

Site Submission Form - *Tips for filling out the form.*

SiteFinder Site Submission Form

longer days, reduced or no work settings will be removed after an email is sent requesting an extension.

Site Address Information

Name of Commercial Park or Plaza

Address
Street Name:
Street Number:
Closest Address

Parcel ID

Submittal Date

Contact Information

Name *

Title

Company Name

Mailing Address Street



1) Click in entry box. Start typing the street name. Streets selection will appear.

2) Click on your street.

3) Select Street Number from list

Site Address Information

Name of Commercial Park or Plaza

Address
Street Name:
Street Number:
Unit:

Closest Address

Parcel ID

Submittal Date

Contact Information

Name *

Title



Closest Address if not found above (i.e. Unit # not found)

Parcel ID

076 067 0

Submittal Date *

November 8, 2016

Contact Information

Name *

Title

4) If the address or unit is not available enter info in the 'Closest Address' Field

5) All Fields with an Asterisk* must filled in.

Site Information

Transaction Type

- For Sale
- For Lease
- Negotiable
- Other

6) Click on one item from this type of field

Sale Price

Monthly Lease Amount

Site Information

Transaction Type

- For Sale
- For Lease
- Negotiable
- Other

7) If your type is not available click 'Other' and a new field appears for you to enter custom info.

Transaction Other

Sale Price

Monthly Lease Amount

Utility Available

- Public Water
- Public Sewer
- Gas
- Electric
- High Speed Internet
- Other

8) Select all that apply in this type of field.

Click other to describe specific items.

Utilities Other

Upload Site Photos and/or Documents

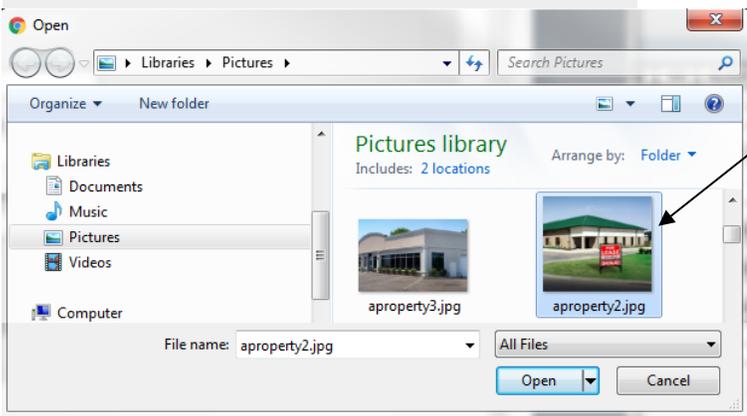
Choose File No file chosen

9) To upload Photos/Dcmens Click Choose file.

**Once you add a photo you cannot change the forms data. Please double check all you information before adding.*

Navigate to your photo and 'Double Click' on it to add.

"View Site Photo" will be added to the form.



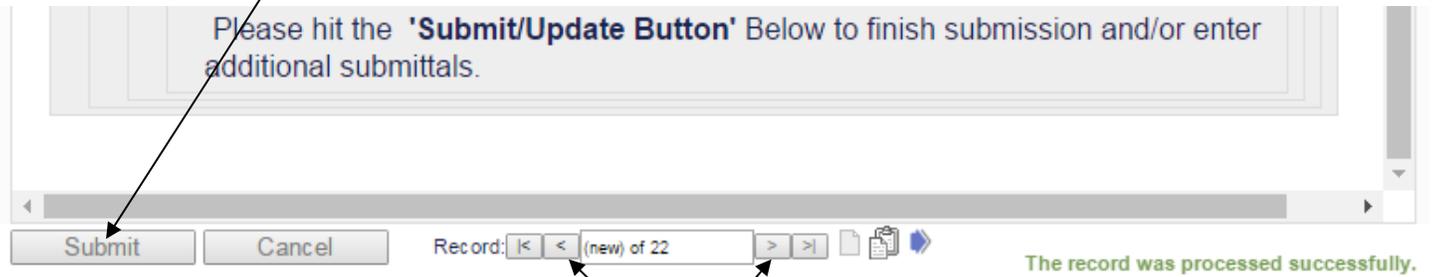
Upload Site Photos and/or Documents

• View Site Photo

• View Site Photo

Choose File No file chosen

When finished hit the Submit Button. If you added a Photo the form is saved automatically



This will allow you to browse through existing records.