43 Deposit to Stabilization Fund

To see if the Town will vote to raise and appropriate and/or or transfer from available funds, if any, in the Treasury, to fund the Stabilization Fund established in accordance with Massachusetts General Laws, Chapter 40, Section 5B; or take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to refer this article to Town Meeting.

ARTICLE 44 Deposit to Building Stabilization Fund

To see if the Town will vote to raise and appropriate and/or or transfer from available funds, if any, in the Treasury, to fund the Building Stabilization Fund established in accordance with Massachusetts General Laws, Chapter 40, Section 5B; or take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: Refer to Town Meeting.

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to deposit \$15,512 into this article.

ARTICLE 45 Community Preservation Committee 2017 Budget/Report

To receive the Report of the Community Preservation Committee; to act on the recommendations for the distribution of Community Preservation Funds, and in connection therewith, to appropriate from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for the Fiscal Year 2017; to reserve for future appropriation a sum of money for open space, including land for recreational use, historic resources, and community housing; to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation Projects or purposes, all as recommended by the Community Preservation Committee and in accordance with the provisions of the Community Preservation Act; or take any other action relative thereto.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: That the Town vote to appropriate or reserve from Community Preservation Fund estimated annual revenues and from the Community Preservation Fund the amounts recommended by the Community Preservation Committee for Committee administrative expenses in Fiscal Year 2017 and for other CPA purposes, as specified below, with each item considered a separate appropriation:

From Community Preservation Fund FY 17 Estimated Annual Revenues:

Community Preservation Administrative Expenses	\$ 34,537
Community Housing Reserve	\$69,074

Historic “Resources” Reserve	\$69,074
Open Space Reserve	\$69,074
FY2017 Budgeted Reserve	\$448,980

And further, to transfer the sum of \$83,985 from the Open Space Reserve, \$23,250 from the Historic Research Reserve, and \$411,017 from the Undesignated Fund Balance as follows:

Long-term debt service	\$155,048
Unissued debt services	\$363,204

BOARD OF SELECTMEN: Voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to move that the Town vote to approve appropriate or reserve from Community Preservation Fund estimated annual revenue and from the Community Preservation Fund the amounts recommended by the Community Preservation Committee for Committee administrative expenses in Fiscal Year 2017 and for other CPA purposes, as specified below, with each item considered a separate appropriation.

(See Article Reference section for more information)

ARTICLE 46 Lucius Clapp Memorial Building -Window & Door Repair or Replacement

To see if the Town will vote to raise and appropriate and/or transfer from available funds, including the Community Preservation Fund, or borrow under the provisions of G.L. c.44B, §11 or any other enabling authority, as recommended by the Community Preservation Committee, a sum of money for the purpose of repairing and/or replacing the doors and windows, including but not limited to materials, installation, trim, painting or other repairs necessary for the preservation and rehabilitation of the architectural and historical integrity of the Lucius Clapp Memorial Building located at 6 Park Street, a Town-owned building listed on the National Register of Historic Places since August 18, 1992; or take any other action relative thereto.

Est Cost: \$250,000

Inserted by: Board of Selectmen
 Req by: Dwight MacKerron, Chairman of Historical Commission, Vice Chairman of
 Community Preservation Committee 524 Highland Street
 Date: February 2, 2016

RECOMMENDATION: That the Town transfer from the Community Preservation Fund Undesignated Fund Balance the sum of **\$480,000** for the purpose of repairing and replacing the doors and windows in the Lucius Clapp Memorial Building located at 6 Park Street Stoughton in a manner consistent with its historical uses, including but not limited to materials, installation, trim, painting or other repairs necessary and/or unforeseen for the preservation and rehabilitation of the architectural and historical integrity of the Town-owned building, payment of related bonding expenses and all other incidental and related costs.

BOARD OF SELECTMEN voted unanimously to support this article.

FINANCE COMMITTEE: Voted unanimously to approve the Town transfer from the Community Preservation Fund undesignated fund reserves the sum of \$480,000 for the purpose of repairing and replacing the doors and windows in the Lucius Clapp Memorial Building located at 6 Park Street, Stoughton in a manner consistent with its historical uses, including but not limited to materials, installation, trim, painting or other repairs necessary and/or unforeseen for the preservation and rehabilitation of the architectural and incidental and related costs or take any other actin relative thereto.

COMMUNITY PRESERVATION COMMITTEE: Voted unanimously to approve the request of the Historical Commission for \$480,000 in cash, subject to verification that Stretch Code requirements, if applicable, have been accounted for in the construction cost estimate, and subject to the signing of a Grant Agreement between the CPC and the appropriate party for the Town.

(See poster in hall outside of the High School Auditorium for more information)

Article 47 Membership on Community Preservation Committee

To see if the Town will vote to amend the Code of the Town of Stoughton Chapter 10, "Community Preservation Committee," Section 10-1, "Establishment; membership; terms of office," to authorize the Stoughton Redevelopment Authority to designate a member thereof to the Committee, by deleting the strikethrough text and inserting in place thereof the underlined text, as set forth below:

A. Establishment. There is hereby established a Community Preservation Committee, consisting of nine voting members pursuant to Massachusetts General Law, Chapter 44B. The composition of the Committee, the manner of appointment and the term of office for the Committee members shall be as follows:

(1) One member of the Conservation Commission as designated by the Commission for a term of three years.

(2) One member of the Historical Commission as designated by the Commission for a term of three years.

(3) One member of the Planning Board as designated by the Board for a term of three years.

(4) One member of the Stoughton Housing Authority as designated by the Authority for an initial term of two years and thereafter for a term of three years.

(5) One member representing the Recreation Department, recommended by the Recreation Director. The Recreation Director, subject to approval of the Board of Selectmen, may serve on the Community Preservation Committee. The initial term of the Recreation Department representative shall be one year and thereafter for a term of three years.

(6) One member of the Open Space Committee as designated by the Committee for an initial term of one year and thereafter for a term of three years.

(7) One member of the Stoughton Redevelopment Authority as designated by the Authority for a term of three years.

(8) ~~Three~~ Two members, who are residents of the Town, to be appointed by the Board of Selectmen **for alternating terms of three years.**

And further, that the term of any incumbent member of the Community Preservation Committee appointed by the Board of Selectmen shall not be prematurely terminated by the vote taken hereunder, but instead, the appointment authorized by the within amendment shall be made by the Stoughton Redevelopment Authority to take effect upon the expiration of term of one of the members appointed by said Board of Selectmen in June 2016, or any such member's sooner vacating of office.

Inserted by: Board of Selectmen
Date: February 2, 2016

RECOMMENDATION: : That the Town vote to amend the Code of the Town of Stoughton Chapter 10, "Community Preservation Committee," Section 10-1, "Establishment; membership; terms of office," to authorize the Stoughton Redevelopment Authority to designate a member thereof to the Committee as set forth in the warrant under Article 47.

BOARD OF SELECTMEN: Voted unanimously to insert this article.

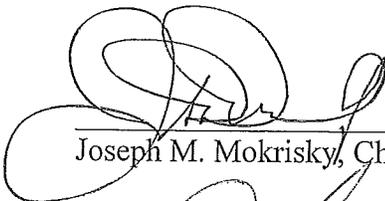
MUNICIPAL REGULATIONS COMMITTEE: Voted unanimously to recommend the adoption of this article.

You are hereby directed to serve this warrant by posting attested copies hereof at not less than nine public places in the Town, seven days, at least, before the time of holding said meeting and you are hereby directed to have three hundred copies brought to the meeting for distribution.

Hereof fail not and make due return of this Election and Annual Town Meeting Warrant with your doings thereon to the Town Clerk at the meeting aforesaid.

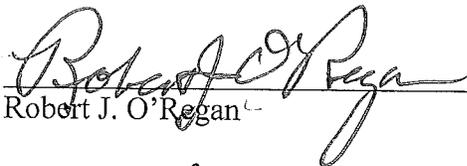
Given under our hands this 2nd day of February in the year of Our Lord Two Thousand and Sixteen at Stoughton, Massachusetts.

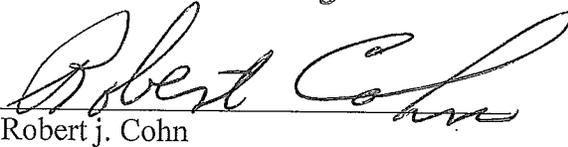
STOUGHTON BOARD OF SELECTMEN


Joseph M. Mokrisky, Chairman

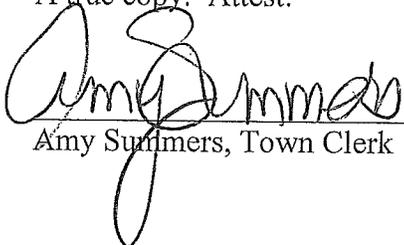

David J. Sousa, Vice-Chair

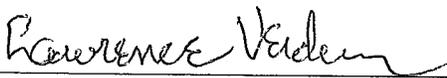
Thomas J. Recuperero


Robert J. O'Regan


Robert j. Cohn

A true copy. Attest:


Amy Summers, Town Clerk


Lawrence Verdun, Constable



EDUCATION

120	Stoughton Schools Operating Budget
137	School Legal Expenses
142	Southeastern Regional School
146	Norfolk County Regional School

**STOUGHTON PUBLIC SCHOOLS
STOUGHTON, MASSACHUSETTS
2017 BUDGET SUMMARY**

ACCOUNT NUMBER	CATEGORY	FY16 FINAL BUDGET	FY17 PROPOSED	FY17-16 DIFFERENCE	% CHANGE
1000	Administration	938,321	965,394	27,073	2.89%
2000	Instruction	31,934,815	32,794,178	859,363	2.69%
3000	Other School Services	3,340,150	3,673,819	333,669	9.99%
4000	Operations/Maintenance	3,622,392	3,726,670	104,278	2.88%
5000	Fixed Charges	127,585	131,274	3,689	2.89%
7000	Acquisition	-	-	-	
9000	Other Districts	3,077,473	2,853,558	(223,915)	-7.28%
GRAND TOTAL BUDGET		43,040,736	44,144,893	1,104,157	2.57%
Less:	Regular Transportation	475,340	562,160	86,820	18.26%
	Special Transportation	1,511,028	1,777,944	266,916	17.66%
	Acquisition	-	-	-	
NET SCHOOL SPENDING		41,054,368	41,804,789	750,421	1.83%

Positions included in this proposed FY17 budget are subject to change based on course selection and class size.

**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2017
BUDGET BY ACCOUNT**

DEPT	Account Number	DESCRIPTION	FY15 Expended	FY16 Budget	FY17 Proposed	FY16/17 Difference
		2000 INSTRUCTION				
000		SYSTEM WIDE				
	5111-01	Parent Liaison Coordinators (1.0)	52,334.14	53,844	55,191	1,347
	5123-03	Parent Liaisons (2.5)	38,393.06	44,857	46,000	1,143
	5303-04	Parent-Child Home Program (24 families)	3,384.00	20,000	20,000	0
	5511-05	Parent Liaison Supplies	22,244.46	5,000	5,000	0
		(previously recorded in department 095)				
	5118.01	Achievement Gap Remediation stipends (new in FY14)	0.00	0	0	0
	5303.04	Achievement Gap Remediation contracted services(new in FY14)	0.00	0	0	0
	5540-05	Achievement Gap Remediation supplies (new in FY14)	0.00	0	0	0
	5123-03	Printing	10,367.50	9,000	9,000	0
	5303-04	Homework Center Tutoring	7,025.00	7,500	7,500	0
		(previously recorded in department 095)				0
	5130-02	Overtime Clerical - All Schools	0.00	500	500	0
	5190-01	Early Retirement Incentive / Sick Leave Buy Back	196,630.00	150,000	156,500	6,500
		Total	330,378.16	290,701	299,691	8,990
091		HOME INSTRUCTION				
	5120-03	Home/Hospital Tutoring (600 Hours)	10,052.50	15,000	15,000	0
	5303-04	Distance Learning	0.00	0	0	0
		Total	10,052.50	15,000	15,000	0
094		ELEMENTARY - System Wide				
	5513-05	All Elementary Textbooks	0.00	0	0	0
		Total	0.00	0	0	0
095		PROFESSIONAL DEVELOPMENT				
	5117-01	Salaries/Substitutes	12,340.00	20,250	16,350	(3,900)
	5118-01	Contracted Services/Curriculum/Teacher Training	31,101.75	27,740	32,264	4,524
	5302-04	Conferences	19,540.63	24,000	25,510	1,510
		(previously recorded in administrative budgets)				
	5303-04	Contracted Services/Professional Development	77,683.57	87,800	77,370	(10,430)
	5365-04	Course Reimbursement (Contractual-Article XVII)	64,174.76	75,000	75,000	0
	5540-05	Instructional Supplies/Equipment	63,355.68	0	6,210	6,210
	5730-06	Dues & Subscriptions	15,304.00	16,704	18,817	2,113
		(previously recorded in administrative budgets)				
		Total	283,500.39	251,494	251,521	27
096		CURRICULUM Humanities				
		(English, World Language & Social Studies)				
	5111-01	Curriculum Coordinator Secondary	93,197.89	99,604	92,044	(7,560)
	5111.01	Curriculum Coordinator Elementary	0.00	88,000	94,826	6,826
	5117-01	Salaries/Substitutes	15,225.00	14,025	9,000	(5,025)
	5118-01	Professional Development Stipends	44,758.00	28,634	33,180	4,546
	5122-01	Summer Work	0.00	16,402	20,440	4,038
	5302-04	Conferences	7,612.60	6,230	5,300	(930)
	5303-04	Contracted Services	1,035.00	6,400	7,800	1,400
	5511-05	General Supplies	9,382.14	5,000	3,000	(2,000)
	5540-05	Instructional Supplies/Equipment	5,021.20	2,000	3,100	1,100
	5730-06	Dues & Subscriptions	408.00	600	321	(279)
		Total	176,639.83	266,895	269,011	2,116

**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2017
BUDGET BY ACCOUNT**

DEPT	Account Number	DESCRIPTION	FY15 Expended	FY16 Budget	FY17 Proposed	FY16/17 Difference
		3000 OTHER SCHOOL SERVICES				
150		TRANSPORTATION/REGULAR DAY (Not included in Net School Spending)				
	5252-04	Maintenance - School-Owned Full Size Bus	0.00	0	0	0
	5330-04	Contracted Pupil Transportation (7 regular buses)	378,023.00	389,340	398,160	8,820
	5332-04	Late Bus Run (5 elem, 2 secondary) \$200 day x 3 days x 22 weeks	34,200.00	66,000	154,000	88,000
	5480-05	Gas/Oil for School-Owned Bus	13,240.40	20,000	10,000	(10,000)
		Total	425,463.40	475,340	562,160	86,820
766		TRANSPORTATION/SPECIAL EDUCATION (Not included in Net School Spending)				
	5119-03	Salaries	23,195.50	21,000	10,000	(11,000)
-1		2 Monitors				0
	5307-04	Reimbursement/Parent Travel	3,791.92	15,000	5,000	(10,000)
	5330-04	Special Edu. Transportation	1,437,982.00	1,475,028	1,762,944	287,916
		4 buses 180 days (First Student)				0
		Out of District vehicles (26 regular routes, plus add'l routes added as needed)				0
		Summer Transportation (12 mo. placements)				0
		0%Contingency for additional routes				0
		Transportation of homeless				
		Total	1,464,969.42	1,511,028	1,777,944	266,916
		3000 OTHER SCHOOL SERVICES GRAND TOTAL	3,126,157.39	3,340,150	3,673,819	333,669

**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2017
BUDGET BY ACCOUNT**

DEPT	Account Number	DESCRIPTION				FY15 Expended	FY16 Budget	FY17 Proposed	FY16/17 Difference
4000 OPERATIONS AND MAINTENANCE									
	5240-04	<u>MAINTENANCE OF EQUIPMENT IN DEPTS.</u>							
		100-Elementary Schools				405.00	400	1,671	1,271
		101-Art				845.70	1,000	1,200	200
		108-Music				9,336.67	11,345	11,720	375
		109-Phys. Ed				0.00	0	1,000	1,000
		112-Science				1,985.50	0	2,100	2,100
		124-Computer Technology				153,968.98	133,632	138,632	5,000
		200-Middle School				0.00	0	0	0
		300-High School				0.00	0	500	500
		350-TV Studio				1,491.74	0	0	0
		766-Special Education				2,856.20	0	3,000	3,000
		These represent department requests				Total	170,889.79	146,377	159,823
									13,446
162		<u>CUSTODIAL</u>							
	5113-03	Salaries				923,739.03	1,042,487	1,053,494	11,007
		Elementary (5.0)				236,351			
		Middle School (5.0)				217,651			
		High School (6.0)				263,431			
		Team Cleaning (6.0)				242,695			
		Longevity				7,625			
		Foreman of Support Services				62,821			
		Part-time Security Person				10,440			
		Mail delivery				12,480			
	5131-03	Overtime/Custodial Services Request				27,203.90	47,171	47,007	(164)
	5179-03	Workmen's Compensation				0.00	17,328	17,317	(11)
	5273-04	Uniform Rental/Repair				5,000.00	5,000	5,000	0
	5450-05	Material and Supplies				106,685.76	80,735	80,735	0
		6 Elementary Schools / 1 Middle School / 1 High School							
						Total	1,062,628.69	1,192,721	1,203,553
									10,832
164		<u>UTILITIES</u>							
	5210-04	Electricity				546,840.00	446,477	446,477	0
	5211-04	Gas				663,536.72	465,463	465,463	0
	5230-04	Water				80,633.16	90,000	90,000	0
	5231-04	Waste Disposal				41,987.38	50,000	50,000	0
		(previously reported in department 166)							
	5341-04	Telephone				40,138.74	30,000	30,000	0
	5342-04	Communication System				0.00	20,000	20,000	0
						Total	1,373,136.00	1,101,940	1,101,940
									0
165		<u>MAINTENANCE OF GROUNDS</u>							
	5114-03	Part time seasonal (1)				10,740.23	16,000	16,000	0
	5303-04	Contracted Services (repairs, lawn mowing, etc.)				94,109.72	45,000	50,000	5,000
		(previously reported in department 166)							
	5430-05	Grounds Supplies (fertilizer, marking paint, gas)				13,002.76	20,000	25,000	5,000
						Total	117,852.71	81,000	91,000
									10,000
166		<u>MAINTENANCE OF BUILDINGS</u>							
	5114-03	Salaries				272,949.84	307,567	317,325	9,758
		Maintenance (4.0)				\$214,365			
		Supervisor (1.0)				\$101,635			
		Longevity				\$1,325			
	5132-03	Overtime Maintenance				13,379.54	10,587	10,718	131
	5240-04	Maintenance/Equipment				1,445.50	20,000	30,000	10,000
	5242-5440	Materials and Supplies/Services (8 school buildings)				730,202.23	480,000	530,111	50,111
	5350-04	Extraordinary Maintenance				145,997.91	275,000	275,000	0
	5307-04	Mileage				6,873.62	7,200	7,200	0
						Total	1,170,848.64	1,100,354	1,170,354
									70,000
4000 OPERATIONS AND MAINTENANCE GRAND TOTAL						3,895,355.83	3,622,392	3,726,670	104,278

EMERSON & EMERSON
ATTORNEYS AT LAW

JOSEPH A. EMERSON (1957-1994)
JOSEPH A. EMERSON, JR.

33 WHITNEY AVENUE
WESTWOOD, MASSACHUSETTS 02090

TELEPHONE (781) 769-6025
FAX NO. (781) 769-6026

jocemerson@earthlink.net

April 1, 2016

Dr. Marguerite C. Rizzi
Superintendent of Schools
Stoughton Public Schools
232 Pearl Street
Stoughton, MA 02072-2397

Re: Request for Detailed Report of Legal Expenses in FY 2015

Dear Dr. Rizzi:

Attached is the summary of the legal expenses for the legal services I have provided to the Stoughton School Department during Fiscal Year 2015.

Please let me know if you require any other information.

Thank you.

Very truly yours,



Joseph A. Emerson, Jr.

enc:

Bill Summary

Emerson & Emerson

Client = Stoughton Public Schools
From 07-01-2014 To 06-30-2015

Bill	Matter	Date	Date of Service	Fees	Expenses	Adj	Disc	Tax	Int	Total
Stoughton Public Schools										
967	General counseling	08-01-2014	07-01-2014 - 07-31-2014	2,160.00	0.00	0.00	0.00	0.00	0.00	2,160.00
982	General counseling	09-01-2014	08-01-2014 - 08-31-2014	2,805.00	0.00	0.00	0.00	0.00	0.00	2,805.00
995	General counseling	10-01-2014	09-01-2014 - 09-30-2014	1,830.00	0.00	0.00	0.00	0.00	0.00	1,830.00
1009	General counseling	11-01-2014	10-01-2014 - 10-31-2014	2,460.00	0.00	0.00	0.00	0.00	0.00	2,460.00
1022	General counseling	12-02-2014	11-01-2014 - 11-30-2014	3,240.00	0.00	0.00	0.00	0.00	0.00	3,240.00
1035	General counseling	01-04-2015	12-01-2014 - 12-31-2014	5,700.00	0.00	0.00	0.00	0.00	0.00	5,700.00
1048	General counseling	02-01-2015	01-01-2015 - 01-31-2015	4,140.00	0.00	0.00	0.00	0.00	0.00	4,140.00
1061	General counseling	03-02-2015	02-01-2015 - 02-28-2015	4,455.00	0.00	0.00	0.00	0.00	0.00	4,455.00
1074	General counseling	04-01-2015	03-01-2015 - 03-31-2015	2,400.00	0.00	0.00	0.00	0.00	0.00	2,400.00
1087	General counseling	05-04-2015	04-01-2015 - 04-30-2015	1,860.00	0.00	0.00	0.00	0.00	0.00	1,860.00
1103	General counseling	06-01-2015	05-01-2015 - 05-31-2015	2,370.00	0.00	0.00	0.00	0.00	0.00	2,370.00
1120	General counseling	06-30-2015	06-02-2015 - 06-30-2015	1,170.00	0.00	0.00	0.00	0.00	0.00	1,170.00
			Client Total	34,590.00	0.00	0.00	0.00	0.00	0.00	34,590.00
			Grand Total	34,590.00	0.00	0.00	0.00	0.00	0.00	34,590.00

MURPHY, HESSE, TOOMEY & LEHANE, LLP
Attorneys At Law

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300 CROWN COLONY DRIVE
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TOLL FREE: 888-841-4850

www.mhtl.com

SUPERINTENDENT'S
OFFICE

2016 MAR 17 10:20

Arthur P. Murphy
James A. Toomey
Katherine A. Hesse
Michael C. Lehane
John P. Flynn
Regina Williams Tate
Edward F. Lenox, Jr.
Mary Ellen Sowyrda
David A. DeLuca
Donald L. Graham
Andrew J. Waugh
Geoffrey P. Wermuth
Kathryn M. Murphy
Alisia St. Florian
Thomas W. Colomb
Brandon H. Moss
Kevin F. Bresnahan
Doris R. MacKenzie Ehrens
Jean E. Zeiler
Clifford R. Rhodes, Jr
Karis L. North
Bryan R. Le Blanc
Michael J. Maccaro
Brian P. Fox
Lauren C. Galvin
Tami L. Fay
Kier B. Wachterhauser
Sarah A. Catignani
Lena-Kate Ahern
Felicia S. Vasudevan
Ann M. O'Neill, Senior Counsel

Please respond to Quincy

March 15, 2016

Dr. Marguerite Rizzi
Superintendent
Stoughton Public Schools
232 Pearl Street
Stoughton, MA 02072

Re: Town By-Law Section 155-5

Dear Dr. Rizzi:

Please be advised that the legal expenses incurred and paid by the School Department relative to regular education and special education during the fiscal year 2015 totaled \$30,586.62.

Should you have any further questions, please feel free to contact me.

Very truly yours,


Regina Williams Tate

RWT/dlp
912583v1

MURPHY, HESSE, TOOMEY & LEHANE, LLP

BILLS ISSUED TO CLIENT FOR PERIOD

STOUGHTON - SPECIAL EDUCATION

Client: STOU02

7/1/2014 TO 6/30/2015

Date: 03/15/16

<u>BILL #</u>	<u>BILL DATE</u>	<u>BILL THRU</u>	<u>FEES BILLED</u>	<u>EXP. BILLED</u>	<u>BILL TOTAL</u>
58246	08/19/14	07/31/14	\$4,092.50	\$0.00	\$4,092.50
58511	09/18/14	08/31/14	\$2,538.00	\$0.00	\$2,538.00
58724	10/17/14	09/30/14	\$1,457.00	\$53.17	\$1,510.17
59128	11/26/14	10/31/14	\$2,796.50	\$9.29	\$2,805.79
59290	12/17/14	11/30/14	\$2,679.00	\$34.88	\$2,713.88
59471	01/23/15	12/31/14	\$2,359.50	\$25.84	\$2,385.34
59685	02/13/15	01/31/15	\$2,655.50	\$0.00	\$2,655.50
60002	03/12/15	02/28/15	\$1,386.50	\$0.00	\$1,386.50
60263	04/14/15	03/31/15	\$587.50	\$0.00	\$587.50
60602	05/20/15	04/30/15	\$963.50	\$0.00	\$963.50
60756	06/08/15	05/31/15	\$470.00	\$0.00	\$470.00
61154	06/29/15	06/30/15	\$3,125.50	\$0.00	\$3,125.50
TOTAL BILLS ISSUED			\$25,111.00	\$123.18	\$25,234.18

MURPHY, HESSE, TOOMEY & LEHANE, LLP

BILLS ISSUED TO CLIENT FOR PERIOD

STOUGHTON - PUBLIC SCHOOLS

Client: STOU01

7/1/2014 TO 6/30/2015

Date: 03/15/16

<u>BILL #</u>	<u>BILL DATE</u>	<u>BILL THRU</u>	<u>FEES BILLED</u>	<u>EXP. BILLED</u>	<u>BILL TOTAL</u>
58554	09/25/14	08/31/14	\$1,748.00	\$17.44	\$1,765.44
59962	03/11/15	02/28/15	\$1,587.00	\$0.00	\$1,587.00
60188	04/10/15	04/10/15	\$2,000.00	\$0.00	\$2,000.00
TOTAL BILLS ISSUED			\$5,335.00	\$17.44	\$5,352.44

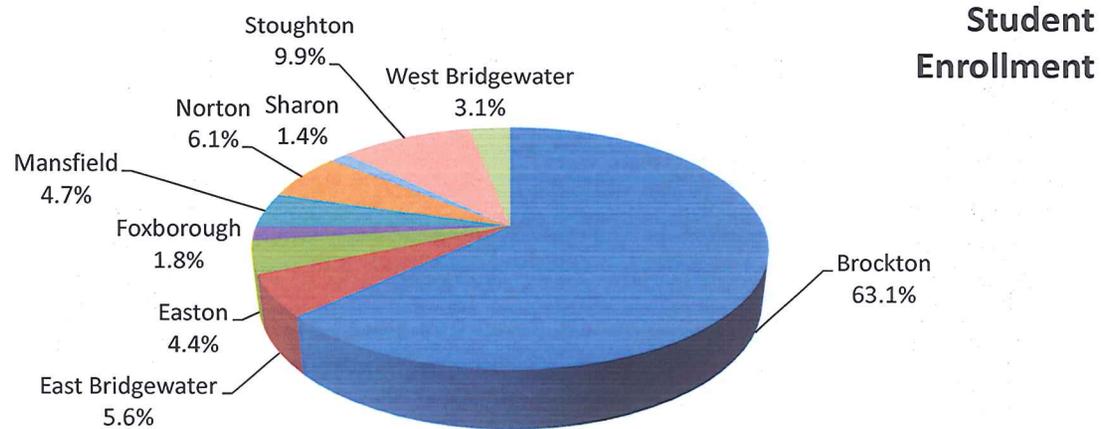
SOUTHEASTERN REGIONAL SCHOOL DISTRICT				
FY17 Budget Summary				
	Budget	State Aid	E&D Aid	Local Assessment
Foundation Budget	\$ 23,532,615			
<i>Additional Requested to Balance Budget</i>	\$ 192,433		\$ 192,433	
<i>(-) Less Chapter 70 Aid(per DOE):</i>		\$ 14,894,785		
<i>Total Required Minimum Local Contribution:</i>				\$ 8,637,830
Other Required Spending/Revenue (Non Chapter 70)				
Transportation of Students				
<i>Cost of Transportation</i>	\$ 1,371,967			
<i>(-) Less Transportation Aid(FY16):</i>		\$ 957,108		
<i>Balance of Transportation:</i>				\$ 414,859
Other Expenditures				
<i>Cost of Capital Acquisitions/Improvements/MSBA:</i>	\$ 434,200		\$ 242,200	\$ 192,000
FY2017 Budget Total	\$ 25,531,215			
<i>Additional assessments requiring disclosure pursuant to applicable laws</i>				
<i>ESCO Payments (outside operating after 3 years)</i>	\$ 277,586			\$ 277,586
<i>Payments under Chapter 40 S13(d)</i>				\$ 25,000

\$ 434,633	\$ 9,547,275
-------------------	---------------------

SOUTHEASTERN REGIONAL SCHOOL DISTRICT

Regional District Enrollment by Member City or Town

Member	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	Change	Enr. %	% Change
District Total	1307	1333	1340	1337	1343	1319	1342	1356	1416	1468	52		3.7%
Brockton	814	822	827	813	811	793	810	821	866	926	60	63.1%	6.9%
East Bridgewater	77	76	96	107	122	138	136	103	94	82	-12	5.6%	-12.8%
Easton	65	73	77	73	66	60	52	48	55	64	9	4.4%	16.4%
Foxborough	27	33	34	29	29	24	17	19	23	27	4	1.8%	17.4%
Mansfield	51	42	38	45	43	46	54	63	77	69	-8	4.7%	-10.4%
Norton	127	128	137	134	122	113	113	117	105	89	-16	6.1%	-15.2%
Sharon	10	11	13	16	17	20	18	17	21	20	-1	1.4%	-4.8%
Stoughton	98	120	100	102	108	100	108	136	137	146	9	9.9%	6.6%
West Bridgewater	38	28	18	18	25	25	34	32	38	45	7	3.1%	18.4%



