

**TOWN OF STOUGHTON
INVITATION FOR BID
IFB # 17123PCAC**

ADDENDUM 1

QUESTIONS AND ANSWERS

1. What is the exact number of candidates for which the Town is asking that bidders bid? We note that the first paragraph under “description” near the top of page 10 reads as follows: “Although five or fewer candidates are anticipated, more than five candidates may apply”
 - The Town of Stoughton recommends that all vendors provide pricing for **7 (seven) candidates.** A revised Form C – Price Form is attached as page 2 of the addendum.

2. What vendors have provided assessment-center services to the Town for the Police or Fire Departments in the last five years?
 - The Town has used BadgeQuest, Inc. and MMA Consulting Group, Inc.

3. In Section 10. Required Bid Documents it says “All bids are **required** to contain the following forms fully completed and signed”. Form D: A fully signed and executed contract. Does the Town want the vendor to sign a contract and submit it with the bid package?
 - The Town of Stoughton requires all vendors sign the contract in advance and submit it as part of the bid package. This is done to insure that the vendor has read the contract and agrees to the Town’s Terms and Conditions. In accordance with MGL 30B, vendors cannot change any of the terms and conditions in the bid documents or they will be deemed unresponsive and their bid will be rejected.

PLEASE SIGN AND ACKNOWLEDGE RECEIPT OF ADDENDUM # 1 INCLUDING THE REVISED FORM D – PRICE FORM. This form must be included with the bid submission.

I acknowledge that I have received Addendum #1 including the revised Form D – Price Form.

Printed Name & Title

Name of Company

Signature

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ADDENDUM 1

FORM C - BID PRICE FORM **REVISED – ADDENDUM #1**

There will be no separate reimbursement for any additional project costs.

FEE IS BASED ON 7 (SEVEN) CANDIDATES.

1. FLAT FEE:

The sum of \$ _____

(Price Written in Words)

There will be no separate reimbursement for any additional project costs.

Signature of Bidder: _____

Name of Bidder: _____

Business Name: _____

Business Address: _____

Telephone: _____

Email: _____

Date: _____