

# Town of Stoughton

10 Pearl Street • Stoughton, MA 02072 • (781) 341-1300 • FAX (781) 344-5048  
www.stoughton-ma.gov

**To: All groups requesting the use of town fields**  
**From: Stoughton Recreation Department**  
**Re: Application - Town Fields**

Enclosed are application forms for the use of town fields. Please submit an application fee in the form of a check or money order to: Town of Stoughton in the amount of \$10.00 for a single event or \$25.00 for multiple events. Your APPLICATION FEE MUST be submitted with your application(s) for field use. We are unable to process applications which are not accompanied by the application fee.

Be advised that the football field and stadium, and soccer field inside the track area adjacent to the High School are controlled by the school department.

Please fill out a form for each field requested and return the application fee to the Recreation Department office.

**Due to the increasing number of applications we receive each year, the following policy will remain in effect.**

- 1. If your organization had the facility last year and are 100% Stoughton residents, you will have first preference this year.**
- 2. All applications received by the deadline will be scheduled. However, if a group of 100% Stoughton residents applies, they will also be considered.**
- 3. Any group applying after the deadline must accompany their request with a roster including names and addresses of all participants.**
- 4. The Recreation Department will attempt to resolve conflicts in a just manner. Conflicting groups may be called to meet with the Recreation Director to resolve the conflicts.**
- 5. Abuse of town fields (i.e. littering vehicle trespassing, drinking of alcoholic beverages) will not be tolerated. Groups in violation of this rule may have their permit revoked.**
- 6. Groups who failed to pay fees from a previous year will not be given consideration for field use.**
- 7. Checks for application/usage fees returned to the Town for insufficient funds are assessed a \$25.00 fee. Payment will only be accepted in cash or money order.**

Thank you for your anticipated cooperation,

*Stoughton Recreation*

10 Pearl Street  
Stoughton, MA 02054  
781-341-1300 x9244

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## Field Permit Request

Responsible Person: \_\_\_\_\_ Group: \_\_\_\_\_  
Address \_\_\_\_\_ Phone: \_\_\_\_\_  
Date: \_\_\_\_\_

### I. Field(s) Requested (circle one) Day(s) of Week (circle)

Field Request: Please check off one or more of the Following:

<input type="checkbox"/>	Hansen
<input type="checkbox"/>	Gibbons (Behind School)
<input type="checkbox"/>	Gibbons II
<input type="checkbox"/>	Gibbons Soccer Field
<input type="checkbox"/>	Dawes School Field
<input type="checkbox"/>	South School Field

<i>West School Athletic Complex</i>	
<input type="checkbox"/>	Diamond I
<input type="checkbox"/>	Diamond II
<input type="checkbox"/>	Diamond III
<input type="checkbox"/>	Diamond IV
<input type="checkbox"/>	Baseball Field
<input type="checkbox"/>	Baseball Practice Field
<input type="checkbox"/>	Multipurpose Field/Flag Football Field

Day(s) of the week: Please check off one or more of the following:

<input type="checkbox"/>	Monday
<input type="checkbox"/>	Tuesday
<input type="checkbox"/>	Wednesday
<input type="checkbox"/>	Thursday
<input type="checkbox"/>	Friday
<input type="checkbox"/>	Saturday
<input type="checkbox"/>	Sunday

Date Requested: \_\_\_\_\_

Time Requested: \_\_\_\_\_

**PLEASE SEE THE ATTACHED FACILITY FEE LIST**

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## **Application Fee for All fields**

Single Event	<b>\$20.00</b>
Multiple Events/ Multiple Fields	<b>\$50.00</b>

## **User Fee, West School Athletic Complex**

- In-town organized Adult League: **\$15.00** per person/permit
- In-town Business Group **\$30.00** per game/activity
- Out of town Group **\$50.00** per game/activity
- Non Stoughton Group Event (multiple fields):
  - One day: **\$250.00**
  - Two days: **\$500.00**
  - Three days: **\$750.00**
- Lighted Field: Any group playing under the lights at Diamond #1 must pay an additional charge of **\$15.00** per game/activity.

## **Trash Removal**

Groups exceeding thirty (30) people are responsible for removing their own trash as a result of their event. Private trash services (dumpster service) are permitted so long as the dumpster is removed on the day after the event.

***Application fees are to be paid at the time of application.***

***User fees are to be paid at the time of the issuance of the field permit.***

**Checks are payable to: Town of Stoughton**