SOUTHEASTERN REGIONAL SCHOOL DISTRICT

Budget Comparison

	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017
Operating Budget	18,693,531	19,218,396	20,016,640	20,439,028	20,996,890	21,342,617	22,831,215	23,725,048
NSS Requirements	18,598,984	19,093,396	19,791,640	20,139,028	20,816,397	21,227,292	22,565,360	23,532,615
Amount Above(Below)NSS	94,547	125,000	225,000	300,000	180,493	115,325	265,855	192,433
% Increase(Decrease)		2.8%	4.2%	2.1%	2.7%	1.6%	7.0%	3.9%
Operating Budget Local Assessment								
Required Min. Contr.	6,794,855	6,830,054	7,163,181	7,256,194	7,493,594	7,726,584	8,299,408	8,637,830
Local Assessment	6,794,855	6,830,054	7,163,181	7,256,194	7,465,494	7,726,584	8,299,408	8,637,830
Amount Above Min.	-	-	-	-	(28,100)	-	-	-
% Increase(Decrease)		0.5%	4.9%	1.3%	2.9%	3.5%	7.4%	4.1%
Transportation Budget								
Transportation	1,102,991	927,243	1,085,505	1,180,460	1,266,255	1,313,379	1,305,867	1,371,967
State Reimbursement Aid	775,491	239,900	595,376	659,434	676,000	757,299	849,428	957,108
E&D Aid	99,722	100,000	-	-	-	-	-	-
Net Cost(Added to Assessment)	227,778	587,343	490,129	521,026	590,255	556,080	456,439	414,859
% Increase(Decrease)		157.9%	-16.6%	6.3%	13.3%	-5.8%	-17.9%	-9.1%
Capital Improvements, Debt Service, other Non-Operating Expenses Budget								
Capital Improvements	192,000	292,000	292,000	432,645	436,325	436,875	436,175	434,200
E&D Aid	-	100,000	100,000	240,645	244,325	244,875	244,175	242,200
Net Cost	192,000	192,000	192,000	192,000	192,000	192,000	192,000	192,000
% Increase(Decrease)		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total Budget with Federal Grants	20,948,004	20,866,293	21,742,517	22,113,009	22,699,473	23,092,871	24,573,257	25,531,215
% Increase(Decrease)		-0.4%	4.2%	1.7%	2.7%	1.7%	6.4%	3.9%
Enrollment								
Total Enrollment	1,340	1,337	1,343	1,319	1,342	1,356	1,416	1,468
% Increase(Decrease)		-0.2%	0.4%	-1.8%	1.7%	1.0%	4.4%	3.7%

SOUTHEASTERN REGIONAL SCHOOL DISTRICT

FY17 District Aid Worksheet By Member City/Town

Member	Enroll Ratio	Minimum Contribution	Additional Operating Net Costs	Net Esco Pmt	Payments under Ch. 40 S13d	Net Transport. Costs	Net Capital Costs	FY17 Assessment
District Total		\$ 8,637,830	0	\$ 277,586	\$ 25,000	\$ 414,859	\$ 192,000	\$ 9,547,275
BROCKTON	63.1%	2,957,848	-	175,099	15,770	261,689	121,112	\$ 3,531,517
EAST BRIDGEWATER	5.6%	726,645	-	15,505	1,396	23,173	10,725	\$ 777,445
EASTON	4.4%	783,125	-	12,102	1,090	18,086	8,371	\$ 822,774
FOXBOROUGH	1.8%	353,528	-	5,105	460	7,630	3,531	\$ 370,255
MANSFIELD	4.7%	739,713	-	13,047	1,175	19,500	9,025	\$ 782,459
NORTON	6.1%	925,076	-	16,829	1,516	25,152	11,640	\$ 980,213
SHARON	1.4%	261,998	-	3,782	341	5,652	2,616	\$ 274,388
STOUGHTON	9.9%	1,417,493	-	27,607	2,486	41,260	19,095	\$ 1,507,942
WEST BRIDGEWATER	3.1%	472,404	-	8,509	766	12,717	5,886	\$ 500,282
		BY DESE		By Enroll. Ratio	By Enroll. Ratio	By Enroll. Ratio	By Enroll. Ratio	

Member	2011 Assessment	FY2012 Assessment	FY2013 Assessment	FY2014 Assessment	FY2015 Assessment	FY16 Assessment	FY17 Assessment	Inc/Dec
District Total	\$ 7,505,231	7,720,310	7,966,964	8,292,317	8,644,729	\$ 9,173,997	9,547,275	373,278
BROCKTON	\$ 2,715,744	2,702,679	2,741,713	\$ 2,891,255	\$ 2,952,574	\$ 3,133,097	3,531,517	398,420
EAST BRIDGEWATER	\$ 781,361	941,859	1,116,463	\$ 1,143,046	\$ 913,879	\$ 860,310	777,445	(82,865)
EASTON	\$ 779,978	731,211	698,795	\$ 626,802	\$ 592,576	\$ 706,492	822,774	116,282
FOXBOROUGH	\$ 300,556	319,930	288,566	\$ 214,375	\$ 246,996	\$ 309,094	370,255	61,161
MANSFIELD	\$ 380,672	391,216	445,303	\$ 518,845	\$ 666,699	\$ 853,744	782,459	(71,284)
NORTON	\$ 1,155,005	1,098,468	1,102,073	\$ 1,158,580	\$ 1,240,944	\$ 1,143,974	980,213	(163,761)
SHARON	\$ 188,391	200,091	254,232	\$ 233,546	\$ 228,594	\$ 288,502	274,388	(14,113)
STOUGHTON	\$ 1,002,000	1,061,081	1,017,470	\$ 1,140,530	\$ 1,426,765	\$ 1,433,105	1,507,942	74,837
WEST BRIDGEWATER	\$ 201,522	273,775	302,349	\$ 365,338	\$ 375,701	\$ 445,681	500,282	54,601



NORFOLK COUNTY AGRICULTURAL HIGH SCHOOL

The County of Presidents

400 MAIN STREET, WALPOLE, MA 02081
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Fax: (508) 668-0612
Email: ncahs@norfolkaggie.org
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MICHAEL McFARLAND, Quincy, Vice Chairman
SUSAN E. COGLIANO, Canton
PETER H. COLLINS, Milton
FRANCIS W. O'BRIEN, Dedham
JOSEPH P. SHEA, Quincy
MATTHEW J. SHEEHAN, Dedham

SUZANNE M. GREEN, Superintendent-Director, Ext. 11207
RICHARD D. FITZPATRICK, Business Manager, Ext. 11211
TAMMY T. QUINN, Ed. D. Principal, Ext. 12102
JANE M. WIGGIN, Director of Student Services, Ext. 12207
LINDA M. RADZVILLA, Vocational Assistant Principal, Ext. 19128
SEAN G. CROWLEY, Interim Academic Assistant Principal, Ext. 15119
DAWN K. CARON, Dean Of Students/Athletic Director, Ext. 13124

March 23, 2016

Mr. Richard Hill
Finance Committee, Chair
10 Pearl Street
Stoughton, MA 02072

Dear Mr. Hill:

This letter reflects an **updated** report of students currently attending the Norfolk County Agricultural High School

Currently, the town/city of Stoughton has the following number of students enrolled at the Norfolk County Agricultural High School:

Grade 9: 5
Grade 10: 6
Grade 11: 6
Grade 12: 1

As of March 10, 2016 there are 9 students who have applied for admission for the 2016 -2017 school year. When applicants are offered and accept a place in the freshmen class for the fall of 2016, another letter will be sent to you clarifying the number of applicants who are finally enrolled.

If you require additional details, please don't hesitate to contact my office directly.

Sincerely,

Suzanne M. Green
Superintendent-Director

The Norfolk County Agricultural High School is an equal opportunity employer who does not discriminate on the basis of race, color, sex, gender identity, sexual orientation, religion, national origin, disability status, genetic information and testing or the Family and Medical Leave Act in its education activities or employment practices as required by Title IX of the 1972 Federal Education Amendments, by Section 504 of the 1973 Rehabilitation Act and by Chapter 622 of the General Laws of the Commonwealth of Massachusetts.

A service to Norfolk County-Regional Government representing twenty-eight communities of: Avon, Bellingham, Braintree, Brookline, Canton, Cohasset, Dedham, Dover, Foxborough, Franklin, Holbrook, Medfield, Medway, Millis, Milton, Needham, Norfolk, Norwood, Plainville, Quincy, Randolph, Sharon, Stoughton, Walpole, Wellesley, Westwood, Weymouth, Wrentham

ARTICLE REFERENCE

147	Article S3-S4	Cable Public Access Enterprise Fund
159	Article S5	Cedar Hill Kitchen Equipment Upgrades
160	Article S6	Assessment Study for the South School Property
161	Article 11	Unpaid Bills
	Article 12	Budget for the Fiscal Year 2017
162		Staffing Breakdown Request
164		Police Department Cost of New Hires
165		DPW Breakdown
	Article 22	General Fund Capital Items
166	22c.5	Town Hall Basement Cameras Estimate
167	22d.3	Engine 1 - Equipment List
172	22d.4	Fire Hose Replacement
174	22d.5	EMS Upgrades
176	22d.6	IT - Ambulance Tough Books Quote
177	22e.1	Replace 1978 Cat w/ 4CY Loader - estimate
178	22f.3	Police Cruiser Estimate
	Article 24	Water Department Capital
180	24a	Water - Chemical Conversion for STA 2,3,5 and 7
181	24b	Water - Radio/Antennas for SCADA
183	24c	Water - Backup Generators for STA 1,3,5 and 7
189	24d	Water - Muddy Pond By-Pass Pump
190	Article 26	Water Treatment Facility
194	Article 27	Municipal Pump Station
		Survey & Design of Sewer Expansion Plans for the Southern
195	Article 28	Area of Park St & Campanelli Industrial Park
198	Article 29	GIS application Development
199	Article 30	Stormwater Improvements
200	Article 34	Deer Run - Street Acceptance
202	Article 35	Completion of Woodpecker Rd
204	Article 36	Renovations to the Armory (please see hallway for drawings)
207	Article 37	Public Safety Complex
		Replace the Heating Boilers at the Helen H. Hansen Elementary
208	Article 38	School
209	Article 40	Pedestrian Upgrades at 8 School Buildings
212	Article 41	Municipal Aggregation
213	Article 45	Community Preservation Committee 2017 Budget/Reports

STOUGHTON MEDIA ACCESS CORPORATION

STATEMENTS OF FINANCIAL POSITION

June 30, 2015 and 2014

	<u>2015</u>	<u>2014</u>
<u>Assets:</u>		
<u>Current Assets:</u>		
Cash and Equivalents	\$ 407,565	\$ 367,409
Accounts Receivable - Access Fees	69,055	15,000
Marketable Securities - at Market Value	9,944	0
Prepaid Expenses	957	1,016
	<u>487,521</u>	<u>383,425</u>
Property and Equipment, net	441,112	461,105
Security Deposit	2,200	2,200
	<u>443,312</u>	<u>463,305</u>
<u>Total Assets</u>	<u>\$ 930,833</u>	<u>\$ 846,730</u>

Liabilities and Net Assets:

<u>Current Liabilities:</u>		
Accounts Payable and Accrued Expenses	\$ 6,857	\$ 2,442
<u>Net Assets:</u>		
Unrestricted	923,976	844,288
Temporarily Restricted	0	0
	<u>923,976</u>	<u>844,288</u>
<u>Total Liabilities and Net Assets</u>	<u>\$ 930,833</u>	<u>\$ 846,730</u>

STOUGHTON MEDIA ACCESS CORPORATION
STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

Year Ended June 30, 2015

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<u>Support and Revenue:</u>			
Access Fees	\$ 389,844	\$ 0	\$ 389,844
Equipment Replacement Grant	0	15,000	15,000
Donation	100	0	100
Net Investment Return	(109)	0	(109)
Member Income	538	0	538
Net assets released from restrictions:			
Restrictions satisfied by equipment purchases	15,000	(15,000)	0
	405,373	0	405,373
 <u>Expenses:</u>			
Payroll	113,601	0	113,601
Depreciation	104,659	0	104,659
Rent	38,995	0	38,995
Insurance	10,252	0	10,252
Payroll Taxes	9,415	0	9,415
Utilities	8,789	0	8,789
Office Supplies and Expenses	6,126	0	6,126
Employee Benefits	5,859	0	5,859
Professional Services	4,400	0	4,400
Public Relations	4,376	0	4,376
Maintenance and Repairs	3,942	0	3,942
Telephone	3,864	0	3,864
Contract Labor	3,407	0	3,407
Studio Expense	3,313	0	3,313
Miscellaneous	1,888	0	1,888
Auto Expense	1,115	0	1,115
Professional Development	706	0	706
Travel Expense	596	0	596
Dues and Subscriptions	234	0	234
Printing and Postage	148	0	148
	325,685	0	325,685
 <u>Change in Net Assets</u>	 79,688	 0	 79,688
 <u>Net Assets - Beginning</u>	 844,288	 0	 844,288
 <u>Net Assets - Ending</u>	 \$ 923,976	 \$ 0	 \$ 923,976

**Paolilli, Jarek &
Der Ananian, LLC**

CERTIFIED PUBLIC
ACCOUNTANTS

See accompanying notes and independent accountants' review report.

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STOUGHTON MEDIA ACCESS CORPORATION
STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

Year Ended June 30, 2014

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<u>Support and Revenue:</u>			
Access Fees	\$ 374,951	\$ 0	\$ 374,951
Equipment Replacement Grant	0	15,000	15,000
Donated Equipment, Materials, and Services	2,273	0	2,273
Net Investment Return	49	0	49
Sponsorship	8,500	0	8,500
Member Income	777	0	777
Net assets released from restrictions:			
Restrictions satisfied by equipment purchases	15,000	(15,000)	0
	401,550	0	401,550
 <u>Expenses:</u>			
Payroll	111,109	0	111,109
Depreciation	90,367	0	90,367
Rent	39,888	0	39,888
Payroll Taxes	12,936	0	12,936
Insurance	10,480	0	10,480
Public Relations	8,721	0	8,721
Utilities	7,728	0	7,728
Office Supplies and Expenses	5,041	0	5,041
Employee Benefits	4,764	0	4,764
Maintenance and Repairs	4,068	0	4,068
Professional Services	3,500	0	3,500
Telephone	3,331	0	3,331
Contract Labor	3,325	0	3,325
Studio Expense	2,946	0	2,946
Miscellaneous	2,149	0	2,149
Auto Expense	1,851	0	1,851
Travel Expense	471	0	471
Professional Development	308	0	308
Dues and Subscriptions	150	0	150
	313,133	0	313,133
 <u>Change in Net Assets</u>	 88,417	 0	 88,417
 <u>Net Assets - Beginning</u>	 755,871	 0	 755,871
 <u>Net Assets - Ending</u>	 \$ 844,288	 \$ 0	 \$ 844,288

**Paolilli, Jarek &
Der Ananian, LLC**

CERTIFIED PUBLIC
ACCOUNTANTS

See accompanying notes and independent accountants' review report.

5

STOUGHTON MEDIA ACCESS CORPORATION

STATEMENTS OF CASH FLOWS

Years Ended June 30, 2015 and 2014

	<u>2015</u>	<u>2014</u>
<u>Cash Flows From Operations:</u>		
Cash received from access fees and other services	\$ 336,327	\$ 375,728
Equipment grant funds received	15,000	15,000
Net investment return	162	49
Sponsorship income received	0	8,500
Donation	100	0
Cash payments to suppliers and employees	<u>(216,552)</u>	<u>(222,590)</u>
<u>Net Cash Provided by Operations</u>	<u>135,037</u>	<u>176,687</u>
<u>Cash Flows From Investing Activities:</u>		
Purchase of marketable securities	(10,215)	0
Acquisitions of property and equipment	<u>(84,666)</u>	<u>(61,817)</u>
<u>Net Cash (Used) by Investing Activities</u>	<u>(94,881)</u>	<u>(61,817)</u>
<u>Net Increase in Cash and Equivalents</u>	40,156	114,870
<u>Cash and Equivalents, Beginning</u>	<u>367,409</u>	<u>252,539</u>
<u>Cash and Equivalents, Ending</u>	<u>\$ 407,565</u>	<u>\$ 367,409</u>

See accompanying notes and independent accountants' review report.

STOUGHTON MEDIA ACCESS CORPORATION

STATEMENTS OF CASH FLOWS - Continued

Years Ended June 30, 2015 and 2014

	<u>2015</u>	<u>2014</u>
<u>Reconciliation of Change in Net Assets</u>		
<u>to Net Cash Provided by Operations:</u>		
Change in Net Assets	\$ 79,688	\$ 88,417
Depreciation	104,659	90,367
Unrealized loss on marketable securities	271	0
Donated equipment, materials and services	0	(2,273)
<u>(Increase) Decrease in:</u>		
Accounts receivable	(54,055)	0
Prepaid expenses	59	(1,016)
<u>Increase (Decrease) in:</u>		
Accounts payable and accrued expenses	<u>4,415</u>	<u>1,192</u>
<u>Net Cash Provided by Operations</u>	<u>\$ 135,037</u>	<u>\$ 176,687</u>



Informational Guideline Release

Bureau of Accounts
Informational Guideline Release (IGR) No. 16-102
January 2016

CABLE TELEVISION PUBLIC, EDUCATIONAL AND GOVERNMENTAL ACCESS SPECIAL REVENUE FUNDS

(G.L. c. 44, § 53F½; G.L. c. 44, § 53F¾)

This Informational Guideline Release (IGR) explains to local officials the procedures and requirements for establishing an enterprise fund to account for monies received and spent for cable television public, educational and governmental (PEG) access facilities and operations, or alternatively, for creating a receipts reserved fund known as the PEG Access and Cable Related Fund to fund PEG access programming, as well as certain other municipal cable-related expenses.

Topical Index Key:

Accounting Policies and Procedures
Special Funds

Distribution:

Treasurers
Clerks
Accountants/Auditors
Mayors/Selectmen
Managers/Administrators/Exec. Secys.
Finance Directors
City Solicitors/Town Counsels

**CABLE TELEVISION PUBLIC, EDUCATIONAL AND GOVERNMENTAL ACCESS
SPECIAL REVENUE FUNDS**

(G.L. c. 44, § 53F½; G.L. c. 44, § 53F¾)

SUMMARY:

These guidelines explain two options now available to cities and towns to separately account for cable franchise fees collected from customers by cable companies and other cable-related monies negotiated in cable television agreements between the municipality and the cable television operator.

Those monies include fees collected from customers by the cable operator in connection with the franchise and in support of public, educational and government (PEG) programming. In addition to the imposition of these franchise fees, cable licensing agreements typically require that cable companies provide services, facilities and equipment for PEG channels, deliver cable television programming to municipal buildings, and maintain customer service quality. Under state law, cable operators also pay the municipality an annual license fee, which is based on the number of cable customers. All of these monies are general fund revenues, absent a special act treating them otherwise. [G.L. c. 44, § 53](#).

Cities and towns may now designate cable PEG access operations or services as an enterprise and separately account for all franchise fees and other revenues derived from enterprise activities in the same manner as other enterprise funds. [G.L. c. 44, § 53F½](#).

Alternatively, cities and towns may reserve the franchise fees and other cable related revenues for appropriation to support PEG access services, monitor compliance with the franchise agreement or prepare for license renewal by accepting [G.L. c. 44, § 53F¾](#) and establishing a PEG Access and Cable Related Fund.

This statute may be accepted to take effect for fiscal years beginning on or after July 1, 2015.

GUIDELINES:

I. TRANSITION TO SPECIAL REVENUE FUND

As part of the certification of general fund free cash, the Director of Accounts will close any reservations of cable franchise fees or other cable-related funds that appear on a city or town balance sheet on or after June 30, 2016 unless:

BUREAU OF ACCOUNTS

MARY JANE HANDY, DIRECTOR

- A. The city or town has accepted one of the special revenue funds, as explained in Sections II and III below, and
- B. The legislative body of the city or town has voted to have the accounting officer transfer any balance to the accepted fund at the beginning of the fiscal year the fund will start operation. The transfer may be voted as part of the acceptance or separately.

II. CABLE PUBLIC ACCESS ENTERPRISE FUND

Cities and towns may accept [G.L. c. 44, § 53F½](#) and establish an enterprise fund to separately account for all revenues and expenditures in connection with operating cable PEG access service for city or town residents, whether the service is operated by a city or town department or a contractor.

For detailed guidance on adoption of an enterprise fund, setting the annual enterprise budget, accounting for enterprise activities and operation of the fund, see the [Enterprise Funds Guidelines](#) issued by the Bureau of Accounts.

III. PEG ACCESS AND CABLE RELATED FUND

A. Local Acceptance

1. Acceptance Procedure

Acceptance of [G.L. c. 44, § 53F¾](#) for a PEG Access and Cable Related Fund (Fund), is by majority vote of the municipality's legislative body, subject to charter. [G.L. c. 4, § 4](#). (See attached sample acceptance vote.)

2. Revocation of Acceptance

Acceptance may be revoked, but the city or town must wait until at least three years after acceptance. Revocation is also by majority vote of the municipality's legislative body, subject to charter. [G.L. c. 4, § 4B](#).

3. Notification of Acceptance or Revocation

The city or town clerk must notify the Municipal Databank if it accepts or revokes [G.L. c. 44, § 53F¾](#). (See "[Notification of Acceptance or Revocation](#)."") The notification should be made **as soon as possible** after the vote.

4. Effective Date

The Fund will begin operation for the fiscal year that begins the next July 1, unless a later fiscal year is designated in the acceptance. Revocation of the statute terminates the Fund at the end of the fiscal year in which the revocation is voted.

B. Special Revenue Fund

The Fund is a receipts reserved for appropriation special revenue fund.

1. Receipts

The following revenues received in connection with the municipality's franchise agreements may be credited to the Fund:

- a. Cable franchise fees collected by the cable operator for PEG access and received by the city or town.
- b. Annual license fees paid by the cable operator. [G.L. c. 166A, § 9](#).
- c. Other revenues received in connection with the franchise agreement.

2. Investment

The treasurer is the custodian of the Fund. The treasurer may invest the monies of the Fund in the same manner as general funds under [G.L. c. 44, §§ 55, 55A](#) and [55B](#). The treasurer may pool the cash and does not have to establish a separate bank account for the Fund.

Interest earned on Fund monies belongs to the general fund.

C. Expenditures

An appropriation is required to spend any monies in the Fund. Appropriations are by majority vote of the legislative body and are limited to the actual unencumbered balance of the Fund at the time of the appropriation. Anticipated receipts cannot be appropriated.

Monies from the Fund may be appropriated consistent with the cable franchise agreement to:

1. Support cable PEG access service or programming for city or town residents, whether operated by a city or town department or a contractor.
2. Monitor the cable operator's compliance with the franchise agreement.
3. Prepare for renewal of the cable franchise license, including any associated expert and legal services.

Payment of bills charged to appropriations from the Fund must follow the same process used for payment of other municipal expenses. [G.L. c. 41, §§ 52 and 56](#). A payment voucher with appropriate supporting documentation is submitted to the accounting officer for placement of the bill on the treasury warrant.

D. Accounting

The accounting officer must establish and maintain the Fund as a separate account and record all activity in the Fund.

1. Receipts are recorded directly into the Fund.
3. Expenditures are recorded as direct expenditures in the Fund.
4. The unspent and unencumbered balance of an appropriation for a particular cable-related purpose is closed to the Fund.
5. The balance in the Fund at the end of a fiscal year carries forward to the next fiscal year.

E. Supplemental Appropriations

Appropriations may be made from other municipal funding sources, such as the tax levy, free cash or other available funds, to supplement and carry out cable-related purposes funded by the Fund. However, monies from these sources may not be appropriated directly into the Fund. Depending on the purpose, appropriations from the Fund could be operating or special purpose appropriations and the accounting officer would close them out in the same manner as other such appropriations.

F. Fund Revocation

If the city or town revokes its acceptance of [G.L. c. 44, § 53F³/₄](#), the accounting officer is to close the fund balance to the general fund at the end of the fiscal year.

SAMPLE

(Sample should not be used without the advice of municipal counsel.)

PEG ACCESS AND CABLE RELATED FUND ACCEPTANCE

Legislative Body Vote

ARTICLE/ORDER. To see if the city/town will accept [General Laws Chapter 44, Section 53F³/₄](#), which establishes a special revenue fund known as the PEG Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for fiscal year _____, which begins on July 1, _____ or take any other action relative thereto.

MOTION. Moved/ordered that the city/town accept [General Laws Chapter 44, Section 53F³/₄](#), which establishes a special revenue fund known as the PEG Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for fiscal year _____, which begins on July 1, _____.

Town of Stoughton

10 Pearl Street • Stoughton, MA 02072 • (781) 341-1300 • FAX (781) 344-5048
www.stoughton-ma.gov

To: Board of Selectmen

From: Bill Rowe, Town Accountant *WR*

Date: March 2, 2016

Re: Cable Public Access Enterprise Fund

I am requesting that an article be inserted on the Special Town Meeting warrant to establish an enterprise fund for the receipt of money from cable operators and the disbursement of those funds to the Stoughton Media Access Corp.

There has been a lack of definitive guidance to this point from the Department of Revenue's Division of Local Services (DLS) as to the disposition and disbursement of funds. Up to this point, we have simply been acting as an agent for the receipt of this money and disbursing it to SMAC after receipt. DLS has recently released an Informational Guideline Release (#16-102) which I have attached. Under this directive, the Town may either:

1. Establish an enterprise fund
2. Establish a "receipts reserved for appropriation" account under a new statute, Chapter 44, § 53F 3/4 .

Option #1 would allow us to budget receipts and revenues as we do with the other enterprise funds.

Option #2 would allow us to set receipts aside to be appropriated by town meeting. The disadvantage with this option is that we could only appropriate the **actual cash on hand** and not anticipated receipts.

Consequently, I believe it would be more feasible to opt for the enterprise fund.

Absence of acceptance of one of the two options would mean that receipts from cable operators would need to be deposited to the General Fund beginning July 1, 2016.

I have contacted SMAC to get an idea for a budget for this fund for FY2017.

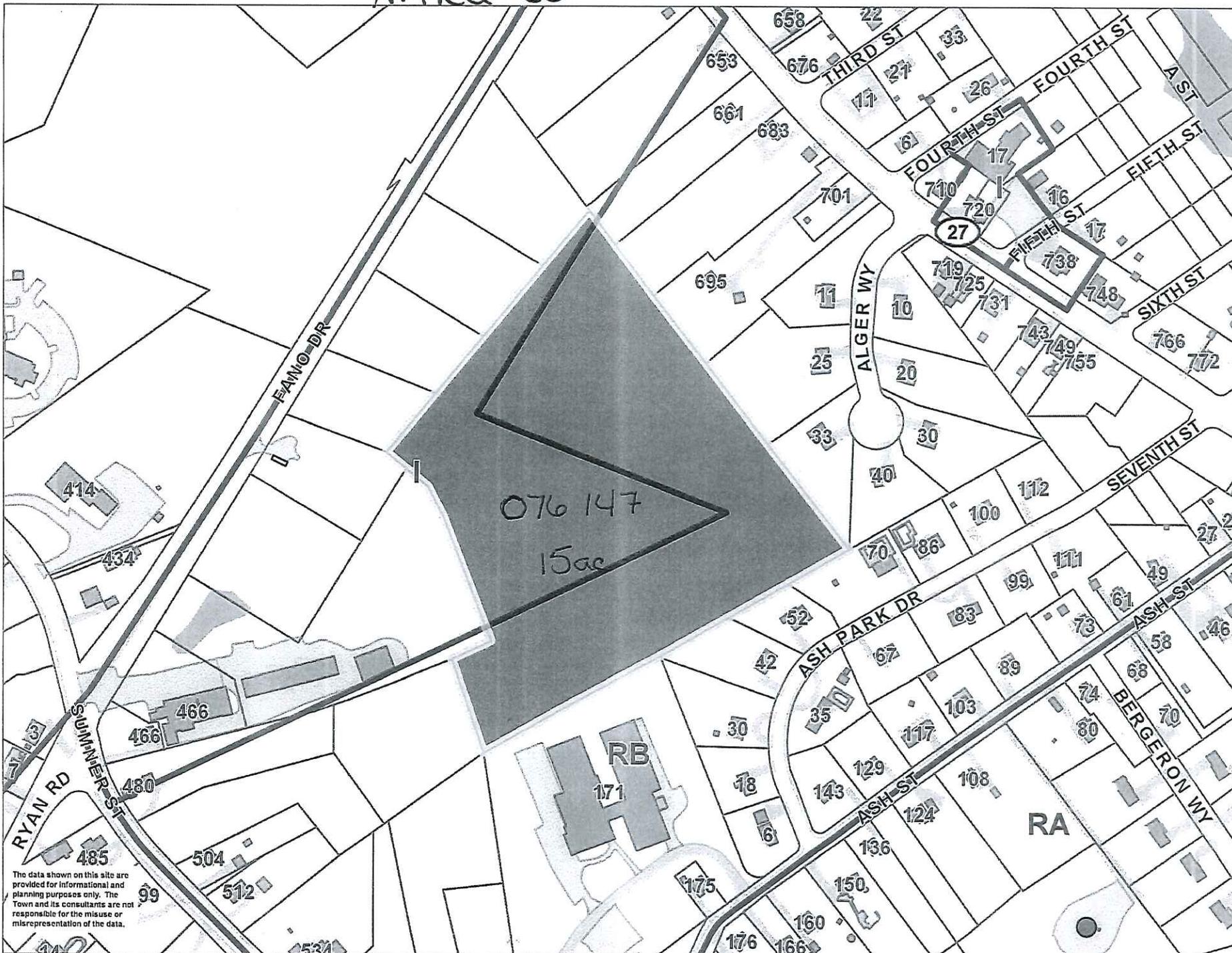
Please let me know if you have any questions.

Article S5

Cedar Hill Country Club
 Food Service Concept
 Foodservice Equipment Schedule

ITEM No	DESCRIPTION	QTY	MFG	MODEL	SIZE	COST / ESTIMATE	
						UNIT	TOTAL
1	PREP SINK	1 ea	KCS METALS	KCSD-316-1821-1F	26.75" X 38.75"	\$ 297.85	\$ 297.85
1A	FAUCET	1 ea	KCS METALS	KCS-DEL-S10	10"	\$ 31.35	\$ 31.35
1B	LEVER WASTE DRAINS	2 ea	KCS METALS	KCS-TD 1		\$ 32.50	\$ 65.00
2	WORK TABLE w/BACKSPLASH, UNDERSHELF	1 ea	KCS METALS	WS=3048B	48"W x 30"D	\$ 205.30	\$ 205.30
3	WALL MOUNT OVERSHELF	1 ea	KCS METALS	WC 1236	36"W x 12'D	\$ 65.00	\$ 65.00
4	HAND SINK	2 ea	KCS METALS	KCS-HS2-SP	12"W x 16"D	\$ 97.50	\$ 195.00
4A	HAND SINK_TOWEL DISPENSER	1 ea	SAN JAMAR	T7500TBK	12"W x 7.5" D x 13"H	IN HOUSE	
4B	HAND SINK_HAND SOAP DISPENSER	1 ea	GOJO	ADX-7	4"W x 9.5"H	IN HOUSE	
4C	EYE WASH ATTACHMENT	1 ea	GUARDIAN	G1100		\$ 70.00	\$ 70.00
5	POT SINK	1 ea	EXISTING				\$ -
6	POT SINK DRAINBOARD (RIGHT)	1 ea	KCS METALS	DD2121	21" w x 21"d	\$ 75.00	\$ 75.00
7	FILLER TABLE	1 ea	KCS METALS	WG-3024	24"W x 30"D	\$ 94.50	\$ 94.50
8	COUNERTOP WARMER	1 ea	APW/WYOTT	3V	12" X 20"	\$ 112.00	\$ 112.00
9	EXHAUST HOOD AND FIRE SUPPRESSION	1 ea	EXISTING				
10	RANGE W/ OVEN	1 ea	EXISTING				\$ -
11	OVEN RACKS	2 ea	VULCAN			\$ 100.00	\$ 200.00
12	LIFT OFF GRIDDLE / BROILER (OPTION 1)	1 ea	ROCKY MOUNTAIN	MGB 12	12"W x 27"D	\$ 225.00	\$ 225.00
	LIFT OFF GRIDDLE / BROILER (OPTION 2)	1 ea	ROCKY MOUNTAIN	MGB 24	24"W x 27"D	\$ 385.71	\$ 385.71
13	FILLER TABLE	1 ea	KCS METALS	WS-1848	18"W x 48"D	\$ 139.20	\$ 139.20
14	SOUP COOKER / WARMER	1 ea	APW	RCW 11	11 QT	\$ 150.00	\$ 150.00
15	MENU BOARD	1 ea					\$ 150.00
16	SANDWICH UNIT	1 ea	BISON	BST-60	60.25" Wx 30"D x 44"H	\$ 2,000.00	\$ 2,000.00
17	DOUBLE OVERSHELF	1 ea	KCS METALS	KCS-DOB 1248	48"W x 12"D	\$ 141.75	\$ 141.75
18	TICKET HOLDER	1 ea	HA SPARKE	SKR 44	44"	\$ 40.00	\$ 40.00
19	WORK TABLE	1 ea	KCS METALS	WS-2460B	72"W x 24"D	\$ 256.00	\$ 256.00
19A	WORK TABLE ADDITIONAL SHELF	1 ea	KCS METALS	WS-2472U	72"W x 24"D	106.4	\$ 106.40
20	TOASTER	1 ea	TOASTMASTER	HT409		\$ 550.00	\$ 550.00
21	PANINI GRILL	1 ea	WARING	WPG250C	16" x 17.5" x 9.5"	\$ 458.89	\$ 458.89
22	CASH REGISTER	1 ea	BY OTHERS				\$ -
23	SNEEZE GUARD	1 ea	ADM	EP 5	60" W x 12"H	\$ 367.00	\$ 367.00
24	DISPLAY RACK	1 lot	KCS METALS		24"W x 14"D x 54"H	\$ 108.00	\$ 108.00
30	DRAFT BEER DISPENSER	1 ea	EDGESTAR/KEGERATOR	:KC2000TWIN	24"W x 24"D x 34"H	\$ 569.00	\$ 569.00
31	BAR SINK	1 ea	KCS METALS	KCS-BS4-3R	48" W x 18" D x 30" H	\$ 434.50	\$ 434.50
32	SPEED RAIL	2 ea	KROWNE METAL	S 30	30"	\$ 36.00	\$ 72.00
33	ICE BIN	1 ea	KCS METALS	KCS-1B1830	30'W X 18.5"D X 30'H	\$ 345.00	\$ 345.00
34	BACK BAR REFRIGERATOR	1 ea	SPARTAN	60.8" x 21" X 35"	60.8" x 21" X 35"	\$ 1,900.00	\$ 1,900.00
35	KITCHEN CABINETS	2 ea	LOWES		18"w x 23.75"D	\$ 160.00	\$ 320.00
36	COUNTER TOP	1 ea	LOWES		144" X 24"	\$ 177.00	\$ 177.00
37	BAR STEP SHELF	3 ea	CAL MIL	1491-69	12"	\$ 60.00	\$ 180.00
38	COFFEE BREWER	1 ea	BY OTHERS	CW15-APS	7"W X 19"D x 24"H	\$ -	\$ -
39	ICED TEA DISPENSER	1 ea	BY OTHERS			\$ -	\$ -
40	TWO DOOR REFRIGERATOR	1 ea	BISON	BRR-46	54.5'W x 31.5"D x 84"H	\$ 2,100.00	\$ 2,100.00
41	TWO DOOR FREEZER	1 ea	BISON	BRF-46	54.5'W x 31.5"D x 84"H	\$ 2,600.00	\$ 2,600.00
43	ICE MAKER	1 ea	BUDGET			\$ 3,000.00	\$ 3,000.00
50	COFFEE BAR CABINETS	1 ea	EXISTING				\$ -
51	COFFEE BAR COUNTER TOP	1 ea	EXISTING			0	\$ -
52	COFFEE AIR POTS	4 ea	BY OTHERS			\$ -	\$ -
53	CONDIMENT BASKET	2 ea	BY OTHERS			\$ -	\$ -
54	ICE CREAM FREEZER	1 ea	BY OTHERS	KCNF070QW		\$ -	\$ -
55	DISPLAY REFRIGERATOR	1 ea	EXISTING				

TOTAL	\$ 18,186.45
SALES TAX	0
FREIGHT	\$ 909.32
PROCUREMENT FEE	
TOTAL	\$ 19,095.77



- Police Station
- Fire Station
- Public Library
- Zoning Designation
- Buildings
 - Building
 - Deck
 - Foundation
 - Fuel Tank
 - Mobile
 - Pad-Patio
 - Porch
 - Pump Island
 - Shed
 - Water Tower
- Parcels
- Pavement Marking
- Roads
 - Paved
 - Unpaved
- Driveways
- Parking
- Sidewalks
- MA Highways
 - Interstate
 - US Highway
 - Numbered Routes
- Town Boundary
- Abutting Towns
- Streets
- Abutting Town Labels
- Railroad

The data shown on this site are provided for informational and planning purposes only. The Town and its consultants are not responsible for the misuse or misrepresentation of the data.



ANALYTICAL BALANCE CORP.

422 West Grove Street
 MIDDLEBORO, MA 02346
 (508)946-2225
 FAX (508)946-3335
 Invoice# / Date: G1577501 6/11/2015
 P.O. #:
 Job Description: Ames Pond
 Total Amount Due: \$40.00
 Stoughton Board of Health
 Town Hall
 10 Pearl Street
 Stoughton, MA 02072

Thank you for your business !

CUSTOMER INVOICE

E. Coli (EPA 1603)	1 @	\$40.00	\$40.00
--------------------	-----	---------------	---------

Customer Copy -- Keep for Records

Total Due..... \$40.00

ANALYTICAL BALANCE CORP.

422 West Grove Street
 MIDDLEBORO, MA 02346
 (508)946-2225
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Thank you for your business !

CUSTOMER INVOICE

E. Coli (EPA 1603)	1 @	\$40.00	\$40.00
--------------------	-----	---------------	---------

Customer Copy -- Return with Payment

Total Due..... \$40.00

ANALYTICAL BALANCE CORP.

422 West Grove Street
 MIDDLEBORO, MA 02346
 (508)946-2225
 FAX (508)946-3335
 Invoice# / Date: G1577501 6/11/2015
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Thank you for your business !

CUSTOMER INVOICE

E. Coli (EPA 1603)	1 @	\$40.00	\$40.00
--------------------	-----	---------------	---------

Lab Copy

Total Due..... \$40.00

MEMORANDUM

TO: Town Manager

FR: James F. Kelley, Human Resources Director

DA: 02/24/16

RE: FinCom Request; Staffing

Attached is the Staffing Additions & Deletions List requested by the FinCom.

FY 17, FY 16, & FY 15 could be compiled from records available in the Human Resources Department.

Staff had to review Budget documents for FY 14, FY 13, FY 12, & FY 11 to compare and contrast staff rosters with budgeted positions. Payroll records and anecdotal evidence was used to verify FY11 & FY 12 staffing changes. Budget records don't necessarily correspond to actual funded staffing rosters. Records for the "early years" were not available to HR staff or usable from payroll archives. Past payroll records are by individual not position.

In the future, MUNIS HR module and Payroll system will be able to provide the information requested for current years only.

MEMORANDUM

TO: Town Manager

FR: James F. Kelley, Human Resources Director

DA: 02/24/16

RE: FinCom Request; Staffing

FY 17

Add	Principal Clerk	DPW	1 (Proposed)
Add	Patrolmen	Police	3 (Proposed)

FY 16

Add	Asst. Town Accountant	Accounting	1
Add	Asst. IT Director-Town	IT	1 (Pt-yr; SpTM)
Add	Prog. Admin I	Police	¼ (Pt-yr; Full Time)
Add	Patrolman	Police	¼ (Pt-yr; Full Time)
Delete	PT Bldg Maint Coord	Town House	2/3
Delete	PT Rehab Staff	SVNA	½

FY 15

Add	Building Facility Mgr	Town House	1
Add	Economic Develop Coord	Town Mgr	1
Add	Asst Superintendent	Cedar Hill	1

FY 14

Add	Asst. Building/Zoning Comm	Bldg/Zoning	1
Add	PT. Custodian	Town House	½
Add	Asst Sanitarian	Bd Health	1 (Revolving Fund)
Add	Resource Police Officers	Police	2
Add	PT Driver	COA	½
Add	Pump Stat Oper	Sewer	½
Delete	Superintendent Maint	Cedar Hill	1
Delete	Nurse	SVNA	1

FY13

Add	Internal Auditor	Accounting	1
Add	IT Technician	IT	1
Add	Prin. Clerk	Treas/Coll	1
Add	PT Secretary	Bldg/Zoning	½
Add	Asst Engineer	Engineering	1
Add	Firefighters	Fire	3
Add	Dep Police Chief	Police	1
Add	Patrolmen	Police	3
Add	Outreach Coord	COA	1/10 (Add hours)
Delete	Clerk	Youth Comm	1/5

Article 12

POLICE DEPARTMENT		
COST ASSOCIATED TO HIRE NEW PATROLMEN: FY2017		
Salary:		
Patrolmen (1)		
Grade 5 - Step 2 (Y early Salary 26.1)	\$	52,847.28
Holiday Pay (11)	\$	2,227.28
(\$202.48 x 11)		
Comp Pay (Months)15 Min per day of OT		
pay for shift worked	\$	1,234.00
Night Differential		
\$ 14.00 per shift for 6 months worked	\$	1,820.00
Clothing	\$	4,300.00
Bullet resistance Vest	\$	1,000.00
weapon & holster	\$	980.00
Taser & cartridges	\$	1,500.00
Radio & spare battery	\$	900.00
Mace, flashlight, patrol supplies	\$	600.00
Total	\$	9,280.00
Recruit Training	\$	3,000.00
Total for One Patrolman	\$	70,408.56
Total for Three Patrolmen	\$	211,225.68
Total for Six Patrolmen	\$	422,451.36
Patrolmen New Hire Costs FY2017		

DPW FY2017 Breakdown

FISCAL 2017 POSITION	GRADE	HWAY % PAY	PARKS % PAY	SANIT % PAY	SEWER % PAY	WATER % PAY
SUPERINTENDENT	12	20%	5%	5%	28%	42%
ASSISTANT SUPERINTENDENT	11	90%	0%	10%	0%	0%
ASSISTANT SUPERINTENDENT	10	0%	0%	0%	50%	50%
DIRECTOR OF ADMINISTRATION	9	25%	0%	25%	25%	25%
CHIEF PUMPING STATION OPERATOR	8	0%	0%	0%	50%	50%
Certified Mechanic	7	25%	0%	25%	25%	25%
Certified Mechanic	7	0%	0%	50%	25%	25%
FOREMAN	7	100%	0%	0%	0%	0%
FOREMAN	7	0%	80%	20%	0%	0%
FOREMAN "For Construction"	7	0%	0%	0%	100%	0%
FOREMAN	7	0%	0%	0%	0%	100%
HEAD PUMP STATION OPERATOR	7	0%	0%	0%	50%	50%
Heavy Equipment Operator/Mechanic	6	0%	0%	0%	0%	100%
Heavy Equipment Operator/Mechanic	6	100%	0%	0%	0%	0%
Heavy Equipment Operator/Mechanic	6	100%	0%	0%	0%	0%
Heavy Equipment Operator/Mechanic	6	100%	0%	0%	0%	0%
Heavy Equipment Operator/Mechanic	6	100%	0%	0%	0%	0%
Motor Equipment Operator/Craftsman	5	0%	0%	100%	0%	0%
Heavy Equipment Operator/Mechanic	6	0%	0%	100%	0%	0%
Heavy Equipment Operator/Mechanic		25%	0%	25%	25%	25%
Program Administrator I	6	25%	0%	25%	25%	25%
Program Administrator I	6	0%	0%	0%	50%	50%
Program Administrator I	5	0%	0%	0%	67%	33%
Senior Clerk II	5	100%	0%	0%	0%	0%
Motor Equipment Operator/Craftsman	5	0%	0%	100%	0%	0%
Motor Equipment Operator/Craftsman	4	100%	0%	0%	0%	0%
Motor Equipment Operator/Craftsman	5	100%	0%	0%	0%	0%
Motor Equipment Operator/Craftsman	5	0%	80%	20%	0%	0%
Motor Equipment Operator/Craftsman	5	0%	0%	100%	0%	0%
Motor Equipment Operator/Craftsman	5	0%	0%	0%	100%	0%
Motor Equipment Operator/Craftsman	5	0%	0%	0%	100%	0%
Motor Equipment Operator/Craftsman	4	0%	0%	100%	0%	0%
Motor Equipment Operator/Craftsman	4	100%	0%	0%	0%	0%
Motor Equipment Operator/Craftsman	4	0%	0%	100%	0%	0%
Motor Equipment Operator/Craftsman	4	0%	0%	100%	0%	0%
Motor Equipment Operator/Craftsman	5	0%	0%	100%	0%	0%
Motor Equipment Operator/Craftsman	5	0%	0%	0%	0%	100%
Motor Equipment Operator/Craftsman	5	0%	0%	100%	0%	0%
Motor Equipment Operator/Craftsman	4	0%	0%	100%	0%	0%
Pump Station Operator II	5	0%	0%	0%	50%	50%
Pump Station Operator II	5	0%	0%	0%	50%	50%
Pump Station Operator II	5	0%	0%	0%	50%	50%
Pump Station Operator II	5	0%	0%	0%	50%	50%
Pump Station Operator II	5	0%	0%	0%	50%	50%
Pumping Station Operator II	5	0%	0%	0%	50%	50%
Pump Station Operator I	4	0%	0%	0%	0%	100%
LABORER	4	0%	80%	20%	0%	0%
LABORER	4	0%	0%	100%	0%	0%
LABORER	4	0%	80%	20%	0%	0%
LABORER	4	100%	0%	0%	0%	0%
LABORER	4	0%	0%	100%	0%	0%
LABORER	4	0%	0%	0%	0%	100%
LABORER	4	0%	0%	100%	0%	0%
LABORER	4	100%	0%	0%	0%	0%
LABORER	4	100%	0%	0%	0%	0%
LABORER	4	0%	0%	0%	0%	100%
LABORER	4	0%	0%	0%	0%	100%
LABORER						
Assistant Town Engineer	10	0%	0%	0%	25%	25%
Associate Engineer	7	0%	0%	0%	25%	25%
GIS Coordinator	9					
Sr Clerk/Cashier	5	0%	0%	0%	50%	50%
Principal Clerk II	3	20%	20%	10%	25%	25%



FTG Security
 2 Batterymarch Park, Suite 401
 Quincy, MA 02169
 Phone: 617-367-7474
 www.FtgSecurity.com

QUOTE
 # 700241

Prepared for: STOUGHTON, TOWN OF
 232 Pearl Street
 Stoughton, MA 2072

Quote Number: 700241

Reference: FAC64 Town Hall Security (Video)

FTG Rep: Mike Caron

Contact: W. Rowe
Phone: (781) 341-1300
Email:

Billing Terms: Due Upon Receipt
Proposal Date: 1/4/2016 11:42:58 AM
Valid for: Thirty (30) Days

Scope of Work:

FTG is pleased to provide you with the following quote for IP Video at Town Hall

FTG will expand upon the existing Avigilon Video System and install necessary components to get video coverage of the following locations:

- 1) Basement covering B10 Area/Hall
- 2) Basement covering B09/Elevator Area

Intelligent Systems and Controls Contractor, Inc. dba FTG Security is an Approved FAC64 Vendor. VC6000248391

Proposed Materials:

<u>Item Number</u>	<u>Item Description</u>	<u>Qty</u>	<u>Unit Price</u>	<u>Ext Price</u>
0-H3-D1	Avigilon 2.0 MP (1080p) D/N ID Dome 3-9m	2	\$475.80	\$951.60
0881102	Honeywell 1000' YL Cat5e	2	\$209.29	\$418.57
	Misc. Materials	1	\$83.93	\$83.93
4C-ACC5-ENT	Avigilon ACC 5 Ent lic for up to 4 camer	1	\$900.90	\$900.90
Subtotal				\$2,355.00

Proposed Services:

<u>Service Description</u>	<u>Qty</u>	<u>Unit Price</u>	<u>Ext Price</u>
FAC64 - Technician	32	\$110.00	\$3,520.00
Subtotal			\$3,520.00

Commonwealth of Mass State/Local Government Procurement Note(s):

All contracts, Equipment Services Confirmation Form(s) and/or related correspondence should be directed to FTG Security at 2 Batterymarch Park, Suite 401, Quincy, MA 02169 (Phone 617-367-7474). In generating an encumbrance, or making a payment, please reference vendor code VC6000248391. If this proposal references state contract or MHEC pricing, the specific statewide contract, MHEC contract or other applicable contract name/number will be specifically referenced within the Scope of Work.

Pricing Summary:

Labor:	\$3,520.00	Freight:	\$0.00	Subtotal:	\$5,875.00
Travel:		Misc:	\$0.00	Discount:	\$0.00
Materials:	\$2,355.00	Sales Tax:	\$0.00	Total:	\$5,875.00



Engine One Equipment List

	Location	Item	Qty	Description	Vendor	Amount
1	Hosebed 2	4" Hose	10	100' lengths	Northeast	
2	Hosebed 2	4" Hose	1	50' length	Northeast	
3	L1	4" Hose	1	50' length	Northeast	
4	L1	4" Hose	1	35' length	Northeast	
5	L1	4" Hose	1	15' length	Northeast	
6	Crosslay	2 1/2" Hose	2	75' length	Northeast	
7	Hosebed 1	2 1/2" Hose	5	75' length (225' preconnect w/nozzle - 150' deadlay)	Northeast	
8	Hosebed 3	2 1/2" Hose	5	75' length (375' deadlay w/ portable monitor)	Northeast	
9	Hosebed 1	2 1/2" Hose	1	20' length (short length from discharge to rear of bed)	Northeast	
10	Crosslay	2 1/2" Hose	1	8' length (short length for crosslay discharge)	Northeast	
11	L1	2 1/2" Hose	1	15' length (for hydrant fill)	Northeast	
12	Bumper Tr	1 3/4" Hose	1	75' lengths (75' preconnect w/nozzle)	Northeast	
13	Crosslay	1 3/4" Hose	2	75' length (150' preconnected w/nozzle)	Northeast	
14	Crosslay	1 3/4" Hose	3	75' length (225' preconnect w/nozzle)	Northeast	
15	TBD	1 3/4" Hose	2	75' length (150' high-rise pack w/nozzle)	Northeast	
16	L1	1 3/4" Hose	4	75' length (225' rolled hose in L1)	Northeast	
17	Crosslay	1 3/4" Hose	2	8' length (short length for crosslay discharge)	Northeast	
18	L1	1" Forestry	1	50' length	Northeast	
19	L1	1" Forestry	5	100' lengths	Northeast	xxxxxxx
20	Top Deck	Deck Gun - Monitor (Akron - Apollo)	1	Deck Gun w/ portable base / solid tips / comb nozzle	Greenwood	xxxxxxx
21	B1	Hydrant Assist Valve	1	Hydrant Assist Valve mounted in compartment B1	Lyons	\$ 1,397.50
22	B1	Portable Hydrant	1	Portable Hydrant mounted in compartment B1	Firematic	\$ 1,330.00
23	Hosebed 3	Portable Monitor	1	Ram Gun Located in Hosebed 3 to deadlay 2 1/2"	Firematic	\$ 2,732.00
24	Hosebed 1	2 1/2" comb nozzle w/ 1 1/8" solid tip	1	Chief 2 1/2" Comb 50psi nozzle to preconnect line	Firematic	
25	Crosslay	2 1/2" comb nozzle w/ 1 1/8" solid tip	1	Chief 2 1/2" Comb 50psi nozzle to preconnect line	Firematic	
26	L1	2 1/2" comb nozzle w/ 1 1/8" solid tip	1	Chief 2 1/2" Comb 50psi nozzle mounted in L1	Firematic	
27	Bumper Tr	1 1/2" comb nozzle	1	Chief 1 1/2" Comb 100 ps1 nozzle on preconnect	Firematic	
28	Crosslay	1 1/2" comb nozzle	1	Chief 1 1/2" Comb 100 ps1 nozzle on preconnect	Firematic	
29	Crosslay	1 1/2" comb nozzle	1	Chief 1 1/2" Comb 100 ps1 nozzle on preconnect	Firematic	
30	L1	1 1/2" comb nozzle	1	Chief 1 1/2" Comb 100 ps1 nozzle mounted in L1	Firematic	
31	High-rise	1 1/2" comb nozzle	1	Low pressure high-rise nozzle TBD	Firematic	\$ 5,019.00
32	L1	1 1/2" foam nozzle	1	type TBD - mounted in L1	Avon TFT	
33	L1	1" Forestry nozzle	3	NS Nozzle type TBD	Lyons	\$ 330.00
34	L1	Class B foam Eductor	1	Class B foam Eductor - type TFT 95 gpm	Fire Tech	\$ 580.00
35	L1	4" Storz to (3) 2 1/2" gated valve	1	Harrington 4" storz valve to (3) gated 2 1/2" discharge	Firematic	\$ 625.00
36	Hydrant Bag	4" Storz morse gate	1	Located in hydrant bag	Firematic	\$ 530.00

Engine One Equipment List

	Location	Item	Qty	Description	Vendor	Amount
37	L1	2 1/2" gated wye	1	2 1/2" gated wye mounted in L1	Lyons	\$ 455.00
38	L1	2 1/2" to 1 1/2" gated wye	1	2 1/2" to 1 1/2" gated wye mounted in L1	Firematic	\$ 235.00
39	L1	1 1/2" to 1 1/2" gated wye	1	1 1/2" to 1 1/2" gate wye mount in L1	Firematic	\$ 230.00
40	L1	2.5 siemese				
41	Hydrant Bag	2 1/2" ball valve gates	3	2 gates in hydrant bag	Fire Tech	\$ 675.00
42	Pump Panel	6" (pump suction intake) to 4" Storz	2	6" (size of pump intake) to 4" storz w/ cap and chain	Lyons	\$ 538.00
43	L1	4" storz to 2 1/2" male adaptor	3	4" storz to 2 1/2" male adaptor mounted in L1	Firematic	\$ 246.00
44	multiple	4" storz to 2 1/2" female adaptor	3	2 mounted in L1 and 1 in hydrant bag	Firematic	\$ 291.00
45	multiple	2 1/2" female NS to 1 1/2" male NS	3	2 mounted in L1 and 1 in high-rise kit	Firematic	\$ 46.50
46	Pump Panel	2 1/2" female NS to 1 1/2" male NS	TBD	Crome 2 1/2" female to 1 1/2" male with cap & chain		
47	multiple	2 1/2" double male NS	3	2 mounted in L1 and 1 in hydrant bag	Firematic	\$ 40.50
48	multiple	2 1/2" double female NS	3	2 mounted in L1 and 1 in hydrant bag	Firematic	\$ 132.75
49	L1	1 1/2" double male NS	2	mounted in L1	Firematic	\$ 19.40
50	L1	1 1/2" double female NS	2	mounted in L1	Firematic	\$ 40.90
51	L1	1 1/2" female NS to 1" NS male	3	mounted in L1	Firematic	\$ 42.00
52	Pump Panel	1 1/2" NS to garden hose	1	1 1/2" NS to garden hose (mist system PPV)	Firematic	\$ 14.70
53	Hydrant Bag	Avon Steamer to 4" storz adaptor	1	Located in hydrant bag	AFD	\$ -
54	L1 or B1	Stoughton to Avon Steamer Adaptor	1	location TBD	AFD	\$ -
55	L1 or B1	Rand/Holb to Avon Steamer Adaptor	1	location TBD	AFD	\$ -
56	multiple	hydrant wrench	3	1 on hydrant bag 2 mounted in L1	Lyons	\$ 229.65
57	multiple	4" comb spanner wrench	10	amount TBD hydrant bag / L1 / pump panels	Lyons	\$ 215.14
58	multiple	2 1/2" spanner wrench	10	amount TBD hydrant bag / L1 / pump panels / highrise	Lyons	\$ 131.00
59	L1	forestry spanner wrench	3	mounted in L1	Lyons	\$ 33.60
60	L1	Hose clamp	1	3" hose clamp	Lyons	\$ 224.25
61	L1	forestry hose clamp	1	located in L1	Lyons	\$ 53.99
62	L1	4" hose roller	1	located in L1	Lyons	\$ 159.25
63	B1	Hydrant Bag	1	New hydrant bag only	Fire Tech	\$ 55.00
64	R2	2 1/2 gallon water extinguisher	1	mounted in R2	Lyons	\$ 103.00
65	R2	20lb Class ABC Dry Chem. Extinguisher	1	mounted in R2	Lyons	\$ 115.00
66	R2	15lb Class BC Carbon Dioxide Extinguisher	1	mounted in R2	Lyons	\$ 250.00
67	R2	30lb Class D Dry Powder Extinguisher	1	mounted in R2	Lyons	\$ 375.00
68	R1	Electric PPV	1	TempTest PPV Model VSX -21	Northeast	\$ 2,259.00
69	R1	Chain Saw / Vent saw	1	new saw for ventilation or rescue	Northeast	\$ 1,999.00
70	R3	Mustang water rescue suit	2	located in R3	AFD	\$ -
71	R3	Water rescue throw bags	2	50' water rescue throw bags	AFD	\$ -
72	R3	Water rescue rope	2	water rescue rope line	AFD	\$ -

Engine One Equipment List

	Location	Item	Qty	Description	Vendor	Amount
73	R3	Water PFD	2	PFD water vest	AFD	\$ -
74	R3	RIT scba bag	1	move existing RIT bag to R2	AFD	\$ -
75	R3	RIT search rope bag	1	move existing RIT search rope bag to R3	AFD	\$ -
76	R officer	Thermal camera	1	Bullard Eclipse LD 320 Gold Package	Fire Tech	\$ 5,000.00
77	Lad. Comp	24' ladder	1	24' two section Duo Safety ladder	Greenwood	\$ -
78	Lad. Comp	14' roof ladder	1	14' Duo Safety roof ladder	Greenwood	\$ -
79	Lad. Comp	10' folding ladder	1	10' Duo Safety folding ladder	Greenwood	\$ -
80	TBD	6' step ladder	1	6' fiberglass ladder or little giant ladder	Home Depot	
81	Top Deck 2	Hurst Simo unit	1	Mount in Top Deck comp above L3	Firematic	\$ 15,000.00
82	L3	Hydraulic hose reels	2	Mount in L3	Greenwood	xxxxxxx
83	L3	Hurst Spreaders	1	Mount in L3	Firematic	xxxxxxx
84	L3	Hurst Cutters	1	Mount in L3	Firematic	xxxxxxx
85	L3	Hurst Gas powered unit	1	Mount in L3	Firematic	xxxxxxx
86	L3	30' Hurst hydraulic hose	2	2 Hurst hydraulic hose for Hurst tools w/ quick connect	Firematic	xxxxxxx
87	L3	Misc Hurst Equipment		Misc. Hurst Couplers, Fluid as per quote	Firematic	xxxxxxx
88	L3	Hurst Ram and adaptor kit	1	Mount in L3	AFD	\$ -
89	L3 TBD?	Paratech Rescue Struts	2	Vehicle stabilization struts Mount location TBD	AFD	\$ -
90	TBD	Warn 9500lb winch	1	Warn 9500lb winch with warn accessory kit	Yankee	
91	TBD	Chains	TBD	rated chains for winch and vehicle extrication		
92	TBD	Straps	TBD	rated straps for winch and vehicle extrication		
93	TBD	Air Bag Kit w/ air bags	1	Existing Air bag kit w/ new airbags	Northeast	\$ 7,858.00
94	TBD	Come-a-long / Grip hoist	1	use exist come-a-long or new grip hoist?		
95	TBD	Air Chisel Kit w/ bottle	1	Existing Air chisel kit w/ bottle	AFD	\$ -
96	L3	Hydraulic brake pedal cutter	1	New purchase - old cutter oos Hurst Hydraulic Cutter	Firematic	
97	L3	Electric reciprocating saw	1	existing Sawzall	AFD	\$ -
98	L3	Windshield Cutter	2	New mount in L3	Lyons	\$ 385.00
99	multiple	cribbing	TBD	assorted cribbing for vehicle stabilization And air bags	Home Depot	
100	L3	steel rocker panel ram adaptor	1	move existing ram adaptor	AFD	\$ -
101	TBD	Tool Box	1	Tool box w/ hand tools/cutters/wrenches/sockets etc	Home Depot	
102	L1	Foam wrench	2	foam bucket wrench	AFD	\$ -
103	L1	5lb hammer	1	5lb hammer located in L1	Home Depot	
104	L1/hydr ba	rubber mallet	2	1 located in L1 1 located in hydrant bag	Home Depot	
105	L1	Large Pipe wrench	1	Large Pipe wrench located in L1	Home Depot	
106	L1	Small Pipe wrench	1	Small Pipe wrench located in L1	Home Depot	
107	L1	Lubricant	1	Lubricant (vasoline) for gaskets	Home Depot	
108	TBD	2' section of 4" hose	4	2' sections of 4" hose for vehicle ext post protection	AFD	\$ -

Engine One Equipment List

	Location	Item	Qty	Description	Vendor	Amount
109	TBD	Hydraulic rabbit tool	1	hydraulic door jamb rabbit tool	AFD	\$ -
110	TBD	Traffic Cones	5	5 fluorescent orange traffic cones 28"	AFD	\$ -
111	TBD	Highway flare	5	5 highway flares - unless traffic cones are illuminated		
112	Cab	Traffic Vest	6	1 traffic vest for each seating position		
113	L3	2 1/2 gallon gas can	1	gas can for Hurst power unit		
114	R1	SEF permix (2 stroke gas)	1	SEF Premix (2 stroke gas) for chainsaw		
115	Cab	Scott SCBA	5	2 located jump seat/ 2 driver and officer / 1 - L1	Fire Tech	\$ 27,875.00
116	multiple	45 minute scba bottles	5	mounted in scba	Fire Tech	
117	multiple	30 minute scba bottles	10	mounted	Fire Tech	
118	Cab	Mobile Radio	2	mounted in Cab - type TBD UHF	Comtronics	
119	Cab	Portable Radio	4	mounted in cab in chargers - type TBD UHF	Comtronics	
120	Cab	Portable Radio	1	mounted in cab in charger - type TBD VHF	Comtronics	
121	Cab	Multigas Meter	1	MSA multigas meter	AFD	\$ -
122	Cab	A/C Hotstick	1	A/C Hotstick	AFD	\$ -
123	Cab	Gas-Trac meter	1	Gas-Trac meter	AFD	\$ -
124	Cab	Handlights	4	handlights mounted in cab in charges	Firematic	\$ 628.00
125	TBD	Portable lights 110 volt	2	Portable lights		
126	TBD	Extension Cord	4	Extension cords 2-50' 2-25' TBD	Home Depot	
127	TBD	Extension Cord adaptors	TBD	adaptors from twistlock to standard / stand to twist	Home Depot	
128	TBD	Electrical lockout tag/lock kit	1	Electrical lockout tags and locks		
129	TBD	Tarps	4	minimum of 12' x 14'	Home Depot	
130	TBD	Sprinkler shut off kit	1	sprinkler stopper / shutoff kit	AFD	\$ -
131	TBD	Auto lock-out kit	1	auto lock-out kit	afd	
132	TBD	Utility rope	2	50' length	Home Depot	
133	TBD	Fluid leak kit / plug kit	1	leak kit and various plug kit	Fire Tech	\$ 440.00
134	multiple	Speedy-dri	TBD	Speedy located in R3 and T4 (top side)	AFD	\$ -
135	Top deck 3	Class B foam	TBD	5 gallon buckets stored in Top deck comp 3	AFD	\$ -
136	TBD	small bolt cutters	1	small bolt cutters mounted (24")	Lyons	\$ 61.75
137	TBD	large bolt cutters	1	large bolt cutters mounted (36")	Lyons	\$ 80.75
138	TBD	sledge hammer	1	large sledge hammer	Lyons	\$ 45.00
139	TBD	5' crowbar	1	long crowbar mounted	Lyons	\$ 40.00
140	TBD	Halgan Bar	2	K-Tool Co. Pro-Bar 30	Lyons	\$ 430.00
141	TBD	Flat Head Axe	2	6lb Flathead axe	Lyons	\$ 100.00
142	TBD	Pickhead Axe	3	6lb Pickhead Axe	Lyons	\$ 165.00
143	Lad. Comp	6' pike pole	1	Fiberglass Handle	Lyons	\$ 80.75
144	Lad. Comp	8' pike pole	1	Fiberglass Handle	Lyons	\$ 90.25

Engine One Equipment List

	Location	Item	Qty	Description	Vendor	Amount
145	Lad. Comp	6' Boston Rake	3	Fiberglass Handle with gas shut-off end	Lyons	\$ 270.75
146	TBD	D handle closet hook (pike)	2	D handle closet hooks with pike end	Lyons	\$ 161.50
147	TBD	D handle closet hook (Boston Rake)	2	D handle closet hooks with Boston Rake end	Lyons	\$ 171.00
148	Top deck 1	Long handle flat shovel	2	Long handle flat shovel	Home Depot	
149	Top deck 1	Short D handle flat shovel	1	Short D handle flat shovel	Home Depot	
150	Top deck 1	long handle spade shovel	2	Long handle spade shovel	Home Depot	
151	Top deck 1	Short D handle spade shovel	1	Short D handle spade shovel	Home Depot	
152	Top deck 1	long handle broom	2	long handle street brooms	Home Depot	
153	Top deck 1	brush fire broom	2	long handle brush fire brooms	Lyons	\$ 43.90
154	Top deck 1	McLeod Tool	2	McLeod Brush fire rake tool	Lyons	\$ 123.50
155	Cab	GPS	1	GPS unit mounted in Cab		
156	Cab	Mapbooks	TBD	Map books of area located in cab		
157	Cab	DOT - Emergency Response Guide	1	DOT - Emergency Response Guide located in cab		
158	Cab	Resource Manuals / Toughbook	TBD	Assorted Emergency resource books or Toughbook		
159	Cab	Metal Clipboard	1	Metal Clipboard w/ varies Dept.forms located in cab		
160	Cab	Department Keys	1	Department Lockbox and varies keys		
161	Cab	Accountability Tag system	1	Department Firefighter accountability system		
162	L1	Fire Line Tape	4	Rolls of Fire Line Tape		
163	EMS Comp	First in Bag	1	BLS Equip / O2 / Same as Ambulance		
164	EMS Comp	AED	1	AED		
165	EMS Comp	ALS Drug Bag	1	ALS Drug Bag - Same as Ambulance		
166	EMS Comp	Monitor - Lifepack 12	1	Monitor (upgrade 1 ambulance to lifepack 15)		
167	EMS Comp	KED	1	KED Board stored in EMS compartment		
168	EMS Comp	Portable Suction	1	Portable Suction Unit		
169	EMS Comp	Misc EMS	TBD	collars / headbeds / blankets/ etc		
170	Pump Com	Longboard	1	Longboard stored in pump panel cross-through comp.		
171						
172				Greenwood Fire Apparatus Tool Mounting Allowance		
183						
184				Equipment Total		\$ 80,803.28
185						
186						
187				Price does not include Home Depot tools, scene lights		
188				mounting brackets, EMS equipment, brake cutter		
189						
190						

**Northeast
Rescue Systems**
 313 Belgrade Avenue
 Boston, MA 02131
 617-325-3993 Fax # 617-325-0238

Quote

Date	Quote #
12/4/2015	Q--20151329

Quote For
Stoughton Fire Department Acting Chief Goldberg 30 Freeman Street Stoughton, MA 02072

MA State Contract FIR04 VC6000185170

FOB	Terms
manufacturer	Net 30

Item	Description	Qty	Price E...	Total
***PRICING BASED ON QUANTITY PROVIDED FOR SINGLE ORDER ***				
megaflo-4inx100ft...	Megaflo Breather 4" x 100' Permatek Color Treated - with Gold Anodized iReflect Storz Color)	20	595.00	11,900.00
EXO 2.5"x50'-14	EXO Hose 2.5" X 50' Permatek™ Color Treated coupled with wayout 2.5" National Standard Threads (NST)	48	249.00	11,952.00
EXO 1.75" x 50' - ...	EXO Hose 1 3/4" X 50 Permatek™ Color Treated coupled with wayout 1.5" National Standard Threads (NST)	24	194.00	4,656.00
4825-15	2 1/2" High-Range Assault™ Nozzle with Spinning Teeth NH - 200GPM @ 100 PSI	1	769.00	769.00
4820 - 15	1 1/2" Assault with Pistol Grip and Spinning Teeth ***NH 95 GPM @ 100PSI***	2	629.00	1,258.00
2393-15	Axial Playpipes with Stack Tips - Combination of playpipe with plain, stacked or threaded tips for direct connection to a 2.5" hose line. 2.5"NH with 1", 1/8", 1 1/4" Tips	1	1,054.00	1,054.00

Pricing based on quantity provided - valid for 30 Days	Subtotal	\$31,589.00
	Sales Tax (0.0%)	\$0.00
	Total	\$31,589.00



313 Belgrade Avenue
 Boston, MA 02131
 617-325-3993 Fax # 617-325-0238

Quote

Date	Quote #
11/24/2015	Q-20151300

Quote For
Stoughton Fire Department Captain Carroll 30 Freeman Street Stoughton, MA 02072

MA State Contract FIR04 VC6000185170

FOB	Terms
manufacturer	Net 30

Item	Description	Qty	Price E...	Total
megaflo-4inx100ft...	Megaflo Breather 4" x 100' Permatek Color Treated - with Gold Anodized iReflect Storz Color)	10	599.00	5,990.00
EXO 2.5"x50'-14	EXO Hose 2.5" X 50' Permatek™ Color Treated coupled with wayout 2.5" National Standard Threads (NST)	16	254.00	4,064.00
EXO 1.75" x 50' - ...	EXO Hose 1 3/4" X 50 Permatek™ Color Treated coupled with wayout 1.5" National Standard Threads (NST)	12	199.00	2,388.00
4825-15	2 1/2" High-Range Assault™ Nozzle with Spinning Teeth NH - 200GPM @ 100 PSI	1	769.00	769.00
4820 - 15	1 1/2" Assault with Pistol Grip and Spinning Teeth ***NH 95 GPM @ 100PSI****	2	629.00	1,258.00
2393-15	Axial Playpipes with Stack Tips - Combination of playpipe with plain, stacked or threaded tips for direct connection to a 2.5" hose line. 2.5"NH with 1", 1/8", 1 1/4" Tips	1	1,054.00	1,054.00

Pricing based on quantity provided - valid for 30 Days	Subtotal	\$15,523.00
	Sales Tax (0.0%)	\$0.00
	Total	\$15,523.00

EMS UPGRADES FY 2017

Every year there are new advances in EMS that allow us to provide the best service to our customers. Providing our EMS professionals with the best equipment allows them to continue to provide a service that is second to none. This past years upgrade money allowed us to update an aging EKG monitor that was at the end of its life expectancy, replace 2 ambulance laptops which were upwards of ten years old and were not servicable per our IT department. We also are set to purchase 2 video laryngoscopes for the front line ambulances (soon will need to update back up ambulance) these have been proven to improve the success rate from 65% to 92% for placement of emergency airways compared with traditional placement. Also, we were able to update our LUCAS CPR device to a battery operated system to increase effectiveness of CPR in our front line ambulances(These devices are no longer serviced by Physio Control due to age last date of service was 12/31/2015 see attached letter) and will need to update our third ambulance as well.

Item	Cost	Quantity needed		Balance
Budgeted Amount				\$ 75,000.00
EKG Monitors (replacing Engine company lifepak12 Physio control will discontinue service, tech support, repair, and inspections of these devices company wide as of Sept 10, 2016 due to age of machine, letter provided see attached letter) the manufacture date of our monitors is 8/20/2006) <u>State Mandate</u>	\$ 25,627.00	2.00	\$ 51,254.00	\$ 23,746.00
Veinviewer IV placement device	\$ 4,100.00	2.00	8,200.00	\$ 15,546.00
Replace Medications CyanoKit every two year last purchased 2015 <u>State Mandated</u>	\$ 800.00	5.00	4,000.00	\$ 11,546.00
Medication Logs <u>FDA Regulation for controlled substances</u>	\$ 550.00	-	550.00	\$ 10,996.00
Spare Cables for each EKG monitor as <u>state Regulations</u>	\$ 1,567.90	5.00	7,839.50	\$ 3,156.50
IO Driver replacement, at end of life span (one failed during a call this year), last purchase 2009 <u>State mandated equipment</u>	\$ 300.00	4.00	1,200.00	\$ 1,956.50
MERIT Recovery pro Infection Control First in Bag	\$ 295.00	3.00	885.00	\$ 1,071.50
Infection control intubation Kit	\$ 85.00	3.00	255.00	\$ 816.50
Infection control Medication Kit	\$ 125.00	3.00	375.00	\$ 441.50
RAD 57 Oxygen and Carbon Monoxide monitoring Last purchsed 2011	\$ 1,000.00	5.00	5,000.00	\$ (4,558.50)



ADDRESS
 11811 Willows Road NE
 Redmond, WA 98052

PHONE
GENERAL
 425 867 4000
TOLL-FREE
 800 442 1142

www.physio-control.com

November 2015

Dear Valued Customer:

We at Physio-Control appreciate having the opportunity to serve your organization over the years and look forward to our continued partnership. We are committed to supporting your Physio-Control devices for at least 8 years after date of shipment. This letter provides the discontinuation dates after which we will no longer commit to repair, support or perform preventative maintenance for the listed product lines.

We are providing this notification to allow you time to plan for upgrading to newer-technology products.

Physio-Control defines support levels as follows:

- **Repair and Technical Support:** A Physio-Control technician will provide phone support and bring the device to specifications using approved and certified parts as required.
- **Annual Inspections:** A Physio-Control technician will inspect the device to confirm equipment is in satisfactory operating condition.

The following chart lists the discontinuation dates for Physio-Control products that are no longer manufactured.

Device	Repair, Parts Availability and Technical Support	Annual Inspections
LIFEPAK® 500 AED Monophasic Biphasic	Jan. 31, 2012 Jan. 31, 2015	Jan. 31, 2013 End Date TBD
LIFEPAK 12 defibrillator/monitor Monophasic Biphasic	Oct. 31, 2012 Sept. 10, 2016*	Oct. 31, 2013 Sept. 10, 2016*
LUCAS™ 1 (v1) chest compression system	Dec. 31, 2015	Dec. 31, 2015
LIFEPAK 12 RELI defibrillator/monitor	3 years from shipment of the device**	

*If device purchased after September 10, 2008, we will continue to provide support for 8 years after date of shipment. The discontinuation date applies to any customer with a device greater than 8 years old and not under an active service plan.

** Please be advised that some components of these devices may become unavailable before the support termination dates. If this occurs, we will review available alternatives with you.



✓ #15013
Req 6867

#AmbuPro

EMS Information
in Motion

Offices: 99 So. Main St - 2nd Floor, Fall River, MA 02721
Mail: P.O. Box 1, Swansea, MA 02777
Voice: 508.678.3330
Fax: 508.678.3322

16005492

Quotation Detail

NAME / ADDRESS
Stoughton Fire/Rescue 30 Freeman Street Stoughton, MA 02072

TERMS		
Due On Rept (Muni)		
PROJECT	DATE	Number
Stoughton	2/9/2016	22461

DESCRIPTION	QTY	COST	TOTAL
<p>*** Mobile Unit Hardware (NEW) *** Panasonic Toughbook CF-19, Core i5, 3320M, 2.6 GHz, Windows 7 Pro, 4 GB RAM, 500 GB HDD, 10.1" LED Touchscreen 1024 x 768, Intel HD Graphics 4000, Bluetooth 4.0 EDR, 802.11 a/b/g/n, WLAN</p> <p>Toughbook Includes: - Panasonic ToughBook Protection Plus 3 Year Warranty - Default Configuration, License Swap & Remote Install - Shipping & Handling Sub-Total for Mobile Unit Hardware (NEW)</p> <p>NOTES: 1.) Internet connection to all AmbuPro EMS resources is required for both initial setup and ongoing support 2.) Client IT personnel are solely responsible for infrastructure support and network connectivity to/from all resources required by AmbuPro EMS 3.) This Quotation (and all prices herein) is valid for 30 days from the Quotation date listed above</p>	2	4,453.00	8,906.00
		0.00	0.00
503622005 585000	10024	6912.73	
50362205 585001	02544	1993.27	
TOTAL			\$8,906.00

Article 22e.1



Town of Stoughton
 Department of Public Works
 950 Central Street
 Stoughton, MA

Attention: Thomas Fitzgerald

3-14-16

QUOTATION

Kawasaki Wheel Loader 80Z7 \$209,500
 Tier 4i
 Z Bar linkage
 Operating weight 38,625 pounds
 Breakout force 32,370 pounds
 Engine: Cummins QSB 6.7 liter, 193 net hp

Backup Camera 5.6" color monitor and camera
 Fire extinguisher, Heated Mirrors, Heated Seat,
 3 Spool Valve, control lever and lines
 Ride Control, Engine block heater,
 General Purpose 4.0 cu yd bucket with bolt on cutting edge, QC Type
 Radial tires
 Reversible cooling fan
 Global E service
 Fuel Efficient Load Sensing Piston Pumps
 HN Bushings – oil impregnated

Power Angle Plow 11' \$ 13,950

TOTAL \$223,450

Less Trade of 1978 Caterpillar 930 Loader Serial Number 41K8095 (7,000)
 Less 80% of rental payments (80% of \$19,600) (15,680)

TOTAL less trade and rental deductions \$200,770

90% of Rental - 13,230

187,540

Thank you for the opportunity to quote.
 Please call if you have any questions.
 Katherine Scapicchio
 Chadwick-BaRoss, Inc.
 Municipal Sales Representative
 978-479-1520

Annual Town Meeting Cruiser Predictions for 2017

Item #	Description	Unit Price	Line Total
1.00	K8A 2016 Ford Police Interceptor Utility Black AWD with Caps	\$ 26,609.00	\$ 26,609.00
1.00	99T 3.5L V6 EcoBoost	\$ 3,130.25	\$ 3,130.25
1.00	17T Cargo Dome Lamp Red/White	\$ 47.50	\$ 47.50
1.00	43D Courtesy Lamp Disable (Dark Car Feature)	\$ 19.00	\$ 19.00
1.00	51Y Driver side Spot Lamp	\$ 204.25	\$ 204.25
1.00	549 Power Heated Mirrors	\$ 57.00	\$ 57.00
1.00	76R Reverse Sensing System	\$ 261.25	\$ 261.25
1.00	86P Front Headlamp Housing	\$ 118.75	\$ 118.75
1.00	59B Fleet Key 1284X	\$ 48.00	\$ 48.00
1.00	87R Rear View Camera in Rear View Mirror	\$ -	\$ -
1.00	Paint Paint White to Department Specs	\$ 795.00	\$ 795.00
1.00	P46FLC LED Spot Lamp Upgrade	\$ 195.00	\$ 195.00
1.00	SSFPOS16 Wig Wag Flasher	\$ 75.00	\$ 75.00
1.00	36-2055 Westin Push Bar Elite	\$ 275.00	\$ 275.00
1.00	36-6005C3CH Westin Push Bar Channel Lights	\$ 50.00	\$ 50.00
1.00	CD3766BW Code 3 Chase Lights In Push Bar 3 Sets (Flood)	\$ 425.00	\$ 425.00
2.00	C3100 Code 3 Siren Speaker on Push Bar	\$ 180.00	\$ 360.00
1.00	3450 Code 3 Banchee Siren System	\$ 295.00	\$ 295.00
1.00	CD3766BW Code 3 Chase Lights On Side of Push Bar (Ally Flood)	\$ 275.00	\$ 275.00
1.00	MR6MC-BW Code 3 MR6 Multi Color Blue White In Headlamp Housing	\$ 260.00	\$ 260.00
1.00	MR6MC-BW Code 3 MR6 Multi Color Blue White On Side Mirrors	\$ 260.00	\$ 260.00
1.00	IJ8 IJ500ST Whelen Liberty B Front W Flood B Rear with Arrow Emitter	\$ 3,200.00	\$ 3,200.00
1.00	CCSRNT3F Whelen Cencom Siren Controfer		\$ -
1.00	VB Code 3 Vibrant Blue in Lower Tail Lights	\$ 220.00	\$ 220.00
1.00	VW Code 3 Vibrant White in Upper Tail Lights	\$ 220.00	\$ 220.00
1.00	ETFFC02LED Rear Flasher for Factory Park Lights	\$ 175.00	\$ 175.00
1.00	CD3766BW Code 3 Chase Lights Rear Cargo Blue White Lower	\$ 275.00	\$ 275.00
1.00	Citadel Code 3 Citadel BBBBBB	\$ 795.00	\$ 795.00
1.00	P1000UINT-13A Pro Guard Pro Cell Skin and Bars on Pass Side	\$ 1,950.00	\$ 1,950.00
1.00	HB4PAK-B Code 3 4PAK Blue in Lift Gate Open with Switch	\$ 180.00	\$ 180.00
1.00	CX Tremco	\$ 155.00	\$ 155.00

1.00	425-6193	Jotto Desk Console	\$ 350.00	\$ 350.00
1.00	425-6411	Jotto Desk Arm Rest	\$ 75.00	\$ 75.00
1.00	425-3704	Jotto Desk Cup Holder	\$ 50.00	\$ 50.00
1.00	CW0410	Code 3 LED Light on Lift Gate Open with Switch	\$ 75.00	\$ 75.00
1.00		Passanger side Air Bag Switch	\$ 395.00	\$ 395.00
1		Graphics Package	\$595.00	\$595.00
1	M38SS8PW1AN	APX1500 UHF2 radio w/ required hardware and install	\$2,313.62	\$2,313.62
1	rh-m1-l5-k	PatrolPC Rhino Tab Gen.5	\$5,211.00	\$5,211.00
1		Decator Genesis II w/dual small antenna	\$2,195.00	\$2,195.00
1		Setina Cargo Box-lift top combo/base sliding combo	\$1,095.00	\$1,095.00
1		Free standing bracket kit for Setina Cargo Box	\$85.00	\$85.00

Total per vehicle with all above equipment **\$53,369.62**

Total for purchase/equipment for 4 vehicles **\$213,478.48**

Plus an estimated 5% cost increase **\$ 10,673.92**

Grand Total **\$ 224,152.40**

Actual Cost May Change Once Project Elements are Finalized

Article 24a

Five Centennial Drive
Peabody, MA 01960-7985

tel: 978-532-1900 fax: 978-977-0100
www.westonandsampson.com

engineering, energy,
planning, permitting,
design, construction,
operation, maintenance

Weston&Sampson®

Stoughton, Massachusetts

January 12, 2016

Mr. Thomas J. Fitzgerald
Superintendent
Public Works Department
950 Central Street
Stoughton, MA 02072-1840

Re: Chemical Conversions for Stations 2, 3, 5 & 7
Fiscal Year 2017 Capital Improvements Plan Cost Estimate

Dear Mr. Fitzgerald:

As requested, we are providing an estimate of costs based on discussions with the Town for converting the existing lime chemical feed system to potassium hydroxide at Stations 2, 3, 5 & 7. The total estimated project cost for the chemical conversions is \$340,000. This cost includes engineering (design, permitting, bidding and construction office and field services), construction and contingency.

Should you have any questions or concerns, please feel free to contact me at 978-532-1900.

Very truly yours,

WESTON & SAMPSON ENGINEERS, INC.



Tara E. McManus, PE
Project Manager/Team Leader

cc: Phil McNulty, Assistant Superintendent of Water & Sewer – Stoughton PWD
Barbara Cook, PE, Vice President – Weston & Sampson

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Article 24b.

Industrial Technical Services, Inc.

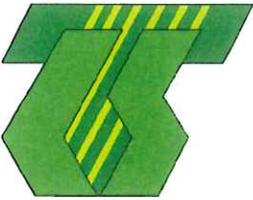
January 11, 2016

Stoughton DPW
950 Central Street
Stoughton MA 02073

ATTN: Phil McNulty

RE: Radio cost analysis

Dear Phil;



The estimated cost to replace the water and waste water internet drops with radio equipment would be \$150,000.00. Price includes providing and installing the new radios, a new master telemetry unit (MTU) at the DPW office and all programming required to migrate off of the high speed internet to radio. The addition of the MTU would allow the system to stay running in the event of a computer failure.

At the current cost of your internet connections based on the numbers from December 2015 which were \$103.66 per node with 25 nodes for a total of \$2,591.50 per month. With an annual cost of \$31,098.00 per year it will take a little less than five years for a return on your investment.

Very truly yours;

KMN/jn

Kurt Neylon
Vice President

Total Service to Industry

141 Wyben Road
Westfield, MA 01085
MA License 11444 A

E-Mail ITS@ITS-Control.com
Website ITS-Control.com
CT License 104584

Telephone 413-568-1427
Fax 413-568-4573
VT License EM-3748

Milton IT Services
 7 Silver Drive
 North Easton, MA 02356

Invoice

1099887

Date	Invoice #
5/12/2015	10314

Bill To

Stoughton Department of Public Works
 950 Central St.
 Stoughton, MA 02072
 Attn: John Batchelder

Description	Amount
Comcast High Speed Internet - York St	103.66
Comcast High Speed Internet - Oakland St T	103.66
Comcast High Speed Internet - Pleasant St T	103.66
Comcast High Speed Internet - Hillwood Ave ps 2	103.66
Comcast High Speed Internet - Muddy Pond ps 1	103.66
Comcast High Speed Internet - Turnpike St Ext	103.66
Comcast High Speed Internet - Queen Anne	103.66
Comcast High Speed Internet - Daly Dr	103.66
Comcast High Speed Internet - Morton St	103.66
Comcast High Speed Internet - Royal Rd	103.66
Comcast High Speed Internet - Sumner Ridge	103.66
Comcast High Speed Internet - Beaverbrook	103.66
Comcast High Speed Internet - Pratts Court ps 6	103.66
Comcast High Speed Internet - Ash St T	103.66
Comcast High Speed Internet - Gurney Well ps 5	103.66
Comcast High Speed Internet - Forrest Rd T	103.66
Comcast High Speed Internet - MWRA Island St <i>25</i>	103.66
Comcast High Speed Internet - Goddard Well ps 7	103.66
Comcast High Speed Internet - Fennel Well 3/3A	103.66
Comcast High Speed Internet - McNamara Well 4	103.66
Comcast High Speed Internet - Hawes Way	103.66
Comcast High Speed Internet - Ames Pond	103.66
Comcast High Speed Internet - Ledgebrook	103.66
Comcast High Speed Internet - Pondview/ Brewster St	103.66
Comcast High Speed Internet - 950 Central St DPW	103.66
New MA Tax	0.00
Total	\$2,591.50

Thank you for your business.

U.S. Department of Homeland Security
Region I
99 High Street, Sixth Floor
Boston, MA 02110-2132



FEMA

February 10, 2016

Kurt Schwartz, Director
Massachusetts Emergency Management Agency
400 Worcester Road
Framingham, MA 01702

Re: FEMA-4110-DR-MA
Hazard Mitigation Grant Program (HMGP) Project # 20-R
Emergency Generators for 4 Pump Stations, Stoughton, MA

Dear Director Schwartz:

Enclosed please find the obligation reports for the following HMGP subgrant:

4110-20-R	Town of Stoughton, Massachusetts Emergency Generators for 4 Pump Stations	\$ 318,000
Total:		\$ 318,000

The *grant* period of performance (POP) start date for FEMA-4110-DR-MA is **August 13, 2013**. The *grant* POP will end three years from the date of the last *subgrant* obligation. Based on this subgrant obligation, the current POP end date for FEMA-4110-DR-MA is **February 10, 2019**.

If you have any questions, please do not hesitate to call Nulise François with the FEMA Region I Mitigation Division at (617) 956-7635.

Sincerely,

Dean J. Savramis
Director, Mitigation Division
FEMA Region I

cc: Sarah White, HM Grants & Planning Manager, MEMA

Enclosures

Stoughton, Massachusetts

January 12, 2016

Mr. Thomas J. Fitzgerald
Superintendent
Public Works Department
950 Central Street
Stoughton, MA 02072-1840

Re: Emergency Generators for Water Pump Stations
Fiscal Year 2017 Capital Improvements Plan Cost Estimate

Dear Mr. Fitzgerald:

As requested, we are providing an estimate of costs based on discussions with the Town and per the Hazard Mitigation Grant Program (HMGP) grant application for providing an emergency generator at the Muddy Pond, Fennel Well, Gurney Well and Goddard Well Pump Stations. The total estimated project cost is \$424,000. This cost includes engineering (design, bidding and construction office and field services), construction and contingency. However, the grant application requests \$318,000 (75%) of the overall project cost be granted by the Federal Emergency Management Agency's (FEMA's) HMGP. The total cost to be funded by the town is \$106,000 or 25% of the total project which is the required minimum in-kind match for this grant program.

Should you have any questions or concerns, please feel free to contact me at 978-532-1900.

Very truly yours,

WESTON & SAMPSON ENGINEERS, INC.



Tara E. McManus, PE
Project Manager/Team Leader

cc: Phil McNulty, Assistant Superintendent of Water & Sewer – Stoughton PWD
Barbara Cook, PE, Vice President – Weston & Sampson

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THE COMMONWEALTH OF MASSACHUSETTS

MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY
400 WORCESTER RD., FRAMINGHAM, MA 01702-5399 508-820-2000 FAX 508-820-1404

DEPARTMENT OF CONSERVATION & RECREATION
251 CAUSEWAY STREET, SUITE 600-700, BOSTON, MA 02114-2104 617-626-1250 FAX 617-626-1449

dcr
Massachusetts



Kurt N. Schwartz
DIRECTOR

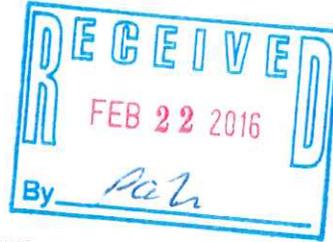
Charles D. Baker
GOVERNOR

Leo Roy
COMMISSIONER

Karyn E. Polito
LIEUTENANT GOVERNOR

February 18, 2016

Town of Stoughton
John Batchelder, DPW Superintendent
10 Pearl Street
Stoughton, MA 02072



Re: Hazard Mitigation Grant Program
HMGP 4110-26 Emergency Generators for 4 Pump Stations

Dear Mr. Batchelder:

The Federal Emergency Management Agency (FEMA) has approved HMGP funding for the Town of Stoughton **Emergency Generators for 4 Pump Stations** project.

The Town of Stoughton has received a FEMA award of \$318,000.00 and will be reimbursed up to 75% of approved, allowable, and eligible costs, up to the award, as stipulated by the grant agreement and OMB Circular A-87. This is a reimbursable grant program and expenses have to be incurred and paid prior to being reimbursed. Please note that any project revisions, changes or deviations from the FEMA-approved grant application must be approved in writing by both MEMA and FEMA in order to be eligible for grant reimbursement.

In order to execute this agreement, the following tasks relative to the attached grant agreement must be completed; much of the information required can be retrieved from your grant application and/or any supplemental information you have previously submitted. All of the forms associated with this contract are available electronically. Please contact Sherry Leung at 508-820-1436 or e-mail shirletta.leung@state.ma.us.

- 1) **Contractor Authorized Signatory Listing:** The CEO must sign and execute the CASL according to instructions provided. Each signatory must have their signature notarized.
- 2) **Standard Contract Form:** The CEO must complete, sign and HAND date the form as the Contractor.
- 3) **Scope of Work:** Approved Scope of Work is included in contract package.
- 4) **Budget Information:** The budget has been filled out, according to the approved budget included in your application. **Please provide a dollar amount that you anticipate spending in each fiscal year listed on the budget form for federal funds only.**
- 5) **Work Schedule:** Please complete work schedule to coincide/fall within the contract start and end dates. Estimate first task start date 90 days from date of signature.

- 6) **Additional Terms and Conditions:** These are conditions set forth by MEMA. Please review and sign. These conditions/requirements must be satisfied to be eligible for funding.
- 7) **Designation of Project Manager Form:** The CEO must appoint a local Project Manager for this Agreement. Once this appointment is made, please complete and sign the provided form.
- 8) **FEMA Assurances and Certifications:** The Assurances and Certifications shall be reviewed and the Summary Sheet signed by the CEO. Please check only those that apply to your project: Either Part I or Part II, always Part III, never Part IV.
- 9) **A-133 Audit Reporting Form:** The CEO must complete and sign.
- 10) **Federal Funding Accountability and Transparency Act (FFATA):** This form must be filled out and **signed in blue ink.**
- 11) **FEMA Record of Environmental Considerations:** Environmental Review conditions may have been established by FEMA for this project. These conditions/requirements must be satisfied to be eligible for funding.

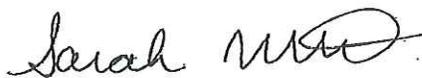
Please return this fully executed contract package within 60 days to:

**Massachusetts Emergency Management Agency
Shirletta Leung, Lead Hazard Mitigation Contract Specialist
400 Worcester Road
Framingham, MA 01702**

Once the CEO has signed all required forms, MEMA will approve the contract and return an executed copy to you. Please carefully review all provisions of the attached grant agreement prior to execution. Just a reminder, no work can begin on this project until the contract is executed by all parties and a Notice to Proceed is issued

Please do not hesitate to contact Sherry Leung at (508) 820-1436 with any questions or concerns regarding the HMGP grant agreement and associated paperwork.

Sincerely,



Sarah White
Hazard Mitigation Grants Supervisor

Enclosures

Cc: File

SCOPE OF WORK
FEMA-HMGP- DR-4110-MA
Town of Stoughton
Emergency Generators for 4 Pump Stations

Scope of Work:

The proposed project includes installing permanent generators at all four locations. The locations have buildings that contain the pump stations and generators will be installed outside these buildings on an elevation that is high enough to protect them from flooding. All generators will be installed inside a fenced area and outside the buildings.

Muddy Pump Station- Installation of a new 90KW natural gas generator with weather enclosure and an automatic transfer switch on approximately a 10'x6'x12" concrete pad. The existing natural gas service line will need to be split after the gas meter located at the northwest corner of the building to power the generator. The new line will be trenched south from the meter towards the proposed generator location. The trench will be approximately two feet wide and the service will be buried approximately 24"-30" below grade. The trench will be backfilled and the surface will be restored with loam and seed. An electrical line will be installed about 8"-12" above ground from the new generator and then cored into the west side of the existing building. A chain link fence will be installed around the generator and pad for security purposes.

Fennel Well Pump Station- Installation of a new 80KW liquid propane generator with weather enclosure and automatic transfer switch on approximately a 10'x6'x12" concrete pad. The generator will be located on the side of the building and the Town will contract with a propane company to provide new propane tanks and an above ground service line for the new generator as the original tanks have since been removed.

Gurney Well Pump Station- Installation of a new 80KW liquid propane generator with weather enclosure and automatic transfer switch on approximately a 10'x6'x12" concrete pad. The generator will be located on the side of the building and the Town will contract with a propane company to provide new propane tanks and an above ground service line for the new generator as the original tanks have since been removed. The existing fence will most likely need to be modified to provide space for the installation of the generator along the side of the building. The Town intends to complete the fencing work themselves.

Goddard Well Pump Station- Installation of a new 80KW liquid propane generator with weather enclosure and automatic transfer switch on approximately a 10'x6'x12" concrete pad. The generator will be located on the side of the building and the generator will be powered by the existing propane tanks located at the site. The existing fence will be modified to provide space for the installation of the generator along the side of the building.

Budget Information- Hazard Mitigation Programs

Name of Sub-Recipient					Grant Program					
Town of Stoughton					HMGP 4110-26					
CFDA #		Federal Identification Number		Budget (Check One)		Budget Period			Strategic Funds Management	
97.039		04-6001312		New <input checked="" type="checkbox"/> Revised <input type="checkbox"/>		From: 02/10/16 To: 2/10/19			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
FEMA Ob#	Task	Activity/Cost Classification		A. Eligible and Approved Total Cost		B. Local Share*		C. Federal Share**		
	1	Project Survey and Layout		\$10,000.00		\$2,500.00		\$7,500.00		
	2	Project Design		\$35,000.00		\$8,750.00		\$26,250.00		
	3	Bidding		\$10,000.00		\$2,500.00		\$7,500.00		
	4	Construction Manager		\$22,000.00		\$5,500.00		\$16,500.00		
	5	Construction Manager		\$85,000.00		\$21,250.00		\$63,750.00		
	6	Erosion Control		\$6,000.00		\$1,500.00		\$4,500.00		
	7	Generators		\$250,000.00		\$62,500.00		\$187,500.00		
	8	Project Closeout		\$6,000.00		\$1,500.00		\$4,500.00		
	9									
	10									
Subtotal				\$424,000.00		\$106,000.00		\$318,000.00		
Project (Program) income										
Total				\$424,000.00		\$106,000.00		\$318,000.00		
* Local Share, per regulation, is at most 25% of total eligible and approved costs ** Federal share, per regulation, is at least 75% of total eligible and approved costs										
Please provide a dollar amount that you anticipate spending in each fiscal year listed below for the federal funds only										
	FY 16			FY 17			FY 18			
	FY 19									

Article 24d



Phil McNulty <pmcnulty@stoughton-ma.gov>

Re: Pump and Pipe rental

1 message

Nick Gamache <ngamache@rainforrent.com>

Wed, Mar 9, 2016 at 7:56 AM

To: pmcnulty@stoughton-ma.gov

On Tue Jan 19 16:38:07 EST 2016, "Phil McNulty" <pmcnulty@stoughton-ma.gov> wrote:

----- Original Message -----

From: "Phil McNulty" <pmcnulty@stoughton-ma.gov>

Sent: Tue Jan 19 16:38:07 EST 2016

To: "Nick Gamache" <NGAMACHE@rainforrent.com>

Subject: Re: Pump and Pipe rental

Got it Nick...Thanks. We will be carrying that number for our FY-2017 budget...and we are considering the alarm, I'll get back to you.

Phil

On Tue, Jan 19, 2016 at 3:30 PM, Nick Gamache <NGAMACHE@rainforrent.com> wrote:

Phil

As we talked about earlier the 28 day cycle/monthly charges on the equipment that is out on site is \$6,0003 per 28 day cycle and over a one year/12 months we will bill 13 cycles.

$$\$6003 \times 13 \text{ cycles} = \$78,039$$

The alarm agent that we talked about is going to cost you \$450 per month and we will bill out install labor at \$105 hr. per man portal to portal I figure 5-6 hours including travel should be enough for this work.

Not happening

Regards,

Nick Gamache

Rain For Rent

9 Pioneer Dr

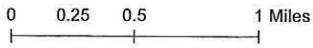
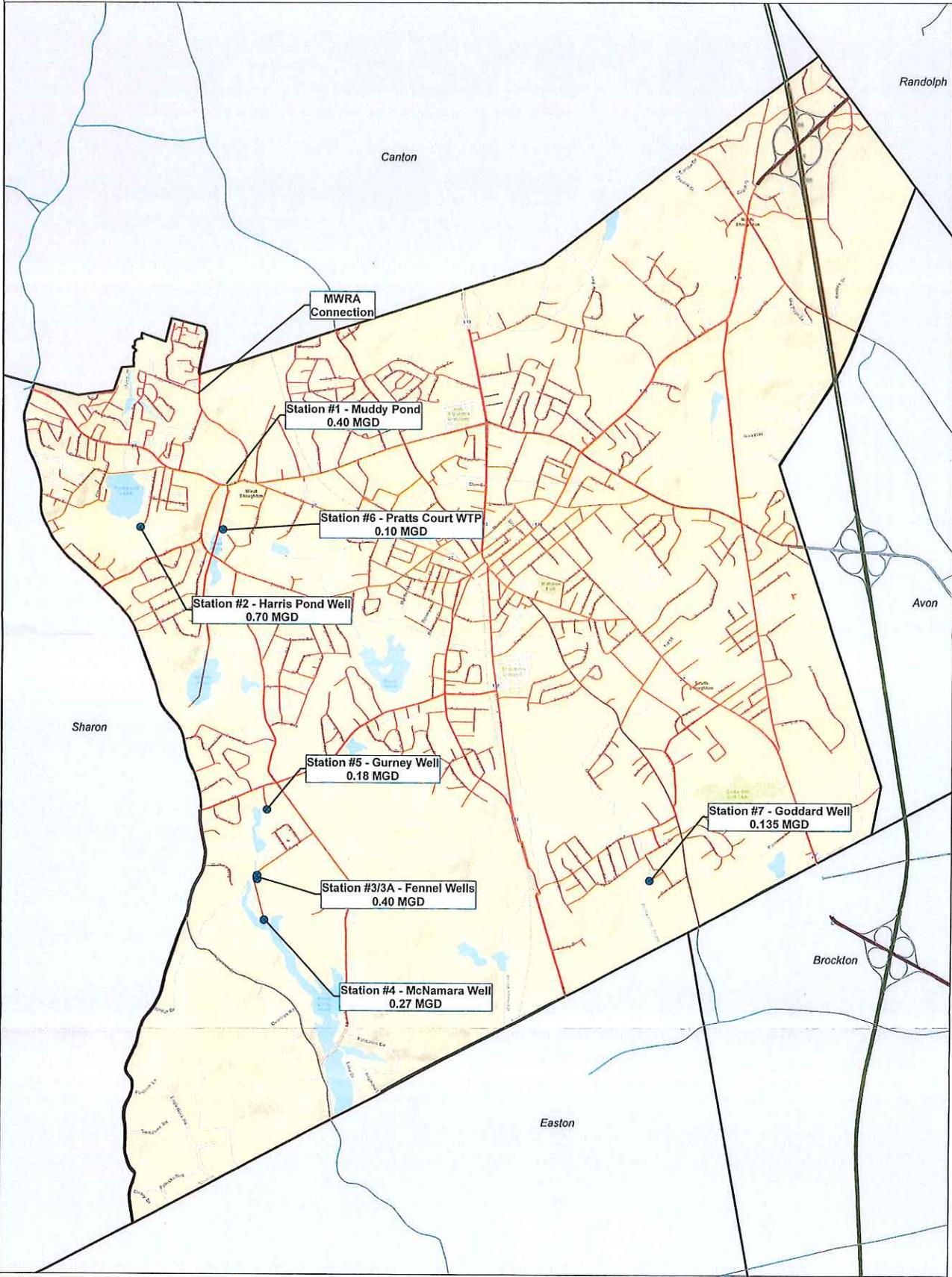
N.Oxford MA 01537

Sales Representative



Article 26

Summary of Existing Well Capacities Town of Stoughton, MA



1 in = 0.25 miles

Legend

- Well
- Pipe



Prepared by:



March 9, 2016

WATER TREATMENT PLANT FOR WELLS 3, 3A, 4 & 5

FACT SHEET

MANGANESE CONCERNS

There is a concern regarding the manganese levels in the Town's well supplies, specifically at Wells 3, 3A, 4 and 5. Manganese is a common naturally-occurring mineral found in surface and groundwater, and it is a natural component and essential mineral in our diet. Manganese is ingested in food, commonly found in grain, rice, and beans, and in potable water. Infant formula contains manganese, and there is concern if the formula is made with potable water containing manganese, that the infant could be exposed to higher than anticipated manganese levels. There is currently a Secondary Standard for manganese of 0.05 mg/L due to aesthetic concerns (metallic taste, staining of plumbing and laundry).

A recent policy was implemented in 2013 by the Massachusetts Department of Environmental Protection (MassDEP) to identify baseline manganese levels for all public water supplies. For samples above 0.05 mg/L but below 0.30 mg/L, a notification is required to be placed in the Consumer Confidence Report (CCR) that is sent out annually to each water system customer. If samples are continually above 0.30 mg/L, an action plan must be developed with MassDEP to reduce manganese levels entering the water system. In addition, public notification of the levels over 0.30 mg/L must be reported in a newspaper, town website, etc.

A review of manganese water quality results reported in 2015 indicate levels of 0.28 mg/L at Wells 3/3A, 0.60 mg/L at Well 4, and 0.25 mg/L at Well 5. Well 4 has not been used recently due to the chronic elevated manganese concentrations.

PROPOSED SOLUTION

The Department of Public Works is proposing to group these three well supplies for combined treatment due to their similar water quality and proximity to each other. A potential location for the water treatment facility is the Well 5 site, where sufficient room exists to construct a treatment facility, building, and associated support appurtenances. Given the approved registered volumes of these supplies, the proposed treatment facility would have a minimum hydraulic capacity of 1,000,000 gallons per day.

Currently, the Town is unable to utilize the full capacity of Wells 3, 3A, 4 and 5. Well 4 has not been used in almost 12 years due to its high manganese levels. In 2015, the Town had to significantly rely on the MWRA for water, purchasing approximately 1 million gallons per day (MGD) to meet system demands. This represents nearly half of the maximum-day demands in the summer. **The use of MWRA water in 2015 will result in a cost of approximately \$1,100,000.** If the water treatment plant is approved and constructed, the Town would be able to be self-sufficient and rely less on the MWRA, potentially eliminating the annual cost entirely. ***This would be a savings of about \$1,100,000 per year.*** The water treatment plant would pay for itself in approximately 6 years. For budgeting purposes, it would be recommended to carry a line item of \$200,000 for MWRA in case of extreme drought, loss of a supply due to unforeseen

events, or to supplement supply during hydrant flushing activities. Below is a summary of the current and projected capacities of the Town's groundwater supplies.

TABLE 1 – CURRENT VS. OPERATING CAPACITIES WITH PROPOSED WTP

Well Supply	Current Operating Capacity (MGD)	Operating Capacity with WTP (MGD)
Station 1 – Muddy Pond	0.40	0.40
Station 2 – Harris Pond	0.40	0.70 ¹
Station 3/3A – Fennel	Off	0.40
Station 4 - McNamara	Off	0.27
Station 5 – Gurney	0.18	0.18
Station 6 – Pratts Court	0.10	0.10
Station 7 - Goddard	Off	0.135 ²
Total	1.08 MGD	2.185 MGD
Max-Day Demand	2.10 MGD	2.10 MGD
Purchase from MWRA	1.02 MGD	0 MGD
Estimated MWRA Cost	\$1,100,000	\$0

¹ Increase due to VFD replacement

² Increase due to 4-log removal approval from DEP.

DEVELOPMENT OF PROJECT COST ESTIMATE

An opinion of probable capital costs to complete construction and engineering for the proposed water treatment facility was developed. Hungerford & Terry, a leading manufacturer of oxide coated filtration media systems, provided an estimate to supply the pressure filters, filter media, and equipment associated with their greensand treatment system. The estimated cost of purchasing this equipment is approximately \$750,000, not including installation and coordination by a general contractor.

The preferred building choice by the DPW is a pre-engineered metal building with space for the pressure filters, chemical feed equipment, a control room, laboratory, and the potential space for a clear well and high-lift pumps. The building layout above assumes a 41-ft. by 65-ft. building (approximately 2,600 square feet). The cost for a pre-engineered metal building and reinforced concrete foundations is approximately \$475,000. The building costs include procurement, delivery of the building to the site, installation and the foundation. The greensand treatment and building costs are two of the many items that comprise the total construction costs. Other costs include site work, process mechanical piping and pumps, chemical feed equipment, HVAC and

plumbing, instrumentation and controls, electrical, and a stand-by generator. These costs have been factored into the total opinion of probable costs as detailed below.

Based on the maturity level of the project definition and scope, an Association for the Advancement of Cost Engineering (AACE) Estimate Class of 4 is appropriate for project planning. The accuracy range of a Class 4 estimate is typically in the order of 20% to 50%. Based upon specific unknown conditions and uncertainties, a contingency of 30% is included in the capital cost estimate. The construction costs assume the treatment technology and building material and layout preferences discussed. Below is a summary of the total anticipated project costs to complete the work.

TABLE 2 – OPINION OF PROBABLE PROJECT COST

Item	Cost
Water Treatment Facility Cost Estimate - including site work, building, treatment systems, mechanical process, HVAC, plumbing, instrumentation and controls, and electrical	\$4,065,000
25% Engineering – design, permitting, bidding, and construction phase services	\$1,016,250
30% Total Project Contingency	\$1,524,375
Total Opinion of Probable Project Cost (Spring 2016)	\$6,605,625
Town Planning Budget	\$6,610,000

ARTICLE 27

MUNICIPAL PUMP STATION REPAIRS

BACKGROUND

The Town has recently hired a consultant to evaluate the Town's twelve (12) municipal sewage pump stations. The evaluation yielded short term capital improvements that are recommended to be complete within the next 1-2 years.

PROPOSED IMPROVEMENTS

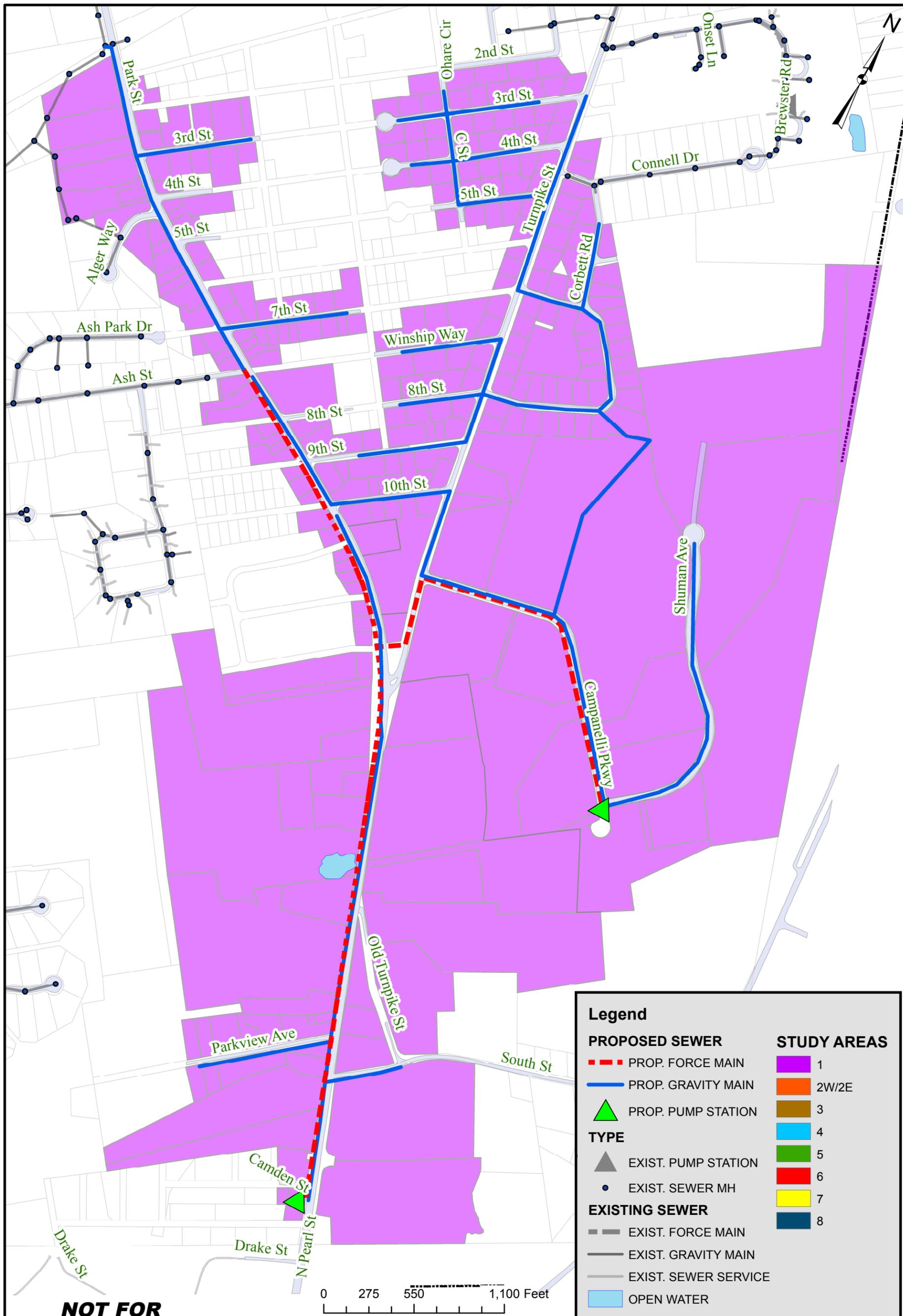
The proposed improvements include repairs to the interior and exterior of the municipal pump stations. The improvements will yield better functionality, efficiency and longevity of the pump stations. The requested funds include hiring a consultant to prepare bid specifications and construction oversight.

FUNDING

The funding will primarily be transferred from older sewer articles that had not been used or have been partially used. The improvements will encompass all the improvements that were intended by the original articles including any deficiencies that were inspected since the original articles were approved.

COST

The cost for all improvements including the preparation of bid specifications and construction oversight is \$1,250,000. After the transfer of funds from the older sewer articles, grants, and gifts the net additional requested funds are estimated to be approximately \$302,000.



Legend	
PROPOSED SEWER	STUDY AREAS
PROP. FORCE MAIN	1
PROP. GRAVITY MAIN	2W/2E
PROP. PUMP STATION	3
TYPE	4
EXIST. PUMP STATION	5
EXIST. SEWER MH	6
EXISTING SEWER	7
EXIST. FORCE MAIN	8
EXIST. GRAVITY MAIN	
EXIST. SEWER SERVICE	
OPEN WATER	

NOT FOR CONSTRUCTION

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KLEINFELDER
Bright People. Right Solutions.
www.kleinfelder.com

PROJECT NO.	20153855
DRAWN:	OCTOBER 2015
DRAWN BY:	JAA
CHECKED BY:	DTP
FILE NAME:	PROPOSED SEWER REPORT FIGURES 2

**STUDY AREA 1
CONCEPTUAL LAYOUT**

**SEWER NEEDS ANALYSIS
TOWN OF STOUGHTON,
MASSACHUSETTS**

**FIGURE
4**

ARTICLE 28

SURVEY AND DESIGN OF SEWER EXPANSION PLANS FOR THE SOUTHERN AREA OF PARK STREET AND THE CAMPANELLI INDUSTRIAL PARK

BACKGROUND

The Town has recently completed a Sewer Area Ranking Plan. The primary goal of this project was to rank all targeted areas of the Town that are presently un-sewered on the basis of need for environmental and public health protection as well as the potential economic benefit to the Town created by providing municipal sewer. The 2015 Sewer Ranking Plan updates prior sewer master plans completed in 1963 and 1980.

PROJECT AREA

The proposed article is specifically requesting funds to survey and design sewage expansion plans for the project area (*See Attached Figure 4*). The article is not requesting funds for construction.

The project area extends southerly approximately 1.5 miles along Park Street from Fano Drive to the Brockton Town line. It also encompasses the Campanelli Industrial Park and Turnpike Street to approximately 3rd Street. A majority of the minor streets along Park Street and Turnpike Street are also included in this project.

In total, the project area will yield approximately 26,000 linear feet of gravity sewer and approximately 8,000 linear feet of force main sewer.

ENVIRONMENTAL NEEDS

Generally speaking the project area is noted for difficulties with on-site sanitary disposal systems and this has limited new development and the expansion of existing facilities in the area. This area contains poor soils, high ground water tables, wetland resources all which restrict the size and functionality of an on-site sanitary disposal system. Many businesses along Park Street and within the Campanelli Industrial Park are vastly undersized because they are unable to upgrade their septic systems due to the poor soil conditions and other environmental restrictions.

ECONOMIC BENEFIT

Providing municipal sewer to this project area will increase the Town's tax levy due to the increase in property values. The increased tax levy was conservatively estimated by the Director of Assessing Mr. Joseph Gibbons as a 2.0% increase within the decade following construction that will yield a value of approximately \$1,100,000 annually and this "does not include other additional benefits to the Town including personal property taxes, increased/ better uses in the Industrial Park, new commercial buildings primarily along Park Street, new homes, increased automobile excise taxes, permit fees and the annual 2.5% multiplier. Conservatively, one could be looking at well over \$1,500,000 within ten years after construction."

DELIVERABLE

Contract drawings and specifications suitable for bid purposes.

SUMMARY OF BENEFITS TO PROVIDING SEWER

- Increased tax revenues of at least \$1,100,000 dollars from the project area
- Promotes the development of unused and underutilized land
- Assists existing businesses and residents with their sanitary disposal needs
- Eliminates potential health hazards associated with sanitary disposal systems.
- Allows existing businesses and residents to expand
- Reduces the maintenance and disposal fees associated with on-site disposal systems for residents and businesses
- Allows the Town to expand the sewer system to adjacent residential areas
- Provides a town-wide benefit to all residents due to the improved environmental benefits and the increased tax levy.

COST

The estimated cost to survey and design sewage expansion plans for the project area is \$800,000.

ARTICLE 29

GIS APPLICATION DEVELOPMENT

BACKGROUND

The Engineering Department is responsible for maintaining and improving the Town's Geographic Information System (GIS). This system contains a vast amount of information and assets related to the Town such as assessor information, zoning, roadway data, municipal utilities (sewer, water, and drainage), wetland resource area and water protection areas. Additionally, the GIS serves as a spatial data storage tool for the Town as many of our plans are digitally linked to their geographic point within the GIS database.

The GIS system is not only used by the Engineering Department but is also used by many other Town departments, residents, developers, and engineers. The Online version of the GIS can be used to help create web-based applications via the creation of web forms. After the information is collected utilizing the web form, it is directly downloaded to the GIS system as a Town asset.

USE OF FUNDS

The requested funds will be used to enhance and build our GIS applications. Specifically, we will be hiring a consultant to create the following applications:

1. Water and Sewer Asset Management Forms
2. Water System Updates including Tie Card Linking
3. Stormwater Management and Inspection
4. Work Order System for the Public Works Department
5. Catch Basin Cleaning

COST

The cost to hire a consultant to create these applications is \$75,000.

ARTICLE 30

STORMWATER IMPROVEMENTS

BACKGROUND

Last year, the Engineering Department applied for a Stormwater Grant through the Massachusetts Department of Environmental Protection's 319 Nonpoint Source Pollution Competitive Grant Program. We were recently notified that we were awarded the grant in the amount of \$137,000 to provide stormwater upgrades to the Gibbons School property.

PROPOSED IMPROVEMENTS & GOALS

The project consists of the construction of stormwater infrastructure improvements to the Gibbons School. Specifically, the project proposes the construction of a Standard Infiltration Basin to rear of the property and the construction of three Bio-retention Infiltration Basins in front of the school. These improvements are all proposed within previously landscaped areas.

The overall goal of the project is to reduce pollutant loading to Woods Pond and Steep Hill Brook by increasing groundwater recharge and stream base flow to the watershed. This project aims to increase public awareness of the need to reduce stormwater pollution and available methods to reduce pollutant loads.

The Engineering Department will be providing all necessary survey, design, and construction oversight for the project. After the design is complete, a portion of the project will be publically bid. Most of the work will be completed by private contractors. The Public Works Department will also be providing assistance for some of the site work.

COST

The proposed Article is for \$180,000 to cover the cost of the grant, additional construction costs and contingencies. The grant will refund the Town up to \$137,000, therefore, the estimated net funds that will be the Town's responsibility equate to \$43,000.



TOWN OF STOUGHTON

-Engineering Department-

Town Hall
10 Pearl Street, 2nd Floor
Stoughton, MA 02072

March 22, 2016

Stoughton Planning Board
10 Pearl Street
Stoughton, MA 02072

RE: Street Acceptance Review – The Settlement at Deer Run Subdivision
Off Highland Street, Stoughton, MA

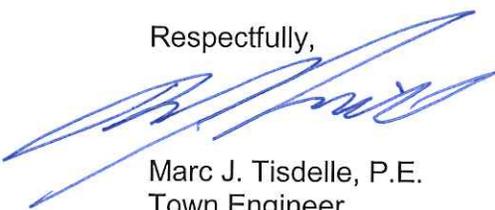
Dear Members of the Board,

The Engineering Department has reviewed the “Street Acceptance Plan” and “Street As-Built Plan” prepared for the Deer Run Subdivision by Arthur F. Borden & Associates, Inc. revised through January 19, 2016. The plans have been prepared in accordance with the Subdivision Rules & Regulations and Engineering Department standards.

The Engineering Department has performed inspections throughout construction to ensure that the roadway and appurtenant utilities have been installed according to the Town of Stoughton Construction Standards. In conclusion, based upon review of the submitted Street Acceptance Plan and Street As-Built Plan and inspections performed during construction, the roadway has been constructed in substantial conformance as compared to the approved plans revised through September 2, 2004.

If the Board has any questions regarding these comments or would like clarification on any of these items, please contact me at your earliest convenience at 781.232.9267.

Respectfully,



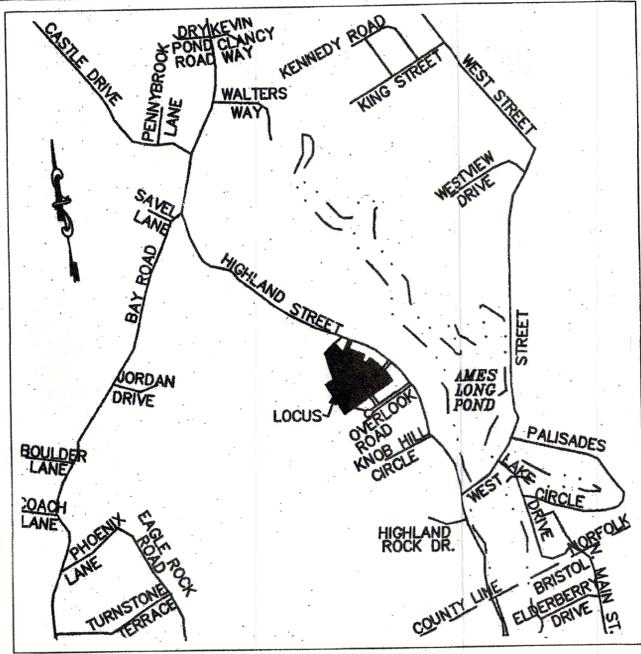
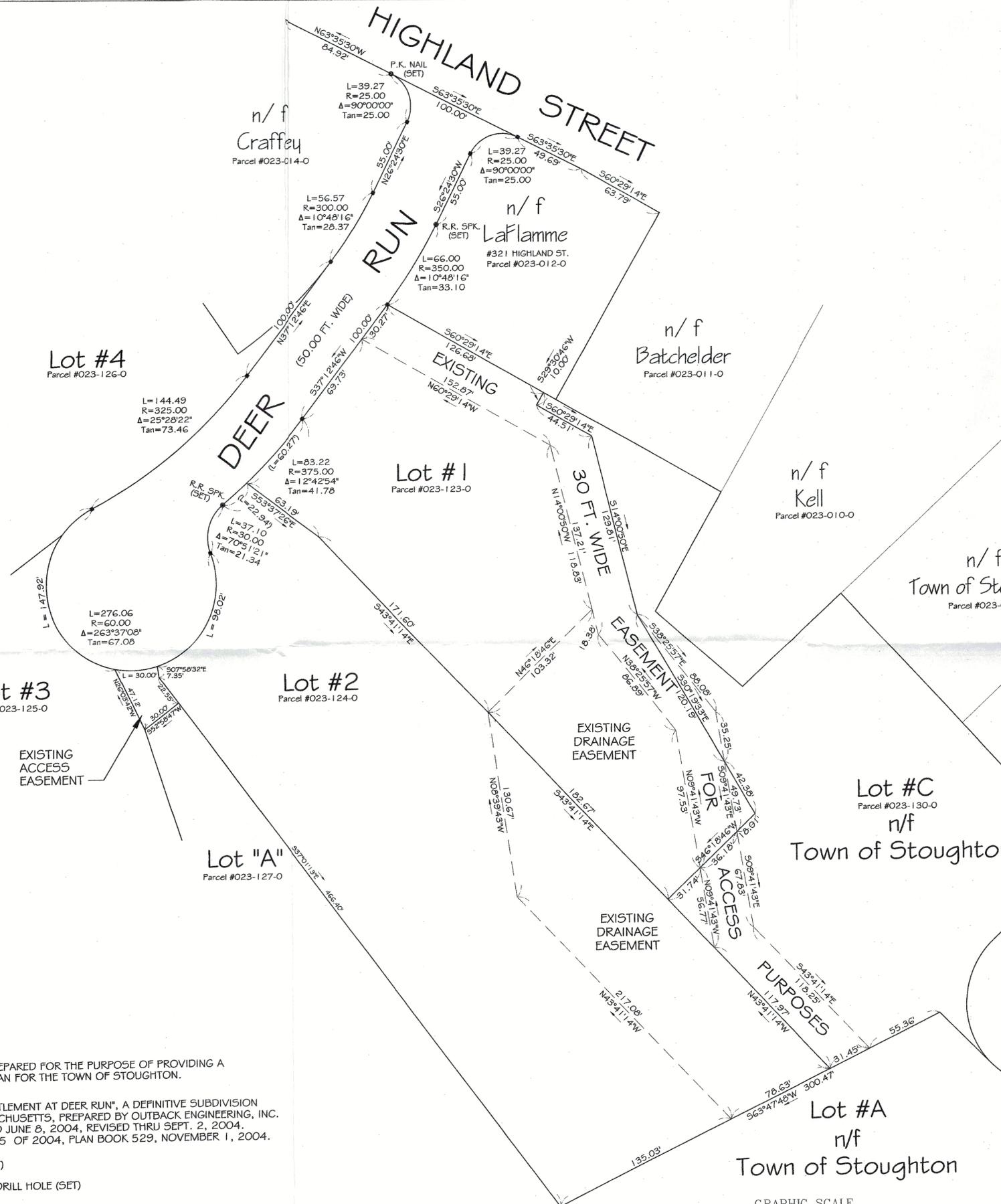
Marc J. Tisdelle, P.E.
Town Engineer
Town of Stoughton

CC: Town Planner

W:_Projects Engineering\Technical Reviews_Planning Board Reviews\Subdivisions\Deer Run\Deer Run Street
Acceptance Review 032216.doc.docx



HIGHLAND STREET



FOR REGISTRY USE ONLY
"I CERTIFY THAT THIS PLAN HAS BEEN PREPARED IN CONFORMITY WITH THE RULES AND REGULATIONS OF THE REGISTRY OF DEEDS".

2/3/2016 DATE
Arthur F. Borden PROFESSIONAL LAND SURVEYOR

"I HEREBY CERTIFY THAT THE PROPERTY LINES SHOWN ON THIS PLAN ARE THE LINES DIVIDING EXISTING OWNERSHIP, AND THE LINES OF THE STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED, AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR NEW WAYS ARE SHOWN."

2/3/2016 DATE
ARTHUR F. BORDEN No. 25718 PROFESSIONAL LAND SURVEYOR

"I HEREBY CERTIFY THAT THE MONUMENTATION SHOWN HEREON HAS BEEN SET IN ACCORDANCE WITH THE SUBDIVISION PLAN ENTITLED 'THE SETTLEMENT AT DEER RUN', A DEFINITIVE SUBDIVISION IN STOUGHTON, MASSACHUSETTS, PREPARED BY OUTBACK ENGINEERING, INC., SCALE: 1" = 60', DATED JUNE 8, 2004, REVISED THRU SEPT. 2, 2004. RECORDED AS PAGE # 15 OF 2004, PLAN BOOK 529, NOVEMBER 1, 2004.

2/3/2016 DATE
ARTHUR F. BORDEN No. 25718 PROFESSIONAL LAND SURVEYOR

ACCEPTABLE TO RECOMMEND ACCEPTANCE AS A PUBLIC WAY

TOWN OF STOUGHTON PLANNING BOARD
DATE: _____

ACCEPTED AS A PUBLIC WAY

TOWN OF STOUGHTON BOARD OF SELECTMEN
DATE: _____

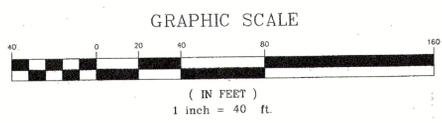


STREET ACCEPTANCE PLAN OF DEER RUN IN STOUGHTON, MASSACHUSETTS

PREPARED FOR
HERSEE PROPERTIES, INC.
SCALE: 1" = 40'
DECEMBER 8, 2015

Arthur F. Borden & Associates, Inc.
Professional Land Surveyors & Civil Engineers
302 Broadway, Unit 4 - Raynham, Massachusetts 02767
(508) 880-3439

- NOTES:
1. THIS PLAN HAS BEEN PREPARED FOR THE PURPOSE OF PROVIDING A STREET ACCEPTANCE PLAN FOR THE TOWN OF STOUGHTON.
2. PLAN REFERENCE:
PLAN ENTITLED "THE SETTLEMENT AT DEER RUN", A DEFINITIVE SUBDIVISION IN STOUGHTON, MASSACHUSETTS, PREPARED BY OUTBACK ENGINEERING, INC. SCALE: 1" = 60', DATED JUNE 8, 2004, REVISED THRU SEPT. 2, 2004. RECORDED AS PAGE # 15 OF 2004, PLAN BOOK 529, NOVEMBER 1, 2004.
● RAILROAD SPIKE. (SET)
■ CONCRETE BOUND / DRILL HOLE (SET)



No.	Date	Chkd	Revisions
01	1-19-16	A.F.B.	ENGINEERING COMMENTS 01-14-2016

5:\Land Projects 2007\H + R - Deer Run Stoughton\dwg\Deer Run Base Plan.dwg



TOWN OF STOUGHTON

-Engineering Department-

Town Hall
 10 Pearl Street, 2nd Floor
 Stoughton, MA 02072

March 17, 2016

Woodpecker Road Estimate

Estimate of work to be completed:

1. Mobilization	\$1,000.00
2. De-Mobilization	\$1,000.00
3. Sewer Manhole Cover (Material Only) 1 EA.	\$500.00
4. Adjust Frame & Grate – (4 CB's, 2 DMH's, 3 SMH's, 2WG's). \$200.00 EA.	\$2,200.00
5. Saw Cut Transition Key Way @ xsect. Woodpecker/West & end Woodpecker LS \$500.00	\$500.00
6. Saw & Seal Cut Driveways 3 - 140 LF @\$3/LF	\$420.00
7. Misc. Cut and Patch LS \$1000.00	\$1,000.00
8. Tack Coat Binder LS \$1,000.00	\$1,000.00
9. 1.5" Leveling Course 266 Tons @ \$71.00/Ton	\$18,886.00
10. 2" Thick Wearing Course 354 Tons @ \$71.00/Ton	\$25,134.00
11. Bituminous Concrete Berm 36 Tons @ 71.00/Ton	\$2,556.00
12. Misc. Clear shoulder of brush and overgrowth tree removal 176 cy @ \$20.00/cy	\$3,520.00
13. Police Details	\$3,784.00

Sub Total = \$61,500.00

+ 20% Contingency \$12,300.00

TOTAL = \$73,800.00

SAY: = \$73,800.00

*more than
100,000*



Jaime Velazquez <jvelazquez@stoughton-ma.gov>

Woodpecker Road Article

3 messages

Lauren F. Goldberg <LGoldberg@k-plaw.com>

Mon, Feb 29, 2016 at 4:10 PM

To: Jaime Velazquez <jvelazquez@stoughton-ma.gov>

Cc: "Joseph S. Fair" <JFair@k-plaw.com>, Michael Hartman <mhartman@stoughton-ma.gov>, Ilana Quirk <IQuirk@k-plaw.com>

Jaime, in short, it is my recollection that at last year's Annual Town Meeting the Town accepted the provisions of paragraph 12 of G.L. c.41, §81U allowing the Planning Board to spend a surety of up to \$100,000 without appropriation but with the approval of the Board of Selectmen. For that reason, in my opinion, if the intended funding source for this project is the surety funds, no further Town Meeting action will be required to expend such funds. As we have previously advised, however, there are many procedural steps that must occur prior to use of the surety and the Town should carefully review the same. I have attached the relevant materials for your convenience.

If the Board chooses to leave this article on the warrant and it turns out to be unnecessary (as it appears at this time), Town Meeting may simply pass over the article.

Let me know if we should discuss this issue further.

Very truly yours,

Lauren

Lauren F. Goldberg, Esq.

Kopelman and Paige, P.C.
101 Arch Street, 12th Floor
Boston, MA 02110
O: (617) 556 0007
F: (617) 654 1735
C: (617) 548 7622
lgoldberg@k-plaw.com
www.k-plaw.com

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Town of Stoughton

10 Pearl Street • Stoughton, MA 02072 • (781) 341-1300 • FAX (781) 344-5048
www.stoughton-ma.gov

Existing Recreation and Youth Commission Programming to be Relocated to Armory

- DA Basketball Clinic
 - Currently at middle school or high school when available
- Adult Ceramics/All Arts Programming
 - Currently in the basement of town hall
 - More parking, more classes/participation (always a wait list)
- Community Based programming
 - Home alone safety (Currently Located at Youth Commission)
 - First Aid Training (Currently Located at Youth Commission)
 - Early Thursday Lego Engineering (Currently located at Library)
 - Building will provide space so that multiple programs can be held simultaneously without having to cancel or rearrange other programs
- Multi-sport offerings
 - Mini-kickers soccer program - located at Halloran park with no rain day space
 - Multisport programming (outdoor courts, no indoor space)
 - Early childhood youth sports programs outside of STYOAC can be housed within the gym space.
- Cooking/Baking classes
 - Dolce Cupcake decorating classes (currently located at Council on Aging Kitchen)
 - Adult and Youth cooking classes (Located at Council on Aging with waitlist).
- Fitness Programs
 - Zumba (Gibbons School)
 - Yoga (Youth Commission)
- Open Playground
 - This space allows us to potentially house our largest and most successful summer program “Open Playground” (currently at South School with inadequate indoor facilities)
- Early Thursday Programming
 - Open Gym (This program is currently run out of the middle school with YMCA assistance).
- YAC (Youth Advisory Council) currently conflicts in the spring with COA supper series
- SLI (Stoughton Leadership Institute) special projects
- Babysitter training (currently at COA building juggled with Senior programs)

Town of Stoughton

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www.stoughton-ma.gov

Programming made possible with Armory

- Fitness Programming
 - Expansion of our growing Yoga and Zumba classes
 - Employee (town and school) fitness programs without school hour restrictions
 - Cross training programming
 - Spinning
 - Pilates
 - Self-defense classes
- Alternative/Recreation league Sports
 - Pickleball
 - Taekwondo
 - Skateboarding (parking lot)
 - Volleyball
 - Adult Leagues
 - Dodgeball
 - Kickball
 - Badminton
 - Floor hockey
- Toddler Programming
 - Mommy and Me Classes
 - Open Play for toddlers – Free form play for toddlers and parents during winter months
 - Safe space for parents to bring their young ones during the day
- Theater & Music
 - Stoughton Little Theater will be given the opportunity to perform at home in Stoughton, instead Randolph.
 - Recitals from local groups may rent out the space
 - Musical acts that have wished to perform for our seniors but cannot due to space limitations.
 - Theater/performance programming for youth
- Creation of Teen Club
 - Space would allow for a safe spot for teen specific programming.
 - Open gym nights
 - Movie nights
 - Overnight programs
 - dances
 - safe prom events
 - weekend programs
- Mentoring program through SLI (in development now)

Town of Stoughton

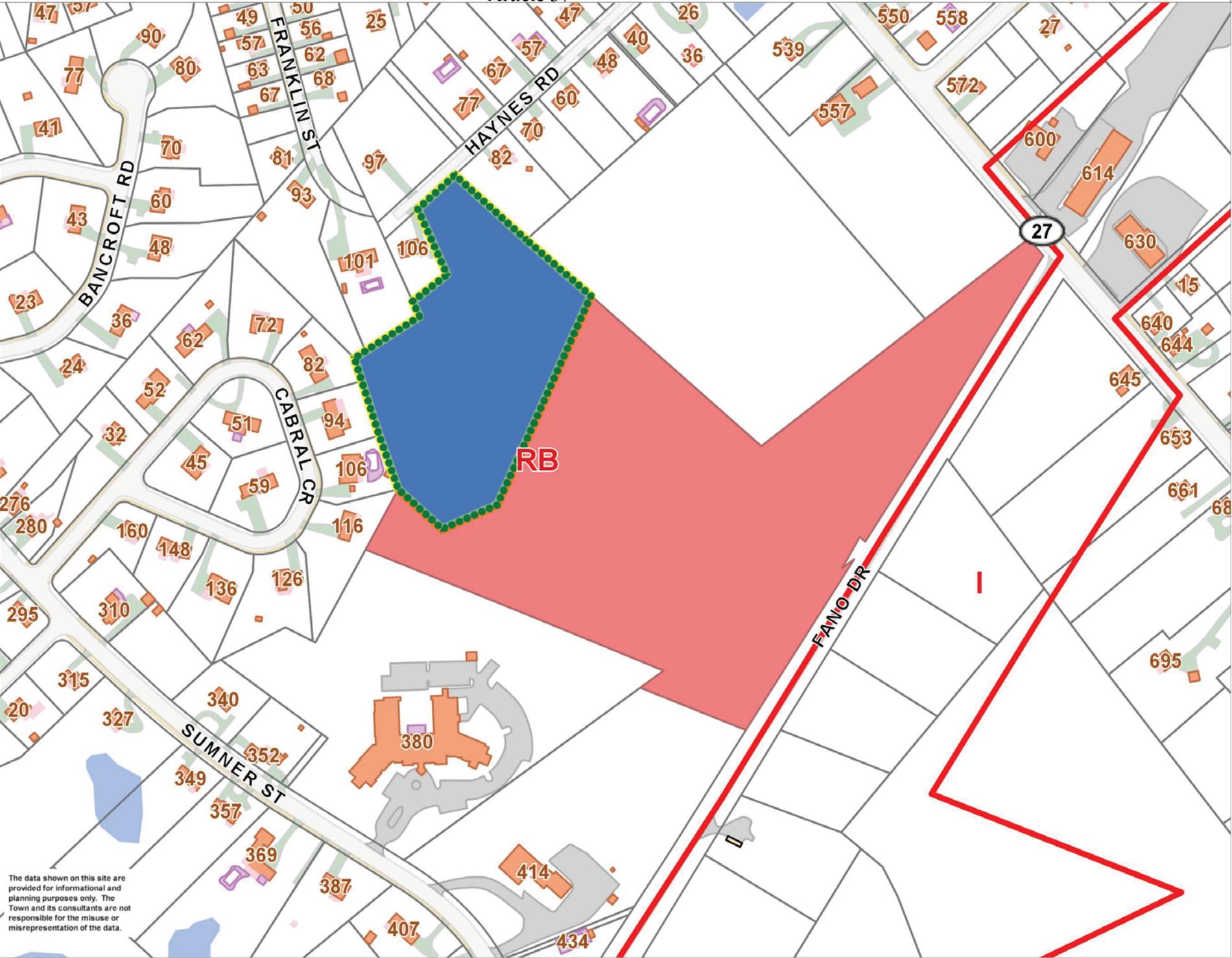
10 Pearl Street • Stoughton, MA 02072 • (781) 341-1300 • FAX (781) 344-5048
www.stoughton-ma.gov

User Group Opportunities

- Gymnasium/Main Hall (200+ Seat capacity)
 - Open for rental to public
 - Birthday parties
 - Private Functions
- Town Meetings
 - BOS if crowd is expected (Great hall capacity 96 chairs for public)
 - Town Meeting
 - Trainings
 - OASIS, Camp Orientation, Coaches Training
- Multi-purpose rooms
 - Various Town Boards and Committees meeting Space
 - Events Committee, Open Space and Recreation, etc
 - OASIS Meeting space (currently programmed out of police station)



- Police Station
- Fire Station
- Public Library
- Zoning Designation
- Buildings
 - Building
 - Deck
 - Foundation
 - Fuel Tank
 - Mobile
 - Pad-Patio
 - Porch
 - Pump Island
 - Shed
 - Water Tower
- Parcels
- Pavement Marking
- Roads
 - Paved
 - Unpaved
- Driveways
- Parking
- Sidewalks
- MA Highways
 - Interstate
 - US Highway
 - Numbered Routes
- Town Boundary
- Abutting Towns
- Streets
- Abutting Town Labels
- Railroad



The data shown on this site are provided for informational and planning purposes only. The Town and its consultants are not responsible for the misuse or misrepresentation of the data.

0 400 800 ft

Printed on 04/04/2016 at 02:14 PM

Energy Efficiency Project Agreement

Date: September 11, 2015

Customer:
 Town of Stoughton
 1800 Central St
 Stoughton, MA 02072
Attn: Joel Harding

Project Location: Stoughton Hanson School
Project Type: Boiler #1 – High Efficiency Replacement

Project Nat. Gas Savings Information	
Rate per Therm	1.30
Annual Therms Saved	4,724
Total Annual Cost Savings	\$6,141
MMBTU Saved	472.4
Tons of CO2 Saved	27.59

Project Invoicing & Incentive Overview	
50% - Invoice #1 (Project Start)	\$49,999
50% - Invoice #2 (Upon Completion)	\$49,999
Total Project Cost	\$99,998

Return on Investment Estimates	
ROI Rate	6%
Payback Timeframe (years)	16.3
Total Cost Savings	\$6,141
Ten Year Payback Scenario	-\$38,586
Average Monthly Savings	\$512
Total MMBTU Saved	472
Tons of CO2 Saved	27.59

Incentive Funding: Based upon the current incentive program for gas related energy efficiency measures, the estimated incentive for this project is \$10,000. Your gas utility company will review the application and approve the final incentive total. All incentive funding provided by your utility company will be paid directly to the Town of Stoughton by the utility upon completion and inspection of the project.

*ROI Data does not include incentive deduction to the final project cost. The ROI will improve when the incentive is finalized and applied to the final project

Payment Terms: All invoices must be paid within 30 days of receipt. This project requires two invoices to cover the cost of the new equipment and to help cover labor costs. A monthly late fee will be applied to any past due invoice balance, not to exceed 1.5% of the past due amount.

Sales Tax Exemption: Guardian has assumed that you are exempt from paying state sales tax on the goods provided under this sale. To ensure sales tax is not charged to the amount above, please submit your **Tax Exemption Certificate** and a signed copy of the **ST-5C form** with your signed order form. If both forms are not received, the State of Massachusetts will require that Guardian add sales tax to the total project cost shown above.

Project Terms & Conditions

- We are proposing a turn-key energy efficiency project with fixed project costs. Guardian will provide all labor (licensed trades people paid at Prevailing Wage Rates), material, equipment, etc.
- Guardian will pay for and obtain any required permits (if applicable).
- Guardian assumes that all work can be completed during normal working hours (8am-6pm), Monday through Friday.
- Guardian is not responsible for the repair or alteration of equipment above and beyond the scope of work stated. Should Guardian identify any existing code violations, maintenance related issues to existing equipment or hazardous material (i.e. asbestos, faulty wiring, existing code violations, etc.) during the installation phase, we will alert the customer immediately and it will be the customer’s responsibility to rectify the issue. Please keep in mind that we are proposing a basic energy efficiency retrofit project and are not responsible for existing conditions that were unknown to Guardian that may incur additional costs.
- Guardian will provide a Certificate of Insurance prior to the start of any work.
- Guardian will be responsible for the design, engineering and project management of this project.
- Customer will provide Guardian with a tax exempt form (if applicable).
- Please refer to Project Overview and Statement of Work for additional details.

Engineering and Construction Services

REF: MAX-2014028.05

DATE: July 1, 2015

TO: Mr. Marc J. Tisdelle, P.E., Town Engineer
Stoughton Town Hall
Engineering Department, 2nd floor
10 Pearl Street
Stoughton, MA 02072

FROM: Mr. John W. Diaz, P.E., P.T.O.E., Vice President/Director of Traffic Engineering
Ms. Nicole A. Rogers, E.I.T., Engineer

RE: Task Order No. 5
School Zone Compliance Study
Stoughton Public Schools – Stoughton, MA

Greenman-Pedersen, Inc. (GPI) has prepared this Reduced School Zone Compliance Study Report for the proposed improvements to bring school zones within the Town of Stoughton to compliance with MUTCD and Massachusetts State Law standards. As part of this study, existing school zone permits, signage and striping were reviewed. Within this reduced report is a general description of the recommended plan of action for each of the eight public schools in Stoughton, Massachusetts. It should be noted that all proposed solutions adhere to the requirements of the Federal Highway Administration's Manual for Uniform Traffic Control Devices (MUTCD) 2009 and the Massachusetts Amendments to the MUTCD. For more detailed information, please see the Technical Memorandum dated July 1, 2015.

STUDY AREA

This document includes engineering services for the planning and design of pedestrian upgrades at eight public schools throughout the Town of Stoughton, Massachusetts. The locations include:

1. Helen H. Hansen Elementary School
2. West Elementary School
3. Robert G. O'Donnell Middle School
4. Stoughton High School
5. Joseph R. Dawe Elementary School
6. Edwin A. Jones Early Childhood Center
7. Joseph H. Gibbons Elementary School
8. South Elementary School

A breakdown of the existing deficiencies seen at each of these locations can be found within a previous version of this correspondence letter dated July 1, 2015 and can be found within the Appendix of this report.

INTRODUCTION

One of the main goals of this compliance study is to provide the Town with concept plans for each of the eight schools that are consistent with one another and ensure that all traffic control devices used achieve a sense of uniformity throughout. Section 1A.06 of the MUTCD states,

“Uniformity of devices simplifies the task of the road user because it aids in recognition and understanding, thereby reducing perception/reaction time. Uniformity assists road users, law enforcement officers, and traffic courts by giving everyone the same interpretation. Uniformity assists public highway officials through efficiency in manufacture, installation, maintenance, and administration. Uniformity means treating similar situations in a similar way. The use of uniform traffic control devices does not, in itself, constitute uniformity. A standard device used where it is not appropriate is as objectionable as a non-standard device; in fact, this might be worse, because such misuse might result in disrespect at these locations where the device is needed and appropriate.”

In general recommendations were broken up into three different categories:

1. Pavement Markings
2. Traffic Signage
3. School Zone Flashing Beacons

Pavement Markings

Recommendations in regards to pavement markings are focused primarily on crosswalks and the ‘SCHOOL’ pavement marking stencils located at each of the schools. Currently, the crosswalk treatments located at each of the schools are not consistent with one another and are not treated with the most visible treatment available. Therefore, all of the crosswalks existing at each of the school zones are to be restriped using the continental design. This will ensure that crosswalks at school areas throughout the Town are consistent with one another. Although the MUTCD provides multiple options for crosswalk markings, the continental design was recommended because research indicates that it is the most visible to drivers (Knoblauch et. al., 1998). These crosswalks are created with white longitudinal lines at a 90 degree angle to the line of the crosswalk. The lines should be approximately 12 to 24 inches wide and spaced 12 to 24 inches apart. These continental crosswalks can be installed so that the primary paths for vehicular tires are between the painted lines therefore reducing wear and maintenance.

Traffic Signage

Signage within the school zone areas was also carefully investigated. All school warning signs and including any supplemental plaques used in association with these warning signs shall have fluorescent yellow-green background with a black legend and border as stated in the MUTCD. It was observed in multiple locations that older, orange school warning signs were installed. It should be noted that the existing mixture between the older orange and newer yellow-green signs is non-uniform and tends to add to visual clutter within the pedestrian crossing area. Devices, as such, that are non-uniform may cause confusion among both pedestrians and motorists and could potentially contribute to pedestrian related collisions. Therefore, it is recommended that all school crossing signs deemed necessary be replaced with new yellow-green retro reflective signs. It is also recommended that advance warning plaques be installed at proper locations to provide motorists with additional warning of the pedestrian crossing. It was observed in multiple cases that there was an abundance of school crossing signs in one specific area. There were also areas in which school crossing signs were used in a specific location that does not qualify as a school zone which includes both the Stoughton High School and the Edwin A. Jones Elementary School. It should be noted that a traffic control device as such that is

used where not appropriate is objectionable as a non-standard device because such misuse may result in disrespect at locations where the device is needed and appropriate. Therefore, it is recommended that any school crossing signs deemed unnecessary or inappropriate at a certain location be discarded in order to provide uniform and concise school zone areas in the Town of Stoughton.

School Zone Flashing Beacons

School Zone flashing beacons were also considered as part of this compliance study. Currently, school zone flashers are installed at Helen H. Hansen Elementary School, West Elementary School, Edwin A. Jones Early Childhood Center, Joseph A. Gibbons Elementary School and South Elementary School. All of these flashing lights possessed incandescent bulbs at the time this study was performed. These incandescent bulbs are very difficult for approaching vehicles to see in comparison to the newer LED lights available. It was also observed that the SCHOOL portion of the speed limit sign is the older orange on a majority of the signs. In order to bring a consistent approach to each of the school zone areas in Stoughton, it is recommended that the Town provide a similar treatment to each of the locations. This treatment could include the removal of the existing flashing bulbs and non-compliant school zone signs currently mounted on these existing posts. New 12" yellow dual horizontal flashing beacons should be mounted in conjunction with new compliant S5-1 signs on the existing posts. It should be noted some locations will receive different treatments. For example, the Stoughton High School and the Edwin A. Jones Early Childhood Center do not qualify as school zone locations per the Massachusetts Amendments to the MUTCD, therefore, any school zone flashers located at these location will be removed and not replaced as they are not warranted. There are no flashers currently existing at the O'Donnell Middle School, but S5-1 signs alone are recommended at this location due to Cushing Street being a fairly low-volume, low-speed roadway. The Dawe Elementary School will not require flashers because it is located on a long one-way, low speed driveway.

Total Cost: \$94,086.67

GPI Contingency (25%): \$20,767.48

Estimated Overall Cost: \$114,837.36

Following is a description of work and individual costs for each of the eight public schools in the Town of Stoughton, MA broken down into the three categories of work as listed above.

Article 41 Overview of Municipal Aggregation

In **Massachusetts**, a municipality (or a group of municipalities) not served by a municipal light plant may, on behalf of the retail electricity consumers within its borders:

- Aggregate the electrical load of consumers within its borders;
- Combine retail electricity customers in a group for the purpose of soliciting bids, brokering, and contracting for electric power and energy services on behalf of such customers; and
- Enter into agreements for services to facilitate the sale and purchase of electric energy and other related services. (G.L. c. 164, § 134)

The **Advantages and disadvantages** of municipal aggregation include the following:

Advantages	Disadvantages
Lower transactional costs for consumers	Cost to collect and analyze load data
More supplier competition, thus better pricing	Cost to organize and maintain load aggregation
Greater buying power, thus better pricing	Cost to procure, negotiate, and monitor contract

To **initiate the aggregation process**, a municipality must obtain approval of its legislative body. It then develops, in consultation with the Massachusetts Department of Energy Resources (DOER), a **Municipal Aggregation Plan**, which is subject to the review and approval by the citizens of the municipality and the Massachusetts Department of Public Utilities (DPU). The plan must at minimum include, describe, and provide for the following:

- The process and consequences of aggregation;
- Universal access, reliability, and equitable treatment of all classes of customers;
- An organizational structure of the program, its operations, and its funding;
- Rate setting (and other) costs to participants;
- The methods for entering and terminating agreements with other entities;
- The rights and responsibilities of program participants;
- The termination of the program; and
- Satisfaction of any requirements established by law or the DOER for aggregated service.

Following approval of the Municipal Aggregation Plan, the municipality develops and issues a **Request for Proposals** soliciting proposals from interested energy suppliers.

Energy Efficiency Plan: An aggregating municipality may, at its option, develop an **Energy Efficiency Plan**, which must be approved by its legislative body and the DPU. If the plan is approved, the municipality may apply for funds maintained by the Massachusetts Clean Energy Technology Center for clean-energy projects.

For more information, see DOER's Guide to Municipal Aggregation in Massachusetts.

Please contact Rick Holland at rholland@k-plaw.com or 617.556.0007 with further questions.

Article 45

TOWN OF STOUGHTON
COMMUNITY PRESERVATION FUND
BUDGET FY2017
AS OF MARCH 23, 2016

	<u>FY2015 (act.)</u>	<u>FY2016 (est.)</u>	<u>FY2017 (est.)</u>
C.P.A. commitments	606,047	612,107	618,228
C.P.A. abatements	(1,445)	(8,000)	(8,000)
Net receivable	<u>604,602</u>	<u>604,107</u>	<u>610,228</u>

FUNDING SOURCES

	<u>FY2017 Est.Revenues</u>	<u>Reserves: Open Space</u>	<u>Historic Resou.</u>	<u>Comm Housing</u>	<u>Undesignated F.B.</u>	<u>Borrowing</u>
Estimated C.P.A. Surcharges	568,000					
Estimated State reimbursement (18% of 2016 net receivable)	108,739					
Estimated Investment income	4,000					
Other	10,000					
Reserves and Fund Balance		123,320	325,491	439,198	2,641,852	
Total Funding Sources	<u>690,739</u>	<u>123,320</u>	<u>325,491</u>	<u>439,198</u>	<u>2,641,852</u>	

APPROPRIATIONS AND RESERVATIONS

Admin expenses (5% of estimated revenues)	(34,537)					
Long-term debt service, Glen Echo		(83,985)				
Long-term debt service, Town Hall slate roof			(11,450)			
Long-term debt service, Pump Station			(11,800)			
Long-term debt service, Pierce St. playground					(47,813)	
Estimated unissued debt service					(363,204)	
Article 46, Lucius Clapp doors and windows					(480,000)	
Budgeted annual reserve fund	(448,980)					
Reservations for next year (10% each of est revenues)	(207,222)	69,074	69,074	69,074		
Total Appropriations and Reservations	<u>(690,739)</u>	<u>(14,911)</u>	<u>45,824</u>	<u>69,074</u>	<u>(891,017)</u>	<u>-</u>

APPENDIX

214	Historical Borrowing Articles - Fire & Ambulance2010-2016
215	Selected Fund Balances
216	Multi-Year Analysis of Health Care Fund Trust
217	Norfolk County CPA Surcharge
219	General Fund Turnbacks FY2011-2015
224	Town Litigation Status Report
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231	Chapter 40 Section 5B
232	Chapter 44 Section 53E 1/2
234	Chapter 44 Section 7
239	Chapter 44B Section 11
240	Town Meeting Rules of Order
241	Rules & Regulations for Governing of Town Meeting

HISTORICAL ARTICLES (BORROWING) FOR FIRE AND AMBULANCE 2010 - 2016								
Description	Article	FYE 2010	FYE 2011	FYE 2012	FYE 2013	FYE 2014	FYE 2015	FYE 2016
Lifepack 15 Ambulance	Art 29 (ID47)	\$30,000.00						
Fire Station 2 Repairs	Art 31 (ID 51)	\$300,000.00						
Radios and Repeaters	Art 33 (ID 50)	\$15,000.00						
Total		\$345,000.00						
30 Apparatus Intercoms	Art 26 (ID29)		\$30,000.00					
Ladder #2 After Grant	Art 27 (ID31)		\$200,000.00					
Replace Engine #1	Art 29 (ID 33)		\$50,000.00					
Facilities MP Fire Repairs	Art 48 (ID 63)		\$130,000.00					
Total			\$410,000.00					
Emergency Medical Upgrades	Art 30 (ID13)			\$75,000.00				
Total				\$75,000.00				
Replace Ambulance #3	Art 31 (ID 50)				\$250,000.00			
Radio Equipment	Art 32 (ID 51)				\$130,000.00			
Hybrid Vehicles	Art 33 (ID 52)				\$70,000.00			
Total					\$450,000.00			
Replace Fire Command Veh	Art 63 (ID 58)					\$40,000.00		
Replace Protective Clothing	Art 64 (ID 59)					\$110,000.00		
Fire Medical Upgrades	Art 65 (ID 60)					\$50,000.00		
Replace Fire Rescue Boat	Art 66 (ID 61)					\$5,300.00		
Repairs Fire Station #1 Kit/LR	Art 67 (ID 62)					\$60,000.00		
Repairs Fire Station #1 Bath/LR	Art 68 (ID 63)					\$60,000.00		
Fire Station Feasibility	Art 69 (ID 76)					\$60,000.00		
Total						\$385,300.00		
TownWide Fire Alarm Upgrades	Art 27 (ID 27)						\$40,000.00	
Radio Upgrades	Art 27 (ID 27)						\$45,000.00	
Replace ambulance 1	Capital Outlay						\$250,000.00	
Dehumidifiers Stations 1,2	Capital Outlay						\$10,000.00	
Total							\$345,000.00	
class A pumper	Capital Outlay							\$550,000.00
EMS upgrades	Capital Outlay							\$75,000.00
gear storage lockers	Capital Outlay							\$10,000.00
expand station 2 parking lot	Capital Outlay							\$10,000.00
Total								\$645,000.00
total for all articles								\$2,310,300.00
Doesn't include articles written by the Fire Chief for other departments, such as the generator for the Senior Center in FYE 2013.								

**TOWN OF STOUGHTON
SELECTED FUND BALANCES
AS OF FEBRUARY 29, 2016**

21-1046	MWRA Capital Infrastructure	828,863
25-6153	Inflow and Infiltration Receipts Reserved	65,734
87	Health Claims Trust	(343,791)
88	Workers' Compensation Trust	(199,920)

TOWN OF STOUGHTON
MULTI-YEAR ANALYSIS OF HEALTH CARE TRUST FUND (87)
Fiscal Years 2011-2016

	FY 2016 as of 2/29/16	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011
Beginning Balance	5,181,951	4,392,874	3,493,706	2,931,807	2,533,190	1,711,483
Revenues						
Earnings on Investments	1,278	7,309	4,021	3,538	7,414	10,064
Other Miscellaneous Revenue	592,595	495,293	493,068	639,792	719,814	560,568
Employee Insurance Contributions	-	3,226,292	3,404,670	3,271,087	3,237,267	3,061,704
Town Insurance Contributions	-	7,142,169	7,205,426	6,810,140	6,495,577	6,347,709
Total Revenues	593,873	10,871,063	11,107,185	10,724,557	10,460,072	9,980,045
Expenditures						
Claims Paid - HMO Blue	(766,676)	(1,318,308)	(1,003,761)	(823,854)	(846,324)	(760,594)
Stop Loss Insurance Premiums	(84,079)	(119,081)	(114,078)	(97,751)	(87,280)	(85,598)
Administrative Fees - HMO Blue	(44,992)	(82,139)	(89,351)	(73,746)	(83,966)	(86,311)
Claims Paid - Harvard Pilgrim	(1,276,868)	(1,994,893)	(1,949,175)	(2,203,678)	(1,845,290)	(2,733,050)
Stop Loss Insurance Premiums	(109,569)	(172,805)	(181,566)	(164,659)	(182,346)	(148,044)
Administrative Fees - Harvard Pilgrim	(101,813)	(141,397)	(138,811)	(183,409)	(137,980)	(152,716)
Claims Paid - Tufts	(2,895,835)	(4,892,319)	(4,642,505)	(4,861,827)	(5,055,058)	(3,450,727)
Stop Loss Insurance Premiums	(300,379)	(465,851)	(466,904)	(442,898)	(340,352)	(321,842)
Administrative Fees - Tufts	(250,976)	(363,852)	(337,829)	(306,821)	(292,041)	(328,005)
Claims Paid - Medex	(162,192)	(319,772)	(1,116,230)	(856,732)	(1,033,274)	(958,116)
Medex - Stop Loss Insurance Premiums	(54,803)	(84,351)	(91,858)	(89,320)	(79,730)	(78,200)
Administrative Fees - Medex	(19,699)	(43,254)	(44,347)	(44,463)	(43,264)	(47,860)
Consultant Fees	(7,000)	(18,000)	(30,050)	(13,500)	(34,550)	(7,275)
Patient Centered Outcome Fee		(2,321)	(1,552)			
Transitional Reinsurance Contributions	(44,734)	(63,643)				
Total Expenditures	(6,119,615)	(10,081,986)	(10,208,017)	(10,162,658)	(10,061,455)	(9,158,338)
Ending Fund Balance	(343,791)	5,181,951	4,392,874	3,493,706	2,931,807	2,533,190



COUNTY OF NORFOLK
COUNTY OF PRESIDENTS
REGISTRY OF DEEDS

NORFOLK REGISTRY DISTRICT OF THE LAND COURT

WILLIAM P. O'DONNELL
REGISTER OF DEEDS
ASSISTANT RECORDER OF THE
LAND COURT

January 2016

Ms. Barbara Anzivino
Stoughton Finance Committee Secretary
25 Ross Avenue
Stoughton, MA 02072

Dear Ms. Anzivino,

As Register of the Norfolk County Registry of Deeds, I thought the chart on the reverse side would be of interest to you. It gives you an illustration of the funds generated by the Community Preservation Act (CPA) from your community. This revenue is based on recorded real estate filings from your community in calendar year 2015.

The Registry of Deeds, at no additional cost to the Commonwealth or local communities, collects these revenues for the state when a document is recorded. The monies are then forwarded to the Massachusetts Department of Revenue on a monthly basis. The funds collected by the Commonwealth are then redistributed to communities that have adopted the CPA through a variety of formulas.

The Norfolk County Registry of Deeds which is located at 649 High Street, Dedham, is the principal office for real property in Norfolk County. The Registry is a resource for homeowners, title examiners, mortgage lenders, municipalities and others with a need for secure, accurate, accessible land record information. For assistance please contact our Customer Service Center at (781) 461-6101, or visit our website at www.norfolkdeeds.org.

I hope you find this data to be timely, informative and useful. In the meantime, if I can be of assistance to you, please do not hesitate to contact me at 781-461-6116 or by email at registerodonnell@norfolkdeeds.org.

Sincerely yours,

William P. O'Donnell
Norfolk County Register of Deeds

WPO/aag

649 HIGH STREET, DEDHAM, MASSACHUSETTS 02026
TELEPHONE: 781-461-6116 FAX: 781-326-4246
EMAIL: registerodonnell@norfolkdeeds.org

www.norfolkdeeds.org



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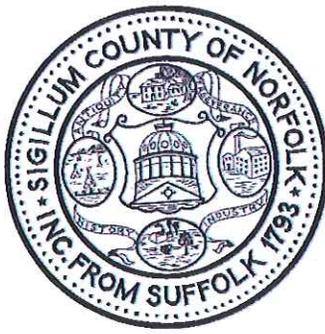
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NORFOLK COUNTY REGISTRY OF DEEDS
COMMUNITY PRESERVATION ACT (CPA)
SURCHARGES BY TOWN FOR CALENDAR YEAR 2015

TOWN	TOTAL
AVON	\$22,200.00
BELLINGHAM	\$70,250.00
BRAINTREE	\$127,560.00
BROOKLINE	\$189,450.00
CANTON	\$94,000.00
COHASSET	\$43,310.00
DEDHAM	\$88,280.00
DOVER	\$27,830.00
FOXBOROUGH	\$61,420.00
FRANKLIN	\$114,790.00
HOLBROOK	\$44,180.00
MEDFIELD	\$53,570.00
MEDWAY	\$47,160.00
MILLIS	\$32,920.00
MILTON	\$96,690.00
NEEDHAM	\$127,800.00
NORFOLK	\$44,110.00
NORWOOD	\$88,820.00
PLAINVILLE	\$33,800.00
QUINCY	\$279,000.00
RANDOLPH	\$101,270.00
SHARON	\$67,930.00
STOUGHTON	\$101,120.00
WALPOLE	\$95,560.00
WELLESLEY	\$115,640.00
WESTWOOD	\$60,350.00
WEYMOUTH	\$197,160.00
WRENTHAM	\$51,860.00

TOWN OF STOUGHTON
ANALYSIS OF BUDGET EXPENDITURE TURNBACKS
GENERAL FUND
FY 2015

<u>Department</u>	<u>Original Budget</u>	<u>Amount of Turnbacks</u>	<u>% of Budget Turned Back</u>
Municipal Fuel Depot	35,000	23,007	65.73%
Historical Commission	800	502	62.75%
Highway Construction & main	404,400	200,893	49.68%
Town Counsel	276,000	126,230	45.74%
Centralized Purchasing	211,900	70,316	33.18%
Animal Control	71,720	15,743	21.95%
Board of Selectmen	18,030	2,599	14.41%
Human Resources	174,086	24,664	14.17%
Town clerk	326,608	45,467	13.92%
Town House	487,898	65,982	13.52%
Finance Committee	531,200	58,112	10.94%
Procurement	151,028	16,066	10.64%
Conservation	101,311	10,493	10.36%
Unemployment Compensation	45,000	3,978	8.84%
Engineering	334,547	28,747	8.59%
Board of Health	163,371	13,963	8.55%
Crossing Guards	97,901	7,713	7.88%
Information Systems	279,509	20,623	7.38%
Waste Disposal/Sanitation	1,616,115	105,969	6.56%
Recreation	212,360	12,683	5.97%
Treasurer/Collector	553,461	31,603	5.71%
Retirement of Debt	3,501,260	199,602	5.70%
Community Events	39,680	1,615	4.07%
Planning Board	160,998	6,104	3.79%
Town Accountant	233,834	8,812	3.77%
DPW General & Highway	1,291,131	48,060	3.72%
Town Manager	451,443	14,865	3.29%
Street Lighting	306,000	8,899	2.91%
Board of Assessors	314,329	9,130	2.90%
Parks	52,250	1,382	2.64%
Council on Aging	409,300	9,337	2.28%
Building & Zoning	300,842	6,751	2.24%
Education-Stoughton	40,766,150	898,897	2.21%
Youth Services	242,211	5,305	2.19%
Library	1,015,669	17,527	1.73%
Civilian Dispatchers	340,044	5,179	1.52%
Veterans Services	670,293	9,699	1.45%
Fire Department	5,155,581	70,020	1.36%
Police Department	5,607,585	42,430	0.76%
Health Insurance	8,173,200	34,909	0.43%
Town-wide Expenses/Insurance	1,165,000	3,441	0.30%
Retirement Contribution	3,778,253	6,230	0.16%
Town Moderator	3,500	-	0.00%
MBTA	-	-	0.00%
Education-Regional	1,451,543	-	0.00%
Other Financing Uses	507,401	(1,625)	-0.32%
State Assessments	3,136,316	(247,992)	-7.91%
Court Judgments	60,000	(36,608)	-61.01%
Snow Removal	245,615	(1,331,470)	-542.10%
	85,471,673	675,852	

TOWN OF STOUGHTON
ANALYSIS OF BUDGET EXPENDITURE TURNBACKS
GENERAL FUND
FY 2014

<u>Department</u>	<u>Original Budget</u>	<u>Amount of Turnbacks</u>	<u>% of Budget Turned Back</u>
Municipal Fuel Depot	35,000	43,840	125.26%
Auxilliary Police	5,163	5,163	100.00%
Historical Commission	1,020	1,020	100.00%
Board of Selectmen	321,304	256,126	79.71%
Finance Committee	257,200	178,349	69.34%
Unemployment Compensation	35,000	22,994	65.70%
Elections	26,600	11,543	43.39%
Town Counsel	354,000	141,631	40.01%
Memorial Day	3,700	1,385	37.43%
Town Moderator	10,190	3,742	36.72%
Town clerk	200,455	59,162	29.51%
Engineering	276,517	74,522	26.95%
Human Resources	90,962	22,402	24.63%
Highway Construction & main	355,400	65,720	18.49%
Planning Board	158,137	26,675	16.87%
Retirement of Debt	3,743,177	591,326	15.80%
Waste Disposal/Sanitation	1,485,228	203,139	13.68%
Centralized Purchasing	215,988	28,633	13.26%
Animal Control	69,529	9,030	12.99%
Registration	54,781	6,371	11.63%
Board of Health	97,524	8,573	8.79%
Street Lighting	266,000	23,043	8.66%
Recreation	193,864	13,645	7.04%
Town House	434,649	27,830	6.40%
Library	987,090	58,572	5.93%
Treasurer/Collector	556,813	30,336	5.45%
Building & Zoning	281,376	15,063	5.35%
Council on Aging	392,567	17,019	4.34%
Information Systems	251,962	10,815	4.29%
DPW General & Highway	1,137,804	40,693	3.58%
Board of Assessors	297,666	8,283	2.78%
Conservation	93,201	2,543	2.73%
Parks	29,850	792	2.65%
Fire Department	3,774,808	80,355	2.13%
Police Department	5,338,926	84,093	1.58%
Veterans Services	607,667	9,447	1.55%
Town Accountant	326,884	3,631	1.11%
Education-Stoughton	39,538,617	425,002	1.07%
Cemetery/Soldiers Graves	10,375	55	0.53%
Town Manager	333,794	1,456	0.44%
Education-Regional	1,168,530	3,223	0.28%
Youth Services	233,660	199	0.09%
Group Health, Life Insurance	8,633,620	42	0.00%
MBTA	-	-	0.00%
Retirement Contribution	3,389,611	-	0.00%
State Assessments	2,968,121	(208,097)	-7.01%
Snow Removal	245,615	(556,324)	-226.50%
	79,289,945	1,853,062	

TOWN OF STOUGHTON
ANALYSIS OF BUDGET EXPENDITURE TURNBACKS
GENERAL FUND
FY 2013

<u>Department</u>	<u>Original Budget</u>	<u>Amount of Turnbacks</u>	<u>% of Budget Turned Back</u>
Municipal Fuel Depot	25,000	58,689	234.76%
MBTA	3,000	3,000	100.00%
Auxilliary Police	7,163	7,133	99.58%
Board of Selectmen	95,749	38,415	40.12%
Human Resources	83,175	23,377	28.11%
Memorial Day	6,000	1,627	27.12%
Parks	26,500	5,597	21.12%
Town clerk	190,431	30,386	15.96%
Board of Assessors	379,692	60,407	15.91%
Waste Disposal/Sanitation	1,328,394	210,948	15.88%
Unemployment Compensation	40,000	5,369	13.42%
Elections	36,400	4,512	12.40%
Centralized Purchasing	219,906	26,930	12.25%
DPW General & Highway	1,089,806	115,937	10.64%
Retirement of Debt	3,500,821	365,688	10.45%
Animal Control	60,129	5,619	9.34%
Treasurer/Collector	560,262	47,495	8.48%
Highway Construction & main	234,580	19,709	8.40%
Town Manager	340,773	24,517	7.19%
Building & Zoning	229,802	14,599	6.35%
Council on Aging	393,510	15,864	4.03%
Town Counsel	350,000	11,950	3.41%
Recreation	185,507	6,173	3.33%
Street Lighting	204,590	5,755	2.81%
Registration	48,396	1,273	2.63%
Health inspection services	90,356	2,119	2.35%
Fire Department	3,696,630	77,681	2.10%
Library	950,470	19,442	2.05%
Town Accountant	305,554	5,736	1.88%
Education-Stoughton	37,701,774	678,556	1.80%
Information Systems	247,834	3,715	1.50%
Youth Services	219,329	3,075	1.40%
Conservation	87,760	1,091	1.24%
Town House	403,205	4,409	1.09%
Veterans Services	526,236	4,402	0.84%
Engineering	257,020	1,704	0.66%
Finance Committee	256,575	1,178	0.46%
Police Department	4,982,175	20,707	0.42%
Planning Board	162,495	20	0.01%
Town Moderator	6,175	-	0.00%
Education-Regional	1,037,470	-	0.00%
Cemetery/Soldiers Graves	10,000	-	0.00%
Retirement Contribution	3,251,408	-	0.00%
Group Health, Life Insurance	8,406,787	(142,510)	-1.70%
State Assessments	2,732,658	(81,305)	-2.98%
Snow Removal	245,615	(230,584)	-93.88%
	75,217,112	1,480,405	

TOWN OF STOUGHTON
ANALYSIS OF BUDGET EXPENDITURE TURNBACKS
GENERAL FUND
FY 2012

<u>Department</u>	<u>Original Budget</u>	<u>Amount of Turnbacks</u>	<u>% of Budget Turned Back</u>
MBTA	3,000	3,000	100.00%
Unemployment Compensation	40,000	36,127	90.32%
Auxilliary Police	9,463	7,729	81.68%
Finance Committee	254,000	170,117	66.98%
Town Counsel	350,000	117,038	33.44%
Elections	26,350	7,352	27.90%
Memorial Day	6,900	1,540	22.32%
Parks	26,500	5,450	20.57%
Snow Removal	245,615	43,518	17.72%
Highway Construction & main	223,080	30,831	13.82%
Animal Control	58,893	7,142	12.13%
Human Resources	82,208	9,328	11.35%
Town House	386,799	35,339	9.14%
Building & Zoning	213,720	18,119	8.48%
Centralized Purchasing	203,530	17,101	8.40%
Planning Board	141,690	9,213	6.50%
DPW General & Highway	1,048,263	63,892	6.10%
Waste Disposal/Sanitation	1,208,672	69,453	5.75%
Information Systems	241,521	13,840	5.73%
Engineering	235,537	13,481	5.72%
Group Health, Life Insurance	9,060,650	506,271	5.59%
Board of Selectmen	214,632	8,949	4.17%
Retirement of Debt	3,406,586	138,152	4.06%
Fire Department	3,518,143	135,652	3.86%
Board of Assessors	290,215	10,330	3.56%
Treasurer/Collector	469,809	15,932	3.39%
Recreation	175,286	5,869	3.35%
Street Lighting	176,334	5,683	3.22%
Health inspection services	73,320	2,100	2.86%
Police Department	4,609,140	126,566	2.75%
Youth Services	209,560	4,327	2.06%
Council on Aging	374,143	7,187	1.92%
Town Accountant	249,927	4,667	1.87%
Registration	46,632	811	1.74%
Town clerk	181,486	3,017	1.66%
Town Manager	344,431	4,692	1.36%
Conservation commission	84,871	895	1.05%
Library	846,392	3,097	0.37%
Cemetery/Soldiers Graves	9,600	30	0.31%
Veterans Services	507,082	1,265	0.25%
State Assessments	2,698,385	6,138	0.23%
Education-Stoughton	35,935,654	7,293	0.02%
Town Moderator	4,875	-	0.00%
Education-Regional	1,081,081	-	0.00%
Retirement Contribution	3,099,875	-	0.00%
	72,673,850	1,678,533	

TOWN OF STOUGHTON
ANALYSIS OF BUDGET EXPENDITURE TURNBACKS
GENERAL FUND
FY 2011

<u>Department</u>	<u>Original Budget</u>	<u>Amount of Turnbacks</u>	<u>% of Budget Turned Back</u>
MBTA	3,000	3,000	100.00%
Planning Board	87,636	45,748	52.20%
Animal Control	61,173	23,006	37.61%
Elections	44,325	16,220	36.59%
Auxilliary Police	9,962	2,096	21.04%
Waste Disposal/Sanitation	1,183,536	218,180	18.43%
Street Lighting	206,334	33,970	16.46%
Highway Construction & main	220,330	35,547	16.13%
Unemployment Compensation	65,000	10,290	15.83%
Parks	26,500	4,181	15.78%
Finance Committee	253,800	32,044	12.63%
Town House	172,032	19,301	11.22%
Building & Zoning	195,910	19,742	10.08%
Group Health, Life Insurance	9,012,282	878,622	9.75%
Board of Assessors	272,527	25,921	9.51%
DPW General & Highway	1,083,676	91,106	8.41%
Recreation	174,961	11,481	6.56%
Health inspection services	79,120	3,000	3.79%
Retirement of Debt	2,937,340	109,296	3.72%
Treasurer/Collector	468,746	17,403	3.71%
Council on Aging	414,985	12,147	2.93%
Town clerk	175,031	5,111	2.92%
Police Department	4,486,655	123,968	2.76%
Conservation commission	83,471	2,069	2.48%
Registration	47,032	1,114	2.37%
Town Counsel	275,000	4,837	1.76%
Youth Services	207,821	3,451	1.66%
Fire Department	3,492,579	56,766	1.63%
Engineering	202,208	2,285	1.13%
Board of Selectmen	290,741	3,207	1.10%
Veterans Services	394,514	3,818	0.97%
Information Systems	202,530	1,837	0.91%
Centralized Purchasing	134,154	1,105	0.82%
Library	909,113	7,259	0.80%
Town Moderator	4,665	34	0.73%
Town Manager	336,965	1,663	0.49%
Town Accountant	214,052	898	0.42%
Education-Stoughton	34,459,398	49,455	0.14%
Education-Regional	1,002,000	-	0.00%
Cemetery/Soldiers Graves	9,450	-	0.00%
Memorial Day	4,900	-	0.00%
Retirement Contribution	3,195,871	-	0.00%
State Assessments	2,762,517	(7,905)	-0.29%
Snow Removal	245,615	(484,879)	-197.41%
	70,109,457	1,388,394	



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April 4, 2016

Joseph S. Fair
jfair@k-plaw.com

Mr. Michael J. Hartman
Town Manager
Stoughton Town Hall
10 Pearl Street
Stoughton, MA 02072

Re: Litigation Status Report – April 2016

Dear Mr. Hartman:

In accordance with the provisions of Stoughton General By-laws Chapter 47, §47-5, enclosed please find an updated Litigation Status Report. I have also enclosed the legal expense summaries for Fiscal Year 2015. The Litigation Status Report reflects the status of pending litigation of the Town through today's date. In addition to the descriptions of active litigation and labor cases, I have divided the remaining matters into inactive and closed, the latter representing matters that have been finally resolved since our last report.

If you have any further questions, please feel free to call.

Very truly yours,

Joseph S. Fair

JSF/ao
Enc.

cc: Committee on Finance and Taxation
552105/STOU/0281

**STOUGHTON
LITIGATION STATUS REPORT
MATTERS PENDING WITH TOWN COUNSEL
KOPELMAN AND PAIGE, P.C.
April 4, 2016**

LITIGATION – ACTIVE

1. Levin v. Chief of Police
Stoughton District Court, C.A. No. 1455CV000508
(28500-0410-JMA)

Petitioner Gregory Levin is appealing a Nov. 11, 2014 denial of a license to carry firearms. The Police Department has filed a Notice of Appearance to the Complaint. The Petitioner has served Requests for Production of Documents along with a Motion to Compel seeking documents related to Mr. Levin. We filed an Opposition to Plaintiff's Motion to Compel Production of Documents as the Chief is prepared to produce the requested documents so long as a mutually agreed upon and filed protective order is endorsed by the Court to protect the confidential police reports which contain highly sensitive information regarding third-parties. A hearing on the motions was held on February 4, 2016, the Court endorsed the Joint Motion for Protective Order and the Motion to Compel was withdrawn. There has been no hearing scheduled for the petition for judicial review to date.

2. M&K Partners, LLC v. Planning Board of the Town of Stoughton, et al.
Land Court C.A. No. 14 MISC 481559
(28500-0400-IMQ/MBB)

This is an appeal filed on February 11, 2014, in which the Plaintiff M&K Partners, LLC appealed the Planning Board's January 23, 2014 grant of site plan approval for the property located at 357 Page Street. The applicants/co-defendants, Arie Van Dam and DGC Highway, LLC, applied for site plan approval, and co-defendant Marie E. Van Dam, Trustee of 357 Page Street Realty Trust is the owner of the property. The plaintiff seeks costs and fees in its complaint. Since this matter concerns the grant of relief to private parties, we are requiring the holders of the favorable relief to actively defend the relief and incur the resulting legal expenses. This Court is keeping this case on the same track as the related case, M&K Partners, LLC v. Zoning Board of Appeals. Additionally, all the parties have agreed to a partial stipulation of dismissal as to any claims for fees or costs against the ZBA. The trial in this matter, which the Court excused the Town from participating in, was held on May 6, 2015 and May 7, 2015. On September 8, 2015, we filed a post-trial brief on behalf of the Town. Closing arguments were held on December 1, 2015 and we are awaiting the Court's decision.

3. M&K Partners, LLC v. Zoning Board of Appeals of the Town (II)
Land Court, C.A. No. 14 MISC 485380
(28500-0405-MBB)

This is an appeal filed on August 6, 2014, in which the Plaintiff M&K Partners, LLC, an abutter, appeals from the Zoning Board of Appeals' July 17, 2014 decision denying Plaintiff's appeal from the March 19, 2014 building (foundation) permit issued to Co-Defendant Marie E. Van Dam, Trustee of 357 Page Street Trust to construct a foundation for a warehouse at 357 Page Street. The Court is keeping this case on the same track as the related case, M&K Partners, LLC v. Planning Board. We are leaving the active defense of this case to the real party in interest, Co-Defendant Marie E. VanDam, Trustee. However, all the parties have agreed to a partial stipulation of dismissal as to any claims for fees or costs against the ZBA. The trial in this matter, which the Court excused the Town from participating in, was held on May 6, 2015 and May 7, 2015. On September 8, 2015, we filed a post-trial brief on behalf of the Town. Closing arguments were held on December 1, 2015 and we are awaiting the Court's decision.

4. The Do Corporation d/b/a Whiplash v. Board of Selectmen
U.S. District Court C.A. No. 1:13-cv-11726-DJC
(60700-1018-JC/JMA)

The plaintiffs in this matter, the former Whiplash Nightclub and its owner, Daniel Silva, allege that the defendants, who are the Board of Selectmen and former Police Chief Paul Shastany, violated their constitutional rights by revoking their entertainment license and suspending and modifying their alcohol license. We have been assigned by the Town's insurer to represent former Chief Shastany, while the Selectmen are represented separately by insurance counsel. Last summer, the U.S. District Court allowed Motions for Summary Judgment filed by this firm and the firm representing the Selectmen, dismissing the entire case. Plaintiffs filed an Appeal to the First Circuit Court of Appeals, and, after receiving several extensions from the Court, filed their appellate brief in March, 2016. We intend to file a brief on behalf of former Chief Shastany in April.

5. Trustees of the Pleasant Gardens Condominium Trust v. Ryan LaCasse et al.
Stoughton District Court Docket No. 1655CV000020
(60700-0418-JTB/JDM)

Plaintiffs in this matter filed suit against the owners of record of a unit for unpaid common expenses pursuant to G.L. c.183A and c.254, and included Parties-in-Interest, Bank of America as the Mortgagee, and the Town as a holder of a tax lien on the Unit. On March 8, 2016, we filed an Answer and are participating on a limited basis in this matter as, by statute, the Town's property tax lien is superior to the Condo Trust's claims.

LABOR CASES – ACTIVE

1. NAGE/IBPO and Town of Stoughton
Police Supervisors (Stipend Arbitration)
(28506-0078-JFS)

The Police Supervisors Union requested arbitration of a grievance it filed in which it alleged the Town violated the parties' collective bargaining agreement when it failed to pay a \$200.00 stipend to officers. Prior to any arbitration hearing taking place, the parties reached a resolution of the matter. The parties are in the process of finalizing that settlement.

2. IBPO, Local 400 and Town of Stoughton
Police Supervisors (Dispatch Supervisor ULP)
(28506-0077-JFS)

The Police Supervisors Union filed an unfair labor practice charge against the Town alleging that Town assigned bargaining unit work to non-bargaining unit members without bargaining with the Union. Prior to any proceedings on the Union's charge taking place, the parties reached a resolution of this matter. The parties are in the process of finalizing that settlement.

3. Stoughton Professional and Administrative Employees Association and Town of Stoughton
AAA# 01-16-0000-4321 (Gr. Christmas Eve holiday)
(28506-0080-JFS)

The Stoughton Professional and Administrative Employees Association requested arbitration of a grievance it filed in which it alleged that the Town violated the parties' collective bargaining agreement ("CBA") when it failed to grant employees holiday pay for Christmas Eve since it was not one of the holidays listed in the CBA. The parties are currently in the process of selecting a date for hearing.

LITIGATION – INACTIVE

1. Bloom v. Tector and Zoning Board of Appeals
Land Court Misc. No. 03 MISC 290566
(28500-0242-IMQ)

This is an appeal by abutters of the Board's 2003 grant of a variance of front yard setbacks. The variance holder is defending and we are not taking an active role. There has been no activity in this case since December, 2004.

2. McGarvey, et al. v. Zoning Board of Appeals
Land Court Misc. No. 02 MISC 281112
(28500-0228-IMQ)

This is an appeal by an abutter of a 2002 variance granted by the Zoning Board of Appeals to construct a deck at 15 Elgin Street. The variance holder is defending and we are not taking an active role. On March 26, 2003, the private parties reported the case settled, but the case has never been dismissed and remains open in the Land Court. There has been no activity in this case since March, 2003.

3. Ruscito, Trustee v. Zoning Board of Appeals
Land Court Misc. No. 96 MISC 228989
(28500-0614-IMQ)

The plaintiff appealed in 1996 from the Board's denial of a variance from the Flood Hazard by-law provisions for a lot on Jeffrey Way. A takings claim was dismissed but the case is still pending, and the plaintiff has taken no action to prosecute the remaining claims. During February 2007, the property owner obtained alternative zoning relief from the Zoning Board of Appeals that likely will render the litigation moot. We have made multiple requests for a voluntary dismissal by the plaintiff, but the case remains pending, with no activity since January, 2002.

CLOSED CASES

1. Hahn v. ZBA et al.
Norfolk Superior Court, C.A. No. 1482CV00565'
(28500-0402-IMQ)

This was an April 22, 2014 appeal by an abutter from a dimensional variance granted to allow 183 Everett Circle to be a buildable lot, and a request for a declaration that the lot has merged with adjoining land. The Co-Defendants, who were the applicant as well as the owner of the property that allegedly merged with 183 Everett Circle, filed motions to dismiss, which were denied by the Court. We filed an answer on behalf of the ZBA, and are leaving the active defense of the matter to the Co-Defendants. Following negotiations between the parties, this matter was disposed by agreement on March 11, 2016. This matter is now closed.

2. Massachusetts Electric Company v. Town of Stoughton
Worcester Superior Court C.A. 1585CV01354
(60700-1062-JMS/DIE)

This instant action alleged a single claim, sounding in negligence, against Town that on or about August 21, 2012, an employee of the Town was cutting grass at or near Central Street in Stoughton when he negligently struck the plaintiff's equipment causing damage. We moved to dismiss this matter as the plaintiff did not assert that it properly presented its claim to the Town within two years after the date upon which the cause of action arose

as required pursuant to G.L. c. 258, § 4. On December 10, 2015, the Court held a hearing on the matter and on December 15, 2015, dismissed the case. This matter is now closed.

3. Page Place Condo Trust v. Castro et al.
Stoughton District Court, C.A. No. 1455CV000515
(28500-0411-JDE)

This case was an action by the Condominium Trustees against a unit owner (Castro) to recover unpaid common expenses. Together with the Commonwealth and the Stoughton Housing Authority, the Town holds an affordable housing restriction on the unit in the form of a deed rider and seeks to preserve the affordability of the unit. On April 22, 2015, a stipulation of dismissal without prejudice was filed with the Court. This matter is now closed.

4. Pond View Village Stoughton, LLC v. Town of Stoughton
Norfolk Superior Court C.A. No. 1582CV00066
(28500-0412-JTB)

This was a matter brought by the plaintiff to recover an unlawful tax assessed on common area and future development rights of a condominium complex. We reached a settlement and moved for Judgment to be entered accordingly in order to enable the defendant Town to process payment, which the Court allowed on April 17, 2015. This matter is now closed.

5. Roberts v. Chief of Police
Stoughton District Court, C.A. No. 1555CV000194
(28500-0413-JMA)

The petitioner in this matter filed an appeal of the Police Chief's March 28, 2015 revocation of his Class A license to carry. A hearing on this matter was scheduled for June 23, 2016. Immediately preceding the hearing, the parties discussed resolution of the case. Following extensive negotiations, the case was resolved. This matter is now closed.

6. Tarr v. Chief of Police
Stoughton District Court, C.A. No. 1355CV000202
(28500-0409-JMA)

The petitioner in this matter seeks judicial review of the Police Chief's denial of his license to carry firearms. Town Counsel filed a Notice of Appearance on November 14, 2014. An evidentiary hearing was held on the petition on March 19, 2015. On July 3, 2015, the Court (Zimmerman, J.) reversed the Chief's denial and determined that the petitioner was entitled to hold a license to carry. This matter is now resolved.

7. Stoughton Firefighters Local 1512 and Town of Stoughton
AAA# 01 15 0002 8196 (Gr. Out of grade pay)
(28506-0071-JSF)

The Firefighters Union requested arbitration of a grievance it filed in which it alleged that the Town violated the parties' collective bargaining agreement when it failed to pay out of grade to a firefighter at the proper rate. Prior to any arbitration hearing taking place, the parties reached a resolution of the matter. This matter is now closed.

8. Stoughton Firefighters Local 1512 and Town of Stoughton
Fire Union (Gr. Uniform Allowance Arbitration)
(28506-0079-JFS)

The Fire Union requested arbitration of grievance it filed in which it alleged that the Town violated the parties' collective bargaining agreement by changing the manner in which uniform allowance was administered. Prior to any arbitration hearing taking place, the parties reached a resolution of the matter. This matter is now closed.

551676/28500/0281

**PART I** ADMINISTRATION OF THE GOVERNMENT**TITLE VII** CITIES, TOWNS AND DISTRICTS**CHAPTER 40** POWERS AND DUTIES OF CITIES AND TOWNS**Section 5B** Stabilization funds; establishment

Section 5B. For the purpose of creating 1 or more stabilization funds, cities, towns and districts may appropriate in any year an amount not exceeding, in the aggregate, 10 per cent of the amount raised in the preceding fiscal year by taxation of real estate and tangible personal property or such larger amount as may be approved by the director of accounts. The aggregate amount in such funds at any time shall not exceed 10 per cent of the equalized valuation of the city or town as defined in section 1 of chapter 44. Any interest shall be added to and become part of the fund.

The treasurer shall be the custodian of all such funds and may deposit the proceeds in national banks or invest the proceeds by deposit in savings banks, co-operative banks or trust companies organized under the laws of the commonwealth, or invest the same in such securities as are legal for the investment of funds of savings banks under the laws of the commonwealth or in federal savings and loans associations situated in the commonwealth.

At the time of creating any such fund the city, town or district shall specify, and at any later time may alter, the purpose of the fund, which may be for any lawful purpose, including without limitation an approved school project under chapter 70B or any other purpose for which the city, town or district may lawfully borrow money. Such specification and any such alteration of purpose, and any appropriation of funds into or out of any such fund, shall be approved by two-thirds vote, except as provided in paragraph (g) of section 21C of chapter 59 for a majority referendum vote. Subject to said section 21C, in a town or district any such vote shall be taken at an annual or special town meeting, and in a city any such vote shall be taken by city council.

**PART I** ADMINISTRATION OF THE GOVERNMENT**TITLE VII** CITIES, TOWNS AND DISTRICTS**CHAPTER 44** MUNICIPAL FINANCE**Section 53E1/2** Revolving funds

Section 53E1/2. Notwithstanding the provisions of section fifty-three, a city or town may annually authorize the use of one or more revolving funds by one or more municipal agency, board, department or office which shall be accounted for separately from all other monies in such city or town and to which shall be credited only the departmental receipts received in connection with the programs supported by such revolving fund. Expenditures may be made from such revolving fund without further appropriation, subject to the provisions of this section; provided, however, that expenditures shall not be made or liabilities incurred from any such revolving fund in excess of the balance of the fund nor in excess of the total authorized expenditures from such fund, nor shall any expenditures be made unless approved in accordance with sections forty-one, forty-two, fifty-two and fifty-six of chapter forty-one.

Interest earned on any revolving fund balance shall be treated as general fund revenue of the city or town. No revolving fund may be established pursuant to this section for receipts of a municipal water or sewer department or of a municipal hospital. No such revolving fund may be established if the aggregate limit of all revolving funds authorized under this section exceeds ten percent of the amount raised by taxation by the city or town in the most recent fiscal year for which a tax rate has been certified under section twenty-three of chapter fifty-nine. No revolving fund expenditures shall be made for the purpose of paying any wages or salaries for full time employees unless such revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid; provided, however, that such prohibition shall not apply to wages or salaries paid to full or part-time employees who are employed as drivers providing transportation for public school students; provided further, that only that portion of a revolving fund which is attributable to transportation fees may be used to pay such wages or salaries and provided, further, that any such wages or salaries so paid shall be reported in the budget submitted for the next fiscal year.

A revolving fund established under the provisions of this section shall be by vote of the annual town meeting in a town, upon recommendation of the board of selectmen, and by vote of the city council in a city, upon recommendation of the mayor or city manager, in Plan E cities, and in any other city or town by vote of the legislative body upon the recommendation of the chief administrative or executive officer. Such authorization shall be made annually

prior to each respective fiscal year; provided, however, that each authorization for a revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; (4) a limit on the total amount which may be expended from such fund in the ensuing fiscal year; and, provided, further, that no board, department or officer shall be authorized to expend in any one fiscal year from all revolving funds under its direct control more than one percent of the amount raised by taxation by the city or town in the most recent fiscal year for which a tax rate has been certified under section twenty-three of chapter fifty-nine. Notwithstanding the provisions of this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section, such a fund may be established in accordance with this section upon certification by the city auditor, town accountant, or other officer having similar duties, that the revenue source was not used in computing the most recent tax levy.

In any fiscal year the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city, or with the approval of the selectmen and finance committee, if any, in a town; provided, however, that the one percent limit established by clause (4) of the third paragraph is not exceeded.

The board, department or officer having charge of such revolving fund shall report to the annual town meeting or to the city council and the board of selectmen, the mayor of a city or city manager in a Plan E city or in any other city or town to the legislative body and the chief administrative or executive officer, the total amount of receipts and expenditures for each revolving fund under its control for the prior fiscal year and for the current fiscal year through December thirty-first, or such later date as the town meeting or city council may, by vote determine, and the amount of any increases in spending authority granted during the prior and current fiscal years, together with such other information as the town meeting or city council may by vote require.

At the close of a fiscal year in which a revolving fund is not reauthorized for the following year, or in which a city or town changes the purposes for which money in a revolving fund may be spent in the following year, the balance in the fund at the end of the fiscal year shall revert to surplus revenue unless the annual town meeting or the city council and mayor or city manager in a Plan E city and in any other city or town the legislative body vote to transfer such balance to another revolving fund established under this section.

The director of accounts may issue guidelines further regulating revolving funds established under this section.

**PART I** ADMINISTRATION OF THE GOVERNMENT**TITLE VII** CITIES, TOWNS AND DISTRICTS**CHAPTER 44** MUNICIPAL FINANCE**Section 7** Cities and towns; purposes for borrowing money within debt limit

Section 7. Cities and towns may incur debt, within the limit of indebtedness prescribed in section ten, for the purposes hereinafter set forth, and payable within the periods hereinafter specified or, except for clauses (3C), (11), (16), (18), (19), (21) and (22), within such longer period not to exceed 30 years based upon the maximum useful life of the public work, improvement or asset being financed, as determined in accordance with guidelines established by the division of local services within the department of revenue:

(1) For the construction or reconstruction of surface drains, sewers, sewerage systems and sewage treatment and disposal facilities, thirty years.

(1A) For the lining by cement or metal of sewers constructed for sanitary and surface drainage purposes and for sewage disposal, ten years.

(2) For acquiring land for public parks or playgrounds or public domain under chapter forty-five, thirty years; but no indebtedness incurred for public domain shall exceed one half of one per cent of the equalized valuation of the city or town.

(2A) For the construction of an artificial ice-skating rink for which refrigeration equipment is required on land owned by the city or town, fifteen years.

(2B) For the construction of an outdoor swimming pool on land owned by the city or town, fifteen years.

(3) For acquiring land, or interests in land, for any purpose for which a city or town is or may hereafter be authorized to acquire land or interests therein, not otherwise specifically provided for; for the construction of buildings which cities or towns are or may hereafter be authorized to construct, or for additions to such buildings where such additions increase the floor space of said buildings, including the cost of original equipment and furnishings of said buildings or additions, twenty years.

(3A) For remodeling, reconstructing or making extraordinary repairs to public buildings owned by the city or town, including original equipment and landscaping, paving and other site

improvements incidental or directly related to such remodeling, reconstruction or repair, for a term not exceeding 20 years.

(3B) For energy conservation, alternative energy or renewable energy improvements to public buildings or facilities owned or leased by the city or town, or on property owned or leased by the city or town, 20 years.

(3C) For a revolving loan fund established under section 53E3/4; to assist in the development of renewable energy and energy conservation projects on privately-held buildings, property or facilities within the city or town, 20 years.

(4) For the construction or reconstruction of bridges of stone or concrete or of iron superstructure, twenty years.

(5) For the original construction of public ways or the extension or widening thereof, including land damages and the cost of pavement and sidewalks laid at the time of said construction, or for the construction of stone, block, brick, cement concrete, bituminous concrete, bituminous macadam or other permanent pavement of similar lasting character, or for the original construction and surfacing or the resurfacing with such pavement of municipally owned and operated off-street parking areas, under specifications approved by the department of highways, ten years.

(6) For macadam pavement or other road material, or for the resurfacing with such pavement or other road material of municipally owned or operated off-street parking areas, under specifications approved by the department of highways, or for the construction of sidewalks of brick, bituminous concrete, stone or concrete, five years.

(7) For the construction of walls or dikes for the protection of highways or property, ten years.

(8) For the purchase of land for cemetery purposes, ten years.

(9) For the cost of equipment, 5 years.

(9A) For the remodeling, reconstruction or rehabilitation of existing firefighting apparatus and heavy equipment including, but not limited to, front-end loaders, road graders, sidewalk plows and motorized sweepers; five years.

(10) For connecting dwellings or other buildings with common sewers, when the cost is to be assessed in whole or in part on the abutting property owners, five years.

(11) For the payment of final judgments, one year.

[There is no clause (12).]

(13) In Boston, for acquiring fire or police boats, fifteen years.

(14) For traffic signal, or public lighting installations, fire alarm or police communication installations and for the purpose of extending and improving such installations, ten years.

(15) In Boston, for the original construction, or the extension or widening, with permanent pavement of lasting character conforming to specifications approved by the state department of highways and under the direction of the board of park commissioners of the city of Boston, of ways, other than public ways, within or bounding on or connecting with any public park in said city, including land damages and the cost of pavement and sidewalks laid at the time of said construction, or for the construction of such ways with stone, block, brick, cement concrete, bituminous concrete, bituminous macadam or other permanent pavement of similar lasting character under specifications approved by said department of highways, ten years.

(16) For the payment of premiums for fire insurance contracts or policies covering a period of five years, four years.

(17) For improvements made under section twenty-nine of chapter ninety-one and for the construction or reconstruction of public wharves, ten years.

(17A) For dredging of tidal and nontidal rivers and streams, harbors, channels and tidewaters, 10 years.

(18) For the payment of charges incurred under contracts authorized by section four of chapter forty for the expert appraisal of taxable property or for the preparation of assessors maps, including charges for aerial mapping in connection with the preparation of such maps, ten years.

(19) For the payment of charges incurred under contracts authorized by section four D of chapter forty, but only for such contracts as are for purposes comparable to the purposes for which loans may be authorized under the provisions of this section. Each authorized issue shall constitute a separate loan, and such loans shall be subject to the conditions of the applicable clauses of this section.

(20) For developing land for burial purposes and for constructing paths and avenues and embellishing the grounds in said developed areas in a cemetery owned by the city or town, five years. The proceeds from the sale of the exclusive rights of burials in any of the lots in such cemetery shall be kept separate from other funds and be appropriated for the payment

of any indebtedness incurred for such developments, notwithstanding the provisions of section fifteen of chapter one hundred and fourteen.

(21) For the cost of architectural services for plans and specifications for any proposed building for which a city, town or district is authorized to borrow, or for the cost of architectural services for plans and specifications for additions to buildings owned by a city, town, or district where such additions increase the floor space of said buildings, five years if issued before any other debt relating to said buildings or additions is authorized, otherwise the period fixed by law for such other debt relating to said building or additions; provided, however, that at the time the loan is issued the city, town or district owns the land on which the proposed building or additions would be constructed.

(22) For the cost of engineering or architectural services for plans and specifications for any project not defined in clause (21) for which a city, town or district is authorized to borrow, five years if issued before any other debt relating to said project is authorized, otherwise the period fixed by law for such other debt relating to said project.

(23) For the construction of municipal tennis courts, including platform tennis courts and the acquisition of land and the construction of buildings therefor, including the original equipment and furnishing of said buildings, fifteen years.

[There is no clause (24).]

(25) For the construction of municipal outdoor recreational and athletic facilities, including the acquisition and development of land and the construction and reconstruction of facilities; fifteen years.

(26) For energy audits as defined in section three of chapter twenty-five A, if authorized separately from debt for energy conservation or alternative energy projects; five years.

(27) For the undertaking of projects for the preservation and restoration of publicly-owned freshwater lakes and great ponds in accordance with the provisions of section thirty-seven A of chapter twenty-one.

(28) For the development, design, purchase and installation of computer hardware, other data processing equipment and computer assisted integrated financial management and accounting systems; ten years.

(29) For the development, design, purchase of computer software incident to the purchase, installation and operation of computer hardware and other data processing equipment and computer assisted integrated financial management and accounting systems; five years.

(30) For installation, repair or replacement of exposed structural or miscellaneous steel, which has been treated with the hot-dip galvanizing process; three years.

(31) For the purpose of removing asbestos from municipally owned buildings; ten years.

(32) For the cost of cleaning up or preventing pollution caused by existing or closed municipal facilities not referenced in clause (21) of section 8, including cleanup or prevention activities taken pursuant to chapter 21E or chapter 21H, 10 years; provided, however, that no indebtedness shall be incurred hereunder until plans relating to the project shall have been submitted to and approved by the department of environmental protection.

(33) For the construction or reconstruction of seawalls, riprap, revetments, breakwaters, bulkheads, jetties and groins, stairways, ramps and other related structures, 20 years.

(34) For any other public work, improvement or asset not specified in this section, with a maximum useful life of at least 5 years, determined as provided in this paragraph, 5 years.

Debts may be authorized under this section only by a two-thirds vote.

**PART I** ADMINISTRATION OF THE GOVERNMENT**TITLE VII** CITIES, TOWNS AND DISTRICTS**CHAPTER 44B** COMMUNITY PRESERVATION**Section 11** General obligation bonds or notes

Section 11. A city or town that accepts sections 3 to 7, inclusive, may issue, from time to time, general obligation bonds or notes in anticipation of revenues to be raised pursuant to section 3, the proceeds of which shall be deposited in the Community Preservation Fund. Bonds or notes so issued may be at such rates of interest as shall be necessary and shall be repaid as soon after such revenues are collected as is expedient. Cities or towns that choose to issue bonds pursuant to this section shall make every effort to limit the administrative costs of issuing such bonds by cooperating among each other using methods including, but not limited to, common issuance of bonds or common retention of bond counsel. Except as otherwise provided in this chapter, bonds or notes issued pursuant to this section shall be subject to the applicable provisions of chapter 44. The maturities of each issue of bonds or notes issued under this chapter may be arranged so that for each issue the amounts payable in the several years for principal and interest combined shall be as nearly equal as practicable in the opinion of the officers authorized to issue bonds or notes or, in the alternative, in accordance with a schedule providing for a more rapid amortization of principal.

TOWN MEETING RULES of ORDER

Page Reference	Rank	Table of Basic Points of Motions	Seconded Required	Debateable	Amendable	Vote Required	May Reconsider	May Interrupt
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PRIVILEGED MOTIONS

131	1	Dissolve or adjourn sine die	Yes	No	No	Maj.	No	No
128	2	Adjourn to a fixed time or recess	Yes	Yes	Yes	Maj.	No	No
127	3	Point of no Quorum	No	No	No	None	No	No
125	4	Fix the time to (or at) which to adjourn	Yes	Yes	Yes	Maj.	Yes	No
123	5	Question of privilege	No	No	No	None	No	Yes

SUBSIDIARY MOTIONS

104	6	Lay on the table	Yes	No	No	2/3	Yes	No
102	7	The previous question	Yes	No	No	2/3	No	No
101	8	Limit or extend debate	Yes	No	No	2/3	Yes	No
99	9	Postpone to a time certain	Yes	Yes	Yes	Maj.	Yes	No
96	10	Commit or refer	Yes	Yes	Yes	Maj.	Yes	No
93	11	Amend (or substitute)	Yes	Yes	Yes	Maj.	Yes	No
91	12	Postpone indefinitely	Yes	Yes	No	Maj.	Yes	No

INCIDENTAL MOTIONS

109	Same rank as motion out of which they arise	Point of order	No	No	No	None	No	Yes
110		Appeal	Yes	Yes	No	Maj	Yes	No
113		Decision of a question	Yes	Yes	Yes	Maj	No	No
114		Separate consideration	Yes	Yes	Yes	Maj	No	No
115		Fix the method of voting	Yes	Yes	Yes	Maj	Yes	No
116		Nominations to committees	No	No	No	Plur	No	No
118		Withdraw or modify a motion	No	No	No	Maj	No	No
120		Suspension of rules	Yes	No	No	2/3 †	No	No

MAIN MOTIONS

66	None	Main motion	Yes	Yes	Yes	Var.	Yes	No
77	•	Reconsider or rescind	Yes	•	No	Maj	No	No
105	None	Take from the table	Yes	No	No	Maj	No	No
52	None	Advance an article	Yes	Yes	Yes	Maj	Yes	No

- Same rank and debatable to same extent as motion being reconsidered
- † Unanimous if rule protects minorities; out of order if rule protects absentees

RULES and REGULATIONS

for the Governing of Town Meetings

As practiced and previously adopted by the Town of Stoughton

ART. 1. The Moderator shall preserve order and decorum, decide all questions of order and make public declarations of all votes passed; but if a vote so declared by him shall immediately upon such declaration be questioned by seven or more voters present he shall make the vote certain by counting or dividing the house.

ART. 2. Every motion shall be reduced to writing if the Moderator shall so direct, and no motion shall be received until the person offering it shall have risen in his place [or has indicated by a raised hand] and obtained leave of the Moderator.

If any motion is offered which is to change more than ten words of a main motion, or is more than ten words in length as an amendment or substitute motion, it is recommended that the maker of the motion see that all town meeting members, including Moderator, Town Clerk and Finance Committee chair receive identical written, typed or electrographically produced copies of that motion.

No motion, or amendment, can be considered "in order" if it expands upon the scope of the original as printed in the warrant.

ART. 3. A motion once made and seconded shall not be withdrawn without consent of the meeting, nor shall an amendment entirely opposed to the motion as originally proposed be received.

ART. 4. After a vote has been finally declared, any person who voted in the majority may move for reconsideration. *A motion to reconsider will not be recognized by the Moderator if there has not been a reasonable length of time between the action being reconsidered and the time the motion is made, unless there has been a question of procedure about the vote having just been taken.*

ART. 5. No final action shall be taken on any article inserted in a warrant at the request of a petitioner, until the petitioners for the same shall have had an opportunity to be heard on the subject therein contained. *An elected town meeting member who represents a petitioner of record shall provide a written statement from the petitioner if the action to be taken is to dismiss an article.*

ART. 6. No person shall speak on any question more than ten minutes and not more than twice without obtaining leave of the meeting.

ART. 7. A motion to "move the previous question" shall not cut off pending amendments.

These original Rules and Regulations were adopted about 1910. The italics indicate practices and procedures that have been implemented and accepted by custom rather than by a formal vote, or have been instituted by the Moderator.